



Budget and Administration Committee
Tuesday, April 14, 2015
5:30 p.m.
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Greg Stanton (GS), Vice Chair Director Scott McNeil (SM),
Alternate Director Amy Blackmon (AM),
Staff: General Manager Mary Cahill, Senior Accountant Ted Williams

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

1. Updates

- **El Dorado Disposal/Waste Connections** – Attachments A, B, C and D
 - Reinstatement Fee – Allowing El Dorado Disposal/Waste Connections to implement a suspended account reinstatement fee of \$25
 - Rate Adjustment for Fiscal Year 2015/16 – Annual adjustment and the rate will go down by 0.46% for the 2015/16 fiscal year.
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- **Administration Summary**
 - Audit – Draft has been completed for the 2013/14 fiscal year.
 - Bandwidth – This has been ordered. The Cameron Park Community Services District (CPCSD) is going from 1.5 to 5.
 - Website – A third bidder has been identified and we are awaiting the bid.
 - California Employers’ Retiree Benefit Trust Overview – Possible reserve fund for retiree health benefits – Attachment E
- **Monthly Financial Report Review** – Attachment F
- **Budget** – Document will be released prior to the meeting – Attachment G
 - Draft fiscal year 2015-16 budget for discussion
- **Resolution No. 2015-01 Directing Preparation of the Engineer’s Report for the Continuation of the Annual Assessments for the Landscaping and Lighting** – Attachment H
 - The Landscaping and Lighting Act of 1972 requires that an annual Engineer’s Report is prepared by a licensed professional engineer and establishes other requirements for the continuation of the assessments. This Resolution directs SCI Consulting Group to prepare the engineer’s report for the Cameron Park Community Services District (CPCSD) Landscaping and Lighting Districts for fiscal year 2015/16.
- **Resolution No. 2015-02 Directing Auditor of El Dorado County to Levy and Collect Assessments for the Fiscal Year 2015/16** – Attachment I
 - In 1985, AB1350 was passed allowing the CPCSD to enforce Covenants, Conditions, and Restrictions (CC&Rs) for each subdivision within the District and to assume the duties of the Architectural Review Committee. That same year, the voters authorized the District to adopt and levy a special tax of up to \$12 per year on each parcel of land within the District. This Resolution will authorize the County Tax Collector to include such assessments on the tax roll of the County.
- **Fund Resolution No. 2015-05 Regarding District Fund Balance Policy (GASB 54)** – Attachment J
 - New fund balance policy as suggested by the District’s Auditor.
- **Resolution No. 2015-06 Adoption of Joint Powers Authority (JPA) Budget for Fiscal Year 2015/16** – Attachment K
 - Annual process of approving the JPA budget.
- **Follow Up**
 - Committee and CPCSD Mission Statement, Goals and Objectives –Discussion
 - Policy review and update

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT