



**Fire and Emergency Services Committee**  
**Tuesday, September 11, 2018**  
**5:30 p.m.**  
**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Chair Director Holly Morrison (HM) and Vice Chair Ellie Wooten (EW)  
Alternate Director Monique Scobey (MS)  
Staff: General Manager Jill Ritzman, Chief Sherry Moranz

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

1. Status of Properties affected by Weed Abatement Ordinance, Vacant and Residential Lots (oral report; Chiefs Moranz and Smith)
2. Weed Abatement Ordinance and/or Program – Expectations and Goals 2019 (Chiefs Moranz and Smith)
3. Department Updates – staffing, assignments, filling vacancies (Chiefs Moranz and Smith)

4. Items for October Committee Agenda

5. Items to take to the Board of Directors

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**



**Fire and Emergency Services Committee**  
**Tuesday, August 7, 2018**  
**5:30 p.m.**  
**2502 Country Club Drive, Cameron Park**

**Conformed Agenda**

Members: Chair Director Holly Morrison (HM) and Vice Chair Ellie Wooten (EW)  
Alternate Director Monique Scobey (MS)  
Staff: General Manager Jill Ritzman, Chief Mike Smith

**CALL TO ORDER**

**ROLL CALL** – HM, EW

**ADOPTION OF AGENDA** – Adopted

**APPROVAL OF CONFORMED AGENDA** - Approved

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

**PUBLIC COMMENT**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

1. Status of Properties affected by Weed Abatement Ordinance, Vacant and Residential Lots (oral report; Chiefs Moranz and Smith)
2. Department Updates – staffing, assignments, filling vacancies (Chiefs Moranz and Smith)
3. Items for September Committee Agenda

4. Items to take to the Board of Directors

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**

***NOTE – THERE WAS NO AUDIO RECORDING MADE OF THIS MEETING.***

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## Cameron Park Fire Department

In Cooperation with

***CAL FIRE***



3200 COUNTRY CLUB DRIVE  
CAMERON PARK, CA 95682  
Weed Abatement (530)-672-7358  
Business (530) 677-6190

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### **WEED ABATEMENT SUMMARY FOR SEPTEMBER 2018 FIRE COMMITTEE MEETING - BY BATTALION CHIEF MIKE SMITH**

- Received approximately... 77 calls from lot owners, contractors, concerned citizens, in the month of July.
- Demand for Payment/Invoice letters sent to Lien Property Owners via overnight mail on June 29, 2018. Payment was due to the CSD no later than August 1, 2018.
- CSD received payments from 3 lien properties per Chief Moranz. We are preparing documentation for Lien Packet to forward to County Assessors Office.
- Per CSD, on July 24, we sent letters to 15 improved lot owners whose properties were identified as a severe fire hazard to their neighborhoods. So far, we have not received any responses.
- Met with new CSD CC&R official to discuss our respective positions and how to work together going forward.
- Audrey and Melissa are still making phone calls to follow up with vacant lot owners who are not in compliance with our ordinance. We are also continuing with inspections at non-complaint properties.
- Continuing to field complaints via phone and emails from local concerned citizens regarding weed abatement on both improved and unimproved lots. We are in process of following up with callers to understand the nature of the complaint and contacting the property owners to try to get their properties cleared. Tried to contact the individual lot owners and contacted the residents to let them know the status of the research. In some cases, the properties are not in our jurisdiction so the information was forwarded to the correct department.
- **83% of vacant lots in compliance with the ordinance to date**

**Staffing and Abatement Funding Recommendations for  
Weed and Rubbish Abatement Ordinance #2018.03.21  
Fiscal Year 2018/19**

**RECOMMENDATIONS:**

**Employee #1:** Hire part time employee for FY 2018-2019, not to exceed 980 hours per fiscal year.

**Start:** Hire employee July 1 thru June 30 to implement our weed abatement program.

**Duties:** Under the Battalion Chief/Fire Marshal's supervision, enforce the Cameron Park Weed and Rubbish Abatement Ordinance and its associated tasks.

- Re-organize, re-establish weed abatement program
- Complete timelines from weed and rubbish abatement
- Update unimproved parcel list in Cameron Park fire department boundary
- Update all unimproved parcel folders
- Analysis of lots from our 5 lot bid request
- Prepare documents for upcoming season
- Send out Fire Hazard Clearance Letter
- First inspections (end of March/first of April with assistance from second person)
- Return phone calls from concern citizens regarding non-compliant parcels
- Comprise and send out certified Hazard Abatement Letter to all non-compliant lots
- Second compliance inspection
- Vendor Coordination/Enforcement Procedure/Hiring, depends on money allocated by the CSD.
- Vacant property owners 7 day appeal process.
- Board resolution approving abatement charges on each vacant lot parcels to include;
  - Send out demand payment letter
  - Publish notification in newspaper(s) and/or at parcel
- Itemize report of cost for abatement to CSD Board.
- Report Filed of confirmation hearing to G.M.
- Assist CSD finance personnel in preparing lien packet for County Auditor/Tax Collector

**Cost:** July 1 – June 30th – Hire employee @ \$22.85 per hour (loaded) x 20 hours per week = \$457 x 49 weeks = \$22,393.00 (FY 18/19)

**Employee #2** Hire second part time employee for FY 2018-2019, not to exceed 980 hours per fiscal year.

**Start:** Second employee July 1 thru June 30 to fully enforce our weed abatement program.

**Duties:** Under the Battalion Chief/Fire Marshal's supervision, enforce the Cameron Park Weed and Rubbish Abatement Ordinance and its associated tasks.

- Assist Preparing documents for upcoming season
- Assist Sending out Fire Hazard Clearance Letter
- Assist with First inspections (end of March/first of April)
- Assist in Returning phone calls from concern citizens regarding non-compliant parcels
- Assist comprising and sending out certified Hazard Abatement Letter to all non-compliant lots

## Staffing and Abatement Funding Recommendations for Weed and Rubbish Abatement Ordinance #2018.03.21 Fiscal Year 2018/19

- Assist with Second compliance inspection
- Assist with Vendor Coordination/Enforcement Procedure/Hiring, depends on money allocated by the CSD.
- Vacant property owners 7 day appeal process.
- Board resolution approving abatement charges on each vacant lot parcels to include;
  - Send out demand payment letter
  - Publish notification in newspaper(s) and/or at parcel
- Assist in Itemizing cost report for abatement to CSD Board.
- Assist with creating Report Filed of confirmation hearing to G.M.
- Assist CSD finance personnel in preparing lien packet for County Auditor/Tax Collector

**Cost:** July 1 thru June 30 – Hire employee @ \$22.85 per hour (loaded) x 20 hours per week = \$457.00 x 49 weeks = \$22,393.00

### **RECOMMENDATIONS FOR FUNDING REGARDING FORCE ABATEMENT ON UNIMPROVED PARCELS**

Unimproved parcel selections will be based on hazard conditions in and surrounding area(s) of the unimproved parcel, location of unimproved parcel(s), probability of return, etc.

#### Suggested Recommendations:

- \$30,000 - Approximately 5-10 parcels depending on parcel size, vegetation and slope.  
Or:
- \$50,000 - Approximately 7-12 parcels depending on parcel size, vegetation and slope.  
Or:
- \$75,000 - Approximately 8-15 parcels depending on parcel size, vegetation and slope.

*Cameron Park  
Community Services District*

## Agenda Transmittal

DATE: January 18, 2017

FROM: Michael Smith, Battalion Chief

AGENDA ITEM #11: STAFFING AND FUNDING OF CAMERON PARK  
COMMUNITY SERVICES DISTRICT ORDINANCE NO.  
2016.03.16, THE "WEED AND RUBBISH ABATEMENT"  
ORDINANCE WITHIN THE CAMERON PARK  
COMMUNITY SERVICES DISTRICT

RECOMMENDED ACTION: Receive, Discuss and Action as Appropriate

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BUDGET ACCOUNT: N/A

BUDGET IMPACT: To be determined upon Board approval

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**Background:** In March, 2016, the Cameron Park Community Services District Board of Directors approved the updated Weed and Rubbish Abatement Ordinance No. 03.16.16. Initial staffing for this program was approved at the May, 2016 Board meeting.

**Overview:** Being fiscally responsible, the Weed Abatement Specialists' start dates have be adjusted to save five weeks of salary. The recommendation for funding regarding forced abatement on unimproved parcels was set not to exceed \$30,000.

Attachment – Exhibit A Staffing and Abatement Funding Recommendations for Weed and Rubbish Abatement Ordinance No. 03.16.16



## EXHIBIT A

# Staffing and Abatement Funding Recommendations for Weed and Rubbish Abatement Ordinance # 2016.03.16

### STAFFING RECOMMENDATIONS:

#### Employee #1: Hire part time employee for 2017 – FY 16/17 and 17/18

Start: Hire employee Jan. 23<sup>rd</sup>- Aug. 15<sup>th</sup> and implement our weed abatement program.

Duties: Under the Battalion Chief/Fire Marshal's supervision, enforce the Cameron Park Weed and Rubbish Abatement Ordinance and its associated tasks.

- Re-organize, re-establish weed abatement program
- Complete timelines from weed and rubbish abatement
- Update unimproved parcel list in Cameron Park fire department boundary
- Update all unimproved parcel folders
- Analysis of lots from our 5 lot bid request
- Prepare documents for upcoming season
- Send out Fire Hazard Clearance Letter
- First inspections (end of March/first of April with assistance from second person)
- Return phone calls from concern citizens regarding non-compliant parcels
- Comprise and send out certified Hazard Abatement Letter to all non-compliant lots
- Second compliance inspection
- Vendor Coordination/Enforcement Procedure/Hiring, depends on money allocated by the CSD.
- Vacant property owners 7 day appeal process.
- Board resolution approving abatement charges on each vacant lot parcels to include;
  - Send out demand payment letter
  - Publish notification in newspaper(s) and/or at parcel
- Itemize report of cost for abatement to CSD Board.
- Report Filed of confirmation hearing to G.M.
- Transmit to County Auditor/Tax Collector

Cost: Jan. 23<sup>rd</sup> – June 30<sup>th</sup> – Hire employee @ \$27.00 per hour (loaded) x 30 hours per week = \$810 x 25 weeks = \$20,250 (FY 16/17)  
July 1<sup>st</sup> – Aug. 13<sup>th</sup> - Hire employee @ \$27.00 per hour (loaded) x 30 hours per week = \$810 x 6 weeks = \$4,860 (FY 17/18)

#### Employee #2 Hire second part time employee for 2017 – FY 16/17 and 17/18

Start: Second employee March 20<sup>th</sup> - Aug 1<sup>st</sup> to fully enforce our weed abatement program.

Duties: Under the Battalion Chief/Fire Marshal's supervision, enforce the Cameron Park Weed and Rubbish Abatement Ordinance and its associated tasks.

- Assist Preparing documents for upcoming season
- Assist Sending out Fire Hazard Clearance Letter
- Assist with First inspections (end of March/first of April)
- Assist in Returning phone calls from concern citizens regarding non-compliant parcels
- Assist comprising and sending out certified Hazard Abatement Letter to all non-compliant lots

## Staffing and Abatement Funding Recommendations for Weed and Rubbish Abatement Ordinance # 2016.03.16

- Assist with Second compliance inspection
- Assist with Vendor Coordination/Enforcement Procedure/Hiring, depends on money allocated by the CSD.
- Vacant property owners 7 day appeal process.
- Board resolution approving abatement charges on each vacant lot parcels to include;
  - Send out demand payment letter
  - Publish notification in newspaper(s) and/or at parcel
- Assist in Itemizing cost report for abatement to CSD Board.
- Assist with creating Report Filed of confirmation hearing to G.M.
- Transmit to County Auditor/Tax Collector

**Cost:**     **March 20<sup>th</sup>–June 30<sup>th</sup>** – Hire employee @ \$27.00 per hour (loaded) x 30 hours per week = \$810 x 15 weeks = \$12,150 (FY 16/17)  
**July 1<sup>st</sup> – Aug. 1<sup>st</sup>** - Hire employee @ \$27.00 per hour (loaded) x 30 hours per week = \$810 x 4 weeks = \$3,240 (FY 17/18)

### RECOMMENDATION FOR FUNDING REGARDING FORCE ABATEMENT ON UNIMPROVED PARCELS

Unimproved parcel selections will be based on hazard conditions in and surrounding area(s) of the unimproved parcel, location of unimproved parcel(s), probability of return, etc.

- \$30,000 - Approximately 5-10 parcels depending on parcel size, vegetation, and slope.

# CONFORMED AGENDA

Board of Directors Meeting  
Cameron Park Community Services District  
2502 Country Club Drive, Cameron Park, California



Wednesday, January 18, 2017      6:00 p.m. Closed Session  
Board will convene into Closed Session  
after Public Comment  
6:30 p.m. Regular Meeting

Board of Directors  
SCOTT MC NEIL(SM), President  
HOLLY MORRISON (HM), Vice-President  
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER - 6:00 p.m.

ROLL CALL – SM, HM, AB                      GS – arrived at 6:10 p.m. and MM was absent

PUBLIC COMMENT  
At this time, members of the public may speak on any closed session agenda item.

*Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.*

*None*

CONVENE INTO CLOSED SESSION – 6:00 p.m.  
The Board will recess to Closed Session to discuss the following item:

- Pending litigation (one case) Government Code Section 54956.9(a). Discussion with the Cameron Park Community Services District's Covenants, Conditions and Restrictions (CC&R) legal counsel regarding the pending litigation for CC&R enforcement regarding parking an impermissible number of vehicles on a lot that is subject to Royal Highlands Unit #1 CC&Rs.

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 6:30 p.m.  
Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

*Nothing to report out.*

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR  
Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

*Motion to adopt the Agenda and approve the Consent Calendar.*

*GS/HM – Motion passed  
Ayes – SM, HM, AB, GS  
Noes – None  
Absent - MM  
Public Comment - None*

# CONFORMED AGENDA

## MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

## PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- *General Manager Cahill introduced new hires Miranda Nelson, Marketing/Community Outreach Specialist and Curtis Osze, Parks Maintenance Worker I*
- Senior Nutrition Lunch Program Presentation – Michelle Hunter, Program Manager, El Dorado County Health and Human Services Agency

## OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

*None*

## BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS
  - a. Board of Directors' Regular Meeting, December 21, 2016
2. STAFF REPORTS
  - a. General Manager's Report
  - b. Fire Department Report
  - c. Recreation Department Report
  - d. Parks Department Report
3. FINANCIAL REPORTS
  - a. Preliminary Financial Report
  - b. Check Register
  - c. General Manager's Credit Card Activity

## END OF CONSENT CALENDAR

## DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

*None*

# CONFORMED AGENDA

**5. COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS' COMMITTEE ASSIGNMENTS**

*Recommended Action:* President will announce the Committee Assignments for the Following Committees: Budget and Finance; Covenants, Conditions & Restrictions (CC&Rs); Fire and Emergency Services; and Parks and Recreation

*Director McNeil announced the committee assignments:*

<i>Committee</i>	<i>Assigned Members</i>	<i>Alternates</i>
<i>Budget &amp; Administration</i>	<i>Director Amy Blackmon Director Greg Stanton</i>	<i>Director Holly Morrison</i>
<i>Covenants, Conditions &amp; Restrictions (CC&amp;Rs)</i>	<i>Director Holly Morrison Director Scott McNeil</i>	<i>Director Margaret Mohr</i>
<i>Fire &amp; Emergency Services</i>	<i>Director Scott McNeil Director Holly Morrison</i>	<i>Director Amy Blackmon</i>
<i>Parks &amp; Recreation</i>	<i>Director Amy Blackmon Director Margaret Mohr</i>	<i>Director Holly Morrison</i>

**6. AGREEMENT WITH EL DORADO COUNTY FOR THE SENIOR NUTRITION LUNCH PROGRAM**

*Recommended Action:* Receive, Discuss and Request Approval of Signature by Board President

*Motion to approve and sign the Senior Nutrition Lunch Program agreement with El Dorado County.*

*GS/AB – Motion passed*

*Ayes – SM, HM, AB, GS*

*Noes – None*

*Absent - MM*

*Public Comment – Gerald Lillpop, Dave Gelber*

**7. INDEPENDENT FORENSIC CONSTRUCTION INSPECTION OF THE COMMUNITY CENTER – FREE CONSTRUCTION DEFECT INSPECTION – PRESENTATION BY BRAD EPSTEIN, ATTORNEY AT LAW. ANGIUS & TERRY**

*Recommended Action:* Receive, Discuss and Action as Appropriate

*Motion to approve Angius & Terry conducting an independent forensic construction inspection of the Community Center as presented.*

*GS/AB – Motion passed*

*Ayes – SM, HM, AB, GS*

*Noes – None*

*Absent - MM*

*Public Comment – Gerald Lillpop*

**8. FISCAL YEAR 2016/17 PROJECT UPDATES**

*Recommended Action:* Receive and File

*No Action*

**9. FISCAL YEAR APPROVED AND PENDING PROJECTS**

*Recommended Action:* Review, Discuss and Continue Discussion at the February 15<sup>th</sup> Board of Directors' Meeting

*No Action*

## CONFORMED AGENDA

### 10. COMPUTER SERVER EQUIPMENT REPLACEMENT – STATION 89

*Recommended Action:* Receive, Discuss and Action as Appropriate

*Motion to approve replacement of computer server at Fire Station 89.*

*GS/HM – Motion passed*

*Ayes – SM, HM, AB, GS*

*Noes – None*

*Absent - MM*

*Public Comment – Dave Gelber*

### 11. STAFFING AND FUNDING OF CAMERON PARK COMMUNITY SERVICES DISTRICT ORDINANCE NO. 2016.03.16. THE “WEED AND RUBBISH ABATEMENT” ORDINANCE WITHIN THE CAMERON PARK COMMUNITY SERVICES DISTRICT

*Recommended Action:* Receive, Discuss and Action as Appropriate

*Motion to approve staffing and funding to perform the duties outlined in Ordinance No. 2016.03.16.*

*SM/GS – Motion passed*

*Ayes – SM, HM, AB, GS*

*Noes – None*

*Absent - MM*

*Public Comment – Barbara Rogers*

### 12. RESOLUTION NO. 2017-01 JOINT POWERS AUTHORITY (JPA) FISCAL YEAR 2017/18 BUDGET

*Recommended Action:* Receive, Discuss and Adopt Resolution No. 2017-01 with a Board Poll Vote

*Motion to adopt Resolution No. No. 2017-01.*

*GS/HM – Motion passed*

*Ayes – SM, HM, AB, GS*

*Noes – None*

*Absent - MM*

*Public Comment - None*

### 13. CAMERAS FOR THE ASSEMBLY HALL

*Recommended Action:* Receive, Discuss and Approve Staff Recommendation – Option 1

*Motion to approve purchase of cameras for the Assembly Hall as described in Option 1.*

*AB/GS – Motion passed*

*Ayes – SM, HM, AB, GS*

*Noes – None*

*Absent - MM*

*Public Comment - None*

*8:15 p.m. – 5 minute break*

### 14. REVIEW OF DISTRICT'S CONTRACTS

*Recommended Action:* Receive and Discuss and Direct Staff on Next Steps

*No Action*

# CONFORMED AGENDA

## 15. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

### 16. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison

*The LAFCO meeting was held in early December and information was provided at the December Board meeting.*

*SM – Thanked CAL FIRE for the extra sand bags. Suggested bringing back a community Christmas tree to Cameron Park for a lighting ceremony and possibly having it sponsored by the Shingle Springs/Cameron Park Chamber of Commerce, the Cameron Park Foundation, Cameron Park Rotary and the Cameron Park Community Services District. Would like to see the graffiti on the Dave West wall taken care of. Will be reporting on a special project at the February meeting.*

*GS - Also thanked CAL FIRE for the sand bags. Community Center rentals is looking good. Suggested a dedication ceremony for Paul Ryan's memorial bench. Revenues also looking good and thanked everyone for their efforts. Congratulated Director Mohr on her recent appointment to the Cal Expo Board.*

*Chief Counts – Crab Feed is scheduled for February 18<sup>th</sup> and tickets are being sold.*

*J.R. Hichborn – Thanked CAL FIRE for their help with chipping the discarded Christmas trees.*

*Tina Helm – the Doubletake concert is January 21<sup>st</sup>.*

*HM - Thanked CAL FIRE all their help with the sand bags.*

### 17. COMMITTEE REPORTS

a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr

*Information already covered during this meeting.*

b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil

*Did not meet in January.*

c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon

*Everything is in order and thanked the Board for moving forward with Fire's recommendation. Also thanked the chiefs, CAL FIRE staff and Audrey for their hard work.*

d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director Morrison

*Working on bocce ball courts and looking forward to hearing what the Planning Commission has to say.*

### ADJOURNMENT – 8:50 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

*A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.*

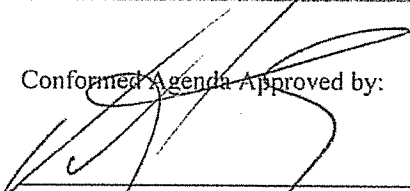
## CONFORMED AGENDA

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Conformed Agenda Prepared by:

  
Kathy Matranga-Cooper  
Cameron Park Community Services District

Conformed Agenda Approved by:

  
Director Scott McNeil, President  
Board of Directors