

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, January 10, 2022**  
**6:30 p.m.**

**Cameron Park Community Center**  
**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Director Monique Scobey (MS), Ellie Wooten (EW)  
Alternate Director Sidney Bazzet (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,  
Recreation Supervisor Kimberly Vickers

**CALL TO ORDER**

**ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**APPROVAL OF AGENDA**

**APPROVAL OF CONFORMED AGENDAS**

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**DEPARTMENT MATTERS**

- 1. Designation of Chair and Vice Chair for the Parks and Recreation Committee (A. Pichly)**
- 2. Land and Water Conservation Fund (LWCF) Application and Resolution (A. Pichly)**
- 3. Work Plan 2022 (A. Pichly)**
- 4. Staff Oral & Written Updates**

- a. Recreation Report (K. Vickers)
- b. Parks & Facilities Report (M. Grassle)
- c. Meeting schedule and times for 2022 (Pichly)

**5. Items for February & Future Committee Agendas**

**6. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, December 6, 2021**  
**6:30 p.m.**

**Cameron Park Community Center**  
**2502 Country Club Drive, Cameron Park**

**Conformed Agenda**

Members: Chair Director Felicity Carlson (FC), Vice Chair Director Sidney Bazett (SB)  
Alternate Director Ellie Wooten (EW)

Staff: General Manager Jill Ritzman, Recreation Supervisor Kimberly Vickers,  
Parks & Facilities Superintendent Mike Grassle

**CALL TO ORDER 6:45**

**ROLL CALL FC/SB**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**APPROVAL OF AGENDA APPROVED**

**APPROVAL OF CONFORMED AGENDA APPROVED**

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**DEPARTMENT MATTERS**

- 1. Land & Water Conservation Fund Grant** (J. Ritzman) *APPROVED*
- 2. Splash Pad Fundraising Ad Hoc Committee** (J. Ritzman) *APPROVED with addition of language regarding the term of the Committee*
- 3. Final Design for Splash Pad – Information Item** (J. Ritzman)
- 4. Staff Oral & Written Updates**

- a. Recreation Report (K. Vickers)
- b. Parks & Facilities Report (M. Grassle)
- c. Air Quality Management District Emmission Reduction Grant for Summer Spectacular 2022 and 2023

**5. Items for January & Future Committee Agendas**

*- Recreation Annual Report*

**6. Items to take to the Board of Directors**

*- Land and Water Conservation Fund*

*- Splash Pad Fundraising Ad Hoc Committee*

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT 7:45**

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

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Board Clerk  
Administrative Assistant II

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**Felicity Carlson**, President  
Board of Directors

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682





## Agenda Transmittal

**DATE:** January 10, 2022

**FROM:** André Pichly, General Manager

**AGENDA ITEM # 1:** LAND AND WATER CONSERVATION FUND GRANT APPLICATION  
RESOLUTION

**RECOMMENDED ACTION:** Discuss and Forward to the Board of Directors

### Introduction

As a special district, Cameron Park Community Services District is eligible to receive funds from Land and Water Conservation Fund (LWCF). This federal grant funds up to 50% of a project's total costs up to \$6 million, including planning and permitting, requiring a 50% match from the local agency.

Consistent with the Board of Director's directive on December 16, 2021, staff are developing an application for LWCF to fund 50% of the planning and construction costs for Cameron Park Lake's Swimming Lagoon Renovation to a Splash Pad. A Board of Directors Resolution is a required element of the grant application (Attachment A). The grant is due on February 1, 2022.

### Discussion

Staff is developing a grant application for a total project cost of \$1,358,987, 50% or \$679,493.50 to be funded by LWCF (Attachment B). Staff wanted to make the Board aware of a few items of note regarding the grant conditions.

### Federal 6(F)(3) Protection

LWCF requires that the park, or minimally the project site, be placed under Federal 6(F)(3) Protection, which requires that the site remain a park (Attachment C). This protection ensures that the park remains "accessible and protected for public outdoor recreation" into perpetuity. Any future changes to that status must be reviewed and

approved by the National Park Service. To make the application competitive, staff is recommending that the entirety of Cameron Park Lake's 56.5 acres be placed under this federal protection.

### Cash Flow Commitment

LWCF funds are reimbursed once the project is completed and inspected by grantor. LWCF requires that the Board designate and approve a cash flow funding source, which staff has designated as General Fund, Fund 001. Staff analyzed the District's cash flow and determined that there is adequate funding resources in the General Fund. Ensuring a timely construction project will be important.

### Construction Timeline

Grant funding is awarded in summer 2022 with construction starting in fall 2022 or once Section 106, National Historic Preservation Act review is complete. Staff is seeking details of this requirement with Callander Associations, and their environmental sub-contractor LSA, to determine if this review took place with the Categorical Exemption (approved by the Board on November 17, 2020); and if not, determine steps, timeline and costs for this review to take place.

### **Conclusion**

Staff nearing completion of the LWCF application for Cameron Park Lake's Swimming Lagoon Renovation to a Splash Pad. If the grant is awarded, the District's existing local funding can be used for park improvements in other high priority areas including Rasmussen, Gateway and Dunbar Parks; install shade at the pool; and construct new park signs. In addition, the District's local funding will leverage new competitive grant opportunities in the future.

### Attachments:

- A. Resolution 2020-XX
- B. Grant Application, incomplete, draft
- C. LWCF Park Stewardship Requirements

Resolution No. \_\_\_\_\_  
**RESOLUTION OF THE** (Applicant's Governing Body):

**APPROVING THE APPLICATION FOR LAND  
AND WATER CONSERVATION FUND  
PROJECT**

WHEREAS, the Congress under Public Law 88-578 has authorized the establishment of a federal Land and Water Conservation Fund Grant-In-Aid program, providing Matching funds to the State of California and its political subdivisions for acquiring lands and developing Facilities for public outdoor recreation purposes; and

WHEREAS, the California Department of Parks and Recreation is responsible for administration of the program in the State, setting up necessary rules and procedures governing Applications by local agencies under the program; and

WHEREAS, the Applicant certifies by resolution the approval of the Application and the availability of eligible Matching funds prior to submission of the Application to the State; and

NOW, THEREFORE, BE IT RESOLVED that the (Governing Body):

\_\_\_\_\_ hereby:

1. Approves the filing of an Application for Land and Water Conservation Fund assistance for the proposed;  
(Project Name): \_\_\_\_\_
2. Agrees to abide by Section 6(f)(3) of Public Law 88-578 which states "No property acquired or developed with assistance under this section shall, without the approval of the National Secretary of the Interior, be converted to other than public outdoor recreation uses. The Secretary shall approve such conversion only if he finds it to be in accord with the then existing comprehensive statewide outdoor recreation plan and only upon such conditions as he deems necessary to assure the substitution of other recreation properties of at least equal fair market value and of reasonably equivalent usefulness and location."
3. Certifies that said agency has Matching funds from eligible source(s) and can finance 100 percent of the Project, which up to half may be reimbursed; and
4. Appoints the (Authorized Representative Designated Position Title):  
\_\_\_\_\_ as agent of the Applicant to conduct all negotiations and execute and submit all documents, including, but not limited to, Applications, Contracts, amendments, payment requests, and compliance with all applicable current state and federal laws which may be necessary for the completion of the aforementioned Project.

Approved and Adopted on the \_\_\_ day of \_\_\_\_\_, 20\_\_.

I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by (Applicant's Governing Body): \_\_\_\_\_ following a roll call vote:

Ayes  
Noes  
Absent

\_\_\_\_\_  
(Clerk)



DRAFT

**State of California – Natural Resources Agency  
Department of Parks and Recreation  
Land and Water Conservation Fund  
Application Form – Local Agency Competitive Program**

<b>PROJECT NAME</b>	Total Project Cost                    \$ _____	
	Maximum Grant Request            \$ _____	
	Minimum Grant Request            \$ _____ (Match will be the difference between the approved grant amount and the above total project cost.)	
<b>PROJECT ADDRESS</b> (current/future entrance w/ zip code)	Nearest Cross Street	County of Project
<b>GRANT APPLICANT</b> (entity applying for the Grant)	Grant Applicant's Mailing Address	
Project Address Latitude and Longitude	Degrees: Minutes: Seconds:	
<b>AUTHORIZED REPRESENTATIVE AS SHOWN IN RESOLUTION</b>		
_____	_____	_____
Name ( <i>typed or printed</i> ) and Title	Email address	Phone
<b>DAY-TO-DAY CONTACT for ADMINISTRATION of the GRANT</b> ( <i>if different from AUTHORIZED REPRESENTATIVE</i> )		
_____	_____	_____
Name ( <i>typed or printed</i> ) and Title	Email address	Phone
For Acquisition: Total land acquired will be _____ acres. Total acreage to be placed under LWCF Protection shown on the Boundary Map will be _____ acres:	For Development: Total acreage to be placed under LWCF Protection shown on the Boundary Map will be _____ acres:	
GRANT SCOPE: I represent and warrant that this Application Packet describes the intended use of the requested Grant to complete the Recreation Features and Major Support Amenities listed in the attached Grant Scope/Cost Estimate Form. I agree with the Application and procedural requirements described in the Application Guide. I declare under penalty of perjury, under the laws of the State of California, that the information contained in this Application Packet, including required attachments, is accurate.		
_____		_____
Signature Authorized Representative as shown in Resolution		Date
Print Name: _____		
Title: _____		

Application Checklist Item #3

Project Summary

1. **Type of Park:** City-wide Park

**Type of Park Explanation:**

The project is located at Cameron Park Lake, a 56 acre park with a lake, walking paths, disc golf course, pickle ball and tennis courts, and an aged children's playground. The park's Swimming Lagoon is closed and shuttered. Cameron Park Lake operates for the 19,000 Cameron Park residents. Many multi-family apartment complexes where single parent and/or working class families live, are within walking distance to Cameron Park Lake.

**Project Summary:**

The project rehabilitates a closed Swimming Lagoon into a fully accessible, water and energy efficient Splash Pad to meet the needs of young families with small children and people of all ages with mobility challenges. Four and a half percent of Cameron Park's population is children under the age of five, and 9.7% of the population is disabled.

The Splash Pad will save energy, save water, be open two and a half times more often, and be accessible to people of all ages and abilities. The recirculating water system is economical to operate, with a pump one-tenth the size of the Lagoon's pump. Fully ADA accessible for grandparents and people of all ages with mobility challenges. Unlike the Lagoon which was open only on selected afternoons June – August, the Splash Pad will be operational seven days a week during warm weather months.

The Splash Pad elements provide a sense of place replicating plants and animals that live at Cameron Park Lake. Features include cattail reeds, frogs, ladybugs and a bald eagle. The sandy shores will be kept to provide a beach atmosphere and creative play space.

The Swimming Lagoon was constructed 25+ years ago by constructing a levee adjacent to Cameron Park Lake. The Lagoon contained 1.5 million gallons of ground water in a sand-bottom facility, pumped and chlorinated. The Lagoon closed in 2019 due to safety hazard of poor water clarity, inability to meet ADA regulations, repetitive repair costs of antiquated mechanisms, energy inefficiencies for the open water system, public perception of poor water quality, high utility and chemical costs.

2. SCORP/LWCF Priorities

Priority Citation	Explanation about how project meets cited priority
3.	Cameron Park Lake, and properties within its boundaries, is not under LWCF or federal protection. 56 acres will be protected due to this project which includes the entirety of Cameron Park Lake and Splash Pad within its boundry.
4.	<p>The renovation project transforms the Lagoon into a Splash Pad breaking down barriers for people with disabilities. Sand, lack of pathways, proximity of parking, cement stairs and curbing prevented many from accessing the Lagoon. New pathways and proximity of parking, and a Splash Pad with fully accessible features, will provide easy access and fun for all.</p> <p>The Splash Pad is designed specifically to engage small children of all abilities, their parents and grandparents, in active, healthy lifestyles. There is ample room to run/walk/roll between features, jump and splash in a safe environment. Splash Pad contributes to the natural setting with features representing plants and animals found at Cameron Park Lake, such as cattail reeds, ladybugs and a bald eagle. Sandy shores will be kept encouraging creative play.</p>
5.	<p>The community was informed and engaged in the renovation of the Lagoon in many ways including electronic survey, public meetings, print newspaper, social media, and presentations at public events. An electronic survey, which was open for 45 days, collected input from 271 people. Survey was promoted in all District communications including social media, print newspaper, E-newsletter, and at public meetings. Five public meetings were held, four working design meeting with 30 community members and one formal Board of Directors presentation. Some public meetings were remote and some were in-person. Staff presented the Splash Pad concept at Rotary and Chamber of Commerce, and at a booth at two community events. Community input determined the Splash Pad as the renovation project for the Lagoon to replace a water feature with another water feature; concept for play area to reflect natural environment; and specifically the features of cattails and animals that were reflective of Cameron Park Lake.</p>

## Application Checklist Item #4

### 1. Unmet Need

*C. Why is this DEVELOPMENT a high priority PROJECT to serve the region, city-wide public, or neighborhood residents (based on the type of PARK and the SCORP/LWCF priorities described in the PROJECT summary)?*

#### Healthy Lifestyles, Children's Play Areas, Environmental Justice

Transforming the Lagoon into a fully accessible 2,500 square foot Splash Pad provides environmental justice to people with disabilities, and specifically welcomes them to Cameron Park Lake with ease of access and a play structure that exceeds ADA requirements. No other play structure in Cameron Park fully meets the needs of children with disabilities, grandparents or parents with mobility challenges who accompany their children and grandchildren to play, and families with small children infants to four years. Three play structures exist in the community, but all are small, aged and minimally meets or does not meet current ADA standards. Fiber chips with cement curbing is the base for the play structures, which is an impediment for wheelchairs and people with mobility challenges. Some playground parts needed for repairs are no longer being manufactured.

No other water feature in Cameron Park exists for these unique populations. Wading and swimming is not advised for Cameron Park Lake due to water quality. The Community pool has a lift for people with disabilities but does not have any other design elements for small children or people with disabilities. The old Swimming Lagoon contained 1.5 million gallons of ground water in a sand-bottom facility, pumped and chlorinated. The Lagoon closed in 2019 due to safety hazard of poor water clarity, inability to meet ADA regulations, repetitive repair costs of antiquated mechanisms, energy inefficiencies for the open water system, public perception of poor water quality, high utility and chemical costs.

The new Splash Pad provides an opportunity for the whole family to engage in fitness and exercise, and the Splash Pad compliments other features of the park that provides opportunities to families. Park amenities at Cameron Park Lake include restrooms, a one-mile fully accessible loop path around the lake, accessible fishing pier and picnic areas. Families could spend the entire day outside watching wildlife, fishing, walking, picnicking, and cooling off at the Splash Pad.

#### Renovate Existing Outdoor Facilities within an Existing Parks Not Currently Under Federal 6(F)(3) Protection

56.5 acres is proposed for Federal 6(F)(3) Protection even though the area for re-development is only 1.08 acres. For families with small children and people of all ages with disabilities, the

Splash Pad is the main attraction for a day-long outing to Cameron Park Lake. After running, jumping, and wheeling between Splash Pad water elements, families can extend their playtime to include fishing and utilizing the accessible Lake path for watching nature. Picnic areas that overlook the lake are numerous for a meal break under a mature oak tree.

No other park properties in Cameron Park are under federal protection. Cameron Park Lake is an ideal location because it's located in the heart of the community and is of a size to provide park services to ALL who live in Cameron Park. The man-made lake attracts numerous birds and wildlife including swans, geese, turtles, deer and beavers. The District provides guided birdwatching programs.

#### Engage Community Residents During the Project Concept and Design Process

Replacing the Swimming Lagoon with an amenity that was a source of community pride and identity, and increased park services in frequency and number of people served was the highest priority for the District's Board of Directors. The community was engaged from the inception – what park amenity could replace Lagoon? How can this park create a sense of place at Cameron Park Lake and for the entire community of Cameron Park?

When the Lagoon closed in 2019, the closure was heart-breaking to residents for many reasons – loss of an amenity specifically for small children and their families, loss of a historic park feature, and loss of a part of Cameron Park's identity. Cameron Park is considered a “drive-thru” community that meets the needs of travelers on Highway 50 with fast-food drive-thru's, restaurants, and gas stations. There are two shopping centers anchored by grocery stores, several aged strip malls, and NO downtown area. Cameron Park residents drive to nearby towns to for retail shopping and rarely shop or dine local. Due to the lack of a downtown area and due to a lack of community design elements that identify Cameron Park, residents consider Cameron Park Community Center and Cameron Park Lake with its Swimming Lagoon as community gathering spaces and the identity of Cameron Park. By closing the Lagoon, a part of the community's identity was considered taken away.

Due to the project's sensitivity, the community was informed and engaged in the renovation of the Lagoon in many ways including electronic survey, public meetings, print newspaper, social media, and presentations at public events. An electronic survey, which was open for 45 days, collected input from 271 people. Staff promoted the survey in all District communications including social media, print newspaper, E-newsletter, and at public meetings. Five public meetings were held, four working design meeting with 30 community members and one formal Board of Directors presentation. Some public meetings were remote with residents connecting via Zoom, and some were in-person. Staff presented the Splash Pad concept at Rotary and Chamber of Commerce meetings, and at a booth at two community events. Community input determined the Splash Pad as the renovation project for the Lagoon to replace a water feature

with another water feature. Residents wanted to 1) maintain the same feel as the Lagoon, specifically the sandy shores; and 2) reflect the natural environment specifically the features of cattails and animals that were reflective of Cameron Park Lake.

The 2,500 square foot Splash Pad embraces the Board’s and community’s goals. Cattail reeds, ladybug, frog and a bald eagle duplicate plants and animals found at Cameron Park Lake. The sandy shores held back from the Lagoon keeps the same feel. When standing in the Splash Pad, people will feel that it is an extension of Cameron Park Lake. The best part of the new Splash Pad is that this park amenity will serve more and ALL residents of Cameron Park, no matter their age or ability. The Splash Pad will be open 2.5 times more often than the old Swimming Lagoon.

*D. If this proposed DEVELOPMENT is not completed in the next five years, what effect will the continued lack of this proposed recreational opportunity(s) have on the region, city-wide public, or neighborhood residents?*

If the Splash Pad is not completed within the next five years, the old Swimming Lagoon will remain a very visible closed park amenity, inactivated for another purpose and not accessible to the public. The disagreement, disappointment, and bitterness in the community will continue. Creating a new park amenity that was in keeping with the old Swimming Lagoon was hopeful to residents. Imagining something that could even be better was empowering. The development process for the Splash Pad created a sense of purpose and pride for the District staff, Board and residents.

People with disabilities, 9.7% of the community’s population, will not be fully served Cameron Park. To receive park services, especially those with a water feature, these families will travel to other communities to play at parks that fully embrace serving this population. Driving time to other communities is 15 to 30 minutes. Bus service in El Dorado County is poor, and people without transportation have much difficulty leaving Cameron Park.

**2. Type of Project**

<b>Type of Project</b>	<b>Check appropriate field</b>	<b>Points</b>
Acquisition to create a NEW PARK		10
Development to create a NEW PARK		8
Acquisition to EXPAND an existing PARK		6
Development to IMPROVE an existing PARK	XX	4

3. New acreage placed under 6(f)(3) protection

Type of Project	Parcel Numbers shown on 6(f)(3) boundary map	Number of acres to be placed under NEW 6(f)(3) protection shown on the 6(f)(3) boundary map
Acquisition to create a NEW PARK		
Acquisition to EXPAND an existing PARK		
Development to create a NEW PARK		
Development to IMPROVE an existing PARK	XX	56.5

4. Park Deficient or Economically Disadvantaged Area – *None apply*

Park Deficient or Economically Disadvantaged Area	Check appropriate field
A. Project creates a new park in a neighborhood area that has no park within a half mile of the project site (use the Community Fact Finder).	<input type="checkbox"/>
B. Project is in a City or County that has more than the state average of 24% of its residents living further than a half mile from a park. (use the Park Access Tool)	<input type="checkbox"/>
C. Project is in a City or County with a higher percentage than the state average of 62% of its residents living in areas with a ratio of less than three acres of parkland per 1,000 people (use the “Park Access Tool”).	<input type="checkbox"/>
D. Project is in or adjacent to an area with an annual median household income that is less than \$49,119 (use the “Community Fact Finder”).	<input type="checkbox"/>

5. Population Served (benefits for seniors, at risk youth, or people with disabilities)

Underserved Population	Project Benefits for this group (up to 100 words per group)
Seniors	23% of Cameron Park is 65 years or older. Converting the Swimming Lagoon to a Splash Pad enhances access to seniors, replacing sand with harden pathways. While the Splash Pad is designed for children, it is important for grandparents and older guardian to have opportunities to play with children. Easy access to play opportunities keeps older adults mindfully sharp, wards off depression, boosts social connections, and solidifies important family relationships.
At-Risk Youth	9.5% of Cameron Park’s population live in poverty, and many of these families are in multi-family apartments in close proximity (walking distance) to Cameron Park Lake. The Splash Pad, along with Cameron Park Lake’s accessible fishing pier, picnic areas and walking path around the lake, provides a no cost day of play for families with economical hardships. For families who have the additional hardship of a person with a disability, there is no other park within Cameron Park in close proximity that provides the magnitude of accessible features.
Persons with Disabilities	9.7% of Cameron Park is comprised of people with disabilities. No other play structure in Cameron Park fully meets the needs of children with disabilities, grandparents or parents with mobility challenges who accompany their children and grandchildren to play. The renovation project replaces sand with hardened walkways. Parking is in closer proximity. The Splash Pad elements are low to the ground for accessibility from wheelchairs. Water triggers are uncomplicated, triggered through movement. Children can walk, roll or run between play elements.



6. Public Input (within five years prior to the Application deadline)

**7. Project Readiness**

Development

<b>Milestone</b>	<b>If completed, provide Month/Year</b>	<b>Points for completion</b>	<b>If not yet completed, provide future Month/Year</b>
Schematic/concept level	Completed	2	
Engineer Cost Estimate for further design development	Completed	2	
Construction Documents		2	May 2022
Construction Permits		2	May 2022
Bid Package prepared or employee services for construction has been determined		2	June 2022

**8. Applicant’s Eligibility**

Describe the APPLICANT’S eligibility by answering the following questions.

*Cameron Park Community Services District completed 2000 Bond Act (prop 12) and 2002 Bond Act (Prop 40) projects.*

A. Are any of the ineligibility criteria listed below applicable? *NO.*

Application Check List Item #5

GRANT SCOPE/Cost Estimate Form

GRANT SCOPE Items:  DEVELOPMENT: List each RECREATION FEATURE and MAJOR SUPPORT AMENITY	Estimated Costs
Splash Pad	\$1,184,017.50
Pathway and Parking Lot ADA Improvements	\$45,092.50
Total Estimated Costs for the RECREATION FEATURES and MAJOR SUPPORT AMENITIES	\$1,229,110.00
Total PRE-AWARD PROJECT PLANNING COSTS	\$129,877.00
TOTAL PROJECT COSTS	\$1,358,987.00
Maximum Grant Request	\$679,493.50
Minimum Grant Request	\$679,493.50

The APPLICANT understands that this form will be used to establish the expected GRANT deliverables that must be completed before final GRANT payment is processed as specified in the “GRANT Process -End of GRANT PERFORMANCE PERIOD” section found in the GRANT ADMINISTRATION GUIDE. See the ELIGIBLE COSTS charts starting on page 61 before creating a cost estimate. The APPLICANT also understands that the remaining portion of the estimated TOTAL PROJECT COST not funded by an LWCF grant is the required MATCH.

\_\_\_\_\_  
Applicants Authorized Representative Signature

\_\_\_\_\_  
Date

Application Check List Item #6

Pre-Award Project Planning Costs Form

PRE-AWARD PROJECT PLANNING COSTS	Span of Months and year Costs Were or Will Be Incurred	Estimated Costs
DEVELOPMENT: List the costs of site investigation and selection, site planning, feasibility studies, preliminary design, CEQA/NEPA environmental review, Section 106, and the PD/ESF Form, preparation of cost estimates, construction drawings and specifications, and similar items necessary for PROJECT preparation		
a. Administrative and legal expenses	n/a	\$0
c. Architectural and engineering fees	January 1, 2021 to current	\$118,035.00
d. CEQA/NEPA environmental review costs	September 2021 – October 2021	\$4,042.00
e. Section 106 preparation costs	Not completed; to be completed if grant awarded	\$3,500.00
Total Estimated Costs for PRE-AWARD		\$122,077.00
PROJECT PLANNING COSTS		\$122,077.00

The APPLICANT understands that this form will be used to establish eligible PROJECT planning costs that were incurred within the past three years or will be incurred before the National Park Service approves the PROJECT. The APPLICANT understands that no other costs except for eligible PRE-AWARD PROJECT PLANNING COSTS can be incurred prior to National Park Service approval of the PROJECT, unless NPS approved a WAIVER OF RETROACTIVITY. See the ELIGIBLE COSTS charts starting on page 61 before creating a cost estimate.

\_\_\_\_\_  
APPLICANT’S AUTHORIZED REPRESENTATIVE Signature

\_\_\_\_\_  
Date

Application Check List Item #7

*WAIVER OF RETROACTIVITY is not requested.*

Application Check List Item #8

Funding Sources Form

The Applicant must be able to "cash-flow" 100% of the project without LWCF. Check the boxes below to identify funding source(s) to be used as Match and which source will be reimbursed by the LWCF GRANT Request.

Funding Source (identify all "cash-flow" sources and which will be reimbursed by LWCF)	Date Committed	Amount
<input type="checkbox"/> LWCF <input checked="" type="checkbox"/> Match Park Development Impact Fees (local developer fees)	November 18, 2020	\$551,311.50
<input type="checkbox"/> LWCF <input checked="" type="checkbox"/> Match Statewide Park Development and Community Revitalization Program (Prop 68)	December 16, 2021	\$128,182.00
<input checked="" type="checkbox"/> LWCF <input type="checkbox"/> Match District General Fund will support "cash flow" for project	January 19, 2022	\$679,493.50
Grand Total All Funding Sources (Estimated Total Project Costs)		\$1,358,987

The Applicant understands that the Project cannot be funded unless the total amount of Committed Funds equals the estimated Total Project Cost. **The Applicant understands the definition of Committed Funds** and the Applicant certifies that they have eligible Match sources and can "cash-flow" 100 percent of the Project, which will be partially reimbursed at the Rate of Reimbursement.

\_\_\_\_\_  
Applicant's Authorized Representative Signature

\_\_\_\_\_  
Date

DRAFT

*Cameron Park Community Services District  
Swimming Lagoon Renovation to Splash Pad*

Application Check List Item #9

6(f)(3) Boundary Map Checklist

Robyn Gingerich at County GIS will provide map.

DRAFT

*Cameron Park Community Services District  
Swimming Lagoon Renovation to Splash Pad*

Application Check List Item #10

Section 106

National Historic Preservation Act of 1966

Email to Iqra re: Section 106 and existing Cat Exempt



Application Check List Item #11

CEQA Compliance

For DEVELOPMENT PROJECTS: The scope of the environmental review shall include the construction as described in the APPLICATION. File the applicable CEQA documents (1, 2, or 3 below) with the State Clearinghouse (Governor's Office of Planning and Research) See [www.opr.ca.gov](http://www.opr.ca.gov) and follow links for CEQA. Provide the CEQA Compliance Certification Form and two copies of the appropriate document(s) listed below in the APPLICATION PACKET. You can send the appropriate document(s) on two CDs in Word or pdf format if too large to send paper copies:

1. A Notice of Exemption filed with, and stamped by, the county clerk and with the response from the State Clearinghouse (Governor's Office of Planning and Research).

CEQA Compliance Certification Form

APPLICANT/GRANTEE: Cameron Park CSD

PROJECT Name: Swimming Lagoon Rehabilitation to Splash Pad

PROJECT Address: 2989 Cambridge Road, Cameron Park, CA 95682

When was CEQA analysis completed for this PROJECT? Date: November 17, 2021

What documents were filed for this PROJECT’S CEQA analysis: (check all that apply)

- Initial Study
- Notice of Exemption
- Negative Declaration

*Notice of Exemption to be file with State Clearing House when permitting completed*

- Mitigated Negative Declaration
- Environmental Impact Report

- Other

Please attach all checked documents.

**Lead Agency Contact Information:**

Agency Name: Cameron Park Community Services District  
 Contact Person: André Pichly, General Manager  
 Mailing Address: 2502 Country Club, Cameron Park, CA 95682  
 Phone: 530-677-2231  
 Email: apichly@cameronpark.org

**Certification:**

I hereby certify that the Lead Agency listed above has determined that it has complied with the California Environmental Quality Act (CEQA) for the PROJECT identified above and that the PROJECT is described in adequate and sufficient detail to allow the PROJECT’S CONSTRUCTION.

I certify that the CEQA analysis for this PROJECT encompasses all aspects of the work to be completed with GRANT funds.

AUTHORIZED REPRESENTATIVE (Signature) \_\_\_\_\_ Date \_\_\_\_\_

AUTHORIZED REPRESENTATIVE André Pichly, General Manager

DRAFT

*Cameron Park Community Services District  
Swimming Lagoon Renovation to Splash Pad*

Application Check List Item #12





## **Agenda Transmittal**

**DATE:** January 10, 2022

**FROM:** André Pichly, General Manager

**AGENDA ITEM #2:** **2022 COMMITTEE WORK PLAN**

**RECOMMENDED ACTION:** Discuss and Forward to the Board of Directors

In February 2021, Standing Committees developed annual work plans that were approved by the Board of Directors on February 17, 2021 as the District Work Plan. An annual Work Plan is useful to staff and Board members in initiating and prioritizing projects.

Below are the Parks and Recreation Committee work plan items for 2021 Work Plan adopted by the Board of Directors:

- Implement planning for a new playground feature at the old Swimming Lagoon site, including facility design/specifications and determine funding for improvements.
- Support new base of operations for Recreation Department as COVID restrictions lessen and community needs change.
- Plan for a Park Entry Sign program to clearly identify as a Cameron Park Community Services District public park.

The Board of Directors President is asking for Standing Committees to review and update the 2021 Work Plan for the year 2022, and forward to the Board of Directors in February for compilation, discussion and approval as a District Work Plan.

*Cameron Park  
Community Services District*



## **Agenda Transmittal**

**DATE:** January 10<sup>th</sup>, 2022

**FROM:** Michael Grassle, Parks and Facilities Superintendent

**AGENDA ITEM #4B:** **PARKS & FACILITIES DEPARTMENT REPORT**

**RECOMMENDED ACTION:** **RECEIVE AND FILE**

### **General Information**

- The district closed the skate park on Tuesday January 4<sup>th</sup>. The closure is due to ongoing vandalism. The district over the past 30 days has experienced damaged video cameras, vandalized restrooms, excess graffiti, winter storm damage, stolen and destroyed signage and recovered drug paraphernalia. Staff will be assessing and repairing the damage to the park prior to reopening to the community.
- The Boy Scouts will be picking up Christmas trees throughout the community on January 8<sup>th</sup> and ninth. The trees will be brought to Cameron Park Lake and hauled away by Waste Connections. Residences can drop off their trees at the lake until Friday January 14<sup>th</sup>.
- The district has been working with various Government agencies to submit end of the year documents and apply for permits in 2022.

### **Cameron Park Lake**

- Staff removed a large oak tree that fell into the playground the week of Christmas. There was no damage to the play structure or fencing that staff could not repair.

### **Parks and LLADs**

- Staff have begun applying a pre-emergent to all the landscape beds prior to the spring vegetation growth. This is crucial in keeping unwanted vegetation under control.

- The severity of the recent storms has left the parks a mess. Down trees/limbs and localized flooding throughout all the parks has kept staff busy these past few weeks.
- Santillan Landscaping Services has begun trimming back and shaping the hedges along Meder Rd. The goal is to create one long continuous hedge with the same height and width throughout.
- District staff removed a large oak tree limb that split in half and landed next to the tennis courts. Heartwood Tree Company came out to remove the other half of the tree that was now leaning over the tennis courts.

### **Community Center**

- Staff have been repainting the fire curbs red these past few weeks. The old paint is weathered and was noted on our most recent fire inspection. Weather has delayed the progress, but we hope to have this completed soon.
- Unfortunately, the propane feed has frozen up that is located on the S/E corner of the campus. The propane heated the pool, gym, and classrooms. Staff are collaborating with contractors, technicians, and vendors to remedy the issue. At this point the heating system is shut down.
- Cal Vintage roofing will be repairing several roof leaks on campus. Staff noticed three rooms with various roof leaks. Depending on the weather, we are hoping to have the work completed within 3-4 weeks.
- El Dorado County turned the center into an overnight evacuee shelter for a few days. This was in response to all the power outages within El Dorado County. PG&E has since opened shelters in the higher elevations where most of the impacted residents live.

### **Cal Fire / Growlersburg**

- Growlersberg spent two crew days cleaning up the landscaping at Cameron Valley LLAD.
- Growlersberg spent two crew days cleaning up the landscaping at Bar J A and B LLAD.