



Budget and Administration Committee

Tuesday, August 6, 2019

7:00 p.m.

2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Monique Scobey (MS), Vice Chair Eric Aiston (EA),
and Alternate Director Holly Morrison (HM)
Staff: Jill Ritzman, General Manager
and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Fiscal Year 2019-20 Final Budget (V. Neibauer, J. Ritzman)**
- 2. Special District Risk Management Authority Credit Incentive Program (D. Horton)**

3. **Report Back – Summer Spectacular 2019 Revenues & Expenditures** (V. Neibauer)
4. **Report Back – Fire Department Expenses Check Register July** (J. Ritzman, S. Moranz)
5. **Taxation Rate** (V. Neibauer)
6. **Staff Updates** (V. Neibauer)
 - Check Register for July
7. **Items for September & Future Committee Meetings**
 - Lower retiree healthcare costs
 - Rasmussen Master Plan
 - Five Year Strategic Plan
 - RFPs
 - Reserve Policy Update
8. **Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT



Budget and Administration Committee
Tuesday, July 2, 2019
7:00 p.m.
2502 Country Club Drive, Cameron Park
Conformed Agenda

Members: Chair Director Monique Scobey (MS), Vice Chair Eric Aiston (EA),
and Alternate Director Holly Morrison (HM)
Staff: Jill Ritzman, General Manager
and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER – 7:05pm

ROLL CALL – MS/EA

ADOPTION OF AGENDA - *Approved*

APPROVAL OF CONFORMED AGENDA – *Move to Board*

OPEN FORUM

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DEPARTMENT MATTERS

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- 1. Review and Discuss Fiscal Year 2016-17 and 2017-18 Audits, Final Drafts (V. Neibauer)**
 - *Reviewed and discussed Fiscal Year 2016-17 and 2017-18 Audits; Move to the Board support.*
- 2. Review and Discuss Cameron Park Community Services District Park Impact Fee Nexus Study (Update) (J. Ritzman)**
 - *Discussed Park Impact Fee Nexus Study; Move to the Board with support.*

3. Fiscal Year 2018-19 Annual Employee & Board Member Reimbursement Report (V. Neibauer)

- *Discussed Fiscal Year 2018-10 Annual Employee & Board Member Reimbursement Report; Move to the Board with support.*

4. Staff Updates (V. Neibauer)

- Check Register for May 31st through June 26th
- Staff Tasks for Final Budget

3. Items for August & Future Committee Meetings

- *Lower retiree healthcare costs*
- *Rasmussen Master Plan*
- *Five Year Strategic Plan*
- *RFPs*
- *SDRMA CIP*
- *Reserve Policy Update*

4. Items to take to the Board of Directors

- *Fiscal year 2016-17 & 2017-18 Audits, Final Drafts*
- *Park Impact Fee Nexus Study*
- *Fiscal Year 2018-19 Annual Employee & Board Member Reimbursement Report*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT – 9:22pm



Agenda Transmittal

DATE: August 6, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #1: FISCAL YEAR 2019-20 FINAL BUDGET

RECOMMENDED ACTION: DISCUSS & PROVIDE FEEDBACK

INTRODUCTION

The Board of Directors approved a Fiscal Year (FY) 2019-20 Preliminary Budget in June, with an expectation that staff would eliminate the \$20,407 operational deficit and develop a plan to continue Summer Spectacular. This report summarizes the following information:

1. Year-End Actuals (Unaudited) and Changes from Preliminary to Final Budget and impacts;
2. Actions taken by staff to implement reductions approved in the Preliminary Budget;
3. Near-Term action steps to implement reductions approved in the Preliminary Budget;
4. Long-Term Budget Action Plans to meet the Board's long term goal to balance the District budget including capital outlay.

At this time, there are no changes to the Conditions, Covenants & Restrictions (CC&R Fund 2) or Lighting & Landscape Districts (LLAD Funds 30-50) budgets. Transmission repairs for the CC&R vehicle can be absorbed within the existing budget. With this repair, staff recommends keeping the vehicle for another one to two years. LLAD budgets will be vetted with the LLAD Ad Hoc Committee and any changes will be forthcoming to the Board.

DISCUSSION

FY 2018-19 Year-End Actuals and FY 2019-20 Changes Preliminary to Final Budget

FY 2018-19 Year-end Actuals are attached to this report. These Actuals are unaudited and are not a complete picture of the District's financial position at Year End as the year has not been closed. Thus, the accruals and other necessary adjustments to both revenues and expenditures are not included. For example, we have not received the fourth quarter CAL FIRE invoice, so the actuals include an assumed expenditure of the budgeted amount.

With year-end actual information, staff acknowledges the discrepancies between budget and actual between the parks, facilities, and recreation revenues. More analysis is needed to include recently upgraded RecTrac. Staff will return to the Board with adjustments as needed, when the revised recreation budget comes forward and also at mid-year.

FY 2018-19 estimated revenues of \$6,208,318 and expenditures of \$6,549,676 resulting in an estimated deficit position of \$341,358. This deficit is \$13,453 more than the budget deficit of \$327,905.

The Preliminary Budget includes estimates that are now finalized, such as Worker's Compensation fees, OSHA settlement, and Cal PERS costs. The below list summarizes larger adjustments affecting the Final Budget:

- OSHA Settlement – Increase Costs \$5,875

Fines for OSHA violations total \$17,625, to be paid over a three year period. FY 2019-20 budget impact is \$5,875.

- Retiree Health Care Costs - Reduce Costs \$50,088

Due to attrition, health care costs for District retirees decreased by almost half, mostly related to dependents no longer eligible for coverage or retirees beginning Medicare.

- Workers Compensation – Increase Costs \$3,304 and \$27,500

Worker's Compensation costs increased from Preliminary Budget by \$3,304. Additionally a payment of \$27,500 is included for Special District Risk Management Authority's underwriter for the significant injury and resulting claim in 2012. One additional and final payment to the underwriter of \$27,500 will be included next fiscal year. (No further payment will be necessary to the underwriter)

- Eliminating Back-Up Receptionist; part-time staff hours - Decrease Costs \$19,420

For Final Budget, the part-time back-up Receptionist is no longer funded to balance the operational budget. Eliminating this position means the District office hours will change from 8:00-5:00 to 9:00-4:30. Customers will be encouraged to use the on-line registration system for recreation programs. Customers may make reservations for the Community Center facilities over the phone during that time. For significant events, such as the season pass sales, the District will continue to provide evening office hours. Coverage for lunches, sick days and vacations will be provided by remaining Administration and Recreation staff.

- Solar Energy Acquisition Expert - Increase Costs \$25,000

An allocation of \$25,000 is included in capital outlay to move ahead with the District's solar energy initiative to save on utility costs in future years. Staff will return to the Board as requested with a contract for services. \$25,000 is an estimated cost.

- Fire Engine Salvage – Increase Revenues \$70,000

An additional \$70,000 is expected from the sale of the surplus fire engine and equipment.

- Weed Abatement Ordinance Program – \$18,416 Property tax allocation increase

Staff identified elements of the Weed Abatement Ordinance Program that overlap with the program elements of the California Climate Investment grant. With program changes and grant funding, the property allocation has been increased by \$18,416 to fund a modified Weed Abatement Ordinance Program. This increase brings the total property tax allocation for the Weed Abatement Ordinance Program to \$30,416 or 1% of the total property tax coming to the District.

- HVAC System Maintenance – Increase Costs \$20,000

The Community Center HVAC system received minimal preventative maintenance over the past several years. Historically, calls for service have occurred due to a failure of the system. Routine preventative maintenance will significantly increase the unit's efficiency, lower utility bills, and extend the life of the system. This cost is reflected in capital outlay budget and in future year, and once system is at its most efficient capacity, will move to operations budget.

Near-Term Action Steps

Staff have taken the following steps in response to the approval of the Preliminary Budget.

- Continuation of Summer Spectacular

Staff will develop a plan for Summer Spectacular to continue as a cost neutral event and report back to the Parks and Recreation Committee (September/October). Plan will include capitalizing on ticket sales, donations, sponsorships, and volunteers. Staff is actively reconciling the 2019 Summer Spectacular actual revenues and expenditures to determine the “gap” in revenues and expenditures.

- Recreation Department Review & Changes

Staff will construct the department budget from the ground up. Overhead costs, such as Recreation Supervisor salary, RecTrac, and Activity Guide costs will be identified and spread to program areas. Fees and expenditures will be adjusted to fund the overhead costs and have the programs cost neutral. Staff will report back to the Parks and Recreation Committee (September/October) regarding changes to recreation programs, including what programs will continue and what programs are not cost neutral.

- Community Center Modified Schedule

Staff reviewed the Community Center schedule to identify dates/times to close the Center to save staff wages and utility costs, with minimal impact to users and revenue generation. Staff recommends closing the Community Center the week of Thanksgiving Holiday and two weeks during the Christmas and New Year’s holiday. Recreation programming will be pushed to alternate dates. No outside users will be scheduled. District will continue to accommodate Senior Nutrition lunches. Part-time staff will not be scheduled and HVAC system will be placed in an “unoccupied” mode for the Assembly Hall, Gym, and classrooms. Additional dates in 2020 are also under review. This includes elimination of the contract janitorial services for the Community Center.

- Annual Fee Review & Recommendations

In November or December, staff will provide recommendations to appropriate Committees and the Board of Directors regarding annual District fee increases for 2020.

Long-Term Action Steps

Staff have classified Long-Term Action Steps into an “A” group and a “B” group. “A” projects are the highest priority projects and will be initiated and implemented by staff first. “B” projects will be initiated when the “A” projects are either in a maintenance mode or are completed. The intent to having classifications is to manage staff’s capacity and to be effective in completing projects. Staff intends to initiate and implement “A” projects July through December 2019.

- Grant Writer (A)

Publicly post job announcement for a grant writer. Once selected, staff will establish projects and priorities based upon a prioritized park projects list and the Fire Department Master Plan. The prioritized park project list is under review by the Park and Recreation Committee and will be presented to the Board for consideration soon. Fire Committee will also be reviewing and prioritizing capital improvements outlined in the Fire Master Plan.

- Solar Energy Initiative (A)

Solar Energy Ad Hoc Committee is recommending to hire a solar energy expert to assist the District with a competitive process to select a solar energy builder. Expert will also assist the District with selection of financing options.

- Eco Green Solutions & HVAC Improvements (A)

Staff is working with a PG&E contractor to change lightbulbs and other mechanism to meet or exceed current industry standard’s energy efficiency. Staff is also assessing the current condition of the Community Center’s HVAC system, will make appropriate repairs and schedule routine maintenance to ensure system is operating at its maximum, most efficient capacity to save utility costs.

- Swimming Lagoon Replacement Facility (A)

Staff will investigate options to replace the Swimming Lagoon with a water featured playground and report back to the Park and Recreation Committee. Investigation will include identifying construction and operations costs, location, potential demolition and construction timeline, and possible funding sources.

- Incentive Program - Special District Risk Management Authority (A)

To lower the District's insurance costs, Board members and staff can enroll in free or low cost training. A separate report will be presented to the Board of Directors.

- Lighting and Landscape District (LLAD) Financial Analysis & Response (A)

Staff identified discrepancies with the LLAD fund balances reflected in the Engineer's Report and actual cash balances. Reconciliations of fund balances will occur by researching of actual expenditures for the past five years or more. When reconciliation is complete, an action plan to address any financial deficiencies will be developed and implemented with an LLAD Ad Hoc Committee.

- Five Year Budget Projection (A)

Staff will update the District's current five-year budget projection to help plan for future financial decisions.

- Annexing Sphere of Influence Properties into District Boundaries (A/B)

As development projects are under review by County Planning and identified to be within the District's Sphere of Influence, District staff are engaging actively with County staff, developer and LAFCO to advocate for annexing proposed developments into the District's boundaries (A). For properties already developed, staff will return to the Board with a recommendation regarding annexation of those properties (B).

- Rasmussen Park Master Plan (B)

Rasmussen Park has several unpermitted amenities, which prevents the District from making park improvements. Staff will recommend hiring a park planning firm to assist the District in updating the Park Master Plan. An updated Park Master Plan will support future grant requests for park improvements. Staff will also review other parks sites that should be addressed through a master planning process, such as Dunbar. Costs are covered by Park Impact Fees and there is an economy of scale of various Park Master Plans that can be updated at the same time.

- Review and Update Reserve Policy (B)

The Board of Directors approved a Reserve Policy in 2011, under Management and Budget Policies, Policy 3272. Staff will research information from California Special District Association regarding best practices for a Reserve Policy, and work with the Budget and Administration Committee regarding appropriate updates and an

implementation strategy. A final policy will be presented for the Board's consideration along with implementation strategies.

- Address Possible Surplus Property (B)

Staff and the Budget and Administration Committee identified two undeveloped District parcels that could potentially be considered surplus and sold: Dunbar Park on Starbuck Road and Sandpiper Park off Bass Lake Road. The Committee and staff also discussed possible uses that would benefit the District and community in the future. Dunbar Park is located near neighborhoods within the District's Sphere of Influence; therefore, development of Dunbar Park could occur in tandem with annexing the neighborhoods into the District. Sandpiper Park may be usable for solar panels.

- Competitively Bidding Contract Services (B)

The District manages nineteen contracts for services, of which seven contracts are five years old or older. Staff will be competitively bidding these services to bring all of the District's contracts current. Depending upon costs, some contracts will be Board approved and others will be approved by the General Manager.

CONCLUSION

FY 2019-20 Final Budget takes significant steps towards balancing the operational budget, but more work needs to be done to secure the District's future financial health. Investments in capital acquisitions and improvements should also be funded by the District's annual revenues or through a dedicated reserve fund. The Long Term Budget Action steps will greatly assist in balancing the budget in future years, along with reviewing the District's Reserve Policy.

Attachments:

1A – FY 2019-20 Budget with Program Areas

1B – FY 2018-19 Unaudited Year-End and FY 2019-20 Final Budget

1C – FY 2019-20 District Fund Balance Summary

Cameron Park Community Services District
 Final Budget Summary
 Fiscal Year 2019-2020
 July 31, 2019

*** Fixed Costs	Operating Budget										Capital Improvement	Total Over/Under
	Admin	Fire	Weed Ord	Parks	Comm Cntr	Recr	Subtotal					
-	209,000	1,207,592	46,263	80,913	306,962	404,523	2,255,253				310,271	2,565,524
384,882	412,044	2,841,217	30,416	462,665	3,163	-	4,134,387				-	4,134,387
384,882	621,044	4,048,809	76,679	543,578	310,125	404,523	6,389,640				310,271	6,699,911
384,882	621,044	4,048,809	76,679	543,578	310,125	404,523	6,389,640				534,671	6,924,311
-	-	-	-	-	-	-	-				(224,400)	(224,400)
9%	10%	69%	1%	11%	0%	0%	100%				0%	100%

Revenues - fees & other sources
 Property Tax allocation
 Sub-total Revenues
 Expenditures
 (over) under
 % of Total Property Tax

*** Fixed Costs: Cal PERS retiree health and unfunded liability, insurance, dam monitoring & permitting, LAFCO, audit services

Cameron Park Community Services District
 Summary Final Budget Comparison
 7/1/2019 Through 6/30/2020
 Fiscal Year 2019-20

Account Code	Account Title	FY 2018-19 Total Budget - Final	Total 2018-19 Actual - Unaudited	Variance between 2018-19 Final and 2018-19 Actual	FY 2019-20 Total Budget - Proposed	FY 2019-20 Total Budget - Final	Variance between 2019-20 Total Proposed and 2019-20 Total Budget
4110	Property Taxes	3,994,388.00	4,010,063.69	15,675.69	4,134,387.00	4,134,387.00	0.00
4113	Franchise Fees	176,000.00	171,339.03	(4,660.97)	200,000.00	200,000.00	0.00
4115	Park Impact Fees	52,000.00	0.00	(52,000.00)	52,000.00	52,000.00	0.00
4120	Quimby Fees	31,000.00	0.00	(31,000.00)	28,554.00	28,554.00	0.00
4125	Fire Development	0.00	0.00	0.00	10,000.00	10,000.00	0.00
4132	Fire Marshall Plan Review	22,000.00	27,414.35	5,414.35	18,000.00	18,000.00	0.00
4135	Special Assessments	0.00	0.00	0.00	0.00	0.00	0.00
4140	Arc Review Fees	0.00	308.00	308.00	0.00	0.00	0.00
4142	Tuition Fees	26,160.00	15,602.25	(10,557.75)	0.00	0.00	0.00
4145	Youth Classes	35,000.00	35,371.40	371.40	38,000.00	38,000.00	0.00
4146	Adult Classes	25,000.00	19,557.28	(5,442.72)	36,727.00	36,727.00	0.00
4147	Youth Sports	100,000.00	85,915.26	(14,084.74)	100,000.00	100,000.00	0.00
4148	Adult Sports	10,000.00	10,646.50	646.50	18,800.00	18,800.00	0.00
4149	Camp Revenues	12,800.00	0.00	(12,800.00)	12,800.00	12,800.00	0.00
4152	Senior Nutrition Program	0.00	0.00	0.00	0.00	0.00	0.00
4153	Senior Programs	12,000.00	14,467.28	2,467.28	12,000.00	12,000.00	0.00
4154	Recreation Program Revenue	0.00	0.00	0.00	0.00	0.00	0.00
4165	Transfer In	0.00	0.00	0.00	0.00	0.00	0.00
4170	Special Events	40,000.00	75,264.41	35,264.41	25,000.00	25,000.00	0.00
4180	Park Lake Kiosk Revenues	40,800.00	28,064.79	(12,735.21)	21,012.00	21,012.00	0.00
4181	Lake Season Pass	37,680.00	31,565.80	(6,114.20)	21,666.00	21,666.00	0.00
4182	Picnic Site Rentals	9,960.00	1,647.00	(8,313.00)	27,436.00	27,436.00	0.00
4183	Summer Kids Camp	40,800.00	49,090.00	8,290.00	42,000.00	42,000.00	0.00
4184	Cameron Park Lake Concessions	10,000.00	7,532.65	(2,467.35)	3,250.00	3,250.00	0.00
4185	CC Facility Rentals	10,000.00	39,322.40	29,322.40	127,296.00	129,114.00	1,818.00
4186	Gym Rentals	35,000.00	29,144.64	(5,855.36)	33,650.00	33,650.00	0.00
4187	Pool Use Fees	160,000.00	136,423.23	(23,576.77)	192,900.00	195,882.00	2,982.00
4190	Parks Facility Revenue	65,000.00	69,060.03	4,060.03	27,061.00	27,061.00	0.00
4209	Brochure Ads	0.00	0.00	0.00	0.00	0.00	0.00
4220	Summer Spectacular	30,800.00	0.00	(30,800.00)	0.00	0.00	0.00
4250	Donations	1,000.00	3,873.00	2,873.00	1,000.00	1,000.00	0.00
4255	Sponsorships	22,067.00	7,500.00	(14,567.00)	30,000.00	30,000.00	0.00
4260	JPA Reimbursable	1,150,000.00	1,173,146.96	23,146.96	1,150,000.00	1,150,000.00	0.00
4262	Fire Apparatus Equip Replcmt	136,244.00	122,749.70	(13,494.30)	100,000.00	100,000.00	0.00
4400	Reimbursement	0.00	12,279.00	12,279.00	64,717.00	64,717.00	0.00
4410	Weed Abatement	94,260.00	11,915.30	(82,344.70)	33,263.00	23,263.00	(10,000.00)
4505	Interest Income	10,000.00	17,097.45	7,097.45	9,000.00	9,000.00	0.00
4600	Other Income	39,295.00	1,956.65	(37,338.35)	112,919.00	111,592.00	(1,327.00)
4605	Grant - CI	0.00	0.00	0.00	0.00	23,000.00	23,000.00
		<u>6,429,254.00</u>	<u>6,208,318.05</u>	<u>(220,935.95)</u>	<u>6,683,438.00</u>	<u>6,699,911.00</u>	<u>16,473.00</u>
5000	Salaries - Permanent	505,000.00	637,955.41	132,955.41	687,532.00	668,113.00	(19,419.00)
5010	Salaries - Part-time	182,350.00	164,190.67	(18,159.33)	118,175.00	103,175.00	(15,000.00)
5020	Overtime	8,000.00	12,779.86	4,779.86	5,000.00	5,000.00	0.00
5130	Health Benefit	170,000.00	143,697.28	(26,302.72)	111,542.00	111,542.00	0.00
5135	Retiree Health Benefit	88,547.00	79,313.01	(9,233.99)	113,508.00	63,420.00	(50,088.00)

Cameron Park Community Services District
 Summary Final Budget Comparison
 7/1/2019 Through 6/30/2020
 Fiscal Year 2019-20

Account Code	Account Title	FY 2018-19 Total Budget - Final	Total 2018-19 Actual - Unaudited	Variance between 2018-19 Final and 2018-19 Actual	FY 2019-20 Total Budget - Proposed	FY 2019-20 Total Budget - Final	Variance between 2019-20 Total Proposed and 2019-20 Total Budget
5140	Dental Insurance	3,500.00	6,742.22	3,242.22	10,716.00	10,716.00	0.00
5150	Vision Insurance	1,600.00	1,817.96	217.96	1,503.00	1,503.00	0.00
5160	CalPERS Employer Retirement	186,000.00	186,026.48	26.48	222,633.00	223,586.00	953.00
5170	Worker's Compensation	16,000.00	14,722.15	(1,277.85)	22,696.00	53,501.00	30,805.00
5180	FICA/Medicare Employer	24,050.00	24,508.12	458.12	13,983.00	12,835.00	(1,148.00)
5190	UI/TT Contribution	21,700.00	16,646.65	(5,053.35)	37,513.00	37,513.00	0.00
5209	Advertising/Marketing	20,000.00	38,510.59	18,510.59	27,245.00	27,245.00	0.00
5210	Agency Administration Fee	96,668.00	24.83	(96,643.17)	0.00	0.00	0.00
5215	Agriculture	2,200.00	13,391.40	11,191.40	18,485.00	18,485.00	0.00
5220	Audit/Accounting	90,000.00	108,317.69	18,317.69	47,500.00	47,500.00	0.00
5221	Bank Charge	16,000.00	14,634.99	(1,365.01)	14,141.00	14,141.00	0.00
5230	Clothing/Uniforms	6,000.00	9,350.31	3,350.31	9,825.00	9,525.00	(300.00)
5231	Computer Software	30,000.00	53,403.73	23,403.73	24,380.00	24,380.00	0.00
5232	Computer Hardware	10,000.00	15,740.48	5,740.48	47,750.00	47,750.00	0.00
5235	Contractual Services	28,200.00	33,489.75	5,289.75	20,000.00	20,000.00	0.00
5236	Contractual - Provider Services	3,594,170.00	3,594,170.00	0.00	3,710,059.00	3,710,059.00	0.00
5240	Contract Services - Other	173,800.00	105,979.04	(67,820.96)	106,627.00	96,627.00	(10,000.00)
5250	Director Compensation	13,000.00	14,800.00	1,800.00	13,700.00	13,700.00	0.00
5260	EDC Department Agency	7,200.00	4,560.71	(2,639.29)	7,480.00	4,268.00	(3,212.00)
5265	Educational Materials	16,360.00	4,396.04	(11,963.96)	17,845.00	6,845.00	(11,000.00)
5270	Elections	18,000.00	10,093.04	(7,906.96)	0.00	0.00	0.00
5275	Equipment-Minor/Small Tools	8,000.00	12,825.00	4,825.00	9,500.00	9,500.00	0.00
5285	Fire & Safety Supplies	10,500.00	9,375.99	(1,124.01)	4,750.00	4,750.00	0.00
5290	Fire Prevention & Inspection	900.00	1,555.00	655.00	1,800.00	1,800.00	0.00
5295	Fire Turnout Gear	31,000.00	31,000.00	0.00	31,000.00	31,000.00	0.00
5296	Fire- Volunteer/Resident	42,000.00	22,271.74	(19,728.26)	29,200.00	29,200.00	0.00
5300	Food	5,000.00	5,297.14	297.14	4,600.00	4,600.00	0.00
5305	Fuel	75,700.00	78,159.56	2,459.56	71,000.00	71,000.00	0.00
5310	Government Fees/Permits	23,500.00	19,805.15	(3,694.85)	24,059.00	29,934.00	5,875.00
5315	Household Supplies	38,000.00	27,107.76	(10,892.24)	27,095.00	26,695.00	(400.00)
5316	Instructors	73,700.00	67,674.34	(6,025.66)	66,500.00	66,500.00	0.00
5320	Insurance	85,500.00	82,633.18	(2,866.82)	103,500.00	103,500.00	0.00
5335	Legal Services	21,500.00	14,596.25	(6,903.75)	14,250.00	14,250.00	0.00
5340	Maint. - Vehicle Supplies	1,900.00	402.80	(1,497.20)	1,000.00	4,000.00	3,000.00
5345	Maint. - Buildings	48,500.00	38,625.34	(9,874.66)	50,495.00	50,495.00	0.00
5350	Maint. - Equipment	55,293.00	55,250.45	(42.55)	47,540.00	47,540.00	0.00
5355	Maint. - Grounds	61,350.00	58,208.66	(3,141.34)	86,488.00	86,488.00	0.00
5360	Maint. - Radio/Phones	1,500.00	1,741.33	241.33	2,000.00	2,000.00	0.00
5365	Maint. - Tires & Tubes	14,000.00	11,211.96	(2,788.04)	16,100.00	16,100.00	0.00
5370	Maint. - Vehicle	21,000.00	27,183.27	6,183.27	21,000.00	21,000.00	0.00
5375	Medical Supplies	0.00	937.14	937.14	1,650.00	1,650.00	0.00
5380	Memberships/Subscriptions	10,900.00	9,332.17	(1,567.83)	9,445.00	9,445.00	0.00
5385	Mileage Reimbursement	3,200.00	2,618.61	(581.39)	1,475.00	1,475.00	0.00
5395	Miscellaneous	(2,000.00)	(1,865.47)	134.53	0.00	0.00	0.00
5400	Office Supplies/Expense	10,500.00	15,702.36	5,202.36	10,848.00	10,848.00	0.00
5405	Pool Chemicals	37,400.00	34,754.27	(2,645.73)	21,500.00	21,500.00	0.00
5410	Postage	2,900.00	2,463.78	(436.22)	8,400.00	4,400.00	(4,000.00)

Cameron Park Community Services District
 Summary Final Budget Comparison
 7/1/2019 Through 6/30/2020
 Fiscal Year 2019-20

Account Code	Account Title	FY 2018-19 Total Budget - Final	Total 2018-19 Actual - Unadited	Variance between 2018-19 Final and 2018-19 Actual	FY 2019-20 Total Budget - Proposed	FY 2019-20 Total Budget - Final	Variance between 2019-20 Total Proposed and 2019-20 Total Budget
5415	Printing	1,000.00	1,013.65	13.65	595.00	595.00	0.00
5420	Professional Services	110,000.00	71,928.11	(38,071.89)	90,800.00	135,800.00	45,000.00
5421	Program Supplies	15,000.00	15,594.37	594.37	15,000.00	15,000.00	0.00
5425	Publications & Legal Notices	600.00	517.12	(82.88)	595.00	595.00	0.00
5430	Radios	700.00	883.58	183.58	2,500.00	2,500.00	0.00
5431	Refund-Activity Pass	4,300.00	3,849.00	(451.00)	1,500.00	1,500.00	0.00
5435	Rent/Lease - Bldgs, Fields, etc.	700.00	8,078.50	7,378.50	8,300.00	8,300.00	0.00
5440	Rent/Lease - Equipment	2,000.00	3,645.28	1,645.28	4,180.00	4,180.00	0.00
5455	Staff Development	12,000.00	28,210.92	16,210.92	26,600.00	26,600.00	0.00
5465	Special Events	6,000.00	12,039.40	6,039.40	6,000.00	6,000.00	0.00
5466	Summer Spectacular	50,000.00	53,913.92	3,913.92	0.00	0.00	0.00
5470	Phones/internet	40,000.00	42,284.08	2,284.08	44,675.00	44,675.00	0.00
5480	Travel/Lodging	700.00	605.40	(94.60)	0.00	0.00	0.00
5486	Tuition	0.00	(85.00)	(85.00)	0.00	0.00	0.00
5490	Utilities - Water	60,000.00	41,111.68	(18,888.32)	42,500.00	42,500.00	0.00
5492	Utilities - Electric/Gas	160,000.00	181,619.22	21,619.22	168,350.00	168,350.00	0.00
5493	Utilities - Garbage	800.00	0.00	(800.00)	0.00	0.00	0.00
5495	Utilites - Water/Irrigation	0.00	204.52	204.52	0.00	0.00	0.00
5500	Vandalism	1,000.00	1,030.54	30.54	2,000.00	2,000.00	0.00
5501	Cal Fire In Kind Purchases	16,000.00	16,021.59	21.59	13,500.00	13,500.00	0.00
5625	Capital Equipment Expense	266,271.00	129,080.08	(137,190.92)	425,217.00	451,117.00	25,900.00
		<u>6,757,159.00</u>	<u>6,549,676.15</u>	<u>(207,482.85)</u>	<u>6,927,345.00</u>	<u>6,924,311.00</u>	<u>(3,034.00)</u>
		<u>(327,905.00)</u>	<u>(341,358.10)</u>	<u>(13,453.10)</u>	<u>(243,907.00)</u>	<u>(224,400.00)</u>	<u>19,507.00</u>

Cameron Park Community Services Center
 Fund Balances - General Fund
 Fiscal Year 2019-2020

	Audited Fund Balances				Unaudited		Budgeted
	Fiscal Year 2014-15	Fiscal Year 2015-16	Fiscal Year 2016-17	Fiscal Year 2017-18	Fiscal Year 2018-19	Fiscal Year 2019-20	
Fund Balance - Beginning	3,348,221	3,853,790	3,796,661	3,788,263	3,684,477	3,343,119	3,343,119
Excess (Deficit) of Revenues Over (Under) Expenditures	<u>505,569</u>	<u>(57,129)</u>	<u>(8,398)</u>	<u>(103,786)</u>	<u>(341,358)</u>	<u>(224,400)</u>	
Fund Balance - Ending	<u>3,853,790</u>	<u>3,796,661</u>	<u>3,788,263</u>	<u>3,684,477</u>	<u>3,343,119</u>	<u>3,118,719</u>	



Agenda Transmittal

DATE: August 6, 2019

FROM: Debbie Horton, Safety Coordinator

AGENDA ITEM #2: **SDRMA PROPERTY/LIABILITY CREDIT INCENTIVE POINTS**

RECOMMENDED ACTION: RECEIVE AND FILE

SDRMA makes available a Credit Incentive Point (CIP) program to help their members defray renewal costs for Property Liability and Workers Compensation. A maximum of 15 points can be earned during the timeframe each year of April 1 through March 31. One CIP is equal to a 1% discount. The points a member can earn are directly related to their participation level in the tracks of administration and governance. Ways in which CIP's can be earned are through attendance at seminars – online, live and webinars, workshops, and sponsored training events. Some of these events are fee based, which can be offset through rebates, scholarships, etc.

In the area of the Administration track General Manager, Jill Ritzman, strongly encourages staff to participate as fully as they can for the purposes of strengthening their job functionality and effectively reducing renewal fees. Our Board of Directors can participate in the Governance track with the same results.

We are fortunate as we have many avenues to receive training. California Special Districts Association (CSDA) offers training courses in a conference setting as well as online webinars. We also are supported by Target Solutions, who has an extensive catalog of online classes that are available at no cost to us.

Board Clerk, Niki Garrison, is available to assist you in registering for the various courses.

Attachment:

2A – 2018-19 CIP Points Earned

2B – 2019-20 CIP Criteria



Property/Liability Credit Incentive Program

Cameron Park Community Services District

CIP Points Earned as of: 3/31/2019

The Credit Incentive Program (CIP) is designed to encourage our Members to take a proactive approach for loss prevention administration, training and safety/risk management. In an effort to assist our Members in achieving the lowest contributions possible, we performed a review of the documents submitted to date for the CIP program year 2018-19. **The CIP points earned will be applied toward the invoice for the 2019-20 program year. However, the actual dollar credit shown as 'Earned CIP Credits' on the invoice may differ from this report due to the actual General and Auto Liability amounts on the invoice.** The following earned credits have been documented:

CIP Criteria Description*	CIPs Earned	CIP \$ Earned	Unearned CIPs	Unearned CIP \$
SDRMA Safety Specialist Certificate	2	\$572	0	\$0
Special District Administrator designation from SDLF	0	\$0	2	\$572
Staff Attendance at SDRMA Workshop	2	\$572	0	\$0
Additional Staff Attendance at SDRMA Workshop	1	\$286	0	\$0
Management Staff Attendance at CSDA Sponsored Training	1	\$286	0	\$0
Additional Management Staff Attendance at CSDA Sponsored Training	1	\$286	0	\$0
Attendance at Approved Legal Seminar	1	\$286	0	\$0
Additional Attendance at Approved Legal Seminar	1	\$286	0	\$0
TargetSolutions Online Training Program	3	\$858	0	\$0
Use of SDRMA Safety Video Library	2	\$572	0	\$0
ADMINISTRATION TRACK TOTALS - 9 POINTS MAXIMUM	9	\$2,574	0	\$0
SDLF District of Distinction designation	0	\$0	4	\$1,144
Single Board Member Attendance at SDRMA Workshop	1	\$286	0	\$0
Additional Board Member Attendance at SDRMA Workshop	1	\$286	0	\$0
Single Board Member Attendance at CSDA Training	1	\$286	0	\$0
Additional Board Member Attendance at CSDA Training	1	\$286	0	\$0
Completion of two CSDA Education / Webinar sessions	0	\$0	2	\$572
General Safety Specialist Certificate	0	\$0	1	\$286
GOVERNANCE TRACK TOTALS - 4 POINTS MAXIMUM	4	\$1,144	0	\$0
No Claims during the year	0	\$0	2	\$572
CLAIMS TRACK TOTALS - 2 POINTS MAXIMUM	0	\$0	2	\$572
COMBINED TRACK TOTALS - 15 POINTS MAXIMUM	13	\$3,718	2	\$572
5 YEAR NO CLAIMS BONUS	0	\$0	3	\$858
TOTAL CREDIT INCENTIVE POINTS	13	\$3,718	5	\$1,430

*For detailed information, please see the Property/Liability CIP criteria for the applicable Program Year. For questions, please contact Dennis Timoney, Chief Risk Officer at 800.537.7790 or dtimoney@sdrma.org.



Property/Liability Program

2018-19 Credit Incentive Program Criteria

Special District Risk Management Authority (SDRMA) is committed to establishing a strategic partnership with our members to provide maximum protection, help control losses and positively impact the overall cost of property/liability coverage through the Credit Incentive Program.

Credit incentives of up to 15 points can be earned based on an Agency's participation in meeting the following program guidelines. One CIP point is equal to a 1% discount on the Agency's Property/Liability Program for the Auto and General Liability net contributions invoice only. Participating members may choose among various options to complete during the CIP period (April 1 – March 31) to reach the maximum points allowable within each track.

The maximum total points a member can receive is 15 points (not including bonus points) and points earned before March 31, 2019 will be applied to the 2019-20 Program Year. Options allowing a member to earn points for both Property/Liability and Workers' Compensation are designated with *(Credit will be applied to both programs)*. Points are currently awarded as follows:

ADMINISTRATION TRACK (9 POINTS MAXIMUM)

For staff accredited with the SDRMA General Safety Specialist Certificate or Supervisor Safety Specialist Certificate. This certificate program is a way for the Agency's staff to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires the Agency employee complete and pass four OSHA certified general training courses and to receive the Supervisor Safety Specialist certificate, complete and pass two supervisory safety courses in addition to the four OSHA certified general training courses. Certificates are valid for 2 years.

2 points

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)

For management staff accredited with the Special District Administrator designation by the Special District Leadership Foundation (SDLF). This certification program is a way for special district administrators to affirm – to their customers, to their board of directors, and to themselves – that they are competent and experienced in their profession. Requirements for this certification include management experience, continuing education, community service, and ultimately an exam.

2 points

No Documentation Required - Will be confirmed by SDLF.

(Credit will be applied to both programs)

For each full-day attendance by the Agency's safety officer, designated individual, or employee(s) at an SDRMA Safety/Claims Education Day (First attendee earns 2 points, second attendee earns 1 point).

3 Points maximum

No Documentation Required - Will be confirmed by SDRMA workshop attendance sheet.

(Credit will be applied to both programs)

For each full-session attendance by the Agency's management staff in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops and/or the Special District Leadership Academy (Each attendee earns 1 point).

2 points maximum

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

(Credit will be applied to both programs)

For attending an approved Legal Seminar relating to Employment Practices or Human Resource issues (Each attendee earns 1 point).

2 Points maximum

Documentation Required – Course syllabus and certificate of completion must be submitted to SDRMA for credit.



Property/Liability Program

For utilizing SDRMA's Safety DVD/Video Library. Participating members must review a minimum of 4 Safety DVD/Videos.

2 points

No Documentation Required - Will be confirmed by SDRMA.

For staff participation in SDRMA's online safety training program – TargetSolutions Safety Programs. 25% of member employees (FT, PT and volunteer firefighters) must each successfully complete a minimum of four individual e-training modules.

3 points

No Documentation Required - Will be confirmed by SDRMA.

GOVERNANCE TRACK – GOVERNING BODY RELATED (4 POINTS MAXIMUM)

For Agency accredited with District of Distinction designation by the Special District Leadership Foundation (SDLF). This accreditation program enables districts to demonstrate to their communities, the media and legislators their commitment to operate in a sound, responsible manner. Districts apply to SDLF for designation as a “District of Distinction” by submitting financial audits, policies and procedures and proof of Governance and Ethics training received by directors and executive staff.

4 points

No Documentation Required - Will be confirmed by SDLF.

(Credit will be applied to both programs)

For each full-day attendance by a member of the Agency's governing body at an SDRMA Safety/Claims Education Day (Each attendee earns 1 point).

2 Points maximum

No Documentation Required - Will be confirmed by SDRMA workshop attendance sheet.

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For each full-session attendance by a member of the Agency's governing body in a California Special Districts Association (CSDA) sponsored training program, such as CSDA annual conference workshops (SDRMA approved), Board Leadership Training, Special District Leadership Academy and/or Special District Leadership Foundation (Each attendee earns 1 point).

2 points maximum

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

(Credit will be applied to both programs)

For completion by a member of the Agency's governing body of a minimum of two CSDA Education / Webinar training session(s).

2 points

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

For members of a governing body accredited with the SDRMA General Safety Specialist Certificate. This certificate program is a way for the Agency's governing body to demonstrate their dedication to safety and loss prevention. The General Safety Specialist certificate requires an Agency's governing body member complete and pass four OSHA certified general training courses.

1 point

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)

CLAIMS TRACK (2 POINTS)

For a participating member agency not having any “paid” claims (excluding first party property claims).

2 points

No Documentation Required - Will be confirmed by SDRMA.



Property/Liability Program

The following bonus points are in addition to the 15 CIP point limit:

CLAIMS BONUS (3 POINTS)

For a member agency not having any “paid” claims as outlined under the Claims Track for the prior 5 consecutive years.

3 points

No Documentation Required - Will be confirmed by SDRMA.

CONTACT INFORMATION

For questions regarding point credits or the Credit Incentive Program, please contact SDRMA Chief Risk Officer Dennis Timoney at dtimoney@sdrma.org or SDRMA Claims Manager Debbie Yokota at dyokota@sdrma.org or call the SDRMA office at 800.537.7790.

Also, visit our website at www.sdrma.org, click on MemberPlus Services and then click on TargetSolutions Program to view information about the program or take an online demonstration course of several of our Online Certified Safety Training Program Courses available to all members including:

Over 800 member safety-training courses in English and Spanish

- Courses that meet State and Federal government regulations for required contact hours for certified water and wastewater operators
- Courses endorsed by the National Fire Protection Association (NFPA)
- Courses that are recognized and accepted by the California Water Environmental Association (CWEA) and the California Department of Health Services (DHS)
- OSHA approved training courses – 40 new courses
- Professional Development Courses in Leadership, Management, Computer Skills, Customer Service, Finance, Health and Wellness
- Online Driver Training and Compliance Program
- Emergency Vehicle Operator
- Law Enforcement, Online Police Training
- Human Resources



Property/Liability Program

2019-20 Credit Incentive Program Criteria

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2 points

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2 points

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2 points

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3 points

No Documentation Required - Will be confirmed by SDRMA.

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2 points maximum

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

(Credit will be applied to both programs)

For completion by a member of the Agency's governing body of a minimum of two CSDA Education / Webinar training session(s).

2 points

No Documentation Required - Will be confirmed by CSDA training attendance sheet.

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1 point

No Documentation Required - Will be confirmed by SDRMA.

(Credit will be applied to both programs)

CLAIMS TRACK (2 POINTS)

For a participating member agency not having any "paid" claims (excluding first party property claims).

2 points

No Documentation Required - Will be confirmed by SDRMA.



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The following bonus points are in addition to the 15 CIP point limit:

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- Online Driver Training and Compliance Program
- Emergency Vehicle Operator
- Law Enforcement, Online Police Training
- Human Resources



Agenda Transmittal

DATE: August 6, 2019

FROM: Vicky Neibauer, Finance/HR Officer

AGENDA ITEM #3: SUMMER SPECTACULAR FINANCIAL SUMMARY, SUMMER 2019

RECOMMENDED ACTION: RECEIVE AND DISCUSS

The Summer Spectacular Event was held in June, 2019. The attached is a summary of reported revenues and expenditures for the event.

Event revenues totaled \$57,014.13 consisting of \$29,866.80 in Entrance Fees, \$25,921.33 in Donations, and \$1,226 in AQMD grant funds.

Expenditures totaled \$49,122.20 consisting of Salaries, and Other Services and Supplies.

Revenues collected over expenses incurred are \$7,891.93.

Attachment:

3A – 2019 Summer Spectacular Financial Summary

Cameron Park Community Services
 Summer Spectacular Financial Summary
 Summer 2019

Attachment 3A

Title	Description	Total By Category	Total
Summer Spectacular Entrance		29,866.80	
Donations	Waste Connections	14,500.00	
Donations	Anguis and Terry	500.00	
Donations	Marshall Hospital	1,000.00	
Donations	Scobey & Netflix	5,000.00	
Donations	Community Member	50.00	
Donations	CP Comm Foudation	4,871.33	
Total Donations		<u>25,921.33</u>	
AQMD Grant		<u>1,226.00</u>	
TOTAL REVENUES			<u>57,014.13</u>
Salaries - Permanent		5,976.72	
Salaries - Part-time		535.90	
Overtime		541.97	
Advertising/Marketing		494.32	
Professional Services		150.00	
Rent/Lease - Equipment		4,403.99	
Summer Spectacular	The Paint Spot,	69.43	
Summer Spectacular	AQMD grant matching funds	245.00	
Summer Spectacular	Growlersburg Crews	1,100.00	
Summer Spectacular	Sign Banner Pri	81.51	
Summer Spectacular	Sign Banner Pri	122.27	
Summer Spectacular	Cal Card	235.98	
Summer Spectacular	J&M Displays, I	9,700.00	
Summer Spectacular	Sign Banner Pri	107.25	
Summer Spectacular	Bravo Security	2,702.00	
Summer Spectacular	Sign Banner Pri	51.16	

Cameron Park Community Services
 Summer Spectacular Financial Summary
 Summer 2019

Attachment 3A

Summer Spectacular	Coverdale, Gary	600.00
Summer Spectacular	CHP	2,279.75
Summer Spectacular	Gilchrist Golf	997.13
Summer Spectacular	J&M Displays, I	9,700.00
Summer Spectacular	Neon Playboys	900.00
Summer Spectacular	Pingrey, Winsto	720.00
Summer Spectacular	Sierra Site Services	1,050.00
Summer Spectacular	Vinci, Tom	1,576.75
Summer Spectacular	Vinci, Tom	1,576.50
Summer Spectacular	Various - CalCard	519.50
Summer Spectacular	Capitol Barrica	466.54
Summer Spectacular	Kimball, Alyssa	11.80
Summer Spectacular	Goins, Tina Lyn	200.00
Summer Spectacular	SDRMA	150.00
Summer Spectacular	Sign Banner Pri	871.41
Summer Spectacular	Stumpf, Blain	<u>985.32</u>

Summer Spectacular Total	<u>37,019.30</u>
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TOTAL EXPENDITURES	<u>49,122.20</u>
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EXCESS REVENUES OVER EXPENDITURES	<u>7,891.93</u>
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Agenda Transmittal

DATE: August 6, 2019

FROM: Jill Ritzman, General Manager

AGENDA ITEM #4: **REPORT BACK – FIRE DEPARTMENT EXPENDITURES**

RECOMMENDED ACTION: **RECEIVE & DISCUSS**

BACKGROUND

This is a report back regarding two Fire Department expenditures cited in the June Check Register:

- Andrew Stumpf - Speaker Fee for Stand Down Training Event \$5,000
- Arnold Awards - Wine Cooler Logo/Etching \$35.00

DISCUSSION

Speaker Fee for Stand Down Event

The Cameron Park Community Services District, CAL FIRE, and Lake Tahoe Community College entered into an agreement in 2015 (Attachment 4A). Under this agreement, CAL FIRE arranges for instructors, course content, enrollment, class schedules, and facilities. The District receives reimbursements on behalf of CAL FIRE from the College with an additional 10% administration fee for the District. CAL FIRE uses the funding for training of CAL FIRE and Cameron Park Fire Department contract staff. Annual revenues vary from \$10,000 to \$15,000 per year.

CAL FIRE and District staff discussed the need for better tracking of revenues that support the training expenses against this revenue source. The agreement between the District, CAL FIRE, and Lake Tahoe Community College ends in October 2020. Staff will be returning to the Budget and Administration Committee with a recommendation regarding the Fire Department budget adjustments and a plan for tracking revenues and expenditures.

Wine Cooler Logo/Etching

CAL FIRE and the District have an annual agreement for services provided by CAL FIRE Growlersburg crew, which is signed under the General Manager's authority. Historically, payment for services is made via purchasing supplies for the crew instead of cash payment on an invoice. District Park and Facilities Superintendent and CAL FIRE Fire Chief track and tabulate the number of days Growlersburg crews provide services. At CAL FIRE's request, District staff purchased supplies for Growlersburg crew. Past supplies include hand tools and personal protective equipment. Insulated tumblers were purchased for the crew as part of their necessary supplies for water. Names are on the tumblers for tracking.

Attachment:

4A – Agreement between CAL FIRE, Cameron Park Community Services District, and Lake Tahoe Community College

**MEMORANDUM OF AGREEMENT
BETWEEN THE
CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION AND
CAMERON PARK COMMUNITY SERVICES DISTRICT
FOR THE COOPERATIVE USE OF THE
LAKE TAHOE COMMUNITY COLLEGE DISTRICT RELATED AND SUPPLEMENTAL
INSTRUCTION AGREEMENT**

This Memorandum of Agreement (MOA) dated October 1, 2015, is intended to clearly outline the roles and responsibilities of the California Department of Forestry and Fire Protection, hereinafter called CAL FIRE, and Cameron Park Community Services District, hereinafter called the DISTRICT as it relates to the Related and Supplemental Instruction Agreement entered into by the Cameron Park Community Services District and Lake Tahoe Community College District.

W I T N E S S E T H :

ARTICLE I - RECITALS

WHEREAS CAL FIRE desires to provide educational training in collaboration with Lake Tahoe Community College through the DISTRICT in accordance with minimum training standards for CAL FIRE employees who are part of the FTES program.

WHEREAS the DISTRICT desires to assist CAL FIRE to provide said related and supplemental instruction by performing such services as specified hereinafter.

WHEREAS the parties intend that this Agreement provide for the mutual cooperation of CAL FIRE and the DISTRICT in the provision of the above-mentioned instructional services.

THEREFORE, BE IT RESOLVED that the parties mutually agree to the following.

ARTICLE II - RESPONSIBILITIES OF CAL FIRE

As related to the Related and Supplemental Instruction Agreement entered into by the Cameron Park Community Services District and Lake Tahoe Community College District, CAL FIRE will assume the responsibilities of the CONTRACTOR in that agreement including all responsibilities related to the following: selection and qualification of instructors; provision of facilities; payment of salaries and benefits to instructors; providing instructional aides; determining course content; handling enrollment duties; scheduling of classes; repayment of funds; documentation of hours of instruction; compilation of student rosters; Americans with Disabilities Act compliance requirements; and any other issue related to delivery of training services. However, CAL FIRE shall not be responsible for the following areas:

1. The DISTRICT shall receive reimbursements on behalf of CAL FIRE from the Lake Tahoe Community College District for costs incurred for instruction for course(s) agreed upon by the DISTRICT and CAL FIRE as stipulated in Paragraph 10 of the Related and Supplemental Instruction Agreement.
2. The reimbursement payments will be made to the DISTRICT on behalf of CAL FIRE after the completion of the academic year and no later than eight weeks after the completion of the course. Payment is contingent upon submission of attendance and

grade records consistent with the college's requirements and timelines by CAL FIRE. For all courses, payment will be determined based upon \$3.00 per student contact hour for each student eligible for FTES reimbursement from the State of California as generated by the program less eligible enrollment fees as stipulated in Paragraph 9 of the Related and Supplemental Instruction Agreement. These funds shall be placed into the Training Budget established by the DISTRICT for the access of and use by CAL FIRE in providing services pursuant to this agreement.

In addition to the areas listed above CAL FIRE shall:

1. Pay an Annual Administration Fee to the DISTRICT of 10% of the annually collected funds from any instructional reimbursement paid by Lake Tahoe Community College and deposited into the Training Budget by the DISTRICT for use by CAL FIRE. This fee shall be paid out of the Training Budget after the last instructional reimbursement from that prior year is deposited. This payment will be made at the beginning of the following fiscal year. The fee amount will be agreed upon by CAL FIRE and the DISTRICT. At the time of payment the DISTRICT shall notify CAL FIRE of the amount deducted from the Training Budget for the annual administration fee for record keeping purposes.
2. CAL FIRE shall follow all financial spending rules of the DISTRICT as it relates to the use of the DISTRICT's CAL CARD and Purchase Orders for funds expended out of the Training Budget.
3. CAL FIRE shall keep an itemized ledger documenting all Training Budget expenditures made by CAL FIRE using either the DISTRICT's CAL CARD or Purchase Orders.
4. CAL FIRE shall have full access to all funds deposited in the Training Budget for training expenditures that CAL FIRE deems appropriate. This access of these funds does not include the funds that comprise the DISTRICT's Annual Administration Fee.
5. CAL FIRE shall work with the DISTRICT's financial department to develop a yearly Training Budget in the spring for the following fiscal year.
6. CAL FIRE shall provide to the DISTRICT an annual course schedule of the proposed classes CAL FIRE intends to hold in that year. This course schedule will be created and provided after the Annual CAL FIRE Student Selection process which occurs in the fall.
7. CAL FIRE shall, in an attempt to help bring revenue to the community of Cameron Park, schedule classes at one of the Cameron Park Community Services District facilities when that facility provides the best instructional environment for the given course scheduled.

ARTICLE III - RESPONSIBILITIES OF THE DISTRICT

As related to the Related and Supplemental Instruction Agreement entered into by the Cameron Park Community Services District and Lake Tahoe Community College District and this (MOA), the DISTRICT will assume these responsibilities:

1. The DISTRICT shall take receipt of all instructional reimbursements paid by Lake Tahoe Community College or other fees paid by students attending classes held by CAL FIRE who are

not part of the FTES program and insure they are deposited into the Training Budget in a timely manner. This information will then be provided to CAL FIRE's Training Officer.

2. The DISTRICT shall provide one DISTRICT CAL CARD and a sufficient number of Purchase Order forms to the CAL FIRE Training Officer so that they may conduct appropriate business as it relates to the use of the Training Budget and it's record keeping.
3. The DISTRICT shall insure all appropriate financial paperwork is completed in a timely manner as it relates to the expenditure of Training Budget funds by CAL FIRE.
4. The DISTRICT shall not require CAL FIRE to hold any given number of courses at any of the Cameron Park Community Services District facilities.
5. The DISTRICT shall not require CAL FIRE to hold any class that CAL FIRE does not deem to be part of the continuing education curriculum for the CAL FIRE employees.

ARTICLE IV -- INDEMNIFICATION

CAL FIRE and DISTRICT shall each assume the responsibility and liability for the acts and omissions of their own officers, agents, or employees in connection with the performance of their official duties under this Agreement. For tort liability purposes, neither CAL FIRE nor the DISTRICT nor their officers, agents or employees shall be considered an agent of the other.

Each party shall assume the responsibility and liability for and shall indemnify, defend, and hold harmless the other party, its agents, officers and employees from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, and disbursements (including legal fees and expenses) of any kind and nature whatsoever imposed in, asserted against, incurred or suffered by the other party or its agents, officers or employees by reason of damage, loss or injury (including death) of any kind or nature whatsoever to the persons or property caused by or in any way relating to or arising out of any negligent act or action, or any neglect, omission or failure to act when under a duty to act on their part or any of their agents, officers or employees in its or their performance of services or obligations hereunder.

The provisions contained herein include any violation of applicable law, ordinance, regulation, or rule by the acts of either party, or any of its agents, officers, or employees in its or their performance hereunder.

It is the intent of the parties hereto that where negligence is determined to have been contributory, principles of comparative negligence will be followed and each party shall bear the proportionate cost of any loss, damage, expense and liability attributable to that party's negligence.

The parties shall provide written notification to the other party within thirty (30) days of receipt of any claims, administrative actions or legal actions with respect to any of the matters described in this indemnification provision. The parties shall establish procedures for the sharing of information and cooperate in the defense of such actions brought by others with respect to the matters covered in this Agreement, unless to do so creates a conflict of interest, Nothing set forth in this Agreement shall establish a standard of care for, or create any legal right in, any person not a party to this Agreement.

ARTICLE V - MISCELLANEOUS

All written notices, reports and other written communications under this Agreement shall be deemed effective upon their deposits in the United States Mail, postage prepaid, and addressed as follows.

TO DISTRICT: Mary Cahill
General Manager
Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682

TO CAL FIRE: Mike Kaslin
Unit Chief
CAL FIRE/Cameron Park Fire Department
2840 Mt. Danaher Road
Camino, CA 95709

This Agreement is in effect for five years from the date approved by the DISTRICT and CAL FIRE. This Agreement may be revised or terminated by DISTRICT and/or CAL FIRE 30 days after receipt of written notice of intent to revise or terminate by either party. This Agreement may be extended upon mutual agreement by both parties within 30 days of expiration of contract.

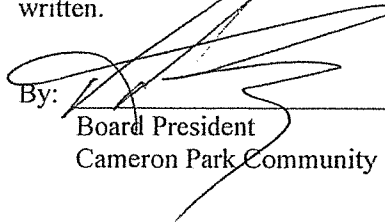
Entire Agreement

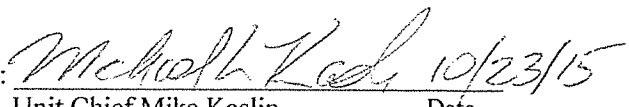
This Agreement represents the entire and integrated agreement between the DISTRICT and CAL FIRE and supersedes all prior negotiations, representations or agreements, either written or oral as related to the Related and Supplemental Instruction Agreement. This Agreement may be amended only by written instrument signed by both the DISTRICT and the CAL FIRE. Nothing contained in this Agreement is intended to benefit any third party.

Severability

If any portion of this Agreement is held as a matter of law to be unenforceable, the remainder of this Agreement shall be enforceable without such provisions.

IN WITNESS WHEREOF the parties hereto have executed this Agreement the day and year first above written.

By:  11-17-15
Board President Date
Cameron Park Community Services Dist.

By:  10/23/15
Unit Chief Mike Kaslin Date
CAL FIRE/Cameron Park Fire Department



Agenda Transmittal

DATE: August 6, 2019

FROM: Vicky Neibauer, Finance/Human Resources Officer

AGENDA ITEM #5: TAXATION RATE

RECOMMENDED ACTION: REVIEW AND DISCUSS; FORWARD TO BOARD FOR APPROVAL

BACKGROUND

Each year the District is required to adopt a resolution levying a tax on all taxable property within the District to pay the debt service on the voter approved bonds used for the construction of the Community Center.

The signed adopted resolution must be submitted to the El Dorado County Auditor-Controller's office.

DISCUSSION

The Resolution sets the Fiscal Year 2019-20 tax rate at \$.000240 per \$1 of secured assessed valuation of property on all taxable property within the District. Last year's rate was \$.000239 per \$1 of secured assessed valuation. The increase in the rate reflects a larger bond principal payment.

Staff is recommending that the Budget and Administration Committee support the attached Resolution and forward to the Board of Directors for approval.

Attachments:

5A – General Obligation Bond – Tax Rate Requirement

5B - Resolution Fixing the Amount of Taxation

CAMERON PARK COMMUNITY SERVICES DISTRICT
GENERAL OBLIGATION BOND - TAX RATE REQUIREMENT
FISCAL YEAR 19-20

SETTING RATE	UTILITY & SECURED	UNSECURED	
Net Valuation (Less All Exemptions)	2,453,805,165	45,025,031	
Less Delinquency Allowance	0		
Secured (Teeter)	0		
Unsecured (1%)	0	450,250	
Less Redevelopment Agency or Other	0		
Adjusted Net Assessed Valuation	<u>2,453,805,165</u>	<u>44,574,781</u>	
Add HOPTR (Homeowner) Exemption	26,965,800	44,574,781	
 ADJUSTED VALUATION FOR RATE COMPUTATION	 2,480,770,965		
February 1, 2020 Debt Service			98,625
August 1, 2020 Debt Service			502,625
Bond Assessment Expenses			<u>2,000</u>
Current-Year Requirements			603,250
Less Other Available Financing			<u>0</u>
AMOUNT TO BE RAISED THROUGH TAX RATE			<u><u>603,250</u></u>
 UNSECURED ROLL FUNDING			
Unsecured Tax Rate (prior year secured rate: 44,574,781 x .000239)			
Unsecured Property Tax		10,653	
Unsecured HOPTR (Homeowner) Exemption Revenue		<u>0</u>	
		10,653	
 AMOUNT TO BE RAISED ON SECURED ROLL:			
Total Requirements	603,250		
Less Unsecured Roll Funding	<u>(10,653)</u>		
Balance Required	592,597		
 SECURED TAX RATE (592.597/2,480,770,965) = .000240 (added .000001)			
HOPTR (Homeowner) Exemption Revenue (26,965,800 x .000240)	6,472		
Secure Property Tax (2,453,805,165 x .000240)		<u>588,913</u>	
 TOTALS	 6,472	 599,567	 <u><u>606,038</u></u>
Excess of levy for Fiscal Year			2,788

RESOLUTION NO. 2019-XX
of the Board of Directors of the
Cameron Park Community Services District

August 21, 2019

**RESOLUTION STATING THE PURPOSES AND FIXING THE AMOUNT OF MONEY
TO BE RAISED BY TAXATION IN THE DISTRICT TO PAY VOTER APPROVED DEBT
FOR 2019-20 AND SETTING THE TAX RATE**

WHEREAS, a duly called municipal election (the "Election") was held in the Cameron Park Community Services District, El Dorado County, State of California (hereinafter referred to as the "District"), on March 8, 2005, at which the following measure (the "Bond Measure") was submitted to the qualified electors of the District:

"To construct and equip a Cameron Park recreational community center, including meeting/classrooms, a youth activity area, facilities for senior citizen meals and programs, recreational and competition pools, gym, exercise/dance room, assembly hall with a theatre and stage for community productions, shall Cameron Park Community Services District issue \$8,500,000 of bonds at legal rates and appoint a Citizens' Oversight Committee to maintain financial accountability, prevent waste and ensure that no bond money is used for operating expenses"

WHEREAS, at such election, the Bond Measure received the affirmative vote of more than two thirds of the voters of the District voting on the proposition as certified by the Registrar of Voters of the County of El Dorado in the official canvassing of votes;

WHEREAS, on August 24, 2005, the District issued \$8,499,457.70 of such voter-approved bonds
(the "Bonds")

WHEREAS, on July 9, 2014, the District refunded \$7,436,000.00 of bonds to refinance the remaining balance of the 2005 bonds.

WHEREAS, the District is in receipt of the statement of assessed values and the assessment roll for the fiscal year 2019-20 and the total assessed value of the land within the District is \$2,525,345,746;

WHEREAS, the estimated minimum amount of money required to pay debt service on the Bonds for the current roll year is \$603,250;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cameron Park Community Services District, El Dorado County, California, as follows:

SECTION 1. For the purpose of paying debt service on the Bonds, the District hereby levies a tax of \$.000240 for each \$1 of secured assessed valuation of property on all taxable property within District for fiscal year 2019-20 (as further detailed on Exhibit A hereto).

SECTION 2. The District does hereby levy and affix the aforesaid taxes and tax rate on all taxable property within the District as described in Section 1 hereof and the District shall transmit a copy of this Resolution to the Auditor/Controller of the County of El Dorado.

SECTION 3. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 21th day of August 2019, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Director Monique Scobey, Vice Chair
Board of Directors

Jill Ritzman, General Manager
Secretary to the Board

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 6/27/2019 Through 7/31/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
	<u>61,379.69</u>	Payroll 06-28-19 Summer	Payroll 06-28-19	6/28/2019
	61,379.69		Total Payroll 06-2...	
	<u>59,887.08</u>	Payroll 07-12-19 Summer	Payroll 07-12-19	7/12/2019
	59,887.08		Total Payroll 07-1...	
	<u>61,124.04</u>	Payroll 07/26/19 Summer	Payroll 07/26/19	7/26/2019
	61,124.04		Total Payroll 07/2...	
Aba Daba Rents	<u>1,974.04</u>	Sum Spect rentals, chairs, tents, umbrellas 06/29/19	30727	7/18/2019
	1,974.04		Total 30727	
Acer Landscape Materials, Inc	<u>319.94</u>	Rasm Park DC Granite 06/13/19	30684	7/11/2019
	319.94		Total 30684	
Acer Landscape Materials, Inc	<u>454.00</u>	FD89 Bark & delivery	30728	7/18/2019
	454.00		Total 30728	
Acer Landscape Materials, Inc	<u>282.40</u>	FD89 Bark & Delivery 07/18/19	30765	7/25/2019
	282.40		Total 30765	
ADM Screening	<u>405.00</u>	Pre-emp testing Rec and 1 Parks	30603	6/27/2019
	405.00		Total 30603	
ADM Screening	<u>45.00</u>	Pre Emp testing 06/21/19 - Rec	30766	7/25/2019
	45.00		Total 30766	
Afforda-Test	<u>360.00</u>	Vapor Tank testing (with early pay discount)-\$21	30604	6/27/2019
	360.00		Total 30604	
Airespring Inc.	<u>564.57</u>	Internet Broadbands CSD/Lake June 2019	30685	7/11/2019
	564.57		Total 30685	
Airgas National Carbonation	<u>262.33</u>	C02 Lagoon 06/14/19	30605	6/27/2019
Airgas National Carbonation	<u>198.41</u>	C02 Pool 06/14/19		6/27/2019
	460.74		Total 30605	

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 6/27/2019 Through 7/31/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
Airgas National Carbonation	264.74	Co2 - Lagoon 06/21/19	30633	7/3/2019
Airgas National Carbonation	168.21	Co2 - Pool 06/21/19		7/3/2019
	432.95		Total 30633	
Airgas National Carbonation	260.95	CO2 tank rental - Lagoon June 2019	30686	7/11/2019
Airgas National Carbonation	326.30	CO2 - Lagoon 06/28/19		7/11/2019
Airgas National Carbonation	185.37	CO2 - Pool 6/28/19		7/11/2019
	772.62		Total 30686	
Airgas National Carbonation	237.11	CO2 Lagoon 07/03/19	30730	7/18/2019
Airgas National Carbonation	182.63	CO2 Pool 07/03/19		7/18/2019
	419.74		Total 30730	
Airgas National Carbonation	201.84	CO2 Pool 07/12/19	30767	7/25/2019
Airgas National Carbonation	355.43	CO2 Lagoon 07/12/19		7/25/2019
	557.27		Total 30767	
Alhambra	102.64	Water delv 06/17 & 06/30 & cooler rental	30687	7/11/2019
	102.64		Total 30687	
Alison S. Lloyd	468.00	Inst. Ballets June 2019	30663	7/3/2019
	468.00		Total 30663	
Alyssa Kimball	30.55	Mileage - reimb	30657	7/3/2019
Alyssa Kimball	11.80	SS contest prizes - Reimb		7/3/2019
	42.35		Total 30657	
Andrew Webb	454.35	Inst. All tennis 05/25-06/30/19	30681	7/3/2019
	454.35		Total 30681	
Arnolds for Awards, Inc.	50.94	FD tags (3/27/19) FY 19/20	30688	7/11/2019
	50.94		Total 30688	
Arnolds for Awards, Inc.	92.02	Neibauer, Grassle, Moranz, Gaines nameplates BOD mtgs	30731	7/18/2019
Arnolds for Awards, Inc.	14.96	Aiston name plate BOD		7/18/2019
	106.98		Total 30731	
Around Here Magazine	328.50	Fall Advertising , Rec. 2019	30770	7/25/2019
	328.50		Total 30770	

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 6/27/2019 Through 7/31/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
AT&T Calnet 3	343.66	Phones 05/24-06/23/19 BAN 9391035823	30606	6/27/2019
	343.66		Total 30606	
AT&T Calnet 3	151.80	FD Phone lines 05/24-06/23/19 (fy19/20)	30689	7/11/2019
	151.80		Total 30689	
AT&T Calnet 3	20.63	Rasm Park, phone line 06/10-07/09/19	30732	7/18/2019
	20.63		Total 30732	
AT&T Calnet 3	20.65	FD89 fax line	30771	7/25/2019
	20.65		Total 30771	
Autumn Rowland	165.00	Nasa camp cancelled - refund	30810	7/25/2019
	165.00		Total 30810	
Barbara Barisone	300.00	Inst. Water Aerobics - June 2019	30607	6/27/2019
	300.00		Total 30607	
Bettina S. Helm	60.00	Cell Allowance - July 2019	30653	7/3/2019
	60.00		Total 30653	
Blain Stumpf Trucking	985.32	Sum Spect Temp Fencing 06/26/19	30721	7/11/2019
	985.32		Total 30721	
Branden Austin	160.00	Res ff shifts 06/14,21,24,26	30733	7/18/2019
	160.00		Total 30733	
Brian Agee	240.00	Res ff shifts 06/16,21,23,25,26,29	30729	7/18/2019
	240.00		Total 30729	
Buckeye Union School District	2,334.50	SS Shuttles & Kids Kamp Busing June 2019	30772	7/25/2019
	2,334.50		Total 30772	
California Public Employee's Retirement System	17,217.30	July 2019 CalPERS Health Payment	1001341149	7/3/2019

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 6/27/2019 Through 7/31/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
	17,217.30		Total 1001341149	
California Public Employee's Retirement System	1,043.95	PPE 06/22/19 CalPERS Retirement - Classic	1001347730	6/28/2019
	1,043.95		Total 1001347730	
California Public Employee's Retirement System	2,897.19	PPE 06/22/19 CalPERS Retirement - Pepra	1001347732	6/28/2019
	2,897.19		Total 1001347732	
California Public Employee's Retirement System	1,105.84	PPE 07/06/19 CalPERS Retirement Classic	1001359736	7/12/2019
	1,105.84		Total 1001359736	
California Public Employee's Retirement System	3,047.58	PPE 07/06/19 CalPERS Retirement Pepra	1001359738	7/12/2019
	3,047.58		Total 1001359738	
California Public Employee's Retirement System	1,156.00	FY19/20 CalPERS unfunded liability Pepra 26978	1001359750	7/18/2019
	1,156.00		Total 1001359750	
California Public Employee's Retirement System	66,655.00	FY19/20 CalPERS unfunded liability Classic 1429	1001359766	7/18/2019
	66,655.00		Total 1001359766	
California Public Employee's Retirement System	94,949.00	FY19/20 CalPERS unfunded liability Classic 1428	1001359771	7/18/2019
	94,949.00		Total 1001359771	
California Public Employee's Retirement System	1,136.54	PPE 7/20/19 CalPERS Retirement - Classic	1001369352	7/29/2019
	1,136.54		Total 1001369352	
California Public Employee's Retirement System	3,092.34	PPE 07/26/19 CalPERS Retirement - Pepra	1001369354	7/29/2019
	3,092.34		Total 1001369354	
CalPERS 457 Plan	200.00	PPE 06/22/19 CalPERS 457 Plan	1001352212	7/1/2019
	200.00		Total 1001352212	
CalPERS 457 Plan	200.00	PPE 07/06/19 CalPERS 457 Plan	1001359733	7/12/2019
	200.00		Total 1001359733	

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 6/27/2019 Through 7/31/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
CalPERS 457 Plan	200.00	PPE 07/20/19 CalPERS 457 Plan	1001368994	7/29/2019
	200.00		Total 1001368994	
Cap City Sports Academy LLC	882.40	Inst. Sports Camps	30635	7/3/2019
	882.40		Total 30635	
Cap City Sports Academy LLC	519.60	Skyhawk Camps July - Inst.	30691	7/11/2019
	519.60		Total 30691	
Capital Private Patrol	644.80	Patrol Srvc - Csd July 2019	30636	7/3/2019
Capital Private Patrol	953.26	Patrol Srvc - Parks July 2019		7/3/2019
	1,598.06		Total 30636	
Capital Private Patrol	644.80	CC Patrol/Security Srvc August 2019	30773	7/25/2019
Capital Private Patrol	859.66	Parks Patrol/Security Srvc August 2019		7/25/2019
	1,504.46		Total 30773	
Capitol Barricade, Inc.	466.54	SS Barricade rentals 06/29	30637	7/3/2019
	466.54		Total 30637	
Capitol Clutch & Brake, Inc.	221.34	FD E89 Parts & Credit Memo used 06/21/19	30638	7/3/2019
	221.34		Total 30638	
Carbon Copy, Inc.	150.27	Copy Count 06/01-06/30/19 Rec, CC&R, Admin	30608	6/27/2019
	150.27		Total 30608	
Carbon Copy, Inc.	8.42	FD88 Copies June 2019	30639	7/3/2019
Carbon Copy, Inc.	58.35	FD89 Copies June 2019		7/3/2019
	66.77		Total 30639	
Carbon Copy, Inc.	156.50	Copier Count 07/01-07/31/19 Rec/Admin/CCR	30774	7/25/2019
	156.50		Total 30774	
CardConnect	50.00	Bolt CC Devices June 2019	30640	7/3/2019
	50.00		Total 30640	
Cash	2,500.00	Cash withdrawal for SS change at gates	30609	6/27/2019

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 6/27/2019 Through 7/31/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
	2,500.00		Total 30609	
Celestine Carey	30.15	Senior project supplies - reimb	30641	7/3/2019
	30.15		Total 30641	
Churchill's Hardware, Inc.	15.61	FD Hardware/Misc June 2019	30643	7/3/2019
	15.61		Total 30643	
Churchill's Hardware, Inc.	526.21	Parks/Lake/CSD Hardware/Supplies June 2019	30644	7/3/2019
	526.21		Total 30644	
Cintas Corporation #622	274.74	CC Janitorial Supplies 06/20/19	30611	6/27/2019
	274.74		Total 30611	
Cintas Corporation #622	233.89	CC Janitorial Supplies 06/27/19	30692	7/11/2019
Cintas Corporation #622	282.08	CC Janitorial Supplies 07/03/19		7/11/2019
Cintas Corporation #622	275.43	CC Janitorial Supplies 05/23/19		7/11/2019
Cintas Corporation #622	237.26	CC Janitorial Supplies 05/30/19		7/11/2019
	1,028.66		Total 30692	
Cintas Corporation #622	308.29	Janitorial Supplies - CSD 07/11/19	30734	7/18/2019
	308.29		Total 30734	
Cintas Corporation #622	286.92	CC Janitorial Supplies 07/18/19	30777	7/25/2019
Cintas Corporation #622	247.40	CC Janitorial Supplies 07/25/19		7/25/2019
	534.32		Total 30777	
Cold Control Refrigeration, Inc	1,148.70	FD89 Fridge repair (emerg. expense FY18/19)	30645	7/3/2019
	1,148.70		Total 30645	
Cold Control Refrigeration, Inc	140.00	FD89 freezer repair 7/2/19	30693	7/11/2019
	140.00		Total 30693	
Comcast	153.08	FD89 Internet 07/11-08/10/19	30736	7/18/2019
	153.08		Total 30736	
Conforti Plumbing, Inc	177.00	Christa Park Women's BR repair 07/18/19	30778	7/25/2019
Conforti Plumbing, Inc	167.00	Rasm Park Men's BR repair 07/18/19		7/25/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
	344.00		Total 30778	
CoreLogic Solutions LLC	165.00	CC&R Map software June 2019	30694	7/11/2019
	165.00		Total 30694	
CPRS District II	96.00	Parks Rodeo Registration 2019	30779	7/25/2019
	96.00		Total 30779	
Craig Shuler	60.00	Cell Allowance - July 2019	30674	7/3/2019
	60.00		Total 30674	
D & K Auto Glass	194.04	Parks truck door window replacement 04/24/19	30614	6/27/2019
	194.04		Total 30614	
Dawn Avalon	132.00	Inst. Tai Chi Health June 2019	30634	7/3/2019
	132.00		Total 30634	
De Lage Landen Financial Services, Inc.	91.97	FD88 Copier Lease 06/15-07/14/19 FY19/20	30695	7/11/2019
	91.97		Total 30695	
De Lage Landen Financial Services, Inc.	176.96	FD89 Copier Lease July 2019	30696	7/11/2019
	176.96		Total 30696	
Delta Dental of California	1,113.21	Dental Benefits - July 2019	30647	7/3/2019
	1,113.21		Total 30647	
Department of Industrial Relations	146.25	Pool Slide re-inspection/permit P00819	30615	6/27/2019
	146.25		Total 30615	
Department of Industrial Relations	650.00	OSHA penalty Pymt #1 for 8/1/19	30697	7/11/2019
	650.00		Total 30697	
Department of Justice	224.00	DOJ Pre-emp checks June 2019	30698	7/11/2019
	224.00		Total 30698	
DSA Technologies, Inc	3,681.84	Cisco Hardware - CSD	30648	7/3/2019
DSA Technologies, Inc	1,485.00	Datto Hardware FD89		7/3/2019
DSA Technologies, Inc	1,649.00	Monthly IT Maint July 2019		7/3/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
	6,815.84		Total 30648	
EDC Emergency Services Authority	5,417.23	FY 18/19 4th Qtr Dispatch (April-June 2019)	30650	7/3/2019
	5,417.23		Total 30650	
EDC Fire Chiefs Association	50.00	S. Moranz Membership Dues FY 19/20	30780	7/25/2019
	50.00		Total 30780	
El Dorado County Air Quality Mgmt Dist.	1,637.83	FD Permits # 02-1537 & 13-1615 FAC ID FA0005416 FY19/20	30649	7/3/2019
	1,637.83		Total 30649	
El Dorado County Auditor-Controller	4,268.20	LAFCO FY 19/20	30699	7/11/2019
	4,268.20		Total 30699	
El Dorado County Sheriff's Office	34.00	Fingerprinting Svcs Dec 2018 (office behind in billing)	30700	7/11/2019
El Dorado County Sheriff's Office	85.00	Fingerprinting Svcs Jan 2019 (office behind in billing)		7/11/2019
	119.00		Total 30700	
El Dorado County Sheriff's Office	34.00	Fingerprinting Svcs 02/01 & 02/25/19 (office behind billing)	30781	7/25/2019
El Dorado County Sheriff's Office	17.00	Fingerprinting Svcs April 2019 (office behind billing)		7/25/2019
El Dorado County Sheriff's Office	187.00	Fingerprinting Svcs May 2019 (office behind billing)		7/25/2019
	238.00		Total 30781	
El Dorado Irrigation District	563.00	CamVal Park Wtr/Landscp 05/17-07/15/19	30782	7/25/2019
	563.00		Total 30782	
El Dorado Irrigation District	263.95	EPark Water 05/16-07/12/19	30783	7/25/2019
	263.95		Total 30783	
El Dorado Irrigation District	275.39	EPark Water 05/17-07/15/19	30784	7/25/2019
	275.39		Total 30784	
El Dorado Irrigation District	68.11	EPark Wtr/Landscape 05/17-07/15/19	30785	7/25/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
	68.11		Total 30785	
El Dorado Irrigation District	<u>227.76</u>	NView Water 05/17-07/15/19	30786	7/25/2019
	227.76		Total 30786	
Ellamae J. Wooten	<u>400.00</u>	Director's Comp. Mtgs 06/24, 26 & 07/01, 17	30764	7/18/2019
	400.00		Total 30764	
Emily Smith	<u>165.00</u>	Nasa camp cancelled - refund	30812	7/25/2019
	165.00		Total 30812	
Eric William Blodgett Aiston	<u>300.00</u>	Dir Comp for mtgs 06/26, 07/02, 17 2019	30768	7/25/2019
	300.00		Total 30768	
Esperanza Lucas	<u>61.00</u>	Swim class cancel - refund	30710	7/11/2019
	61.00		Total 30710	
Ewing Irrigation Products, Inc.	<u>856.93</u>	Irrig Supplies Parks & Eastwood	30701	7/11/2019
	856.93		Total 30701	
Extreme Towing	<u>85.00</u>	Parks- Ford F150 towing	30651	7/3/2019
	85.00		Total 30651	
Felicity Wood Carlson	<u>300.00</u>	Dir Comp for mtgs 06/24, 26 & 07/01/19	30775	7/25/2019
	300.00		Total 30775	
Foothill Tree Service	3,000.00	Weed Abatement srvc APN 083-453-010 06/03/19 (FY 18/19)	30740	7/18/2019
Foothill Tree Service	3,000.00	Weed abatement srvc APN 083-453-011 05/31/19 (FY18/19)		7/18/2019
	<u>6,000.00</u>		Total 30740	
Genevieve Andrews	<u>165.00</u>	Nasa camp cancelled - refund	30769	7/25/2019
	165.00		Total 30769	
Gold Country Equipment Center	<u>91.32</u>	Parks equipment parts 07/11/19	30741	7/18/2019
	91.32		Total 30741	

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
Gold Country Equipment Center	65.36	Chainsaw sharpening 07/24/19	30788	7/25/2019
	65.36		Total 30788	
Gold Country Hardware	14.99	Parks, screen materials 07/02/19	30742	7/18/2019
	14.99		Total 30742	
Guadalupe Castellanos	300.00	Full Hall rental 05/25 - Deposit refund	30610	6/27/2019
	300.00		Total 30610	
Hangtown Fire Control, Inc.	243.29	CSD - Fire hydrant inspection/maint 06/21/19	30617	6/27/2019
Hangtown Fire Control, Inc.	311.01	Lake - Fire hydrant inspection/maint 06/21/19		6/27/2019
	554.30		Total 30617	
HealthSmart Benefit Solutions, Inc.	0.00	Vision Benefits - July 2019 (pp) w/o JC	30618	6/27/2019
	0.00		Total 30618	
Heidi Yancey	310.20	Inst. Art is good June 2019	30682	7/3/2019
	310.20		Total 30682	
Highlander Termite & Pest Control	75.00	Pest Control CSD June 2019	30654	7/3/2019
	75.00		Total 30654	
Highlander Termite & Pest Control	75.00	CC Pest Control 7/18/19 Cust# 941	30789	7/25/2019
	75.00		Total 30789	
Hillyard, Inc.	748.15	Lake- Janitorial Supplies 07/12/19	30790	7/25/2019
	748.15		Total 30790	
Holly Morrison	400.00	Director's Comp. Mtgs 06/24,26 & 07/01,17	30750	7/18/2019
	400.00		Total 30750	
Home Depot Credit Services	692.77	Lake/Parks Supplies & Dock repair 06/17-06/24/19	30704	7/11/2019
	692.77		Total 30704	

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
Hunt & Sons	1,806.07	Fuel 06/21/19	30655	7/3/2019
Hunt & Sons	1,317.09	Fuel 06/28/19		7/3/2019
Hunt & Sons	21.72	Fuel Filters - FD		7/3/2019
	<u>3,144.88</u>		Total 30655	
Hunt & Sons	<u>1,263.78</u>	Fuel 07/05/19	30705	7/11/2019
	1,263.78		Total 30705	
Hunt & Sons	<u>1,070.89</u>	Fuel 07/12/19	30743	7/18/2019
	1,070.89		Total 30743	
Ingrid Clark	<u>124.00</u>	BB Camp cancellation - refund	30612	6/27/2019
	124.00		Total 30612	
International Code Council, Inc.	<u>135.00</u>	FD Smith Govt Membership July 2019	30744	7/18/2019
	135.00		Total 30744	
J&C Automotive	<u>3,013.54</u>	Parks Ford F150 2008 Repair	30706	7/11/2019
	3,013.54		Total 30706	
J&S Asphalt	600.00	Pickleball Court Addt'l Striping	30656	7/3/2019
J&S Asphalt	<u>1,800.00</u>	Pickleball Court Striping		7/3/2019
	2,400.00		Total 30656	
Jason Zeller	<u>300.00</u>	East Hall rental 06/28 - Deposit refund	30683	7/3/2019
	300.00		Total 30683	
Jennifer O'Neill	<u>8.45</u>	Ipad adapter concess stand - reimb	30667	7/3/2019
	8.45		Total 30667	
Jill Ritzman	<u>100.00</u>	Cell Allowance - July 2019	30670	7/3/2019
	100.00		Total 30670	
Jill Ritzman	<u>36.93</u>	Staff mtg - reimb	30715	7/11/2019
	36.93		Total 30715	
Johnson Controls	<u>476.20</u>	Training on AC system April 2019	30745	7/18/2019
	476.20		Total 30745	

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
Joni Rice	35.00	Cuban Cooking Class Cancelled - refund	30808	7/25/2019
	35.00		Total 30808	
Joshua C. Marks	1,025.00	Janitorial Srvcs 06/19-06/28/19	30623	6/27/2019
Joshua C. Marks	1,025.00	Janitorial Srvcs 06/05-06/14/19		6/27/2019
	2,050.00		Total 30623	
Joshua C. Marks	150.00	Janitorial bathrooms SS	30664	7/3/2019
	150.00		Total 30664	
Joshua C. Marks	1,025.00	Janitor Srvcs / restrooms Parks & CSD 07/03,10,05,12	30749	7/18/2019
	1,025.00		Total 30749	
Joshua Morton	120.00	Res ff shifts 05/04, 11, 25	30751	7/18/2019
Joshua Morton	80.00	Res ff shifts 06/08, 15		7/18/2019
	200.00		Total 30751	
JS West Propane Gas	838.50	Propane, CC 07/11/19	30791	7/25/2019
	838.50		Total 30791	
Julie Lopez	47.00	Art class cancelled - Refund	30709	7/11/2019
	47.00		Total 30709	
Kelly Charles	40.00	Kidz Kamp 1 day cancel - refund	30776	7/25/2019
Kelly Charles	165.00	Nasa camp cancelled - refund		7/25/2019
	205.00		Total 30776	
Kevin Mooney	200.00	T&T Band August 2019	30795	7/25/2019
	200.00		Total 30795	
Larry McBride	600.00	In Lieu - Retired Med benefits - July 2019	30665	7/3/2019
	600.00		Total 30665	
Laura Sanders-Ito	21.92	Mileage Reimb - June 2019	30717	7/11/2019
	21.92		Total 30717	
Life-Assist, Inc.	116.28	LG icepacks	30707	7/11/2019
	116.28		Total 30707	

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
Lincoln Aquatics	<u>513.83</u>	Muriatic Acid - Pool 06/14/19	30619	6/27/2019
	513.83		Total 30619	
Lincoln Aquatics	<u>48.95</u>	Poly tubing - Lagoon 06/17/19	30620	6/27/2019
	48.95		Total 30620	
Lincoln Aquatics	<u>822.66</u>	Chlorine - Pool 06/17/19	30621	6/27/2019
	822.66		Total 30621	
Lincoln Aquatics	<u>1,477.02</u>	Chlorine - Lagoon 06/17/19	30622	6/27/2019
	1,477.02		Total 30622	
Lincoln Aquatics	<u>692.10</u>	Chlorine - Lagoon 06/10/19	30659	7/3/2019
	692.10		Total 30659	
Lincoln Aquatics	<u>691.89</u>	Chlorine - Pool 06/18/19	30660	7/3/2019
	691.89		Total 30660	
Lincoln Aquatics	<u>2,497.42</u>	Chlorine - Lagoon 06/03/19	30661	7/3/2019
	2,497.42		Total 30661	
Lincoln Aquatics	<u>1,345.77</u>	Chlorine - Pool 06/04/19	30662	7/3/2019
	1,345.77		Total 30662	
Lincoln Aquatics	<u>353.72</u>	Valves for Pool 06/17/19	30708	7/11/2019
	353.72		Total 30708	
Lincoln Aquatics	<u>247.26</u>	Chlorine Pool 06/21/19	30746	7/18/2019
	247.26		Total 30746	
Lincoln Aquatics	<u>1,215.09</u>	Chlorine, Lagoon 06/21/19	30747	7/18/2019
	1,215.09		Total 30747	
Lincoln Aquatics	<u>1,084.30</u>	Chlorine Lagoon 06/26/19	30793	7/25/2019
	1,084.30		Total 30793	
Lincoln Aquatics	<u>456.51</u>	Chlorine Pool 06/26/19	30794	7/25/2019
	456.51		Total 30794	
Linda Robinson	<u>43.00</u>	Cooking class cancelled - refund	30756	7/18/2019

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
	43.00		Total 30756	
Lucille Colquhoun	<u>267.22</u>	KidzKamp Staff tshirts	30613	6/27/2019
	267.22		Total 30613	
Mad Science of Sacramento Valley	<u>1,081.92</u>	Slime life camp July 2019	30748	7/18/2019
	1,081.92		Total 30748	
Mason Visconti	<u>65.00</u>	Tennis class cancel - refund	30680	7/3/2019
	65.00		Total 30680	
Mason Visconti	<u>145.00</u>	UK Soccer Cancelled - refund	30816	7/25/2019
	145.00		Total 30816	
Michael Grassle	<u>48.00</u>	Parking Reimb CSDA conf 06/20	30616	6/27/2019
	48.00		Total 30616	
Michael Grassle	<u>100.00</u>	Cell Allowance - July 2019	30652	7/3/2019
	100.00		Total 30652	
Michael Grassle	<u>161.24</u>	Mileage Reimb - June 2019	30703	7/11/2019
	161.24		Total 30703	
Milauni Nagar	<u>91.10</u>	Inst. Auth. Yoga May 2019	30666	7/3/2019
	91.10		Total 30666	
Monica DaCosta	<u>792.00</u>	Inst. Spanish May 2019	30646	7/3/2019
	792.00		Total 30646	
Mountain Democrat	<u>47.25</u>	Pub Notice 07/05/19 Park Fee Nexus study	30752	7/18/2019
	47.25		Total 30752	
Mountain Democrat	<u>33.75</u>	Pub Notice CC&R Com Rep 07/19/19	30796	7/25/2019
	33.75		Total 30796	
Mountain F. Enterprises	<u>40.00</u>	Soc Rm rental 06/18 - Deposit refund	30797	7/25/2019
	40.00		Total 30797	
Mya Cole-Lanier	<u>145.00</u>	Soccer Camp cancelled - refund	30735	7/18/2019

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Vendor Name	Check Amount	Description	Check Number	Check Date
	145.00		Total 30735	
Myung Chong	483.00	Inst. Mod Zumba June 2019	30642	7/3/2019
	483.00		Total 30642	
Pathian Administrators	150.21	Vision Benefits - July 2019 (new Vendor) err on JC for July	30632	6/28/2019
	150.21		Total 30632	
Paul Reed	7,300.00	Weed Abatement srvcs APN 083-350-003 05/22/19 (FY 18/19)	30754	7/18/2019
	7,300.00		Total 30754	
Paul Reeder	200.00	ARC Review - refund n/s garage add	30805	7/25/2019
	200.00		Total 30805	
Paychex	367.80	Paychex Payroll Fees for 06-28-19	2019062501	6/28/2019
	367.80		Total 2019062501	
Paychex	394.80	Paychex Payroll Fees for 07/12/19	2019071001	7/12/2019
	394.80		Total 2019071001	
Paychex	376.80	Paychex Payroll Fees for 07-26-19	2019072301	7/26/2019
	376.80		Total 2019072301	
Paychex	448.31	Paychex Fees HR July 2019	20225497	7/12/2019
Paychex	595.58	Paychex Fees Stratustime June 2019		7/12/2019
	1,043.89		Total 20225497	
PG&E	9.86	Elec. Baron Ct. 05/20-06/18/19	30624	6/27/2019
	9.86		Total 30624	
PG&E	7,918.09	Elec CSD 05/21-06/19/19	30625	6/27/2019
	7,918.09		Total 30625	
PG&E	2,794.84	Elec FD's, lamps & Carousel 05/28-06/25/19	30668	7/3/2019

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Vendor Name	Check Amount	Description	Check Number	Check Date
	2,794.84		Total 30668	
PG&E	11,217.21	Elec LLAD's & part Parks 05/29-06/26/19	30711	7/11/2019
	11,217.21		Total 30711	
PG&E	9,458.32	Elec Parks & Lagoon 05/28-06/25/19	30712	7/11/2019
	9,458.32		Total 30712	
PG&E	9.85	Baron Ct. Elec 06/19-07/18/19	30798	7/25/2019
	9.85		Total 30798	
PG&E	115.20	Elec 06/18-07/17/19 Parks lights	30799	7/25/2019
	115.20		Total 30799	
PG&E	158.39	Elec 06/18-07/17/19 Parks lights	30800	7/25/2019
	158.39		Total 30800	
PG&E	7,640.99	Elec. 06/20-07/21/19 CSD	30801	7/25/2019
	7,640.99		Total 30801	
Prentice, Long & Epperson	720.00	Legal Srvc's - Brd Mtg 06/19/19	30713	7/11/2019
	720.00		Total 30713	
ProPet Distributors, Inc.	317.00	Parks - dogi bags	30753	7/18/2019
	317.00		Total 30753	
Prospector Soccer	1,800.00	Fall 2018 Field Deposit - Refund (old Rec Trac)	30802	7/25/2019
	1,800.00		Total 30802	
Public Employee's Union Local 1	142.26	Union Dues for payroll 06/28/19	30626	6/27/2019
	142.26		Total 30626	
Public Employee's Union Local 1	147.85	Union Dues for payroll 07-12-19	30714	7/11/2019
	147.85		Total 30714	

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
Public Employee's Union Local 1	147.08	Union Dues for payroll 07/26/19	30803	7/25/2019
	147.08		Total 30803	
Purchase Power	282.79	Postage Meter ink sale & cleaning kit	30627	6/27/2019
	282.79		Total 30627	
Purchase Power	280.30	Postage refill 6/21 & Meter Rental Aug-Oct	30804	7/25/2019
	280.30		Total 30804	
R.J. Ricciardi, Inc CPA's	4,230.00	Accounting Audit FY 18/19	30669	7/3/2019
	4,230.00		Total 30669	
Rene Rodriguez	600.00	Full Hall rental 06/22 - Deposit refund	30671	7/3/2019
	600.00		Total 30671	
Rescue Training Institute, Inc.	77.00	Inst - CABS course x2 7/9/19	30806	7/25/2019
	77.00		Total 30806	
Reyes Coca-Cola Bottling, LLC	178.51	Concession Stand Soda, etc. 06/05/19	30807	7/25/2019
	178.51		Total 30807	
Richard A. Kowaleski	67.20	Inst. Dance June 2019	30658	7/3/2019
	67.20		Total 30658	
Riebes Auto Parts	14.83	FD fuel filter	30755	7/18/2019
	14.83		Total 30755	
Riebes Auto Parts	147.85	Golf Cart Battery 07/16/19	30809	7/25/2019
Riebes Auto Parts	51.06	Heavyweight bags - Parks 07/22/19		7/25/2019
Riebes Auto Parts	11.25	Oil Container - Parks 07/22/19		7/25/2019
Riebes Auto Parts	17.24	Oil Filters - Parks 07/22/19		7/25/2019
Riebes Auto Parts	65.18	Parks- machine oil & towels 07/17/19		7/25/2019
Riebes Auto Parts	598.53	Batteries for Floor Cln machine 07/16 & 3 CM's deductions		7/25/2019
	891.11		Total 30809	

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
Riverview International Trucks, Inc.	438.41	E389 Parts (FY 19/20)	30716	7/11/2019
	438.41		Total 30716	
Rosalie M. Stearns	438.00	Inst. All Hula May & June 2019	30676	7/3/2019
	438.00		Total 30676	
Rosemarie Kelliher	280.80	Inst. Intro to sewing July 2019	30792	7/25/2019
	280.80		Total 30792	
Sam's Club Direct	435.24	Concessions 05/28-06/18/19	30672	7/3/2019
	435.24		Total 30672	
SDRMA	100,421.72	Property Liability Ins. FY 19/20	30673	7/3/2019
	100,421.72		Total 30673	
SDRMA	150.00	Sum Spect Addt'l insured certs	30718	7/11/2019
	150.00		Total 30718	
Shawn Rogan	200.00	Res ff shifts 06/07,15,20,25,27	30757	7/18/2019
	200.00		Total 30757	
Shred City LLC	20.60	Document shredding	30759	7/18/2019
	20.60		Total 30759	
Sierra Ice and Cold Storage	119.72	Concess stand snow cone supplies	30628	6/27/2019
	119.72		Total 30628	
Sierra Ice and Cold Storage	112.45	Concessions & Freezer rental 06/29/19	30675	7/3/2019
Sierra Ice and Cold Storage	250.59	Lake Concessions 06/28		7/3/2019
	363.04		Total 30675	
Sign Banner Print Express	871.41	Sum Spect. Hand fans June 2019	30719	7/11/2019
	871.41		Total 30719	
Sign Banner Print Express	20.91	Elec rm sign - CSD	30760	7/18/2019
	20.91		Total 30760	
Sign Banner Print Express	494.32	Banners & Signs SS 2019	30811	7/25/2019
	494.32		Total 30811	

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 6/27/2019 Through 7/31/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
SiteOne Landscape Supply	34.90	Eastwood Irrig supplies(w pay disc -\$0.66)	30720	7/11/2019
	34.90		Total 30720	
Sterling B Forbes	2,604.00	Inst. - Forbes BB Camp July 2019	30787	7/25/2019
	2,604.00		Total 30787	
T&M Electric	1,800.00	Eastwood Park Tesco elec panel repair/replace 07/17/19	30761	7/18/2019
	1,800.00		Total 30761	
Tailored Tree, Inc.	1,600.00	Weed Abatement 3400 Sudbury Road June 2019 (FY 18/19)	30762	7/18/2019
	1,600.00		Total 30762	
Target Specialty Products	1,180.29	Grounds Materials - Parks/LLAD's 07/18/19	30813	7/25/2019
	1,180.29		Total 30813	
Taylor Doll	160.00	Res ff shifts 06/09,16,23,30	30738	7/18/2019
	160.00		Total 30738	
Taylor Wing	4,546.50	CalFIRE CCI radio box #2 06/12/19	30722	7/11/2019
Taylor Wing	4,546.50	CalFIRE CCI radio box 06/12/19		7/11/2019
	9,093.00		Total 30722	
Teresa Watson	30.00	Ind. EB Combo Pass refund	30631	6/27/2019
	30.00		Total 30631	
The Paint Spot, Inc.	69.43	Paint for SS @ Lake parking	30629	6/27/2019
	69.43		Total 30629	
Tina Lynn Goins	275.00	E News June & SS Poster/Flyers/Fans	30702	7/11/2019
Tina Lynn Goins	100.00	July 2019		7/11/2019
	375.00		Total 30702	
TPX Communications	891.59	Phones VOIP - CSD July 2019	30723	7/11/2019
	891.59		Total 30723	

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 6/27/2019 Through 7/31/2019

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check Number</u>	<u>Check Date</u>
Trenton Dambly	160.00	Res ff shifts 06/07,12,19,28	30737	7/18/2019
	160.00		Total 30737	
Tricia Busalacchi	160.00	Jedi camp cancelled - refund	30690	7/11/2019
	160.00		Total 30690	
U.S. Bank	11,056.15	CalCard purchases 05/21/19-06/23/19	30677	7/3/2019
	11,056.15		Total 30677	
Umpqua Bank	5.07	Bank Maintenance Fee for June 2019	Maint Fee	7/22/2019
	5.07		Total Maint Fee	
Umpqua Bank	1,465.54	CC Merch Fees - Vantiv - June 2019	Merch Fees	7/9/2019
	1,465.54		Total Merch Fees	
Uptown Studios, Inc	50.00	Domain renewal for WWW Rec sales cameronparkweb.org	30630	6/27/2019
	50.00		Total 30630	
Uptown Studios, Inc	350.00	Web Maint - June 2019	30724	7/11/2019
	350.00		Total 30724	
Vanessa Faur	160.00	Res ff shifts 06/22,27,28,30	30739	7/18/2019
	160.00		Total 30739	
Vavrinek, Trine, Day & Co., LLP	4,805.00	Prof Srvcs CPA June 2019	30725	7/11/2019
	4,805.00		Total 30725	
Verizon Business	5.24	FD phone carrier access June 2019	30763	7/18/2019
	5.24		Total 30763	
Verizon Wireless	652.03	FD Wireless 05/16-06/15/19	30678	7/3/2019
	652.03		Total 30678	
Verizon Wireless	114.03	FD Wireless 05/16-06/15/19	30726	7/11/2019
	114.03		Total 30726	

Cameron Park Community Services District
 Check/Voucher Register - Check Register
 From 6/27/2019 Through 7/31/2019

Vendor Name	Check Amount	Description	Check Number	Check Date
Verizon Wireless	558.69	Wireless Phones CC, Rec & Parks 06/11-07/10/19 (fy18/19)	30814	7/25/2019
	558.69		Total 30814	
Verizon Wireless	201.38	Ipads & Hs's Parks Dept. 06/11-07/10/19	30815	7/25/2019
	201.38		Total 30815	
Vermont Systems, Inc	5,058.00	RecTrac Software 07/01/19-06/30/20	30679	7/3/2019
	5,058.00		Total 30679	
Walker's Office Supplies, Inc.	176.91	Copy paper CSD, 5 cases	30817	7/25/2019
	176.91		Total 30817	
Zachary Schnetz	160.00	Res FF Shifts 06/05,10,17,24	30758	7/18/2019
	160.00		Total 30758	
Report Total	674,783.57			