

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, November 7, 2023
6:45 p.m.

Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Chair, Sidney Bazett (SB), Vice-Chair, Director Monique Scobey (MS)
Alternate Director Tim Israel (TI)

Staff: Jill Ritzman, Interim General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

Conformed Agenda- October 3, 2023

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

- 1. Wage and Compensation Study** (J. Ritzman; C. Greek)
- 2. Preliminary Year-End FY 2022-2023 Budget to Actuals** (C. Greek)

- 3. First Quarter FY2023-2024 Budget to Actuals (C. Greek)**
- 4. Accountability Act Report (C. Greek)**
- 5. 2024 Fee Schedule for Copies/CDs and Encroachment Permits (J. Ritzman)**
- 6. Amendment to Municipal Service Group Agreement Scope of Services (J. Ritzman)**

- 7. STAFF REPORTS**
 - a. Check Register Review (C. Greek)
 - b. Finance Office Monthly Report (C. Greek)
 - c. Update LAFCO's Draft Municipal Service Review for Cameron Park CSD (oral report, J. Ritzman)

- 8. ITEMS FOR FUTURE COMMITTEE MEETINGS**
 - a. Lighting and Landscape District – Plan of Action Underfunded Districts
 - b. SB 1383, Update to Cameron Park CSD Waste Collection Ordinance and amendment to agreement with El Dorado Disposal

- 9. ITEMS TO FORWARD TO THE BOARD OF DIRECTORS**

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, October 3, 2023
6:45 p.m.

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Cameron Park, CA 95682

Conformed Agenda

Members: Chair, Sidney Bazett (SB), Vice-Chair, Director Monique Scobey (MS)
Alternate Director Tim Israel (TI)

Staff: Jill Ritzman, Interim General Manager; Christina Greek, Finance/HR Officer

CALL TO ORDER 6:47pm

ROLL CALL SB/MS

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA MS/SB

APPROVAL OF CONFORMED AGENDA MS/SB

OPEN FORUM None

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. Wage and Compensation Study (J. Ritzman)

-Provided staff direction to get additional quotes and bring back to next meeting

2. Recreation Department Part-time/Seasonal Job Descriptions (J. Ritzman)

-Supported staff recommendation and asked this be put on the BOD consent agenda

3. Annual Disclosure of Board of Directors and Employee Reimbursement FY 2022-23 (C. Greek)

-Reviewed and forwarded to BOD

4. STAFF REPORTS

- a. Check Register Review (C. Greek)
- b. Finance Office Monthly Report (C. Greek)
- c. Lighting and Landscape District – update staff’s progress with PGE and regarding underfunded Districts (oral report, J. Ritzman)
- d. Update SB1383 Implementation Efforts (oral report, J. Ritzman)
- e. Update LAFCO’s Draft Municipal Service Review for Cameron Park CSD (oral report, J. Ritzman)
- f. Special District Risk Management Authority, Worker’s Compensation (correspondence September 21, 2023)

5. ITEMS FOR FUTURE COMMITTEE MEETINGS

- a. FY2023-2024 Budget to Actuals Report (November)
- b. Lighting and Landscape District – Plan of Action Underfunded Districts
- c. SB 1383, Update to Cameron Park CSD Waste Collection Ordinance and amendment to agreement with El Dorado Disposal

6. ITEMS TO FORWARD TO THE BOARD OF DIRECTORS

Recreation Department Part-time/Seasonal Job Descriptions (Consent)

Annual Disclosure of Board of Directors and Employee Reimbursement FY 2022-23 (Consent)

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT *MS/SB 7:58pm*



Agenda Transmittal

DATE: November 7, 2023

FROM: Jill Ritzman, Interim General Manager
Christina Greek, Finance/HR Officer

AGENDA ITEM #1: **Employee Compensation Study Proposal**

RECOMMENDED ACTION: Discuss and Forward to the Board of Directors

Recommendation

Review and support an agreement with Municipal Services Group to provide an Employee Compensation Study, cost \$15,750 to be allocated to Fund -01 – General Fund, Account 5420-Professional Services. Staff will come back to the Board of Directors at mid-year for a budget adjustment as needed.

Background

Cameron Park Community Services District (CSD) has not completed a district-wide compensation study in seven or more years.

When the Finance/Human Resources Officer was created in 2018, a salary review for that position was conducted with surrounding agencies. Adjustments have been made to the General Manager wage in recent years, and adjustments were made to entry level positions to keep pace with minimum wage increases.

Key elements in the 2021-2024 Agreement between CSD and Cameron Park Community Services District Employee Association (CPCSDEA) included a one-time stipend of \$500, 3% wage increase per year, matching funds for employee contribution into 457 Plan, and a 5 year vesting requirement for retiree health care for new employees.

The Agreement between CSD and CPCSDEA sunsets on June 30, 2024.

Discussion

Per direction from the Budget and Administration Committee, staff sought two additional quotes from consultants to provide an Employee Compensation Study. Staff received the following three quotes:

- Regional Government Services \$21,800
- Municipal Services Group, cost \$15,750
- Reward Strategy Group \$22,000

State-wide in both the private and public sectors, employee wage and compensation packages have changed significantly, triggered by minimum wage increases, requirement to provide health care insurance, and initiatives to attract employees with signing bonuses. A Compensation Study is timely for the CSD due to upcoming negotiations with CPCSDEA which will begin in January/February 2024, and to determine true costs to operate the CSD without fire services those related revenues.

Recruitment and retention is a challenge, especially for entry level positions such as Maintenance Worker, Recreation Coordinator, Accounting Specialist and Receptionist. A Compensation Study compares the CSD competitiveness in the job market to other agencies in the region. Staff will assist consultant in identifying surrounding agencies for comparison, and will engage CPCSDEA in the selection.

Staff is recommending a total Compensation Study vs. a Base Pay Salary Survey, which would only review salaries. Compensation, such as health insurance and pension, influence a candidate's choice of an employer. For the CSD, health insurance and pension influence an employee's cost. When negotiating labor agreements, both employee benefits and wages are negotiated.

Attachment

- 1A. Regional Government Services Compensation Study Proposal
- 1B. Municipal Services Group Compensation Study Proposal
- 1C. Reward Strategy Group Compensation Study Proposal

September 22, 2023

Jill Ritzman, Interim General Manager
Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, California 95682
jritzman@cameronpark.org

**RE: PROPOSAL FOR A DISTRICT-WIDE COMPENSATION STUDY FOR THE CAMERON PARK
COMMUNITY SERVICES DISTRICT**

Dear Ms. Ritzman,

Regional Government Services Authority (RGS) is pleased to submit this proposal for the Cameron Park Community Services District to conduct a District-wide compensation study. This proposal includes two options for the District to consider: a total compensation study (base pay and benefits) and a salary study (base pay only).

RGS is a unique, fee-supported, joint powers authority specializing in public-sector administration and consulting services. RGS exclusively serves public agencies and employs experienced public-sector professionals to assist our partner agencies. Since 2002, RGS has served over 200 public agencies and has developed a unique network of geographically distributed Advisors who work both onsite at partner agency offices and through various remote access technologies to deliver services to partner agencies, reducing overhead and expanding our ability to provide high-quality services throughout the state. RGS consultants are experienced in classification and compensation studies, working effectively with management, employees, elected officials, and labor representatives to achieve desired results. RGS will provide the resources necessary for projects awarded under contract to fulfill each study's objectives and meet benchmarks and deadlines.

I. OVERVIEW

The Community Services Community Services District (CPCSD) is interested in retaining and attracting highly skilled employees. A compensation study can be one way to evaluate if the District is competitive in the job market.

The goals of the compensation study are to:

- Determine the compensation (base pay or total compensation) for similar classifications in the District's identified comparable agencies.
- Evaluate whether the District's compensation and benefits are competitive with the job market utilizing the data obtained from the District.

II. WORK PLAN

Regional Government Services (RGS) will take the following steps to complete the compensation study. Throughout the project, the RGS Lead Advisor and Project Advisors will be available for phone and email consultation and video conference/phone meetings.

VIRTUAL KICK-OFF MEETING WITH THE DISTRICT MANAGEMENT

RGS will virtually meet with the District's point(s) of contact to explain the methodology, objectives, deliverables, and data collection methods to be used during the study. In addition, the list of comparator agencies, benefit components (if a total compensation study is conducted), and classifications to be included in the study will be discussed with meeting participants.

REQUEST AND REVIEW KEY ORGANIZATIONAL BACKGROUND MATERIAL

Once the contract is executed, RGS will request and review key background material and documents from the District to understand the District's current classification, compensation, and organizational structure, policies, and procedures. Typical materials requested include:

- Organizational Charts.
- Existing classification specifications.
- Current salary schedules.
- Agreements for terms and conditions of employment and employee contracts.
- Applicable policies and procedures.
- Previous compensation studies, both agency-wide and for single classifications.

COMPENSATION STUDY

Comparable Agencies

Establishing the list of comparable agencies is critical to the accuracy and validity of the data collected during the study. RGS will evaluate the list of agencies utilized in any previous compensation studies as well as additional agencies using the following factors:

- **Organizational Type and Services Provided:** Entities will be reviewed regarding the type of organization, types of services provided, and how closely they align with the District.

- **Population Served, Demographics:** This will provide insight into the level and types of services required and the staffing levels and funding that may be needed to provide those services.
- **Industries Employing Citizens and the Labor Market Climate:** RGS will review this in combination with the information gained above to obtain an indication of applicant pools, the proximity of applicants to potential employers, and the likelihood of attracting sufficient qualified applicants from within the immediate market.
- **Personnel, Operational, and Capital Plan Budgets:** RGS will review the size of a potential comparator's budgets and current staffing allocations to gain insight into the current resources available to provide services.
- **Cost of Living:** This factor, which includes the cost of housing, goods, and services, helps to analyze further the available labor market, such as mean housing prices and median household incomes.

Benefit Components (for a total compensation study)

The benefit components utilized in the study should assist the District in determining the total cost of the classifications within the agency and be those that affect the agency's ability to attract and retain qualified individuals. While other elements may be considered, RGS would recommend that the District consider using the following benefit components for the total compensation study.

- Base rate monthly pay (top step, excluding longevity)
- Contributions by both the employer and employee to the following programs:
 - Health insurance premium, family coverage level
 - Dental insurance premium, family coverage level
 - Vision insurance premium, family coverage level
 - Pension system (including Social Security)
- Vacation leave
- Holiday leave
- Management/Administrative leave
- Employer contribution to Deferred Compensation (401A, 457, etc.)
- Other Forms of Compensation

Benchmark Classifications

RGS will analyze the District's current classification plan and recommend benchmark classifications to the District. Benchmark classifications are usually those that are found throughout the comparator agencies. They are most often journey-level classifications either within a specific classification series or those that are single classifications. RGS will develop salary

recommendations for the benchmark classifications from the data collected. RGS will also use the benchmark data to conduct an internal salary alignment analysis to provide the District with salary recommendations for the remaining District classifications.

Collection of Data

Using the comparator agencies, the compensation elements identified (if applicable), and the selected District classifications, RGS will identify comparable classifications within each comparator agency and collect and compile the compensation data. Comparable classifications will be identified on a “whole job” basis, taking duties, reporting structure, and requirements into consideration, and not by title alone.

Compensation Study Report

RGS will compile and incorporate information gathered in the collaborative review process and finalize the report. The final report will include, at a minimum, the following:

- Executive Summary – including process followed and methodology used.
- Compensation Study
 - A list of comparator agencies surveyed as part of the compensation study.
 - A list of classifications surveyed.
 - Statistics for each benchmark classification’s base rate of pay identifying the percentage above or below the average and median of market comparators.
 - If applicable, statistics for each classification’s total compensation identify the percentage above or below the average and median of market comparators.
 - Complete compensation survey data.

III. WORK SCHEDULE

The following is a tentative project timeline for a total compensation study and may be modified by mutual agreement between the District and RGS. If RGS is asked to conduct a base pay salary survey, the timeline may be reduced by 1-2 weeks. In either case, staff availability and responsiveness of the comparable agencies during the data collection process will be critical in meeting the study timeline as presented. Meetings with the District’s point(s) of contact will be scheduled as required. Progress reports will be provided throughout the project. RGS strives to manage the timeline to ensure deadlines are met.

Compensation Study	Tentative Dates	Responsible Party
1. Kick-off meetings with the District point(s) of contact to discuss project parameters.	Week 1	District/RGS
2. Review and analyze all District documents.	Week 1	RGS
3. Recommended list of comparator agencies and benchmark classification provided to the District.	Week 2	District/RGS
4. Receive the approved list of comparable agencies and benchmark classifications from the District.	Week 4	
5. Collect classification salary and benefit data from comparable agencies.	Week 5-7	RGS
6. Review and analysis of compensation survey data.	Week 8	RGS
7. Status meeting to discuss findings	Week 8	District/RGS
8. Draft compensation report sent to the District for review.	Week 9	RGS
9. Feedback from the District regarding draft report.	Week 11	District
10. Final compensation report to the District.	Week 12	RGS

IV. FEE PROPOSAL

At RGS, we bill only actual hours attributable to the project at the rate of the actual Advisor or technician. Work will commence upon notification by the District of the project award. Work is performed as agreed and subsequently billed each month based on hours actually worked. RGS Advisors are skilled at prioritizing projects and working within the budget of partner agencies. Mileage, if applicable, will be calculated/invoiced using the current IRS rate.

As requested, RGS has provided two (2) fee proposals. The first reflects the cost if a total compensation study is conducted. The second reflects the cost if a salary study (base pay only) is conducted.

The total project cost for a total compensation study would not exceed **\$21,800**. Estimated project costs include:

Compensation Study Phases	Estimated Cost
1. Kick-off meeting with District staff; progress reports; emails/phone calls with District staff.	\$1,100
2. Analysis to recommend comparable agencies, benefit components, and benchmark classes; collect, compile, and analyze data collected.	\$16,500
3. Prepare data worksheets and compensation report.	\$2,900
4. Presentation of findings and recommendations, as required	\$1,300
TOTAL ESTIMATED COST NOT TO EXCEED:	\$21,800

The total project cost for a base pay salary survey would not exceed **\$15,300**. Estimated project costs include:

Compensation Study Phases	Estimated Cost
5. Kick-off meeting with District staff; progress reports; emails/phone calls with District staff.	\$900
6. Analysis to recommend comparable agencies and benchmark classes; collect, compile, and analyze data collected.	\$11,500
7. Prepare data worksheets and compensation report.	\$1,900
8. Presentation of findings and recommendations, as required	\$1,000
TOTAL ESTIMATED COST NOT TO EXCEED:	\$15,300

The hourly rate for work performed will be billed at the following hourly rates based on the Advisor(s) assigned to the project.

TITLE	HOURLY RATE
Strategic Services Consultant	\$176
Senior Advisor	\$150
Advisor	\$128
Technical Specialist	\$114
Administrative Specialist	\$102

I am confident that you will find RGS' approach responsive to each District's objectives and needs. RGS has a solid and respected reputation with the public agencies we serve for timely, cost-efficient delivery and effective implementation. As a public agency, we fully understand the needs and requirements of public agencies. This proposal will remain valid for a 60-day period from the date this proposal is received.

The RGS team appreciates the opportunity to be of service to the Cameron Park Community Services District!

Sincerely,



Patty Howard
Team Lead, Classification and Compensation
REGIONAL GOVERNMENT SERVICES

INFORMAL PROPOSAL



October 19, 2023

Jill Ritzman
Interim General Manager
Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682

Dear Jill:

Thank you for requesting a quote from Municipal Resource Group ("MRG") to conduct a total compensation study for Cameron Park Community Services District ("District").

We are submitting the attached brief scope of work and estimated fees for your review and approval.

We look forward to working with you!

Sincerely,

A handwritten signature in blue ink that reads "Mary Egan". The signature is written in a cursive, flowing style.

Mary Egan
CEO
MRG, LLC
916-261-7547
egan@solutions-mrg.com



Cameron Park Community Services District Total Compensation Study

Scope of Work:

Cameron Park Community Services District requested a quote for a total compensation study of 12 classifications at five comparator agencies. The following tasks are expected:

- Meet with the District to discuss the project and methodology and to assist in selecting comparator agencies to survey.
- Collect the following total compensation data for 12 classifications at five comparator agencies:
 - Maximum base salary
 - Employer's maximum contribution to insurance premiums, including medical, dental, and vision
 - The employer's maximum contribution to retirement and deferred compensation
 - Allowances and incentives
 - Vacation, holiday, sick, administrative, and personal leaves
 - Other data as determined by the District and MRG
- Prepare and submit a preliminary draft report to include recommendations about the appropriate salary placement for 12 classifications.
- Prepare and submit a final report as requested by the General Manager.

Project Fees

The estimated amount for the scope of services outlined above is not expected to exceed \$15,750 which will be invoiced at \$225 per hour (approximately 70 hours). Expenses are not anticipated at this time. Additional work not contemplated in this scope of work will be billed at \$225 per hour and will begin only after agreed upon between the District and MRG.

The services of Consultants specifically do not include hiring, firing, evaluating, or supervising of any District personnel. Also, Consultant shall not have contracting or signing authority or act in the position of a Director or represent a management position at commission or Board meetings.



October 31, 2023

Ms. Christina Greek
Finance/HR Officer
Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682

Dear Christina:

This letter responds to our email exchanges regarding Reward Strategy Group’s (RSG) availability to conduct a compensation study, including benefits, of the District’s full-time positions.

We understand the following classifications will be studied:

- | | |
|---|--|
| General Manager | Parks Foreman |
| Finance/HR Officer | Parks and Facilities Supervisor |
| Parks & Facilities Superintendent | Maintenance Worker II (Parks; LLAD;
Community Center) |
| Recreation Supervisor | Maintenance Worker I (Parks; LLAD) |
| Compliance Officer CC&R Architecture Review | Recreation Coordinator |
| Accounting Specialist II | |
| Accounting Specialist I | |

STUDY PROCESS

- Conduct a virtual project planning meeting with you and the General Manager
- Provide the District with an information request for all the background material and data we will need to conduct the study. RSG will review all the background information.
- Prepare and gain your agreement on a compensation and benefits survey plan, including agencies to be surveyed and CPCSD benchmark classes.
- Conduct the salary survey, gather data and create a database and survey datasheets. The consultants will gather data and material from each survey agency including organization charts, operating budgets, job descriptions, salary structures, MOUs, etc., that will enable us to determine the comparability of the agencies’ classifications to the District’s benchmark classifications. These job comparability analyses/decisions will be made among the survey cohort for each classification based on job content duties, responsibilities, knowledge and certification requirements, and other parameters — not simply job titles.
- Conduct the benefits survey. To compare benefit plan information, our consultants will collect MOUs and benefits plans from the comparison agencies. We will document our survey findings and comparisons in appropriate tables.

- Prepare a survey findings report displaying the results and comparisons with CPCSD's salary ranges and employee benefits. The report will include written summaries and qualitative descriptions of our findings. Forward report to the District.
- Conduct a teleconference to review and discuss the survey results report.
- Determine internal job content relationships among all classes and utilize these internal relationship metrics along with the market survey data to recommend allocation of classifications into the current, or newly designed, salary range structure. Forward to District management for review and discussion.

RSG QUALIFICATIONS

RSG was founded in 1987 and has been successfully serving clients for the ensuing 36 years. We serve organizations in all sectors and industries: for-profit, nonprofit and governmental. To date, we have worked with more than 300 organizations. RSG's core practice areas focus on job design, position classification, compensation surveying and pay plan design.

CONSULTANT TEAM

The work will be performed by the two consultants below. Corresponding hourly billing rates are:

Allan Crecelius	\$250
Gina Calderon	\$170

STUDY BUDGET

Salary survey, benefits survey, internal relationship analysis, recommendations and meetings/discussions: **\$22,000.**

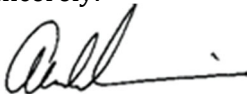
STUDY TIMING

If we initiate this work by November 14, RSG can complete the study by January 31, 2024.

A partial list of RSG clients and consultant bios follows.

Let me know if you have any questions.

Sincerely,



Allan M. Crecelius

President

PARTIAL LIST OF CLIENTS FOR SIMILAR PROJECTS

Alameda Co. Waste Mgmt Authority	City of Los Angeles	Eastern Municipal Water District
Bay Area Comm. College Consortium	City of Lynwood	Encina Wastewater Authority
Chino Valley Fire District	City of Moreno Valley	Helix Water District
Conejo Recreation & Park District	City of Oxnard	Inland Empire Utilities Agency
Desert Recreation District	City of Pasadena	Laguna Beach County Water District
East Bay Regional Park District	City of Pleasanton	Las Vegas Valley Water District
Easter Seals	City of Portland, OR	Leucadia Wastewater District
Huntsville Rehabilitation Foundation	City of Rialto	Monte Vista Water District
Los Angeles County Superior Court	City of Riverside	Olivenhain Municipal Water District
Los Angeles Homeless Services Authority	City of San Bernardino	Orange County Water District
Monterey-Salinas Transit District	City of San Fernando	Otay Water District
Orange County Superior Court	City of San Marino	Ramona Municipal Water District
San Diego Housing Commission	City of Santa Maria	Rancho California Water District
San Diego Regional Airport Authority	City of Thousand Oaks	Rubidoux Comm. Services District
San Diego Unified Port District	City of Victorville	San Antonio Water Company
San Diego Zoo Wildlife Alliance	Town of Atherton	San Diego County Water Authority
San Gabriel Valley Council of Govts	Cabrillo College	Santa Ana Watershed Project Authority
San Joaquin Housing Authority	College of Marin	Santa Fe Irrigation District
San Joaquin Regional Transit District	Contra Costa Com. College Dist.	Santa Margarita Water District
Santa Clara Valley Transportation Auth	Hartnell College	Vallecitos Water District
Southern Nevada Health District	Long Beach City College	Valley County Water District
SunLine Transit	MiraCosta College	West Basin Municipal Water District
City of Anaheim	Monterey Peninsula College	Western Municipal Water District
City of Bakersfield	Palomar College	Veolia North America
City of Barstow	Rio Hondo College	Yucaipa Valley Water District
City of Berkeley	San Diego State University	
City of Burbank	State Center Com. College Dist.	
City of Camarillo	Thomas Jefferson School of Law	
City of Carpinteria		
City of Corona	County of Los Angeles	
City of Culver City	County of Marin	
City of Del Mar	County of Monterey	
City of Glendale	County of San Diego	
City of Hesperia	County of San Joaquin	
City of Imperial Beach	Multnomah County, OR	
City of Lake Forest	Pima County, AZ	
City of La Puente		
City of Long Beach		

CONSULTANT BIOS

ALLAN CRECELIUS, PRESIDENT

Allan Crecelius has been the President of RSG since the firm's founding in 1987. He has extensive experience in management consulting with a focus on classification and compensation, strategic planning and organization analysis.

His consulting projects have ranged from studies for Fortune 500 companies to engagements with small organizations. He has significant experience across a number of industry sectors, including governmental, utility, financial and not-for-profit. He has worked with executives, managers, governing boards and elected officials in more than 300 organizations. He brings a range of experience and technical expertise to client engagements that lead to customized solutions and dramatic improvement in the organization's programs.

Over the course of his career, Allan has successfully managed very large (seven-figure budgets), multi-disciplinary consulting engagements, down to small projects with clients of modest size. Prior to becoming RSG's President in 1987, he was the Managing Partner – Western Region for Sibson & Co., Inc., a nationally recognized compensation consulting firm. With Sibson, he was responsible for managing staff in three offices and leading the public sector consulting practice firm-wide. Previously, Allan was the Vice President – General Consulting for the Hay Group, an international human resources and compensation consulting firm.

Allan received a Bachelor of Science degree in Engineering from the United States Military Academy at West Point, served as an officer in the U.S. Army for 10 years, and is a decorated combat veteran. He is frequently retained as a speaker in national/regional symposiums on planning, organization and compensation issues. He is the author of a number of articles and the co-author of the book, *Strategic Management — Creating Your Organization's Future*.

GINA CALDERON, SENIOR PRINCIPAL

Gina Calderon has over 25 years of business experience in Southern California. She has significant consulting experience in job analysis/classification, compensation and benefit plan surveying and pay plan design. Prior to joining RSG 13 years ago, Gina held responsible senior management positions in both for-profit and not-for-profit enterprises. She graduated from the University of California, Los Angeles with a Bachelor of Arts degree in Economics and received an MBA from UCLA's Anderson Business School.





Agenda Transmittal

DATE: November 7, 2023

FROM: Christina Greek, Finance/HR Manager

AGENDA ITEM #2 PRELIMINARY YEAR-END FISCAL YEAR 2022-2023

RECOMMENDED ACTION: REVIEW AND FORWARD TO THE BOARD OF DIRECTORS

Introduction

Staff is preparing for Fiscal Year 2022-2023 Audit and have completed enough tasks to share with the Budget and Administration Committee a preliminary year-end report. At this time, the District ended in the negative by \$131,452.18. This does not include the budgeted transfer to reserves of \$500,000.

Discussion

No budget adjustments were made at mid-year because the budget seemed to be on target. In the 3rd quarter we had unexpected storms that caused severe damage to our parks and at Cameron Park Lake that created expenditures that by year end sent us over budget. The repairs have been completed and the District is working with FEMA to receive grant revenues to offset most of the cost for these unexpected repairs. Revenues ended at 104% and expenditures at 98.98%. In many areas, the District was at or lower than estimated in expenditures. In a few areas, expenses were much higher.

- (5010) Seasonal staffing due to an increase in summer programming resulting in the need for additional staff offset partially by program fees
- (5020) Overtime due to vacancies
- (5221) Bank charges (merchant fees) due to an increase in credit card payments received
- (5235) Contract services- Fire Prevention Specialist vacancy caused increase to Interwest fire inspection fees
- (5316) Instructor pay was increased due to more classes being offered and was offset by instructor revenue
- (5395) Miscellaneous due to unbudgeted Board of Directors retreat
- (5420) Professional Services due to contract with MRG/Don Ashton and GM recruitment as well as larger than expected volume First Responder Fee billing

- (5491) Propane due to an increase of usage during winter months

Attachments:

- 2a. Fund 01 Preliminary Year-End Fiscal Year 2022-2023
- 2b. Fund 02 Preliminary Year-End Fiscal Year 2022-2023

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2022 Through 6/30/2023

		FY 2021 22 Final Budget	FY 2021 22 Actual	FY 2022 23 Final Budget	FY22 23 Year to Date Actual	Percent Exp to Date
Operating Revenue						
Property Taxes	4110	4,582,358.00	4,602,534.44	4,788,564.00	5,035,867.25	105.16%
Franchise Fees	4113	206,780.00	218,982.46	220,000.00	244,819.40	111.28%
Fire Marshall Plan Review	4132	105,000.00	59,818.95	77,000.00	57,499.55	74.67%
Tuition Fees/Revenue	4142	0.00	3,261.82	0.00	2,981.50	0.00%
Recreation Program Revenue	4154	142,639.00	201,840.12	150,000.00	167,478.70	111.65%
Instructor Program Revenue	4155	0.00	0.00	50,000.00	93,159.05	186.31%
Transfer In	4165	39,598.85	0.00	73,837.00	29,920.04	40.52%
Special Events	4170	0.00	31,859.00	2,000.00	578.00	28.90%
Lake Entries - Daily (Kiosk)	4180	35,660.00	41,578.78	40,000.00	40,293.25	100.73%
Annual Passes (Lake/Pool Combo)	4181	75,000.00	60,180.94	65,500.00	41,110.26	62.76%
Picnic Site Rentals	4182	1,500.00	1,674.50	6,000.00	1,069.00	17.81%
Assembly Hall & Classroom Rentals	4185	35,139.00	20,262.80	30,000.00	41,685.91	138.95%
Gym Rentals	4186	26,000.00	6,828.34	23,000.00	14,503.06	63.05%
Pool Rental Fees	4187	98,000.00	87,467.50	101,500.00	93,553.09	92.17%
Sports Field Rentals	4190	19,580.00	19,794.00	21,000.00	18,269.80	86.99%
Donations	4250	0.00	3,669.00	0.00	9,600.00	0.00%
Sponsorships	4255	20,000.00	19,921.20	2,500.00	46.00	1.84%
JPA Reimbursable	4260	1,150,000.00	1,149,999.96	1,212,000.00	1,206,845.00	99.57%
Fire Apparatus Equip Rental	4262	10,000.00	28,930.00	15,000.00	25,750.00	171.66%
Reimbursement/Refund	4400	1,800.00	30,376.18	47,700.00	51,200.00	107.33%
Weed Abatement	4410	15,750.00	6,029.96	14,300.00	23,723.16	165.89%
Interest Income	4505	19,000.00	1,608.92	1,000.00	10,151.13	1,015.11%
Other Income/Refunds	4600	8,000.00	1,198.22	2,000.00	1,545.20	77.26%
Relief Funds	4601	193,788.00	193,788.00	0.00	0.00	0.00%
First Responder Fee	4602	0.00	0.00	100,000.00	92,579.68	92.57%
Grant - CCI	4605	113,120.00	165,071.95	0.00	0.00	0.00%
Grants	4610	0.00	0.00	0.00	29,998.50	0.00%
Other Financing Sources	4612	0.00	104,404.03	0.00	0.00	0.00%
Gain/Loss of Assets	4615	0.00	3,015.31	0.00	0.00	0.00%
Total Operating Revenue		<u>6,898,712.85</u>	<u>7,064,096.38</u>	<u>7,042,901.00</u>	<u>7,334,226.53</u>	<u>104.14%</u>
Expenditures						
Salaries - Perm.	5000	777,784.00	858,669.21	923,694.00	905,899.79	98.07%
Salaries - Seasonal	5010	141,975.00	160,481.78	109,068.00	221,551.47	203.13%
Overtime	5020	13,750.00	26,007.08	11,966.00	18,796.81	157.08%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2022 Through 6/30/2023

		FY 2021 22 Final Budget	FY 2021 22 Actual	FY 2022 23 Final Budget	FY22 23 Year to Date Actual	Percent Exp to Date
In Lieu Benefits Stipend	5120	6,000.00	6,583.32	10,000.00	9,250.00	92.50%
Health Benefit	5130	127,540.00	130,618.48	145,861.00	134,622.17	92.29%
Retiree Health Benefit	5135	112,025.00	104,611.39	111,317.00	102,745.47	92.29%
Dental Insurance	5140	9,721.00	12,107.44	13,262.00	12,057.93	90.92%
Vision Insurance	5150	1,513.00	1,798.14	2,003.00	1,947.86	97.24%
CalPERS Employer Retirement	5160	248,154.00	253,688.87	295,567.00	293,071.60	99.15%
CalPERS 457	5161	0.00	0.00	0.00	3,725.00	0.00%
Worker's Compensation	5170	31,622.93	36,508.99	42,262.00	42,251.93	99.97%
FICA/Medicare Employer Contribution	5180	24,516.00	29,306.75	29,061.00	39,159.24	134.74%
UI/TT Contribution	5190	10,682.00	9,382.41	10,603.00	8,841.19	83.38%
Advertising/Marketing	5209	15,200.00	15,500.01	16,000.00	8,377.25	52.35%
Agency Administration Fee	5210	0.00	0.00	0.00	(20.00)	0.00%
Agriculture	5215	14,400.00	16,992.00	20,400.00	21,147.59	103.66%
Audit/Accounting	5220	36,000.00	40,829.84	36,000.00	30,825.55	85.62%
Bank Charge	5221	6,800.00	13,750.22	14,400.00	18,382.32	127.65%
Clothing/Uniforms	5230	6,350.00	3,970.20	6,250.00	2,312.00	36.99%
Computer Software	5231	30,721.00	34,998.38	36,622.00	28,987.88	79.15%
Computer Hardware	5232	7,250.00	7,818.50	6,750.00	7,305.52	108.22%
Contractual Services	5235	10,000.00	4,730.07	5,000.00	15,193.00	303.86%
Contractual - Provider Services - FIRE	5236	4,160,537.26	3,940,462.91	4,264,550.00	3,986,731.70	93.48%
Contract Under Utilization	5237	(300,000.00)	0.00	(250,000.00)	0.00	0.00%
Contract Services - Other	5240	176,290.00	110,176.17	111,202.00	127,538.52	114.69%
Director Compensation	5250	16,800.00	14,800.00	16,800.00	16,700.00	99.40%
EDC Department Agency	5260	4,300.00	4,418.54	4,500.00	4,798.29	106.62%
Educational Materials	5265	11,000.00	2,721.37	3,450.00	584.88	16.95%
Equipment-Minor/Small Tools	5275	8,500.00	10,441.99	15,500.00	15,150.36	97.74%
Fire & Safety Supplies	5285	3,450.00	4,075.41	4,850.00	3,191.15	65.79%
Fire Prevention & Inspection	5290	1,100.00	1,785.00	1,800.00	4,122.86	229.04%
Fire Turnout Gear	5295	31,000.00	30,408.06	30,000.00	22,899.72	76.33%
Fire- Intern paid	5296	20,200.00	11,320.00	11,800.00	7,600.00	64.40%
Food	5300	2,500.00	2,772.46	2,950.00	3,491.17	118.34%
Fuel	5305	34,000.00	56,911.43	53,500.00	58,865.28	110.02%
Government Fees/Permits	5310	25,400.00	23,369.84	29,900.00	26,820.83	89.70%
Janitorial / HH Supplies	5315	35,000.00	37,963.38	33,200.00	34,566.79	104.11%
Instructors	5316	26,500.00	29,514.80	30,000.00	54,360.17	181.20%
Insurance	5320	175,886.00	172,385.49	206,710.00	206,047.15	99.67%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2022 Through 6/30/2023

		FY 2021 22 Final Budget	FY 2021 22 Actual	FY 2022 23 Final Budget	FY22 23 Year to Date Actual	Percent Exp to Date
Legal Services	5335	15,000.00	10,733.00	10,000.00	16,074.00	160.74%
Maint. - Vehicle Supplies	5340	2,200.00	0.00	500.00	206.42	41.28%
Maint. - Buildings	5345	23,000.00	38,228.21	24,400.00	30,104.82	123.38%
Maint. - Equipment	5350	43,040.00	35,009.63	33,800.00	40,417.88	119.57%
Maint. - Grounds	5355	42,500.00	41,772.94	46,150.00	47,785.55	103.54%
Maint. - Radio/Phones	5360	2,000.00	4,301.91	2,000.00	3,335.96	166.79%
Maint. - Tires & Tubes	5365	13,200.00	13,273.27	12,600.00	16,831.22	133.58%
Maint. - Vehicle	5370	31,500.00	34,455.14	32,700.00	38,673.62	118.26%
Medical Supplies	5375	0.00	0.00	0.00	209.79	0.00%
Memberships/Subscriptions	5380	10,660.00	10,909.09	12,200.00	11,408.05	93.50%
Mileage Reimbursement	5385	1,600.00	1,995.82	3,900.00	2,756.85	70.68%
Miscellaneous	5395	0.00	500.00	500.00	6,685.57	1,337.11%
Office Supplies/Expense	5400	9,700.00	8,169.46	8,450.00	6,593.54	78.03%
Pool Chemicals	5405	25,000.00	29,694.15	31,500.00	38,309.31	121.61%
Postage	5410	7,800.00	8,018.77	4,000.00	1,971.30	49.28%
Printing	5415	850.00	320.13	550.00	566.66	103.02%
Professional Services	5420	89,110.00	82,855.48	20,683.00	47,924.75	231.71%
Program Supplies	5421	13,730.00	27,900.55	13,000.00	15,614.70	120.11%
Publications & Legal Notices	5425	600.00	407.39	450.00	1,347.60	299.46%
Radios	5430	3,000.00	24.61	1,000.00	1,007.90	100.79%
Rent/Lease - Bldgs, Fields, etc.	5435	3,060.00	0.00	0.00	0.00	0.00%
Rent/Lease - Equipment	5440	3,400.00	10,174.62	2,100.00	3,609.47	171.87%
Staff Development	5455	24,250.00	14,916.62	25,500.00	20,225.96	79.31%
Special Events	5465	0.00	23,844.50	0.00	0.00	0.00%
Phones/internet	5470	42,100.00	47,551.14	46,900.00	53,169.55	113.36%
Utilities - Water	5490	46,000.00	58,525.12	50,500.00	56,411.35	111.70%
Utilities - Gas	5491	80,000.00	93,131.82	93,500.00	143,475.80	153.45%
Utilities - Electric/Solar	5492	100,798.00	148,290.77	136,200.00	152,411.57	111.90%
Vandalism	5500	0.00	186.66	0.00	0.00	0.00%
Cal Fire In Kind Purchases	5501	4,500.00	2,124.32	4,000.00	10,624.91	265.62%
Capital Equipment Expense	5625	45,000.00	135,802.19	0.00	189,004.17	0.00%
Transfer Out	7000	9,020.00	9,020.00	9,020.00	9,020.00	100.00%
Transfer to Reserve	7001	27,639.66	27,639.66	500,000.00	0.00	0.00%
Total Expenditures		<u>6,784,724.85</u>	<u>7,141,656.90</u>	<u>7,542,901.00</u>	<u>7,465,678.71</u>	<u>98.98%</u>
Net Revenue Over Expenditures		<u>113,988.00</u>	<u>(77,560.52)</u>	<u>(500,000.00)</u>	<u>(131,452.18)</u>	<u>26.29%</u>

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
02 - CC&R
From 7/1/2022 Through 6/30/2023

		FY 2022 23 Final Budget	FY22 23 Year to Date Actual	Percent Exp to Date
Operating Revenue				
Property Taxes	4110	250.00	351.47	140.58%
Special Assessments	4135	81,600.00	79,020.08	96.83%
Arc Review Fees	4140	30,000.00	28,058.00	93.52%
Interest Income	4505	500.00	2,620.71	524.14%
Total Operating Revenue		<u>112,350.00</u>	<u>110,050.26</u>	<u>97.95%</u>
Expenditures				
Salaries - Perm.	5000	75,177.00	73,121.25	97.26%
Overtime	5020	0.00	21.89	0.00%
Health Benefit	5130	10,310.00	10,659.21	103.38%
Dental Insurance	5140	750.00	750.00	100.00%
Vision Insurance	5150	137.00	141.18	103.05%
CalPERS Employer Retirement	5160	4,768.00	4,572.46	95.89%
Worker's Compensation	5170	494.00	493.68	99.93%
FICA/Medicare Employer Contribution	5180	1,847.00	1,615.46	87.46%
UI/TT Contribution	5190	320.00	311.51	97.34%
Advertising/Marketing	5209	300.00	0.00	0.00%
Bank Charge	5221	5,000.00	1,396.40	27.92%
Clothing/Uniforms	5230	200.00	0.00	0.00%
Computer Software	5231	5,000.00	4,596.15	91.92%
Contract Services - Other	5240	6,500.00	5,641.10	86.78%
Food	5300	200.00	195.48	97.74%
Fuel	5305	1,000.00	98.21	9.82%
Legal Services	5335	10,000.00	9,436.74	94.36%
Maint. - Vehicle Supplies	5340	0.00	40.00	0.00%
Maint. - Equipment	5350	200.00	194.27	97.13%
Maint. - Vehicle	5370	450.00	0.00	0.00%
Office Supplies/Expense	5400	300.00	88.19	29.39%
Postage	5410	200.00	204.76	102.38%
Printing	5415	250.00	0.00	0.00%
Professional Services	5420	98.00	0.00	0.00%
Publications & Legal Notices	5425	300.00	0.00	0.00%
Rent/Lease - Equipment	5440	200.00	199.97	99.98%
Phones/internet	5470	5,000.00	5,083.83	101.67%
Total Expenditures		<u>129,001.00</u>	<u>118,861.74</u>	<u>92.14%</u>

Cameron Park Community Services District
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 02 - CC&R
 From 7/1/2022 Through 6/30/2023

	FY 2022 23 Final Budget	FY22 23 Year to Date Actual	Percent Exp to Date
Net Revenue Over Expenditures	<u><u>(16,651.00)</u></u>	<u><u>(8,811.48)</u></u>	<u><u>52.91%</u></u>



Agenda Transmittal

DATE: November 7, 2023

FROM: Christina Greek, Finance and Human Resources Officer

AGENDA ITEM #3: FISCAL YEAR 2023-24 FIRST QUARTER FINANCIAL REPORT

RECOMMENDED ACTION: RECEIVE AND FORWARD TO THE BOARD OF DIRECTORS

INTRODUCTION

The Fiscal Year 2023-24 First Quarter Financial Report for the General Fund is attached (Attachment 3A). The report period is 7/1/23 through 9/30/23 which represents 25% of the Fiscal Year.

DISCUSSION

The District's First Quarter financial results reflect the efforts of District staff to reduce costs and staffing levels.

Generally financial variances in the first quarter are common due to one-time payments at the beginning of a fiscal year, seasonality of services and programs, and the lack of a tax revenue allocation from the County. When comparing the First Quarter FY 2023-2024 to last year's First Quarter FY 2022-2023, the overall expenditures have similarities despite staff costs being lower as well as revenues.

Currently the District's financial status to date is within budget expectations and aligns closely with FY 2022-23 first quarter financial results. During the first quarter of FY 2022-23, revenues were 3.44% collected while the FY 23-24 current period revenues are 3.31% collected; this is largely due to the District's revenues being generated in the latter half of the fiscal year with the sale of annual passes and enrollment in summer programs. However, the revenues collected are slightly higher than in the same period as last year.

- Fire Marshall Plan review fees rose 11% from this time of year
- First Responder Fees Revenue are 55% of the projected budget for the entire Fiscal Year in just the first quarter
- Lake entry fees are down 30% due to the closure of pickleball courts.
- Pool and Sports Field Rentals are down due to vacancies in the recreation department. Fees were not billed fully in the first quarter based. With vacancies being filled in the second quarter staff is hopeful to have these two items along with recreation programming back on target by the end of the second quarter, beginning of the 3rd quarter at the latest.

FY 2022-23 expenditures for the first quarter were 14.95% expended while the FY 2023-24 current period expenditures are at 14.87% expended.

- Seasonal salaries are typically higher (45.9%) in the beginning of the Fiscal Year due to programming during the summer months.
- Worker's compensation, Liability Insurance and CalPers UAL are paid 100% at the beginning of the year.
- Clothing is higher at 86% due to the Fire Department expending their ARPA funding
- Fire and safety supplies are over budget due to 3 new AED machines being purchased for the Community Center, Parks and Recreation. Staff will be submitting for a safety grant of \$1000 and possibly doing an internal budget adjustment from another line item to bring this back into budget.
- Janitorial supplies are at 52% due to the Fire Department purchasing for the ARPA funds
- Building maintenance is at 87% for the year currently due to emergency repairs at Station 89. Storm damage at Cameron Park Lake of \$10,500 staff is working on FEMA reimbursement this Fiscal Year.
- Vehicle Maintenance is at 53% for the year due to repairs on Fire engines E288, E88, E389 and E289.
- Publications are at 83% for the year due to recruitment postings for vacant positions including the GM recruitment
- Staff Development is at 76% due to staff and board members utilizing fall trainings. Several staff members and Board Members were awarded scholarships that we should be see being reimbursed to the District hopefully in the second quarter

- Water is higher at 42% due to the irrigation during the summer months and should even out with less usage during the winter months

Staff continue to work together toward cutting costs where possible and will monitor these mitigation steps and the District's financial health closely.

Attachment:

3A – Fiscal Year 2022-23 First Quarter Financial Status Report Fund 01

3B- Fiscal Year 2022-23 First Quarter Financial Status Report Fund 02

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2023 Through 9/30/2023

Attachment 3A

		FY 2022 23 Final Budget	Prior Year Current Period Actual	Prior Year Percentage exp to date	FY 23 24 - Final	Current Period Actual	Percent Exp to Date
Operating Revenue							
Property Taxes	4110	4,788,564.00	102,356.78	2.13%	5,152,837.00	116,608.29	2.26%
Franchise Fees	4113	220,000.00	0.00	0.00%	250,000.00	0.00	0.00%
Fire Marshall Plan Review	4132	77,000.00	7,872.50	10.22%	77,000.00	16,515.25	21.44%
Arc Review Fees	4140	0.00	369.00	0.00%	0.00	0.00	0.00%
Recreation Program Revenue	4154	150,000.00	33,348.50	22.23%	180,000.00	24,574.25	13.65%
Instructor Program Revenue	4155	50,000.00	2,319.00	4.63%	100,000.00	10,001.40	10.00%
Transfer In	4165	73,837.00	0.00	0.00%	63,006.00	0.00	0.00%
Special Events	4170	2,000.00	0.00	0.00%	0.00	0.00	0.00%
Lake Entries - Daily (Kiosk)	4180	40,000.00	14,519.90	36.29%	50,000.00	3,451.10	6.90%
Annual Passes (Lake/Pool Combo)	4181	65,500.00	5,190.00	7.92%	65,000.00	4,864.00	7.48%
Picnic Site Rentals	4182	6,000.00	949.00	15.81%	2,000.00	0.00	0.00%
Assembly Hall & Classroom Rentals	4185	30,000.00	10,429.37	34.76%	47,000.00	5,318.27	11.31%
Gym Rentals	4186	23,000.00	0.00	0.00%	23,000.00	8,761.00	38.09%
Pool Rental Fees	4187	101,500.00	37,993.49	37.43%	113,000.00	3,395.00	3.00%
Sports Field Rentals	4190	21,000.00	11,220.00	53.42%	31,800.00	331.00	1.04%
Donations	4250	0.00	100.00	0.00%	7,745.00	7,745.00	100.00%
Sponsorships	4255	2,500.00	0.00	0.00%	0.00	0.00	0.00%
JPA Reimbursable	4260	1,212,000.00	0.00	0.00%	1,353,200.00	0.00	0.00%
Fire Apparatus Equip Rental	4262	15,000.00	0.00	0.00%	260,000.00	0.00	0.00%
Reimbursement/Refund	4400	47,700.00	3,500.00	7.33%	0.00	0.00	0.00%
Weed Abatement	4410	14,300.00	11,138.10	77.88%	50,000.00	0.00	0.00%
Interest Income	4505	1,000.00	391.38	39.13%	6,000.00	724.30	12.07%
Other Income/Refunds	4600	2,000.00	344.61	17.23%	2,000.00	0.00	0.00%
First Responder Fee	4602	100,000.00	0.00	0.00%	115,000.00	64,270.03	55.88%
Grants	4610	0.00	0.00	0.00%	104,450.00	0.00	0.00%
Gain/Loss of Assets	4615	0.00	0.00	0.00%	10,000.00	0.00	0.00%
Total Operating Revenue		<u>7,042,901.00</u>	<u>242,041.63</u>	<u>3.44%</u>	<u>8,063,038.00</u>	<u>266,558.89</u>	<u>3.31%</u>
Expenditures							
Salaries - Perm.	5000	923,694.00	209,222.98	22.65%	968,124.00	195,254.51	20.16%
Salaries - Seasonal	5010	109,068.00	81,583.63	74.80%	152,600.00	70,158.61	45.97%
Overtime	5020	11,966.00	7,375.91	61.64%	7,250.00	3,011.71	41.54%
In Lieu Benefits Stipend	5120	10,000.00	1,750.00	17.50%	0.00	0.00	0.00%
Health Benefit	5130	145,861.00	31,132.27	21.34%	156,923.00	34,513.71	21.99%
Retiree Health Benefit	5135	111,317.00	26,518.53	23.82%	103,204.00	23,930.77	23.18%
Dental Insurance	5140	13,262.00	2,839.36	21.40%	15,530.00	2,802.76	18.04%
Vision Insurance	5150	2,003.00	548.70	27.39%	2,510.00	257.74	10.26%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2023 Through 9/30/2023

		FY 2022 23 Final Budget	Prior Year Current Period Actual	Prior Year Percentage exp to date	FY 23 24 - Final	Current Period Actual	Percent Exp to Date
CalPERS Employer Retirement	5160	295,567.00	240,560.04	81.38%	278,753.00	225,871.64	81.02%
CalPERS 457	5161	0.00	500.00	0.00%	5,500.00	1,225.00	22.27%
Worker's Compensation	5170	42,262.00	42,251.93	99.97%	53,530.00	52,872.16	98.77%
FICA/Medicare Employer Contribution	5180	29,061.00	10,779.16	37.09%	34,200.00	9,245.99	27.03%
UI/TT Contribution	5190	10,603.00	2,491.67	23.49%	13,364.00	1,638.30	12.25%
Advertising/Marketing	5209	16,000.00	7,951.34	49.69%	2,500.00	25.98	1.03%
Agriculture	5215	20,400.00	6,937.81	34.00%	22,900.00	6,882.02	30.05%
Audit/Accounting	5220	36,000.00	825.00	2.29%	35,000.00	2,641.25	7.54%
Bank Charge	5221	14,400.00	2,150.17	14.93%	20,600.00	4,315.38	20.94%
Clothing/Uniforms	5230	6,250.00	1,204.22	19.26%	29,300.00	25,435.39	86.81%
Computer Software	5231	36,622.00	11,208.06	30.60%	40,580.00	15,727.43	38.75%
Computer Hardware	5232	6,750.00	711.88	10.54%	4,900.00	134.05	2.73%
Contractual Services	5235	5,000.00	1,887.50	37.75%	10,000.00	5,813.53	58.13%
Contractual - Provider Services - FIRE	5236	4,264,550.00	0.00	0.00%	3,661,974.00	0.00	0.00%
Contract Under Utilization	5237	(250,000.00)	0.00	0.00%	0.00	0.00	0.00%
Ambulance Exp	5238	0.00	0.00	0.00%	1,353,200.00	0.00	0.00%
Contract Services - Other	5240	111,202.00	11,808.14	10.61%	176,067.00	15,148.55	8.60%
Director Compensation	5250	16,800.00	2,700.00	16.07%	17,000.00	3,000.00	17.64%
EDC Department Agency	5260	4,500.00	4,798.29	106.62%	5,000.00	5,158.68	103.17%
Educational Materials	5265	3,450.00	0.00	0.00%	400.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	15,500.00	7,452.54	48.08%	14,500.00	817.89	5.64%
Fire & Safety Supplies	5285	4,850.00	663.26	13.67%	3,850.00	5,784.04	150.23%
Fire Prevention & Inspection	5290	1,800.00	320.86	17.82%	2,000.00	1,227.46	61.37%
Fire Turnout Gear	5295	30,000.00	5,293.91	17.64%	28,400.00	0.00	0.00%
Fire- Intern paid	5296	11,800.00	2,000.00	16.94%	10,000.00	640.00	6.40%
Food	5300	2,950.00	441.52	14.96%	3,900.00	621.56	15.93%
Fuel	5305	53,500.00	17,686.18	33.05%	62,200.00	14,833.87	23.84%
Government Fees/Permits	5310	29,900.00	13,331.57	44.58%	32,200.00	7,849.00	24.37%
Janitorial / HH Supplies	5315	33,200.00	9,292.00	27.98%	46,979.00	24,506.71	52.16%
Instructors	5316	30,000.00	6,183.40	20.61%	54,000.00	8,783.23	16.26%
Insurance	5320	206,710.00	206,709.90	99.99%	254,433.00	254,432.52	99.99%
Legal Services	5335	10,000.00	1,412.01	14.12%	10,000.00	0.00	0.00%
Maint. - Vehicle Supplies	5340	500.00	37.51	7.50%	600.00	26.99	4.49%
Maint. - Buildings	5345	24,400.00	13,145.98	53.87%	26,000.00	22,780.75	87.61%
Maint. - Equipment	5350	33,800.00	15,022.11	44.44%	42,350.00	17,174.38	40.55%
Maint. - Grounds	5355	46,150.00	4,090.12	8.86%	45,250.00	23,409.89	51.73%
Maint. - Radio/Phones	5360	2,000.00	29.46	1.47%	2,000.00	340.43	17.02%
Maint. - Tires & Tubes	5365	12,600.00	6,125.57	48.61%	13,400.00	1,893.54	14.13%

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
01 - General Fund
From 7/1/2023 Through 9/30/2023

		FY 2022 23 Final Budget	Prior Year Current Period Actual	Prior Year Percentage exp to date	FY 23 24 - Final	Current Period Actual	Percent Exp to Date
Maint. - Vehicle	5370	32,700.00	9,473.91	28.97%	32,500.00	17,485.78	53.80%
Medical Supplies	5375	0.00	0.00	0.00%	30,040.00	1,954.20	6.50%
Memberships/Subscriptions	5380	12,200.00	700.00	5.73%	12,150.00	1,260.00	10.37%
Mileage Reimbursement	5385	3,900.00	684.22	17.54%	2,900.00	783.24	27.00%
Miscellaneous	5395	500.00	0.00	0.00%	500.00	0.00	0.00%
Office Supplies/Expense	5400	8,450.00	1,346.43	15.93%	7,000.00	2,704.03	38.62%
Pool Chemicals	5405	31,500.00	10,964.35	34.80%	38,000.00	11,035.71	29.04%
Postage	5410	4,000.00	612.87	15.32%	2,250.00	613.21	27.25%
Printing	5415	550.00	43.00	7.81%	750.00	157.64	21.01%
Professional Services	5420	20,683.00	4,429.51	21.41%	136,750.00	54,852.61	40.11%
Program Supplies	5421	13,000.00	3,280.49	25.23%	16,000.00	2,757.20	17.23%
Publications & Legal Notices	5425	450.00	671.59	149.24%	1,180.00	983.75	83.36%
Radios	5430	1,000.00	0.00	0.00%	1,000.00	0.00	0.00%
Rent/Lease - Equipment	5440	2,100.00	243.70	11.60%	11,900.00	100.02	0.84%
Staff Development	5455	25,500.00	1,325.00	5.19%	22,800.00	17,415.69	76.38%
Phones/internet	5470	46,900.00	12,194.45	26.00%	55,000.00	13,255.17	24.10%
Tuition	5486	0.00	0.00	0.00%	0.00	151.00	0.00%
Utilities - Water	5490	50,500.00	19,942.39	39.48%	41,500.00	17,563.70	42.32%
Utilities - Gas	5491	93,500.00	4,123.00	4.40%	150,000.00	4,837.50	3.22%
Utilities - Electric/Solar	5492	136,200.00	32,645.85	23.96%	157,000.00	35,301.14	22.48%
Cal Fire In Kind Purchases	5501	4,000.00	4,644.89	116.12%	15,000.00	0.00	0.00%
Capital Equipment Expense	5625	0.00	1,000.00	0.00%	0.00	0.00	0.00%
Transfer Out	7000	9,020.00	0.00	0.00%	9,020.00	0.00	0.00%
Transfer to Reserve	7001	500,000.00	0.00	0.00%	0.00	0.00	0.00%
Total Expenditures		<u>7,542,901.00</u>	<u>1,127,300.14</u>	<u>14.95%</u>	<u>8,566,211.00</u>	<u>1,273,399.01</u>	<u>14.87%</u>
Net Revenue Over Expenditures		<u>(500,000.00)</u>	<u>(885,258.51)</u>	<u>177.05%</u>	<u>(503,173.00)</u>	<u>(1,006,840.12)</u>	<u>200.09%</u>

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
02 - CC&R
From 7/1/2023 Through 9/30/2023

Attachment 3B

		FY 2022 23 Final Budget	FY 2022 23 Current Period Actual	FY 2022 23 %	FY 23/24 Final Budget	FY 23/24 Current Period Actual	FY 23/24 Percent Exp to Date
Operating Revenue							
Property Taxes	4110	250.00	11.13	4.45%	300.00	50.26	16.75%
Special Assessments	4135	81,600.00	102.00	0.12%	78,700.00	304.00	0.38%
Arc Review Fees	4140	30,000.00	6,632.00	22.10%	30,000.00	6,470.00	21.56%
Interest Income	4505	500.00	314.54	62.90%	2,000.00	765.48	38.27%
Total Operating Revenue		<u>112,350.00</u>	<u>7,059.67</u>	<u>6.28%</u>	<u>111,000.00</u>	<u>7,589.74</u>	6.84%
Expenditures							
Salaries - Perm.	5000	75,177.00	16,835.41	22.39%	80,000.00	16,586.21	20.73%
Overtime	5020	0.00	5.71	0.00%	0.00	0.00	0.00%
Health Benefit	5130	10,310.00	2,578.98	25.01%	11,000.00	2,750.08	25.00%
Dental Insurance	5140	750.00	187.50	25.00%	750.00	187.50	25.00%
Vision Insurance	5150	137.00	43.44	31.70%	150.00	21.72	14.48%
CalPERS Employer Retirement	5160	4,768.00	1,106.54	23.20%	4,800.00	1,287.99	26.83%
Worker's Compensation	5170	494.00	493.68	99.93%	1,000.00	797.60	79.76%
FICA/Medicare Employer Contribution	5180	1,847.00	365.36	19.78%	2,000.00	364.38	18.21%
UI/TT Contribution	5190	320.00	48.61	15.19%	400.00	31.08	7.77%
Advertising/Marketing	5209	300.00	0.00	0.00%	100.00	0.00	0.00%
Agency Administration Fee	5210	0.00	0.00	0.00%	0.00	2,000.00	0.00%
Bank Charge	5221	5,000.00	249.43	4.98%	2,000.00	302.21	15.11%
Clothing/Uniforms	5230	200.00	0.00	0.00%	0.00	0.00	0.00%
Computer Software	5231	5,000.00	185.01	3.70%	5,000.00	710.00	14.20%
Computer Hardware	5232	0.00	0.00	0.00%	1,500.00	0.00	0.00%
Contract Services - Other	5240	6,500.00	1,524.78	23.45%	6,500.00	1,573.03	24.20%
Food	5300	200.00	51.72	25.86%	0.00	51.49	0.00%
Fuel	5305	1,000.00	0.00	0.00%	350.00	0.00	0.00%
Legal Services	5335	10,000.00	0.00	0.00%	5,000.00	0.00	0.00%
Maint. - Equipment	5350	200.00	163.27	81.63%	200.00	85.84	42.92%
Maint. - Vehicle	5370	450.00	0.00	0.00%	450.00	0.00	0.00%
Office Supplies/Expense	5400	300.00	18.23	6.07%	150.00	113.98	75.98%
Postage	5410	200.00	56.80	28.40%	200.00	66.20	33.10%
Printing	5415	250.00	0.00	0.00%	0.00	0.00	0.00%
Professional Services	5420	98.00	0.00	0.00%	98.00	0.00	0.00%
Publications & Legal Notices	5425	300.00	0.00	0.00%	0.00	0.00	0.00%
Rent/Lease - Equipment	5440	200.00	49.99	24.99%	200.00	49.98	24.99%
Phones/internet	5470	5,000.00	1,696.22	33.92%	5,000.00	1,423.54	28.47%
Total Expenditures		<u>129,001.00</u>	<u>25,660.68</u>	<u>19.89%</u>	<u>126,848.00</u>	<u>28,402.83</u>	22.39%
Net Revenue Over Expenditures		<u>(16,651.00)</u>	<u>(18,601.01)</u>	<u>111.71%</u>	<u>(15,848.00)</u>	<u>(20,813.09)</u>	131.32%



Agenda Transmittal

DATE: November 7, 2023

FROM: Christina Greek, Finance and Human Resources Officer

AGENDA ITEM #4: ACCOUNTABILITY ACT REPORT FOR FISCAL YEAR 2022-23

RECOMMENDED ACTION: Forward to the Board of Directors

BACKGROUND

Certain direct charge levies are subject to the Local Agency Special Tax & Bond Accountability Act (Accountability Act) as codified in Government Code 50075 et seq. and 53410 et seq. The Act applies to the taxes charged for the District's Covenants, Conditions and Restrictions (CC&Rs) enforcement. The Act requires the District to file an annual report with the Board of Directors to account for actual expenditures and revenues associated with the tax. Once filed, a copy of the report must be submitted to El Dorado County Auditor-Controller's Office.

DISCUSSION

The annual Accountability Act report is required for Covenants, Conditions and Restrictions only and is a FY 2022-23 Revenue and Expenditures report providing information to contain the following:

- The amount of money collected specifically for the special tax (not commingled with other revenue sources).
- The amount of money expended specifically for the special tax (not commingled with expenditures from other revenue sources).
- The status of any project required or authorized to be funded with the special tax proceeds (not commingled with projects using other revenue sources).

The following pages provide the information required by the Accountability Act for the applicable District activities for Fiscal Year 2022-23 (Attachment 4A).

Attachment:

4A – Accountability Act Report 2022-23

Attachment 4A

Cameron Park Community Services District
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report
 02 - CC&R
 From 7/1/2022 Through 6/30/2023

		<u>Current Year Actual</u>
Operating Revenue		
Property Taxes	4110	351.47
Special Assessments	4135	79,020.08
Arc Review Fees	4140	28,058.00
Interest Income	4505	<u>2,620.71</u>
Total Operating Revenue		<u>110,050.26</u>
Expenditures		
Salaries - Perm.	5000	73,121.25
Overtime	5020	21.89
Health Benefit	5130	10,659.21
Dental Insurance	5140	750.00
Vision Insurance	5150	141.18
CalPERS Employer Retirement	5160	4,572.46
Worker's Compensation	5170	493.68
FICA/Medicare Employer Contribution	5180	1,615.46
UI/TT Contribution	5190	311.51
Advertising/Marketing	5209	0.00
Bank Charge	5221	1,396.40
Clothing/Uniforms	5230	0.00
Computer Software	5231	4,596.15
Contract Services - Other	5240	5,641.10
Food	5300	195.48
Fuel	5305	98.21
Legal Services	5335	9,436.74
Maint. - Vehicle Supplies	5340	40.00
Maint. - Equipment	5350	194.27
Maint. - Vehicle	5370	0.00
Office Supplies/Expense	5400	88.19
Postage	5410	204.76
Printing	5415	0.00
Professional Services	5420	0.00
Publications & Legal Notices	5425	0.00
Rent/Lease - Equipment	5440	199.97
Phones/internet	5470	5,083.83

Cameron Park Community Services District
Statement of Revenues and Expenditures - Unposted Transactions Included In Report
02 - CC&R
From 7/1/2022 Through 6/30/2023

	<u>Current Year Actual</u>
Total Expenditures	<u>118,861.74</u>
Net Revenue Over Expenditures	<u>(8,811.48)</u>



*Cameron Park
Community Services District*

Agenda Transmittal

DATE: November 7, 2023

FROM: Jill Ritzman, Interim General Manager

Agenda Item #5: 2024 Fee Schedule – CDs/Copies; Encroachment Permits

Recommended Action: Review and Forward to the Board of Directors

RECOMMENDATION

- CDs/Copies – increase fees from \$.20 to \$.30 per page and from \$4 to \$6 per audio CD
- Encroachment Permits – remain the same

BACKGROUND

Approved by the Board of Directors in 2019, the District currently charges \$.20 per page for photocopies, and \$4.00 per audio CD of meeting recordings. This was based on Public Records Policy 1050, which allows for agencies to recover costs for copying documents.

DISCUSSION

Per the California Records Request Act, a government agency cannot exceed what is reasonably necessary to provide the copy. Staff is recommending an increase in record request costs - \$.50 per page for photocopies and \$10 per audio CD of meeting recordings to offset increased costs related to wages, copier lease payments, and office supplies.

Staff recommends continuing with current encroachment permit fees. The current fee is comparable to surrounding agencies and covers permit processing and operational costs.

These permits are issued infrequently. Fees are as follows:

- \$75 for a 30-day permit
- \$25 for each additional 15-day extension
- \$25 for each re-inspection due to a violation of encroachment conditions
- \$500 refundable damage deposit



Cameron Park
Community Services District

Agenda Transmittal

DATE: November 7, 2023

FROM: Jill Ritzman, Interim General Manager

Agenda Item #6: Amend Municipal Services Group Agreement to Include Strategic Planning Services

Recommended Action: Review and Forward to the Board of Directors

RECOMMENDATION

Amend the Municipal Services Group Agreement Scope of Services, Exhibit A, to include Strategic Planning Services. There is no change to the Not-to-Exceed amount of \$45,000.

BACKGROUND

On May 19, 2021, the Board of Directors approved the Cameron Park Community Services District Strategic Plan 2021-2026 (Plan). The Plan calls for *annual review, update and maintenance to review the District's progress and refine objectives and works tasks.*

On July 19, 2023, the Board of Directors approved an agreement with Municipal Services Group (MRG) for consulting services provided by Don Ashton (Attachment A). The Scope of Work includes:

- Technical support and guidance to identify and pursue long-term sustainable fire and ambulance services,
- Executive level coaching of new permanent General Manager.

DISCUSSION

Staff recommends an amendment to the MRG agreement to cite specifically Strategic Planning services. A formal review of the Strategic Plan is timely due to the impending arrival of a new, permanent General Manager, and exploring options for sustainability in

fire services. The Strategic Plan sets the Board's direction and priorities for staff, specifically the General Manager, who Mr. Ashton will be coaching. The Plan's Vision is to *Be Financially Stable and Adaptable*; therefore, the Board's plans for sustainability opportunities for fire services should be updated into the Plan.

Mr. Ashton is the most appropriate consultant to lead a Workshop for the Board, District staff and community members to update the Plan's objectives and work tasks.

Attachments

A: Agreement between Cameron Park CSD and Municipal Services Group

Cameron Park Community Services District
AGREEMENT FOR PROFESSIONAL SERVICES

This agreement is made and entered on this 24th day of July, 2023, by and between the CAMERON PARK COMMUNITY SERVICES DISTRICT, herein after referred to as the DISTRICT and Municipal Services Group hereinafter referred to as CONTRACTOR.

WITNESSETH

Whereas, the DISTRICT requires specialized professional services for special projects; and

Whereas, the DISTRICT retains a small work force that from time to time is unable to complete the special project due to time constraints or lack of experience in the project area; and

Whereas, the Board of Directors has expressed its desire for the DISTRICT to retain as independent CONTRACTORS, individuals with the appropriate background and experience to provide professional services for special projects; and

Whereas, the CONTRACTOR is a competent and experienced individual willing to provide professional services on behalf of the DISTRICT.

NOW, THEREFORE, in consideration of the above recitals and the covenants and conditions herein contained, the parties do mutually agree as follows:

1. Services. The services to be performed by CONTRACTOR under this Agreement shall include those services set forth in Exhibit A. CONTRACTOR shall conduct the activity in a professional and dignified manner.
2. Assignment. This is an agreement for professional services and is not assignable to another individual or business.
3. Independent CONTRACTOR. CONTRACTOR and any and all agents and/or employees of CONTRACTOR shall perform services required pursuant to this Agreement as an independent CONTRACTOR and not as an officer, employee or agent of the DISTRICT. Payments to CONTRACTOR will be reported to state and federal tax authorities as required by law and the DISTRICT will not withhold any sums from compensation payable to CONTRACTOR. CONTRACTOR is independently responsible for payment of all applicable taxes.

4. Term. This Agreement shall commence on the date first written above, and will carry forward until June 30, 2024. The Agreement may be extended by two six-month terms at the discretion of the General Manager and within the General Managers purchasing limits.
5. Termination. The District is under no obligation to utilize the services of CONTRACTOR and can terminate the services whenever desired for convenience.
6. Compensation & Payment Schedule. Payment will be made to the contractor as outlined in Exhibit B.
7. Indemnification/Hold Harmless. CONTRACTOR agrees to indemnify and hold harmless the DISTRICT, its Board of Directors, officers, and employees, harmless from any and all claims, damages, loses, causes of action and demands, including reasonable attorney fees and costs, incurred in connection with or in any manner arising out of CONTRACTOR's performance of services contemplated by this Agreement. CONTRACTOR shall not be liable for damage or injury occasioned by the sole, and active negligence or willful misconduct of the DISTRICT and its officers, agents, or employees.
8. Non-Discrimination. CONTRACTOR shall abide by the District Harassment Policy. The DISTRICT shall work with CONTRACTOR to make reasonable accommodations for individuals with special needs.
9. Contact Information:

CONTRACTOR:

Municipal Resource Group
Attention: Mary Egan, CEO/Managing Partner - MRG, LLC
916-261-7547; egan@solutions-mrg.com

DISTRICT:

Jill Ritzman, Interim General Manager
2502 Country Club Drive, Cameron Park CA 95682
530-350-4651
jritzman@cameronpark.com

The parties agree to the above terms and conditions.

CONTRACTOR

DISTRICT

MARY EGAN

Jill Ritzman

Print name

Print name

Mary Egan

General Manager

Signature

Title

Signature

7/26/2023

7.24.2023

Date

Date

Exhibit A – Scope of Services

Exhibit B - Rate Sheet and Amount of Agreement

Cameron Park Community Services District

EXHIBIT A

Scope of Services

Provide technical support and guidance to the District identifying long-term, sustainable fire and ambulance services as well as executive level coaching and guidance to the new permanent General Manager upon their appointment.

Assisting the CSD in annexation discussions with LAFCO, County Fire, El Dorado Hills Fire and Rescue Fire, and provide a recommendation on moving forward. Includes attending meetings with CSD Board members and Board members with the fire districts and assisting with public education. Assisting with property tax negotiations relative to annexation and analysis of a property tax assessment.

Executive level coaching and guidance to the new General Manager as needed.

Exhibit B



MRG Rate Sheet

<i>Effective January 1, 2023</i>	<i>Rate</i>
Human Resources Professional Services	\$225
Coaching, Professional Development, Strategic Planning	\$250
Principal Consultant Professional Services	\$300
Principal Consultant, Executive Coaching, monthly fee	\$2,500
Custom Virtual Interactive Training	quoted
Investigative Services	\$325
Testimony, Expert Witness	\$395
Technical Support (MRG Staff)	\$95
Mileage, Travel, Printing and Postage, etc.	At cost

Agreement Not to Exceed \$45,000

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2023 Through 10/31/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
	Credit Card Merch Fees- Vantiv/Ump Sept. 2023 (CC 18.99%)	105.14	10/11/2023	Merch Fees
	Credit Card Merch Fees- Vantiv/Ump Sept. 2023 (CC&R 16.06%)	88.91	10/11/2023	
	Credit Card Merch Fees- Vantiv/Ump Sept. 2023 (FD 26.64%)	147.49	10/11/2023	
	Credit Card Merch Fees- Vantiv/Ump Sept. 2023 (Parks 2.2%)	12.18	10/11/2023	
	Credit Card Merch Fees- Vantiv/Ump Sept. 2023 (Rec 36.11%)	199.92	10/11/2023	
		<hr/>		
		553.64	10/11/2023	Total Merch Fees
	Payroll GL 10/13/23 PP21	<hr/>		
		37,161.78	10/13/2023	Payroll GL 10/13/23
		<hr/>		
		37,161.78	10/13/2023	Total Payroll GL 10/13/23
	Payroll GL 10/27/23 PP22	<hr/>		
		38,516.23	10/27/2023	Payroll GL 10/27/23
		<hr/>		
		38,516.23	10/27/2023	Total Payroll GL 10/27/23
	Umpqua Bank Maint. Fees Ops Acct- September 2023	<hr/>		
		83.57	10/20/2023	4118924
		<hr/>		
		83.57	10/20/2023	Total 4118924
49er Communications, Inc.	CalFire/Growlsburg In-Kind New Radios 10/11/23	<hr/>		
		3,504.13	10/26/2023	38073
		<hr/>		
		3,504.13	10/26/2023	Total 38073
Acer PB Inc.	CC Landscape Black Bark 12 Yards 9/28/23	<hr/>		
		566.28	10/5/2023	37970
		<hr/>		
		566.28	10/5/2023	Total 37970
ADM Screening	Pre-emp Screening Parks MW1 10/3/23	<hr/>		
		50.00	10/12/2023	38026
		<hr/>		
		50.00	10/12/2023	Total 38026

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2023 Through 10/31/2023

Vendor Name	Description	Check Amount	Check Date	Check #
AED Brands LLC	Parks/ CC Facilities Office AED Units 9/15/23	5,173.47	10/5/2023	37971
		5,173.47	10/5/2023	Total 37971
AFSCME District Council 57	Union Dues for Payroll PP21 9/24-10/13/23	118.33	10/12/2023	38027
		118.33	10/12/2023	Total 38027
AFSCME District Council 57	Union Dues for Payroll PP22 10/08-10/27/23	117.30	10/26/2023	38074
		117.30	10/26/2023	Total 38074
Airespring Inc.	Internet Broadband Com Cntr/Lake - October 2023	566.15	10/5/2023	37972
		566.15	10/5/2023	Total 37972
Airgas National Carbonation	CO2 Fill, Pool 10/03/23	431.84	10/19/2023	38047
		431.84	10/19/2023	Total 38047
Airgas National Carbonation	CO2 Fill, Pool 10/12/23	383.27	10/26/2023	38075
		383.27	10/26/2023	Total 38075
Airgas National Carbonation	CO2 Fill, Pool 9/23/23	344.09	10/5/2023	37973
		344.09	10/5/2023	Total 37973
Airgas National Carbonation	CO2 Fill, Pool 9/30/23	106.37	10/19/2023	38046
		106.37	10/19/2023	Total 38046
Alhambra	Water & Cooler Rental 10/02-10/16/23	89.99	10/26/2023	38076
		89.99	10/26/2023	Total 38076
Alison S. Lloyd	Inst Pay. Ballet 9/08-10/13/23	805.20	10/19/2023	38062
		805.20	10/19/2023	Total 38062

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 10/1/2023 Through 10/31/2023

Vendor Name	Description	Check Amount	Check Date	Check #
Arnolds for Awards, Inc.	Memorial Bench Plaque Moore 10/10/23	310.27	10/19/2023	38049
		310.27	10/19/2023	Total 38049
AT&T Calnet 3	CSD Phone Lines BAN9391035823 8/24-9/23/23	487.19	10/5/2023	37974
		487.19	10/5/2023	Total 37974
AT&T Calnet 3	FD89 Fax Line 9/10-10/09/23	27.10	10/19/2023	38050
		27.10	10/19/2023	Total 38050
AT&T Calnet 3	FD89 Phone Lines 8/24-9/23/23	185.47	10/5/2023	37975
		185.47	10/5/2023	Total 37975
Baha'is of El Dorado County Northwest	Hall, Classroom A&B Rental Deposit's Refund 9/30/23	380.00	10/5/2023	37976
		380.00	10/5/2023	Total 37976
Brighton Energy	CC Solar 9/01-9/30/23	5,604.73	10/12/2023	38029
		5,604.73	10/12/2023	Total 38029
Brighton Energy	FD89 Solar 9/01-9/30/23	1,614.55	10/12/2023	38030
		1,614.55	10/12/2023	Total 38030
Brittany Hieb	Aerating Rasm, Eastwood, & D. West 9/28/23	1,500.00	10/5/2023	38005
		1,500.00	10/5/2023	Total 38005
California Public Employee's Retirement System	CalPERS 457 for Payroll 10/13/23 PP21	375.00	10/13/2023	1002472585
		375.00	10/13/2023	Total 1002472585
California Public Employee's Retirement System	CalPERS 457 for Payroll 10/27/23 PP22	375.00	10/27/2023	1002480094
		375.00	10/27/2023	Total 1002480094

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2023 Through 10/31/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
California Public Employee's Retirement System	CalPERS Health - October 2023 (Admin)	3,486.58	10/6/2023	1002456245
California Public Employee's Retirement System	CalPERS Health - October 2023 (CC&R)	916.66	10/6/2023	
California Public Employee's Retirement System	CalPERS Health - October 2023 (CC)	1,833.33	10/6/2023	
California Public Employee's Retirement System	CalPERS Health - October 2023 (EE w/h)	1,810.27	10/6/2023	
California Public Employee's Retirement System	CalPERS Health - October 2023 (Parks)	4,961.98	10/6/2023	
California Public Employee's Retirement System	CalPERS Health - October 2023 (Rec)	916.66	10/6/2023	
California Public Employee's Retirement System	CalPERS Health - October 2023 (Ret. Admin 1000)	1,890.94	10/6/2023	
California Public Employee's Retirement System	CalPERS Health - October 2023 (Ret. Fire 3000)	1,696.58	10/6/2023	
California Public Employee's Retirement System	CalPERS Health - October 2023 (Ret. Parks 4000)	1,042.88	10/6/2023	
California Public Employee's Retirement System	CalPERS Health - October 2023 (Ret. Rec 5000)	2,746.26	10/6/2023	
		<hr/>		
		21,302.14	10/6/2023	Total 1002456245
California Public Employee's Retirement System	CalPERS Retirement - Classic PP21 10-13-23	645.41	10/13/2023	1002472583
		<hr/>		
		645.41	10/13/2023	Total 1002472583
California Public Employee's Retirement System	CalPERS Retirement - Classic PP22 10-27-23	645.41	10/27/2023	100280092
		<hr/>		
		645.41	10/27/2023	Total 100280092

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2023 Through 10/31/2023

Vendor Name	Description	Check Amount	Check Date	Check #
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP21 10-13-23	4,249.43	10/13/2023	1002472581
		4,249.43	10/13/2023	Total 1002472581
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP22 10-27-23	4,398.85	10/27/2023	1002480088
		4,398.85	10/27/2023	Total 1002480088
California Special Districts Association	2024 Anual Membership #35 12/31/23-01/01/24	8,851.00	10/26/2023	38079
		8,851.00	10/26/2023	Total 38079
California Special Districts Association	Virtual Work. Supervisory Skills for the Pub. Sector 9/5/23	75.00	10/5/2023	37983
		75.00	10/5/2023	Total 37983
Capital Live Scan	Pre-emp Fingerprinting Parks MW1 9/30/23	21.00	10/12/2023	38031
		21.00	10/12/2023	Total 38031
Carbon Copy, Inc.	Copier Count CCR, REC, Admin % September 2023	44.03	10/5/2023	37978
Carbon Copy, Inc.	FD89 Copier Count 9/27/23	6.37	10/5/2023	
		50.40	10/5/2023	Total 37978
CardConnect	Front Desk CC Devices Rental Mthly 9/01-9/30/23	50.00	10/5/2023	37979
		50.00	10/5/2023	Total 37979
Christina Greek	Cell Allowance - October 2023	100.00	10/5/2023	38004
Christina Greek	Home Printer/Supplies - October 2023	50.00	10/5/2023	
		150.00	10/5/2023	Total 38004
Churchill's Hardware, Inc.	Parks/CC Hardware Supplies 10/02/23	337.04	10/5/2023	37980

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Check/Voucher Register - Check Register
From 10/1/2023 Through 10/31/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		337.04	10/5/2023	Total 37980
Cintas Corporation #622	CC Janitorial Supplies 10/03/23	294.06	10/5/2023	37981
		294.06	10/5/2023	Total 37981
Cintas Corporation #622	CC Janitorial Supplies 10/10/23	165.18	10/19/2023	38051
		165.18	10/19/2023	Total 38051
Cintas Corporation #622	CC Janitorial Supplies 10/17/23	214.92	10/26/2023	38077
		214.92	10/26/2023	Total 38077
Clarksville Charter School	Reservation Deposit Hall Refund 9/29/23	300.00	10/5/2023	37982
		300.00	10/5/2023	Total 37982
Comcast	FD88 Internet 10/14-11/13/23	95.00	10/19/2023	38052
		95.00	10/19/2023	Total 38052
Comcast	FD89 Internet 10/11-11/10/23	163.30	10/26/2023	38078
		163.30	10/26/2023	Total 38078
Daniel P Doyle	KItchen Refridgerator Repair 10/03/23	398.00	10/5/2023	37987
		398.00	10/5/2023	Total 37987
Dawn Elizabeth Wolfson	DIR Comp Meetings 9/5,13,20,28/23	400.00	10/19/2023	38072
		400.00	10/19/2023	Total 38072
De Lage Landen Financial Services, Inc.	CC Copier Lease 10/15-11/14/23	235.95	10/26/2023	38080
		235.95	10/26/2023	Total 38080
De Lage Landen Financial Services, Inc.	FD88 Copier Lease 9/15-10/14/23	64.35	10/5/2023	37984

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Check/Voucher Register - Check Register
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Vendor Name	Description	Check Amount	Check Date	Check #
		64.35	10/5/2023	Total 37984
De Lage Landen Financial Services, Inc.	FD89 Copier Lease 9/15-10/14/23	196.82	10/5/2023	37985
		196.82	10/5/2023	Total 37985
Delta Dental of California	Dental - November 2023	1,314.77	10/26/2023	38081
		1,314.77	10/26/2023	Total 38081
Department of Justice	Parks Pre-emp Check September 2023	32.00	10/19/2023	38053
		32.00	10/19/2023	Total 38053
EDC Chamber of Commerce	Annual Membership 10/02/23	185.00	10/12/2023	38032
		185.00	10/12/2023	Total 38032
Eide Bailly LLP	CPA Acctg- Sept 2023	161.25	10/5/2023	38001
		161.25	10/5/2023	Total 38001
El Dorado Irrigation District	7 CM RRs Water/Sewer /26-9/28/23	182.50	10/5/2023	37989
		182.50	10/5/2023	Total 37989
El Dorado Irrigation District	Bar J 15A Water/Landscape 7/25-9/20/23	535.37	10/5/2023	37994
		535.37	10/5/2023	Total 37994
El Dorado Irrigation District	Bar J B Water 7/26-9/25/23	334.13	10/5/2023	37995
		334.13	10/5/2023	Total 37995
El Dorado Irrigation District	CC Bldg Water/Sewer 7/25-9/28/23	1,526.56	10/5/2023	37999
		1,526.56	10/5/2023	Total 37999
El Dorado Irrigation District	CC Pool & Grounds Recycle/Water/Sewer 7/25-9/28/23	683.02	10/5/2023	38000

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 10/1/2023 Through 10/31/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		683.02	10/5/2023	Total 38000
El Dorado Irrigation District	Chardi Water/Landscape 7/22-9/20/23	290.40	10/5/2023	37998
		290.40	10/5/2023	Total 37998
El Dorado Irrigation District	Christa Water 7/26-9/21/23	3,454.85	10/5/2023	37993
		3,454.85	10/5/2023	Total 37993
El Dorado Irrigation District	CP Lake Water/Sewer 7/22-9/28/23	2,619.19	10/5/2023	37997
		2,619.19	10/5/2023	Total 37997
El Dorado Irrigation District	D. West Water 7/21-9/21/23	2,282.45	10/5/2023	37996
		2,282.45	10/5/2023	Total 37996
El Dorado Irrigation District	Dog Park Water 7/21-9/20/23	362.81	10/5/2023	37991
		362.81	10/5/2023	Total 37991
El Dorado Irrigation District	FD 88 Water/Sewer 7/26-9/28/23	472.79	10/5/2023	37990
		472.79	10/5/2023	Total 37990
El Dorado Irrigation District	FD 89 Water/Sewer 7/26-9/28/23	2,158.26	10/5/2023	37988
		2,158.26	10/5/2023	Total 37988
El Dorado Irrigation District	Rasm Park Water/Sewer 7/25-9/28/23	276.84	10/5/2023	37992
		276.84	10/5/2023	Total 37992
El Dorado Multispecialty Medical Group	Cancelling Reservation/Deposit Refund 10/17/23	384.00	10/19/2023	38054
		384.00	10/19/2023	Total 38054
Epperson Law Group, PC	Legal, Srvs, Calls, Emails, Mtgs 9/01-9/30/23	936.00	10/12/2023	38033

Cameron Park Community Services District

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From 10/1/2023 Through 10/31/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		936.00	10/12/2023	Total 38033
Eric William Blodgett Aiston	DIR Comp Meetings 9/5,11,13,20,28/23	600.00	10/19/2023	38048
		600.00	10/19/2023	Total 38048
Ewing Irrigation Products, Inc.	Christa Park Irrigation Supplies 10/06/23	222.40	10/19/2023	38055
		222.40	10/19/2023	Total 38055
Ewing Irrigation Products, Inc.	D. West Irrigation Supplies 9/28/23	169.70	10/12/2023	38034
		169.70	10/12/2023	Total 38034
Executech	MSA, IT Srvcs, October 2023	3,146.06	10/5/2023	38002
		3,146.06	10/5/2023	Total 38002
Gregory Schwegler	FD Paramedic Renewal Reimb. 8/07/23	300.00	10/5/2023	38018
		300.00	10/5/2023	Total 38018
Hands 4 Hope	Classroom B & Social Room Deposit Refund 10/12/23	80.00	10/19/2023	38056
		80.00	10/19/2023	Total 38056
Hangtown Fire Control, Inc.	FD88 Semi Annual Hood Service 10/5/23	242.93	10/12/2023	38035
Hangtown Fire Control, Inc.	FD89 Hood Semi Annual Service 10/5/23	196.28	10/12/2023	
		439.21	10/12/2023	Total 38035
Heartwood Professional Tree Management Inc.	CP Lake Emergency Tree Work 9/06/23	1,450.00	10/19/2023	38057
		1,450.00	10/19/2023	Total 38057
Highlander Termite & Pest Control	CC Pest Control 10/04/23	75.00	10/19/2023	38058
		75.00	10/19/2023	Total 38058

Cameron Park Community Services District

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From 10/1/2023 Through 10/31/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Highlander Termite & Pest Control	CC Termite/Ant Treatment 10/19/23	750.00	10/26/2023	38083
		<hr/> 750.00	10/26/2023	Total 38083
Highlander Termite & Pest Control	FD89 Pest Control 10/15/23	75.00	10/19/2023	38059
		<hr/> 75.00	10/19/2023	Total 38059
Hunt & Sons	Diesel Ex Fluid 10/06/23	280.19	10/19/2023	38060
		<hr/> 280.19	10/19/2023	Total 38060
Hunt & Sons	FD Bulk Fuel 10/13/23	1,934.10	10/26/2023	38084
		<hr/> 1,934.10	10/26/2023	Total 38084
Hunt & Sons	FD Bulk Fuel 9/29/23	2,205.79	10/5/2023	38006
		<hr/> 2,205.79	10/5/2023	Total 38006
Interwest Consulting Group, Inc.	Fire Marsh. Srvc's Dish Wireless Cell Tower 9/25/23	224.06	10/12/2023	38036
Interwest Consulting Group, Inc.	Fire Marsh. Srvc's Grocery Outlet #491 Fire Alarm 8/9/23	270.00	10/12/2023	
Interwest Consulting Group, Inc.	Fire Marsh. Srvc's Mr. Ma's Kitchen 9/25/23	221.44	10/12/2023	
Interwest Consulting Group, Inc.	Fire Marsh. Srvc's Spec TI 9/14/23	222.75	10/12/2023	
Interwest Consulting Group, Inc.	Fire Marsh. Srvc's Sunahara Triplex 9/27/23	816.25	10/12/2023	
Interwest Consulting Group, Inc.	Fire Marsh. Srvc's Tumble Time II 9/25/23	220.13	10/12/2023	
		<hr/> 1,974.63	10/12/2023	Total 38036
Jill Ritzman	Cell Allowance - October 2023	100.00	10/5/2023	38016
		<hr/> 100.00	10/5/2023	Total 38016

Cameron Park Community Services District
Check/Voucher Register - Check Register
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Vendor Name	Description	Check Amount	Check Date	Check #
Jodi Wicks	Speaking Spanish Class Refund low enrollment 10/10/23	120.00	10/19/2023	38070
		120.00	10/19/2023	Total 38070
John Doughty	FF Intern Shifts Stipend 9/7,14,28/23	240.00	10/5/2023	37986
		240.00	10/5/2023	Total 37986
JS West Propane Gas	Propane Fill CC/Pool 9/30/23	3,464.50	10/19/2023	38061
		3,464.50	10/19/2023	Total 38061
Kimberly Vickers	Cell Allowance - October 2023	100.00	10/5/2023	38022
		100.00	10/5/2023	Total 38022
Larry McBride	In Lieu Med Bens- Retired- October 2023	600.00	10/5/2023	38008
		600.00	10/5/2023	Total 38008
Laura Sanders-Ito	Cell Allowance - October 2023	50.00	10/5/2023	38017
		50.00	10/5/2023	Total 38017
Marion West	Tai Chi Class Refund Didn't enjoy it 10/03/23	44.00	10/5/2023	38023
		44.00	10/5/2023	Total 38023
Metrolist	Reservation Deposit Refund 1/2 Hall 8/22/23	300.00	10/5/2023	38010
		300.00	10/5/2023	Total 38010
Michael Grassle	Cell Allowance - October 2023	100.00	10/5/2023	38003
		100.00	10/5/2023	Total 38003
Michael Grassle	Mileage Reimb - September 2023	117.24	10/26/2023	38082
		117.24	10/26/2023	Total 38082

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From 10/1/2023 Through 10/31/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Michelle Scott	B-Day Pool Rent. Refund Class.was lock/Some no Shows 8/15/23	70.00	10/12/2023	38040
		70.00	10/12/2023	Total 38040
Mike Merritt	Work Boots Reimb (Cap amt) 9/26/23	150.00	10/5/2023	38009
		150.00	10/5/2023	Total 38009
MyFleetCenter.com	FD U289 Service 9/30/23	79.48	10/5/2023	38007
		79.48	10/5/2023	Total 38007
National Aquatic Services, Inc	Remove & Replace 12 Pool Light Fixtures 10/16/23	12,696.16	10/19/2023	38063
		12,696.16	10/19/2023	Total 38063
Pathian Administrators	Vision Benefits - November 2023	155.87	10/12/2023	38037
		155.87	10/12/2023	Total 38037
Paychex	Paychex Flex/Mobile fees for September 2023	212.55	10/20/2023	4118923
		212.55	10/20/2023	Total 4118923
Paychex	Paychex Payroll Fees for 10-13-23 PP21	305.55	10/13/2023	2023101001
		305.55	10/13/2023	Total 2023101001
Paychex	Paychex Payroll Fees for 10-27-23 PP22	275.10	10/27/2023	2023102301
		275.10	10/27/2023	Total 2023102301
Paychex	T. Findelton Live reissued check Paychex for 8/18/23	372.52	10/3/2023	56875
		372.52	10/3/2023	Total 56875
PG&E	CC Elec. 8/18-9/18/23	3,487.44	10/5/2023	38014
		3,487.44	10/5/2023	Total 38014

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Vendor Name	Description	Check Amount	Check Date	Check #
PG&E	CP Lake - Old Charges 4/26-9/24/23 PG&E Error	675.34	10/26/2023	38086
		675.34	10/26/2023	Total 38086
PG&E	CP Lake/Bar J B New Crn 08/24-09/24/23	1,681.15	10/26/2023	38085
		1,681.15	10/26/2023	Total 38085
PG&E	Elec. 11 Lamps 8/16-9/14/23	152.13	10/5/2023	38012
		152.13	10/5/2023	Total 38012
PG&E	Elec. 8 Lamps 8/16-9/14/23	110.66	10/5/2023	38011
		110.66	10/5/2023	Total 38011
PG&E	Elec. 8/24-9/24/23 LLAD's	14,396.68	10/12/2023	38038
		14,396.68	10/12/2023	Total 38038
PG&E	Elec. FD's 88,89 & Tower, Carousel 8/24-9/24/23	1,793.13	10/5/2023	38013
		1,793.13	10/5/2023	Total 38013
Pitney Bowes Bank Inc. - Purchase Power	Postage Meter Refill 09/01-10/12/23	300.00	10/26/2023	38087
		300.00	10/26/2023	Total 38087
Pitney Bowes Global Financial Services	Mailstation Rental 10/30/23-01/29/24	86.57	10/12/2023	38039
		86.57	10/12/2023	Total 38039
ProPet Distributors, Inc.	Parks - Dog Waste Bags 10/13/23	610.50	10/19/2023	38065
		610.50	10/19/2023	Total 38065
Regional Government Services Authority	GM Recruit Reimb Expenses for Randolph-Pollard 8/31/23	665.00	10/5/2023	38015
		665.00	10/5/2023	Total 38015

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Vendor Name	Description	Check Amount	Check Date	Check #
Samuel B Steward	FD89 Water Heater Replacement 9/28/23	3,558.00	10/5/2023	38019
		3,558.00	10/5/2023	Total 38019
Sharon L Caputo	Inst. Pay Speaking Spanishw/Kids 8/16-10/4/23	936.00	10/5/2023	37977
		936.00	10/5/2023	Total 37977
Sidney Arthur Bazett	DIR Comp Meetings 9/5,11,13,20,28/23	500.00	10/12/2023	38028
		500.00	10/12/2023	Total 38028
SiteOne Landscape Supply	BAR J A Irrigation Supplies (Discount 1.40) 10/5/23	73.60	10/12/2023	38041
		73.60	10/12/2023	Total 38041
SiteOne Landscape Supply	Christa PVC Cap Sockets (Discount 0.06) 10/06/23	3.06	10/19/2023	38067
SiteOne Landscape Supply	Parks Irrg-Controllers (Discount -16.42) 10/10/23	864.07	10/19/2023	
		867.13	10/19/2023	Total 38067
Solitude Lake Management LLC	Annua Maint. June (Late Inv) FY23/24 6/01-6/30/23	200.00	10/12/2023	38042
Solitude Lake Management LLC	Annual Maint. July 7/01-7/31/23	208.00	10/12/2023	
Solitude Lake Management LLC	Annual Maint. Septmber 9/01-9/30/23	208.00	10/12/2023	
		616.00	10/12/2023	Total 38042
SS/CP Chamber of Commerce	SS/CP Chamber Membership FY 23/24	200.00	10/19/2023	38066
		200.00	10/19/2023	Total 38066
The Radio Guys Inc.	FD88 Radio Alarm Repairs 10/12/23	298.00	10/19/2023	38068
		298.00	10/19/2023	Total 38068
TPX Communications	Com Center Phones/Internet October 2023	1,049.94	10/12/2023	38043

Cameron Park Community Services District

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		1,049.94	10/12/2023	Total 38043
Triangle Well Drilling, Inc.	Rasm Park - Replaced Pressure Tank for Bathrooms 10/4/23	2,468.19	10/12/2023	38044
		2,468.19	10/12/2023	Total 38044
Umpqua Bank Commercial Card OPS	Umpqua CC's - September 2023	29,453.68	10/12/2023	38045
		29,453.68	10/12/2023	Total 38045
Verizon Business	FD Business Lines 10/10/23	5.61	10/19/2023	38069
		5.61	10/19/2023	Total 38069
Verizon Wireless	CSD Wireless 09/11-10/10/23	554.31	10/26/2023	38088
		554.31	10/26/2023	Total 38088
Verizon Wireless	FD Wireless 8/16-9/15/23	668.70	10/5/2023	38020
		668.70	10/5/2023	Total 38020
Verizon Wireless	FD Wireless 8/16-9/15/23	114.03	10/5/2023	38021
		114.03	10/5/2023	Total 38021
Verizon Wireless	Parks Wifis/Hotspots 09/11-10/10/23	320.89	10/26/2023	38089
		320.89	10/26/2023	Total 38089
Wayne Phillips	Hall Deposit Refund 10/12/23	600.00	10/19/2023	38064
		600.00	10/19/2023	Total 38064
Western Sign Company, Inc.	Prop 68 sign @ Christa 9/25/23	368.13	10/5/2023	38024
		368.13	10/5/2023	Total 38024
Wilkinson Portables, Inc.	D. West Porta Potty ID:28615 9/18-10/15/23	184.33	10/19/2023	38071
		184.33	10/19/2023	Total 38071
Wittman Enterprises, LLC	First Responder Fees Billing Services 8/22-9/26/23	1,918.00	10/5/2023	38025

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 10/1/2023 Through 10/31/2023

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		1,918.00	10/5/2023	Total 38025
		<hr/>		
Report Total		262,894.59		
		<hr/> <hr/>		