

**Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California**



Wednesday, April 20, 2016 6:30 p.m. Regular Meeting

Board of Directors

GREG STANTON (GS), President

MARGARET MOHR (MM), Vice-President

Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- Mark Roberts on his Retirement and 35 years of service to the Cameron Park Community Services District

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Board of Directors' Regular Meeting, March 16, 2016
- b. Board of Directors' Special Meeting, March 30, 2016
- c. Parks & Recreation Committee Meeting, April 11, 2016
- d. Board of Directors' Special Meeting, April 13, 2016

2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

3. FINANCIAL REPORTS

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

5. EL DORADO DISPOSAL/WASTE CONNECTIONS RATE REVIEW PERFORMANCE STANDARDS FOR 2015 AND PRESENTATION OF POTENTIAL RATE ADJUSTMENT: JEFF ENGLAND, DISTRICT MANAGER, FROM EL DORADO DISPOSAL WILL PRESENT THE ANNUAL REPORT ON PERFORMANCE STANDARDS FOR 2015. EL DORADO DISPOSAL/WASTE CONNECTIONS, WITHIN THE SCOPE OF THE FRANCHISE AGREEMENT, HAS REQUESTED A RATE INCREASE PER AGREEMENT, WHICH WILL BE PRESENTED AT THE MEETING

Recommended Action: Receive, Discuss and Move to the Public Hearing Scheduled for May 18, 2016

6. FIVE-YEAR FORECAST AND ASSESSMENT (FISCAL YEAR 2017 – FISCAL YEAR 2021) – PRESENTATION BY PAUL RANKIN, SENIOR ADVISOR, REGIONAL GOVERNMENT SERVICES (RGS)

Recommended Action: Receive, Discuss and File Five-Year Forecast and Assessment (Fiscal Year 2017 – Fiscal Year 2021)

7. RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR THE LANDSCAPING AND LIGHTING DISTRICTS: AIRPARK, UNIT 6, UNIT 7, UNIT 8, VIEWPOINTE, GOLDORADO, UNIT 11, UNIT 12, CAMERON WOODS 1-4, BAR J15-A, BAR J15-A NO. 2, BAR J 15-B, CREEKSIDE, EASTWOOD, DAVID WEST, CAMBRIDGE OAKS, NORTHVIEW, CAMERON VALLEY, CAMERON WOODS 8, SILVER SPRINGS AND BAR J14-A NO. 2.

Recommended Action: Receive, Discuss and Adopt Resolution No. 2016-05 with Board Poll Vote

8. RESOLUTION NO. 2016-06 DIRECTING AUDITOR OF EL DORADO COUNTY TO LEVY AND COLLECT ASSESSMENTS FOR THE FISCAL YEAR 2016-17

Recommended Action: Receive, Discuss, and Adopt Resolution No. 2016-06 with Board Poll Vote

9. RESOLUTION NO 2016-07 REQUESTING ELECTION SERVICES FROM THE EL DORADO COUNTY REGISTRAR OF VOTERS TO FILL TWO FULL FOUR-YEAR TERM SEATS ON THE CAMERON PARK COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS ON NOVEMBER 8, 2016

Recommended Action: Receive, Discuss and Adopt Resolution No. 2016-07 with Board Poll Vote

10. AMEND PARKS IMPACT FEE FINDINGS WITH RESOLUTION NO. 2016-08

Recommended Action: Receive, Discuss and Adopt Resolution No. 2016-08 with Board Poll Vote Amending Parks Impact Fee Findings in Resolution No. 2016-04, Adopted on February 17, 2016

11. AWARD BID TO DOUG VEERKAMP ENGINEERING, INC., FOR REPAIRS TO THE PARKING LOT AT RASMUSSEN PARK

Recommended Action: Receive, Discuss and Award Bid to Doug Veerkamp Engineering, Inc., in the Amount of \$41,795.82 for Asphalt Repairs, Seal Coat and Striping the Parking Lot at Rasmussen Park

12. REORGANIZATION OF PARKS DEPARTMENT

Recommended Action: Receive, Discuss and Approve Maintenance Worker I Position and Removal of parks Maintenance Foreman Position

13. FISCAL 2016-17 GENERAL FUND BUDGET FIRST DRAFT REVIEW

Recommended Action: Receive and Discuss Fiscal 2016-17 General Fund Budget First Draft

14. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

15. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. **LAFCO** – Director Morrison

16. COMMITTEE REPORTS

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director McNeil and Alternate Director Mohr
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil
- c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon
- d. **Parks and Recreation** – Chair Director Mohr, Vice-Chair Director Blackmon and Alternate Director Morrison

ADJOURNMENT

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Wednesday, March 16, 2016

6:30 p.m. Regular Meeting
Board will convene into Closed Session
after Committee Reports

Board of Directors

GREG STANTON (GS), President

MARGARET MOHR (MM), Vice-President

Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)

CALL TO ORDER – 6:30 p.m.

ROLL CALL – GS, MM, AB, SM, HM

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to adopt the Agenda and approve the Consent Calendar with the following revisions:

- *On the Conformed Agenda for the Special Board of Directors' Meeting of March 2, 2016, Director Mohr was present for the entire meeting and Director Morrison arrived at 5:40 p.m.*
- *On the current Agenda, pull agenda item #2. Staff Reports, for discussion.*
- *On the current Agenda, move agenda item #10. Honoring Staff Member Paul Ryan, to agenda item #7.*

SM/AB – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment - None

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATIONS

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- Website Update – Uptown Studios
- Cameron Park Community Services Districts' (CPCSD) Rental Facilities District PowerPoint Presentation – CPCSD Staff
- 2015 Camino Emergency Command Center (ECC) Annual Report – Chief Counts

OPEN FORUM

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Bill Carey, Dave Gelber, Gerald Lillpop, Roberta Rimbault

BEGINNING OF CONSENT CALENDAR

1. **APPROVAL OF DRAFT CONFORMED AGENDAS**
 - a. Parks and Recreation Committee Meeting, February 8, 2016
 - b. Board of Directors' Regular Meeting, February 17, 2016
 - c. Board of Directors' Special Meeting, March 3, 2016
2. **STAFF REPORTS** (*pulled from the Consent Calendar for discussion*)
 - a. General Manager's Report
 - b. Fire Department Report
 - c. Recreation Department Report
 - d. Parks Department Report
3. **FINANCIAL REPORTS**
 - a. Preliminary Financial Report
 - b. Check Register
 - c. General Manager's Credit Card Activity

END OF CONSENT CALENDAR**DEPARTMENT MATTERS**

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

2. **STAFF REPORTS**
 - a. *General Manager's Report*
 - b. *Fire Department Report*
 - c. *Recreation Department Report*
 - d. *Parks Department Report*

Motion to accept the Staff Reports.

SM/AB – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment – Bill Carey, Dave Gelber, Robert Rimbault

5. INDEPENDENT FORENSIC CONSTRUCTION INSPECTION OF THE COMMUNITY CENTER

Recommended Action: Receive, Discuss and Action as Appropriate

No action

6. SECOND READING AND ADOPTION OF ORDINANCE NO. 2016.03.16 - AN ORDINANCE OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT AMENDING THE “WEED AND RUBBISH ABATEMENT” ORDINANCE NO. 2014.09.17 WITHIN CAMERON PARK COMMUNITY SERVICES DISTRICT

Recommended Action: Receive, Discuss and Provide Second Reading and Adoption of Ordinance No. 2016.03.16 Amending the “Weed and Rubbish Abatement” Ordinance No. 2014.09.17 within Cameron Park Community Services District with a Board Poll Vote

Motion to adopt Ordinance No. 2016.03.16 Amending the “Weed and Rubbish Abatement” Ordinance No. 2014.09.17 within Cameron Park Community Services District.

SM/HM – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment – Roberta Rimbault, Gerald Lillpop

10.7. HONORING STAFF MEMBER PAUL RYAN

Recommended Action: Receive, Discuss and Appoint the Board President to Work with Staff, the Cameron Park Foundation and the Ryan Family to Identify an Exact Location and Type of Suitable Memorial for Mr. Ryan

Motion to appoint the Board President to work with staff, the Cameron Park Foundation and the Ryan family to identify an exact location and type of suitable memorial for Mr. Ryan.

SM/AB – Motion passed

Ayes – GS, MM, AB, SM

Noes – HM

Abstain – None

Public Comment – Sue Hawkes, Gerald Lillpop, Roberta Rimbault

7.8. REVISION OF POLICY NO. 3085, DISPOSAL OF SURPLUS PERSONAL AND REAL PROPERTY

Recommended Action: Receive, Discuss and Adopt Revised Policy No. 3085, Disposal of Surplus Personal and Real Property with a Board Poll Vote

Motion to adopt revised policy No. 3085, Disposal of Surplus Personal and Real Property.

SM/MM – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment - None

8.9. DECLARATION OF SURPLUS REAL PROPERTY OWNED BY THE CAMERON PARK COMMUNITY SERVICES DISTRICT, ASSESSOR’S PARCEL NUMBER (APN) 102-110-08-100, LOCATED ON STARBUCK ROAD

Recommended Action: Receive, Discuss and Declare APN 102-110-08-100, Located on the Starbuck Road, as Surplus Real Property and Direct the General Manager to Obtain an Appraisal of the Surplus Property and Notify in Writing the Public Agencies Listed in the Surplus Property Policy Regarding the Availability of the Property for Purchase by a Board Poll Vote

Motion to declare APN 102-110-08-100, located on Starbuck Road, as surplus real property and direct the General Manager to obtain an appraisal of the surplus property and notify in writing the public agencies listed in the surplus property policy regarding the availability of the property for purchase.

SM/HM – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment - None

9.10. EL DORADO DOG OWNERS' GUILD REQUEST UPDATE

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to reiterate that the Cameron Park Community Services District assumes the responsibilities of the Pooch Plunge at the Cameron Park Lake but not the memorial brick sales as identified in the motion made at the February 17, 2016, Board of Directors' meeting (Department Matters #6. El Dorado Dog Owners Guild Update).

GS/SM – Motion passed

Ayes – GS, MM, AB, SM

Noes – HM

Abstain – None

Public Comment – Sue Hawkes

11. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS**12. MATTERS TO AND FROM DIRECTORS**

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison – *February meeting was canceled*

- *Director McNeil apologized for leaving the February 17, 2016, early and expressed concerns about making changes to the Senior Nutrition Program Memorandum of Understanding (MOU).*
- *Director Stanton suggested revisiting the Senior Nutrition Program MOU for possible revisions.*
- *Director Mohr concurred with Director Stanton.*
- *Director Morrison had concerns about the table/chair setup and take down during the Senior Nutrition Program.*
- *Director Stanton suggested we obtain additional information on funds available through the Fire Safe Council and A Brush with Kindness regarding weed abatement.*

13. COMMITTEE REPORTS

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director McNeil and Alternate Director Mohr
Forensic construction inspection report was received at the February meeting.
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil
Continued and tremendous work by staff.
- c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon
Received an initial presentation of the Camino Emergency Command Center. Waiting to hear from the El Dorado County Board of Supervisors regarding appointing a representative to a weed abatement ad hoc committee.
- d. **Parks and Recreation** – Chair Director Mohr, Vice-Chair Director Blackmon and Alternate Director Morrison
Appreciate ideas received from the public at the meeting. Combination aquatics' pass sales is doing well – sold 70 so far. Banners for the aquatics' passes will be arriving soon. Thanked Director Morrison for sitting on for Director Blackmon. There are three new boats at Cameron Park Lake. Requested a proposal from the Mature Leadership Council for memorial benches at the Community Center.

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION – 8:57 p.m.

The Board will recess to Closed Session to discuss the following item:

- Pursuant to California Government Code §54957(B)(1)

Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Motion to increase the General Manager's salary 3% effective the next pay period.

AB/SM – Motion passed

Ayes – GS, AB, SM

Noes – MM, HM

Abstain – None

ADJOURNMENT – 10:58 p.m.

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Special Meeting of Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Wednesday, March 30, 2016 5:30 p.m. Special Meeting

Board of Directors

GREG STANTON (GS), President
MARGARET MOHR (MM), Vice-President
Directors: AMY BLACKMON (AB), SCOTT MC NEIL (SM), HOLLY MORRISON (HM)

CALL TO ORDER – 5:30 p.m.

ROLL CALL – GS, MM, AB, SM, HM

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

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Motion to adopt the agenda.

HM/AB – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain - None

PUBLIC COMMENT

At this time, members of the public may speak on any agenda item.

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

1. INTERNAL PROMOTION OF PARKS FOREMAN TO PARKS SUPERVISOR AND REVISE PAY SCALE FOR PARKS SUPERVISOR POSITION

Recommended Action: Receive, Discuss and Approve Revised Pay Scale Effective Immediately and Internal Promotion of Jason (JR) Hichborn from Parks Foreman to Parks Supervisor, Step 5, Effective May 1, 2016

Motion to approve the revised pay scale effective immediately and the internal promotion of Jason (JR) Hichborn from Parks Foreman to Parks Supervisor, Step 5, effective May 1, 2016.

SM/AB – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain - None

ADJOURNMENT - 5:45 p.m.

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Parks & Recreation Committee
Monday, April 11, 2016
4:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

DRAFT Conformed Agenda

Members: Chair Director Margaret Mohr (MM), Vice Chair Director Amy Blackmon (AB)
Alternate Director Holly Morrison (HM)
Staff: General Manager Mary Cahill, Recreation Supervisor Tina Helm,
Interim Park Superintendent J.R. Hichborn

CALL TO ORDER – 4:30 p.m.

ROLL CALL – MM, AB

APPROVAL OF AGENDA - *Approved*

APPROVAL OF CONFORMED AGENDA – *This item will be taken to the Board of Directors' meeting on April 20, 2016 for approval as Director Blackmon was not present at the March 7, 2016 Parks & Recreation Committee meeting.*

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

I. Recreation Updates

- A. Website*

- B. Older Americans' Month*
- C. Senior Nutrition Program*
- D. Community Center Kitchen – stocking of pots/pans and utensils*
- E. Summer Spectacular*
- F. Events through the Summer
- G. Aquatic Programs Update*
 - Aquatic combination pass sales analysis
- H. Adult Softball*
- I. Marketing and Program Plan Review*
 - School Surveys

II. Parks Updates

- A. Cameron Park Lake*
 - New boat availability and management
 - Lodi Lake – see attached
 - Maintaining the Lake
- B. Projects
 - Christa McAuliffe Park – cameras
 - Cameron Park Lake – lagoon project
 - Northview Park – solar lights, playground area
- C. Maintenance and Special Projects
 - Gateway Park – potential future development
 - Kiosk Signs
- D. Bell Woods Development Project and Knollwood Parks Discussion

III. Other

- A. June Committee Meeting Date
The second Monday in June falls on the same week as the Board of Directors' meeting. It is suggested the June Parks & Recreation Committee meeting be moved to the first Monday of the month – June 6th.

IV. Items for May Agenda

- A. *Information on purchasing kayaks for Cameron Park Lake – cost, type, etc.*
- B. *Information on purchasing kiosk signs*
- C. *Parks Survey – draft*
- D. *Update on Knollwood*
- E. *Update on Aquatic passes*
- F. *Update on seating area in memory of the Arnolds – more data on what we can do*
- G. *Website update with what needs more marketing*

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 6:45 p.m.

* The items above with asterisks (*) are the follow-up items from previous meetings.

Special Meeting of Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Wednesday, April 13, 2016 5:30 p.m. Special Meeting
Closed Session after Public Comment

Board of Directors
GREG STANTON (GS), President
MARGARET MOHR (MM), Vice-President
Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)

CALL TO ORDER – 5:30 p.m.

ROLL CALL – GS, MM, AB, SM HM arrived at 5:33 p.m.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

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Motion to adopt the agenda.

*SM/AB – Motion passed
Ayes – GS, MM, AB, SM
Noes – None
Absent – HM*

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION

The Board will recess to Closed Session to discuss the following item:

- Significant Exposure to Litigation under Government Code §54956.9(b)(3) – One Case

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 5:52 p.m.

Pursuant to Government Code §54757.1, the legislative body of any local agency shall publically report any action taken in Closed Session and the vote or abstention of every member present thereon.

- Consideration of claim against District regarding refund of fire impact fees.

Motion to direct Mr. Mc Murchie, the District’s legal counsel, to reject the claim filed against the District on its merits and of the a fact that it was filed in an untimely manner and to authorize Mr. McMurchie to take any and all actions to respond on the District’s behalf regarding claim.

*AB/SM – Motion passed
Ayes – GS, MM, AB, HM, SM
Noes – None
Absent - None*

ADJOURNMENT – 5:55 p.m.

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Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

Agenda Transmittal

DATE: April 20, 2016

FROM: Mary Cahill, General Manager

AGENDA ITEM #2A: General Manager Report

RECOMMENDED ACTION: Receive and File

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

The Cameron Park Community Services District (CPCSD) revised website is being launched this week. There may still be a few bugs to work out, however, staff is being trained on April 21st on making edits and updates. Staff will continue working closely with Uptown Studios on the maintenance of this website.

An ad hoc committee regarding weed and rubbish abatement on Cameron Park Drive was established by the Board of Directors on November 18, 2016. Letters have been sent to El Dorado County Board of Supervisors on December 2, 2015, January 15, 2016, and April 6, 2016, requesting a meeting with our ad hoc committee regarding this issue. To date there has been no response. Staff will follow up again in an attempt to set up a meeting.

The Community Center kitchen is now stocked with pots, pans and more! Staff will advertise a stocked kitchen for fundraisers.

Staff will meet with the Art Institute of California, Sacramento, to discuss a video (30 seconds) to promote the District. If they choose this project, a video will be available in 10 weeks.

Staff is gearing up for summer. Security cameras have been installed at Christa McAuliffe Park, new peddle boats delivered to Cameron Park Lake and an ice machine has been purchased. Recruitment is underway to fill the vacant Parks Superintendent position. The announcement has been posted at various sites and on the CPCSD website.

Staff met with the developer of Bell Woods, along with Foothill and Associates, a consultant. The property is adjacent to Knollwood which is a District-owned property. Staff, the developer and consultant met to walk the Knollwood property. The group was only able to walk and review the Knollwood property. The Bell Woods parcel was not accessible due to thick brush. This walk will need to occur at a later date.

Staff spoke with the El Dorado County Arts Council. A meeting will occur in early May to discuss partnering with art programs public and any other opportunities.

Chef Diane of Ponté Palmero will be preparing a lunch at the Community Center on Wednesday, May 4th. Ponté Palmero Directors Rachel Amador, Tiffany Ortega and Greg Kasner will be in attendance for the music, food and fun.

“New West Haven” and the “Nurse Next Door” host monthly Bingo parties at the Cameron Park Community Center. Julie and Carrie continue to be a delight as they coordinate this activity, call out numbers for winning cards and hand out prizes.

Older Americans’ Month will be celebrated on May 17th at a special event sponsored by the Mature Leadership Council. This event will include lunch, original displays of careers, accomplishments, technological advances, inspiration guideposts and more.

The Sierra Sharks swim team will start their season on April 22nd and Aqua Sol in mid-August. Staff is working with the Sharks and Aqua Sol to develop a larger program that coordinates all of our aquatic programs.

Recreation staff completed the following training through Target Solutions – SDRMA points:

- Understanding Employee Leave
- Sexual Harassment Awareness
- Fleet Program Defensive Driving Strategies
- Emergency Medical Services (EMS) Operating and Automated External Defibrillator (AED)

Parks staff has been trained on chemicals, disinfectants/cleaners and personal protective equipment.

Upcoming events include:

- April 27 Gold Country Regional Chapter Workshop
- April 30 Spring Antique Craft and Garden Show
- May 17 Older Americans' Month Luncheon
- May 17-18 Special Districts Legislative Days
- May 25 Trucks & Tunes
- May 28 Welcome to Summer!!

Community and Internal Meetings:

- Ongoing Weekly Staff meetings
- March 21 Chamber of Commerce - Events
- March 22 Conference Call Re Impact Fees
- March 24 Planning Commission - Bellwoods
- March 30 CPCSD Board of Directors
- March 30 Potential Disc Gold Course
- March 31 District Audit and Staff
- April 5 El Dorado Disposal/Waste Connections
- April 5 Shingle Springs Band of Miwok Indians
- April 6 Cameron Park Community Foundation
- April 6 California Trails Foundation
- April 7 Dedication at Cameron Park Lake bench honoring the Arnolds
- April 8 Bellwoods Staff and Developer
- April 11 El Dorado Solid Waste Advisory Committee
- April 11 CPCSD Parks & Recreation Committee
- April 12 CPCSD Budget & Admin Committee
- April 12 CPCSD Fire & Emergency Services Committee
- April 13 Potential Summer Spectacular Disc Jockey
- April 13 CPCSD Board of Directors
- April 14 Board Agenda Prep
- April 20 CPCSD Board of Directors

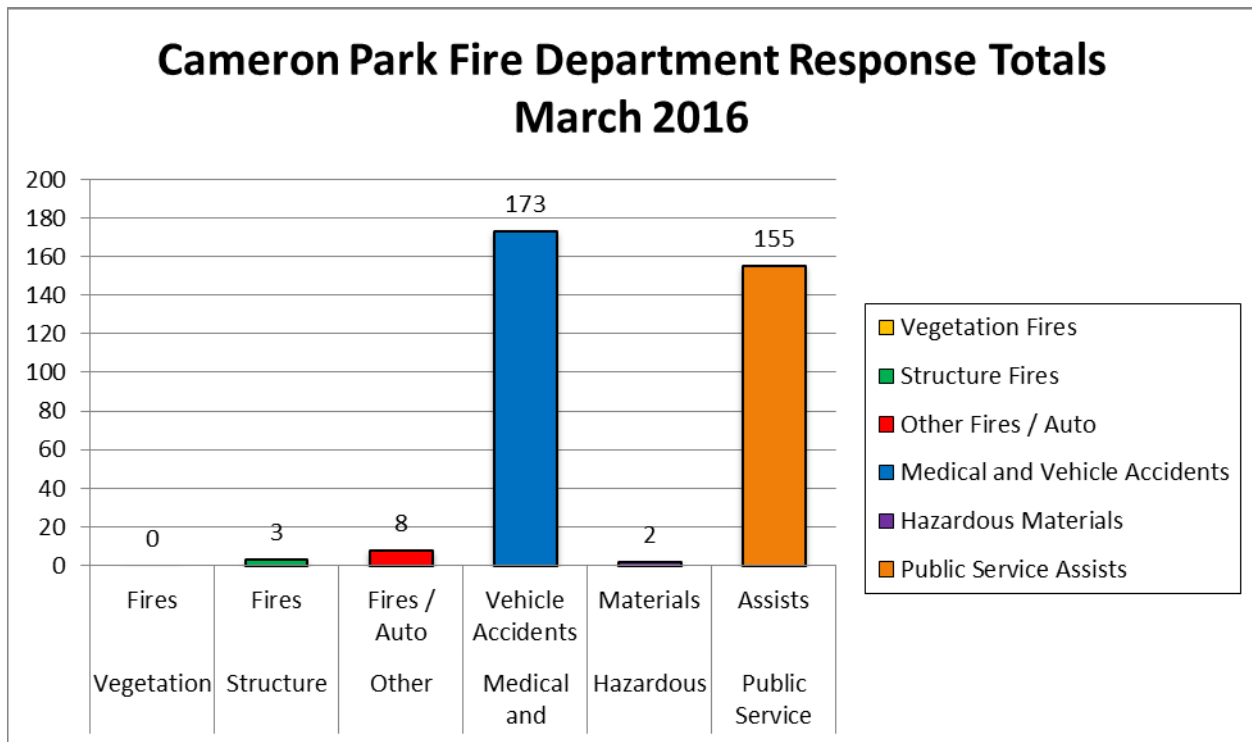
Cameron Park Community Services District
Staff Report – April 2016

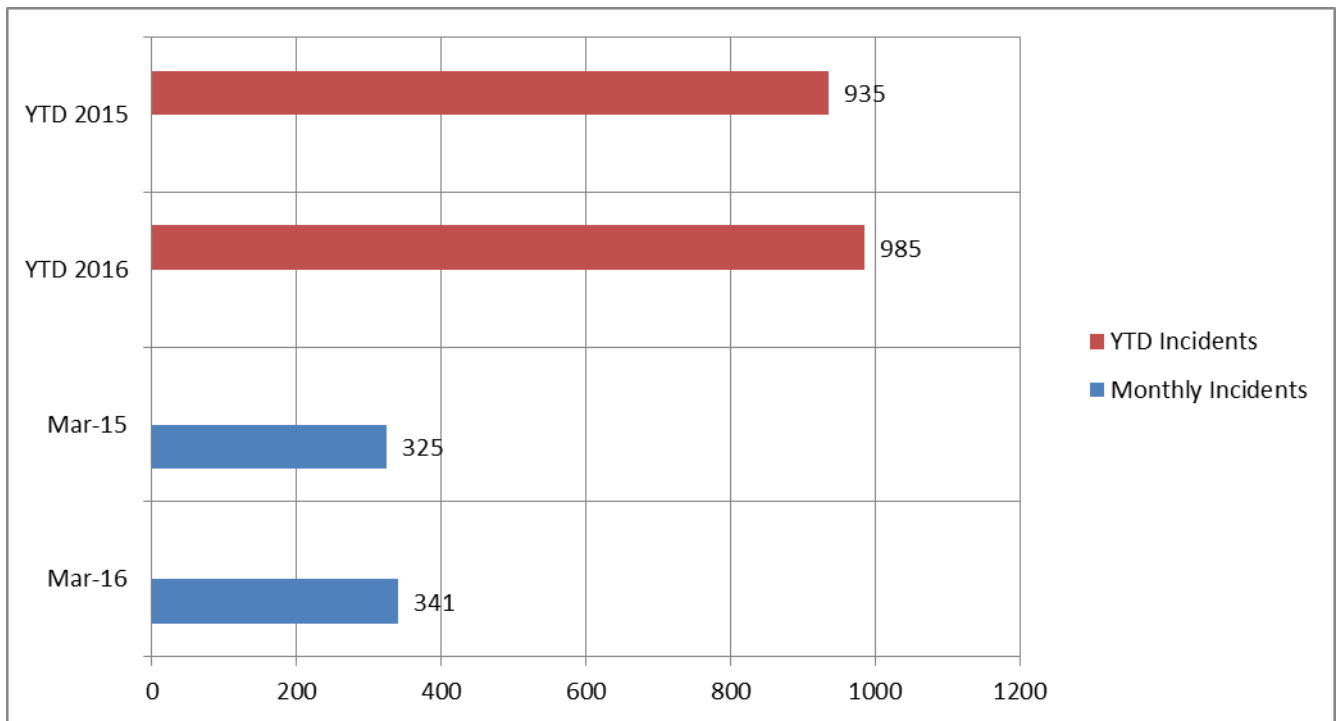
To: Board of Directors
From: Bob Counts, Battalion Chief
Regarding Item #2b: Fire Department Report for the April 20, 2016 - Board Meeting

Recommended Action: Receive and File

Incidents for the Month of March 2016:

Vegetation Fires	Structure Fires	Other Fires / Auto	Medical and Vehicle Accidents	Hazardous Materials	Public Service Assists	Total(s)
0	3	8	173	2	155	341





As of March 31, 2016

Incidents increased by 5% for the month of March compared to 2015. Total incidents have increased by **5.5%** for the calendar year compared to 2015.

PERSONNEL

On Tuesday May 3rd 2016 at 10:00am, Engineer Paramedic Greg Schwegler from Station 88 will be recognized with a Medal of Valor at the Board of Supervisors meeting for his actions during a swift water rescue that occurred in March. Four of our other employees will also be recognized for their actions during that call with Certificates of Commendation by the Board of Supervisors. Below is a narrative of the events that took place that night.

On March 12th, 2016 at 2218 E88 (FC Arend Tosti and FAE/P Greg Schwegler) along with E83, E28, M28, R49 and B85 were dispatched to a possible water rescue on Jurgens road at the Webber Creek crossing. Upon E88’s arrival they witnessed a vehicle that was in Webber Creek approximately 75’ from the bank. Once assessing the situation from the bank FAE/P Schwegler donned a Dry suit with full safety equipment. FC Tosti and FAE/P Schwegler decided that FAE/P Schwegler would work his way closer to the vehicle so that he could assess the vehicles stability, develop a plan and ascertain how many victims were in the vehicle. FAE/P Schwegler worked his way closer to the vehicle. The vehicle had been moved by the water and there was one Victim inside who did not appear to be injured. Due to the water flow and the possibility of the vehicle being flipped over and sent downstream FAE/P Schwegler decided that securing the vehicle should be their priority. Their second priority would be placing a life vest and helmet on the Victim prior to removal. Due to the position of the vehicle and the hazards of trees and brush FAE/P Schwegler decided that the Victim should be taken out towards the Jurgens side of the creek via a tethered pendulum.

FAE/P Schwegler went back to Captain Tosti who was now the Rescue Group Supervisor and gave him recommendations. Captain Tosti advised the IC that we would need a second medic unit and engine to the Jurgens side. Captain Tosti advised the IC of the plan and verified that M28 and E28 had downstream and upstream safety. Due to the possibility of the vehicle being flipped over and moved by the water they decided to commence the operation. Captain Tosti and Rescue FPD Firefighter Justin Van Leuven, in full

PFD's and helmets, assumed their positions near the vehicle with the Victim PFD and helmet attached to a rope they would send FAE/P Schwegler once he was in position.

FAE/P Schwegler crossed the creek upstream to make face to face contact with the units on the other side to ensure that they were informed of the plan and his desire to have them anchor his rope to the a tree on their side. As FAE/P Schwegler was about to go talk with E28, Captain Tosti yelled at him from across the creek advising that the vehicle was moving and that they needed to go now before the vehicle flipped. FAE/P Schwegler entered the water upstream and floated into the vehicle where he was able to stand next to the victim's window. Once next to the vehicle his rope, which had been secured, was now floating next to him in a tangled mess. FAE/P Schwegler felt the vehicle moving so he decided not to spend any more time untangling the rope and to remove the victim from the vehicle where he could apply the life vest and helmet to the victim in the event that the vehicle did get washed away. Once FAE/P Schwegler removed the Victim it became apparent the she was not able to stand on her own. At this point FAE/P Schwegler realized that he would not be able to hold onto the Victim and apply the Life Vest as he was holding her up. FAE/P Schwegler moved with the Victim to the front of the vehicle where Captain Tosti threw him a rope. FAE/P Schwegler held onto the rope and kept moving in the current until his feet were washed out and both FAE/P Schwegler and the victim swung into where Firefighter Van Leuven was waiting to retrieve them. They placed a PFD and Helmet on the Victim for the final move which was approximately 65' through 2 feet of water and over brush and downed trees. The Victim was turned over to M89 for treatment and transport for evaluation.

FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION

Incidents

On March 29th at approximately 20:23hrs, Cameron Park Fire Department units were dispatched to a residential structure fire in the 3600 block of Sudbury Rd. Units arrived to find a well involved garage fire with two vehicles on fire in the driveway. Units were able to contain the fire to the two vehicles, garage and attic. The fire is believed to be caused by improper storage of fireplace ashes.

Apparatus

There are no new items of interest to report.

El Dorado County Training Officers Association

No new items of interest to report.

El Dorado County Fire Chiefs Association

No new items of interest to report, February meeting minutes are attached.

JPA OPERATIONS AND ADMINISTRATION

JPA Board of Directors Meeting

Time was spent preparing for the Board of Supervisors Fire and EMS workshop. A recap of the workshop is attached, and was discussed at the CPCSD April Fire Committee meeting.

FIRE PREVENTION

Recent rains have certainly helped fill our reservoirs and boost us to 93% of average rainfall for this year, so far. It also means we will have plenty of grass growth throughout the foothills. Now is the time to be ready for wildfire and perform defensible space clearing. During only the first two weeks of April, Cameron Park allows outdoor residential debris burning. Only yard waste may be burned in piles not to exceed 4 feet by 4 feet in size. Residents must also ensure it is a residential burn day coordinated by the Air Resources Board. The burn day telephone number you need to call before you burn is 530-621-5897. Contact your local fire station for permits and to learn what other rules apply to burning residential yard waste in Cameron Park during the first two weeks of April.

Also transitioning into spring, we should ask ourselves, are we ready? Ready for any disaster that may come our way? April is Disaster Preparedness Month. To build an emergency supply kit is easier than you think. An emergency supply kit should have enough food, water, and supplies for 72 hours. Your kit should also have items to sustain your family without electricity, gas or sewer. Some simple items to start your disaster kit are as follows;

- Water, one gallon per person per day for three days
- Food, at least a three day supply of non-perishable food
- Manual can opener
- Battery-powered or hand crank radio and NOAA Weather Radio with extra batteries
- Flashlights
- First Aid Kit
- Dust mask
- Wrench, pliers, and other small tools to turn off utilities
- Cell phone chargers, inverters or solar charger

There are many more resources online that describe items that may sometimes be over looked, at www.ready.gov. A good offense is the best defense. Take a small amount of time to prepare. It will have tremendous rewards if the day comes where you find yourself needing your emergency supply kit.

OVERVIEW OF WEED AND RUBBISH ORDDINANCE

Enforcement of CSD Ordinance 2014.09.17

- Special Board meeting, March 2nd for first reading of new Weed and Rubbish Ordinance
- CSD Board meeting – Second reading, new Weed and Rubbish Abatement Ordinance 2016.03.16 approved by Board
- Created maps with Tiered Unimproved Parcels
 - Map of all unimproved parcels within the fire department boundary
 - Tier 1 - 369 parcels which equals 1109 acres
 - Tier 2 - 48 parcels which equals 78 acres
 - Map of only CSD unimproved parcels
 - Tier 1 - 15 parcels which equal 52.3 acres
 - Tier 2 - 1 parcel which equals 1.2 acres
- CSD unimproved parcels normally gets completed every year – Approx. 30%
- Created a IV phase PPT for overall weed abatement items
 - Phase I - Update Ordinance – Completed 3/16/16
 - Phase II - Process & Staffing
 - Phase III - Budget
 - Phase IV - Potential Workload & Objectives
 - Discussion - CSD Unimproved Parcels

ON GOING DEVELOPMENT PROJECTS

- **Rancho Tierra – 69 Lot Residential Subdivision**
Wrote Fire Flow Letter
- **Cameron Woods Unit #9 – 28 Lot Subdivision, 24 New Residential Lots, 2 Commercial Lots and 2 Existing Residential Lots**
On hold from property owner due to fiscal reasons
- **Possible Subdivision off of Green Valley – 42 New Residential Lots (Cameron Ridge)**
TAC Letter written, awaiting TAC meeting date.
- **Creekside Apartment Complex – 24 units, 3 commercial buildings with offices**
TAC Letter written, TAC meeting held, project going forward
- **Bell Woods Subdivision – West of Knollwood – 54 unit residential subdivision**
20% in Cameron Park / 80% in EDH – Asking for a 1 year extension

- **Ponte Palmero Phase 2**

Fire Prevention Programs Update-March

EIR Letter was written to the county, Fire Safe Plan is complete. Waiting for civil plans from Ponte Palmero on a 50,510 square feet, 44 unit Community Care Facility, 53,690 square feet, 46 room Assisted Living Facility and a 11,450 square feet Club House.

- **Cameron Glen Estates Phase 5 – 15 New Residential Lots – Winterhaven & Green Valley Road Area**
TAC Letter written and sent into county.
- **Bell Woods Subdivision**

TENANT IMPROVEMENT / INSPECTION / PROJECTS

- **Syar Concrete Plant**
Final for 1000 gallon propane install, did not pass do to minimum width, depth of vehicle impact guard posts. – FINALED on 3/23
- **Burger Hut – Sprinkler Tenant Improvement**
Received sprinkler plans for new hamburger eatery
- **Burke Junction Shopping Center – Concession Stand / Kiosk**
Beginning stages of this project, information gathering and awaiting submittal of plans from owner.
- **Burke Junction Shopping Center – Updating Buildings A,B,C,D,E with Fire Alarm Monitoring Systems**
Engineered Monitoring Systems (EMS) has submitted Fire Alarm Plans to the prevention office, approved Alarm plans, failed alarm final on 2/10, will re-schedule final inspection.
- **Possible Pet Resort with Living Space**
Met with Jean Gould regarding preliminary stages of a two story commercial building of Durock Road.
- **Woodleigh Water Tower (Airport)**
TAC letter written, TAC meeting completed, awaiting contractor to start the project.
- **Skinner Winery**
Still awaiting plans from owner, project possibly on hold.
- **Verizon Cell Tower (Merrychase)**
TAC Letter written and sent into county and plan review process and letter completed and approved. Meeting with contractor to final project, failed final awaiting for additional requirements per letter, will re-schedule.
- **Lawrence J Alexander Building**
Fire Alarm submittal to put in fire alarm system in current building, Fire Alarm plans approved, awaiting call from owner for final.
- **Safeway Store #1618 – LPG Permit Process**
Meeting with AmeriGas officials regarding propane items.
- **Applebee's Restaurant** – Wood Fired Broiler, Hood System and Nozzle Modification.
Plans submitted needs **revised**, needs additional information in regards to potential deep seated fires for this type of broiler.

Fire Prevention Programs Update-March

- **Lyon Real Estate – T.I. Project**
Failed initial final, during re-scheduling found 3 of 4 air handling systems did not have Smoke Duct Detectors on them. They will install to code and call back for final.
- **Domino's Pizza – Green Valley Road # 16**
Plans submitted, reviewed and wrote approval letter
- **Gold Country Hardware – Cameron Park Drive**
Plans submitted, need reviewed and create approval letter
- **Domino's Pizza – Green Valley Road #16**
Fire Sprinkler plans submitted

SUMMER SPECTACULAR

- Received Planning Services Review for Fireworks Display Permit Application from Roger Trout on 3/9.
- Delivered signed one year agreement letter to Cameron Park Airport District (CPAD) for public parking. Hand delivered signed and stamped letter to GM Cahill on 3/2.
- Delivered Residents of Cameron Park Airpark Estates letter to Airpark GM advising of Summer Spectacular event parking.
- Awaiting signed BOS letter back from Supervisor Frenzen's office.
- Awaiting signed Resolution from BOS

BUSINESS INSPECTIONS

- Total Inspections = 13
 - Passed = 10
 - Failed = 3

Total Personnel Hours: **16**

DEFENSIBLE SPACE INSPECTION PROGRAM (LE-100)

- Inspections = 38
 - Passed = 35
 - Failed = 03

Total Personnel Hours: **28**

- Year To Date = 188
 - Passed = 157
 - Failed = 31

BLM CLEARANCE PROJECT – MIRA LOMA DR & CP DRIVE – PINE HILL PRESERVE

Fire Prevention Programs Update-March



UPDATING FIRE CODE – 2016

Fire Prevention Programs Update-March

- Every three years California goes through a change cycle of the Fire Code. I am in the process of going through this process with El Dorado County Fire Prevention Officers Association. This process is very time consuming.

MANDATORY INSPECTIONS

- Mandatory Inspections have started
 - All Schools have been completed

FIRE PREVENTION OFFICER ASSOCIATION MEETING

- See Attached

EL DORADO COUNTY FIRE CHIEFS ASSOCIATION MEETING

AGENDA

Wednesday, March 23, 2016, 9:30 a.m.

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

ITEM
Pledge of Allegiance
1. Call to Order and Introductions
2. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.
3. Approval of Agenda
4. Approval of Minutes – February 24, 2016
5. Treasurer’s Report (Hardy)
6. Fire Advisory Board
7. Old Business
8. New Business <ul style="list-style-type: none">8.1 Forest Service Participation in Auto Aid for Structure Fire and Medical Aid (Crabtree)8.2 Forest Service Plan for Identifying and Dealing with Hazardous Trees (Washington)
9. Department Reports
10. Section Reports <ul style="list-style-type: none">10.1 Training Officers10.2 Fire Prevention Officers10.3 Operations (Schwab)<ul style="list-style-type: none">10.3.1 The annual Salary Survey letter will be issued by Cal OES again this spring. <u>ALL</u> agencies must sign. If your agency uses the Base Rates you still need to sign the Salary Survey and return to Cal OES.10.3.2 The FS Rental Agreement with Enterprise is for Federal employees only. Local Government responder’s needing a vehicle can either use an agency vehicle, private vehicle, or that agency can rent a vehicle on their agencies credit card.10.3.3 The Region IV STEN/OH schedule is on the Cal OES website so if anyone can't make the XED/XAM sessions they can look elsewhere.10.3.4 Please update your information in CFRIS for 2016.
11. Standing Committee Reports <ul style="list-style-type: none">11.1 EMS Agency11.2 OES, State and Local11.3 Fire Safe Council11.4 LAFCO11.5 Red Cross
12. Good and Welfare
13. Adjournment

Next meeting: 8:00 a.m. on Wednesday – April 27, 2016

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619

EL DORADO COUNTY FIRE CHIEFS ASSOCIATION MINUTES

PLACE: OES Conference Room
330 Fair Lane
Placerville, CA 95667

DATE: Wednesday, February 24, 2016
TIME: 09:30 a.m.

PRESENT

- | | |
|--|--|
| <input type="checkbox"/> Chief Tim Alameda, NT Fire | <input type="checkbox"/> Chief Mike Hazlett, Mosquito Fire |
| <input checked="" type="checkbox"/> Assistant Chief Bob Bement, GRV Fire | <input checked="" type="checkbox"/> Div. Chief ECC Mac Heller, USFS Chief |
| <input type="checkbox"/> Chief Rob Combs, DSP Fire, Chair | <input type="checkbox"/> Chief Gary Humphrey, Cal OES |
| <input checked="" type="checkbox"/> Div. Chief Tim Cordero, ECF Fire | <input type="checkbox"/> Unit Chief Kaslin, Cal Fire ECC AEU |
| <input checked="" type="checkbox"/> Bat. Chief Bob Counts, CP Fire | <input type="checkbox"/> Dep. Chief Tom Keating, RES Fire |
| <input type="checkbox"/> Chief Jack Daniels, PIO Fire | <input type="checkbox"/> Asst. Chief Bryan Ransdell, DSP |
| <input checked="" type="checkbox"/> Interim Chief Linda Szczepanik, GRV Fire | <input checked="" type="checkbox"/> Chief Dave Roberts, EDH Fire |
| <input type="checkbox"/> Bat. Chief Ken Earle, DSP Fire | <input checked="" type="checkbox"/> Chief Greg Schwab, GEO Fire |
| <input checked="" type="checkbox"/> Deputy Chief Brian Estes, Cal Fire ECC AEU | <input type="checkbox"/> Chief Mike Schwartz, MEK Fire |
| <input type="checkbox"/> Chief Gary Gerren, FLL Fire | <input type="checkbox"/> Chief Nickie Washington, USFS |
| <input type="checkbox"/> Chief Mike Hardy, ECF Fire | <input checked="" type="checkbox"/> Div. Chief Mike Webb, Cal Fire CP Fire |
| <input checked="" type="checkbox"/> Chief Gareth Harris, LAV Fire | <input type="checkbox"/> Bat. Chief Dave Wood, Cal Fire ECC AEU |
| <input type="checkbox"/> Div. Chief Steve Simons, Meeks Bay/North Tahoe | |

Pledge of Allegiance – Conducted

- 1. Call to Order 9:30 a.m. Deputy Chief Brian Estes acted in capacity of Chair for the meeting.**

Introduction of Guests:

- Mark Spaugh, Garden Valley Fire District Board of Directors
- Jim Hartley, El Dorado Hills Fire Board of Directors
- Rick Todd, Georgetown Fire Board of Directors
- Pat Dwyer, Fire Safe Council
- Todd Crawford, El Dorado County Sheriff's Department

Others in Attendance:

- Rich Todd, EMSA
- Executive Director Marty Hackett, El Dorado County Emergency Services Authority
- Captain Paul Dutch, El Dorado County Fire
- Division Chief Michael Lilienthal, El Dorado Hills Fire

- 2. Public Comments**

None

- 3. Approval of Agenda**

Chief Szczepanik motioned to approve the agenda as presented. Chief Schwab seconded the motion which carried unanimously.

- 4. Approval of Minutes from the January 27, 2016 Meeting**

Chief Roberts motioned to approve the minutes as presented. Chief Webb seconded the motion which carried unanimously.

5. Treasurer's Report

Nothing to report.

6. Fire Advisory Board

No report.

7. Old Business

7.1 EDC Chiefs Teambuilding Event

At the January FCA meeting Chief Harris recommended that the committee consider having the teambuilding event catered which was approved. Based on this approval, Chief Harris is now requesting approval to increase the event ticket price from \$70.00 per person to \$100.00 per person to cover the costs associated with catering the event. The total event cost will be \$2,058.00 with a 20 count commitment. Chief Roberts recommended increasing the per person charge to \$105.00 - \$110.00 per person to cover the cost of the entire event should the 20-person commitment count not be reached.

The committee unanimously supported the increase in the per person cost of the EDC Chiefs Teambuilding event.

8. New Business

8.1 Firefighter Burn Institute

Director Schwab presented a letter that Georgetown Fire sent to the Firefighters Burn Institute expressing thanks for the care that was provided to their injured staff member.

8.2 Review and Approve Move-Up and Cover Program

Division Chief Lilienthal stated that the Move-Up and Cover Program gained unanimous approval at the Fire Ops Committee and is now requesting FCA adoption.

Chief Schwab motioned to adopt the Move-Up and Cover policy for 2016 as presented. Chief Webb seconded the motion which carried unanimously.

8.3 REM Implementation

Interim Chief Szczepanik updated the committee on the REM implementation plan which has an anticipated start date in late March. After in-depth discussion the committee requested that Chief Szczepanik present the implementation information at the next Fire Ops Committee meeting for discussion/approval.

8.4 Forest Service Participation in Auto Aid for Structure Fire and Medical Aid

Division Chief Heller stated that Forest Supervisor Crabtree will provide a presentation at the March FCA meeting.

9. Department Reports

Cal Fire ECC AEU: Chief Anthony has been assigned to a post in Sacramento. Due to the 30M plus trees in jeopardy, a tree mortality task force has been created that will be actively engaged with the county. There will be a Declaration of Emergency form that can be utilized to have contractors clear out hazardous trees. 4-0 staffing on engines will go into effect on March 14. The 2015 annual report has been published.

Cal Fire Cameron Park: Tickets are available for the February 27 Crab Feed. Battalion Chiefs Counts and Smith were instrumental in the approval of the district strategic plan and long-term financial analysis. The weed abatement ordinance will be reviewed at an upcoming CSD Board meeting. The engine numbering system is being updated to coincide with other districts. The Fill the Boot event will take place on March 19.

Diamond Springs / El Dorado Fire: Nothing to report.

El Dorado County Fire: A survey will be distributed regarding a special tax benefit assessment.

El Dorado Hills: The rededication of Station 84 is scheduled for February 27 from 1:00 – 4:00.

Forest Service: Battalion Chief Mark Johnson has accepted the Placerville Division Chief position. Temporary positions start May 15. Burning continues as weather permits. Training season is underway. Chief Washington will provide an update at the March FCA meeting on the Forest Service's plan for identifying and dealing with hazardous trees.

Garden Valley: Nothing to report.

Georgetown Fire: The JPA / Board of Supervisors workshop is scheduled for March 29 from 9:00 – 4:00. The goal of the workshop is to present and discuss clear strategies and solution based measurable objectives to county representatives. JPA workshop committee members are currently working on the draft presentation, which will be presented at the March 23 Board of Directors meeting for final review and approval.

Lake Valley Fire: Testing is currently underway for a firefighter paramedic.

Mosquito Fire: Nothing to report.

Pioneer Fire: Nothing to report.

Rescue Fire: Nothing to report.

Meeks Bay / North Lake Tahoe: Nothing to report.

10. Section Reports

10.1 Training Officers
Nothing to report.

10.2 Fire Prevention Officers
Nothing to report.

10.3 Operations

10.3.1 El Dorado County Rescue Task Force (EDCRTF) Ops Manual

Chief Schwab motioned to approve the amended El Dorado County Rescue Task Force (EDCRTF) Ops manual as presented. Chief Cordero seconded the motion which carried unanimously.

11. Standing Committee Reports

11.1 EMS Agency

- Information on Chempack training has been posted to the EMSA website.
- Cal Star Geriatric Trauma Care is scheduled for April 27.
- The EPCR RFP is scheduled for publication next week.

11.2 OES, State & Local

- OES training is underway.
- ICS DOC training will begin in late April.
- Dates are being considered for the countywide EOC training.
- A tree mortality working group task force is being created.

11.3 Fire Safe Council

- The weed abatement and tree mortality issues are being reviewed.
- Recently completed fuel reduction projects that were funded with grant money.
- A stakeholders meeting was held February 23.
- A wildfire protection plan for the western slope is being developed.
- Forest Service grants open March 10.

11.4 LAFCO

Nothing to report.

11.5 Red Cross

Nothing to report.

12. Good and Welfare

Nothing to report.

13. Adjournment

Chief Roberts motioned to adjourn the meeting at 10:35 a.m. Chief Szczepanik seconded the motion which carried unanimously.

DRAFT



El Dorado County Emergency Services Authority

Board of Directors Meeting

Wednesday, March 23, 2016, 8:00 a.m.

El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

AGENDA

Item	Presenter
Pledge of Allegiance	
1. Call to Order/Roll Call/Introductions	Roberts
2. Approval of Agenda	Roberts
3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.	
4. Consent Calendar 4.1 Approval of JPA Board Regular Session Meeting Minutes of February 24 4.2 Approval of February 2016 Bills	Roberts
5. Correspondence	
6. Reports 6.1 Receive/file statistics for February 2016 6.1.1 Medical response times 6.1.2 Mutual aid 6.1.3 Move up & covers 6.1.4 IFTs 6.2 Finance Committee Meeting Update 6.3 Systems Status Management Meeting Update	Roberts Webb Ransdell
7. Old Business 7.1 EPCR Update (Standing Item)	Schwab
8. New Business 8.1 Review and Act on Liability Claim from Gianfranco Ruffino 8.2 Review and Approve Board of Supervisors Workshop Presentation	Roberts Roberts
9. Fiscal Items None	
10. Director Items	Roberts
11. Closed Session None	
12. Adjournment	Roberts

Next meeting: 8:00 a.m. on Wednesday – April 27, 2016

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at
480 Locust Road, Diamond Springs, CA 95619.

Note: The Board of Directors may elect to take action on any item included on this agenda.



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, February 24, 2016, 8:00 a.m.
El Dorado County OES Conference Room, 330 Fair Lane, Placerville, CA 95667

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:03 a.m.

Board Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts , <i>Chair</i> | <input checked="" type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> Cal Fire - Cameron Park Fire, Div. Chief Mike Webb | <input checked="" type="checkbox"/> Alternate Battalion Chief Bob Counts |
| <input type="checkbox"/> Diamond Springs Fire, Chief Rob Combs | <input type="checkbox"/> Alternate Assistant Chief Bryan Ransdell |
| <input type="checkbox"/> El Dorado County Fire, Chief Mike Hardy | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Interim Chief Linda Szczepanik | <input type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> Cal Fire ECC AEU, Deputy Chief Brian Estes | <input type="checkbox"/> Alternate Unit Chief Mike Kaslin |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab , <i>Vice Chair</i> | |
| <input type="checkbox"/> Pioneer Fire, Chief Jack Daniels | |
| <input checked="" type="checkbox"/> JPA Executive Director Marty Hackett | |

Other Attendees:

- Chief Gareth Harris, Lake Valley Fire
- Captain Paul Dutch, El Dorado County Fire
- Rich Todd, EMSA

Introduction of Guests:

- Jim Hartley, El Dorado Hills Board of Directors
- Mark Spaug, Garden Valley Fire District Board of Directors

2. Approval of Agenda

Director Schwab motioned to approve the agenda as presented. Director Webb seconded the motion which carried unanimously.

3. Public Comments

None

4. Consent Calendar

Director Schwab motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Webb seconded the motion which carried unanimously.

5. Correspondence

5.1 Firefighter Burn Institute

Director Schwab presented a letter that Georgetown Fire sent to the Firefighters Burn Institute expressing thanks for the care that was provided to their injured staff member.

6. Reports

6.1 Receive/File Statistics for January 2016

Executive Director Hackett provided an overview of the statistics for the January response time reports.

6.2 Executive Director Report

Nothing to report.

6.3 Systems Status Management Meeting Update

The following topics were discussed at the January meeting:

- Paramedic staffing at the high school varsity and junior varsity football games. The topic was tabled to the March meeting for future discussion.
- Formation of an interfacility transport working group.
- EMS Appreciation Week.

7. Old Business

7.1 EPCR Update (standing item)

The RFP will be published in a week. A review panel will be established to review the bids once they are received.

8. New Business

8.1 Review and Act on Liability Claim from Gene Nugent

Director Schwab motioned to deny the liability claim filed by Gene Nugent. Director Cordero seconded the motion which carried unanimously.

8.2 Surplus Medic Unit VIN 0401

Director Cordero motioned to surplus medic unit VIN 0401. Director Webb seconded the motion which carried unanimously.

9. Fiscal Items

None

10. Director Items

Cal Fire ECC AEU: Nothing to report.

Cal Fire Cameron Park: Nothing to report.

Diamond Springs / El Dorado Fire: Nothing to report.

El Dorado County Fire: Nothing to report.

El Dorado Hills: The JPA / Board of Supervisors workshop is scheduled for March 29 from 9:00 – 4:00. The goal of the workshop is to present and discuss clear strategies and solution based measurable objectives to county representatives. JPA workshop committee members are currently working on the draft presentation, which will be presented at the March 23 Board of Directors meeting for final review and approval.

Garden Valley: Nothing to report.

Georgetown Fire: Nothing to report.

Lake Valley Fire: Two out of the three ambulances in CSA 3 are currently staffed with non-safety personnel.

Mosquito Fire: Nothing to report.

Pioneer Fire: Nothing to report.

Rescue Fire: Nothing to report.

11. Closed Session

None

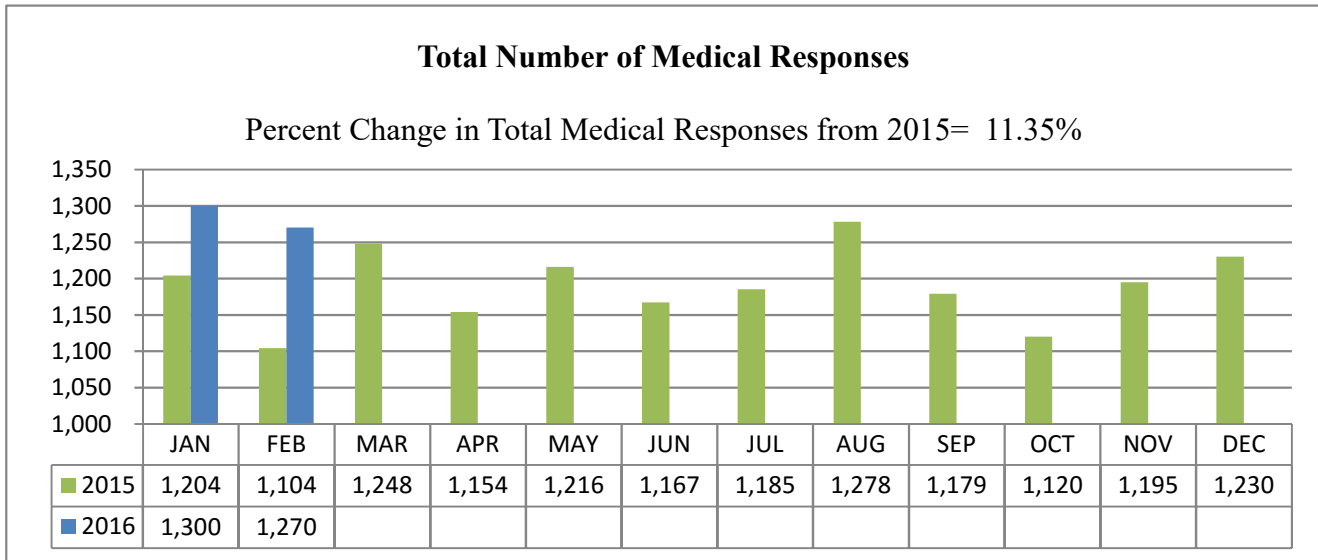
12. Adjournment

Director Estes motioned to adjourn the meeting at 8:47 a.m. Director Szczepanik seconded the motion which carried unanimously.

DRAFT

February 2016 Incident Summary Report

Total Number of Ambulance Responses to Date 2016 3,834
 Total Number of Medical Responses to Date 2016 2,570

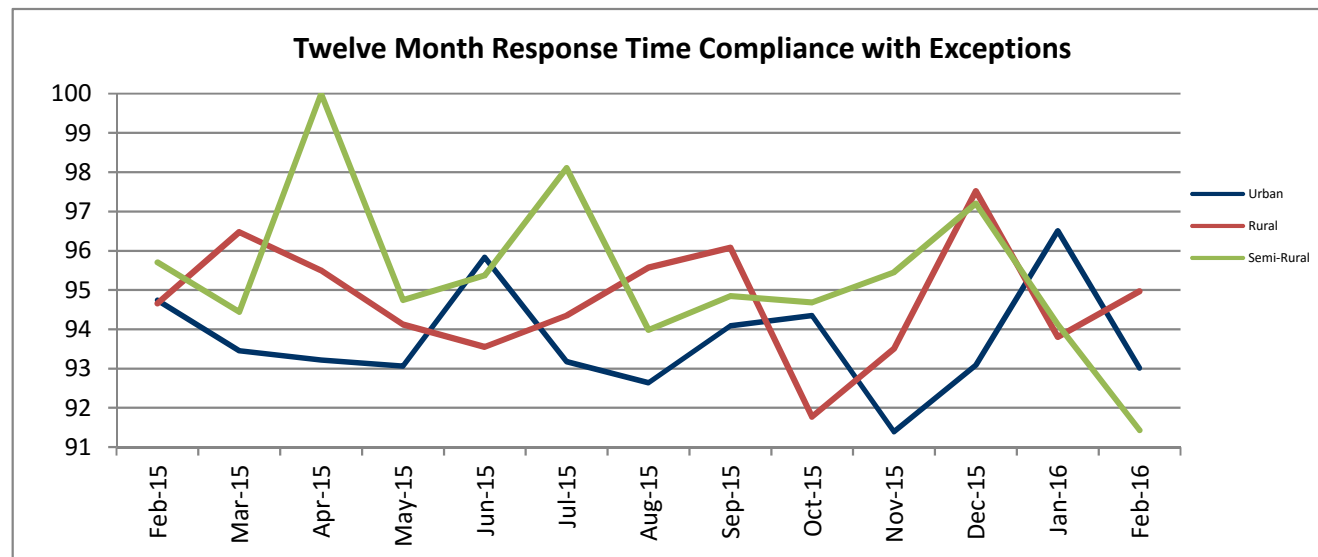


Response Times

	Before Exception Waivers	With Waivers
Urban	92.58%	93.01%
Semi-Rural	92.59%	94.97%
Rural	89.52%	91.43%
Wilderness	100.00%	100.00%

Exception Reports by Response Area

	Generated	Submitted to EMSA	Waiver
Urban	17	1	1
Semi-Rural	28	9	9
Rural	11	3	2
Wilderness	0	0	0



Incident Summary Report for February 2016

Exception Reports by Area and Reason

Total Number of Exception Reports: **56**

Response Area

North	
51 Garden Valley	2
52 Kelsey	2
53 Greenwood	
72 Cool	4
74 Coloma	4
61 Georgetown	
62 Georgetown	
64 Greenwood	
73 Pilot Hill	3

Core	
25 Placerville	7
26 Placerville	
27 Gold Hill	
28 Shingle Springs	1
44 Logtown	
46 El Dorado	
48 Diamond	
75 Mosquito	2

East	
17 Pollock	5
18 Sierra Springs	5
21 Camino	3

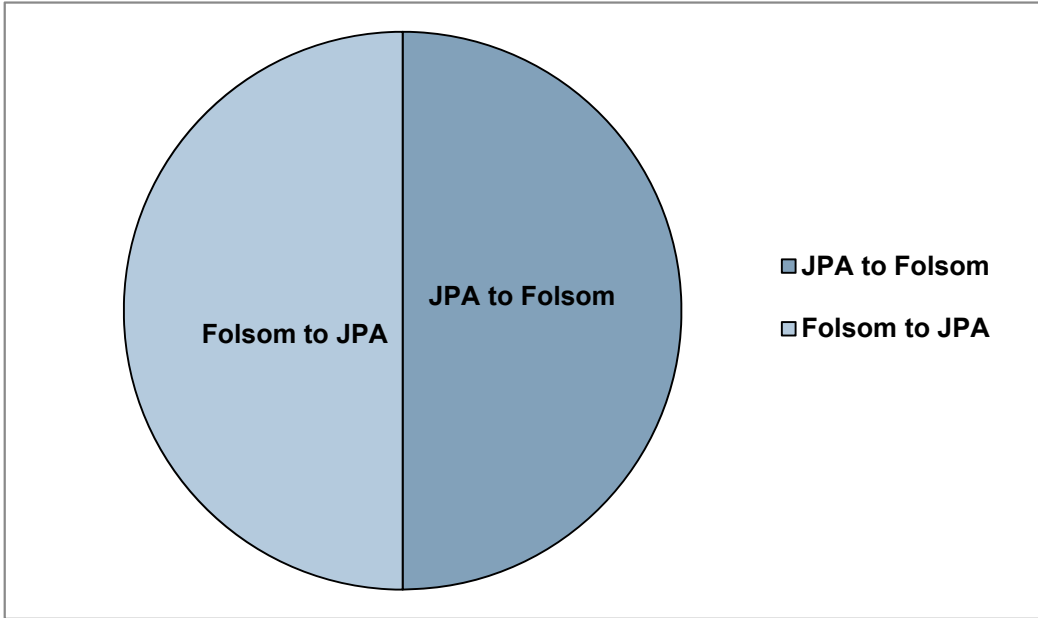
West	
81 Rescue	
83 Rescue	4
84 EDH	4
85 EDH	1
86 EDH	1
88 Cameron Park	3
89 Cameron Park	2

South	
19 Pleasant Valley	1
23 Pleasant Valley	
35 Grizzly Flat	1
38 Mt. Aukum	1

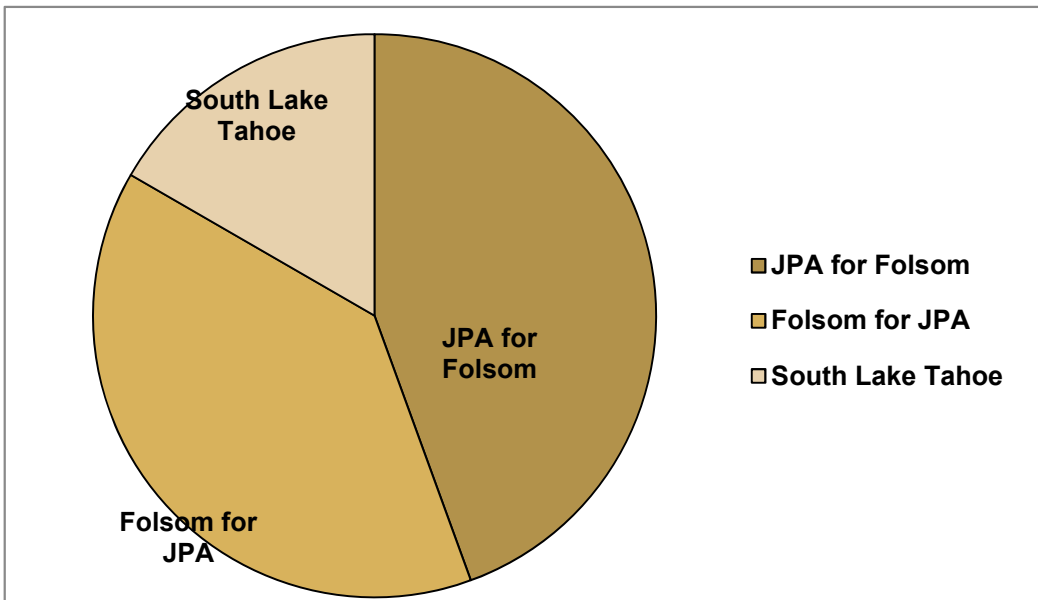
Reason for Exception Report	Urban	Semi-Rural	Rural
2nd unit to MCI			
Alert malfunction			
Dispatched C-2			
Distance	7	14	3
Gate		1	
GSA to GSA	4	6	7
Had to search for patient location			
Incorrect address			
Incorrect time stamp	2	1	
Interfacility transfer			
On a Move-Up			
On cover assignment			
Pager malfunction			
Patient left original location			
Poor road conditions			
Quick Call did not work			
Reduced to C-2	2		
Road construction			
Road obstructions		1	
Staging			
Unmarked/No visible address		1	
Weather		4	
Cancelled Enroute			

Mutual Aid - February 2016

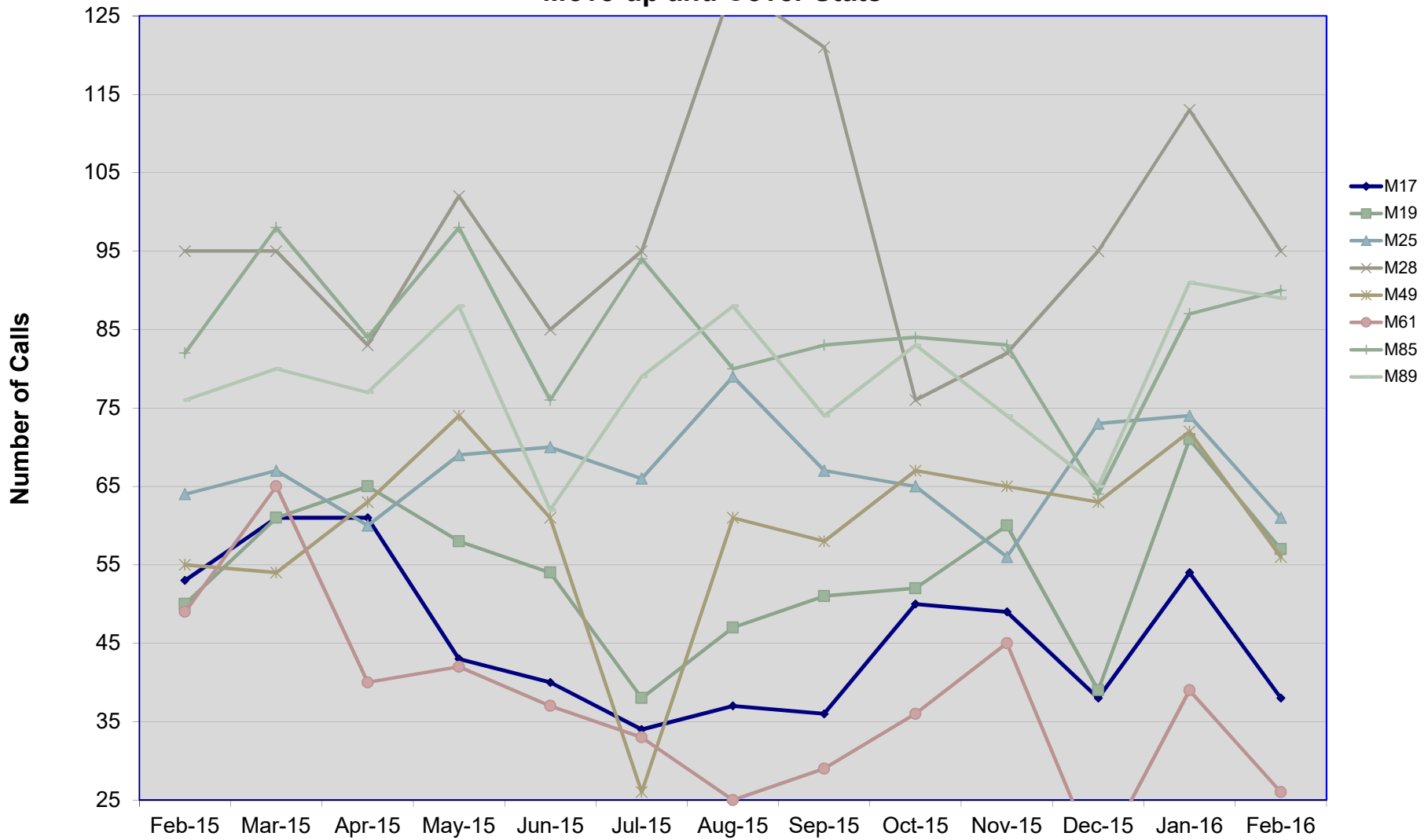
MOVE-UPS	
JPA to Folsom	14
Folsom to JPA	14



MEDICAL CALLS	
JPA for Folsom	8
Folsom for JPA	7
South Lake Tahoe	3

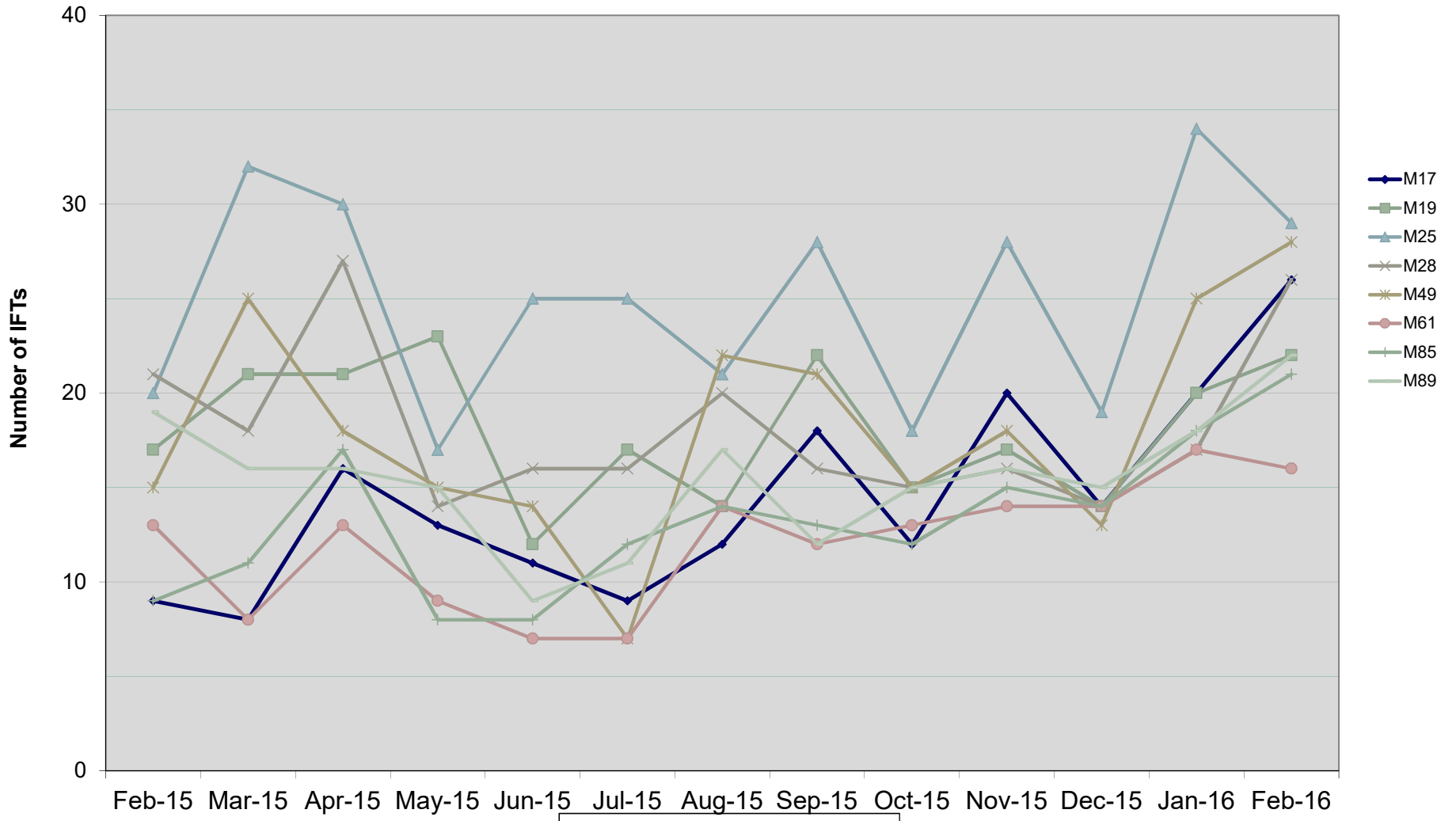


Move-up and Cover Stats



February: 526

Medical Interfacility Transfers



February: 190

RECEIVED FEB 29 2016

**SUBMIT COMPLETED CLAIM FORM TO: El Dorado County Emergency Services Authority (JPA)
480 Locust Road, Diamond Springs, CA 95619**

TORT CLAIM

BEFORE COMPLETING THIS FORM, PLEASE READ THE "INSTRUCTIONS FOR FILING A CLAIM" ON THE BACK OF THIS FORM. YOU MAY MAKE A COPY OF THE COMPLETED FORM FOR YOUR RECORDS. YOU MUST COMPLETE EACH SECTION OF THIS FORM OR YOUR CLAIM MAY BE RETURNED TO YOU AS INSUFFICIENT.*

1. NAME AND MAILING ADDRESS OF CLAIMANTS		2. SPECIFY THE TOTAL DOLLAR AMOUNT OF CLAIM AS A DIRECT RESULT OF THE INCIDENT:	
Gianfranco Ruffino		\$	
NAME 1941 Corona Vista		3. WHERE DID THE DAMAGE OR INJURY OCCUR? (PLEASE INCLUDE STREET ADDRESS OR INTERSECTION):	
MAILING ADDRESS El Cajon, CA 92019			
CITY Violates privacy rights	STATE July 24, 1997	ZIP	
SOCIAL SECURITY NUMBER	DATE OF BIRTH	DRIVERS LICENSE NUMBER:	

4. WHEN DID THE DAMAGE OR INJURY OCCUR?

November 14, 2015

MONTH DAY YEAR TIME

IF YOU ARE FILING THIS CLAIM BEYOND SIX MONTHS FROM THE INCIDENT DATE, PLEASE SEE INSTRUCTION #4 FOR FILING A LATE CLAIM APPLICATION ON THE REVERSE SIDE OF THIS FORM.

5. PLEASE EXPLAIN THE CIRCUMSTANCES THAT LED TO THE ALLEGED DAMAGE OR INJURY. STATE ALL THE FACTS WHICH SUPPORT YOUR CLAIM AGAINST THE EL DORADO COUNTY JPA. IDENTIFY THE NAME OF THE EMPLOYEE(S) THAT ALLEGEDLY CAUSED THE DAMAGE OR INJURY.

Please see attached

6. WHAT SPECIFIC DAMAGE OR INJURY DO YOU CLAIM RESULTED FROM THE ALLEGED ACTIONS?

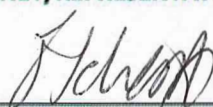
Please see attached

7. HOW WAS THE AMOUNT CLAIMED ABOVE COMPUTED? (IF YOU HAVE SUPPORTING DOCUMENTATION FOR THE AMOUNT CLAIMED, PLEASE ATTACH TO THIS CLAIM)

Please see attached

8. NAMES AND ADDRESSES OF ALL WITNESSES, HOSPITALS, DOCTORS OR OTHER INDIVIDUALS HAVING KNOWLEDGE RELEVANT TO THE CLAIM:

To be determined

9. SEND OFFICIAL NOTICES AND OTHER CORRESPONDENCE TO:		10. SIGNATURE OF CLAIMANT OR ATTORNEY/REPRESENTATIVE	
Frederick Schenk, Esq			
NAME			
110 Laurel Street			
MAILING ADDRESS		11. DAYTIME TELEPHONE NUMBER(S) with area code	
San Diego, CA 92101		(619) 238-1811	
CITY	STATE	ZIP	

*SECTION 72 OF THE PENAL CODE PROVIDES:

EVERY PERSON WHO, WITH THE INTENT TO DEFRAUD, PRESENTS FOR ALLOWANCE OR FOR PAYMENT TO ANY STATE BOARD OR OFFICER, OR TO ANY COUNTY, TOWN, CITY, DISTRICT, WARD, OR VILLAGE BAORD OR OFFICER AUTHORIZED TO ALLOW OR PAY THE SAME IF GENUINE ANY FALSE OR FRAUDULENT CLAIM, BILL, ACCOUNT, VOUCHER OR WRITING IS GUILTY OF A FELONY.

Re: Claim of Gianfranco Ruffino Date of Incident: 11/14/2015

County of El Dorado

5. CIRCUMSTANCES OF THE INCIDENT?

On Thursday, November 14, 2015, Claimant Gianfranco Ruffino was sledding down a popular hillside used for sledding, walking and other snow activities located on F Street in between Margaret Avenue and Tata Lane in South Lake Tahoe, California 96150. This area was covered with fresh snow. Claimant put both feet out to stop his sled and immediately felt extreme heat and intense pain. When he looked down, Claimant realized that his shoes, sock, leg and sled were on fire.

As a result of the negligence of the County of El Dorado and its employees, agents and independent contractors, as described more fully below, and the dangerous condition of the hillside area where Claimant was sledding, Claimant unknowingly stopped his sled on top of one of many hidden, burning piles of debris that were left smoldering from a fire started two days before by the California Conservation Corps ("CCC"), an agency of the County of El Dorado. The CCC had set fire to approximately 30 piles of brush, branches and other debris spread throughout a large area on the hillside by applying accelerant to the piles. But, as described below, the CCC made no effort to mark off the area, post warnings, or otherwise provide reasonable notice to alert the public that the fires had been set. When new snow fell after the fires had been started, the fires were made invisible to the public. The hidden pile of fire Claimant landed in was extremely hot and smoldering, causing Claimant to suffer severe second degree burns to his back, buttocks, legs and feet, nerve damage, pain and suffering, and emotional distress.

The County of El Dorado is liable for all of the following:

Dangerous Condition of Public Property (Government Code § 835)

The County of El Dorado, by and through its agents, servants, employees and independent contractors, created a dangerous condition on public property in that it negligently owned, operated, maintained, supervised, modified, inspected, repaired, and controlled the area described above as the hillside area across from F street in between Margaret Avenue and Tata Lane in South Lake Tahoe, a known and popular area for sledding, walking, snowboarding and other snow activities. The State also failed to warn the public that the area was dangerous, failed to mark or designate the area as dangerous/hazardous, failed to ensure the fires were completely extinguished, failed to provide reasonable notice of the dangerous and hazardous condition, and failed to monitor or supervise the area once the fires had been started.

The dangerous conditions included but were not limited to the presence of burning and smoldering piles of fire hidden to the public by fresh snow, the failure to provide any notices and/or warnings to the public that these hidden piles of fire existed in the area, and/or the failure to mark off the area to protect the public from the hidden burning/smoldering piles of fire to ensure the public was protected from suffering burns and serious injuries. All of the foregoing resulted in a dangerous and hazardous condition to the public including Claimant and created a reasonably foreseeable risk of the kind of incident that occurred, and which caused the subject incident and the injuries to Claimant.

The County of El Dorado, by and through its agents, servants, employees and independent contractors, created the dangerous conditions and thus knew or should have known of them, but failed to remedy them and/or warn the public of their presence. The County of El Dorado, in the exercise of due care, should have discovered, eliminated/fixed, or warned of these dangerous conditions.

All of the foregoing resulted in a hazardous and dangerous condition which caused the subject incident and devastating injuries to Claimant.

Vicarious liability for the negligence of its employees and independent contractors (Government Code §§ 815.2, 815.4)

At all times relevant, the County of El Dorado had or assumed a legal duty owed to the public, including Claimant, and owed Claimant all of the duties and responsibilities commensurate with that duty. Despite this, at all times relevant, the County of El Dorado, by and through its agents, servants, employees and independent contractors, including the CCC, North Lake Tahoe Fire Protection District, Tahoe Douglas Fire Protection District, negligently failed to adequately instruct, oversee, supervise, and monitor the fire burning project at the subject hillside and the people working on it. Claimant alleges that the fire burning project at the subject hillside that commenced on or about November 12, 2015, was not properly staffed or supervised, and was set by employees, agents and independent contractors of the County of El Dorado who were not adequately qualified, competent or trained to properly and safely perform the tasks assigned of them to conduct, monitor, control, oversee the fire burning project, and who did not properly and safely perform their duties. The County of El Dorado also negligently failed to establish clear standards or protocols for the instruction, oversight, supervision, and monitoring of its employees, independent contractors and agents, and failed to follow the appropriate laws, standards, regulations, rules and protocols applicable under the circumstances.

The County of El Dorado, by and through its agents, servants, employees and independent contractors, negligently failed to provide adequate supervision and training of its independent contractors, agents, and other personnel, and/or failed to hire competent independent contractors, employees, agents, and other personnel to protect the public, including Claimant.

The County of El Dorado, by and through its agents, servants, employees and independent contractors, negligently failed to safely and properly conduct fires on the hillside area which it knew or should have known was frequently used by the public for sledding and other snow activities. The County of El Dorado also negligently failed to inspect or otherwise identify and clear away, order the removal of, failed to provide reasonable notice or otherwise warn of or take steps to eliminate the presence of hazards on the property, including but not limited to burning and smoldering piles of fire, which created a hidden danger to the public. As a result, the County of El Dorado negligently left burning and smoldering piles of fire hidden to the public by fresh snow in an area frequently used by the public. Furthermore, the County of El Dorado failed to provide any notices or adequate warnings of the dangerous conditions outlined above, failed to provide adequate visibility, proper safety and control procedures/plans and negligent failed to properly demarcate or mark off the area, responsibly and safely identify, recognize and remove hazards in the area, negligently chose to use, provide and supply equipment unsuitable for safely carrying out the tasks necessary for completing the work in the area, negligently hired, trained, instructed, supervised, its agents, employees, independent contractors and servants, negligently failed to provide and train works to identify safety hazards and how to properly and safely ensure that the fire piles were completely extinguished before completing the project and otherwise failed to operate, maintain, control, supervise and oversee the fire burning project to keep the area in a reasonably safe condition. These failures of the County of El Dorado subjected Claimant to a clearly foreseeable risk of harm and likelihood of sustaining serious injuries and exacerbating said injuries.

At all times relevant, the County of El Dorado employees and/or independent contractors involved were acting within the scope of their employment and/or retention with the County of El Dorado. The County of El Dorado is vicariously liable for the acts and omissions of each and every one of the agents, independent contractors and employees who worked on the fire burning project on the subject hillside area which commenced on November 14, 2015, so as to subject Claimant to a clearly foreseeable risk of harm and likelihood of sustaining serious injuries and exacerbating said injuries.

As a direct result of the negligence of the employees, agents, and independent contractors of the County of El Dorado, Claimant sustained serious permanent injury and disability and claimant suffered severe and ongoing emotional distress.

Failure to follow mandatory duties established by law (Government Code § 815.6)

The conduct by the County of El Dorado and its agents, servants, employees and independent contractors, more fully outlined above, in the management, supervision, oversight, and performance of the work on the subject fire burning project is governed by numerous statutes, ordinances, rules, regulations, and other legal provisions. These statutes, ordinances, regulations, and other legal provisions were

enacted for the purpose of protecting persons against the risk of injury sustained by Claimant herein, and establish mandatory duties on the part of the County of El Dorado. Claimant alleges that the County of El Dorado, by and through its agents, servants, employees and independent contractors, failed to follow these statutes, ordinances, rules, regulations, and other legal provisions, and the duties they establish. As a direct result of the County of El Dorado's failure to fulfill these legal duties, Claimant suffered serious and permanent injuries.

6. INJURIES

Claimant suffered severe second degree burns on his lower back, buttocks and both feet, nerve damage, pain and suffering and emotional distress. As a result, Claimant has suffered significant economic losses and general damages well in excess of the minimum jurisdictional limits of the Superior Court of the County of El Dorado. Claimant received emergency care at Barton Medical and subsequently transferred to the UCSD Burn Center where he remained for 27 days.

7. DOLLAR AMOUNT OF CLAIM:

Explain how you calculated the amount:

Medical expenses, lost earnings and earning capacity, non-economic damages including but not limited to pain and suffering, emotional distress.

Dated: 2/26/16



Attorneys for Claimant



El Dorado County Fire Prevention Officer's Association

501 Main Street, Diamond Springs, CA 95619

Business: 530-626-3190 Fax: 530-626-3188

Meeting Minutes

Wednesday, March 9, 2016

501 Main Street, Diamond Springs, CA

The meeting was called to order by Marshall Cox at 9:00 am

The sign-in sheet was passed around.

A motion to approve the Minutes from the February 10, 2016 meeting was made by Rich Krek. Motion seconded by John Poell. Motion approved.

A motion to approve the agenda was made by Rob Combs. Motion seconded by Mike Smith. Motion approved.

The Treasurer reported that there is \$3,593.59 in the FPO Checking Account.

Correspondence or Communications – None

Agency Reports

Building Services – No Report

El Dorado County Transportation Division: No Report

Cal Fire: Darin McFarlin

- Darin emailed the list of Defensible Space Inspections per unit that CalFire will be doing in an effort to prevent the districts from doing inspections in the same neighborhoods.
- The Unit Fire Plan is being updated.
- Vegetation Management being done along the Georgetown Divide.
- Hired 16 staffers to do defensible space inspections.
- A detailed pre-plan for the Community of Mosquito is being done.

El Dorado Irrigation District: Marc Mackay

- Marc reported that Sly Park over flowed this morning.
- County Fire to set up a separate meeting with EID to discuss FIL/Comment questions.

Fire Safe Council: Steve Willis

- Steve reported that the Stakeholders Meeting on Feb 13th was well attended. Notes to come soon.
- The FSC will participate in the Friends of Seniors Spaghetti Feed. Info to come soon.
- The FSC will be at the Home & Garden Show from April 29 thru May 1.
- Update on CWPP – The electronic survey has been done. Input from communities is still being taken.

- The Lakehills FSC had Duane Nelson with the Forest Service do a presentation at their last meeting. The Beetles are here. Prescribed burns will start next winter.

US Forest Service: No Report

Committee Reports

1. Education –

- California Building Code 2016 Update – July 12, 2016, 0800-1630, Rocklin Event Center, 2650 Sunset Blvd., Rocklin, CA 95677. Cost: \$125 Non Member, \$75 Sac Regional FPO Members. Sign-Up Forms emailed. Registration Deadline: June 21, 2016
- California Building Code/Fire Code Means of Egress 2016 – July 13, 2016, 0800-1630, Rocklin Event Center, 2650 Sunset Blvd., Rocklin, CA 95677. Cost: \$125 Non Member, \$75 Sac Regional FPO Members. Sign-Up Forms emailed. Registration Deadline: June 21, 2016
- California Fire Code 2016 Update – July 14, 2016, 0800-1630, Rocklin Event Center, 2650 Sunset Blvd., Rocklin, CA 95677. Cost: \$125 Non Member, \$75 Sac Regional FPO Members. Sign-Up Forms emailed. Registration Deadline: June 21, 2016

2. Fire Investigation Task Force – No Report

- Mike Edwards attended the last meeting. Only 4 people were there.
- A Fire Started in the DSP District was charged at the federal level and was sentenced to five years in prison.

New Business

1. Discussed Fire Requirements for Cell Towers – Most have gone to hydrogen fuel cell generators instead of gals/propane generators. So the storage of the hydrogen is the biggest issue. The generator should have a shunt trip device unless it is a stand-alone unit.

Old Business –

1. Review Standard #D-003 Fire Water Supply w/o purveyor residential and commercial – Comments were provided as follows”
 - a. The Tank Vent for snow jurisdictions needs to be 400 inches or as determined by jurisdiction.
 - b. Discussed Tank Size Chart – It was simplified and uses the tank sizes that are more readily available.
 - c. Sprinkler/domestic required not optional. Re-word section to tie into domestic.
 - d. Poly Tanks vs. Metal Tanks – most use Poly Tanks
 - e. Suggestion made to add the Water Supplier Matrix Flow Chart.
 - f. Do we need language for back-up power supply?
 - g. Testing – won’t be able to detect leaks if it’s not connected to a sprinkler system. Add: Needs to be pressure tested.

Good of the Order

Fire Code Adoption –

- Marshalls to break up chapters and make a schedule. Have Wally look at the Hazmat section if he is available.
- We want to be sure EDAC & Stakeholders are included in the process.
- Rob discussed the timeline and made a suggestion that we could submit the old code adoption for approval if there are not too many changes and do another code adoption later.
- John going to CFPI Conference and will bring back info.
- Jon to drop off 2015 International Code to Station 49 on Sunday.

Adjourn: The meeting was adjourned at 11:11 am

Next Meeting: April 13, 2016



Board of Supervisors Fire and EMS Workshop

Timeline: 0900-1700

EDCFCA / JPA attendees: Combs, Hardy, Cordero, Estes, Counts, Daniels, Roberts, Keating, Harris, Schwab, Bement, Rich Todd, Hackett

Fireboard members: GEO board, Wood from PIO, Walker from RES, Hartley from EDH,

Other attendees: EDC EMSA, Marshall MD, Barton MD, Stewart Gary from City Gate

Speakers in order:

- Laura from CAO's office: presentation on AB8 and history of % differences in districts, ERAF, and 172 monies
- CAO and Joe Harn presented comments on these items
- Rich Todd from EMSA: presentation on formation of JPA under the PUM and difference between CSA 7 and CSA 3
- Stewart Gary from CityGate: presentation on CPF / State EMSA lawsuit and the details of 201 rights and EOA's in EL Dorado County and how under the PUM, our 201 rights may not be a secure as we think. Also spoke about other clients in the state that are dealing with similar EMS issues and the funding mechanisms. Talked about ACA and how that has affected increase in demands for services without secure payments.
- Dave Roberts: presentation on CSA7 and moving forward.

Fire Chiefs open forum:

Reports and/ or statements from the following personnel:

Marshall MD (support for fire based EMS)

Barton MD (same)

Chief Combs (history of JPA as an original medic in that system)

Chief Hardy (history of system in comparison to other areas he has worked. PILT money and USFS not engaging in like for like services)

Chief Harris (support for consolidation of CSA 3 and CSA 7)

Rick Todd (support for history of system as an ex-fire chief)

Chief Estes (support for CAL FIRE as an LG and JPA provider, a state resource, and the ECC being a conduit to the system in the County)

Engagement from BOS:

Will brief in person, but overall good

**Cameron Park Community Services District
Staff Report for March 2016**

To: Board of Directors
From: Tina Helm, Recreation Supervisor
Re Item #2c: Recreation Department Report
Recommended Action: Receive and File

UPCOMING EVENTS: All will be held at the Community Center

- Community Clean Up Day – April 16, 8am -2pm, Camerado School
- Yard Sale & Mommy(& Daddy) Market – April 16, 8am-12pm
- Spring Antique, Craft & Garden Show – April 30, 9am – 3pm
- Ponte Palmero Lunch – May 4 – 12pm
- Older Americans Day Celebration – May 17 – 11:30am

BRIEFCASE FULL OF BLUES: The March 12 concert featured “Briefcase Full of Blues” – simply the best Blues Brothers tribute show on the planet! Shawn Amato and Fred Vinson capture the identical persona, sound and passion that propelled the original Blues Brothers to platinum recording artists, motion picture cult figures and television icons. There were close to 200 in attendance and they all enjoyed the show. Shawn went out into the audience to get them involved. The Cameron Park Community Foundation sold beverages and snacks. Once all invoices are received an activity report will be completed.

EASTER EGG HUNT: The 33rd Annual Easter Egg Hunt was held on Saturday, March 26 at Rasmussen Park. There were over 400 plus kids and parents in attendance for this annual event. The bunnies arrived on the Fire Engines to large crowds of children. The bunnies started the hunt on both fields close to the same time. Prizes in the eggs included candy, toys, pool day pass, ice cream cones, pizza vouchers, and the grand prizes included for each age group a vial of gold and a stuffed bunny. Face painting, a bounce house, Mermaid School, vendors, food and pictures with the bunnies were available. Once all invoices are received an activity report will be completed.

AFFAIR OF THE HEART: The Affair of the Heart Event was held on Thursday, February 18. This event is a co-sponsored event with Marshall Medical and the CSD. Please see attached activity report – Exhibit A.

IT’S A WEDDING AFFAIR: The 5th Annual “It’s a Wedding Affair” took place on Sunday, February 21. Please see attached activity report – Exhibit B.

SUMMER ACTIVITY GUIDE: Has been completed and will be delivered to the residents. People are excited about the upcoming summer programs offered. Some of the new programs offered include: Bully Class; Children’s Gardening classes – garden rocks & Recycled Tin Can Bird Feeder; Robotics Camps with Lego Models; Book Crafting Workshop; Discovering your past lives; Beginning Computer Class; Digital Photography; Adult Gardening classes – Victorian hanging basket and miniature gardening class; Classes at Lake Natoma and New Summer Camp Themes

SUMMER PROGRAMS: Staff recruitment is continuing for seasonal positions at the lake and the community center.

50 CORRIDOR PROGRAM: Staff submitted to the 50 Corridor Program to host a free Basic Bicycle clinic on May 17 from 5:30-6:30pm at the Community Center. The class will have a certified instructor – Elle Steele and coordinator to assist with the clinic. The criteria is to provide a room with power point capabilities and a minimum of 10 participants for each clinic

UPCOMING PROGRAMS:

April – Zentangle, Bird Watching as a Hobby, How to Identify Birds by Sight and by Sound, and a Soccer tot program

NFL FLAG FOOTBALL PROGRAM

Staff held a skills rating clinic on Saturday, March 19 with the assistance of members from the Ponderosa Football Team. The games will begin on Saturday, April 16 – a week later due to the rain out on April 9. There are 4 teams in the 2-4 grade division and 6 teams in the 5-8 grade division. Each player receives a jersey from an NFL team and a flag belt.

MARKETING PLAN DATA

How did you hear about it? Data

When participants sign up for classes and/or events they are asked “How did you hear about the program/event?” Please see Attachment C for the month of March 2016.

SUMMARY OF MARCH CLASSES

The following is a summary of the programs offered for the month of March, new classes and cancelled classes. See Attachment D

COMBO PASS UPDATE:

To date 4/13 - 59 Family passes; 38 Individual passes, 94 Senior passes, 8 Lake resident family passes, 8 Lake resident individual passes, 33 Lake resident senior passes, plus 6 additional children for a total of 246 passes have been sold as of April 13, 2016 – see attachment E for Pass Analysis.

MARKETING:

- The Front Desk staff is spending a minimum of 15 minutes a day interacting through social media to promote programs and events within the community
- As of April 14, 2016, there are 897 (20 more than March page “Likes” on Facebook) and 614 (11 more than March) followers on Twitter.
- Please find some of the PSAs of the recent events and activities held in March.
- Please find the Mail Chimp campaign information from the email newsletter for April.

MEETINGS/TRAINING:

- Staff attended Youth Teen Recreation Services (YTRS) March 3 – Camp-A-Palooza, games, itinerary, equipment, expenses, etc.
- Staff met with Mountain Democrat Staff on March 3 to review sponsorship agreement.
- Staff met with the Principal of Holy Trinity School to discuss their participation in events, distributing information to their students, and recreation and class needs of students.
- Staff met with Ponte Palmero Staff on March 8 to review sponsorship, event participation, and new quarterly lunch.
- Staff met with Relay for Life on March 9 to discuss the event for this year to be held at Cameron Park Lake on May 14. This has since been cancelled due to the lead person relocating to a new job.
- Staff attended the El Dorado County Business Showcase at the Fairgrounds on March 11. Information on upcoming programs, reduced combo passes, adult softball and facilities were available. A PowerPoint on programs and facilities ran continuously throughout the evening.

- Staff met with Sierra Vista Bank on March 15 to discuss possible sponsorship for Summer Spectacular.
- Staff attended Northern California Aquatic Management Association (NACMA) March 17 – CPRS Report, Training /Events, surveys, facilities, Red Cross Updates, and Conferences follow- up.
- Staff met with the Cameron Park/Shingle Spring Chamber on March 21 and 28 to discuss collaboration on upcoming events – Summer Spectacular, CountryFest, and the Community Showcase. The Chamber will be holding the Thunder in the Park Car Show at Cameron Park Lake on Sunday, June 12.
- Staff met with Cameron Park Automotive on March 22 to discuss sponsorship.
- Staff met with Lighting Unlimited on March 28 to discuss possible sponsorship, teaching classes, and participating as a vendor in some events.
- Staff met with Solis Collision Center on March 29 to discuss possible sponsorship.
- Staff met with Cameron Park Lake Residents on March 31 to discuss gate access, events, dogs, hours of access and encroachment.
- Staff attended Youth Sports Collaborative (YSC) March 31 – meeting with other recreation agencies about youth sports programs.
- Staff participated and successfully completed the following training through Target Solutions – SDRMA points
 - Understanding Employee Leave
 - Sexual Harassment Awareness
 - Fleet Program Defensive Driving Strategies
 - EMS Operating and AED

**Cameron Park Community Services District
Facility Report March 2016**

COMMUNITY CENTER:

March rental activities included:

- Hands 4 Hope Fundraiser
- Cedar Springs Waldorf School Class Presentations
- Metro List Training
- Gold Country Herb Society Meeting
- Art 4 Healing Workshop

Ongoing Rentals

- EDCAR (El Dorado County Association of Realtors) weekly
- Gold Nugget Quilters – weekly
- MADD – court mandated class – bi-monthly
- El Dorado Camera Club – monthly

Please find attached the scheduled rentals through March of Fiscal Years 2014-15 and 2015-16 comparison to the rentals during the same period of time last year. The comparison is for the auditorium/classroom rental and does not include the gym.

2014/15 Facility Rentals July 2014- June 2015			2015/16 Facility Rentals July 2015- June 2016			Difference From Previous Year
2014	July	\$2,012.35 25	2015	July	\$4,880.35 25	
2014	August	\$2,728.01 27	2015	August	\$5,006.91 24	-3
2014	Sept	\$3,569.30 21	2015	Sept	\$8,013.45 26	+5
2014	Oct	\$4,665.70 20	2015	Oct	\$11,728.00 32	+12
2014	Nov	\$3,579.76 18	2015	Nov	\$4,242.20 29	+11
2014	Dec	\$2,884.52 20	2015	Dec	\$5,375.87 22	+2
2015	Jan	\$6,605.60 22	2016	Jan	\$3,675.76 18	-4
2015	Feb	\$1,958.26 17	2016	Feb	\$4,303.13 28	+11
2015	March	\$4,222.26 23	2016	March	\$2,516.70 22	-1
Total			Total			+33
Total			Total			

Percentage of budget last year 83%

Percentage of budget this year 135%

2015	Reservation Types – February	2016
16 Meetings		16 Meetings
3 Fundraisers – 1 with kitchen use		1 Fundraiser with kitchen use
1 Training		1 Training
2 Parties		3 Recital/Class Presentation

Cameron Park Community Services District
ACTIVITY REPORT
AFFAIR OF THE HEART

EVENT: Affair of the Heart **DATE:** Thursday, February 18, 2016
LOCATION: Cameron Park Community Center **TIME:** 4pm-7pm
ESTIMATED ATTENDANCE: 350-400 + throughout the event
SUBMITTED BY: Aris Chambers, Recreation Coordinator

◇ REVENUES:	\$ 550.00
• Vendor Spaces	\$ 550.00
◇ EXPENDITURES:	\$ 249.87
Marketing	
• Flyers/posters	
• Signs/banners	\$ 66.12
Staff/Contract	
• Maintenance and Recreation staff	\$ 183.75
◇ NET REVENUE	\$ 300.13

PROGRAM DESCRIPTION:

This is the fourth year this event has occurred. Affair of the Heart is a public health - focused event presented by Marshall Hospital and the Cameron Park CSD. The event targets adults, aged 40-70, from the areas of Cameron Park, El Dorado Hills and Placerville.

The event is free to the public. Activities included presentations by two Cardiologists on 'Tips for Living a Heart Healthy Lifestyle' and 'Know the Signs/Symptoms of a Heart Attack'. Two cooking demonstration on Heart Smart Cooking was presenting by Karen Holmes of Karen's Bakery in the kitchen at 4:30pm and 6:15pm. Class demonstrations were done on the stage Taekwondo at 4:35pm, Guitar at 5:15pm, Zumba at 5:45pm, and Zumba Gold from a chair at 6:15pm.

Vendors included - chair massage, wine tasting (Lava Cap, Miraflores, and Madrona), health screening, esthetician, healthy food samples from local restaurants (including Sellands, Los Pinos, Wally's, Bella Bru, Bel Air, and Annabelle's Chocolate), a vegetable/fruit display from Bel Air and a shopper's expo featuring Two Hot Chicks, Nerium, DoTerra, Global Good, Damsel in Defense, In Shape Health Clubs, It's Organic!, Farmer's Delicatessan & Bakery, Style Magazine, My Health Destiny, and Charmed by Victoria.

Marshall Medical recruited the speakers, coordinated the health fair components, solicited the restaurants and wineries, and promoted the event through advertisement. The CSD provided the venue, the tables and chairs, arranged for instructors to demonstrate their classes and solicited vendors for the shopper's expo.

Z: EVENTS/Affair of the Heart/2016

SUPPLIES AND RESOURCES:

Mailers were sent out by Marshall as well as large ads in the local papers, Style Magazine, The Clipper, Windfall, Cameron Park Life Newsletter and more. Postcards were provided by Marshall to place at local businesses as well

EVALUATION:

The event was very successful. Marshall Medical rented the pipe and drapes to be placed behind all the exhibit booths as well as 8 foot tables. The rental items were delivered and set up by 1pm which gave plenty of time for the vendors and displays to set up. Marshall Medical provided black linens for all the display tables and green linens for some of the food tables. People started showing up early at 3:30. Lots of free items were available including bags, pens, activity guides, and free health screening. The speakers in the dance room were good, however it was loud and they had to have someone monitor the door because when it was open people couldn't hear the speaker. Class demos were good. The screening in the social room worked great. Good sampling of health related vendors.

Participant evaluations were printed by Marshall and as an incentive to complete the evaluation they were used to pick raffle prize winners. 90 evaluations were completed. Participant evaluation rating satisfaction with the following elements: 1 to 5, 5 being well beyond expectations.

Know the Signs: Heart Attack Symptoms Presentation	Tips for Living a Heart Healthy Life Presentation	Heart Smart Cooking Presentation	Shopping Boutique	Food/Wine Tasting	Health Expo Tables/Screenings
4.61	4.61	4.58	4.11	4.66	4.65

Shopper's Expo vendor's evaluation results: out of a rating of 1 to 5, 5 being excellent.

Booth Location	Booth Sales	Booth Traffic	Food & Beverages Available	Hours	Advertising	Return for another Affair of the Heart?	
						Yes	No
4.56	3.50	4.44	4.63	4.67	4.33	9	0

Suggestions for next year:

- Hold the event later in February and maybe on a Tuesday or Wednesday – suggested days for 2017 - February 21 or February 22
- It was loud in the Dance Room when the speakers were doing their presentations, the speakers did not use the microphone that was set up for them. Have a door monitor or implement a cut off time for the presentations, to limit the

amount of noise with the door opening/closing. Another option is to move the presentations into the Social Room and move the screenings to the Dance Room.

- Demos should be about 10 minutes – need to review demo times as to not coincide with speakers in the dance room – suggestion of moving the speakers into the social room all together (above)
- Change up the vendors - allow vendors 5 minutes to promote their company, or incorporate vendor demos.
- Reach out to the UCCE Master Food Preservers to do a cooking demo for next year.
- Utilize the screen and projector to show exercise classes, sponsors, vendors, etc.
- More garbage cans in the facility.
- Spread out the wine booths, this will have people spread out through the event and they will have to walk by more booths.
- Have food descriptions and content labels with the food samples.

ATTACHMENTS:

- Vendor evaluations
- Copies of advertisement

Cameron Park Community Services District
ACTIVITY REPORT

EVENT: It's A Wedding Affair Bridal Show **DATE:** Sunday, February 21, 2016
LOCATION: Cameron Park Community Center **TIME:** 10am – 3pm
ESTIMATED ATTENDANCE: approximately 150-200
SUBMITTED BY: Tina Helm, Recreation Supervisor

◇ REVENUES:	\$ 8,170.00
41 Vendors	\$ 8,170.00
9 Comped Vendors	
◇ EXPENDITURES:	\$ 3,631.70
Marketing	
Advertising –posters, flyers, signs	\$ 169.35
Post Card Printing	\$ 184.11
Post Card Mailing	\$ 175.00
Media Full Calendar	\$ 19.95
El Dorado Chamber Billboard	\$ 285.00
Supplies	
Tables & Chairs	\$ 300.00
Balloons/Coffee Supplies	\$ 30.03
Staff/Contract	
Contract/maintenance and Recreation staff	\$ 711.95
Funds held for next year 2017	\$ 800.00
Food for Vendors – donated	\$ 0
Event Planner	
Percentage to event planner	\$ 2,747.31
◇ NET REVENUE:	\$ 2,747.31

PROGRAM DESCRIPTION:

A Wedding professional worked with the District on this event, receiving 50% of the net profit at the conclusion of the event. Wedding Professionals were chosen by invitation. With years of knowledge, practice and interest in the wedding industry, each participant is well known in the wedding business or a media associated to weddings.

The list of local vendors consisted of Travel, Event Venues, Videography, Cosmetics, Wedding Planning, Catering and Desserts, who all represented the uniqueness of the El Dorado foothills. Many other categories were represented with a variety of businesses including DJ, Bridal Shop, Wedding Magazines, Photography, Party Rentals, Jewelry, and Florists. Each business filled out an application with questions that included, but were not limited to, type of services being offered, how many people in your business will be at the show, and it was followed up with a performance survey. Advance space sold for \$185, remaining spaces sold for \$250. Some of the spaces were trade outs in exchange for music and DJ service, linens, decor, beverages for vendors, and event

advertisement in the Bridal Magazines.

Post cards were mailed out to the local brides - list provided by the Bridal Magazines.

The event was held in the gym. The auditorium had twelve tables that were staged with black table cloths and decorated with a rustic theme and flowers on the tables. There was a PowerPoint presentation that played on the screen. Tours were given of the facility.

Brides and relatives of the brides attended. They registered and were given a name tag with "Bride" on it so that the vendors knew who was getting married. There was a flower wall at the entrance that was used to take a photo in front of – this was posted on Social Media to get the word out about the show. The information on the brides was compiled and sent to all the vendors that participated.

SUPPLIES AND RESOURCES:

Most of our supplies were donated by various vendors: linens, table decorations for the auditorium tables, vendor drinks, lighting, music and MC services, in exchange for a booth. Items rented included tables and chairs. Banner dates were changed and postcards were designed and mailed.

EVALUATION:

The event was well attended. The brides list was sent to vendors. Vendor's results below: out of a rating of 5.0

Booth Location	Booth Sales	Booth Traffic	Food/Beverages Available	Hours	Advertising	Another wedding Show?	
						Yes	No
4.69	4.23	4.11	3.59	4.40	4.00	34	1

VENDOR SUGGESTIONS FOR NEXT YEAR:

Vendor would like to pick booth location ahead of time

More amenities for the vendors – food/drink

Reduce the show by one hour

Lots of positive feedback – good show, well run and organized.

STAFF SUGGESTIONS FOR NEXT YEAR

Continue to hold the event on a Sunday in February

Continue to stage the auditorium to draw brides to look at the facility.

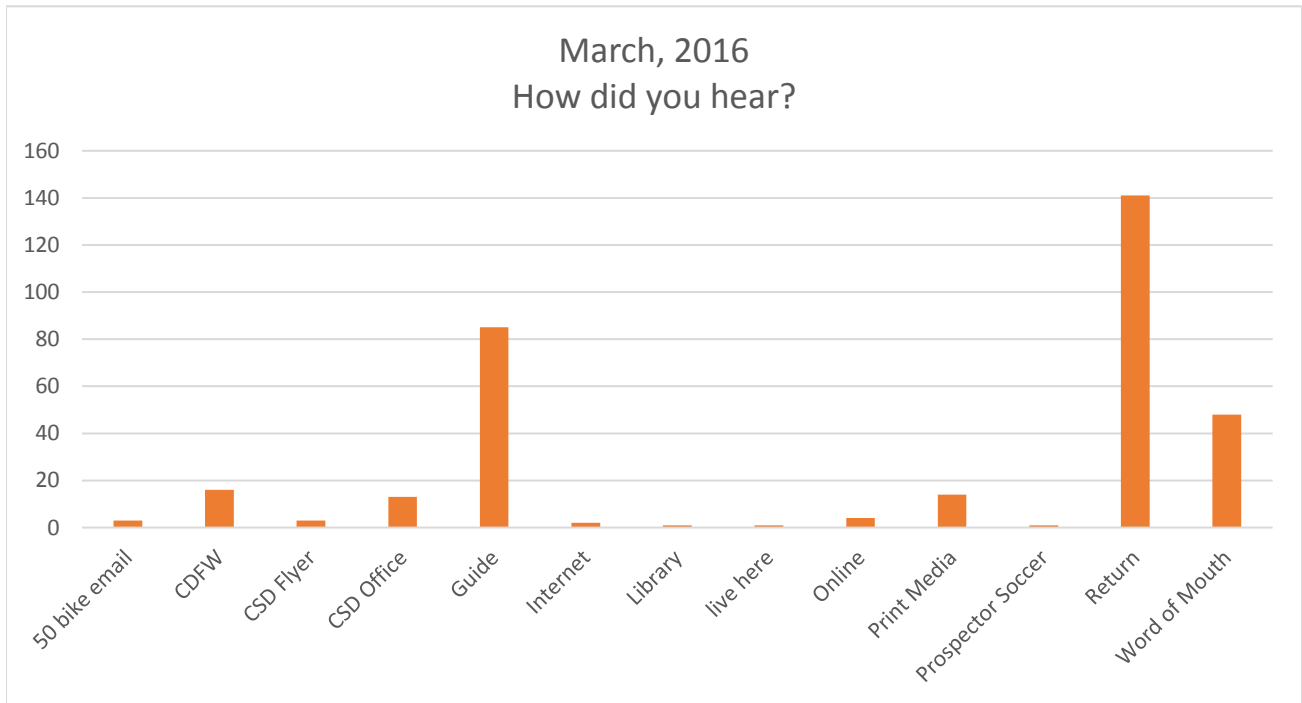
ATTACHMENTS:

Newspaper articles/pictures

Vendor evaluation

How did you hear - Winter 2016 classes.xlsx March Summary

50 bike email	3
CDFW	16
CSD Flyer	3
CSD Office	13
Guide	85
Internet	2
Library	1
live here	1
Online	4
Print Media	14
Prospector Soccer	1
Return	141
Word of Mouth	48
	332



**Activity Guide, Winter 2016
March**

Attachment D

Activity	Description	Start Date	Day	Enrolled
120106-03	Cooking with Kids	3/1/2016	Tues	cx
120618-03	Youth Beginning Hu	3/1/2016	Tues	4
120638-03	Beyond BasicsYouth	3/1/2016	Tues	1
130110-03	Internet Driver's	3/1/2016	Tues	1
140128-05	Public Nutrition*	3/1/2016	Tues	cx
140128-06	Public Nutrition*	3/1/2016	Tues	cx
140717-03	Belly Fit Moving W	3/1/2016	Tues	2
140718-03	Zumba @Basic	3/1/2016	Tues	1
150712-03	Tai Chi for Better	3/1/2016	Tues	10
140321-03	Adult Workout/play	3/2/2016	Wed	3
140452-03	Guitar I	3/2/2016	Wed	cx
140503-03	ESL- Excellence*	3/2/2016	Wed	cx
140704-03	Gentle Flow Yoga	3/2/2016	Wed	7
140725-03	Zumba	3/2/2016	Wed	7
140732-03	Morning Tai Chi*	3/2/2016	Wed	cx
260601-03	nightclub 2 step	3/2/2016	Wed	5
260612-03	Tango	3/2/2016	Wed	3
140322-03	Adult Starters	3/3/2016	Thurs	1
140450-03	Classical III	3/3/2016	Thurs	3
140451-03	Classical Guitar II	3/3/2016	Thurs	2
150720-03	Pickleball	3/3/2016	Thurs	10
120150-03	Kids Sewing Camp	3/5/2016	Sat	5
140102-03	Cathie's Paint Party	3/5/2016	Sat	8
140119-03	Women's Workshop*	3/5/2016	Sat	cx
160106-03	Truffles Class	3/5/2016	Sat	8
120321-06	Juniors Pre-Lesson	3/7/2016	Mon	4
120322-06	Juniors Pee Wee Le	3/7/2016	Mon	1
120324-06	Juniors Beg 8-12	3/7/2016	Mon	2
120700-03	Kinderkicks	3/7/2016	Mon	5
120701-03	Kids White Belt	3/7/2016	Mon	2
140701-03	Karate/Taekwondo 1	3/7/2016	Mon	1
150707-03	Chair Yoga*	3/7/2016	Mon	4
360102-03	Fused Plate class	3/7/2016	Mon	cx
140129-01	Health & Nutrition*	3/8/2016	Tues	cx
120325-06	Jr Adv Beginner	3/9/2016	Wed	1

Activity Guide, Winter 2016

Attachment D

March

Activity	Description	Start Date	Day	Enrolled
130321-06	HS Tennis Teens	3/10/2016	Thurs	2
140168-03	Fun & Frugal Activ*	3/10/2016	Thurs	cx
160609-03	Beginning Hula	3/10/2016	Thurs	cx
160610-03	Gracious Ladies	3/10/2016	Thurs	2
120110-03	Tea Party	3/12/2016	Sat	5
360600-03	Swing Dance Worksh	3/12/2016	Sat	4
160105-03	Hunter Safety	3/13/2016	Sun	21
140120-03	Guided Imagery	3/14/2016	Mon	2
140166-03	Jewelry Making Cla	3/15/2016	Tues	3
140167-03	Dollar Store DIY*	3/15/2016	Tues	cx
140129-02	Health & Nutrition*	3/15/2016	Tues	cx
140101-03	Paint & Splash Too	3/17/2016	Thurs	cx
140119-04	Men's Workshop*	3/19/2016	Sat	cx
120323-03	Beg Guitar for Kid	3/21/2016	Mon	2
160323-03	Basic Guitar I	3/21/2016	Mon	1
160326-03	Basic Guitar II	3/21/2016	Mon	4
220321-08	Tennis Camp 8-12*	3/21/2016	Mon	4
220321-13	Tennis Camp 13+*	3/21/2016	Mon	3
420406-16	Multi Sport Camp	3/21/2016	Mon	cx
430411-26	Spring Futsal (9-12)	3/22/2016	Tues	15
430411-27	Spring Futsal (13-15)	3/22/2016	Tues	7
140131-03	Living on the Edge*	3/23/2016	Wed	3
430411-34	Futsal Drop in*	3/25/2016	Fri	14
160117-03	Pediatric CPR First	3/26/2016	Sat	1
440321-03	GRAND SLAM TENNIS	3/26/2016	Sat	cx
140151-03	Wills vs. Trusts	3/29/2016	Tues	4
140356-03	Adult Basketball (teams)	3/29/2016	Tues	35

* New class	Total Participants	233
	Successful Classes	46
	Cancelled Classes	17
	Percentage	27%

Combination Pass Analysis

Combo Lake/Pool Passes

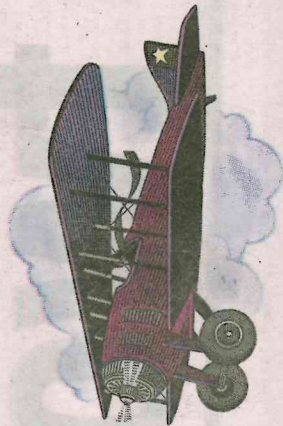
	2015 Actual Sales			GOAL: Early Bird Pricing (to 4/29)			ACTUAL: Through 04/13/2016		DIFFERENCE: Through 04/13/2016	
	Price	# Sold	Revenue	Price	# Sold	Revenue	# Sold	Revenue	# Sold	Revenue
Resident Family	\$ 265.00	16	\$4,240	\$ 129.00	98	\$ 12,642.00	43	\$ 5,547.00	(55)	\$ (7,095.00)
Resident extra child	\$ 30.00	0	\$0	\$ 30.00	0	\$ -	2	\$ 60.00	2	\$ 60.00
Resident Individual	\$ 145.00	1	\$145	\$ 50.00	14	\$ 700.00	29	\$ 1,450.00	15	\$ 750.00
Resident Senior	\$ 105.00	6	\$630	\$ 40.00	31	\$ 1,240.00	76	\$ 3,040.00	45	\$ 1,800.00
Gate Family	\$ 268.00	1	\$268	\$ 148.35	14	\$ 2,076.90	8	\$ 1,186.80	(6)	\$ (890.10)
Gate Individual	\$ 147.75	0	\$0	\$ 57.50	17	\$ 977.50	8	\$ 460.00	(9)	\$ (517.50)
Gate Senior	\$ 103.65	1	\$104	\$ 46.00	48	\$ 2,208.00	33	\$ 1,518.00	(15)	\$ (690.00)
Non-Resident Family	\$ 340.00	1	\$340	\$ 129.00	12	\$ 1,548.00	16	\$ 2,064.00	4	\$ 516.00
Non-Resident xtra	\$ 40.00	0	\$0	\$ 30.00	0	\$ -	4	\$ 120.00	4	\$ 120.00
Non-Resident Individ.	\$ 195.00	0	\$0	\$ 50.00	0	\$ -	9	\$ 450.00	9	\$ 450.00
Non-Resident Senior	\$ 140.00	0	\$0	\$ 40.00	0	\$ -	18	\$ 720.00	18	\$ 720.00
Total Combo Passes		26	\$5,727		234	\$ 21,392.40	246	\$ 16,615.80	12	\$ (4,776.60)

Warhol exhibit

See Andy Warhol's vibrant and unusual portraits at the Crocker.

SPOTLIGHT, B1

MARCH 1, 2016



CAMERON PARK
FREE

MARCH 1, 2016

A3

Get groovin' in March

Cameron Park Community Services District

News release

Join the Cameron Park Community Services District on March 12 for a live, indoor concert performance by Briefcase Full of Blues, simply the best Blues Brothers tribute show on the planet.

Purely authentic and the most realistic rendition of the legendary characters of Joliet Jake (John Belushi) and Elwood Blues (Dan Aykroyd) — the Blues Brothers. This show brings back memories of the hit movie as they duplicate all aspects of the music and fun of the original Blues Brothers. The show has "grooved" audiences over the past 10 years with excitement and flair that has crowds singing, dancing and laughing.

Shawn Amato and Fred Vinson capture the identical persona, sound and passion that propelled the original Blues Brothers to platinum recording artists, motion picture cult figures and television icons.

Snacks and beverages will be for sale. Doors open at 6 p.m. and the show will start at 7 p.m. Advanced tickets \$15 each or two for \$28. Buy tickets at the door for \$17 each. Tickets are available at the CPCSD Office, Cameron Park Bel Air, Cameron Park-Shingle Springs Chamber of Commerce office and online at showclix.com.

The 33rd annual Easter Egg Hunt takes place on Saturday, March 26, at Rasmussen Park located off Mira Loma Drive. The Easter Bunny and his helpers are geared up and ready to go for this event sponsored by the CPCSD.



Courtesy photo

Briefcase Full of Blues comes to Cameron Park on March 12.

Vendor spaces are available.

Early bird combo passes are on sale. Purchase your combo pass to Cameron Park Lake and the community center pool at a reduced price. A family pass is \$129; individual pass is \$50; and a senior pass is \$40.

March kicks off a new session of taekwondo classes available for all ages. Work on coordination, balance, self-control, blocks and kicks while in your own taekwondo uniform, included free with each class.

If you prefer gymnastics and tumbling, there are a variety of classes available including mini gym, trampoline & tumbling, Starlites and StarBrites.

If dance is more your style, the CSD is currently offering a variety of dance classes for people of all ages — Hula and Beyond Basic for the youth and Night Club

these classes are offered this month.

The NFL sponsored flag football program returns this spring for youth in second through eighth grade. Get your friends together and sign up for this fun program. Deadline is March 18 and the games start in April.

The Mature Adults have programs/activities on Tuesdays and Thursdays from 10 a.m. to 2 p.m. in the 50+ room at the Community Center.

Some of the events this month include: Rummikub, March 1; Generations by Vicki Ludwig, March 3; Brain Health, March 8; Bingo sponsored by the CSD, New West Haven and The Nurse Next Door, 1 p.m. on March 8; Mexican Train, March 10; Game Day sponsored by the Cameron Park Newcomers Club, March 22; and Mandalas & Color Class at 1 p.m. on March 22.



MARCH EVENTS

Celebrating

St. Patrick's Day and Easter!



CHAMBER OF COMMERCE

Shingle Springs
Cameron Park

March (Fridays to Sundays) – CP Rotary Club Observatory

From 8:30pm to 10:30 pm, weather permitting, the observatory is open to the public on weekend evenings. Trained docents show the many celestial wonders of the universe through two 14-inch telescopes. Folsom Lake College, El Dorado Center, Campus Drive (continue through the back parking lots to the left of the observatory gate). For info and closure updates, call (530) 642-5621, Ext. 9.

March 12 – Cameron Park Concert Series

Saturday, doors open at 6:00 pm and the show will start at 7:00 pm. Simply the best Blues Brothers tribute show on the planet! Purely authentic and the most realistic rendition of the legendary characters of Joliet Jake (John Belushi) and Elwood Blues (Dan Aykroyd): the Blues Brothers. Advance tickets \$15/ea, or 2 for \$28. At the door, \$17/ea. Advance tickets are available at the District Offices, Bel Air, and SS/CP Chamber office; or online at www.showclix.com. For more information, call (530) 677-2231

March 12 - Bingo!

From 1pm to 3pm, Bingo is played the 2nd Tuesday of every month at the CCSD, 2502 Country Club Dr., Cameron Park. \$3 for 2 cards; \$1 each additional card. No more than 4 cards total. Call (530) 677-2231 for additional information, or visit www.cameronpark.org.

March 17 - St. Patrick's Day

Celebrate everything Irish!



March 19 - Placerville 3rd Saturday Art Walk

Historic Downtown Placerville Main Street galleries and merchants host changing art shows and late night shopping every third Saturday of the month from 5pm to 9pm. Demonstrations, refreshments, music, and more! For information, please call (530) 672-3436.

March 26 – Easter Egg Hunt

Event held on Saturday, March 26, 2016 at Placerville Park, Miraloma Drive, Cameron

Park. The Easter Bunny arrives on the Fire Engine at 10:00am, hunt begins at 10:20am. The Easter Bunny and his helpers are geared up and ready to go for the 33rd Annual Easter Egg Hunt sponsored by Cameron Park CSD. Arrive at 10:00am to meet the Easter Bunnies! At exactly 10:20am the big egg hunt begins! Egg hunts are separated by age groups: 0-3, 4-5, 6-7, and 8-10. Face painting, bounce house and pictures with the Easter Bunnies (after the hunt) will be available for a nominal fee. Admission is FREE and fun for all!! Vendor spaces available, please contact the CSD Office at 530-677-2231 for more information or visit our website at www.cameronpark.org



the 10 spot



St. Patrick's Day Trivia

St. Patrick's Day is upon us! In honor of this happy holiday—filled with green pints aplenty, leprechauns, shamrocks, and corned beef and cabbage—take a moment to test your knowledge on the beloved Irish-themed day.

1. The U.S. version of corned beef is called what in the UK?
2. According to legend, what should you never do if you catch a leprechaun?
3. Where was St. Patrick born?
4. A shamrock is known as a lucky small plant that has how many leaves?
5. St. Patrick's Day is celebrated on the day that St. Patrick was born. True or false?
6. Ireland's nickname is the Emerald Isle. True or false?
7. What was the first color associated with St. Patrick's Day before the color green?
8. The very first St. Patrick's Day parade did not take place in Ireland, but rather in what U.S. city?
9. Roughly 70 million people across the globe claim Irish heritage. True or false?
10. When he was first in Ireland, St. Patrick spent six years as a preacher. True or false?

— Allyson Ashmore



ANSWERS POSTED AFTER
THE 1ST OF THE MONTH
AT STYLEEDC.COM.

cameron park community services district

March Matters

Don't miss a live, indoor concert performance by **Briefcase Full of Blues** on March 12. Purely authentic and the most realistic rendition of the legendary characters of Joliet Jake (John Belushi) and Elwood Blues (Dan Aykroyd), this *Blues Brothers* tribute show brings back memories of the hit movie as they duplicate the music and fun of the original. Doors open at 6 p.m. and the show starts at 7 p.m. Tickets can be purchased at the Cameron Park CSD office, Bel Air in Cameron Park, Cameron Park/Shingle Springs Chamber of Commerce and online at showclix.com; or at the door.

The 33rd Annual Easter Egg Hunt

sponsored by the Cameron Park CSD, takes place Saturday, March 26, at Rasmussen Park. Arrive at 10 a.m. to meet the Easter Bunny; at exactly 10:20 a.m. the big egg hunt (divided into age groups: 0-3, 4-5, 6-7 and 8-10) begins. At 11 a.m., there will be photo ops with the Easter Bunny, as well as face painting and a bounce house for a nominal fee. Admission is free.



Early bird combo passes to Cameron

Park Lake and the **Community Center Pool** are on sale at a reduced price! Purchase a family pass for \$129, an individual pass for \$50 or a senior pass for \$40.

March kicks off a new session of **taekwondo** classes for all ages. **Gymnastics** and **tumbling**, including mini gym, trampoline and tumbling, StarLites, and StarBrites are also activities offered. If dance is more your style, try "**Hula and Beyond Basic**" for the youth, or "**Nightclub Two-Step**," **tango** and **hula** for adults. Music lovers can try their hand at a **basic guitar** or **classical guitar** class.

The NFL-sponsored **flag football** program returns this spring for youth in grades 2-8. Get your friends together and sign up; deadline is March 18, and games start in April.

Mature adults can enjoy a variety of activities and programs on Tuesdays and Thursdays from 10 a.m. to 2 p.m. in the **50+ Room** at the Community Center, including **bingo**, **Mexican train**, **Rummikub** and a "**Mandalas and Color**" class. In addition, there's "**Tai Chi for Better Balance**," **chair-based yoga** and **pickleball**.

Are you looking for a **venue to hold a family event or fundraiser**? Check out the Cameron Park Community Center! •

— Tina Helm

For a complete listing of all activities and events, visit cameronpark.org or call the Cameron Park Community Services District at 530-677-2231.

C'mon! El Dorado County is Calling! Events & Social Gatherings



33rd Annual Easter Egg Hunt!

Saturday, March 26th at Rasmussen Park on Mira Loma Drive. Easter Bunnies arrive at 10am, hunt begins at 10:20. Age groups 0-3; 4-5; 6-7 and 8-10. Face Painting, Bounce House and pictures with the Easter Bunnies (after the hunt) available for a nominal fee.



Early Bird Combo Pass Special

Combo pass available for the lake and the pool. Discounted prices through April 29th, prices increase May 1st. *Family pass includes 2 adults and three children in the same household.

Discounted Price (Through April 29th)

Family Pass*	\$129
Individual Pass	\$50
Senior Pass	\$40
Additional Child	\$30

Regular Price (May 1st – end of season)

	Resident	Non-Resident
Family Pass \$265 \$340
Individual Pass \$145 \$195
Senior Pass \$105 \$140
Additional Child \$30 \$40



Upcoming Classes

- Ukulele
- Futsal
- Youth Flag Football
- T-Ball
- Paint Parties
- Wills vs Trusts
- Youth & Adult Tennis
- Hunter Safety

Cameron Park Community Services District

2502 Country Club Drive • Cameron Park

677-2231

Over 200 Classes! Instructor Opportunities Available
www.cameronpark.org



community events

Continued from page 2
is limited. There is no charge for the service on this day. Donations appreciated. Call 642-2287.

UCCE/Master Gardeners of El Dorado County
Tomatoes from Seed to Table (MG/MFP combo class), 3/19, 9:00am-noon, free, Govt. Center Hearing Rm, Bldg C, 2850 Fairlane Ct.,

Placerville. Includes light breakfast and box lunch. Call 621-5512 or visit: <http://cecentralsierra.ucanr.edu>.

UCCE Master Food Preservers of El Dorado County
Of Course You Can! (Canning), 4/9, Sat. 8:30am-4:00pm. Pre-registration required. Fairgrounds,

Marshall Bldg, 100 Placerville Dr., Placerville; **Jr. Jams and Jellies**, 4/23, Sat. 9:30am-3:00pm. Pre-registration required. Fairgrounds, Marshall Bldg, 100 Placerville Dr., Placerville; **All Dried Up!**, 4/27, Wed. 10:00am-noon. Cameron Park Community Center, 2502 Country Club Dr., Cameron Park. For more info call 621-5506 or visit: http://cecentralsierra.ucanr.org/Master_Food_Preservers/

Women's Fund Scholarships
Women's Fund El Dorado Wickline Scholarship applications due 4/15. Application form and details available online at <http://womensfundeldorado.org/individual-scholarships-grants/> or for pick up at the El Dorado Community Foundation, 312 Main St., Suite 202, Placerville. To be eligible, student must: be a female over the age of 25; reside on the western slope of El Dorado County; be accepted by and plan to

Continued on page 13

BREAKER GLASS CO., INC.

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Up To **\$500 OFF**
With Insurance Claim
Not valid unless mentioned at time of scheduling.
Not good with any other offer.
Please present coupon. Some restrictions apply. Expires 4/18/16.
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MARCH 25

LOCAL COUPONS • CLASSIFIED ADS • COMMUNITY RESOURCE GUIDE

Happy Easter!

WINDFALL

"Everyone Needs One!"

530.621.1698

FREE - TAKE ONE!

www.TheWindfall.net



The Cameron Park CSD is proud to announce the

33rd Annual Easter Egg Hunt

NEW!
El Dorado Gold 2016 Prize Eggs

The following will be available for a nominal fee:

- Face Painting
- Bounce House
- Pictures with the Easter Bunnies

Vendor Space Available

Saturday, March 26, 2016

Rasmussen Park, Mira Loma Drive, Cameron Park

Easter Bunny arrives on the Fire Engine at 10am

Hunt begins at 10:20am

Individual age groups are 0-3; 4-5; 6-7 and 8-10

FREE ADMISSION AND FUN FOR ALL!!

For more information please contact the CSD Office at 530-677-2231 or visit our website at www.cameronpark.org



OUT 'N' ABOUT

YOUR LOCAL COMMUNITY NEWS AND EVENTS...

The Hunt is On... for the "Gold-In" Easter Egg! Showing their spirit for El Dorado County Gold Week, coming this September 11-18, the Gold Committee is donating viles of gold that will be inserted in select eggs for lucky hunters at the following locations:

Saturday, March 26th

Cameron Park Easter Egg Hunt

Rasmussen Park. Bunnies arrive at 10:00am and the hunt starts at 10:20am.
Cameron Park CSD (530) 677-2231 cpcsd@cameronpark.org

Bayside Church Eggstravaganza 11am-2pm

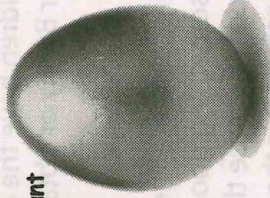
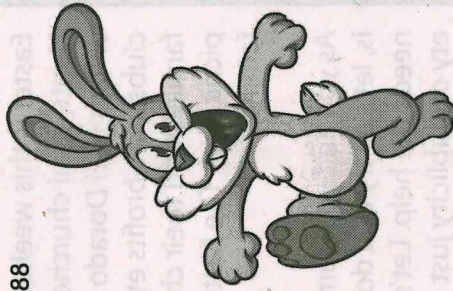
El Dorado County Fairgrounds Main Lawn
100 Placerville Dr., Placerville
Julie Green julieg@baysideplacerville.com (530) 626.7288

Placerville Kiwanis Easter Egg Hunt 8am-12pm

Lions Park, 3633 Cedar Ravine, Placerville.
Games, contests and hot dog feed.
www.placervillekiwanis.org

El Dorado Hills CSD Spring Egg Hunt

9am-10:30am
Arts and crafts, visit from the Easter Bunny and egg hunt at 10am sharp. Community Park, 1021 Harvard Way, El Dorado Hills. (916) 900-6624 or email



Please confirm with locations for the exact starting times of the Golden Hunt. Several other "gold discoveries" are planned throughout the county between now and the official GOLD WEEK in September! Visit www.eldorado2016.com for more information!

Tell 'em The Windfall sent you!

April Newsletter

Sent

Mon, Mar 28, 2016 5:05 pm

Table of contents

Overview	1
Opens by location	2
Subscriber activity	3
Click performance	4
Social stats	5
Advanced reports	6

Overview

3,534 Recipients

List: CPCSD Newsletter 1

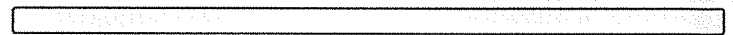
Delivered: Mon, Mar 28, 2016 5:05 pm

Subject: Here's what's happening in April!

Open rate **28.9%**



Click rate **0.4%**



List average **26.8%**

List average **0.6%**

1,018 Opened	13 Clicked	7 Bounced	9 Unsubscribed
------------------------	----------------------	---------------------	--------------------------

Successful deliveries **3,527** 99.8%

Clicks per unique opens **1.3%**

Total opens **2,078**

Total clicks **13**

Last opened **4/13/16 10:36AM**

Last clicked **4/7/16 11:07AM**

Forwarded **0**

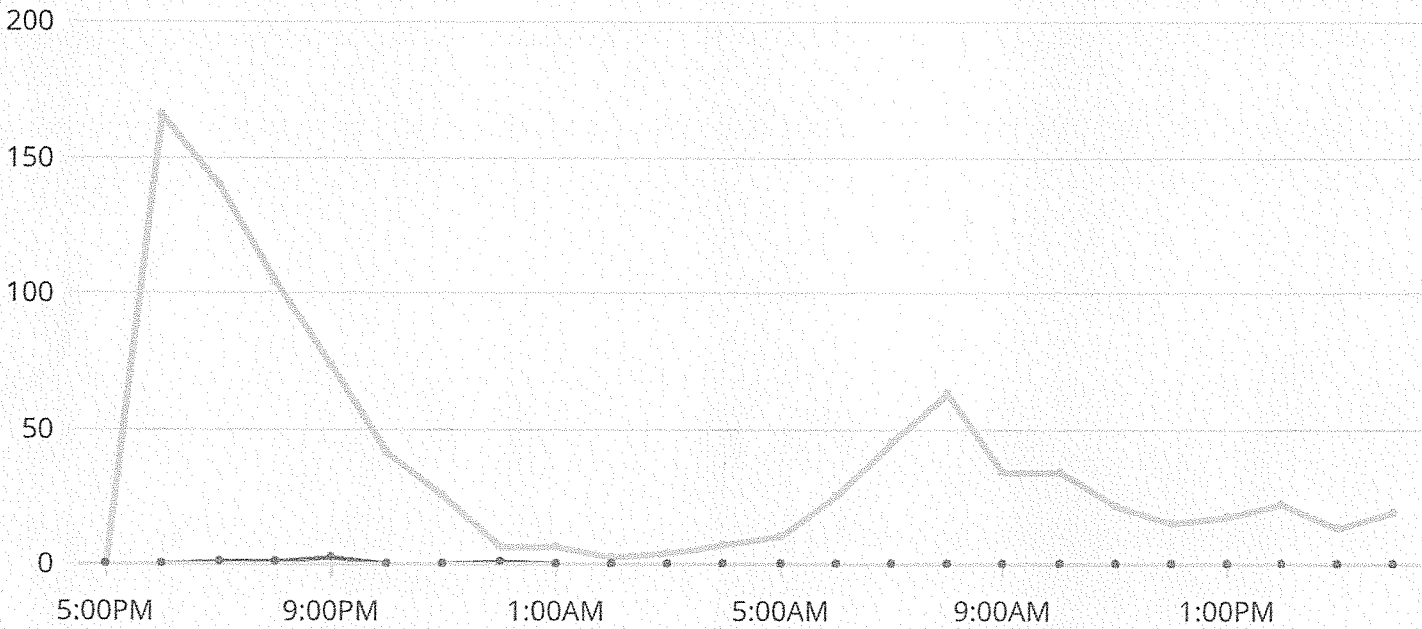
Abuse reports **0**

Subscriber activity

24-hour performance

Opens

Clicks



Top links clicked

http://www.cameronpark.org/	13
https://www.facebook.com/CPCSD/	0
https://twitter.com/CameronParkCSD1	0
http://www.cameronpark.org	0

Subscribers with most opens

flomartins@yahoo.com	92
--	----

info@friendsofEDCseniors.org

48

g_garian@hotmail.com

28

epiaztheresa@hotmail.com

21

manedilauro@sbcglobal.net

19

Click performance

URL	Total	Unique
http://www.cameronpark.org/	13 (100%)	13 (100%)
https://www.facebook.com/CPCSD/	0 (0%)	0 (0%)
https://twitter.com/CameronParkCSD1	0 (0%)	0 (0%)
http://www.cameronpark.org	0 (0%)	0 (0%)

Social stats

Top 10 referrers

Referrer	Clicks	First click	Last click
http://www.camero...	2	4/2/16 2:38PM	4/2/16 2:38PM
http://m.facebook....	1	3/29/16 10:35AM	3/29/16 10:35AM

Advanced reports

Email domain performance

Domain	Email	Bounces	Opens	Clicks	Unsubs
yahoo.com	785 (22%)	0 (0%)	208 (26%)	5 (1%)	2 (0%)
gmail.com	767 (22%)	1 (0%)	223 (29%)	3 (0%)	1 (0%)
sbcglobal....	519 (15%)	0 (0%)	162 (31%)	2 (0%)	2 (0%)
hotmail.co...	325 (9%)	0 (0%)	99 (30%)	0 (0%)	1 (0%)
comcast.net	248 (7%)	0 (0%)	77 (31%)	1 (0%)	0 (0%)
Other	890 (25%)	6 (1%)	249 (28%)	2 (0%)	3 (0%)

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: April 20, 2016

FROM: J.R. Hichborn, Interim Parks Superintendent

AGENDA ITEM #2D.: **PARKS DEPARTMENT REPORT**

RECOMMENDED ACTION: Receive, Review and File

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

Parks Department Updates

- **Cameron Park Lake**
 - Three new peddle boats have arrived to replace the aged, existing boats
 - Removed a huge fallen oak tree from the flag pole area
 - Firewood was donated to the Church of the Foothills
 - New golf cart has been purchased
 - The lagoon lining project is completed
 - The spillway boards have been installed
- **Rasmussen Park**
 - Sixty yards of playground chips were added to the playground areas to support the fall zone
 - Added walk-on bark to landscape areas
 - Fenced off Monukka Drive to be compliant with our temporary use permit. This will be removed offseason for Little League
 - The acoustical study has been completed to be in compliance with our temporary use permit
- **Christa McAuliffe park**
 - Graffiti from early March was removed from the skate park kiosk
 - A new slide in the playground area has been installed to replace the damaged one
 - Two new picnic tables have been placed in the picnic area
 - New skylight has been installed in the men's restrooms
 - Sixty yards of playground chips has been added to playground areas
 - Walk-on bark has been installed in the landscape area
 - The security cameras have been installed and are operational
- **Weed Abatement**
 - Dunbar lot is completed

Landscape and Lighting Assessment District (LLADs)

- Neighborhood watch signs have been installed at David West Park
- The poles arrived for the solar light project at Northview Park. Installation is scheduled for the week of April 11-15

Community Center

- Staff picked up the ice machine and installation will be completed by the end of April
- The pool pump was installed at the end of March
- Staff removed all of the algae and the pool is fully operational

Vandalism

- The soda machine was broken into at the Community Center
 - Date 3/5/2016
 - Cost \$0
- Graffiti at the skate park kiosk
 - Date 3/12/2016
 - Cost \$100
- The barnco was broken into at Cameron Park Lake
 - Date 3/1/2016
 - Cost \$50

Permits

- Passed our annual dam inspection
- Submitted our monthly use reports to the County Agriculture Department

Training

- Eight parks and facility staff went through a Hilliard training session (three-hour training) which included:
 - Types of cleaning chemicals
 - Disinfectants vs cleaners
 - Personal Protective Equipment and Safety Data SheetEmployees will all be given certificates

Cameron Park Community Services District

To: Cameron Park CSD Board of Directors
From: Finance Department
Re Item #3: March 2016 Year-to-Date (YTD) Financial Reports Narrative
Recommended Action: Receive and File

This report summarizes the General Fund's financial performance for the period of July 1, 2015 – March 31, 2016. The District is 75% of the way through its fiscal year. All comparisons to Budget are to the adopted Final FY 2015-16 Budget including midyear adjustments.

REVENUES

Year to Date (YTD) revenues through March are \$2,759,781, 52% of the budgeted revenues for the year of \$5,344,894. The first property tax installment of the year arrived in December. The payment of \$1,848,773 is 4% higher than last year's first payment of \$1,781,036. The next payment is expected to arrive in May.

The District has received the second of its four quarterly franchise fee payments from Waste Connections. YTD fee payments received are \$79,972, 50% of budget.

Recreation revenues are \$212,954 YTD, 52% of budget. This includes \$92,439 in property tax receipts. Excluding property tax receipts, YTD revenues are 48% of budget. Recreation revenue is seasonal in nature, therefore a straight line comparison to budget is not applicable.

Community Center revenues are \$199,797 YTD, 62% of budget. Community Center revenue is also somewhat seasonal. Therefore, revenue of 62% of budget when the District is 75% through the fiscal year should be considered on budget.

EXPENDITURES

YTD expenditures through December are \$2,922,710, 51% of the budgeted expenses for the year of \$5,786,917. Excluding the expense of the District's agreement with CalFire, which is paid quarterly, expenses are at 59% of budget.

Expenditure line-items of note are:

- Salaries and Benefits are \$627,656 (67% of budget). In November the District paid the balance of the \$95k "catch up" CalPERS pension assessment for the year. This expense is budgeted.
- Contractual Services is \$166,350 (89% of budget) due to additional temporary help to cover staff vacancies. Overages in this line item will be offset by savings in Salaries & Benefits.

Cameron Park Community Services District

- Contractual Services – Provider is \$1,433,081 (44% of budget). This line is used exclusively to account for the Cal Fire contract expense. Two quarters have been paid and thus far this expense has been under budget.
- Insurance is \$61,479 (84% of budget) due to the District's annual insurance premium. This is a budgeted item.
- Legal Services is \$31,718 (106% of budget) due to unanticipated legal issues in Fire.
- Maintenance - Vehicles is \$24,971 (99% of budget) due to spending in Fire & Parks.
- Memberships and Subscriptions is \$8,228 (96% of budget) due to the annual membership dues payment to the California Special Districts Association (CSDA). This item will be on budget.
- Utilities – Water is \$34,689 (62% of budget) in line with budget.
- Utilities – Electric/Gas is \$95,111 (65% of budget) due to rate increases.

Summary: General Fund Balance
For the Years ended June 30, 2012 - June 30, 2016

Item #3a.

	2011-12	2012-13	2013-14	2014-15	YTD 2015-16	2015-16
	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Actual	Actual	Actual	Actual	Actual	Budget
General Fund SUMMARY:						
Beginning General Fund Balance 7/1	\$2,533,743	\$2,685,556	\$3,151,485	\$3,348,221	\$3,714,366	\$3,714,366
Revenues						
Property Taxes	3,244,259	3,234,835	3,305,549	3,415,687	1,848,773	3,555,460
Interest	9,793	7,732	9,409	6,430	317	7,500
Program Fees, Special Events, and Facility Rentals	588,620	558,036	594,807	623,877	320,313	543,229
Intergovernmental-JPA	895,227	905,233	989,719	1,063,792	505,437	1,056,705
Reimbursement (rebates), Grants, Accounting Fee	51,550	7,034	171,433	4,302	0	0
Franchise Fees	152,517	156,704	160,778	163,396	79,972	160,000
Other Income	0	28,453	8,827	22,529	4,969	22,000
Transfers in from Equipment Funds	447,360	45,950	0	0	0	0
Total revenues and other sources	5,389,326	4,943,977	5,240,523	5,300,013	2,759,781	5,344,894
Expenditures						
Salaries and employee benefits	787,657	775,239	677,367	743,939	627,656	942,845
Cal Fire Personnel	2,525,645	2,462,981	2,682,557	2,651,400	1,433,081	3,287,334
Services and supplies	1,227,866	1,220,001	1,435,496	1,448,948	855,160	1,392,258
Capital Equipment	53,985	38,877	248,367	89,581	6,813	51,301
Fire Engines Lease & Purchase	447,360	45,950	0	0	0	0
Reserve for Capital Equipment						0
Total expenditures	5,042,513	4,543,048	5,043,787	4,933,868	2,922,709	5,673,738
Net Surplus (deficit)	346,813	400,929	196,736	366,145	(162,928)	(328,844)
Contingency						
Transfer out to Capital Projects	(130,000)					
Net Change in General Fund Balance	216,813	400,929	196,736	366,145	(162,928)	(328,844)
Reserves						
Economic Uncertainty Reserve	(65,000)	65,000				
Capital Replacement Reserve					0	0
Ending General Fund Balance 6/30	\$2,685,556	\$3,151,485	\$3,348,221	\$3,714,366	\$3,551,438	\$3,385,522
Unreserved, undesignated						

Note: Source of 2011-12 through 2013-14 results are from the District's audited Financial Statements.

Note: 2014-15 results are unaudited.

Cameron Park Community Services District
General Fund, CCR Fund, Fire Training Fund, and Fire Prevention Fund Budgets
For Fiscal Year Ended June 30, 2016
Final Budget Adopted August 19, 2015, with Midyear adjustments adopted February 17, 2016

Budgets FY 2015-16

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	FY 2015-16 Final Adopted Final General Fund Budget	FY 2015-16 CC&R Fund Budget	FY 2015-16 Fire Training Fund Budget	FY 2015-16 Fire Prevention Fund Budget
Expenditures:									
Salaries - Permanent	147,273	0	172,546	82,005	33,516	435,340	53,374	0	0
Salaries - Seasonal/PT/Funded	7,488	0	0	54,009	105,190	166,687	0	0	4,000
Health - Retired	23,515	91,673	0	0	0	115,188	0	0	0
Health & Dental	18,127	0	41,455	29,866	13,143	102,591	0	0	0
Vision Insurance	274	0	544	472	188	1,478	0	0	0
Retirement Benefits (active)	29,271	0	30,678	16,418	6,755	83,122	10,696	0	0
Workers' Compensation	820	1,394	2,460	1,476	1,640	7,790	300	0	0
FICA/Medicare Contribution	2,400	0	3,000	5,362	8,550	19,312	700	0	400
UI/TT Contribution	1,302	0	1,736	3,500	4,800	11,338	434	0	300
Total salaries and benefits	230,469	93,067	252,419	193,108	173,782	942,845	65,504	0	4,700
Advertising/Marketing	600	0	0	30,000	9,500	40,100	0	0	0
Agency Administration Fee	5,253	52,530	13,508	3,752	0	75,043	4,000	500	0
Agriculture	0	0	6,000	0	1,500	7,500	0	0	0
Audit & Accounting	20,000	5,000	0	0	0	25,000	1,000	0	0
Bank Charge	2,500	0	0	3,000	6,500	12,000	167	0	0
Clothing/Uniform	0	2,500	1,500	0	400	4,400	0	0	200
Computer Software	2,000	2,500	1,200	4,000	3,000	12,700	2,500	0	700
Contractual Services - Plans	0	0	0	0	0	0	0	0	1,000
Contractual Services	0	25,000	32,500	0	96,720	154,220	0	0	0
Contractual Services - Provider	33,280	3,254,054	0	0	0	3,287,334	0	0	0
Directors Compensation	18,000	0	0	0	0	18,000	0	0	0
EDC Department Agency	800	800	800	800	0	3,200	900	0	0
Educational Material	300	0	0	0	500	800	0	2,000	2,500
Elections	0	0	0	0	0	0	0	0	0
Equipment-Minor/Small Tools	500	2,000	10,000	500	5,000	18,000	100	2,000	250
Deposit Refund	0	0	0	0	0	0	0	0	0
Fire & Safety Supplies	0	1,500	400	0	1,000	2,900	0	2,000	0
Fire Prevention & Inspection	0	21,000	0	0	0	21,000	0	0	0
Personal Protective Equipment	0	0	0	0	0	0	0	0	0
Fire-Volunteer/Resident	0	29,200	0	0	0	29,200	0	0	1,200
Food	700	1,000	300	3,800	300	6,100	100	500	0
Fuel	0	62,000	11,000	0	0	73,000	800	0	0
Government Fees /Permits	0	2,650	6,600	0	3,400	12,650	0	0	0
Household Supplies	0	6,000	6,000	0	8,000	20,000	0	0	0
Instructors	0	0	0	16,000	51,000	67,000	0	0	0
Insurance	3,000	28,000	22,000	8,500	11,500	73,000	2,000	0	0
Legal Services	30,000	0	0	0	0	30,000	20,000	0	0
Maintenance - Buildings	0	11,000	5,000	0	12,000	28,000	0	7,000	0
Maintenance - Equipment	1,000	25,000	10,000	1,500	13,000	50,500	400	2,000	0
Maintenance - Grounds	0	3,000	40,000	0	1,500	44,500	0	0	0
Maintenance - Radios & Phones	0	1,000	0	0	0	1,000	0	1,500	0
Maintenance - Tires & Tubes	0	10,000	0	0	0	10,000	300	0	0
Maintenance - Vehicles	0	20,000	5,000	0	0	25,000	500	0	0
Medical Supplies	0	0	0	0	200	200	0	0	0
Memberships & Subscriptions	7,000	850	500	225	0	8,575	0	0	500
Mileage Reimbursement	300	100	0	0	5,200	5,600	0	0	0
Miscellaneous	0	0	0	0	0	0	200	1,500	0
Office Supplies	2,500	4,000	1,150	900	1,800	10,350	800	1,000	0

Cameron Park Community Services District
General Fund, CCR Fund, Fire Training Fund, and Fire Prevention Fund Budgets
For Fiscal Year Ended June 30, 2016
Final Budget Adopted August 19, 2015, with Midyear adjustments adopted February 17, 2016

Budgets FY 2015-16

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	FY 2015-16 Final Adopted Final General Fund Budget	FY 2015-16 CCR Fund Budget	FY 2015-16 Fire Training Fund Budget	FY 2015-16 Fire Prevention Fund Budget
Pool Chemicals	0	0	30,000	0	35,000	65,000	0	0	0
Postage	1,000	500	0	400	0	1,900	450	0	500
Printing	300	350	500	0	200	1,350	0	2,000	250
Professional Services	42,500	4,200	28,400	5,000	6,000	86,100	600	1,500	0
Program Supplies	0	0	0	7,000	17,100	24,100	0	0	0
Publications & Legal Notices	400	250	0	0	0	650	200	0	300
Radios	0	500	0	0	0	500	0	1,000	0
Refund - Activity	0	0	0	0	0	0	0	0	0
Rent/Lease - Buildings	0	0	1,000	0	7,500	8,500	0	0	0
Rent/Lease - Equipment	0	0	1,500	70	0	1,570	0	0	0
Staff Development	4,200	5,000	3,000	1,500	500	14,200	0	0	1,250
Telephone	2,400	18,000	0	2,500	2,400	25,300	1,800	0	0
Travel/Lodging	1,000	1,000	0	0	0	2,000	0	0	250
Tuition	0	0	0	0	0	0	0	0	0
Utilities - Water	0	12,000	28,000	0	15,750	55,750	0	0	0
Utilities - Electricity / Gas	0	27,000	40,000	0	78,300	145,300	0	0	0
Vandalism	0	0	1,000	0	0	1,000	0	0	0
Summer Spectacular	0	0	0	52,000	0	52,000	0	0	0
Special Events Expense	0	0	0	17,500	0	17,500	0	0	0
Total services and supplies	179,533	3,639,484	306,858	158,947	394,770	4,679,592	36,817	24,500	8,900
Revenues:									
Property Tax	248,882	2,488,822	639,983	177,773	0	3,555,460	82,140	0	0
ARC / Fire Plan Review Fees	0	0	0	0	0	0	12,000	0	13,600
Interest	7,500	0	0	0	0	7,500	500	0	0
Recreation Program Revenues	0	0	0	119,276	162,943	282,219	0	0	0
Administration Process Fees	7,000	0	0	0	0	7,000	0	0	0
JPA Reimbursements	0	1,056,705	0	0	0	1,056,705	0	0	0
Grant Reimbursements	0	0	0	0	0	0	0	0	0
Special Events	0	0	0	24,500	0	24,500	0	0	0
Facility Use Revenue	0	0	0	24,500	160,010	184,510	0	0	0
Summer Spectacular	0	0	0	52,000	0	52,000	0	0	0
Franchise Fees	160,000	0	0	0	0	160,000	0	0	0
Sponsorships	0	0	0	15,000	0	15,000	0	0	0
Training	0	0	0	0	0	0	0	14,000	0
Fund Transfer: Fire Engines Lease	0	0	0	0	0	0	0	0	0
Total revenues	423,382	3,545,527	639,983	413,049	322,953	5,344,894	94,640	14,000	13,600
Expenditures:									
Capital Equipment	0	18,500	110,000	0	35,979	164,479	0	0	0
Salaries and employee benefits	230,469	93,067	252,419	193,108	173,782	942,845	65,504	0	4,700
Services and supplies	179,533	3,639,484	306,858	158,947	394,770	4,679,592	36,817	24,500	8,900
Equipment Replacement	0	0	0	0	0	0	0	0	0
Fire Engines Lease	0	0	0	0	0	0	0	0	0
Reserve for Capital Equipment	0	0	0	0	0	0	0	0	0
TOTAL EXPENDITURES	410,002	3,751,051	669,277	352,055	604,531	5,786,916	102,321	24,500	13,600
Excess (deficit)	13,380	(205,524)	(29,294)	60,994	(281,578)	(442,022)	(7,681)	(10,500)	0
Contingency (from PY)						0			
Transfers In/(Out) of General Fund	(13,380)	205,524	29,294	(60,994)	281,578	442,022			
Excess (deficit)	0	0	0	0	0	0	(7,681)	(10,500)	0

**Cameron Park Community Services District - General Fund
Statement of Revenues & Expenditures - PRELIMINARY
through NINE months of the Year Ended June 30, 2016.**

75%

Current Year: FY 2015-16 YTD ACTUAL (PRELIMINARY)

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	03/31/16 Actual	FY 2015-16 General Fund Budget	Actual as % of Budget
Expenditures:								
5000 Salaries - Permanent	\$106,406	\$0	\$123,446	\$54,709	\$12,959	\$297,521	\$435,340	68%
5010 Salaries - Seasonal/PT/Funded	11,834	0	1,876	19,437	47,721	80,867	166,687	49%
5135 Health - Retired	16,650	63,923	4,746	0	0	85,319	115,188	74%
5130 Health & Dental Insurance	11,985	0	17,159	13,153	2,704	45,002	102,591	44%
5140 Vision Insurance	229	0	433	281	0	943	1,478	64%
5150 Retirement Benefits (active)	32,060	0	34,146	19,223	8,301	93,731	83,122	113%
5160 Workers' Compensation	824	1,400	2,471	1,483	1,647	7,825	7,790	100%
5180 FICA/Medicare Contribution	2,282	0	1,679	2,178	3,671	9,809	19,312	51%
5190 UI/TT Contribution	725	0	0	2,121	3,792	6,638	11,338	59%
Total salaries and benefits	182,995	65,323	185,956	112,586	80,796	627,656	942,846	67%
5209 Advertising/Marketing	156	0	0	22,052	2,042	24,250	40,100	60%
5210 Agency Administration Fee	0	0	0	0	0	0	75,043	0%
5215 Agriculture	0	0	1,440	0	225	1,665	7,500	22%
5220 Audit & Accounting	9,914	0	0	0	0	9,914	25,000	40%
5221 Bank Charges	919	0	0	2,454	4,785	8,158	12,000	68%
5230 Clothing/Uniforms	0	229	1,407	0	268	1,904	4,400	43%
5231 Computer Software	1,867	1,110	710	3,174	3,174	10,035	12,700	79%
5240 Contractual Services - other	0	0	0	0	0	0	0	#DIV/0!
5235 Contractual Services	25,827	16,773	60,493	4,930	58,327	166,350	187,500	89%
5236 Contractual Services - Provider	0	1,433,081	0	0	0	1,433,081	3,254,054	44%
5250 Directors Compensation	8,900	0	0	0	0	8,900	18,000	49%
5260 EDC Department Agency	1,760	880	880	880	0	4,399	3,200	137%
5265 Educational Material	0	2,136	0	0	0	2,136	800	267%
5270 Elections	0	0	0	0	0	0	0	0%
5275 Equipment-Minor/Small Tools	0	693	3,995	0	1,475	6,163	18,000	34%
5282 Deposit Refund	0	0	0	0	0	0	0	no budget
5285 Fire & Safety Supplies	0	437	0	0	252	689	2,900	24%
5295 Fire Turnouts	0	8,826	0	0	0	8,826	21,000	42%
5296 Fire-Volunteer/Resident	0	10,480	0	0	0	10,480	29,200	36%
5300 Food	1,036	226	316	350	322	2,250	6,100	37%
5305 Fuel	0	28,333	2,685	0	0	31,019	73,000	42%
5310 Government Fees/Permits	0	1,496	1,484	0	3,155	6,135	12,650	48%
5315 Household Supplies	0	3,612	3,121	0	7,355	14,088	20,000	70%
5316 Instructors	0	0	0	12,545	35,657	48,201	67,000	72%
5320 Insurance	2,499	23,997	18,116	6,872	9,995	61,479	73,000	84%
5335 Legal Services	18,820	10,328	150	820	1,600	31,718	30,000	106%
5345 Maintenance - Buildings	0	3,253	5,929	0	6,847	16,030	28,000	57%
5350 Maintenance - Equipment	291	8,527	9,726	355	10,768	29,666	50,500	59%
5355 Maintenance - Grounds	463	877	27,519	0	2,633	31,492	44,500	71%
5360 Maintenance - Radios & Phones	0	1,923	0	0	0	1,923	1,000	192%
5365 Maintenance - Tires & Tubes	0	7,997	0	0	0	7,997	10,000	80%
5370 Maintenance - Vehicles	0	13,864	10,791	0	315	24,971	25,000	100%
5375 Medical Supplies	0	0	0	0	0	0	200	0%
5380 Memberships & Subscriptions	7,373	562	108	185	0	8,228	8,575	96%
5385 Mileage Reimbursement	0	0	0	0	340	340	5,600	6%
5395 Miscellaneous	20	0	44	0	0	64	0	no budget
5400 Office Supplies	2,914	2,848	1,085	559	858	8,265	10,350	80%

Cameron Park Community Services District - General Fund
Statement of Revenues & Expenditures - PRELIMINARY
through NINE months of the Year Ended June 30, 2016.

75%

Current Year: FY 2015-16 YTD ACTUAL (PRELIMINARY)

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	03/31/16 Actual	FY 2015-16 General Fund Budget	Actual as % of Budget
5405 Pool Chemicals	0	0	17,937	0	8,442	26,379	65,000	41%
5410 Postage	715	196	0	348	103	1,363	1,900	72%
5415 Printing	95	85	176	270	0	625	1,350	46%
5420 Professional Services	35,777	1,494	16,281	2,272	7,755	63,578	86,100	74%
5421 Program Supplies	0	0	0	5,289	8,473	13,762	24,100	57%
5425 Publications & Legal Notices	160	0	0	0	0	160	650	25%
5430 Radios	0	0	0	0	0	0	500	0%
5431 Refund-Activity	0	0	0	(55)	0	(55)	0	no budget
5435 Rent/Lease - Buildings	153	0	0	0	30	183	7,570	2%
5440 Rent/Lease - Equipment	0	0	711	172	0	882	1,000	88%
5455 Staff Development	60	787	235	60	0	1,142	12,700	9%
5470 Telephone	4,656	7,970	485	1,585	2,260	16,956	28,300	60%
5480 Travel/Lodging	0	128	0	0	0	128	2,000	6%
5490 Utilities - Water	0	5,062	20,012	0	9,615	34,689	55,750	62%
5492 Utilities - Electricity / Gas	0	19,488	23,776	0	51,847	95,111	145,300	65%
5500 Vandalism	0	0	2,250	0	0	2,250	1,000	225%
5466 Summer Spectacular	0	0	0	2,083	0	2,083	52,000	4%
5465 Special Events Expense	0	0	0	8,190	0	8,190	17,500	47%
Total services and supplies	124,375	1,617,694	231,866	75,387	238,918	2,288,241	4,679,592	49%
Revenues:								
Property Tax	129,414	1,294,141	332,779	92,439	0	1,848,773	3,555,460	52%
Interest	317	0	0	0	0	317	7,500	4%
Recreation Program Revenue	0	0	0	115,848	89,813	205,661	282,219	73%
Administration Process Fees	0	0	0	0	0	0	7,000	0%
JPA Reimbursements	0	505,437	0	0	0	505,437	1,056,705	48%
Grant Reimbursement	0	0	0	0	0	0	24,500	0%
Facility Use Revenue	0	0	0	4,667	109,984	114,652	184,510	62%
Special Events	0	0	0	0	0	0	52,000	0%
Franchise Fees	79,972	0	0	0	0	79,972	160,000	50%
Other Income	4,969	0	0	0	0	4,969	0	no budget
Sponsorships	0	0	0	0	0	0	15,000	0%
Fire Engines Lease & Purchase	0	0	0	0	0	0	0	no budget
Total revenues	214,672	1,799,578	332,779	212,954	199,797	2,759,781	5,344,894	52%
Expenditures:								
Salaries and employee benefits	182,995	65,323	185,956	112,586	80,796	627,656	942,846	67%
Services and supplies	124,375	1,617,694	231,866	75,387	238,918	2,288,241	4,679,592	49%
Capital Equipment	0	0	635	0	6,178	6,813	164,479	4%
Fire Engines Lease	0	0	0	0	0	0	0	0%
Reserve for Capital Equipment	0	0	0	0	0	0	0	0%
Total expenditures	307,370	1,683,018	418,457	187,973	325,891	2,922,709	5,786,917	51%
Excess (deficit)	(\$92,698)	\$116,560	(\$85,678)	\$24,981	(\$126,094)	(\$162,928)	(\$442,023)	
Contingency								
Transfers In/(Out) of General Fund							\$442,023	
Excess (deficit)	(\$92,698)	\$116,560	(\$85,678)	\$24,981	(\$126,094)	(\$162,928)	\$0	

Cameron Park Community Service District - Administration
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16

Administration	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
Revenues:									
4110 Property Tax	\$226,439	\$227,540	\$239,099	\$124,673	\$0	\$129,414	\$0	\$248,882	52%
4113 Franchise Fees	156,704	160,778	163,396	79,339	0	79,972	0	160,000	50%
4115 Admin. Fee	7,000	7,500	7,500	0	0	0	0	7,000	0%
4400 Reimbursement	29	4,546	9,728	5,144	0	4,969	0	0	-%
4505 Interest	7,732	8,807	6,430	4,350	4,350	317	317	7,500	4%
4600 Other Income	5	0	0	0	0	0	0	0	-%
Total revenues	397,909	409,172	426,152	213,506	4,350	214,672	317	423,382	51%
Expenditures:									
5000 Salaries - Permanent	141,704	98,137	138,389	97,762	11,217	106,406	11,508	147,273	72%
5010 Salaries - Seasonal/PT funded	13,172	12,003	7,799	5,693	558	11,834	1,652	7,488	158%
5135 Health - Retired	21,206	25,333	22,380	17,296	3,790	16,650	2,594	23,515	71%
5130 Health & Dental Insurance	14,338	9,276	12,313	7,924	2,653	11,985	1,630	18,127	66%
5140 Vision Insurance	278	187	183	134	27	229	26	274	84%
5150 Retirement Benefits (active)	28,678	20,599	27,830	17,924	1,992	32,060	1,928	29,271	110%
5160 Workers' Compensation	352	550	659	659	0	824	0	820	101%
5180 FICA/Medicare Contribution	2,999	2,302	2,392	2,054	(556)	2,282	271	2,400	95%
5190 UI/TT Contribution	1,382	963	1,732	628	249	725	0	1,302	56%
Salaries & benefits	224,109	169,350	213,675	150,072	19,930	182,995	19,609	230,469	79%
5209 Advertising/Marketing	351	582	2,636	2,636	0	156	0	600	26%
5210 Agency Administration Fee	5,985	4,314	3,363	0	0	0	0	5,253	0%
5215 Agriculture	0	0	0	0	0	0	0	0	-%
5220 Audit & Accounting	5,539	26,358	16,800	9,095	6,970	9,914	5,733	20,000	50%
5221 Bank Charges	2,709	2,455	1,807	1,097	1,517	919	1,593	2,500	37%
5230 Clothing/Uniforms	0	0	0	0	0	0	0	0	-%
5231 Computer Software	1,512	2,021	4,564	3,832	2,022	1,867	341	2,000	93%
5235 Contractual Services - Other	11,960	129,701	51,879	42,057	5,261	0	0	0	-%
5240 Temporary Help Contractual Service	4,637	27,365	3,500	0	0	25,827	2,252	33,280	78%
5250 Director Comp	0	0	6,600	2,800	1,000	8,900	1,500	18,000	49%
5260 EDC Department Agency	835	842	749	749	0	1,760	0	800	220%
5265 Educational Material	0	0	138	138	108	0	0	300	0%
5270 Elections	1,500	0	9,727	9,727	0	0	0	0	-%
5275 Equipment-Minor/Small	0	173	3,949	1,800	0	0	0	500	0%
5300 Food	683	951	875	581	100	1,036	258	700	148%
5305 Fuel	0	1,138	0	0	0	0	0	0	-%
5310 Government Fees/Permits	0	53	0	0	0	0	0	0	-%
5315 Household Supplies	0	0	23	0	0	0	0	0	-%
5320 Insurance	2,997	2,619	2,833	2,833	0	2,499	0	3,000	83%
5335 Legal Services	32,710	40,680	39,038	33,278	5,838	18,820	980	30,000	63%
5340 Maintenance - Vehicle Supplies	0	0	0	0	0	0	0	0	-%
5345 Maintenance - Buildings	0	0	0	0	0	0	0	0	-%
5350 Maintenance - Equipment	966	1,282	609	440	95	291	78	1,000	29%
5355 Maintenance - Grounds	0	0	0	0	0	463	0	0	-%
5360 Maintenance - Radios & Phones	0	0	0	0	0	0	0	0	-%
5365 Maintenance - Tires & Tubes	0	0	0	0	0	0	0	0	-%
5370 Maintenance - Vehicles	0	0	0	0	0	0	0	0	-%
5375 Medical Supplies	0	0	0	0	0	0	0	0	-%

Cameron Park Community Service District - Administration
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16

	Actual	Actual	Actual	YTD as of	MTD as of	YTD as of	MTD as of	Annual	YTD
Administration	FY 2012-13	FY 2013-14	FY 2014-15	3/31/2015	3/31/2015	3/31/2016	3/31/2016	Budget	Actual
								FY 2015-16	as % of
									Budget
5380 Memberships & Subscriptions	5,453	5,881	6,666	6,666	0	7,373	330	7,000	105%
5385 Mileage Reimbursement	0	0	209	209	0	0	0	300	0%
5395 Miscellaneous	70	0	0	0	0	20	20	0	-%
5400 Office Supplies	4,026	2,494	2,413	2,038	250	2,914	740	2,500	117%
5410 Postage	744	766	882	539	147	715	323	1,000	72%
5415 Printing	358	99	341	190	12	95	83	300	32%
5420 Professional Services	8,594	1,144	27,071	4,710	584	35,777	9,252	42,500	84%
5425 Publications & Legal Notices	14	288	493	307	0	160	115	400	40%
5435 Rent/Lease - Buildings	0	0	15	15	0	153	0	0	-%
5440 Rent/Lease - Equipment	0	38	0	0	0	0	0	0	-%
5455 Staff Development	217	139	3,494	1,130	40	60	0	4,200	1%
5470 Telephone	1,584	2,216	2,724	1,890	311	4,656	698	2,400	194%
5480 Travel/Lodging	0	0	595	595	0	0	0	1,000	0%
5486 Tuition	0	0	0	0	0	0	0	0	-%
5490 Utilities - Water	0	0	0	0	0	0	0	0	-%
5492 Utilities - Electricity / Gas	90	20	0	0	0	0	0	0	-%
5625 Capital Equipment	17,031	8,170	0	0	0	0	0	0	-%
Total services & supplies	110,565	261,790	193,990	129,350	24,254	124,375	24,295	179,533	69%
Salaries & benefits	224,109	169,350	213,675	150,072	19,930	182,995	19,609	230,469	79%
Total expenditures	334,674	431,140	407,666	279,422	44,183	307,370	43,904	410,002	75%
Total revenues	397,909	409,172	426,152	213,506	4,350	214,672	317	423,382	51%
Surplus/(deficit)	\$63,235	(\$21,968)	\$18,486	(\$65,917)	(\$39,833)	(\$92,698)	(\$43,587)	\$13,380	
Transfers In/(Out) of General Fund								(\$13,380)	

**Cameron Park Community Services District - Fire
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Fire	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
Revenues:									
4110 Property Tax	\$2,264,383	\$2,275,403	\$2,390,981	\$1,246,725	\$0	\$1,294,141	\$0	\$2,488,822	52%
4260 JPA Reimbursement	905,228	989,719	1,063,792	550,755	249,928	505,437	0	1,056,705	48%
4320 Grant Reimbursement	0	162,787	0	0	0	0	0	0	-%
4415 Fire Equipment Fund Reimbursement	0	0	0	0	0	0	0	0	-%
4400 Reimbursement Engines	0	4,280	0	0	0	0	0	0	-%
4165 Fire Engine Lease	0	45,950	0	0	0	0	0	0	-%
Total revenues	3,169,611	3,478,139	3,454,774	1,797,480	249,928	1,799,578	0	3,545,527	51%
Expenditures:									
5000 Salaries - Permanent	0	0	0	0	0	0	0	0	-%
5010 Salaries - Seasonal/PT funded	8,680	5,572	0	0	0	0	0	0	-%
5135 Health - Retired	52,215	46,647	41,557	31,180	7,967	63,923	3,699	91,673	70%
5160 Workers' Compensation	1,005	935	1,120	1,120	0	1,400	0	1,394	100%
5180 FICA/Medicare Contribution	664	426	0	0	0	0	0	0	-%
5190 UI/TT Contribution	310	54	0	0	0	0	0	0	-%
Salaries & benefits	62,874	53,634	42,677	32,300	7,967	65,323	3,699	93,067	70%
5209 Advertising/Marketing	0	0	0	0	0	0	0	0	-%
5210 Agency Administration Fee	59,850	43,145	33,625	0	0	0	0	52,530	0%
5215 Agriculture	0	0	0	0	0	0	0	0	-%
5220 Audit & Accounting	5,000	5,000	5,000	0	0	0	0	5,000	0%
5221 Bank Charges	0	0	0	0	0	0	0	0	-%
5230 Clothing/Uniforms	2,543	3,000	2,920	432	0	229	809	2,500	9%
5231 Computer Software	4,667	1,344	1,010	690	0	1,110	0	2,500	44%
5235 Contractual Services - Other	13,630	25,739	27,341	1,833	0	16,773	8,967	25,000	67%
5236 Contractual Services - Provider	2,451,021	2,666,439	2,651,400	1,197,174	608,480	1,433,081	0	3,254,054	44%
5250 Director Comp	0	0	0	0	0	0	0	0	-%
5260 EDC Department Agency	835	842	749	749	0	880	0	800	110%
5265 Educational Material	196	57	0	0	0	2,136	0	0	-%
5270 Elections	1,500	0	0	0	0	0	0	0	-%
5275 Equipment-Minor/Small	2,276	1,954	2,041	1,222	705	693	0	2,000	35%
5285 Fire & Safety Supplies	423	3,000	1,561	1,545	48	437	0	1,500	29%
5295 Fire Turnouts	13,967	18,632	18,318	2,652	91	8,826	4,506	21,000	42%
5296 Fire-Volunteer/Resident	24,375	21,480	16,785	13,705	2,760	10,480	1,040	29,200	36%
5300 Food	540	1,582	720	589	0	226	0	1,000	23%
5305 Fuel	63,088	70,377	53,635	40,408	8,574	28,333	3,608	62,000	46%
5310 Government Fees/Perm	1,769	1,868	508	0	0	1,496	0	2,650	56%
5315 Household Supplies	2,577	6,660	6,569	2,941	332	3,612	1,297	6,000	60%
5320 Insurance	27,258	24,212	26,276	25,276	0	23,997	0	28,000	86%
5335 Legal Services	0	0	9,764	1,890	1,290	10,328	2,950	0	-%
5345 Maintenance - Buildings	26,758	7,466	10,228	5,079	1,031	3,253	911	11,000	30%
5350 Maintenance - Equipment	11,377	16,806	18,300	9,781	205	8,527	1,570	25,000	34%
5355 Maintenance - Grounds	5,327	2,165	2,876	1,503	185	877	72	3,000	29%
5360 Maintenance - Radios & Phones	1,075	3,309	1,947	549	0	1,923	0	1,000	192%
5365 Maintenance - Tires & Tubes	4,597	7,158	9,719	6,572	0	7,997	0	10,000	80%
5370 Maintenance - Vehicles	14,507	20,985	20,385	13,137	3,897	13,864	155	20,000	69%
5375 Medical Supplies	0	0	0	0	0	0	0	0	-%
5380 Memberships & Subscriptions	705	962	863	713	472	562	329	850	66%
5385 Mileage Reimbursement	0	0	0	0	0	0	0	100	0%

Cameron Park Community Services District - Fire
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16

Fire	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
5395 Miscellaneous	0	4,327	0	0	0	0	0	0	-%
5400 Office Supplies	5,097	3,748	3,550	1,803	314	2,848	660	4,000	71%
5410 Postage	561	192	540	259	0	196	196	500	39%
5415 Printing	359	0	20	0	0	85	0	350	24%
5420 Professional Services	4,972	1,910	5,402	2,115	255	1,494	193	4,200	36%
5425 Publications & Legal Notices	0	35	358	0	0	0	0	250	0%
5430 Radios	19	0	403	0	0	0	0	500	0%
5440 Rent/Lease - Equip	(100)	0	0	0	0	0	0	0	-%
5455 Staff Development	2,080	5,536	5,000	1,429	0	787	0	5,000	16%
5470 Telephone	11,917	15,086	12,684	9,030	1,665	7,970	1,258	18,000	44%
5480 Travel/Lodging	925	840	25	25	0	128	25	1,000	13%
5486 Tuition	0	0	0	0	0	0	0	0	-%
5490 Utilities - Water	8,084	8,435	9,404	6,425	0	5,062	0	12,000	42%
5492 Utilities - Electricity / Gas	26,111	27,397	25,316	18,285	1,860	19,488	1,306	27,000	72%
5625 Capital Equipment	6,965	220,261	10,755	4,433	0	0	0	18,500	0%
Reserve for Capital Equipment	0	0	0	0	0	0	0	0	-%
Fire Engine purchase and Fire Engine	0	45,950	0	0	0	0	0	0	-%
Total services & supplies	2,806,851	3,287,898	2,995,998	1,372,242	632,165	1,617,694	29,852	3,657,984	44%
Salaries & benefits	62,874	53,634	42,677	32,300	7,967	65,323	3,699	93,067	70%
Total expenditures	2,869,725	3,341,532	3,038,675	1,404,543	640,132	1,683,018	33,551	3,751,051	45%
Total revenues	3,169,611	3,478,139	3,454,774	1,797,480	249,928	1,799,578	0	3,545,527	51%
Surplus/(deficit)	\$299,886	\$136,608	\$416,099	\$392,938	(\$390,205)	\$116,560	(\$33,551)	(\$205,524)	
Transfers In/(Out) of General Fund								\$205,524	
Net Surplus/(deficit)	\$299,886	\$136,608	\$416,099	\$392,938	(\$390,205)	\$116,560	(\$33,551)	\$0	

**Cameron Park Community Services District - Parks
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Parks	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
Revenues:									
4110 Property Tax	\$582,273	\$585,103	\$614,823	\$320,586	\$0	\$332,779	\$0	\$639,983	52%
4600 Other Income	0	3,670	4,302	4,175	4,175	0	0	0	-%
4190 Parks/Field Use Fees	0	0	100	100	0	0	0	0	-%
Total revenues	582,273	588,773	619,225	324,861	4,175	332,779	0	639,983	52%
Expenditures:									
5000 Salaries - Permanent	154,960	149,653	163,043	118,556	10,752	123,446	10,336	172,546	72%
5010 Salaries - Seasonal/PT funded	0	0	0	0	0	1,876	0	0	-%
5135 Health - Retired	0	0	0	0	0	4,746	698	0	-%
5130 Health & Dental Insurance	35,409	40,394	40,548	30,581	6,460	17,159	2,377	41,455	41%
5140 Vision Insurance	571	645	764	640	128	433	44	544	80%
5150 Retirement Benefits (active)	33,317	35,193	39,883	30,101	2,437	34,146	1,473	30,678	111%
5160 Workers' Compensation	1,507	1,650	1,977	1,977	0	2,471	0	2,460	100%
5180 FICA/Medicare Contribution	2,348	2,346	2,408	1,761	155	1,679	0	3,000	56%
5190 UI/TT Contribution	1,736	1,643	1,628	0	0	0	0	1,736	0%
Salaries & benefits	229,848	231,524	250,252	183,615	19,932	185,956	14,929	252,419	74%
5209 Advertising/Marketing	0	0	0	0	0	0	0	0	
5210 Agency Administration Fee	15,390	11,094	8,646	0	0	0	0	13,508	0%
5215 Agriculture	7,097	8,414	8,465	1,396	0	1,440	0	6,000	24%
5220 Audit & Accounting	0	0	0	0	0	0	0	0	-%
5221 Bank Charges	78	0	0	0	0	0	0	0	-%
5230 Clothing/Uniforms	1,292	1,832	1,528	636	489	1,407	839	1,500	94%
5231 Computer Software	1,240	793	808	808	0	710	0	1,200	59%
5235 Temporary Help Contractual Service	28,810	40,426	46,237	25,840	5,190	60,493	11,239	32,500	186%
5240 Contractual Services - Other	0	0	0	0	0	0	0	0	-%
5250 Director Comp	0	0	0	0	0	0	0	0	-%
5260 EDC Department Agency	859	842	749	749	0	880	0	800	110%
5265 Educational Material	0	0	0	0	0	0	0	0	-%
5270 Elections	1,505	0	0	0	0	0	0	0	-%
5275 Equipment-Minor/small	681	3,085	4,296	3,985	0	3,995	2,387	10,000	40%
5285 Fire & Safety Sup	92	333	139	98	0	0	0	400	0%
5300 Food	215	76	222	83	26	316	42	300	105%
5305 Fuel	11,966	5,139	6,596	5,022	0	2,685	0	11,000	24%
5310 Government Fees/Perm	5,371	6,746	5,576	1,113	0	1,484	266	6,600	22%
5315 Household Supplies	5,210	5,918	6,164	3,887	512	3,121	651	6,000	52%
5316 Internet	0	0	0	0	0	0	0	0	-%
5320 Insurance	19,852	18,966	20,476	20,476	0	18,116	0	22,000	82%
5335 Legal Services	0	0	1,540	1,340	40	150	150	0	-%
5345 Maintenance - Buildings	18,401	5,239	14,654	1,088	57	5,929	0	5,000	119%

Cameron Park Community Services District - Parks
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16

Parks	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
5350 Maintenance - Equipment	9,712	11,317	33,573	12,441	2,476	9,726	1,053	10,000	97%
5355 Maintenance - Grounds	22,230	21,859	38,876	27,339	1,111	27,519	6,760	40,000	69%
5360 Maintenance - Radios & Phones	108	0	0	0	0	0	0	0	-%
5365 Maintenance - Tires & Tubes	0	27	0	0	0	0	0	0	-%
5370 Maintenance - Vehicles	3,158	6,556	5,580	3,798	487	10,791	1,376	5,000	216%
5375 Medical Supplies	0	0	0	0	0	0	0	0	-%
5380 Memberships & Subscriptions	85	0	60	60	60	108	0	500	22%
5385 Mileage Reimbursement	0	0	0	0	0	0	0	0	-%
5395 Miscellaneous	0	1,950	0	0	0	44	0	0	-%
5400 Office Supplies	1,114	1,722	1,720	1,024	188	1,085	234	1,150	94%
5405 Pool Chemicals	34,894	37,036	30,297	12,834	0	17,937	3,343	30,000	60%
5410 Postage	0	6	0	0	0	0	0	0	-%
5415 Printing	60	81	87	5	5	176	0	500	35%
5420 Professional Services	10,253	10,366	22,425	13,864	3,116	16,281	649	28,400	57%
5425 Publications & Legal Notices	0	0	162	162	0	0	0	0	-%
5430 Radios	0	0	0	0	0	0	0	0	-%
5435 Rent/Lease - Buildings	0	0	60	60	0	0	0	0	-%
5440 Rent/Lease - Equipment	1,101	1,098	1,312	979	0	711	554	1,000	71%
5445 Staff Development	840	240	0	0	0	235	0	1,500	16%
5470 Telephone	1,669	1,425	3,631	2,721	590	485	24	3,000	16%
5480 Travel/Lodging	0	0	0	0	0	0	0	0	-%
5490 Utilities - Water	20,352	26,963	26,310	18,516	0	20,012	0	28,000	71%
5492 Utilities - Electricity / Gas	42,373	38,339	37,925	23,746	876	23,776	900	40,000	59%
5500 Vandalism	2,510	(36)	320	0	0	2,250	7	1,000	225%
5625 Capital Equipment	14,277	19,945	71,086	21,018	0	635	590	110,000	1%
Total services & supplies	282,795	287,794	399,520	205,086	15,222	232,501	31,062	416,858	56%
Salaries & benefits	229,848	231,524	250,252	183,615	19,932	185,956	14,929	252,419	74%
Total expenditures	512,643	519,317	649,772	388,702	35,153	418,457	45,991	669,277	63%
Total revenues	582,273	588,773	619,225	324,861	4,175	332,779	0	639,983	52%
Surplus/(deficit)	\$69,630	\$69,456	(\$30,547)	(\$63,840)	(\$30,978)	(\$85,678)	(\$45,991)	(\$29,294)	
Transfers In/(Out) of General Fund								\$29,294	

Cameron Park Community Services District - Recreation
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16

Recreation	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
Revenues:									
4110 Property Tax	\$161,740	\$162,529	\$170,784	\$89,052	\$0	\$92,439	\$0	\$177,773	52%
4145 Youth Programs	7,313	6,937	12,968	6,670	891	5,687	573	5,175	110%
4146 Adult Programs	2,963	4,795	6,318	3,684	708	3,183	255	1,863	171%
4147 Youth Sports	23,828	32,157	41,733	33,409	2,420	39,226	9,172	25,162	156%
4148 Adult Sports	2,089	767	5,602	4,611	470	1,486	197	3,760	40%
4149 Sport Camp Revenues	18,319	12,149	9,196	2,372	0	3,331	1,542	9,891	34%
4170 Special Events	34,693	26,854	26,322	23,019	1,636	31,075	4,398	24,500	127%
4195 Special Event Rental	0	8,610	5,026	4,026	100	56	0	0	-%
4180 CP Lake Kiosk/Day Pass	24,651	28,780	29,652	15,771	(12)	15,775	(3)	32,000	49%
4181 CP Lake Season Pass	17,812	22,538	20,687	488	120	4,568	2,893	19,325	24%
4182 CP Lake Reservations	9,799	8,622	5,714	1,978	200	2,401	693	7,800	31%
4183 Summer Kids Camp	0	0	0	0	0	0	0	0	-%
4184 CP Lake Concessions	7,249	8,782	5,540	2,608	0	2,183	0	8,000	27%
4190 Park/Field Use Fees	25,285	27,154	21,370	305	0	2,266	0	24,500	9%
4255 Sponsorships	28,180	13,803	5,264	8,000	0	6,926	6,926	15,000	46%
4220 Summer Spectacular	27,781	50,942	51,331	740	740	1,228	728	52,000	2%
4210 Sponsorships Ads	2,100	0	0	0	0	0	0	0	-%
4209 Brochure Ads	1,958	2,393	1,000	875	0	950	0	3,800	25%
4250 Donations	250	0	0	0	0	0	0	0	-%
4400 Reimbursement (vending)	1,856	1,273	329	310	0	176	0	2,500	7%
Total revenues	397,866	419,084	418,834	197,917	7,273	212,954	27,374	413,049	52%
Expenditures:									
5000 Salaries - Permanent	76,845	64,307	49,965	36,182	3,829	54,709	6,308	82,005	67%
5010 Salaries - Seasonal/PT funded	31,812	28,186	44,781	25,668	1,116	19,437	0	54,009	36%
5135 Health - Retired	0	0	0	0	0	0	0	0	-%
5130 Health & Dental Insurance	24,625	25,318	21,274	16,186	3,500	13,153	1,885	29,866	44%
5140 Vision Insurance	374	443	352	291	58	281	31	472	60%
5150 Retirement Benefits (active)	17,748	16,332	15,418	11,671	1,343	19,223	1,177	16,418	117%
5160 Workers' Compensation	904	990	1,186	1,186	0	1,483	0	1,476	100%
5180 FICA/Medicare Contribution	3,516	3,049	3,624	1,994	64	2,178	76	5,362	41%
5190 UI/TT Contribution	3,318	2,605	3,156	1,745	18	2,121	0	3,500	61%
Salaries & benefits	159,142	141,229	139,757	94,923	9,928	112,586	9,477	193,108	58%
5209 Advertising/Marketing	26,853	29,847	30,964	20,475	335	22,052	823	30,000	74%
5210 Agency Admin	4,275	3,082	2,402	-	0	0	0	3,752	0%
5220 Audit & Accounting	0	0	0	-	0	0	0	0	-%
5221 Bank Charges	2,669	2,121	3,183	2,415	154	2,454	323	3,000	82%
5230 Clothing/Uniforms	0	874	0	-	0	0	0	0	-%
5231 Computer Software	2,421	3,281	3,217	3,217	0	3,174	0	4,000	79%
5235 Contractual Services - Other	0	10,289	17,964	12,177	67	4,930	0	0	-%
5240 Temporary Help Contractual Service	1,501	0	0	-	0	0	0	0	-%
5250 Director Comp	0	0	0	-	0	0	0	0	-%
5260 EDC Department Agency	835	842	749	749	0	880	0	800	110%
5265 Educational Material	0	0	0	-	0	0	0	0	-%

Cameron Park Community Services District - Recreation
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16

Recreation	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
5270 Elections	1,500	0	997	-	0	0	0	0	-%
5275 Equipment-Minor/Small	0	0	0	-	0	0	0	500	0%
5282 Refund - Deposit	2,350	5,342	0	-	0	0	0	0	-%
5285 Fire & Safety Supplies	0	0	0	-	0	0	0	0	-%
5300 Food	2,100	2,457	3,140	542	47	350	40	3,800	9%
5305 Fuel	0	0	0	-	0	0	0	0	-%
5310 Government Fees/Perm	0	0	0	-	0	0	0	0	-%
5315 Household Supplies	0	146	0	-	0	0	0	0	-%
5316 Instructors	9,471	17,208	23,244	12,778	964	12,545	941	16,000	78%
5320 Insurance	7,916	7,428	7,564	7,564	0	6,872	0	8,500	81%
5335 Legal Services	0	0	0	-	0	820	0	0	-%
5350 Maintenance - Equipment	771	1,726	717	493	95	355	78	1,500	24%
5380 Memberships & Subscriptions	225	248	248	248	63	185	0	225	82%
5385 Mileage Reimbursement	0	0	0	-	0	0	0	0	-%
5395 Miscellaneous	0	0	0	-	0	0	0	0	-%
5400 Office Supplies	962	875	1,109	817	139	559	94	900	62%
5410 Postage	153	258	412	248	49	348	29	400	87%
5415 Printing	0	0	0	-	0	270	0	0	-%
5420 Professional Services	1,721	5,699	5,702	4,497	329	2,272	273	5,000	45%
5421 Program Supplies	3,882	11,593	9,866	5,523	104	5,289	473	7,000	76%
5425 Publications & Legal Notices	0	0	0	-	0	0	0	0	-%
5431 Refund - Activity	1,279	1,095	0	-	0	(55)	0	0	-%
5435 Rent/Lease - Bldgs	0	91	920	-	0	0	0	0	-%
5440 Rent/Lease - Equip	54	0	0	-	0	172	0	70	245%
5455 Staff Development	752	309	481	481	481	60	0	1,500	4%
5470 Telephone	3,467	3,735	1,736	1,149	147	1,585	204	2,500	63%
5480 Travel/Lodging	0	0	0	-	0	0	0	0	-%
5625 Capital Equipment	604	(8)	0	-	0	0	0	0	-%
5466 Summer Spectacular	43,209	47,713	46,184	1,309	1,302	2,083	1,842	52,000	4%
5465 Special Events Expense	19,663	3,850	4,748	4,666	534	8,190	4,824	17,500	47%
Total services & supplies	138,633	160,100	165,546	79,347	4,809	75,387	9,943	158,947	47%
Salaries & benefits	159,142	141,229	139,757	94,923	9,928	112,586	9,477	193,108	58%
Total expenditures	297,775	301,329	305,302	174,270	14,737	187,973	19,420	352,055	53%
Total revenues	397,866	419,084	418,834	197,917	7,273	212,954	27,374	413,049	52%
Surplus/(deficit)	\$100,091	\$117,755	\$113,532	\$23,647	(\$7,464)	\$24,981	\$7,954	\$60,994	
Transfers In/(Out) of General Fund								(\$60,994)	

**Cameron Park Community Services District - Community Center
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Community Center	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
Revenues:									
4145 CC Youth Programs	\$18,807	\$24,677	\$30,647	\$14,464	\$1,267	\$10,893	\$2,123	\$19,330	56%
4146 CC Adult Programs	42,938	36,763	35,947	27,112	3,424	22,789	3,533	32,958	69%
4150 Pre-School Program	4,303	1,134	0	0	0	0	0	0	-%
4151 Teen Center/Activities	2,670	0	0	0	0	0	0	0	-%
4170 CC Special Events/Concerts	0	0	7	7	0	(77)	(77)	0	-%
4153 Senior Program	261	1,426	6,085	4,578	470	5,712	759	5,000	114%
4183 Summer Kids Camp	39,884	49,160	54,058	17,752	0	17,639	0	40,000	44%
4184 CC Concessions	1,919	855	606	277	0	643	0	1,500	43%
4185 Community Center Rentals	49,869	45,100	46,449	30,126	4,784	55,740	3,517	36,750	152%
4186 Gym Use Fees/Programs	20,007	12,093	11,823	9,367	1,055	8,913	1,725	10,160	88%
4187 Community Center Pool	122,340	118,185	141,411	61,996	740	45,331	3,706	113,100	40%
4147 Youth Sports	27,938	38,059	39,682	31,397	8,247	25,395	1,307	49,755	51%
4148 Adult Sports	14,477	8,735	8,975	8,963	125	6,819	1,437	14,400	47%
4255 Sponsorships	0	0	37	0	0	0	0	0	-%
Total revenues	345,413	336,186	375,727	206,039	20,112	199,797	18,030	322,953	62%
Expenditures:									
5000 Salaries - Permanent	7,643	9,481	8,221	7,368	853	12,959	1,744	33,516	39%
5010 Salaries - Seasonal/PT funded	74,257	55,304	70,916	39,488	526	47,721	715	105,190	45%
5130 Health & Dental Insurance	4,062	4,344	4,165	3,170	663	2,704	349	13,143	21%
5140 Vision Insurance	50	0	0	0	0	0	0	188	0%
5150 Retirement Benefits (active)	2,184	3,109	3,191	2,303	238	8,301	443	6,755	123%
5160 Workers' Compensation	1,005	1,100	1,318	1,318	0	1,647	0	1,640	100%
5180 FICA/Medicare Contribution	5,839	4,133	5,535	3,119	52	3,671	78	8,550	43%
5190 UI/TT Contribution	4,250	4,160	4,232	3,063	25	3,792	0	4,800	79%
Salaries & benefits	99,290	81,631	97,578	59,830	2,357	80,796	3,330	173,782	46%
5209 Advertising/Marketing	1,571	4,056	3,810	2,671	458	2,042	537	9,500	21%
5210 Agency Administration Fee	0	0	0	0	0	0	0	0	-%
5215 Agriculture	1,642	640	1,510	753	0	225	75	1,500	15%
5220 Audit & Accounting	0	0	0	0	0	0	0	0	-%
5221 Bank Charges	4,880	5,714	6,881	4,665	364	4,785	290	6,500	74%
5230 Clothing/Uniforms	0	0	853	318	0	268	0	400	67%
5231 Computer Software	2,421	2,362	3,197	3,197	0	3,174	0	3,000	106%
5235 Temporary Help Contractual Service	74,066	121,421	133,666	93,098	14,500	58,327	7,394	96,720	60%
5240 Contract Services - Other	0	0	0	0	0	0	0	0	-%
5250 Director Comp	0	0	0	0	0	0	0	0	-%
5260 EDC Department Agency	24	0	0	0	0	0	0	0	-%
5265 Educational Material	0	0	0	0	0	0	0	500	0%
5270 Elections	0	0	0	0	0	0	0	0	-%
5275 Equipment-Minor/Small	193	816	5,759	4,790	860	1,475	0	5,000	30%

Cameron Park Community Services District - Community Center
Statement of Revenues & Expenditures - PRELIMINARY
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16

Community Center	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 3/31/2015	MTD as of 3/31/2015	YTD as of 3/31/2016	MTD as of 3/31/2016	Annual Budget FY 2015-16	YTD Actual as % of Budget
5285 Fire & Safety Supplies	0	1,048	145	145	0	252	0	1,000	25%
5290 Fire Prevention & Inspection	0	0	0	0	0	0	0	0	-%
5282 Refund - Deposit	15,716	12,438	300	0	0	0	0	0	-%
5300 Food	268	19	459	191	0	322	24	300	107%
5310 Government Fees/Perm	1,491	2,928	3,252	2,046	0	3,155	1,160	3,400	93%
5315 Household Supplies	9,583	7,005	8,478	5,663	352	7,355	112	8,000	92%
5316 Instructors	48,285	50,019	64,975	39,476	6,581	35,657	6,569	51,000	70%
5320 Insurance	10,487	10,477	11,005	11,005	0	9,995	0	11,500	87%
5335 Legal Services	0	0	3,200	2,830	50	1,600	1,000	0	-%
5345 Maintenance - Buildings	10,890	14,289	7,382	3,600	96	6,847	550	12,000	57%
5350 Maintenance - Equipment	4,731	11,478	20,547	10,215	6,754	10,768	2,587	13,000	83%
5355 Maintenance - Grounds	1,359	7,615	1,519	691	579	2,633	0	1,500	176%
5360 Maintenance - Radio & Phones	0	288	0	0	0	0	0	0	-%
5370 Maintenance - Vehicles	0	27	0	0	0	315	0	0	-%
5375 Medical Supplies	0	0	0	0	0	0	0	200	0%
5380 Memberships & Subscriptions	3,347	0	0	0	0	0	0	0	-%
5385 Mileage Reimbursement	0	6,020	1,460	1,460	(1,134)	340	0	5,200	7%
5395 Miscellaneous	0	0	0	0	0	0	0	0	-%
5400 Office Supplies	517	698	2,927	2,540	617	858	80	1,800	48%
5405 Pool Chemicals	30,691	29,856	25,516	16,635	225	8,442	541	35,000	24%
5410 Postage	0	0	4	0	0	103	0	0	-%
5415 Printing	0	1	160	160	0	0	0	200	0%
5420 Professional Services	13,725	4,198	4,974	3,295	366	7,755	2,317	6,000	129%
5421 Program Supplies	7,047	8,587	12,531	8,536	733	8,473	333	17,100	50%
5425 Publications & Legal Notices	5,270	0	0	0	0	0	0	0	-%
5431 Refund - Activity	7,388	9,444	0	0	0	0	0	0	-%
5435 Rent/Lease - Bldgs	649	6,209	9,910	7,801	3,924	30	0	7,500	0%
5440 Rent/Lease - Equip	1,862	463	178	178	0	0	0	0	-%
5455 Staff Development	0	0	0	0	0	0	0	500	0%
5470 Telephone	2,102	2,879	1,760	1,159	150	2,260	240	2,400	94%
5480 Tuition	0	0	0	0	0	0	0	0	-%
5490 Utilities - Water	9,744	10,709	10,164	10,696	0	9,615	0	15,750	61%
5492 Utilities - Electricity / Gas	53,285	61,083	80,614	57,533	7,061	51,847	3,754	78,300	66%
5493 Utilities - Garbage	0	0	0	0	0	0	0	0	-%
5625 Capital Equipment	0	0	7,740	0	0	6,178	0	35,979	17%
Total services & supplies	323,234	392,786	434,876	295,345	42,536	245,095	27,564	430,749	57%
Salaries & benefits	99,290	81,631	97,578	59,830	2,357	80,796	3,330	173,782	46%
Total expenditures	422,524	474,416	532,453	355,175	44,893	325,891	30,894	604,531	54%
Total revenues	345,413	336,186	375,727	206,039	20,112	199,797	18,030	322,953	62%
Surplus/(deficit)	(77,111)	(138,231)	(156,727)	(149,136)	(24,781)	(126,094)	(12,864)	(281,578)	45%
Transfers In/(Out) of General Fund	0	0	0	0	0	0	0	245,400	
Net Surplus/(deficit)	(\$77,111)	(\$138,231)	(\$156,727)	(\$149,136)	(\$24,781)	(\$126,094)	(\$12,864)	(\$36,178)	

**Cameron Park Community Services District - General Fund
Statement of Revenues & Expenditures - PRELIMINARY UNAUDITED
For the Year Ended June 30, 2015**

Prior Year: FY 2014-15 ACTUAL (UNAUDITED)

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	FY 2014-15 Actual	FY 2014-15 General Fund Budget	Actual as % of Budget
Expenditures:								
5000 Salaries - Permanent	138,389	0	163,043	49,965	8,221	359,618	416,753	86%
5010 Salaries - Seasonal/PT/Funded	7,799	0	0	44,781	70,916	123,495	162,554	76%
5135 Health - Retired	22,380	41,557	0	0	0	63,937	84,539	76%
5130 Health & Dental Insurance	12,313	0	40,548	21,274	4,165	78,300	107,657	73%
5140 Vision Insurance	183	0	764	352	0	1,300	1,371	95%
5150 Retirement Benefits (active)	27,830	0	39,883	15,418	3,191	86,323	86,691	100%
5160 Workers' Compensation	659	1,120	1,977	1,186	1,318	6,261	5,500	114%
5180 FICA/Medicare Contribution	2,392	0	2,408	3,624	5,535	13,958	14,097	99%
5190 UI/TT Contribution	1,732	0	1,628	3,156	4,232	10,749	11,904	90%
Total salaries and benefits	213,675	42,677	250,252	139,757	97,578	743,939	891,066	83%
5209 Advertising/Marketing	2,636	0	0	30,964	3,810	37,410	35,100	107%
5210 Agency Administration Fee	3,363	33,625	8,646	2,402	0	48,036	87,275	55%
5215 Agriculture	0	0	8,465	0	1,510	9,975	11,500	87%
5220 Audit & Accounting	16,800	5,000	0	0	0	21,800	26,000	84%
5221 Bank Charges	1,807	0	0	3,183	6,881	11,870	10,000	119%
5230 Clothing/Uniforms	0	2,920	1,528	0	853	5,300	4,400	120%
5231 Computer Software	4,564	1,010	808	3,217	3,197	12,796	15,500	83%
5240 Contractual Services - other	51,879	27,341	0	0	0	79,220	33,280	238%
5235 Contractual Services	3,500	0	46,237	17,964	133,666	201,367	133,320	151%
5236 Contractual Services - Provider	0	2,651,400	0	0	0	2,651,400	2,953,237	90%
5250 Directors Compensation	6,600	0	0	0	0	6,600	18,000	37%
5260 EDC Department Agency	749	749	749	749	0	2,994	3,450	87%
5265 Educational Material	138	0	0	997	0	1,135	1,000	113%
5270 Elections	9,727	0	0	0	0	9,727	8,000	122%
5275 Equipment-Minor/Small Tools	3,949	2,041	4,296	0	5,759	16,046	18,800	85%
5282 Deposit Refund	0	0	0	0	300	300	0	#DIV/0!
5285 Fire & Safety Supplies	0	1,561	139	0	145	1,846	3,400	54%
5290 Fire Prevention & Inspection	0	0	0	0	0	0	0	#DIV/0!
5295 Fire Turnouts	0	18,318	0	0	0	18,318	21,000	87%
5296 Fire-Volunteer/Resident	0	16,785	0	0	0	16,785	29,200	57%
5300 Food	875	720	222	3,140	459	5,416	5,800	93%
5305 Fuel	0	53,635	6,596	0	0	60,231	76,000	79%
5310 Government Fees/Permits	0	508	5,576	0	3,252	9,336	12,650	74%
5315 Household Supplies	23	6,569	6,164	0	8,478	21,234	16,200	131%
5316 Instructors	0	0	0	23,244	64,975	88,219	56,825	155%
5320 Insurance	2,833	26,276	20,476	7,564	11,005	68,154	73,000	93%
5335 Legal Services	39,038	9,764	1,540	0	3,200	53,542	40,000	134%
5345 Maintenance - Buildings	0	10,228	14,654	0	7,382	32,264	31,000	104%
5350 Maintenance - Equipment	609	18,300	33,573	717	20,547	73,745	40,000	184%
5355 Maintenance - Grounds	0	2,876	38,876	0	1,519	43,271	42,000	103%
5360 Maintenance - Radios & Phones	0	1,947	0	0	0	1,947	1,000	195%
5365 Maintenance - Tires & Tubes	0	9,719	0	0	0	9,719	8,000	121%
5370 Maintenance - Vehicles	0	20,385	5,580	0	0	25,965	26,500	98%
5375 Medical Supplies	0	0	0	0	0	0	200	0%
5380 Memberships & Subscriptions	6,666	863	60	248	0	7,836	7,575	103%
5385 Mileage Reimbursement	209	0	0	0	1,460	1,669	5,300	31%
5395 Miscellaneous	0	0	0	0	0	0	70	0%
5400 Office Supplies	2,413	3,550	1,720	1,109	2,927	11,720	8,750	134%

**Cameron Park Community Services District - General Fund
Statement of Revenues & Expenditures - PRELIMINARY UNAUDITED
For the Year Ended June 30, 2015**

Prior Year: FY 2014-15 ACTUAL (UNAUDITED)

General Fund:	Administration	Fire & JPA	Parks	Recreation	Community Center	FY 2014-15 Actual	FY 2014-15 General Fund Budget	Actual as % of Budget
5405 Pool Chemicals	0	0	30,297	0	25,516	55,813	76,831	73%
5410 Postage	882	540	0	412	4	1,838	2,000	92%
5415 Printing	341	20	87	0	160	608	1,650	37%
5420 Professional Services	27,071	5,402	22,425	5,702	4,974	65,574	83,620	78%
5421 Program Supplies	0	0	0	9,866	12,531	22,397	13,850	162%
5425 Publications & Legal Notices	493	358	162	0	0	1,013	450	225%
5430 Radios	0	403	0	0	0	403	500	81%
5431 Refund-Activity	0	0	0	0	0	0	0	#DIV/0!
5435 Rent/Lease - Buildings	15	0	60	920	9,910	10,905	8,500	128%
5440 Rent/Lease - Equipment	0	0	1,312	0	178	1,490	1,880	79%
5455 Staff Development	3,494	5,000	0	481	0	8,975	14,300	63%
5470 Telephone	2,724	12,684	3,631	1,736	1,760	22,536	26,400	85%
5480 Travel/Lodging	595	25	0	0	0	620	1,000	62%
5486 Tuition	0	0	0	0	0	0	0	#DIV/0!
5490 Utilities - Water	0	9,404	26,310	0	10,164	45,878	61,750	74%
5492 Utilities - Electricity / Gas	0	25,316	37,925	0	80,614	143,855	148,450	97%
5500 Vandalism	0	0	320	0	0	320	4,000	8%
5466 Summer Spectacular	0	0	0	46,184	0	46,184	52,700	88%
5465 Special Events Expense	0	0	0	4,748	0	4,748	17,540	27%
Total services and supplies	193,991	2,985,243	328,433	165,546	427,136	4,100,349	4,378,753	94%
Revenues:								
Property Tax	239,099	2,390,981	614,823	170,784		3,415,687	3,373,676	101%
Interest	6,430					6,430	7,000	92%
Recreation Program Revenue				170,085	176,007	346,091	264,877	131%
Administration Process Fees	7,500					7,500	7,000	107%
JPA Reimbursements		1,063,792				1,063,792	962,000	111%
Grant Reimbursement	0	0	4,302			4,302	24,050	18%
Facility Use Revenue			100	21,370	199,683	221,153	184,675	120%
Special Events				51,331		51,331	58,600	88%
Franchise Fees	163,396					163,396	155,000	105%
Other Income	9,728	0				9,728	70,000	14%
Sponsorships				5,264	37	5,301	15,100	35%
Fire Engines Lease & Purchase		0				0		
Total revenues	426,152	3,454,774	619,225	418,834	375,727	5,294,712	5,142,866	103%
Expenditures:								
Salaries and employee benefits	213,675	42,677	250,252	139,757	97,578	743,939	891,066	83%
Services and supplies	193,991	2,985,243	328,433	165,546	427,136	4,100,349	4,378,753	94%
Capital Equipment	0	10,755	71,086	0	7,740	89,581	153,355	58%
Fire Engines Lease	0	0	0	0	0	0	0	0%
Reserve for Capital Equipment	0	0	0	0	0	0	0	0%
Total expenditures	407,666	3,038,675	649,772	305,302	532,453	4,933,868	5,256,157	94%
Excess (deficit)	18,486	416,099	(30,547)	113,532	(156,727)	360,844	(113,291)	
Contingency								
Excess (deficit)	18,486	416,099	(30,547)	113,532	(156,727)	360,844	(113,291)	

Note: The Fiscal Year 2014-15 financial results are unaudited.



Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23719	03/04/2016	13917 01	Accountemps/Robert Half Description: W/E 02/19/2016 10.5 Hrs-Acct Clerk	221.55
23720	03/04/2016	50042 01	Airgas National Carbonation Description: CommCtr Pool: CO2-405 lbs	305.46
23721	03/04/2016	19317 01	Apco International Inc Description: CP Lake: FCC App-Data Frequency Svc	210.00
23722	03/04/2016	19304 01	AT&T Calnet 3 Description: 01/24-02/23/16 35821-Merrychase, 01/24-02/23/16 35823-CommCtr	518.36
23723	03/04/2016	16241 01	Blain Stumpf Description: Bar J15A - Walk on Bark, CP Lake: Decomposed Granite, CP Lake: Decomposed Granite	1,212.20
23724	03/04/2016	1929205	Blair Massey Description: Color Makeover 01/01-03/01/16	90.00
23725	03/04/2016	04803 01	Blue Ribbon Personnel Services Description: W/E 02/14/16 160.5 Hrs/28 hrs 02/07	3,524.53
23726	03/04/2016	02097 05	California Public Employee's Syst Description: Health Insurance March 2016	13,034.48
23727	03/04/2016	15586 01	Capital Private Patrol Description: Comm Ctr: Patrol Svcs Feb 2016	840.00
23728	03/04/2016	50309 01	Carbon Copy Inc. Description: February 2016 Cost Per Copy	124.50
23729	03/04/2016	00219 02	Churchill's Hardware Description: Eastwood: Black Mulch, Christa: Roller Cover, Metal Tray, CP Lake: Spary Bottles, Christa: Post/Cnrt Mix, Bolt, Bit	226.05
23730	03/04/2016	ONE00832	DJ Lenson Description: Nutrition 01/01-03/01/2016	132.00
23731	03/04/2016	19313 01	Donna Rixmann Description: Chair Yoga 02/01-02/29/2016	73.80
23732	03/04/2016	60038 01	EDC Department of Transportatio Description: LLAD: Blnkt Encrchmnt Prmt App 2016	68.00
23733	03/04/2016	03285 01	Foothill Associates Description: Northview: Graphics/Cnstrctn Docs	285.50
23734	03/04/2016	03280 01	Foothill Auto Service, Inc. Description: Parks:2008 F150-Brakes,Oil/FiltrChg, Parks: X Mark Mower-Radiator Rpr	457.18
23735	03/04/2016	50425 01	Hangtown Fire Control Inc Description: Comm Ctr: Annual Hood System Svc	159.50
23736	03/04/2016	12617 01	Highlander Pest Control Description: Comm Ctr: Pest Control Feb 2016, Comm Ctr:Pest Control Dec 2015	150.00
23737	03/04/2016	50330 01	Hillyard Inc. Description: Parks: Household Supplies	162.75
23738	03/04/2016	19223 01	Holly Morrison Description: Feb 2016 Director's Comp-Mtgs	300.00
23739	03/04/2016	50351 01	Hunt & Sons Description: Fire: Fuel Delivery 02/19/2016, Fuel Delivery 02/26/2016	1,337.55



Accounts Payable Check Register

04/07/16 1:56 PM User: NAT

Check	Date	Vendor ID	Name	Amount
23740	03/04/2016	ONE00075	J.R. Hichborn Description: Rasmussen: TBall Temp Use Permit, Rasmussen: TBall Home Plate, Parks: Official Records Copy	137.32
23741	03/04/2016	ONE00928	Janelle Horne Description: Seminar 02/24/2016	300.00
23742	03/04/2016	0144501	Janette Lowry Description: Belly Fit/Zumba 02/01-02/29/16	147.60
23743	03/04/2016	1929207	Jennifer Jackson Description: Insomnia Class 01/01-03/01/2016	75.00
23744	03/04/2016	03543 01	Larry McBride Description: March & April 2016 In-Lieu Bnft-Rtr	1,200.00
23745	03/04/2016	18350 01	Loomis Description: March 2016 Armored Car Service	196.00
23746	03/04/2016	18272 01	John Merry Description: Training: Website Training 2 Hrs	190.00
23747	03/04/2016	ONE00929	Nicole Alvarez Description: Baby Shower 02/20/2016	300.00
23748	03/04/2016	04737 05	Office Depot Description: General Office Supplies, Office Supplies: 3-Hole Punch	130.04
23749	03/04/2016	00395 03	PG&E Description: 01/27-02/25/16 7693 Sta88/89,CV/Eas, 01/26-02/24/16 6865 Parks	2,279.81
23750	03/04/2016	11889 01	PROPET Distributors, Inc. Description: Parks: Litter Pick Up Bags	488.35
23751	03/04/2016	15902 01	R.J. Ricciardi, Inc Description: Audit FY 2014/2015-3rd Billing	5,732.50
23752	03/04/2016	19194 01	Richard A Kowaleski Description: Ballroom Dance 02/01-02/29/16	120.00
23753	03/04/2016	03679 01	Rosalie M. Stearns Description: Hula 02/01-03/01/2016	184.80
23754	03/04/2016	00055 01	Roy M Imai Description: Tai Chi 02/01-02/29/2016	109.20
23755	03/04/2016	08219 01	Sierra Office Systems and Produc Description: Sta 89: Fire Prev Office Supplies	234.95
23756	03/04/2016	15672 01	SiteOne Landscape Supply Description: Eastwood: Gro Power, CP Lake: PVC Irrigation Parts, CP Lake: PVC Irrigation Parts, Eastwood: Moisture Manager,	2,028.75
23757	03/04/2016	1929204	Susan Spencer Description: Zumba 02/01-03/01/2016	117.00
23758	03/04/2016	52064 01	Target Specialty Products Description: Bar J15A: Seed	189.82
23759	03/04/2016	ONE00930	Tracy Abdalla Description: Cooking with Kids	69.00
23760	03/04/2016	07612 02	U.S. Bank Description: Eagan:Training-Upgrade Sta89 Clssrm, Eagan: Training-Jan Web License, Eagan: Training-Web Domain, Eagan: T	2,269.12



Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23761	03/04/2016		Voided Check	0.00
23762	03/04/2016		Voided Check	0.00
23763	03/11/2016	01000-01	Public Employee's Union Local 1	94.52
23764	03/11/2016	13917 01	Accountemps/Robert Half Description: W/E 02/26/2016 15 Hrs-Acctg Clrk	316.50
23765	03/11/2016	04875 01	Allstar Fire Equipment, Inc. Description: Eng 89: Rplc Dsktp/Trk Mntd Chgr	963.20
23766	03/11/2016	19096 01	Andrew Webb dba A&S Sports So Description: Tennis 01/01-03/04/2016	470.40
23767	03/11/2016	10637 01	Angius & Terry LLP Description: CC&R: Jan 2016 Legal Fees	2,389.44
23768	03/11/2016	19304 01	AT&T Calnet 3 Description: 01/24-02/23/16 35822 Sta 89	141.59
23769	03/11/2016	00392 09	AT&T U-verse Description: Sta 88: DSL02/21-03/20/2016	84.00
23770	03/11/2016	19294 01	Barco Products Description: CP Lake: Memorial Bnch/Plaque	1,588.99
23771	03/11/2016	16241 01	Blain Stumpf Description: CP Lake: Sand/Soil Blind-New Irrigtn	544.40
23772	03/11/2016	19043 01	Bliss Power Lawn Equipment Co. Description: Eastwood: Hedge Trimmer	514.08
23773	03/11/2016	04803 01	Blue Ribbon Personnel Services Description: W/E 02/21/2016 200 Hrs	3,732.30
23774	03/11/2016	19274.01	Brent T Hemphill Description: Sta 88: 02/20 Sta 89: 02/21/16	80.00
23775	03/11/2016	06089 01	BSN Sports/Tomark Sports Description: Rasmussen: Baseball Equipment	774.25
23776	03/11/2016	50309 01	Carbon Copy Inc. Description: Sta 88:Cost per Copy 02/01-02/29/16, Sta 89:Cost per Copy 02/01-02/29/16	105.12
23777	03/11/2016	17704 01	CoreLogic Solutions LLC Description: CC&R: Feb 2016 Metroscan	165.00
23778	03/11/2016	19318 01	D&P Entrprs Inc, dba Cresco Sac Description: Comm Ctr: Black Mats	216.80
23779	03/11/2016	00045 01	De Lage Landen Description: Sta 88:Copier Cntrct 03/15-04/14/16	65.58
23780	03/11/2016	00555 01	Department of Justice Description: Comm Ctr: Feb 2016 Fingerprint Apps	32.00
23781	03/11/2016	87100 01	EDC Emergency Services Authori Description: Dsptch:2nd Qtr FY 15/16 Oct-Dec 15	8,322.35
23782	03/11/2016	ONE00527	El Dorado Comunity Foundation Description: EDC Foundation 02/02/2016	300.00
23783	03/11/2016	19309 01	Federal Express Description: Postage: Cal Card Pymt 02/25/2016	37.68



Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23784	03/11/2016	19280.01	Fernando Vergara Description: Sta 88: 02/06, 07, 21/2016	120.00
23785	03/11/2016	19277.01	Geoffrey G Augustin Description: Sta 89: 02/02,11,12,16,19,22/2016, Sta 89: 01/04,14,19,29/2016	400.00
23786	03/11/2016	16224 01	Gold Country Officials Description: Youth Bsktbll Officials 02/06-02/27, Adult Bsktbll Officials 02/09-02/23	1,689.00
23787	03/11/2016	08659-01	HealthSmart Benefit Solutions, Inc Description: March 2016 Vision Insurance	101.21
23788	03/11/2016	07576 05	Home Depot Credit Services Description: Comm Ctr: Paint Supplies, Parks: Small Tools Supply, CP Lake: Water, Tie Downs, Comm Ctr: Household Supplies	874.88
23789	03/11/2016	ONE00931	Julie Sena Description: Free Relationships	95.00
23790	03/11/2016	19028 01	Justin Bryan Vickers Description: Sta 88: 02/02,16 Sta 89: 02/10,24	160.00
23791	03/11/2016	16885 01	McMurchie Law Firm Description: Jan 2016 Legal Svcs-Weed Abatement	1,260.00
23792	03/11/2016	18997 01	Mountain Democrat Description: Sta 89: 1Yr Renewal to 04/2017	111.80
23793	03/11/2016	19065 01	My Social Media Pro Description: Rec: Calendar for Wedding Event	19.95
23794	03/11/2016	04273 01	North Machine Shop Description: CP Lake: Sharpen Chipper Blades	38.00
23795	03/11/2016	00395 03	PG&E Description: 01/26-02/24/16 3833 LLADs	10,131.37
23796	03/11/2016	18636 01	Rescue Training Institute, Inc. Description: CPR Class: 02/20/2016	28.00
23797	03/11/2016	00372 06	Riebes Auto Parts Description: CP Lake: XMark Mower Maintenance, Eng 89: Maint Parts	30.50
23798	03/11/2016	19275.01	Ryan Reilly Description: Sta 89: 02/20, 27/2016	80.00
23799	03/11/2016	19090 01	Sid Cole dba Mind Fi Technology Description: Feb 2016 Website Updates	658.90
23800	03/11/2016	08219 01	Sierra Office Systems and Produc Description: Sta 89: Office Supplies	424.99
23801	03/11/2016	12321 01	Sierra Security & Fire Description: Sta 88: 1st Qtr Alarm Monitoring, Sta 89: 1st Qtr Alarm Monitoring, CP Lake: 4th Qtr Alarm Monitoring, Comm Ctr: 4	429.00
23802	03/11/2016	16453 01	Sign & Banner Express, Inc. Description: Rec: Special Events Flyers,Banners	363.22
23803	03/11/2016	19154 01	Stephen Beck Description: Futsol 01/01-03/11/2016	1,773.60
23804	03/11/2016	00393 01	TELEPACIFIC COMMUNICATIO Description: Long Distance February 2016	805.16



Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23805	03/11/2016	07612 02	U.S. Bank Description: Smith: Sta 89 Water Rescue Supplies, Helm: Gold Country Wrkshp Supplies, Counts: Sta 88 Outside LED 60watt, C	3,951.66
23806	03/11/2016	03946 05	Verizon Wireless Description: 01/16-02/15/16 Fire:Contract X, 01/10-02/09/16 ComCtr/Rec/Prk-Cells, 01/16-02/15/16 Fire: Wireless, 01/16-02/15/	594.17
23807	03/17/2016	19260 01	Acacia Protective Services Description: 2016 Summer Spectacular: Security	240.00
23808	03/17/2016	13917 01	Accountemps/Robert Half Description: W/E 03/04/2016 16.5 hrs-Acct Clerk	348.15
23809	03/17/2016	50042 01	Airgas National Carbonation Description: Comm Ctr Pool: Service Charge Fee, CommCtr: CO2-268lbs March 2016	235.90
23810	03/17/2016	04875 01	Allstar Fire Equipment, Inc. Description: Sta 89: Water Rescue PPE Acc	285.90
23811	03/17/2016	00169 01	Big O Tires Description: CP Lake:Dodge Ram-Rplc 2 Frnt Tires	391.93
23812	03/17/2016	04803 01	Blue Ribbon Personnel Services Description: W/E 02/28/2016 - 218 Hrs	4,085.18
23813	03/17/2016	15586 01	Capital Private Patrol Description: March 2016 Patrol Svcs-Parks	500.00
23814	03/17/2016	19312 01	Cathie Urquhart dba Murals & Mor Description: Art Classes 02/01-03/16/2016	249.00
23815	03/17/2016	19098 01	Comcast Description: Sta 89: March 2016 DSL	140.97
23816	03/17/2016	19144 01	Creative Trapasso Designs Description: Jewelry Class 01/01-03/08/2016	63.60
23817	03/17/2016	13979 01	Deluxe Business Checks & Soluti Description: Fire: Purchase Orders-33500 Start	436.84
23818	03/17/2016	19305 01	EDC Community Development Ag Description: CommCtr: Special Use Permit-Aquasol	1,000.00
23819	03/17/2016	04383 01	Flying Ace T-Shirts Description: Parks: Staff Uniforms	839.36
23820	03/17/2016	03285 01	Foothill Associates Description: Northview:ConstDocs, ProjMgmt 02/16	4,762.80
23821	03/17/2016	03280 01	Foothill Auto Service, Inc. Description: CP Lake: Ford F-150 Rplc CamSynch	336.69
23822	03/17/2016	15488 01	Haws Corporation Description: CP Lake: Drinking Fnt Repair Kits	179.75
23823	03/17/2016	50351 01	Hunt & Sons Description: Fire: Fuel Delivery 03/11/2016, Fire: Fuel Delivery 03/04/2016	1,329.80
23824	03/17/2016	08660 01	Image Factory_Vincent A Hill Description: Flyer Design/Printing-Rec & Admin	225.00
23825	03/17/2016	ONE00932	Jennifer Parson Description: Soccer Tots	103.00



Accounts Payable Check Register

04/07/16 1:56 PM User: NAT

Check	Date	Vendor ID	Name	Amount
23826	03/17/2016	10123 01	JS West Description: Comm Ctr: Propane Deliv 855.2 gal	863.75
23827	03/17/2016	18997 01	Mountain Democrat Description: Sprng/Smmr Advert: Rec/Comm Ctr, Pub Hrng Notice: Ordnce 2016.03.16	764.75
23828	03/17/2016	04737 05	Office Depot Description: Parks: 8pk-8gig USB Drives, Office Supplies: Rec/CommCtr/CC&R, Office Supplies: Parks, Office Supp:Parks/Adm	345.36
23829	03/17/2016	19319 01	RGS - Regional Government Svcs Description: Financial Plan-Contract Svcs	1,000.00
23830	03/17/2016	13958 01	Robert Raymond Westphal Description: Taekwondo/White Belt 01/01-03/15/16	147.00
23831	03/17/2016	19321 01	Roseville Sportsworld, Inc. Description: Field Trip: Kids Kamp 08/03/16-Dep	50.00
23832	03/17/2016	19320 01	Sierrastyle Weddings, LLC Description: Wedding Affair: Postcard Mailing	105.00
23833	03/17/2016	15672 01	SiteOne Landscape Supply Description: CP Lake: Wattle Stake, Rice Straw, CP Lake:PVC Fitting-Lake Irrigation	213.88
23834	03/17/2016	00030 01	The Paint Spot	36.07
23835	03/17/2016	07612 02	U.S. Bank Description: Cahill: RGS Mtng-Financial Plan, Helm: Staples, Sign Holders, Cahill: Chamber Mtg/Lunch 02/24/16, Helm: Gift Car	653.64
23836	03/25/2016	01000-01	Public Employee's Union Local 1	94.52
23837	03/24/2016	13917 01	Accountemps/Robert Half Description: W/E 03/11/16 13 hrs-Acct Clerk	274.30
23838	03/24/2016	14315 01	Alhambra & Sierra Springs Description: Water Deliv 02/29 & 03/14/2016	54.04
23839	03/24/2016	19304 01	AT&T Calnet 3 Description: 02/10-03/09/16 35820-Sta 88, 02/10-03/09/16 35819-Sta 89	38.81
23840	03/24/2016	19043 01	Bliss Power Lawn Equipment Co. Description: CP Lake: 2-Weed Eaters, 1-Blower, CP Lake: 1-Weed Eater, 1-Chain Saw	1,679.23
23841	03/24/2016	04803 01	Blue Ribbon Personnel Services Description: W/E 03/06/16 241.25 hrs	4,434.38
23842	03/24/2016	15586 01	Capital Private Patrol Description: March 2016 Patrol Svcs-CommCtr	930.00
23843	03/24/2016	50309 01	Carbon Copy Inc. Description: March 2016 Cost Per Copy	187.31
23844	03/24/2016	ONE00933	Cedar Springs Waldorf Description: Class Presentation 03/15/2016	300.00
23845	03/24/2016	00219 02	Churchill's Hardware Description: Sta 88: HVAC Filters, Sta 89: Apparatus Hardware, CP Lake: Barnco Vandalism Rpr, CP Lake: Hillman Fasteners, C	212.91
23846	03/24/2016	00295 01	Delta Dental of California Description: April 2016 Dental Insurance	677.79
23847	03/24/2016	19133 01	DSA Technologies, Inc Description: April 2016 Monthly IT Services	200.00



Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23848	03/24/2016	00307 01	El Dorado Irrigation District Description: 01/14-03/10/16 Kentfield Dr, 01/14-03/10/16 Eastwood, 01/14-03/10/16 Culver Lane, 01/14-03/10/16 Veld Way, 01/14-03/10/16	474.82
23849	03/24/2016	ONE00934	Garian Fleming Description: Activity Registration	109.00
23850	03/24/2016	16224 01	Gold Country Officials Description: Yth Basketball Officials 03/05, 12, Adult Bsktbl Officials 03/01,08,15	1,363.00
23851	03/24/2016	50351 01	Hunt & Sons Description: Fire: Fuel Delivery 03/18/2016	940.41
23852	03/24/2016	ONE00935	Jen Landeros Description: Multi Sport Camp	168.00
23853	03/24/2016	09502 01	Karen Moore Description: Truffles Class 03/01-03/16/16	177.60
23854	03/24/2016	19242 01	Lewis Ridgeway Description: Guitar Classes 02/01-03/21/2016	204.00
23855	03/24/2016	04737 05	Office Depot Description: Office Supplies	70.95
23856	03/24/2016	19279.01	Patricia Ashley Ulibas-Pascual Description: Sta 89: 02/18/2016 Resident Shift	40.00
23857	03/24/2016	00395 03	PG&E Description: 02/17-03/16/16 4301 Creekside, 02/17-03/16/16 7533 Northview	268.19
23858	03/24/2016	19322 01	Rebecca Johnson Description: Bridal Event Planning Services	2,747.31
23859	03/24/2016	ONE00683	Sandra Galloway Description: 2nd - 4th Grade Soccer	110.00
23860	03/24/2016	00357 01	Scott McNeil Description: Feb/March 2016 Dir Comp-Mtgs	700.00
23861	03/24/2016	12321 01	Sierra Security & Fire Description: CP Lake:1st Qtr Jan-Mar Timer Test, CommCtr:1st Qtr Mntrng/Timer Test	249.00
23862	03/24/2016	19023 01	Tumble Time Gymnastic Inc. Description: Gymnastics 02/01-03/21/2016	134.40
23863	03/24/2016	07612 02	U.S. Bank Description: Smith: Water Rescue PPE Acces, Smith: Water Rescue PPE Acces, Smith: Sta 89-Household Supplies, Counts: Sta	2,825.22
23864	03/24/2016		Voided Check	0.00
23865	03/24/2016	03946 05	Verizon Wireless Description: 02/16-03/15/16 Fire: Contract X	261.98
23866	03/24/2016	00395 03	PG&E Description: 02/18-03/17/16 6315 Sta 89	19.06
23867	03/28/2016	19323 01	Mr. Security Description: Christa: Security Cameras-Deposit	590.00

Total Reconciled Checks:	0.00
Total Reconciled Check Amount Paid:	0.00
Total Unreconciled Checks:	145.00
Total Unreconciled Check Amount Paid:	125,444.76



Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
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Total Void Checks: 4.00
Total Void Check Amount Paid: 36.07

SELECTION CRITERIA:

Check Date Range: 03/01/16 Through 03/31/16
Bank: OPR
Check Sort Option: Check Then Date
Check Status Option: Both Reconciled and Unreconciled Checks
Check Process Option: Both Good and Voided Checks
Pay Method: Both Direct Deposit & Checks



U.S. BANCORP SERVICE CENTER
P. O. Box 6343
Fargo, ND 58125-6343

CAMERON PARK CSD

ACCOUNT NUMBER
STATEMENT DATE 03-22-16
TOTAL ACTIVITY \$ 316.92

000023854 1 AT 0.416 106481443248533 P

MARY E CAHILL
CAMERON PARK CSD
2502 COUNTRY CLUB DRIVE
CAMERON PARK CA 95682-7717

"MEMO STATEMENT ONLY"
DO NOT REMIT PAYMENT

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder _____ Date _____ Approver _____ Date _____

NEW ACCOUNT ACTIVITY						
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT	
02-23	02-22	SIZZLER RESTAURANT CAMERON PARK CA PUR ID: 001049075306722593 TAX: 0.00	24493986054400227000297	5812	40.82	
02-29	02-27	BARRACUDA NETWORKS INC 408-3425400 CA PUR ID: 1424726 TAX: 0.00	24436546059007733841358	7372	50.00	
03-07	03-03	SHINGLE SPRINGS CAMERON P 530-6778000 CA PUR ID: 1 TAX: 0.00	24013396064000482003035	8398	15.00	
03-07	03-03	SHINGLE SPRINGS CAMERON P 530-6778000 CA PUR ID: 1 TAX: 0.00	24013396064000482003043	8398	30.00	
03-07	03-04	MSFT * E02001VX4M 800-642-7676 NV PUR ID: 26803664 TAX: 0.00	24430996065091268036647	4816	72.00	
03-07	03-03	ADOBE *CREATIVE CLOUD 800-833-6687 CA PUR ID: 00000000000000000000 TAX: 0.00	24610436064004067154222	5734	49.99	
03-11	03-10	RADIO SHACK 00138172 EL DORADO CA PUR ID: 00000000000000000000 TAX: 3.61	24164076070941777577562	5732	59.11	

Default Accounting Code: GENERAL MANAGER, CPCSD			
CUSTOMER SERVICE CALL 800-344-5696	ACCOUNT NUMBER		ACCOUNT SUMMARY
	STATEMENT DATE	DISPUTED AMOUNT	PREVIOUS BALANCE \$.00
SEND BILLING INQUIRIES TO: C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	AMOUNT DUE		PURCHASES & OTHER CHARGES \$316.92
	\$ 0.00		CASH ADVANCES \$.00
	DO NOT REMIT		CASH ADVANCE FEE \$.00
			CREDITS \$.00
		TOTAL ACTIVITY	\$316.92

Agenda Transmittal

DATE: April 20, 2016

TO: Board of Directors

FROM: Mary Cahill, General Manager

AGENDA ITEM #5: **EL DORADO DISPOSAL/WASTE CONNECTIONS RATE REVIEW PERFORMANCE STANDARDS FOR 2015 AND PRESENTATION OF POTENTIAL RATE ADJUSTMENT: JEFF ENGLAND, DISTRICT MANAGER, FROM EL DORADO DISPOSAL WILL PRESENT THE ANNUAL REPORT ON PERFORMANCE STANDARDS FOR 2015. EL DORADO DISPOSAL/WASTE CONNECTIONS, WITHIN THE SCOPE OF THE FRANCHISE AGREEMENT, HAS REQUESTED A RATE INCREASE PER AGREEMENT, WHICH WILL BE PRESENTED AT THE MEETING**

RECOMMENDED ACTION: Receive, Discuss and Move to the Public Hearing scheduled for May 18, 2016

BUDGET ACCOUNT:

BUDGET IMPACT:

Each year El Dorado Disposal/Waste Connections is required to adjust waste collection rates based on the Consumer Price Index (CPI) and the fuel cost (pursuant to agreement of February 21, 2008). As a result, the El Dorado Disposal/Waste Connections is requesting that the District implement the annual waste disposal rate **adjustment**, an increase of 0.33% effective July 1, 2016 (see Attachment A).

The increase in the CPI – All Items – for the State of California for the past year is 1.5% (see Attachment B). The year-over-year comparison through the Purchaser's Price Index (PPI) is based on a January to January view (see Attachment C). This year, the fuel surcharge is decreased to -1.17%. Accordingly, the net rate increase effective July 1, 2015 is 0.33%.

The El Dorado Disposal/Waste Connections is formally requesting that the District implement the automatic CPI adjustment for their hauling rates as provided for in Section 18.C. of the franchise agreement. It is suggested that a Public Hearing be held at the May 18, 2016, Board of Directors' meeting where the El Dorado Disposal/Waste Connections will present the annual report of solid waste collection workshop and the proposed rate decrease.

- Attachment A:** El Dorado Disposal/Waste Connections Request Letter
Attachment B: State of California Consumer Price Index Calculator
Attachment C: El Dorado Disposal/Waste Connection Fuel Component Calculator





WASTE CONNECTIONS INC.
Connect with the Future™

Waste Connections of California, Inc. d/b/a
El Dorado Disposal Service
P.O. Box 1270
Diamond Springs, CA 95619
(530) 626-4141

Mary Cahill, General Manager
Cameron Park Community Service District
2502 Country Club Drive
Cameron Park, CA 95682
(530) 350-4652

Re: Annual CPI Adjustment

March 28, 2016

Dear Ms. Cahill,

Pursuant to Section 18.C. of that certain Solid Waste Services Agreement, dated as of February 21, 2008 (the 'Agreement'), we are formally requesting that the District implement the automatic CPI adjustment for our hauling rates as provided for in Section 18.C of the Agreement. We have attached the CPI calculator as the reference. As you will see, the increase in the Consumer Price Index – All Items – for the State of California for the past year is was 1.5%.

In addition, we are formally requesting the review and approval of a change in the fuel component of the rate. The year over year comparison we do through the Purchaser's Price Index is done based on a January to January view. This year, the fuel surcharge is decreased to (-1.17%). Accordingly, the net rate increase effective July 1, 2016 is .33%. We have attached the PPI calculator for your reference.

We appreciate your co-operation and look forward to hearing from you. If you have any questions or need further information, please feel free to contact me at (530) 295-2854.

Sincerely,
Jeff England

District Manager

Waste Connections of California, Inc. d/b/a
El Dorado Disposal Services

Cc: Sue Vandelinder

STATE OF CALIFORNIA
OFFICE OF THE DIRECTOR - RESEARCH UNIT
CONSUMER PRICE INDEX CALCULATOR

1 Select an Index	<input type="text" value="California CPI"/>	
2 Select index type	<input type="text" value="All Urban Consumers"/>	
3 Select beginning month	<input type="text" value="Annual Average"/>	Beginning Index value
4 Select beginning year	<input type="text" value="2014"/>	<input type="text" value="246.055"/>
5 Select ending month	<input type="text" value="Annual Average"/>	Ending Index Value
6 Select ending year	<input type="text" value="2015"/>	<input type="text" value="249.666"/>

Based upon the Index, index type, and the time period you have specified, the percent change in the Consumer Price Index is equal to:

1.5%

El Dorado Disposal
 Fuel Component Calculation
 For the Period January, 2006 through January, 2015

Item Diesel Fuel
 Data Source PPI Commodity, #2 Diesel Series
 ID: wpu057303
 Beginning Period (Jan 06) 197.1
 Current Period (Jan 16) 119.5
 Index Change -77.6
 % Increase -39.37%
 Beginning Fuel Component 3.57%
 Ending Fuel Component 2.16%
 Fuel Surcharge applied in 2015 3.33%
 Change for 2016 -1.17%

http://data.bis.gov/timeseries/WPU057303?data_tool=XGtable

XLSX

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2006	197.1	196.2	206.5	230.4	239.6	246.9	237.5	250.2	201.3	197.5	197.2	203
2007	180.9	193.5	220.2	238	226.5	227.6	243.5	231.2	246.2	249.6	256.7	271.9
2008	276.2	287.5	353.7	365.1	398.2	421	431.9	346.7	342.3	281.8	224.1	168
2009	161.6	147.2	139.2	167.4	166.4	191.1	172.8	204.1	193.2	202.8	215.7	205.1
2010	229.4	206.9	225.5	240	235.8	221.8	218.5	231.1	227.7	243.7	255.3	259.2
2011	270	289.3	321.8	339.8	328.4	333.7	327.8	307.3	317.8	310.6	337.1	311
2012	322	329.2	344.3	339.4	325.8	295.4	298.7	324.1	342.4	351	323.8	317.4
2013	318.9	342.4	321	318.3	307.7	304.8	311.6	319.3	328	318.4	307	314.7
2014	308.5	322	318.1	318.7	316.5	308.8	307.8	306.9	302.3	283.4	272.3	229.9
2015	182.6	191.5	193.1	183.8	202.6	198.7	194	189.2	169.4	174.4(P)	168.3(P)	129.7(P)
2016	119.5(P)											

P : Preliminary. All indexes are subject to revision four months after original publication.

Cameron Park Annual Review 2015



Cameron Park Community Services District and El Dorado Disposal – A Community Partnership

May 2016

2015 In Review – Customer Review



- El Dorado Disposal services 6,674 residential customers in Cameron Park
- 6410 of those customers recycle, with more 17,480 recycle carts on route
- 5704 customers have green waste service, with 6,943 yard waste carts on route
- Customers receive annual MRF and curbside bulky vouchers.
- All new customers receive a Welcome Packet including annual vouchers and a collection calendar
- Outreach messaging about recycling/events on statements

Cameron Park Residential Programs 2015



- **Community Clean-ups in coordination with the CSD, retrieved 51 tons of trash, 7 tons of green waste, 6 tons of recycling, Snowline Hospice collected 5.5 tons of e-waste, clothing and household items**
- **653 Bulky Item Pickups were performed**
- **Seasonal GW Bag pick up twice a year, retrieved 39 GW tons**
- **Green Waste residential over-flow at fire station. Service 3-30 yard boxes Monday, Wednesday & Friday.**
- **95 battery jugs picked up curbside, 149 used oil jugs collected**
- **Buy Back Center stays busy providing recycle rebates and now takes alkaline batteries, fluorescent tubes, bulbs and E-waste**
- **Call Blast and email is used to relay important information to customers**
- **Participated in 23 community outreach programs county wide, school visits and tours. Participated in Summer Spectacular, CP Harvest Day, Ag Day, Kids Expo, Home & Garden Show and 4-H Auction**

2015 Commercial Customer Review



- El Dorado Disposal services 215 commercial customers in Cameron Park
- Regarding AB341, 16 customers still need to comply, mainly multi-family complexes with space issues. Full time sustainability coordinator will continue to work individually with those customers
- Each commercial customer meeting the AB 341 criteria and multi family complex is visited and a program is designed specifically to meet their needs
- Outreach messaging is also placed on statements to reach out to commercial customers
- Welcome Packet is sent to each new commercial customer which includes recycling information

How Did We Perform in 2015?



- Average Call Time Not to Exceed 75 seconds – Actual performance for 2015 was an average of 96 seconds call wait time on 9,989 calls from Cameron Park residents to our office in Diamond Springs
- Complaint Resolution: Satisfactorily and timely resolve 99.5% customer complaint/issues. Actual performance for 2015 was 1 complaint resolved within 24 hours (100%).
- Litter Complaint Resolution: 99.95% of complaints for litter need to be corrected within 48 hours – In 2015 there were 0 complaints
- Reporting to the CSD: All required reports to be submitted on time – Actual performance for 2015 was 100%
- Missed Pickups Not to Exceed .005 or 5 in 1000 – Actual performance for 2014 was .0003 or 112 missed pick ups this year

Rate Change Proposal



Residential Rates	<u>2015</u>	<u>2016</u>
Service Level		
■ 35-gal	\$22.82	\$22.88
■ 64-gal	\$25.64	\$25.71
■ 96-gal	\$32.73	\$32.82
■ 64-gal senior	\$23.07	\$23.13
■ 96-gal senior	\$29.45	\$29.53
■ Senior rates for 35 gallon service will not change. They will remain at \$19.17 per month, a savings of \$1.06/month over the past five years		
■ We've saved the 32GSr rate-payer \$55 over the last four years by holding rates flat		
■		

New Programs Implemented in 2015 and What's Next in 2016



- Interactive Web Design Completed
- Truck Wraps Specific to Cameron Park and Event Poster Completed
- Neighborhood Watch Program in Effect
- Commercial Food Waste Pilot Program – Fork Lift on Board
- Textile Recycling – Had US Again containers at our Buy Back Centers and MRF however they've pulled out – looking to create our own program

“The Widgets” Address Search Engine and Waste Wizard



- Customers now have the ability to search their address and obtain an electronic, individualized collection calendar
- Customers may sign up for electronic or telephone reminders alerting them of their collection days and emergency notifications
- Smart Phone App is now available for customers with I-phone or Android service
- Customers may search a specific item and receive disposal instructions along with the different ways of disposal; such as curbside removal or self hauling to the MRF
- EDDS has the ability to track what people are searching for and adjust to meet the public demand
- Online Bulky item pick up requests are in effect

Widget and Waste Wizard Statistics



- 190,550 views of the online calendar
- 13, 024 unique households searched
- 1,524 Active Reminders set
- 1,820 Service Alert Contacts
- 978 Mobile App installs
- 4,093 Cameron Park Calendars viewed
- 1,042 PDF calendars downloaded
- 29,891 Waste Wizard views
- 9,644 unique items searched
- 34 user suggestions updated

New Programs Implemented in 2015 and What's Next in 2016



New Programs For 2016

- **Mattress Recycling Program at the MRF**
- **Carpet Recycling Program at the MRF**
- **Textile Recycling at the Buy Back Center and at the MRF**
- **Continue to Pursue New Buy Back Center Location to facilitate moving the Green Waste Free Drop Off Containers**

New Interactive Web Design



El Dorado Disposal

530-295-2809

Waste Connections El Dorado Disposal is honored to serve the residents and businesses of El Dorado County. We provide safe, reliable, environmentally conscience residential, commercial trash and recycling collection services. Locally operated we value the people, environment and relationships we share in the community.

Home

About

Residential

Commercial

Material Recovery
Facility

RecycleBank



Online Bill Pay



**Residential
SERVICE**



**Commercial
SERVICE**



**Material Recovery
Facility**



Sustainability

Collection Schedule and Reminders

Please type your home address

Search

Example: 500 Main St, Placerville

El Dorado Disposal is pleased to offer services to the communities in your area. Service Areas include - Cameron Park, Unincorporated El Dorado County, El Dorado Hills, City of Placerville, Amber Fields, Cothrin Ranch, Fairplay, Grizzly Flat, Mt. Aukum, Outingdale and Somerset

Contact Us to learn more about the services **El Dorado Disposal** provides.

El Dorado Disposal
580 Truck Street
Placerville, CA 95667
530-295-2800





Cameron Park
Community Services District
Agenda Transmittal

DATE: April 20, 2015

TO: Board of Directors

FROM: Mary Cahill, General Manager

AGENDA ITEM #6: **FIVE-YEAR FORECAST AND ASSESSMENT (FISCAL YEAR 2017 – FISCAL YEAR 2021) – PRESENTATION BY PAUL RANKIN, SENIOR ADVISOR, REGIONAL GOVERNMENT SERVICES (RGS)**

RECOMMENDED ACTION: Receive, Discuss and File Five-Year Forecast and Assessment (Fiscal Year 2017 – Fiscal Year 2021)

BUDGET ACCOUNT:

BUDGET IMPACT:

In February, 2016, the Cameron Park Community Services District (CPCSD) contracted with Regional Government Services (RGS) to analyze the financial history and trends and provide long-term forecasts of the CPCSD.

Paul Rankin, Senior Advisor of RGS is presenting their findings at this Board meeting, which includes:

- Operating Cost Forecast
- Potential Funding Required for One-Time Expenditures
- Key Considerations
- Additional Financial Issues
- Recommendations

This report will be useful in receiving information and planning future strategies for reserves, identifying new revenue sources and making budget operating decisions.

Attachment – Five-Year Forecast and Assessment (Fiscal Year 2017 – Fiscal Year 2021)

CAMERON PARK COMMUNITY SERVICES DISTRICT



FIVE YEAR FORECAST AND ASSESSMENT (Fiscal Year 2017 – Fiscal Year 2021)

Prepared By:
Regional Government Services
April 14, 2016

Overview: District Organization and Services Provided

Cameron Park Community Services District (CPCSD) was formed in 1961 upon a voter-approved measure. Under California State laws the District is empowered to provide a wide range of services, however not all authorized governance powers are active. The services provided by the District include:

- Property covenants and restrictions administration
- Emergency medical services
- Fire suppression
- Street lighting and landscaping services
- Parks and recreation services
- Solid waste collection
- Weed abatement services

A significant portion of the revenue generated to fund the community services is directly from local property taxes.

CPCSD is governed by an elected Board of Directors, which has supported efforts in recent years to develop long-term plans examining many of the key functions. This has included a Reserve Funding and Facility Assessment Plan (Browning Study – 2014); Park and Recreation Master Plan (2014); Fire Master Plan (August 2015); Fire Impact Fee and Park Impact Fee Nexus Studies (2015); Marketing and Program Plan (2015); and Five Year Strategic Plan (2016). Investment in long term planning is a prudent step to strategically address the public service needs of the community.

Financial Review

Outcomes from the planning to date as well as other studies underway have resulted in quantifying resources necessary to address medium and long-term needs. The Financial Forecast and Assessment was undertaken in order to provide a high level evaluation of projected resources in the context of the various studies completed to date.

Regional Government Services (RGS) Financial Advisors began with a review of District financial reports and records in order to provide a historical context for the District's current financial condition. This also included interviews with key Department Staff as well as other officials familiar with the economic environment in El Dorado County. The trends observed as well as projections of economic conditions were then used to develop a Financial Forecast Model. The focus of this effort was on the CPCSD General Fund, which finances the largest portion of the District operation. RGS has used the financial model in consultation with District Staff to examine key risk factors and considerations for future spending plans.

Considerations When Interpreting A Forecast

Most public agencies are very accustomed to budgetary financial plans, which typically address one to two years of planned revenue and expenditures. A forecast is typically for a longer term and is less precise due to the use of assumptions of events 3-5 years in the future. The value of a forecast is that it will allow for the examination of "what-if" scenarios and may point to the need for adjustments in advance of what would normally occur.

The model developed for Cameron Park Community Services consolidates both revenue and expenditures into high-level groupings. There are seven identified revenue types and expenditures are summarized within Salary & Benefits; Services and Supplies; and Capital Expenditures. Sub-components of these broad categories are also identified.

The second major component of the Model is a detailed list of Assumptions that are applied to the current budget to create a five-year projection. The rates of adjustment are based on a variety of factors including historical trends, current economic trends, and professional judgment. A forecast will not predict with certainty an outcome, however, it can provide indicators of the direction that the District Finances are headed to allow for proactive action.

Results of 2017 – 2021 General Fund Forecast (Excluding Capital / One-Time Funding)

The assumptions applied to the forecast are detailed in Appendix A and discussed later in this report. Table 1 below is a summarized version of the forecast results related to District operating costs only (assumes zero capital and one-time expenditures).

**TABLE 1: Summary of 2017 -2021 General Fund Operating Cost Forecast
(Does Not Include Any Allowance For Capital / One Time Expenditures)**

<u>REVENUE</u>	Adjusted Budget FY 2015/2016	Projection 2017	Projection 2018	Projection 2019	Projection 2020	Projection 2021
TOTAL GENERAL FUND REVENUE	\$5,344,894	\$5,620,700	\$5,797,200	\$5,965,300	\$6,119,800	\$6,258,900
PERCENTAGE CHANGE / YEAR		5.2%	3.1%	2.9%	2.6%	2.3%
<u>EXPENDITURES</u>						
TOTAL SALARY & BENEFITS	\$942,846	\$977,000	\$1,022,000	\$1,064,000	\$1,111,000	\$1,105,000
TOTAL EXPENSES (S&S)	\$4,699,770	\$4,846,200	\$4,976,500	\$5,123,900	\$5,274,800	\$5,428,700
<u>GRAND TOTAL EXPENSES</u>	\$5,642,616	\$5,823,200	\$5,998,500	\$6,187,900	\$6,385,800	\$6,533,700
PERCENTAGE CHANGE / YEAR		3.2%	3.01%	3.16%	3.20%	2.32%
Excess / (Deficit) Revenue over Expenditures	(\$297,722)	(\$202,500)	(\$201,300)	(\$222,600)	(\$266,000)	(\$274,800)
Historical Avg Savings Fire Contract	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
NET CHANGE FUND BALANCE	\$2,278	\$97,500	\$98,700	\$77,400	\$34,000	\$25,200
Beginning Balance	3,693,275	3,695,553	3,793,053	3,891,753	3,969,153	4,003,153
Ending Balance	3,695,553	3,793,053	3,891,753	3,969,153	4,003,153	4,028,353
PERCENTAGE CHANGE / YEAR		3%	3%	2%	1%	1%

Beginning Fund Balance began with audited 6/30/2014 Fund Balance adjusted by preliminary operating statements for 2014/2015.

Like many California public agencies the District is expected to experience overall revenue growth in the next five years. However, expenditures for operating costs are also expected to rise. There are several factors discussed later in this report that may result in higher expenses than what is projected. In the scenario above the projected fund balance increases minimally by \$235,300 over the 5 year forecast and it excludes important capital spending.

Discussion Of Potential Funding Required For One-Time Expenditures

As noted, Table 1 excluded any capital project spending or addressing liabilities such as Other Post Employment Benefits (OPEB-Retiree Health). Given the District’s service responsibilities it would be inappropriate to examine only the operating needs and not take into consideration some level of capital spending and its impact on the overall forecast.

Over the past 2-3 years Cameron Park Community Services District has undertaken several focused studies designed to inventory and quantify capital and OPEB obligations. The following Table summarizes the scope of some of the identified needs during the 5 year forecast period:

TABLE 2: Summary of Selected Capital and OPEB Funding Identified In Previous Studies

STUDY	TIMING	PROJECTED COSTS
Browning Reserve Study (5/9/2014) <i>(Adjusted to exclude vehicles)</i>	Excerpt 5 Years (2015/16 – 2019/20)	\$ 995,220
Fire Department Master Plan (8/19/2015)	5 Years CIP Funding (Includes establishing an Apparatus Reserve)	\$1,622,500
OPEB – Retiree Health Liability (F2/24/16) (Amount shown is additional contribution beyond what is in assumptions) 7/2014 – 6/2021	Additional amount required in next 5 years to meet 20 year level funding of liability	\$ 330,259
	SUB-TOTAL	\$ 2,947,979
ADDITIONAL: Park & Recreation Master Plan – New Facilities Only	<u>Timing not specified</u> – regular maintenance in Browning Study	\$ 2,203,300

Although, not all of the expenses would be expected to be evenly distributed, it is significant that the average needs for the next 5 years, equals \$589,596 per year (without considering any new recreation facilities). Estimated from the Browning Reserve Study results were adjusted to exclude vehicles, to avoid duplication with estimates in the Fire Master Plan. It is possible that Impact Fees could offset some of the capital project costs, provided that the nature of the project met the criteria to be financed by this restricted funding source. The restrictions primarily relate to the need generated by an increase in development. This will be limited by the fact that the District is largely built out with limited amounts of new development being planned. Absent other sources the General Fund reserve balances

Forecast Model - Limited Use Of Existing Reserves For Capital / One-Time Expenses

Table 3 on the following page demonstrates the impact, if the District were to maintain a reasonable cash flow reserve and expend limited amounts on one-time contributions to Capital and / or OPEB liabilities. The model shows that over the 5-year period even a use of reserves at a level of \$215,000 per year would essentially exhaust funds available for one-time expenses, leaving future operations under funded. The \$215,000 per year amount funds just over one-third of the \$589,596 in identified needs addressed above.

TABLE 3: Detail of 2017 -2021 General Fund Forecast (Includes Capital / One-Time)

REVENUE	Adjusted Budget FY 2015/2016	Projection 2017	Projection 2018	Projection 2019	Projection 2020	Projection 2021
(TAXES / FEES / JPA)						
Property Tax	\$3,555,460	\$3,704,000	\$3,833,000	\$3,948,000	\$4,047,000	\$4,128,000
JPA Reimbursements	1,056,705	1,167,000	1,197,000	1,232,000	1,269,000	1,308,000
Recreation Fees & Facility Use	143,776	148,100	152,500	157,100	161,800	166,700
Community Center Fees & Facility Use	322,953	332,600	342,600	352,900	363,500	374,400
Franchise Fees	160,000	163,000	166,100	169,300	172,500	175,800
Other Revenue & Special Events	106,000	106,000	106,000	106,000	106,000	106,000
Capital Fire Grant SCBA						
TOTAL GENERAL FUND REVENUE	\$5,344,894	\$5,620,700	\$5,797,200	\$5,965,300	\$6,119,800	\$6,258,900
EXPENDITURES						
(SALARY & BENEFITS)						
Full Time Salaries	\$435,340	\$429,000	\$442,000	\$455,000	\$469,000	\$483,000
Part-Time Salaries	166,687	171,000	180,000	187,000	195,000	202,000
Retirement & Retiree Benefits	217,622	243,000	257,000	271,000	288,000	253,000
Other Benefits	123,197	134,000	143,000	151,000	159,000	167,000
TOTAL SALARY & BENEFITS	\$942,846	\$977,000	\$1,022,000	\$1,064,000	\$1,111,000	\$1,105,000
(SERVICES & SUPPLIES)						
Fire	\$3,304,254	\$3,387,000	\$3,472,000	\$3,576,000	\$3,683,000	\$3,793,000
Contract Services - Other	187,500	215,000	221,000	226,000	231,000	236,000
Utilities	229,350	240,800	252,900	265,500	278,800	292,700
Vehicles / Equipment	177,500	182,000	187,000	191,000	196,000	200,000
Buildings & Grounds	137,500	140,900	144,600	148,100	151,500	155,000
General Services / Administration	215,043	220,000	226,000	232,000	237,000	242,000
Recreation Instructors / Events	136,500	140,600	144,800	149,200	153,600	158,200
Other Operating Expense	312,123	319,900	328,200	336,100	343,900	351,800
TOTAL EXPENSES (S&S)	\$4,699,770	\$4,846,200	\$4,976,500	\$5,123,900	\$5,274,800	\$5,428,700
ONE-TIME: Capital Exp / Transfer Capital Equip (General Fund) / Addl Contribution OPEB	\$184,479	\$215,000	\$215,000	\$215,000	\$215,000	\$215,000
GRAND TOTAL EXPENSES	\$5,827,095	\$6,038,200	\$6,213,500	\$6,402,900	\$6,600,800	\$6,748,700
Excess / (Deficit) Revenue over Expenditures	(\$482,201)	(\$417,500)	(\$416,300)	(\$437,600)	(\$481,000)	(\$489,800)
Historical Avg Savings Fire Contract	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
IF FIRE AGREEMENT SAVINGS NET CHANGE FUND BALANCE	(\$182,201)	(\$117,500)	(\$116,300)	(\$137,600)	(\$181,000)	(\$189,800)
Beginning Balance	3,693,275	3,511,074	3,393,574	3,277,274	3,139,674	2,958,674
Ending Balance	3,511,074	3,393,574	3,277,274	3,139,674	2,958,674	2,768,874
Allocation of Fund Balance						
Cash Flow Reserve - 5 Months (Non-Capital Exp) Includes \$65,000 Stabilization Reserve in Audit	2,351,090	2,426,333	2,499,375	2,578,292	2,660,750	2,722,375
Available for "Other" (One time use)	1,159,984	967,241	777,899	561,383	297,924	46,499

Key Considerations

Readers are encouraged to consider the detailed discussion of the Assumptions in Appendix A. The following are some of the key items impacting the projected results and impacts on the General Fund:

Revenue:

- Although property values are recovering from the housing market crash the level of growth is expected to decline in the future. The projected revenue growth in each of the first two years is 4%, followed by 3% in the next two years and 2% in the final year.
- The property within CPCSD boundaries is largely developed and there is not significant revenue generating developments in the near term.
- JPA Reimbursements have been aligned with the historical percentage of total Fire Services Agreement. The model assumptions result in a 2.5% to 3% increase in JPA reimbursements per year in line with the projected escalation of services from CalFire. This financial trend for the JPA should be closely monitored to determine that the operation could sustain increasing costs. EMS services as with other health care related services are undergoing drastic changes in compensation models under the Affordable Care Act.
- The model uses a 3% increase per year in Recreation and Community Center revenue. This is less than the 5% included in the adopted marketing plan. The basis for the more conservative estimate is that the plan is still rather new and has not been fully measured. Also, policy changes enacted regarding reduced or waiver of fees will hinder reaching the target.
- The District has not experienced a lot of opportunities for grants, which can be beneficial, provided that they can fund one-time needs and not on-going programs.

Expenditures:

- The projected increase in salaries and benefits over the 6-year period from the current year budget through fiscal year 2021, are expected to increase at nearly the same rate as revenue (17%). This is without any additional OPEB contribution.
- Although an adjustment was made to the full-time salary projections this was included absent any collective bargaining agreement for an adjustment. As with all other assumptions it is helpful for analysis purposes only.
- Part-time salaries were adjusted based on assumed increases to the entire base factoring in the adopted changes increasing the minimum wage to \$15 per hour.
- As with many agencies the cost of retiree benefits is escalating significantly. Although the State established lower cost pension reform, these plans only apply when there is turnover and the new employee, was not previously covered by a PERS Plan. The District has Net Pension Liabilities for the PERS plans totaling approximately \$680,000.

Expenditures (Continued)

- The District has a total unfunded liability for OPEB (Retiree Medical) of nearly \$1.5 million.
- The assumption used for the adjustment of the Fire Contract Services provided by CalFire was based initially off the current agreement at +2.5% followed by 3% after the current agreement ends. Since CalFire is staffed with State personnel some of the same staffing cost pressures with regards to retirement liabilities are in play.
- The Browning Reserve Study assessed condition and life cycle costs for the District infrastructure and found that this would cost nearly \$4 million, which would wipe out current reserves and trends in the current 5 years do not project operations generating surplus funds. As a comprehensive evaluation some of the specific items identified in the Browning Reserve Study may represent small repairs and replacements that would typically be part of an operating budget. In addition to this study the District also has needs separately identified in the Fire Master Plan and Park and Recreation Master Plan.
- An allowance for General Fund “one-time” expenditures has been included in the forecast. Based on priorities and funds available this could be possible funding for capital expense and/or OPEB liabilities. The District would need to examine the priorities based on needs and continued service to the community. The amount included is \$215,000.
- Expenditures from reserves without a replacement of these funds can only occur for a limited time. As the District infrastructure ages there is a growing need to address normal wear and tear as well as deferred maintenance.
- The forecast projects a deficit each year, which fluctuates from \$417,500 to \$489,800 per year. (Prior to any “assumed” Fire Services budgetary savings).
- The forecast has moderated the deficit by assuming that the Fire Services agreement will have actual costs each year of \$300,000 less than the estimated agreement provides. While this has been historically the case, there is some level of risk that the past trends will not continue, or that increased costs above what is assumed will reduce the savings.

Fund Balance Reserves:

- The District has a tradition of managing its finances and not extending well beyond its means, which has included maintaining adequate cash flow reserves to meet its obligations. The forecast continues to recommend protection of adequate funds to avoid the unnecessary burden caused by short-term borrowing.
- The forecast displays the total reserves as two components, 1) The equivalent of 5 months of operating costs; and 2) An amount that would be available for one-time projects and/or reduction of liabilities.

Fund Balance Reserves (Continued)

- The 5-month operating cash target takes into consideration the fact that the District relies on property taxes for most of the General Fund Revenue and these taxes are not distributed evenly throughout the year.
- Based on the spending included in the forecast model by the 5th year less than \$50,000 would remain for one-time projects and would easily be completely eliminated given that capital needs exceed the assumed minimum annual level required.

Additional Financial Issues

As noted earlier the focus of this review is on the General Fund, however, a cursory review of other funds was also completed in order to identify items that could ultimately impact the General Fund.

One of the notable areas is with the status of Landscaping and Lighting Maintenance Assessment Districts. Some of the Districts do not have provisions for adjustments and any changes would legally require a proceeding where property owners could vote against an increase. The long-term sustainability of any maintenance district without the ability to cover increasing could end up putting the General Fund at risk.

It is our understanding that the scope of work in these areas is being adjusted based on the revenue generated. It is foreseeable that at some point the condition of the improvements being maintained would be in conflict with District goals and mission statement. For example, if the service being maintained is street lighting, is the District prepared to turn off lights? Even doing so at some point this continual reduction would ultimately reach the point that no services could be provided.

Another area is the continued funding to maintain and replace components of the Fleet. The District is to be commended for establishing a fund specific to Fire related equipment expense. This has been a creative approach to set aside special contract revenue and use it to replace equipment. The uncertainty comes from the fact that this source of funding is not guaranteed and fluctuates from year to year. Further, the analysis conducted as part of the Fire Master Plan noted that this arrangement was determined to be insufficient to meet timely replacement of Fire apparatus. Ideally the District would benefit from a financing program that would address fleet needs in other departments as well. The provision of services to the community will suffer if the tools and equipment reach a point of being inoperable.

Options To Increase The Level of Funding Available For One-Time Expenses

The scope of this report was limited to a high level projection of District resources compared to identified needs. In addition to continued cost control efforts the District may need to explore additional revenue options.

Pursuit of a new revenue measure would require additional evaluation of a variety factors in order to properly match the revenue with the specific expense. Financing tools available would include Benefit Assessments. Use of this financing mechanism requires evaluation of the special benefit accruing to the property being assessed. Likewise, any “general benefit”

would need to be funded by another source. The second source would be a Community Facilities District. These use of taxes derived from this source can be used to fund both services and / or capital expenditures. The third option is a Parcel Tax.

There are differences in the steps required to impose any of these new revenues. Either voter approval or property owner balloting is required, which means there must be significant support from the community at large. Consideration of any of these options would require further study.

Recommendations

Author John C. Maxwell said, "...If you're proactive, you focus on preparing. If you're reactive, you end up focusing on repairing." The District Board and Staff are to be commended for taking critical steps to be proactive. Planning for the future will likely require creativity and decisions that are not always easy.

The following are key recommendations for future steps:

1. The District needs to acknowledge that the projected General Fund operating costs, retiree liabilities, and capital needs are not fiscally sustainable in the current environment. This forecast represents a 5-year snapshot and longer-term projections would be expected to show worsening conditions without an increase in revenue and/or significant decreases in costs.
2. The District should also monitor and develop planned responses to impacts occurring in funds other than the General Fund. Two areas of emphasis would be 1) Landscaping and Lighting Districts, which also have, long term funding pressures. And 2) Evaluation of potential special revenue funds (such as impact fees), which could contribute towards reducing the need for 100% financing of capital projects by the General Fund.
3. As a monitoring tool the forecast should be updated annually in order to reflect the current environment and progress or changes in the outcome (positive or negative).
4. Staff should continue efforts to seek cost effective changes in the delivery of services. During interviews with Staff it was noted that systems are in place to monitor costs and they are being used.
5. The District should continue to assess the costs of Fire Services as they represent the most significant spending and identify means to address cost increases. This includes monitoring whether contract savings are continuing at the assumed level on an annual basis.
6. The District should monitor and refine, as needed its Marketing Plan to insure that targets are reasonable and account for any deterioration of the base.
7. The District should establish a reserve for one-time projects and /or contributions towards OPEB liabilities. Then potential annual funding should be prioritized within an established available cap.

Recommendations (Continued)

8. The District should continue to proactively share with those it serves the status of its financial obligations and position. Having an informed constituency may create opportunities to improve services.

9. The District should consider the priority ranking of additional funding of its OPEB obligation, compared to other one-time needs. Although this will provide long-term savings and responsibly address the obligation, it needs to be considered in the overall context of District services. The recent Actuarial report that was prepared provides a few options.

10. The District should establish a target cash-flow reserve of between 4-6 months. The more conservative the target will provide additional time to address funding shortfalls, should this be necessary.

11. In addition to the current focus on marketing plans, the District should proactively examine all sources of revenue enhancement to maintain the public investment in facilities, equipment, and emergency services. This could include grants, assessments, and / or property related fees and taxes.

Observations

While conducting the study two areas were noted as being outside of what is typical in terms of the District finances. The first is the timing of the issuance of audited financial statements. Best practices strive to have them issued within six months of the close of the Fiscal Year (by December 31st). In the upcoming year the State Controller will be establishing a January deadline for the filing of the State Controller's report with the intent that it will reflect the audited statements. (The previous deadline was in October).

The second area involves the artificial allocation of General Fund Revenues to operating Departments. Typically general tax revenue that is not directly derived from the operation of a department is not associated specifically with that department's operation. This relates to Property Taxes and Franchise taxes.

As part of the study Staff at the El Dorado County Auditor Controller's Office were asked about the property tax allocation. County Staff concurred that the current process is unique and is being done solely at the request of the Cameron Park Community Services District. Their preference would be to treat the tax collection as a single entity, which is how CPCSD was formed and is the standard for public agencies.

Appendix A

Assumptions Used To Develop The Cameron Park Community Facilities District 2017 – 2021 Financial Forecast

ASSUMPTIONS CPCSD REVENUE FORECAST
 (Prepared By Regional Government Services)
 April 14,2016

GENERAL FUND REVENUE

#	ITEM	FISCAL YEAR 2016 BUDGET (% OF TOTAL)	ADJUSTMENT FACTOR	COMMENTS
1	Property Tax	\$ 3,555,460 (67%)	Assumed declining growth in Assessed Value (AV) over 5 Years. Multiplied the historical average tax rate by the projected Assessed Value. Current year increase 4.5% reduced by 0.5% / yr.	Spoke with the County Assessor regarding trends. Currently a strong market has allowed for restoring values removed from the tax roll when the housing market declined. This will taper off and mute the growth in property taxes. no firm estimate.
2	JPA Reimbursement	\$ 1,056,705 (20%)	Historically this has represented approximately 35% of the Cal Fire contract.	It will be important for the District to monitor the County EMS JPA Finances and whether its finances are adequate to continue providing for growth.
3	Recreation Fees	\$ 143,776 (3%)	Adj by 3% per year - Combined Program & Facility use	This is conservative compared to the Marketing Plan which targets a 5% growth. Achieving the Marketing Plan will be impacted by policies related to discounts and participation rates. Additional leeway is built in due to the 2016 Budget being conservative compared to FY 2015 Actual. Escalator applied to FY 2016 Budget and each forecast year.
4	Community Center Fees	\$ 322,953 (6%)	Adj by 3% per year - Combined Program & Facility use	This is conservative compared to the Marketing Plan which targets a 5% growth. Achieving the Marketing Plan will be impacted by policies related to discounts and participation rates. Additional leeway is built in due to the 2016 Budget being conservative compared to FY 2015 Actual. Escalator applied to FY 2016 Budget and each forecast year.
5	Franchise Taxes	\$ 160,000 (3%)	1.9% per year which has been the historical average.	Escalator applied to FY 2016 Budget and each forecast year.
6	Other Miscellaneous Income	\$ 106,000 (2%)	0.0% No increase maintained same as FY 2016 Budget	Includes Interest; Admin Processing Fees; Reimbursements; Special Events (Summer Spectacular); Sponsorships. Over 70% of the total budget for this category is the Special Event / Sponsorship.

ASSUMPTIONS CPCSD SALARY & BENEFIT FORECAST
 (Prepared By Regional Government Services)
 April 14, 2016

GENERAL FUND SALARY & BENEFIT EXPENSES

#	ITEM	FISCAL YEAR 2016 BUDGET (% OF TOTAL)	ADJUSTMENT FACTOR	COMMENTS
1	Salary Full-Time Salary	\$ 435,340 (7%)	For projection purposes only a 3% increase was used.	The forecast is only intended to quantify the impact of a theoretical adjustment. The current MOU does not have any scheduled adjustments. Actual costs are based on collective bargaining agreements.
2	Part-Time Salary	\$ 166,687 (3%)	Based on pending minimum wage legislation awaiting signature by the Governor: 3/31/2016 - 2017=2.5%; 2018=4.8%; 2019=4.3%; 2020=4%; 2021=3.7%	Statewide changes to the minimum wage are proposed for January 1 of each year. +50cents in 2017; and then \$1 per year. In 2022 (outside of the forecast period) the final adjustment occurs from \$14.50 to \$15 per hour
3	Retirement and Retiree Benefits	\$ 217,662 (4%)	This category includes Current Misc. PERS; Prior Safety PERS; Social Security (Part-time Only); Medicare; Retiree Medical.	See discussion below of major components
	PERS Miscellaneous		Note: Used PPERS Projection based on 6/30/2014 Actuarial Report. Actual will be impacted by investment performance. FY 2016 performance expected to be less than 7.5% target which will increase future rates.	Per Actuarial Rates for 7/1/2016 + Scheduled lump sum for Liability - Multiplied by FT Salaries (6/30/14 Actuarial pg 5). Did not assume pre-payment of lump sum which offers small discount (approx. \$2,400 in FY 2017)
	PERS Safety (Closed Plan)		"	Per Actuarial Lump Sum for 7/1/2016 and as estimated by PERS thereafter (6/30/14 Actuarial pg 5) Did not assume pre-payment of lump sum which offers small discount (approx. \$1,095 in FY 2017)
	Retiree Health			\$ amount per the Pay-As-Go (no prefunding) schedule in actuarial study page 6 column 1 (2/24/16 Report)
4	Other Benefits - Medical/Dental	\$ 123,197 (2%)	Assume 8% in 2017 - Decline by 1% for 2 years; 5 % for remainder. These factors are used in OPEB Actuarial Study estimating of future rates.	This category includes Health, Dental, Vision, Workers Compensation, UI / TT Contribution.

ASSUMPTIONS CPCSD NON-SALARY EXPENSES FORECAST
 (Prepared By Regional Government Services)
 April 14, 2016

GENERAL FUND NON-SALARY EXPENSES

#	ITEM	FISCAL YEAR 2016 BUDGET (% OF TOTAL)	ADJUSTMENT FACTOR	COMMENTS
1	Fire Contract	\$ 3,304,254 (59%)	For remaining 2 years of Agreement For Services current base was escalated by 2.5%. Thereafter 3% per year.	Historically the District has experienced a cost savings of an average of \$300,000 per year. Contributing factors include: position vacancies; assumed EE tier; backfill services to State. Because the full cost of services is an obligation the forecast does not discount the expense.
				Observations: State Union preparing for negotiation have not bargained for several years. At the same time the Governor has placed a priority on funding retirement liabilities, which will impact future costs.
2	Contract Services - Other	\$ 187,500 (3%)	Established FY 2017 base at \$215,000 which is the average of past 6 years. Then increased by CPI projection: 2.6%; 2.4%; 2.3%; 2.3%	Expenses in recent years have impacted by a back-log in various studies and "plans".
3	Utilities	\$ 229,350 (4%)	5% per year (historical average is 4.6%)	Largest fluctuations are among electricity and propane costs. This category can be subject to large fluctuations.
4	Vehicles & Equip	\$ 177,500 (3%)	Increased by CPI projection: 2.5%; 2.6%; 2.4%; 2.3%; 2.3%	
5	Buildings & Grounds	\$ 137,500 (2%)	Increased by CPI projection: 2.5%; 2.6%; 2.4%; 2.3%; 2.3%	

(Prepared By Regional Government Services)
 April 14, 2016

GENERAL FUND NON-SALARY EXPENSES

#	ITEM	FISCAL YEAR 2016 BUDGET (% OF TOTAL)	ADJUSTMENT FACTOR	COMMENTS
6	General Services	\$ 215,043 (4%)	Increased by CPI projection: 2.5%; 2.6%; 2.4%; 2.3%; 2.3%	Operating and support services including: County Tax administration; Audit / Accounting; Banking; Insurance; Legal.
7	Recreation Instructors / Events	\$136,500 (2%)	Adjusted each year by 3% using the FY 2016 Budget as a base.	Same percentage as what was assumed on revenue.
8	Other Operating Expense	\$312,123 (5%)	Increased by CPI projection: 2.5%; 2.6%; 2.4%; 2.3%; 2.3%	

ASSUMPTIONS CPCSD USE OF RESERVES
 (Prepared By Regional Government Services)
 April 14, 2016

GENERAL FUND IMPACTS ON RESERVES

#	ITEM	ASSUMPTIONS	COMMENTS
1	Capital Expenditures	The forecast Model has assumed \$215,000 combined #1 and #2 - per year available for capital expenditures and / or OPEB from one-time reserves.	The General Fund contribution towards capital expenditures has fluctuated over the past 6 years from a low of \$3,872 in FY 2011 to a high of \$248,367 in FY 2014. (The 2014 amount included Fire Safety equipment funded by a grant.) The average per year for the most recent six year period has been \$124,862. Identified needs exceed this level of spending.
2	Other Post Employment Benefits (OPEB) - Retiree Medical	The forecast Model has assumed \$215,000 combined #1 and #2 . Establishment of a Trust and lump sum contributions will decrease the long term cost of this liability.	Built into the base operating cost assumptions is the amount of the Pay-As-You-Go projections. An initial payment of \$164,607 would equal a catch-up from 7/1/14 to 6/30/16 under the 2016 20 year level contribution. Additional contributions averaging \$33,130 / year would be required to maintain the schedule.
3	Projected Fire Contract Savings	Historically \$300,000 per year has been the annual average budgetary savings in the Fire Services Agreement (adjusted for budgetary differences in EMS JPA Revenue / Expense).	The District is obligated to annually appropriate funds in the full annual amount of the CalFire Services Agreement. Historically the final actual cost has been approximately \$300,000 less than funds appropriated. If this fails to materialize the budget is unbalanced. There are several operational factors that contribute to the contract savings. They include: Difference in salary schedule step from budget; vacancies; provision of backfill services; and Executive management commitment to monitoring costs.
4	Cash Flow Reserve	A target Cash Flow Reserve is calculated based on 5 Months of Operating Costs without Capital or additional contributions to OPEB.	The District reports a Stabilization Reserve of \$65,000 as part of its Annual Financial Statements. This amount has been combined with the cash flow reserve. The 5 month target represents the District reliance on Property Tax Revenue, which is not evenly distributed.
5	Reserves Available For One-Time Projects	Beginning balance is approximately \$1 million and would be nearly exhausted in 5 years.	Increased operating costs and limited revenue growth limit the likelihood that reserves will continue to increase.

Appendix B

Cameron Park Community Facilities District 2017 – 2021 Financial Forecast Background Historical Data

Five Year Comparisons

- Revenue
- Salaries and Benefits
- Other Services and Supplies

10 Year Comparison

- Chart: Comparison Assessed Valuation Annual Changes (County Compared To CPCSD)
- Chart: Annual Assessed Values 10 Years

Cameron Park Community Services District

Historical Comparison - Revenue

Financial Forecast FY 2017 - FY 2021

April 14, 2016

FINAL REPORT

	Fiscal Yr 2010/2011	Fiscal Yr 2011/2012	Fiscal Yr 2012/2013	Fiscal Yr 2013/2014	Fiscal Yr 2014/2015	Adjusted Budget FY 2015/2016
TAXES						
Property Tax	3,360,538	3,244,259	3,234,835	3,305,549	3,415,687	3,555,460
FIRE JPA (EMS SERVICES)						
JPA Reimbursements	818,359	895,227	917,876	989,719	1,063,792	1,056,705
RECREATION						
Program Revenue- Recreation	208,462	187,133	207,743	129,180	170,085	119,276
Facility Use - Recreation (Incl. Parks 2011 & 2012)	18,859	30,903	35,084	35,776	21,470	24,500
Sub-Total Recreation	227,321	218,036	242,827	164,956	191,555	143,776
COMMUNITY CENTER						
Program Revenue- Center	69,440	90,976	153,197	160,808	176,007	162,943
Facility Use	195,983	179,923	192,217	174,918	199,683	160,010
Sub-Total Community Center	265,423	270,899	345,414	335,726	375,689	322,953
FRANCHISE FEES						
Franchise Fees	151,620	152,517	156,704	160,778	163,396	160,000
OTHER REVENUE						
Interest	10,342	9,793	7,732	9,409	6,430	7,500
Administration Process Fees			7,000	7,500	7,500	7,000
Reimbursement (rebates)	9,432	51,550	29			
Special Events / Summer Spectacular	52,757	68,348		77,796	55,633	76,500
Other Income / Sponsorships	23,983		5	22,629	15,029	15,000
Sub-Total Other Revenue	96,514	129,691	14,767	117,334	84,592	106,000
Capital Grant - Fire SCBA Equip				166,457		
TOTAL GENERAL FUND	4,919,775	4,910,629	4,912,422	5,240,519	5,294,712	5,344,894

*

*FY 2011/12 showed Fire Eng As Rev and Expense \$447,360 - excluded from analysis

Cameron Park Community Services District
Historical Comparison - Salaries & Benefits
Financial Forecast FY 2017 - FY 2021
April 14, 2016

FINAL REPORT

General Fund:	Fiscal Yr 2010/2011	Fiscal Yr 2011/2012	Fiscal Yr 2012/2013	Fiscal Yr 2013/2014	Fiscal Yr 2014/2015	Adjusted Budget FY 2015/2016
Salaries- Full Time (5000)						
Administration	\$ 156,632	\$ 122,150	\$ 141,704	\$ 102,120	\$ 138,389	\$ 147,273
Fire - Including JPA	0	0	0	0	0	0
Parks	126,866	139,386	157,090	157,521	163,043	172,546
Recreation	47,205	48,600	76,845	66,413	49,965	82,005
Community Center	55,227	33,372	7,643	9,887	8,221	33,516
Total Full-Time Regular Salaries	385,930	343,508	383,282	335,941	359,618	435,340
Salaries - Part-Time (5010)						
Administration	\$ 31,253	\$ 34,656	\$ 13,172	\$ 12,327	\$ 7,799	\$ 7,488
Fire - Including JPA	0	0	8,680	5,572	0	0
Parks	10,056	4,723	0	0	0	0
Recreation	130,864	23,389	31,812	34,772	44,781	54,009
Community Center	34,135	101,972	74,257	66,631	70,916	105,190
Total Part-Time / Seasonal Salaries	206,308	164,740	127,920	119,301	123,495	166,687
Sub-Total Salaries						
Administration	\$ 187,885	\$ 156,806	\$ 154,876	\$ 114,447	\$ 146,187	\$ 153,761
Fire - Including JPA	0	0	8,680	5,572	0	0
Parks	136,922	144,109	157,090	157,521	163,043	153,368
Recreation	178,069	71,989	108,657	101,185	94,746	136,014
Community Center	89,362	135,344	81,900	76,518	79,137	138,706
Sub-Total Salaries	592,238	508,248	511,202	455,242	483,113	581,849
Percentage Change		-14.2%	0.6%	-10.9%	6.1%	20.4%
Retirement Benefits / Social Security (5135*; 5150; 5180)						
Administration	39,508	30,380	52,883	48,336	52,601	55,186
Fire - Including JPA *	39,193	56,884	52,879	47,073	41,557	91,673
Parks	29,510	42,707	35,672	37,696	42,291	33,678
Recreation	21,495	17,800	21,264	20,102	19,042	21,780
Community Center	18,393	8,108	8,023	8,114	8,726	15,305
Total Retirement / Social Security	148,099	155,879	170,721	161,321	164,217	217,622
Other Current Benefits (5130; 5140; 5160; 5190)						
Administration	49,056	39,152	16,349	10,976	14,887	20,523
Fire - Including JPA	892	1,388	1,314	989	1,120	1,394
Parks	29,895	56,199	39,222	44,332	44,918	46,195
Recreation	21,911	23,346	29,221	29,356	25,969	35,314
Community Center	24,770	3,445	9,368	9,604	9,715	19,771
Total Other Benefits	126,524	123,530	95,474	95,256	96,609	123,197
Sub-Total Benefits						
Administration	88,564	69,532	69,232	59,312	67,488	75,709
Fire - Including JPA	40,085	58,272	54,193	48,062	42,677	93,067
Parks	59,405	98,906	74,894	82,027	87,209	79,873
Recreation	43,406	41,146	50,485	49,458	45,011	57,094
Community Center	43,163	11,553	17,391	17,718	18,441	35,076
Sub-Total Benefits	274,623	279,409	266,195	256,577	260,826	340,819
GRAND TOTAL - SALARIES & BENEFITS						
Administration	276,449	226,338	224,108	173,759	213,675	229,470
Fire - Including JPA	40,085	58,272	62,873	53,634	42,677	93,067
Parks	196,327	243,015	231,984	239,549	250,252	233,241
Recreation	221,475	113,135	159,142	150,642	139,757	193,108
Community Center	132,525	146,897	99,291	94,235	97,578	173,782
GRAND TOTAL SALARIES & BENEFITS	866,861	787,657	777,398	711,819	743,939	922,668
Percentage Change		-9.1%	-1.3%	-8.4%	4.5%	24.0%
BENEFIT COSTS AS PERCENTAGE OF PERSONNEL						
Administration	32.0%	30.7%	30.9%	34.1%	31.6%	33.0%
Fire - Including JPA	100.0%	100.0%	86.2%	89.6%	100.0%	100.0%
Parks	30.3%	40.7%	32.3%	34.2%	34.8%	34.2%
Recreation	19.6%	36.4%	31.7%	32.8%	32.2%	29.6%
Community Center	32.6%	7.9%	17.5%	18.8%	18.9%	20.2%
TOTAL AGENCY BLENDED	31.7%	35.5%	34.2%	36.0%	35.1%	36.9%

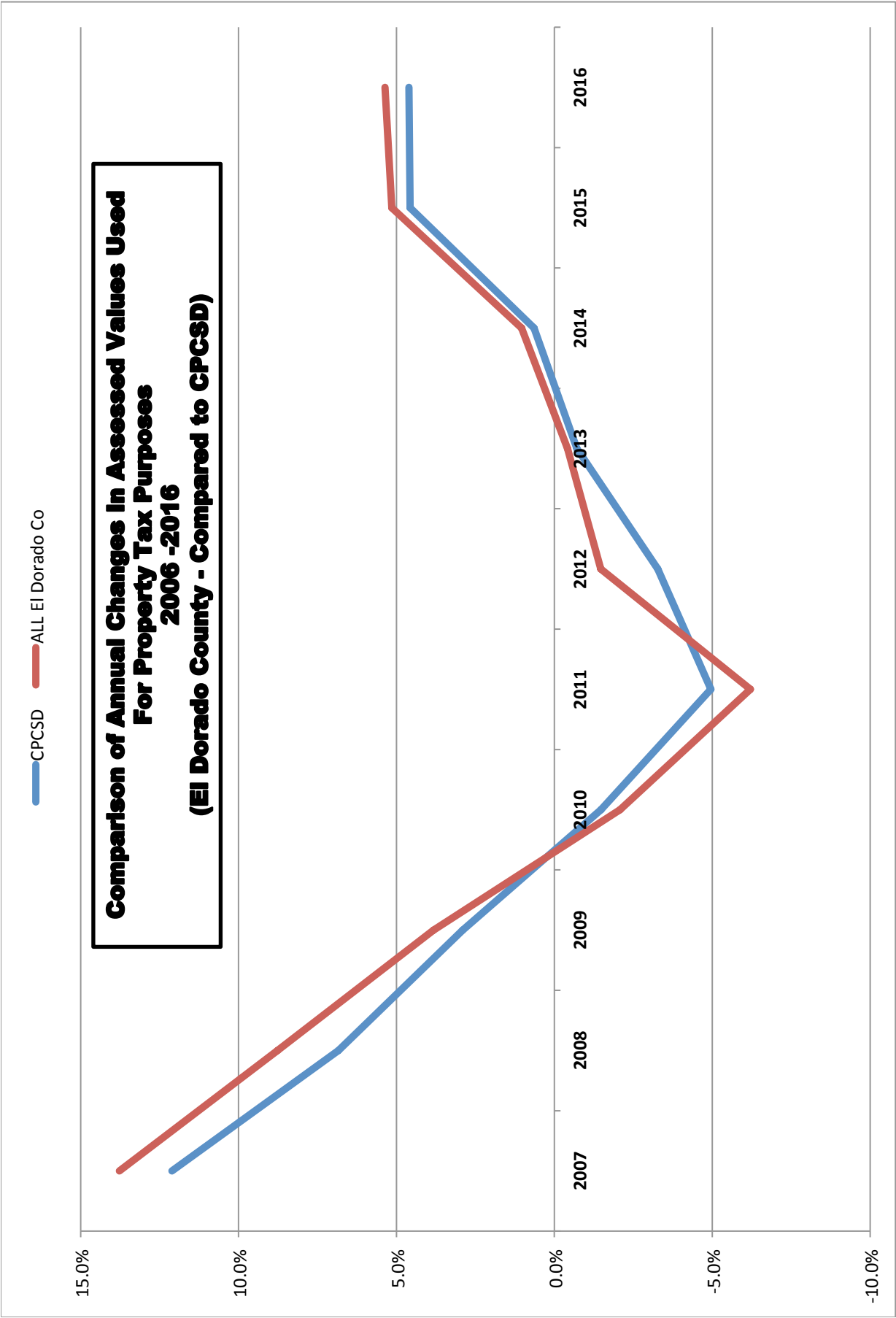
* FY 2010/11 and 2011/12 Retiree Medical was not segregated - except for Fire which was 100% related to Retirees

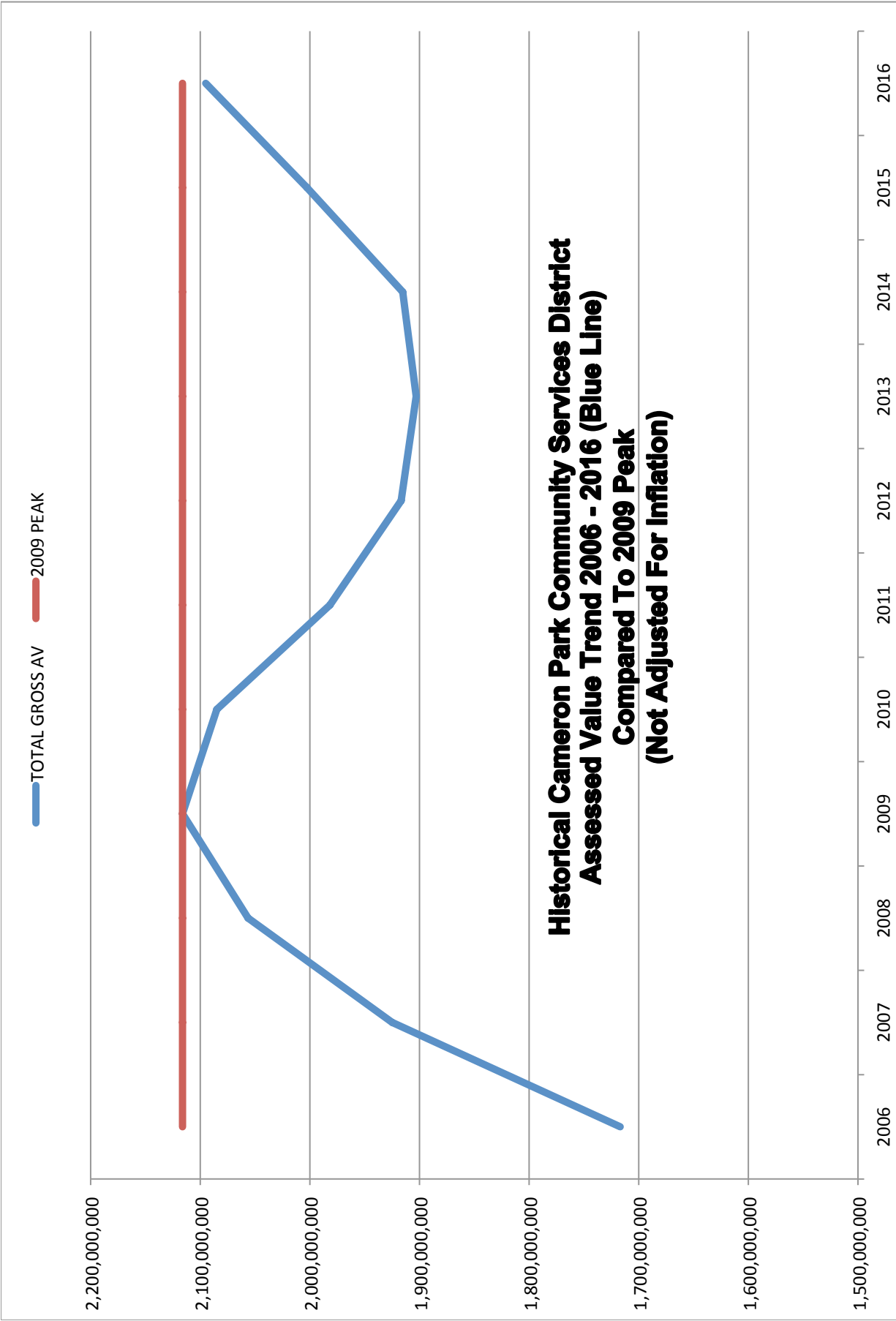
Cameron Park Community Services District
Historical Comparison - Expense Non Salaries & Benefits
Financial Forecast FY 2017 - FY 2021

April 14, 2016

FINAL REPORT

	Fiscal Yr 2010/2011	Fiscal Yr 2011/2012	Fiscal Yr 2012/2013	Fiscal Yr 2013/2014	Fiscal Yr 2014/2015	Adjusted Budget FY 2015/2016
FIRE						
Contract	2,820,722	2,525,645	2,504,106	2,666,439	2,651,400	3,254,054
Fire Turnouts	-341	24,203	16,324	18,632	18,318	21,000
Fire - Vol Resident	20,370	27,978	26,415	21,480	16,785	29,200
	2,840,751	2,577,826	2,546,845	2,706,551	2,686,503	3,304,254
% Change		-9%	-1%	6%	-1%	23%
Average Change - 2011-2015	-1%					
Contract Services						
5235 & 5240 Contract Service	175,366	127,483	157,015	354,942	280,857	187,500
% Change		-27%	23%	126%	-21%	-33%
Average Change - 2011-2015	25%					
Utilities						
Water	38,543	33,053	38,180	46,107	45,878	55,750
Electric-Gas	120,921	126,158	121,860	126,839	143,855	145,300
Telephone	24,438	24,097	20,740	25,342	22,536	28,300
Sub-Total Utilities	183,902	183,308	180,780	198,288	212,269	229,350
% Change		0%	-1%	10%	7%	8%
Average Change - 2011-2015	4%					
Vehicles / Equipment						
Equipment - Minor Tools	14,041	15,032	3,150	6,029	16,046	21,000
Fuel	57,543	72,161	75,168	76,654	60,231	73,000
Maint Equipment	41,724	34,621	28,851	45,313	73,745	47,500
Maint Radios	1,149	1,390	1,183	3,597	1,947	1,000
Maintenance - Tires	4,978	6,834	4,597	7,185	9,719	10,000
Maintenance - Vehicles	15,094	30,489	19,109	27,568	25,965	25,000
Sub-Total Vehicles / Equip	134,529	160,527	132,058	166,346	187,653	177,500
% Change		19%	-18%	26%	13%	-5%
Average Change - 2011-2015	10%					
Buildings & Grounds						
Buildings - Maintenance	14,986	19,694	56,114	26,993	32,264	28,000
Grounds - Maintenance	30,059	31,174	29,084	31,639	43,271	44,500
Pool Chemicals	0	0	66,649	66,892	11,720	65,000
Sub-Total Bldgs & Grounds	45,045	50,868	151,847	125,524	87,255	137,500
% Change		13%	199%	-17%	-30%	58%
Average Change - 2011-2015	41%					
General Services / Admin						
5210 Admin. Co Tax Service Fees	97,176	87,920	85,500	61,635	48,036	75,043
Audit / Accounting	46,887	19,228	11,988	31,358	21,800	25,000
Banking	10,020	10,213	10,336	10,513	11,870	12,000
Insurance	80,909	64,237	68,511	63,702	68,154	73,000
Legal	36,235	33,594	32,710	40,680	53,542	30,000
Sub-Total General Services / Admin	271,227	215,192	209,045	207,888	203,402	215,043
% Change		-21%	-3%	-1%	-2%	6%
Average Change - 2011-2015	-7%					
Recreation Instructors / Events						
Instructors	79,511	61,889	59,496	67,226	88,219	67,000
Special Events	54,037	79,591	62,872	51,563	50,932	69,500
Sub-Total Instructors / Events	133,548	141,480	122,368	118,789	139,151	136,500
% Change		6%	-14%	-3%	17%	-2%
Average Change - 2011-2015	2%					
OTHER OPERATING EXPENSE						
		267,364	191,554	220,959	303,259	312,123
% Change		#VALUE!	-28%	15%	37%	3%
Average Change - 2011-2015	#VALUE!					
TOTAL	#VALUE!	3,724,048	3,691,512	4,099,287	4,100,349	4,699,770
TOTAL GEN FUND OP (Excl Sal & Ben)	4,022,823	3,724,048	3,691,512	4,099,287	4,100,349	4,699,770
% Excl "Other"	94%	93%	95%	95%	93%	93%
						Avg 94%





*Cameron Park
Community Services District*
Agenda Transmittal

Date: April 20, 2016

To: Board of Directors

From: Mary Cahill, General Manager

Agenda Item #7: **Resolution Directing Preparation of the Engineer's Report for the Continuation of the Annual Assessments for the Landscaping and Lighting Districts: Airpark, Unit 6, Unit 7, Unit 8, Viewpointe, Goldorado, Unit 11, Unit 12, Cameron Woods 1-4, Bar J15-A, Bar J15-A No. 2, Bar J 15-B, Creekside, Eastwood, David West, Cambridge Oaks, Northview, Cameron Valley, Cameron Woods 8, Silver Springs and Bar J14-A No. 2.**

Recommended Action: Receive, Discuss and Adopt Resolution No. 2016-05 with Board Poll Vote

Budget Account:

Budget Impact:

RECOMMENDATION

The Landscaping and Lighting Act of 1972 requires that an annual Engineer's Report is prepared by a licensed professional engineer and establishes other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the Engineer's Report for the Cameron Park CSD Landscaping and Lighting Districts for fiscal year as the first step in a three step process in the continuing the annual assessments for fiscal year 2016-17.

RESULT OF RECOMMENDED ACTION

Each year, an updated Engineer's Report, including updated budgets, scope of services, current legal justifications, and rate adjustments should be prepared by a California registered civil engineer. SCI Consulting Group will provide professional assessment engineering and assessment administration services to justify the continued collection of the Cameron Park CSD Landscaping and Lighting Districts for fiscal year 2016-17. The services provided by SCI will include the preparation of the Engineer's Report and preliminary assessment roll with the specific assessment amount for each parcel. The Engineer's Report will be presented to the Board for preliminary approval in May of this year.

The services provided by SCI Consulting Group includes the tasks required for the year-round administration of each of the Cameron Park Community Services District's assessments, including comprehensive property base auditing and levy accuracy confirmation, on a parcel by parcel basis, to ensure that each landscaping and lighting assessment district receives the most accurate assessment revenues and directly responding to property owner inquiries on toll free taxpayer assistance line. SCI's services will also include evaluation of the most current legal requirements and developments for benefit

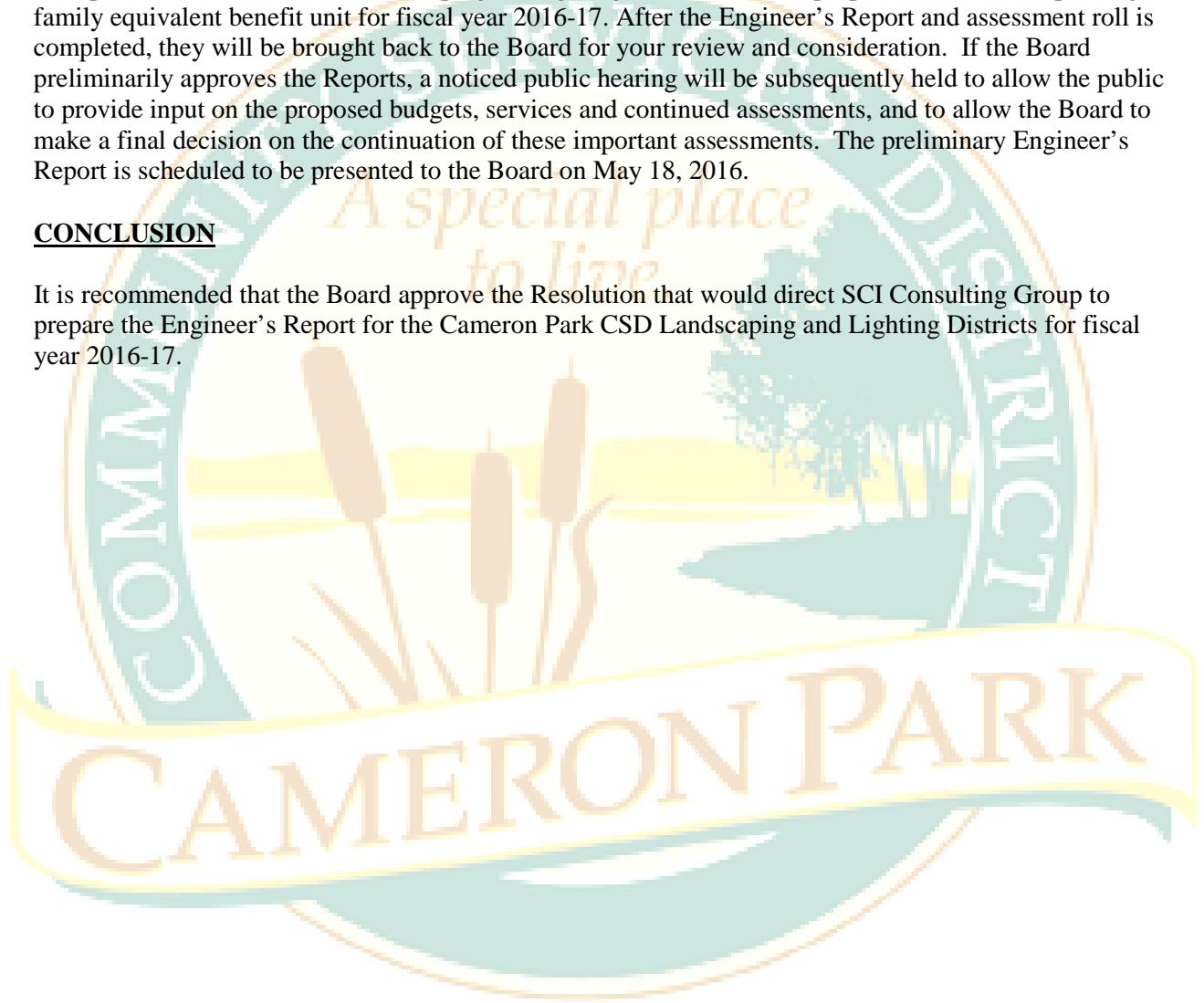
assessments, including any court decisions for benefit assessments or Proposition 218, and updates to the assessment justification and engineering findings, if appropriate.

ANALYSIS

In order to continue to levy the assessments, the Board will need to adopt the resolution to direct SCI Consulting Group, the assessment engineer, to prepare an Engineer’s Report for fiscal year 2016-17. This Engineer’s Report will include the proposed budgets for the assessments for fiscal year 2016-17, the special and general benefit findings to support the assessments, the updated proposed assessments for each parcel within each of the landscaping and lighting districts, and the proposed assessments per single family equivalent benefit unit for fiscal year 2016-17. After the Engineer’s Report and assessment roll is completed, they will be brought back to the Board for your review and consideration. If the Board preliminarily approves the Reports, a noticed public hearing will be subsequently held to allow the public to provide input on the proposed budgets, services and continued assessments, and to allow the Board to make a final decision on the continuation of these important assessments. The preliminary Engineer’s Report is scheduled to be presented to the Board on May 18, 2016.

CONCLUSION

It is recommended that the Board approve the Resolution that would direct SCI Consulting Group to prepare the Engineer’s Report for the Cameron Park CSD Landscaping and Lighting Districts for fiscal year 2016-17.



RESOLUTION NO. 2016-05
of the Board of Directors
of the Cameron Park Community Services District
April 20, 2016

A RESOLUTION DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR THE CONTINUATION OF THE LANDSCAPING AND LIGHTING ASSESSMENT DISTRICTS UNIT NUMBERS 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48 and 50 (Streets and Highways Code Section 22622)

WHEREAS, the Board of Directors of the Cameron Park Community Services District proposes to continue the annual assessments during (7/1/16-6/30/17) for Landscaping and Lighting Assessment District (LLADs) Units 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48 and 50; which were previously formed in accordance with the Landscaping and Lighting Act of 1972 (Streets and Highways Code Section 22500, et seq.); and

WHEREAS, the Streets and Highways Code Section 22622 requires the governing body of a local agency to adopt a resolution ordering the preparation of an engineer's report and to generally describe any proposed new improvements and/or substantial changes to an existing improvement prior to levying and collecting an annual assessment for an existing LLAD.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cameron Park Community Services District as follows:

Section 1: The annual Engineer's Report for the following LLADs shall be prepared by SCI Consulting Group who is designated the Engineer of Work; thereafter the Report shall be filed with the Board Secretary for submission to the Board of Directors:

Unit 30	Airpark Estates	Unit 40	Bar J #15B Merrychase
Unit 31	Formerly Unit 6	Unit 41	Creekside
Unit 32	Formerly Unit 7	Unit 42	Eastwood Park
Unit 33	Formerly Unit 8	Unit 43	David West Park
Unit 34	Viewpoint	Unit 44	Cambridge Oaks
Unit 35	Goldorado	Unit 45	Northview
Unit 36	Formerly Unit 11	Unit 46	Cameron Valley Estates
Unit 37	Formerly Unit 12	Unit 47	Cameron Woods 8
Unit 38	Cameron Woods #1-4	Unit 48	Silver Springs
Unit 39	Bar J #15A Country Club	Unit 50	Bar J #15A No. 2

Section 2: Any new improvements and/or substantial changes in existing improvements that are proposed to be paid for out of the 2016-2017 annual assessments will be specified in the Engineer's Reports.

Section 3: This resolution is adopted pursuant to Section 22622 of the Streets and Highways Code.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 20th day of April 2016, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Greg Stanton, President
Board of Directors

Mary Cahill
Secretary to the Board

Cameron Park
Community Services District
Agenda Transmittal

DATE: April 20, 2015

TO: Board of Directors

FROM: Mary Cahill, General Manager

AGENDA ITEM #8: **RESOLUTION No. 2016-06 DIRECTING AUDITOR OF EL DORADO COUNTY TO LEVY AND COLLECT ASSESSMENTS FOR THE FISCAL YEAR 2016-17**

RECOMMENDED ACTION: Receive, Discuss and Adopt Resolution No. 2016-06 with Board Poll Vote

BUDGET ACCOUNT:

BUDGET IMPACT:

In 1985, AB 1350 was passed allowing the Cameron Park Community Services District (CPCSD) to enforce Covenants, Conditions, and Restrictions (CC&Rs) for each subdivision within the District and to assume the duties of the Architectural Review Committee. That same year, the voters authorized the District to adopt and levy a special tax of up to \$12 per year on each parcel of land within the District.

As has been the practice, the CPCSD has authorized the El Dorado County Tax Collector to include such assessments on the tax roll of the County and provide receipts to the District, less any established fees and collection costs as established by the County for these services.

Resolution No. 2016-06 reflects this authorization for the 2016-17 fiscal year.

RESOLUTION NO. 2016-06
of the Board of Directors
of the Cameron Park Community Services District
April 20, 2016

DIRECTING AUDITOR OF EL DORADO COUNTY TO LEVY AND COLLECT
ASSESSMENTS FOR FISCAL YEAR 2016-17

RESOLUTION AUTHORIZING COVENANTS, CONDITIONS AND RESTRICTIONS
ASSESSMENT DISTRICT FOR 2016-2017

WHEREAS, the assessment of property parcels within this District, by vote of the registered voters, is administered by the Cameron Park Community Services District; and

WHEREAS, AB1350, approved by the Governor, September 24, 1985, now authorizes the Cameron Park Community Services District to enforce the Covenants, Conditions, and Restrictions adopted for each subdivision within the District and to assume the duties of the Architectural Control Committee; and

WHEREAS, on November 5, 1985, the voters of said District authorized the Board of Directors of the District to adopt and levy a special tax of up to \$12 per year on each parcel of land within the District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Cameron Park Community Services District does hereby establish a twelve-dollar (\$12) assessment per parcel, with designated exemptions, herewith for fiscal year 2016-2017; and

BE IT FURTHER RESOLVED, that the Tax Collector of the County of El Dorado be requested to include such assessments on the tax roll of the County and provide receipts to the District less any established fees and collection costs as established by the County for these services.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 20th day of April 2016, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Greg Stanton, President
Board of Directors

Mary Cahill
Secretary to the Board

Cameron Park
Community Services District
Agenda Transmittal

Date: April 20, 2016

To: Board of Directors

From: Mary Cahill, General Manager

Agenda Item #9: **RESOLUTION NO. 2016-07 REQUESTING ELECTION SERVICES FROM THE EL DORADO COUNTY REGISTRAR OF VOTERS TO FILL TWO FULL FOUR-YEAR TERM SEATS ON THE CAMERON PARK COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS ON NOVEMBER 8, 2016**

Recommended Action: Receive, Discuss and Adopt Resolution No. 2016-07 with Board Poll Vote

Budget Account:

Budget Impact:

The term on two seats on the Cameron Park Community Services District Board of Directors will expire in December, 2016. These seats are currently held by Directors Blackmon and Mohr. An election will be held by the El Dorado County Registrar of Voters on November 8, 2016. By Resolution No. 2016-07, the Cameron Park Community Services District is requesting the Registrar of Voters:

- Consolidate said election with any other election conducted on the same day; and
- Provide all necessary services, at District expense, including:
 - Publications, issue nomination documents, ballots, sample ballots, election offers, polling places and canvass.

CAMERON PARK

RESOLUTION NO. 2016-07
of the Board of Directors
of the Cameron Park Community Services District
April 20, 2015

DECLARING AN ELECTION BE HELD IN ITS JURISDICTION
CONSOLIDATION WITH OTHER DISTRICTS
REQUESTING ELECTION SERVICES

RESOLUTION AUTHORIZING AN ELECTION
TO FILL TWO FOUR-YEAR TERM SEATS ON THE
CAMERON PARK COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS

WHEREAS, it is the determination of the above-named District that an election be held on November 8, 2016, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected

2

Term

Full four-year terms to expire 12/04/2020

NOW, THEREFORE, BE IT RESOLVED, that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to**:

Publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 20th day of April 2016, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Greg Stanton, President
Board of Directors

Mary Cahill
Secretary to the Board

COUNTY OF EL DORADO

RECORDER CLERK - REGISTRAR OF VOTERS - VETERANS AFFAIRS

William E. Schultz



Recorder-Clerk
Commissioner of Civil Marriages
360 Fair Lane
Placerville CA 95667
www.edcgov.us/countyclerk/
Phone: 530.621.5490
Jane Kohlstedt
Assistant Recorder-Clerk

Registrar of Voters
2850 Fairlane Court
PO Box 678001
Placerville CA 95667
www.edcgov.us/elections/
Phone: 530.621.7480 Fax: 530.626.5514
Linda Webster
Assistant Registrar of Voters

Veterans Affairs Office
130 Placerville Drive,
Placerville CA 95667
www.edcgov.us/veterans/
Phone: 530.621.5893
William E. Schultz
Veterans Affairs Interim Dept. Head
Ed Swanson
Veterans Service Officer

TO: Community Services Districts

FROM: William E. Schultz
Recorder-Clerk-Registrar of Voters

DATE: March 9, 2016

SUBJECT: Consolidated District Election to be held November 8, 2016

Enclosed are the necessary forms for the upcoming GENERAL ELECTION that will be held on Tuesday, November 8, 2016.

Complete the enclosed forms, make copies for your files and return the **originals** to my office **NO LATER THAN WEDNESDAY, JULY 6, 2016.**

Note: The enclosed resolution **must be passed by your Board of Directors** and the **original, signed document returned to my office along with other completed documents.**

Pursuant to Elections Code Sec. 10522 (enclosed), you must submit a current map showing the boundaries of the District and the official boundaries of the divisions of the district, if any. You must provide these maps as either a digital shape file or hard-copy paper map. If you require further information on this request, please contact my office at (530)621-7486.

If appointments to fill vacancies have been made by your Board since the last Consolidated District Election (November, 2014), keep in mind that appointees only hold office until the next Consolidated Districts Election (November 8, 2016). If the term is unexpired, it shall appear on the ballot as such. Therefore, when submitting the **NOTICE OF ELECTIVE OFFICES TO BE FILLED AND TRANSMITTAL OF MAP AND BOUNDARIES**, indicate these offices separately from those regularly appearing for election at this time. (Government Code Sec. 1780, enclosed)

For your convenience, we have enclosed a resolution that may be used by your Board of Directors requesting to consolidate your election with any other election conducted on said date. You may use the enclosed resolution or you may draft your own, either one must be filed with the Elections Department **NO LATER THAN 5:00 P.M. on July 6, 2016.** This will enable the publication of "Notice of Election" to take place in a timely manner.

Please address all inquiries and required documents to:

Elections Department
Attn: Kim Smith
2850 Fairlane Court, Building C
Placerville, CA 95667

Complete the areas on the forms marked with the red (X). If you do not agree with our records, please contact Kim Smith at (530) 621-7490 immediately.

Attachments: Resolution
 Notice of Consolidated Districts Election "Please Post"
 Elections Code Sec. 10522
 Notice of Elective Offices to be filled

Note: You are required to post the "Notice of Consolidated Districts Election" in three or more conspicuous places within the District to inform the resident voters of the impending election and the number of available positions up for election.

Notice of Elective Offices to be Filled and Transmittal of Map and Boundaries

(Residential and Landowner Voting Districts)
(Elections Code Sections 10509,10522,10524)

Cameron Park Community Services District
(Name of District)

To the Registrar of Voters of El Dorado County,

Notice hereby is given that the elective offices of the district to be filled at the Election on November 8, 2016 are as follows:

Two Full Terms to Expire 12/04/2020
Currently Held By: (Incumbent) Amy Blackmon and
(Appointed Incumbent) Margaret Mohr

Pursuant to Election Code 10522, the District shall submit a current map in either a digital shape file or hard-copy paper map to the Elections Department **NO LATER THAN WEDNESDAY, JULY 6, 2016.**

The qualifications of a candidate and of an elective officer of the district are as follows: ¹

Registered Voter within the District

X The ² Candidate's Statement is to be paid for by: Candidate District
(Please circle one)

X There are measures to be voted on: Yes No
(Please circle one)

Dated _____

(Seal of the District)

(District Secretary)

INSTRUCTIONS:

¹ The qualifications of a candidate for elective office, and of an elective officer, of a district shall be determined by the principal act of that district. (Elections Code Section 10514) Generally, the qualification for a resident voting district is "resident elector within the district or division thereof, if any," and the qualification for a landowner voting district is "resident and freeholder within the district or division thereof, if any."

² **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, ruled that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 which forbids use of "public money for promoting candidacies."

NOTE: This Notice and Transmittal shall be made at least 125 days before the general district election and shall either be delivered in person or mailed by certified mail in time to reach the Registrar of Voters on the designated date. (Elections Code Sections 10504, 10509, 10522, 10524)

*** Please return this form to the Elections Dept. ***

RESOLUTION NO. _____

Cameron Park Community Services District

Declaring an Election Be Held in its Jurisdiction
Consolidation with Other Districts
Requesting Election Services

WHEREAS, it is the determination of the above-named district that an election be held on November 8, 2016, at which election the issue to be presented to the voters shall be:

NOMINATION OF CANDIDATES

No. of Members

To be Elected

2

Term

Full 4 year terms to expire 12/04/2020

BE IT RESOLVED that the Elections Department of El Dorado County is hereby requested to:

1. Consolidate said election with any other election conducted on the same day.
2. Authorize and direct the Registrar of Voters, at District expense, to provide all necessary services, which shall include, **but not be limited to:**

publications, issue nomination documents, ballots, sample ballots, election officers, polling places and canvass.

3. In the event of a tie vote, the winning candidate shall be decided by lot.

PASSED AND ADOPTED on _____, 2016 at a regular meeting, by the following vote:

AYES:

NOES:

ABSENT:

President

ATTEST: _____

Date: _____

PLEASE POST

Notice of Consolidated Districts Election

(Elections Code Sections 10510,12112)

Cameron Park Community Services District

(Name of District)

Notice hereby is given that a Consolidated Districts Election will be held in this district on Tuesday, November 8, 2016.

The names of the offices for which candidates may be nominated are as follows:

**Two Full Terms to be elected will Expire 12/04/2020
Currently Held By: (Incumbent) Amy Blackmon and
(Appointed Incumbent) Margaret Mohr**

The qualifications of a nominee and of an elective officer of the district are as follows:

Registered Voter within the District

There are measures to be voted on: Yes No
(Please circle one)

Declaration of candidacy forms for eligible candidates desiring to file for any of the elective offices may be obtained from the Elections Department at 2850 Fairlane Court, Placerville, CA. Forms shall be available commencing on July 18, 2016, before the election, and shall be filed with the Elections Department, in person no later than 5:00 p.m., August 12, 2016, before the election.

PLEASE NOTE: Districts in the Tahoe area call (530) 621-7490 for appointment.

In the event that there are no nominees or an insufficient number of nominees for each elective office and a petition for an election is not timely filed, an appointment to such elective office shall be made. (Elections Code Section 10515)

The ¹ Candidates Statement is to be paid for by: Candidate District
(Please circle one)

Date: March 09, 2016 William E. Schultz
Recorder-Clerk-Registrar of Voters

INSTRUCTIONS:

¹ **NOTE:** FPPC Regulations Section 18530, effective October 10, 1990, provides that districts can pay for "production and dissemination of candidates statements" notwithstanding Government Code Section 85300 forbidding use of public funds "for the purpose of seeking elective office."

NOTE: This Notice shall be published once by the Registrar of Voters at least 90 days and not more than 120 days before the general election in a newspaper of general circulation published in the district or, if none, in a newspaper having general circulation in the district published in any affected county in the district. (EC 12112)

Election Code Section 10522.

At least 125 days prior to the day fixed for the general district election, the secretary of a resident voting district shall deliver to the county elections official of each affected county a map showing the boundaries of the district and the boundaries of the divisions of the district, if any, within that county and a statement indicating in which divisions a director is to be elected and whether any elective officer is to be elected at large at the next general district election.

Government Code 1780.

(a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled as provided in this section. The district shall notify the county **elections** official of the vacancy no later than 15 days following either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The remaining district board members may fill the vacancy by appointment. The person appointed shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall fill the balance of the unexpired term. If the term of office is due to expire following the next general district election and that election is scheduled 130 or more days after the date the county **elections** official is notified of the vacancy, the person appointed to the vacancy shall fill the balance of the unexpired term of his or her predecessor. Appointments pursuant to this subdivision shall be made within a period of 60 days immediately subsequent to either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, and a notice of the vacancy shall be posted in three or more conspicuous places in the district at least 15 days before the appointment is made. The county **elections** official shall be notified of the appointment no later than 15 days after the appointment. In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy. The election shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the **Elections Code** that is 130 or more days after the date the district board calls the election.

(b) If the vacancy is not filled by the district board as specified, or if the board has not called for an election within 60 days of

the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or county supervisors may order the district to call an election to fill the vacancy. The election shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the **Elections Code** that is 130 or more days after the date the city council or board of supervisors calls the election. (c) (1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, the district shall call an election to fill the vacancy. The election shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the **Elections Code** that is 130 or more days after the date the district board calls the election. (2) If the number of remaining members of the board falls below a quorum, at the request of the district secretary, or a remaining board member, the board of supervisors or the city council may waive the 60-day period provided in subdivision (a) and appoint immediately to fill the vacancy as provided in subdivision (a), or may call an election to fill the vacancy. The election shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the **Elections Code** that is held 130 or more days after the date the city council or board of supervisors calls the election. The board of supervisors or the city council shall only fill enough vacancies to provide the board with a quorum. (d) Persons appointed to fill a vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the county **elections** official is notified of

the vacancy and thereafter until the person elected at that election to fill the vacancy has been qualified, but persons elected to fill a vacancy shall hold office for the unexpired balance of the term of office.

1781. The provisions of Section 1780 shall not apply to a school district, a district organized pursuant to Division 6 (commencing with Section 11501) of the Public Utilities **Code**, or a district subject to the provisions of Chapter 5 (commencing with Section 22825) of Part 5 of Division 11 of the Water **Code**.

Cameron Park
Community Services District
Agenda Transmittal

DATE: April 20, 2015

TO: Board of Directors

FROM: Mary Cahill, General Manager

AGENDA ITEM #10: **AMEND PARKS IMPACT FEE FINDINGS WITH
RESOLUTION NO. 2016-08**

RECOMMENDED ACTION: Receive, Discuss and Adopt Resolution No. 2016-08 with Board Poll Vote Amending Parks Impact Fee Findings in Resolution No. 2016-04, Adopted on February 17, 2016

BUDGET ACCOUNT:

BUDGET IMPACT:

The Cameron Park Community Services District Board of Directors adopted Resolution No. 2016-04 at its meeting of February 17, 2016 (see Attachment C). In the packet was the Proposed use of Parks Developer Impact Fees (see Attachment D). The resolution and list of items were submitted to El Dorado County. Concerns were expressed that some of the items might not meet the intent for development impact fee use.

Draft Resolution No. 2016-08 has been revised to clarify language of concern (see Attachment A). A revised list of "Proposed Use of Parks Development Impact Fees" has been attached (see Attachment B). The total cost of the projects exceed the current fund of \$284,000 to provide flexibility of future projects.

Information which specifies the county's requirements for compliance with their park impact fee programs has been reviewed. The District has complied with the requirement to provide capital improvement plans for park and recreation facilities in the form of an updated master plan, which has been approved by the Board. The District has also completed an updated nexus study for park impact fees which has been approved by the Board.

The county also has an annual reporting requirement that the District provide an annual accounting of the impact fee account specifying the beginning and ending balances for such account, the amount of expenditures and revenues received in each account during the year, the types of equipment or facilities up on which such impact fees were expended, the percentage of the cost of each improvement funded with impact fees, the commencement date for construction of those facilities for which the District determines adequate funds have been received to fund construction costs, the amounts of any interfund transfers, and the amount of any refunds. The county has been sent a five-year accounting of the park impact fee account describing these required items as of June 30, 2015. This report is attached as an exhibit to the attached resolution and incorporate therein so that it will be approved by the Board when the Board approves the resolution.

Attachments:

Attachment A – Draft Resolution No. 2016-08

Attachment B – Draft Resolution No. 2016-08 Redlined with changes from
Resolution No. 2016-04

Attachment C – Adopted Resolution No. 2016-04

Attachment D – Proposed use of Parks Developer Impact Fees



**RESOLUTION NO. 2016-08
OF THE BOARD OF DIRECTORS
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT
APRIL 20, 2016**

**RESOLUTION MAKING AMENDED FINDINGS REGARDING
UNEXPENDED PARK IMPACT FEES**

WHEREAS, AB 1600 known as the Mitigation Fee Act was adopted and codified in California Government Code Section 66000 et seq. (the “Act”) allowing the establishing, increasing or imposing of a development fee as a condition of approval of a development project to offset the impacts of such project on a local government and its residents in those cases in which the purpose and use of the fee are identified and a reasonable relationship between the use of the fee and the type of development project on which the fee is imposed is demonstrated; and

WHEREAS, the Board of Supervisors of the County of El Dorado (“Board of Supervisors”), by Ordinance Number 4404, added Chapter 13, Section 30 of the El Dorado County Code (the “County Ordinance”) which authorized the imposition of park and recreation impact mitigation fees (“Park Impact Fees”) on new development within the unincorporated area of the Cameron Park Community Services District (the “District”) in order to fund park and recreational facilities and equipment necessary to mitigate the impacts on the District and its residents caused by new development; and

WHEREAS, the County Ordinance permits the County to collect such impact fees on behalf of impacted districts such as the District authorized by law to provide park and recreational services, and transmitting such impact fees to the District for expenditure for such purposes , provided that the County and the District enter into a written agreement regarding the collection process for such impact fees through the County’s building permit process and the payment of certain administrative charges to the County by the District to reimburse the County’s costs of imposing and collecting such impact fees; and

WHEREAS, the County and the District first entered into such an agreement on September 15, 1997; and

WHEREAS, the District Board of Directors (the “Board”) considered and approved on May 14, 2014, a Parks and Recreation Master Plan update dated May 14, 2014 prepared by Foothill and Associates (the “Park and Recreation Master Plan”). The Park and Recreation Master Plan specifies the improvements and equipment that may be funded with park impact fees and other revenues available to the District during the following ten (10) years.

WHEREAS, the District Board considered and approved on November 18, 2015 a Park Impact Fee Nexus Study prepared by SCI Consulting Group dated November 2015 (“Nexus Study”) that provides the required information to update the District’s park impact fees.

WHEREAS, the Act at Government Code section 66006(b) requires the District to prepare an annual report regarding the collection and use of impact fees which specifies the following: (a) the type and amount of the impact fee; (b) the beginning and ending balance of the impact fee account; (c) the amount of impact fees collected and interest earned during the year; (d) identification of each public improvement on which impact fees were expended, the amount of expenditures on each improvement, and the total percentage of the cost of each such improvement funded with impact fees; (e) for incomplete public improvements for which sufficient funds have been collected, the approximate date of commencement of construction; (f) a description of any inter-fund transfers or loans made from the impact fee account; and (g) the amount of any refunds of impact fees (the “Annual Report”). The District has prepared the Annual Report for park impact fees for Fiscal Year 2014-15 which also includes data for the preceding four (4) fiscal years, which was approved by the Board of Directors by resolution on February 17, 2016 and transmitted to the County.

WHEREAS, the Act requires at Government Codes section 66001(d) that a local public agency receiving and expending impact fees make specified findings every 5 years with respect to those impact fees which have been collected and remain unexpended. The purpose of this Resolution is to record the making of such findings by the Board on behalf of the District. The findings to be made are as follows: (a) the purposes to which the impact fees will be put; (b) demonstration of a reasonable relationship between the fee and the purpose for which it is charged; (c) for incomplete improvements, identification of all sources and amounts of funding required to complete such improvements; and (d) for incomplete improvements, an estimate of the approximate dates on which such funding will be deposited into the appropriate account or fund.

WHEREAS, the Board of Directors previously adopted Resolution No. 2016-04 on February 17, 2016 approving the Annual Report and specifying certain park and recreational projects to be funded from unexpended park impact fees, and now desires to amend that list of park capital improvement projects and associated costs and approve the findings required by Government Code section 66001(d) with respect to such projects in this amended Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

After considering the requirements of the Act, the Park and Recreation Master Plan, the Nexus Study, the Annual Report, this Resolution, and the testimony received at this public meeting at which this Resolution was considered, the Board hereby makes the following findings:

1. The Park Impact Fee Program and the Park Impact Fees approved in the Nexus Study are for the purposes of funding the cost of those park and recreational facilities, open space, and trail development specified in the Park and Recreational Master Plan attributable to new residential development in the District.

2. The current unexpended balance of park impact fees, the specific improvement projects to be funded with park impact fees, the amount of the anticipated expenditure for each such improvement project, and the anticipated dates of expenditure of such park impact fees for each such improvement project are detailed in the Proposed use of Parks Development Impact Fees attached hereto as Exhibit A and incorporated herein by this reference.

3. The development of the proposed projects meets the purposes for which the park impact fees are imposed to provide park and recreational facilities to meet the needs of new residential population within the District generated by new residential development and to maintain existing levels of service for new residents of the District.

4. The improvement projects specified in the Proposed use of Parks Development Impact Fees are reasonably related to the residential development projects upon which the impact fees have been imposed because such impact fee revenue will be used to provide new recreational facilities, planning costs for construction of new trails and parks, new lighting and security equipment for recreational facilities, and new improvements to existing facilities to maintain the existing level of service for an increased service population and meet the additional demands for such facilities generated by the new residents of such new residential development.

5. The Proposed use of Parks Development Impact Fees proposes to spend the entire unexpended balance of park impact fees on those specific improvement projects detailed in the report in the amounts and in the fiscal years specified. To the extent that some of the projects included in the Proposed use of Parks Development Impact Fees require funding from sources other than park impact fees, it is anticipated that such additional funding will be available from the District's General Fund within the next two fiscal years.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting on April 20, 2016, by the following vote of said Board:

April 20, 2016

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Director Greg Stanton, President
Board of Directors

Mary Cahill, Secretary to the Board

Cameron Park Community Services District Proposed use of Parks Development Impact Fees

Park Impact Fees

Fiscal Years 2015/16 - 2019/20

Item	Estimated Amount	Impact Fee Portion
Trail - Master Plan - Consultant	\$10,000	100%
*Plans for Park Improvements - Consultant	\$20,000	50%
50% of estimated amount = \$10,000		
New Concession Center at the Community Center	\$20,000	100%
New Concession Deck at Cameron Park Lake	\$15,000	100%
New Community Information Stations	\$40,000	100%
Cameron Park Lake		
Community Center		
Rasmussen Park		
Christa McAuliffe Park		
Adding New Picnic Tables	\$20,000	100%
*Picnic Area Improvement - Cameron Park Lake and Parks	\$20,000	50%
50% of estimated amount = \$10,000		
New Entrance Cameron Park Lake	\$30,000	100%
Portable Lights for use at Multiple Parks	\$40,000	100%
Electronic Scoreboard - Rasmussen Park	\$10,000	100%
New Truck for Parks Department	\$20,000	100%
Interpretive Signage	\$20,000	100%
Exercise Stations at Parks	\$30,000	100%
Park Course		
Mobile Ap		
Disc Golf Course - Park Location to be Determined	\$30,000	100%
Security Cameras for Parks	\$15,000	100%
New Golf Cart - Park Vehicle	\$10,000	100%
New Storage	\$20,000	100%
New Shade Structures	\$50,000	100%
Cameron Park Lake		
Community Center		
Parks		
Subtotal	<hr/> \$420,000	
Minus \$20,000 for 50% of	20,000	
Plans for Park Improvements - Consultant		
Picnic Area Improvement - Cameron Park Lake and Parks		
Total	<hr/> <hr/> \$400,000	

**RESOLUTION NO. 2016-
OF THE BOARD OF DIRECTORS
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT
~~MARCH 20~~FEBRUARY 1, 2016**

**RESOLUTION MAKING AMENDED FINDINGS REGARDING
UNEXPENDED PARK IMPACT FEES**

WHEREAS, AB 1600 known as the Mitigation Fee Act was adopted and codified in California Government Code Section 66000 et seq. (the “Act”) allowing the establishing, increasing or imposing of a development fee as a condition of approval of a development project to offset the impacts of such project on a local government and its residents in those cases in which the purpose and use of the fee are identified and a reasonable relationship between the use of the fee and the type of development project on which the fee is imposed is demonstrated; and

WHEREAS, the Board of Supervisors of the County of El Dorado (“Board of Supervisors”), by Ordinance Number 4404, added Chapter 13, Section 30 of the El Dorado County Code (the “County Ordinance”) which authorized the imposition of park and recreation impact mitigation fees (“Park Impact Fees”) on new development within the unincorporated area of the Cameron Park Community Services District (the “District”) in order to fund park and recreational facilities and equipment necessary to mitigate the impacts on the District and its residents caused by new development; and

WHEREAS, the County Ordinance permits the County to collect such impact fees on behalf of impacted districts such as the District authorized by law to provide park and recreational services, and transmitting such impact fees to the District for expenditure for such purposes, provided that the County and the District enter into a written agreement regarding the collection process for such impact fees through the County’s building permit process and the payment of certain administrative charges to the County by the District to reimburse the County’s costs of imposing and collecting such impact fees; and

WHEREAS, the County and the District first entered into such an agreement on September 15, 1997; and

WHEREAS, the District Board of Directors (the “Board”) considered and approved on May 14, 2014, a Parks and Recreation Master Plan update dated May 14, 2014 prepared by Foothill and Associates (the “Park and Recreation Master Plan”). The Park and Recreation Master Plan specifies the improvements and equipment that may be funded with park impact fees and other revenues available to the District during the following ten (10) years.

WHEREAS, the District Board -considered and approved on November 18, 2015 a Park Impact Fee Nexus Study prepared by SCI Consulting Group dated November 2015 (“Nexus Study”) that provides the required information to update the District’s park impact fees.

WHEREAS, the Act at Government Code section 66006(b) requires the District to prepare an annual report regarding the collection and use of impact fees which specifies the following: (a) the type and amount of the impact fee; (b) the beginning and ending balance of the impact fee account; (c) the amount of impact fees collected and interest earned during the year; (d) identification of each public improvement on which impact fees were expended, the amount of expenditures on each improvement, and the total percentage of the cost of each such improvement funded with impact fees; (e) for incomplete public improvements for which sufficient funds have been collected, the approximate date of commencement of construction; (f) a description of any inter-fund transfers or loans made from the impact fee account; and (g) the amount of any refunds of impact fees (the “Annual Report”). The District has prepared the Annual Report for park impact fees for Fiscal Year 2014-15 which also includes data for the preceding four (4) fiscal years, which was approved by the Board of Directors by resolution on February 17, 2016 and transmitted to the County. It is attached hereto as Exhibit A and incorporated herein by this reference.

WHEREAS, the Act requires at Government Codes section 66001(d) that a local public agency receiving and expending impact fees make specified findings every 5 years with respect to those impact fees which have been collected and remain unexpended. The purpose of this Resolution is to record the making of such findings by the Board on behalf of the District. The findings to be made are as follows:- (a) the purposes to which the impact fees will be put; (b) demonstration of a reasonable relationship between the fee and the purpose for which it is charged; (c) for incomplete improvements, identification of all sources and amounts of funding required to complete such improvements; and (d) for incomplete improvements, an estimate of the approximate dates on which such funding will be deposited into the appropriate account or fund.

WHEREAS, the Board of Directors previously adopted Resolution No. 2016- on February 17, 2016 approving the Annual Report and specifying certain park and recreational projects to be funded from unexpended park impact fees, and now desires to amend that list of park capital improvement projects and associated costs and approve the findings required by Government Code section 66001(d) with respect to such projects in this amended Resolution.

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

After considering the requirements of the Act, the Park and Recreation Master Plan, the Nexus Study, the Annual Report, this Resolution, and the testimony received at this public meeting at which this Resolution was considered, the Board hereby makes the following findings:

1. The Park Impact Fee Program and the Park Impact Fees approved in the Nexus Study are for the purposes of funding the cost of those park and recreational facilities, open space, and trail development specified in the Park and Recreational Master Plan attributable to new residential development in the District.

Resolution No. 2016-
Park Impact Fee Findings

2. The current unexpended balance of park impact fees, the specific improvement projects to be funded with park impact fees, the amount of the anticipated expenditure for each such improvement project, and the anticipated dates of expenditure of such park impact fees for each such improvement project are detailed in the Parks Capital Improvement List ~~that certain Report entitled "Proposed Uses of Park Developer Impact Fees"~~ attached hereto as Exhibit AB and incorporated herein by this reference. ~~(the "Proposed Uses Report").~~

3. The development of the proposed projects meets the purposes for which the park impact fees are imposed to provide park and recreational facilities to meet the needs of new residential population within the District generated by new residential development and to maintain existing levels of service for new residents of the District.

4. The improvement projects specified in the Parks Capital Improvement List ~~Proposed Uses Report~~ are reasonably related to the residential development projects upon which the impact fees have been imposed because such impact fee revenue will be used to provide new recreational facilities, planning costs for construction of new trails and parks, new lighting and security equipment for recreational facilities, and new improvements to existing facilities enhance and extend the useful life of the District's parks, recreation facilities and open spaces in order to maintain the existing level of service for an increased service population and meet the additional demands for such facilities generated by the new residents of such new residential development.

5. The Parks Capital Improvement List ~~Proposed Uses Report~~ proposes to spend the entire unexpended balance of park impact fees on those specific improvement projects detailed in the report in the amounts and in the fiscal years specified. To the extent that some of the projects included in the Parks Capital Improvement List require funding from sources other than park impact fees, it is anticipated that such additional funding will be available from the District's General Fund within the next two fiscal years. ~~Therefore there are no incomplete improvement projects for which to make findings pursuant to Government Code section 66001(d)(1)(C) and (D).~~

6. ~~The Annual Report attached hereto as Exhibit A specifying the beginning and ending balances of the park impact fee account and the expenditures and revenues accrued to that account over the period of five (5) fiscal years ending in Fiscal Year 2014-15 is hereby approved.~~

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting on March 20 ~~February 17~~, 2016, by the following vote of said Board:

March 20 ~~February 17~~, 2016

Resolution No. 2016-
Park Impact Fee Findings

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST:

Director Greg Stanton, President
Board of Directors

Mary Cahill, Board Secretary
Board of Directors

Resolution No. 2016-
Park Impact Fee Findings

**RESOLUTION NO. 2016-04
OF THE BOARD OF DIRECTORS
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT
FEBRUARY 17, 2016**

**RESOLUTION MAKING FINDINGS REGARDING
UNEXPENDED PARK IMPACT FEES**

WHEREAS, AB 1600 known as the Mitigation Fee Act was adopted and codified in California Government Code Section 66000 et seq. (the “Act”) allowing the establishing, increasing or imposing of a development fee as a condition of approval of a development project to offset the impacts of such project on a local government and its residents in those cases in which the purpose and use of the fee are identified and a reasonable relationship between the use of the fee and the type of development project on which the fee is imposed is demonstrated; and

WHEREAS, the Board of Supervisors of the County of El Dorado (“Board of Supervisors”), by Ordinance Number 4404, added Chapter 13, Section 30 of the El Dorado County Code (the “County Ordinance”) which authorized the imposition of park and recreation impact mitigation fees (“Park Impact Fees”) on new development within the unincorporated area of the Cameron Park Community Services District (the “District”) in order to fund park and recreational facilities and equipment necessary to mitigate the impacts on the District and its residents caused by new development; and

WHEREAS, the County Ordinance permits the County to collect such impact fees on behalf of impacted districts such as the District authorized by law to provide park and recreational services, and transmitting such impact fees to the District for expenditure for such purposes , provided that the County and the District enter into a written agreement regarding the collection process for such impact fees through the County’s building permit process and the payment of certain administrative charges to the County by the District to reimburse the County’s costs of imposing and collecting such impact fees; and

WHEREAS, the County and the District first entered into such an agreement on September 15, 1997; and

WHEREAS, the District Board of Directors (the “Board”) considered and approved on May 14, 2014, a Parks and Recreation Master Plan update dated May 14, 2014 prepared by Foothill and Associates (the “Park and Recreation Master Plan”). The Park and Recreation Master Plan specifies the improvements and equipment that may be funded with park impact fees and other revenues available to the District during the following ten (10) years.

WHEREAS, the District Board considered and approved on November 18, 2015 a Park Impact Fee Nexus Study prepared by SCI Consulting Group dated November 2015 (“Nexus Study”) that provides the required information to update the District’s park impact fees.

WHEREAS, the Act at Government Code section 66006(b) requires the District to prepare an annual report regarding the collection and use of impact fees which specifies the following: (a) the type and amount of the impact fee; (b) the beginning and ending balance of the impact fee account; (c) the amount of impact fees collected and interest earned during the year; (d) identification of each public improvement on which impact fees were expended, the amount of expenditures on each improvement, and the total percentage of the cost of each such improvement funded with impact fees; (e) for incomplete public improvements for which sufficient funds have been collected, the approximate date of commencement of construction; (f) a description of any interfund transfers or loans made from the impact fee account; and (g) the amount of any refunds of impact fees (the “Annual Report”). The District has prepared the Annual Report for park impact fees for Fiscal Year 2014-15 which also includes data for the preceding four (4) fiscal years, which is attached hereto as Exhibit A and incorporated herein by this reference.

WHEREAS, the Act requires at Government Codes section 66001(d) that a local public agency receiving and expending impact fees make specified findings every 5 years with respect to those impact fees which have been collected and remain unexpended. The purpose of this Resolution is to record the making of such findings by the Board on behalf of the District. The findings to be made are as follows: (a) the purposes to which the impact fees will be put; (b) demonstration of a reasonable relationship between the fee and the purpose for which it is charged; (c) for incomplete improvements, identification of all sources and amounts of funding required to complete such improvements; and (d) for incomplete improvements, an estimate of the approximate dates on which such funding will be deposited into the appropriate account or fund.

NOW, THEREFORE, IT IS HEREBY RESOLVED that:

After considering the requirements of the Act, the Park and Recreation Master Plan, the Nexus Study, the Annual Report, this Resolution, and the testimony received at this public meeting at which this Resolution was considered, the Board hereby makes the following findings:

1. The Park Impact Fee Program and the Park Impact Fees approved in the Nexus Study are for the purposes of funding the cost of those park and recreational facilities, open space, and trail development specified in the Park and Recreational Master Plan attributable to new residential development in the District.

2. The current unexpended balance of park impact fees, the specific improvement projects to be funded with park impact fees, the amount of the anticipated expenditure for each such improvement project, and the anticipated dates of expenditure of such park impact fees for each such improvement project are detailed in that certain Report entitled “Proposed Uses of Park Developer Impact Fees” attached hereto as Exhibit B and incorporated herein by this reference (the “Proposed Uses Report”).

3. The development of the proposed projects meets the purposes for which the park impact fees are imposed to provide park and recreational facilities to meet the needs of new residential population within the District generated by new residential development and to maintain existing levels of service for new residents of the District.

4. The improvement projects specified in the Proposed Uses Report are reasonably related to the residential development projects upon which the impact fees have been imposed because such impact fee revenue will be used to enhance and extend the useful life of the District's parks, recreation facilities and open spaces in order to maintain the existing level of service for an increased service population and meet the additional demands for such facilities generated by the new residents of such new residential development.

5. The Proposed Uses Report proposes to spend the entire unexpended balance of park impact fees on those specific improvement projects detailed in the report in the fiscal years specified. Therefore there are no incomplete improvement projects for which to make findings pursuant to Government Code section 66001(d)(1)(C) and (D).

6. The Annual Report attached hereto as Exhibit A specifying the beginning and ending balances of the park impact fee account and the expenditures and revenues accrued to that account over the period of five (5) fiscal years ending in Fiscal Year 2014-15 is hereby approved.

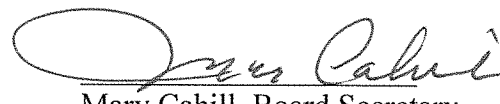
PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District at a regularly scheduled meeting on February 17, 2016, by the following vote of said Board:

February 17, 2016

AYES: SG, MM, AB, HM, ~~SM~~
NOES: None
ABSTAIN: None
ABSENT: ~~None~~ SM

ATTEST:


Director Greg Stanton, President
Board of Directors


Mary Cahill, Board Secretary
Board of Directors

Cameron Park Community Services District

Proposed use of Parks Developer Impact Fees

Fund Balance as of June 30, 2015: \$283,073

<u>Project Description</u>	<u>Amount</u>	<u>Year</u>
Rasmussen parking lot resurfacing	\$55,000	2015-16
Replace Cameron Park Lake lagoon lining	\$32,000	2015-16
Community Center Storage Structures	\$20,000	2015-16
Replace Community Center Pool Pump	\$10,000	2015-16
Golf Cart at Cameron Park Lake	\$10,000	2015-16
Replacement Cameron Park Lake Dock	\$20,000	2016-17
Christa McAuliffe parking lot resurfacing	\$20,000	2016-17
Cameron Park Lake Tennis Court resurfacing	\$30,000	2016-17
Cameron Park Lake Dam/Spillway replacement	\$34,000	2017-18
Community Center Pool Concessions Relocation	\$35,000	2017-18
Cameron Park Lake lagoon pump filters	\$18,000	2017-18
Total	\$284,000	

Source: 2015-16 amended budget; 2016-17, 2017-18 from Browning Reserve Study
 Project overages will be paid for by future fee receipts or General Fund reserves.

Cameron Park
Community Services District
Agenda Transmittal

DATE: April 20, 2016

TO: Board of Directors

FROM: Mary Cahill, General Manager

AGENDA ITEM #11: **AWARD BID TO DOUG VEERKAMP ENGINEERING, INC.,
FOR REPAIRS TO THE PARKING LOT AT RASMUSSEN
PARK**

RECOMMENDED ACTION: Receive, Discuss and Award Bid to Doug Veerkamp Engineering, Inc., in the Amount of \$41,795.82 for Asphalt Repairs, Seal Coat and Striping the Parking Lot at Rasmussen Park

BUDGET ACCOUNT: CAPITAL IMPROVEMENT

BUDGET IMPACT: \$41,795.82

Staff is requesting the Board award the bid to repair the parking lot at Rasmussen Park to Doug Veerkamp Engineering, Inc., in the amount of \$41,795.82 (see Attachment A). The work will include:

- Remove and replace tree root damaged asphalt
- Apply Over-Kote Sealer
- Re-stripe 112 parking stalls
- Re-stripe red curb
- Upgrade Americans with Disabilities Act (ADA) signage at three ADA parking areas

Four bids had been received for this project from:

- Carter Kelly, Inc.
- Central Valley Asphalt
- Joe Vicini
- Doug Veerkamp Engineer, Inc.

Doug Veerkamp Engineering, Inc., submitted the lowest bid. Doug Veerkamp Engineering, Inc., has registered with the Department of Industrial Relations and is responsible for paying prevailing wage.

This project was included in the District Budget in the Midyear Budget adjustment process. The budgeted amount is \$55,000.

Cameron Park
Community Services District
Agenda Transmittal

Date: April 20, 2016

To: Board of Directors

From: Mary Cahill, General Manager

Agenda Item #12: **REORGANIZATION OF PARKS DEPARTMENT**

Recommended Action: Receive, Discuss and Approve Maintenance Worker I Position and Removal of parks Maintenance Foreman Position

Budget Account:

Budget Impact:

An evaluation by staff has determined that a Maintenance Worker I position is the desired position in the reorganization of the Parks Department. A promotion from the Parks Foreman position to fill the Parks Supervisor occurred at the Board of Directors' meeting on March 30, 2016.

Staff desires to start the recruitment process on the Maintenance Worker I position upon Board approval. Attached is the proposed salary scale (see Attachment A). Attachment B reflects the Maintenance Foreman Position. The job description for this position is defined in Attachment C.

Staff looks forward to developing a team that will continue to provide quality of service in parks and facilities.

Attachments:

Attachment A – Proposed Salary Scale

Attachment B – Old Salary Scale

Attachment C – Job Description

Cameron Park Community Services District
Salary Scale 2014-16
Proposed

<u>\$ Per Year</u>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
General Manager	\$78,704	\$82,639	\$86,771	\$91,110	\$95,666
Parks Superintendent	\$52,025	\$54,627	\$57,358	\$60,226	\$63,237
CC&R Enforcement Officer	\$43,911	\$46,106	\$48,412	\$50,832	\$53,374
Finance/Human Resources Officer	\$43,911	\$46,106	\$48,412	\$50,832	\$53,374
Parks Supervisor	\$40,949	\$42,997	\$45,146	\$47,404	\$49,774
Recreation Supervisor	\$40,949	\$42,997	\$45,146	\$47,404	\$49,774
Recreation Coordinator	\$32,231	\$33,843	\$35,535	\$37,311	\$39,177
Maintenance Worker II	\$28,453	\$29,875	\$31,369	\$32,937	\$34,584
Office Assistant (Front Desk)	\$22,961	\$24,109	\$25,314	\$26,580	\$27,909
Maintenance Worker I	\$24,992	\$26,242	\$27,554	\$28,932	\$30,378

<u>\$ Per Hour</u>	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
General Manager	\$37.8386	\$39.7305	\$41.7170	\$43.8029	\$45.9930
Parks Superintendent	\$25.0123	\$26.2629	\$27.5760	\$28.9548	\$30.4025
CC&R Enforcement Officer	\$21.1109	\$22.1664	\$23.2748	\$24.4385	\$25.6604
Finance/Human Resources Officer	\$21.1109	\$22.1664	\$23.2748	\$24.4385	\$25.6604
Parks Supervisor	\$19.6871	\$20.6715	\$21.7050	\$22.7903	\$23.9298
Recreation Supervisor	\$19.6871	\$20.6715	\$21.7050	\$22.7903	\$23.9298
Recreation Coordinator	\$15.4957	\$16.2705	\$17.0840	\$17.9382	\$18.8351
Maintenance Worker II	\$13.6792	\$14.3631	\$15.0813	\$15.8353	\$16.6271
Office Assistant (Front Desk)	\$11.0387	\$11.5907	\$12.1702	\$12.7787	\$13.4176
Maintenance Worker I	\$12.0154	\$12.6163	\$13.2471	\$13.9096	\$14.6048

Cameron Park Community Services District

Salary Scale 2014-16

Revised May 1, 2016

\$ Per Year	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
General Manager	\$78,704	\$82,639	\$86,771	\$91,110	\$95,666
Parks Superintendent	\$52,025	\$54,627	\$57,358	\$60,226	\$63,237
CC&R Enforcement Officer	\$43,911	\$46,106	\$48,412	\$50,832	\$53,374
Finance/Human Resources Officer	\$43,911	\$46,106	\$48,412	\$50,832	\$53,374
Parks Supervisor	\$40,949	\$42,997	\$45,146	\$47,404	\$49,774
Recreation Supervisor	\$40,949	\$42,997	\$45,146	\$47,404	\$49,774
Parks Maintenance Foreman	\$34,735	\$36,472	\$38,295	\$40,210	\$42,220
Recreation Coordinator	\$32,231	\$33,843	\$35,535	\$37,311	\$39,177
Maintenance Worker II	\$28,453	\$29,875	\$31,369	\$32,937	\$34,584
Office Assistant (Front Desk)	\$22,961	\$24,109	\$25,314	\$26,580	\$27,909

\$ Per Hour	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
General Manager	\$37.8386	\$39.7305	\$41.7170	\$43.8029	\$45.9930
Parks Superintendent	\$25.0123	\$26.2629	\$27.5760	\$28.9548	\$30.4025
CC&R Enforcement Officer	\$21.1109	\$22.1664	\$23.2748	\$24.4385	\$25.6604
Finance/Human Resources Officer	\$21.1109	\$22.1664	\$23.2748	\$24.4385	\$25.6604
Parks Supervisor	\$19.6871	\$20.6715	\$21.7050	\$22.7903	\$23.9298
Recreation Supervisor	\$19.6871	\$20.6715	\$21.7050	\$22.7903	\$23.9298
Parks Maintenance Foreman	\$16.6994	\$17.5344	\$18.4111	\$19.3317	\$20.2983
Recreation Coordinator	\$15.4957	\$16.2705	\$17.0840	\$17.9382	\$18.8351
Maintenance Worker II	\$13.6792	\$14.3631	\$15.0813	\$15.8353	\$16.6271
Office Assistant (Front Desk)	\$11.0387	\$11.5907	\$12.1702	\$12.7787	\$13.4176

Cameron Park
Community Services District
Agenda Transmittal

DATE: April 20, 2015

TO: Board of Directors

FROM: Mary Cahill, General Manager

AGENDA ITEM #13: **FISCAL 2016-17 GENERAL FUND BUDGET FIRST DRAFT REVIEW**

RECOMMENDED ACTION: Receive and Discuss Fiscal 2016-17 General Fund Budget First Draft

BUDGET ACCOUNT: ALL

BUDGET IMPACT: TBD

This is the first draft of the Fiscal 2016-17 General Fund Budget. Although it has some numbers that are known to be preliminary, it presents a framework to begin discussions. Some significant items to keep in mind as you review this budget are:

- Property tax revenue is at the 15-16 budget amount. The final amount will be based on the County forecast which comes in August.
- The Fire services contract and JPA revenue are based on recent updates but are not final. Staff expects to receive the final numbers in May.
- There is no capital expense in this draft. The Capital Improvement Plan has not been developed at this time.
- Salaries and benefits are based on the district's current organization chart.

Cameron Park Community Services District
Fiscal Year 2016-17 Budget Process
General Fund Preliminary Budget by Department
For Fiscal Year Ended June 30, 2017

General Fund:	Administration	Fire & JPA	Park	Recreation	Community Center	FY 2015-16 Budget	FY 2016-17 DRAFT General Fund Budget	\$ Change '17 vs '16	% Change '17 vs '16
Expenditures:									
5000 Salaries - Permanent	\$ 156,000	\$ -	\$ 154,000	\$ 84,000	\$ 37,000	\$ 415,162	\$ 431,000	\$ 15,838	3.8%
5010 Salaries - Seasonal/PT/Funded	24,000	0	0	60,000	106,000	166,687	190,000	\$ 23,313	14.0%
5135 Health - Retired	25,000	78,000	26,000	0	0	115,188	129,000	\$ 13,812	12.0%
5130 Health & Dental	19,000	0	42,000	32,000	15,000	102,591	108,000	\$ 5,409	5.3%
5140 Vision Insurance	300	0	600	500	200	1,478	1,600	\$ 122	8.3%
5150 Retirement Benefits (active)	35,000	0	34,000	29,000	4,500	83,122	102,500	\$ 19,378	23.3%
5160 Workers' Compensation	1,000	1,800	2,900	1,800	2,000	7,790	9,500	\$ 1,710	22.0%
5180 FICA/Medicare Contribution	2,500	0	3,200	5,600	9,000	19,312	20,300	\$ 988	5.1%
5190 UI/TT Contribution	1,400	0	1,800	3,600	5,000	11,338	11,800	\$ 462	4.1%
Total salaries and benefits	264,200	79,800	264,500	216,500	178,700	922,668	1,003,700	81,032	8.8%
5209 Advertising/Marketing	600	0	0	30,000	9,500	35,100	40,100	5,000	14.2%
5210 Agency Administration Fee	5,253	52,530	13,508	3,752	0	75,043	75,043	-	0.0%
5215 Agriculture	0	0	6,000	0	1,500	7,500	7,500	-	0.0%
5220 Audit & Accounting	20,000	5,000	0	0	0	25,000	25,000	-	0.0%
5221 Bank Charge	2,500	0	0	3,000	6,500	12,000	12,000	-	0.0%
5230 Clothing/Uniform	0	2,500	1,500	0	400	4,400	4,400	-	0.0%
5231 Computer Software	2,000	2,500	1,000	4,000	3,500	12,700	13,000	300	2.4%
5240 Contractual Services - Plans	16,640	0	0	0	0	33,280	16,640	(16,640)	-50.0%
5235 Contractual Services	0	25,000	40,000	10,000	99,000	149,220	174,000	24,780	16.6%
5236 Contractual Services - Provider	0	3,335,405	0	0	0	3,254,054	3,335,405	81,351	2.5%
5250 Directors Compensation	18,000	0	0	0	0	18,000	18,000	-	n/a
5260 EDC Department Agency	1,800	800	800	800	0	3,200	4,200	1,000	31.3%
5265 Educational Material	0	0	0	0	500	800	500	(300)	-37.5%
5270 Elections	10,000	0	0	0	0	-	10,000	10,000	#DIV/0!
5275 Equipment-Minor/Small Tools	500	2,000	10,000	500	5,000	18,000	18,000	-	0.0%
5282 Deposit Refund	0	0	0	0	0	-	0	-	#DIV/0!
5285 Fire & Safety Supplies	0	1,500	400	0	500	2,900	2,400	(500)	-17.2%
5290 Fire Prevention & Inspection	0	0	0	0	0	-	0	-	n/a
5295 Personal Protective Equipment	0	21,000	0	0	0	21,000	21,000	-	0.0%
5296 Fire-Volunteer/Resident	0	29,200	0	0	0	29,200	29,200	-	0.0%
5300 Food	700	1,000	300	3,800	400	6,100	6,200	100	1.6%
5305 Fuel	0	62,000	6,000	0	0	73,000	68,000	(5,000)	-6.8%
5310 Government Fees/Permits	0	2,650	6,600	0	4,000	12,650	13,250	600	4.7%
5315 Household Supplies	0	6,000	4,500	0	8,000	20,000	18,500	(1,500)	-7.5%
5316 Instructors	0	0	0	16,000	51,000	67,000	67,000	-	0.0%
5320 Insurance	3,000	28,000	19,000	8,500	10,500	73,000	69,000	(4,000)	-5.5%
5335 Legal Services	34,000	0	0	0	0	30,000	34,000	4,000	13.3%
5345 Maintenance. - Buildings	0	11,000	6,000	0	12,000	28,000	29,000	1,000	3.6%
5350 Maintenance. - Equipment	600	25,000	12,000	1,500	10,000	47,500	49,100	1,600	3.4%
5355 Maintenance. - Grounds	0	3,000	40,000	0	2,000	44,500	45,000	500	1.1%
5360 Maintenance. - Radio/Phones	0	1,000	0	0	0	1,000	1,000	-	0.0%
5365 Maintenance. - Tires & Tubes	0	10,000	0	0	0	10,000	10,000	-	0.0%
5370 Maintenance. - Vehicle	0	20,000	12,000	0	0	25,000	32,000	7,000	28.0%
5375 Medical Supplies	0	0	0	0	200	200	200	-	n/a
5380 Memberships/Subscriptions	7,500	850	200	225	0	8,575	8,775	200	2.3%
5385 Mileage Reimbursement	300	100	0	0	5,200	5,600	5,600	-	0.0%
5395 Miscellaneous	0	0	0	0	0	-	0	-	#DIV/0!
5405 Pool Chemicals	0	0	30,000	0	35,000	65,000	65,000	-	0.0%
5400 Office Supplies	3,000	4,000	1,250	900	1,800	10,350	10,950	600	5.8%
5410 Postage	1,000	500	0	400	0	1,900	1,900	-	0.0%

Cameron Park Community Services District
Fiscal Year 2016-17 Budget Process
General Fund Preliminary Budget by Department
For Fiscal Year Ended June 30, 2017

General Fund:	Administration	Fire & JPA	Park	Recreation	Community Center	FY 2015-16 Budget	FY 2016-17 DRAFT General Fund Budget	\$ Change '17 vs '16	% Change '17 vs '16
5415 Printing	300	350	500	0	200	1,350	1,350	-	0.0%
5420 Professional Services	42,500	4,200	20,000	5,000	6,000	71,100	77,700	6,600	9.3%
5421 Program Supplies	0	0	0	7,000	12,500	24,100	19,500	(4,600)	-19.1%
5425 Publications & Legal Notices	400	250	0	0	0	650	650	-	0.0%
5430 Radios	0	500	0	0	0	500	500	-	0.0%
5431 Refund-Activity	0	0	0	0	0	-	0	-	#DIV/0!
5435 Rent/Lease - Bldgs	0	0	0	70	7,500	7,570	7,570	-	0.0%
5440 Rent/Lease - Equipment	0	0	1,000	200	0	1,000	1,200	200	20.0%
5455 Staff Development	4,000	5,000	1,000	500	500	12,700	11,000	(1,700)	-13.4%
5470 Telephone	5,000	18,000	3,000	2,500	2,400	28,300	30,900	2,600	9.2%
5480 Travel/Lodging	1,000	1,000	0	0	0	2,000	2,000	-	0.0%
5486 Tuition	0	0	0	0	0	-	0	-	0.0%
5490 Utilities - Water	0	12,000	28,000	0	12,000	55,750	52,000	(3,750)	-6.7%
5492 Utilities - Electric/Gas	0	27,000	40,000	0	78,300	145,300	145,300	-	0.0%
5500 Vandalism	0	0	5,000	0	0	1,000	5,000	4,000	400.0%
5466 Summer Spectacular	0	0	0	52,000	0	52,000	52,000	-	0.0%
5465 Special events Expense	0	0	0	17,500	0	17,500	17,500	-	0.0%
Total services and supplies	180,593	3,720,835	309,558	168,147	385,900	4,651,592	4,765,033	113,441	2.4%
Revenues:									
Property Tax	248,882	2,488,822	693,983	177,773		3,555,460	3,609,460	54,000	1.5%
Interest	7,500					7,500	7,500	-	0.0%
Recreation Program Revenue				121,569	170,515	282,219	292,084	9,865	3.5%
Administration Process Fees	7,000					7,000	7,000	-	0.0%
JPA Reimbursements		1,106,197				1,056,705	1,106,197	49,492	4.7%
Special Events	0			25,000		24,500	25,000	500	n/a
Facility Use Revenue				24,500	184,256	184,510	208,756	24,246	13.1%
Summer Spectacular				55,000		52,000	55,000	3,000	n/a
Franchise Fees	160,000					160,000	160,000	-	0.0%
Sponsorships	0			15,000		15,000	15,000	-	n/a
Grant Reimbursement		0				-	0	-	n/a
Fire Engines Lease & Purchase						-	0	-	#DIV/0!
TOTAL REVENUES	423,382	3,595,019	693,983	418,842	354,771	5,344,894	5,485,996	141,102	2.6%
Expenditures:									
Salaries and employee benefits	264,200	79,800	264,500	216,500	178,700	922,668	1,003,700	81,032	8.8%
Services and supplies	180,593	3,720,835	309,558	168,147	385,900	4,651,592	4,765,033	113,441	2.4%
Capital Equipment	0	0	0	0		51,301	0	(51,301)	-100.0%
Fire Engines Lease		0				0	0	-	#DIV/0!
Reserve for Capital Equipment						0	0	-	
TOTAL EXPENDITURES	444,793	3,800,635	574,058	384,647	564,600	5,625,561	5,768,733	143,172	2.5%
Excess (deficit)	(\$21,411)	(\$205,616)	\$119,925	\$34,195	(\$209,829)	(\$280,667)	(\$282,737)	(\$2,070)	-0.7%
		\$0					\$0		
Transfers In/(Out) of General Fund	\$21,411	\$205,616	(\$119,925)	(\$34,195)	\$209,829	\$280,667	\$282,737	\$2,070	
Excess (deficit)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!

Cameron Park CSD - Administration
 Fiscal Year 2016-17 Budget Process
 Statement of Revenues & Expenditures: Actuals, Projection, Budgets
 For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Administration	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
Revenues:								
Property Tax	\$ 231,388	\$ 239,099	\$ 248,882	\$ 248,882	\$ 248,882	0	0.0%	
Franchise Fees	160,778	163,396	160,000	160,000	160,000	0	0.0%	
Admin. Fee	7,500	7,500	7,000	7,000	7,000	0	0.0%	
Reimbursement	0	0	0	0	0	0	#DIV/0!	
Interest	9,409	6,430	7,500	7,500	7,500	0	0.0%	
Other Income	4,546	9,728	0	0	0	0	#DIV/0!	
Total revenues	413,621	426,153	423,382	423,382	423,382	0	0.0%	
Expenditures:								
5000 Salaries - Permanent	102,120	138,389	147,273	146,273	156,000	8,727	5.9%	Includes GM, Fin/HR Ofc
5010 Salaries - Seasonal/PT funded	12,327	7,799	7,488	7,488	24,000	16,512	220.5%	Includes Admin Asst., Payroll
5135 Health - Retired	25,333	22,380	23,515	23,515	25,000	1,485	6.3%	
5130 Health & Dental	9,276	12,313	18,127	18,127	19,000	873	4.8%	Assumes 10% increase effective 1/1/17
5140 Vision Insurance	187	183	274	274	300	26	9.5%	Assumes 10% increase effective 1/1/18
5150 Retirement Benefits (active)	20,599	27,830	29,271	29,271	35,000	5,729	19.6%	Includes Unfunded Liability contribution
5160 Worker's Comp	550	659	820	820	1,000	180	22.0%	
5180 FICA/Medicare Employ	2,404	2,392	2,400	2,400	2,500	100	4.2%	
5190 UI/TT Contribution	963	1,732	1,302	1,302	1,400	98	7.5%	
Salaries & benefits	173,759	213,677	230,470	229,470	264,200	33,730	14.6%	
5209 Advertising/Marketing	582	2,636	600	600	600	0	0.0%	
5210 Agency Admin	4,314	3,363	5,253	5,253	5,253	0	0.0%	
5215 Agriculture	0	0	0	0	0	0	#DIV/0!	
5220 Audit/Accounting	26,358	16,800	20,000	20,000	20,000	0	0.0%	
5221 Bank Charge	2,678	1,807	2,500	2,500	2,500	0	0.0%	
5230 Clothing/Uniform	0	0	0	0	0	0	#DIV/0!	
5231 Computer Software	2,021	4,564	2,000	2,000	2,000	0	0.0%	
5235 Temporary Help Contractual Service	129,701	51,879	33,280	33,280	16,640	(16,640)	-50.0%	Acct Assistant (A/P)
5236 Contractual Services - Plans	27,365	3,500	0	0	0	0	#DIV/0!	
5250 Director Comp	0	6,600	18,000	18,000	18,000	0	0.0%	
5260 EDC Dept Agency	842	749	1,800	800	1,800	0	0.0%	
5265 Educational Material	0	138	300	300	300	0	0.0%	
5270 Elections	0	9,727	0	0	10,000	10,000	#DIV/0!	
5275 Equipment-Minor/Small	173	3,949	500	500	500	0	0.0%	
5300 Food	951	875	700	700	700	0	0.0%	
5305 Fuel	1,138	0	0	0	0	0	#DIV/0!	
5310 Government Fees/Perm	53	0	0	0	0	0	#DIV/0!	
5315 Household Supplies	0	23	0	0	0	0	#DIV/0!	
5320 Insurance	2,619	2,833	3,000	3,000	3,000	0	0.0%	
5335 Legal Services	40,680	39,038	30,000	30,000	34,000	4,000	13.3%	

Cameron Park CSD - Administration
 Fiscal Year 2016-17 Budget Process
 Statement of Revenues & Expenditures: Actuals, Projection, Budgets
 For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Administration	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
5340 Maintenance - Vehicle Sup	0	0	0	0	0	0	#DIV/0!	
5345 Maintenance - Buildings	0	0	0	0	0	0	#DIV/0!	
5350 Maintenance - Equipment	1,282	609	600	1,000	600	0	0.0%	
5355 Maintenance - Grounds	0	0	0	0	0	0	#DIV/0!	
5360 Maintenance - Radio/Phones	0	0	0	0	0	0	#DIV/0!	
5365 Maintenance - Tires & Tubes	0	0	0	0	0	0	#DIV/0!	
5370 Maintenance - Vehicle	0	0	0	0	0	0	#DIV/0!	
5375 Medical Supplies	0	0	0	0	0	0	#DIV/0!	
5380 Memberships/Subscription	5,881	6,666	7,400	7,000	7,500	100	1.4%	
5385 Mileage Reimburse	0	209	300	300	300	0	0.0%	
5395 Miscellaneous	0	0	0	0	0	0	#DIV/0!	
5400 Office Supplies	2,494	2,413	3,000	2,500	3,000	0	0.0%	
5410 Postage	766	882	1,000	1,000	1,000	0	0.0%	
5415 Printing	99	341	300	300	300	0	0.0%	
5420 Professional Service	1,144	27,071	42,500	42,500	42,500	0	0.0%	Need detail
5425 Public & Legal Not	288	493	400	400	400	0	0.0%	
5435 Rent/Lease - Bldgs	0	15	0	0	0	0	#DIV/0!	
5440 Rent/Lease - Equip	38	0	0	0	0	0	#DIV/0!	
5455 Staff Development	139	3,494	2,000	4,200	4,000	2,000	100.0%	
5470 Telephone	2,216	2,724	5,000	2,400	5,000	0	0.0%	
5480 Travel/Lodging	0	595	1,000	1,000	1,000	0	0.0%	
5486 Tuition	0	0	0	0	0	0	#DIV/0!	
5490 Utilities - Water	0	0	0	0	0	0	#DIV/0!	
5492 Utilities - Elec/Gas	20	0	0	0	0	0	#DIV/0!	
5625 Capital Equipment Ex	8,170	0	0	0	0	0	#DIV/0!	
Total services & supplies	262,013	193,993	181,433	179,533	180,893	(540)	-0.3%	
Salaries & benefits	173,759	213,677	230,470	229,470	264,200	33,730	14.6%	
Total expenditures	435,772	407,670	411,903	409,003	445,093	33,190	8.1%	
Total revenues	413,621	426,153	423,382	423,382	423,382	0	0.0%	
Excess (deficit) of revenues over expenditu	(22,151)	18,483	11,479	14,379	(21,711)	(33,190)		

Cameron Park CSD - Fire
 Fiscal Year 2016-17 Budget Process
 Statement of Revenues & Expenditures: Actuals, Projection, Budgets
 For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Fire	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
Revenues:								
Property Tax	\$ 2,313,885	\$ 2,390,981	\$ 2,488,822	\$ 2,488,822	\$ 2,488,822	0	0.0%	
JPA Reimbursement	989,719	1,063,792	1,056,705	1,056,705	1,106,197	49,492	4.7%	From JPA Budget presented 3/16/16. Subject to change
Grant Reimbursement	162,787	0	0	0	0	0	#DIV/0!	
Other Income	4,280	0	0	0	0	0	#DIV/0!	
Total revenues	3,470,671	3,454,773	3,545,527	3,545,527	3,595,019	49,492	1.4%	
Expenditures:								
5000 Salaries - Permanent	0	0	0	0	0			
5010 Salaries - Seasonal/PT funded	5,572	0	0	0	0	0	#DIV/0!	
5135 Health - Retired	46,647	41,557	91,673	91,673	78,000	(13,673)	-14.9%	Includes Retiree Health & Pension Adj.
5160 Worker's Comp	935	1,120	1,394	1,394	1,800	406	29.1%	
5180 FICA/Medicare Employ	426	0	0	0	0	0	#DIV/0!	
5190 UI/TT Contribution	54	0	0	0	0	0	#DIV/0!	
Salaries & benefits	53,634	42,677	93,067	93,067	79,800	(13,267)	-14.3%	
5209 Advertising/Marketing	0	0	0	0	0			
5210 Agency Admin	43,145	33,625	52,530	52,530	52,530	0	0.0%	
5215 Agriculture	0	0	0	0	0	0	#DIV/0!	
5220 Audit/Accounting	5,000	5,000	5,000	5,000	5,000	0	0.0%	
5221 Bank Charge	0	0	0	0	0	0	#DIV/0!	
5230 Clothing/Uniform	3,000	2,920	2,500	2,500	2,500	0	0.0%	
5231 Computer Software	1,344	1,010	2,500	2,500	2,500	0	0.0%	
5235 Contractual Service-Other	25,739	27,341	25,000	25,000	25,000	0	0.0%	
5236 Contractual Service - Provider	2,666,439	2,651,400	3,060,000	3,254,054	3,335,405	275,405	9.0%	Preliminary \$ from 15/16 Amendment
5250 Director Comp	0	0	0	0	0	0	#DIV/0!	
5260 EDC Dept Agency	842	749	800	800	800	0	0.0%	
5265 Educational Material	57	0	0	0	0	0	#DIV/0!	
5270 Elections	0	0	0	0	0	0	#DIV/0!	
5275 Equipment-Minor/Small	1,954	2,041	2,000	2,000	2,000	0	0.0%	
5285 Fire & Safety Supplies	3,000	1,561	1,500	1,500	1,500	0	0.0%	
5295 Personal Protective Equipment	18,632	18,318	21,000	21,000	21,000	0	0.0%	
5296 Fire-Volunteer/Resident	21,480	16,785	29,200	29,200	29,200	0	0.0%	
5300 Food	1,582	720	1,000	1,000	1,000	0	0.0%	
5305 Fuel	70,377	53,635	62,000	62,000	62,000	0	0.0%	
5310 Government Fees/Perm	1,868	508	2,650	2,650	2,650	0	0.0%	
5315 Household Supplies	6,660	6,569	6,000	6,000	6,000	0	0.0%	
5320 Insurance	24,212	26,276	28,000	28,000	28,000	0	0.0%	
5335 Legal Services	0	9,764	0	0	0	0	#DIV/0!	
5345 Maintenance. - Buildings	7,466	10,228	11,000	11,000	11,000	0	0.0%	
5350 Maintenance. - Equipment	16,806	18,300	25,000	25,000	25,000	0	0.0%	

Cameron Park CSD - Fire
 Fiscal Year 2016-17 Budget Process
 Statement of Revenues & Expenditures: Actuals, Projection, Budgets
 For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Fire	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
5355 Maintenance. Grounds	2,165	2,876	3,000	3,000	3,000	0	0.0%	
5360 Maintenance. Radio/Phones	3,309	1,947	1,000	1,000	1,000	0	0.0%	
5365 Maintenance. Tires & Tubes	7,158	9,719	10,000	10,000	10,000	0	0.0%	
5370 Maintenance. Vehicle	20,985	20,385	20,000	20,000	20,000	0	0.0%	
5375 Medical Supplies	0	0	0	0	0	0	#DIV/0!	
5380 Memberships/Subscription	962	863	850	850	850	0	0.0%	
5385 Mileage Reimburse	0	0	100	100	100	0	0.0%	
5395 Miscellaneous	4,327	0	0	0	0	0	#DIV/0!	
5400 Office Supplies	3,748	3,550	4,000	4,000	4,000	0	0.0%	
5410 Postage	192	540	500	500	500	0	0.0%	
5415 Printing	0	20	350	350	350	0	0.0%	
5420 Professional Service	1,910	5,402	4,200	4,200	4,200	0	0.0%	
5425 Public & Legal Not	35	358	250	250	250	0	0.0%	
5430 Radios	0	403	500	500	500	0	0.0%	
5440 Rent/Lease - Equip	0	0	0	0	0	0	#DIV/0!	
5455 Staff Development	5,536	5,000	5,000	5,000	5,000	0	0.0%	
5470 Telephone	15,086	12,684	18,000	18,000	18,000	0	0.0%	
5480 Travel/Lodging	840	25	1,000	1,000	1,000	0	0.0%	
5486 Tuition	0	0	0	0	0	0	#DIV/0!	
5490 Utilities - Water	8,435	9,404	12,000	12,000	12,000	0	0.0%	
5492 Utilities - Elec/Gas	27,397	25,316	27,000	27,000	27,000	0	0.0%	
5625 Capital Equipment Ex	220,261	10,755	18,500	18,500		(18,500)	-100.0%	
Total services & supplies	3,241,948	2,995,997	3,463,930	3,657,984	3,720,835	256,905	7.4%	
Salaries & benefits	53,634	42,677	93,067	93,067	79,800	(13,267)	-14.3%	
Total expenditures	3,295,582	3,038,674	3,556,997	3,751,051	3,800,635	243,638	6.8%	
Total revenues	3,470,671	3,454,773	3,545,527	3,545,527	3,595,019	49,492	1.4%	
Excess (deficit) of revenues over expenditu	175,089	416,099	(11,470)	(205,524)	(205,616)	(194,146)		
Rollover surplus/(deficit)	0							
Excess (deficit) of revenues over expenditu	175,089	416,099	(11,470)	(205,524)	(205,616)	(194,146)		

Cameron Park CSD - Parks
Fiscal Year 2016-17 Budget Process

Statement of Revenues & Expenditures: Actuals, Projection, Budgets
For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Parks	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
Revenues:								
Property Tax	\$ 594,999	\$ 614,823	\$ 639,983	\$ 693,983	\$ 693,983	\$ 54,000	8.4%	
Other Income	3,670	4,302	0	0	0	0	#DIV/0!	
Parks/Field Use Fees	0	100	0	0	0	0	#DIV/0!	
Total revenues	598,669	619,225	639,983	693,983	693,983	54,000	8.4%	
Expenditures:								
5000 Salaries - Permanent	157,521	163,043	148,000	153,368	154,000	6,000	4.1%	3FT staff (4th to LLADs & CC)
5010 Salaries - Seasonal/PT funded	0	0	0	0	0	0	#DIV/0!	
5135 Health - Retired	0	0	0	0	26,000	26,000	#DIV/0!	2 new retirees
5130 Health & Dental	40,394	40,548	41,455	41,455	42,000	545	1.3%	
5140 Vision Insurance	645	764	544	544	600	56	10.3%	
5150 Retirement Benefits (active)	35,193	39,883	30,678	30,678	34,000	3,322	10.8%	Includes Unfunded Liability contribution
5160 Worker's Comp	1,650	1,977	2,460	2,460	2,900	440	17.9%	
5180 FICA/Medicare Employ	2,502	2,408	3,000	3,000	3,200	200	6.7%	
5190 UI/TT Contribution	1,643	1,628	1,736	1,736	1,800	64	3.7%	
Salaries & benefits	239,549	250,251	227,873	233,241	264,500	36,627	16.1%	
5209 Advertising/Marketing	0	0	0	0	0	0	#DIV/0!	
5210 Agency Admin	11,094	8,646	13,508	13,508	13,508	0	0.0%	
5215 Agriculture	8,414	8,465	6,000	6,000	6,000	0	0.0%	
5220 Audit/Accounting	0	0	0	0	0	0	#DIV/0!	
5221 Bank Charge	0	0	0	0	0	0	#DIV/0!	
5230 Clothing/Uniform	1,832	1,528	1,500	1,500	1,500	0	0.0%	
5231 Computer Software	793	808	1,000	1,200	1,000	0	0.0%	
5235 Temporary Help Contractual Service	40,426	46,237	70,000	32,500	40,000	(30,000)	-42.9%	
5250 Director Comp	0	0	0	0	0	0	#DIV/0!	
5260 EDC Dept Agency	842	749	800	800	800	0	0.0%	
5265 Educational Material	309	0	200	200	200	0	0.0%	
5270 Elections	0	0	0	0	0	0	#DIV/0!	
5275 Equipment-Minor/small	3,085	4,296	10,000	10,000	10,000	0	0.0%	
5285 Fire & Safety Sup	333	139	400	400	400	0	0.0%	
5300 Food	76	222	350	300	300	(50)	-14.3%	
5305 Fuel	5,139	6,596	6,000	11,000	6,000	0	0.0%	
5310 Government Fees/Perm	6,746	5,576	6,600	6,600	6,600	0	0.0%	
5315 Household Supplies	5,918	6,164	4,500	6,000	4,500	0	0.0%	
5320 Insurance	18,966	20,476	18,000	22,000	19,000	1,000	5.6%	
5335 Legal Services	0	1,540	0	0	0	0	#DIV/0!	
5345 Maintenance. - Buildings	5,239	14,654	6,000	5,000	6,000	0	0.0%	

Cameron Park CSD - Parks

Fiscal Year 2016-17 Budget Process

Statement of Revenues & Expenditures: Actuals, Projection, Budgets

For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Parks	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
5350 Maintenance. - Equipment	11,317	33,573	12,000	10,000	12,000	0	0.0%	
5355 Maintenance. Grounds	21,859	38,876	40,000	40,000	40,000	0	0.0%	
5360 Maintenance. Radio/Phones	0	0	0	0	0	0	#DIV/0!	
5365 Maintenance. Tires & Tubes	27	0	0	0	0	0	#DIV/0!	
5370 Maintenance. Vehicle	6,556	5,580	12,000	5,000	12,000	0	0.0%	
5380 Memberships/Subscription	0	60	200	500	200	0	0.0%	
5395 Miscellaneous	1,950	0	0	0	0	0	#DIV/0!	
5400 Office Supplies	1,722	1,720	1,250	1,150	1,250	0	0.0%	
5405 Pool Chemicals	37,036	30,297	22,500	30,000	30,000	7,500	33.3%	
5410 Postage	6	0	0	0	0	0	#DIV/0!	
5415 Printing	81	87	250	500	500	250	100.0%	
5420 Professional Service	10,366	22,425	28,400	13,400	20,000	(8,400)	-29.6%	
5425 Public & Legal Not	0	162	0	0	0	0	#DIV/0!	
5430 Radios	0	0	0	0	0	0	#DIV/0!	
5435 Rent/Lease - Bldgs	0	60	0	0	0	0	#DIV/0!	
5440 Rent/Lease - Equip	1,098	1,312	1,000	1,000	1,000	0	0.0%	
5445 Staff Development	240	0	500	1,500	1,000	500	100.0%	
5470 Telephone	1,425	3,631	1,000	3,000	3,000	2,000	200.0%	
5480 Travel/Lodging	0	0	0	0	0	0	#DIV/0!	
5490 Utilities - Water	26,963	26,310	28,000	28,000	28,000	0	0.0%	
5492 Utilities - Elec/Gas	38,339	37,925	40,000	40,000	40,000	0	0.0%	
5500 Vandalism	(36)	320	3,500	1,000	5,000	1,500	42.9%	
5625 Capital Equipment Ex	19,945	71,086	110,000	20,000		(110,000)	-100.0%	
Total services & supplies	288,102	399,520	445,458	312,058	309,758	(135,700)	-30.5%	
Salaries & benefits	239,549	250,251	227,873	233,241	264,500	36,627	16.1%	
Total expenditures	527,651	649,771	673,331	545,299	574,258	(99,073)	-14.7%	
Total revenues	598,669	619,225	639,983	693,983	693,983	54,000	8.4%	
Excess (deficit) of revenues over expendit	71,018	(30,546)	(33,348)	148,684	119,725	153,073		

Cameron Park CSD - Recreation
 Fiscal Year 2016-17 Budget Process
 Statement of Revenues & Expenditures: Actuals, Projection, Budgets
 For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Recreation	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
Revenues:								
4110 Property Tax	\$ 165,278	\$ 170,784	\$ 177,773	\$ 177,773	\$ 177,773	\$ -	0.0%	
4145 Youth Programs	6,937	12,968	5,175	5,175	5,434	259	5.0%	
4146 Adult Programs	4,795	6,318	1,863	1,863	1,956	93	5.0%	
4147 Youth Sports	32,157	41,733	25,162	25,162	26,420	1,258	5.0%	
4148 Adult Sports	767	5,602	3,760	3,760	3,948	188	5.0%	
4149 Camp Revenues	12,149	9,196	9,891	9,891	10,386	495	5.0%	
4170 Special Events	26,854	26,322	24,500	24,500	25,000	500	2.0%	
4195 Special Event Rentals	8,610	5,026	0	0	0	0	#DIV/0!	
4180 CP Lake Kiosk/Day Pass	28,780	29,652	32,000	32,000	32,000	0	0.0%	
4181 CP Lake Season Pass	22,538	20,687	19,325	19,325	19,325	0	0.0%	
4182 CP Lake Reservations	8,622	5,714	7,800	7,800	7,800	0	0.0%	
4183 Summer Kids Camp	0	0	0	0	0	0	#DIV/0!	
4184 CP Lake Concessions	8,782	5,540	8,000	8,000	8,000	0	0.0%	
4190 Park/Field Use Fees	27,154	21,370	24,500	24,500	24,500	0	0.0%	
4255 Sponsorships	13,803	5,264	15,000	15,000	15,000	0	0.0%	
4220 Summer Spectacular	50,942	51,331	52,000	52,000	55,000	3,000	5.8%	
4210 Sponsorships Ads	0	0	0	0	0	0	#DIV/0!	
4209 Brochure Ads	2,393	1,000	3,800	3,800	3,800	0	0.0%	
4250 Donations	0	0	0	0	0	0	#DIV/0!	
4400 Reimbursement (vending)	1,273	329	2,500	2,500	2,500	0	0.0%	
Total revenues	421,833	418,834	413,049	413,049	418,842	5,793	1.4%	
Expenditures:								
5000 Salaries - Permanent	66,413	49,965	82,005	82,005	84,000	1,995	2.4%	Rec Supv. & Rec Coord.
5010 Salaries - Seasonal/PT funded	34,772	44,781	54,009	54,009	60,000	5,991	11.1%	Min Wage from \$10 to \$10.50 1/1/17
5135 Health - Retired	0	0	0	0	0	0	#DIV/0!	
5130 Health & Dental	25,318	21,274	29,866	29,866	32,000	2,134	7.1%	
5140 Vision Insurance	443	352	472	472	500	28	5.9%	
5150 Retirement Benefits (active)	16,332	15,418	16,418	16,418	29,000	12,582	76.6%	Includes Unfunded Liability contribution
5160 Worker's Comp	990	1,186	1,476	1,476	1,800	324	22.0%	
5180 FICA/Medicare Employ	3,770	3,624	5,362	5,362	5,600	238	4.4%	
5190 UI/TT Contribution	2,605	3,156	3,500	3,500	3,600	100	2.9%	
Salaries & benefits	150,642	139,756	193,108	193,108	216,500	23,392	12.1%	
Advertising/Marketing	29,847	30,964	30,000	30,000	30,000	0	0.0%	
Agency Admin	3,082	2,402	3,752	3,752	3,752	0	0.0%	
Audit/Accounting	0	0	0	0	0	0	#DIV/0!	
Bank Charge	2,121	3,183	3,000	3,000	3,000	0	0.0%	
Clothing/Uniform	874	0	0	0	0	0	#DIV/0!	
Computer Software	3,281	3,217	4,000	4,000	4,000	0	0.0%	
Temporary Help Contractual Service	10,289	17,964	10,000	0	10,000	0	0.0%	
Director Comp	0	0	0	0	0	0	#DIV/0!	
EDC Dept Agency	842	749	800	800	800	0	0.0%	
Educational Material	0	997	0	0	0	0	#DIV/0!	
Elections	0	0	0	0	0	0	#DIV/0!	
Equipment-Minor/Small	0	0	500	500	500	0	0.0%	
Refund - Deposit	5,342	0	0	0	0	0	#DIV/0!	

Cameron Park CSD - Recreation
 Fiscal Year 2016-17 Budget Process
 Statement of Revenues & Expenditures: Actuals, Projection, Budgets
 For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Recreation	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
Fire & Safety Supplies	0	0	0	0	0	0	#DIV/0!	
Food	2,457	3,140	3,800	3,800	3,800	0	0.0%	
Fuel	0	0	0	0	0	0	#DIV/0!	
Government Fees/Perm	0	0	0	0	0	0	#DIV/0!	
Household Supplies	146	0	0	0	0	0	#DIV/0!	
Instructors	17,208	23,244	16,000	16,000	16,000	0	0.0%	
Insurance	7,428	7,564	7,000	8,500	8,500	1,500	21.4%	
Legal Services	0	0	1,000	0	0	(1,000)	-100.0%	
Maintenance. - Equipment	1,726	717	1,000	1,500	1,500	500	50.0%	
Memberships/Subscription	248	248	225	225	225	0	0.0%	
Mileage Reimburse	0	0	0	0	0	0	#DIV/0!	
Miscellaneous	0	0	0	0	0	0	#DIV/0!	
Office Supplies	875	1,109	900	900	900	0	0.0%	
Postage	258	412	400	400	400	0	0.0%	
Printing	0	0	0	0	0	0	#DIV/0!	
Professional Service	5,699	5,702	5,000	5,000	5,000	0	0.0%	
Program Supplies	11,593	9,866	7,000	7,000	7,000	0	0.0%	
Public & Legal Not	0	0	0	0	0	0	#DIV/0!	
Refund - Activity	1,095	0	0	0	0	0	#DIV/0!	
Rent/Lease - Bldgs	91	920	70	70	70	0	0.0%	
Rent/Lease - Equip	0	0	200	0	200	0	0.0%	
Staff Development	309	481	500	1,500	500	0	0.0%	
Telephone	3,735	1,736	2,500	2,500	2,500	0	0.0%	
Travel/Lodging	0	0	0	0	0	0	#DIV/0!	
Capital Equipment Ex	(8)	0	0	0	0	0	#DIV/0!	
Summer Spectacular	47,713	46,184	52,000	52,000	52,000	0	0.0%	
Special Events Expense	3,850	4,748	17,500	17,500	17,500	0	0.0%	
Total services & supplies	160,100	165,547	167,147	158,947	168,147	1,000	0.6%	
Salaries & benefits	150,642	139,756	193,108	193,108	216,500	23,392	12.1%	
Total expenditures	310,742	305,303	360,255	352,055	384,647	24,392	6.8%	
Total revenues	421,833	418,834	413,049	413,049	418,842	5,793	1.4%	
\$ 111,091	\$ 113,531	\$ 52,794	\$ 60,994	\$ 34,195	\$ (18,599)			

Excess (deficit) of revenues over expenditures

Cameron Park CSD - Community Center

Fiscal Year 2016-17 Budget Process

Statement of Revenues & Expenditures: Actuals, Projection, Budgets

For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Community Center	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
Revenues:								
4145 CC Youth Programs	\$ 24,677	\$ 30,647	\$ 19,330	\$ 19,330	\$ 20,297	\$ 967	5.0%	
4146 CC Adult Programs	36,763	35,947	32,958	32,958	\$ 34,606	1,648	5.0%	
4150 Pre-School Program	1,134	0	0	0	0	0	#DIV/0!	
4151 Teen Center/Activities	0	0	0	0	0	0	#DIV/0!	
4170 CC Special Events/Concerts	0	7	0	0	0	0	#DIV/0!	
4153 Senior Program	1,426	6,085	5,000	5,000	\$ 5,250	250	5.0%	
4183 Summer Kids Camp	49,160	54,058	40,000	40,000	\$ 42,000	2,000	5.0%	
4184 CC Concessions	855	606	1,500	1,500	1,000	(500)	-33.3%	
4185 Community Center Rentals	44,640	46,449	36,750	36,750	\$ 38,588	1,838	5.0%	
4186 Gym Use Fees/Programs	12,093	11,823	10,160	10,160	\$ 10,668	508	5.0%	
4187 Community Center Pool	118,185	141,411	113,100	113,100	135,000	21,900	19.4%	
4147 Youth Sports	38,059	39,682	49,755	49,755	\$ 52,243	2,488	5.0%	
4148 Adult Sports	8,735	8,975	14,400	14,400	\$ 15,120	720	5.0%	
4255 Sponsorships	0	37	0	0	0	0	#DIV/0!	
Total revenues	335,726	375,727	322,953	322,953	354,771	31,818	9.9%	
Expenditures:								
5000 Salaries - Permanent	9,887	8,221	33,516	33,516	37,000	3,484	10.4%	Includes Front Desk
5010 Salaries - Seasonal/PT funded	66,631	70,916	105,190	105,190	106,000	810	0.8%	
5130 Health & Dental	4,344	4,165	13,143	13,143	15,000	1,857	14.1%	
5140 Vision Insurance	0	0	188	188	200	12	6.4%	
5150 Retirement Benefits (active)	3,109	3,191	6,755	6,755	4,500	(2,255)	-33.4%	
5160 Worker's Comp	1,100	1,318	1,640	1,640	2,000	360	22.0%	
5180 FICA/Medicare Employ	5,005	5,535	8,550	8,550	9,000	450	5.3%	
5190 UI/TT Contribution	4,160	4,232	4,800	4,800	5,000	200	4.2%	
Salaries & benefits	94,235	97,578	173,782	173,782	178,700	4,918	2.8%	
5209 Advertising/Marketing	4,056	3,810	9,500	4,500	9,500	0	0.0%	
5210 Agency Admin	0	0	0	0	0	0	#DIV/0!	
5215 Agriculture	640	1,510	500	1,500	1,500	1,000	200.0%	
5220 Audit/Accounting	0	0	0	0	0	0	#DIV/0!	
5221 Bank Charge	5,714	6,881	6,500	6,500	6,500	0	0.0%	
5230 Clothing/Uniform	0	853	400	400	400	0	0.0%	
5231 Computer Software	2,362	3,197	3,200	3,000	3,500	300	9.4%	
5235 Temporary Help Contractual Service	121,421	133,666	96,720	91,720	99,000	2,280	2.4%	
5250 Director Comp	0	0	0	0	0	0	#DIV/0!	
5260 EDC Dept Agency	0	0	0	0	0	0	#DIV/0!	
5265 Educational Material	0	0	500	500	500	0	0.0%	
5270 Elections	0	0	0	0	0	0	#DIV/0!	
5275 Equipment-Minor/Small	816	5,759	5,000	5,000	5,000	0	0.0%	
5285 Fire & Safety Supplies	1,048	145	500	1,000	500	0	0.0%	
5290 Fire Prevention & Inspection	0	0	0	0	0	0	#DIV/0!	
5282 Refund - Deposit	12,438	300	0	0	0	0	#DIV/0!	
5300 Food	19	459	400	300	400	0	0.0%	
5310 Government Fees/Perm	2,928	3,252	4,000	3,400	4,000	0	0.0%	

Cameron Park CSD - Community Center
 Fiscal Year 2016-17 Budget Process
 Statement of Revenues & Expenditures: Actuals, Projection, Budgets
 For Fiscal Years Ended June 30, 2014,2015,2016,2017

DRAFT

Community Center	Actual FY 2013-14	Actual FY 2014-15	Projection FY 2015-16	Adopted Budget FY 2015-16	Proposed Budget FY 2016-17	\$ Change '17 vs '16	% Change '17 vs '16	Comments
5315 Household Supplies	7,005	8,478	8,000	8,000	8,000	0	0.0%	
5316 Instructors	50,019	64,975	51,000	51,000	51,000	0	0.0%	
5320 Insurance	10,477	11,005	10,500	11,500	10,500	0	0.0%	
5335 Legal Services	0	3,200	1,600	0	0	(1,600)	-100.0%	
5345 Maintenance. - Buildings	14,289	7,382	12,000	12,000	12,000	0	0.0%	
5350 Maintenance. - Equipment	14,183	20,547	13,000	10,000	10,000	(3,000)	-23.1%	
5355 Maintenance. Grounds	7,615	1,519	3,000	1,500	2,000	(1,000)	-33.3%	
5375 Medical Supplies	0	0	200	200	200	0	0.0%	
5380 Memberships/Subscription	0	0	0	0	0	0	#DIV/0!	
5385 Mileage Reimburse	6,020	1,460	5,200	5,200	5,200	0	0.0%	
5395 Miscellaneous	315	0	0	0	0	0	#DIV/0!	
5400 Office Supplies	698	2,927	1,800	1,800	1,800	0	0.0%	
5405 Pool Chemicals	29,856	25,516	35,000	35,000	35,000	0	0.0%	
5410 Postage	0	4	0	0	0	0	#DIV/0!	
5415 Printing	1	160	200	200	200	0	0.0%	
5420 Professional Service	4,198	4,974	8,000	6,000	6,000	(2,000)	-25.0%	
5421 Program Supplies	8,587	12,531	12,000	17,100	12,500	500	4.2%	
5425 Public & Legal Not	0	0	0	0	0	0	#DIV/0!	
5431 Refund - Activity	9,444	0	0	0	0	0	#DIV/0!	
5435 Rent/Lease - Bldgs	6,209	9,910	7,500	7,500	7,500	0	0.0%	
5440 Rent/Lease - Equip	463	178	0	0	0	0	#DIV/0!	
5455 Staff Development	0	0	500	500	500	0	0.0%	
5470 Telephone	2,879	1,760	2,400	2,400	2,400	0	0.0%	
5480 Tuition	0	0	0	0	0	0	#DIV/0!	
5490 Utilities - Water	10,709	10,164	12,000	15,750	12,000	0	0.0%	
5492 Utilities - Elec/Gas	61,083	80,614	78,300	78,300	78,300	0	0.0%	
5625 Capital Equipment Ex		7,740	35,979	12,801	0	(35,979)	-100.0%	
Total services & supplies	395,491	434,876	425,399	394,571	385,900	(39,499)	-9.3%	
Salaries & benefits	94,235	97,578	173,782	173,782	178,700	4,918	2.8%	
Total expenditures	489,726	532,454	599,181	568,353	564,600	(34,581)	-5.8%	
Total revenues	335,726	375,727	322,953	322,953	354,771	31,818	9.9%	
Excess (deficit) of revenues over expenditu	(154,000)	(156,727)	(276,228)	(245,400)	(209,829)	66,399		
Contingency	0							
Excess (deficit) of revenues over expenditu	\$ (154,000)	\$ (156,727)	\$ (276,228)	\$ (245,400)	\$ (209,829)	\$ 66,399		

Cameron Park Community Services District

Fiscal Year 2016-2017 Budget Process

Key Dates

<u>Item</u>	<u>Meeting</u>	<u>Date</u>	
1st Draft Budget Review	Committee	4/12/16	
1st Budget Workshop	Board	4/20/16	
Resolution directing preparation of Engineer's Report			
Resolution ordering assessment for CC&Rs			
Waste Connections performance review/proposed rate change			
2nd Draft Budget Review	Committee	5/10/16	
2nd Budget Workshop	Board	5/18/16	
Successes and Goals Presentation			
Resolution preliminarily accepting Engineer's Report & Scheduling Public hearing			
Waste Connections public hearing & Resolution for rate change			
3rd Draft Budget Review	Committee	6/7/16	
Adoption of Preliminary Budget	Board	6/15/16	*Deadline 7/1/16
Resolution establishing Appropriations Limitation (public hearing)			
Public hearing for Engineer's Report			
Resolution approving Engineer's Report and levying annual assessments			
Draft review	Committee	7/12/16	
Draft review	Board	7/20/16	
Resolution for bond rate calculation			
Final Draft Review	Committee	8/9/16	
Adoption of Final Budget	Board	8/17/16	*Deadline 9/1/16

**CAMERON PARK COMMUNITY SERVICES DISTRICT
PARKS Maintenance Worker I**

PARKS DEPARTMENT

Salary: \$12.01 – \$14.60 Hourly

\$2,082.67 - \$2,531.50 Monthly

\$24,992 – \$30,378 Annually

Plus Benefits

*Class specifications are only intended to present a descriptive summary of the range of duties and responsibilities associated with specified positions. Therefore, specifications **may not include all** duties performed by individuals within a classification. In addition, specifications are intended to outline **minimum** qualifications necessary for entry into the class and do not necessarily convey the qualifications of incumbents within the position.*

COMMUNITY OVERVIEW:

The community of Cameron Park is located in the foothills of El Dorado County, on the west slope of the Sierra Nevada along U.S. Highway 50, about 30 miles east of Sacramento, California. The community is home to about 18,000 residents and covers an area of about 8.3 square miles. The Cameron Park Community Services District (CSD) administers fire and emergency services; parks; recreation; covenants, conditions and restrictions (CC&R's); lighting and landscaping assessment district (LLAD); solid waste disposal and recycling.

DEFINITION:

This is the entry-level class in the maintenance worker series. This class is distinguished from the Maintenance Worker II by the performance of the more routine tasks and duties assigned to positions within the series including less complex construction, maintenance, and repair duties, being exposed to situations requiring and exercising fewer independent decisions, and working under closer supervision. Since this class is entry level, employees may have limited related work experience. Employees are expected to perform a variety of duties and learn the full scope of duties assigned to Maintenance Workers.

SUPERVISION RECEIVED/EXERCISED:

Receives general direction from the Parks Supervisor and/or Parks Maintenance Worker II.

EXAMPLE OF ESSENTIAL DUTIES: (include but are not limited to the following)

1. Performs a variety of maintenance, repair, and construction work on various facilities, structures, and systems including in the areas of parks and buildings; performs a variety of semi-skilled and heavy physical labor.
2. Operates construction and maintenance equipment; hand and power tools including but not limited to lawn mowers, edgers and trimmers, pruner, chipper, chain saws, and drills; maintains tools and assigned equipment; performs preventive maintenance on equipment.
3. Transports equipment and material to work sites; loads and unloads equipment and materials.
4. Maintains, trims, prunes and removes trees, brush, and weeds along right-of-ways; removes broken branches and fallen trees from streets, sidewalks, drainage ditches, and creeks prunes and cuts limbs and foliage hanging over roads and sidewalks.

5. Performs various duties involved in the cleaning, repair, and maintenance of the parks and facilities including restrooms, and other District-owned/operated structures; performs general plumbing and electrical maintenance and repair duties; paints interiors and exteriors; performs carpentry projects; maintains flooring at assigned facilities.
6. Performs various grounds and landscape maintenance duties at parks and landscaped areas; maintains ball fields; plants, mows, edges, prunes, and fertilizes plant materials; installs, programs, adjusts, and maintains irrigation systems to ensure proper operating efficiency; repairs and adjusts sprinkler heads.
7. Applies fertilizers, herbicides, insecticides in parks; may prepare spray program recommendations.
8. Cleans debris and removes graffiti from park areas, parking lots, walkways, streets, and other facilities; rakes leaves; inspects and clears obstructions from storm drains and ditches; empties refuse containers; transports debris and refuse to dump site as required.
9. Maintains playground equipment and play areas.
10. Sets up rooms and facilities for various public events; performs tear-downs after events.
11. Maintains and cleans swimming pools and maintains proper chemical balance.
12. Performs special projects as required; installs, repairs, and maintains decorations, banners, and flags as necessary.
13. Provides courteous customer service; responds to questions and inquiries from the general public regarding various projects; resolves customer problems or complaints.
14. Maintains cleanliness of assigned work areas/facilities and cleans and maintains assigned vehicles and equipment.
15. Maintains assigned records and prepares necessary reports.
16. Utilizes proper safety precautions and personal protective equipment (PPE) related to all work performed.
17. Performs related duties as required.

KNOWLEDGE OF:

Methods and techniques of general construction, maintenance, and repair related to the area of work assigned. Basic operation of equipment used in cleaning, maintenance and reports such as, but not limited to mops, vacuums, floor buffers, lawn mowers, hedge trimmers, pressure washers, hand and power tools. Operational characteristics of maintenance and construction equipment and tools used in the area of work assigned. Proper procedures used in the maintenance and repair of hand and power tools. Materials, methods, terminology, and tools used in the building maintenance and repair. Landscape maintenance and construction materials, methods, terminology, and tools including principles used in the application of chemicals. Tree care, pruning, and removal principles and practices. Principles and practices of record keeping. Occupational hazards and standard safety practices. Basic arithmetic including addition, subtraction, multiplication and division; calculation of decimals, ratios, percentages and fractions.

ABILITY TO:

Perform a variety of maintenance, construction, and repair work in the area of work assigned. Ensure safety around work areas in high traffic. Perform a variety of tasks and heavy manual labor for extended periods of time and in unfavorable weather conditions. Ensure adherence to safe work practices and procedures. Work independently in the absence of supervision. Maintain records including time and material use records. Prepare reports and forms such as accident reports, incident reports and inventory lists and calendars using a prescribed format. Safely drive and skillfully operate power equipment and hand tools involved in parks and buildings. Understand and carry out oral and written instructions.

Communicate clearly and concisely, both orally and in writing. Establish and maintain effective working relationships with those contacted in the course of work.

REQUIRED EDUCATION AND EXPERIENCE:

- Minimum high school diploma or equivalent.
- Some general maintenance experience is desirable.

LICENSES/CERTIFICATION REQUIRED:

Certain assignments may require certification. Certification must be retained throughout employment as a condition of employment.

Required:

- Possession of a valid California driver's license, good safe driving record and proof of insurability are required and must be maintained throughout employment
- Successful candidates for employment will be required to undergo a medical examination, drug screening and Department of Justice background check
- First Aid, Cardiopulmonary Resuscitation (CPR) and Automated External Defibrillation (AED) certificates or ability to obtain and maintain it throughout employment

District will provide opportunities to obtain licenses and permits for professional growth.

ENVIRONMENTAL & PHYSICAL CONDITIONS:

Most essential duties of this position are performed outdoors and in all weather conditions. Work may also be performed in an office setting. Work is performed in an environment of frequent interruptions requiring time management skills and the ability to adapt to changing environments.

- The nature of the work requires the incumbent to climb ladders, use power and noise producing tools and equipment, drive motorized vehicles and heavy equipment, work in heavy vehicle traffic conditions and often with constant interruptions. Bend, stoop, walk, drive, move and frequent operation of equipment such as mowers, tractors, weed eaters and other comparable equipment for long periods of time.
- Requires sitting, standing, walking on level and slippery surfaces, reaching, twisting, turning, kneeling, bending, stooping, squatting, crouching, grasping and making repetitive hand movement in the performance of daily duties.
- Requires both near and far vision when inspecting work and operating assigned equipment.
- The need to lift, carry and push tools, equipment and supplies weighing 100 pounds or more is also required.
- The incumbent may use cleaning and lubricating chemicals, pesticides or herbicides which may expose the employee to fumes, dust and air contaminants.
- Ability to read and communicate with others to clarify information received, to reach for files and folders and other items; to stand, walk, push, pull and grasp files and other items on a daily basis.
- Some of these requirements may be accommodated for otherwise qualified individuals requiring and requesting such accommodations.

Note: The above statements are intended to describe the general nature and level of work being performed by persons assigned to this job. They are not intended to be an inclusive list of all duties, responsibilities and skills required of incumbents. In accordance with the Americans with Disability Act, reasonable accommodation may be made to enable qualified individuals with disabilities to perform the essential job functions.

Equal Opportunity Employer

Cameron Park Community Services District is an Equal Opportunity Employer.

Additional Information

Maintenance Worker I - full time (annual salary range \$24,992 - \$30,378 + benefits)

For a detailed job description, flyer and electronic application please go to:
www.cameronpark.org

Paper documents are available Monday – Friday, 8:00 a.m. to 5:00 p.m.
at the Cameron Park Community Services District, 2502 Country Club Drive, Cameron Park, CA 95682

RESPONSIBLE FOR:

The maintenance and repair of Cameron Park Services District's grounds, parks, equipment and related facilities.

FILING DATE:

Open until filled, current deadline – **Monday, May 9, 2016**
Interviews will be conducted when sufficient applications have been received.

SUBMIT:

Cover letter, resume and completed District job application may be submitted by:

FAX – (530) 677-2201

Email – admin@cameronpark.org

U.S. Mail or in person -

Cameron Park Community Services District
Attention: General Manager
2502 Country Club Drive
Cameron Park, CA 95682

PLEASE DO NOT SEND EMAIL REQUESTS FOR INFORMATION - FOR INFORMATION CALL:

Jason Hichborn, Interim Parks Superintendent
530-672-7355



REGIONAL
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REVIEW OF DRAFT FIVE YEAR FORECAST AND FINANCIAL ASSESSMENT



April 20, 2016

Presented To Board of Directors

Presenter: Paul S. Rankin, RGS Sr Advisor - Finance

General characteristics of forecast

- Forecast by nature less precise than a budget or regular financial reports.
- Based on assumptions in terms of both future costs and revenues. (RGS reviewed 5 years revenue and expense and 10 years property tax analysis).
- Focus is on the General Fund which represents the core financial support for the District operations.
- District will have schedules that can be used in the future (update numbers, use different assumptions)



Key goals for the forecast report.

- Obtain a high level snapshot of financial status of District General Fund
- Identify the extent that funds are available - beyond just the annual operating costs to fund items e.g.
 - Capital Projects
 - Reduction of liabilities (retirement obligations)
 - Contributions to reserves for long term replacements.



What were the key steps taken?

- Review reports and master plans prepared for the District.
- Review the District annual audits and budgets focused on the General Fund.
- Interview staff and other officials.
- Prepare five year historical trends. (Appendix B).
The breakdowns are in more detail than the annual audit – but less detail than the budget.



Continued - key steps developing plan.

- Identify assumptions for revenue and expenditure adjustments. (Percentage adjustments based on history and other factors).
- Determine target cash flow reserves.
- Compare adjusted baseline revenue and expense.
- Identify amount of one-time costs that can be financed from current resources.
- Board Finance Committee reviewed the Draft report on April 12, 2016 at a public meeting.



Forecast - Baseline Results

- Projected revenue and expenditures- 5 Years
- Limited new funds to address one-time expenditures.

Projected Ending General Fund Balance Without Additional One-Time Capital / OPEB Liability Expenditures or New Revenues

2016/20117:

Projected General Fund Balance = **\$3.8 million**

2020/2021:

Projected General Fund Balance = **\$4.0 million**



Operating (No Capital) = Flat Resources / Fund Balance change in 5 years approx. \$235,300

- Forecast of what occurs without any major capital financial contributions and no additional contributions to OPEB.

<u>REVENUE</u>	Adjusted Budget FY 2015/2016	Projection 2017	Projection 2018	Projection 2019	Projection 2020	Projection 2021
TOTAL GENERAL FUND REVENUE	\$5,344,894	\$5,620,700	\$5,797,200	\$5,965,300	\$6,119,800	\$6,258,900
PERCENTAGE CHANGE / YEAR		5.2%	3.1%	2.9%	2.6%	2.3%
<u>EXPENDITURES</u>						
TOTAL SALARY & BENEFITS	\$942,846	\$977,000	\$1,022,000	\$1,064,000	\$1,111,000	\$1,105,000
TOTAL EXPENSES (S&S)	\$4,699,770	\$4,846,200	\$4,976,500	\$5,123,900	\$5,274,800	\$5,428,700
<u>GRAND TOTAL EXPENSES</u>	\$5,642,616	\$5,823,200	\$5,998,500	\$6,187,900	\$6,385,800	\$6,533,700
PERCENTAGE CHANGE / YEAR		3.2%	3.01%	3.16%	3.20%	2.32%
Excess / (Deficit) Revenue over Expenditures	(\$297,722)	(\$202,500)	(\$201,300)	(\$222,600)	(\$266,000)	(\$274,800)
Historical Avg Savings Fire Contract	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
<u>NET CHANGE FUND BALANCE</u>	\$2,278	\$97,500	\$98,700	\$77,400	\$34,000	\$25,200
Beginning Balance	3,693,275	3,695,553	3,793,053	3,891,753	3,969,153	4,003,153
Ending Balance	3,695,553	3,793,053	3,891,753	3,969,153	4,003,153	4,028,353
PERCENTAGE CHANGE / YEAR		3%	3%	2%	1%	1%

Known Needs District Capital / Liabilities

- The District has been proactive in obtaining reports analyzing capital needs and liabilities.

STUDY	TIMING	PROJECTED COSTS
Browning Reserve Study (5/9/2014) Adjusted to exclude vehicles	Excerpt 5 Years (2015/16 – 2019/20)	\$ 995,220
Fire Department Master Plan (8/19/2015)	5 Years CIP Funding (Includes establishing an Apparatus Reserve)	\$1,622,500
OPEB – Retiree Health Liability (F2/24/16) (Amount shown is additional contribution beyond what is in assumptions) 7/2014 – 6/2021	Additional amount required in next 5 years to meet 20 year level funding of liability	\$ 330,259
	SUB-TOTAL	\$ 2,947,979
ADDITIONAL: Park & Recreation Master Plan – New Facilities Only	<u>Timing not specified</u> – regular maintenance in Browning Study	\$ 2,203,300



Scope of identified needs

The District has identified several long-term needs beyond annual operating costs.

For discussion purposes “one-time” needs include both:

- Capital Projects; and
- Contributions to reduce unfunded liabilities.
 - Approaching \$3 million Next 5 Years
 - Average of nearly \$600,000 per year



Appropriate to limit use of reserves

- Recommended District retain cash flow reserve.
- Receipt of major revenue is not evenly distributed – majority of property tax received in Dec. and April.
- Cash flow reserve avoids cost of short term borrowing to address uneven receipt of revenue.
- Model uses equivalent of 5 months operating expense as a cash flow reserve, and the balance is available for “one-time” expenditures.



Results with limited “one-time” spending

- Forecast shows “what-if” \$215,000 annual contribution to “one-time” items.
- Known needs from prior studies identify needs in excess of this.
- Available funding relies on an annual \$300,000 contract savings in Fire Services.
- After 5 years nearly all “one-time” reserves would be exhausted. (Balance less than \$50,000)



Forecast including \$215,000 / yr “one-time” \$

REVENUE

(TAXES / FEES / JPA)	Adjusted Budget FY 2015/2016	Projection 2017	Projection 2018	Projection 2019	Projection 2020	Projection 2021
TOTAL GENERAL FUND REVENUE	\$5,344,894	\$5,620,700	\$5,797,200	\$5,965,300	\$6,119,800	\$6,258,900

EXPENDITURES

TOTAL SALARY & BENEFITS	\$942,846	\$977,000	\$1,022,000	\$1,064,000	\$1,111,000	\$1,105,000
TOTAL EXPENSES (S&S)	\$4,699,770	\$4,846,200	\$4,976,500	\$5,123,900	\$5,274,800	\$5,428,700

ONE-TIME: Capital Exp / Transfer Capital Equip (General Fund) / Addl Contribution OPEB	\$184,479	\$215,000	\$215,000	\$215,000	\$215,000	\$215,000
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GRAND TOTAL EXPENSES	\$5,827,095	\$6,038,200	\$6,213,500	\$6,402,900	\$6,600,800	\$6,748,700
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Excess / (Deficit) Revenue over Expenditures	(\$482,201)	(\$417,500)	(\$416,300)	(\$437,600)	(\$481,000)	(\$489,800)
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Historical Avg Savings Fire Contract	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
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IF FIRE AGREEMENT SAVINGS NET CHANGE FUND BALANCE	(\$182,201)	(\$117,500)	(\$116,300)	(\$137,600)	(\$181,000)	(\$189,800)
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Beginning Balance	3,693,275	3,511,074	3,393,574	3,277,274	3,139,674	2,958,674
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Ending Balance	3,511,074	3,393,574	3,277,274	3,139,674	2,958,674	2,768,874
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Allocation of Fund Balance

Cash Flow Reserve - 5 Months (Non-Capital Exp) Includes \$65,000 Stabilization Reserve in Audit	2,351,090	2,426,333	2,499,375	2,578,292	2,660,750	2,722,375
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Available for other (One time use)	1,159,984	967,241	777,899	561,383	297,924	46,499
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Important to also look at assumptions

The assumed adjustments are outlined in Appendix A in the Final Report.

- Segregated by Revenue, Salary and Benefits, Non-Salary Expenses, and impacts on reserves.
- Changes in assumptions vary based on history, economic factors, and the relative size of the item.
- The Fire Services Agreement is the largest expense and has unique considerations. (Assumed savings of \$300,000 per year; public safety personnel costs; significant equipment needs; etc.)



Additional potential impacts on results

- Unknown future costs for the Fire Agreement for Services given public safety cost trends statewide .
- Long term financial stability of the EMS JPA was not evaluated and it supports a significant portion of the Fire Services costs.
- Landscaping and Lighting Assessments in some districts are approaching not covering costs.
- Current funding for equipment inventory examined in the Fire Master Plan, was deemed insufficient.



Opportunities – additional \$\$ for “one-time” items

In addition to a focus on cost control, the District has an opportunity to explore and plan for new revenue that could provide additional “one-time” funding.

Options to consider include:

- Benefit Assessments (Special Benefit)
- Community Facilities District (Tax)
- Parcel Tax
- Each has specific criteria and require a broad based – community approval process.
- Details would require further study.



Recommendations

- Report identifies 11 recommendations and / or follow-up monitoring items.
- Some of the items are areas where the District is already engaged.
- Results identify need to explore changes in order to meet long-term identified needs.
- The Report also made observations related to the timing of Audits; and the method of recording property tax revenue .



Questions

- Appreciated working with and meeting the Agency Staff.

- Available for questions and follow-up.

