



**Budget and Administration Committee**  
**Tuesday January 10, 2023**  
**6:45 p.m.**

**Cameron Park Community Center – Social Room**  
**2502 Country Club Drive**  
**Cameron Park, CA 95682**

**HYBRID TELECONFERENCE TEAMS MEETING LINK**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZDc1NjQ0NDgtZjg3OC00MzVjLTkyYjMtZDY1Y2ZkODA0OTZj%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDc1NjQ0NDgtZjg3OC00MzVjLTkyYjMtZDY1Y2ZkODA0OTZj%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d)

## **Agenda**

Members: Chair, Sidney Bazett (SB), Vice-Chair, Director Monique Scobey (MS)  
Alternate Director Tim Israel (TI)  
Staff: André Pichly, General Manager; Christina Greek, Finance/HR Officer

### **CALL TO ORDER**

### **ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.*

### **ADOPTION OF AGENDA**

### **APPROVAL OF CONFORMED AGENDA**

1. Conformed Agenda – none at this time.

### **OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

#### **DEPARTMENT MATTERS**

2. FY 2022-2023 Mid-year Budget Review (C. Greek)
3. Executech 2022 Managed Service Agreement (C. Greek)
4. 2023 Fee Schedule Adjustments (K. Vickers)
5. 2023 Work Plan Development (A. Pichly)

#### **Staff Updates**

- a. Check Register Review November 2022 (C. Greek)
- b. Check Register Review December 2022 (C. Greek)
- c. Finance & Admin Staff Report (C. Greek, oral)

6. **Items for Future Committee Meetings**
7. **Items to take to the Board of Directors**

#### **MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

#### **ADJOURNMENT**



## Agenda Transmittal

**DATE:** January 10, 2023

**FROM:** Christina Greek, Finance and Human Resources Officer

**AGENDA ITEM #2:** FISCAL YEAR 2022-23 MID-YEAR FINANCIAL REPORT

**RECOMMENDED ACTION:** RECEIVE AND FORWARD TO THE BOARD OF DIRECTORS

### Introduction

The Fiscal Year 2022-23 Mid-Year Financial Report for the General Fund is attached (Attachment 2A). The report period is 7/1/22 through 12/31/22 which represents 50% of the Fiscal Year.

### Discussion

Generally, financial variances at Mid-Year are due to one-time payments at the beginning of a fiscal year and seasonality of services and programs. When comparing the Mid-Year FY 2022-2023 to last year's Mid-Year FY 2021-2022, the reports have some slight differences but nothing to be concerned about.

Winter break & summer camps expanded youth sports and new adult-centered enrichment classes has helped with recreation revenues during the winter months. In general, recreation revenues are re-bounding well, due to:

- Seasonality of revenue generation and
- Efforts to re-establish some programs, which are experiencing low enrollment.

The District's financial status to date is within budget expectations but is slightly different than FY 2021-22 Mid-Year financial results. During the first half of FY 2021-22, revenues were 53% collected while the current FY 2022-23 period revenues are 42% collected; this is due to JPA funding payments changing and actuals being billed to them. The District is hopeful we will see this reimbursement in the 3<sup>rd</sup> quarter. FY 2021-22 expenditures for

this same period were 36% expended while the current FY 2022-23 period expenditures are at 22% expended. The Cal Fire contract 1<sup>st</sup> quarter invoice is a significant dollar amount and is usually paid by this time and to date it has not been received.

Staff is monitoring closely the financial reports to ensure the District's financial health.

Attachment:

2A – Fiscal Year 2022-23 Mid-Year Financial Status Report

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2022 Through 12/31/2022

		FY 2020 21 Final Budget	FY 2021-2022 Actual	FY 2022- 23 Final Budget	Current Period Actual	Percent Exp to Date
Operating Revenue						
Property Taxes	4110	4,582,358.00	2,351,966.83	4,788,564.00	2,624,624.77	54.81%
Franchise Fees	4113	206,780.00	61,889.84	220,000.00	68,875.45	31.30%
Fire Marshall Plan Review	4132	105,000.00	41,410.95	77,000.00	18,753.65	24.35%
Arc Review Fees	4140	0.00	0.00	0.00	369.00	0.00%
Tuition Fees/Revenue	4142	0.00	1,793.75	0.00	0.00	0.00%
Youth Classes	4145	0.00	0.00	0.00	165.00	0.00%
Recreation Program Revenue	4154	142,639.00	54,094.16	150,000.00	46,184.50	30.78%
Instructor Program Revenue	4155	0.00	0.00	50,000.00	35,769.90	71.53%
Transfer In	4165	39,598.85	0.00	73,837.00	0.00	0.00%
Special Events	4170	0.00	0.00	2,000.00	38.00	1.90%
Lake Entries - Daily (Kiosk)	4180	35,660.00	24,052.05	40,000.00	32,207.50	80.51%
Annual Passes (Lake/Pool Combo)	4181	75,000.00	8,808.00	65,500.00	11,260.00	17.19%
Picnic Site Rentals	4182	1,500.00	360.00	6,000.00	1,069.00	17.81%
Assembly Hall & Classroom Rentals	4185	35,139.00	7,604.50	30,000.00	18,960.87	63.20%
Gym Rentals	4186	26,000.00	2,247.90	23,000.00	3,212.26	13.96%
Pool Rental Fees	4187	98,000.00	25,275.41	101,500.00	61,151.39	60.24%
Sports Field Rentals	4190	19,580.00	13,115.00	21,000.00	11,389.00	54.23%
Donations	4250	0.00	0.00	0.00	100.00	0.00%
Sponsorships	4255	20,000.00	0.00	2,500.00	0.00	0.00%
JPA Reimbursable	4260	1,150,000.00	574,999.98	1,212,000.00	0.00	0.00%
Fire Apparatus Equip Rental	4262	10,000.00	0.00	15,000.00	0.00	0.00%
Reimbursement/Refund	4400	1,800.00	15,080.43	47,700.00	3,500.00	7.33%
Weed Abatement	4410	15,750.00	4,455.06	14,300.00	12,725.10	88.98%
Settlements	4450	0.00	(179,802.83)	0.00	0.00	0.00%
Interest Income	4505	19,000.00	315.57	1,000.00	1,014.24	101.42%
Other Income/Refunds	4600	8,000.00	187.53	2,000.00	344.61	17.23%
Relief Funds	4601	193,788.00	193,788.00	0.00	0.00	0.00%
First Responder Fee	4602	0.00	0.00	100,000.00	0.00	0.00%
Grant - CCI	4605	113,120.00	129,344.68	0.00	0.00	0.00%
Gain/Loss of Assets	4615	0.00	3,015.31	0.00	0.00	0.00%
<b>Total Operating Revenue</b>		<u>6,898,712.85</u>	<u>3,334,002.12</u>	<u>7,042,901.00</u>	<u>2,951,714.24</u>	<u>41.91%</u>
Expenditures						
Salaries - Perm.	5000	777,784.00	360,581.93	923,694.00	404,017.13	43.73%
Salaries - Seasonal	5010	141,975.00	86,772.85	109,068.00	109,134.22	100.06%
Overtime	5020	13,750.00	9,391.13	11,966.00	11,644.64	97.31%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2022 Through 12/31/2022

		FY 2020 21 Final Budget	FY 2021-2022 Actual	FY 2022- 23 Final Budget	Current Period Actual	Percent Exp to Date
In Lieu Benefits Stipend	5120	6,000.00	833.34	10,000.00	4,250.02	42.50%
Health Benefit	5130	127,540.00	74,180.23	145,861.00	62,219.69	42.65%
Retiree Health Benefit	5135	112,025.00	59,837.64	111,317.00	51,012.30	45.82%
Dental Insurance	5140	9,721.00	6,116.22	13,262.00	5,741.22	43.29%
Vision Insurance	5150	1,513.00	904.50	2,003.00	839.34	41.90%
CalPERS Employer Retirement	5160	248,154.00	215,394.92	295,567.00	256,186.97	86.67%
CalPERS 457	5161	0.00	0.00	0.00	1,450.00	0.00%
Worker's Compensation	5170	31,622.93	31,996.85	42,262.00	42,251.93	99.97%
FICA/Medicare Employer Contribution	5180	24,516.00	13,410.09	29,061.00	16,649.43	57.29%
UI/TT Contribution	5190	10,682.00	3,055.76	10,603.00	3,111.03	29.34%
Advertising/Marketing	5209	15,200.00	7,662.83	16,000.00	8,053.14	50.33%
Agency Administration Fee	5210	0.00	0.00	0.00	(20.00)	0.00%
Agriculture	5215	14,400.00	7,496.72	20,400.00	7,251.22	35.54%
Audit/Accounting	5220	36,000.00	7,295.00	36,000.00	1,450.00	4.02%
Bank Charge	5221	6,800.00	3,498.89	14,400.00	5,395.68	37.47%
Clothing/Uniforms	5230	6,350.00	1,707.01	6,250.00	1,238.13	19.81%
Computer Software	5231	30,721.00	20,915.47	36,622.00	18,061.63	49.31%
Computer Hardware	5232	7,250.00	6,898.12	6,750.00	1,297.18	19.21%
Contractual Services	5235	10,000.00	2,996.91	5,000.00	4,221.25	84.42%
Contractual - Provider Services - FIRE	5236	4,160,537.26	878,711.84	4,264,550.00	0.00	0.00%
Contract Under Utilization	5237	(300,000.00)	0.00	(250,000.00)	0.00	0.00%
Contract Services - Other	5240	176,290.00	19,851.19	111,202.00	22,113.19	19.88%
Director Compensation	5250	16,800.00	8,100.00	16,800.00	5,400.00	32.14%
EDC Department Agency	5260	4,300.00	4,418.54	4,500.00	4,798.29	106.62%
Educational Materials	5265	11,000.00	188.14	3,450.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	8,500.00	3,974.73	15,500.00	9,939.86	64.12%
Fire & Safety Supplies	5285	3,450.00	2,416.91	4,850.00	1,169.03	24.10%
Fire Prevention & Inspection	5290	1,100.00	1,785.00	1,800.00	2,361.86	131.21%
Fire Turnout Gear	5295	31,000.00	14,024.90	30,000.00	7,998.82	26.66%
Fire- Intern paid	5296	20,200.00	2,560.00	11,800.00	2,720.00	23.05%
Food	5300	2,500.00	1,759.77	2,950.00	693.17	23.49%
Fuel	5305	34,000.00	23,511.34	53,500.00	32,584.99	60.90%
Government Fees/Permits	5310	25,400.00	14,916.59	29,900.00	18,205.50	60.88%
Janitorial / HH Supplies	5315	35,000.00	18,492.43	33,200.00	18,891.93	56.90%
Instructors	5316	26,500.00	5,684.70	30,000.00	18,358.30	61.19%
Insurance	5320	175,886.00	172,195.17	206,710.00	206,709.90	99.99%

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		FY 2020 21 Final Budget	FY 2021-2022 Actual	FY 2022- 23 Final Budget	Current Period Actual	Percent Exp to Date
Legal Services	5335	15,000.00	6,467.00	10,000.00	1,412.01	14.12%
Maint. - Vehicle Supplies	5340	2,200.00	0.00	500.00	129.98	25.99%
Maint. - Buildings	5345	23,000.00	9,246.84	24,400.00	27,323.38	111.98%
Maint. - Equipment	5350	43,040.00	14,892.77	33,800.00	21,570.55	63.81%
Maint. - Grounds	5355	42,500.00	20,874.52	46,150.00	13,895.17	30.10%
Maint. - Radio/Phones	5360	2,000.00	0.00	2,000.00	989.46	49.47%
Maint. - Tires & Tubes	5365	13,200.00	9,782.30	12,600.00	7,517.45	59.66%
Maint. - Vehicle	5370	31,500.00	26,282.11	32,700.00	22,817.99	69.77%
Memberships/Subscriptions	5380	10,660.00	9,257.55	12,200.00	11,368.06	93.18%
Mileage Reimbursement	5385	1,600.00	543.52	3,900.00	1,285.82	32.96%
Miscellaneous	5395	0.00	0.00	500.00	1,156.36	231.27%
Office Supplies/Expense	5400	9,700.00	4,096.76	8,450.00	2,814.62	33.30%
Pool Chemicals	5405	25,000.00	12,764.46	31,500.00	15,178.95	48.18%
Postage	5410	7,800.00	673.77	4,000.00	917.01	22.92%
Printing	5415	850.00	320.13	550.00	143.00	26.00%
Professional Services	5420	89,110.00	63,905.38	20,683.00	8,890.51	42.98%
Program Supplies	5421	13,730.00	5,454.08	13,000.00	5,627.08	43.28%
Publications & Legal Notices	5425	600.00	230.01	450.00	845.97	187.99%
Radios	5430	3,000.00	24.61	1,000.00	0.00	0.00%
Rent/Lease - Bldgs, Fields, etc.	5435	3,060.00	0.00	0.00	0.00	0.00%
Rent/Lease - Equipment	5440	3,400.00	1,550.24	2,100.00	499.44	23.78%
Staff Development	5455	24,250.00	7,353.37	25,500.00	1,867.26	7.32%
Phones/internet	5470	42,100.00	23,309.46	46,900.00	22,837.40	48.69%
Utilities - Water	5490	46,000.00	28,189.27	50,500.00	27,178.36	53.81%
Utilities - Gas	5491	80,000.00	48,679.08	93,500.00	32,669.60	34.94%
Utilities - Electric/Solar	5492	100,798.00	62,722.95	136,200.00	70,194.59	51.53%
Cal Fire In Kind Purchases	5501	4,500.00	2,124.32	4,000.00	4,644.89	116.12%
Capital Equipment Expense	5625	45,000.00	5,307.92	0.00	14,863.09	0.00%
Transfer Out	7000	9,020.00	0.00	9,020.00	0.00	0.00%
Transfer to Reserve	7001	27,639.66	0.00	500,000.00	0.00	0.00%
<b>Total Expenditures</b>		<u>6,784,724.85</u>	<u>2,457,590.08</u>	<u>7,542,901.00</u>	<u>1,686,038.99</u>	<u>22.35%</u>
<b>Net Revenue Over Expenditures</b>		<u>113,988.00</u>	<u>876,412.04</u>	<u>(500,000.00)</u>	<u>1,265,675.25</u>	<u>(253.13)%</u>



## Agenda Transmittal

**DATE:** January 10, 2023

**FROM:** Christina Greek, Finance/HR Officer

**AGENDA ITEM #3:** Executech Managed Services Agreement 2022

**RECOMMENDED ACTION:** FORWARD TO THE BOARD OF DIRECTORS FOR APPROVAL

### **Background**

In June 2017, the District's General Manager entered into a one-year Managed Services Agreement, which was amended by the District to extend the agreement for an additional year in May 2018 and amended again for an additional three years in August of 2019. The current amendment to the original agreement expired on May 21, 2022.

### **Discussion**

The District's Purchasing Policy required that we release a formal RFP (Request for Proposals) due to the amount of the contract being over \$25,000.00. The District released the RFP on October 20, 2022, with a closing date of November 18, 2022. The District received 2 responses to our request. While conducting a comparison of the two proposals staff found that Executech was the lower contract. The total monthly cost for services per their proposal with Executech is \$2,953.56. The competing company's monthly charges per workstation/server came out to be \$4,860 with an initial onetime \$2,200 service cutover fee.

### **Fiscal Impact:**

The fiscal impact to the District is approximately \$35,500.00 annually and has been factored into the current FY 2022/2023 budget.

### **Recommendation:**

Staff recommends that the Budget & Administration Committee move this item forward to the Board of Directors for approval.

### **Attachment:**

3A- Managed Services Agreement 2022  
3B - Resolution 2023-01



# 2022 MANAGED SERVICES AGREEMENT



1/1/2023

CAMERON PARK COMMUNITY SERVICES DISTRICT

**Proposal Team**

Name	Role	Phone	E-mail
Steve Petty	General Manager, Sacramento	916.753.1136	<a href="mailto:steve.petty@executech.com">steve.petty@executech.com</a>
Brandon Petty	Account Manager	530.333.7232	<a href="mailto:brandon.petty@executech.com">brandon.petty@executech.com</a>
Amy Norris	Director of Services	916.753.1092	<a href="mailto:amy.norris@executech.com">amy.norris@executech.com</a>

**Partner Details**

Name	Cameron Park Community Services District
Address	2502 Country Club Drive – Cameron Park, CA – 95682
Primary Contact Name	Andre Pichly
Primary Contact Phone	530.350.4651
Primary Contact Email	<a href="mailto:apichly@cameronpark.org">apichly@cameronpark.org</a>

**Revision History**

Revision	Revision Date	Name	Notes
1.0	Nov. 2022	Brandon Petty	Initial Proposal

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This Statement of Work (this "SOW") is entered into between **Cameron Park Community Services District**, hereinafter referred to as "Client", and Executech, Inc., hereinafter referred to as "Service Provider".

## 1. TERM OF SOW

### a. Initial Term

This SOW is effective upon **January 1, 2023** and shall remain in force for a period of three (3) years ("Initial Term"). This SOW, along with the most recent amended Base Rate, will automatically renew for a subsequent one (1) year term beginning on the day immediately following the end of the Initial Term, unless either party gives the other 90 days prior written notice of its intent to renegotiate or terminate this SOW.

### b. On-boarding

On-boarding of a new Client can take forty-five to sixty (45-60) days depending on the size and scope of the project and concurrent Client on-boarding. Once on-boarding has initiated, the Client will be introduced to an on-boarding team. The on-boarding team will provide the Client with the timeline of the servicing and service expectations. During on-boarding, the discovery of additional agents and devices can occur, which may alter the initial monthly estimate in the SOW (Refer to Appendix B). A review of all discovered agents and devices will be held with each Client and any pricing adjustments will be addressed and resolved.

### c. Transfer of Services

At the termination of the SOW, Service Provider will upon request, assist Client in the orderly termination of services, including timely transfer of the services to another designated provider. Client agrees to pay Service Provider for the actual costs of rendering such assistance, calculated at Service Provider's then hourly rate for services provided during normal working hours.

### d. Strategic Business Change

For significant strategic business changes, to include but not limited to mergers, acquisitions, joint ventures, divestitures, splits, or other business activities that could affect the services of the SOW, the Client shall provide notice of anticipated changes to the Service Provider ninety (90) days in advance. All strategic business changes should jointly be discussed to evaluate service direction and expectations.

## 2. SERVICES PROVIDED

### a. Managed Services Packages

Service Provider will provide Client the services described as **Proactive** in the following table.

Category /Description	Proactive	Comprehensive
Per User / Device [1]:	\$70.00	\$125.00
Per Server:	\$150.00	\$275.00
Per Site [2]:	\$150.00	\$150.00
Per Storage / Backup Device:	\$50.00	\$50.00
Per Network Device:	\$25.00	\$25.00
Per User Device:	Includes 2 Per User	Includes 2 Per User
<b>Systems Monitoring:</b>		
Automated:	24x7x365	24x7x365
Staffed [3]:	24x7x365	24x7x365
Remote Help Desk Access:	Included	Included
<b>Management &amp; Maintenance:</b>		
Workstations:	Remote	Remote/On-Site
Infrastructure:	Remote	Remote/On-Site
DSA Certification Required:	NA	Yes
<b>Maintenance Support: Remote</b>		
Help Desk (Hourly):	Included	Included
Data Center (Hourly):	Included	Included
<b>Maintenance Support: On-Site</b>		
Help Desk (Hourly):	\$175.00	Included
Data Center (Hourly):	\$270.00	Included
Project Rates:	\$150.00-\$270.00/Hr	\$150.00-\$270.00/Hr
<b>Additional Services:</b>		
Backup	Monitor & Management	Monitor & Management
Monitored Device Inventory	Included	Included
Policy & Procedure Document Access	Optional	Included
Hardware and Software Procurement Services	Included	Included
Annual IT Strategic Planning	Optional	Included
Workstation Setup Not-to-exceed price [4]	up to \$ 455.00 per w/s	up to \$ 455.00 per w/s
NOTES:	[1]	Per Named User or Workstation, whichever is greater. Devices include (1) Desktop or Laptop with Anti-virus, Manage Detection Response (MDR) and (1) non-windows mobile device.
	[2]	Covers one firewall and one switch per location.
	[3]	Live Help Desk Services are available 24/7/365. Critical issues will be escalated and handled by our on-call technical team.
	[4]	Workstation setups fees will not exceed \$ 455.00 per unit. This pricing applies only to workstations provided by Executech. Not to exceed installation fees do not apply to workstations purchased directly by the Client.

**b. Managed Services Definitions**

In general, the types of services provided under the contracts are as follows and are either included or for an additional fee. (Refer to Appendices for applicable charges)

**Monitoring Services**

- Software-based monitoring of all devices included in the contract. These systems are monitoring 24x7x365 by the system included in the service.
- Automated alerts for IT based on specific thresholds and performance targets available.
- Service Provider staff will monitor and remediate based on the service package selected.
- Enhanced Anti-virus Software is included within this SOW for covered Servers and Workstations.

**Maintenance Services**

- Unlimited "break/fix" service desk support for users regarding their business desktop and/or laptop computers. Where devices are outside of warranty, the device may be replaced at Client cost rather than repaired with Client's prior approval, and any device outside of warranty will incur a 20% increase in base price coverage (Refer to Appendices for base prices)
  - Virus and Ransomware remediation is a difficult and complicated process without a guaranteed outcome, so Client will be allotted two hours of "best effort" troubleshooting by Executech per outbreak and be billed for services under standard hourly rates thereafter.
- Maintenance of workstations for security updates and patches.
- Maintenance and troubleshooting existing data center infrastructure including network (i.e., LAN/WAN) devices.
  - Infrastructure hardware must be under current support SOW to get timely support. Items not under a current maintenance SOW will be allotted one hour of best effort troubleshooting and be services under standard hourly rates thereafter.
  - Business class hardware is required, which is defined as equipment that can be joined to a domain, managed, and under warranty with the manufacturer. This equipment should meet the Client's needs for 3 to 5 years.
- Support e-mail usage for mobile devices.
  - Due to the wide range of applications and services provided by mobile devices, additional support is based on best effort.
- Assist in the support of printers and work with managed print services company for printer support. Printers not under a current maintenance SOW will be allotted one hour of best effort troubleshooting and be services under standard hourly rates thereafter.
- Backup management and maintenance. Refer to Appendices for supported backup solutions.
- Infrastructure (Server, switch, firewall) firmware review and upgrades.

**Management Services**

- Inventory management for the devices covered in the contract including those added during the term of the SOW.
- Coordination with Client's vendors for access and/or connectivity to Client's network, only with Client's prior permission.
- Executech may offer referrals to vendors known by Executech for Client's needs that fall outside of Executech's Service offerings or Maintenance responsibilities, i.e., telco services, hosting services, printing vendors. Executech has no responsibility to manage these vendors on the Client's behalf unless the vendor works directly for and is engaged by and paid by Executech.
- IT Hardware, software, and services procurement, excluding specialty software and equipment (e.g., we may not resell business specific software).
- Access to Executech standard policy and procedure documents for common IT use cases.
- Client Success Managers to assist in IT strategy planning and budgeting meeting.

### **Co-Managed IT Services**

- This SOW does not include Co-managed IT Services. Co-Managed IT Services are defined as the instance when a Client has an internal IT person(s), employed by the Client, that supports the on-site day to day issues for the Client while Executech provides proactive/reactive monitoring, remediation, and escalation of issues. Executech encourages the use of our support tools such as ConnectWise, Automate and Auvik which promotes unilateral teamwork between the Client and Executech. If these services are provided within this SOW, they will be reflected in the Fees and Payment Schedule accordingly.

### **Staff Augmentation**

- This SOW does not include Staff Augmentation. Staff Augmentation is defined as a Executech on-site full-time equivalent IT person(s) to support the day-to-day issues for the Client. This or these on-site persons(s) will be augmented by the Executech remote Team which will provide monitoring, remediation and escalation of IT issues. The on-site resource(s) will utilize tools such as ConnectWise, Automate and Auvik. This Executech staff member(s) will report on-site daily during Client's normal working hours, Monday through Friday. For vacation or sick days, the Executech remote Team will provide support in their absence, which may include on-site or remote assistance. If these services are provided within this SOW, they will be reflected in the Fees and Payment Schedule accordingly.

### **Business Applications Software**

- Assist in preparing for software upgrades, updates/changes for the IT environment to support. Business Applications software shall be covered under a vendor maintenance SOW. Business software vendor is responsible for troubleshooting of the application and performing software upgrades and updates. Executech will work in conjunction with the vendor to troubleshoot any network issues as they arise.
- See Appendix A for all standard response times and escalation procedures.



c. **Service Provider Responsible for Its Employees/Contractors**

All services rendered will be provided by Service Provider's employees and/or contractors and Service Provider will be solely responsible for directing, managing, and supervising such employees' and/or contractors' daily activities while they are performing the Services.

d. **Services Framework and Scope**

The framework for services provided is expected to include all items as defined in the Managed Services Package and the corresponding description of services. Additionally, this is further defined by the items below:

- Maintenance includes minor software updates to software and devices in the contract.
- Vendor software support means working with the vendor technical support teams to maintain software that is installed on covered computers.
  - This will be done as a "best-effort" and should not be construed as a guarantee of resolution since Service Provider is not the creator of the software. Client is expected to maintain manufacturer software support for all applications.
- Major upgrades between Operating Systems and software versions are significant efforts with important planning and may require new hardware, therefore these are a Project Request and not a maintenance task of the SOW.
- New equipment roll-outs for upgrades, etc., are project-based tasks. For New Workstation set-ups, refer to Section 2.a. for not to exceed workstation set-up pricing. Not to exceed pricing will only apply to workstations purchased through Executech. Workstations purchased directly by Client will be installed by Executech staff on a Time and Materials basis.
- Services requiring staff to support items outside of maintenance are deemed projects. This includes office moves, data center relocations, etc.
- Service Provider is positioned to serve the Client's Project Request needs. Such engagements might include new software implementations/migrations, infrastructure upgrades, and office remodel/relocations. A specific scope of work and fee schedule will be provided for each Project Request allowing the Client to make the best possible IT decisions with the Services provider.

### 3. RESPONSE AND RESOLUTION TIME AND ESCALATION

Requests for services may be sent by any of the Client's authorized staff and tracked centrally through Service Providers Help Desk Management Software. Each request from Client will be assigned an Incident Number for tracking. Service Provider's response, resolution and escalation process will coincide with that of the Client and will be modified at the Client's request. All Incidents will be subject to the Service Level Agreements response times designated in Appendix A.

## 4. FEES AND PAYMENT SCHEDULE

### a. Monthly Fees (Refer to Appendix B)

Service Provider will invoice Client 30 days in advance of services on a monthly basis, and the Base Fee will become due and payable on the first of every month through ACH (Refer to Appendix D). Please refer to the Terms and Conditions Addendum below for explanation on late fees and open balances.

### b. Annual Base Fee Adjustments

In addition to any adjustments related to additions or subtractions for specific users or devices, the most current SOW Base Fee will increase 5% annually on the anniversary date to accommodate general market increases anticipated. The escalation amount will automatically be applied to the adjusted Base Fee.

### c. Fees for Increased Coverage

Upon the addition or subtraction of a user/device, server, storage/backup device, network device, new business site, or any other device management previously agreed to, an SOW amendment to the monthly billing will be created and automatically updated to the invoice on the next monthly billing cycle. The amendment will reflect the new pricing for the Client's monthly billing and the amendment will be sent to the Client for awareness.

If Client desires to add additional services in areas of the contract, Service Provider and Client's management will both review and approve the request in writing prior to adjusting the contract according to the specified rate in the contract. If no contract rate is defined for the service requested, Service Provider and Client will negotiate the amount of such a change and enter into an appropriate written amendment or addendum reflecting such increases.

### d. Fees for Additional Services

From time to time, Client may request services not covered by this SOW. In such instances, applicable services will be provided at the rates listed in the selected SOW coverages (Appendix B), otherwise, all other additional services will be billed outside of the SOW.

### e. Fees for Travel

Airfare, hotel, and other travel expenses will be passed on to Client at cost when requested to travel on the Client's behalf.

## 5. TAXES

It is understood that any federal, state, or local taxes applicable to the Services shall be added to each invoice for services or materials rendered under this SOW. Client shall pay any such taxes unless a valid exemption certificate is furnished to Service Provider for the state of use. The parties acknowledge and agree that Client shall not be liable for any payroll taxes associated with Service Provider's employees, all of which shall be borne by Service Provider.

## 6. EXCLUDED SERVICES

Services in the fee of this SOW do not include:

- a. Items defined in the contract as Project Requests. These can be completed by the Service Provider as separate projects outside of standard maintenance and management services in this SOW.
- b. Failure due to natural or man-made disasters, building modifications, power failures, Internet outages or other adverse environmental conditions or factors.
- c. Troubleshooting or remediation of Employee home networks or technology or the remediation of third-party facilities such as Client or Client locations, hotels, conference centers or public wireless access.
- d. Business Applications support, upgrades, updates, and changes would not be covered under this SOW.

## 7. ACCEPTANCE

IN WITNESS WHEREOF, the parties hereto have caused this Information Technology Services Agreement to be signed by their duly authorized representatives as of the date set forth below.

Accepted by:

_____ Steve Petty	_____ Executech	_____ Date
_____ Andre Pichly	_____ Cameron Park Community Services District	_____ Date

## ADDENDUM – TERMS AND CONDITIONS

## 8. APPLICABILITY

- a. The accompanying Statement of Work (“**SOW**”) is an agreement by CAMERON PARK COMMUNITY SERVICES DISTRICT (“**Client**”) for the purchase of the services provided by EXECUTECH UTAH, LLC (“**Service Provider**”) in accordance with and subject to these terms and conditions (these “**Terms**” together with the SOW, this “**Agreement**”).
- b. This Agreement, together with any documents incorporated herein by reference, constitutes the sole and entire agreement of the parties, and supersedes all prior or contemporaneous understandings, agreements, negotiations, representations and warranties, and communications, both written and oral. In the event of any conflict between these Terms and the SOW, the SOW shall govern. These Terms prevail over any terms and conditions contained in any other documentation and expressly exclude any of Service Provider’s general terms and conditions or any other document issued by Service Provider in connection with this Agreement.

## 9. SERVICES

- a. Service Provider shall provide the services to Client as described in the SOW (the “**SOW**”) in accordance with these Terms.

## 10. PAYMENT TERMS

- a. Due. Unless otherwise stated, Service Provider offers Net 30 terms to Client. Invoices are past due if they are not paid in full within thirty (30) days from the invoice date.
- b. Late Fees. If Client fails to pay within the terms provided, interest on the unpaid balance will begin to accrue at the lesser of the maximum rate permitted under applicable law or one and one-half percent (1.5%) per month from the date due.
- c. Open Balances. Clients with open balances more than ninety (90) days from the invoice date will be evaluated for suspension of any and all Services and will be evaluated to have the open balance submitted to a collection agency. Client agrees to pay for any and all collection costs and/or attorney’s fees.
- d. Credit Card Fees. All payments made with a credit card are subject to a three percent (3%) convenience fee, per transaction.
- e. Service Fees. As outlined in the SOW, service fees shall increase each year on the anniversary date of this agreement by the greater of 5% or the increase in the U.S. consumer price index, with such increase not to exceed 10% per annum.

## 11. CONFIDENTIALITY

- a. Client Confidential Information. Client acknowledges Service Provider may acquire information of Client, or Client’s customers, that Service Provider knows Client considers to be confidential and proprietary (“**Client Confidential Information**”). Examples may include, without limitation, customer lists, pricing, purchase records, financial records, tax records, medical records, and legal records. Service Provider will

use commercially reasonable efforts to maintain the confidentiality of Client Confidential Information and will not use it for Service Provider's own benefit or disclose it to third parties without the prior written consent of Client, except as expressly permitted herein. Service Provider may disclose Client Confidential Information to its employees, consultants, or others to perform Services for Client. This provision will not extend to information that (i) Service Provider already knew, (ii) Service Provider learns independently of Client, (iii) becomes generally available through no fault of Service Provider, or (iv) Service Provider is legally obligated to disclose. Notwithstanding the foregoing, Client Confidential Information may be disclosed to the officers, directors, employees, agents, or representatives of Service Provider on a "need to know" basis for the purposes of performing its respective obligations pursuant to this Agreement.

- b. Provider Confidential Information. Client acknowledges that it may acquire Service Provider's proprietary checklists and installation/configuration procedures, and other information of a proprietary or confidential nature, which Service Provider considers confidential information ("**Service Provider Confidential Information**"). Client will use commercially reasonable efforts to maintain the confidentiality of Service Provider Confidential Information and will not disclose Service Provider Confidential Information to third parties without the prior written consent of Service Provider.
- c. Advertising and Publicity. Except for materials already made public, neither party will distribute any news releases, articles, brochures, speeches, or advertisements concerning this Agreement, nor use the other party's name or trademarks (or any variation thereof), without the other party's prior written consent, which will not be unreasonably conditioned, withheld, or delayed.

## 12. NON-SOLICITATION

- a. Term. Client hereby expressly recognizes the expertise of Service Provider's employees and covenants to not solicit or encourage, directly or indirectly, any of Service Provider's employees for work not contemplated in the SOW, including without limitation (i) private use of the Service Provider employee by Client or its affiliate; (ii) making offers to the Service Provider employee in an attempt to lead the Service Provider employee from Service Provider and to Client; (iii) requesting any information regarding Service Provider or its employees that is not contemplated by the SOW and/or has not been authorized by Service Provider; (iv) attempting to engage the Service Provider employee in "side work" or "moonlighting prospects" in which the Service Provider employee would do work for Client, or one of its affiliates, outside of the scope of the SOW regardless of whether the Service Provider employee would or would not receive additional compensation not expressly stated in the SOW; (v) any and all attempts to disenfranchise the Service Provider employee from his/her employment relationship with Service Provider; and (vi) making any attempt whatsoever, in any degree, to solicit work from the Service Provider employee, either on a contractual basis, as party to a competitor of the company, or through full-time employment.
- b. Penalty. If written approval is not provided by the CEO of Service Provider and Client violates the provisions of this Section 5, Client will pay Service Provider liquidated damages in an amount equal to the total compensation, including salary, wages, bonuses, commissions, equity, employee benefits, cost of training, etc., that the applicable Service Provider employee received during the prior twelve (12) months of employment or \$100,000.00, whichever is greater. Because of Service Provider's unique offering and the difficulty of determining actual damages associated with losing trained Service Provider Employees, the parties acknowledge that the measure of liquidated damages set forth in this Section 5 is reasonable.

This provision for damages will not limit remedies against Client for any other breach of this Section 5 or from asserting any cause of action independent of it.

### 13. RESPONSIBILITIES

- a. Shared Responsibility. Client is responsible for: (i) cooperating with Service Provider in the provision of the Services; (ii) providing timely and effective performance of its responsibilities, decisions, and approvals; (iii) procuring and paying for any equipment, supplies, or software necessary to support its information technology system as well as to support the delivery of the Services; and (iv) providing any applicable system and IT infrastructure documentation as requested.

If Service Provider arrives at the scheduled service time and determines Client has failed to comply with this Section 6(a), Services may be denied, and a cancellation charge will be assessed on a time-and-materials basis.

- b. Access. Service Provider may install software to access Client's equipment and check the status of antivirus/patches as well as to make repairs. If Client wishes to decline this software installation and subsequent access, Client must notify Service Provider in writing. Client will also provide Service Provider access to user workstation areas and the name, phone number, email address and title for each authorized user. Every user must be listed as an authorized help desk caller.
- c. Information and Technology. Client will provide accurate information to Service Provider in connection with the Services. Client will maintain current software, hardware, and operating systems necessary for the provision of the Services. All servers and computers must be running an operating system that is no closer than one (1) year from being end of life, and currently under a manufacturer's warranty. All software must be genuine, licensed and vendor-supported. Client understands the Services and system are subject to external factors not within Service Provider's control. Client will ensure that its internet connection is secure. Client will obtain all necessary software licenses, hardware warranties, data file storage, backups, and other support necessary for Service Provider to provide the Services. All systems must use Service Provider's designated anti-virus and anti-malware software. The network must have Service Provider approved firewalls, access points, and managed switches that are currently licensed, up-to-date, and vendor-supported.
- d. EULAs. Portions of the Services may require Client to accept the terms of one or more third-party end user license agreements ("EULAs"). If the acceptance of a EULA is required to provide the Services to Client, Client hereby grants Service Provider authority to accept such EULA on Client's behalf. EULAs may contain service levels, warranties, and liability limitations that differ from those contained in this Agreement. Client agrees to be bound by the terms of such EULAs and will look only to the applicable third-party provider for any claim pursuant to such EULAs.
- e. Data Backup. Client agrees to back up all data, files, and information prior to the performance of any Services and hereby assumes sole responsibility for any lost or altered data, files, or information.
- f. Reliance on Representations. Service Provider will be entitled to rely on the representations of Client's management and staff.
- g. Reliance on Data. In order to keep the costs of the project to a minimum, Client staff may be utilized to supply basic data and documents. Service Provider will be entitled to rely on any data obtained from

Client personnel will be accurate. This data will be analyzed to determine the existing hardware/software architecture.

- h. Environment, Network, Equipment, or System Changes. Client agrees to notify and consult Service Provider before initiating changes to its IT environment, before moving, modifying, altering, or adding any equipment to the operating network or system, or before implementing third-party vendor changes. Service Provider will review the proposed changes and inform Client of any potential impacts to the Services as well as Client's business operations. Modifications to the environment, network, equipment or system without prior consent of Service Provider may result in the nullification of warranties and service agreements applicable to such equipment and related Services, and Client, therefore, releases Service Provider from any obligations to maintain such modified environment, network, equipment or system. If Client chooses to implement changes that negatively impact the Services, Client will hold Service Provider harmless for any resulting issues.
- i. Risk of Loss. Client will bear the risk of any loss, damage, or destruction of Client's assets, equipment, or property provided or maintained by Service Provider from: fire, water damage, theft, or other casualties. Client will be solely responsible for insuring Client's property and filing insurance claims for losses associated therewith.
- j. Property Destruction. If Client or any employees or contractors of Client damage any Service Provider Property (as hereinafter defined), including Service Provider's network systems, Client will be responsible for Service Provider's remediation of such damage. This may include, without limitation, time spent investigating the problem, correcting the problem, and replacing any technical hardware, or cabling. All such remediation work will be billed to Client at Service Provider's then-current time-and-materials rates.
- k. Data Loss. Under no circumstances will Service Provider be responsible for any data lost, corrupted, or rendered unreadable due to (i) communication and/or transmissions errors or related failures, (ii) equipment failures (including but not limited to silent hardware corruption-related issues), or (iii) Service Provider's failure to backup or secure data from portions of the system not expressly designated in this Agreement as requiring backup or recovery services. Service Provider does not warrant that any maintained storage device or functionality, data backup device or functionality, or load balancing functionality will operate in an error-free manner.
- l. Intellectual Property Rights. Service Provider will have and retain full and exclusive ownership of all intellectual property rights associated with any design, data, specification, know-how, software, device, technique, algorithm, method, discovery or invention, whether or not reduced to practice, relating to any (i) Services, including any Service Provider work product, (ii) result of any Services, (iii) joint development, and (iv) enhancement or improvement to or derivative of any of the foregoing (collectively, "**Service Provider Property**"). Client receives no right, title, or interest in or license to use any Service Provider Property. However, Service Provider hereby grants Client a non-exclusive, non-transferable, non-sublicensable, and terminable license to use the Service Provider Property necessary for Client to exercise its rights hereunder. Client will not provide access to Service Provider Property, including without limitation, software and systems, to anyone other than Client's employees and contractors who (x) are bound by law or written agreement to comply with Client's duties under this Agreement, and (y) require such access to assist Client in its permitted use of the Service Provider Property. Client will not directly or indirectly reverse engineer, decompile, disassemble, or copy any Service Provider Property. Client will



return all Service Provider Property to Service Provider upon termination or expiration of this Agreement. Client will cooperate to take such actions reasonably requested to vest ownership of Service Provider Property in Service Provider.

- m. Third-Party Services. Portions of the Services may be acquired from, or rely upon the services of, third-party manufacturers or service providers, such as data hosting services, domain registration services, and data backup/recovery services ("**Third-Party Service**"). Service Provider reserves the right to utilize the services of any third-party provider or to change third-party providers in its sole discretion as long as the change does not materially diminish the Services to be provided to Client. Service Provider will not be responsible, and will be held harmless by Client, for the failure of any third-party provider or manufacturer to provide Third-Party Services to Service Provider or to Client.

#### 14. LIMITATION OF LIABILITY

- a. Liability Limits. The Services may contain bugs, errors, problems or other limitations. Service Provider has no liability whatsoever for Client's use of the Services, inability to use the Services or Client's reliance on or use of information from the Services or through the Services that results from mistakes, omissions, interruptions, deletions of files, errors, defects, delays in operation or any failure of performance. IN NO EVENT SHALL SERVICE PROVIDER BE LIABLE TO CLIENT OR TO ANY THIRD PARTY FOR ANY LOSS OF USE, REVENUE OR PROFIT OR LOSS OF DATA OR DIMINUTION IN VALUE, OR FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, OR PUNITIVE DAMAGES WHETHER ARISING OUT OF BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), OR OTHERWISE, REGARDLESS OF WHETHER SUCH DAMAGES WERE FORESEEABLE AND WHETHER OR NOT SERVICE PROVIDER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, AND NOTWITHSTANDING THE FAILURE OF ANY AGREED OR OTHER REMEDY OF ITS ESSENTIAL PURPOSE. The negation of damages set forth above are fundamental elements of the basis of the bargain between Service Provider and Client. The Services would not be provided without such limitations.
- b. Indemnification. Client agrees to indemnify, defend, compensate, reimburse, and hold harmless, Service Provider, its subsidiaries, affiliates, officers, directors, employees, agents, licensors, consultants, suppliers, and any third-party website provider involved in the provision of Services, from and against all claims, demands, actions, liabilities, losses, expenses, damages, judgments and costs, including attorneys' fees, related to or arising from Client's breach of this Agreement or violation of any applicable law or regulation. Service Provider reserves the right, at its own expense, to assume the exclusive defense and control of any matter otherwise subject to indemnification by Client. Client must not, in any event, accept a settlement of any dispute relating to this Agreement without the prior written consent of Service Provider.
- c. Non-Disparagement. Client will not directly or indirectly make, publish, or communicate to any person or entity any defamatory or disparaging remarks, comments, or statements concerning Service Provider or its employees either during or after the Agreement's termination or expiration.
- d. Insurance Limits. Service Provider will maintain business insurance greater than \$1M on both General Liability and Errors and Omissions Liability. Service Provider will provide, within five (5) business days, proof of insurance upon customer request. Client acknowledges that Service Provider has strongly advised it to obtain a cybersecurity insurance policy.

e. Warranty. Service Provider warrants that all Services will be performed in a professional and workman-like manner in accordance with general industry standards. Client must report any deficiencies in Services to Service Provider in writing within ten (10) business days of performance of such Services in order to receive warranty remedies. THIS WARRANTY IS GIVEN IN LIEU OF ALL OTHER EXPRESSED OR IMPLIED WARRANTIES. NO OTHER WARRANTIES APPLY, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. ALL SERVICES ARE PROVIDED "AS IS" AND "WHERE IS" AND EACH PARTY DISCLAIMS ALL WARRANTIES, WHETHER WRITTEN OR ORAL, EXPRESS OR IMPLIED OR STATUTORY, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY, TITLE, OR FITNESS FOR A PARTICULAR PURPOSE. SERVICE PROVIDER DOES NOT WARRANT THAT THE SERVICES, SERVICE DELIVERABLES, OR ANY THIRD-PARTY PRODUCTS ARE ERROR-FREE, OR WILL OPERATE IN AN UNINTERRUPTED MANNER OR IN COMBINATION WITH OTHER SOFTWARE PRODUCTS. THERE IS NO WARRANTY FOR THIRD PARTY SOFTWARE OR THIRD-PARTY HARDWARE PROVIDED BY SERVICE PROVIDER AND EACH SUCH THIRD-PARTY SOFTWARE OR THIRD-PARTY HARDWARE SHALL BE GOVERNED BY THE WARRANTIES OFFERED BY THE APPLICABLE THIRD PARTY UNDER THE TERMS OF THE AGREEMENT BETWEEN CLIENT AND SUCH THIRD PARTY. IN ADDITION, AND WITHOUT LIMITATION, SERVICE PROVIDER DOES NOT WARRANT OR REPRESENT THAT ANY THIRD-PARTY SOFTWARE OR THIRD-PARTY HARDWARE AS DELIVERED WILL MEET ALL OF CLIENT'S BUSINESS REQUIREMENTS WITHOUT THE NEED FOR CONFIGURATION OR ENHANCEMENTS OR ENCOMPASS ALL THE FUNCTIONALITY DESIRED BY CLIENT OR AVAILABLE IN CLIENT'S SOFTWARE PRODUCT.

f. Remedy.

FOR ANY BREACH OF THE WARRANTY, CLIENT'S EXCLUSIVE REMEDY, AND SERVICE PROVIDER'S ENTIRE LIABILITY, SHALL BE LIMITED TO THE RE-PERFORMANCE OF THE SERVICES. IF SERVICE PROVIDER IS UNABLE TO RE-PERFORM THE SERVICES AS WARRANTED, CLIENT SHALL BE ENTITLED TO RECOVER THE FEES PAID TO SERVICE PROVIDER FOR THE DEFICIENT SERVICES, PROVIDED THAT SUCH RECOVERY SHALL NOT EXCEED TOTAL FEES PAID TO SERVICE PROVIDER IN THE IMMEDIATELY PRECEDING THREE (3) MONTH PERIOD.

The limitation of liability set forth in Section 7(f)(i) above shall not apply to (A) liability resulting from Service Provider's gross negligence or willful misconduct and (B) death or bodily injury resulting from Service Provider's negligent acts or omissions.

## 15. MISCELLANEOUS

- a. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Utah, United States of America, without regard to its conflicts of law provisions. Client consents to the personal jurisdiction of the federal and state courts having jurisdiction for Salt Lake City, Utah with respect to all disputes arising out of this Agreement, Client's use of the Services or otherwise between Client and Service Provider.
- b. Amendments to Agreement. Please refer to defined terms in the SOW aforementioned.
- c. Termination. This Agreement may be terminated by Service Provider with immediate effect upon prior written notice to Client if Client:

- fails to pay any amount when due under this Agreement;
  - has not otherwise performed or complied with any of the terms of this Agreement, in whole or in part; or
  - becomes insolvent, files a petition for bankruptcy or commences or has commenced against it proceedings relating to bankruptcy, receivership, reorganization, or assignment for the benefit of creditors.
- d. Dispute Resolution.
- (i.) Jury Waiver. EACH PARTY IRREVOCABLY AND UNCONDITIONALLY WAIVES, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, ANY RIGHT IT MAY HAVE TO A TRIAL BY JURY IN ANY LEGAL ACTION, PROCEEDING, CAUSE OF ACTION OR COUNTERCLAIM ARISING OUT OF OR RELATING TO THIS AGREEMENT, INCLUDING ANY EXHIBITS, SCHEDULES, AND APPENDICES ATTACHED TO THIS AGREEMENT, OR THE TRANSACTIONS CONTEMPLATED HEREBY.
  - (ii.) Cost of Enforcement. In the event that either party asserts any claim against the other party in an action at law or in equity, including without limitation any counterclaim or cross claim, to enforce or protect that party's rights under this Agreement, the prevailing party in such action will be entitled to recover on any judgment entered therein in its favor such reasonable attorney's fees as may be allowed by the court, together with such court costs and damages as provided by law and in accordance with this Agreement.
  - (iii.) Severability. If any provision of this Agreement is held to be unenforceable as applied to a particular circumstance by a court of competent jurisdiction, then that provision will be construed by (i) modifying it to the minimum extent necessary to make it enforceable (if permitted by applicable law) or (ii) disregarding it (if modifying it is not permitted by applicable law); but, the rest of this Agreement will remain in effect as written and the modified provision will remain in effect as written in all other circumstances.
  - (iv.) Assignment. This Agreement will be binding on the successors and assigns of both parties. Client may not assign, delegate, or transfer Client's rights or duties in connection with the Services without the prior written consent of Service Provider. Any assignment, delegation, or transfer in violation of this Agreement will be void and unenforceable as a matter of law.
  - (v.) Waiver. The waiver by either party of any default or breach of this Agreement shall not constitute a waiver of any other or subsequent default or breach. Except for actions for nonpayment or breach of either party's intellectual property rights, no action, regardless of form, arising out of this Agreement may be brought by either party more than one (1) year after the cause of action has accrued.
- e. No Clientship. Service Provider and Client are independent contractors. This Agreement will not create a Clientship or joint venture between the parties, or make either party an agent, legal representative, employee, or servant of the other for any purpose. All services performed by Service Provider will be performed as an independent contractor. Service Provider will have sole discretion to determine the manner, method, and means of performing the Services, subject to the provisions of this Agreement. Neither party may bind the other or create any obligation on the other's behalf, except as specifically provided in this Agreement.

- f. Subcontractors. Service Provider may, in its reasonable discretion, use third party contractors inside or outside the United States to perform any of its obligations hereunder, including but not limited to migration of Client data, remote monitoring and management, network monitoring, helpdesk services, backup, and hosted infrastructure services.
- g. No-Third Party Beneficiaries. This Agreement is for the sole benefit of the parties hereto and their respective successors and permitted assigns and nothing herein, express or implied, is intended to or shall confer upon any other person or entity any legal or equitable right, benefit or remedy of any nature whatsoever under or by reason of these Terms.
- h. Survival. All terms and provisions of this Agreement which should by their nature survive the termination of this Agreement shall so survive.
- i. Force Majeure. Each party will be excused for delay in the performance of any of its obligations hereunder (other than Client's obligation to pay fees pursuant to this Agreement) when such delay is the result of acts of God, governmental authority, delays in transportation, subcontractors not being able to honor their commitment(s), war, act of terrorism, weather, manufacturer's or supplier's delays, pandemic or epidemic, etc., or any other cause beyond the party's reasonable control.
- j. Notice Requirements. All notices required hereunder will be in writing and will be mailed by first-class mail, postage prepaid, sent by electronic mail, or delivered by messenger or reputable overnight courier, and shall be addressed to the party or parties to whom directed at the address set forth below or such other place as each party may from time to time give in writing to the other party hereto. Notice shall be deemed to have occurred upon receipt by the party to whom sent.

To: Service Provider

Executech, Inc.

1624 Santa Clara Drive, Suite 245

Roseville, CA 95661

Attn: Controller

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To: Client

Cameron Park Community Services District

2502 Country Club Drive

Cameron Park, CA 95682

Attn: Andre Pichly

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APPENDIX A – SERVICE LEVEL AGREEMENTS

Response Time and Service Level Agreement

Service Priorities	Response Time	Resolution Plan
<b>Critical*</b>	Within 30 minutes	4 hours
<b>Priority</b>	Within 2 hours	1 business days
<b>Normal</b>	Within 1 business day	2 business days

Service Priorities Definitions

Critical*	Critical network components or system down affecting multiple users. Example – Server down, network communication down.
Priority	Single component fails. A work around is not available. Example – Single workstation failure. No spare workstations available.
Normal	Software or hardware request, configuration change or update, enhancement or new user.

\*Executech designation

Hours of Service

Live Help Desk Services are available 24/7/365. Critical issues will be escalated and handled by our on-call technical team.

APPENDIX B – FEES AND PAYMENT SCHEDULE

a. Monthly Fees

Client will pay Service Provider a "Base Fee" of **\$2,953.56** per month in consideration of the *Proactive plan* selected. This includes the following:

*variable*  
↓

<b>Proactive Managed Services Monthly Pricing Summary:</b>				
Monthly Services Pricing:	Count:	Program Price:	Monthly Fee:	
Workstation / Device Count	22	\$60.00	\$1,320.00	
Server Count (Physical, Virtual & Backup)	5	\$130.00	\$650.00	
Site Count (Includes 1 Switch & 1 Firewall)	3	\$150.00	\$450.00	
Storage Device Count	0	\$50.00	\$0.00	
Backup Device Count	1	\$50.00	\$50.00	
Network Device Count (Switches, Firewalls, WAPs)	9	\$25.00	\$225.00	
<b>Subtotal Monthly Services Pricing:</b>			<b>\$2,695.00</b>	
<b>Additional Services:</b>				
Preferred Partner Discount	1	-\$530.00	-\$530.00	
Current Backup Solution - Datto - CPCSD	1	\$426.31	\$426.31	
Current Backup Solution - Datto - Fire	1	\$123.75	\$123.75	
Microsoft Exchange Online Plan 1	1	\$4.00	\$4.00	
M365 Business Standard	13	\$12.50	\$162.50	
M365 Business Basic	12	\$6.00	\$72.00	
Data Center Hosting	0	\$0.00	\$0.00	
<b>Total Monthly Services Pricing:</b>			<b>\$2,953.56</b>	
<b>One Time Modifiers:</b>				
Implementation	0	\$0.00	\$0.00	
Onboarding Fee (Waived)	0	\$0.00	\$0.00	
<b>Total One Time Onboarding Pricing:</b>			<b>\$0.00</b>	

Refer to 4.a. Fees and Payment Schedule

Microsoft cost total is subject to change due to the addition or reduction of licenses - Billing can potentially vary slightly per month.

# APPENDIX C - ACH AUTHORIZATION FORM



1314 West 11400 South  
Suite 200  
South Jordan, UT 84095  
Phone: (801) 253-4541  
accountsreceivable@executech.com

**Recurring Charge Authorization:** The undersigned consents and permits Executech to charge my bank account specified below for the amount due from me for all open invoices on my account. I release Executech from any and all claims arising from the use of this service. I understand and agree that Executech may continue to charge such amounts to my bank account until receiving notification from me that I have withdrawn this consent and permission, at which time Executech shall cease charging any such amounts to my bank account. ACH payments are processed the last Tuesday of every month.

Please print in blue or black ink.

## APPLICANT'S INFORMATION

LAST NAME: \_\_\_\_\_ FIRST NAME: \_\_\_\_\_ MIDDLE NAME: \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

## PAYMENT INFORMATION

NAME ON ACCOUNT: \_\_\_\_\_

BANK NAME: \_\_\_\_\_

PERSONAL/BUSINESS: \_\_\_\_\_

CHECKING/SAVINGS: \_\_\_\_\_

ROUTING NUMBER: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

## PAYMENT AUTHORIZATION

ACCOUNT HOLDER'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



# Cost Proposal

## T&M and Professional Services

Classification	Description	Rate (per hour)	Partner Rate (per hour)
Project Management	Coordination of project, resources, and vendors	\$150	\$140
IT Consultant	Desktop & Server Troubleshooting	\$175	\$165
Consulting Engineer	Infrastructure & Advanced Troubleshooting Services	\$220	\$210
Senior Consulting Engineer	Networking, Infrastructure, and datacenter design, troubleshooting and support	\$270	\$260

## Workstation Setups

Classification	Description	Rate (per hour)
Workstation setup	Base setup with installation of line of business applications. Pricing applies only to workstations purchased from Executech	\$455 per workstation
Client supplied workstation setup	To be sold as T&M for hours required to set up the workstation. Fixed installation fees do not apply to workstations purchased directly by the partner	See above hourly rates (\$175 per hour)

Category / Description:	Proactive	Comprehensive
<b>Systems Monitoring:</b> Per User / Device (1): Per Server: Per Site (2): Per Storage / Backup Device: Per Network Device: Per User Device:	\$60.00	\$115.00
	\$130.00	\$255.00
	\$150.00	\$150.00
	\$50.00	\$50.00
<b>Management &amp; Maintenance:</b> Workstations: Infrastructure: DSA Certification Required: <b>Maintenance Support: Remote</b> Help Desk (Hourly): Data Center (Hourly):	Included	Included
	Remote	Remote/On-Site
	Remote	Remote/On-Site
<b>Maintenance Support: On-Site</b> Help Desk (Hourly): Data Center (Hourly): Project Rates:	Included	Included
	\$175.00	Included
	\$270.00	Included
<b>Additional Services:</b> Backup Monitored Device Inventory Policy & Procedure Document Access Hardware and Software Procurement Services Annual/IT Strategic Planning Workstation Setup (Not-to-exceed price) (4)	\$150.00-\$270.00/Hr	\$150.00-\$270.00/Hr
	Monitor & Management	Monitor & Management
	Included	Included
<b>NOTES:</b> (1) Per Named User or Workstation, whichever is greater. Devices include (1) Desktop or Laptop with Anti-Virus Software and (1) non-w/Windows mobile device. (2) Covers one firewall and one switch per location. (3) Live Help Desk Services are available 24/7/365. Critical issues will be escalated and handled by our on-call technical team. (4) Workstation setups fees will not exceed \$455.00 per unit. This pricing applies only to workstations provided by Executech. Not to exceed installation fees do not apply to workstations purchased directly by the client.	Optional	Included
	Optional	Included
	Optional	Included







# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
**11/7/2022**

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> Diversified Insurance Group 136 E South Temple Suite 2300 Salt Lake City, UT 84111	<b>CONTACT NAME:</b>	
	<b>PHONE (A/C, No, Ext):</b> (801) 325-5000	<b>FAX (A/C, No):</b> (801) 532-2804
<b>E-MAIL ADDRESS:</b>		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A: National Fire Insurance Company of Hartford</b>		<b>20478</b>
<b>INSURER B: The Continental Insurance Company</b>		<b>35289</b>
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		


<b>INSURED</b>  <b>ExecuTech Utah, LLC</b> 10876 South River Front Parkway, Ste 100 South Jordan, UT 84095
--

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			7034112066	7/1/2022	7/1/2023	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
								\$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			7034112083	7/1/2022	7/1/2023	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$			7034112116	7/1/2022	7/1/2023	EACH OCCURRENCE	\$ 7,000,000
							AGGREGATE	\$ 10,000,000
								\$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	7034112097	7/1/2022	7/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER	
							E.L. EACH ACCIDENT	\$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  Cameron Park Community Services District 2502 Country Club Drive Cameron Park, CA 95682	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  



# executech

## Managed Services Reference Review

### Superior Courts of Nevada County

Ryan Ince, IT Technician

[Ryan.Ince@nccourt.net](mailto:Ryan.Ince@nccourt.net)

530.362.5286

Contract budget = ~\$5,700.00

Current Partner – Since October 2021

### Lutheran Social Services

Victoria Matthews, Operations Director

[Vmatthews@lssnorcal.org](mailto:Vmatthews@lssnorcal.org)

415.244.2767

Contract budget = ~\$14,000.00

Current Partner – Since January 2016

### Spare Time

Jack Walker, Chief Financial Officer

[JackW@sparetimesportsclubs.com](mailto:JackW@sparetimesportsclubs.com)

916.859.5910

Contract budget = ~\$23,000.00

Current Partner – Since December 2016

### Sun City Lincoln Hills

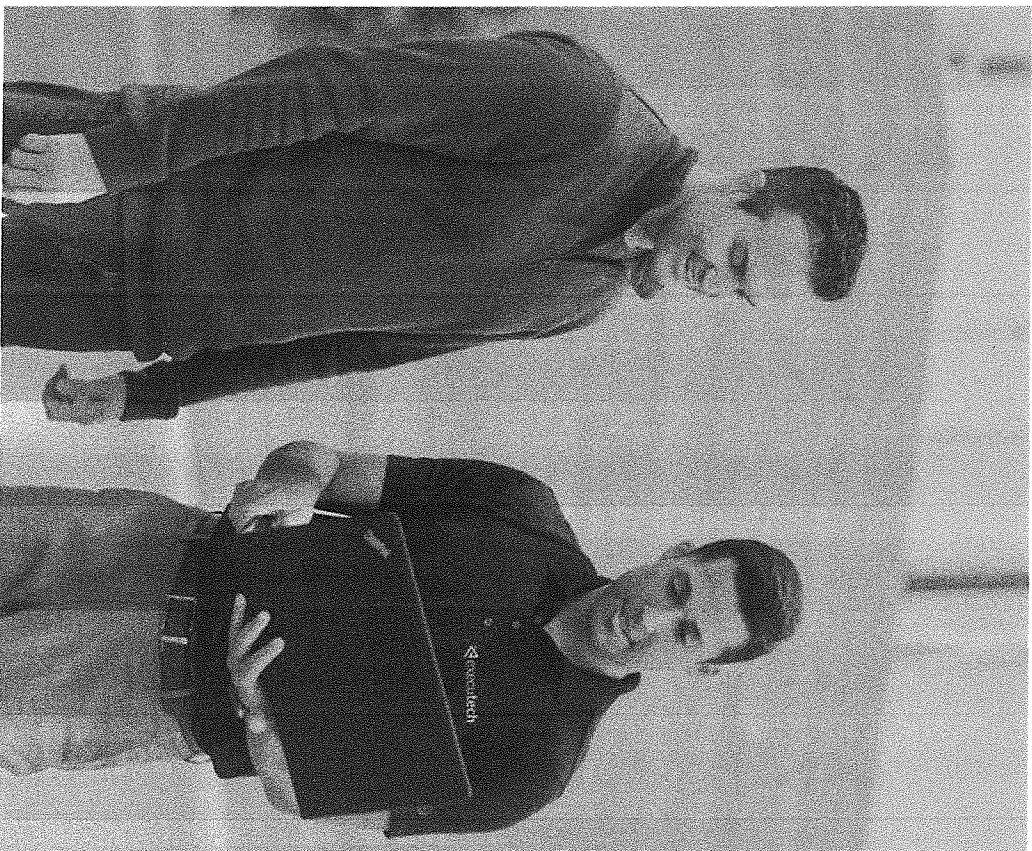
Jeff Caponera, Comms. & IT Manager

[Jeff.Caponera@schca.com](mailto:Jeff.Caponera@schca.com)

916.625.4057

Contract budget = ~\$11,000.00

Current Partner – Since November 2015



**RESOLUTION NO. 2023-01**  
**of the Board of Directors**  
**of the Cameron Park Community Services District**  
**January 18, 2023**

**APPROVING THE 2022 MANAGED SERVICES AGREEMENT BETWEEN THE CAMERON PARK COMMUNITY SERVICES DISTRICT AND EXECUTECH**

**WHEREAS**, the Cameron Park Community Services District is committed to the use of quality technology to conduct its daily operations and effective electronic communication; and

**WHEREAS**, the District’s General Manager entered into a one-year Managed Services Agreement in June 2017; and

**WHEREAS**, the contract was amended by the District to extend the agreement for an additional year in May 2018, and;

**WHEREAS**, the contract was again amended by the District to extend the agreement by an additional three years in August of 2019, and;

**WHEREAS**, the current amendment to the original agreement expired on May 21, 2022, and;

**WHEREAS**, the District released an RFP and Executech had the lowest contract amount, and;

**WHEREAS**, District staff are satisfied with the services that Executech has provided over the years and would like to continue to utilize their services.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF Cameron Park Community Services District DOES HEREBY RESOLVE AS FOLLOWS:

1. Approves the 2022 Managed Services Agreement between the Cameron Park Community Services District and Executech; and
2. Authorizes the General Manager to sign and execute agreement.

**PASSED AND ADOPTED** by the Board of Directors of Cameron Park Community Services District, this 18h day of January 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

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Director Sidney Bazett, President  
Board of Directors

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André Pichly  
General Manager



## Agenda Transmittal

**DATE:** January 10, 2023

**FROM:** Kimberly Vickers, Recreation Supervisor  
Mike Grassle, Parks & Facilities Superintendent  
Christina Greek, Finance Officer  
André Pichly, General Manager

**AGENDA ITEM #4:** 2023 FEE SCHEDULE ADJUSTMENTS

**RECOMMENDED ACTION:** REVIEW, DISCUSS, ENDORSE AND FORWARD TO THE BOARD OF DIRECTORS

### Introduction and Discussion

Due to an increase in operational costs, comparison to industry standards for fees, and in consideration of historical fees, staff proposes the following fee adjustments (Attachment A). Fee increases are primarily due to an increase in costs of labor, materials, and utilities, which affects operations of the CSD. Savings for electricity will be realized in one more year, which will help keep future facility use fees low.

Fee changes for swim teams are proposed at this time. While revenue remains high for pool fees, Staff have increased fees to swim teams to cover increasing costs of chemicals, begin building funds to replace newly purchased tarps at their life end, and cover staffing costs of pool operations.

Slight fee changes are proposed to for sports fields for increase in staffing and materials costs.

### Fiscal Impact

The proposed fee adjustments are expected to increase revenue by \$50,000 annually.

### Recommendation

Staff recommends that the Budget & Administration Committee endorse the 2023 Fee Schedule and forward to the Board of Directors for consideration and approval.

## Attachment 4.A

Facility Room	Current Rate	New Rate	Notes
Courtyard	25.00/hr	No Change	*No utility costs with outdoor venue
Dance Room	60.00/hr	64.00	Approximately 6% Increase
Gym	86.00/hr	No change	
West Half Assembly Hall	81.00/hr	86.00	Approximately 6% Increase
Quarter of Hall, hourly	60.00/hr	64.00	Approximately 6% Increase
Quarter of Hall, all day	476.00/10+hrs	504.00	Approximately 6% Increase
East 1/2 (stage)	100.00/hr	106.00	Approximately 6% Increase
Full Assembly Hall	179.00/hr	189.00	Approximately 6% Increase
Full Assembly Hall, all day	1426/10+hrs	1512	Approximately 6% Increase
Kitchen	60.00/hr	64.00	Approximately 6% Increase
Classroom A	31.00/hr	33.00	Approximately 6% Increase
Classroom B	31.00/hr	33.00	Approximately 6% Increase
Social Room	60.00/hr	64.00	Approximately 6% Increase
<b>Pool Fees</b>			
Pool Party (up to 10ppl includes classroom)	81.00	90.00	Approximately 6% Increase
Additional 5-pack	20.00	20.00	No increase
<b>Pool Rental Fees</b>			
Slide fee, flat rate	60.00	65.00	*No utility costs with outdoor venue
1-50 people	206.00/hr	220.00	Approximately 6% Increase
51-250 people	243.00/hr	258.00	Approximately 6% Increase
251-350 people	287.00/hr	305.00	Approximately 6% Increase
Swim Teams	61.30/hr	63.00	In conjunction with guard fees
Lifeguard for Swim Team	17/hr	18.00/hr	*Maintain to 2 guard minimum
<b>Sports Fields</b>			
Christa McAuliffe	30.00/hr	32.00/hr	Approximately 6% Increase
Dave West	30.00/hr	32.00/hr	Approximately 6% Increase
Rasmussen	30.00/hr	32.00/hr	Approximately 6% Increase
Community partners**	Not to exceed 674.00/mo	687.00/mo	Suggest 2% increase
<b>Lake Rental Fees</b>			
15-50 people	170.00 flat rate	250.00	2hr minimum
51-150 people	170.00 flat rate	300.00	2hr minimum
151-250 people Max	170.00 flat rate	350.00	2hr minimum
<b>Lake Fees</b>			
Party Pack (up to 10ppl)	50.00 plus entry fee	90.00	Flagpole Area
Additional 5-pack		10.00	For flagpole area

\*More than 15 people require rental of Gazebo area

\*\* *Prospector Soccer has one more year (2023) at \$674/mo before can start increasing due to project matching.*



## Agenda Transmittal

**DATE:** January 10, 2023

**FROM:** André Pichly, General Manager  
Christina Greek, Finance Officer

**AGENDA ITEM #5:** **2023 COMMITTEE WORK PLAN DEVELOPMENT**

**RECOMMENDED ACTION:** Discuss and Forward to the Board of Directors

### Introduction

It is a best practice for the District to develop an annual work plan to help focus the organization's efforts on achieving those objectives that best help it meet Strategic Focus Areas described in the 2021-2026 Strategic Plan. Each Committee works with their respective staff to develop the Work Plan objectives that can be brought to the Board of Directors for their consideration and approval in February.

### Strategic Plan 2021-2026

- Strategic Focus Areas (as they pertain to Budget & Administration)
  - **E.1 Financial Stability**

Element Objective and Strategy: Our objective in the area of finance is to ensure the long-term fiscal health of the District. To do this, our strategy is to utilize best accounting practices and tools, conduct practical and realistic financial forecasting, seek optimal revenue sources, and acknowledge available financial resources to support the District vision and services.

    - E.1.a Develop and implement an annual budget that is operationally balanced and allocates appropriate funds to preserve and improve the District's assets.
    - E.1.b Annually update a 5-year budget projection.
    - E.1.c Develop a funding plan for capital asset reserves and long-term obligations.
    - E.1.d Seek new revenue enhancement opportunities, such as expanded service fees and grants, for all District functions.
    - E.1.e Implement a Solar Energy project to save utility costs.
    - E.1.f/g Pursue annexation of properties within the Sphere of Influence

- E.1.h Actively manage Lighting and Landscape District budgets and fund balances to address excessive or insufficient fund balances; engage residents of LLADs for transparency.

### **Background**

In December 2022, the Board of Directors reviewed the results of the 2022 Work Plan objectives. It was agreed that Work Plan goals for 2023 need to be measurable, attainable, and have the opportunity for completion within the calendar year. It is recommended that each Committee work with staff to identify 2 to 3 goals that can be reasonably achieved with a high degree of confidence. Using the goal development approach of S.M.A.R.T (Specific, Measurable, Achievable, Relevant, and Timely) is the suggested approach for both Committee members and staff to consider. It should be noted that some S.M.A.R.T. approaches use Realistic instead of Relevant.

### **Instructions**

The President of the Board of Directors is asking for Standing Committees to develop a work plan goals for the year 2023, and forward to the Board of Directors in February for consideration, discussion, and approval as this year's District Work Plan.

### **Attachments** (via hyperlinks)

5.a – [2021-2026 Strategic Plan](#)

5.b - [Browning Reserve Study](#)

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 11/1/2022 Through 11/30/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
	Payroll GL 11/10/22 PP23	41,354.20	11/8/2022	Payroll GL 11/10/22
		41,354.20	11/8/2022	Total Payroll GL 11/10/22
	Payroll GL 11/25/22 PP24	40,639.69	11/25/2022	Payroll GL 11/25/22
		40,639.69	11/25/2022	Total Payroll GL 11/25/22
Abila	Accounting Software - December 2022	835.04	11/3/2022	<b>36349</b>
		835.04	11/3/2022	Total 36349
Acer Landscape Materials, Inc	Park Bark 11/04/22	139.45	11/10/2022	<b>36376</b>
		139.45	11/10/2022	Total 36376
ADM Screening	Pre-emp Parks Nov 2022	50.00	11/23/2022	<b>36428</b>
		50.00	11/23/2022	Total 36428
AFSCME District Council 57	Union dues for Payroll 11/10/22 PP23	102.70	11/10/2022	<b>36377</b>
		102.70	11/10/2022	Total 36377
AFSCME District Council 57	Union Dues for Payroll 11/25/22	103.62	11/23/2022	<b>36429</b>
		103.62	11/23/2022	Total 36429
Airespring Inc.	Internet Broadband Com Cntr/Lake - November 2022	566.15	11/3/2022	<b>36350</b>
		566.15	11/3/2022	Total 36350
Airgas National Carbonation	CO2 Fill, Pool 10/20/22	298.91	11/10/2022	<b>36378</b>
		298.91	11/10/2022	Total 36378
Airgas National Carbonation	CO2 Fill, Pool 11/11/22	462.87	11/23/2022	<b>36430</b>
		462.87	11/23/2022	Total 36430
Alhambra	Water & Cooler Rental 10/31/22	50.02	11/23/2022	<b>36432</b>
		50.02	11/23/2022	Total 36432



**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 11/1/2022 Through 11/30/2022

Vendor Name	Description	Check Amount	Check Date	Check #
Alison S. Lloyd	Ballet 10/14-11/18/22	693.00	11/23/2022	36446
		693.00	11/23/2022	Total 36446
Andre L. Pichly III	Cell Phone Allowance November 2022	100.00	11/3/2022	36368
Andre L. Pichly III	Mileage Allowance November 2022	100.00	11/3/2022	
		200.00	11/3/2022	Total 36368
Arnolds for Awards, Inc.	FD89 FPS Name Tags 10/28/22	30.67	11/10/2022	36380
		30.67	11/10/2022	Total 36380
Ashley Dias	Soccer Tots Cancelled Refund 11/01/22	95.00	11/3/2022	36353
		95.00	11/3/2022	Total 36353
AT&T Calnet 3	CSD Phone Lines 09/24-10/23/22 ban 9391035823	457.23	11/3/2022	36351
		457.23	11/3/2022	Total 36351
AT&T Calnet 3	FD89 Fax Line BAN 9391035819 10/10-11/09/22	23.37	11/17/2022	36408
		23.37	11/17/2022	Total 36408
Bauer Compressors, Inc.	FD89 Bauer Compressor Maint. 10/28/22	470.64	11/10/2022	36381
		470.64	11/10/2022	Total 36381
Brighton Energy	CC Solar 10/01-10/31/22	4,448.61	11/10/2022	36382
		4,448.61	11/10/2022	Total 36382
Brighton Energy	FD89 Solar 10/01-10/31/22	1,292.96	11/10/2022	36383
		1,292.96	11/10/2022	Total 36383
California Public Employee's Retirement System	CalPERS 457 for Payroll 11-10-22 PP23	375.00	11/10/2022	1002237121
		375.00	11/10/2022	Total 1002237121

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 11/1/2022 Through 11/30/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
California Public Employee's Retirement System	CalPERS 457 for Payroll 11-25-22 PP24	375.00	11/23/2022	1002246584
		375.00	11/23/2022	Total 1002246584
California Public Employee's Retirement System	CalPERS Health - November 2022	19,774.52	11/8/2022	16971098
		19,774.52	11/8/2022	Total 16971098
California Public Employee's Retirement System	CalPERS Retirement - Classic PP23 11-10-22	1,476.05	11/10/2022	1002237119
		1,476.05	11/10/2022	Total 1002237119
California Public Employee's Retirement System	CalPERS Retirement - Classic PP24 11-25-22	1,476.05	11/23/2022	1002246582
		1,476.05	11/23/2022	Total 1002246582
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP23 11-10-22	3,590.52	11/10/2022	1002237117
		3,590.52	11/10/2022	Total 1002237117
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP24 11-25-22	3,748.86	11/23/2022	1002246580
		3,748.86	11/23/2022	Total 1002246580
Callander Associates Landscape Architecture	CP Lake Splash Pad October 2022	1,689.14	11/23/2022	36435
		1,689.14	11/23/2022	Total 36435
Camino Power Tool	FD Mobile equip. Small Motor Fuel 10/28/22	154.87	11/10/2022	36384
		154.87	11/10/2022	Total 36384

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 11/1/2022 Through 11/30/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Chelsea Campbell	Soccer Tots cancelled Refund 11/02/22	95.00	11/10/2022	36385
		95.00	11/10/2022	Total 36385
Christina Greek	Cell Allowance November 2022	100.00	11/3/2022	36360
		100.00	11/3/2022	Total 36360
Christina Greek	Printer/Supplies Allowance November 2022	50.00	11/23/2022	36445
		50.00	11/23/2022	Total 36445
Churchill's Hardware, Inc.	FD's Hardware, Supplies, Misc 11/07/22	56.16	11/10/2022	36386
		56.16	11/10/2022	Total 36386
Churchill's Hardware, Inc.	Parks/CC Hardware Supplies 11/07/22	492.25	11/10/2022	36387
		492.25	11/10/2022	Total 36387
Cintas Corporation #622	CC Janitorial Supplies 10/31/22	278.08	11/10/2022	36388
Cintas Corporation #622	CC Janitorial Supplies 11/07/22	236.59	11/10/2022	
		514.67	11/10/2022	Total 36388
Cintas Corporation #622	CC Janitorial Supplies 11/14/22	345.96	11/17/2022	36409
		345.96	11/17/2022	Total 36409
Comcast	FD88 Internet 11/14-12/13/22	158.30	11/23/2022	36439
		158.30	11/23/2022	Total 36439
Comcast	FD89 Internet 11/11-12/10/22	158.30	11/17/2022	36410
		158.30	11/17/2022	Total 36410
Conforti Plumbing, Inc	Parks- Restroom back up 11/08/22	210.00	11/17/2022	36411
		210.00	11/17/2022	Total 36411
David Cope	Roof Review Refund 11/01/22	40.00	11/3/2022	36352

**Cameron Park Community Services District**  
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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		40.00	11/3/2022	Total 36352
Dawn Avalon	Tai Chi for Health Class 11/01-11/29/22	79.20	11/23/2022	36433
		79.20	11/23/2022	Total 36433
De Lage Landen Financial Services, Inc.	CSD Copier Lease 11/15-12/14/22	235.95	11/23/2022	36440
		235.95	11/23/2022	Total 36440
De Lage Landen Financial Services, Inc.	FD88 Copier Lease 11/15-12/14/22	64.35	11/23/2022	36441
		64.35	11/23/2022	Total 36441
De Lage Landen Financial Services, Inc.	FD89 Copier Lease 11/15-12/14/22	196.82	11/23/2022	36442
		196.82	11/23/2022	Total 36442
Debbie DuVall	Xmas Craft Faire Electricity Refund 11/04/22	10.00	11/10/2022	36389
		10.00	11/10/2022	Total 36389
Delta Dental of California	Dental- December 2022	1,288.76	11/23/2022	36443
		1,288.76	11/23/2022	Total 36443
Desiree Tory	Social Room Rental Deposit Refund 11/22/22	40.00	11/23/2022	36449
		40.00	11/23/2022	Total 36449
Donna Skelton	Lap Swim Cancelled Refund 11/01/22	42.00	11/3/2022	36370
		42.00	11/3/2022	Total 36370
Dorsey Pictures	Social Room Rental Deposit Refund 11/22/22	40.00	11/23/2022	36447
		40.00	11/23/2022	Total 36447

**Cameron Park Community Services District**  
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<b>Vendor Name</b>	<b>Description</b>	<b>Check Amount</b>	<b>Check Date</b>	<b>Check #</b>
Epperson Law Group, PC	Legal Srvcs, mtgs, Calls 09/26-10/25/22	1,476.00	11/3/2022	36354
		1,476.00	11/3/2022	Total 36354
Eric William Blodgett Aiston	DIR Comp Meetings 10/03,10/19,10/20/22	300.00	11/10/2022	36379
		300.00	11/10/2022	Total 36379
Eric William Blodgett Aiston	DIR Comp Meetings Nov 2022	500.00	11/23/2022	36431
		500.00	11/23/2022	Total 36431
Erin Gee	Cooking with Kids Cancelled Refund 11/08/22	70.00	11/10/2022	36390
		70.00	11/10/2022	Total 36390
Ewing Irrigation Products, Inc.	Bar JA Irrigation parts 10/18/22	33.26	11/3/2022	36355
Ewing Irrigation Products, Inc.	D. West Irrigation Supplies 10/20/22	97.78	11/3/2022	
		131.04	11/3/2022	Total 36355
Ewing Irrigation Products, Inc.	Lake Fountain Project 11/02/22	611.09	11/23/2022	36444
Ewing Irrigation Products, Inc.	Lake Fountain Project 11/03/22	338.44	11/23/2022	
		949.53	11/23/2022	Total 36444
Ewing Irrigation Products, Inc.	Parks Irrigation parts 10/18/22	22.77	11/3/2022	36355
		22.77	11/3/2022	Total 36355
Executech	MSA, IT Srvcs, Nov. 2022	3,049.56	11/3/2022	36356
		3,049.56	11/3/2022	Total 36356
Felicity Wood Carlson	DIR Comp Meeting Nov 2022	300.00	11/23/2022	36437
		300.00	11/23/2022	Total 36437
Gold Country Hardware	Rasm Park Elect. Covers for Bathroom 10/26/22	9.62	11/3/2022	36358

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		9.62	11/3/2022	Total 36358
Hangtown Fire Control, Inc.	FD89 Semi Annual Service 11/10/11	181.09	11/17/2022	36413
		181.09	11/17/2022	Total 36413
Heartwood Professional Tree Management Inc.	CP Lake Emergency Tree Work 11/03/22	2,800.00	11/10/2022	36392
		2,800.00	11/10/2022	Total 36392
Highlander Termite & Pest Control	FD89 Pest Control #713 11/14/22	75.00	11/17/2022	36414
		75.00	11/17/2022	Total 36414
Hunt & Sons	FD Bulk Fuel 10/28/22	2,327.79	11/10/2022	36393
		2,327.79	11/10/2022	Total 36393
Hunt & Sons	FD Bulk Fuel 11/11/22	2,128.82	11/17/2022	36415
		2,128.82	11/17/2022	Total 36415
Hunt & Sons	FD89 Convault Fuel Pump Nozzles 11/07/22	848.57	11/10/2022	36393
		848.57	11/10/2022	Total 36393
Interwest Consulting Group, Inc.	FD Plan Insp. 2650 CP Drive #CPKF22-0011 09/29-10/26/22	246.25	11/17/2022	36416
		246.25	11/17/2022	Total 36416
Jon Moore	Soccer Tots Cancelled Refund 11/01/22	95.00	11/3/2022	36363
		95.00	11/3/2022	Total 36363
Joseph Munizich	Inst Pay Bird watcing class 11/05/22	31.20	11/10/2022	36395
		31.20	11/10/2022	Total 36395
JS West Propane Gas	Propane Fill, Pool 10/31/22	9,207.80	11/17/2022	36417

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		9,207.80	11/17/2022	Total 36417
K.I.M.M.S.	FD89 Chief Quarters & Gym Privacy Tint 11/01/22	350.00	11/17/2022	36418
		350.00	11/17/2022	Total 36418
Kaiser Foundation Health Plan	Direct Pay Health Prem Dec 2022 G. Dalbeck	832.94	11/17/2022	36426
		832.94	11/17/2022	Total 36426
Kaiser Foundation Health Plan	Direct Pay Health Prem Nov 2022 G. Dalbeck	832.94	11/17/2022	36427
		832.94	11/17/2022	Total 36427
Kathryn Galea	Soccer Tots Cancelled Refund 11/01/22	95.00	11/3/2022	36357
		95.00	11/3/2022	Total 36357
Kelley Rackwitz	lap Swim weather temp Refund 11/02/22	104.00	11/10/2022	36402
		104.00	11/10/2022	Total 36402
Kelli Hill	Soccer Tots Cancelled Refund 11/01/22	95.00	11/3/2022	36361
		95.00	11/3/2022	Total 36361
Kimberly Vickers	Cell Allowance November 2022	100.00	11/3/2022	36375
		100.00	11/3/2022	Total 36375
Larry McBride	In Lieu Med Bens- Retired - November 2022	600.00	11/17/2022	36419
		600.00	11/17/2022	Total 36419
Laura Sanders-Ito	Cell Allowance November 2022	50.00	11/3/2022	36369
		50.00	11/3/2022	Total 36369
Lincoln Aquatics	Bulk Chlorine Fill-up 10/30/22	1,108.79	11/10/2022	36394
		1,108.79	11/10/2022	Total 36394
Madison Kakavas	Inst. Pay Cooking W/Kids Class 10/11-11/01/22	252.00	11/3/2022	36362

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		252.00	11/3/2022	Total 36362
Michael Grassle	Cell Allowance November 2022	100.00	11/3/2022	36359
		100.00	11/3/2022	Total 36359
Michael Grassle	Mileage Reimb October 2022	93.96	11/10/2022	36391
		93.96	11/10/2022	Total 36391
Mitch Thinnes	Xmas Craft Fair Refund 11/18/22	85.00	11/23/2022	36448
		85.00	11/23/2022	Total 36448
Napa Auto Parts	STN 88 Grease Gun 10/31/22	54.69	11/10/2022	36396
		54.69	11/10/2022	Total 36396
Nichole Stevens	Soccer Tots Cancelled Refund 11/01/22	95.00	11/3/2022	36372
		95.00	11/3/2022	Total 36372
Pathian Administrators	Vision Benefits - December 2022	167.04	11/10/2022	36398
		167.04	11/10/2022	Total 36398
Paychex	Paychex Flex/Mobile fees for October 2022	239.80	11/21/2022	20221121
		239.80	11/21/2022	Total 20221121
Paychex	Paychex Payroll Fees for 11-10-22 PP23	287.40	11/10/2022	2022110701
		287.40	11/10/2022	Total 2022110701
Paychex	Paychex Payroll Fees for 11-25-22 PP24	283.95	11/25/2022	2022112101
		283.95	11/25/2022	Total 2022112101
PG&E	CC Elect. 09/20/22-10/18/22 w/ LP#24	2,081.86	11/3/2022	36367
		2,081.86	11/3/2022	Total 36367
PG&E	CP Lake Elec. 9/26-10/24/22	680.64	11/10/2022	36399



**Cameron Park Community Services District**  
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 From 11/1/2022 Through 11/30/2022

Vendor Name	Description	Check Amount	Check Date	Check #
		680.64	11/10/2022	Total 36399
PG&E	Elec. 09/26-10/24/22 LLADs	10,807.99	11/17/2022	36420
		10,807.99	11/17/2022	Total 36420
PG&E	Elec. 11 Lamps 09/16-10/14/22	175.29	11/3/2022	36365
		175.29	11/3/2022	Total 36365
PG&E	Elec. 8 Lamps 09/16-10/14/22	127.48	11/3/2022	36364
		127.48	11/3/2022	Total 36364
PG&E	Elec. Adjusted Bill #2 9/26-10/24/22	1,010.40	11/10/2022	36400
		1,010.40	11/10/2022	Total 36400
PG&E	FD's 8/19-9/19/22 Revised bill credit applied after	718.40	11/3/2022	36366
		718.40	11/3/2022	Total 36366
Placerville Church of the Nazarene	Rental Deposit Kitchen and Hall Refund 11/21/22	600.00	11/23/2022	36438
		600.00	11/23/2022	Total 36438
Ponderosa Auto Express, Inc.	FD U2989 Service 11/04/22	471.98	11/10/2022	36401
		471.98	11/10/2022	Total 36401
Ponderosa Auto Express, Inc.	FD88, U-88 Service 11/11/22	1,545.81	11/17/2022	36421
		1,545.81	11/17/2022	Total 36421
Ramon Soto	Cell Allowance November 2022	50.00	11/3/2022	36371
		50.00	11/3/2022	Total 36371
Rice Trucking & Repair	FD E89 Repairs 10/24/22	8,602.85	11/10/2022	36403
		8,602.85	11/10/2022	Total 36403
Sandi Sherwood	X-mas Craft Faire-COVID refund 11/14/22	85.00	11/17/2022	36422

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		85.00	11/17/2022	Total 36422
Sharon L Caputo	Speaking Spanish Class 09/21-11/09/22	432.00	11/23/2022	36436
		432.00	11/23/2022	Total 36436
Sidney Arthur Bazett	DIR Comp Meetings Nov 2022	200.00	11/23/2022	36434
		200.00	11/23/2022	Total 36434
Solitude Lake Management LLC	CP Lake water quality testing 08/01-8/31/22	200.00	11/17/2022	36423
		200.00	11/17/2022	Total 36423
Sonia Gonzalez	Futsal unable to participate Refund 11/14/22	75.00	11/17/2022	36412
		75.00	11/17/2022	Total 36412
Stephen A. Twitchell	Inst Pay Modified Zumba 11/03-11/28/22	0.00	11/23/2022	36450
		0.00	11/23/2022	Total 36450
Streamline	streamline Web/Engage Mthly 11/01-12/01/22	370.00	11/3/2022	36373
		370.00	11/3/2022	Total 36373
Taylor Neal	Adult Basketball Cancelled Refund 11/08/22	70.00	11/10/2022	36397
		70.00	11/10/2022	Total 36397
The Paint Spot, Inc.	Paint Social Room 10/27/22	81.24	11/10/2022	36404
The Paint Spot, Inc.	Paint Social Room 11/01/22	130.37	11/10/2022	
		211.61	11/10/2022	Total 36404
The Paint Spot, Inc.	Rasm Roof Project Paint, Etc. 10/24/22	307.55	11/3/2022	36374
		307.55	11/3/2022	Total 36374

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Vendor Name	Description	Check Amount	Check Date	Check #
The UPS Store # 1726	FD Shipped Smoke Generator for warranty repair 11/10/22	47.37	11/17/2022	36424
		47.37	11/17/2022	Total 36424
TPX Communications	Comm Center Phones/Internet November 2022	1,030.97	11/10/2022	36405
		1,030.97	11/10/2022	Total 36405
Umpqua Bank	Banking Maint Fee for October 2022	88.25	11/22/2022	Bank Maint Fee
		88.25	11/22/2022	Total Bank Maint Fee
Umpqua Bank	Cred Crd Merch Fees- Vantiv/Ump Oct 2022 (FD Inspec 8.3%)	99.48	11/9/2022	Merch Fees
Umpqua Bank	Credit Card Merch Fees - Vantiv/Ump Oct 2022 (ARC 7.5%)	89.89	11/9/2022	
Umpqua Bank	Credit Card Merch Fees- Vantiv/Ump Oct 2022 (Parks 2.2%)	26.36	11/9/2022	
Umpqua Bank	Credit Card Merch Fees- Vantiv/Umpqua Oct 2022 (CC 11.2%)	134.24	11/9/2022	
Umpqua Bank	Credit Card Merch Fees- Vantiv/Umpqua Oct 2022 (Rec 70.8%)	848.57	11/9/2022	
		1,198.54	11/9/2022	Total Merch Fees
Umpqua Bank Commercial Card OPS	Umpqua CC's October 2022	8,608.93	11/10/2022	36406
		8,608.93	11/10/2022	Total 36406
Verizon Business	FD89 Business Lines 11/10/22	5.37	11/17/2022	36425
		5.37	11/17/2022	Total 36425
Verizon Wireless	Parks Wireless Ipads/Hotspot Oct 11- Nov 10	181.04	11/23/2022	36452
		181.04	11/23/2022	Total 36452

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Verizon Wireless	Wireless Parks, CC & CC&R Oct 11-Nov 10	493.68	11/23/2022	36451
		493.68	11/23/2022	Total 36451
Wex Bank	FD OOA Wex Fuel October 2022	247.70	11/10/2022	36407
		247.70	11/10/2022	Total 36407
Wilkinson Portables, Inc.	D.West Porta Potty ID:28615 10/17-11/13/22	184.33	11/23/2022	36453
		184.33	11/23/2022	Total 36453
Report Total		200,679.45		

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
	Payroll GL 12/09/22 PP25	41,092.91	12/9/2022	Payroll GL 12/09/22
		41,092.91	12/9/2022	Total Payroll GL 12/09/22
	Payroll GL 12/23/22 PP26	42,161.19	12/23/2022	Payroll GL 12/23/22
		42,161.19	12/23/2022	Total Payroll GL 12/23/22
49er Communications, Inc.	FD Radio Repairs 12/12/22	275.00	12/22/2022	36565
		275.00	12/22/2022	Total 36565
Abila	Accounting Software -January 2022	835.04	12/8/2022	36490
		835.04	12/8/2022	Total 36490
AFSCME District Council 57	Union Dues for Payroll 12/09/22 PP25	107.12	12/8/2022	36491
		107.12	12/8/2022	Total 36491
AFSCME District Council 57	Union Dues for Payroll 12/23/22	106.21	12/22/2022	36566
		106.21	12/22/2022	Total 36566
Airespring Inc.	Internet Broadband Com Cntr/Lake - December 2022	566.15	12/8/2022	36492
		566.15	12/8/2022	Total 36492
Airgas National Carbonation	CO2 fill - pool 11/02/22	428.85	12/1/2022	36455
		428.85	12/1/2022	Total 36455
Airgas National Carbonation	CO2 fill - pool 11/16/22	327.91	12/1/2022	36454
		327.91	12/1/2022	Total 36454
Airgas National Carbonation	CO2 Fill, Pool 12/15/22	291.27	12/29/2022	36582
		291.27	12/29/2022	Total 36582

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Airgas National Carbonation	CO2 Pool Fill 12/07/22	247.22	12/22/2022	36567
		247.22	12/22/2022	Total 36567
Airgas National Carbonation	CO2 tank rental - pool 10/31/22	100.78	12/1/2022	36456
		100.78	12/1/2022	Total 36456
Airgas National Carbonation	CO2 Tank Rental 11/30/22	100.78	12/15/2022	36538
		100.78	12/15/2022	Total 36538
Alhambra	Water & Cooler Rental 11/30/22	37.53	12/22/2022	36568
		37.53	12/22/2022	Total 36568
Alison S. Lloyd	Ballet Classes All 12/02-12/21/22	475.20	12/22/2022	36575
		475.20	12/22/2022	Total 36575
Andre L. Pichly III	Cell Allowance - December 2022	100.00	12/1/2022	36480
Andre L. Pichly III	Mileage Allowance - December 2022	100.00	12/1/2022	
		200.00	12/1/2022	Total 36480
AT&T Calnet 3	CSD Phone Lines 10/24-11/23/22 BAN9391035823	450.29	12/8/2022	36493
		450.29	12/8/2022	Total 36493
AT&T Calnet 3	FD 89 Phone BAN9391035822 10/24-11/23/22	160.43	12/8/2022	36494
		160.43	12/8/2022	Total 36494
AT&T Calnet 3	FD89 Fax Line BAN9391035819 11/10-12/09/22	24.04	12/22/2022	36569
		24.04	12/22/2022	Total 36569

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Bravo Security Services Inc.	Event Security 2 Guards 12/17/22	490.00	12/22/2022	36570
		490.00	12/22/2022	Total 36570
Briana Saura	Cooking with Kids low enrollment Refund 12/05/22	70.00	12/8/2022	36530
		70.00	12/8/2022	Total 36530
Brighton Energy	CC Solar 11/01-11/30/22	2,209.01	12/8/2022	36496
		2,209.01	12/8/2022	Total 36496
Brighton Energy	FD 89 Solar 11/01-11/30/22	747.09	12/8/2022	36497
		747.09	12/8/2022	Total 36497
Brooke Ringger	Hall Deposit Refund 12/09/22	300.00	12/15/2022	36560
		300.00	12/15/2022	Total 36560
C & H Motor Parts, Inc	Annual C type 1 Services 12/07/22	3,452.67	12/15/2022	36540
		3,452.67	12/15/2022	Total 36540
California Overhead Door, Inc.	FD E-89 Bay Door Repair 11/15/22	195.00	12/8/2022	36498
		195.00	12/8/2022	Total 36498
California Public Employee's Retirement System	CalPERS 457 for Payroll 12-09-22 PP25	375.00	12/9/2022	1002255969
		375.00	12/9/2022	Total 1002255969
California Public Employee's Retirement System	CalPERS 457 for Payroll 12-23-22 PP26	375.00	12/23/2022	1002265316
		375.00	12/23/2022	Total 1002265316
California Public Employee's Retirement System	CalPERS Health - December 2022	18,914.63	12/6/2022	1002242587
		18,914.63	12/6/2022	Total 1002242587

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
California Public Employee's Retirement System	CalPERS Retirement - Classic PP25 12-09-22	1,476.05	12/9/2022	1002255956
		1,476.05	12/9/2022	Total 1002255956
California Public Employee's Retirement System	CalPERS Retirement - Classic PP26 12-23-22	1,476.05	12/23/2022	1002265314
		1,476.05	12/23/2022	Total 1002265314
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP25 12-09-22	3,647.31	12/9/2022	1002255953
		3,647.31	12/9/2022	Total 1002255953
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP26 12-23-22	3,737.59	12/23/2022	1002265312
		3,737.59	12/23/2022	Total 1002265312
California Special Districts Association	2023 Annual Membership #35 10/01/22	8,810.00	12/8/2022	36502
		8,810.00	12/8/2022	Total 36502
Capital Live Scan	Pre-emp Fingerprinting - November 2022	21.00	12/8/2022	36499
		21.00	12/8/2022	Total 36499
Carbon Copy, Inc.	CC Copier Black Toner Delv. December 2022 (CS4053ci)	5.00	12/8/2022	36500
		5.00	12/8/2022	Total 36500
Carbon Copy, Inc.	Copier Count CCR, REC, Admin % November 2022	47.93	12/1/2022	36458
		47.93	12/1/2022	Total 36458
Carbon Copy, Inc.	CSD Copier Count CCR/Rec/Admin %'s CS4053ci	41.48	12/29/2022	36584
		41.48	12/29/2022	Total 36584



**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 12/1/2022 Through 12/31/2022

Vendor Name	Description	Check Amount	Check Date	Check #
Carbon Copy, Inc.	FD 89 Copier 11/01-11/30/22	22.15	12/8/2022	36500
		22.15	12/8/2022	Total 36500
CardConnect	Front Desk CC devices rental - November 2022	50.00	12/1/2022	36459
		50.00	12/1/2022	Total 36459
CardConnect	Front Desk CC Devices Rental 12/01-12/31/22	50.00	12/29/2022	36585
		50.00	12/29/2022	Total 36585
Christina Greek	Cell allowance - December 2022	100.00	12/1/2022	36473
Christina Greek	Printer/supplies allowance- December 2022	50.00	12/1/2022	
		150.00	12/1/2022	Total 36473
Cintas Corporation #622	CC Janitorial Supplies 11/21/22	331.07	12/1/2022	36461
Cintas Corporation #622	CC Janitorial Supplies 11/28/22	309.76	12/1/2022	
		640.83	12/1/2022	Total 36461
Cintas Corporation #622	CC Janitorial Supplies 12/05/22	268.73	12/15/2022	36541
Cintas Corporation #622	CC Janitorial Supplies 12/12/22	330.31	12/15/2022	
Cintas Corporation #622	CC Janitorial supplies Back ordered product 11/02/22	415.84	12/15/2022	
		1,014.88	12/15/2022	Total 36541
Comcate Software, Inc.	CC&R Software Annual Renewal 12/02/22	3,856.00	12/8/2022	36501
		3,856.00	12/8/2022	Total 36501
CPRS	Membership Renewal CSD & GM 10/25/22	555.00	12/15/2022	36542
		555.00	12/15/2022	Total 36542
Daniel P Doyle	CC Refrig. Service Call Labor and Parts installed 12/02/22	457.00	12/8/2022	36504

**Cameron Park Community Services District**  
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 From 12/1/2022 Through 12/31/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		457.00	12/8/2022	Total 36504
Dawn Elizabeth Wolfson	Spec Brd Meeting 12/19/22	100.00	12/29/2022	36603
		100.00	12/29/2022	Total 36603
De Lage Landen Financial Services, Inc.	CSD Copier Lease 12/15/22-01/14/23	235.95	12/29/2022	36587
		235.95	12/29/2022	Total 36587
De Lage Landen Financial Services, Inc.	FD88 Copier Lease 12/15/22-01/14/23	64.35	12/29/2022	36586
		64.35	12/29/2022	Total 36586
De Lage Landen Financial Services, Inc.	FD89 Copier Lease 12/15/22-01/14/2023	196.82	12/29/2022	36588
		196.82	12/29/2022	Total 36588
Delta Dental of California	Dental - January 2022	1,288.76	12/29/2022	36589
		1,288.76	12/29/2022	Total 36589
Department of Industrial Relations	Wheel Chair Permit 11/30/22	125.00	12/8/2022	36503
		125.00	12/8/2022	Total 36503
Department of Justice	Pre-emp BG Checks Nov 2022	32.00	12/15/2022	36543
		32.00	12/15/2022	Total 36543
Eide Bailly LLP	CPA audit items review for 21/22 Oct/Nov 2022	625.00	12/1/2022	36467
		625.00	12/1/2022	Total 36467
El Dorado County Air Quality Mgmt Dist.	Community Center Boiler pem#06-1748 #FA0006535 2022/23	896.09	12/15/2022	36544

**Cameron Park Community Services District**  
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Vendor Name	Description	Check Amount	Check Date	Check #
El Dorado County Air Quality Mgmt Dist.	Parks Chipper pem#15-1747 #FA0006534 2022/23	678.84	12/15/2022	
		1,574.93	12/15/2022	Total 36544
El Dorado County Air Quality Mgmt Dist.	Pool Air Quality #3725 Permit 12/05/22	443.00	12/8/2022	36505
		443.00	12/8/2022	Total 36505
El Dorado County Environmental Mgmt.	CSD CC Kitchen & Swimming Pool 12/01/22 #FA0004953	1,080.00	12/15/2022	36545
		1,080.00	12/15/2022	Total 36545
El Dorado Irrigation District	Bar J-B Water 09/27-11/22/22	343.90	12/8/2022	36512
		343.90	12/8/2022	Total 36512
El Dorado Irrigation District	Bar-J-15A Water/Landscape 09/24-11/21/22	442.70	12/8/2022	36511
		442.70	12/8/2022	Total 36511
El Dorado Irrigation District	Cam Valley Water & Landscape Wtr 09/15-11/10/22	185.15	12/1/2022	36462
		185.15	12/1/2022	Total 36462
El Dorado Irrigation District	CC Pool & Grounds Water/Sewer 09/23-11/30/22	556.00	12/8/2022	36517
		556.00	12/8/2022	Total 36517
El Dorado Irrigation District	Chardi/CP Entry Water 09/22-11/18/22	171.02	12/8/2022	36515
		171.02	12/8/2022	Total 36515
El Dorado Irrigation District	CM-Merrychase-RR Water/Sewer 09/27-11/30/22	199.03	12/8/2022	36507
		199.03	12/8/2022	Total 36507

**Cameron Park Community Services District**  
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<b>Vendor Name</b>	<b>Description</b>	<b>Check Amount</b>	<b>Check Date</b>	<b>Check #</b>
El Dorado Irrigation District	Com Crt Bldg Water/Sewer 09/23-11/30/22	1,418.12	12/8/2022	36516
		1,418.12	12/8/2022	Total 36516
El Dorado Irrigation District	CP Lake Water/Sewer 09/28-11/30/22	2,261.39	12/8/2022	36514
		2,261.39	12/8/2022	Total 36514
El Dorado Irrigation District	David West Water 09/28-11/21/22	651.56	12/8/2022	36513
		651.56	12/8/2022	Total 36513
El Dorado Irrigation District	Dog Park Water 09/22-11/22/22	179.87	12/8/2022	36509
		179.87	12/8/2022	Total 36509
El Dorado Irrigation District	Eastwood Water & Landscape Wtr 09/15-11/10/22	74.92	12/1/2022	36465
		74.92	12/1/2022	Total 36465
El Dorado Irrigation District	Eastwood Water 09/15-11/10/22	138.42	12/1/2022	36464
		138.42	12/1/2022	Total 36464
El Dorado Irrigation District	Eastwood Water 09/16-11/10/22	271.63	12/1/2022	36463
		271.63	12/1/2022	Total 36463
El Dorado Irrigation District	Northview Park Water 09/15-11/10/22	0.00	12/1/2022	36466
		0.00	12/1/2022	Total 36466
El Dorado Irrigation District	Northview repayment Wtr Bill w/Fee 09/15-11/10/22	201.20	12/29/2022	36590
		201.20	12/29/2022	Total 36590
El Dorado Irrigation District	Rasm Park Water/Sewer 09/23-11/30/22	262.92	12/8/2022	36510
		262.92	12/8/2022	Total 36510

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
El Dorado Irrigation District	Station 89 Water/Sewer 09/28-11/30/22	1,761.46	12/8/2022	36506
		1,761.46	12/8/2022	Total 36506
El Dorado Irrigation District	Station88 Water/Sewer 09/23-11/30/22	426.16	12/8/2022	36508
		426.16	12/8/2022	Total 36508
Epperson Law Group, PC	Legal Services, Call, Emails, Mtgs 10/26-11/18/22	1,818.00	12/8/2022	36518
		1,818.00	12/8/2022	Total 36518
Eric William Blodgett Aiston	DIR Comp Meetings December 2022	400.00	12/29/2022	36583
		400.00	12/29/2022	Total 36583
Erin Gee	Cooking with Kids low enrollment Refund 12/05/22	70.00	12/8/2022	36520
		70.00	12/8/2022	Total 36520
Executech	Battery Installation @ FD89 11/30/22	205.00	12/15/2022	36547
		205.00	12/15/2022	Total 36547
Executech	MSA, IT Service December 2022	3,049.56	12/8/2022	36519
		3,049.56	12/8/2022	Total 36519
Executech	Sonic Wall 1 yr renewals (Network Security) 11/28/22	2,260.35	12/1/2022	36468
		2,260.35	12/1/2022	Total 36468
Executech	Stn89 Server Battery 12/09/22	526.68	12/15/2022	36547
		526.68	12/15/2022	Total 36547
Federal Processing Registry, Inc	SAM 1 year Renewal 12/07/22	499.00	12/15/2022	36548
		499.00	12/15/2022	Total 36548

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<b>Vendor Name</b>	<b>Description</b>	<b>Check Amount</b>	<b>Check Date</b>	<b>Check #</b>
Felicity Wood Carlson	Dir Comp Meeting 12/19/22	100.00	12/22/2022	36571
		100.00	12/22/2022	Total 36571
Gary Sisterman	Cooking with Kids low enrollment Refund 12/07/22	70.00	12/8/2022	36532
		70.00	12/8/2022	Total 36532
Gold Country Hardware	Rasm Park irrig parts 11/28/22	67.28	12/1/2022	36469
		67.28	12/1/2022	Total 36469
Government Finance Officer's Assoc.	C. Greek Annual Membership Dues CY 2023	160.00	12/1/2022	36470
		160.00	12/1/2022	Total 36470
Great Sacramento Investments, LLC	Skyhawks Sports regist splits 10/11-12/02/22	722.00	12/1/2022	36472
		722.00	12/1/2022	Total 36472
Hankin Specialty Elevators, Inc.	Semi Annual Lift Maintenance Service 12/01/22	450.00	12/15/2022	36551
		450.00	12/15/2022	Total 36551
Heartwood Professional Tree Management Inc.	D. West Park cleaning dead branches 12/01/22	1,250.00	12/29/2022	36591
Heartwood Professional Tree Management Inc.	Paul J Ryan Park Removal of Branches and Tree	2,400.00	12/29/2022	
		3,650.00	12/29/2022	Total 36591
Highlander Termite & Pest Control	FD 88 Pest Control 12/14/22	35.00	12/15/2022	36552
		35.00	12/15/2022	Total 36552
Highlander Termite & Pest Control	FD89 Pest Control 12/15/22	75.00	12/22/2022	36572

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		75.00	12/22/2022	Total 36572
Hillyard, Inc.	Park/Lake Disinfectant/Gloves 11/23/22	593.89	12/8/2022	36522
		593.89	12/8/2022	Total 36522
Hunt & Sons	Diesel Exhaust Fluid 12/01/22	280.19	12/8/2022	36523
Hunt & Sons	FD Bulk Fuel 11/25/22	1,942.54	12/8/2022	
		2,222.73	12/8/2022	Total 36523
Hunt & Sons	FD Bulk Fuel 12/09/22	1,760.35	12/15/2022	36553
		1,760.35	12/15/2022	Total 36553
Jay Masters	Social Room Deposit Refund 12/22/22	40.00	12/29/2022	36592
		40.00	12/29/2022	Total 36592
Joan Bash	Sant Swim Cancelled Refund 12/05/22	24.00	12/8/2022	36495
		24.00	12/8/2022	Total 36495
Johanna Ocampo	Lifeguard training cancelled Refund 12/27/22	200.00	12/29/2022	36593
		200.00	12/29/2022	Total 36593
JS West Propane Gas	FD89 Propane Fill Pool 11/30/22	987.05	12/22/2022	36573
		987.05	12/22/2022	Total 36573
JS West Propane Gas	Propane Fill, Pool 11/30/22	18,269.27	12/15/2022	36555
		18,269.27	12/15/2022	Total 36555
Kacey Locke	Futsal Free Agent Refund 12/15/22	75.00	12/22/2022	36576
		75.00	12/22/2022	Total 36576
Kaiser Foundation Health Plan	Direct Pay Health Prem Jan 2023 G. Dalbeck (prem increase)	864.97	12/15/2022	36556

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		864.97	12/15/2022	Total 36556
Katie Nisbet	Cooking with Kids low enrollment Refund 12/05/22	70.00	12/8/2022	36526
		70.00	12/8/2022	Total 36526
Kelly Osuna	Skyhawks soccer cancelled - refund 09/29/22	95.00	12/1/2022	36477
		95.00	12/1/2022	Total 36477
Kenia Perez	Alcohol, Hall, Kitchen Deposit Refund 12/22/22	900.00	12/29/2022	36594
		900.00	12/29/2022	Total 36594
Kimberly Vickers	Cell allowance - December 2022	100.00	12/1/2022	36489
		100.00	12/1/2022	Total 36489
Kronick, Moskowitz, Tiedemann & Girard	CC&R Legal Services 11/17-11/30/22	354.00	12/22/2022	36574
		354.00	12/22/2022	Total 36574
Kronick, Moskowitz, Tiedemann & Girard	CC&R legal svcs 10/07-10/28/22	1,305.19	12/1/2022	36474
		1,305.19	12/1/2022	Total 36474
Larry McBride	In Lieu Med Benes - (Retired) December 2022	600.00	12/1/2022	36475
		600.00	12/1/2022	Total 36475
Laura Sanders-Ito	Cell Allowance - December 2022	50.00	12/1/2022	36483
		50.00	12/1/2022	Total 36483
Lewis E. Johnson	Let's Uke Class 11/21-12/12/22	55.20	12/15/2022	36554
		55.20	12/15/2022	Total 36554



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<b>Vendor Name</b>	<b>Description</b>	<b>Check Amount</b>	<b>Check Date</b>	<b>Check #</b>
Lisa Velasco	Santa Swim Cancelled Refund 12/02/22	12.00	12/8/2022	36534
		12.00	12/8/2022	Total 36534
Mary Helen Fischer	Hall+Alcohol Deposit Refund 12/09/22	600.00	12/15/2022	36549
		600.00	12/15/2022	Total 36549
Med-Packs LLC	FD88 & 89 Narcotic System 12/09/22	3,595.00	12/15/2022	36546
		3,595.00	12/15/2022	Total 36546
Melissa O'Meara Simpkin	Kiosk + Lifeguard sweatshirts 12/21/22	754.50	12/29/2022	36598
		754.50	12/29/2022	Total 36598
Michael Grassle	Cell Allowance - December 2022	100.00	12/1/2022	36471
		100.00	12/1/2022	Total 36471
Michael Grassle	Mileage Reimb Nov 2022	99.76	12/15/2022	36550
		99.76	12/15/2022	Total 36550
Mountain Democrat	Pub Notice - Cal Fire Code Ord 11/25/22	89.13	12/1/2022	36476
		89.13	12/1/2022	Total 36476
Myung Chong	Mod Zumba inst pay (split) 11/03-11/28/22	90.00	12/1/2022	36460
		90.00	12/1/2022	Total 36460
Napa Auto Parts	FD E-88 Radiator Cap 11/22/22	11.79	12/8/2022	36525
		11.79	12/8/2022	Total 36525
Napa Auto Parts	Parks Equip Parts 12/01/22	92.47	12/8/2022	36524
		92.47	12/8/2022	Total 36524
Pathian Administrators	Vision Benefits - January 2023	156.18	12/15/2022	36558

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		156.18	12/15/2022	Total 36558
Paychex	Paychex Flex/Mobile fees for November 2022	239.80	12/20/2022	3034747
		239.80	12/20/2022	Total 3034747
Paychex	Paychex Payroll Fees for 12-09-22 PP25	297.75	12/9/2022	2022120501
		297.75	12/9/2022	Total 2022120501
Paychex	Paychex Payroll Fees for 12-23-22 PP26	283.95	12/23/2022	2022121901
		283.95	12/23/2022	Total 2022121901
PG&E	CC Elec 10/19-11/17/22 W/ LP#25	4,272.65	12/8/2022	36529
		4,272.65	12/8/2022	Total 36529
PG&E	Elec. 10/25-11/22/22	1,331.51	12/8/2022	36527
		1,331.51	12/8/2022	Total 36527
PG&E	Elec. 10/25-11/22/22	1,088.87	12/8/2022	36528
		1,088.87	12/8/2022	Total 36528
PG&E	Elec. 11 Lamps 10/15-11/15/22	174.93	12/1/2022	36479
		174.93	12/1/2022	Total 36479
PG&E	Elec. 11 lamps 11/16-12/14/22	175.29	12/29/2022	36597
		175.29	12/29/2022	Total 36597
PG&E	Elec. 111 Street Lights 08/26-09/26/22 10/25-11/23/22	5,302.73	12/29/2022	36595
		5,302.73	12/29/2022	Total 36595
PG&E	Elec. 8 Lamps 10/15-11/15/22	127.22	12/1/2022	36478
		127.22	12/1/2022	Total 36478
PG&E	Elec. 8 Lamps 11/16-12/14/22	127.48	12/29/2022	36596

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		127.48	12/29/2022	Total 36596
PG&E	LLAD Elec. 10/25-11/22/22	10,813.87	12/22/2022	36577
		10,813.87	12/22/2022	Total 36577
Philip R. Odion	E89 title Transfer DMV Processor Srvc. 12/12/22	102.00	12/15/2022	36557
		102.00	12/15/2022	Total 36557
Pitney Bowers Bank Inc Purchase Power	Postage Meter refill (dept % costs for 9/28-11/30/22 use)	200.00	12/1/2022	36482
		200.00	12/1/2022	Total 36482
ProPet Distributors, Inc.	D. West Dog Waste Station 11/08/22	523.20	12/15/2022	36559
		523.20	12/15/2022	Total 36559
ProPet Distributors, Inc.	Parks - doggie bags 11/22/22	523.20	12/1/2022	36481
		523.20	12/1/2022	Total 36481
Ramon Soto	Cell Allowance - December 2022	50.00	12/1/2022	36486
		50.00	12/1/2022	Total 36486
Robert A. Godwin	Mens BB officiating & Scorekeeping 11/1,8,15,22&29 2022	900.00	12/8/2022	36521
		900.00	12/8/2022	Total 36521
Scott's PPE Recon, Inc.	Repairs Turnout Inspections November 2022	1,156.36	12/8/2022	36531
		1,156.36	12/8/2022	Total 36531
Sierra Office Systems and Products	FD89 Office Supplies 12/15/22	177.59	12/22/2022	36578
		177.59	12/22/2022	Total 36578

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Vendor Name	Description	Check Amount	Check Date	Check #
SiteOne Landscape Supply	Parks irrig parks (w/ disc -0.17) 11/28/22	9.02	12/1/2022	36484
SiteOne Landscape Supply	Parks irrig part 10/21/22	0.71	12/1/2022	
		9.73	12/1/2022	Total 36484
SiteOne Landscape Supply	Parks Irrig. parts 12/22/22	104.54	12/29/2022	36599
		104.54	12/29/2022	Total 36599
Ski Air Incorporated	Replaced gas valve for AC5 @ CC 11/15/22	836.00	12/1/2022	36485
		836.00	12/1/2022	Total 36485
State Water Resources Control Board	CP Lake Splash Pad PRD App# 556072 11/29/22	600.00	12/1/2022	36487
		600.00	12/1/2022	Total 36487
Stephen A. Twitchell	Mod Zumba inst pay (split) 11/03-11/28/22	90.00	12/1/2022	36488
		90.00	12/1/2022	Total 36488
Stephen Beck	Futsal All 11/19-12/18/22	6,354.00	12/15/2022	36539
		6,354.00	12/15/2022	Total 36539
Stephen Beck	Futsal clinics - Inst pay - November 2022	360.00	12/1/2022	36457
		360.00	12/1/2022	Total 36457
Straightline Construction	Hall Deposit Refund 12/09/22	300.00	12/15/2022	36561
		300.00	12/15/2022	Total 36561
Streamline	Streamline Engage/Mthly 12/01/22-01/01/23	370.00	12/8/2022	36533
		370.00	12/8/2022	Total 36533
T&M Electric	Lake Fountain Project 12/23/22	3,920.00	12/29/2022	36600

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		3,920.00	12/29/2022	Total 36600
TPX Communications	Com Center Phones/Internet December 2022	1,032.43	12/15/2022	36562
		1,032.43	12/15/2022	Total 36562
Umpqua Bank	Banking Maint Fee for November 2022	106.46	12/20/2022	Bank Maint Fee
		106.46	12/20/2022	Total Bank Maint Fee
Umpqua Bank	Cred Crd Merch Fees- Vantiv/Ump Nov 2022 (FD Inspec 10.2%)	148.40	12/9/2022	Merch Fees
Umpqua Bank	Credit Card Merch Fees - Vantiv/Ump Nov 2022 (ARC 8.1%)	117.83	12/9/2022	
Umpqua Bank	Credit Card Merch Fees- Vantiv/Ump Nov 2022 (Parks 2.6%)	37.82	12/9/2022	
Umpqua Bank	Credit Card Merch Fees- Vantiv/Umpqua Nov 2022 (CC 14.4%)	209.48	12/9/2022	
Umpqua Bank	Credit Card Merch Fees- Vantiv/Umpqua Nov 2022 (Rec 64.7%)	941.22	12/9/2022	
		1,454.75	12/9/2022	Total Merch Fees
Umpqua Bank Commercial Card OPS	Umpqua CC's November 2022	5,282.98	12/15/2022	36563
		5,282.98	12/15/2022	Total 36563
Verizon Business	FD Business Lines 12/10/22	5.37	12/22/2022	36579
		5.37	12/22/2022	Total 36579
Verizon Wireless	FD Wireless Cell Plan Oct 16-Nov 15 2022	114.03	12/8/2022	36536
		114.03	12/8/2022	Total 36536
Verizon Wireless	FD Wireless Cell Plan Oct 16-Nov 15	587.72	12/8/2022	36535

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
From 12/1/2022 Through 12/31/2022

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		587.72	12/8/2022	Total 36535
Verizon Wireless	Parks, Wifi, hotspots, etc. 11/10-12/10/22	180.98	12/22/2022	36581
		180.98	12/22/2022	Total 36581
Verizon Wireless	Wireless Parks, CC, and CC&R 11/11-12/10/22	492.96	12/22/2022	36580
		492.96	12/22/2022	Total 36580
Wex Bank	FD OOA Fuel Nov 2022	945.41	12/8/2022	36537
		945.41	12/8/2022	Total 36537
White Water Manufacturing, Inc. DBA Sotar	Rescue Boat for Training Classes 12/19/22	8,460.50	12/29/2022	36601
		8,460.50	12/29/2022	Total 36601
Wilkinson Portables, Inc.	D. West Porta Potty ID:28615 11/14-12/11/22	184.33	12/15/2022	36564
		184.33	12/15/2022	Total 36564
Wilkinson Portables, Inc.	Rasm Roof Project Porta Potty Rental JSI:32112 10/17/22	556.20	12/29/2022	36602
		556.20	12/29/2022	Total 36602
Report Total		265,027.99		