

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Budget and Administration Committee**  
**Tuesday, June 13, 2017**  
**5:30 p.m.**  
**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Chair Director Greg Stanton (GS) and Vice Chair Director Amy Blackmon (AB)  
Alternate Director Holly Morrison (HM),  
Staff: Interim General Manager Richard J. Ramirez, Interim Finance Officer Tam Resovich

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

- 1. Accountability Act Report Covenants, Conditions and Restrictions (CC&Rs) Fiscal Year 2015/16**
- 2. Review of the Draft Landscape and Lighting Assessment District (LLAD) Spreadsheet**
- 3. Items for July Committee Agenda**
- 4. Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT



**Budget and Administration Committee**  
**Tuesday, May 9, 2017**  
**5:30 p.m.**  
**2502 Country Club Drive, Cameron Park**

**DRAFT Conformed Agenda (Minutes)**

Members: Chair Director Greg Stanton (GS) and Vice Chair Director Amy Blackmon (AB)  
Alternate Director Holly Morrison (HM),  
Staff: Interim General Manager Richard J. Ramirez, Interim Finance Officer Tam Resovich

**CALL TO ORDER** – 5:33 p.m.

**ROLL CALL** – GS, AB

**ADOPTION OF AGENDA** - *Adopted*

**APPROVAL OF CONFORMED AGENDA** – *Approved*

**OPEN FORUM** - *None*

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

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**DEPARTMENT MATTERS**

**PUBLIC COMMENT**

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1. El Dorado Disposal Services Preliminary Report – Exhibit A
2. Report on Projects
  - Corrected Coding
  - Added Line Items for Draft Budget Format 2018/19
  - Year End Close

- Financials
- Check Register

**3. Fiscal Year 2017/18 General Fund Budget First Draft Review**

**4. Ipads for Board Directors – Policies, if purchased – Exhibit B**

**5. Development Impact Fee List Review – Capital Improvement Plan – Exhibit C**

**6. Items for June Committee Agenda**

- *Report on Projects*
  - *Corrected Coding*
  - *Added Line Items for Draft Budget Format 2018/19*
  - *Year End Close*
  - *Financials*
  - *Check Register*
- *Fiscal Year 2017/18 General Fund Budget First Draft Review*
- *Development Impact Fee List Review – Capital Improvement Plan*
  - *Park Impact Fee (Bocce Ball)*

**7. Items to take to the Board of Directors**

- *Fiscal Year 2017/18 General Fund Budget Update*
- *Park Impact Fee*
  - *Bocce Ball*

**MATTERS TO AND FROM COMMITTEE MEMBERS**

- *Thank you to Richard Ramirez for taking the Interim General Manager position and he is a pleasure to work with.*

**ADJOURNMENT – 6:46 p.m.**

**Cameron Park Community Services District  
Accountability Report - Fiscal 15-16  
CC&R Fund 2**

<b>Income</b>	\$	81,500
Special Tax Receipts	\$	21,625
ARC Review Fees	\$	7,493
Settlements		
<b>Total Income</b>	\$	<b>110,618</b>
<b>Expenses</b>		
Advertising and Marketing	\$	420
Agency Administration Fee	\$	2,000
Bank Charges & Fees	\$	401
Computer Fees	\$	2,375
Equipment Small Tools	\$	259
Fuel	\$	942
Insurance	\$	1,874
Legal Services	\$	23,836
Maintenance - Equipment	\$	545
Maintenance - Vehicles	\$	69
Office Supplies	\$	1,124
Postage	\$	336
Printing	\$	54
Professional Services	\$	1,391
Telephone	\$	2,177
<b>Total Expense</b>	\$	<b>37,802</b>
<b>Surplus (Defecit)</b>	\$	<b>72,816</b>
<b>Cash Held at County 06/30/16</b>	\$	<b>266,112</b>

