

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



**Special Meeting
Budget and Administration Committee
Tuesday, June 14, 2022
5:30 p.m.**

Cameron Park Community Center – Social Room

**2502 Country Club Drive
Cameron Park, CA 95682**

HYBRID MEETING LINK
[CLICK HERE](#)

Agenda

Members: Chair, Felicity Wood Carlson (FC), Vice-Chair, Director Sidney Bazett (SB)
Alternate Director Eric Aiston (EA)

Staff: André Pichly, General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

Conformed Agenda – Budget & Administration Committee Meeting – May 10, 2022

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

- 1. El Dorado Disposal Monthly Performance and Diversion Reports** (A. Pichly, EDD Staff)
- 2. El Dorado Disposal Rate Adjustment** (A. Pichly, EDD Staff)
- 3. Fire Prevention Specialist Job Description** (A. Pichly, D. Martin)
- 4. Establishing Appropriations Limit FY 2022-23** (C. Greek)
- 5. FY 2022-23 Preliminary Budget Review- General Fund 01, CC&R Fund 02** (District Staff)
- 6. Staff Updates**
 - a. Check Register Review May 2022 (C. Greek)
 - b. Finance & Admin Staff Report from April (C. Greek, oral)
- 7. Items for Future Committee Meetings**
- 8. Items to take to the Board of Directors**
Establishing Appropriations Limit FY 2022-23
FY 2022-23 Preliminary Budget

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT



Teleconference/Electronic Meeting Protocols

Cameron Park Community Services District

(Effective April 2, 2020)

WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and

WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.

NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

BOARD AND COMMITTEE MEMBERS:

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

PUBLIC PARTICIPATION:

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
 - **How to Observe the Meeting:**
 - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/91011220960> if the line is busy.
 - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
 - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
 - **How to Submit Public Comments:**
 - **Before the Meeting:** Please email your comments to admin@cameronpark.org, with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

FOR ALL PARTICIPANTS:

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, May 10, 2022
5:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

HYBRID MEETING LINK
[https://us02web.zoom.us/j/ 822 1353 7712](https://us02web.zoom.us/j/82213537712)

Meeting ID: 822 1353 7712

Conformed Agenda

Members: Chair, Felicity Wood Carlson (FC), Vice-Chair, Director Sidney Bazett (SB)
Alternate Director Eric Aiston (EA)
Staff: André Pichly, General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER 5:43 pm

ROLL CALL FC, SB

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA *Motion to adopt agenda with Items # 5 & 6 moved to top of Department Matters by SB. 2nd by FC. Approved.*

APPROVAL OF CONFORMED AGENDA *Motion to approve conformed agenda by SB, 2nd by FC. Approved.*

1. Conformed Agenda – Budget & Administration Committee Meeting – April 5, 2022

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

2. **Budget Review- General Fund 01, CC&R Fund 02** (District Staff)

Tabled to next month.

3. **FY 2020-2021 Audit** (C. Greek, Michael O'Connor, R.J. Ricciardi)

Committee member comments: Audit went well, CPCSD staff did a great job at preparing everything and getting information needed and asked. Item moves forward to the May Board of Directors meeting.

4. **El Dorado Disposal Annual Fee Adjustment** (A. Pichly) *Item moves forward to the May Board of Directors meeting.*

5. **Fire Prevention Specialist Job Description** (S. Moranz)

Committee member comments: Not ready to discuss this item. Tabled at this time.

6. **Cal Fire Cooperative Agreement Amendment** (A. Pichly)

Committee member comments: Needs more time, not ready to advance this to the full Board.

7. **Staff Updates**

- a. Check Register Review 3/1-3/31/2022 (C. Greek)
- b. Check Register Review 4/1-4/30/2022 (C. Greek)
- c. Fiscal Year 2021-2022 3rd Quarter Budget to Actuals (C. Greek)
- d. Finance & Admin Staff Report from April (C. Greek)
Staff Report forth coming.

8. **Items for Future Committee Meetings**

9. **Items to take to the Board of Directors**

- Fiscal Year 2021-2022 3rd Quarter Budget to Actuals
- Fiscal Year 2020-2021 Audit
- El Dorado Disposal Annual Fee Adjustment
- CAL FIRE contract
- Fire Prevention Specialist

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



ADJOURNMENT 7:23 pm

Budget and Administration Committee:

Conformed Agenda Prepared by:

Jessica Garrison
Board Secretary

Conformed Agenda Approved by:

Director Felicity Wood Carlson, Chair
Budget and Administration Committee



Agenda Transmittal

DATE: June 14, 2022

FROM: André Pichly, General Manager
Christina Greek, Finance Officer

AGENDA ITEM #1: **EL DORADO DISPOSAL MONTHLY PERFORMANCE STANDARDS
AND QUARTERLY DIVERSION REPORTS**

RECOMMENDED ACTION: **Receive and file**

Background

Per Section 16 – Reports and Adverse Information, and Section 17 – Review of Performance and Quality Service, found in the current Solid Waste Services Agreement with the Cameron Park Community Services District, indicates that El Dorado Disposal is to provide the CSD with regular reporting about its ability to meet performance and customer service standards.

Discussion

Attached is the El Dorado Disposal monthly performance standards for service in Cameron Park for April and May 2022, and the 2022 1st quarter diversion reports. These reports are provided for your review.

Attachments:

- 1.a – April 2022 Performance Standards report
- 1.b – May 2022 Performance Standards report
- 1.c – 1st Quarter 2022 Diversion report

Cameron Park Monthly Performance Standards Month April

Performance Standard	System of Record	Result
Missed Pickup	Route Manager	5
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
Call Answer Rate in Seconds	NEC Phone System	222
Customer calls shall be answered within an average of 180 seconds		
Customer Complaints	Logged into Excel	1
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		5
Litter Complaint		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
New Starts		49
Special removal(batteries, bulky, oil)		131
Reporting		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

Cameron Park Monthly Performance Standards Month May

Performance Standard	System of Record	Result
Missed Pickup	Route Manager	6
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
Call Answer Rate in Seconds	NEC Phone System	223
Customer calls shall be answered within an average of 180 seconds		
Customer Complaints	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		5
Litter Complaint		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
New Starts		51
Special removal(batteries, bulky, oil)		103
Reporting		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

Cameron Park

Table 1. Diversion Programs Identification and Tonnage for Q1 2022

Code	Name	Operator	2022	2021	2020
Source Reduction Programs					
1000	Grasscycling	CSD, Golf Courses, HOAs			
1010	Backyard Composting				
1020	Business Source Reduction				
1030	Procurement				
1040	School Source Reduction				
1050	Government Source Reduction				
1060	Material Exchange, Thrift Shop, Yard Sales				
Recycling Programs					
2000	Residential Curbside	EDD	450.9	484.9	378.9
2010	Residential Drop-Off	EDD	78.5	133.6	157.4
2020	Residential Buyback	EDD	47.7	47.7	51.4
2030	Commercial Onsite Pickup	EDD	172.7	149.8	140.2
2040	Commercial Self Haul				
2050	School Recycling Programs				
2060	Government Recycling Programs				
2070	Special Collections Community Clean Up		0.0	0.0	0.0
2080	Special Collection Events Xmas Tree Chipping	CSD/EDSI	9.2	1.7	5.7
7000	MRF (for combined material types)	EDSI/WERS			
Composting Programs					
3000	Residential Curbside Greenwaste Collection	EDD	671.9	668.5	629.4
3010	Residential Self-haul Greenwaste	EDD	75.4	44.8	73.2
3020	Residential Onsite Greenwaste Pickup	EDD	22.8	58.4	25.2
3030	Commercial Self-Haul Greenwaste				
3040	Food Waste Composting		13.8	14.9	19.7
3050	School Composting				
3060	Government Composting				
Special Waste Materials Diversion Programs					
4000	Ash				
4010	Sludge	EDD	0.0	0.0	0.0
4020	Tires	EDD MRF Drop Off	0.0	0.0	0.0



Agenda Transmittal

DATE: June 14, 2022

FROM: André Pichly, General Manager

AGENDA ITEM #2: **EL DORADO DISPOSAL RATE ADJUSTMENT DUE ANNUAL CPI AND FUEL INCREASE AND SB 1383 ORGANICS MANDATE**

RECOMMENDED ACTION: **RECEIVE AND FORWARD TO THE BOARD OF DIRECTORS**

BACKGROUND

The Solid Waste Services Agreement between El Dorado Disposal (EDD) and Cameron Park Community Services District (District), Section 18 – Compensation outlines the timeline, procedure and triggers for rate adjustments. Rates may be adjusted for Inflation/Deflation and Fuel Surcharge, as long as performance standards have been met.

The CPI Rate increase is based on performance. The performance measures are outlined below, and requires a minimum of 100 points to be awarded the full CPI rate increase. Each point is worth 1% of the CPI rate increase. Within this matrix, 105 points can be earned, giving EDDS a buffer to earn the full CPI rate increase.

PERFORMANCE MEASURE	POINTS AVAILABLE PER YEAR
Residential Outreach (5 points for each sub-section) - Three (3) billing inserts per year - New Resident Packet to each new resident - Six (6) Bi-monthly updates for CSD website - Bulky Item Removal	20
Commercial Outreach (Total combined points) - Meet with four (4) commercial business per quarter - Provide three (3) printed outreach materials to businesses - Include three (3) billing inserts per year	5
Community Outreach (5 points per event attended) - Attend 4 community Events	40

Call Answer Rate: (5 points per quarter) - Answer all customer calls within a three (3) minute average	0
Customer & Litter Complaint Resolution: (5 points per quarter) - Correct 99.95% of customer & litter complaints	20
Total Points Earned	85

DISCUSSION

There are two fiscal impacts that El Dorado Disposal is addressing in this report.

1. CPI and Increased fuel costs
2. Implementation of SB 1383 – the State mandated regulation for organics

CPI and Increased fuel costs

El Dorado Disposal is requesting adjustments under Section 18C – Inflation/Deflation and Fuel Surcharge. The Consumer Price Index – All Items – for the State of California increased by 4.286%. Based on 2021 performance standards they are including a 15% reduction to the CPI as a result of the call answer hold times exceeding the standard bringing the CPI rate increase to 3.643%.

2022 PRICE INCREASE – COMMON MONTHLY RATES	CURRENT	NEW RATE	CHANGE
35G CAN WEEKLY	29.67	31.45	1.78
35G CAN WEEKLY SR	21.63	22.93	1.30
64G CAN WEEKLY	33.13	35.12	1.99
96G CAN WEEKLY	41.84	44.35	2.51

The fuel component experienced an increase from 4.24% to 6.6% a 2.36% increase. EDD is requesting a rate increase to capture both percentage changes, for a total net increase of 6.004% effective July 1, 2022. Percentage increase will be applied the same to all customers, including seniors and commercial.

Implementation of SB 1383 – the State mandated regulation for organics

In addition, El Dorado Disposal Services has requested a rate increase for the financial impact they will receive from the implementation of SB1383, a State mandated regulation requiring residents to remove food scraps (organic waste) from the normal garbage bin to the green waste bin. EDDS did two separate pilot programs that provided the new services to a sample of Cameron Park households. They used information from this pilot program to gather customer feedback and ascertained the additional costs data needed to make this mandatory adjustment by providing the

additional services to all of the District’s residents. EDDS provided the District with two options: 1) Weekly pick-ups to reduce the burden of smell and attracting animals with a cost of \$14.22 per 2-month billing cycle, or 2) Bi-Weekly pick-ups to fit with the current green waste pick-up schedule costing \$5.96 per 2-month billing cycle. The District team-worked a survey with EDDS and received over 1000 responses favoring (65/35) the bi-weekly pickup option with lower cost. The results of the survey were significant and used to support EDDS request for extraordinary circumstance that covers a bi-weekly pickup. The added cost EDDS will incur is the transportation of the organic waste to an out-of-county location. The additional burden to the household will be \$5.96 per 2-month billing cycle (or \$2.98 per month).

Every Other Week Organics Service Rates

2022 PRICE INCREASE - COMMON MONTHLY RATES	CURRENT RATE (w/CPI & FUEL)	NEW RATE	CHANGE
35G CAN WEEKLY	\$ 31.45	\$ 34.43	\$ 2.98
35G CAN WEEKLY SR	\$ 22.93	\$ 25.91	\$ 2.98
64G CAN WEEKLY	\$ 35.12	\$ 38.10	\$ 2.98
96G CAN WEEKLY	\$ 44.35	\$ 47.33	\$ 2.98

SUMMARY

El Dorado Disposal Services is requesting the following rate increase:

1. Normal Annual CPI Adjustment with Fuel Component (6.004%), and
2. SB 1383 Related Increase of \$2.98 per month for Residential Customers

EL Dorado Disposal met the majority, but not all of the all customer service goals and performance standards. In 2021, education and outreach activities were added to the performance standards, to enhance recycling of the correct materials and assist in lowering recycling costs.

FISCAL IMPACT

The District received 5% of El Dorado Disposal Services revenue generated within the District’s boundaries of approximately \$64k (Jan-Mar 2022)

Attachments:

- 2a- Correspondence from El Dorado Disposal, 3/15/2022 - Annual Rate Adjustment
- 2b - State of California, Consumer Price Index Calculator
- 2c - Fuel Component Calculation

2d - Correspondence from El Dorado Disposal, 3/31/2022 – SB 1383 impacts
2e - Resolution 2022-12



WASTE CONNECTIONS INC.
Connect with the Fi,tur^e

El Dorado Disposal Service
P.O. Box 1270
Diamond Springs, CA 95619
(530) 626-4141

Andre Pichly, General Manager
Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682
(530) 350-4652

Re: Annual Rate Adjustment

March 15, 2022

Dear Mr. Pichly,

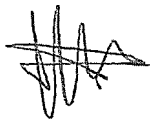
Pursuant to Section 18.C. of that certain Solid Waste Services Agreement, dated as of February 21, 2008 (the 'Agreement'), we are formally requesting that the District implement the automatic CPI adjustment for our hauling rates as provided for in Section 18.C of the Agreement. We have attached the CPI calculator as the reference. As you will see, the increase in the Consumer Price Index -All Items-for the State of California for the past year was 4.286%. However, based on our 2021 performance standards, we are including a 15% reduction to the CPI as a result of the call answer hold times exceeding the standard. The adjusted rate increase request is 3.643%. Accordingly, we are requesting a 3.643% rate increase effective as of July 1, 2022.

In addition, we are formally requesting the review and approval of a change in the fuel component of the rate. The year over year comparison we do through the Purchaser's Price Index is done based on January to January view. This year, the fuel component increased from 4.24% to 6.60%, a 2.36% change. Accordingly, the net rate increase effective July 1, 2021 is 6.004%. We have attached the PPI calculator for your reference.

We would like to review the Performance Standards with you, and also share with the public. As you know, we have summarized our performance and our program data in a monthly report, separately

submitted to the CSD. We appreciate your co-operation and look forward to hearing from you. If you have any questions or need further information, please feel free to contact me at (530) 295-2854.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ross Reaksecker', with a stylized, somewhat abstract flourish at the end.

Ross Reaksecker
Site Manager
Waste Connections of California, Inc. dba
El Dorado Disposal Services

Cc: Sue VanDelinder, Jeff England

Attachments: Consumer Price Index Calculator
Fuel Component Calculation

State of California
Department of Industrial Relations
<http://www.dir.ca.gov/OPRL>

Office of the Director- Research Unit
P.O. Box 420603, San Francisco, California 94142

CONSUMER PRICE INDEX - CALIFORNIA

Los Angeles-Long Beach-Anaheim, San Francisco-Oakland-Hayward, San Diego-Carlsbad,
Riverside-San Bernardino-Ontario, United States City Average, 2020-2021

All Items
1982 - 1984 = 100
All Urban Consumers

Year	Month	California ^a	Los Angeles Long Beach Anaheim ^b	San Francisco Oakland Hayward ^b	San Diego Carlsbad ^b	Riverside San Bernardino Ontario ^b	U.S. City Average ^b
2020	January		277.755		302.564	107.143	257.971
2020	February	284.886	278.657	299.690			258.678
2020	March		276.589		302.589	107.162	258.115
2020	April	283.006	275.853	298.074			256.389
2020	May		276.842		301.317	106.899	256.394
2020	June	284.835	278.121	300.032			257.797
2020	July		279.899		305.611	107.640	259.101
2020	August	286.388	280.116	300.182			259.918
2020	September		279.366		304.443	108.201	260.280
2020	October	286.843	279.947	301.736			260.388
2020	November		280.102		306.334	108.626	260.229
2020	December	287.367	279.560	302.948			260.474
2020	Annual Average	285.315	278.567	300.084	303.932	107.672	258.811
2021	January		280.178		307.688	109.550	261.582
2021	February	289.632	281.347	304.387			263.014
2021	March		282.648		315.035	110.981	264.877
2021	April	294.274	285.808	309.419			267.054
2021	May		287.620		317.141	113.222	269.195
2021	June	297.447	289.218	309.497			271.696
2021	July		290.890		323.906	114.682	273.003
2021	August	299.815	291.333	311.167			273.567
2021	September		292.209		324.138	115.557	274.310
2021	October	302.793	294.961	313.265			276.589
2021	November		296.790		326.422	117.206	277.948
2021	December	306.109	297.925	315.805			278.802
2021	Annual Average	297.371	289.244	309.721	319.761	113.875	270.970

Date of last update: 2/10/2022

^a Weighted average of the consumer price indexes for Los Angeles-Long Beach-Anaheim, San Francisco-Oakland-Hayward, San Diego-Carlsbad, and Riverside-San Bernardino-Ontario. A conversion factor has been included for comparability of 2018 data with 2017 and prior years. Computed by the Department of Industrial Relations, Office of the Director - Research Unit from indexes issued by the U.S. Department of Labor.

^b Source: U.S. Department of Labor, Bureau of Labor Statistics. Beginning with the November 2017 data, indexes for San Diego-Carlsbad will be published bi-monthly on odd months only (January, March, May, etc.). The Riverside-San Bernardino-Ontario indexes are on a December 2017 = 100 base and will be published bi-monthly on odd months only (January, March, May, etc.).

State of California
Department of Industrial Relations
<http://www.dir.ca.gov/OPRL>

Office of the Director- Research Unit
P.O. Box 420603, San Francisco, California 94142

CONSUMER PRICE INDEX - CALIFORNIA

Los Angeles-Long Beach-Anaheim, San Francisco-Oakland-Hayward, San Diego-Carlsbad,
Riverside-San Bernardino-Ontario, United States City Average, 2020-2021

All Items
1982 - 1984 = 100

Urban Wage Earners and Clerical Workers

Year	Month	California ^a	Los Angeles Long Beach Anaheim ^b	San Francisco Oakland Hayward ^b	San Diego Carlsbad ^b	Riverside San Bernardino Ontario ^b	U.S. City Average ^b
2020	January		268.127		284.272	107.580	251.361
2020	February	274.917	268.938	292.010			251.935
2020	March		266.964		285.543	107.425	251.375
2020	April	273.050	265.930	290.304			249.515
2020	May		267.007		284.607	107.490	249.521
2020	June	274.921	268.118	292.420			251.054
2020	July		270.012		288.956	108.055	252.636
2020	August	276.751	270.563	293.062			253.597
2020	September		270.257		287.515	108.684	254.004
2020	October	277.443	270.864	294.442			254.076
2020	November		270.695		290.228	109.021	253.826
2020	December	277.885	270.167	295.687			254.081
2020	Annual Average	275.568	268.970	292.601	286.967	108.117	252.248
2021	January		271.129		291.490	110.204	255.296
2021	February	280.644	272.816	297.170			256.843
2021	March		274.097		298.292	111.823	258.935
2021	April	285.139	277.126	302.294			261.237
2021	May		279.139		300.413	113.749	263.612
2021	June	288.784	280.687	304.971			266.412
2021	July		282.271		307.737	115.129	267.789
2021	August	291.317	282.691	307.423			268.387
2021	September		283.191		308.351	116.254	269.086
2021	October	294.211	285.973	309.656			271.552
2021	November		287.940		311.014	117.840	273.042
2021	December	297.426	288.910	312.019			273.925
2021	Annual Average	288.595	280.498	304.602	303.670	114.496	265.510

Date of last update: 2/10/2022

^a Weighted average of the consumer price indexes for Los Angeles-Long Beach-Anaheim, San Francisco-Oakland-Hayward, San Diego-Carlsbad, and Riverside-San Bernardino-Ontario. A conversion factor has been included for comparability of 2018 data with 2017 and prior years. Computed by the Department of Industrial Relations, Office of the Director- Research Unit from indexes issued by the U.S. Department of Labor.

^b Source: U.S. Department of Labor, Bureau of Labor Statistics. Beginning with the November 2017 data, indexes for San Diego-Carlsbad will be published bi-monthly on odd months only (January, March, May, etc.). The Riverside-San Bernardino-Ontario indexes are on a December 2017 = 100 base and will be published bi-monthly on odd months only (January, March, May, etc.).

El Dorado Disposal
Fuel Component Calculation
For the Period January 2006 through January 2021

Item	Data Source	Beginning Period (Jan 06)	Current Period (Jan 21)	Index Change	% Increase	Beginning Fuel Component	Ending Fuel component	Fuel Surcharge applied in 2020	Change for 2021
Diesel Fuel	PPI Commodity, #2 Diesel Series ID:wpu057303	197.1	364.6	167.459	84.96%	3.57%	6.60%	4.24%	2.36%

http://data.bls.gov/timeseries/WPU057303?data_tool=XGtable

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2012	322	329.2(P)	344.3	339.4	325.8	295.4	298.7	324.1	342.4	351	323.8	317.4
2013	318.9	342.4	321	318.3	307.7	304.8	311.6	319.3	328	318.4	307	314.7
2014	308.5	322	318.1	318.7	316.5	308.8	307.8	306.9	302.3	283.4	272.3	229.9
2015	182.6	191.5	193.1	183.8	202.6	198.7	194	189.2	169.4	173.5	167.4	130.8
2016	119.2	113.4	119.4	123.6	144.4	155.4	157.6	149.8	163.1	159.7	157	158.8
2017	161.1	163.5	161.3	162.9	173.6	171.5	179.6	188.9	204.2	213.5	223.7	223.8
2018	229.4	226.5	224.8	231.8	251.1	261.4	256.9	254.3	262.5	271.7	264.8	232.7
2019	201.1	218.3	239.3	237.7	235	204.4	220	207.2	218.4	220.5	223.1	231.1
2020	214.5	193.3	169.7	123.6	108.3	137.8	179.2	191	177.5	167.3	201.1	224.6
2021	232.9	264.4	304.1	282	318.8	317.8	326.966	322.279	334.175	74.107(P)	86.731(P)	46.746(P)
2022	364.599(P)											

P : Preliminary. All indexes are subject to monthly revisions up to four months after original publication.

- 297.371
- 285.150
- 12.221
- 4.286%
- 3.643% 55% Reduced CPI Adjustment
- 2.361%
- 6.004% Annual CPI and Fuel Increase



WASTE CONNECTIONS INC.
Connect with the Future®

El Dorado Disposal Service
P.O. Box 1270
Diamond Springs, CA 95619
(530) 626-4141

Andre Pichly, General Manager
Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682
(530) 350-4652

March 31, 2022

Dear Mr. Pichly,

El Dorado Disposal Service (EDDS) is formally requesting a rate adjustment to its hauling rates, pursuant to Section 18 (D), "Adjustments for Extraordinary Circumstances" clause in our franchise agreement. This request is based upon SB 1383, reducing short-lived climate pollutants in California. Starting in January 2022, all jurisdictions are required to provide organic waste services to all residents. In order to assist Cameron Park CSD in meeting this requirement, El Dorado Disposal would like to discuss the following alternative proposals for curbside collection.

- Every Other Week Organics Service (Green Waste/Food Waste Mixed) @ \$2.98 per month per home
- Weekly Organics Service (Green Waste/Food Waste Mixed) @ \$7.11 per month per home

We appreciate your co-operation and your partnership. If you have any questions or need further information, please feel free to contact me at 253-254-9935.

Sincerely,

Ross Reaksecker
Site Manager
El Dorado Disposal

Cc: Sue VanDelinder

**RESOLUTION No. 2022-12
of the Board of Directors
of the Cameron Park Community Services District
June 15, 2022**

**RESOLUTION ESTABLISHING RATES FOR THE COLLECTION OF SOLID
WASTE WITHIN THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

WHEREAS, the Cameron Park Community Services District (District) and Waste Connections of California, Inc., doing business as El Dorado Disposal Services (EDD), have entered into a Franchise Agreement for the collection of solid waste within the Cameron Park Community Services District; and

WHEREAS, EDD is entitled to request certain rate increases for CPI and fuel as outlined in the Agreement; and

WHEREAS, EDD has requested a rate increase for the financial impact they will receive from the implementation of SB1383, a State mandated regulation requiring residents to remove food scraps (organic waste) from the normal garbage bin to the green waste bin; and

WHEREAS, EDD has met the majority of Performance Standards, a qualifying condition for a rate adjustment; and

WHEREAS, EDD is requesting a Rate Adjustment as depicted below;

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors of the Cameron Park Community Services District approves:

- A Rate Adjustment for CPI, fuel component and implementation of SB1383, State mandated regulation for organics, effective July 1, 2022 for both commercial and residential accounts.

Attachment

2022 PRICE INCREASE - COMMON MONTHLY RATES	CURRENT RATE (w/CPI & FUEL)	NEW RATE	CHANGE
35G CAN WEEKLY	\$ 31.45	\$ 34.43	\$ 2.98
35G CAN WEEKLY SR	\$ 22.93	\$ 25.91	\$ 2.98
64G CAN WEEKLY	\$ 35.12	\$ 38.10	\$ 2.98
96G CAN WEEKLY	\$ 44.35	\$ 47.33	\$ 2.98

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regular scheduled meeting, held on the 15th day of June 2022, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Director Sidney Bazett, Vice President
Board of Directors

André Pichly, General Manager
Secretary to the Board



Agenda Transmittal

DATE: June 14, 2022

FROM: Mike Blankenheim, Fire Chief
André Pichly, General Manager

AGENDA ITEM #3: Fire Prevention Specialist Position

RECOMMENDED ACTION: Discuss and forward to the Board of Directors

Introduction:

Staff is recommending the expansion of the Fire Marshal's program, beginning with the creation of a Fire Prevention Specialist position, which is a standard in the Fire Department industry. Staff has identified a funding source for the new position, from the Fire Marshal fees that are collected through the inspection process. As the program grows and inspections increase, additional funding will support adding positions to ultimately and adequately provide the community with a full scope prevention program.

Discussion:

Since the February 1, 2022, Budget and Administration Committee meeting, staff have presented reports requesting the Committee discuss and forwarded to the Board of Directors a draft job description. At the February 16, 2022, Board of Directors meeting staff presented their report for consideration and approval. The Board had several question, and asked the General Manager and Fire Chief to respond to those questions and bring responses to the May 10th Budget and Administration Committee meeting.

The GM and Fire Chief returned with their responses, but the Budget and Administration Committee expressed concern regarding the Fire Prevention Specialist (a CSD employee) being assigned to Station 89 under the supervision of the Fire Marshal (a CAL FIRE employee).

In response to this concern, the GM and Fire Chief have modified the language in the job description to read:

- General Description of the Position: *Under supervision of the Fire Marshal at the direction of the General Manager (or his/her designee) this position is assigned work in the Fire Prevention Program . . .*
and
- Supervision Exercised/Received: *Receives supervision from Fire Marshal under the direction of the General Manager (or his/her designee).*

The GM and Fire Chief believe that the articulation of the general description of the position and how this employee would be supervised describes how this position will be assigned and managed. In addition, the GM and Fire Marshall (the CAL FIRE employee that will directly supervise this CSD employee) will maintain an open dialogue and schedule regular meetings to the benefit of the District, CAL FIRE, and the Fire Prevention Specialist.

Approving this position will allow the District to achieve the following objectives:

- Ensure that mandated and other required fire and life safety inspections, are conducted to adhere to State and Local laws and to provide for the safety of firefighters and the public;
- Ensure that opportunities for professional development are available for staff to compete for promotional opportunities at the District or elsewhere in the community.

As of February 1, 2022, the Fire Marshal program has generated over \$48,000 in fees and is on track to generate over \$78,000 by the end of this fiscal year. Filling the Fire Prevention Specialist position will allow for additional inspections and associated revenue.

The Weed Abatement Position was being paid \$43,610.80 (32 hr/wk @ \$23.95) annually.

- \$39,852.80 base pay (1664 hours), \$2,096 in pension, Medicare \$1662
- The CCI grant, which expired in March 2022, was funding \$15,000 of the Weed Abatement Position.

The Fire Prevention Specialist Position would be paid \$68,525 annually.

- \$52,000 base pay (2080 hours)
- \$3,360 in pension
- \$2,000 for vacation pay
- \$11,165 for health coverage (includes health, dental, and vision)

Conclusion:

Staff recommends reviewing the new draft job description of a Fire Prevention Specialist as a full time position mirroring the Parks Maintenance Foreman pay scale to reflect the change in job descriptions and job responsibilities.

Attachments:

3a. Fire Prevention Specialist Job Description

3b. CSD Salary wage scale

Cameron Park Community Services District

Job Title:	Fire Prevention Specialist	Department/Group:	Fire Department
Location:	Cameron Park Fire Department	Will Train Applicant(s):	Specific to assigned duties
Level/Salary Range:	Level/Salary Range	Position Type:	
Applications Accepted By:			
OFFICE ADDRESS: Cameron Park Community Services District 3200 Country Club Drive Cameron Park, CA 95682 www.cameronpark.org		BENEFITS: <input checked="" type="checkbox"/> Full-Time with all Benefits <input type="checkbox"/> Part-Time with all Benefits <input type="checkbox"/> Less than Part-Time with no Benefits <input type="checkbox"/> Seasonal with no Benefits	

Job Description
<p>GENERAL DESCRIPTION OF POSITION</p> <p>Under supervision of the Fire Marshal at the direction of the General Manager (or his/her designee) this position is assigned work in the Fire Prevention Program to conduct inspections of public occupancies and enforce applicable sections of Title 19 and Title 24 of the California Code of Regulations; conduct inspections of public assembly buildings, commercial, industrial, and specialized and hazardous occupancies; conduct field inspections of developments, buildings, water systems, fire warning alarm systems, and fire extinguishing systems to ensure compliance with all applicable fire laws, ordinances, and other regulations pertaining to fire protection and life safety; examine applications and project plans for buildings, and monitor assigned budget. This position will assist with the administration of the District's Weed and Rubbish Abatement Program, provide information on fire and life safety; design, construct, and display fire prevention materials; maintain fire and life safety and other public education information materials; develop cooperative relationships with homeowners, contractors, and landowners; and assist or act as a Public Information Officer</p> <p>SUPERVISION EXERCISED/RECEIVED</p> <p>Receives supervision from Fire Marshal under the direction of the General Manager (or his/her designee).</p> <p>ESSENTIAL JOB DUTIES:</p> <ul style="list-style-type: none"> • Greets and assists the public, on the telephone and in person, with local and county information; answers questions about the Fire Prevention Program and Weed and Rubbish Abatement Ordinance. • Performs a variety of office tasks and related functions as needed including, but not limited to, word-processing, data entry, social media posting and other administrative support. • Maintains a professional work ethic, and confidentiality as required. • Establishes positive working relationships with representatives of community organizations, state/local agencies, district staff, fire department personnel, contractors, and the public. • Performs grant research and implementation. • Basic understanding of fire prevention codes, laws, policies and procedures. • Performs routine to fire and life safety inspections on new and existing buildings to include construction inspections, state mandated inspections; performs and assists with the District's Weed and Rubbish Abatement Ordinance. • Reviews and approves plans presented by contractors, engineers, architects, and property owners to ensure compliance with the portions of the California Health and Safety Code that apply, the California Code of Regulations Title 14, Title 19, and Title 24 as adopted by the California State Fire Marshal, the District's Weed and Rubbish Abatement Ordinance, all pertinent local El Dorado County, CA ordinances, and locally amended ordinances pertaining to fire protection systems, civil, plumbing, electrical, mechanical, other pertinent work, and structural work to be performed.

- Performs as the fire department liaison for the creation and maintenance of Firewise Communities in Cameron Park.
- Performs other related duties as required.

KNOWLEDGE OF:

- Proper grammatical usage, punctuation, and spelling; basic mathematical functions; Standard office procedures, practices, and equipment, including a computer and applicable software programs – Word, Outlook, Excel, Publisher, Adobe, etc.; and social media and publishing software.
- Building and fire codes related to fire prevention inspections.
- Basic inspection techniques (e.g., observation, documentation, interpretation, code compliance) to conduct an inspection program ensuring compliance with State and local laws, codes, and standards.
- Basic fire protection engineering for inspections to ensure safe operating conditions and compliance with appropriate laws, regulations, and ordinances.
- Fire prevention programs and regulations to reduce fuel loading and ignition sources to educate the public about fire-safe landscapes (e.g., defensible space).
- Building codes and fire laws to ensure proper compliance and education to the public.
- Fire prevention requirements (e.g., equipment, industrial operations, clearance) to plan and conduct inspections ensuring compliance with Federal and State laws and local ordinances.

SKILL TO:

- Safely operate/drive different makes and models of District vehicles in a variety of conditions (e.g., inclement weather, rugged terrain) to travel as needed for job assignments.
- Tactfully and diplomatically mitigate complaints from the public to accomplish program goals.
- Work effectively in a team to complete tasks, event/incident planning, problem solving, and decision making.
- Develop and deliver effective oral and written presentations for information exchange and education of the public, employees, and others.
- Plan, organize, and prioritize tasks to ensure efficient completion of assignments.
- Operate computers and software programs effectively (e.g., e-mail, spreadsheets, presentations) to provide accurate reports and information exchange with the public, district, and fire department employees.
- Communicate performance standards and expectations to personnel for successful job performance.
- Read and interpret maps, street signs, reference manuals, training materials, policies, procedures, reports, and correspondence for successful job performance.
- Create graphic visual reports and conduct presentations (e.g., PowerPoint) for successful job performance.
- Produce accurate and timely social media content.
- Effectively organize and manage time to accomplish the timely completion of multiple assignments, deadlines, projects, and goals.

ABILITY TO:

- Read and understand written materials (e.g., reference manuals, training materials, policies) to effectively educate a variety of audiences (e.g., public, media, personnel).
- Utilize mobile communication devices (e.g., cell phones, two-way radios, tablets) to communicate with a variety of audiences (e.g., public, media, personnel).
- Explain appropriate rules, laws, and codes as they relate to inspections and fire prevention to promote compliance.
- Enforce appropriate rules, laws, and codes as they relate to inspections and fire prevention to ensure compliance.
- Read the topography of the land analyzing the relationship between the natural landscape and fire behavior to advise stakeholders and the public (e.g., homeowners, land owners, builders) regarding fire and life safety requirements (e.g., defensible space, applicable codes, building placement on property) ensuring compliance with State and local laws, codes, and standards.

- Assert yourself on behalf of the district to ensure enforcement of and compliance with State and local laws, codes, and standards.
- Be resourceful (e.g., locating vendors, funding, networking) to accomplish job assignments.
- Demonstrate patience when dealing with coworkers and the public to facilitate cooperation and effective communication.
- Use situational awareness to maintain personal and public safety.
- Maintain confidentiality regarding sensitive information and situations encountered during the performance of the job.
- Perform intermediate mathematics (e.g., algebra, percentages, ratios) to complete various tasks, including inspections, budgets, grant proposals, inventory control, and other calculations.
- Communicate in writing to convey clear and concise ideas and information to various audiences (e.g., public, media, personnel).
- Speak professionally (e.g., courteously, precisely, effectively) to the public, media, and personnel to provide information (e.g., complex issues, specifics, instructions).
- Make formal and informal public presentations on various topics (e.g., defensible space, fire and life safety, volunteer training) to communicate and educate a variety of audiences with varying levels of understanding.
- Demonstrate computer literacy by utilizing computer software (e.g., Microsoft) to create documents and reports.
- Perform administrative duties (e.g., filing, inventory, completing paperwork) necessary to meet operational needs.
- Maintain cooperative relationships with various entities (e.g., personnel, public, contractors, stakeholders, media, allied agencies) to complete tasks and reach common goals.
- Position can require sitting, standing, walking, reaching, twisting, kneeling, bending, squatting and stooping in the performance of daily activities. The position also requires grasping, repetitive hand movement and fine coordination in preparing statistical reports and data using a computer keyboard. The need to lift, drag and push files, paper and documents weighing up to 25 pounds is also required.
- Ability to walk on uneven terrain and hike up and down hills. Ability to climb in and out of a pickup truck.

REQUIRED EDUCATION AND EXPERIENCE:

- Minimum of eighteen (18) years of age
- School diploma or equivalent GED Certificate
- Possess and able to maintain a valid California Class C Driver License
- Must have Hazardous Materials First Responder Awareness training within twelve (12) months of date of hire
- Must obtain CSFM Community Risk Educator within twelve (12) months of the date of hire and successful completion of Task Book within twenty-four (24) months of the date of hire
- Must have or obtain a valid CPR certification within 90 days of hire
- Must be able to pass a drug screening and Department of Justice (DOJ) background check

PREFERRED SKILLS AND/OR CERTIFICATIONS

- Associates Degree or higher.
- 1 year as a Fire Department Member or support person
- COMMUNITY RISK EDUCATOR CERTIFICATION
- COMMUNITY RISK SPECIALIST CERTIFICATION
- COMMUNITY RISK OFFICER CERTIFICATION
- CSFM FIRE INSPECTOR I CERTIFICATE
- CSFM CERTIFIED PLANS EXAMINER CERTIFICATION OR EQUIVALENT

EQUAL OPPORTUNITY EMPLOYER

Current Entry	Current Top												
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
		0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025
			0.05		0.05		0.05		0.05		0.05		0.05

ANNUAL RATE	FY22/23	COLA (3% from MOU 2022-2024, effective beginning December 2021 for 3 years)											
General Manager	NEGOTIATED = 135,000												
Parks Superintendent	64,168.00	65,769.60	67,412.80	69,118.40	70,824.00	72,612.80	74,422.40	76,294.40	78,166.40	80,142.40	82,160.00	84,198.40	86,299.20
Finance/Human Resources Officer	64,168.00	65,769.60	67,412.80	69,118.40	70,824.00	72,612.80	74,422.40	76,294.40	78,166.40	80,142.40	82,160.00	84,198.40	86,299.20
Accounting Specialist I/Admin Assist II Board clerk	39,769.60	40,747.20	41,766.40	42,806.40	43,888.00	44,969.60	46,092.80	47,257.60	48,443.20	49,649.60	50,876.80	52,166.40	53,476.80
Accounting Specialist II	55,224.00	55,515.20	56,908.80	58,302.40	59,779.20	61,276.80	62,816.00	64,396.80	65,998.40	67,620.80	69,326.40	71,094.40	72,841.60
Receptionist	33,092.80	33,862.40	34,777.60	35,630.40	36,545.60	37,440.00	38,396.80	39,332.80	40,331.20	41,329.60	42,369.60	43,409.60	44,512.00
Maintenance Worker II	35,110.40	35,963.20	36,857.60	37,793.60	38,750.40	39,728.00	40,705.60	41,724.80	42,764.80	43,825.60	44,928.00	46,051.20	47,195.20
Recreation Coordinator	39,769.60	40,747.20	41,766.40	42,806.40	43,888.00	44,969.60	46,092.80	47,257.60	48,443.20	49,649.60	50,876.80	52,166.40	53,476.80
Recreation Supervisor	55,224.00	55,515.20	56,908.80	58,302.40	59,779.20	61,276.80	62,816.00	64,396.80	65,998.40	67,620.80	69,326.40	71,094.40	72,841.60
CC&R Enforcement Officer	55,224.00	55,515.20	56,908.80	58,302.40	59,779.20	61,276.80	62,816.00	64,396.80	65,998.40	67,620.80	69,326.40	71,094.40	72,841.60
Parks and Facilities Supervisor	55,224.00	55,515.20	56,908.80	58,302.40	59,779.20	61,276.80	62,816.00	64,396.80	65,998.40	67,620.80	69,326.40	71,094.40	72,841.60
Parks Maintenance Foreman	42,848.00	43,908.80	45,011.20	46,155.20	47,278.40	48,484.80	49,712.00	50,918.40	52,208.00	53,518.40	54,849.60	56,222.40	57,616.00
Fire Preventions Specialist	42,848.00	43,908.80	45,011.20	46,155.20	47,278.40	48,484.80	49,712.00	50,918.40	52,208.00	53,518.40	54,849.60	56,222.40	57,616.00

HOURLY RATE	FY22/23												
General Manager	NEGOTIATED = 135,000												
Parks Superintendent	\$30.85	\$31.62	\$32.41	\$33.23	\$34.05	\$34.91	\$35.78	\$36.68	\$37.58	\$38.53	\$39.50	\$40.48	\$41.49
Finance/Human Resources Officer	\$30.85	\$31.62	\$32.41	\$33.23	\$34.05	\$34.91	\$35.78	\$36.68	\$37.58	\$38.53	\$39.50	\$40.48	\$41.49
Accounting Specialist I/Admin Assist II Board clerk	\$19.12	\$19.59	\$20.08	\$20.58	\$21.10	\$21.62	\$22.16	\$22.72	\$23.29	\$23.87	\$24.46	\$25.08	\$25.71
Accounting Specialist II	\$26.55	\$26.69	\$27.36	\$28.03	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.51	\$33.33	\$34.18	\$35.02
Receptionist	\$15.91	\$16.28	\$16.72	\$17.13	\$17.57	\$18.00	\$18.46	\$18.91	\$19.39	\$19.87	\$20.37	\$20.87	\$21.40
Maintenance Worker II	\$16.88	\$17.29	\$17.72	\$18.17	\$18.63	\$19.10	\$19.57	\$20.06	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69
Recreation Coordinator	\$19.12	\$19.59	\$20.08	\$20.58	\$21.10	\$21.62	\$22.16	\$22.72	\$23.29	\$23.87	\$24.46	\$25.08	\$25.71
Recreation Supervisor	\$26.55	\$26.69	\$27.36	\$28.03	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.51	\$33.33	\$34.18	\$35.02
CC&R Enforcement Officer	\$26.55	\$26.69	\$27.36	\$28.03	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.51	\$33.33	\$34.18	\$35.02
Parks and Facilities Supervisor	\$26.55	\$26.69	\$27.36	\$28.03	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.51	\$33.33	\$34.18	\$35.02
Parks Maintenance Foreman	\$20.60	\$21.11	\$21.64	\$22.19	\$22.73	\$23.31	\$23.90	\$24.48	\$25.10	\$25.73	\$26.37	\$27.03	\$27.70
Fire Prevention Specialist	\$20.60	\$21.11	\$21.64	\$22.19	\$22.73	\$23.31	\$23.90	\$24.48	\$25.10	\$25.73	\$26.37	\$27.03	\$27.70

PART TIME POSITIONS (Generally less than 19 hrs per week)	CY 2022												
Admin Assist I (clerical)	15.00	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17
Admin Assist II (Weed Abatement, Board Clerk, Safety)	\$17.77	\$18.21	\$18.66	\$19.12	\$19.68	\$20.17	\$20.57	\$21.08	\$21.70	\$22.24	\$22.80	\$23.37	\$23.95
Accounting Specialist I	\$18.02	\$18.47	\$18.93	\$19.40	\$19.89	\$20.38	\$20.89	\$21.42	\$21.95	\$22.50	\$23.06	\$23.64	\$24.23
Parks & Facilities Maintenance Worker I	15.00	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17
Rec/Aquatics Leaders	\$17.36	\$17.79	\$18.23	\$18.68	\$19.23	\$19.71	\$20.10	\$20.60	\$21.20	\$21.73	\$22.27	\$22.83	\$23.40

SEASONAL POSITIONS (Summer and/or year round periodically)	CY 2022												
Recreation Leader I- Day Camp Staff, Scorekeepers, Kiosk Staff, Concessions, Water Safety instructor (without Lifeguard Certifications)	15.00	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17
Recreation Leader II - Day Camp Staff with Shift Lead	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.67
Recreation Specialist- Headguard II, Day Camp Director	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.67	21.18	21.7	22.25
Lifeguard- Swim Instructors + Lifeguard with Title 22 and ARC Lifeguard Certification	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.67
Head Lifeguard	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.67	21.18	21.7

NOTE: Wage scale to be adjusted as minimum wage changes Prior to January each calendar year



Agenda Transmittal

DATE: June 14, 2022

FROM: Christina Greek, Finance/Human Resources Officer

AGENDA ITEM #4: ESTABLISH APPROPRIATIONS LIMITATION FOR FISCAL YEAR 2022-23

RECOMMENDED ACTION: REVIEW AND FORWARD TO THE BOARD OF DIRECTORS

Background

The Cameron Park Community Services District (District) is required to annually calculate and adopt the new tax spending limit for the upcoming fiscal year annually in accordance with the provisions of the spending limitation legislation implementing Proposition 4 (the Gann Spending Limit Initiative). Government Code Section 7910 requires that: "... the governing body of each local jurisdiction to establish appropriation limits by resolution for the following fiscal year at a regular or special meeting."

Discussion

The District's new limit for Fiscal Year 2022-23 will be calculated on the basis of the prior year's limit increased by a growth factor. The growth factor results from combining the change in Per Capita Personal Income and the change in population for your district (as certified by the State's Department of Finance) or the change reported for "unincorporated areas" for our County.

The change in the "cost of living" factor (Per Capita Personal Income) has been reported to be 7.55% and reported increase in population in the County's unincorporated areas to be a decrease of -.19%. Therefore, the ratio of change to be applied to last year's limit is:

$$1.0755 \quad (\text{X}) \quad 0.9981 \quad = \quad 1.0735$$

Conclusion

The appropriations limitation for FY 2022-23 is set at \$13,411,352.

Attachment:

4a – Resolution 2022-15 Establishing Appropriations Limitation for Fiscal Year 2022-23

RESOLUTION NO. 2022-15
OF THE BOARD OF DIRECTORS
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT
June 22, 2022

**RESOLUTION ESTABLISHING APPROPRIATIONS LIMITATION FOR FY 2022-23
FOR THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

WHEREAS, the Board of Directors of the Cameron Park Community Services District conducted a hearing on the appropriations limitation for the Cameron Park Community Services District on Wednesday, June 22, 2022; and

WHEREAS, the hearing was advertised and noticed as required by law; and

WHEREAS, the Board received testimony and other evidence regarding the appropriations limitation to be established for the Cameron Park Community Services District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Cameron Park Community Services District that the appropriation limit for the 2022-2023 fiscal year, as described in Article XIII B of the State Constitution and implemented by Chapter 1205, Statutes of 1980 is the sum of \$13,411,352 computed as follows:

<u>\$12,493,109</u>	(x) 1.0735=	<u>\$13,411,352</u>
2021-22 Appropriations Limit		2022-23 Appropriations Limit

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 22th day of June 2022, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Director Sidney Bazett, Vice President
Board of Directors

André Pichly, General Manager
Secretary to the Board



Agenda Transmittal

DATE: June 14, 2022

FROM: Christina Greek, Finance/HR Officer

AGENDA ITEM #5: **FISCAL YEAR 2022-2023 PRELIMINARY GENERAL FUND 01, LLAD FUND 30-50, AND CC&R FUND 02 BUDGETS**

RECOMMENDED ACTION: Review and Discuss/Forward to Board of Directors

INTRODUCTION

Staff is presenting Fiscal Year 2022-2023 Preliminary Budgets for the General Fund 01 Departments and the CC&R Department, Fund 02. This report and attachments are considered to be a first draft and working documents. Committee and public input is appreciated.

DISCUSSION

FY22-23 Preliminary Budget, Draft #1, has an ending deficit of \$108,535. This deficit is found in Fixed Costs and the Community Center. The deficit allocation has to do with the astronomical inflation that is taking place. For fixed costs liability insurance has risen \$60,000 for 2022-23 over 2021-22. For the Community Center the cost for goods and services such as chlorine, propane and cleaning supplies along with other items and services provided. The Committee's review and input on programs and allocations will be important in giving staff direction.

Property tax allocation increased by approximately 3%. We are staying on the conservative side due to the Caldor Fire and El Dorado County Tax Collector stating that there may be some revenue loss for some years due to the impact. Service levels remain the same. A savings on PG&E bills due to construction of the new Solar System will be budgeted starting in FY2023-2024, but staff will review utility costs closely to see if any savings can be realized earlier.

CONCLUSION

With the increase in costs but property tax revenue not growing at the same rate the District is finding it hard to maintain service levels and having a balanced budget.

Attachment

5A. Fiscal Year 2022-23 Draft Proposed Preliminary Budget



Cameron Park Community Services District

**Fiscal Year 2022-23
Proposed Preliminary
Budget**

Presented to:

**Cameron Park Community Services District
Board of Directors**

June 22, 2022

Cameron Park Community Services District
Proposed Preliminary Budget
Fiscal Year 2022-23

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Budget Methodology and Expectations

Adopted March 21, 2018

- Goal is for budget accuracy, staff's best estimate for revenues and expenditures
- Budget is based upon past actuals and known, verified changes for upcoming year
- Budget built from ground up
- Budget by function for staff accountability; track expenditures by function and program for broader understanding of District's costs for services
- Provide descriptors for line item accounts
- New, eliminated or changed services and programs are highlighted, requested
- Establish a Personnel Budget Report to include wages and benefits for full and part-time employees
- Clearly track variances in District's beginning and ending Fund Balance
- Provide balances and descriptors for all the District Funds
- Identify one time vs. reoccurring expenditures, and expenditures that "invest" for future strategic benefits
- Allocate funds for investment in capital equipment and items identified in Browning Reserve Report
- Protocols for allocating property tax revenues and general fund revenues generated from District programs and services
- Streamline processes and capture savings

Definitions

General Fund: The District's General Fund is the primary fund used for operations. All revenues and expenditures for administrative and operational tasks are recorded in the General Fund. The FY 2021-22 General Fund Budget is the plan for expenses and revenues for the upcoming fiscal year. Property taxes make up the largest portion of the General Fund revenues. Additional revenues in the General Fund include user fees, franchise fees, recreation program fees, sponsorships, and grants.

Special or Benefit Tax Assessment: Special or Benefit Assessment Taxes are an additional type of tax for property owners in addition to normal real estate taxes for a special purpose that benefits a specific area. For example, revenues for maintenance of LLADs is a special tax in certain neighborhoods in Cameron Park. Ambulance service in El Dorado County is another special tax that is paid by property owners in Cameron Park.

Fund Balance: A Fund Balance is the difference between revenues and expenditures in a governmental fund. A positive fund balance represents a financial resource available to finance expenditures of future fiscal periods. The Fund Balance in the District's General Fund is undesignated. At year-end closing, all the operational activities (revenues and expenditures) will close out to a Fund Balance, increasing or decreasing beginning Fund Balance as it rolls forward to the next year.

Cameron Park Community Services District

POLICY HANDBOOK

POLICY TITLE: Budget Preparation

POLICY NUMBER: 3020

3020.1 The Board of Directors shall approve a preliminary budget for all funds by June 30 and a final budget for all funds by September 1 to meet state required deadlines.

3020.2 The Board of Directors shall approve preliminary and final Lighting and Landscape budgets to meet tax assessment requirements.

3020.3 The General Manager shall propose a budget development calendar for both the preliminary and final budget.

3020.4 The General Manager shall prepare an annual preliminary and final budget proposal for all funds.

3020.5 The Board's standing Finance Committee shall meet with the General Manager and review his/her annual preliminary and final budget proposals prior to review by the Board of Directors.

3020.6 The preliminary and final annual budgets, as reviewed and amended by the Finance Committee, shall be reviewed and adopted by the Board of Directors.

Adopted 08/19/2020 3020 – 1

CAMERON PARK COMMUNITY SERVICES DISTRICT
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POLICY TITLE: MANAGEMENT AND BUDGET POLICIES
POLICY NUMBER: 3270 - 3277 Financial Management Policies

The Cameron Park Community Services District's financial policies establish long-term policy guidance for conducting the District's financial activities. The Board of Directors has established these policies to meet the following objectives:

General Policies

3270.10 All current operating expenditures will be financed with current revenues.

3270.20 Budgetary emphasis will focus on providing high quality District services, recognizing the fundamental importance to the public, of public safety and properly maintained infrastructure and their related programs.

3270.30 The budget will provide sufficient funding for adequate maintenance and orderly replacement of capital assets and equipment.

3270.40 The budget will reflect a higher priority for maintenance of existing facilities than for the acquisition of new facilities.

3270.50 Future maintenance needs and operational costs for all new capital facilities will be conservatively estimated and added costs will be recognized and included in future year's budget projections.

3270.60 Quality community services, with a focus on cost savings, remain important budgetary goals.

3270.70 Likewise, productivity improvements resulting in cost reduction will remain an important budgetary goal.

Revenue Policies

3271.10 Whenever possible, a diversified and stable revenue system will be maintained to avoid the District facing short-run fluctuations in any single revenue source.

CAMERON PARK COMMUNITY SERVICES DISTRICT
POLICY GUIDE SERIES 3000-OPERATION

3271.20 Revenues will be conservatively estimated, will be projected over the next five years and will be updated annually.

3271.30 Intergovernmental assistance in the form of grants or loans will be used to finance:

- Capital improvements that are consistent with the Capital Improvement priorities and can be maintained and operated over time; and
- Operating programs which can either be sustained over time or have a limited duration.

3271.40 One-time revenues will be used only to support capital projects that have operational funding in place or for other non-recurring expenditures.

3271.50 Fees and charges will be set at a level that supports the direct and indirect cost of the service provided.

3271.60 Unclaimed cash payments shall be properly accounted for and recorded in the financial records, pursuant to the Government Code Section 50050-50057.

Reserve Policies

3272.10 Purpose The District will maintain prudent Reserve funds to stabilize services during economic uncertainties, and acquire, replace and improve capital assets.

3272.20 Appropriations of Revenues and Expenditures for Reserves shall be approved by the Board of Directors at least annually. Funding for Reserves shall consider property tax revenues, revenues generated from fees, grant funding, and other sources determined by the Board of Directors. Expenditures for Reserves shall consider five-year capital improvement plan, reserve studies, strategic plans, financial projections, and other appropriate Board-approved policy documents.

3272.30 Economic Uncertainty Reserve shall be funded and used to protect the General Fund against unpredictable fluctuations in major revenues and unexpected emergencies. A Reserve level of 15% of discretionary General Fund Revenues is recommended.

3272.40 Capital Asset Reserves shall be funded and used to acquire, replace and improve capital assets for Fire & Emergency Services and Recreation Facilities & Parks. Appropriations from these Reserves shall fund repairs, maintenance, and replacement of existing capital assets, and fund acquisition of new assets. Assets are considered items and projects costing more than \$5,000, such as vehicles, fire apparatus, parking lots,

CAMERON PARK COMMUNITY SERVICES DISTRICT
POLICY GUIDE SERIES 3000-OPERATION

restrooms, personal protective gear, fire equipment, mechanical systems, appliances, buildings, playgrounds, and major park improvements.

Debt Management Policy

3273.10 It is the intent of the Cameron Park Community Services District to issue debt in a manner that adheres to federal and state laws, existing bond covenants and prudent financial management.

3273.20 The Board of Directors will annually review and adopt a Debt Management Policy. This policy will address inter-fund borrowing, short-term borrowing, long-term borrowing, and debt issuance. The policy will provide guidance for ensuring that financial resources are adequate to meet short-term and long-term service objectives and that financing undertaken by the District satisfy certain clear objective standards which allow the District to protect its financial resources in order to meet its long term capital needs.

Investment Policy

3274.10 The Board of Directors will annually review and adopt an Investment Policy in conformance with the California Government Code. The policy will address the objectives of safety, liquidity and yield with respect to the District's financial assets.

Fees and Charges Policy

3275.10 The fees and charges will be set to provide adequate resources for the cost of the program or service provided.

Purchasing Policy

3276.10 The District will maintain a purchasing policy designed to support and enhance the delivery of governmental services while seeking to obtain the maximum value for each dollar expended.

Performance Measures Policy

3277.10 The General Manager, working with heads of departments, will annually develop performance measures to assess how efficiently and effectively the functions, programs and activities in each department are provided and for determining whether program goals are being met.

FY 2022-23 Budget Timeline

PRELIMINARY BUDGET STATUTORILY REQUIRED TO APPROVE BY JUNE 30, 2022

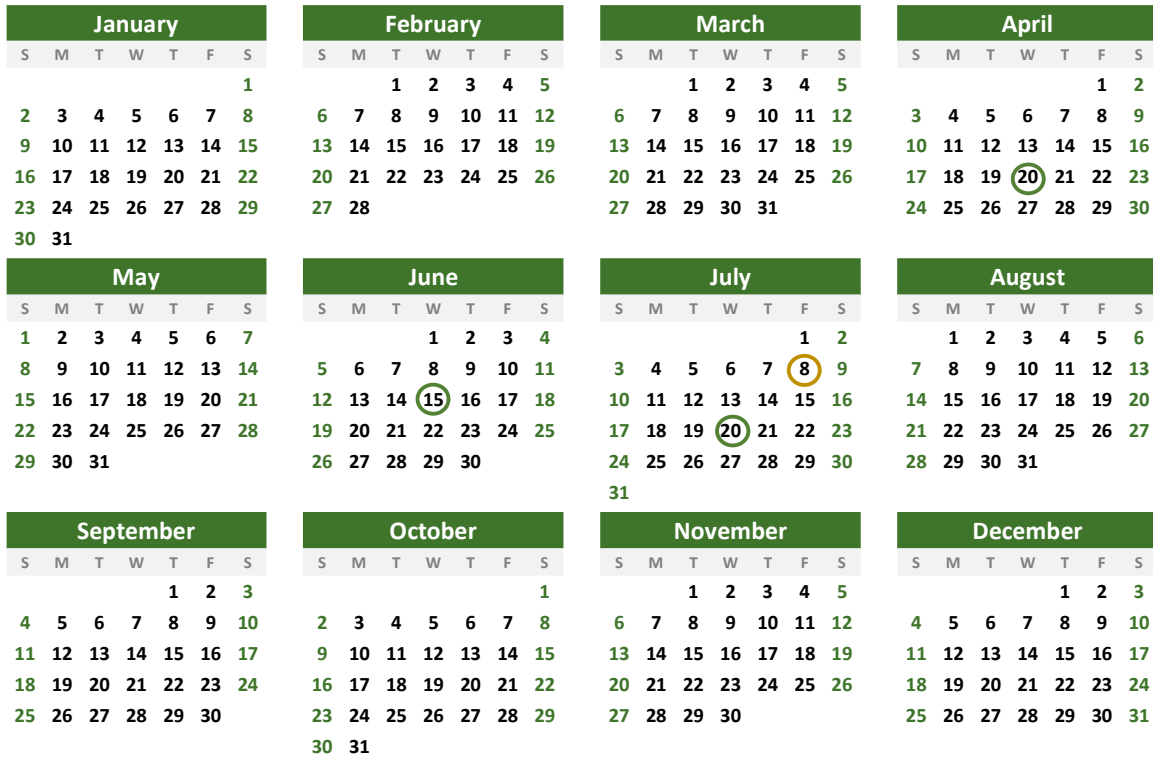
LLAD and CCR Funds to be approved by June 5, 2022

March 31	Budget & Administration Committee Agenda posted	Draft Preliminary Budgets for General Fund, LLADs and CCR.
April 5	Budget & Administration Committee Meeting – General Fund 01, CCR Fund 02, LLADs Funds 30-50	Discuss Preliminary Draft Budgets for General Fund, CCR and LLADs special funds, and provide feedback to staff
April 28	Budget & Administration Committee Agenda posted	Draft Preliminary Budgets for General Fund, CCR, LLADs, Capital Asset Reserves
May 3	Budget & Administration Committee Meeting – General Fund 01, CCR Fund 02, LLADs Funds 30-50; Capital Asset Reserves Funds 07 and 80	Second review of General Fund, LLAD, CCR budgets; forward LLAD and CCR to Board of Directors; first review of Capital Asset Reserves.
May 18	Board of Directors Budget Hearings for LLADs, CCR	LLADs, CCR budget must be approved by June 5, 2022.
May 26	Budget & Administration Committee Agenda posted	FY 2022-23 2nd Draft Preliminary Budget review
June 7	Budget & Administration Committee Meeting – Final Review of Budgets for General Fund and Special Funds	Final Review of proposed Preliminary Budgets; Discuss and Provide Feedback to Staff; Forward to Board of Directors
June 9	Board of Directors Agenda posted	Review of Proposed Preliminary Budgets for District’s General and Special Funds
June 15	Board of Directors Budget Hearings	Conduct Public Hearing and Consider Adoption of FY 2022-23 Preliminary Final Budget – General Fund and Special Funds

FINAL BUDGET STATUTORILY REQUIRED TO APPROVE BY SEPTEMBER 1, 2022

July 28	Budget & Administration Committee Agenda posted	FY 2022-23 Draft Final Budget
August 2	Budget & Administration Committee Meeting, General Fund 01 and all Special Funds	Discuss and provide feedback to staff regarding edits to budgets; forward to Board of Directors
August 11	Board of Directors Agenda posted	FY 2022-23 Preliminary Final Budget
August 17	Board of Directors Budget Hearings	Conduct Public Hearing and Consider Adoption of FY 2022-23 Final Budget

**PROPOSED PROJECT TIMELINE FOR CAMERON PARK CSD
LANDSCAPING AND LIGHTING ASSESSMENT DISTRICTS
FISCAL YEAR 2022-23 LEVY**

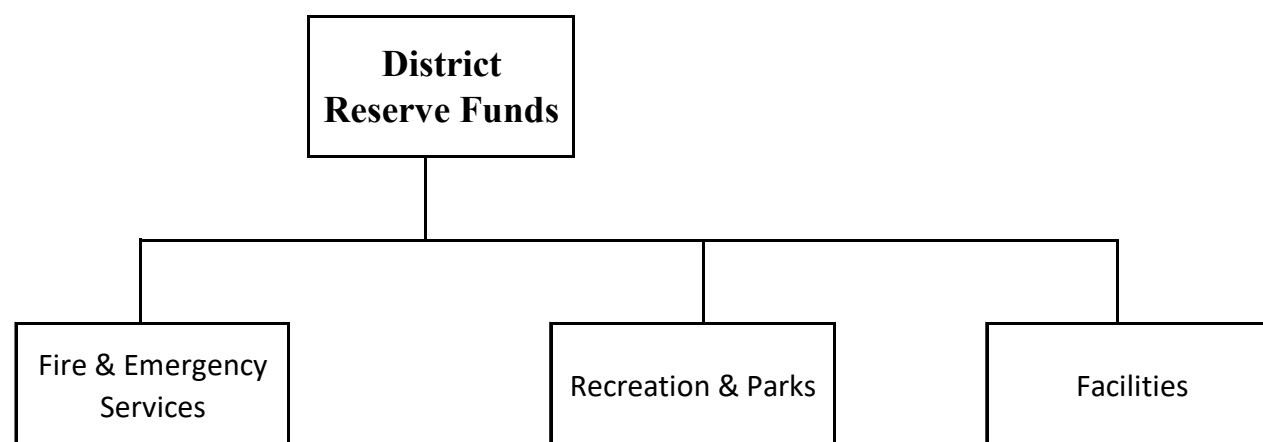
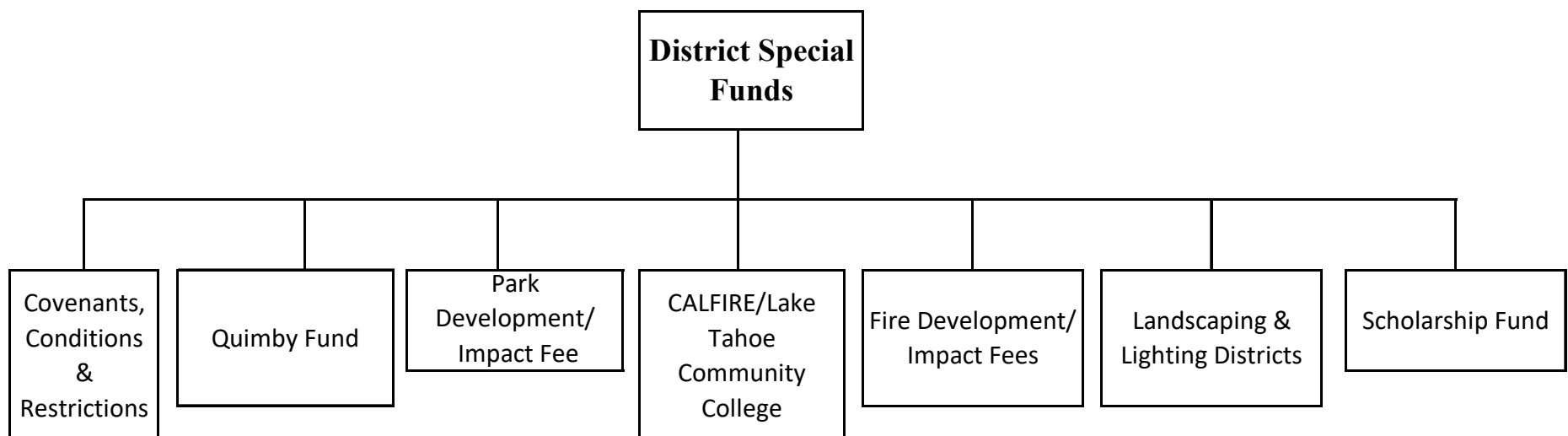
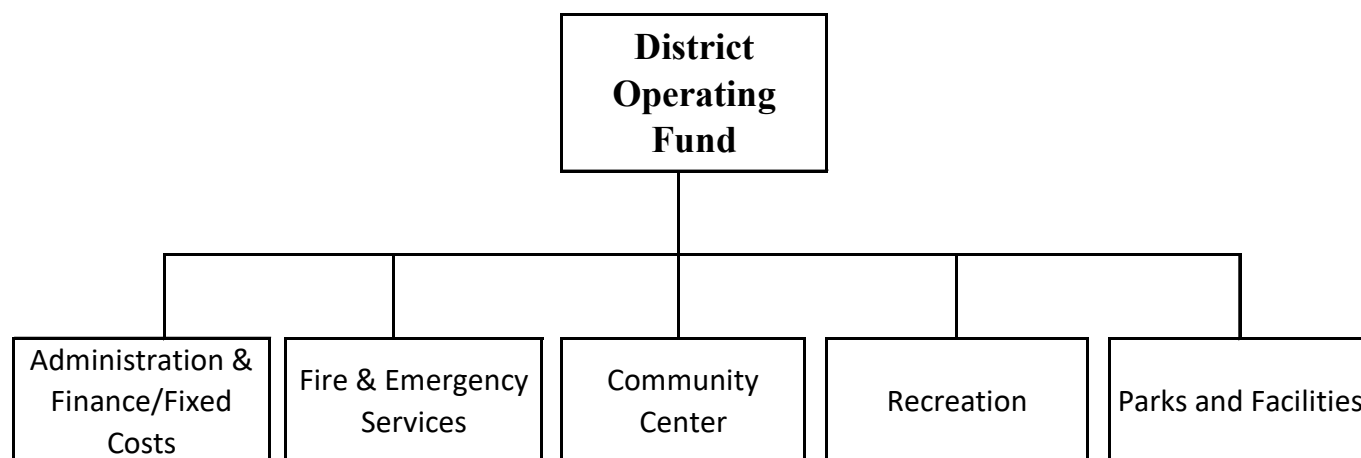


<u>Tentative Date</u>	<u>Tasks to be Completed (Detailed List)</u>	<u>Responsible</u>
April 20	Passage of resolution directing the preparation of the Engineer’s Report and resolution authorizing CC&R assessments	Board/District
May 16	Submit estimated assessment totals to District for budget preparation	SCI
May 30	District provides SCI with LLAD budgets	District/SCI
June 8	Complete and file Preliminary Engineer’s Report with District	SCI
June 15	Passage of resolution preliminarily accepting Engineer’s Report and scheduling the Public Hearing	Board/District
July 8	Publish notice of public hearing (must occur at least 10 days before Public Hearing)	SCI
July 20	Public Hearing and approval of resolution approving Engineer’s Report and levying annual assessments	Board/District
August 10	Submission of assessments to County	SCI
September	Confirmation of final levies with County	SCI

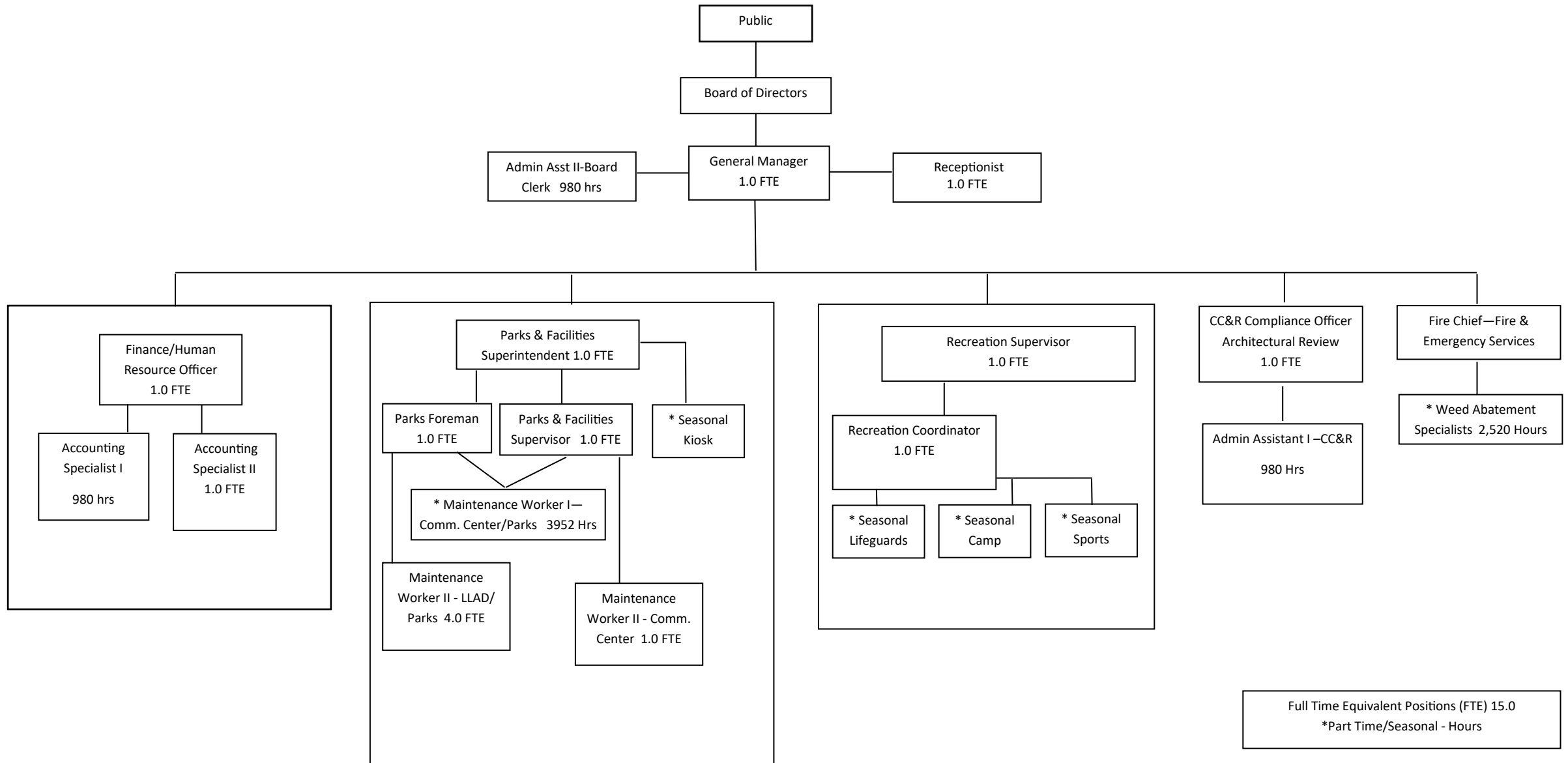
SCI can meet this timeline; however, the District can also modify it as needed. It is understood that all regular Board meetings are on the 3rd Wednesday of the month.

Cameron Park Community Services District

District Funds Organizational Chart Preliminary Budget FY 2022-2023

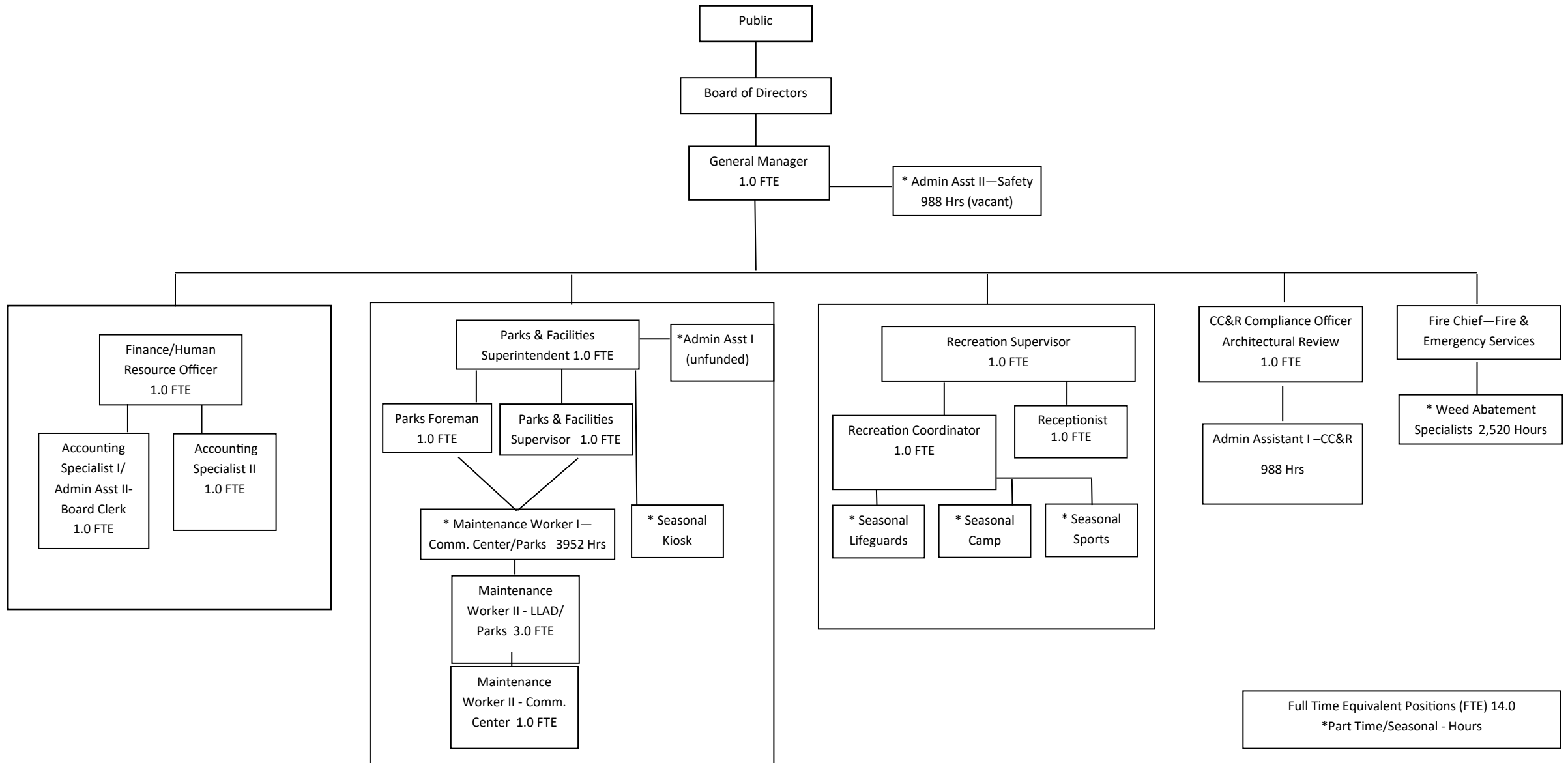


Cameron Park Community Services District Preliminary Fiscal Year 2022-23



Full Time Equivalent Positions (FTE) 15.0
*Part Time/Seasonal - Hours

Cameron Park Community Services District Preliminary Fiscal Year 2021-22



	Current	Current											
	Entry	Top											
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11	Step 12	Step 13
		0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025	0.025
			0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05	0.05

ANNUAL RATE	FY22/23	COLA (3% from MOU 2022-2024, effective beginning December 2021 for 3 years)											
General Manager	NEGOTIATED = 135,000												
Parks Superintendent	64,168.00	65,769.60	67,412.80	69,118.40	70,824.00	72,612.80	74,422.40	76,294.40	78,166.40	80,142.40	82,160.00	84,198.40	86,299.20
Finance/Human Resources Officer	64,168.00	65,769.60	67,412.80	69,118.40	70,824.00	72,612.80	74,422.40	76,294.40	78,166.40	80,142.40	82,160.00	84,198.40	86,299.20
Accounting Specialist I/Admin Assist II Board clerk	39,769.60	40,747.20	41,766.40	42,806.40	43,888.00	44,969.60	46,092.80	47,257.60	48,443.20	49,649.60	50,876.80	52,166.40	53,476.80
Accounting Specialist II	55,224.00	55,515.20	56,908.80	58,302.40	59,779.20	61,276.80	62,816.00	64,396.80	65,998.40	67,620.80	69,326.40	71,094.40	72,841.60
Receptionist	33,092.80	33,862.40	34,777.60	35,630.40	36,545.60	37,440.00	38,396.80	39,332.80	40,331.20	41,329.60	42,369.60	43,409.60	44,512.00
Maintenance Worker II	35,110.40	35,963.20	36,857.60	37,793.60	38,750.40	39,728.00	40,705.60	41,724.80	42,764.80	43,825.60	44,928.00	46,051.20	47,195.20
Recreation Coordinator	39,769.60	40,747.20	41,766.40	42,806.40	43,888.00	44,969.60	46,092.80	47,257.60	48,443.20	49,649.60	50,876.80	52,166.40	53,476.80
Recreation Supervisor	55,224.00	55,515.20	56,908.80	58,302.40	59,779.20	61,276.80	62,816.00	64,396.80	65,998.40	67,620.80	69,326.40	71,094.40	72,841.60
CC&R Enforcement Officer	55,224.00	55,515.20	56,908.80	58,302.40	59,779.20	61,276.80	62,816.00	64,396.80	65,998.40	67,620.80	69,326.40	71,094.40	72,841.60
Parks and Facilities Supervisor	55,224.00	55,515.20	56,908.80	58,302.40	59,779.20	61,276.80	62,816.00	64,396.80	65,998.40	67,620.80	69,326.40	71,094.40	72,841.60
Parks Maintenance Foreman	42,848.00	43,908.80	45,011.20	46,155.20	47,278.40	48,484.80	49,712.00	50,918.40	52,208.00	53,518.40	54,849.60	56,222.40	57,616.00

HOURLY RATE	FY22/23												
General Manager	NEGOTIATED = 135,000												
Parks Superintendent	\$30.85	\$31.62	\$32.41	\$33.23	\$34.05	\$34.91	\$35.78	\$36.68	\$37.58	\$38.53	\$39.50	\$40.48	\$41.49
Finance/Human Resources Officer	\$30.85	\$31.62	\$32.41	\$33.23	\$34.05	\$34.91	\$35.78	\$36.68	\$37.58	\$38.53	\$39.50	\$40.48	\$41.49
Accounting Specialist I/Admin Assist II Board clerk	\$19.12	\$19.59	\$20.08	\$20.58	\$21.10	\$21.62	\$22.16	\$22.72	\$23.29	\$23.87	\$24.46	\$25.08	\$25.71
Accounting Specialist II	\$26.55	\$26.69	\$27.36	\$28.03	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.51	\$33.33	\$34.18	\$35.02
Receptionist	\$15.91	\$16.28	\$16.72	\$17.13	\$17.57	\$18.00	\$18.46	\$18.91	\$19.39	\$19.87	\$20.37	\$20.87	\$21.40
Maintenance Worker II	\$16.88	\$17.29	\$17.72	\$18.17	\$18.63	\$19.10	\$19.57	\$20.06	\$20.56	\$21.07	\$21.60	\$22.14	\$22.69
Recreation Coordinator	\$19.12	\$19.59	\$20.08	\$20.58	\$21.10	\$21.62	\$22.16	\$22.72	\$23.29	\$23.87	\$24.46	\$25.08	\$25.71
Recreation Supervisor	\$26.55	\$26.69	\$27.36	\$28.03	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.51	\$33.33	\$34.18	\$35.02
CC&R Enforcement Officer	\$26.55	\$26.69	\$27.36	\$28.03	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.51	\$33.33	\$34.18	\$35.02
Parks and Facilities Supervisor	\$26.55	\$26.69	\$27.36	\$28.03	\$28.74	\$29.46	\$30.20	\$30.96	\$31.73	\$32.51	\$33.33	\$34.18	\$35.02
Parks Maintenance Foreman	\$20.60	\$21.11	\$21.64	\$22.19	\$22.73	\$23.31	\$23.90	\$24.48	\$25.10	\$25.73	\$26.37	\$27.03	\$27.70

PART TIME POSITIONS	(Generally less than 19 hrs per week)	CY 2022											
Admin Assist I (clerical)	15.00	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17
Admin Assist II (Weed Abatement, Board Clerk, Safety)	\$17.77	\$18.21	\$18.66	\$19.12	\$19.68	\$20.17	\$20.57	\$21.08	\$21.70	\$22.24	\$22.80	\$23.37	\$23.95
Accounting Specialist I	\$18.02	\$18.47	\$18.93	\$19.40	\$19.89	\$20.38	\$20.89	\$21.42	\$21.95	\$22.50	\$23.06	\$23.64	\$24.23
Parks & Facilities Maintenance Worker I	15.00	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17
Rec/Aquatics Leaders	\$17.36	\$17.79	\$18.23	\$18.68	\$19.23	\$19.71	\$20.10	\$20.60	\$21.20	\$21.73	\$22.27	\$22.83	\$23.40

SEASONAL POSITIONS	(Summer and/or year round periodically)	CY 2022											
Recreation Leader I- Day Camp Staff, Scorekeepers, Kiosk Staff, Concessions, Water Safety instructor (without Lifeguard Certifications)	15.00	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17
Recreation Leader II - Day Camp Staff with Shift Lead	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.67
Recreation Specialist- Headguard II, Day Camp Director	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.67	21.18	21.7	22.25
Lifeguard- Swim Instructors + Lifeguard with Title 22 and ARC Lifeguard Certification	15.38	15.76	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.67
Head Lifeguard	16.15	16.56	16.97	17.40	17.83	18.28	18.73	19.20	19.68	20.17	20.67	21.18	21.7

NOTE: Wage scale to be adjusted as minimum wage changes Prior to January each calendar year

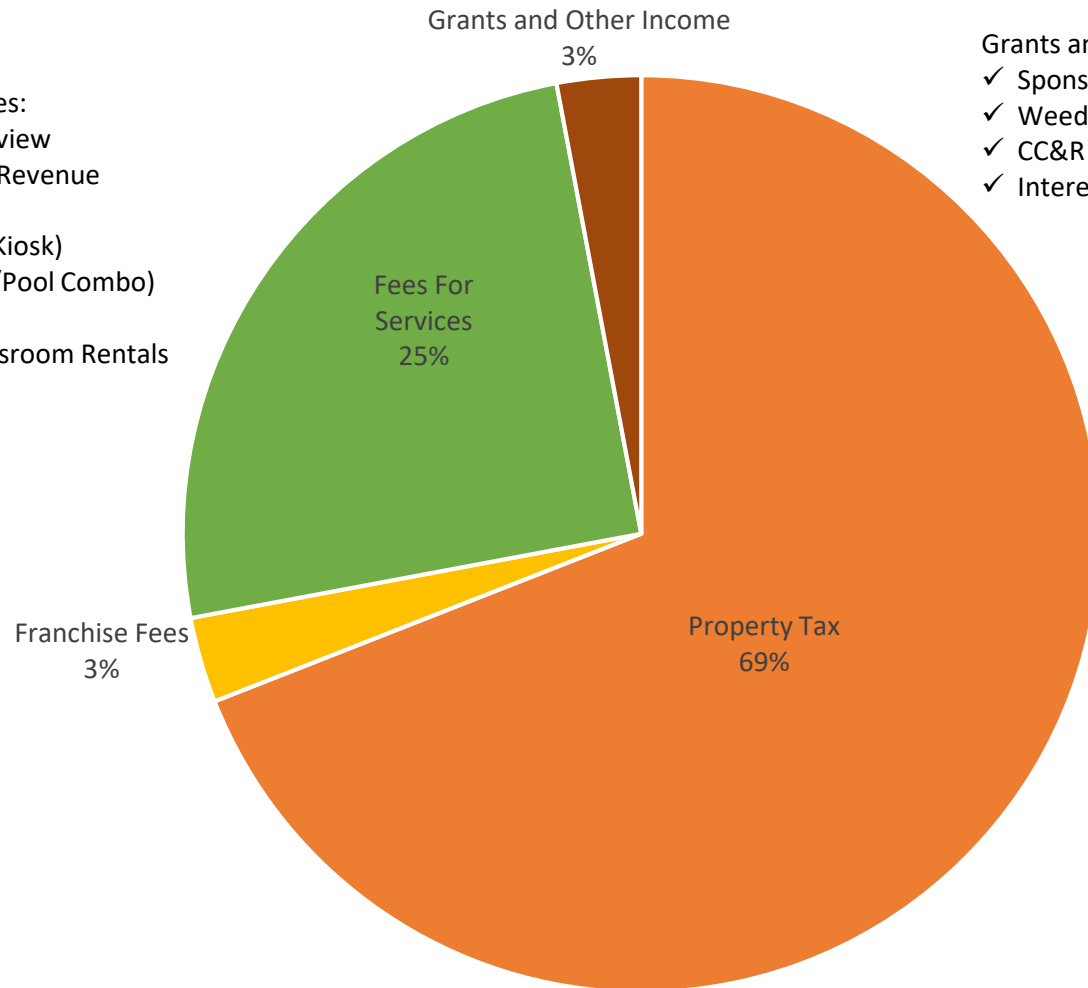
**Cameron Park Community Services District
Funding Sources
Fiscal Year 2022-23**

Fees for Services Includes:

- ✓ Fire Marshal Plan Review
- ✓ Recreation Program Revenue
- ✓ Transfer In
- ✓ Lake Entries - Daily (Kiosk)
- ✓ Annual Passes (Lake/Pool Combo)
- ✓ Picnic Site Rentals
- ✓ Assembly Hall & Classroom Rentals
- ✓ Gym Rentals
- ✓ Pool Rental Fees
- ✓ Sports Field Rentals

Grants and Other Income Includes:

- ✓ Sponsorships
- ✓ Weed Abatement
- ✓ CC&R and Parks & Facilities Fuel
- ✓ Interest



GL Codes for Checks to be Deposited

DESCRIPTION	GL CODE	
ARC plan reviews (CC&R's)	02-4140-0000-0000	
Youth Programs, Classes, etc	01-4145-5000-0000	
Adult Programs, Classes, etc	01-4146-5000-0000	
Youth Sports, leagues, camps, etc	01-4147-5000-0000	
Adult Sports, leagues, camps, etc	01-4148-5000-0000	
Senior Programs, Classes, etc	01-4153-5000-0000	
Special Events	01-4170-5000-0000	
Special Events - Summer Spectacular	01-4170-5000-0003	Discontinued
* Parks Facility Revenue/Sports Fields 80/20 split (20% split to Rec - 01-4190-5000) (D. West 43-4190-0000, no split)	01-4190-4000-0000	
* Gym Revenue 50/50 split (50% split to Rec - 01-4186-5000)	01-4186-7000-0000	
* Pool Revenue (including Pool Parties, Pool Passes, Combo Passes) 50/50 split (50% split to Rec - 01-4187-5000)	01-4187-7000-0002	
* Lake Day Passes	01-4180-4000-0000	Discontinued
*Lake Season Passes, Combo Passes 50/50 (50% split to Rec- 01-4181-5000) (Gate keys 100% to lake)	01-4181-4000-0000	
* Picnic Site Rental 80/20 (20% split to Rec -01-4182-5000)	01-4182-4000-0000	
Summer Kidz Kamp	01-4183-5000-0000	
Concession Stand ?????? Pool only???	01-4184-5000-0000	Discontinued
CC Facility Rentals (100%)	01-4185-7000-0000	
ALL DEPOSITS on rentals of all kind	01-2013	
Misc Copy Charges, Public records Request, etc	01-4600-1000-0000	

See updates per meeting on 1-11-21 (next tab)
 discontinued in red w/ strikeouts

GL Codes for Checks to be Deposited

DESCRIPTION	GL CODE	Percentage Allocated
Youth & Adult Programs, Youth & Adult Sports, Senior Programs, Special Events, & Summer Kidz Kamps	01-4154-5000-0000	100%
Pool Programs (swim lessons, lap swim, etc.)	01-4154-5000-0002	100%
Pool Rental Fees - External Customers (Swim teams etc.)	01-4187-5000-0002	50%
	01-4187-7000-0002	50%
Annual Passes (Lake/Pool Combo) (Split by Parks, Rec & CC)	01-4181-4000-0000	25%
	01-4181-5000-0000	50%
	01-4181-7000-0000	25%
Gym Rentals	01-4186-5000-0000	50%
	01-4186-7000-0000	50%
Picnic Site Rental	01-4182-4000-0000	100%
Lake Entries - Daily (Kiosk)	01-4180-4000-0000	100%
Sports Fields Rentals (except D. West (LLAD))	01-4190-4000-0000	80%
	01-4190-5000-0000	20%
Dave West Sports Field (LLAD)	43-4190-4000-0000	80%
	43-4190-5000-0000	20%
Assembly Hall & Classroom Rentals	01-4185-7000-0000	100%
ARC plan reviews (CC&R's)	02-4140-0000-0000	100%
ALL DEPOSITS on rentals of all kind	01-2013	
Misc Copy Charges, Public records Request, etc	01-4600-1000-0000	
Summer Spectacular in 2022, use 01-4170-0003, with Ticket Sales Separate, new GL code)		

Cameron Park Community Services District
 Final Budget Summary
 Fiscal Year 2022-23
 June 14, 2022

*** Operating Budget								
Fixed Costs	Admin	Fire	Weed Ord	Parks	Comm Cntr	Recr	Total	
Revenues - fees & other sources	-	229,913	1,165,000	95,000	106,454	98,000	1,977,367	
Property Tax allocation	470,000	405,525	2,947,878	-	421,193	318,042	4,700,000	
Sub-total Revenues	470,000	635,438	4,112,878	95,000	527,647	420,362	6,677,367	
Expenditures	545,702	635,438	4,112,878	95,000	527,647	448,875	6,785,902	
(over) under	(75,702)	-	-	-	-	(32,833)	(108,535)	
% of Total Property Tax	10%	9%	63%	0%	9%	7%	3%	100%

*** Fixed Costs: Cal PERS retiree health and unfunded liability, insurance, dam monitoring & permitting, LAFCO, audit services

Department of Administration and Finance

The Administration and Finance Department (1000) is responsible for office management and administrative support to the other departments within the District. This Department budget has:

- 4 Full-time employees assigned including the General Manager, Receptionist, Finance/Human Resources Officer, and Accounting Specialist II;
- 2 funded Part-time employees - Accounting Specialist I and Administrative Assistant II - Board Clerk.

Administration and Finance Department's responsibilities include:

- Financial and accounting support for all departments including accounting, accounts payable, budget development and monitoring, accounts receivable, payroll, debt service, cash controls, Capital Improvement Project budgets/tracking, annual audit, various State reporting, Year-End closing, General Ledger maintenance, cash and bank reconciliations, and other financial reporting.
- Manage District funds: General Fund, CC&R Fund, Community Center Bond, LLAD funds, Reserves and Special Funds; responsible for financial transactions and various reporting between the County and District for District funds.
- Human Resources is responsible for recruitment and hiring of District full and part time employees; negotiates labor contract; managing the CalPERS employee benefits and pension program; managing workers' compensation claims and return to work; processing up to 75 seasonal part-time employees.
- Clerical duties for Board of Directors public meetings such as agenda and minute preparation.
- Primary point of contact for Special District Risk Management Association, District's liability and workers compensation insurer. Collects information regarding claims against the District.
- Consults with legal counsel and manages legal services contract.
- Oversees information technology (software, hardware, connectivity) and managing contract with Execu Tech, who serves as the District's IT specialist, maintains and replaces equipment, and makes recommendations annually for required upgrades and replacements.
- Responsible for the operation of Abila, financial software, and interfaces with Rec Trac for revenues.

Fixed Costs (9000) are budgeted separately and are representative of mandatory costs for the District. These costs are obligations whether or not the District was fully functioning. This budget includes:

- ✓ Liability insurance
- ✓ Retiree Health Care
- ✓ Unfunded Pension Liability
- ✓ Audit
- ✓ El Dorado Local Agency Formation Commission
- ✓ Mandatory Fees and Permits, such as state permit for the Cameron Park Lake Dam and underground fuel tanks

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

01 - General Fund

		FY 2020-21 Final Budget	FY 2020-21 Actual	Total Budget - Revised Final	21-22 Actual	Percent Exp to Date	22-23 Proposed Budget
Operating Revenue							
Property Taxes	4110	399,712.00	371,496.15	314,508.29	1,856,401.84	590.25%	405,525.00
Franchise Fees	4113	200,000.00	206,526.21	206,780.00	172,633.05	83.48%	206,780.00
Transfer In	4165	19,570.00	17,146.00	17,288.15	0.00	0.00%	20,133.00
Reimbursement	4400	6,776.00	6,776.00	1,800.00	0.00	0.00%	
Weed Abatement	4410	0.00	0.00	0.00	710.95	0.00%	0.00
Interest Income	4505	25,000.00	3,572.25	19,000.00	1,003.85	5.28%	1,000.00
Other Income	4600	2,000.00	1,044.64	2,000.00	1,198.22	59.91%	2,000.00
Relief Funds	4601	<u>0.00</u>	<u>0.00</u>	<u>193,788.00</u>	<u>193,788.00</u>	<u>100.00%</u>	<u>0.00</u>
Total Operating Revenue		<u>653,058.00</u>	<u>606,561.25</u>	<u>755,164.44</u>	<u>2,225,735.91</u>	<u>294.74%</u>	<u>635,438.00</u>
Expenditures							
Salaries - Perm.	5000	302,768.00	277,409.97	288,457.00	271,142.64	93.99%	372,956.00
Overtime	5020	3,000.00	12,875.27	10,000.00	8,822.73	88.22%	5,000.00
In Lieu Benefits Stipend	5120	0.00	0.00	6,000.00	4,999.99	83.33%	10,000.00
Health Benefit	5130	38,776.00	32,709.03	37,003.00	32,026.31	86.55%	30,000.00
Retiree Health Benefit	5135	0.00	0.00	0.00	0.00	0.00%	
Dental Insurance	5140	4,009.00	3,327.48	2,964.00	3,251.76	109.70%	3,201.00
Vision Insurance	5150	391.00	538.38	391.00	527.52	134.91%	350.00
CalPERS Employer Retirement	5160	21,902.00	20,390.65	21,894.00	21,219.41	96.91%	32,282.00
Worker's Compensation	5170	19,427.00	17,100.31	2,504.88	2,534.50	101.18%	19,000.00
FICA/Medicare Employer	5180	5,494.00	4,892.73	4,183.00	3,798.06	90.79%	5,000.00
Contribution							
UI/TT Contribution	5190	1,519.00	1,634.16	3,461.00	988.27	28.55%	2,000.00
Advertising/Marketing	5209	1,000.00	612.91	1,000.00	676.36	67.63%	1,000.00
Audit/Accounting	5220	0.00	31,775.22	20,000.00	9,168.59	45.84%	10,000.00
Bank Charge	5221	10,000.00	8,002.41	1,100.00	646.66	58.78%	1,000.00
Clothing/Uniforms	5230	200.00	142.11	200.00	361.13	180.56%	700.00
Computer Software	5231	12,000.00	14,431.63	15,000.00	14,387.06	95.91%	18,750.00
Computer Hardware	5232	1,000.00	2,429.76	2,500.00	3,546.39	141.85%	4,000.00
Contract Services - Other	5240	18,700.00	16,050.26	18,700.00	14,842.30	79.37%	17,000.00
Director Compensation	5250	18,000.00	11,400.00	16,800.00	12,900.00	76.78%	16,800.00
Educational Materials	5265	0.00	0.00	0.00	0.00	0.00%	0.00

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

Elections	5270	0.00	45.00	0.00	0.00	0.00%	8,799.00
Fire & Safety Supplies	5285	0.00	0.00	0.00	65.30	0.00%	0.00
Food	5300	500.00	1,058.09	1,000.00	958.81	95.88%	1,500.00
Government Fees/Permits	5310	0.00	0.00	0.00	38.00	0.00%	0.00
Janitorial / HH Supplies	5315	0.00	0.00	0.00	0.00	0.00%	0.00
Legal Services	5335	15,000.00	13,933.50	15,000.00	7,691.00	51.27%	10,000.00
Maint. - Buildings	5345	0.00	0.00	0.00	0.00	0.00%	0.00
Maint. - Equipment	5350	100.00	3,185.19	3,040.00	1,716.97	56.47%	2,000.00
Maint. - Grounds	5355	0.00	0.00	0.00	2,256.00	0.00%	0.00
Memberships/Subscriptions	5380	9,000.00	8,825.50	9,000.00	9,243.36	102.70%	10,000.00
Mileage Reimbursement	5385	500.00	162.01	800.00	841.30	105.16%	1,300.00
Miscellaneous	5395	100.00	0.00	0.00	500.00	0.00%	0.00
Office Supplies/Expense	5400	2,500.00	3,476.13	2,500.00	2,967.99	118.71%	3,000.00
Postage	5410	1,200.00	1,168.52	1,100.00	1,236.13	112.37%	1,500.00
Printing	5415	100.00	0.00	100.00	0.00	0.00%	0.00
Professional Services	5420	82,683.00	80,631.91	53,710.00	52,822.26	98.34%	10,000.00
Publications & Legal Notices	5425	100.00	150.00	100.00	230.01	230.01%	300.00
Staff Development	5455	2,500.00	961.95	3,500.00	3,206.43	91.61%	6,000.00
Phones/internet	5470	4,700.00	5,046.05	5,000.00	6,302.08	126.04%	7,000.00
Utilities - Electric/Solar	5492	20,000.00	22,584.32	18,359.60	19,547.22	106.46%	25,000.00
Transfer to Reserve	7001	0.00	0.00	24,328.96	0.00	0.00%	0.00
Reconciliation Discrepancy	9999	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>	<u>0.00</u>
Account							
Total Expenditures		<u>597,169.00</u>	<u>596,950.45</u>	<u>589,696.44</u>	<u>515,462.54</u>	<u>87.41%</u>	<u>635,438.00</u>
Net Revenue Over Expenditures		<u>55,889.00</u>	<u>9,610.80</u>	<u>165,468.00</u>	<u>1,710,273.37</u>	<u>1,033.59%</u>	<u>0.00</u>

**ADMINISTRATION DEPARTMENT
BUDGET DETAIL
FY2022-2023**

ACCOUNT DESCRIPTION

4110 Property Tax

4113 Franchise Fee

Waste Connections contracted franchise fee for solid waste and recycling pickup services.

4400 Reimbursement

Reimbursement for Administrative Fee for Fund 05 – Lake Tahoe Community College/CALFIRE Training.

4505 Interest

Interest for money held at County and Umpqua Bank.

4600 Other Income

Umpqua Commercial Credit Card purchasing rebate.

5000 Salaries – Permanent

Full-time salaries for four positions include General Manager, Finance/HR Officer, Accounting Specialist II and Receptionist; two part-time, year-round employees – Accounting Specialist I, and Admin Assist II - Board Clerk. Receptionist was moved back from Recreation Department, under the supervision of the General Manager.

5020 Overtime

Overtime necessary to meet reporting deadlines.

5021 In Lieu Benefit Stipend

General Manager in lieu of health benefits per contract

5130 Health Benefit

Health insurance for current employees.

5140 Dental Insurance

Dental insurance paid for employees.

5150 Vision Insurance

Vision Insurance paid for employees.

5160 CalPERS Employer Retirement

Employer contribution to CalPERS pension costs for current employees.

5170 Worker's Compensation

Worker's Compensation costs paid for employees.

5180 FICA/Medicare Employer Contribution

FICA/Medicare costs paid for employees.

5190 UI/TT Contribution

UI/TT Contribution costs paid for employees.

5209 Advertising/Marketing

Job postings, public notices, etc.

5220 Audit/Accounting

Eide Bailly (formerly VTD) accounting services budgeted to train new Finance/HR Officer and provide ongoing support; Audit costs budgeted in Fixed Costs (9000).

5221 Bank Charge

Credit Card transaction fees allocated to Departments receiving revenues via credit cards.

5230 Clothing/Uniforms

District logo shirts for staff and Board Members.

5231 Computer Software

Software renewals including annual costs for Abila, Adobe, and portion of Streamline website.

5232 Computer Hardware

Routine replacement costs recommended by ExecuTech, which includes two new computers. Staff is evaluating the necessity of additional computers due to fewer administrative and recreation staff.

5240 Contract Services - Other

Portion of ExecuTech service fee, Paycheck time clock fees and payroll.

5250 Director Comp

Director compensation for 4 Directors, 3 meetings per month plus 6 special meetings.

5265 Educational Materials

No significant costs in past years; will use Staff Development line item for any education materials costs.

5270 Elections

Election year.

5300 Food

Water delivery & rental, food for special public meetings, and employee appreciation.

5335 Legal Services

Average 7 hours per month for Board Meetings and on-going support.

5350 Maint. – Equipment

Copier lease and copy costs; Per copy allocation by meter to Admin, Recreation, CC&R.

5380 Memberships/Subscriptions

El Dorado County Chamber of Commerce
Shingle Springs/Cameron Park Chamber of Commerce
California Special District Association
Gold County CSDA
Government Finance Office Association

5385 Mileage Reimbursement

Employee mileage reimbursement for attending meetings on District business and training.

5395 Miscellaneous

5400 Office Supplies

Paper, Envelopes, folders, etc.

5410 Postage

Postage meter rental; postage for front desk, finance/accounts payable & administration

5415 Printing

Printing for workshops, brochures, banners.

5420 Professional Services

Budget for possible unforeseen services/projects that may be needed during the fiscal year

5425 Publications & Legal Notices

Legal notices, public notices, maps.

5455 Staff Development

Training, workshops for staff and Board members. Increase due to incoming General Manager and Finance Officer for CSDA Special District Leadership Academy Conference

5470 Telephone/Internet

TPX, AT&T, General Manager cell phone allowance \$100/mo.

5480 Travel/Lodging

No expected travel at this time.

5492 Utilities – Electric/Gas

Admin portion of utilities.

7001 Transfer to Reserve

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

01 - General Fund

		FY 2020-21 Final Budget	FY 2020-21 Actual	Total Budget - Revised Final	21-22 Actual	Percent Exp to Date	22-23 Proposed Budget
Operating Revenue							
Property Taxes	4110	<u>422,585.00</u>	<u>431,630.30</u>	<u>478,754.00</u>	<u>269,932.86</u>	<u>56.38%</u>	<u>470,000.00</u>
Total Operating Revenue		<u>422,585.00</u>	<u>431,630.30</u>	<u>478,754.00</u>	<u>269,932.86</u>	<u>56.38%</u>	<u>470,000.00</u>
Expenditures							
Retiree Health Benefit	5135	73,016.00	98,218.44	112,025.00	104,011.39	92.84%	111,317.00
CalPERS Employer Retirement	5160	144,269.00	145,319.00	193,043.00	187,671.00	97.21%	190,000.00
Audit/Accounting	5220	30,000.00	15,000.00	16,000.00	15,647.94	97.79%	16,000.00
EDC Department Agency	5260	4,300.00	4,252.73	4,300.00	4,418.54	102.75%	4,500.00
Government Fees/Permits	5310	20,000.00	15,383.80	13,500.00	12,346.56	91.45%	13,500.00
Insurance	5320	<u>130,000.00</u>	<u>129,411.74</u>	<u>175,886.00</u>	<u>172,195.17</u>	<u>97.90%</u>	<u>210,385.00</u>
Total Expenditures		<u>401,585.00</u>	<u>407,585.71</u>	<u>514,754.00</u>	<u>496,290.60</u>	<u>96.41%</u>	<u>545,702.00</u>
Net Revenue Over Expenditures		<u>21,000.00</u>	<u>24,044.59</u>	<u>(36,000.00)</u>	<u>(226,357.74)</u>	<u>628.77%</u>	<u>(75,702.00)</u>

**FIXED COSTS
BUDGET DETAIL
FY 2022-2023**

ACCOUNT DESCRIPTION

4110 Property Taxes

Amount allocated is to cover these mandatory costs; costs are incurred whether the District is open or not.

5135 Retiree Health Benefit

Based on year-to-date actuals from FY2020-2021 for monthly payment to CalPERS, which may adjust due to age of the retiree.

5160 CalPERS Employer Retirement

Payment to CalPERS for unfunded pension liability based on actuarial provided by CalPERS; making one annual payment saves 3.5%.

5220 Audit/Accounting

Annual auditor costs

5260 EDC Department Agency

Annual LAFCO costs

5310 Government Fees/Permits

Cameron Park Lake dam annual permit fee to State of California; OSHA penalty payments

5320 Insurance

Special District Risk Management Association annual payment for liability insurance.

Department of Fire and Emergency Services

The Cameron Park Fire Department provides fire protection and emergency response services under contract with CAL FIRE. The Department serves an estimated resident population of 18,000 with two fire stations, 88 and 89. The Fire Department has two budget units for Fire Department operations and the Weed Abatement Ordinance program.

The CA Climate Investment grant will be in its third and final year of the grant cycle. The \$336,000 grant funded fire fuel reduction on District properties, Pine Hill Preserve and expanded education activities about fire safe practices.

Fire Station 88 has a full-time staffed Advanced Life Support Fire Engine and a reserve fire engine. Station 88 has a two-person engine crew.

Fire Station 89 has a full-time staffed Advanced Life Support Fire Engine, a full-time staffed Advanced Life Support Medic Unit funded through the El Dorado County JPA, three reserve fire engines, and one reserve medic unit. The Battalion Chiefs' offices are located at Station 89. Station 89 has a two-person engine crew.

Intern Fire Fighters

Ten to twenty Resident Firefighters help to staff both fire stations, and they act as a third member of an engine company. Resident Firefighters participate as a crew member on an engine company, work closely with ambulance personnel, staff community events, and receive considerable training. Qualifications for a Resident Firefighter is 18 years of age, successfully completed an accredited California State Fire Marshal Firefighter Academy, and must be an Emergency Medical Technician (EMT).

El Dorado County Emergency Services Joint Powers Authority (aka JPA)

Agencies contracted by the JPA operate the medic unit ambulances and are reimbursed at 100% for their costs with funds from the JPA. These costs include personnel, operating expenses, and equipment. The District has an annual contract with the JPA to provide one ambulance and six employees who provide 24/7 coverage.

Fire Marshal Services

A Battalion Chief serves at the Cameron Park Fire Marshal, who reviews development plans for appropriate fire prevention measures. Fees are charged for these services. A contractor provides support to the Fire Marshal, depending upon workload. Fire Department personnel are initiating expansion of this program to increase inspections and a presence in the community, and increase revenues to offset services.

Cameron Park Weed Abatement Ordinance Implementation

One part-time and one seasonal staff are assigned to assist the Fire Marshal in keeping Cameron Park safe from fires by implementing the Cameron Park Weed Abatement Ordinance.

Cameron Park Fire Explorer Post 89 is a youth organization sponsored by the Boy Scouts of America, consisting of young men and women between the ages of 14 and 20, who are interested in a career in the fire service. Explorers receive basic training and hands on experience as a firefighter. Explorers attend trainings every other Sunday and support the District's special events.

CAL FIRE Emergency Command Center – Dispatch Services

Cameron Park contracts with the CAL FIRE Emergency Command Center for Dispatch Services. The district is responsible to pay for all 911 calls that are not medical related. Fires, haz-mats, etc...

Apparatus Rental Reimbursements

CPFD fire apparatus (with and without personnel) is rented to CAL FIRE and CA Office of Emergency Services for state-wide fire incidents. The District is reimbursed for fire personnel and equipment hours to offset costs related to the rental of equipment and personnel.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

01 - General Fund

		FY 2020-21 Final Budget	FY 2020-21 Actual	Total Budget - Revised Final	21-22 Actual	Percent Exp to Date	22-23 Proposed Budget
Operating Revenue							
Property Taxes	4110	2,921,211.00	2,983,738.83	2,972,155.81	1,754,563.57	59.03%	2,947,878.00
Fire Marshall Plan Review	4132	40,000.00	33,139.30	0.00	0.00	0.00%	
Tuition Fees/Revenue	4142	0.00	1,350.00	0.00	0.00	0.00%	
JPA Reimbursable	4260	1,150,000.00	1,127,797.03	1,150,000.00	958,333.30	83.33%	1,150,000.00
Fire Apparatus Equip Rental	4262	20,000.00	19,656.46	10,000.00	0.00	0.00%	15,000.00
Reimbursement	4400	0.00	37,095.84	0.00	0.00	0.00%	
Weed Abatement	4410	0.00	0.00	0.00	0.00	0.00%	
Other Income	4600	10,000.00	1,758.26	6,000.00	0.00	0.00%	
Grant - CCI	4605	0.00	0.00	0.00	0.00	0.00%	
Total Operating Revenue		<u>4,141,211.00</u>	<u>4,204,535.72</u>	<u>4,138,155.81</u>	<u>2,712,896.87</u>	<u>65.56%</u>	<u>4,112,878.00</u>
Expenditures							
Salaries - Perm.	5000	0.00	0.00	0.00	0.00	0.00%	
Retiree Health Benefit	5135	0.00	(2,222.29)	0.00	0.00	0.00%	
CalPERS Employer Retirement	5160	0.00	99.90	0.00	0.00	0.00%	
Worker's Compensation	5170	0.00	28.56	1,208.95	1,223.25	101.18%	1,284.41
FICA/Medicare Employer	5180	0.00	0.00	0.00	0.00	0.00%	
Contribution							
UI/TT Contribution	5190	0.00	0.00	0.00	0.00	0.00%	
Clothing/Uniforms	5230	1,500.00	256.84	2,000.00	0.00	0.00%	
Computer Software	5231	2,500.00	2,181.87	2,500.00	2,650.10	106.00%	3,000.00
Computer Hardware	5232	3,000.00	752.78	3,000.00	3,053.39	101.77%	500.00
Contractual Services	5235	10,000.00	11,632.26	0.00	0.00	0.00%	
Contractual - Provider Services -	5236	4,059,061.00	3,331,787.48	4,160,537.26	1,981,056.45	47.61%	4,214,593.59
FIRE							
Contract Under Utilization	5237	(250,000.00)	0.00	(300,000.00)	0.00	0.00%	(350,000.00)
Contract Services - Other	5240	31,000.00	39,348.66	31,000.00	18,416.19	59.40%	25,000.00
Educational Materials	5265	2,500.00	2,421.89	1,000.00	0.00	0.00%	500.00
Equipment-Minor/Small Tools	5275	2,000.00	1,563.19	2,000.00	33,281.63	1,664.08%	2,000.00
Fire & Safety Supplies	5285	1,500.00	1,410.13	1,000.00	958.41	95.84%	1,000.00
Fire Turnout Gear	5295	31,000.00	30,208.18	31,000.00	30,137.79	97.21%	31,000.00
Fire- Intern paid	5296	14,200.00	16,360.00	20,200.00	8,320.00	41.18%	12,000.00

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

Food	5300	1,000.00	122.97	1,000.00	621.42	62.14%	200.00
Fuel	5305	35,000.00	37,549.02	30,000.00	44,233.02	147.44%	35,000.00
Government Fees/Permits	5310	1,000.00	2,538.38	1,000.00	2,244.63	224.46%	2,500.00
Janitorial / HH Supplies	5315	7,500.00	8,336.49	7,500.00	6,645.98	88.61%	7,500.00
Maint. - Vehicle Supplies	5340	0.00	203.72	0.00	0.00	0.00%	0.00
Maint. - Buildings	5345	11,000.00	12,608.11	11,000.00	2,973.91	27.03%	3,000.00
Maint. - Equipment	5350	25,000.00	24,127.78	25,000.00	12,650.11	50.60%	15,000.00
Maint. - Grounds	5355	3,000.00	2,523.53	3,000.00	2,527.25	84.24%	3,000.00
Maint. - Radio/Phones	5360	2,000.00	1,453.05	2,000.00	4,301.91	215.09%	2,000.00
Maint. - Tires & Tubes	5365	10,000.00	7,100.93	10,000.00	11,452.30	114.52%	10,000.00
Maint. - Vehicle	5370	28,000.00	26,699.29	26,000.00	29,030.05	111.65%	29,000.00
Memberships/Subscriptions	5380	850.00	694.82	850.00	679.19	79.90%	700.00
Office Supplies/Expense	5400	4,500.00	2,910.05	4,500.00	1,638.09	36.40%	2,000.00
Postage	5410	500.00	385.96	500.00	145.19	29.03%	300.00
Printing	5415	500.00	156.56	500.00	172.13	34.42%	300.00
Professional Services	5420	2,000.00	1,650.00	2,000.00	1,652.00	82.60%	2,000.00
Publications & Legal Notices	5425	500.00	0.00	500.00	0.00	0.00%	0.00
Radios	5430	3,000.00	11,749.80	3,000.00	24.61	0.82%	1,000.00
Staff Development	5455	15,000.00	15,565.45	12,500.00	4,771.50	38.17%	5,000.00
Phones/internet	5470	15,000.00	12,513.66	13,000.00	10,862.74	83.55%	13,000.00
Utilities - Water	5490	12,000.00	11,736.60	10,000.00	8,378.63	83.78%	10,000.00
Utilities - Gas	5491	0.00	0.00	0.00	4,211.32	0.00%	5,500.00
Utilities - Electric/Solar	5492	28,000.00	28,767.64	16,859.60	20,315.95	120.50%	25,000.00
Capital Equipment Expense	5625	0.00	1,000.00	0.00	11,600.45	0.00%	0.00
Total Expenditures		<u>4,113,611.00</u>	<u>3,646,223.26</u>	<u>4,136,155.81</u>	<u>2,260,229.59</u>	<u>54.65%</u>	<u>4,112,878.00</u>
Net Revenue Over Expenditures		<u>27,600.00</u>	<u>558,312.46</u>	<u>2,000.00</u>	<u>452,667.28</u>	<u>22,633.36%</u>	<u>(0.00)</u>

FIRE DEPARTMENT
and El Dorado County Joint Powers Authority Ambulance Services
BUDGET DETAIL
FY2022-23

ACCOUNT DESCRIPTION

4110 Revenue - Property Tax

Property tax allocation.

4132 Revenue – Fire Marshal Plan Review

Moved to 8000 Weed Abatement budget.

4260 Revenue - JPA Reimbursable

Reimbursement from El Dorado County Joint Powers Authority for 1 medic unit and 6 personnel, consistent with agreement. This amount fully funds District costs related to the medic unit. This is a flat rate income of \$1,150,000. If not fully expended by District, funds are re-funded to the County.

4262 Revenue - Fire Apparatus Equipment Rental

Revenues related to renting fire equipment and personnel to CA Office of Emergency Services. \$15,000 of revenues received from equipment reimbursement goes to funding equipment maintenance, line item 5370. The rest of the revenues received goes to Fire & Emergency Svcs Capital Asset Reserves Fund 07.

5230 Clothing/Uniforms

Cameron Park Fire Department provides uniform clothing to Resident Firefighters.

5231 Computer Software

Fire operations and administration software; FYI Telecommunication

4 AVL MDT Radio Mobile annual licenses

Employee scheduling software annual fee and maintenance

Fire response software related to incidents: ESRI GIS License Renewal, Net Motion License, MDC Firewall License, MDC Maintenance

5232 Computer Hardware

Fire Department tablets.

5235 Contractual Services

Moved to 8000 Weed Abatement budget.

5236 Contract Services

Expenditures for CAL FIRE contract for Fire and Paramedic services.

5237 Contract Under Utilization

Anticipated savings on CAL FIRE contract based on historical expenditures.

5240 Contract Services

Fire Department Dispatch Services: \$25,000 (Invoiced to the CSD from the Camino Dispatch Center) and Executech for IT support.

5265 Educational Material

Fire Prevention Education School / Public materials, estimated to be 2-3 times a month. Activity is increased during Fire Prevention week.

5275 Equipment – Minor/Small Tools

Update and replacement of hand tools and mechanical tools for both fire stations and fire engines. Shovels, Rakes, Lawn mowers, edgers, etc.

5285 Fire and Safety Supplies

Supplies for fire investigations within the District, accountability tags, and safety vest.

5295 Fire Turnout Gear

To supply Structural / Wildland Firefighter Personal Protective Equipment (PPE) to both paid and resident staff. Helmets, Boots, Gloves, Ear and Eye protection, PPE repairs, etc. A complete set of gear for one firefighter cost \$5,000. All PPE purchased complies with CalOSHA and NFPA 1851 and 1854. We also maintain an adequate replacement cycle. All PPE has an expiration date and must be rotated out of service and replaced every 5-10 years.

5296 Fire-Volunteer/Resident

This line item funds Resident/Intern Firefighters at each fire station. Resident/Interns are paid a daily stipend of \$80 per 24-hour shift. Resident/Interns help the District attain a 3-person staffing model on both fire engines. Expenditures from this line item could fluctuate based on Resident Firefighter staffing.

5300 Food

Provide meals to firefighters while on emergency incident, training, extended fire rehab, meetings, etc.

5305 Fuel

To provide fuel to all CSD vehicles / equipment from the fuel vault located at Fire Station 89. Fire receives reimbursement from other Departments for fuel costs.

5310 Government Fees/Permits

Costs related to the fuel station: Air Quality MD, Generator/Fuel Vault Permits and EDC Air Quality, Fuel Vault Permit.

5315 Household Supplies

Fire Station 88 and 89 cleaning and bathroom supplies for 18 permanent firefighting personnel, Resident and Explorer Firefighters, and up to two part-time Weed Abatement Specialists. These supplies also serve the restrooms and office that are associated with the conference room that is utilized by the public.

5345 Maint. - Buildings

Station 88 and 89 building maintenance, repairs, and replacement of items such as HVAC systems, water heaters, dishwashers, washing machine, oven, bay doors.

5350 Maint. – Equipment

Fire Engine ladder replacement & annual testing per NFPA 1932, chainsaw replacement/repairs, fire hose replacement & repairs, thermal imaging camera, flashlights, Self-Contained Breathing Apparatus (SCBA) test/repair/replace, cardiac defibrillators, heart monitors, auto extrication equipment, fire extinguishers, gas detectors, portable equipment, fire sprinkler system station 89, fire extinguishing hood system for Fire Station 88 &89, Fire Station 88 & 89 generator, and copy machine contracts for Fire Station 88 & 89.

5355 Maint. – Grounds

Station 88 and 89 Yard/Grounds, landscape and sprinkler system maintenance

5360 Maint. - Radio/Phones

Fire Station phones, intercoms, and base radios. Radio repairs for mics, chargers, antennas, software updates, maintenance, and replacement parts. Cameron Park Fire Dept currently has 18 hand held radios and 15 mobile radios. All radios must be sent out for repairs. An average cost for a repair is \$300-\$500.

5365 Maint. - Tires/Tubes

Repair and Replacement for Tires on 6 Fire Engines and 6 light trucks.

5370 Maint. - Vehicle

Repair and maintenance of Fire Engines and light trucks.

5380 Memberships/Subscriptions

El Dorado Chief Association, El Dorado County Training Association
Prevention National Fire Protection Association Subscription / Memberships

Station 88 and 89 Newspaper

5400 Office Supplies/Expense

To provide office supplies to Fire Station 88/89.

5410 Postage

Fire Station 88/89 mailings and certified letters.

5415 Printing

Flyers, posters, business cards

5420 Professional Services

Fire alarm monitoring for Fire Station 88 and 89

DOJ Background / Fingerprints / Resident Physicals / Pest Control

5425 Publications & Legal Notices

Newspaper legal notices

5430 Radios

Radio accessories: mics, batteries, chargers, antennas, and replacement parts. Cameron Park Fire Department currently has 18 hand held radios and 15 mobile radios.

5455 Staff Development

Fire Training staff development funds allow for career enhancement and development through education of all staff and new recruits. This fund is to cover the 18 permanent full-time staff for annual training and recertification on licenses such as EMT/Paramedic, commercial driver's license, etc.

5470 Phones/Internet

Used for monthly service: Station 88 / 89 phones and Internet, cell phones, and Fire Engine tablets

5490 Utilities - Water

Station 88 and 89

5492 Utilities – Electric/Gas

Station 88 and 89

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

01 - General Fund

		FY 2020-21 Final Budget	FY 2020-21 Actual	Total Budget - Revised Final	21-22 Actual	Percent Exp to Date	Proposed 2022-23 Budget
Operating Revenue							
Property Taxes	4110	35,516.00	36,276.73	14,930.93	13,496.64	90.39%	0.00
Fire Marshall Plan Review	4132	0.00	0.00	105,000.00	57,102.45	54.38%	65,000.00
Pool Rental Fees	4187	0.00	0.00	0.00	0.00	0.00%	0.00
Reimbursement	4400	0.00	18,235.28	0.00	15,080.43	0.00%	15,000.00
Weed Abatement	4410	4,020.00	15,731.73	15,750.00	5,319.01	33.77%	15,000.00
Other Income	4600	0.00	0.00	0.00	0.00	0.00%	
Grant - CCI	4605	<u>133,794.00</u>	<u>113,830.59</u>	<u>113,120.00</u>	<u>129,344.68</u>	<u>114.34%</u>	<u>0.00</u>
Total Operating Revenue		<u>173,330.00</u>	<u>184,074.33</u>	<u>248,800.93</u>	<u>220,343.21</u>	<u>90.32%</u>	<u>95,000.00</u>
Expenditures							
Salaries - Perm.	5000	29,948.00	30,889.31	32,885.00	20,295.48	61.71%	45,000.00
Salaries - Seasonal	5010	9,600.00	8,836.87	18,150.00	9,830.66	54.16%	10,642.00
CalPERS Employer Retirement	5160	2,480.00	2,380.99	2,496.00	1,553.43	62.23%	2,496.00
Worker's Compensation	5170	2,487.00	3,543.03	199.93	202.30	101.18%	300.00
FICA/Medicare Employer	5180	1,187.00	1,093.65	1,945.00	1,026.47	52.77%	1,945.00
Contribution							
UI/TT Contribution	5190	434.00	532.06	625.00	222.80	35.64%	532.00
Bank Charge	5221	0.00	0.00	0.00	0.00	0	3,500.00
Clothing/Uniforms	5230	500.00	175.80	250.00	262.50	105.00%	250.00
Computer Software	5231	1,000.00	0.00	0.00	199.00	0.00%	0.00
Computer Hardware	5232	1,500.00	789.67	1,000.00	804.48	80.44%	500.00
Contractual Services	5235	0.00	0.00	10,000.00	3,558.82	35.58%	5,000.00
Contract Services - Other	5240	77,848.00	196,639.77	100,000.00	241.75	0.24%	12,885.00
Educational Materials	5265	10,000.00	16,750.99	10,000.00	2,711.73	27.11%	5,000.00
Fire & Safety Supplies	5285	0.00	0.00	500.00	183.05	36.61%	500.00
Janitorial / HH Supplies	5315	0.00	989.65	0.00	0.00	0.00%	
Memberships/Subscriptions	5380	0.00	0.00	500.00	50.00	10.00%	100.00
Office Supplies/Expense	5400	1,000.00	738.47	1,000.00	674.31	67.43%	800.00
Postage	5410	8,500.00	3,312.05	6,000.00	6,122.00	102.03%	3,000.00
Printing	5415	500.00	0.00	250.00	148.00	59.20%	250.00
Professional Services	5420	0.00	370.00	0.00	103.00	0.00%	300.00
Publications & Legal Notices	5425	0.00	148.88	0.00	0.00	0.00%	

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

Staff Development	5455	<u>0.00</u>	<u>0.00</u>	<u>3,000.00</u>	<u>3,079.92</u>	<u>102.66%</u>	<u>2,000.00</u>
Total Expenditures		<u>146,984.00</u>	<u>267,191.19</u>	<u>188,800.93</u>	<u>51,269.70</u>	<u>27.16%</u>	<u>95,000.00</u>
Net Revenue Over Expenditures		<u>26,346.00</u>	<u>(83,116.86)</u>	<u>60,000.00</u>	<u>173,457.27</u>	<u>289.09%</u>	<u>0.00</u>

FIRE DEPARTMENT
Fire Marshal and Weed Abatement Program
BUDGET DETAIL
FY2022-23

ACCOUNT DESCRIPTION

4110 Revenue - Property Tax

None

4132 Revenue – Fire Marshal Plan Review

Fire Marshal Fees for Plan Check. Costs are generated by Fire Marshall or assigned to Interwest Consulting group, who is assigned by Fire Marshall to provide plan check services. Fees are charged consistent with the District’s approved fee schedule. When Interwest provides services, invoice is for their costs plus 20%.

4410 Revenue - Weed Abatement

Revenues received from lien properties to offset abatement costs, which includes contractor’s costs and Fire Dept administrative costs.

5000 Salaries – Permanent

1 part-time employee, year-round. Employee is managed by the General Manager and reports to the Fire Marshal to assist with the weed abatement program.

5010 Salaries - Seasonal

Currently budgeted for one part-time seasonal employee to work for three months in the spring to assist with implementation of the Weed Abatement Ordinance program.

5160 CalPERS Employer Retirement

CalPERS pension costs for year-round employee, instead of paying for social security.

5170 Worker’s Compensation

Worker’s Compensation for weed abatement staff.

5180 FICA/Medicare Employer Contribution

FICA/Medicare Employer Contribution for season part-time weed abatement employee.

5190 UI/TT Contribution

UI/TT Employer Contribution for weed abatement staff.

5230 Clothing/Uniform

Uniforms for Weed Abatement Specialists.

5231 Computer Software

Miscellaneous computer software, ESRI, Parcel Quest.

5232 Computer Hardware

Weed abatement tablets.

5235 Contractual Services

Expenditures to Interwest Consulting for Fire Marshal plan review when, due to workload, Fire Marshal is unable to review. Expenditures for Interwest are billed to customer at cost plus 20%.

5240 Contract Services - Other

Cost for contractors to perform abatement services consistent with Weed Abatement Ordinance.

5265 Educational Material

Fire Prevention and Education materials published through the weed abatement program i.e. post cards, signs, magazine articles. All funding should be covered by the CCI grant.

5285 Fire and Safety Supplies

Supplies for fire investigations within the District, accountability tags, and safety vest.

5380 Memberships/Subscriptions

Prevention National Fire Protection Association Subscription / Memberships.

5400 Office Supplies

Office supplies to support Fire Marshal and weed abatement program.

5410 Postage

Postage for weed abatement inspection, notices, and CCI Grant Prevention and Educational materials.

5415 Printing

Flyers, posters, business cards

5455 Staff Development

Fire Training Staff development funds allow for career enhancement and development through education of all staff and new recruits. This fund is to cover annual training and recertification on licenses.

Department of Recreation

The Fiscal Year 2022-2023 Recreation Department budget represents a renewal of recreation programs and services at the Community Center. Recreation staff will rebuild keeping in mind the Program Strategies & Priorities (next page). Traditional programs such as enrichments classes, sports and day camp will continue, along with new programs yet to be determined. When large groups can gather, Halloween, Santa Swim and other special events will return.

Program registration is taken with Rec Trac. The Receptionist is assigned to the Recreation Department to staff the public counter and serving as the customers' first point of contact as follows:

- assists customers with recreation program registration, facility reservations, CC&R forms and processes;
- collects revenues and daily cash reconciliations;
- develops Rec Trac reports.

Recreation staff coordinates the District's communications for all Departments on the website, eNewsletter, twice yearly mailer, Facebook and Next Door. The traditional Activity Guide is no longer budgeted, replaced by a less expensive yet successful mailer.

Department staff includes:

- 2 Full-time employees including the Recreation Supervisor and Recreation Coordinator.
- 1 Part-Time Recreation Specialist
- Up to 75 Part-time, seasonal employees who serve as lifeguards, summer camp counselors, sports scorekeepers, and special event staff.

Recreation Department Program Strategies & Priorities

- Concentrate on programming District facilities, especially programs and events at the Community Center and Community Pool
- Emphasis on Quality of customer experience instead of quantity of programs
- Leverage partnerships recognizing that the success of swim teams and youth sports leagues is the District's success as well in terms of increasing rental revenues at a low cost
- Leverage partners, volunteers, and contractors to provide services instead of hiring District employees
- Seek funding partners by finding common goals: Friends of Seniors and Marshall Medical Center
- Tracking attendance is important and future decisions will be based on attendance and reaching underserved populations
- Implement new class protocols for instructors: minimum class sizes (currently 3 but will increase to 5 in future); classes must be held on District property
- Consolidate and re-fresh special events when opportunity arises: Halloween & Community Showcase
- Eliminate low performing programs at District, especially those offered at neighboring agencies (ie: adult softball)
- Be cost conscious and efficient: reduce Activity Guide pages dedicated to Recreation; reduce front office time registering participants in classes that are cancelled due to low attendance
- Spread recreation overhead costs to all program budgets

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

01 - General Fund

		FY 2020-21 Final Budget	FY 2020-21 Actual	Total Budget - Revised Final	21-22 Actual	Percent Exp to Date	22-23 proposed budget
Operating Revenue							
Property Taxes	4110	0.00	0.00	153,914.30	80,979.86	52.61%	137,362.00
Youth Classes	4145	0.00	(30.00)	0.00	0.00	0.00%	
Adult Classes	4146	0.00	0.00	0.00	0.00	0.00%	
Youth Sports	4147	0.00	0.00	0.00	0.00	0.00%	
Adult Sports	4148	0.00	0.00	0.00	0.00	0.00%	
Senior Programs	4153	0.00	0.00	0.00	0.00	0.00%	
Recreation Program Revenue	4154	116,918.38	56,951.80	142,639.00	156,674.11	109.83%	110,000.00
Instructor Program Revenue	4155	0.00	0.00	0.00	0.00		50,000.00
Transfer In	4165	5,000.00	5,000.00	0.00	0.00	0.00%	
Special Events	4170	0.00	(47.50)	0.00	1,140.00	0.00%	2,000.00
Lake Entries - Daily (Kiosk)	4180	0.00	0.00	20,000.00	29,400.58	147.00%	0.00
Annual Passes (Lake/Pool)	4181	23,184.00	35,055.01	37,500.00	18,766.92	50.04%	35,000.00
Gym Rentals	4186	15,468.00	10,351.25	13,000.00	2,402.60	18.48%	13,000.00
Pool Rental Fees	4187	0.00	38,258.47	49,000.00	39,182.55	79.96%	51,500.00
Sports Field Rentals	4190	5,000.00	2,001.97	2,000.00	5,121.24	256.06%	5,000.00
Sponsorships	4255	<u>14,500.00</u>	<u>29,000.00</u>	<u>20,000.00</u>	<u>1,171.20</u>	<u>5.85%</u>	<u>16,500.00</u>
Total Operating Revenue		<u>180,070.38</u>	<u>176,541.00</u>	<u>438,053.30</u>	<u>334,839.06</u>	<u>76.44%</u>	<u>420,362.00</u>
Expenditures							
Salaries - Perm.	5000	95,243.00	124,512.43	140,770.00	117,560.71	83.51%	140,770.00
Salaries - Seasonal	5010	80,940.00	97,211.17	120,889.96	94,103.18	77.84%	98,373.00
Overtime	5020	750.00	864.91	750.00	4,172.85	556.38%	1,000.00
Health Benefit	5130	25,000.00	29,940.80	29,361.00	27,569.93	93.89%	29,361.00
Retiree Health Benefit	5135	5,000.00	0.00	0.00	0.00	0.00%	
Dental Insurance	5140	1,470.00	1,777.09	2,206.00	2,339.59	106.05%	2,500.00
Vision Insurance	5150	261.00	282.36	391.00	390.96	99.98%	400.00
CalPERS Employer Retirement	5160	9,159.00	9,921.88	9,712.00	8,769.99	90.30%	9,712.00
Worker's Compensation	5170	10,000.00	7,089.06	4,375.70	4,427.44	101.18%	5,200.00
FICA/Medicare Employer	5180	9,103.00	9,785.56	10,791.00	9,372.74	86.85%	12,495.00
Contribution							
UI/TT Contribution	5190	6,000.00	5,477.87	2,937.00	3,939.52	134.13%	3,351.00
Advertising/Marketing	5209	6,010.00	6,676.67	13,000.00	13,550.51	104.23%	14,000.00

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

Bank Charge	5221	0.00	0.00	3,100.00	3,936.48	126.98%	5,000.00
Clothing/Uniforms	5230	585.00	848.11	1,800.00	224.42	12.46%	1,800.00
Computer Software	5231	7,700.00	8,662.76	7,500.00	6,306.57	84.08%	7,500.00
Computer Hardware	5232	0.00	(9.64)	250.00	259.10	103.64%	500.00
Contract Services - Other	5240	6,000.00	6,196.23	5,700.00	5,902.14	103.54%	6,200.00
Fire & Safety Supplies	5285	100.00	32.15	0.00	0.00	0.00%	
Food	5300	700.00	113.38	0.00	201.32	0.00%	200.00
Janitorial / HH Supplies	5315	0.00	0.00	0.00	0.00	0.00%	0.00
Instructors	5316	1,000.00	1,365.00	26,500.00	25,843.40	97.52%	30,000.00
Maint. - Equipment	5350	125.00	259.54	0.00	295.80	0.00%	300.00
Medical Supplies	5375	200.00	0.00	0.00	0.00	0.00%	0.00
Memberships/Subscriptions	5380	310.00	345.00	310.00	150.00	48.38%	300.00
Mileage Reimbursement	5385	0.00	0.00	100.00	135.64	135.64%	200.00
Office Supplies/Expense	5400	1,000.00	462.35	500.00	154.85	30.97%	200.00
Postage	5410	100.00	106.84	100.00	38.65	38.65%	100.00
Professional Services	5420	2,464.00	1,915.00	2,500.00	1,007.00	40.28%	2,000.00
Program Supplies	5421	2,579.00	4,604.08	13,730.00	10,182.25	74.16%	13,000.00
Rent/Lease - Bldgs, Fields, etc.	5435	0.00	0.00	3,060.00	0.00	0.00%	0.00
Rent/Lease - Equipment	5440	300.00	300.00	200.00	379.20	189.60%	400.00
Staff Development	5455	550.00	1,450.00	2,500.00	1,083.00	43.32%	7,000.00
Special Events	5465	500.00	530.72	0.00	0.00	0.00%	0.00
Phones/internet	5470	5,000.00	5,466.05	5,600.00	5,625.92	100.46%	6,500.00
Utilities - Electric/Solar	5492	20,000.00	22,584.38	16,859.60	19,547.26	115.94%	22,000.00
Transfer Out	7000	0.00	0.00	0.00	0.00	0.00%	0.00
Total Expenditures		<u>298,149.00</u>	<u>348,771.75</u>	<u>425,493.26</u>	<u>367,470.42</u>	<u>86.36%</u>	<u>420,362.00</u>
Net Revenue Over Expenditures		<u>(118,078.62)</u>	<u>(172,230.75)</u>	<u>12,560.04</u>	<u>(32,631.36)</u>	<u>(259.80)%</u>	<u>0.00</u>

**RECREATION DEPARTMENT
BUDGET DETAIL
FY2022-23**

ACCOUNT DESCRIPTION

4110 Property Tax

Property tax allocation

4154 Recreation Program Revenue

Sum of all recreation program revenues generated from enrichment classes, adult and youth sports, day camp, aquatics, special events, and senior programs. Rec Trac software track revenues associated with each program.

4154 Instructor Program Revenue

Revenue sharing agreements 60% instructor and 40% to the District for enrichment classes and youth sports camp instructors.

4181 Annual Passes

50% of annual pass sales to offset costs of staffing lifeguards at community pool.

4186 Gym Rentals

50% of gym rental revenues to offset cost of scheduling user groups; recreation staff to fill in when facilities staff is not available.

4187 Pool Rental Fees

50% of pool rental fees to offset cost of staffing lifeguards at community pool.

4190 Sports Field Rentals

20% of sports fields rentals to offset costs of scheduling user groups.

4255 Sponsorships

Revenues generated from sponsorships, donations, and grants for special events and special programs, including Summer Spectacular.

5000 Salaries – Permanent

Three full time benefitted district employees, Recreation Supervisor, Recreation Coordinator and Receptionist. Receptionist was previously assigned in Administration.

5010 Salaries – Seasonal

Recreation department up to 75 part-time, seasonal staff who serve as lifeguards, summer camp counselors, sports scorekeepers and special event staff.

5020 Overtime

Overtime to compensate for unexpected staff absences and events running longer than expected.

5130 Health Benefit

Health for full time benefitted employees.

5140 Dental Insurance

Dental insurance for full time benefitted employees.

5150 Vision Insurance

Vision Insurance for full time benefitted employees.

5160 CalPERS Employee Retirement

Cost of employer's share of retirement costs.

5170 Worker's Compensation

Employer's contribution to employee's Worker's Compensation Insurance.

5180 FICA/Medicare Employer Contribution

Employer's contribution to FICA/Medicare.

5190 UI/TT Contribution

Employer's contribution to employee's Unemployment Insurance.

5209 Advertising/Marketing

2 Activity mailers – including design, printing and mailing. While Recreation has the burden of cost, this benefits the CSD as a whole.

Monthly E-Newsletter, designer, and mail chimp costs \$100/month. Mail chimp will be switched to the mail service associated with the new website hosted by Streamline as time permits; it was part of their service package and cheaper than mail chimp.

Boosting Facebook posts to advertise programs and events

5221 Bank Charge

Cost for use of credit cards.

5230 Clothing/Uniforms

Employee uniforms including shirts for recreation staff and swim/sun/weather protection attire for lifeguards, face masks, and hip packs.

5231 Computer Software

Rec Trac annual maintenance fee, Streamline web services, Adobe Acrobat

5232 Computer Hardware

iPad/notebook for pool to track attendance.

5240 Contract Services

Allocation of Executech computer maintenance costs.

5285 Safety Supplies

Moved to program supplies.

5316 Instructors

Enrichment classes and youth sports camp instructors. Revenue sharing agreements 60% instructor and 40% to the District.

5375 Medical Supplies

Medical supplies associated with Aquatics.

5380 Memberships/Subscriptions

CPRS Membership for two staff members, WhenToWork staff scheduling subscription.

5385 Mileage Reimbursement

Reimbursement for staff using personal car for work.

5400 Office Supplies

Office supplies dedicated to recreation programming.

5420 Professional Services

Livescan fingerprinting, DOJ, Drug Testing. This account was used in past for entertainers, tickets, buses for special events and day camp, which is now greatly reduced or eliminated due to COVID.

5421 Program Supplies

Program supplies for special events and recreation programs.

5435 Rent/Lease – Bldgs

Rent for Camerado School gym for the youth basketball program.

5455 Staff Development

Training for full-time and seasonal staff.

5470 Telephone/Internet

Percentage of office phones, cell phones and/or District phone allowance to staff. Cell phones assigned to Recreation Coordinator, day camp lead staff, aquatics lead staff. Recreation Supervisor receives a cell allowance.

5492 Utilities – Electric/Gas

Allocation of office utilities.

Department of Parks and Facilities

The Parks and Facilities Department is responsible for the maintenance and operation of the District’s parks, community center, pool and twenty Landscaping and Lighting Assessment Districts (LLAD). The Cameron Park Community Services District (District) has 14 parks, unimproved open space and recreation facilities, totaling of 143 acres. Two-thirds of the acreage is improved for recreation use. The park sites are classified as community, neighborhood or natural areas. Department staff provide support for District special events, recreation activities, Eagle Scouts, volunteer groups and to the Cameron Park Community Foundation for memorial trees and benches.

Park Name	Type	Total Acres	Improved Acres	Un-improved Acres	Trails (miles)	Turf Area - Acreage
Cameron Park Community Cntr	Community	4.1	4.1			0.50
Cameron Park Lake	Community	56.5	56.5		1.10	5.00
Christa McAuliffe Park	Community	7.1	7.1			4.00
Rasmussen Park	Community	10.1	10.1		0.75	7.00
David West Park (LLAD)	Neighborhood	6.2	3.0	3.0		2.00
Dunbar Park Site	Natural Area	0.9		0.9		
Eastwood Park (LLAD)	Neighborhood	2.2	2.2			2.00
Gateway Park	Neighborhood	13.3		13.3		1.00
Hacienda Park	Neighborhood	4.9	4.9		0.75	1.00
Northview Park (LLAD)	Neighborhood	5.2	5.2		0.75	
Bonanza Park Site	Natural Area	12.6		12.6		
Knollwood Park Site	Natural Area	6.5		6.5		
Royal Oaks Park	Natural Area	10.4		10.4	0.50	
Sandpiper Park Site	Natural Area	3.1		3.1		
Chardi Corner	Community Entry					
	TOTAL	143.1	93.1	49.8	3.85	22.50

The Parks & Facilities Department has three units: Parks, Landscaping and Lighting Districts, and Community Center.

Community Center (7000)

Facilities staff is responsible for:

- Pool operations including monitoring pool chemicals.
- Cleanliness of the gym, restrooms, all classrooms, kitchen, large hall, parking lot and landscaped areas.
- Room set up and take down for all facility use, both internal and external;
- Working with external reservation holders for check in and checking out, and monitoring reservation holder's activities.
- Appropriate operating permits-licenses for fire and burglar alarms, food preparation, and pool.
- Repairs related to plumbing and electrical.
- Maintains HVAC system.

Cintas provides janitorial supplies, soap and paper goods, and also restocks and maintains inventory routinely eliminating this responsibility for staff. District staff will continue to maintain inventory for incidental supplies.

Ski Air provides preventative HVAC maintains twice per calendar year. This includes; cleaning coils, inspecting filters, replacing worn belts and testing amperage on HVAC system.

Pool heater, sand in filters and vacuum was replaced, providing more efficiency and effectiveness with less costs. Pool's solar system is fully functional.

Community and Neighborhood Parks (4000)

The District has four community parks and five neighborhood parks. Amenities include playgrounds, pools, disc golf course, picnic tables, restrooms, sports fields, parking lots, signage, sport courts, pathways, drainage, fencing and landscaping.

Sports fields are located at Christa McAuliffe, David West and Rasmussen parks. Parks staff maintain turf grass, irrigation systems, and strips ball fields for recreation programs. Parks staff works closely with youth and adult sports groups such as little league, soccer and rugby. Sports fields at Christa McAuliffe Park finished being renovated Spring 2021. Annual Maintenance Agreements with Ponderosa Little League and Prospector Soccer will augment District funds to preserve the renovated fields.

There are five playgrounds located throughout the District. Parks staff conducts safety inspections bi-weekly, rakes playground surfaces weekly, and makes repairs as needed. Playgrounds are maintained according to National Playground Safety Standards.

Parks staff applies herbicides and fertilizer throughout the park and open space system. El Dorado Weed Control sprays fire breaks throughout the District's open space properties. This is part of the departments Fire Fuel Reduction program, partially offset by the California Climate Investment Grant funds.

Irrigation systems are located in eight parks, Chardi Corner and the Community Center. The condition of the irrigation systems is improving. Staff continue to improve the efficiencies of the irrigation systems and identify necessary repairs and improvements for more efficient use of water.

Staff maintains appropriate operating permits-licenses for dam, water resources control board, department of transportation, EID recycled water, hazardous materials, back-flow preventers, air quality control board, water rights, CAL-OSHA, and pesticides.

Parks employees, with the assistance of Growlersburg crews, maintains 50 acres of open space. The budget request includes a continuation of the spray program for weed prevention, which has proved very successful.

Landscaping and Lighting Assessment Districts (LLAD) – Funds 30 through 50

The District has twenty LLADs, six are neighborhood parks and/or landscaped area, and the remaining thirteen have only street lights. Staff are implementing the recommendations of the LLAD Ad Hoc Committee.

LLAD Descriptions are behind the LLAD tab.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

01 - General Fund

		FY 2020-21 Final Budget	FY 2020-21 Actual	Total Budget - Revised Final	21-22 Actual	Percent Exp to Date	22-23 proposed budget
Operating Revenue							
Property Taxes	4110	415,693.00	424,589.76	425,262.25	242,939.57	57.12%	421,193.00
Transfer In	4165	0.00	0.00	22,310.70	0.00	0.00%	42,954.00
Lake Entries - Daily (Kiosk)	4180	0.00	2,807.00	15,660.00	4,901.90	31.30%	31,000.00
Annual Passes (Lake/Pool)	4181	43,598.00	22,750.61	18,750.00	9,770.51	52.10%	15,000.00
Picnic Site Rentals	4182	0.00	580.00	1,500.00	1,488.50	99.23%	1,500.00
Pool Rental Fees	4187	0.00	(30.00)	0.00	0.00	0.00%	
Sports Field Rentals	4190	22,070.00	8,990.99	17,580.00	14,672.76	83.46%	16,000.00
Brochure Ads	4209	0.00	0.00	0.00	0.00	0.00%	
Donations	4250	0.00	1,200.00	0.00	0.00	0.00%	
Reimbursement	4400	0.00	12,776.72	0.00	0.00	0.00%	
Grant - CCI	4605	20,000.00	0.00	0.00	0.00	0.00%	
Grants	4610	0.00	999.90	0.00	0.00	0.00%	
Gain/Loss of Assets	4615	0.00	0.00	0.00	3,015.31	0.00%	
Total Operating Revenue		<u>501,361.00</u>	<u>474,664.98</u>	<u>501,062.95</u>	<u>276,788.55</u>	<u>55.24%</u>	<u>527,647.00</u>
Expenditures							
Salaries - Perm.	5000	172,301.00	196,984.72	180,766.00	180,240.05	99.70%	207,501.00
Salaries - Seasonal	5010	0.00	1,543.82	2,935.04	2,935.04	100.00%	0.00
Overtime	5020	2,300.00	2,047.44	2,000.00	2,990.01	149.50%	4,966.00
Health Benefit	5130	40,228.00	52,088.46	43,180.00	45,776.62	106.01%	50,000.00
Retiree Health Benefit	5135	0.00	0.00	0.00	0.00	0.00%	
Dental Insurance	5140	2,699.00	4,813.38	2,800.00	4,465.47	159.48%	4,811.00
Vision Insurance	5150	525.00	781.92	466.00	662.46	142.15%	800.00
CalPERS Employer Retirement	5160	22,866.00	25,770.25	12,671.00	18,216.48	143.76%	20,000.00
Worker's Compensation	5170	17,000.00	17,262.66	16,417.65	16,611.77	101.18%	17,000.00
FICA/Medicare Employer	5180	4,281.00	3,645.82	3,876.00	4,397.93	113.46%	5,000.00
Contribution							
UI/TT Contribution	5190	1,736.00	2,059.13	2,122.00	1,007.80	47.49%	2,200.00
Advertising/Marketing	5209	0.00	201.05	0.00	376.37	0.00%	
Agriculture	5215	14,385.00	12,721.69	14,000.00	15,929.15	113.77%	20,000.00
Clothing/Uniforms	5230	1,500.00	1,050.92	1,200.00	1,449.66	120.80%	1,500.00
Computer Software	5231	3,500.00	3,688.69	3,781.00	3,417.87	90.39%	1,872.00

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

Computer Hardware	5232	0.00	172.62	500.00	155.14	31.02%	0.00
Contractual Services	5235	0.00	2,242.34	0.00	0.00	0.00%	
Contract Services - Other	5240	24,000.00	5,972.15	15,000.00	19,758.17	131.72%	20,177.00
Educational Materials	5265	0.00	0.00	0.00	0.00	0.00%	
Equipment-Minor/Small Tools	5275	4,700.00	1,170.15	4,000.00	3,390.86	84.77%	4,000.00
Fire & Safety Supplies	5285	1,363.04	2,548.22	1,000.00	1,399.96	139.99%	1,750.00
Fire Prevention & Inspection	5290	0.00	351.57	0.00	0.00	0.00%	
Food	5300	500.00	462.49	500.00	495.40	99.08%	500.00
Fuel	5305	3,200.00	2,062.37	4,000.00	0.00	0.00%	3,500.00
Government Fees/Permits	5310	900.00	4,129.21	8,000.00	16,039.27	200.49%	10,000.00
Janitorial / HH Supplies	5315	8,200.00	9,650.88	8,000.00	5,076.76	63.45%	7,700.00
Maint. - Vehicle Supplies	5340	1,200.00	881.32	2,200.00	0.00	0.00%	500.00
Maint. - Buildings	5345	4,900.00	4,097.06	4,000.00	3,875.86	96.89%	4,800.00
Maint. - Equipment	5350	8,000.00	5,697.36	5,000.00	4,165.62	83.31%	5,500.00
Maint. - Grounds	5355	45,000.00	39,986.07	37,500.00	27,254.51	72.67%	41,250.00
Maint. - Tires & Tubes	5365	3,600.00	1,010.41	2,000.00	0.00	0.00%	1,400.00
Maint. - Vehicle	5370	5,250.00	1,848.86	4,500.00	2,609.22	57.98%	2,500.00
Medical Supplies	5375	250.00	0.00	0.00	0.00	0.00%	
Memberships/Subscriptions	5380	0.00	13.93	0.00	0.00	0.00%	
Mileage Reimbursement	5385	750.00	66.08	700.00	510.50	72.92%	2,400.00
Office Supplies/Expense	5400	1,000.00	1,161.34	1,000.00	1,375.05	137.50%	1,200.00
Pool Chemicals	5405	2,832.00	1,605.83	0.00	0.00	0.00%	
Postage	5410	0.00	193.46	100.00	33.08	33.08%	100.00
Professional Services	5420	42,040.00	27,582.92	30,500.00	17,661.62	57.90%	3,000.00
Rent/Lease - Bldgs, Fields, etc.	5435	0.00	490.15	0.00	0.00	0.00%	
Rent/Lease - Equipment	5440	3,900.00	1,950.17	3,000.00	1,212.71	40.42%	1,500.00
Staff Development	5455	1,000.00	210.00	2,500.00	973.19	38.92%	2,500.00
Phones/internet	5470	8,900.00	10,630.09	10,500.00	8,889.19	84.65%	10,500.00
Utilities - Water	5490	19,500.00	30,438.96	27,500.00	24,615.63	89.51%	30,000.00
Utilities - Electric/Solar	5492	25,000.00	24,610.85	19,859.60	19,307.17	97.21%	24,200.00
Utilites - Water - LLAD's	5495	350.00	864.37	0.00	0.00	0.00%	
Vandalism	5500	1,200.00	908.01	0.00	0.00	0.00%	0.00
Cal Fire In Kind Purchases	5501	12,400.00	7,167.67	4,500.00	2,124.32	47.20%	4,000.00
Capital Equipment Expense	5625	0.00	0.00	0.00	0.00	0.00%	
Transfer Out	7000	9,020.00	9,020.00	9,020.00	0.00	0.00%	9,020.00
Transfer to Reserve	7001	0.00	0.00	3,310.70	0.00	0.00%	
Total Expenditures		522,276.04	523,856.86	494,904.99	459,399.91	92.83%	527,647.00
Net Revenue Over Expenditures		(20,915.04)	(49,191.88)	6,157.96	(182,611.36)	(2,965.45)%	0.00

PARKS & FACILITIES DEPARTMENT
Parks, Open Space and Unimproved Properties
BUDGET DETAIL
FY2022-23

ACCOUNT DESCRIPTION

4110 Property Tax

Property Tax Allocation

4180 Lake Entry – Daily Kiosk Revenues

100% dedicated to Parks 4000

4180 Annual Passes

Funds generated from sale of Annual Passes; 25% dedicated to Parks 4000

4182 CP Lake Picnic Reservations

Parks receives 100% of the revenues generated from picnic reservations.

4190 Parks/Field Use Revenue

Generated by sports fields revenues such as Little League. Parks receives 80% of the total revenues. Amount based on actuals.

5000 Salaries – Permanent

Full time benefitted district employees

Positions allocated to Parks:

- Park Superintendent 40%
- Park Foreman 70%
- 2 – Full-time Park Maintenance Worker IIs
- 1,712 part-time staff hours (3)

5010 Salaries – Seasonal

1,250 hours for kiosk workers for 5 months of operations

5020 Overtime

Over-time compensation for employees to cover for sick leave absences, unplanned staff schedule changes, special events and call-outs on evenings and weekends.

5130 Health Insurance

Health and dental for full time benefitted employees

5140 Dental Insurance

Dental insurance for full time benefitted employees

5150 Vision Insurance

Vision insurance for full time benefitted employees

5160 Retiree Benefits

Employer contribution to Cal PERS pension costs. Now allocated to Fixed Costs

5170 Worker's Compensation

Employer's contribution to employee's Worker's Compensation Insurance.

5180 FICA/Medicare Employer Contribution

Employer's contribution to employee's Social Security.

5190 UI/TT Contribution

Employer's contribution to employee's Unemployment Insurance.

5215 Agriculture

Agriculture products used to maintain the park and open space properties. Includes, herbicides, pesticides, fertilizers and turf grass seed. Items listed below;

Aquatic herbicides

Turf grass seed

Turf grass fertilizer

Weed abatement chemicals

5230 Clothing/Uniforms

Clothing supplied to district employees. Includes; shirts, jackets and reimbursement for steel toed boots. District staff are required to wear district shirts and can be reimbursed for the purchase of steel toe boots.

5231 Computer Software

Portion of Streamline website and Firewall; Portion of MaintainX software, used to log assets, create work orders and to save all playground and vehicle information.

5231 Computer Hardware

5240 Contract Services - Other

El Dorado Weed Control

Solitude Lake Management

DSA (portion of) – Provides I.T. and technical support for the department.

Streamline (portion of) - website host and maintenance costs.

5275 Equipment-Minor/Small

Equipment and tools used by staff to perform their day to day tasks. Also includes the tools used by CalFire (Growlersburg) to help the district maintain the open space properties.

5285 Fire & Safety Supplies

Safety continues to be a key function of the parks department. This account will be used for safety supplies such as life vests, safety vests, cones, water and fire extinguishers. Also includes PPE (Personal Protective Equipment) used by staff. Additional Funding needed to purchase new cones, barricades and safety supplies.

5300 Food

Food can be purchased for special events, staff training and for Growlersburg on special occasions. Also used for purchase coffee and supplies for staff.

5305 Fuel

Covers the cost of fuel for the Parks department. Also covers fuel for various pieces of equipment.

5310 Gov't Fees & Permits

Cost related to Department of Pesticide Regulations, Air Quality Control, and Environmental Health permits. Permits are for the districts pesticide program and use of the chipper. Account also covers Stratus Environmental cost to maintain diversion reports and water qualify for Cameron Park Lake

5315 Household Supplies

Funds for the department's toiletry, cleaning supplies and doggy pot products. The bulk of the materials are supplied by Hillyard Janitorial Services.

5340 Maint. – Vehicle Supplies

This account is used for minor vehicle supplies and equipment. Equipment includes tool boxes, windshield wipers, floor mats, truck racks and other misc. Need to add an additional utility rack to a District vehicle.

5345 Maint. – Buildings

This account is used to maintain and repair buildings for which the parks department is responsible for. This includes the parks shop, park restrooms, well houses, kiosk and concession stand.

5350 Maint. – Equipment

Maintenance of gas powered equipment such as lawn mowers, chain saws, weed eaters, tank sprayers, utility vehicles and the districts tractor and implements. Much of this equipment is used by Growlersburg crews (for example 12 weed eaters). The majority of the equipment is maintained in-house by skilled staff.

5355 Maint. – Grounds

This account provides general funding for grounds, field supplies, playground equipment, plumbing fixtures, irrigation supplies, picnic benches, barbecues, decomposed granite pathways and lighting. The majority of this account is used to maintain the park grounds.

5365 Maint. Tires & Tubes

This account covers new tires and the repair of damaged tires for district vehicles.

5370 Main. Vehicle

6 vehicles are allocated for maintenance to this account. Vehicles are 10-20 years old, re-allocated from the Fire Department. A skilled employee will provide routine weekly safety inspections and minor maintenance. Vehicles are taken to an outside mechanic for oil changes and services. This account also covers smog for district vehicles.

5375 Medical Supplies

This account is used for first aid stock for the department.

5380 Memberships/Subscriptions

The Parks Superintendent holds the districts Qualified Applicators Certificate and Irrigation Auditor License. This account pays for the subscription of those certifications and memberships.

5385 Mileage Reimburse

Account is used for mileage reimbursement as needed.

5400 Office Supplies

This account funds the various office supplies needed to operate.

5405 Pool Chemicals

Not anticipating a Splash Pad until at least the summer of 2022.

5420 Professional Services

Sierra Security – Performs security and fire alarm maintenance and monitoring for the department.

DOJ- Pre employment checks/ drug screening

5440 Rent/Lease – Equipment

Equipment rental such as vibrating plate to repair decomposed granite walk; excavator for main line water repairs, tree root excavation. Also include a lift to decorate the Christmas tree at Christa McAuliffe Park.

5455 Staff Development

The department fully supports full time staff to seek additional training to maximize their skill set. Training topics will include pesticide safety, irrigation diagnosis and repairs, horticulture, and tree trimming.

5470 Telephone

This account covers the department's cell phones, landlines, hot spots and internet usage.

Hot Spots – The district utilizes 7 hotspot for our Central Irrigation System. They allow the Irrigation to be control via the internet.

Cell Phones – The department has 5 district cell phones; 2 of which are for the Park Maintenance 2 workers. The Parks Assistant, Parks Foreman and Superintendent each have a cell phone.

Internet and landlines – The parks department has a land line phone number and internet access.

5490 Utilities – Water

This account is for the parks department irrigation and restroom water. Cost increased due to irrigation at the Christa McAuliffe T-ball field.

5492 Utilities – Electric/Gas

This account is used for all the electrical and gas consumption for the Parks. The District is looking into energy efficiencies such as Led lighting and solar energy.

5500 Vandalism

Vandalism is an unforeseen expense and is solely based on damage done. Damage in excess of \$1,000 can be billed to insurance.

5501 Cal Fire In Kind Purchases

District purchases equipment and supplies for Growlersburg to compensate for their work on District properties. CAL FIRE Captain and Parks Superintendent track number of crews and day's work.

7000 Transfer Out

Transfer of funds to support maintenance of David West Community Park, baseball field and portion of open space.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

01 - General Fund

		FY 2020-21 Final Budget	FY 2020-21 Actual	Total Budget - Revised Final	21-22 Actual	Percent Exp to Date	22-23 proposed budget
Operating Revenue							
Property Taxes	4110	168,344.00	171,947.63	222,832.42	134,966.42	60.56%	318,042.00
Transfer In	4165	0.00	0.00	0.00	0.00	0.00%	
Annual Passes (Lake/Pool	4181	0.00	12,765.63	18,750.00	9,378.01	50.01%	13,000.00
Assembly Hall & Classroom	4185	15,304.00	13,665.00	35,139.00	14,992.80	42.66%	25,000.00
Rentals							
Gym Rentals	4186	12,342.00	10,351.15	13,000.00	2,402.60	18.48%	10,000.00
Pool Rental Fees	4187	87,215.00	48,759.47	49,000.00	41,060.94	83.79%	50,000.00
Reimbursement	4400	0.00	974.41	0.00	0.00	0.00%	0.00
Settlements	4450	0.00	0.00	0.00	0.00	0.00%	0.00
Total Operating Revenue		<u>283,205.00</u>	<u>258,463.29</u>	<u>338,721.42</u>	<u>202,800.77</u>	<u>59.87%</u>	<u>416,042.00</u>
Expenditures							
Salaries - Perm.	5000	67,900.00	77,266.93	134,906.00	132,021.68	97.86%	158,728.00
Overtime	5020	1,000.00	1,591.33	1,000.00	733.91	73.39%	1,000.00
Health Benefit	5130	14,519.00	9,515.76	17,996.00	14,301.65	79.47%	16,000.00
Dental Insurance	5140	1,485.00	687.50	1,751.00	1,125.00	64.24%	1,701.00
Vision Insurance	5150	219.00	130.32	265.00	217.20	81.96%	313.00
CalPERS Employer Retirement	5160	6,988.00	2,826.86	8,338.00	5,965.35	71.54%	7,000.00
Worker's Compensation	5170	9,000.00	9,091.30	6,915.82	6,997.59	101.18%	7,200.00
FICA/Medicare Employer	5180	3,934.00	2,175.45	3,721.00	3,534.92	94.99%	4,000.00
Contribution							
UI/TT Contribution	5190	1,000.00	875.45	1,537.00	1,367.99	89.00%	2,000.00
Advertising/Marketing	5209	800.00	1,333.53	1,200.00	826.78	68.89%	1,000.00
Agriculture	5215	431.00	238.14	400.00	300.00	75.00%	400.00
Bank Charge	5221	0.00	0.00	2,600.00	3,936.47	151.40%	4,000.00
Clothing/Uniforms	5230	0.00	0.00	900.00	254.67	28.29%	900.00
Computer Software	5231	500.00	1,016.69	1,940.00	2,314.05	119.28%	2,500.00
Computer Hardware	5232	0.00	378.87	0.00	0.00	0.00%	
Contract Services - Other	5240	5,890.00	5,908.23	5,890.00	6,420.04	108.99%	7,000.00
Equipment-Minor/Small Tools	5275	2,640.00	2,970.96	2,500.00	1,155.69	46.22%	2,000.00
Fire & Safety Supplies	5285	950.00	1,017.20	950.00	661.74	69.65%	1,000.00
Fire Prevention & Inspection	5290	1,200.00	1,899.08	1,100.00	1,785.00	162.27%	1,800.00
Food	5300	50.00	170.12	0.00	310.57	0.00%	0.00

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

Government Fees/Permits	5310	3,482.00	2,720.29	2,900.00	3,613.63	124.60%	3,600.00
Janitorial / HH Supplies	5315	11,000.00	12,531.75	19,500.00	18,331.33	94.00%	18,000.00
Maint. - Vehicle Supplies	5340	500.00	0.00	0.00	0.00	0.00%	
Maint. - Buildings	5345	12,000.00	8,957.77	8,000.00	38,364.72	479.55%	9,600.00
Maint. - Equipment	5350	9,000.00	5,434.11	10,000.00	9,231.20	92.31%	10,000.00
Maint. - Grounds	5355	2,026.00	1,943.88	2,000.00	5,615.86	280.79%	2,400.00
Maint. - Tires & Tubes	5365	1,200.00	0.00	1,200.00	0.00	0.00%	1,200.00
Maint. - Vehicle	5370	500.00	622.17	1,000.00	512.54	51.25%	1,200.00
Medical Supplies	5375	250.00	0.00	0.00	0.00	0.00%	
Office Supplies/Expense	5400	200.00	629.61	200.00	551.82	275.91%	250.00
Pool Chemicals	5405	23,995.00	31,183.03	25,000.00	20,002.46	80.00%	31,500.00
Postage	5410	0.00	0.00	0.00	14.74	0.00%	
Professional Services	5420	400.00	600.00	400.00	1,339.00	334.75%	2,383.00
Rent/Lease - Equipment	5440	0.00	300.00	200.00	886.41	443.20%	200.00
Staff Development	5455	250.00	0.00	250.00	768.90	307.56%	3,500.00
Phones/internet	5470	8,000.00	8,677.85	8,000.00	8,768.96	109.61%	9,500.00
Utilities - Water	5490	7,000.00	10,535.90	8,500.00	7,582.24	89.20%	9,000.00
Utilities - Gas	5491	0.00	0.00	80,000.00	79,946.68	99.93%	88,000.00
Utilities - Electric/Solar	5492	54,860.00	101,313.32	28,859.60	36,405.54	126.14%	40,000.00
Vandalism	5500	1,000.00	77.09	0.00	0.00	0.00%	
Capital Equipment Expense	5625	0.00	3,065.53	45,000.00	24,262.79	53.91%	
Transfer Out	7000	0.00	0.00	0.00	0.00	0.00%	
Total Expenditures		<u>254,169.00</u>	<u>307,686.02</u>	<u>434,919.42</u>	<u>440,429.12</u>	<u>101.27%</u>	<u>448,875.00</u>
Net Revenue Over Expenditures		<u>29,036.00</u>	<u>(49,222.73)</u>	<u>(96,198.00)</u>	<u>(237,628.35)</u>	<u>247.02%</u>	<u>(32,833.00)</u>

PARKS & FACILITIES DEPARTMENT
Community Center
BUDGET DETAIL
FY2022-23

ACCOUNT DESCRIPTION

4110 Property Taxes

Property tax allocation to the Community Center.

4181 Annual Passes

25% of annual pass sales to offset costs of running community pool.

4185 CC Facility Rentals

Revenue generated from rentals of the Community Center. Amount is based on past actuals in Rec Trac. 100% dedicated to Community Center.

4186 Gym Rentals

50% of gym rental revenues to offset costs of staffing and maintaining community center gym.

4187 Pool Use Fees

50% of pool use fees to offset costs of maintaining community pool.

5000 Salaries – Permanent

Staffing allocation to Community Center:

- 33% of the Parks & Facilities Superintendent;
- 90% Parks and Facilities Supervisor
- 1 Full-time Maintenance II Worker assigned to Community Center,
- 1.5 Full Time Equivalent (FTE) for part-time employees

5020 Overtime

Unexpected scheduled changes for staff absences, urgent facility repairs, alarm services, and events overrunning scheduled times.

5130 Health Benefit

Health and dental for full-time benefitted employees.

5140 Dental Insurance

Dental insurance for full-time benefitted employees.

5150 Vision Insurance

Vision insurance for full-time benefitted employees

5160 CalPERS Employer Retirement

Employer's contribution to CalPERS pension.

5170 Worker's Compensation

Employer's contribution to Worker's Compensation Insurance.

5180 FICA/Medicare Employer Contribution

Employer's contribution to Medicare/Social Security.

5190 UI/TT Contribution

Employer's contribution to Unemployment Insurance.

5209 Advertising/Marketing

Portion of District e-newsletters/mailers.

5215 Agriculture

Fertilizer and Herbicide application.

5230 Clothing/Uniforms

This accounts covers work related clothing such as shirts, jackets and steel toe work boots reimbursement.

5231 Computer Software

Portion of Streamline web services.

Portion of MaintainX, new App for managing work requests and inventory.

5240 Contract Services - Other

Portion of Executech IT support services.

5275 Equipment-Minor/Small Tools

Day to day tools and equipment for staff to maintain the Community Center.

5285 Fire and Safety Supplies

Fire/safety and first aid related items.

5290 Fire prevention and inspection

Annual fire sprinkler test/inspections.

5310 Government Fees/Permits

Slide inspection, health department inspection, air quality management, etc.

5315 Household Supplies

Cintas is our services provider for all janitorial supplies.

5345 Maint. – Buildings

Maintenance and repair of the Community Center grounds. Items include: plumbing, electrical, windows, doors, etc.

5350 Maint. – Equipment

Funds used to maintain equipment such as lighting, HVAC, pool heater, pool pumps, audio/visual, kitchen appliances etc. The District is increasing the amount of funding for this line item due to the increasing age of the equipment.

5355 Maint. – Grounds

Funds used to maintain the exterior landscape and parking lot. Irrigation, fertilization, plants, turf grass, fencing, weed abatement, etc.

5365 Maint. – Tires & Tubes

Tires for District vehicles used for the Community Center.

5370 Maint. Vehicle

Maintenance and repair of District vehicles used for the Community Center.

5400 Office Supplies

Office supplies, as needed.

5405 Pool Chemicals

Items used to chemically treat the pool. Chemicals used include: cyanuric acid, sodium hypochlorite, muriatic acid, carbon dioxide, and sodium chloride.

5420 Professional Services

Sierra Security quarterly alarm testing.

Pre employment checks

5440 Rent/Lease – Equipment

CardConnect monthly terminal fee.

5455 Staff Development

Training for full-time staff. Irrigation, pesticide, and pool training are a focal point. Training did not take place in 2020-21 due to COVID-19.

5470 Telephone/Internet

2 cell phones, 1 hot spot for irrigation system and portion of the landline phones and internet.

5490 Utilities – Water

Community Center, swimming pool, and irrigation water usage. Irrigation water is reclaimed water.

5492 Utilities – Electric/Gas

Electric and gas consumption for the Community Center, including the pool. The new 97% efficient pool heater should will help lower the cost to heat the pool. Budget estimate based on review of past costs for two years, which was challenging given the closure of the facility, changes in use and benefits of new operating systems.

LANDSCAPING AND LIGHTING DISTRICTS – Funds 30-50

The District has twenty LLADs, six are neighborhood parks and/or landscaped area, and the remaining thirteen have only street lights. The LLAD budget is self-sustaining funded by an assessment. Staff will work with District residents and stakeholders to address two under-funded LLADs in Fiscal Year 2022-2023: Bar JB, Viewpoint and Goldorado, both street lights only districts.

45 Northview – Northview consists of a playground, decomposed granite trail, creek, open space and landscaping along Auburn Hills. The majority of Northview Park is open space and is part of the District weed abatement responsibilities.

43 David West Park – David West LLAD has three components: community sports field with park amenities (parking lot, shrubbery and trees throughout the park), street lights and open space with detention basins. The District supports the operations of this community park with an allocation from the General Fund 01. Facility use revenues from Little League are received in this LLAD as well.

42 Eastwood Park – Eastwood is a Neighborhood Park with roadway landscaping, oak trees, turf grass, and a large concrete path throughout the park. Roadway landscaping includes hedges along Meder Road. A total of \$6,000 is allocated for a contractor to maintain the hedges along Meder Road as maintaining these roadside hedges is a safety hazard for District staff. Due to the high fund balance, \$0 assessment will be charged in Fiscal Year 2022-2023.

46 Cameron Valley – Cameron Valley is a LLAD that consists of long stretches of landscape along roadways. Cameron Valley is projected to dip into the fund balance. Cameron Valley has a healthy fund balance but the deficit spending will need to be address in the future. Growlersburg will help the District maintain the LLAD to reduce annual maintenance expenses.

Bar J A 39 & 50 – Bar J A consists of landscaping along Country Club and Merrychase Drives and a pedestrian pathway, and several street lights with the nearby sub division. Staff will budget in Fund 39, and transfer from Fund 50 an allocation to address the deficit. Bar J A maintenance activities is adequately funded with both Funds.

40 Bar J B – Bar J B consists of landscaping along walkways and paths. The turf grass on the corners were removed throughout the LLAD to reduce maintenance and water costs. Staff will be making further reductions in irrigation to save money.

48 Silver Springs

Silver Springs is a new residential development off Green Valley Road and Silver Springs Parkway. Homes are under construction. In Fiscal year 2022-2023, the will accept responsibility for maintaining improvements and the LLAD will be activated. Improvements include: irrigated landscape area along Silver Springs Parkway (east side), shrubs, redwood perimeter fence, masonry pillars along Silver Spring Parkway & Foxmore Lane, common wall fencing along Silver Spring Parkway & Foxmore Lane, concrete sidewalks. The District worked with the developer to finalize the improvements and budget allocation.

Street Light LLADs

Listed below are LLADs that have only street lights. The District is responsible for reporting the damaged or burnt out light fixture to PG&E for repair. Airpark and both Cameron Woods will be assessed \$0 due to high fund balances.

44 Cambridge Oaks

47 Cameron Woods 8

38 Cameron Woods 1-4

37 Unit 12

34 Viewpoint

33 Unit 8

32 Unit 7

31 Unit 6

30 Airpark

35 Goldorado

36 Unit 11

41 Creekside

LANDSCAPING and LIGHTING DISTRICTS (LLAD)
Airpark, Goldorado, Unit 11, Unit 6, Unit 7, Unit 8, Unit 12, Viewpoint,
Cambridge Oaks, Cameron Woods 1-4, Cameron Woods 8, and
Creekside 41

BUDGET DETAIL

ACCOUNT ACCOUNT DESC.

4135 Special Assessments

Special property assessment to pay street light electrical costs. Assessments will not be levied for this fiscal year for Airpark (Fund 30), Cameron Woods 1-5 (Fund 38), and Cameron Woods 8 (Fund 47) due to excessive fund balances.

4505 Interest

Interest Income

5000 Salaries – Perm.

Park staff salaries to maintain LLADs

5210 Agency Administration Fee

SCI Consulting's allocation of their administrative costs

5492 Utilities – Electric/Gas

Covers the costs of the street lights within the LLADs

5495 Utilities – Water/Irrigation

Water to maintain the existing landscape

7000 Transfer Out

Transfer to General Fund 01 for District Overhead

Department of Covenants, Conditions and Restrictions

The Covenants, Conditions and Restrictions (CC&R) Committee and the Architectural Review Committee (ARC) are interrelated components to the CC&R Department. The Cameron Park Community Services District (CPCSD), with one full-time Compliance Officer, provides CC&R enforcement to the homeowners and property owners within the District's jurisdiction after review by the CC&R Committee. There are more than 90 distinct neighborhood CC&Rs covering approximately 7000 properties.

The ARC reviews residential property improvement plans within the CPCSD jurisdiction. CC&R Staff responds to applicant questions, compiles documentation and inspects properties prior to presenting the project information to the ARC for approval or denial. Additionally, staff prepares ARC agendas, processes and disseminates decision notices and maintains ARC records. Architectural Review fees range from \$40 to \$600 and are reviewed annually.

In addition to CC&R enforcement activities, staff is responsible for;

- Providing support between District Board of Directors, CC&R Committee, Architectural Reviews Committee and the public, including, but not limited to, providing staffing for meetings of the CC&R and Architectural Review Committees
- Perform administrative functions associated with CC&Rs including preparing agendas, Board and Committee reports, budget, creating department forms, developing processes and procedures and record retention.
- Communication and coordination with various County Departments, including s Planning Department for plan review and code enforcement.

This Department is funded by Architectural Review fees and through a special tax assessment up to \$12 per parcel approved by Cameron Park voters on November 5, 1985 and adopted by the Board of Directors of the CPCSD on July 16, 1986.

Collection of special assessment tax funds is facilitated by the El Dorado County Auditor. The data provided to the county for the assessment is compiled by a contract service at a fee.

Legal Services

Legal Services include fees associated with operational functions such as legal opinions, legal review and consultation for regular CC&R enforcement and ARC administration. Legal fees that would be incurred as a result of legal proceedings involving individual violations will be brought forward to the Board of Directors for approval including appropriate budget adjustment.

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

02 - CC&R

		FY 2020-21 Final	Total Budget - Revised		21-22 Actual	Percent Exp to Date	22-23 proposed
		Budget	FY 2020-21 Actual	Final			budget
Operating Revenue							
Property Taxes	4110	0.00	285.90	0.00	235.64	0.00%	250.00
Special Assessments	4135	81,600.00	78,658.16	81,600.00	76,745.71	94.05%	81,600.00
Arc Review Fees	4140	19,500.00	26,605.00	30,000.00	25,785.00	85.95%	30,000.00
Settlements	4450	0.00	0.00	0.00	0.00	0.00%	0.00
Interest Income	4505	4,000.00	987.70	2,500.00	367.02	14.68%	500.00
Other Income	4600	0.00	3,056.50	0.00	0.00	0.00%	0.00
Total Operating Revenue		<u>105,100.00</u>	<u>109,593.26</u>	<u>114,100.00</u>	<u>103,133.37</u>	<u>90.39%</u>	<u>112,350.00</u>
Expenditures							
Salaries - Perm.	5000	60,694.00	62,302.36	73,338.00	55,401.77	75.54%	75,177.00
Overtime	5020	0.00	1,465.53	500.00	308.37	61.67%	0.00
Health Benefit	5130	9,222.00	10,286.10	9,787.00	9,189.94	93.89%	10,310.00
Dental Insurance	5140	735.00	750.00	735.00	687.50	93.53%	750.00
Vision Insurance	5150	130.00	141.18	130.00	130.32	100.24%	136.50
CalPERS Employer Retirement	5160	4,240.00	4,712.91	4,607.00	3,857.87	83.73%	4,768.00
Worker's Compensation	5170	3,702.00	0.00	1,238.79	0.00	0.00%	0.00
FICA/Medicare Employer	5180	880.00	863.27	1,847.00	1,027.73	55.64%	1,847.00
Contribution							
UI/TT Contribution	5190	217.00	532.01	269.00	251.55	93.51%	320.00
Advertising/Marketing	5209	0.00	202.70	550.00	0.00	0.00%	300.00
Agency Administration Fee	5210	2,000.00	0.00	2,000.00	0.00	0.00%	0.00
Bank Charge	5221	200.00	0.00	5,000.00	3,936.44	78.72%	5,000.00
Clothing/Uniforms	5230	150.00	345.35	325.00	102.80	31.63%	200.00
Computer Software	5231	4,101.00	3,890.68	4,250.00	4,276.82	100.63%	5,000.00
Computer Hardware	5232	0.00	32.16	0.00	94.86	0.00%	0.00
Contract Services - Other	5240	3,000.00	6,250.55	6,000.00	5,792.05	96.53%	6,500.00
EDC Department Agency	5260	0.00	0.00	0.00	0.00	0.00%	0.00
Food	5300	200.00	67.81	200.00	201.27	100.63%	200.00
Fuel	5305	950.00	62.83	600.00	0.00	0.00%	1,000.00
Insurance	5320	3,017.00	0.00	0.00	0.00	0.00%	0.00
Legal Services	5335	12,000.00	3,246.36	6,600.00	3,733.19	56.56%	10,000.00
Maint. - Buildings	5345	0.00	0.00	0.00	0.00	0.00%	0.00

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
From 7/1/2021 Through 6/30/2022

Maint. - Equipment	5350	200.00	23.50	200.00	127.20	63.60%	200.00
Maint. - Grounds	5355	0.00	(177.50)	0.00	0.00	0.00%	0.00
Maint. - Vehicle	5370	500.00	558.69	525.00	382.34	72.82%	450.00
Memberships/Subscriptions	5380	30.00	0.00	30.00	0.00	0.00%	0.00
Office Supplies/Expense	5400	500.00	91.06	300.00	252.28	84.09%	300.00
Postage	5410	300.00	162.54	300.00	64.05	21.35%	200.00
Printing	5415	500.00	228.98	500.00	0.00	0.00%	250.00
Professional Services	5420	0.00	98.00	98.00	98.00	100.00%	98.00
Publications & Legal Notices	5425	300.00	0.00	300.00	0.00	0.00%	300.00
Rent/Lease - Equipment	5440	0.00	0.00	200.00	166.62	83.31%	200.00
Staff Development	5455	500.00	0.00	500.00	0.00	0.00%	0.00
Phones/internet	5470	4,500.00	4,365.59	4,500.00	4,104.10	91.20%	5,000.00
Transfer Out	7000	0.00	17,146.00	0.00	0.00	0.00%	
Total Expenditures		<u>112,768.00</u>	<u>117,648.66</u>	<u>125,429.79</u>	<u>94,187.07</u>	<u>75.09%</u>	<u>128,506.50</u>
Net Revenue Over Expenditures		(7,668.00)	(8,055.40)	(11,329.79)	8,946.30	(78.96)%	(16,156.50)

COVENANTS, CONDITIONS AND RESTRICTIONS DEPARTMENT
Fund 02
BUDGET DETAIL
FY2022-23

ACCOUNT DESCRIPTION

4135 Property Tax/Special Assessment

\$12 per parcel assessment for approximately 6,800 parcels. El Dorado County Fee for facilitating the assessment is deducted prior to funds disbursement.

4140 Architectural Review Fees

Annual revenue based on past actuals; adjusted for fee increase effective 1/1/2022. Individual project fees determined by fee schedule.

4505 Interest Income

Interest for fund account money at the County.

5000 Salaries – Permanent

1 Full time employee - CC&R Compliance Officer. Costs for position is divided between CC&R (65%) and ARC (35%).

1 Part-time Employee-Administrative Assistant I

5020 Overtime

We are hoping to eliminate this with part-time staff help

5130 Health Benefit

Employer's contribution to health insurance.

5140 Dental Insurance

Employer's contribution to dental insurance.

5150 Vision Insurance

Employer's contribution to vision insurance.

5160 CalPERS Employer Retirement

Employer contribution for CalPERS retirement.

5170 Worker's Compensation

Employer's contribution to worker's compensation insurance.

5180 FICA/Medicare

Employer's contribution to employee's FICA/Medicare.

5190 UI/TT Contribution

Employer's contribution to employee's unemployment insurance.

5209 Advertising/Marketing

Brochures and community education.

5210 Agency Administration Fee

Contract with SCI to gather necessary data to be submitted to El Dorado County Auditor for per parcel assessment for CC&R operations.

5221 Bank Charge

Merchant service fee charges.

5230 Clothing/Uniform

District logo shirts/jacket/hat for CC&R staff.

5231 Computer Software

Annual contract fee to Comcate for software used in CC&R enforcement.

5232 Computer Hardware

None anticipated for FY 2022-23.

5240 Contract Services

DSA Technologies for computer maintenance; Streamline website maintenance.

5300 Food

Cost of food for special public meetings/workshops.

5305 Fuel

Gas for vehicle used for CC&R enforcement vehicle.

5335 Legal Services

Legal fees associated with regular operations related to ARC and CC&R enforcement.

5350 Maintenance – Equipment

Copier lease and metered copy costs.

5370 Maintenance - Vehicle

Maintenance for CC&R vehicle; new tires, oil changes, wipers, etc.

5380 Memberships/Subscriptions

Allocation of District's membership fees (CSDA, Shingle Springs/Cameron Park Chamber fee, etc)

5400 Office Supplies

Paper, envelopes, pens, cards, printer ink, scotch tape, staples, clips, etc.

5410 Postage

Stamps & certified letters.

5415 Printing

Printing of flyers, brochures, pamphlets, and signs for informational and educational purposes.

5425 Publications & Legal Notices

Legal notices and public notices. CC&R copies obtained from El Dorado County Recorder's Office.

5455 Staff Development

Staff and Committee Member training and development.

5470 Telephone

Allocated cost of landline telephone usage and internet. Cell phone for CC&R enforcement staff.

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 5/1/2022 Through 5/31/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
	Payroll GL 05-13-22 PP10	43,180.40	5/13/2022	Payroll GL 05-13-22
		43,180.40	5/13/2022	Total Payroll GL 05-13-22
	Payroll GL 05-27-22 PP11	42,666.12	5/27/2022	Payroll GL 05-27-22
		42,666.12	5/27/2022	Total Payroll GL 05-27-22
Abila	Accounting Software - June 2022	835.04	5/19/2022	35507
		835.04	5/19/2022	Total 35507
ADM Screening	Pre emp screening, Rec Dept (6) 04/18-05/06/22	300.00	5/12/2022	35475
		300.00	5/12/2022	Total 35475
ADM Screening	Pre emp testing Rec & Parks May 2022	350.00	5/26/2022	35536
		350.00	5/26/2022	Total 35536
AFSCME District Council 57	Union dues for payroll 05-13-22	117.12	5/12/2022	35476
		117.12	5/12/2022	Total 35476
AFSCME District Council 57	Union Dues for Payroll PP11 05/27/22	143.75	5/26/2022	35537
		143.75	5/26/2022	Total 35537
Airespring Inc.	Internet Broadband Com Cntr/Lake - May 2022	566.88	5/5/2022	35427
		566.88	5/5/2022	Total 35427
Airgas National Carbonation	CC/Pool CO2 bulk fill 05/13/22	387.02	5/26/2022	35538
		387.02	5/26/2022	Total 35538
Airgas National Carbonation	CO2 cylinder rental, pool 04/30/22	96.34	5/12/2022	35477
		96.34	5/12/2022	Total 35477
Airgas National Carbonation	CO2 fill, pool 04/19/22	344.54	5/5/2022	35428

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 5/1/2022 Through 5/31/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Airgas National Carbonation	CO2 fill, Pool 04/27/22	362.62	5/5/2022	
		707.16	5/5/2022	Total 35428
Airgas National Carbonation	CO2 fill, pool 05/05/22	395.36	5/19/2022	35508
Airgas National Carbonation	CO2 fill, pool 05/09/22	209.64	5/19/2022	
		605.00	5/19/2022	Total 35508
Alex Conner	Classrm B rental deposit - refund 04/28/22	40.00	5/12/2022	35488
		40.00	5/12/2022	Total 35488
Alhambra	Water & Cooler rental 04/18 & 05/02/22	82.91	5/12/2022	35478
		82.91	5/12/2022	Total 35478
Allison Harnden	Cooking class - user cancelled - refund April 2022	70.00	5/12/2022	35491
		70.00	5/12/2022	Total 35491
Allstar Fire Equipment, Inc.	FD89 SCBA Flow testing 04/19/22	80.00	5/19/2022	35510
		80.00	5/19/2022	Total 35510
Allstar Fire Equipment, Inc.	FD89 SCBA Testing 04/20/22	760.00	5/19/2022	35509
		760.00	5/19/2022	Total 35509
Andre L. Pichly III	Cell Allowance - May 2022	100.00	5/5/2022	35462
Andre L. Pichly III	Chamber luncheon - reimb 05/05/22	25.00	5/5/2022	
Andre L. Pichly III	lunch mtg reimb 04/27/22	34.80	5/5/2022	
Andre L. Pichly III	Mileage Allowance - May 2022	100.00	5/5/2022	
		259.80	5/5/2022	Total 35462
Anna Collins	FF Intern shirts (60) 05/16/22	0.00	5/26/2022	35535
		0.00	5/26/2022	Total 35535

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 5/1/2022 Through 5/31/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Applied Landscape Materials, Inc.	Parks bark delivered 04/26/22	1,467.18	5/5/2022	35429
		1,467.18	5/5/2022	Total 35429
Ardor Consulting Corp.	Parks office conf table & 4 chairs 05/04/22	400.00	5/5/2022	35430
		400.00	5/5/2022	Total 35430
AT&T Calnet 3	CSD Phone lines 03/24/22-04/23/22 BAN 9391035823	420.16	5/12/2022	35479
		420.16	5/12/2022	Total 35479
AT&T Calnet 3	FD Fax line 04/10-05/09/22 BAN# 9391035819 JPA/Fire splits	22.33	5/19/2022	35511
		22.33	5/19/2022	Total 35511
AT&T Calnet 3	FD Phones 03/24-04/23/22 JPA/Fire splits BAN 9391035822	155.31	5/5/2022	35431
		155.31	5/5/2022	Total 35431
Barco Products	Parks - memorial plaque lake 03/30/22	517.60	5/26/2022	35540
		517.60	5/26/2022	Total 35540
Brighton Energy	CC Solar 04/01-04/30/22	6,390.18	5/12/2022	35483
Brighton Energy	FD89 Solar Fire/Jpa split 04/01-04/30/22	1,878.77	5/12/2022	
		8,268.95	5/12/2022	Total 35483
Brittany Hieb	BarJA planting & digging holes 04/20/22	1,200.00	5/5/2022	35453
		1,200.00	5/5/2022	Total 35453
Brittney Bello	Summer camp - user cancelled early - refund 05/09/22	300.00	5/12/2022	35481
		300.00	5/12/2022	Total 35481

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
California Public Employee's Retirement System	CalPERS Health - May 2022	21,294.15	4/19/2022	1002089134
		21,294.15	4/19/2022	Total 1002089134
California Public Employee's Retirement System	PP10 05-13-22 CalPERS Retirement - Classic	1,447.37	5/13/2022	1002105767
		1,447.37	5/13/2022	Total 1002105767
California Public Employee's Retirement System	PP10 05-13-22 CalPERS Retirement - Pepra	3,828.38	5/13/2022	1002105769
		3,828.38	5/13/2022	Total 1002105769
California Public Employee's Retirement System	PP11 05-27-22 CalPERS Retirement - Classic	1,447.37	5/27/2022	1002115254
		1,447.37	5/27/2022	Total 1002115254
California Public Employee's Retirement System	PP11 05/27/22 CalPERS Retirement - Pepra	3,789.10	5/27/2022	1002115259
		3,789.10	5/27/2022	Total 1002115259
Callander Associates Landscape Architecture	CP Lake Splash Pad Design Const Docs thru March 2022	1,526.34	5/5/2022	35434
Callander Associates Landscape Architecture	Eastwood Park Imps - Prelim design thru 03/31/22	1,150.93	5/5/2022	
		2,677.27	5/5/2022	Total 35434
Capital Live Scan	Pre emp/BG checks Rec (Kiosk) 04/30/22	21.00	5/5/2022	35435
		21.00	5/5/2022	Total 35435
Carbon Copy, Inc.	Copier Count CCR/Rec/Admin %'s April 2022 (Cs4053ci)	34.61	5/5/2022	35436

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Carbon Copy, Inc.	FD 89 Copier count April 2022	53.02	5/5/2022	
		87.63	5/5/2022	Total 35436
Carbon Copy, Inc.	FD88 Final copier count 04/01-05/09/22 for CS M6535CIDN	10.01	5/12/2022	35484
		10.01	5/12/2022	Total 35484
CardConnect	Card reader rentals CC April 2022	50.00	5/5/2022	35437
		50.00	5/5/2022	Total 35437
Charles Karl Catilus V	FF Intern shifts 04/01, 08, 15, 22 2022	320.00	5/12/2022	35485
		320.00	5/12/2022	Total 35485
Christina Greek	Cell Allowance - May 2022	100.00	5/5/2022	35452
		100.00	5/5/2022	Total 35452
Churchill's Hardware, Inc.	FD's 88 & 89 Hardware, etc 04/04-04/28/22	280.68	5/5/2022	35440
		280.68	5/5/2022	Total 35440
Churchill's Hardware, Inc.	Parks/CC/Lake hardware, misc 04/05-04/30/22	785.06	5/5/2022	35441
		785.06	5/5/2022	Total 35441
Cintas Corporation #622	CC janitorial gloves 05/12/22	257.40	5/26/2022	35541
Cintas Corporation #622	CC Janitorial gloves 05/19/22	332.48	5/26/2022	
		589.88	5/26/2022	Total 35541
Cintas Corporation #622	CC Janitorial Supplies 05/03/22	306.64	5/5/2022	35442
		306.64	5/5/2022	Total 35442
Cintas Corporation #622	CC janitorial supplies 05/10/22	273.27	5/26/2022	35541
Cintas Corporation #622	CC janitorial supplies 05/17/22	367.60	5/26/2022	

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Cintas Corporation #622	CC Janitorial Supplies 05/24/22	301.62	5/26/2022	
		942.49	5/26/2022	Total 35541
Cold Control Refrigeration, Inc	FD89 Freezer repair 05/10/22	291.87	5/12/2022	35487
		291.87	5/12/2022	Total 35487
Comcast	FD88 Internet 05/14-06/13/22	92.00	5/19/2022	35513
		92.00	5/19/2022	Total 35513
Comcast	FD89 Internet Fire/Jpa splits 05/11-06/10/22	158.30	5/19/2022	35512
		158.30	5/19/2022	Total 35512
Conforti Plumbing, Inc	CM Park vandalism RR's 05/17/22	150.00	5/26/2022	35542
		150.00	5/26/2022	Total 35542
Daniel Ilin	FF Intern shifts 04/01,07,08,14,15,22,28,29	640.00	5/12/2022	35492
		640.00	5/12/2022	Total 35492
Daniel Ilin	FF Intern Shifts 05/5,6,12/22	240.00	5/19/2022	35521
		240.00	5/19/2022	Total 35521
Dawn Avalon	Tai Chi Inst Pay 04/07-04/28/22	316.80	5/5/2022	35432
		316.80	5/5/2022	Total 35432
De Lage Landen Financial Services, Inc.	CC Copier Lease 04/15-05/14/22 #988441	235.95	5/5/2022	35443
		235.95	5/5/2022	Total 35443
De Lage Landen Financial Services, Inc.	FD 89 Copier lease 04/15-05/14/22	196.82	5/5/2022	35444
		196.82	5/5/2022	Total 35444

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
De Lage Landen Financial Services, Inc.	FD88 Copier lease pymt 04/15-05/14/22 #522414	87.97	5/5/2022	35445
		87.97	5/5/2022	Total 35445
Delta Dental of California	Dental - June 2022	1,226.26	5/19/2022	35514
		1,226.26	5/19/2022	Total 35514
Department of Justice	Pre emp/bg chk Rec Dept 04/25/22	32.00	5/12/2022	35489
		32.00	5/12/2022	Total 35489
Dolores Osterhoudt	Summer Camp cancelled by user - refund in full ok'd 05/19/22	900.00	5/19/2022	35527
		900.00	5/19/2022	Total 35527
Eide Bailly LLP	CPA srvc FY 21/22 Audit/Gasb/Reserves, etc. April 2022	2,935.00	5/19/2022	35516
		2,935.00	5/19/2022	Total 35516
El Dorado County Air Quality Mgmt Dist.	Cameron Park Splash Pad Fug Dust Plan fee 05/19/22	144.00	5/19/2022	35515
		144.00	5/19/2022	Total 35515
Elise Snow	Summer Camp cancelled by user - refund 05/16/22	278.00	5/19/2022	35531
		278.00	5/19/2022	Total 35531
Epperson Law Group, PC	Legal srvc, mtgs, calls, etc. April 2022	738.00	5/5/2022	35446
		738.00	5/5/2022	Total 35446
Eric William Blodgett Aiston	Dir Comp mtgs 04/04,04/20 & 05/10/22	300.00	5/26/2022	35539
Eric William Blodgett Aiston	Dir Comp Mtgs 05/02,18,25,2022	300.00	5/26/2022	

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		600.00	5/26/2022	Total 35539
Ewing Irrigation Products, Inc.	Irrigation multi tool Parks & LLAD's 04/28/22	420.41	5/5/2022	35447
		420.41	5/5/2022	Total 35447
Ewing Irrigation Products, Inc.	Parks irrig supps (w/ cred of -95.96) inv# 16318067 05/17/22	820.90	5/26/2022	35543
		820.90	5/26/2022	Total 35543
Ewing Irrigation Products, Inc.	Parks, irrig. supplies 04/06/22	47.10	5/5/2022	35447
		47.10	5/5/2022	Total 35447
Executech	MSA, IT Srvcs, May 2022	3,039.56	5/5/2022	35448
		3,039.56	5/5/2022	Total 35448
Felicity Wood Carlson	Dir Comp mtgs 04/05 & 20 2022	200.00	5/5/2022	35438
		200.00	5/5/2022	Total 35438
Foothill Auto Service, Inc.	Parks Oil change 2015 F250 05/19/22	90.65	5/26/2022	35544
		90.65	5/26/2022	Total 35544
Garrett Porter	Manual paycheck GP 05/04/22 Final (Term)	404.69	5/4/2022	35426
		404.69	5/4/2022	Total 35426
Grime Law LLP	CC&R legal srvcs 04/01/22 B. Epstein	275.00	5/12/2022	35490
		275.00	5/12/2022	Total 35490
Highlander Termite & Pest Control	FD89 pest control 05/14/22 #713	75.00	5/19/2022	35518
		75.00	5/19/2022	Total 35518
Home Depot Credit Services	Parks & CC Hardware, Misc 04/05-04/19 2022	1,670.40	5/19/2022	35519

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		1,670.40	5/19/2022	Total 35519
Hunt & Sons	FD Bulk Fuel 04/29/22	3,571.82	5/5/2022	35454
		3,571.82	5/5/2022	Total 35454
Hunt & Sons	Fuel fill Bulk 05/13/22	2,569.04	5/19/2022	35520
		2,569.04	5/19/2022	Total 35520
Interwest Consulting Group, Inc.	3096 Garden Cir Plan reviews CPKF22-0007 05/18/22	270.00	5/26/2022	35546
		270.00	5/26/2022	Total 35546
James Mog	CC&R Car Washes and Postage Jan-Mar 2022 Reimb	30.91	5/19/2022	35525
		30.91	5/19/2022	Total 35525
Jennifer Groza	Family Pass Refund Due to Lagoon Closure 05/18/22	162.00	5/19/2022	35517
		162.00	5/19/2022	Total 35517
Jessica Garrison	Cell Allowance - May 2022	50.00	5/5/2022	35449
		50.00	5/5/2022	Total 35449
Jonathan Sherwood	FF intern shifts 04/09, 10, 12, 19, 26 2022	920.00	5/19/2022	35528
		920.00	5/19/2022	Total 35528
Jordan Villa	Emp work boots - reimb 05/14/22	96.96	5/19/2022	35534
		96.96	5/19/2022	Total 35534
Joseph Munizich	Inst Pay - Bird watching class 05/07/22	23.40	5/12/2022	35493
		23.40	5/12/2022	Total 35493
JS West Propane Gas	Propane fill pool 05/02/22	145.54	5/19/2022	35522
		145.54	5/19/2022	Total 35522

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
JS West Propane Gas	Propane Fill, Pool 04/22/22	2,312.80	5/5/2022	35456
		2,312.80	5/5/2022	Total 35456
JS West Propane Gas	Propane fill, Pool 05/02/22	1,911.73	5/19/2022	35523
		1,911.73	5/19/2022	Total 35523
Kayla Thayer	Cell Allowance - May 2022	50.00	5/5/2022	35469
		50.00	5/5/2022	Total 35469
Kimberly Vickers	Cell Allowance - May 2022	100.00	5/5/2022	35471
		100.00	5/5/2022	Total 35471
Larry McBride	In Lieu Med Benefits (Retired) May 2022	600.00	5/5/2022	35459
		600.00	5/5/2022	Total 35459
Laura Sanders-Ito	Cell Allowance - May 2022	50.00	5/5/2022	35464
		50.00	5/5/2022	Total 35464
Lawton Construction & Restoration, Inc.	FR room mold remediation completed final pymt 05/04/22	3,100.00	5/5/2022	35458
		3,100.00	5/5/2022	Total 35458
Life-Assist, Inc.	E88 Airway Bag Replacement 5/09/22	193.15	5/19/2022	35524
		193.15	5/19/2022	Total 35524
Lincoln Aquatics	CC/Pool Chlorine bulk 05/20/22	1,081.05	5/26/2022	35548
		1,081.05	5/26/2022	Total 35548
Madison Kakavas	Inst Pay Kids cooking 04/26-05/17/22 60%	462.00	5/26/2022	35547
		462.00	5/26/2022	Total 35547

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Marlene Coelho-Sousae	Senior pass cancelled/surgery/refund 05/05/22	63.00	5/12/2022	35486
		63.00	5/12/2022	Total 35486
Melissa O'Meara Simpkin	Lifeguard shirts 05/17/22	494.96	5/19/2022	35529
		494.96	5/19/2022	Total 35529
Michael Grassle	Cell Allowance - May 2022	100.00	5/5/2022	35451
		100.00	5/5/2022	Total 35451
Miranda Miller	Summer Camp cancelled by user - refund minus fees 05/26/22	316.00	5/26/2022	35549
		316.00	5/26/2022	Total 35549
Municipal Resource Group LLC	GM Support/Mentoring 03/25 & 04/27/22	860.00	5/26/2022	35550
		860.00	5/26/2022	Total 35550
Myung Chong	Mod Zumba Inst pay 04/04-04/28/22	120.00	5/5/2022	35439
		120.00	5/5/2022	Total 35439
Napa Auto Parts	CC socket set 05/06/22	13.93	5/26/2022	35551
		13.93	5/26/2022	Total 35551
Napa Auto Parts	Parks motor parts 05/09/22	6.85	5/12/2022	35494
		6.85	5/12/2022	Total 35494
Napa Auto Parts	Parks, motor oil 04/26/22	45.12	5/5/2022	35460
		45.12	5/5/2022	Total 35460
Napa Auto Parts	Parks, tool & sealant 05/09/22	21.96	5/12/2022	35494
		21.96	5/12/2022	Total 35494

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Vendor Name	Description	Check Amount	Check Date	Check #
Natasha Benedet	Summer Camp - user cancelled early - refund 05/03/22	300.00	5/12/2022	35482
		300.00	5/12/2022	Total 35482
Original Watermen, Inc.	Aquatic Supply 5/13/22	1,679.94	5/19/2022	35526
		1,679.94	5/19/2022	Total 35526
Pathian Administrators	Vision Benefits - June 2022	156.18	5/12/2022	35495
		156.18	5/12/2022	Total 35495
Paychex	Paychex Flex/Mobile fees for April 2022	202.80	5/20/2022	2377590
		202.80	5/20/2022	Total 2377590
Paychex	Paychex Payroll Fees for 05-13-22 PP10	254.30	5/13/2022	2022050901
		254.30	5/13/2022	Total 2022050901
Paychex	Paychex Payroll Fees for 05/27/22 PP11	260.90	5/27/2022	2022052301
		260.90	5/27/2022	Total 2022052301
PG&E	Elec for CC 03/21-04/19/22 & LP #18 04/26/22	4,529.61	5/5/2022	35461
		4,529.61	5/5/2022	Total 35461
PG&E	Elec. 03/25-04/25/22 LLADs w/ Elec creds -\$44.03	12,270.19	5/12/2022	35496
		12,270.19	5/12/2022	Total 35496
PG&E	FD 88 & 89, JPA/Fire split, tower & Cval Elec 02/24-04/25/22	924.11	5/12/2022	35498
		924.11	5/12/2022	Total 35498
PG&E	Parks Elec 03/25-04/25/22 w/ creds \$-75.48	1,374.15	5/12/2022	35497

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		1,374.15	5/12/2022	Total 35497
Quinn Spillers	Summer Camp - user cancelled - refund 05/05/22	150.00	5/12/2022	35501
		150.00	5/12/2022	Total 35501
R.J. Ricciardi, Inc CPA's	FY 20/21 Auditors to CSD & State Report April 2022	970.44	5/5/2022	35463
		970.44	5/5/2022	Total 35463
Riverview International Trucks, Inc.	FD E89 parts (w/ cred \$-81.19 CM80618) 05/03/22	1,257.79	5/12/2022	35499
		1,257.79	5/12/2022	Total 35499
Robert A. Godwin	Mens BB Officials & Scoring May 2022 12 games	912.00	5/26/2022	35545
		912.00	5/26/2022	Total 35545
Sidney Arthur Bazett	Dir Comp mtgs 04/04,05,05,20, 2022	400.00	5/12/2022	35480
		400.00	5/12/2022	Total 35480
Sierra Tractor, Inc.	Parks - tractor parts 04/28/22	160.23	5/5/2022	35465
		160.23	5/5/2022	Total 35465
SiteOne Landscape Supply	Bar J A Irig Supply W/Disc of -\$3.65 05/3/22	192.10	5/19/2022	35530
		192.10	5/19/2022	Total 35530
SiteOne Landscape Supply	Bar JA - irrigation supplies (w/ -\$3.34 disc) 04/18/22	175.86	5/12/2022	35500
SiteOne Landscape Supply	Parks landscape supplies 04/28/22	139.43	5/12/2022	
		315.29	5/12/2022	Total 35500
SiteOne Landscape Supply	Parks- Rotary @ Christa fertilizer (w/ -\$1.18 disc) 04/25/22	62.14	5/5/2022	35466
SiteOne Landscape Supply	Parks/BarJA irrigation parts (w/-\$6.47 disc) 04/25/22	340.40	5/5/2022	

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		402.54	5/5/2022	Total 35466
Stammtisch El Dorado	Gazebo rental Alcohol deposit - refund 05/14/22	300.00	5/26/2022	35552
		300.00	5/26/2022	Total 35552
State Industrial Products	CC floor sealant 05/13/22	410.76	5/26/2022	35553
		410.76	5/26/2022	Total 35553
State Industrial Products	CC janitorial -misc 05/03/22	953.63	5/12/2022	35502
		953.63	5/12/2022	Total 35502
Stephen A. Twitchell	Mod Zumba Inst Pay & extra 04/04-04/28/22	162.00	5/5/2022	35470
		162.00	5/5/2022	Total 35470
Stephen Beck	Futsal Inst pay 02/18-03/20/22	5,796.00	5/5/2022	35433
		5,796.00	5/5/2022	Total 35433
Streamline	Streamline Web/Engage Mthly 05/01-05/31/22	370.00	5/5/2022	35467
		370.00	5/5/2022	Total 35467
Stretch Fab Works	FD E-89 Rear brakes & exhaust leak repair 05/05/22	1,000.00	5/12/2022	35503
		1,000.00	5/12/2022	Total 35503
Tania Langland	Check 35410 damaged/voided - reissued for EP 04/28/22	237.00	5/5/2022	35457
		237.00	5/5/2022	Total 35457
Target Specialty Products	CM Park grass seed 05/10/22	645.21	5/19/2022	35532
		645.21	5/19/2022	Total 35532
The Paint Spot, Inc.	CC Paint supplies 05/06/22	56.85	5/12/2022	35504

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
The Paint Spot, Inc.	CC Paint, etc. 05/06/22	110.95	5/12/2022	
The Paint Spot, Inc.	Volunteer day @ Lake, supplies 04/28/22	505.51	5/12/2022	
		673.31	5/12/2022	Total 35504
Thuan Tat	Res FF shifts 04/03, 10, 17 2022	240.00	5/5/2022	35468
		240.00	5/5/2022	Total 35468
Tina Lynn Goins	E Newsletter May 2022	137.50	5/5/2022	35450
		137.50	5/5/2022	Total 35450
TPX Communications	Com Center Phones/Internet May 2022	1,029.74	5/12/2022	35505
		1,029.74	5/12/2022	Total 35505
Two Rivers Architects, Inc.	88 Remodel Plans 11/1/21 - 4/30/22	4,457.50	5/26/2022	35554
		4,457.50	5/26/2022	Total 35554
Umpqua Bank	CC Merch Fees - Vantiv/Umpqua April 2022	1,507.14	5/10/2022	Merch Fees
		1,507.14	5/10/2022	Total Merch Fees
Umpqua Bank	Maintenance Fee for April 2022	61.83	5/20/2022	Bank Maint Fee
Umpqua Bank	Maintenance Fee for April 2022 (Admin Escheatmts for 2020)	200.00	5/20/2022	
		261.83	5/20/2022	Total Bank Maint Fee
Umpqua Bank Commercial Card OPS	Umpqua Credit Cards - April 2022	17,402.29	5/12/2022	35506
		17,402.29	5/12/2022	Total 35506
United States Treasury	941 Q1 CY 2021 Cov/Fed tax cred repymt #94-1682291 4/25/22	2,919.42	5/5/2022	35455

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 5/1/2022 Through 5/31/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		2,919.42	5/5/2022	Total 35455
Verizon Business	FD Business Phone lines 5/13/22	5.19	5/19/2022	35533
		5.19	5/19/2022	Total 35533
Verizon Wireless	Parks Wireless Ipads/Hotspots 04/11-05/10/22	180.96	5/26/2022	35556
		180.96	5/26/2022	Total 35556
Verizon Wireless	Wireless Phones CC, Rec, Parks, CCR 04/11-05/10/22	483.86	5/26/2022	35555
		483.86	5/26/2022	Total 35555
Wayne's Locksmith	CC maint shop lock changes 04/19/22	192.87	5/26/2022	35557
		192.87	5/26/2022	Total 35557
Wayne's Locksmith	CC Svc chg, install new deadbolt 03/22/22	250.78	5/5/2022	35472
Wayne's Locksmith	Parks svc trip lube/lock 03/22/22	85.00	5/5/2022	
		335.78	5/5/2022	Total 35472
Western Extrication Specialists, Inc.	FD89 Ext Eqpt Maint part 03/23/22	40.29	5/5/2022	35473
		40.29	5/5/2022	Total 35473
Wilkinson Portables, Inc.	D. West Porta Potty 04/04-05/01/22	179.23	5/5/2022	35474
		179.23	5/5/2022	Total 35474
Report Total		244,659.08		