

CONFORMED REVISED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Tuesday, August 29, 2017

6:00 p.m. Closed Session
Board will convene into Closed Session
After Public Comment
6:30 p.m. Special Meeting



Board of Directors

HOLLY MORRISON (HM), Vice-President
Directors: MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER - 6:04 p.m.

ROLL CALL – HM, MM, GS

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION

The Board will recess to Closed Session to discuss the following item:

- “Labor Negotiations” Government Code Section 54957.6.

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 6:31 p.m.

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Direction given to Board and Staff

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to adopt the Agenda and approve the Consent Calendar.

GS/MM

Ayes – GS, MM, HM

Noes – None

Absent - None

Public Comment - None

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

CONFORMED REVISED AGENDA

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

Bill Carey, Dave Gelber, Gerald Lillpop, Barbara Rogers

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Parks & Recreation Committee Meeting, April 3, 2017
- b. Parks & Recreation Committee Meeting, May 1, 2017
- c. Parks & Recreation Committee Meeting, July 10, 2017
- d. Budget & Administration Committee Meeting, July 11, 2017
- e. Fire & Emergency Services Committee Meeting, July 11, 2017
- f. Board of Directors' Special Meeting, July 26, 2017

2. STAFF REPORTS

Due to the lengthy agenda, we are carrying the Staff Reports over to the September meeting.

3. FINANCIAL REPORTS

- a. Check Register
- b. General Manager's Credit Card Activity (Interim General Manager will not have a credit card)

4. TEMPORARY EMPLOYEES, POLICY NO. 2085

Recommended Action: Receive, Review and Adopt Policy No. 2085 under Consent Calendar

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

5. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

6. RESULTS OF GENERAL MANAGER PROFILE WORKSHOP

Recommended Action: Receive, Discuss and File

Public Comment: Gerald Lillpop, Bill Carey, Lydia Roseby

7. FILLING VACANT BOARD OF DIRECTORS' SEATS

Recommended Action: 1. Confirm the Application Deadline (September 5, 2017) and Select an Option for filling the Vacancies Created by the Resignation of Directors McNeil and Blackmon; and 2. Direct Staff to Post the Notice of Vacancies in Three Conspicuous Locations at Least 15 Days Prior to the Appointment to Fill the Vacant Positions

Motion to adopt Option #3 and move application deadline to September 11th close of business.

GS/MM – Motion passed

Ayes – HM, MM, GS

Noes – None

Absent – None

Public Comment: Barbara Rogers, Gerald Lillpop, Bill Carey, Dave Gelber

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8. **FIRE AND EMERGENCY MEDICAL SERVICES CONTRACT EXTENSION AND REQUEST FOR PROPOSAL**

Recommended Action: 1. Authority the Board Vice President and Interim General Manager to Sign a Contract Extension with Cal Fire; and 2. Provide Direction to the Interim General Manager Relevant to Proceeding with a Request for Proposal for Fire and Emergency medical Services

Motion to authorize one-year extension with Cal Fire to 6/30/19 and proceed with RFP for Fire and Emergency medical services and to approve Resolution 2017-10 with the change to bring the RFP back to the Board for approval.

GS/MM – Motion passed

Ayes – HM, MM, GS

Noes – None

Absent – None

Public Comment: Barbara Rogers, Gerald Lillpop

9. **A REPORT FROM THE PARKS & RECREATION COMMITTEE: CONSIDERATION OF REALLOCATION OF PERSONNEL RESOURCES**

Recommended Action: 1. Provide Direction to the Interim General Manager Regarding Postponing Filling the Outreach/Marketing Specialist and Preparing a Marketing Firm Request for Proposal 2. Direct the Interim General Manager to Return with Options to Potentially Improve Recreational Programming

Motion to provide direction to the Interim General Manager regarding postponing filling the Outreach/Marketing Specialist and preparing a Marketing Firm Request for Proposal and to direct the Interim General Manager to return with options to potentially improve recreational programming

GS/MM – Motion passed

Ayes – HM, MM, GS

Noes – None

Absent – None

Public Comment: Doris Folk, Dave Gelber, Barbara Rogers, Gerald Lillpop

10. **RE-ESTABLISH THE CONFIDENTIAL ACCOUNTING SPECIALIST JOB CLASS WITH AN ANNUAL SALARY RANGE OF \$32,231 - \$39,177 AND ADD A NEW ACCOUNTING SPECIALIST POSITION TO THE BUDGET**

Recommended Action: Receive, Discuss and approve Resolution No. 2017-11

Motion to establish the Confidential Accounting Specialist job class with an annual salary range of \$32,231-\$39,177 and add a new Accounting Specialist position to the Budget: Resolution No. 2017-11

MM/GS – Motion passed

Ayes – HM, MM, GS

Noes – None

Absent – None

Public Comment: None

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11. CAMERON PARK/GREEN VALLEY FUEL HAZARD

Recommended Action: 1. Authorize the Interim General Manager (IGM) to secure an encroachment permit from El Dorado County Department of Transportation (DOT) along 300 feet of road along Cameron Park Drive to undertake a “fire break” within County Right of Way (ROW), adjacent to private property. 2. Direct staff to return with a revised Weed Abatement Ordinance that will be acceptable to the County Auditor-Controller so as to lien private property that is not in compliance with weed abatement removal orders; and 3. Direct the Interim General Manager to open a dialogue with the County to come up with a partnership to mitigate weeds within County ROW that pose a fire hazard to homes in Cameron Park adjacent to Cameron Park Drive and Green Valley Road.

Motion to authorize the IGM to secure an encroachment permit from El Dorado County DOT along 300 feet of road along ~~Cameron Park Drive~~ Green Valley Road to undertake a “fire break” within County ROW adjacent to private property. Direct staff to return with a revised Weed Abatement Ordinance that will be acceptable to the County Auditor-Controller so as to lien private property that is not in compliance with weed abatement removal orders. Direct the IGM to open a dialogue with the County to come up with a partnership to mitigate weeds within County ROW that pose a fire hazard to homes in Cameron Park adjacent to ~~Cameron Park Drive and Green Valley Road.~~

HM/GS – Motion passed

Ayes – HM, GS, MM

Noes – None

Absent – None

Public Comment – Gerald Lillpop, Barbara Rogers

12. PRELIMINARY BUDGET

Recommended Action: 1. Review the Preliminary Fiscal Year 2018 Budget for the Cameron Park Community Services District; 2. Subject to modifications by the Board of Directors of the Preliminary Budget, set September 20, 2017 as the Public Hearing Date for considering adopting the Cameron Park Community Services District Fiscal 2018 Year Budget.

Motion to set September 20, 2017 as the Public Hearing Date for considering adopting the Cameron Park Community Services District Fiscal 2018 Year Budget contingent on having sufficient number of Board members and staff to review Community Services District revenue and report back to the Board.

GS/MM – Motion passed

Ayes – GS, HM, MM

Noes – None

Absent – None

Public Comment – Barbara Rogers, Dave Gelber

13. LABOR RELATIONS

Recommended Action: Consider Adopting Revisions of the New Labor Agreement

Motion to approve Resolution 2017-12 with the amended changes to the name Mr. Roberts.

GS/MM – Motion passed

Ayes – GS, HM, MM

Noes – None

Absent – None

Public Comment - None

14. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

Parks and Recreation to report back to Committee usage of facilities.

CONFORMED REVISED AGENDA

15. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison

Director Morrison did not attend the August LAFCO meeting.

GS: Kudos to Rich Ramirez and staff for their hard work. Trucks 'n Tunes was very successful and he is looking forward to the next one. The Skate Park looks great.

MM: Kudos to Tina and the Recreation Department for hard work on Trucks 'n Tunes. Thanks to J.R. the Park looks great.

HM: Welcome to Patti and Jason. Thanks to Richard Ramirez. Thanks to Tina for the good programs.

16. COMMITTEE REPORTS

a. **Budget and Administration** – Chair Director Stanton and Alternate Director Morrison

Information already covered in the meeting.

b. **CC&Rs** – Chair Director Morrison, Alternate Director Mohr

Lyle is amazing. Nothing to bring back for Legal.

c. **Fire and Emergency Services** – Chair Director Morrison

Did not meet due to only one Director being available.

d. **Parks and Recreation** – Vice Chair Director Mohr, Alternate Director Morrison

Wrapping up Summer Spectacular. Moving forward to Fall.

ADJOURNMENT 9:36 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

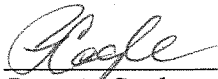
Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

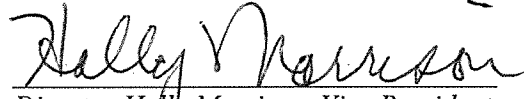
CONFORMED REVISED AGENDA

Conformed Agenda Prepared by:



Patricid Cagle
Cameron Park Community Services District

Conformed Agenda Approved by:



Director Holly Morrison, Vice President
Board of Directors