

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, January 6, 2020**  
**6:30 p.m.**

**Cameron Park Community Services District**  
**2502 Country Club Drive, Cameron Park**

**Conformed Agenda**

Members: Director Ellie Wooten (EW), Director Felicity Carlson (FC)  
Alternate Director Holly Morrison (HM)

Staff: General Manager Jill Ritzman, Interim Recreation Supervisor Whitney Kahn,  
Parks Superintendent Mike Grassle

**CALL TO ORDER** - 6:52pm

**ROLL CALL** – EW/FC

- Nominate Committee Chair

*Chair Director Ellie Wooten and Vice Chair Felicity Carlson*

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.*

**APPROVAL OF AGENDA** - *Approved*

**APPROVAL OF CONFORMED AGENDA** - *Approved*

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.*

**DEPARTMENT MATTERS**

**1. Review Recreation Program Annual Calendar (W. Kahn)**

- *Reviewed and discussed the Recreation Annual Calendar to orient new Parks & Recreation Committee members.*


2. **Review Parks & Facilities Annual Calendar** (M. Grassle, report to be hand-carried)
  - *Reviewed and discussed the Parks & Facilities Annual Calendar to orient new Parks & Recreation Committee members.*
  
3. **Cameron Park Lake Kiosk Revenues and Expenditures** (J. Ritzman)
  - *Reviewed and discussed Cameron Park Lake Kiosk Revenues & Expenditures.*
  
4. **Wayfinding Improvements at Community Center** (M. Grassle, J. Ritzman; walk about & oral report)
  
5. **Landscape Architect RFQ** (J. Ritzman)
  - *Landscape Architect RFQ posted on District website – deadline is January 24<sup>th</sup>. Landscape Architect will work with committee to determine park improvements.*
  
6. **Discuss 2020 Committee Work Plan** (all; discussion)
  - *Park Improvement Plans*
  
7. **Staff Oral & Written Updates**
  - a. Parks & Facilities Report (M. Grassle)
  - b. Recreation Department Report (W. Kahn)
  - c. 2<sup>nd</sup> Quarter Revenues for Community Center & Gym
  - d. Upcoming Field Trip Agenda and Objectives
  
8. **Items for the February & Future Committee Agendas**
  - Bass Lake Park Plans, EDHCSD
  - Scholarships & Staff Procedures
  
9. **Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT** – 7:59pm

Conformed Agenda Prepared by:

Conformed Agenda Approved by:



Niki Garrison  
Administrative Assistant



Director Ellie Wooten, Chair  
Parks & Recreation Committee