

**Board of Directors Meeting**  
**Cameron Park Community Services District**  
**2502 Country Club Drive, Cameron Park, California**



**Wednesday, January 18, 2017**      **6:00 p.m. Closed Session**  
**Board will convene into Closed Session**  
**after Public Comment**  
**6:30 p.m. Regular Meeting**

Board of Directors  
SCOTT MC NEIL(SM), President  
HOLLY MORRISON (HM), Vice-President  
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

## **CALL TO ORDER**

## **ROLL CALL**

## **PUBLIC COMMENT**

At this time, members of the public may speak on any closed session agenda item.

*Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.*

## **CONVENE INTO CLOSED SESSION**

The Board will recess to Closed Session to discuss the following item:

- Pending litigation (one case) Government Code Section 54956.9(a). Discussion with the Cameron Park Community Services District's Covenants, Conditions and Restrictions (CC&R) legal counsel regarding the pending litigation for CC&R enforcement regarding parking an impermissible number of vehicles on a lot that is subject to Royal Highlands Unit #1 CC&Rs.

## **RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION**

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

## **PLEDGE OF ALLEGIANCE**

## **ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

## **MOMENT OF RECOGNITION**

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

## **PRESENTATION**

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- Senior Nutrition Lunch Program Presentation – Michelle Hunter, Program Manager, El Dorado County Health and Human Services Agency

## **OPEN FORUM**

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## **BEGINNING OF CONSENT CALENDAR**

### **1. APPROVAL OF DRAFT CONFORMED AGENDAS**

- a. Board of Directors' Regular Meeting, December 21, 2016

### **2. STAFF REPORTS**

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

### **3. FINANCIAL REPORTS**

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

## **END OF CONSENT CALENDAR**

## **DEPARTMENT MATTERS**

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

### **4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

### **5. COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS' COMMITTEE ASSIGNMENTS**

*Recommended Action:* President will announce the Committee Assignments for the Following Committees: Budget and Finance; Covenants, Conditions & Restrictions (CC&Rs); Fire and Emergency Services; and Parks and Recreation

### **6. AGREEMENT WITH EL DORADO COUNTY FOR THE SENIOR NUTRITION LUNCH PROGRAM**

*Recommended Action:* Receive, Discuss and Request Approval of Signature by Board President

### **7. INDEPENDENT FORENSIC CONSTRUCTION INSPECTION OF THE COMMUNITY CENTER – FREE CONSTRUCTION DEFECT INSPECTION – PRESENTATION BY BRAD EPSTEIN, ATTORNEY AT LAW, ANGIUS & TERRY**

*Recommended Action:* Receive, Discuss and Action as Appropriate

### **8. FISCAL YEAR 2016/17 PROJECT UPDATES**

*Recommended Action:* Receive and File

### **9. FISCAL YEAR APPROVED AND PENDING PROJECTS**

*Recommended Action:* Review, Discuss and Continue Discussion at the February 15<sup>th</sup> Board of Directors' Meeting

### **10. COMPUTER SERVER EQUIPMENT REPLACEMENT – STATION 89**

*Recommended Action:* Receive, Discuss and Action as Appropriate

# AGENDA

**11. STAFFING AND FUNDING OF CAMERON PARK COMMUNITY SERVICES DISTRICT ORDINANCE NO. 2016.03.16, THE “WEED AND RUBBISH ABATEMENT” ORDINANCE WITHIN THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

*Recommended Action:* Receive, Discuss and Action as Appropriate

**12. RESOLUTION NO. 2017-01 JOINT POWERS AUTHORITY (JPA) FISCAL YEAR 2017/18 BUDGET**

*Recommended Action:* Receive, Discuss and Adopt Resolution No. 2017-01 with a Board Poll Vote

**13. CAMERAS FOR THE ASSEMBLY HALL**

*Recommended Action:* Receive, Discuss and Approve Staff Recommendation – Option 1

**14. REVIEW OF DISTRICT’S CONTRACTS**

*Recommended Action:* Receive and Discuss and Direct Staff on Next Steps

**15. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS**

**16. MATTERS TO AND FROM DIRECTORS**

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. **LAFCO** – Director Morrison

**17. COMMITTEE REPORTS**

- a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil
- c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon
- d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director Morrison

**ADJOURNMENT**

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

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Board of Directors Meeting  
Cameron Park Community Services District  
2502 Country Club Drive, Cameron Park, California



Wednesday, December 21, 2016      6:00 p.m. Closed Session  
Board will convene into Closed Session  
after Public Comment  
6:30 p.m. Regular Meeting

Board of Directors  
GREG STANTON (GS), President  
MARGARET MOHR (MM), Vice-President  
Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)

**CALL TO ORDER** – 6:00 p.m.

**ROLL CALL** – GS, MM, AB, SM                      HM arrived at 6:05 p.m.

**PUBLIC COMMENT**

At this time, members of the public may speak on any closed session agenda item.

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*None*

**CONVENE INTO CLOSED SESSION** – 6:00 p.m.

The Board will recess to Closed Session to discuss the following item:

- “Labor Negotiations” Government Code Section 54957.6.

**RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION** – 6:30 p.m.

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

*Nothing to report out.*

**PLEDGE OF ALLEGIANCE**

**OATH OF OFFICE**

Amy Blackmon    Four-year term (2020) - *Oath administered by El Dorado County Sheriff John D’Agostini*  
Margaret Mohr    Four-year term (2020) - *Oath administered by El Dorado County Supervisor Shiva Frentzen*

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

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*Motion to adopt the Agenda and approve the Consent Calendar with the following modification:*

- *Move item #7 to be discussed first under Department Matters.*

*AB/SM – Motion passed*  
*Ayes – GS, MM, AB, SM, HM*  
*Noes – None*  
*Abstain – None*  
*Public Comment - None*

**MOMENT OF RECOGNITION**

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

**PRESENTATION**

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

**OPEN FORUM**

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*None*

**BEGINNING OF CONSENT CALENDAR**

**1. APPROVAL OF DRAFT CONFORMED AGENDAS**

- a. Board of Directors’ Regular Meeting, November 16, 2016
- b. Board of Directors’ Special Meeting, November 28, 2016

**2. STAFF REPORTS**

- a. General Manager’s Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

**3. FINANCIAL REPORTS**

- a. Preliminary Financial Report (November)
- b. Check Register (October and November)
- c. General Manager’s Credit Card Activity (October and November)

**END OF CONSENT CALENDAR**

**DEPARTMENT MATTERS**

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

**4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

**7.5. SENIOR NUTRITION LUNCH PROGRAM**

**Recommended Action:** Receive, Discuss, Show Support for the Senior Nutrition Lunch Program and Direct Staff to Work on an Agreement with County Staff

*Motion to send a letter of support from the Cameron Park Community Services District Board of Directors to the El Dorado County Board of Supervisors regarding the Senior Nutrition Lunch Program.*

*GS/SM – Motion passed*

*Ayes – GS, MM, AB, SM, HM*

*Noes – None*

*Abstain – None*

*Public Comment – Gerald Lillpop, Ray Wyatt, Doris Folk, Supervisor Shiva Frentzen*

**7.6. BOARD REORGANIZATION: ELECTION OF PRESIDENT AND VICE-PRESIDENT**

**Recommended Action:** Nominate and Elect Board of Directors’ President and Vice-president

*Motion to elect Director Scott McNeil for the position of Board President.*

*MM/GS - Motion passed  
Ayes – GS, MM, AB, SM  
Noes – HM  
Abstain – None  
Public Comment – None*

*Motion to elect Director Holly Morrison for the position of Board Vice President.*

*SM/GS – Motion passed  
Ayes – GS, MM, SM, HM  
Noes – AB  
Abstain – None  
Public Comment - None*

**7. FISCAL YEAR 2016/17 PROJECT UPDATES**

**Recommended Action:** Receive and File

*No action*

**8. CAMERAS FOR THE ASSEMBLY HALL**

**Recommended Action:** Receive, Discuss and Action as Appropriate

*No action*

**9. CAMERON PARK LAKE RESIDENT ENTRANCE KEY REPLACEMENT FEE INCREASE**

**Recommended Action:** Receive, Discuss and Approve Cameron Park Lake Resident Key Replacement Fee

*Motion to keep the Cameron Park Lake resident key replacement fee at \$25.*

*HM/MM - Motion passed  
Ayes – GS, MM, SM, HM  
Noes – AB  
Abstain – None  
Public Comment - None*

**10. OVERVIEW OF CAMERON PARK COMMUNITY SERVICES DISTRICT ORDINANCE NO. 2016.03.16 – AN ORDINANCE OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT THE “WEED AND RUBBISH ABATEMENT” ORDINANCE WITHIN THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

**Recommended Action:** Receive, Discuss and Move to Board of Directors’ Meeting in January

*No Action*

**11. STAFF POSITION TITLE AND SALARY REVIEW**

**Recommended Action:** Receive, Discuss and Approve Revised Staff Job Titles and Job Descriptions

*Motion to approve revised staff job titles and salaries.*

*GS/MM - Motion passed  
Ayes – GS, MM, AB, SM, HM  
Noes – None  
Abstain – None  
Public Comment - None*

**12. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS****13. MATTERS TO AND FROM DIRECTORS**

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison

*Most of the meetings are review and report of items in the works. Presentation was made to Executive Officer Jose Henriquez, who is a very solid leader in the community.*

- *Director Mohr is looking forward to the next two-four years with the Board. Thanked the Directors for working together making in strides in the community.*
- *Director Stanton thanked CAL FIRE and District staff for all their work on the Santa Run, pancake breakfast and Santa visits. Acknowledged the 20-year relationship between CAL FIRE and the Cameron Park Community Services District. Staff members Tina Helm and J. R. Hichborn received the Community Service Award on behalf of the District from the Church of Jesus Christ of the Latter-day Saints. Kudos to staff for condensing the website analytics onto one page. All the special events held this fall were very successful and profitable. Wished everyone a very merry Christmas and happy New Year.*
- *Director McNeil thanked the Board for their amazing work and there are a lot of possibilities for 2017.*
- *General Manager Cahill wished the Board happy holidays from staff and reminded the Board of the upcoming ethics training.*

**14. COMMITTEE REPORTS**

a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr

*Everything was covered already in the meeting.*

b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil

*Lyle does a tremendous job.*

c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon

*Thanked the chiefs for their work.*

d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director Morrison

*The topic of bocce ball is moving along and will be coming to the Board in January. On the Senior Nutrition Lunch Program, the committee has decided they want to a program at least one day month. The committee is considering extending the Cameron Park Lake lagoon season and looking at chemical costs.*

**ADJOURNMENT** – 7:55 p.m.

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Cameron Park  
Community Services District

## Agenda Transmittal

DATE: January 18, 2017

FROM: Mary Cahill, General Manager

AGENDA ITEM #2a: **GENERAL MANAGER'S REPORT**

RECOMMENDED ACTION: Receive and File

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BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

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See report at agenda item #8.

Upcoming events include:

- January 21 Concert Series – Doubletake
- January 28 Reds, Whites & Jewels
- February 18 Fire Department Crab Feed

Community/staff meetings include:

- Ongoing Weekly Staff Meetings
- December 21 Cameron Park Community Services District (CPCSD) Board of Directors
- January 3 El Dorado Disposal
- January 6 Health and Human Services Agency
- January 9 CPCSD Parks and Recreation Committee
- January 10 CPCSD Budget and Administration Committee
- January 10 CPCSD Fire and Emergency Services Committee
- January 18 CPCSD Board of Directors



**Cameron Park Community Services District**  
**Staff Report – January 2017**

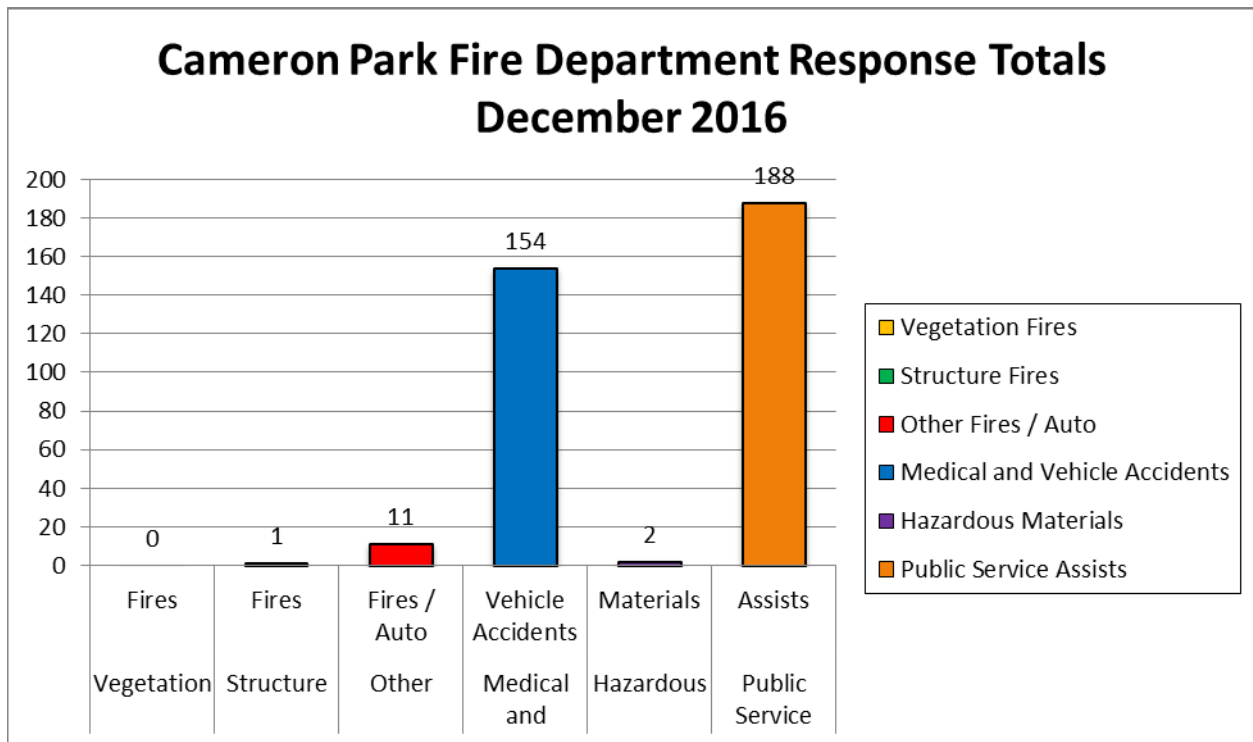
**To:** Board of Directors  
**From:** Bob Counts, Battalion Chief  
**Regarding #2b:** Fire Department Report for the January 18, 2017 - Board Meeting

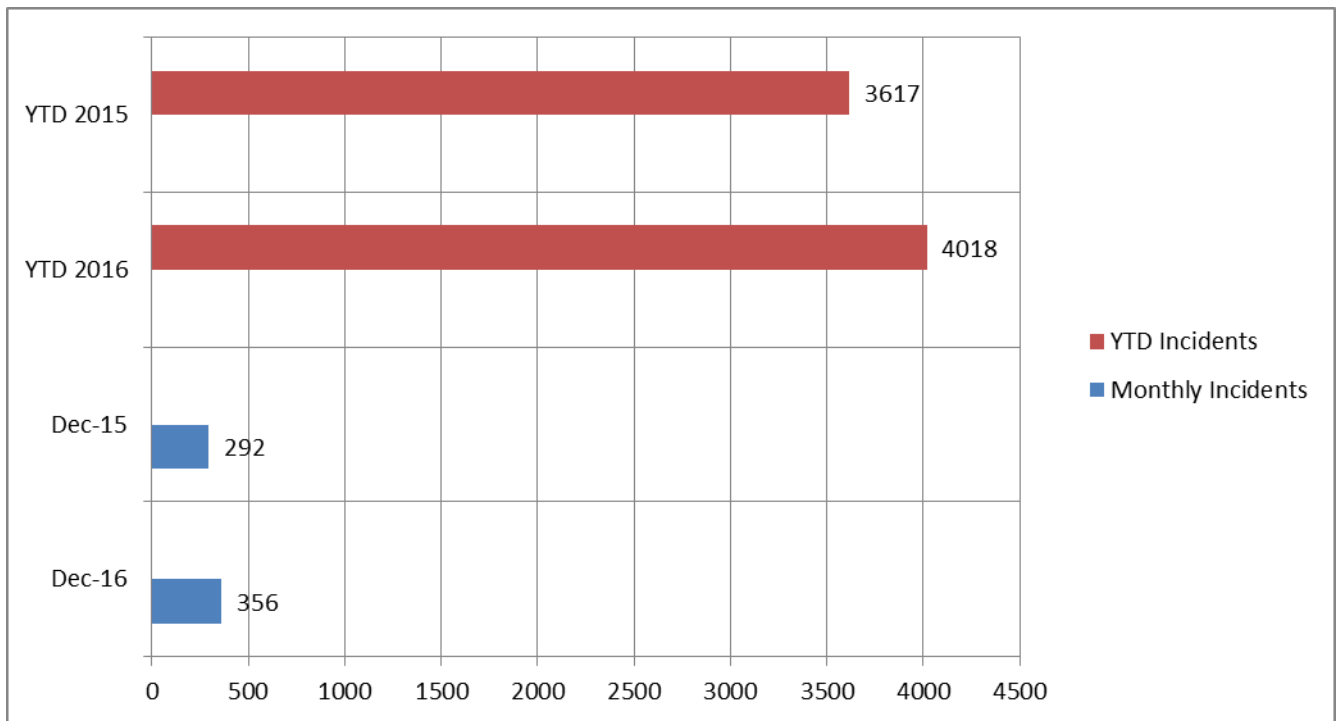
**Recommended Action:** Receive and File

**Incidents for the Month of December 2016:**

<b>Vegetation Fires</b>	<b>Structure Fires</b>	<b>Other Fires / Auto</b>	<b>Medical and Vehicle Accidents</b>	<b>Hazardous Materials</b>	<b>Public Service Assists</b>	<b>Total(s)</b>
<b>0</b>	<b>1</b>	<b>11</b>	<b>154</b>	<b>2</b>	<b>188</b>	<b>356</b>

**Incident Total for Month of December: 356**





AS Of December 31, 2016

Incidents have increased by **22%** for the month of November compared to 2015. Total incidents have increased by **11%** for the calendar year compared to 2015. A 2016 final call statistics report will be included in the February Fire Department Staff Report.

## PERSONNEL

On December 23rd 2016 representatives from CDF Firefighters L2881, CAL FIRE, and CAL HR came to an agreement on a new bargaining contract for CDF Firefighters L2881. The current contract is set to expire on June 30, 2017. This will be the first bargained contract between the State and L2881 in 12 years.

There are still two milestones that have to be reached before the new contract becomes effective, membership from L2881 has to ratify the new contract as well as the State Legislature. Details of the new contract are still vague, and Union leadership will be attending training in late January to be able to provide its members the necessary knowledge to be able to vote on it. Here are a few of the details as I currently understand them that will affect CPCSD:

- Salary increases between 15%-20% depending on rank over four years, offset by increased employee contributions to healthcare and retirement costs of 5%.
  - This fixes rank salary compaction due to the increased minimum wage.
- Increase of employee uniform allowance from \$830.00 per year to \$2,130.00 per year.
  - Some Department provided personal protective equipment may now be the responsibility of the employee.
- The Voluntary Personal Leave Program (One extra holiday per month in lieu of 4% pay ) will be discontinued.
  - Employees will have less leave available to use throughout the year, thus reducing some overtime.

More details will be provided as they become available.

## **FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION**

### Incidents

There were no incidents of note during the month of December.

During the winter storm on the weekend of January 8-10, over 10,000 sandbags and 15 yards of sand were distributed from Fire Station 89. I will provide a more detailed report in the February Staff Report.

### Apparatus

Yearly winter maintenance is continuing on our Fire Engines. E-289, E-389, E288, and E-88 have been completed, and a plan is in place to finish the fleet.

Yearly winter maintenance has been sporadic over the past few years due to the inability to switch into a quality reserve fire engine. With the addition of the new E-89, we are back on track.

### El Dorado County Training Officers Association

The December Training Officers meeting was cancelled due to the holidays. The next meeting is scheduled for January 10<sup>th</sup> 2017.

### El Dorado County Fire Chiefs Association

The December El Dorado County Chiefs Association meeting was cancelled due to the holidays. The next meeting is scheduled for January 25<sup>th</sup> 2017.

## **JPA OPERATIONS AND ADMINISTRATION**

### JPA Board of Directors Meeting

The December JPA Board of Directors meeting was cancelled due to the holidays. The next meeting is scheduled for January 25<sup>th</sup> 2017.

## **FIRE PREVENTION**

Happy New Year! Last year residents in the foothills continue to make great accomplishments towards becoming a more fire safe community, which is more important than ever! Recently El Dorado County was added as a High Hazard County for Tree Mortality. Currently there are over 102 million dead trees due to drought related Bark Beetle activity. Even with a very active beginning to winter, it will take us years to get out of the drought, and many more to be clear of the lasting effects of drought. El Dorado County has taken steps and created a task force to pool resources and work together to remove dead and dying trees to maintain public safety. Below are a few New Year's goals that can help all of us stay safe.

Defensible space is one of the best ways to help fight tree mortality, clearing around those larger trees that require substantially more water and nutrients from the soil to stay healthy. This lowers the competition for resources and allows the trees to fight off the bugs of all different types that will take advantage of your drought stricken trees that are unable to defend themselves. Learn more at

[www.prepareforbarkbeetle.org](http://www.prepareforbarkbeetle.org).

Have your chimney serviced. With the cold weather, there is a surge of people using their fireplaces and wood burning stoves for heat. Unfortunately with that, we see a rise in the number of calls for service. Chimneys can catch fire because of residue buildup or not being annually serviced. What do you do with your ash and coals left over after the fire? Make sure you are removing them and storing them in a metal container and putting them outdoors, and not near or on anything flammable or combustible such as lawn equipment gas cans or wooden decks.

Get that trailer and tow vehicle serviced. Trailers tend to be low on the priority list of things to get to the mechanic. However, many fires each year are caused by trailers. Worn out brakes, where there is no longer a pad has metal on metal trying to stop your load. This creates sparks and excessive heat that can cause far worse damage to your trailer. Improperly sized tow chains, dragging on the roadway, will also create sparks possibly leading to a Wildland fire. The exhaust system on your vehicle that is towing a trailer generates tremendous heat. A malfunctioning catalytic converter can break down and actually spit pieces of itself out of your tailpipe. All it takes is a piece landing in a small patch of dry grass to start a fire.

With some quick simple New Year goals, we can all achieve with just a little time. Working together, will help keep us all fire safe in 2017.

# Prevention Duties- January

## OVERVIEW OF CAMERON PARK WEED AND RUBBISH ABATEMENT

- Given Fire Committee my recommendation for staffing and cost of force abatement of unimproved parcels for 2017.

## ON GOING DEVELOPMENT PROJECTS

- **Bass Lake Estates – 36 lot, single family residential subdivision**  
TAC Letter due Jan 30<sup>th</sup> and TAC Meeting on Feb 6th
- **Sierra Sunrise – 18 lot, single family residential subdivision**  
Fire Flow Letter has been written for this project
- **Brooks – 1.87 acre single family residential subdivision**  
Fire Flow and TAC Letters has been written for this project. TAC meeting held on October 3<sup>rd</sup> for this project.
- **Cameron Hills – 41 residential lots and 5 lettered lots**  
Plans are in my office for review and a conditions letter will be written shortly.
- **Rancho Tierra – 69- 86 Lot Residential Subdivision**  
Wrote Fire Flow Letter for this project. Request to revise subdivision letter to have this project contain 86 individual residential lots.
- **Possible Subdivision off of Green Valley – 42 New Residential Lots (Cameron Ridge)**  
TAC Letter written, awaiting TAC meeting date.
- **Creekside Apartment Complex – 24 units, 3 commercial buildings with offices**  
TAC Letter written, TAC meeting held, project going forward
- **Bell Woods Subdivision – West of Knollwood – 54 unit residential subdivision**  
Originally 20% in Cameron Park / 80% in EDH, now ALL subdivision is within Cameron Park with the only entrance coming in from Hollow Lane of Bass Lake Rd – Asking for six - 1 year extension s.
- **Ponte Palmero Phase 2**  
EIR Letter was written to the county, Fire Safe Plan completed and sent to developer. Waiting for civil plans from Ponte Palmero on a 50,510 square feet, 44 unit Community Care Facility, 53,690 square feet, 46 room Assisted Living Facility and a 11,450 square feet Club House.
- **Cameron Glen Estates Phase 5 – 15 New Residential Lots – Winterhaven & Green Valley Road Area**  
Plans for subdivision have been dropped off into the prevention office. Condition letter written for residential subdivision and given back to owner.

# Prevention Duties- January

## TENANT IMPROVEMENT / INSPECTIONS / PROJECTS

- **~~3309 Fairway Dr. — Detached Garage~~**  
Looked at plans for a new residential detached garage to see if it complies with State Fire Safe Regulations – Approved and signed off in County LMIS system
- **Sierra Laundry Coin Wash – 3000 Green Valley Rd, Suite#8**  
This is a tenant improvement project to put in a new laundry mat. Met with Brian with Suburban propane to discuss putting in a new 1000 gal above ground LPG tank for this project. Plans are now submitted for this project.
- **Tenant Improvement – Cameron Park Airport**  
This is a tenant improvement project to include a 30 foot tall freestanding aluminum radio/weather/mast tower. Plans have been submitted. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- **New Building - New West Haven II**  
Notice grading work going on outside New West Haven II. Talked with General Contractor who advised phase 2 with another building will be going in. There is only a fire flow letter written back in 2012. He will submit site and new building plans to FD and County. Site plans are in the process of being submitted.
- **Tenant Improvement - Valero Gas Station**  
Notice illegal construction going on outside gas station. Talked with owner and he will submit tenant improvement plans to FD and County. Plans are in the process of being submitted.
- **Tenant Improvement – Cameron Oaks Shopping Center - Coach Lane**  
Notice illegal construction going on inside shopping center. Talked with owner and he will submit tenant improvement plans to FD and County. Plans have been submitted to County and fire department.
  
- **Chevron Gas Station, Carwash, Convenience Store and Restaurant**  
Fire flow letter has been written for a new gas station, carwash, convenience store and restaurant located on the corner of Cambridge Road and Knollwood Drive intersection. Site Plan letter has been written. General plan review has been completed and letter has been written awaiting pickup from contractor.
- **Nina's Nails – Burke Junction Building**

## Prevention Duties- January

This is a tenant improvement project to include remodeling this suite and a second suite, partially taking out a wall to accommodate this project. Plans reviewed, approved with conditions letter, back with project manager to start working on project.

- **Gilmore Heating – Air – Solar**

This is a tenant improvement project to include solar panels onto roof off of Coach Lane. Plans have been submitted and approved. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.

- **Couch & Hammond Dentistry**

Upgrade control panel for sprinkler supervision; awaiting plans and documentation for project from Signal Service before installation and acceptance test. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.

- **Cameron Park Physical Therapy**

Installation of new cell communicator to existing commercial Fire Control Unit, this will eliminate the telephone line. Awaiting on plans and documentation from Signal Service before approving installation and acceptance test.

- **Cameron Park Village – Upgrade Fire Alarm System**

Fire alarm plans submitted for review have been completed and ready for pick up. Once contractor has installed new system, contractor will call for inspection.

- **Burke Junction Shopping Center – Updating Buildings A,B,C,D,E with Fire Alarm Monitoring Systems**

Failed alarm final on 2/10, installing Knox Boxes and fire alarm devices on buildings, will re-schedule final inspection.

- **Verizon Cell Tower – 1010 Camerado (Blacksheep)**

Plans reviewed, approved with a conditions letter, back with project manager to start working on project. Sprinkler Plans have been submitted

- **Lawrence J Alexander Building**

Fire Alarm submittal to put in fire alarm system in current building, Fire Alarm plans approved, awaiting call from owner for final.

- **Gold Country Hardware – Cameron Park Drive**

Plans submitted, reviewed and created approval letter with conditions, awaiting project manager/owner call to final.

### UPDATING FIRE CODE – 2016

# Prevention Duties- January

- Sent Resolution 2016.14 to County Board of Supervisors for approval.

## **DISTRICT DEFENSIBLE SPACE INSPECTION PROGRAM (LE-100)**

- Total for the month = 0
  - Passed = 0
  - Failed = 0
  - Total staff hours = 0
- Year to date = 268
  - Passed = 240
  - Failed = 28

## **B2/BUSINESS LICENSE INSPECTIONS**

- Total for the month = 8
  - Passed = 5
  - Failed = 3
  - Total Staff Hours = 9

## **Fire Prevention Officer Association Meeting**

- See Attached





# El Dorado County Fire Prevention Officer's Association

501 Main Street, Diamond Springs, CA 95619

Business: 530-626-3190 Fax: 530-626-3188

## Agenda

**December 15, 2016 9:00 am**  
**Station 49 Trailer/Colina De Oro**

**Walk Thru – Fire Investigation Trailer – 9:00 am Station 49**

**Meeting – Colina De Oro – 11:00 to 1:00**

**Meeting Call to Order**

**Roll Call: Sign In**

**Pledge of Allegiance**

**Approval of Minutes:** Approval of Minutes from November 2016 meeting.

**Approval of Agenda**

**Treasurer's Report –**                      Balance                      \$3,315.61

**Correspondence or Communications**

### **Agency Reports**

El Dorado County Development Services  
El Dorado County Transportation Division  
El Dorado Irrigation District  
Cal Fire  
Fire Districts  
Fire Safe Council  
US Forest Service

### **Committee Reports**

1. Education

### **New Business**

1. Nominations & Elections of Officers
2. Residential sprinkler system pressure 40 psi static/20 psi residual requirements. Fire Districts need to confirm that they are seeing these pressures listed on plans on the EID note sections.

### **Old Business**

1. Fire Code Adoption Update
2. Wildland Fire Safe Plans – RFP Requirement Update – Roger Trout does not see a legal reason that a RFP Certification be required.

### **Good of the Order**

1. General discussion topic - Opticom GPS units for street signals and fire apparatus. New technology, is anyone using this or want this?

**Next Meeting: January 11, 2016, 9:00 am**

**Cameron Park Community Services District  
Staff Report for December 2016**

**To:** Board of Directors  
**From:** Tina Helm, Recreation Supervisor  
**Re Item #2c:** Recreation Department Report  
**Recommended Action:** Receive and File

---

**UPCOMING EVENTS:**

- Concert – Doubletake – January 21<sup>st</sup> – Community Center. Doors open at 6pm, music starts at 7pm. A tribute band performing tributes to Elvis, the Everly Brothers and Buddy Holly.
- Reds, Whites & Jewels Jewelry Show – January 28<sup>th</sup> – Community Center from 11am to 4pm, enjoy an afternoon of wine, food and jewelry shopping.
- Fire Department Crab Feed – February 18<sup>th</sup> – Community Center. Come enjoy delicious crab, listen to great music and participate in the raffle and silent auction all in support of the Cameron Park Fire Department. Doors open at 5pm.
- Affair of the Heart – February 21<sup>st</sup> – Community Center. Join Marshall Medical Center and the Cameron Park CSD for this year’s Affair of the Heart! Event from 4pm – 7pm.
- It’s A Wedding Affair – February 26<sup>th</sup> – Community Center. Meet the area’s most experienced wedding professionals and get all aspects of your wedding planned. Event from 10am – 2pm.

**WEBSITE/NEWSLETTER**

- Google Analytics – old website compared to new – please find the audience overview information from the date range of November 30 to December 29, 2015 and November 30 to December 29, 2016. Attachment A.
- The November newsletter for 2015 was sent out to 3,257 recipients through Mailchimp. The 2016 November newsletter was sent out to 3,457 recipients through Mailchimp. This is an increase of approximately 6%.

**OLD FASHIONED CHRISTMAS CRAFT FAIRE:** Activity report from this event attached – Attachment B

**NEW UPCOMING PROGRAMS:**

January – Boys & Girls Gymnastics classes, Beginning Tap class, Zumba for Kids and Parents, Bicycle classes, and Chalk Style Painting Basics class.

**MARKETING:**

- Recreation staff is spending a minimum of 15 minutes a day interacting through social media to promote programs and events within the community.
- As of January 11, 2017, there are 1,232 (22 more than December) page “Likes” on Facebook and 673 (7 more than December) followers on Twitter.
- Please find some of the PSAs of the recent events and activities held in December.
- Please find the MailChimp campaign information from the email newsletter for January.

**MEETINGS/TRAINING:**

- December 14<sup>th</sup> – Staff attended SS/CP & El Dorado Chamber gift basket & holiday

**SPORTS:**

- The 2017 Youth Basketball season will begin on Saturday, January 14<sup>th</sup>. There are 294 players on 34 teams in the program - grades 1 to 8 grade. Last year we had 277 players on 32 teams. Games will be held at Camerado School and the Community Center Gym and will continue until March 11, 2017.

**Cameron Park Community Services District  
Facility Report December 2016**

**COMMUNITY CENTER:**

**December rental activities included:**

- Ponderosa HS Basketball Tournament
- Champion Pro Wrestling Event
- Suite America Holiday Luncheon
- 3 Birthday Parties
- 3 Recitals – Preschool and Dance Studios
- Renaissance Society Lectures

**Ongoing Rentals:**

- EDCAR (El Dorado County Association of Realtors) – weekly
- Gold Nugget Quilters – weekly
- MADD – court mandated class – bi-monthly
- El Dorado Camera Club – monthly

Please find attached the scheduled rentals from July to December of Fiscal Years 2013/14; 2014/15; 2015/16 and 2016/17 compared to the rentals during the same time period. This comparison is for the auditorium/classroom rentals and does not include the gym.

	2013/14 Facility Rentals July 2013- June 2014	number of rentals	2014/15 Facility Rentals July 2014- June 2015	number of rentals	2015/16 Facility Rentals July 2015- June 2016	number of rentals	2016/17 Facility Rentals July 2016- June 2017	number of rentals
July	\$1,038.31	11	\$2,012.35	25	\$4,880.35	25	\$3,387.76	19
August	\$1,187.82	12	\$2,728.10	27	\$4,952.91	22	\$2,522.85	21
September	\$3,945.76	14	\$3,569.26	24	\$8,013.45	26	\$1,665.51	18
October	\$1,573.32	12	\$4,665.70	20	\$11,728.00 **	32	\$7,485.51	24
November	\$3,447.16	14	\$3,579.76	18	\$4,352.96	29	\$3,205.96	18
December	\$3,909.28	18	\$2,884.52	20	\$5,021.04	22	\$4,832.71	24
	\$15,101.65	81	\$19,439.69	134	\$38,948.71	156	\$23,100.30	124

December 2015

Reservation Types

December 2016

12 Meetings

1 Training

1 60<sup>th</sup> Wedding Anniversary

1 Kitchen use with Anniversary Dinner

1 Birthday Party

1 Quincinera

1 Kitchen use with Quincinera

1 Company Party

2 Recitals – Pre-school & Dance Studio

1 Court Mandated Class

10 Meetings

1 Training

3 Birthday Parties

2 Kitchen use with parties

1 Company Party

1 Kitchen use with Company Party

2 Events

3 Performances - Pre-school & Dance Studios

1 Court Mandated Class

**\*\* October 2015 the facility was rented for a Film Production.**

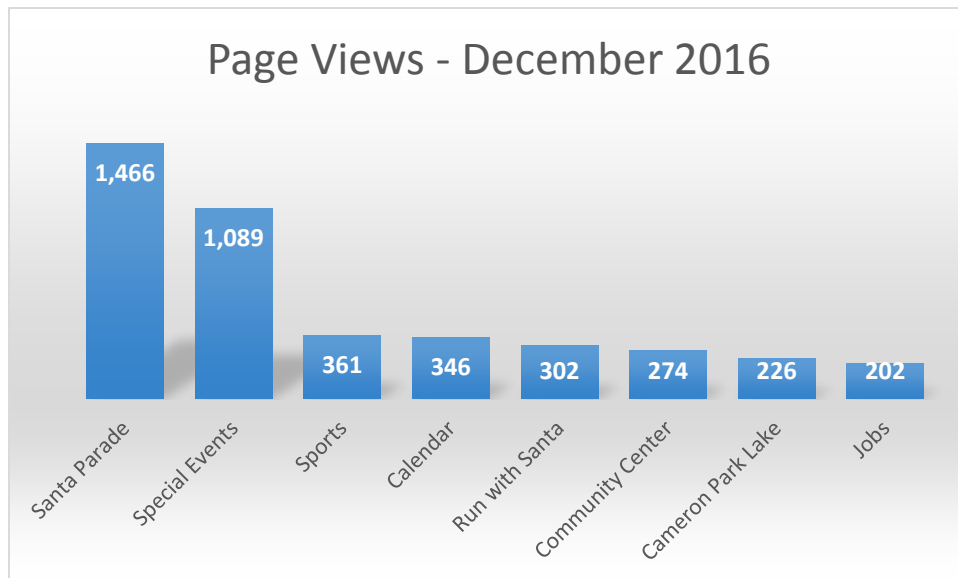
**Please note 5% increase from 2014/15 would be \$20,412 for 2015/16, a 5% increase from 2015/16 would be \$21,433. We are tracking our 5% facility increase goal.**

## Summary of Google Analytics on the Cameron Park Community Services District Website

The information below compares the month of December 2015 to December 2016.

<i>Item</i>	<b>2015</b>	<b>2016</b>	<b>Difference</b>
<i>Sessions</i> <sup>1</sup>	2,899	6,142	+112%
<i>Users</i> <sup>2</sup>	2,281	4,365	+91%
<i>Pageviews</i> <sup>3</sup>	3,905	12,248	+214%
<i>Pages/Session</i> <sup>4</sup>	1.35	1.99	+46%
<i>Time Per Session</i> <sup>5</sup>	1:11	1:31	+29%

Below are the most visited web pages:



<sup>1</sup> A **“session”** is defined as “a group of interactions that take place on the website within a given time frame.” The session starts when a user enters the website and end when they leave.

<sup>2</sup> **“Users”** defines how many people came to the website. Where sessions are created any time someone comes to the website, this number is unique to the number of people that came to the website and will not increase if someone comes multiple times.

<sup>3</sup> The number of **pageviews** represents the overall number of times pages on the website have been viewed during the chosen timeframe. If a user navigates through a few pages during their time on the website, this number will increase every time they access a page.

<sup>4</sup> **Pages/Session** given an average representation of how many pages users visited during their time on the website.

<sup>5</sup> **Time per session** measures how long users spent on the website.

Cameron Park Community Services District  
**ACTIVITY REPORT**  
**CHRISTMAS CRAFT FAIRE**

**EVENT:** Christmas Craft Faire **DATE:** Saturday, November 19, 2016  
**LOCATION:** Cameron Park Community Center **TIME:** 10 am – 4 pm  
**ESTIMATED ATTENDANCE:** 700 + throughout the day  
**SUBMITTED BY:** Tina Helm - Recreation Supervisor

◇ <b>REVENUES:</b>	<b>\$ 5,045.00</b>
• 80 Vendors	\$ 5,045.00

◇ <b>EXPENDITURES:</b>	<b>\$ 1,149.85</b>
------------------------	--------------------

Marketing

- Signs/banners \$ 220.38
- Posters/Flyers \$ 93.91
- Road Signs \$ 93.53

Advertisement

- Gold Panner Ad \$ 75.00
- Postcards \$ 216.53

Supplies

- Decorations \$ 18.30

Staff/Contracts

- Recreation/Office \$ 432.20

◇ <b>REVENUE</b>	<b>\$ 3,895.15</b>
------------------	--------------------

**PROGRAM DESCRIPTION:**

The Craft Faire is held the third Saturday of November. This is the 19<sup>th</sup> year that we have held the event. The vendor deadline for the event was October 14. The event was full before the deadline. We used the gym, auditorium, social room and dance room like last year. We were full of inside spaces so we offered additional spaces outside. We had 8 vendors purchase space outside along the pool fence. The food vendors were outside as well. The total number of vendors was 80.

**SUPPLIES AND RESOURCES:**

Banners and signs were placed throughout the community along with smaller yard signs placed at other intersections. A large banner was placed on the board at Christa McAuliffe Park that read: **Christmas Craft Faire, Saturday, November 19 10am-4pm, cameronpark.org, 530-677-2231**. Ads were put in the Gold Panner and the flyer went into The Mountain Democrat. Event information was placed on the Sacramento Bee website, Event Brite, Craigslist, Facebook, Twitter, the CPCSD website, Style Magazine, The Clipper and The Windfall. Scented pine cones and pine branches were placed in the restrooms, windowsills and other areas. Christmas music from the radio was on in the gym, social room, and dance studio. Music from Pandora was used in the auditorium.

**EVALUATION:**

The attendance was busy all day long. People did have to search for a parking spot as there were so many customers. The extra vendors and food vendors were in the courtyard and along the pool fence. Rain was predicted and it did arrive at about 11am with light sprinkles but did get heavier as the day progressed. Tables were set up inside Classroom A for people to sit and eat.

The layout of the event was similar to last year and every space was used. Two smaller spots were in front of the stage, three smaller spots on the west side of the auditorium (narrow long spots), there was one spot in the entry way of the hall, and four vendors were placed in the dance room and the social room. We added one additional spot in the social room by the wall close to the entrance.

The food vendors were outside and included Cameron Park Coffee and Deli, Original Kettlekorn, plus toffee, almonds and baked goods.

**Suggestions for next year:**

- Different selection of food vendors – more than one.
- Utilize the classroom as an additional area for vendors and have tables in classroom B for people to use for eating if weather does not allow for outside seating.
- Limit the number of jewelry vendors – too many this year.

**ATTACHMENTS:**

- Evaluation results – see below scale of 1-5 (attached form) (1=low; 5=high).
- 57 vendors completed and returned the evaluations

Did you use Friday set-up?		Booth Location	Booth Sales	Booth Traffic	Food & Beverages Available	Hours	Advertising	Return for another Xmas Craft Faire?		Interested in Summer Spectacular?	
32	14	4.7	4.0	4.3	3.7	4.6	4.4	Y - 57	N - 0	Y- 24	N-30

- Flyer
- Copies of advertisement

# the 10 spot

## Must-See Christmas Lights

Put on your holiday sweaters and turn up the Christmas tunes for a tour of the best-dressed streets in town.

**1. Holly Hills, Cameron Park.** Experience the sights and sounds of a Christmas wonderland by driving or walking down this decorated lane. Gorgeous holiday displays delight young and old alike.

**2. Canal Street, Placerville.** Better known as "Santa Claus Lane" at Christmas, the Murphy house treats you to thousands of lights and a 13-foot tall Santa statue. Seasonal décor also adorns houses down the street.

**3. Highland View, El Dorado Hills.** Along with great views of Folsom and Sacramento, this area boasts some tasteful holiday décor too. Make the journey for the scenery and the lights.

**4. Ledgemont Court, Folsom.** Also known as "Candy Cane Lane," the nine consecutive homes in the area are dressed to the nines in candy cane decorations and Disney themes that are sure to delight young ones.

**5. Dovewood Court, Orangevale.** Get into the Christmas spirit with everyone's favorite cul-de-sac. Here, monetary and non-perishable food donations are collected and donated to Food for Families in Sacramento.

**6. Lambrusca Drive, Rancho Cordova.** Known as the "Street of Christmas Dreams," these sights and sounds will warm your heart with thousands of lights and your favorite Christmas characters and tunes.

**7. Pebble Creek Drive, Rocklin.** This neighborhood's self-guided Christmas light tour features over 300 high-quality handcrafted characters—some of which are animated and others that are programmed to talk.

**8. Fab 40s, Sacramento.** Most of the classic homes here are lit up for the holidays. Some residents (such as 42nd-45th) also string lights across the street. Soak it all in on a horse-drawn carriage for some extra magic.

**9. Twinwood Loop, Roseville.**

These folks create a stunning light display that includes arches of strung lights framing the sidewalk. They also collect canned foods to donate to the Placer Food Bank.



**10. Incline Drive/Homestead Way,**

**Auburn.** Many of Homestead Way's houses are illuminated, while Incline Drive lines sidewalks with paper bag "lanterns." It's a tradition for residents here, and could become a tradition for your family.

— Compiled by Tara Mendanha

## cameron park community services district Festive Fun



Join the man in red and his crew on December 3 for a **Santa Fun Run**. Check-in is at 7 a.m. and the run starts at 8 a.m. After jogging the streets, enjoy a pancake breakfast (\$5 for non-runners, and free for participants) cooked by the Cameron Park Fire Explorers from 8 a.m. till noon.

The **Sacramento Jazz Orchestra** performs on December 14 at the Community Center; doors open at 6 p.m., and music starts at 7 p.m. Advance tickets are two for \$24, one for \$13, or \$15 at the door, and are available at Bel Air, Shingle Springs/Cameron Park Chamber of Commerce, Cameron Park CSD office or online at [showclix.com](http://showclix.com).

Events for mature adults this month include a **Senior Lunch** on Mondays and Fridays at noon at the Community Center (\$3 suggested donation), **bridge** on Mondays at 1 p.m. and Wednesdays at 9:30 a.m., and **bingo** on December 13 from 1-3 p.m. The **50+ Room** is open Tuesdays and Thursdays from 10 a.m. to 4 p.m. for games like Mexican train and cribbage. Other activities include **Gift Card Play Day** on December 15 at 10 a.m. (bring canned goods to enter), a **Holiday Celebration** on December 20 at 10 a.m., and **Game Day** on December 27 at 10 a.m.

Santa is available to visit homes, hand out candy canes and talk with children about their Christmas wishes on December 7-8, 13-15 and 19. Space is limited, and visits are reserved for residents of Cameron Park.

The annual **Santa Parade** is December 9-11 (rain date is the following weekend, December 16-18). To view the route, visit [cameronpark.org](http://cameronpark.org).

Looking for a place to hold your holiday event or upcoming nuptials? Check out the **Cameron Park Community Center**, a beautiful and affordable 3,800-square-foot facility that offers an assembly hall equipped with a fully functional sound system and commercial kitchen.

Check out the **Winter/Spring Activity Guide** to view all of the upcoming classes; and save the date for **Reds, Whites and Jewels**, a wine and jewelry show on January 28. •

— Tina Helm

For a complete list of programs and events, visit [cameronpark.org](http://cameronpark.org) or call 530-677-2231.

LOCAL COUPONS • CLASSIFIED ADS • COMMUNITY RESOURCE GUIDE

# WINDFALL

**FREE**  
TAKE ONE!

CHRISTMAS  
TREE FARM  
GUIDE  
INSIDE THIS ISSUE!

www.TheWindfall.net

• "EVERYONE NEEDS ONE" •

530-621-1698



# Holiday Kickoff

A morning of fun!

Saturday, December 3, 2016

Cameron Park Community Center, 2502 Country Club Drive, Cameron Park  
For more information call (530) 677-2231 or visit us online at [www.cameronpark.org](http://www.cameronpark.org)



## Run with Santa



Check in at 7am. Run starts at 8am.  
Kick off your Christmas Holiday with the 5K run/walk with Santa! The run begins and ends at the Community Center. After the run, join us for the Fire Department's Pancake Breakfast which is included in the registration fee.



Pre-registration fee: \$25 adults/\$15 ages 17 & under  
Race day registration fee: \$30 adults/\$20 ages 17 & under  
Online registration - Visit [www.showclix.com](http://www.showclix.com) and search "CP Santa Run and Pancake Breakfast" First 50 registrants will receive a free Santa Hat, provided by Marshall Medical Center!



## Pancake Breakfast



Cameron Park Explorer Post 89 Fire Department Pancake Breakfast is from 8:00am -12:00pm. Show your support for the Cameron Park Explorer Post 89 Fire Department! Come enjoy a fireman size pancake breakfast, which includes pancakes, bacon, eggs, orange juice, and coffee! Eat a nice hearty breakfast with your community and local Fire Department, and enter to win raffle prizes!



Cost is \$5 per person. All proceeds go to support the Cameron Park Explorer Post 89 Fire Department.





# Holiday fun in Cameron Park

## Cameron Park Community Services District

News release

Santa Claus is coming to town. The Cameron Park Fire Department Santa Parade is scheduled Friday, Saturday, and Sunday, Dec. 9-11 (rain date is the following weekend, Dec. 16-18). The route is posted on [cameronpark.org](http://cameronpark.org).

Santa visits are also available for Cameron Park residents. Santa can come visit your home, hand out candy canes and talk with the children about their Christmas wishes. Dates available include Dec. 7- 8, 13-15 & 19. There may be limited space left so call now.

The Sacramento Jazz Orchestra will perform on Wednesday, Dec. 14. Doors open at 6 p.m. and the music starts at 7 p.m. at the Cameron Park Community Center, 2502 Country Club Drive. Snack plates and beverages will be available for purchase. Advance tickets are two for \$24 or one for \$13. Cost is \$15 per person at the door. Tickets are available at Cameron Park Bel Air, Shingle Springs/Cameron Park Chamber of Commerce, Cameron Park Community Services District office or online at [showclix.com](http://showclix.com).

## Senior activities

Events for mature adults this month include Senior Nutrition Lunch at the community center (\$3 suggested donation) at noon every Monday and Friday. Bridge is every Monday at 1 p.m. and Wednesday at 9:30 a.m. Bingo is on Tuesday, Dec. 13, from 1 to 3 p.m. Brain Health is on Tuesday, Dec. 13, at 10:30 a.m. Gift Card Play Day is Thursday, Dec. 15, at 10 a.m. Bring canned goods to enter. The Holiday Celebration is Tuesday, Dec. 20, at 10 a.m., Game Day, sponsored by the Cameron Park Newcomers, is Tuesday, Dec. 27, at 10 a.m. and short story discussion is Tuesday, Dec. 27, at 1 p.m. Exercise classes available for mature adults include Chair Yoga and Modified Zumba.

The 50+ Room is open on Tuesdays and Thursdays from 10 a.m. to 4 p.m. Games include Rummikub, Mexican Train, Pinochle, Hand & Foot, Cribbage or bring a game of your own. The room is also open on Mondays for those interested in playing games before or after the Senior Nutrition Lunch.

A workshop on Social Security will held on Tuesday, Dec. 13, from 6:30 to 8 p.m. Learn effective ways to keep more of your hard-earned money. Discover ways you can minimize or eliminate income taxes on your Social Security benefits. Pre-registration is required. Fee is \$17/\$12 with Cameron Park resident discount.

## Upcoming events

The CPCSD Winter/Spring Activity guide comes out this month. Check out all of the classes offered from through April. Upcoming events include a January concert featuring DoubleTake — a tribute to Elvis, Buddy Holly and the Everly Brothers — and the Red, White and Jewels wine and jewelry show on Saturday, Jan. 28. Contact the CPCSD if you would like to be a vendor.

All of these events plus regular activities and sports programs are listed on [cameronpark.org](http://cameronpark.org). For more information call (530) 677-2231

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# WINDFALL

CHRISTMAS  
TREE FARM  
GUIDE

INSIDE THIS ISSUE!

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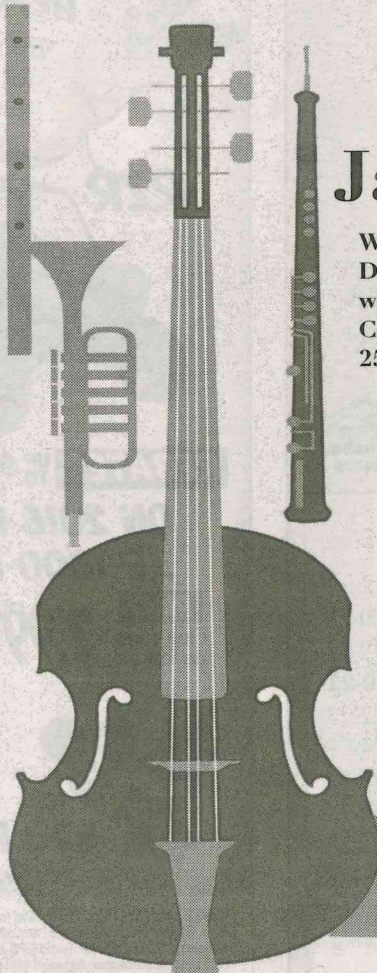
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WWW.THEWINDFALL.NET

DECEMBER 9, 2016 4

OUT 'N' ABOUT

YOUR LOCAL COMMUNITY NEWS AND EVENTS...



## Sacramento Jazz Orchestra

Wednesday, December 14, 2016

Doors open at 6:00 pm and the show  
will start at 7:00 pm.

Cameron Park Community Center,  
2502 Country Club Drive, Cameron Park

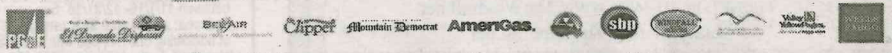
Sacramento  
Jazz  
Orchestra



Pre-order tickets for \$13 each, 2 for \$24. Or buy tickets at the door for \$15 each. Tickets are available at the District Office, Cameron Park Bel Air, Shingle Springs/Cameron Park Chamber of Commerce, or online at [www.showlix.com](http://www.showlix.com). There will be snacks and beverages available for sale. No outside food or drink may be brought onto the premises. Thanks in advance for your support.



For more information call  
(530) 677-2231  
or visit us online at  
[www.cameronpark.org](http://www.cameronpark.org)



# C'mon! El Dorado County is Calling! Events & Social Gatherings



## FREE! Movie Night "Finding Dory"

**Friday, January 6**  
Cameron Park Community Center. Come watch a movie, bring your blankets and chairs. Doors open at 6pm, movie starts at 6:30pm. \$1 hot dogs, ice cream, popcorn, and soda.



## Concert Series "Double Take" 50's & 60's Tribute Band



**Saturday, January 21**  
Doors open at 6pm, concert starts at 7pm Cameron Park Community Center "Doubletake" performing tributes to Elvis, Buddy Holly, and the Everly Brothers.

Advance tickets for \$18/ 2 for \$34; \$20 at the door. Tickets available at CP Bel Air, SS/CP Chamber of Commerce, CP District Office, and online at [www.showclix.com](http://www.showclix.com).



## Cameron Park Community Services District

2502 Country Club Drive • Cameron Park  
**677-2231**  
Over 200 Classes! Instructor Opportunities Available  
[www.cameronpark.org](http://www.cameronpark.org)

## NEW Upcoming Classes

- Beginning Tap Dance
- Zumba for Kids and Parents
- Bike Safety and Maintenance
- Junior Tennis Programs
- Senior Fitness Strength & Stability
- Modified Zumba 70+



# Just for Seniors



## Senior Events

### Creative Writing Class

This class is for experienced and novice writers. Participants will write short pieces just to get in the mood, then turn their pens (or laptops) to subjects of personal interest to them. Participants can bring some artistry to everthing from facebook posts to travel updates and holiday greetings. This class takes place from 10-11am on Fridays at the Senior Center.

### Senior Activities Program

The Senior Activities Program is proud to announce upcoming trips. Trip includes ground transportation, round trip air from Sacramento, taxes, hotel accommodations and transfers, trip highlights and admission costs, and most meals *Costa Rica-A World of Nature*, 1/26-2/5, 2017. Visit the Green Turtle

Research Station. Settle in for two nights in Tortuguero National Park. Dazzle your senses with experiential tours surrounding coffee, farm-to-table cuisine, craft beer, and spice cultivation. Enjoy an exhilarating Corobici River rafting adventure. Overnight at the foot of Tenorio Volcano. Explore the white sandy beaches of Manuel Antonio National Park. Behold the spectacle of the Villa Blanca Cloud Forest. Double \$3,599/Single \$4,499; *Shades of Ireland*, 3/13-3/22, 2017. Live like royalty during an overnight stay on the grounds of a castle. Visit the new House of Waterford Crystal factory. Choose from a selection of Killarney's best restaurants with our Diner's Choice program. See the Atlantic from the stunning 700-foot Cliffs of Moher. Experience the world-famous beauty of the Ring of Kerry. Explore Dublin with a local

guide – either by foot or on a panoramic city tour – it's your choice! See beautiful Killarney from your seat on an Irish jaunting car. Journey to historic Blarney Castle, lean back and kiss its famous stone! Double \$2,999/Single \$3,399;.

### CSD Mature Adults

Every Monday & Friday at Noon is the Senior Nutrition Program, Community Center Bridge every Monday at 1pm & Wednesday at 9:30am. Join us every Tuesday and Thursday in the 50+ Room from 10am to 4pm, located at the Cameron Park Community Center (CSD) Games include: Rummikub, Mexican Train, Pinochle, Hand & Foot, Cribbage, etc or bring a game of your own. Now open on Mondays For those interested in playing games before or after the Senior Nutrition Program. bring friends; make a day of it. Regular monthly programs include: Brain Health/

Activities-2nd Tuesday of the month -10:30am; Game Day sponsored by Cameron Park Newcomers 4th Tuesday of the month -10am; Short Stories/Discussion -4th Tuesday of the month -1pm. For information on other monthly speakers and special events check the CPCSD website or the 50+ Room flyer, located on the information table at the CSD. For information call 677-2231 or [www.cameronpark.org](http://www.cameronpark.org)

### Senior Community Programs

The El Dorado County Area Agency on Aging offers assistance to seniors through the Information & Assistance Program (I&A). The I&A is a one-stop resource to help people navigate and access senior programs in El Dorado County. Learn about programs to keep seniors active in the community and safely at home, as well as programs that contribute to overall wellbeing. For more info call 621-6369 or 800-510-2020.

DECEMBER 30 LOCAL COUPONS • CLASSIFIED ADS • COMMUNITY RESOURCE GUIDE

# WINDFALL

"Everyone Needs One!"

Happy New Year!

www.TheWindfall.net • FREE - TAKE ONE! • 530.621.1698

Cameron Park Community Services District Proudly Presents

## Cameron Park Concert Series



Mike Ely Brothers & The DOUBLETAKE BAND



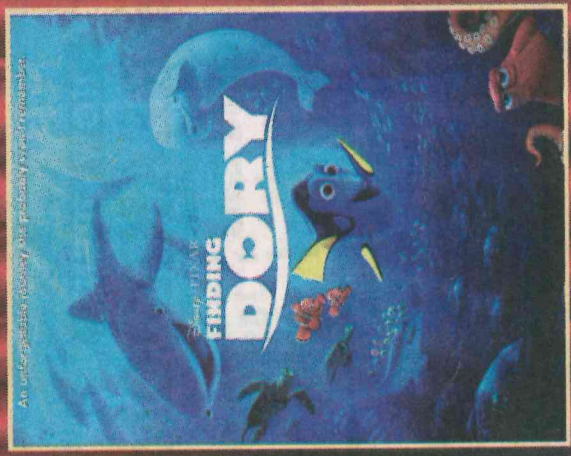
**Saturday**  
**January 21, 2017**  
 • Doors open at 6 pm  
 • Concert begins at 7 pm  
 Cameron Park Community Center  
 2502 Country Club Drive

Doubletake Band - A rockin' 50s & 60s band featuring twin brothers Rob & Mike Ely performing tributes to Elvis, the Everly Brothers and Buddy Holly.  
 Advance tickets - \$18 each, 2 for \$34. At the Door \$20  
 Tickets are available at District Office, Cameron Park Bel Air, Shingle Springs/Cameron Park Chamber of Commerce and online at [www.showclix.com](http://www.showclix.com).  
 For more information call (530) 677-2231 or visit [www.cameronpark.org](http://www.cameronpark.org).



Join the Friends of the Library and the CSD for a late New Year's Kick Off!

## FREE MOVIE NIGHT FRIDAY, JANUARY 6, 2017



Join us for a FREE viewing of the movie "Finding Dory" on our large indoor screen.

- \$1 Food
- Hot dogs
- Popcorn
- Ice cream
- Drinks

Youth Program Information available

For more information call (530)677-2231 or visit our website at [www.cameronpark.org](http://www.cameronpark.org)

Doors open at 6pm - Movie starts at 6:30pm  
 Cameron Park Community Center, 2502 Country Club in Cameron Park.



# January 2017

Sent





Thu, Dec 22, 2016 5:17 pm

January 2017

Sent 12/22/16 5:17PM

## *Opens by location*

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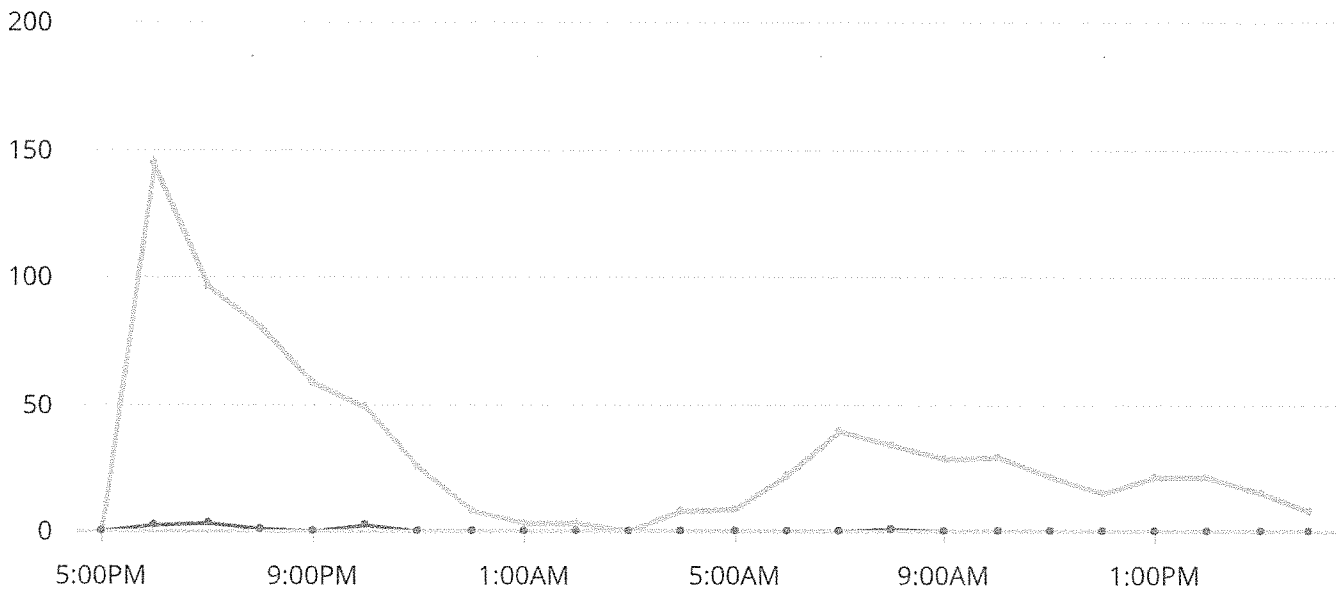
Country	Opens	Percent
 USA	1,446	98.8%
 Canada	13	0.9%
 Netherlands	4	0.3%
	1	0.1%

## Subscriber activity

### 24-hour performance

Opens

Clicks



### Top links clicked

<a href="http://www.cameronpark.org/wp-content/uploads/2016/02/CPCSD_winter_web2016.pdf">http://www.cameronpark.org/wp-content/uploads/2016/02/CPCSD_winter_web2016.pdf</a>	8
<a href="http://www.cameronpark.org">http://www.cameronpark.org</a>	3
<a href="http://www.flc.losrios.edu">http://www.flc.losrios.edu</a>	3
<a href="http://www.showclix.com">http://www.showclix.com</a>	2
<a href="https://www.facebook.com/CPCSD/">https://www.facebook.com/CPCSD/</a>	0

### Subscribers with most opens

## Click performance

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URL	Total	Unique
http://www.cameronpark.org/wp-content/uploads/201...	8 (50%)	7 (58%)
http://www.cameronpark.org	3 (19%)	2 (17%)
http://www.flc.losrios.edu	3 (19%)	2 (17%)
http://www.showclix.com	2 (13%)	1 (8%)
https://www.facebook.com/CPCSD/	0 (0%)	0 (0%)
https://twitter.com/CameronParkCSD1	0 (0%)	0 (0%)

## Advanced reports

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### Email domain performance

Domain	Email	Bounces	Opens	Clicks	Unsubs
gmail.com	775 (23%)	0 (0%)	199 (26%)	2 (0%)	0 (0%)
yahoo.com	768 (22%)	0 (0%)	175 (23%)	5 (1%)	1 (0%)
sbcglobal.net	505 (15%)	0 (0%)	159 (31%)	1 (0%)	0 (0%)
hotmail.com	317 (9%)	0 (0%)	74 (23%)	1 (0%)	0 (0%)
comcast.net	231 (7%)	0 (0%)	54 (23%)	0 (0%)	0 (0%)
Other	845 (25%)	1 (0%)	210 (25%)	2 (0%)	0 (0%)



## Agenda Transmittal

DATE: January 18, 2017

FROM: J.R. Hichborn, Parks Superintendent

AGENDA ITEM #2d: **PARKS REPORT**

RECOMMENDED ACTION: Receive and File

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BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

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### General Park Information

All Park full time staff took time off between Christmas and New Year's. Part-time staff were also given time off between those two weeks, however we did have a District employee working throughout the holidays. Their primary goal was to keep things operational and in a clean manner. In addition to that, they were also given a variety of projects to complete should the day to day work not be sufficient.

### Cameron Park Lake

- The memorial bench arrived last month for Paul Ryan's area. This completes the memorial area and his family was very involved with the process - from picking out colors and styles to even the hands-on work of spreading decomposed granite and planting his favorite tree.
- The annual Christmas tree drop-off spot has been designated and trees have already started showing up. The Boy Scouts will be doing their annual tree pick up on Saturday, January 6<sup>th</sup>.

### Rasmussen Park

- The hearing date to permanently revise the special use permit to include the use of the t-ball field and the four bocce ball courts is scheduled for Thursday, February 9<sup>th</sup>.
- The tiles in the men's restroom were replaced from the vandalism that occurred in November.

### Christa McAuliffe Park

- Staff repaired a latch on one of the gates. The latch was bent inward making it unable to properly secure the gate. There are seven gates total at Christa McAuliffe Park, all of which currently have latches on them.
- Staff installed 90 yards of playground chips in the two playground areas with the help of the CAL FIRE crew. The chips were needed for safety reasons and are a part of our annual playground maintenance plan.

### **Open Space and Undeveloped Parks Weed Abatement**

Due to weather conditions and limited staff no work was done towards the weed abatement plan last month.

### **Landscape and Lighting Assessment Districts (LLADs)**

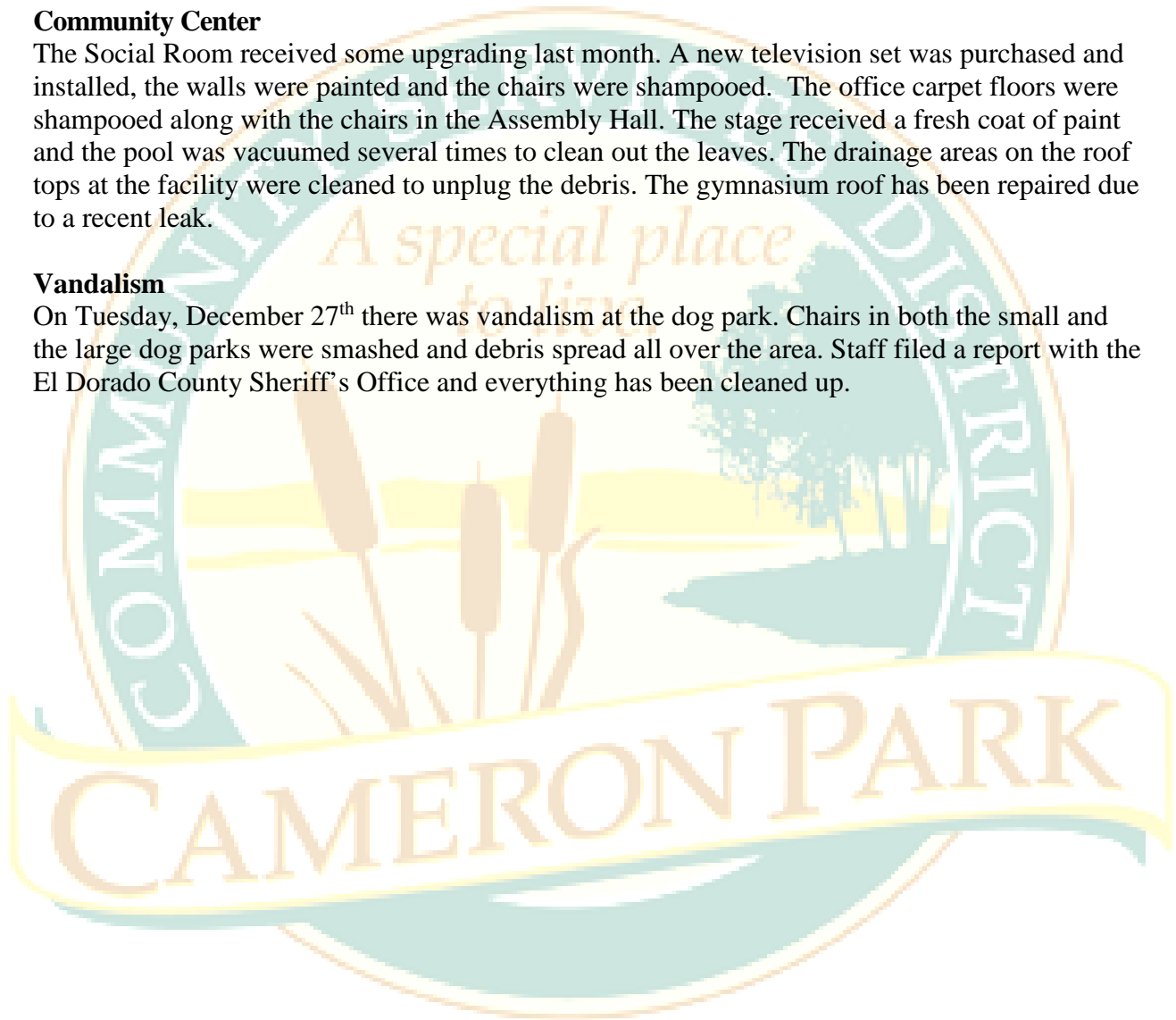
Staff has been helping out at the Community Center and with the parks due to shift changes and weather conditions.

### **Community Center**

The Social Room received some upgrading last month. A new television set was purchased and installed, the walls were painted and the chairs were shampooed. The office carpet floors were shampooed along with the chairs in the Assembly Hall. The stage received a fresh coat of paint and the pool was vacuumed several times to clean out the leaves. The drainage areas on the roof tops at the facility were cleaned to unplug the debris. The gymnasium roof has been repaired due to a recent leak.

### **Vandalism**

On Tuesday, December 27<sup>th</sup> there was vandalism at the dog park. Chairs in both the small and the large dog parks were smashed and debris spread all over the area. Staff filed a report with the El Dorado County Sheriff's Office and everything has been cleaned up.



# Cameron Park Community Services District

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**To:** Cameron Park CSD Board of Directors  
**From:** Finance Department  
**Re Agenda Item #3:** December 2016 Year-to-Date (YTD) Financial Reports Narrative  
**Recommended Action:** Receive and File

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The attached report represents the General Fund's financial performance for the period of *July 1, 2015 and December 31 2016*. The District is **50%** of the way through its fiscal year. All comparisons to Budget are to the adopted Final FY 2016-17 Budget.

We have not yet received any property tax disbursements for this fiscal year.

We are in process of finalizing 2015/16 and have begun the Audit. We are continuing to evaluate and shift numbers as is the normal process at years end.

## **REVENUES**

Year to Date (YTD) revenues through December are \$561,421 versus \$490,458 (previously presented as \$2,339,231 which includes a property tax receipt of \$1,848,773) leaving us up \$70,963 most revenue came from Recreation and the Community Center. Much of this was a result of our Sponsorship with The Shingle Springs Bank of Miwok Indians and other revenue from aquatic programs and horse camp.

Recreation revenues are \$71,436 YTD versus \$55,755 last year (up \$15,681). Revenue is spread relatively evenly among the programs with Youth programs being the majority of the increases.

Community Center revenues are \$165,895 YTD versus \$142,419 (up \$23,476). We are up versus last year in the Community Center with the increase spread evenly among the programs with Gym use taking the majority of the increase at \$5096 split among Basketball and Wrestling usage.

## **EXPENDITURES**

YTD expenditures through December are \$1,125,602 versus \$1,343,275 down \$217,673 which appears to be due to applied JPA reimbursements and Fired Department Salary Savings.

Expenditure line-items of note are:

- Salaries and Benefits are \$446,782 (45% of budget on target).
- Retired Health is \$156,566 121% of budget) due to payouts.
- EDC Department Agency is \$5,000 (119% of budget) due to an increase in LAFCO dues.

## Cameron Park Community Services District

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- Insurance is \$54,479 (91% of budget) due to the District's annual insurance premium. This is a budgeted item.
  - Pool Chemicals - \$25,913 (46% of budget). This is a budgeted item and pricing has increased
  - Contractual Service is \$144,677 (64% of budget) due to temporary administrative support. This item should be on budget by year end.
  - Memberships and Subscriptions \$7,609 (84% Budgeted Yearly Dues Items)
- .

Cameron Park Community Services District - General Fund  
 Statement of Revenues & Expenditures - PRELIMINARY  
 through Five months of the Year Ended December 31, 2016.

Item #3a.

50%

ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

Current Year: FY 2016-17 YTD ACTUAL (PRELIMINARY)

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	12/31/2016	FY 2016-17 General Fund Budget	Actual as % of Budget
<b>Expenditures:</b>								
5000 Salaries - Permanent	\$57,629	\$0	\$42,652	\$29,846	\$2,061	\$132,187	\$431,000	31%
5010 Salaries - Seasonal/PT/Funded	13,871	\$0	\$0	\$23,164	\$53,446	\$90,480	182,800	49%
5135 Health - Retired	\$34,488	\$26,986	\$28,068	\$21,772	45,252	\$156,566	129,000	121%
5130 Health & Dental Insurance	\$7,381	0	\$4,546	\$15,970	\$8,748	\$36,644	108,000	34%
5140 Vision Insurance	\$107	0	\$162	\$224	\$0	\$494	1,600	31%
5150 Retirement Benefits (active)	\$7,501	0	\$1,463	\$3,832	\$1,061	\$13,856	102,500	14%
5160 Workers' Compensation	\$515	\$875	\$1,545	\$927	\$1,030	\$4,892	9,500	51%
5180 FICA/Medicare Contribution	\$1,830	\$0	\$623	\$1,825	\$4,033	\$8,312	20,300	41%
5190 UI/TT Contribution	\$136	\$0	\$0	\$0	\$3,215	\$3,351	11,800	28%
<b>Total salaries and benefits</b>	<b>123,457</b>	<b>27,861</b>	<b>79,059</b>	<b>97,559</b>	<b>118,845</b>	<b>446,782</b>	<b>996,500</b>	<b>45%</b>
5209 Advertising/Marketing	\$857	\$0	\$422	\$15,540	\$1,046	17,865	40,100	45%
5210 Agency Administration Fee	\$0	\$18,333	\$0	\$0	\$0	18,333	78,400	23%
5215 Agriculture	\$0	\$0	\$509	0	\$0	509	7,500	7%
5220 Audit & Accounting	\$0	\$0	\$0	\$0	\$0	0	25,000	0%
5221 Bank Charges	(\$968)	\$2,540	\$138	\$1,694	\$2,035	5,439	12,000	45%
5230 Clothing/Uniforms	\$0	\$1,751	\$1,097	\$53	\$0	2,901	4,400	66%
5231 Computer Software	\$1,555	\$747	\$681	\$3,068	\$3,065	9,117	13,200	69%
5240 Contractual Services - other	\$0	\$0	\$0	\$0	\$0	0	10,000	0%
5235 Contractual Services	\$36,953	\$12,253	\$56,035	\$12,487	\$26,939	144,667	225,890	64%
5236 Contractual Services - Provider	0	\$0	0	0	0	0	2,985,016	0%
5250 Directors Compensation	\$5,500	\$700	\$600	0	\$0	6,800	18,000	38%
5260 EDC Department Agency	\$1,247	\$1,247	\$1,247	\$1,247	\$12	5,000	4,200	119%
5265 Educational Material	\$0	\$0	\$0	\$0	\$0	0	1,000	0%
5270 Elections	\$0	\$0	\$0	\$0	\$0	0	10,000	0%
5275 Equipment-Minor/Small Tools	\$0	\$242	\$1,855	\$0	\$1,033	3,130	18,000	17%
5282 Deposit Refund	0	0	0	\$0	\$0	0	0	no budget
5285 Fire & Safety Supplies	0	\$618	\$589	\$0	\$83	1,290	2,900	44%
5295 Fire Turnouts	0	\$15,420	0	0	0	15,420	21,000	73%
5296 Fire-Volunteer/Resident	0	\$2,321	0	0	0	2,321	29,200	8%
5300 Food	\$893	\$192	\$547	\$446	\$284	2,362	4,400	54%
5305 Fuel	\$0	\$22,469	\$0	\$0	0	22,469	73,000	31%
5310 Government Fees/Permits	\$0	\$1,514	\$4,750	\$0	\$1,815	8,079	15,150	53%
5315 Household Supplies	\$11	\$2,270	\$1,810	\$0	\$2,478	6,569	21,000	31%
5316 Instructors	0	0	0	\$13,508	\$22,613	36,121	60,700	60%
5320 Insurance	\$2,245	\$20,762	\$16,323	\$6,172	\$8,978	54,479	60,000	91%
5335 Legal Services	\$14,795	\$420	\$540	\$0	\$0	15,755	40,000	39%
5345 Maintenance - Buildings	\$0	\$19,795	\$597	0	\$7,397	27,789	44,200	63%
5350 Maintenance - Equipment	\$245	\$4,455	\$3,467	\$240	\$4,885	13,292	52,100	26%
5355 Maintenance - Grounds	\$0	\$1,564	\$16,037	0	\$349	17,950	50,500	36%
5360 Maintenance - Radios & Phones	\$0	\$174	\$0	0	\$0	174	2,000	9%
5365 Maintenance - Tires & Tubes	\$0	\$1,246	\$514	0	0	1,760	12,000	15%
5370 Maintenance - Vehicles	\$0	\$18,652	\$1,615	0	\$0	20,268	30,000	68%
5375 Medical Supplies	\$0	\$0	\$0	0	\$150	150	200	75%
5380 Memberships & Subscriptions	\$7,269	\$100	\$55	\$185	\$0	7,609	9,078	84%
5385 Mileage Reimbursement	\$328	\$0	\$0	\$0	\$2,166	2,493	5,500	45%
5395 Miscellaneous	\$0	\$0	0	\$0	\$0	0	0	no budget
5400 Office Supplies	\$1,955	\$1,763	\$738	\$360	\$1,900	6,716	10,850	62%
5405 Pool Chemicals	0	0	\$16,991	0	\$8,923	25,913	56,029	46%
5410 Postage	\$429	\$3	\$5	\$94	\$0	531	1,900	28%
5415 Printing	\$45	\$75	\$52	\$360	0	532	1,350	39%
5420 Professional Services	\$6,668	\$1,651	\$5,756	\$1,520	\$6,580	22,176	73,700	30%
5421 Program Supplies	0	0	0	\$6,288	2,053	8,342	14,050	59%
5425 Publications & Legal Notices	\$64	\$155	\$0	\$0	\$0	219	1,300	17%
5430 Radios	0	\$229	\$0	0	0	229	500	46%
5431 Refund-Activity	0	0	0	\$0	\$0	0	0	no budget
5435 Rent/Lease - Buildings	\$0	0	\$0	\$0	\$0	0	9,900	0%

Cameron Park Community Services District - General Fund  
 Statement of Revenues & Expenditures - PRELIMINARY  
 through Five months of the Year Ended December 31, 2016.

Item #3a.

50%

ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

Current Year: FY 2016-17 YTD ACTUAL (PRELIMINARY)

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	12/31/2016	FY 2016-17 General Fund Budget	Actual as % of Budget
5440 Rent/Lease - Equipment	\$0	\$81	\$0	\$206	\$0	287	1,200	24%
5455 Staff Development	\$123	\$2,836	\$80	\$0	\$0	3,039	11,500	26%
5470 Telephone	\$1,749	\$5,550	\$2,018	\$2,082	\$4,113	15,512	28,900	54%
5480 Travel/Lodging	\$0	\$907	\$0	\$0	\$0	907	2,000	45%
5490 Utilities - Water	\$0	\$4,033	\$17,284	\$0	\$10,388	31,705	55,750	57%
5492 Utilities - Electricity / Gas	\$0	\$13,573	\$21,235	\$0	\$46,611	81,419	145,300	56%
5500 Vandalism	\$0	\$0	\$298	\$0	\$0	298	4,000	7%
5466 Summer Spectacular	\$0	\$0	\$0	\$267	\$0	267	52,000	1%
5465 Special Events Expense	\$0	\$0	\$0	\$5,619	\$0	5,619	17,500	32%
<b>Total services and supplies</b>	<b>81,964</b>	<b>180,640</b>	<b>173,885</b>	<b>71,436</b>	<b>165,895</b>	<b>673,820</b>	<b>4,474,363</b>	<b>15%</b>
<b>Revenues:</b>								
4110 Property Tax	\$0	\$0	\$0	\$0	\$0	\$0	3,626,569	0%
4505 Interest	\$0	\$0	\$0	\$0	\$0	\$0	7,500	0%
Recreation Program Revenue	\$0	\$0	\$0	60,104	90,550	150,654	295,541	51%
Administration Process Fees	\$0	\$0	\$0	\$0	\$0	\$0	7,000	0%
4260 JPA Reimbursements	\$0	256,663	\$0	\$0	\$0	256,663	1,075,523	24%
Grant Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Facility Use Revenue	\$0	\$0	(180)	1,783	91,823	93,426	202,411	46%
4170 Special Events	\$0	\$0	\$0	15,928	\$0	15,928	80,725	20%
4113 Franchise Fees	44,750	\$0	\$0	\$0	\$0	44,750	160,000	28%
4600 Other Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
4255 Sponsorships	\$0	\$0	\$0	\$0	\$0	\$0	15,750	0%
4165 Fire Engines Lease & Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>Total revenues</b>	<b>44,750</b>	<b>256,663</b>	<b>(180)</b>	<b>77,815</b>	<b>182,373</b>	<b>561,421</b>	<b>5,471,019</b>	<b>10%</b>
<b>Expenditures:</b>								
Salaries and employee benefits	123,457	27,861	79,059	97,559	118,845	446,782	996,500	45%
Services and supplies	81,964	180,640	173,885	71,436	165,895	673,820	4,474,363	15%
Capital Equipment	\$0	5,000	\$0	\$0	\$0	5,000	157,000	3%
Fire Engines Lease	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
Reserve for Capital Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>Total expenditures</b>	<b>205,421</b>	<b>213,502</b>	<b>252,944</b>	<b>168,995</b>	<b>284,741</b>	<b>1,125,602</b>	<b>5,627,863</b>	<b>20%</b>
<b>Excess (deficit)</b>	<b>(\$160,671)</b>	<b>\$43,162</b>	<b>(\$253,124)</b>	<b>(\$91,180)</b>	<b>(\$102,367)</b>	<b>(\$564,181)</b>	<b>(\$156,844)</b>	
Contingency								
<b>Transfers In/(Out) of General Fund</b>								
<b>Excess (deficit)</b>	<b>(\$160,671)</b>	<b>\$43,162</b>	<b>(\$253,124)</b>	<b>(\$91,180)</b>	<b>(\$102,367)</b>	<b>(\$564,181)</b>	<b>(\$156,844)</b>	

Cameron Park Community Service District - Administration  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

	Actual			YTD as of 12/31/2015	MTD as of 12/31/2015	YTD as of 12/31/2016	MTD as of 12/31/2016	Annual		YTD Actual as % of Budget
	FY 2013-14	FY 2014-15	FY 2015-16					Budget FY 2016-17	Budget	
<b>Revenues:</b>										
Administration										
4110 Property Tax	\$ 227,540	\$ 239,099	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 253,860	0%
4113 Franchise Fees	\$ 160,778	\$ 163,396	\$ 45,713	\$ 45,713	\$ -	\$ 44,750	\$ -	\$ -	\$ 160,000	28%
4261 Admin. Fee	\$ 7,500	\$ 7,500	-	-	-	-	-	-	\$ 7,000	0%
4400 Reimbursement	\$ 4,546	\$ 9,728	\$ 4,969	\$ 4,969	-	-	-	-	\$ -	-%
4505 Interest	\$ 8,807	\$ 6,430	-	-	-	-	-	-	\$ 7,500	0%
4600 Other Income	\$ -	\$ -	-	-	-	-	-	-	\$ -	-%
<b>Total revenues</b>	<b>\$ 409,172</b>	<b>\$ 426,152</b>	<b>\$ 50,682</b>	<b>\$ 50,682</b>	<b>\$ -</b>	<b>\$ 44,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 428,360</b>	<b>10%</b>
<b>Expenditures:</b>										
5000 Salaries - Permanent	\$ 98,137	\$ 138,389	\$ 55,013	\$ 55,013	\$ -	\$ 57,629	\$ 11,543	\$ -	\$ 156,000	37%
5010 Salaries - Seasonal/PT funded	\$ 12,003	\$ 7,799	\$ 10,004	\$ 10,004	\$ -	\$ 13,871	\$ 3,268	\$ -	\$ 23,800	58%
5135 Health - Retired	\$ 25,333	\$ 22,380	\$ 6,284	\$ 6,284	\$ -	\$ 34,488	\$ 1,364	\$ -	\$ 25,000	138%
5130 Health & Dental Insurance	\$ 9,276	\$ 12,313	\$ 5,889	\$ 5,889	\$ -	\$ 7,381	\$ 751	\$ -	\$ 19,000	39%
5140 Vision Insurance	\$ 187	\$ 183	\$ 153	\$ 153	\$ -	\$ 107	\$ -	\$ -	\$ 300	36%
5150 Retirement Benefits (active)	\$ 20,599	\$ 27,830	\$ 26,913	\$ 26,913	\$ -	\$ 7,501	\$ 1,646	\$ -	\$ 35,000	21%
5160 Workers' Compensation	\$ 550	\$ 659	\$ 618	\$ 618	\$ -	\$ 515	\$ -	\$ -	\$ 1,000	51%
5180 FICA/Medicare Contribution	\$ 2,302	\$ 2,392	\$ 1,016	\$ 1,016	\$ -	\$ 1,830	\$ 391	\$ -	\$ 2,500	73%
5190 UI/TT Contribution	\$ 963	\$ 1,732	\$ 404	\$ 404	\$ -	\$ 136	\$ -	\$ -	\$ 1,400	10%
<b>Salaries &amp; benefits</b>	<b>\$ 169,350</b>	<b>\$ 213,675</b>	<b>\$ 106,294</b>	<b>\$ 106,294</b>	<b>\$ -</b>	<b>\$ 123,457</b>	<b>\$ 18,962</b>	<b>\$ -</b>	<b>\$ 264,000</b>	<b>47%</b>
5209 Advertising/Marketing	\$ 582	\$ 2,636	\$ 156	\$ 156	\$ -	\$ 857	\$ 67	\$ -	\$ 600	143%
5210 Agency Administration Fee	\$ 4,314	\$ 3,363	-	-	\$ -	-	-	\$ -	\$ 5,500	0%
5215 Agriculture	-	-	-	-	\$ -	-	-	\$ -	\$ -	-%
5220 Audit & Accounting	\$ 26,358	\$ 16,800	\$ 945	\$ 945	\$ -	\$ -	\$ -	\$ -	\$ 20,000	0%
5221 Bank Charges	\$ 2,455	\$ 1,807	\$ 715	\$ 715	\$ -	\$ -	\$ (968)	\$ -	\$ 2,500	-39%
5230 Clothing/Uniforms	-	-	-	-	\$ -	-	-	\$ -	\$ -	-%
5231 Computer Software	\$ 2,021	\$ 4,564	\$ 837	\$ 837	\$ -	\$ 1,555	\$ 176	\$ -	\$ 2,000	78%
5235 Contractual Services - Other	\$ 129,701	\$ 51,879	\$ 18,654	\$ 18,654	\$ -	\$ 36,953	\$ 4,349	\$ -	\$ 37,440	99%
5240 Temporary Help Contractual Service	\$ 27,365	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5250 Director Comp	-	\$ 6,600	\$ 4,000	\$ 4,000	\$ -	\$ 5,500	\$ 1,100	\$ -	\$ 18,000	31%
5260 EDC Department Agency	\$ 842	\$ 749	\$ 1,760	\$ 1,760	\$ -	\$ 1,247	\$ -	\$ -	\$ 1,800	69%
5265 Educational Material	-	\$ 138	-	-	\$ -	-	-	\$ -	\$ 300	0%
5270 Elections	-	\$ 9,727	-	-	\$ -	-	-	\$ -	\$ 10,000	0%
5265 Equipment-Minor/Small	\$ 173	\$ 3,949	-	-	\$ -	-	-	\$ -	\$ 500	0%
5300 Food	\$ 951	\$ 875	\$ 108	\$ 108	\$ -	\$ 893	\$ 26	\$ -	\$ 700	128%
5305 Fuel	\$ 1,138	-	-	-	\$ -	-	-	\$ -	\$ -	-%
5310 Government Fees/Permits	\$ 53	-	-	-	\$ -	-	-	\$ -	\$ -	-%
5315 Household Supplies	-	\$ 23	-	-	\$ -	\$ 11	\$ -	\$ -	\$ -	-%
5320 Insurance	\$ 2,619	\$ 2,833	\$ 2,499	\$ 2,499	\$ -	\$ 2,245	\$ -	\$ -	\$ 3,000	75%
5335 Legal Services	\$ 40,680	\$ 39,038	\$ 6,149	\$ 6,149	\$ -	\$ 14,795	\$ 4,493	\$ -	\$ 30,000	49%

Cameron Park Community Service District - Administration  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

	Actual FY 2013-14	Actual FY 2014-15	Actual FY 2015-16	YTD as of 12/31/2015	MTD as of 12/31/2015	YTD as of 12/31/2016	MTD as of 12/31/2016	Annual Budget FY 2016-17	YTD Actual as % of Budget
<b>Administration</b>									
5340 Maintenance - Vehicle Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5345 Maintenance - Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5350 Maintenance - Equipment	\$ 1,282	\$ 609	\$ 124	\$ 124	\$ 124	\$ 245	\$ 245	\$ 600	41%
5355 Maintenance - Grounds	\$ -	\$ -	\$ 463	\$ 463	\$ 463	\$ -	\$ -	\$ -	- %
5360 Maintenance - Radios & Phones	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5365 Maintenance - Tires & Tubes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5370 Maintenance - Vehicles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5375 Medical Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5380 Memberships & Subscriptions	\$ 5,881	\$ 6,666	\$ 702	\$ 702	\$ 702	\$ 7,269	\$ 256	\$ 7,500	97%
5385 Mileage Reimbursement	\$ -	\$ 209	\$ -	\$ -	\$ -	\$ 328	\$ 99	\$ 300	109%
5395 Miscellaneous	\$ -	\$ -	\$ 20	\$ 20	\$ 20	\$ -	\$ -	\$ -	- %
5400 Office Supplies	\$ 2,494	\$ 2,413	\$ 2,021	\$ 2,021	\$ 2,021	\$ 1,955	\$ 188	\$ 3,000	65%
5410 Postage	\$ 766	\$ 882	\$ 196	\$ 196	\$ 196	\$ 429	\$ 147	\$ 1,000	43%
5415 Printing	\$ 99	\$ 341	\$ 12	\$ 12	\$ 12	\$ 45	\$ -	\$ 300	15%
5420 Professional Services	\$ 1,144	\$ 27,071	\$ 24,498	\$ 24,498	\$ 24,498	\$ 6,668	\$ 2,207	\$ 42,500	16%
5425 Publications & Legal Notices	\$ 288	\$ 493	\$ 46	\$ 46	\$ 46	\$ 64	\$ -	\$ 1,000	6%
5435 Rent/Lease - Buildings	\$ -	\$ 15	\$ 153	\$ 153	\$ 153	\$ -	\$ -	\$ -	- %
5440 Rent/Lease - Equipment	\$ 38	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5455 Staff Development	\$ 139	\$ 3,494	\$ 11	\$ 11	\$ 11	\$ 123	\$ -	\$ 4,000	3%
5470 Telephone	\$ 2,216	\$ 2,724	\$ 1,819	\$ 1,819	\$ 1,819	\$ 1,749	\$ 405	\$ 6,000	29%
5480 Travel/Lodging	\$ -	\$ 595	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	0%
5486 Tuition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5490 Utilities - Water	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5492 Utilities - Electricity / Gas	\$ 20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
5625 Capital Equipment Expense	\$ 8,170	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- %
<b>Total services &amp; supplies</b>	\$ 261,790	\$ 193,990	\$ 65,888	\$ 65,888	\$ 65,888	\$ 81,964	\$ 13,170	\$ 199,540	41%
<b>Salaries &amp; benefits</b>	\$ 169,350	\$ 213,675	\$ 106,294	\$ 106,294	\$ 106,294	\$ 123,457	\$ 18,962	\$ 264,000	47%
<b>Total expenditures</b>	\$ 431,140	\$ 407,666	\$ 172,182	\$ 172,182	\$ 172,182	\$ 205,421	\$ 32,132	\$ 463,540	44%
<b>Total revenues</b>	\$ 409,172	\$ 426,152	\$ 50,682	\$ 50,682	\$ 50,682	\$ 44,750	\$ -	\$ 428,360	10%
<b>Surplus/(deficit)</b>	\$ (21,968)	\$ 18,486	\$ (121,500)	\$ (121,500)	\$ (121,500)	\$ (160,671)	\$ (32,132)	\$ (35,180)	457%
<b>Transfers In/(Out) of General Fund</b>									



**Cameron Park Community Services District - Parks  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED**

	Actual FY 2013-14	Actual FY 2014-15	Actual FY 2015-16	YTD as of 12/31/2015	MTD as of 12/31/2015	YTD as of 12/31/2016	MTD as of 12/31/2016	Annual Budget FY 2016-17	YTD Actual as % of Budget
<b>Revenues:</b>									
4110 Property Tax	\$ 585,103	\$ 614,823	\$ 610,863	\$ -	\$ -	\$ -	\$ -	\$ 652,783	0%
4600 Other Income	\$ 3,670	\$ 4,302	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
4190 Parks/Field Use Fees	\$ -	\$ 100	\$ -	\$ -	\$ -	\$ (180)	\$ -	\$ -	-%
<b>Total revenues</b>	<b>\$ 588,773</b>	<b>\$ 619,226</b>	<b>\$ 610,863</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (180)</b>	<b>\$ (180)</b>	<b>\$ 652,783</b>	<b>0%</b>
<b>Expenditures:</b>									
5000 Salaries - Permanent	\$ 149,653	\$ 163,043	\$ 175,305	\$ 77,395	\$ -	\$ 42,652	\$ 11,471	\$ 154,000	28%
5010 Salaries - Seasonal/PT funded	\$ -	\$ -	\$ -	\$ 1,291	\$ -	\$ -	\$ -	\$ -	-%
5135 Health - Retired	\$ -	\$ -	\$ 7,885	\$ -	\$ -	\$ 28,068	\$ 1,411	\$ 26,000	108%
5130 Health & Dental Insurance	\$ 40,394	\$ 40,548	\$ 21,940	\$ 8,781	\$ -	\$ 4,546	\$ 664	\$ 42,000	11%
5140 Vision Insurance	\$ 645	\$ 764	\$ 564	\$ 299	\$ -	\$ 162	\$ -	\$ 600	27%
5150 Retirement Benefits (active)	\$ 35,193	\$ 39,883	\$ 37,286	\$ 53,049	\$ -	\$ 1,463	\$ 342	\$ 34,000	4%
5160 Workers' Compensation	\$ 1,650	\$ 1,977	\$ 2,471	\$ 1,236	\$ -	\$ 1,545	\$ -	\$ 2,900	53%
5180 FICA/Medicare Contribution	\$ 2,346	\$ 2,408	\$ 2,567	\$ 1,135	\$ -	\$ 623	\$ 362	\$ 3,200	19%
5190 UI/TT Contribution	\$ 1,643	\$ 1,628	\$ 1,302	\$ -	\$ -	\$ -	\$ -	\$ 1,800	0%
<b>Salaries &amp; benefits</b>	<b>\$ 231,524</b>	<b>\$ 250,252</b>	<b>\$ 249,319</b>	<b>\$ 143,186</b>	<b>\$ -</b>	<b>\$ 79,059</b>	<b>\$ 14,250</b>	<b>\$ 264,500</b>	<b>30%</b>
5209 Advertising/Marketing	\$ -	\$ -	\$ 169	\$ -	\$ -	\$ 422	\$ 200	\$ -	0%
5210 Agency Administration Fee	\$ 11,094	\$ 8,646	\$ 13,896	\$ -	\$ -	\$ -	\$ -	\$ 14,200	0%
5215 Agriculture	\$ 8,414	\$ 8,465	\$ 9,155	\$ 1,440	\$ -	\$ 509	\$ -	\$ 6,000	8%
5220 Audit & Accounting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5221 Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 138	\$ -	\$ -	-%
5230 Clothing/Uniforms	\$ 1,832	\$ 1,528	\$ 1,696	\$ 568	\$ -	\$ 1,097	\$ 511	\$ 1,500	73%
5231 Computer Software	\$ 793	\$ 808	\$ 710	\$ 710	\$ -	\$ 681	\$ -	\$ 1,200	57%
5235 Temporary Help Contractual Service	\$ 40,426	\$ 46,237	\$ 104,085	\$ 33,145	\$ -	\$ 56,035	\$ 6,412	\$ 40,000	140%
5240 Contractual Services - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5250 Director Comp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 600	\$ 300	\$ -	-%
5260 EDC Department Agency	\$ 842	\$ 749	\$ 880	\$ 880	\$ -	\$ 1,247	\$ -	\$ 800	156%
5265 Educational Material	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200	0%
5270 Elections	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5275 Equipment-Minor/small	\$ 3,085	\$ 4,296	\$ 8,767	\$ 273	\$ -	\$ 1,855	\$ -	\$ 10,000	19%
5285 Fire & Safety Sup	\$ 333	\$ 139	\$ 842	\$ -	\$ -	\$ 589	\$ -	\$ 400	147%
5300 Food	\$ 76	\$ 222	\$ 530	\$ 177	\$ -	\$ 547	\$ 82	\$ 300	182%
5305 Fuel	\$ 5,139	\$ 6,596	\$ 5,543	\$ 337	\$ -	\$ -	\$ -	\$ 11,000	0%
5310 Government Fees/Perm	\$ 6,746	\$ 5,576	\$ 8,856	\$ 328	\$ -	\$ 4,750	\$ 555	\$ 8,000	59%
5315 Household Supplies	\$ 5,918	\$ 6,164	\$ 11,263	\$ 1,767	\$ -	\$ 1,810	\$ 980	\$ 6,000	30%
Internet	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5320 Insurance	\$ 18,966	\$ 20,476	\$ 18,116	\$ 18,116	\$ -	\$ 16,323	\$ -	\$ 17,400	94%
5335 Legal Services	\$ -	\$ 1,540	\$ 4,064	\$ -	\$ -	\$ 540	\$ 540	\$ -	-%

Cameron Park Community Services District - Parks  
 Statement of Revenues & Expenditures - PRELIMINARY  
 through six months of the Year Ended December 31, 2016.  
 ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

Parks	Actual		Actual		Actual		YTD as of		MTD as of		YTD as of		MTD as of		Annual Budget		YTD Actual as % of Budget
	FY 2013-14	FY 2014-15	FY 2015-16	12/31/2015	12/31/2015	12/31/2015	12/31/2015	12/31/2016	12/31/2016	12/31/2016	12/31/2016	12/31/2016	12/31/2016	12/31/2016	FY 2016-17	Budget	
5345 Maintenance - Buildings	\$ 5,239	\$ 14,654	\$ 7,287	\$ 5,323	\$ -	\$ 597	\$ 13	\$ -	\$ -	\$ 13	\$ 6,000	10%					
5350 Maintenance - Equipment	\$ 11,317	\$ 33,573	\$ 17,089	\$ 7,147	\$ -	\$ 3,467	\$ 178	\$ -	\$ -	\$ 178	\$ 12,000	29%					
5355 Maintenance - Grounds	\$ 21,859	\$ 38,876	\$ 47,077	\$ 17,019	\$ -	\$ 16,037	\$ 6,550	\$ -	\$ -	\$ 6,550	\$ 45,000	36%					
5360 Maintenance - Radios & Phones	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5365 Maintenance - Tires & Tubes	\$ 27	\$ -	\$ 1,689	\$ -	\$ -	\$ 514	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5370 Maintenance - Vehicles	\$ 6,556	\$ 5,580	\$ 12,863	\$ 6,942	\$ -	\$ 1,615	\$ 52	\$ -	\$ -	\$ 52	\$ 10,000	16%					
5375 Medical Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5380 Memberships & Subscriptions	\$ -	\$ 60	\$ 108	\$ 108	\$ -	\$ 55	\$ -	\$ -	\$ -	\$ -	\$ 500	11%					
5385 Mileage Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5395 Miscellaneous	\$ 1,950	\$ -	\$ 44	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5400 Office Supplies	\$ 1,722	\$ 1,720	\$ 2,489	\$ 378	\$ -	\$ 738	\$ 39	\$ -	\$ -	\$ 39	\$ 1,150	64%					
5405 Pool Chemicals	\$ 37,036	\$ 30,297	\$ 37,930	\$ 17,937	\$ -	\$ 16,991	\$ -	\$ -	\$ -	\$ -	\$ 27,129	63%					
5410 Postage	\$ 6	\$ -	\$ -	\$ -	\$ -	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5415 Printing	\$ 81	\$ 87	\$ 176	\$ -	\$ -	\$ 52	\$ 52	\$ -	\$ -	\$ 52	\$ 500	10%					
5420 Professional Services	\$ 10,366	\$ 22,425	\$ 25,745	\$ 8,284	\$ -	\$ 5,756	\$ 2,221	\$ -	\$ -	\$ 2,221	\$ 14,000	41%					
5425 Publications & Legal Notices	\$ -	\$ 162	\$ 710	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5430 Radios	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5435 Rent/Lease - Buildings	\$ -	\$ 60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5440 Rent/Lease - Equipment	\$ 1,098	\$ 1,312	\$ 771	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000	0%					
5455 Staff Development	\$ 240	\$ -	\$ 205	\$ 235	\$ -	\$ 80	\$ -	\$ -	\$ -	\$ -	\$ 1,500	5%					
5470 Telephone	\$ 1,425	\$ 3,631	\$ 936	\$ 407	\$ -	\$ 2,018	\$ 408	\$ -	\$ -	\$ 408	\$ 3,000	67%					
5480 Travel/Lodging	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%					
5490 Utilities - Water	\$ 26,963	\$ 26,310	\$ 27,229	\$ 13,143	\$ -	\$ 17,284	\$ 3,763	\$ -	\$ -	\$ 3,763	\$ 28,000	62%					
5492 Utilities - Electricity / Gas	\$ 38,339	\$ 37,925	\$ 41,524	\$ 20,337	\$ -	\$ 21,235	\$ 2,117	\$ -	\$ -	\$ 2,117	\$ 40,000	53%					
5500 Vandalism	\$ (36)	\$ 320	\$ 7,864	\$ 26	\$ -	\$ 298	\$ -	\$ -	\$ -	\$ -	\$ 3,000	10%					
5625 Capital Equipment	\$ 19,945	\$ 71,086	\$ 100,723	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,000	0%					
<b>Total services &amp; supplies</b>	\$ 287,794	\$ 399,521	\$ 521,032	\$ 155,073	\$ -	\$ 173,885	\$ 24,973	\$ -	\$ -	\$ 24,973	\$ 404,779	43%					
Salaries & benefits	\$ 231,524	\$ 250,252	\$ 249,319	\$ 143,186	\$ -	\$ 79,059	\$ 14,250	\$ -	\$ -	\$ 14,250	\$ 264,500	-%					
Total expenditures	\$ 519,317	\$ 649,773	\$ 770,352	\$ 298,259	\$ -	\$ 252,944	\$ 39,223	\$ -	\$ -	\$ 39,223	\$ 669,279	38%					
Total revenues	\$ 588,773	\$ 619,226	\$ 610,863	\$ -	\$ -	\$ (180)	\$ -	\$ -	\$ -	\$ -	\$ 652,783	0%					
<b>Surplus/(deficit)</b>	\$ 69,456	\$ (30,547)	\$ (159,489)	\$ (298,259)	\$ -	\$ (253,124)	\$ (39,223)	\$ -	\$ -	\$ (39,223)	\$ (16,496)						
<b>Transfers In/(Out) of General Fund</b>																	

Cameron Park Community Services District – Fire  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

Fire	Actual FY 2013-14	Actual FY 2014-15	Actual FY 2015-16	YTD as of 12/31/2015	MTD as of 12/31/2015	YTD as of 12/31/2016	MTD as of 12/31/2016	Annual Budget FY 2016-17	YTD Actual as % of Budget
4110	\$ 2,275,403	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,538,598	0%
4260	\$ 989,719	\$ -	\$ -	\$ -	\$ -	\$ 256,663	\$ -	\$ 1,075,523	24%
4320	\$ 162,787	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
4415	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
4400	\$ 4,280	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
4165	\$ 45,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
Salary Savings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
<b>Total revenues</b>	<b>\$ 3,478,139</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 256,663</b>	<b>\$ -</b>	<b>\$ 3,614,121</b>	<b>7%</b>
<b>Expenditures:</b>									
5000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5010	\$ 5,572	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5135	\$ 46,647	\$ 17,290	\$ 17,290	\$ 17,290	\$ 17,290	\$ 26,986	\$ 3,860.51	\$ 78,000	35%
5150	\$ -	\$ -	\$ 35,545	\$ 35,545	\$ -	\$ -	\$ -	\$ -	-%
5160	\$ 935	\$ 1,120	\$ 700	\$ 700	\$ 700	\$ 875	\$ -	\$ 1,800	49%
5180	\$ 426	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5190	\$ 54	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
<b>Salaries &amp; benefit</b>	<b>\$ 53,634</b>	<b>\$ 18,410</b>	<b>\$ 53,535</b>	<b>\$ 53,535</b>	<b>\$ -</b>	<b>\$ 27,861</b>	<b>\$ 3,861</b>	<b>\$ 79,800</b>	<b>35%</b>
5209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5210	\$ 43,145	\$ 33,625	\$ -	\$ -	\$ -	\$ 18,333	\$ -	\$ 55,000	33%
5215	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5220	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	0%
5221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,540	\$ -	\$ -	-%
5230	\$ 3,000	\$ 2,920	\$ 229	\$ 229	\$ -	\$ 1,751	\$ 181.60	\$ 2,500	70%
5231	\$ 1,344	\$ 1,010	\$ 1,110	\$ 710	\$ -	\$ 747	\$ -	\$ 2,500	30%
5235	\$ 25,739	\$ 27,341	\$ 2,091	\$ 1,017	\$ -	\$ 12,253	\$ 548.00	\$ 56,730	22%
5236	\$ 2,666,439	\$ 2,651,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,285,016	0%
5240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (300,000)	0%
5250	\$ -	\$ 749	\$ -	\$ -	\$ -	\$ 700	\$ 300.00	\$ -	-%
5260	\$ 842	\$ -	\$ 880	\$ 880	\$ 880	\$ 1,247	\$ -	\$ 800	156%
5265	\$ 57	\$ -	\$ 2,136	\$ 2,136	\$ -	\$ -	\$ -	\$ -	-%
5270	\$ -	\$ 2,041	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
5275	\$ 1,954	\$ 1,561	\$ 553	\$ 57	\$ 57	\$ 242	\$ 137.98	\$ 2,000	12%
5285	\$ 3,000	\$ 18,318	\$ 129	\$ 129	\$ 618	\$ 159.68	\$ 1,500	\$ 1,500	41%
5295	\$ 18,632	\$ 16,785	\$ 3,178	\$ 3,327	\$ 15,420	\$ -	\$ -	\$ 21,000	73%
5296	\$ 21,480	\$ 720	\$ 5,720	\$ 2,920	\$ -	\$ 2,321	\$ 560.00	\$ 29,200	8%
5300	\$ 1,582	\$ 53,635	\$ 134	\$ 134	\$ -	\$ 192	\$ 191.78	\$ 1,000	19%
5305	\$ 70,377	\$ 508	\$ 16,077	\$ 11,931	\$ -	\$ 22,469	\$ 2,474.55	\$ 62,000	36%
5310	\$ 1,868	\$ 6,569	\$ 2,076	\$ 1,496	\$ -	\$ 1,514	\$ -	\$ 2,650	57%
5315	\$ 6,660	\$ 26,276	\$ 1,955	\$ 991	\$ -	\$ 2,270	\$ 453.25	\$ 6,000	38%
5320	\$ 24,212	\$ 9,764	\$ 23,114	\$ 23,114	\$ -	\$ 20,762	\$ -	\$ 21,600	96%
5335	\$ -	\$ 10,228	\$ 6,618	\$ -	\$ -	\$ 420	\$ 20.00	\$ 10,000	4%

Cameron Park Community Services District - Fire  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

	Actual			Actual	YTD as of	MTD as of	YTD as of	MTD as of	Annual	YTD
	FY 2013-14	FY 2014-15	FY 2015-16							
Fire										
Maint. - Vehicle St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14	\$ -	\$ -	-%
Maintenance - Bu	\$ 7,466	\$ 18,300	\$ 1,161	\$ 1,147	\$ 1,147	\$ 19,795	\$ 1,323.21	\$ -	\$ 26,200	76%
Maintenance - Eq	\$ 16,806	\$ 2,876	\$ 6,066	\$ 4,027	\$ 4,027	\$ 4,455	\$ 1,922.29	\$ -	\$ 25,000	18%
Maintenance - Gr	\$ 2,165	\$ 1,947	\$ 326	\$ 143	\$ 143	\$ 1,564	\$ 1,373.32	\$ -	\$ 3,000	52%
Maintenance - Rac	\$ 3,309	\$ 9,719	\$ 1,923	\$ 736	\$ 736	\$ 174	\$ -	\$ -	\$ 2,000	9%
Maintenance - Tir	\$ 7,158	\$ 20,385	\$ 5,903	\$ 161	\$ 161	\$ 1,246	\$ -	\$ -	\$ 12,000	10%
Maintenance - Vel	\$ 20,985	\$ -	\$ 6,494	\$ 4,456	\$ 4,456	\$ 18,652	\$ 3,410.25	\$ -	\$ 20,000	93%
Medical Supplies	\$ -	\$ 863	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
Memberships & S	\$ 962	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -	\$ -	\$ 850	12%
Mileage Reimburs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
Miscellaneous	\$ 4,327	\$ 3,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
Office Supplies	\$ 3,748	\$ 540	\$ 1,627	\$ 613	\$ 613	\$ 1,763	\$ 361.84	\$ -	\$ 4,000	44%
Postage	\$ 192	\$ 20	\$ -	\$ -	\$ -	\$ 3	\$ -	\$ -	\$ 500	1%
Printing	\$ -	\$ 5,402	\$ 85	\$ 85	\$ 85	\$ 75	\$ -	\$ -	\$ 350	22%
Professional Servi	\$ 1,910	\$ 358	\$ 979	\$ 667	\$ 667	\$ 1,651	\$ 459.00	\$ -	\$ 4,200	39%
Publications & Le	\$ 35	\$ 403	\$ -	\$ -	\$ -	\$ 155	\$ -	\$ -	\$ 300	52%
Radios	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 229	\$ -	\$ -	\$ 500	46%
Rent/Lease - Equip	\$ -	\$ 5,000	\$ 103	\$ -	\$ -	\$ 81	\$ -	\$ -	\$ -	-%
Staff Developmen	\$ 5,336	\$ 12,684	\$ 12	\$ 62	\$ 62	\$ 2,836	\$ 1,581.15	\$ -	\$ 5,000	57%
Telephone	\$ 15,086	\$ 25	\$ 3,746	\$ 1,891	\$ 1,891	\$ 5,550	\$ 1,004.15	\$ -	\$ 15,000	37%
Travel/Lodging	\$ 840	\$ -	\$ 103	\$ -	\$ -	\$ 907	\$ 130.00	\$ -	\$ 1,000	91%
Tuition	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
Utilities - Water	\$ 8,435	\$ 9,404	\$ 2,525	\$ 1,144	\$ 1,144	\$ 4,033	\$ 1,114.17	\$ -	\$ 12,000	34%
Utilities - Electric	\$ 27,397	\$ 25,316	\$ 12,429	\$ 6,575	\$ 6,575	\$ 13,573	\$ 2,269.52	\$ -	\$ 27,000	50%
Capital Equipment	\$ 220,261	\$ 10,755	\$ -	\$ -	\$ -	\$ 5,000	\$ 4,647.13	\$ -	\$ 56,000	9%
Reserve for Capite	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
Fire Engine purch.	\$ 45,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
<b>Total services &amp; :</b>	\$ 3,287,898	\$ 2,995,997	\$ 109,482	\$ 70,779	\$ 70,779	\$ 185,654	\$ 24,623	\$ 3,479,396	\$ 5%	
Salaries & benefit:	\$ 53,634	\$ 18,410	\$ 53,535	\$ 53,535	\$ 53,535	\$ 27,861	\$ 3,861	\$ 79,800	\$ 35%	
Total expenditures:	\$ 3,341,532	\$ 3,014,407	\$ 163,017	\$ 124,314	\$ 124,314	\$ 213,515	\$ 28,483	\$ 3,559,196	\$ 6%	
Total revenues	\$ 3,478,139	\$ -	\$ -	\$ -	\$ -	\$ 256,663	\$ -	\$ 3,614,121	\$ 7%	
<b>Surplus/(deficit)</b>	\$ 136,608	\$ (3,014,407)	\$ (163,017)	\$ (124,314)	\$ (124,314)	\$ 43,148	\$ (28,483)	\$ 54,925	\$ 79%	
<b>Transfers In/(Out) of General Fund</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-%
<b>Net Surplus/(defi</b>	\$ 136,608	\$ (3,014,407)	\$ (163,017)	\$ (124,314)	\$ (124,314)	\$ 43,148	\$ (28,483)	\$ 54,925	\$ -	

Cameron Park Community Services District - Recreation  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

Recreation	Actual		YTD as of 12/31/2015	MTD as of 11/30/2015	YTD as of 12/31/2016	MTD as of 12/31/2016	Annual Budget FY 2016-17	YTD	
	FY 2013-14	FY 2014-15						Actual FY 2015-16	Actual as % of Budget
Revenues:									
4110 Property Tax	\$162,529	\$170,784	\$169,684	\$0	\$0	\$0	\$181,328	0%	
4145 Youth Programs	6,937	12,968	8,378	3,945	\$2,235	\$0	5,434	41%	
4146 Adult Programs	4,795	6,318	6,085	2,061	\$1,929	\$0	1,956	99%	
4147 Youth Sports	32,157	41,733	46,979	28,093	\$12,677	\$0	26,420	48%	
4148 Adult Sports	767	5,602	5,061	1,156	\$893	\$378	3,948	23%	
4149 Sport Camp Revenues	12,149	9,196	18,634	1,872	\$9,117	\$0	10,386	88%	
4170 Special Events	26,854	26,322	34,543	10,424	\$15,928	\$2,655	25,725	62%	
4195 Special Event Rental	8,610	5,026	544	56	\$90	\$0	0	-%	
4180 CP Lake Kiosk/Day Pass	28,780	29,652	28,591	15,775	\$27,292	\$0	33,600	81%	
4181 CP Lake Season Pass	22,538	20,687	36,423	803	\$2,785	\$20	20,291	14%	
4182 CP Lake Reservations	8,622	5,714	5,119	1,609	\$1,513	\$0	8,190	18%	
4184 CP Lake Concessions	8,782	5,540	5,327	2,183	\$3,176	\$0	8,000	40%	
4190 Park/Field Use Fees	27,154	21,370	20,736	2,146	\$180	\$0	24,500	1%	
4255 Sponsorships	13,803	5,264	6,926	0	\$0	\$0	15,750	0%	
4220 Summer Spectacular	50,942	51,331	34,039	0	\$0	\$0	55,000	0%	
4255 Sponsorships Ads	2,393	1,000	1,325	825	\$500	\$500	3,800	13%	
4209 Brochure Ads	0	0	0	0	\$0	\$0	0	-%	
4250 Donations	0	0	0	0	\$0	\$0	0	-%	
4400 Reimbursement (vending)	1,273	329	176	176	\$172	\$172	2,500	7%	
<b>Total revenues</b>	<b>419,084</b>	<b>418,834</b>	<b>428,569</b>	<b>71,124</b>	<b>78,487</b>	<b>3,725</b>	<b>426,828</b>	<b>18%</b>	
Expenditures:									
5000 Salaries - Permanent	64,307	49,965	76,788	26,571	\$29,846	\$5,743	84,000	36%	
5010 Salaries - Seasonal/PT funded	28,186	44,781	33,935	19,437	\$23,164	\$13	60,000	39%	
5135 Health - Retired	0	0	0	0	\$21,772	\$0	0	-%	
5130 Health & Dental Insurance	25,318	21,274	20,953	6,270	\$15,970	\$1,260	32,000	50%	
5140 Vision Insurance	443	352	422	187	\$224	\$0	500	45%	
5150 Retirement Benefits (active)	16,332	15,418	21,788	15,941	\$3,832	\$591	29,000	13%	
5160 Workers' Compensation	990	1,186	1,483	741	\$927	\$0	1,800	52%	
5180 FICA/Medicare Contribution	3,049	3,624	3,552	1,025	\$1,825	\$68	5,600	33%	
5190 UI/TT Contribution	2,605	3,156	3,906	0	\$0	\$0	3,600	0%	
<b>Salaries &amp; benefits</b>	<b>141,229</b>	<b>139,757</b>	<b>162,827</b>	<b>70,173</b>	<b>97,559</b>	<b>7,674</b>	<b>216,500</b>	<b>45%</b>	
5209 Advertising/Marketing	29,847	30,964	34,094	11,156	\$15,540	\$4,853	30,000	52%	
5210 Agency Admin	3,082	2,402	3,860	0	\$0	\$0	3,700	0%	
5220 Audit & Accounting	0	0	0	0	\$0	\$0	0	-%	
5221 Bank Charges	2,121	3,183	4,247	1,793	\$1,694	\$0	3,000	56%	
5230 Clothing/Uniforms	874	0	0	0	\$53	\$0	0	-%	
5231 Computer Software	3,281	3,217	3,174	3,174	\$3,068	\$0	4,000	77%	
5235 Contractual Services - Other	10,289	17,964	6,358	3,300	\$12,487	\$2,451	10,000	125%	
5240 Temporary Help Contractual Service	0	0	0	0	\$0	\$0	0	-%	
5250 Director Comp	0	0	0	0	\$0	\$0	0	-%	
5260 EDC Department Agency	842	749	880	880	\$1,247	\$0	800	156%	
5265 Educational Material	0	0	0	0	\$0	\$0	0	-%	

Cameron Park Community Services District - Recreation  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

Recreation	Actual FY 2013-14	Actual FY 2014-15	Actual FY 2015-16	YTD as of 12/31/2015	MTD as of 11/30/2015	YTD as of 12/31/2016	MTD as of 12/31/2016	Annual Budget FY 2016-17	YTD Actual as % of Budget
5270 Elections	0	0	0	0	0	\$0	\$0	0	-%
5275 Equipment-Minor/Small	0	997	0	0	0	\$0	\$0	500	0%
5282 Refund - Deposit	5,342	0	0	0	0	\$0	\$0	0	-%
5285 Fire & Safety Supplies	0	0	0	0	0	\$0	\$0	0	-%
5300 Food	2,457	3,140	266	266	266	\$446	\$26	2,100	21%
5305 Fuel	0	0	0	0	0	\$0	\$0	0	-%
5310 Government Fees/Perm	0	0	0	0	0	\$0	\$0	0	-%
5315 Household Supplies	146	0	0	0	0	\$0	\$0	0	-%
5316 Instructors	17,208	23,244	8,396	8,396	8,396	\$13,508	\$4,916	16,500	82%
5320 Insurance	7,428	7,564	6,922	6,872	6,872	\$6,172	\$0	7,800	79%
5335 Legal Services	0	0	820	820	820	\$0	\$0	0	-%
5350 Maintenance - Equipment	1,726	717	188	188	188	\$240	\$0	1,500	16%
5380 Memberships & Subscriptions	248	248	185	185	185	\$185	\$0	228	81%
5385 Mileage Reimbursement	0	0	0	0	0	\$0	\$0	0	-%
5395 Miscellaneous	0	0	0	0	0	\$0	\$0	0	-%
5400 Office Supplies	875	1,109	158	158	158	\$360	\$33	900	40%
5410 Postage	258	412	319	319	319	\$94	\$0	400	24%
5415 Printing	0	0	270	270	270	\$360	\$0	0	-%
5420 Professional Services	5,699	5,702	1,418	1,418	1,418	\$1,520	\$150	5,000	30%
5421 Program Supplies	11,593	9,866	4,444	4,444	4,444	\$6,288	\$33	7,250	87%
5425 Publications & Legal Notices	0	0	0	0	0	\$0	\$0	0	-%
5431 Refund - Activity	1,095	0	(55)	(55)	(55)	\$0	\$0	0	-%
5435 Rent/Lease - Bldgs	91	920	0	0	0	\$0	\$0	900	0%
5440 Rent/Lease - Equip	0	0	0	0	0	\$206	\$0	200	103%
5455 Staff Development	309	481	0	0	0	\$0	\$0	500	0%
5470 Telephone	3,735	1,736	771	771	771	\$2,082	\$955	2,500	83%
5480 Travel/Lodging	0	0	0	0	0	\$0	\$0	0	-%
5625 Capital Equipment	(8)	0	0	0	0	\$0	\$0	0	-%
5466 Summer Spectacular	47,713	46,184	0	0	0	\$267	\$0	52,000	1%
5465 Special Events Expense	3,850	4,748	361	361	361	\$5,619	\$2,171	17,500	32%
<b>Total services &amp; supplies</b>	<b>160,100</b>	<b>165,546</b>	<b>77,076</b>	<b>44,717</b>	<b>44,717</b>	<b>71,436</b>	<b>15,588</b>	<b>167,278</b>	<b>43%</b>
Salaries & benefits	141,229	139,757	162,827	70,173	70,173	97,559	7,674	216,500	45%
Total expenditures	301,329	305,303	239,903	114,890	114,890	168,995	23,261	383,778	44%
Total revenues	419,084	418,834	428,569	71,124	71,124	78,487	3,725	426,828	18%
<b>Transfers In/(Out) of General Fund</b>	<b>\$117,755</b>	<b>\$113,532</b>	<b>\$188,666</b>	<b>(\$43,766)</b>	<b>(\$43,766)</b>	<b>(\$0)</b>	<b>(\$19,537)</b>	<b>\$43,050</b>	<b>-210%</b>

Cameron Park Community Services District - Community Center  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

Community Center	Actual FY 2013-14	Actual FY 2014-15	Actual FY 2015-16	YTD as of 12/31/2015	MTD as of 12/31/2015	YTD as of 12/31/2016	MTD as of 12/31/2016	Annual Budget FY 2016-17	YTD Actual as % of Budget
<b>Revenues:</b>									
4145 CC Youth Programs	\$24,677	\$30,647	\$6,086	\$6,086	-	\$ 7,542	\$ 60	\$20,297	37%
4146 CC Adult Programs	36,763	35,947	\$12,791	12,791	-	13,342	769	34,606	39%
4150 Pre-School Program	1,134	0	\$0	0	-	-	-	0	-%
4151 Teen Center/Activities	0	0	\$0	0	-	-	-	0	-%
4170 CC Special Events/Concerts	0	7	\$77	77	-	-	-	0	-%
4153 Senior Program	1,426	6,085	\$3,434	3,434	-	3,455	168	5,250	66%
4183 Summer Kids Camp	49,160	54,058	\$17,639	17,639	-	31,265	-	42,000	74%
4184 CC Concessions	855	606	\$643	643	-	598	-	1,500	40%
4185 Community Center Rentals	45,100	46,449	\$41,215	41,215	-	22,555	3,141	38,588	58%
4186 Gym Use Fees/Programs	12,093	11,823	\$3,628	3,628	-	8,680	440	10,668	81%
4187 Community Center Pool	118,185	141,411	\$40,373	40,373	-	59,991	20	128,655	47%
4147 Youth Sports	38,059	39,682	\$6,907	6,907	-	32,061	8,947	52,243	61%
4148 Adult Sports	8,735	8,975	\$1,470	1,470	-	2,886	248	15,120	19%
4255 Sponsorships	0	37	\$0	0	-	-	-	0	-%
<b>Total revenues</b>	<b>336,186</b>	<b>375,727</b>	<b>134,264</b>	<b>134,264</b>	<b>0</b>	<b>182,373</b>	<b>13,793</b>	<b>348,927</b>	<b>52%</b>
<b>Expenditures:</b>									
5000 Salaries - Permanent	9,481	8,221	\$0	0	-	2,061	218	37,000	6%
5010 Salaries - Seasonal/PT funded	55,304	70,916	\$45,252	45,252	-	53,446	368	99,000	54%
5130 Health & Dental Insurance	4,344	4,165	\$1,326	1,326	-	8,748	346	15,000	58%
5140 Vision Insurance	0	0	\$0	0	-	-	-	200	0%
5150 Retirement Benefits (active)	3,109	3,191	\$7,159	7,159	-	1,061	170	4,500	24%
5160 Workers' Compensation	1,100	1,318	\$824	824	-	1,030	-	2,000	51%
5180 FICA/Medicare Contribution	4,133	5,535	\$3,455	3,455	-	4,033	26	9,000	45%
5190 UI/TT Contribution	4,160	4,232	\$3,740	3,740	-	3,215	-	5,000	64%
<b>Salaries &amp; benefits</b>	<b>81,631</b>	<b>97,578</b>	<b>61,756</b>	<b>61,756</b>	<b>0</b>	<b>73,593</b>	<b>1,127</b>	<b>171,700</b>	<b>43%</b>
5209 Advertising/Marketing	4,056	3,810	\$1,215	1,215	-	1,046	333	9,500	11%
5210 Agency Administration Fee	0	0	\$0	0	-	-	-	0	-%
5215 Agriculture	640	1,510	\$75	75	-	-	-	1,500	0%
5220 Audit & Accounting	0	0	\$0	0	-	-	-	0	-%
5221 Bank Charges	5,714	6,881	\$3,456	3,456	-	2,035	-	6,500	31%
5230 Clothing/Uniforms	0	853	\$0	0	-	-	-	400	0%
5231 Computer Software	2,362	3,197	\$3,174	3,174	-	3,065	-	3,500	88%
5235 Temporary Help Contractual Service	121,421	133,666	\$35,180	35,180	-	26,939	4,491	91,720	29%
5240 Contract Services - Other	0	0	\$0	0	-	-	-	0	-%
5250 Director Comp	0	0	\$0	0	-	-	-	0	-%
5260 EDC Department Agency	0	0	\$0	0	-	12	-	0	-%
5265 Educational Material	0	0	\$0	0	-	-	-	500	0%
5270 Elections	0	0	\$0	0	-	-	-	0	-%
5275 Equipment-Minor/Small	816	5,759	\$233	233	-	1,033	-	5,000	21%
5285 Fire & Safety Supplies	1,048	145	\$0	0	-	83	-	1,000	8%
5290 Fire Prevention & Inspection	0	0	\$0	0	-	-	-	0	-%
5282 Refund - Deposit	12,438	300	\$0	0	-	-	-	0	-%
5300 Food	19	459	\$274	274	-	284	24	300	95%
5310 Government Fees/Perm	2,928	3,252	\$146	146	-	1,815	1,718	4,500	40%

Cameron Park Community Services District - Community Center  
Statement of Revenues & Expenditures - PRELIMINARY  
through six months of the Year Ended December 31, 2016.  
ALL 2015/2016 NUMBERS CONSIDERED SOFT AS YEAR IS NOT YET CLOSED

	Actual FY 2013-14	Actual FY 2014-15	Actual FY 2015-16	YTD as of 12/31/2015	MTD as of 12/31/2015	YTD as of 12/31/2016	MTD as of 12/31/2016	Annual Budget FY 2016-17	YTD Actual as % of Budget
<b>Community Center</b>									
5315 Household Supplies	7,005	8,478	\$4,294	4,294	\$ -	2,478	\$ 15	9,000	28%
5316 Instructors	50,019	64,975	\$16,364	16,364	-	22,613	\$ 7,402	44,200	51%
5320 Insurance	10,477	11,005	\$9,995	9,995	-	8,978	-	10,200	88%
5335 Legal Services	0	3,200	\$600	600	-	-	-	0	-%
5340 Maintenance - Vehicles	14,289	7,382	\$0	-	-	373	-	12,000	3%
5345 Maintenance - Buildings	11,478	20,547	\$5,901	5,901	-	7,397	\$ 1,202	13,000	-%
5350 Maintenance - Equipment	7,615	1,519	\$7,542	7,542	-	4,885	-	2,500	38%
5355 Maintenance - Grounds	288	0	\$2,633	2,633	-	349	-	0	14%
5360 Maintenance - Radio & Phones	27	0	\$0	0	-	-	-	0	-%
5370 Maintenance - Vehicles	0	0	\$315	315	-	-	-	0	-%
5375 Medical Supplies	0	0	\$0	0	-	150	-	200	75%
5380 Memberships & Subscriptions	0	0	\$0	0	-	-	-	0	-%
5385 Mileage Reimbursement	6,020	1,460	\$340	340	-	2,166	-	5,200	42%
5395 Miscellaneous	698	2,927	\$466	466	-	-	-	0	-%
5400 Office Supplies	29,856	25,516	\$7,279	7,279	-	1,900	\$ 175	1,800	106%
5405 Pool Chemicals	0	4	\$103	103	-	8,923	\$ 491	28,900	31%
5410 Postage	1	160	\$0	0	-	-	-	0	-%
5415 Printing	4,198	4,974	\$2,134	2,134	-	6,580	\$ 2,663	8,000	82%
5420 Professional Services	8,587	12,531	\$4,406	4,406	-	2,053	\$ 238	6,800	30%
5421 Program Supplies	0	0	\$0	0	-	-	-	0	-%
5425 Publications & Legal Notices	9,444	0	\$0	0	-	-	-	0	-%
5431 Refund - Activity	6,209	9,910	\$0	0	-	-	-	9,000	0%
5435 Rent/Lease - Bldgs	463	178	\$0	0	-	-	-	0	-%
5440 Rent/Lease - Equip	2,879	1,760	\$1,409	1,409	-	4,113	-	500	0%
5455 Staff Development	0	0	\$0	0	-	-	-	2,400	171%
5470 Telephone	0	0	\$0	0	-	-	-	0	0%
5486 Tuition	10,709	10,164	\$6,876	6,876	-	10,388	\$ 2,881	15,750	66%
5490 Water	61,083	80,614	\$33,456	33,456	-	46,611	\$ 5,643	78,300	60%
5492 Utilities - Electricity / Gas	0	0	\$0	0	-	-	-	1,000	0%
5500 Vandalism	0	7,740	\$0	0	-	-	-	6,000	0%
5625 Capital Equipment	392,786	434,876	147,867	147,867	0	166,268	28,232	379,370	44%
<b>Total services &amp; supplies</b>									
Salaries & benefits	81,631	97,578	61,756	61,756	0	73,593	1,127	171,700	43%
Total expenditures	474,416	532,454	209,623	209,623	0	239,861	29,359	551,070	44%
Total revenues	336,186	375,727	134,264	134,264	0	182,373	13,793	348,927	52%
<b>Transfers In/(Out) of General Fund</b>	<b>(138,231)</b>	<b>(156,727)</b>	<b>(75,359)</b>	<b>(75,359)</b>	<b>0</b>	<b>(57,488)</b>	<b>(15,566)</b>	<b>(202,143)</b>	<b>28%</b>
<b>Net Surplus/(deficit)</b>	<b>(\$138,231)</b>	<b>(\$156,727)</b>	<b>(\$75,359)</b>	<b>(\$75,359)</b>	<b>\$0</b>	<b>(\$57,488)</b>	<b>(\$15,566)</b>	<b>(\$202,143)</b>	



**Cameron Park Community Services District - General Fund  
Statement of Revenues & Expenditures - PRELIMINARY UNAUDITED  
For the Year Ended June 30, 2016**

**Prior Year: FY 2015-16 ACTUAL (UNAUDITED)**

Expenditures:	Community Center				FY 2015-16 General Fund Budget	Actual as % of Budget
	General Fund:	Administration	Fire & JPA	Parks		
5000 Salaries - Permanent	55,013	0	175,305	76,788	307,105	71%
5010 Salaries - Seasonal/PT/Funded	10,004	0	33,935	45,252	89,191	54%
5135 Health - Retired	6,284	17,290	7,885	0	31,459	27%
5130 Health & Dental Insurance	5,889	0	21,940	20,953	50,108	49%
5140 Vision Insurance	153	0	564	422	1,275	86%
5150 Retirement Benefits (active)	26,913	0	37,286	21,788	93,146	112%
5160 Workers' Compensation	618	700	2,471	1,483	6,095	78%
5180 FICA/Medicare Contribution	1,016	0	2,567	3,455	10,589	55%
5190 UI/TT Contribution	404	0	1,302	3,906	9,352	82%
<b>Total salaries and benefits</b>	<b>106,294</b>	<b>17,990</b>	<b>249,319</b>	<b>162,827</b>	<b>598,322</b>	<b>63%</b>
5209 Advertising/Marketing	156	0	169	34,094	35,634	89%
5210 Agency Administration Fee	0	0	13,896	3,860	17,756	24%
5215 Agriculture	0	0	9,155	0	9,230	123%
5220 Audit & Accounting	945	0	0	0	945	4%
5221 Bank Charges	715	0	0	4,247	8,418	70%
5230 Clothing/Uniforms	0	229	1,696	0	1,925	44%
5231 Computer Software	837	1,110	710	3,174	9,005	71%
5240 Contractual Services - other	18,654	2,091	0	6,358	20,745	83%
5235 Contractual Services	0	0	104,085	35,180	145,623	113%
5236 Contractual Services - Provider	0	0	0	0	0	0%
5250 Directors Compensation	4,000	0	0	0	4,000	22%
5260 EDC Department Agency	1,760	880	880	880	4,399	137%
5265 Educational Material	0	2,136	0	0	2,136	267%
5270 Elections	0	0	0	0	0	0%
5275 Equipment-Minor/Small Tools	0	553	8,767	0	9,354	53%
5282 Deposit Refund	0	0	0	0	0	0%
5285 Fire & Safety Supplies	0	129	842	0	971	33%
5290 Fire Prevention & Inspection	0	0	0	0	0	0%
5295 Fire Turnouts	0	3,178	0	0	3,178	0%
5296 Fire-Volunteer/Resident	0	5,720	0	0	5,720	20%
5300 Food	108	134	530	266	1,313	22%
5305 Fuel	0	16,077	5,543	0	21,620	30%
5310 Government Fees/Permits	0	2,076	8,856	146	11,079	88%
5315 Household Supplies	0	1,955	11,263	0	17,512	88%
5316 Instructors	0	0	8,396	16,364	24,759	37%
5320 Insurance	2,499	23,114	18,116	6,922	60,646	83%
5335 Legal Services	6,149	6,618	4,064	820	18,251	61%

**Cameron Park Community Services District - General Fund  
Statement of Revenues & Expenditures - PRELIMINARY UNAUDITED  
For the Year Ended June 30, 2016**

**Prior Year: FY 2015-16 ACTUAL (UNAUDITED)**

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	06/30/16 Actual	FY 2015-16 General Fund Budget	Actual as % of Budget
5345 Maintenance - Buildings	0	1,161	7,287	0	0	8,448	28,000	30%
5350 Maintenance - Equipment	124	6,066	17,089	188	7,542	31,009	50,500	61%
5355 Maintenance - Grounds	463	326	47,077	0	2,633	50,499	44,500	113%
5360 Maintenance - Radios & Phones	0	1,923	0	0	0	1,923	1,000	192%
5365 Maintenance - Tires & Tubes	0	5,903	1,689	0	0	7,592	10,000	76%
5370 Maintenance - Vehicles	0	6,494	12,863	0	315	19,672	25,000	79%
5375 Medical Supplies	0	0	0	0	0	0	200	0%
5380 Memberships & Subscriptions	702	0	108	185	0	995	8,575	12%
5385 Mileage Reimbursement	0	0	0	0	340	340	5,600	6%
5395 Miscellaneous	20	0	44	0	0	64	0	0%
5400 Office Supplies	2,021	1,627	2,489	158	466	6,762	10,350	65%

**Cameron Park Community Services District - General Fund  
Statement of Revenues & Expenditures - PRELIMINARY UNAUDITED  
For the Year Ended June 30, 2016**

**Prior Year: FY 2015-16 ACTUAL (UNAUDITED)**

General Fund:	FY 2015-16 ACTUAL				Community Center	06/30/16 Actual	FY 2015-16 General Fund Budget	Actual as % of Budget
	Administration	Fire & JPA	Parks	Recreation				
5405 Pool Chemicals	0	0	37,930	0	7,279	45,209	65,000	70%
5410 Postage	196	0	0	319	103	618	1,900	33%
5415 Printing	12	85	176	270	0	543	1,350	40%
5420 Professional Services	24,498	979	25,745	1,418	2,134	54,775	86,100	64%
5421 Program Supplies	0	0	0	4,444	4,406	8,850	24,100	37%
5425 Publications & Legal Notices	46	0	710	0	0	756	650	116%
5430 Radios	0	0	0	0	0	0	500	0%
5431 Refund-Activity	0	0	0	(55)	0	(55)	0	0%
5435 Rent/Lease - Buildings	153	0	0	0	0	153	8,500	2%
5440 Rent/Lease - Equipment	0	0	771	0	0	771	1,570	49%
5455 Staff Development	11	12	205	0	0	228	14,200	2%
5470 Telephone	1,819	3,746	936	771	1,409	8,681	25,300	34%
5480 Travel/Lodging	0	103	0	0	0	103	2,000	5%
5486 Tuition	0	0	0	0	0	0	0	0%
5490 Utilities - Water	0	2,525	27,229	0	6,876	36,630	55,750	66%
5492 Utilities - Electricity / Gas	0	12,429	41,524	0	33,456	87,409	145,300	60%
5500 Vandalism	0	0	7,864	0	0	7,864	1,000	786%
5466 Summer Spectacular	0	0	0	0	0	0	52,000	0%
5465 Special Events Expense	0	0	0	361	0	361	17,500	2%
<b>Total services and supplies</b>	<b>65,888</b>	<b>109,379</b>	<b>420,310</b>	<b>77,076</b>	<b>141,966</b>	<b>814,619</b>	<b>4,679,592</b>	<b>17%</b>
Revenues:								
Property Tax	0	0	610,863	169,684		780,547	3,555,460	22%
Interest	0					0	7,500	0%
Recreation Program Revenue				204,110	49,048	253,157	306,719	83%
Administration Process Fees	0					0	7,000	0%
JPA Reimbursements	0	0	0			0	1,056,705	0%
Grant Reimbursement	0	0	0			0	0	0%
Facility Use Revenue				20,736	85,216	105,952	184,510	57%
Special Events				34,039		34,039	52,000	65%
Franchise Fees	45,713					45,713	160,000	29%
Other Income	4,969	0				4,969	0	0%
Sponsorships						0	15,000	0%
Fire Engines Lease & Purchase		0				0	0	0%
<b>Total revenues</b>	<b>50,682</b>	<b>0</b>	<b>610,863</b>	<b>428,569</b>	<b>134,264</b>	<b>1,224,377</b>	<b>5,344,894</b>	<b>23%</b>
Expenditures:								
Salaries and employee benefits	106,294	17,990	249,319	162,827	61,756	598,322	942,846	63%
Services and supplies	65,888	109,379	420,310	77,076	141,966	814,619	4,679,592	17%

Cameron Park Community Services District - General Fund  
Statement of Revenues & Expenditures - PRELIMINARY UNAUDITED  
For the Year Ended June 30, 2016

Prior Year: FY 2015-16 ACTUAL (UNAUDITED)

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	FY 2015-16		Actual as % of Budget
						06/30/16 Actual	General Fund Budget	
Capital Equipment	0	0	100,723	0	0	100,723	164,479	61%
Fire Engines Lease	0	0	0	0	0	0	0	0%
Reserve for Capital Equipment	0	0	0	0	0	0	0	0%
<b>Total expenditures</b>	<b>172,182</b>	<b>127,369</b>	<b>770,352</b>	<b>239,903</b>	<b>203,721</b>	<b>1,513,663</b>	<b>5,786,917</b>	<b>26%</b>
<b>Excess (deficit)</b>	<b>(121,500)</b>	<b>(127,369)</b>	<b>(159,489)</b>	<b>188,666</b>	<b>(69,458)</b>	<b>(289,285)</b>	<b>(442,023)</b>	<b>65%</b>
Contingency								
<b>Excess (deficit)</b>	<b>(121,500)</b>	<b>(127,369)</b>	<b>(159,489)</b>	<b>188,666</b>	<b>(69,458)</b>	<b>(289,285)</b>	<b>(442,023)</b>	



## Accounts Payable Check Register

Check	Date	Vendor ID	Name	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
25319	12/01/2016	13917 01	Accountemps/Robert Half Description: Week ending 11-18-16	No	No	No	Normal	751.80	OPR	Inv# 47168921
25320	12/01/2016	05625 02	ADM Screening Description: Resident FF medical	No	No	No	Normal	215.00	OPR	Inv# 8298
25321	12/01/2016	14315 01	Alhambra & Sierra Springs Description: Water delivery Nov. 7 & 21	No	No	No	Normal	62.58	OPR	Inv# 9229899 1123
25322	12/01/2016	50255 01	Arnolds for Awards Description: Name plates	No	No	No	Normal	116.91	OPR	Inv# 75026
25323	12/01/2016	00169 01	Big O Tires Description: Flat tire repair	No	No	No	Normal	20.00	OPR	Inv# 005100-12091
25324	12/01/2016	1929205	Blair Massey Description: Classes	No	No	No	Normal	240.00	OPR	Inv# Classes
25325	12/01/2016	04803 01	Blue Ribbon Personnel Services Description: Week ending 11-20-16	No	No	No	Normal	5,063.43	OPR	Inv# 40777
25326	12/01/2016	00219 02	Churchill's Hardware Description: Fence post mix for signs, Bolts for signs, Misc. Hardware, Misc. hardware, Misc. PVC parts	No	No	No	Normal	16.90	OPR	Inv# A103137,B115
25327	12/01/2016	19313 01	Donna Rixmann Description: Yoga class	No	No	No	Normal	56.40	OPR	Inv# Yoga
25328	12/01/2016	03280 01	Foothill Auto Service, Inc. Description: Oil change 2001 Dodge pick up	No	No	No	Normal	51.99	OPR	Inv# 28163
25329	12/01/2016	16224 01	Gold Country Officials Description: Flag football Oct 22 - Nov 19, Adult Basketball Nov. 8 - 29	No	No	No	Normal	801.75	OPR	Inv# 3331,3330
25330	12/01/2016	19223 01	Holly Morrison Description: Meetings	No	No	No	Normal	400.00	OPR	Inv# November 201
25331	12/01/2016	50351 01	Hunt & Sons Description: Fuel	No	No	No	Normal	669.77	OPR	Inv# 539409
25332	12/01/2016	19389 01	Interwest Consulting Group, Inc. Description: Cambridge Chevron	No	No	No	Normal	202.50	OPR	Inv# 30165
25333	12/01/2016	09380 01	Larry Nelson Description: Hunter safety class	No	No	No	Normal	414.00	OPR	Inv#
25334	12/01/2016	19242 01	Lewis Ridgeway Description: Guitar class	No	No	No	Normal	156.00	OPR	Inv#
25335	12/01/2016	16885 01	McMurchie Law Firm Description: Legal services	No	No	No	Normal	2,540.00	OPR	Inv# 3901
25336	12/01/2016	00395 03	PG&E Description: Comm Ctr Oct 19 - Nov 17, Station 89 Oct 18 - Nov 16, Baron Court Oct. 18 - Nov. 16, CP entry, Lake, Pond 09	No	No	No	Normal	6,636.41	OPR	Inv# 6497549747-6,
25337	12/01/2016	00357 01	Scott McNeil Description: Meetings	No	No	No	Normal	400.00	OPR	Inv# November 201
25338	12/01/2016	16453 01	Sign Banner Print Express Description: Walking path signs	No	No	No	Normal	204.25	OPR	Inv# 6718
25339	12/01/2016	09548 01	Skyhawks Sports Academy Description: Volleyball camp	No	No	No	Normal	534.10	OPR	Inv# 62119



## Accounts Payable Check Register

Check	Date	Vendor ID	Name	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
25340	12/01/2016	19154 01	Stephen Beck Description: Sun Futsal 11-16, Sun night Futsal	No	No	No	Normal	2,512.80	OPR	Inv# Sun Futsal / Cli
25341	12/01/2016	ONE00562	Straightline Construction Description: Deposit refund	No	No	No	Normal	300.00	OPR	Inv# Receipt 74384
25342	12/01/2016	04248 01	The Clipper Description: Activity Guide	No	No	No	Normal	2,970.40	OPR	Inv# 56634
25343	12/01/2016	03946 05	Verizon Wireless Description: Oct. 16 - Nov. 15 Fire Contract X, Oct. 16 - Nov. 15 Fire wireless, Oct. 16 - Nov. 15	No	No	No	Normal	840.25	OPR	Inv# 9775435505,9
25344	12/08/2016	13917 01	Accountemps/Robert Half Description: Week ending 11-25-16 Resovich, Week ending 11-25-16 Becker	No	No	No	Normal	917.20	OPR	Inv# 47200032,472
25345	12/08/2016	17093 01	All Star Gymnastics Description: Tumbling class	No	No	No	Normal	7.15	OPR	Inv#
25346	12/08/2016	19221 01	Amy S. Blackmon Description: November Board meetings	No	No	No	Normal	400.00	OPR	Inv#
25348	12/08/2016	00460 01	Around Here Magazine Description: Marketing	No	No	No	Normal	350.00	OPR	Inv#
25349	12/08/2016	19304 01	AT&T Calnet 3 Description: Merrychase Oct. 24 - Nov. 23, Comm. Ctr Oct. 24 - Nov. 23	No	No	No	Normal	530.85	OPR	Inv# 8911601,8911
25350	12/08/2016	00392 09	AT&T U-verse Description: Station 88 DSL service	No	No	No	Normal	75.00	OPR	Inv# 133537433
25351	12/08/2016	04803 01	Blue Ribbon Personnel Services Description: Week ending November 27	No	No	No	Normal	3,172.65	OPR	Inv# 40907
25352	12/08/2016	19383 01	Brenna R. Garske Description: Zumba class	No	No	No	Normal	54.00	OPR	Inv#
25353	12/08/2016	17704 01	CoreLogic Solutions LLC Description: Nov 2016 Metroscan CC & R	No	No	No	Normal	165.00	OPR	Inv# 81752446
25354	12/08/2016	00555 01	Department of Justice Description: November service	No	No	No	Normal	96.00	OPR	Inv# 142282
25355	12/08/2016	00307 01	El Dorado Irrigation District Description: Station 89 09-20 / 11-29, Merrychase RR 09-21 / 11-29, Station 88 09-20 / 11-29, Hacienda Road 09-20 / 11-17	No	No	No	Normal	8,797.06	OPR	Inv# 040622-001,04
25356	12/08/2016	02294 01	El Dorado Press & Blueprint Description: Business cards	No	No	No	Normal	80.62	OPR	Inv# 22391
25357	12/08/2016	19344 01	Erica Brett Description: Yoga class	No	No	No	Normal	129.60	OPR	Inv#
25358	12/08/2016	00060-01	Fire Apparatus Inc. Description: Engine 88 Maintenance	No	No	No	Normal	565.25	OPR	Inv# 10778
25359	12/08/2016	19332 01	Harvey Hartman dba Appraisal Pr Description: GP Land appraisal / 3301 Spill Way	No	No	No	Normal	400.00	OPR	Inv# 8297-LND
25360	12/08/2016	50351 01	Hunt & Sons Description: Fuel	No	No	No	Normal	594.27	OPR	Inv# 541153
25361	12/08/2016	08660 01	Image Factory_Vincent A Hill Description: Winter/Spring 2017 Rec Guide	No	No	No	Normal	1,620.00	OPR	Inv#



## Accounts Payable Check Register

Check	Date	Vendor ID	Name	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
25362	12/08/2016	0144501	Janette Lowry Description: Zumba Class	No	No	No	Normal	49.20	OPR	Inv#
25363	12/08/2016	ONE01057	Jesse Bruno Description: Deposit refund	No	No	No	Normal	500.00	OPR	Inv# 74661
25364	12/08/2016	10123 01	JS West Description: Community Center 144 gallons	No	No	No	Normal	182.57	OPR	Inv# 60091
25365	12/08/2016	ONE01055	Lisa Martz Description: Class cancelled	No	No	No	Normal	49.00	OPR	Inv#
25366	12/08/2016	18350 01	Loomis Description: December service	No	No	No	Normal	200.45	OPR	Inv# 11920798
25367	12/08/2016	19381 01	Margaret Mohr Description: Board meeting - November	No	No	No	Normal	300.00	OPR	Inv#
25369	12/08/2016	01909 01	Melanie DeMure Description: Volleyball	No	No	No	Normal	707.00	OPR	Inv#
25370	12/08/2016	18997 01	Mountain Democrat Description: Marketing / Comm ad	No	No	No	Normal	72.06	OPR	Inv#
25371	12/08/2016	19366 01	Myung Chong Description: Zumba class	No	No	No	Normal	49.20	OPR	Inv#
25372	12/08/2016	00395 03	PG&E Description: Service Oct. 25 - Nov. 22, Service Oct. 25 - Nov. 22, Service Oct. 26 - nov. 23	No	No	No	Normal	12,914.09	OPR	Inv# 3710093833-3,
25373	12/08/2016	13958 01	Robert Raymond Westphal Description: Taekwondo classes	No	No	No	Normal	734.30	OPR	Inv#
25374	12/08/2016	19390 01	Sampson Eilhardt Description: Station 88 Sign update	No	No	No	Normal	1,140.00	OPR	Inv# 3685
25375	12/08/2016	ONE01056	Sierra Symphony Description: Deposit refund	No	No	No	Normal	300.00	OPR	Inv# 74650
25376	12/08/2016	16453 01	Sign Banner Print Express Description: Banners	No	No	No	Normal	163.40	OPR	Inv# 6736
25377	12/08/2016	00362 01	Susan Kakavas Description: Cooking with Kids class	No	No	No	Normal	360.00	OPR	Inv#
25378	12/08/2016	1929204	Susan Spencer Description: Zumba / Cardio Barre	No	No	No	Normal	250.20	OPR	Inv#
25379	12/13/2016	19365 01	RBH Construction, Inc. Description: Work performed at Northview Pk	No	No	No	Normal	60,452.00	OPR	Inv# 4
25380	12/16/2016	01000-01	Public Employee's Union Local 1	No	No	No	Normal	32.44	OPR	Inv# E.D.-LOC1 DU
25381	12/15/2016	13917 01	Accountemps/Robert Half Description: Week ending 12-02-16	No	No	No	Normal	1,517.64	OPR	Inv# 47249527,472
25382	12/15/2016	19233 01	Acer Landscape Materials, Inc Description: Concrete, Black bark	No	No	No	Normal	611.95	OPR	Inv# 162,19864
25383	12/15/2016	50042 01	Airgas National Carbonation Description: Pool chemicals	No	No	No	Normal	490.93	OPR	Inv# 33376754
25384	12/15/2016	19310 01	Alison S. Lloyd Description: Ballet classes	No	No	No	Normal	634.80	OPR	Inv#



## Accounts Payable Check Register

01/12/17 12:05 PM User: AMY

Check	Date	Vendor ID	Name	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
25385	12/15/2016	16241 01	Blain Stumpf Description: Playground chips	No	No	No	Normal	3,579.75	OPR	Inv# 201611-524
25386	12/15/2016	04803 01	Blue Ribbon Personnel Services Description: Week ending 12-04-16	No	No	No	Normal	3,997.80	OPR	Inv# 41030
25387	12/15/2016	15586 01	Capital Private Patrol Description: August 2016 for Community Center, Dec 2016 - security @ Comm Ctr, Dec 2016 - Security for Parks	No	No	No	Normal	2,330.00	OPR	Inv# 4179,4356 - 1,
25388	12/15/2016	00219 02	Churchill's Hardware Description: CSD - Misc. Hardware, CSD - Concrete, CSD - Paint masking tape, CSD - return, CSD - Drill bits and glue, CSD - U	No	No	No	Normal	104.53	OPR	Inv# A100483,A102
25389	12/15/2016	19388 01	Craig D. Faitel Description: Four parks - Safe 2 Play	No	No	No	Normal	1,065.00	OPR	Inv# 02397
25390	12/15/2016	19392 01	Crusader Fence Company, Inc. Description: Fence repair on Country Club	No	No	No	Normal	1,211.00	OPR	Inv# 24817
25391	12/15/2016	00295 01	Delta Dental of California Description: Dental coverage for December	No	No	No	Normal	397.33	OPR	Inv# BE001907553
25392	12/15/2016	19241 01	Front Yard Nursery, Inc Description: Flowers	No	No	No	Normal	22.96	OPR	Inv# 91918
25393	12/15/2016	00220 01	Gold Country Equipment Center Description: Weed eater parts	No	No	No	Normal	18.32	OPR	Inv# 25660
25394	12/15/2016	12617 01	Highlander Pest Control Description: Pest control - Station 89, Pest control	No	No	No	Normal	110.00	OPR	Inv# 0068021,0067
25395	12/15/2016	50330 01	Hillyard Inc. Description: Toilet paper	No	No	No	Normal	260.01	OPR	Inv# 602319752
25396	12/15/2016	09502 01	Karen Moore Description: Truffle Class	No	No	No	Normal	22.20	OPR	Inv#
25397	12/15/2016	ONE01060	Kristen Wallace Description: Cancellation 5/6 Boys BB	No	No	No	Normal	105.00	OPR	Inv# 74712
25398	12/15/2016	04442 01	L.N. Curtis & Sons Description: Gated Wye (E - 389)	No	No	No	Normal	418.17	OPR	Inv# INV 68439
25399	12/15/2016	19242 01	Lewis Ridgeway Description: Guitar class	No	No	No	Normal	86.40	OPR	Inv#
25400	12/15/2016	ONE01059	Lisa Garrett Description: Cancellation 7/8 Boys BB	No	No	No	Normal	110.00	OPR	Inv# 74713
25401	12/15/2016	00029 01	Malinda Kregoski Description: Horse camps	No	No	No	Normal	3,325.00	OPR	Inv#
25402	12/15/2016	02800 01	Maximum Electric Description: Electrical repairs	No	No	No	Normal	964.00	OPR	Inv# 14
25403	12/15/2016	18997 01	Mountain Democrat Description: Finance job, Finance job, Winter Funtastic, 2017 Subscription renewal	No	No	No	Normal	353.80	OPR	Inv# ,,Account 420
25404	12/15/2016	04737 05	Office Depot Description: Labels & folders Fire Dept	No	No	No	Normal	56.91	OPR	Inv# 883460082001
25405	12/15/2016	18636 01	Rescue Training Institute, Inc. Description: CPR class	No	No	No	Normal	84.00	OPR	Inv# 7209





## Accounts Payable Check Register

Check	Date	Vendor ID	Name	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
25406	12/15/2016	19319 01	RGS - Regional Government Svcs Description: Contract service - Spilman	No	No	No	Normal	1,625.00	OPR	Inv# 6539
25407	12/15/2016	00372 06	Riebes Auto Parts Description: Battery cores (2), Batteries for mower	No	No	No	Normal	87.29	OPR	Inv# CM 118569,11
25408	12/15/2016	03679 01	Rosalie M. Stearns Description: Hula Class	No	No	No	Normal	87.00	OPR	Inv#
25409	12/15/2016	19300 01	Sacramento Jazz Orchestra Description: Concert performance 12-14-16	No	No	No	Normal	1,400.00	OPR	Inv#
25410	12/15/2016	12321 01	Sierra Security & Fire Description: Security & Fire monitoring, Fire & Security monitoring	No	No	No	Normal	249.00	OPR	Inv# 12395,12394
25411	12/15/2016	16453 01	Sign Banner Print Express Description: Concert Banner (12-14-16), Road signs for concert 12-14-16	No	No	No	Normal	254.78	OPR	Inv# 6771,6771
25412	12/15/2016	ONE01058	Susan Hamlin Description: Deposit Refund	No	No	No	Normal	300.00	OPR	Inv#
25413	12/15/2016	00393 01	TELEPACIFIC COMMUNICATIO Description: Nov. 2016 Internet / Phone svc	No	No	No	Normal	1,195.14	OPR	Inv# 84964330-0
25414	12/15/2016	00030 01	The Paint Spot Description: Painting supplies, Patching supplies	No	No	No	Normal	32.20	OPR	Inv# 174780,17479
25415	12/15/2016	19023 01	Tumble Time Gymnastic Inc. Description: Gymnastic classes	No	No	No	Normal	375.60	OPR	Inv#
25416	12/15/2016	07612 02	U.S. Bank Description: Cahill, Eagan, Helm, Hichborn, Counts, Smith	No	No	No	Normal	6,605.85	OPR	Inv# 4246 0445 556
25417	12/30/2016	01000-01	Public Employee's Union Local 1	No	No	No	Normal	32.44	OPR	Inv# E.D.-LOC1 DU
25418	12/22/2016	13917 01	Accountemps/Robert Half Description: Week ending 12-09-16 Becker, Week ending 12-09-16 Resovich	No	No	No	Normal	1,914.16	OPR	Inv# 47298927,472
25419	12/22/2016	14315 01	Alhambra & Sierra Springs Description: Water deliver Dec. 5 & 19	No	No	No	Normal	14.18	OPR	Inv# 9229899 1221
25420	12/22/2016	19221 01	Amy S. Blackmon Description: December 2016 board meetings	No	No	No	Normal	300.00	OPR	Inv#
25421	12/22/2016	10637 01	Angius & Terry LLP Description: Legal fees	No	No	No	Normal	2,512.95	OPR	Inv# 10011
25422	12/22/2016	50255 01	Arnolds for Awards Description: Name plates	No	No	No	Normal	60.15	OPR	Inv# 76336
25423	12/22/2016	19304 01	AT&T Calnet 3 Description: Oct 24 - Nov 23 2016, Station 89 Nov 10 - Dec. 9, Station 88 Nov. 10 - Dec. 9	No	No	No	Normal	190.21	OPR	Inv# 8911600,8981
25424	12/22/2016	04803 01	Blue Ribbon Personnel Services Description: Week ending 12-11-16	No	No	No	Normal	4,144.70	OPR	Inv# 41171
25425	12/22/2016	19363 01	Brandon Wetklow Description: Uniform reimbursement	No	No	No	Normal	181.60	OPR	Inv#
25426	12/22/2016	19274.01	Brent T Hemphill Description: Nov 2016 Res. shifts	No	No	No	Normal	200.00	OPR	Inv#
25427	12/22/2016	ONE01064	Bruins Hoops Description: Deposit refund	No	No	No	Normal	300.00	OPR	Inv# 74894



## Accounts Payable Check Register

Check	Date	Vendor ID	Name	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
25428	12/22/2016	50295 01	C & H Motor Parts, Inc Description: E88 maintenance, E89 maintenance, E88 maintenance, E88 maintenance	No	No	No	Normal	2,426.83	OPR	Inv# 539115,53668
25429	12/22/2016	19208 01	Camino Power Tool Description: Power Match Bar, Hex nut / Misc., Pre mix fuel - Roll chain	No	No	No	Normal	1,222.90	OPR	Inv# 5572,5573,583
25430	12/22/2016	15586 01	Capital Private Patrol Description: Dec 2016 patrol service - Parks	No	No	No	Normal	500.00	OPR	Inv# 4377
25431	12/22/2016	50309 01	Carbon Copy Inc. Description: Station 88 copier, Station 89 copier	No	No	No	Normal	49.74	OPR	Inv# 540161,54015
25432	12/22/2016	19312 01	Cathie Urquhart dba Murals & Mor Description: Art class - Winter Birch trees	No	No	No	Normal	147.00	OPR	Inv#
25433	12/22/2016	19098 01	Comcast Description: Dec 11, 2016 - Jan 10, 2017	No	No	No	Normal	140.97	OPR	Inv# 8155 60 051 0
25434	12/22/2016	ONE00702	Courtney Eliskovich Description: Deposit refund	No	No	No	Normal	300.00	OPR	Inv# 74863
25435	12/22/2016	ONE01061	Dan Maxwell Description: Deposit refund	No	No	No	Normal	300.00	OPR	Inv# 74824
25436	12/22/2016	00045 01	De Lage Landen Description: Nov 15 - Dec 14 Station 88, Nov 1 - 30 Station 89, Contract 25385661, Contract 25168039	No	No	No	Normal	496.45	OPR	Inv# 52124930,522
25437	12/22/2016	05737 01	Dept.Forestry & Fire Protection Description: REF DOC: F15-1832	No	No	No	Normal	508.00	OPR	Inv# 136884
25438	12/22/2016	19313 01	Donna Rixmann Description: Chair yoga class	No	No	No	Normal	39.00	OPR	Inv#
25439	12/22/2016	19133 01	DSA Technologies, Inc Description: January 2017 IT services	No	No	No	Normal	200.00	OPR	Inv# 22472
25440	12/22/2016	40024 05	EDC Air Quality Management Dist Description: Internal Comb. Engine, Boiler permit	No	No	No	Normal	1,288.84	OPR	Inv# IN 0097969,IN
25441	12/22/2016	40024 03	EI Dor.Co. Environmental Manag Description: Restaurant / Pool permits	No	No	No	Normal	984.00	OPR	Inv# IN 0097770
25442	12/22/2016	ONE01065	EI Dorado Community Health Cen Description: Deposit refund	No	No	No	Normal	60.25	OPR	Inv# 74822
25443	12/22/2016	02294 01	EI Dorado Press & Blueprint Description: Bocce Ball - Rassmussen Park	No	No	No	Normal	51.76	OPR	Inv# 21973
25444	12/22/2016	19344 01	Erica Brett Description: Gentle Flow Yoga class	No	No	No	Normal	74.40	OPR	Inv#
25445	12/22/2016	04383 01	Flying Ace T-Shirts Description: T-shirts for Parks	No	No	No	Normal	510.83	OPR	Inv# 7755
25446	12/22/2016	19277.01	Geoffrey G Augustin Description: Nov. 2016 Res. shifts Station 89	No	No	No	Normal	200.00	OPR	Inv#
25447	12/22/2016	19223 01	Holly Morrison Description: December 2016 Board meetings	No	No	No	Normal	300.00	OPR	Inv#
25448	12/22/2016	50351 01	Hunt & Sons Description: Fuel	No	No	No	Normal	1,008.01	OPR	Inv# 579117



## Accounts Payable Check Register

Check	Date	Vendor ID	Name	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
25449	12/22/2016	0144501	Janette Lowry Description: Zumba & Belly Fit Moving classes	No	No	No	Normal	46.80	OPR	Inv#
25450	12/22/2016	10123 01	JS West Description: Station 89 535.3 gal - Propane	No	No	No	Normal	695.89	OPR	Inv# 731329
25451	12/22/2016	19340 01	Justin Rhames Description: Training instructor class 1C, CPR instructor class reimb.	No	No	No	Normal	616.12	OPR	Inv# ,
25452	12/22/2016	09380 01	Larry Nelson Description: Hunter Safety class	No	No	No	Normal	333.50	OPR	Inv#
25453	12/22/2016	ONE01062	Lisa Hester Description: Deposit refund	No	No	No	Normal	300.00	OPR	Inv# 74842
25454	12/22/2016	ONE00163	Lyle Eickert Description: Printer ink 951 CMY / 950X, CC & R certified letter	No	No	No	Normal	114.46	OPR	Inv# ,
25455	12/22/2016	16500 01	Mary Cahill Description: Nov 2016 mileage reimbursement, Dec 2016 mileage reimbursement	No	No	No	Normal	98.50	OPR	Inv# ,
25456	12/22/2016	19394 01	Michael A. Ely Description: Concert	No	No	No	Normal	200.00	OPR	Inv#
25457	12/22/2016	19366 01	Myung Chong Description: Modified Zumba class	No	No	No	Normal	31.20	OPR	Inv#
25458	12/22/2016	04737 05	Office Depot Description: Office supplies, Easel Pads, Ivory paper, Office supplies	No	No	No	Normal	236.07	OPR	Inv# 884974579001
25459	12/22/2016	19112 01	Prep Concrete & Construction Description: Counter top project	No	No	No	Normal	5,000.00	OPR	Inv# 2016-65
25460	12/22/2016	11889 01	ProPet Distributors, Inc. Description: Litter pick up bags	No	No	No	Normal	720.35	OPR	Inv# 115383
25461	12/22/2016	18636 01	Rescue Training Institute, Inc. Description: CPR class	No	No	No	Normal	38.50	OPR	Inv# 7200
25462	12/22/2016	19319 01	RGS - Regional Government Svcs Description: Nov. services - David Spilman	No	No	No	Normal	131.76	OPR	Inv# 6567
25463	12/22/2016	19194 01	Richard A Kowaleski Description: Ballroom dance classes	No	No	No	Normal	270.00	OPR	Inv#
25464	12/22/2016	00372 06	Riebes Auto Parts Description: Ball mount kit - Sleigh 89, Wire conduit for new TV, Spark plugs Xmark mower	No	No	No	Normal	56.86	OPR	Inv# 118932,12013
25465	12/22/2016	12321 01	Sierra Security & Fire Description: 4th quarter - Station 89, 4th quarter - Station 88	No	No	No	Normal	180.00	OPR	Inv# 12599,12598
25466	12/22/2016	1929204	Susan Spencer Description: Zumba / Carido Barre class	No	No	No	Normal	201.00	OPR	Inv#
25467	12/22/2016	19215 01	Terri Forester Description: Deposit refund	No	No	No	Normal	300.00	OPR	Inv# 74864
25468	12/22/2016	00030 01	The Paint Spot Description: Paint supplies	No	No	No	Normal	185.31	OPR	Inv# 174809
25469	12/22/2016	03946 07	Verizon Business Description: Nov. 1 - 30 EDC Fire, Nov. 1 -30 Station 89 Fax, Nov. 1 - 30 Diamond Springs	No	No	No	Normal	15.45	OPR	Inv# 61652655,616



# Accounts Payable Check Register

Check	Date	Vendor ID	Name	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
25470	12/22/2016	03946 05	Verizon Wireless Description: Nov. 10 - Dec. 9 2016	No	No	No	Normal	6.63	OPR	Inv# 9776708181
25471	12/22/2016	19170 01	Zachary Brenner Description: Nov 2016 Res. shifts - Station 88	No	No	No	Normal	160.00	OPR	Inv#

**Electronic Payments:**

E.D.-PERS	12/16/2016	08810 01	CalPERS 457 Plan	-	-	-	Elect Pay	588.24	OPR	Inv# E.D.-PERS DC
E.D.-PERS	12/30/2016	08810 01	CalPERS 457 Plan	-	-	-	Elect Pay	588.24	OPR	Inv# E.D.-PERS DC
FWT Tax Pa	12/16/2016	03250 01	EFTPS - Federal Tax Deposits	-	-	-	Elect Pay	2,274.48	OPR	Inv# FWT Tax Pay
FWT Tax Pa	12/30/2016	03250 01	EFTPS - Federal Tax Deposits	-	-	-	Elect Pay	2,157.18	OPR	Inv# FWT Tax Pay
SWT Tax P	12/16/2016	02351 01	EDD - State Tax Deposits	-	-	-	Elect Pay	634.70	OPR	Inv# SWT Tax Pay
SWT Tax P	12/30/2016	02351 01	EDD - State Tax Deposits	-	-	-	Elect Pay	622.73	OPR	Inv# SWT Tax Pay

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Total Reconciled Checks:	0.00
Total Reconciled Check Amount Paid:	0.00
Total Unreconciled Checks:	151.00
Total Unreconciled Check Amount Paid:	187,274.93
Total Electronic Payments:	6,865.00
Total Electronic Payment Credits:	0.00

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**SELECTION CRITERIA:**

Check Date Range: 12/01/16 Through 12/31/16

Bank: OPR

Check Sort Option: Check Then Date

Check Status Option: Both Reconciled and Unreconciled Checks

Check Process Option: Good Checks Only

Pay Method: Both Direct Deposit & Checks

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Item #3c.



U.S. BANCORP SERVICE CENTER  
P. O. Box 6343  
Fargo, ND 58125-6343

CAMERON PARK CSD

ACCOUNT NUMBER [REDACTED]  
STATEMENT DATE 12-22-16  
TOTAL ACTIVITY \$ 493.93

000023112 01 AT 0.399 106481821831585 P

MARY E CAHILL  
CAMERON PARK CSD  
2502 COUNTRY CLUB DRIVE  
CAMERON PARK CA 95682-7717

"MEMO STATEMENT ONLY"  
DO NOT REMIT PAYMENT

JAN 3 2017

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder \_\_\_\_\_ Date \_\_\_\_\_ Approver \_\_\_\_\_ Date \_\_\_\_\_

NEW ACCOUNT ACTIVITY					
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT
11-28	11-27	BAR*RACUDA T 408-3425400 CA PUR ID: 1572749 TAX: 0.00	24436546333008463163698	7372	50.00
12-05	12-04	MSFT * E0200300XS 800-642-7676 WA PUR ID: 81001027 TAX: 0.00	24430996339400810010275	5045	76.00
12-05	12-03	ADOBE *CREATIVE CLOUD 800-833-6687 CA PUR ID: 00000000000000000000 TAX: 0.00	24610436339004013461662	5734	49.99
12-12	12-08	SUBWAY 00297499 SHINGLE SPRIN CA PUR ID: 623-297-91800 TAX: 0.00	24164076344255192238738	5814	19.80
12-16	12-14	EL DORADO COUNTY CHAMB PLACERVILLE CA	24071056350987101833879	7399	30.00
12-16	12-15	TARGET 00010983 FOLSOM CA PUR ID: 00000000000000000000 TAX: 2.80	24164076350091011275366	5411	37.78
12-19	12-17	TRADER JOE'S #080 QPS ROSEVILLE CA PUR ID: 00027888 TAX: 0.00	24493986353191000278881	5411	91.71
12-20	12-19	FORK LIFT CAMERON PARK CA PUR ID: TAX: 0.00	24224436355103017973776	5411	35.77
12-20	12-19	DOLLAR TREE ROSEVILLE CA PUR ID: TAX: 4.88	24445006355000713458215	5331	102.88

Default Accounting Code: GENERAL MANAGER, CPCSD			
CUSTOMER SERVICE CALL  800-344-5696	ACCOUNT NUMBER 424601001779-0856		ACCOUNT SUMMARY
	STATEMENT DATE 12-22-16	DISPUTED AMOUNT \$ .00	PREVIOUS BALANCE \$ .00
SEND BILLING INQUIRIES TO:  C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE \$ 0.00 DO NOT REMIT		PURCHASES & OTHER CHARGES \$493.93
			CASH ADVANCES \$ .00
			CASH ADVANCE FEE \$ .00
			CREDITS \$ .00
		TOTAL ACTIVITY \$493.93	

*Cameron Park  
Community Services District*

## Agenda Transmittal

**DATE:** January 21, 2017

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #5:** **CAMERON PARK COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS' COMMITTEE ASSIGNMENTS**

**RECOMMENDED ACTION:** President will announce the Committee Assignments for the following Committees: Budget and Finance; Covenants, Conditions & Restrictions (CC&Rs); Fire and Emergency Services; and Parks and Recreation

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**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

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Annually the Board of Directors' President assigns members to standing committees for a one-year term, per the Bylaws for the *Regulation, except as otherwise provided by Statute, of California Park Community Services District*, Article 6, §6.13 Committees:

The following committees shall be established as "Standing Committees"; **Covenants, Conditions & Restrictions, Parks and Recreation, Fire & Emergency Services, and Budget and Administration**. These committees meet in accordance with the provisions of the Ralph M. Brown Act commencing with Section 54950 et California Government Code, as amended. These committees will consist of two directors appointed by the Board President. The same two Directors may not serve on all standing committees during the same term. Committee assignments will be for a term of one year commencing with the Board reorganization in December.

Prior to this meeting, Board members were asked to submit their committee preference to the Board President. At this time Board President Stanton will announce the assignments to the following committees:

- Budget & Administration
- Covenants, Conditions & Restrictions (CC&R)
- Fire & Emergency Services
- Parks & Recreation

These committees meet monthly and the decision will be made at these meetings who will act as chair of the committee.

*Cameron Park  
Community Services District*

## Agenda Transmittal

**DATE:** January 18, 2017

**TO:** Board of Directors

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #6:** **AGREEMENT WITH EL DORADO COUNTY FOR THE SENIOR LUNCH NUTRITION PROGRAM**

**RECOMMENDED ACTION:** Receive, Discuss and Request Approval of Signature by Board President

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**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

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The Senior Nutrition Lunch Program initial begin at the Cameron Park Community Services District (CPCSD) in 2015 and was temporarily suspended in December, 2016. The El Dorado County Health and Human Services Agency has agreed to continue this program with CPCSD, beginning in February, 2017.

The Budget and Administration Committee reviewed this agreement and the suggested changes were incorporated. Please note that the Board may open discussions if funding for the program needs to be reviewed.

At this time, The District providing the facility to serve the meals and the kitchen for meal preparation. Annual estimated expenses for maintenance staff time<sup>1</sup> are one staff member, two hours a day, two days a week.

$$\$19.96/\text{hour} \times 4 \text{ hours/week} \times 52 \text{ weeks} = \$4,151.68$$

This amount does not include the cost of utilities or administration staff time.

The attachment Facility Use Agreement (Exhibit A) is for the Board's review and approval.

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<sup>1</sup> This uses the fully-loaded hourly salary.

**FACILITY USE AGREEMENT #360-O1711**

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**THIS FACILITY USE AGREEMENT (FUA)**, entered by and between the County of El Dorado, a political subdivision of the State of California (hereinafter referred to as “County”) and the Cameron Park Community Services District, a special district of the State of California, whose principal place of business is 2502 Country Club Drive, Cameron Park, California 95682 (hereinafter referred to as “CSD”) (collectively hereinafter referred to as the “Parties”).

**RECITALS**

**WHEREAS**, the Older Americans Act Title III-C Elderly Nutrition Program, Congregate Nutrition Services reduce hunger and food insecurity, promote socialization of older individuals, and promote the health and well-being of older individuals by assisting such individuals to gain access to nutrition and other disease prevention and health promotion services to delay the onset of adverse health conditions resulting from poor nutrition health or sedentary behavior (“Senior Nutrition Program”); and

**WHEREAS**, County and CSD share a common goal of providing high-quality services to the older adults of El Dorado County; and

**WHEREAS**, CSD owns the Community Center which is part of the CSD, that certain real property, commonly known as the Cameron Park Community Services District Community Center, located at 2502 Country Club Drive, Cameron Park, California 95682 (“Center”); and

**WHEREAS**, it is in the public interest that joint use of the Center by CSD and County be maximized for the benefit of seniors (age 55 and older) residing in El Dorado County; and

**WHEREAS**, it is the intent of the parties hereto that use of the Center shall be in conformity with all applicable Federal, State, and local laws.

**NOW, THEREFORE**, in consideration of the performance by the parties of the covenants contained herein, County and CSD mutually agree as follows:

**ARTICLE I**

**Property Use:** County and CSD agree to the joint occupancy and use of the Center for the purpose of providing senior nutrition services for the Senior Nutrition Program.



1. County Responsibilities: County shall be responsible for:
  - A. Promotion, operation and staffing of the Senior Nutrition Program.
  - B. Repair and maintenance of equipment owned by the County.
  - C. Providing cleaning supplies necessary for operation of the Senior Nutrition Program.
  - D. Providing two push carts for items that will be stored on-site for the Senior Nutrition Program.
  - E. Ensuring that the Center will be left in a neat and clean condition after each use.
  - F. Reimbursing the CSD \$200.00 annually for the cost of commercial dishwasher soap.
2. CSD Responsibilities: CSD shall be responsible for:
  - A. Providing use of the Kitchen.
  - B. Providing use of the Main Room with tables and chairs set up with seating for (40) forty for the purpose of serving meals and provision of activities related to the Senior Nutrition Program.
  - C. Providing a secured storage space for two push carts within the kitchen area. Storage space will also have two shelves identified for the County to store items for the Senior Nutrition Program.
  - D. Providing one locked overhead storage cabinet within the kitchen area for the County to store items for the Senior Nutrition Program.
  - E. Providing janitorial services.
  - F. Providing additional supplies and maintenance of the restrooms as required for the Senior Nutrition Program.
  - G. Providing commercial dishwasher soap.
  - H. Providing all utilities necessary for operation of the Senior Nutrition program.
  - I. Providing all repairs and maintenance of equipment owned by the CSD that are used for the Senior Nutrition Program.
  - J. Providing a premises that is neat and in suitable condition for use by the County under the terms of this agreement.
  - K. Providing parking for clients using the Senior Nutrition Program.
  - L. Identifying a suitable alternate room in the event that the “Main Room” is unavailable and notifying County-designated staff as soon as the information is available but not less than forty-eight (48) hours in advance.
3. Hours of Operation for the Senior Nutrition Program: Mondays and Fridays from 10:30 a.m. to 2:00 p.m.

## **ARTICLE II**

**Term:** This Agreement shall become effective when fully executed by both parties and shall cover the period of February 1, 2017 through January 31, 2020. County shall have the option for two (2) additional three (3) year terms after the initial expiration date of January 31, 2020. Such options(s) shall be on the same terms and conditions as provided herein unless otherwise amended by both parties per Article III. County shall notify CSD in writing approximately sixty (60) days prior to the expiration of the initial term and each additional optional term thereafter, should County elect to exercise said option(s).

## **ARTICLE III**

**Changes to Agreement:** This Agreement may be amended by mutual consent of the parties hereto. Said amendments shall become effective only when in writing and fully executed by duly authorized officers of the parties hereto.

## **ARTICLE IV**

**Fiscal Considerations:** The parties to this Agreement recognize and acknowledge that County is a political subdivision of the State of California. As such, El Dorado County is subject to the provisions of Article XVI, Section 18 of the California Constitution and other similar fiscal and procurement laws and regulations and may not expend funds for products, equipment or services not budgeted in a given fiscal year. It is further understood that in the normal course of County business, County shall adopt a proposed budget prior to a given fiscal year, but that the final adoption of a budget does not occur until after the beginning of the fiscal year.

Notwithstanding any other provision of this Agreement to the contrary, County shall give notice of cancellation of this Agreement in the event of adoption of a proposed budget that does not provide for funds for the services, products or equipment subject herein. Such notice shall become effective upon the adoption of a final budget which does not provide funding for operations under this Agreement. Upon the effective date of such notice, this Agreement shall be automatically terminated and County released from any further liability hereunder.

In addition to the above, should the Board of Supervisors during the course of a given year for financial reasons reduce, or order a reduction, in the budget for any County department for which services were contracted to be performed, pursuant to this paragraph in the sole discretion of the County, this Agreement may be deemed to be canceled in its entirety subject to payment for services performed prior to cancellation.

## **ARTICLE V**

### **Default, Termination, and Cancellation:**

- A. **Default:** Upon the occurrence of any default of the provisions of this Agreement, a party shall give written notice of said default to the party in default (notice). If the party in default does not cure the default within ten (10) days of the date of notice (time to cure), then such party shall be in default. The time to cure may be extended at the discretion of the party giving notice. Any extension of time to cure must be in writing, prepared by the party in default for signature by the party giving notice and must specify the reason(s) for the extension and the date on which the extension of time to cure expires.

Notice given under this section shall specify the alleged default and the applicable Agreement provision and shall demand that the party in default perform the provisions of this Agreement within the applicable period of time. No such notice shall be deemed a termination of this Agreement unless the party giving notice so elects in this notice, or the party giving notice so elects in a subsequent written notice after the time to cure has expired. In the event of termination for default, the County reserves the right to take over and provide the services by contract or by any other means.

- B. Bankruptcy: This Agreement, at the option of the County, shall be terminable in the case of bankruptcy, voluntary or involuntary, or insolvency of CSD.
- C. Ceasing Performance: County may terminate this Agreement in the event CSD ceases to operate as a special district, or otherwise becomes unable to substantially perform any term or condition of this Agreement.
- D. Termination or Cancellation Without Cause: Either party may terminate this Agreement in whole or in part upon ninety (90) calendar days written notice for any reason.

## **ARTICLE VI**

**Notice to Parties:** All notices to be given by the parties hereto shall be in writing and served by depositing same in the United States Post Office, postage prepaid and return receipt requested.

Notices to County shall be addressed as follows:

COUNTY OF EL DORADO  
Chief Administrative Office  
Facilities Division  
3000 Fairlane Court, Suite One  
Placerville, CA 95667  
ATTN: Russell Fackrell, Facilities Manager

or to such other location as the County directs with a copy to:

COUNTY OF EL DORADO  
Health and Human Services Agency  
935 Spring Street  
Placerville, CA 95667  
ATTN: Michelle Hunter, Program Manager

Notices to CSD shall be addressed as follows:

CAMERON PARK COMMUNITY SERVICE DISTRICT  
2502 Country Club Drive  
Cameron Park, CA 95682  
ATTN: Mary Cahill, General Manager

or to such other location as CSD directs.

## **ARTICLE VII**

**Indemnity:** CSD shall defend, indemnify and hold County, its officers, employees and agents, harmless from and against any and all liability, loss, expense or claims arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of CSD, its officers, agents or employees; provided that a party's duty to indemnify the other party shall not exceed the amount paid by the indemnifying party's insurer.

County shall defend, indemnify and hold CSD, its officers, employees and agents, harmless from and against any and all liability, loss, expense or claims arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the County, its officers, agents or employees; provided that a party's duty to indemnify the other party shall not exceed the amount paid by the indemnifying party's insurer.

## **ARTICLE VIII**

**Insurance:** CSD shall furnish to County proof of a policy of insurance issued by an insurance company that is acceptable and satisfactory to County's Risk Manager and documentation evidencing that CSD maintains insurance that meets the following requirements:

- A. Commercial General Liability insurance of not less than \$1,000,000 combined single limit per occurrence for bodily injury and property damage and a \$2,000,000 aggregate limit.
- B. Workers' Compensation and Employers' Liability Insurance covering all employees of CSD as required by law in the State of California.
- C. Property insurance on real property covered by this Agreement under a standard "all Risk" policy." The policy shall insure for not less than ninety percent (90%) of the replacement value of the property.
- D. The certificate of insurance must include a provision stating that insurer will not cancel insured's coverage without thirty (30) days written notice to County.

CSD shall maintain the required insurance in effect at all times during the Term of this Agreement. In the event said insurance expires at any time during the Term, CSD agrees to provide at least thirty (30) days prior to said expiration date, a new certificate of insurance evidencing insurance coverage as provided for herein for not less than the remainder of the Term of the Agreement, or for a period not less than one (1) year. New certificates of insurance are subject to the approval of the County. If CSD fails to maintain in effect at all times the insurance coverage specified herein, County may, in addition to any other remedies it may have, terminate this Agreement.

## **ARTICLE IX**

**Administrator:** The County Officer or employee with responsibility for administering this Agreement is Russell Fackrell, Facilities Manager, Chief Administrative Office, Facilities Division, or successor.

**ARTICLE X**

**Authorized Signatures:** The parties to this Agreement represent that the undersigned individuals executing this Agreement on their respective behalf are fully authorized to do so by law or other appropriate instrument and to bind upon said parties to the obligations set forth herein.

**ARTICLE XI**

**Partial Invalidity:** If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall continue in full force and effect without being impaired or invalidated in any way.

**ARTICLE XII**

**Entire Agreement:** This document and the documents referred to herein or exhibits hereto are the entire Agreement between the parties and they incorporate or supersede all prior written or oral Agreements or understandings.

**Requesting Contract Administrator Concurrence:**

By: \_\_\_\_\_  
Russell Fackrell, Facilities Manager  
Chief Administrative Office

Dated: \_\_\_\_\_

**Requesting Department Head Concurrence:**

By: \_\_\_\_\_  
Patricia Charles-Heathers, Director  
Health & Human Services Agency

Dated: \_\_\_\_\_

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**IN WITNESS WHEREOF**, the parties hereto have executed this Facilities Use Agreement #360-O1711 on the dates indicated below.

**-- COUNTY OF EL DORADO --**

By: \_\_\_\_\_  
Purchasing Agent  
Chief Administrative Office  
"County"

Dated: \_\_\_\_\_

**- CAMERON PARK COMMUNITY SERVICES DISTRICT -**

By: \_\_\_\_\_  
Scott McNeil, Board President  
Cameron Park Community Services District

Dated: \_\_\_\_\_

*Cameron Park  
Community Services District*

## **Agenda Transmittal**

**DATE:** January 18, 2017

**FROM:** Mary Cahill, General Manager  
Brad Epstein, Attorney at Law, Angius & Terry, LLP

**AGENDA ITEM #7:** **INDEPENDENT FORENSIC CONSTRUCTION INSPECTION  
OF THE COMMUNITY CENTER – FREE CONSTRUCTION  
DEFECT INSPECTION – PRESENTATION BY BRAD EPSTEIN,  
ATTORNEY AT LAW, ANGIUS & TERRY**

**RECOMMENDED ACTION:** Receive, Discuss and Action as Appropriate

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**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

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Mr. Epstein has made presentations regarding the independent forensic construction inspection of the Community Center at the following meetings:

- Budget and Administration Committee – March 8, 2016
- Board of Directors – March 16, 2016

He is returning tonight with the attached PowerPoint presentation (see Exhibit A).

**CAMERON PARK**

# Cameron Park Community Services District Forensic Construction Inspection of the Community Center








# Purpose of the Inspection

Determine whether there are construction defects  
before the statutes of limitations expire.

Claims must be made within ten years from completion of construction of a component. (CC 337.15)

Claims must be made within four years of when the owner knew or should have known that a component was defective. (CC 337)

# The Earliest Completion Date for a Component is March 16, 2009

  
El Dorado, County Recorder  
William Schultz Co Recorder Office  
DOC- 2009-0011595-00  
Check Number 27021  
Monday, MAR 16, 2009 08:35:01  
Ttl Pd \$9.00 Nbr-0001156724  
JLB/C1/1-1

**RECORDING REQUESTED BY**  
WHEN RECORDED, RETURN TO:  
Cameron Park Community Service District  
Attn: Paul Ryan, Acting General Manager  
3200 Country Club Dr.  
Cameron Park, Ca 95682

#### **NOTICE OF COMPLETION**

NOTICE IS HEREBY GIVEN that on the 13<sup>th</sup> day of March 2009, the scope of work 01011.17 Drywall & Insulation on the Cameron Park Community Center, Project No. 0515100 project was completed. The name of the owner is Cameron Park Community Service District, herein after referred to as "Cameron Park Community Center". Cameron Park Community Service District is the owner in fee simple of the real property known as Cameron Park Community Center, 3200 Country Club Drive, Cameron Park, CA 95682 and of all improvements and buildings thereon including the above-named project. The name of the original contractor is Anderson Burton Construction, Inc of Arroyo Grande, CA.

OWNER'S INTEREST IS

Cameron Park Community Center

By   
Paul Ryan  
Acting General Manager

I, Paul Ryan say that I am the Acting General Manager for the Cameron Park Community Center, and as such make this verification on behalf of the Cameron Park Community Center; and that I have read the above Notice of Completion and know the contents thereof and that the facts stated therein are true. I declare under penalty of perjury that the foregoing is true and correct. Executed on March 13<sup>th</sup>, 2009 at Cameron Park, CA.

  
Paul Ryan  
Acting General Manager

03/16/2009,20090011595



# Contractors' Defenses

The failure to make a construction claim within the ten-year statute of limitation is typically the only defense that a contractor may have.

State law provides that an owner will succeed if an expert witness, i.e. a competent forensic construction consultant, proves that the construction is not built to industry standards, in accordance with the product manufacturers' requirements, or to the minimum governmental building codes.



# Benefits of the Inspection

If no construction defects are found, then the board and the owners will be able to rest assured that they will not be surprised by unexpected expenses for repairs and increased maintenance costs.



# Benefits of the Inspection

If minor construction defects are found, then this allows the District to proceed with repairs before the defects become severe and/or cause severe damages.

For example, a minor roof defect can cause severe damages if left unrepaired for a long period of time.



# Benefits of the Inspection

If defects are severe, then the District may proceed with a claim, rather than the District having to pay to repair them.

- High construction costs are avoided.
- The District has no risk of monetary loss or liability in a claim.
- 99% of contractors carry insurance covering defect claims.
- Claims typically take 18 to 24 months to resolve.

# The District has no monetary or legal risk

- It pays no fees or expenses until it obtains a monetary settlement.
- It takes no risk since my firm will cover the District for net monetary losses.
  - My firm has never had a client with a net monetary loss.



# The District has no monetary or legal risk

The legal services agreement provides that the District has no risk for fees (paragraph 2):

“Attorney shall receive compensation in the amount of thirty-three percent (33%) of the recovery for services rendered only if Attorney obtains a recovery for Client.”





# The District has no monetary or legal risk

The legal services agreement provides that the District has no risk for litigation costs or expenses (paragraph 3(a)):

“If there is no recovery, Client is not obligated to compensate Attorney for any costs and/or expenses.”

# The District has no monetary or legal risk

The legal services agreement provides that the District has no risk for a net monetary loss (cross-claims) (paragraph 4):

“If, as a result of Client’s Claims, a court or arbitrator imposes an award against Client that results in Client incurring a net monetary loss, then, as long as Client follows Attorney’s advice, Attorney will indemnify Client for that net monetary loss.

For example, if a court awards Client \$500,000 in its Claim, and the court awards defendants \$600,000 against Client, then Attorney will indemnify Client \$100,000, which is the amount of Client’s net monetary loss. For further example, if a court awards Client \$500,000 in its Claim, and the court awards defendants \$400,000 against Client, then Attorney will not indemnify Client any amount, since Client would not then incur a net monetary loss.”



# Benefits of the Inspection

99% of builders carry insurance that specifically covers construction defect claims. The District's files contained declarations of insurance for the contractors.

As a result, 99% of the claims are resolved without trial.



# Cons

In the inspections, forensic construction consultants will need to remove and reinstall some roof, stucco, and window components.

The initial inspection will last between half a day and a day.

Reinstallation of components may last a week, since a waiting period may be necessary between stages of reinstallation, such as drying of stucco before paint.



# The Inspections

The forensic construction consultants:

- Independent, with the assistance of a skilled construction crew.
- Decades of experience in inspecting for defective construction.
- Unbiased analysis since their greatest asset is their reputation in providing evidence to prove construction defect claims.



# The Inspections

The forensic construction consultants:

Have millions of dollars of insurance.

Will reinstall components the same or better.

My firm guarantees the reinstallation of the components.



# Cons

If the District makes a construction defect claim, then Board members will need to spend some of its time reviewing written periodic updates on the status of the claim and spending one or two days in mediation sessions.

In less than 1% of the cases, board members would need to take shifts attending trial.



# Cons

If the District makes a construction defect claim, then there would be further inspections by our forensic construction consultants and the defendant contractors' insurers' forensic construction consultants.

The inspections and removal of components would last several days, and the reinstallation of the components would last about a week.



# Experience

- In business for over 26 years
- Recovered over \$500,000,000 - half-a-billion dollars!
- 22 attorneys and full support staff
- Awarded “A-V” rating by Martindale-Hubbell, the highest rating given to any law firm in the USA



## Here are a few past settlements.

- \$19,300,000 Pacific Park Plaza
- \$19,000,000 Lakeshore Homeowners Association
- \$15,950,000 Parkwoods Community Association
- \$11,000,000 256 Unit Townhome Association (Confidential)
- \$10,500,000 Bay Point Refuge Association
- \$9,791,270 22 Station Owners Association
- \$9,000,000 265 Unit Townhome Association (Confidential)
- \$8,000,000 Yerba Buena Homeowners Association
- \$8,000,000 153 Unit Condominium Association (Confidential)
- \$7,835,000 315 Unit Condominium Association (Confidential)
- \$7,000,000 Willow Park Marina Condominium Association
- \$6,900,000 Copper Hill Condominium Association
- \$6,300,000 Pacific Sunset of Rocklin Homeowners Association
- \$5,060,000 WWC HOA Inc.
- \$4,400,000 Bay Point Ardenwood Condominium Association
- \$4,378,000 First Ascent Owners Association
- \$3,300,000 Torrey Pines Condominium Estates HOA

# The Claim Resolution Process

- File a lawsuit to trigger insurance coverage for the claim and to toll statutes of limitations.
- Conduct a thorough inspection.
- Exchange of documents and information.
- Defendants conduct an inspection.
- The parties' experts meet.
- Mediation sessions.
- Trial preparation
- Settlement probability short of trial: 99%.



# Resolution timeline

18-24 months

- Litigation team of seasoned and energetic attorneys and paralegals
- Cutting edge hardware and software
- Fully financially funded
- Industry clout
- Trial ready



ANGIUS  
& TERRY

L L L P

---

A T T O R N E Y S

## Agenda Transmittal

**DATE:** January 18, 2017

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #8:** **FISCAL YEAR 2016/17 PROJECT UPDATES**

**RECOMMENDED ACTION:** Receive and File

---

**BUDGET ACCOUNT:** N/A  
**BUDGET IMPACT:** N/A

---

Below are projects the District is currently working on.

The Senior Nutrition Lunch Program will resume at the Cameron Park Community Services District (CPCSD) in February. Individuals who are interested in volunteering at these lunches should contact Ruth Greene at the El Dorado County Health and Human Services Agency, (530) 621-6160. A training session is scheduled for January 18<sup>th</sup> at 1:00 p.m.

CPCSD is pleased to welcome a new staff member, Miranda Nelson, Marketing and Community Outreach Specialist. She will be working with community partners, facility rentals and more.

The District's financial software (Fintrac) will be expiring in 2018. Discussions have begun to identify a new system to purchase that will be GAP compliant. This information will be reviewed by the Budget and Administration Committee and moved to the Board for direction.

The Rasmussen Park use permit will be reviewed with the El Dorado County Planning Commission on February 9<sup>th</sup>. Incorporated into the permit is the Little League t-ball field and location for the bocce ball courts. This area will include a shade structure, benches, courts, etc. The Recreation and Parks Committee support this location as the park has room for up to four courts and is an existing, active park.

Weed Abatement Ordinance No. 2016.03.16 is in effect and initial letters regarding property clearing will be mailed to appropriate property owners by April 8<sup>th</sup>. Owners will have until May 1<sup>st</sup> to comply with the request or risk having the Cameron Park Fire Department arrange for the clearing be billed for this service. For more information, contact the Cameron Park Fire Department at (530) 672-7336 or visit the website at [www.cameronpark.org/fire-and-emergency/prevention/](http://www.cameronpark.org/fire-and-emergency/prevention/).

Please see attached sign sample (Exhibit A) that staff found when researching website. It went to the Parks and Recreation Committee for possible use at parks such as Cameron Park Lake, Rasmussen and Christa Mc Auliffe. This is a custom design from Illinois and staff is obtaining additional information on the sign. We are considering a three-panel design.

Please note that financial discussions are identified at this meeting to review fiscal year 2016/17 budgeted capital projects, requested midyear projects and a review of the list of pending projects to be discussed further when the 2017/18 fiscal year budget discussions begin.

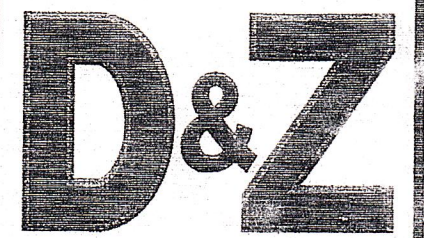
Aquatic combination passes (aquatic center pool and Cameron Park Lake lagoon) were popular last summer and are now on sale. Once again the CPCSD is offering discounted prices until Friday, April 28<sup>th</sup>. Prices are:

TYPE OF PASS	EARLY BIRD PRICE <sup>1</sup>	REGULAR PRICE <sup>2</sup>	DISCOUNT
FAMILY	\$129	\$265	51%
INDIVIDUAL	\$50	\$145	65%
SENIOR	\$40	\$105	62%

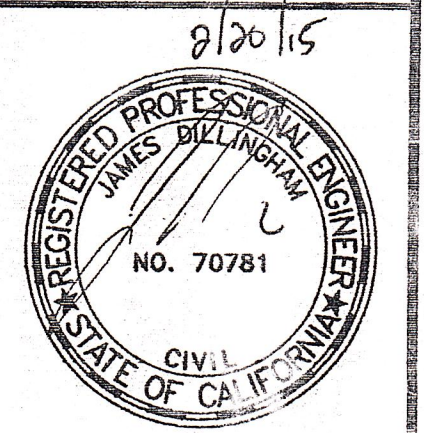


<sup>1</sup> Early Bird Price is effective through Friday, April 28<sup>th</sup>.

<sup>2</sup> The Regular Price begins Monday, May 1<sup>st</sup>.

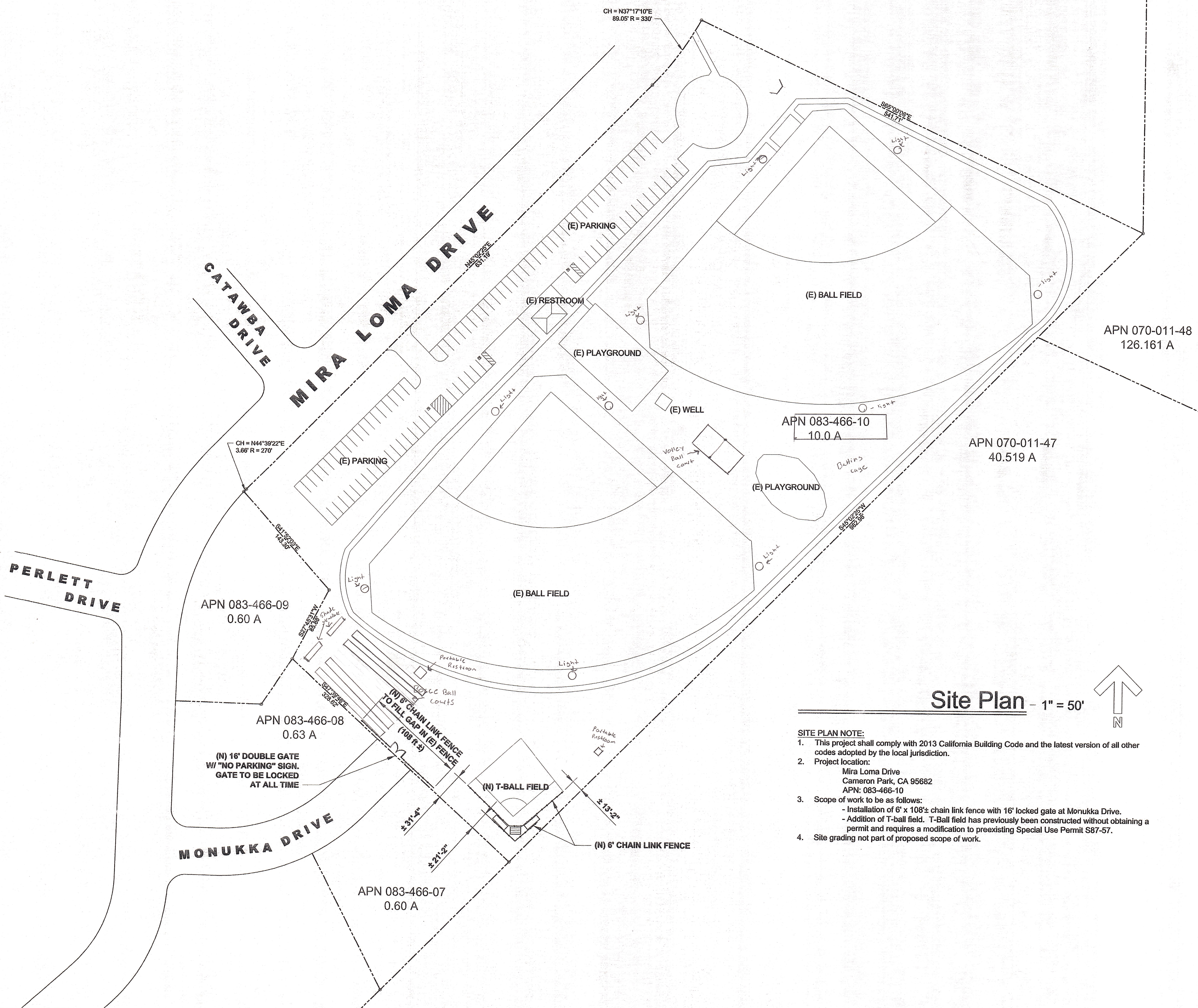


Structural Engineering, Inc.  
 3389 Mira Loma Dr. Ste. 3  
 Cameron Park, CA 95682  
 Tel: (530) 677-0900  
 Fax: (530) 677-0901  
 www.dz-engineering.com

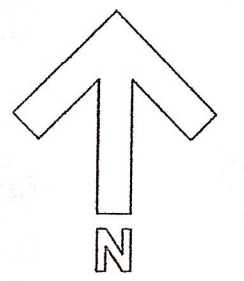


# Rasmussen Park T-Ball Field

Mira Loma Drive  
 Cameron Park, CA 95682



Site Plan - 1" = 50'



- SITE PLAN NOTE:**
- This project shall comply with 2013 California Building Code and the latest version of all other codes adopted by the local jurisdiction.
  - Project location:  
Mira Loma Drive  
Cameron Park, CA 95682  
APN: 083-466-10
  - Scope of work to be as follows:  
- Installation of 6' x 108' chain link fence with 16' locked gate at Monukka Drive.  
- Addition of T-ball field. T-Ball field has previously been constructed without obtaining a permit and requires a modification to preexisting Special Use Permit S87-57.
  - Site grading not part of proposed scope of work.

APN 070-011-48  
126.161 A

APN 070-011-47  
40.519 A

APN 083-466-10  
10.0 A

APN 083-466-09  
0.60 A

APN 083-466-08  
0.63 A

APN 083-466-07  
0.60 A

Owner  
Cameron Park CSD

Revisions	Sym	Description	By	Date
	Δ			

Designed

Drawn AS

Date 2/15

Site Plan

Sheet

**C1**





*Cameron Park  
Community Services District*

## **Agenda Transmittal**

**DATE:** January 18, 2017

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #9:** **FISCAL YEAR APPROVED AND PENDING PROJECTS**

**RECOMMENDED ACTION:** Review, Discuss and Continue Discussion at the February 15<sup>th</sup>  
Board of Directors' Meeting

---

**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

---

Staff has compiled a review of capital and operation projects:

- Exhibit 1 – Budgeted Capital and Operations 2016/17
- Exhibit 2 – Midyear Estimate Budget Review 2016/17 – List of considerations
- Exhibit 3 – New Budget List 2017/18 – Pending list
- Exhibit 4 – Parks and Fire Impact Fees list

Further discussion will be held at the February 15<sup>th</sup> Board of Directors' meeting for the midyear budget discussion.

**CAMERON PARK**

# Exhibit 1

Cameron Park Community Services District

## Budgeted Capital and Operations Fiscal Year 2016/17

	<u>Location</u>	<u>Description</u>	<u>Amount</u>	<u>Tier</u>	<u>Status</u>	<u>RFPs</u>
Fire	Station 89	Exterior Station	\$25,000	1		
Fire	Station 89	Upstairs bathrooms	\$5,000	1		
Fire	Station 88	Flooring/Reception area desk	\$21,000	1		
Fire	Station 88 & 89	Hose	\$5,000	1		
Parks	Cameron Park Lake	Tennis Court Reseal	\$45,000	1	Pending	3
Parks	Cameron Park Lake	Gazebo	\$15,000	1	Pending	2
Parks	Christa McAuliffe	Resurface Parking Lot	\$10,000	1	Pending	1
Parks	Christa McAuliffe	Resurface Turf Area	\$25,000	1	Pending	0
Comm Center	Comm Center	Pool Heater Pump	\$6,000	1	Pending	2
<b>Subtotal Tier 1</b>			<b>\$157,000</b>			

### Operating Expense Items (included in Budget)

	<u>Cost</u>	<u>Department/Category</u>	<u>Status</u>	<u>RFPs</u>
Staffing for Weed Abatement Program	\$ 26,730	Fire/Contractual Services		
Front office counters (Station 89)	\$ 3,000	Fire/Maintenance - Buildings		
Mattresses (Station 88 & 89)	\$ 10,000	Fire/Maintenance – Buildings	Completed	
Washer & Dryer (Station 89)	\$ 2,200	Fire/Maintenance - Buildings		
<b>Subtotal</b>	<b>\$ 41,930</b>			

*Cameron Park Community Services District*  
**Fiscal Year 2016/17**  
**Midyear Estimate Budget Review**

Cameron Park Lake Lagoon Season Extension	\$30,000
Playground Equipment Replacement	Unknown
Transfer Retiree Health Care	<u>\$41,650</u>
Subtotal	<u>\$71,650</u>
Fire Department Weed Abatement Staff I	\$21,060
Fire Department Weed Abatement Staff II	\$17,820
Fire Department Weed Abatement Land Clearance	\$30,000
Fire Department Station 89 Computer Server	<u>\$14,000</u>
Subtotal	<u>\$82,880</u>
Total	<u><u>\$154,530</u></u>

Cameron Park Community Services District

**New Budget List  
Fiscal Year 2017/18**

Department	Location	Description	Amount	Tier
Fire	Station 89	Front Apron Repair	\$20,000	2
Fire	Station 89	Rear 4 bay doors	\$22,000	2
Fire	Station 89	Replace upstairs office carpet	\$15,000	2
Fire	Station 89	Extractor	\$8,000	2
Fire	Station 89	Metal fence with electric gates	\$24,000	2
Parks	Cameron Park Lake	Refurbish Barges	\$10,000	2
Parks	Christa McAuliffe	Reroof Restrooms	\$7,000	2
Parks	Several	New Drinking Fountains (\$7,000 each)	\$14,000	2
Parks	Rasmussen	New Fence at Ball Fields	\$25,000	2
Comm Center	Comm Center	Pool Tile Replcement	\$6,000	2
<b>Subtotal Tier 2</b>			<b>\$151,000</b>	

**TIER 3 - Deferred. Not in Budget**

Department	Location	Description	Amount	Tier
Parks	Hacienda	Extend parking area		3
Comm Center	Comm Center	Pool Slide Pump		3

**Reserves (Not in Budget)**

	Cost	Disposition
Retiree Healthcare	\$ 41,650	To be transferred to a TBD Trust
Capital Improvement Reserve	\$ 318,000	To be transferred to a new CIP Fund
<b>Subtotal</b>	<b>\$ 359,650</b>	

*Cameron Park Community Services District*  
**Proposed use of Development Impact Fees**  
**Park Impact Fees**  
 Fiscal Years 2015/16 - 2019/20

Item	Estimated Amount	Impact Fee Portion
Trail - Master Plan - Consultant	\$10,000	100%
*Plans for Park Improvements - Consultant	\$20,000	50%
50% of estimated amount = \$10,000		
New Concession Center at the Community Center	\$20,000	100%
New Concession Deck at Cameron Park Lake	\$15,000	100%
New Community Information Stations	\$40,000	100%
Cameron Park Lake, Community Center, Rasmussen Park, Christa McAuliffe Park		
Adding New Picnic Tables	\$20,000	100%
*Picnic Area Improvement - Cameron Park Lake and Parks	\$20,000	50%
50% of estimated amount = \$10,000		
New Entrance Cameron Park Lake	\$30,000	100%
Portable Lights for use at Multiple Parks	\$40,000	100%
Electronic Scoreboard - Rasmussen Park	\$10,000	100%
New Truck for Parks Department	\$20,000	100%
Interpretive Signage	\$20,000	100%
Exercise Stations at Parks	\$30,000	100%
Park Course, Mobile Ap		
Disc Golf Course - Park Location to be Determined	\$30,000	100%
Security Cameras for Parks	\$15,000	100%
New Golf Cart - Park Vehicle	\$10,000	100%
New Storage	\$20,000	100%
New Shade Structures	\$50,000	100%
Cameron Park Lake, Community Center, Parks, Community Center		
Subtotal	\$420,000	
Minus \$20,000 for 50% of Plans for Park Improvements - Consultant Picnic Area Improvement - Cameron Park Lake and Parks	20,000	
Total	\$400,000	

**Fire Impact Fees**  
 Fiscal Years 2015/16 - 2019/20

Item	Estimated Amount	Anticipated Commencement Construction Date	Project Cost Payable by Impact Fees Percentage
<b>Light Vehicles Purchase (2)</b>	\$140,000	2016/17	100%
<b>Station 88</b>	\$315,000	2016/17	100%
<b>Station 88</b>	\$35,000	2017/18	100%
<b>Type 3 Engine</b>	\$490,000	2017/18	100%
<b>Training Facility</b>	\$300,000	2018/19	100%

## Agenda Transmittal

**DATE:** January 18, 2017

**TO:** Board of Directors

**FROM:** Bob Counts, Battalion Chief

**AGENDA ITEM #10:** **Computer Server Equipment Replacement – Fire Station 89**

**RECOMMENDED ACTION:** Receive, Discuss, and Action as Appropriate

---

**BUDGET ACCOUNT:** 5625 – Capital Expense

**BUDGET IMPACT:** \$13,515.18 –incorporate into midyear adjustment

---

Cameron Park Fire Stations 88 and 89 have been without I.T. support for many years. Staff recently worked with the CPCSD's contracted I.T. support company, DSA Technologies, to give the fire stations an I.T. health analysis due to numerous issues occurring with the computer equipment.

It was determined that the server at Station 89 has several failed drives creating a lack of remaining server storage, and a full system sever failure is very likely in the very near future due to the age of the equipment. The server was put into service in 2004, and has had a lack of maintenance since that time. It was also determined that the battery backup has completely failed, and the firewall is now an unsupported item by the manufacturer.

Chief Counts has worked with DSA to put together a realistic quote to upgrade the server to meet the needs of the Fire Department. Attached is two quotes from DSA. One quote is to replace the server, UPS, and a "do not exceed amount" for installation. A mid-year budget adjustment in line item – 5625 – Capital Expense to replace the failing server system at Fire Station 89 is being requested. This has been reviewed by the General Manager and the Budget and Administration Committee and requested that it be moved to the Board as a priority.

**Recommended Action:** Receive, Discuss, and Action as Appropriate



# QUOTE

2372 Maritime Dr  
Elk Grove, CA 95758

**Bill To**  
Cameron Park Fire Department  
Jonah Winger  
3200 Country Club Drive  
Cameron Park, CA 95682  
United States

**Ship To**  
Cameron Park Fire Department  
Jonah Winger  
3200 Country Club Drive  
Cameron Park, CA 95682  
United States

**Date** Dec 12, 2016  
**Quote #** DSAQ31537  
**Expires** 1/12/2017  
**Acct Manager** Elder Reyes  
**Project** DSAPROJECT2539  
**Terms** Net 30  
**Shipping Method**  
**Small Business Certification #34638/B27160**

Accepted \_\_\_\_\_ By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Date: \_\_\_\_\_

Qty	Description	List Price	Ext. Price	Taxable?
1	Dell PowerEdge R230 Server -Chassis with up to 2, 3.5 Cabled Hard Drives -Intel Xeon E3-1230 v5 3.4GHz, 8M cache, 4C/8T, turbo (80W) -Performance Optimized -RAID 1, H330/H730 for SAS/SATA, Cabled Chassis -PERC H730 Controller, 1GB NV Cache -PERC H730 controller cable for PowerEdge R230 -On-Board LOM 1GbE Dual Port (BCM5720 GbE LOM) -DVD+/-RW SATA Internal -Optical Drive SATA cable for PowerEdge R230 -No Bezel -1U/2U Static Rails for 2-Post and 4-Post Racks -Single, Cabled Power Supply, 250W -No Operating System -PCIe Riser with Fan -2 x 16GB UDIMM, 2133MT/s, ECC -2 x 2TB 7.2K RPM NLSAS 12Gbps 3.5in Cabled Hard Drive -iDRAC Port Card -iDRAC8 Enterprise, integrated Dell Remote Access Controller, Enterprise -NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord -5 Year ProSupport: Next Business Day Onsite Service After Problem Diagnosis -5 Year ProSupport: 7x24 HW / SW Tech Support and Assistance	\$4,061.00	\$4,061.00	Y
1	Dell Networking X1018 Smart Web Managed Switch -16x1GbE and 2x 1GbE SFP ports -5 Year ProSupport: Next Business Day Onsite Service After Problem Diagnosis -5 Year ProSupport: 7x24 Hardware/Software Technical Support and Assistance	\$497.63	\$497.63	Y
1	Dell Precision Workstation T3620 Mini Tower -6th Gen Intel(R) Core(TM) i5-6600 (Quad Core 3.3GHz, 3.9Ghz Turbo, 6MB, w/ HD Graphics 530) -Win 10 Pro 64 English -Dell Data Protection Encryption Personal Edition Digital Delivery - 5 Year -16GB (2x8GB) 2133MHz DDR4 Non-ECC -Integrated Intel SATA Controller -C2 SATA 3.5, 2 HD	\$1,930.23	\$1,930.23	N

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.



Qty	Description	List Price	Ext. Price	Taxable?
	-RAID 1 -2 x 4TB 3.5inch Serial ATA (5,400 Rpm) Hard Drive -16X Half Height DVD-ROM -Dell KB216 Wired Multi-Media Keyboard English Black -Dell MS116 Wired Mouse, Black -3 Year Onsite/In-Home Service After Remote Diagnosis			
1	SonicWall TZ300 with TotalSecure for 1 Year	\$965.00	\$965.00	Y
1	2 Year Comprehensive Gateway Security Suite for TZ300	\$599.85	\$599.85	N
1	APC Smart-UPS SMT2200RM2U 2200VA Rack-mountable UPS 2200 VA/1980 W - 120 V AC - 5 Minute - 2U Rack-mountable - 5 Minute - 6 x NEMA 5-15R, 2 x NEMA 5-20R	\$1,150.00	\$1,150.00	Y
10	Microsoft Windows Server OLP GOVT WIN SVR STD CORE 2016 2 CORE LICS	\$88.00	\$880.00	N
<b>SubTotal</b>			\$10,083.71	
1	Discount	-\$2,894.95	-\$2,894.95	Y
<b>Section Total</b>			\$7,188.76	
1	APPASSURE MSP BACKUP & REPLICATION PER AGENT LICENSE/24X7 MAINTENANCE	\$900.00	\$900.00	N
40	DSA Technologies Professional Services - Per Hour Rate Project Installation and Configuration	\$125.00	\$5,000.00	N
<b>SubTotal</b>			<b>\$13,088.76</b>	
<b>Tax</b>			<b>\$283.40</b>	
<b>Shipping</b>			<b>\$143.00</b>	
<b>Total</b>			<b>\$13,515.16</b>	

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL PACKAGING.

*Cameron Park  
Community Services District*

## **Agenda Transmittal**

**DATE:** January 18, 2017

**FROM:** Michael Smith, Battalion Chief

**AGENDA ITEM #11:** **STAFFING AND FUNDING OF CAMERON PARK  
COMMUNITY SERVICES DISTRICT ORDINANCE NO.  
2016.03.16, THE "WEED AND RUBBISH ABATEMENT"  
ORDINANCE WITHIN THE CAMERON PARK  
COMMUNITY SERVICES DISTRICT**

**RECOMMENDED ACTION:** Receive, Discuss and Action as Appropriate

---

**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** **To be determined upon Board approval**

---

**Background:** In March, 2016, the Cameron Park Community Services District Board of Directors approved the updated Weed and Rubbish Abatement Ordinance No. 03.16.16. Initial staffing for this program was approved at the May, 2016 Board meeting.

**Overview:** Being fiscally responsible, the Weed Abatement Specialists' start dates have be adjusted to save five weeks of salary. The recommendation for funding regarding forced abatement on unimproved parcels was set not to exceed \$30,000.

Attachment – Exhibit A Staffing and Abatement Funding Recommendations for Weed and Rubbish Abatement Ordinance No. 03.16.16

## Staffing and Abatement Funding Recommendations for Weed and Rubbish Abatement Ordinance # 2016.03.16

### **STAFFING RECOMMENDATIONS:**

#### **Employee #1: Hire part time employee for 2017 – FY 16/17 and 17/18**

**Start:** Hire employee Jan. 23<sup>rd</sup>- Aug. 15<sup>th</sup> and implement our weed abatement program.

**Duties:** Under the Battalion Chief/Fire Marshal's supervision, enforce the Cameron Park Weed and Rubbish Abatement Ordinance and its associated tasks.

- Re-organize, re-establish weed abatement program
- Complete timelines from weed and rubbish abatement
- Update unimproved parcel list in Cameron Park fire department boundary
- Update all unimproved parcel folders
- Analysis of lots from our 5 lot bid request
- Prepare documents for upcoming season
- Send out Fire Hazard Clearance Letter
- First inspections (end of March/first of April with assistance from second person)
- Return phone calls from concern citizens regarding non-compliant parcels
- Comprise and send out certified Hazard Abatement Letter to all non-compliant lots
- Second compliance inspection
- Vendor Coordination/Enforcement Procedure/Hiring, depends on money allocated by the CSD.
- Vacant property owners 7 day appeal process.
- Board resolution approving abatement charges on each vacant lot parcels to include;
  - Send out demand payment letter
  - Publish notification in newspaper(s) and/or at parcel
- Itemize report of cost for abatement to CSD Board.
- Report Filed of confirmation hearing to G.M.
- Transmit to County Auditor/Tax Collector

**Cost:** Jan. 23<sup>rd</sup> – June 30<sup>th</sup> – Hire employee @ \$27.00 per hour (loaded) x 30 hours per week = \$810 x 25 weeks = \$20,250 (FY 16/17)

July 1<sup>st</sup> – Aug. 13<sup>th</sup> - Hire employee @ \$27.00 per hour (loaded) x 30 hours per week = \$810 x 6 weeks = \$4,860 (FY 17/18)

#### **Employee #2 Hire second part time employee for 2017 – FY 16/17 and 17/18**

**Start:** Second employee March 20<sup>th</sup> - Aug 1<sup>st</sup> to fully enforce our weed abatement program.

**Duties:** Under the Battalion Chief/Fire Marshal's supervision, enforce the Cameron Park Weed and Rubbish Abatement Ordinance and its associated tasks.

- Assist Preparing documents for upcoming season
- Assist Sending out Fire Hazard Clearance Letter
- Assist with First inspections (end of March/first of April)
- Assist in Returning phone calls from concern citizens regarding non-compliant parcels
- Assist comprising and sending out certified Hazard Abatement Letter to all non-compliant lots

## Staffing and Abatement Funding Recommendations for Weed and Rubbish Abatement Ordinance # 2016.03.16

- Assist with Second compliance inspection
- Assist with Vendor Coordination/Enforcement Procedure/Hiring, depends on money allocated by the CSD.
- Vacant property owners 7 day appeal process.
- Board resolution approving abatement charges on each vacant lot parcels to include;
  - Send out demand payment letter
  - Publish notification in newspaper(s) and/or at parcel
- Assist in Itemizing cost report for abatement to CSD Board.
- Assist with creating Report Filed of confirmation hearing to G.M.
- Transmit to County Auditor/Tax Collector

**Cost:** **March 20<sup>th</sup> –June 30<sup>th</sup>** – Hire employee @ \$27.00 per hour (loaded) x 30 hours per week = \$810 x 15 weeks = \$12,150 (FY 16/17)  
**July 1<sup>st</sup> – Aug. 1<sup>st</sup>** - Hire employee @ \$27.00 per hour (loaded) x 30 hours per week = \$810 x 4 weeks = \$3,240 (FY 17/18)

### **RECOMMENDATION FOR FUNDING REGARDING FORCE ABATEMENT ON UNIMPROVED PARCELS**

Unimproved parcel selections will be based on hazard conditions in and surrounding area(s) of the unimproved parcel, location of unimproved parcel(s), probability of return, etc.

- \$30,000 - Approximately 5-10 parcels depending on parcel size, vegetation, and slope.

## Agenda Transmittal

**DATE:** January 18, 2017

**FROM:** Bob Counts, Battalion Chief

**AGENDA ITEM #12:** **RESOLUTION NO. 2017-01 JOINT POWERS AUTHORITY (JPA)  
FISCAL YEAR 2017/18 BUDGET**

**RECOMMENDED ACTION:** Receive, Discuss and Adopt Resolution No. 2017-01 with a Board Poll Vote

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**BUDGET ACCOUNT:** JPA

**BUDGET IMPACT:** \$12,319,700.45

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**Background:** The JPA Board of Directors completes a budget process each fiscal year much the same as the Cameron Park Community Services District (CSD). During the December 2016 JPA Board meeting, the JPA Board of Directors adopted their preliminary budget. As part of the Budget process to finalize the JPA budget, it must be approved by the El Dorado County Board of Supervisors as well as each Board representing each member agency to the JPA by resolution.

**Overview:** The JPA budget shown here is a reflection of the expenditures for all Class 30 and Class 40 categories for transporting provider agencies. The JPA budget, set up in El Dorado County's format, reflects the budgets for each provider agency as well as JPA administration. While the entire budget is \$12,319,700.45, Cameron Park CSD is shown at \$1,120,000.00 of the entire budget. After discussion with the JPA Executive Director Marty Hackett, we will make any necessary amendments to the JPA budget prior to the final budget being presented.

**Recommended Action:** Recommend adoption of the preliminary 2017/18 El Dorado County Emergency Services Authority (aka JPA) budget by resolution.

Exhibit A – Fiscal Year 2017/18 Preliminary Budget

Exhibit B – Draft Resolution No. 2017-01

FY 17-18 Preliminary Budget - Providers - Draft 3

Class 30: Wages/Benefits	JPA 2017-18 Projection	CP 2017-18 Projection	DS 2017-18 Projection	EDCF 2017-18 Projection	EDH 2017-18 Projection	GT 2017-18 Projection	TOTALS	Variance Explanation or Comments
3000 Reg. Employees	169,877.00	1,100,000.00	504,000.00	2,604,597.20	423,285.21	480,000.00	5,281,759.41	
3001 Extra Help	-	-	5,000.00	-	-	40,000.00	45,000.00	
3002 Overtime	-	-	99,000.00	342,499.20	106,943.26	120,000.00	668,442.46	
3004 Other Comp	1,600.00	-	3,200.00	-	4,800.00	-	9,600.00	
3020 Retirement	-	-	165,000.00	760,600.52	178,985.05	201,000.00	1,305,585.57	
3021 Social Security	10,500.00	-	40,000.00	500.00	-	4,400.00	55,400.00	
3022 Medicare	2,500.00	-	9,000.00	40,000.00	7,688.31	7,300.00	66,488.31	
3040 Health Ins.	-	-	105,000.00	531,640.00	120,750.00	72,000.00	829,390.00	
3041 Fed. Unempl.	1,900.00	-	-	-	1,390.10	1,700.00	4,990.10	
3042 Disability Ins.	-	-	1,800.00	8,000.00	1,852.20	1,600.00	13,252.20	
3043 Deferred Comp.	-	-	17,000.00	-	-	25,000.00	42,000.00	
3044 Vision Insurance	-	-	-	-	14,400.00	2,000.00	16,400.00	
3046 Retiree Health (OPEB)	-	-	63,117.00	186,866.00	80,000.00	79,677.00	409,660.00	CP - Accounted for under s/o 3000
3060 Workers' Comp	1,500.00	-	66,000.00	152,320.00	67,494.68	20,000.00	307,314.68	
3080 Life/Flexible Benefits	-	-	700.00	-	1,267.72	-	1,967.72	
<b>CLASS 30: TOTALS</b>	<b>\$187,877.00</b>	<b>\$1,100,000.00</b>	<b>\$1,078,817.00</b>	<b>\$4,627,022.92</b>	<b>\$1,008,856.53</b>	<b>\$1,054,677.00</b>	<b>\$9,057,250.45</b>	
Class 40: Serv/Supplies	JPA 2017-18 Projection	CP 2017-18 Projection	DS 2017-18 Projection	EDCF 2017-18 Projection	EDH 2017-18 Projection	GT 2017-18 Projection	TOTALS	Variance Explanation or Comments
4020 Clothing	-	-	1,000.00	-	-	750.00	1,750.00	
4021 Fire Turnouts	500.00	6,800.00	6,500.00	25,750.00	4,326.00	6,200.00	50,076.00	
4022 Uniforms	100.00	-	1,000.00	16,800.00	-	6,000.00	23,900.00	
4040 Communications	1,210,000.00	-	-	-	-	-	1,210,000.00	
4060 Inservice Food	260.00	-	-	250.00	-	-	510.00	
4080 Household Exp.	200.00	3,600.00	-	6,000.00	-	25.00	9,825.00	
4085 Refuse Disposal	270.00	-	-	-	-	-	270.00	
4087 Extermination	-	-	-	-	-	-	-	
4100 Insurance	30,000.00	-	-	-	-	-	30,000.00	
4140 Maint: Equip.	10,000.00	-	-	-	4,326.00	-	14,326.00	
4141 Maint: Office Equip	-	-	-	-	-	-	-	
4142 Maint: Radio	3,000.00	-	-	-	-	-	3,000.00	
4143 Maint: Service Contract	-	-	-	-	-	-	-	
4145 Maint: Equip. Prts	400.00	-	-	-	-	1,200.00	1,600.00	
4160 Vehicle Maint	90,000.00	-	-	-	-	-	90,000.00	
4161 Vehicle Maint: Parts Direct	-	-	-	-	-	-	-	
4162 Veh Maint:Sup	20,000.00	-	-	-	-	-	20,000.00	
4164 Veh Maint: Tires	20,000.00	-	-	-	-	-	20,000.00	
4165 Veh Maint: Oils	4,000.00	-	-	-	-	-	4,000.00	
4180 Maint: Bldg/Imp	500.00	-	-	-	-	-	500.00	
4182 Structures Maint	-	-	-	-	-	-	-	
4197 Maint. Bldg Supplies	200.00	-	-	-	-	-	200.00	
4200 Medical Supplies	460,000.00	-	-	-	-	-	460,000.00	
4220 Memberships	25.00	-	-	-	-	450.00	475.00	
4240 Misc. Expense	600.00	-	-	-	1,622.25	-	2,222.25	
4260 Office Expense	3,000.00	1,500.00	1,000.00	1,000.00	1,622.25	100.00	8,222.25	
4261 Postage	900.00	-	-	-	-	-	900.00	
4162 Software	200.00	-	-	-	-	100.00	300.00	
4263 Subscriptions	145.00	-	-	-	-	-	145.00	
4266 Printing	150.00	-	-	-	-	-	150.00	
4300 Professional Serv	70,000.00	-	-	-	-	100.00	70,100.00	
4304 Admin Fees	160,000.00	-	-	-	-	-	160,000.00	
4308 External Data Svcs	-	-	-	-	-	-	-	
4324 Medical	-	-	-	-	2,163.00	650.00	2,813.00	
4400 Publicat/Legal	200.00	-	-	-	-	-	200.00	
4420 Rent/Lease/Equip	22,000.00	-	-	-	-	-	22,000.00	
4440 Rent/Lease/Bldg	157,200.00	-	-	-	-	-	157,200.00	
4460 Equip: Sm Tool	-	-	1,000.00	-	-	500.00	1,500.00	
4461 Equipment: Minor	5,000.00	4,000.00	2,000.00	5,000.00	540.75	500.00	17,040.75	
4462 Equip: Computers	15,000.00	-	3,000.00	6,000.00	1,081.50	1,000.00	26,081.50	
4463 Equip:Telephone & Radio	400.00	-	-	-	-	-	400.00	
4500 Special Dept Exp	500.00	-	-	-	-	-	500.00	
4502 Educ Materials	-	-	500.00	-	-	-	500.00	
4503 Staff Development(1099)	-	-	-	-	-	800.00	800.00	
4529 Software License	1,800.00	-	-	-	-	-	1,800.00	
4540 Staff Development	32,000.00	3,600.00	3,000.00	29,200.00	3,777.50	1,625.00	73,202.50	
4600 Transport/Travel	-	500.00	1,000.00	-	540.75	-	2,040.75	
4602 Mile Emp Prv Auto	400.00	-	-	-	-	-	400.00	
4606 Fuel Purchases	210,000.00	-	-	-	-	-	210,000.00	
4620 Utilities	98,500.00	-	-	-	-	-	98,500.00	
<b>CLASS 40: SUBTOTALS</b>	<b>\$2,627,450.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>	<b>\$90,000.00</b>	<b>\$20,000.00</b>	<b>\$20,000.00</b>	<b>\$2,797,450.00</b>	
Class 60: Fixed Assets	JPA 2017-18 Projection	CP 2017-18 Projection	DS 2017-18 Projection	EDCF 2017-18 Projection	EDH 2017-18 Projection	GT 2017-18 Projection	TOTALS	Variance Explanation or Comments
6040 Fixed Assets	465,000.00	-	-	-	-	-	465,000.00	
<b>Class 60 Total</b>	<b>\$465,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$465,000.00</b>	
Budget Totals	JPA 2017-18 Projection	CP 2017-18 Projection	DS 2017-18 Projection	EDCF 2017-18 Projection	EDH 2017-18 Projection	GT 2017-18 Projection	TOTALS	Variance Explanation or Comments
Class 30: Wages/Benefits	187,877.00	1,100,000.00	1,078,817.00	4,627,022.92	1,008,856.53	1,054,677.00	9,057,250.45	
Class 40: Serv/Supplies	2,627,450.00	20,000.00	20,000.00	90,000.00	20,000.00	20,000.00	2,797,450.00	
Class 60: Fixed Assets	465,000.00	-	-	-	-	-	465,000.00	
<b>Totals</b>	<b>\$3,280,327.00</b>	<b>\$1,120,000.00</b>	<b>\$1,098,817.00</b>	<b>\$4,717,022.92</b>	<b>\$1,028,856.53</b>	<b>\$1,074,677.00</b>	<b>\$12,319,700.45</b>	

FY 17-18 Preliminary Budget - Non-Providers - Draft 3

Class 30: Wages/Benefits	GV 2017-18 Projection	MOS 2017-18 Projection	PIO 2017-18 Projection	RES 2017-18 Projection	CAL FIRE ECC 2017-18 Projection	TOTALS	Variance Explanation or Comments
3000 Reg. Employees	-	-	-	-	1,027,405.00	1,027,405.00	
3001 Extra Help	-	-	-	-	-	-	
3002 Overtime	-	-	-	-	-	-	
3004 Other Comp	-	-	-	-	-	-	
3020 Retirement	-	-	-	-	-	-	
3021 Social Security	-	-	-	-	-	-	
3022 Medicare	-	-	-	-	-	-	
3040 Health Ins.	-	-	-	-	-	-	
3041 Fed. Unempl.	-	-	-	-	-	-	
3042 Disability Ins.	-	-	-	-	-	-	
3043 Deferred Comp.	-	-	-	-	-	-	
3044 Vision Insurance	-	-	-	-	-	-	
3046 Retiree Health	-	-	-	-	-	-	
3060 Workers' Comp	-	-	-	-	-	-	
3080 Life/Flexible Benefits	-	-	-	-	-	-	
<b>CLASS 30: TOTALS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,027,405.00</b>	<b>\$1,027,405.00</b>	
Class 40: Serv/Supplies	GV 2017-18 Projection	MOS 2017-18 Projection	PIO 2017-18 Projection	RES 2017-18 Projection	CAL FIRE ECC 2017-18 Projection	TOTALS	Variance Explanation or Comments
4020 Clothing	-	-	-	-	-	-	
4021 Fire Turnouts	-	-	-	-	-	-	
4022 Uniforms	-	-	-	-	4,408.00	4,408.00	
4040 Communications	-	-	-	-	-	-	
4060 Inservice Food	-	-	-	-	-	-	
4080 Household Exp.	-	-	-	-	-	-	
4085 Refuse Disposal	-	-	-	-	-	-	
4087 Extermination	-	-	-	-	-	-	
4100 Insurance	-	-	-	-	-	-	
4140 Maint: Equip.	-	-	-	-	-	-	
4141 Maint: Office Equip	-	-	-	-	-	-	
4142 Maint: Radio	-	-	-	-	-	-	
4143 Maint: Service Contract	-	-	-	-	-	-	
4145 Maint: Equip. Prts	-	-	-	-	-	-	
4160 Vehicle Maint	-	-	-	-	-	-	
4161 Vehicle Maint: Parts Direct	-	-	-	-	-	-	
4162 Veh Maint:Sup	-	-	-	-	-	-	
4164 Veh Maint: Tires	-	-	-	-	-	-	
4165 Veh Maint: Oils	-	-	-	-	-	-	
4180 Maint: Bldg/Imp	-	-	-	-	-	-	
4182 Structures Maint	-	-	-	-	-	-	
4197 Maint. Bldg Supplies	-	-	-	-	-	-	
4200 Medical Supplies	5,000.00	2,500.00	5,000.00	5,000.00	-	17,500.00	
4220 Memberships	-	-	-	-	200.00	200.00	Non-contract item
4240 Misc. Expense	-	-	-	-	-	-	
4260 Office Expense	-	-	-	-	-	-	
4261 Postage	-	-	-	-	-	-	
4162 Software	-	-	-	-	-	-	
4263 Subscriptions	-	-	-	-	200.00	200.00	Non-contract item
4266 Printing	-	-	-	-	-	-	
4300 Professional Serv	-	-	-	-	3,000.00	3,000.00	Non-contract item
4304 Admin Fees	-	-	-	-	130,630.00	130,630.00	
4308 External Data Svcs	-	-	-	-	-	-	
4324 Medical	-	-	-	-	-	-	
4400 Publicat/Legal	-	-	-	-	-	-	
4420 Rent/Lease/Equip	-	-	-	-	-	-	
4440 Rent/Lease/Bldg	-	-	-	-	-	-	
4460 Equip: Sm Tool	-	-	-	-	-	-	
4461 Equipment: Minor	-	-	-	-	5,000.00	5,000.00	Non-contract item
4462 Equip: Computers	-	-	-	-	3,000.00	3,000.00	
4463 Equip:Telephone & Radio	-	-	-	-	-	-	
4500 Special Dept Exp	-	-	-	-	-	-	
4502 Educ Materials	-	-	-	-	-	-	
4503 Staff Development(1099)	-	-	-	-	-	-	
4529 Software License	-	-	-	-	6,000.00	6,000.00	Non-contract item
4540 Staff Development	2,500.00	2,500.00	2,500.00	2,500.00	7,400.00	17,400.00	
4600 Transport/Travel	-	-	-	-	3,000.00	3,000.00	
4602 Mile Emp Prv Auto	-	-	-	-	-	-	
4606 Fuel Purchases	-	-	-	-	-	-	
4620 Utilities	-	-	-	-	1,080.00	1,080.00	
<b>CLASS 40: SUBTOTALS</b>	<b>\$7,500.00</b>	<b>\$5,000.00</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$163,918.00</b>	<b>\$191,418.00</b>	
Class 60: Fixed Assets	GV 2017-18 Projection	MOS 2017-18 Projection	PIO 2017-18 Projection	RES 2017-18 Projection	CAL FIRE ECC 2017-18 Projection	TOTALS	Variance Explanation or Comments
6040 Fixed Assets	-	-	-	-	-	-	
<b>Class 60 Total</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	
Budget Totals	GV 2017-18 Projection	MOS 2017-18 Projection	PIO 2017-18 Projection	RES 2017-18 Projection	CAL FIRE ECC 2017-18 Projection	TOTALS	Variance Explanation or Comments
Class 30: Wages/Benefits	-	-	-	-	1,027,405.00	1,027,405.00	
Class 40: Serv/Supplies	7,500.00	5,000.00	7,500.00	7,500.00	163,918.00	191,418.00	
Class 60: Fixed Assets	-	-	-	-	-	-	
<b>Totals</b>	<b>\$7,500.00</b>	<b>\$5,000.00</b>	<b>\$7,500.00</b>	<b>\$7,500.00</b>	<b>\$1,191,323.00</b>	<b>\$1,218,823.00</b>	

JPA PRELIMINARY BUDGET - Fiscal Year 2017/2018 - Allocations									
Agency Allocations	JPA Admin Only	El Dorado County Fire	Diamond Springs Fire	Georgetown Fire	Cameron Park Fire	El Dorado Hills Fire	JPA FY 17/18 Allocation TOTALS	Allocation	Notes
4304 Admin Fees	\$ -	\$ 80,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 160,000.00	\$20K per ambulance per fiscal year	
4440 Rent/Lease/Bldg	\$ 13,200.00	\$ 72,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 18,000.00	\$ 157,200.00	\$1500 per ambulance per month; 18k per year	Includes all building related expenses such as pest control, insurance, household expenses, building maintenance and rent.
4620 Utilities	\$ 2,500.00	\$ 48,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00	\$ 98,500.00	\$1000 per ambulance per month; 12k per year	Includes all utilities inclusive of phone, internet, refuse disposal, water, sewer, electric, propane.
6040 Fixed Assets	\$ 465,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 465,000.00		3 rebuild ambulances



**DRAFT**

**EXHIBIT B**

**RESOLUTION NO. 2017-01  
of the Board of Directors  
of the Cameron Park Community Services District  
January 18, 2017**

**RESOLUTION APPROVING THE EL DORADO COUNTY EMERGENCY SERVICES  
JOINT POWERS AUTHORITY (JPA)  
FISCAL YEAR 2017/18 BUDGET**

*BE IT RESOLVED*, that the Board of Directors of the Cameron Park Community Services District that said Board does hereby approve the El Dorado County Emergency Services JPA Fiscal Year 2017/18 budget in the amount of \$12,319,700.45;

*BE IT FURTHER RESOLVED*, that the President of said Board be and hereby is authorized to sign and execute said agreement on behalf of the Cameron Park Community Services District.

*PASSED AND ADOPTED* by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting, held on the 18<sup>th</sup> day of January 2017, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

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Director Scott McNeil, President  
Board of Directors

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Mary Cahill  
Secretary to the Board

## Agenda Transmittal

**DATE:** January 18, 2017

**FROM:** J. R. Hichborn, Parks Superintendent

**AGENDA ITEM #13:** **CAMERAS IN THE ASSEMBLY HALL**

**RECOMMENDED ACTION:** Receive, Discuss and Approve Staff Recommendation – Option I

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**BUDGET ACCOUNT:** N/A  
**BUDGET IMPACT:** N/A

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Staff has discussed the possibility of installing two cameras in the east hall to record and stream video footage of the Cameron Park Community Services District (CPCSD) Board meetings. At the December 21st meeting, the Board agreed that the video quality was sufficient. The next step will be how to make the footage available to the public.

Staff received several options for streaming the video footage on the CPCSD website. Using YouTube or Twitter would be free or a private company could be hired to help manage and upload the footage to the website.

Cameron costs will be approximately \$4,000 and it is anticipated that this can be absorbed in the current year fiscal budget.

### **Option 1**

**Download footage onto a YouTube channel and post it onto the Districts website the following day**

- This option is different from live streaming but will still require set up from District staff. Uptown Studios recommends this option and it would be more manageable for staff.

### **Option 2**

**Stream footage onto the districts website with the help of an outside streaming company**

- This option will come with a \$19 a month service fee but will provide staff with customer service help if problems or issues should happen. It will also require District staff to upload the footage.

### **Option 3**

**Contract out the live streaming services 100% to a streaming company**

- This option is the most expensive option as we would have to purchase equipment from the streaming company for approximately \$23,000 and pay an additional \$400 a month for a service fee.

*Cameron Park  
Community Services District*

## **Agenda Transmittal**

DATE: January 18, 2017

FROM: Mary Cahill, General Manager

AGENDA ITEM #14: **REVIEW OF DISTRICT'S CONTRACTS**

RECOMMENDED ACTION: Receive, Discuss and Direct Staff on Next Steps

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**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

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The Cameron Park Community Services District (CSD) has been using CAL FIRE for fire protection services since 1996 and the current legal counsel since 2013. It has been suggested that these agreements be reviewed for the possibility of going out to bid as it has been several years for both of these services.

- Latest agreement with CAL FIRE began July 1, 2013 and will end June 30, 2018 (Exhibit A). The CSD has been working with CAL FIRE since 1996.
- Legal services request for proposal was issued on June 10, 2013 (Exhibit B). Current agreement began November 12, 2013 with no end date.

**CAMERON PARK**

**COOPERATIVE FIRE PROGRAMS  
FIRE PROTECTION REIMBURSEMENT AGREEMENT**  
LG-1 REV. 01/2013

AGREEMENT NUMBER	2CA02184
REGISTRATION NUMBER:	

1. This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME  
California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME  
Cameron Park Community Services District

2. The term of this Agreement is: July 1, 2013 through June 30, 2018

3. The maximum amount of this Agreement is: \$ 15,144,569.00  
Fifteen million one hundred forty four thousand five hundred sixty nine dollars and zero cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	4	pages
Exhibit B – Budget Detail and Payment Provisions	2	pages
Exhibit C – General Terms and Conditions	6	pages
Exhibit D – Additional Provisions	8	pages
Exhibit E – Description of Other Services	0	pages

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

LOCAL AGENCY		California Department of General Services Use Only  <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 150px;">                     APPROVED NOV 12 2013                 </div> DEPT OF GENERAL SERVICES
LOCAL AGENCY'S NAME CAMERON PARK COMMUNITY SERVICES DISTRICT		
BY (Authorized Signature) 	DATE SIGNED (Do not type) 07/17/2013	
PRINTED NAME AND TITLE OF PERSON SIGNING GREG STANTON, BOARD PRESIDENT		
ADDRESS 2502 Country Club Drive Cameron Park, CA 95682		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Forestry and Fire Protection		
BY (Authorized Signature) 	DATE SIGNED (Do not type) 7-31-13	
PRINTED NAME AND TITLE OF PERSON SIGNING Clare Frank, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety		
ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460		

**EXHIBIT A**  
**COOPERATIVE FIRE PROGRAMS**  
**FIRE PROTECTION REIMBURSEMENT AGREEMENT**

The project representatives during the term of this agreement will be:

CAL FIRE Unit Chief:	Amador El Dorado Unit	Local Agency:	Cameron Park Community Services District
Name:	Kelly C. Keenan	Name:	Mary Cahill
Phone:	(530) 644-2345	Phone:	(530) 677-2231
Fax:	(530) 647-5276	Fax:	(530) 677-2201

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Kelly C. Keenan	Local Agency:	Mary Cahill
Section/Unit:	Amador El Dorado Unit	Section/Unit:	Cameron Park Community Services District
Attention:	Joe Tyler	Attention:	General Manager
Address:	2840 Mt. Danaher Rd. Camino, CA 95709	Address:	2502 Country Club Drive Cameron Park, CA 95682
Phone:	(530) 647-5209	Phone:	(530) 677-2231
Fax:	(530) 647-5276	Fax:	(530) 677-2201

Send an additional copy of all correspondence to:

**CAL FIRE**  
**Cooperative Fire Services**  
**P.O. Box 944246**  
**Sacramento, CA 94244-2460**

**AUTHORIZATION**

As used herein, Director shall mean Director of CAL FIRE. This agreement, its terms and conditions are authorized under the Public Resources Code Sections 4141, 4142, 4143 and 4144, as applicable.

**EXHIBIT A**  
**SCOPE OF WORK**

Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel, and facilities required to prevent and extinguish forest fires.

The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from vegetation fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. The LOCAL AGENCY shall have sole authority to establish the fire protection organization and structure needed to meet the determined level of service. This level of service may be based on the LOCAL AGENCY governing board's established fiscal parameters and assessment of risks and hazards. LOCAL AGENCY personnel providing services under this agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.

To comply with the STATE's mandate for full cost recovery of goods and services provided for others, the LOCAL AGENCY shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

**1. FIRE PROTECTION SERVICES TO BE PROVIDED BY THE STATE**

STATE provides a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. STATE designs regional fire protection solutions for urban and rural communities by efficiently utilizing all emergency protection resources. Regional solutions provide the most effective method of protecting the citizens of California at local, county and state levels.

Fire protection services to be provided by STATE under this agreement shall include the following: (check boxes below that apply)

1) Emergency fire protection, emergency response and basic life support: services include commercial, residential, and wildland fire protection, prevention and investigation; hazardous materials incident response; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); emergency medical and rescue response; and public service assistance. Also included are management support services that include fire department administration, training and safety, personnel, finance and logistical support.

2) Advanced Life Support Services: paramedic level emergency medical response providing early advanced airway management, intravenous drug therapy, and life support system stabilization until patients are transported to the nearest emergency care facility.

3) Dispatch Services: provide fire department 9-1-1 emergency dispatch by CAL FIRE Fire/Emergency Command Center (ECC). CAL FIRE will be responsible for fire/emergency dispatching emergency resource units covered under this agreement. The CAL FIRE ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to

provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL FIRE uses an integrated Computer Aided Dispatch (CAD) system using the latest technology, to direct the closest available resources to all emergency incidents.

4) Fire Code Inspection, Prevention and Enforcement Services: CAL FIRE has staff Fire Inspectors serving under the direction of the LOCAL AGENCY Fire Marshal to provide services to the area covered by this agreement. Fire Code Enforcement will normally be available five days per week, with emergency or scheduled enforcement inspections available seven days per week. Fire Prevention and Investigation services will be provided by CAL FIRE Prevention Officers trained in arson, commercial, and wildland fire investigation. Officers are available by appointment for site visits and consultations. Officers are trained at CAL FIRE's Peace Officer Standard Training (POST) certified law enforcement training academy and they cooperate effectively with all local, state and federal law enforcement agencies.

5) Land Use/ Pre-Fire Planning Services – CAL FIRE staff will provide community land use planning, administration of Pre-Fire project work, including community outreach, development of community education programs, project quality control, maintenance of project records and submittal of progress reports, completion of required environmental documentation, acquisition of required permits and completion of other associated administrative duties.

6) Disaster planning services (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

7) Specific service descriptions and staffing coverage, by station (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

8) Extended Fire Protection Service Availability (Amador)

## **2. ADMINISTRATION**

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Exhibit D, Schedule B of this agreement.

- A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs.
- B. Director will select and employ a Unit Chief who shall, under the supervision and direction of Director/Region Chief or a lawful representative, have charge of the organization described in Exhibit D, Schedules A, B and C included hereto and made a part of this agreement.
- C. LOCAL AGENCY may appoint, with the concurrence of the Region Chief, which concurrence shall not be unreasonably withheld, the Unit Chief as the LOCAL AGENCY Fire Chief pursuant to applicable statutory authority.
- D. The Unit Chief may dispatch personnel and equipment listed in Exhibit D, Schedules A, B and C from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and/or equipment listed in Exhibit D, Schedule B may be dispatched at the sole discretion of STATE.
- E. The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.

- F. Except as may be otherwise provided for in this agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Exhibit D, Schedules A and C, as to the services to be rendered pursuant to each Schedule.
- G. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.

### **3. SUPPRESSION COST RECOVERY**

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using LOCAL AGENCY equipment and personnel under the terms of this agreement, STATE may, at the request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall deduct fees and litigation costs in a proportional percentage amount based on verifiable and justifiable suppression costs for the fire at issue. These recovery costs are for services provided which are beyond the scope of those covered by the local government administrative fee.

In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the representative designated by LOCAL AGENCY.

### **4. MUTUAL AID**

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, at the request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as directed by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

### **5. PROPERTY PURCHASE AND ACCOUNTING**

LOCAL AGENCY shall be responsible for all costs associated with property required by personnel to carry out this agreement. Employee uniform costs will be assessed to the LOCAL AGENCY through the agreement billing process. Personal Protective Equipment (PPE) costs shall be the responsibility of the LOCAL AGENCY. By mutual agreement, PPE meeting the minimum specifications established by the STATE may be purchased directly by the LOCAL AGENCY. Alternately, the STATE will supply all PPE and the LOCAL AGENCY will be billed for costs incurred.

All property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.



**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. PAYMENT FOR SERVICES**

- A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this agreement an amount not to exceed that set forth in Exhibit D, Schedule A for each fiscal year. STATE shall prepare an Exhibit D, Schedule A each year, which shall be the basis for payment for the entire fiscal year for which services are provided.
- B. Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Exhibit D, Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Exhibit D, Schedule C or otherwise.
- C. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:
- 1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.
  - 2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.
  - 3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.
  - 4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.
  - 5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.
  - 6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within thirty (30) days after the filing dates specified above, whichever is later.
  - 7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:
    - a. The Director predicts a cash flow shortage, or
    - b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.
- D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary

plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit D, Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

- E. STATE shall credit the LOCAL AGENCY, or cover behind at no cost, for the costs of Non-Post (e.g. Fire Marshal, Training Officer, etc.) positions and equipment assigned to STATE responsibility fires or other STATE funded emergency incidents. The STATE shall notify the LOCAL AGENCY when this occurs.

**2. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY**

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

**3. BUDGET CONTINGENCY CLAUSE**

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein.
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.
- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

**EXHIBIT C**  
**GENERAL TERMS AND CONDITIONS**

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. STATE will not commence performance until such approval has been obtained.
2. **AMENDMENT:** This agreement may be amended by mutual consent of LOCAL AGENCY and STATE. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

If during the term of this agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Exhibit D, Schedule A, LOCAL AGENCY shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE as a result of the reduction. Personnel reductions resulting solely from an increase in STATE employee salaries or STATE expenses occurring after signing this agreement and set forth in Exhibit D, Schedule A to this agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.

If during the term of this agreement costs to LOCAL AGENCY set forth in any Exhibit D, Schedule A to this agreement increase and LOCAL AGENCY, in its sole discretion, determines it cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within one hundred twenty (120) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

3. **ASSIGNMENT:** This Agreement is not assignable by the LOCAL AGENCY either in whole or in part, without the consent of the STATE in the form of a formal written amendment.
4. **EXTENSION OF AGREEMENT:**
  - A. One year prior to the date of expiration of this agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY will extend or enter into a new agreement with STATE for fire protection services, and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this agreement. If this agreement is executed with less than one year remaining on the term of the agreement, LOCAL AGENCY shall provide this written notice at the time it signs the agreement and the one year notice requirement shall not apply.
  - B. If LOCAL AGENCY fails to provide the notice, as defined above in (A), STATE shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, or any extension hereof, STATE shall give written notice to LOCAL AGENCY of any extension of this agreement and any change in the level of fire protection services STATE will provide during the extended period of this agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this agreement.

- C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had the agreement been extended pursuant hereto. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in Exhibit B, Section 1, B of this agreement.
5. **AUDIT:** STATE, including the Department of General Services and the Bureau of State Audits, and LOCAL AGENCY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this agreement. STATE and LOCAL AGENCY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated, and to allow the auditor(s) of the other party access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. STATE and LOCAL AGENCY agree to a similar right to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
6. **INDEMNIFICATION:** Each party, to the extent permitted by law, agrees to indemnify, defend and save harmless the other party, its officers, agents and employees from (1) any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work services, materials or supplies to that party and (2) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by that party, in the performance of any activities of that party under this agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to the other party or from acts not within the scope of duties to be performed pursuant to this agreement; and (3) each party shall be responsible for any and all claims that may arise from the behavior and/or performance of its respective employees during and in the course of their employment to this cooperative agreement.
7. **DISPUTES:** LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the STATE's Region Chief when, upon determination by the designated STATE representative, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy. Any dispute concerning a question of fact arising under the terms of this agreement which is not disposed of within a reasonable period of time by the LOCAL AGENCY and STATE employees normally responsible for the administration of this agreement shall be brought to the attention of the CAL FIRE Director or designee and the Chief Executive Officer (or designated representative) of the LOCAL AGENCY for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. STATE and LOCAL AGENCY agree to continue with the responsibilities under this Agreement during any dispute.
8. **TERMINATION FOR CAUSE/CANCELLATION:**
- A. If LOCAL AGENCY fails to remit payments in accordance with any part of this agreement, STATE may terminate this agreement and all related services upon 60 days written notice to LOCAL AGENCY. Termination of this agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this agreement for services actually rendered by STATE pursuant to this agreement.

B. This agreement may be cancelled at the option of either STATE or LOCAL AGENCY at any time during its term, with or without cause, on giving one year's written notice to the other party. Either LOCAL AGENCY or STATE electing to cancel this agreement shall give one year's written notice to the other party prior to cancellation.

9. **INDEPENDENT CONTRACTOR**: Unless otherwise provided in this agreement LOCAL AGENCY and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE.

10. **NON-DISCRIMINATION CLAUSE**: During the performance of this agreement, LOCAL AGENCY shall be an equal opportunity employer and shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS) mental disability, medical condition (e.g.cancer), age (over 40), marital status, denial of family care leave, veteran status, sexual orientation, and sexual identity. LOCAL AGENCY shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. LOCAL AGENCY shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. LOCAL AGENCY shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

In addition, LOCAL AGENCY acknowledges that it has obligations relating to ethics, Equal Employment Opportunity (EEO), the Fire Fighter's Bill of Rights Act (FFBOR), and the Peace Officer's Bill of Rights Act (POBOR). LOCAL AGENCY shall ensure that its employees comply with all the legal obligations relating to these areas. LOCAL AGENCY shall ensure that its employees are provided appropriate training.

11. **TIMELINESS**: Time is of the essence in the performance of this agreement.

12. **COMPENSATION**: The consideration to be paid STATE, as provided herein, shall be in compensation for all of STATE's expenses incurred in the performance hereof, including travel, per Diem, and taxes, unless otherwise expressly so provided.

13. **GOVERNING LAW**: This agreement is governed by and shall be interpreted in accordance with the laws of the State of California.

14. **CHILD SUPPORT COMPLIANCE ACT**: "For any Agreement in excess of \$100,000, the LOCAL AGENCY acknowledges in accordance with Public Contract Code 7110, that:

A. The LOCAL AGENCY recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

B. The LOCAL AGENCY, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

15. **UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

16. **COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

The STATE and LOCAL AGENCY have a responsibility to comply with the provisions of the 1996 Federal Health Insurance Portability and Accountability Act (HIPAA) and the 2001 State Health Insurance Portability and Accountability Implementation Act. HIPAA provisions become applicable once the association and relationships of the health care providers are determined by the LOCAL AGENCY. It is the LOCAL AGENCY'S responsibility to determine their status as a "covered entity" and the relationships of personnel as "health care providers", "health care clearinghouse", "hybrid entities", "business associates", or "trading partners". STATE personnel assigned to fill the LOCAL AGENCY'S positions within this Agreement, and their supervisors, may fall under the requirements of HIPAA based on the LOCAL AGENCY'S status. It is the LOCAL AGENCY'S responsibility to identify, notify, train, and provide all necessary policy and procedures to the STATE personnel that fall under HIPAA requirements so that they can comply with the required security and privacy standards of the act.

17. **LIABILITY INSURANCE**

The STATE and LOCAL AGENCY shall each provide proof of insurance in a form acceptable to the other party at no cost one to the other, to cover all services provided and use of local government facilities covered by this agreement. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any losses, LOCAL AGENCY shall provide a completed Certification of Self Insurance (Exhibit D, Schedule E) or certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. Upon request of LOCAL AGENCY the STATE shall provide a letter from DGS, Office Risk and Insurance Management executed by a duly authorized officer of STATE. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the LOCAL AGENCY shall include the following:

- A. Fire protection and emergency services - Any commercial insurance shall provide at least general liability for \$5,000,000 combined single limit per occurrence.
- B. Dispatch services – Any commercial insurance shall provide at least general liability for \$1,000,000 combined single limit per occurrence.
- C. The CAL FIRE, State of California, its officers, agents, employees, and servants are included as additional insured's for purposes of this contract.
- D. The STATE shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed on page 2 of this agreement.

18. **WORKERS COMPENSATION:** (only applies where local government employees/volunteers are supervised by CAL FIRE, as listed in Exhibit D Schedule C. STATE contract employees' workers compensation is included as part of the contract personnel benefit rate).

- A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.

- B. The STATE Unit Chief administering the organization provided for in this agreement shall not use, dispatch or direct any non STATE employees, on any work which is deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.
- C. The STATE /LOCAL AGENCY shall receive proof of Worker's Compensation coverage and shall be notified of any cancellation and change of coverage at the addresses listed in Section 1.
19. **CONFLICT OF INTEREST**: LOCAL AGENCY needs to be aware of the following provisions regarding current or former state employees. If LOCAL AGENCY has any questions on the status of any person rendering services or involved with the Agreement, the STATE must be contacted immediately for clarification.

Current State Employees (Public Contract Code §10410):

- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Public Contract Code §10411):

- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If LOCAL AGENCY violates any provisions of above paragraphs, such action by LOCAL AGENCY shall render this Agreement void. (Public Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Public Contract Code §10430 (e))

20. **LABOR CODE/WORKERS' COMPENSATION**: LOCAL AGENCY needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and LOCAL AGENCY affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)
21. **AMERICANS WITH DISABILITIES ACT**: LOCAL AGENCY assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the

basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

22. **LOCAL AGENCY NAME CHANGE**: An amendment is required to change the LOCAL AGENCY'S name as listed on this Agreement. Upon receipt of legal documentation of the name change the STATE will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
23. **RESOLUTION**: A county, city, district, or other local public body must provide the STATE with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.
24. **AIR OR WATER POLLUTION VIOLATION**: Under the State laws, the LOCAL AGENCY shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
25. **ENTIRE AGREEMENT**: This agreement contains the whole agreement between the Parties. It cancels and supersedes any previous agreement for the same or similar services.



**EXHIBIT D**  
**ADDITIONAL PROVISIONS**

EXCISE TAX: State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. STATE will pay any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. The STATE may pay any applicable sales and use tax imposed by another state.

**Schedules**

The following Schedules are included as part of this agreement (check boxes if they apply):

- A. Fiscal Display, PRC 4142 AND/OR PRC 4144** - STATE provided LOCAL AGENCY funded fire protection services. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Exhibit D, Schedule A.
- B. STATE Funded Resource** - A listing of personnel, crews and major facilities of the STATE overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.
- C. LOCAL AGENCY Provided Local Funded Resources** - A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the Unit Chief.
- D. LOCAL AGENCY Owned STATE Maintained Vehicles** - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.

LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.

LOCAL AGENCY-owned vehicles that are furnished to the STATE shall be maintained and operated in accordance to LOCAL AGENCY policies. In the event LOCAL AGENCY does not have such policies, LOCAL AGENCY-owned vehicles shall be maintained and operated in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Exhibit D, Schedule D.

Exhibit D, Schedule D is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Exhibit D, Schedule D are to be operated, maintained, and repaired by STATE.

LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY-owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000. Except where LOCAL AGENCY would have no duty to indemnify STATE under Exhibit C, Section 6 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this agreement.

LOCAL AGENCY employees, who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection

with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles. Except where STATE would have no duty to indemnify LOCAL AGENCY under Exhibit C, Section 6.

- E. Certification of Insurance** - Provider Insurance Certification and/or proof of self-insurance.

EXHIBIT D, SCHEDULE A

FISCAL DISPLAY  
PRC 4142 & 4144

NAME OF LOCAL AGENCY: CAMERON PARK COMMUNITY SERVICES DISTRICT

INDEX 2700

PCA SUMMARY

This is Schedule A of Cooperative Agreement originally dated July 1, 2013, by and between the Department of Forestry and Fire Protection of the State of California and LOCAL AGENCY

X Original

\_\_\_ Amendment for Fiscal Year 2013-2014

Administrative Charge  
11.49%

TOTAL SCHEDULE A - 4142 - FY 13/14 (PCA 27750)	\$1,727,084	\$198,442	\$1,925,526
TOTAL SCHEDULE A - 4142 - FY 14/15 (PCA 27750)	\$1,770,261	\$203,403	\$1,973,664
TOTAL SCHEDULE A - 4142 - FY 15/16 (PCA 27750)	\$1,814,518	\$208,488	\$2,023,006
TOTAL SCHEDULE A - 4142 - FY 16/17 (PCA 27750)	\$1,859,881	\$213,700	\$2,073,581
TOTAL SCHEDULE A - 4142 - FY 17/18 (PCA 27750)	\$1,906,378	\$219,043	\$2,125,421
TOTAL AMADOR PLAN - 4144 - FY 13/14 (PCA 27751)	\$14,787	\$1,699	\$16,486
TOTAL AMADOR PLAN - 4144 - FY 14/15 (PCA 27751)	\$15,156	\$1,742	\$16,898
TOTAL AMADOR PLAN - 4144 - FY 15/16 (PCA 27751)	\$15,535	\$1,785	\$17,320
TOTAL AMADOR PLAN - 4144 - FY 16/17 (PCA 27751)	\$15,923	\$1,830	\$17,753
TOTAL AMADOR PLAN - 4144 - FY 17/18 (PCA 27751)	\$16,321	\$1,875	\$18,196
TOTAL SCHEDULE A - 4142 - FY 13/14 (PCA 27753)	\$842,403	\$96,792	\$939,195
TOTAL SCHEDULE A - 4142 - FY 14/15 (PCA 27753)	\$863,463	\$99,212	\$962,675
TOTAL SCHEDULE A - 4142 - FY 15/16 (PCA 27753)	\$885,050	\$101,692	\$986,742
TOTAL SCHEDULE A - 4142 - FY 16/17 (PCA 27753)	\$907,176	\$104,235	\$1,011,411
TOTAL SCHEDULE A - 4142 - FY 17/18 (PCA 27753)	\$929,855	\$106,840	\$1,036,695
CONTRACT TOTALS	<u>\$13,583,791</u>	<u>\$1,560,778</u>	<u>\$15,144,569</u>

EXHIBIT D, SCHEDULE A

FISCAL DISPLAY  
 PRC 4142

NAME OF LOCAL AGENCY: CAMERON PARK COMMUNITY SERVICES DISTRICT

INDEX 2700

PCA 27750

This is Schedule A of Cooperative Agreement originally dated July 1, 2013, by and between the Department of Forestry and Fire Protection of the State of California and LOCAL AGENCY

Original  Amendment for Fiscal Year 2013-2014

PERSONNEL SERVICES

Fire Control Salaries				Total	Benefits	
No.	Class	Mos.	Rate	Salary	65.73%	TOTAL
2	Capt.(P)	12	\$4,912	117,888	77,488	195,376
2	Capt.	12	\$4,609	110,616	72,708	183,324
3	FAE(P)	12	\$4,285	154,260	101,395	255,655
3	FAE	12	\$4,003	144,108	94,722	238,830
1	BC FM (72 hr)	12	\$5,869	70,428	46,292	116,720
1	BC (72 hr)	12	\$5,869	70,428	46,292	116,720
Subtotal				667,728	438,897	1,106,625

5	Medic Retention	12	\$500	30,000	32.15% 9,645	39,645
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Planned Overtime				POT	32.40%	TOTAL
No.	Class	Mos.	Rate			
2	Capt.(P)	12	\$2,715	\$65,160	\$21,112	\$86,272
2	Capt.	12	\$2,550	\$61,200	\$19,829	\$81,029
3	FAE(P)	12	\$2,373	\$85,428	\$27,679	\$113,107
3	FAE	12	\$2,220	\$79,920	\$25,894	\$105,814
1	BC FM (72 hr)	12	\$2,517	\$30,204	\$9,786	\$39,990
1	BC (72 hr)	12	\$2,517	\$30,204	\$9,786	\$39,990
Subtotal				\$352,116	\$114,086	\$466,202

Office Support Salaries					64.17%	
No.	Class	Mos.	Rate			
0	Office Tech	12	\$3,362	\$0	\$0	\$0

Unplanned Overtime				\$100,000	1.45% \$1,450	\$101,450
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TOTAL PERSONNEL SERVICES				\$1,149,844	\$564,078	\$1,713,922
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OPERATING EXPENSE

Uniforms					32.15%	
No.	Class	Mos.	Rate			
12	Fire Control		\$830	\$9,960	\$3,202	\$13,162

TOTAL OPERATING						\$13,162
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TOTAL SCHEDULE A 4142 (PCA 27750)						\$1,727,084
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ADMINISTRATIVE CHARGE					11.49%	\$198,442
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TOTAL SCHEDULE A - 4142 - FY 13/14						\$1,925,526
TOTAL SCHEDULE A - 4142 - FY 14/15						\$1,973,664
TOTAL SCHEDULE A - 4142 - FY 15/16						\$2,023,006
TOTAL SCHEDULE A - 4142 - FY 16/17						\$2,073,581
TOTAL SCHEDULE A - 4142 - FY 17/18						\$2,125,421
TOTAL SCHEDULE A - 4142 - TERM						\$10,121,198

EXHIBIT D, SCHEDULE A

Contractor: Cameron Park Community Services District  
 Contract No.: 2CA02184  
 Page 18

FISCAL DISPLAY  
 PRC 4144

NAME OF LOCAL AGENCY: CAMERON PARK COMMUNITY SERVICES DISTRICT

INDEX 2700

PCA 27751

This is Schedule A of Cooperative Agreement originally dated July 1, 2013, by and between the Department of Forestry and Fire Protection of the State of California and LOCAL AGENCY

X Original

\_\_\_ Amendment for Fiscal Year 2013-2014

PERSONNEL SERVICES

	Mos.	Rate	Total	Benefits	Total
Amador Rate				<u>0.00%</u>	
1 FAE	7	\$831	\$5,817	\$0	\$5,817
1 BC	7	\$1,119	\$7,833	\$0	\$7,833
<b>TOTAL PERSONNEL SERVICES</b>			<u>\$13,650</u>	<u>\$0</u>	<u>\$13,650</u>

OPERATING

Vehicle					
1 (MILES)	7	\$0.565	250		\$989
<b>Subtotal Vehicles</b>					<u>\$989</u>

COMMUNICATIONS

1 Mobile Radio	7	\$13.70			\$96
1 Portable Radio	7	\$7.42			\$52
<b>Communications - Total</b>					<u>\$148</u>

TOTAL OPERATING

\$1,137

TOTAL AMADOR PLAN 4144 (PCA 27751)

\$14,787

ADMINISTRATIVE CHARGE

11.49%

\$1,699

**TOTAL SCHEDULE A - 4144 - FY 13/14**

\$16,486

**TOTAL SCHEDULE A - 4144 - FY 14/15**

\$16,898

**TOTAL SCHEDULE A - 4144 - FY 15/16**

\$17,320

**TOTAL SCHEDULE A - 4144 - FY 16/17**

\$17,753

**TOTAL SCHEDULE A - 4144 - FY 17/18**

\$18,196

**TOTAL SCHEDULE A - 4144 - TERM**

\$86,653



**EXHIBIT D, SCHEDULE B**

**STATE FUNDED RESOURCES**

**NAME OF LOCAL AGENCY: Cameron Park Community Services District**

This is Schedule B of Cooperative Agreement originally dated July 1, 2013, by and between CAL FIRE of the State of California and LOCAL AGENCY.

FISCAL YEAR: 2013/14 to 2017/18

**Administration**

1 Unit Chief	3 Fire Captains ECC
1 Deputy Chief	2 Fire Captains Prevention
1 Division Chief Administration	1 Fire Captain Pre-fire Management
2 Division Chiefs Operations	1 Fire Prevention Specialist
1 Division Chief Prefire Management	1 Office Technician-Administration
1 Division Chief Tahoe Basin	1 Communication Operator
1 Forestry Equipment Manager	1 Accounting Clerk
6 Battalion Chiefs Fire Control	2 Personnel Services Specialists
1 Battalion Chief Training	3 Heavy Equipment Mechanics
1 Battalion Chief Prevention	2 Foresters
1 Battalion Chief ECC	1 Forestry Logistics Officer
2 Office Technicians (Camps)	

**Field Operations (Fire Season)**

Pilot Hill Fire Station	2 Engines
Garden Valley Fire Station	2 Engines
Camino Fire Station	1 Engine
El Dorado Fire Station	2 Engines, 1 Dozer
River Pines Fire Station	1 Engine
Sutter Hill Fire Station	2 Engines, 1 Dozer
Pine Grove Fire Station	2 Engines
Dew Drop Fire Station	1 Engine
Lake Tahoe Fire Station	1 Engine
Growlersburg Camp	5 Hand Crews
Pine Grove Camp	4 Hand Crews

**EXHIBIT D, SCHEDULE C**

**LOCAL FUNDED LOCAL RESOURCES**  
**ASSIGNED TO THE CAL FIRE UNIT**

**NAME OF LOCAL AGENCY: Cameron Park Community Services District**

This is Schedule C of Cooperative Agreement originally dated July 1, 2013, by and between CAL FIRE of the State of California and LOCAL AGENCY.

**FISCAL YEAR:** 2013/14 to 2017/18

Cameron Park Community Services District 2013/2014 Fiscal Year Budget – Fire Department

**SALARIES and EMPLOYEE BENEFITS**

5010	Salaries – Seasonal/PT Funded	\$9,600
5135	Health – Retired	\$58,539
5160	Worker's Compensation	\$1,000
5180	FICA/Medicare Employ	\$734
5190	UI/TT Contribution	\$434

**Total Salaries and Benefits** **\$70,307**

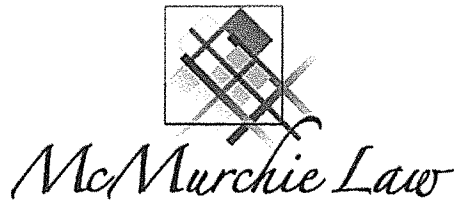
**SERVICES AND SUPPLIES**

5210	Agency Administration Fee	\$61,000
5220	Audit/Accounting	\$5,000
5230	Clothing/Uniform	\$3,000
5231	Computer Software	\$2,500
5235	Contractual Service – Other	\$15,000
5236	Contractual Service – Provider	\$2,881,207
5250	Director Compensation	\$1,200
5260	EDC Department Agency	\$750
5275	Equipment – Minor/Small	\$2,000
5285	Fire & Safety Supplies	\$3,000
5295	Personal Protective Equipment	\$21,000
5296	Fire-Volunteer/Resident	\$29,200
5300	Food	\$1,200
5305	Fuel	\$62,000
5310	Government Fees/Permits	\$2,650
5315	Household Supplies	\$5,200
5320	Insurance	\$28,000
5345	Maintenance – Buildings	\$3,500
5350	Maintenance – Equipment	\$20,500
5355	Maintenance – Grounds	\$1,250
5360	Maintenance – Radios/Telephones	\$1,000
5365	Maintenance – Tires/Tubes	\$5,000
5370	Maintenance – Vehicles	\$15,000
5380	Memberships and Subscriptions	\$850
5385	Mileage Reimbursement	\$100
5395	Miscellaneous	\$4,000
5400	Office Supplies	\$4,000
5410	Postage	\$500
5415	Printing	\$500
5420	Professional Services	\$4,220
5425	Public & Legal Notices	\$250
5430	Radios	\$250
5455	Staff Development	\$5,000
5470	Telephone	\$18,065
5480	Travel/Lodging	\$1,000
5490	Utilities – Water	\$9,800
5492	Utilities – Electric/Gas	\$27,000
5625	Capital Equipment Expense	\$24,700
	Equipment – Major	\$186,355
	Fire Engine Purchase – Final Payment	\$45,950

**Total Services and Supplies** **\$3,502,697**

**Total Expenses** **\$3,573,004**





2130 East Bidwell Street, Suite 2, Folsom, CA 95630 [916]983-8000

**DAVID W. McMURCHIE**  
dcmurchie@mcmurchie.com

**VICKI E. HARTIGAN**  
vhartigan@mcmurchie.com

**GARY B. BELL**  
gbell@mcmurchie.com

## **LEGAL SERVICES AGREEMENT**

### **1. IDENTIFICATION OF PARTIES**

This agreement, executed in duplicate with each party receiving an executed original, is made between McMurchie Law Firm hereinafter referred to as "Law Firm," and Cameron Park Community Services District, hereinafter referred to as "Client."

This agreement is required by California Business and Professions Code Section 6148 and is intended to fulfill the requirements of that section.

### **2. LEGAL SERVICES TO BE PROVIDED**

The legal services to be provided by Law Firm to Client are as follows: Legal advice and consultation on issues confronting Client.

### **3. RESPONSIBILITIES OF LAW FIRM AND CLIENT**

Law Firm will perform the legal services called for under this agreement, keep Client informed of progress and developments, and respond promptly to Client inquiries and communications. Client will be truthful and cooperative with Law Firm, keep Law Firm reasonably informed of developments and of Client's address, telephone number, and whereabouts, and timely make any payments required by this agreement.

### **4. ATTORNEY FEES**

Client will pay Law Firm for attorney fees for the legal services provided under this agreement at \$200.00 per hour for the services of David W. McMurchie, \$200.00 per

hour for Vicki E. Hartigan, \$180.00 per hour for Gary B. Bell, and \$100.00 per hour for any clerk or paralegal working on the file. Law Firm will charge in increments of one-tenth of an hour, rounded off for each particular activity to the nearest one-tenth of an hour. The minimum time charged for any particular activity will be one-tenth of an hour. Some activities such as telephone calls (.1) and letters (.1) have a minimum professional charge regardless of the actual time spent. In addition, Legal Counsel will attend all regular and special meetings of the Board of Directors for a flat fee of \$300.00 per meeting.

Law Firm will charge for all activities undertaken in providing legal services to Client under this agreement, including, but not limited to, the following: conferences, court sessions, and depositions (preparation and participation), correspondence and legal documents (review and preparation), legal research, and telephone conversations. When two or more of Law Firm's personnel are engaged in working on the matter at the same time, such as in conference between them, the time of each will be charged at his or her hourly rate.

If, while this agreement is in effect, Law Firm increases the hourly rates being charged to client generally for attorney fees, that increase may be applied to fees incurred under this agreement, but only with respect to services provided 30 days or more after written notice of the increase is mailed to Client. If Client chooses not to consent to the increased rates, Client may terminate Law Firm's services under this agreement by written notice effective when received by Law Firm, provided Client executes and returns a substitution of attorneys form immediately on its receipt from Law Firm if Law Firm is Client's attorney of record in any proceeding.

#### 5. CLIENT'S OBLIGATION TO PAY FEES AND COSTS

Client will pay all "costs" in connection with Law Firm's representation of Client under this agreement. Costs will be advanced by Law Firm and then billed to Client. Costs include photocopy, facsimile and express delivery expenses, expert fees and expenses, investigation costs, long distance telephone charges, messenger service fees, and process server fees among others.

Law Firm will send client periodic statements indicating attorney fees and costs incurred and their basis and any current balance owed. If no attorney fees or costs are incurred for a particular period, or if they are minimal, the statement may be held and combined with the statement for the following period. Any balance will be paid in full within 30 days after the statement is mailed. Failure to pay fees or costs when due shall be reason for attorneys to cease representation of Client.

#### 6. DISCHARGE/WITHDRAWAL OF ATTORNEY

Client may discharge Law Firm at any time by written notice effective when received by Law Firm. Unless specifically agreed by both Law Firm and Client in writing, Law Firm will provide no further services and advance no further costs on the Client's behalf after

receipt of such notice. If, upon such discharge, Law Firm is the Client's attorney of record in any proceeding, Client will execute and return a Substitution of Attorney form immediately upon its receipt from Law Firm.

Law Firm may withdraw from representing Client at any time but shall notify Client of its withdrawal in sufficient time for Client to obtain other counsel. In the event of such withdrawal from representation by Law Firm, Client agrees to execute and return to Law Firm a Substitution of Attorney form immediately upon its presentation to Client by Law Firm.

It is specifically recognized, agreed and understood by Law Firm and Client that any refusal by the Client to cooperate with Law Firm during the course of this representation justifies withdrawal of Law Firm from the representation of Client.

7. **ARBITRATION OF FEE DISPUTE**

If a dispute arises between Law Firm and Client regarding attorney's fees under this agreement and Law Firm files suit in any Court other than Small Claims Court, Client will have the right to stay that suit by timely electing to arbitrate the dispute under Business and Professions Code Section 6200-6206, in which event Law Firm must submit the matter to arbitration.

8. **EFFECTIVE DATE OF THE AGREEMENT**

The effective date of this agreement will be the date when it is executed by the last of the parties to do so. Services performed prior to the effective date by Law Firm shall be governed by the terms and conditions of this agreement as well.

9. **DISCLAIMER OF GUARANTY**

Although attorney may offer an opinion about possible results regarding the subject matter of this agreement, attorney cannot guaranty any particular result. Client acknowledges that attorney has made no promises about the outcome and that any opinion offered by attorney in the future will not constitute a guaranty.

10. **ERRORS AND OMISSIONS COVERAGE**

Law Firm is insured for errors and omissions coverage.

11. **SEVERABILITY IN THE EVENT OF PARTIAL INVALIDITY**

If any provision of this agreement is held in whole or in part to be unenforceable for any reason, the remainder of that provision and of the entire agreement will be severable and remain in effect.

12. **SETTLEMENT**

Law Firm will not settle the Client's claims or causes of action without the approval of Client, who will have the absolute right to accept or reject any settlement. Law Firm will notify Client promptly of the terms of any settlement offer received by Law Firm.

13. **POTENTIAL LIABILITY FOR LITIGATION COSTS OF ADVERSE PARTY**

It is agreed and understood by Client that in the event litigation is initiated and any adverse party is determined to be a prevailing party, under the law, that Client may be held liable to pay any and all litigation costs or expenses of any adverse party as are awarded by the Court.

14. **ENTIRE AGREEMENT**


This agreement contains the entire agreement of the parties. No other agreement, statement or promise made on or before the effective date of this agreement will be binding on the parties.

CAMERON PARK COMMUNITY  
SERVICES DISTRICT

Dated: November 17 2013

By:   
Greg Stanton, President  
Board of Directors

Dated: November 12, 2013

By:   
Mary Cahill, General Manager

McMURCHIE LAW FIRM

Dated: November 12 2013

By:   
DAVID W. McMURCHIE