

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Fire and Emergency Services Committee**  
**Tuesday, April 6, 2021**  
**5:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/87626342002>

**Meeting ID: 876 2634 2002**

(Teleconference/Electronic Meeting Protocols are attached)

**Amended Agenda**

Members: Chair Director Sidney Bazett (SB), Vice Chair Director Monique Scobey (MS)  
Alternate Director Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Jed Gaines

**CALL TO ORDER**

**ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## **DEPARTMENT MATTERS**

- 1. Greater Cameron Park Area Fire Safe Council Resolution – Discussion (S. Moranz)**
- 2. Staff Updates**
  - a. Collaborative Training Opportunity (S. Moranz)
  - b. Fire Department Report – (J. Gaines)
  - c. CCI Grant – (J. Gaines) (Oral Report)
- 3. Items for May and Future Committee Agendas**
- 4. Items to take to the Board of Directors**

## **MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

## **ADJOURNMENT**



# Teleconference/Electronic Meeting Protocols

## Cameron Park Community Services District

(Effective April 2, 2020)

*WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and*

*WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and*

*WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.*

*NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.*

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

### **BOARD AND COMMITTEE MEMBERS:**

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

## **PUBLIC PARTICIPATION:**

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
  - **How to Observe the Meeting:**
    - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/91011220960> if the line is busy.
    - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
    - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
  - **How to Submit Public Comments:**
    - **Before the Meeting:** Please email your comments to [admin@cameronpark.org](mailto:admin@cameronpark.org), with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

#### **FOR ALL PARTICIPANTS:**

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Fire and Emergency Services Committee**  
**Tuesday, February 2, 2021**  
**5:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/85777560056>

**Meeting ID: 857 7756 0056**

(Teleconference/Electronic Meeting Protocols are attached)

**Conformed Agenda**

Members: Chair Director Sidney Bazett (SB), Vice Chair Director Monique Scobey (MS)  
Alternate Director Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Jed Gaines

**CALL TO ORDER** – 5:30pm

**ROLL CALL** – SB/MS

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA** - *Approved*

**APPROVAL OF CONFORMED AGENDA** - *Approved*

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## **DEPARTMENT MATTERS**

### **1. Work Plan 2021, Finalize** (J. Ritzman, S. Moranz)

- *Committee supports moving the 2021 Work Plan to the Board of Directors with the addition of the Fire Training Tower*

### **2. DTA's Scope of Work and Fee Proposal, User Fee Study for First Responder Fee** (S. Moranz)

- *Committee Supports moving Item 2 to the Board of Directors*

### **3. Station 88 Architect Services** (J. Gaines)

- *Committee supports moving Item 3 to the Board of Directors*

### **4. Staff Updates**

- a. Fire Department Report (J. Gaines)

### **5. Items for March and Future Committee Agendas**

### **6. Items to take to the Board of Directors**

- *Committee supports moving Items 1, 2 and 3 to the Board of Directors*

## **MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**SB:** *Had a chance to visit the Bass Lake Station*

**MS:** *Maybe look at changing the meeting time frame in the beginning of the year to allow extra time while new members are adjusting.*

**ADJOURNMENT** – 6:32pm

*Cameron Park  
Community Services District*



## **Agenda Transmittal**

**DATE:** April 6, 2021

**FROM:** Jill Ritzman, General Manager

**AGENDA ITEM #1:** **GREATER CAMERON PARK AREA FIRE SAFE COUNCIL  
RESOLUTION 2021-01**

**RECOMMENDED ACTION:** Discussion

The Greater Cameron Park Area Fire Safe Council forwarded Resolution 2021-01 to staff, with a request that the Cameron Park Community Services District consider a Resolution of support for the Fire Safe Council's Resolution. This item is on the Committee's agenda for discussion and consideration.

### Attachment

1A. Greater Cameron Park Area Fire Safe Council forwarded Resolution 2021-01



**BOARD RESOLUTION No. 2021-01**

**OF THE**

**GREATER CAMERON PARK AREA FIRE SAFE COUNCIL**

A RECOMMENDATION

THAT THE **BUREAU OF LAND MANAGEMENT** MOTHER LOAD FIELD OFFICE PERFORM *ANNUAL* WILDFIRE VEGETATION MANAGEMENT IN THE PINE HILL PRESERVE CAMERON PARK UNIT AND INCLUDE THIS REQUIREMENT IN THE ENVIRONMENTAL ASSESSMENT.

A resolution from the Greater Cameron Park Area Fire Safe Council that the Bureau of Land Management amend EA number DOI-BLM-CA-C080-2020-001 to include performing **annual** vegetation management and fuel reduction mitigation in and around the Pine Hill Preserve Cameron Park Unit.

*The Governing Board of the Greater Cameron Park Area Fire Safe Council finds and resolves as follows:*

*Whereas* Federal, State & Local policies associated with land management have allowed unnecessary and massive fuel loads to accumulate over decades which constitute a public hazard;

*Whereas* these massive fuel loads present unprecedented risk to life, limb and property to the point that private insurance carriers are no longer able to accept or manage the risks, cancelling or refusing to renew fire insurance policies due to the threat such massive fuel loads present;

*Whereas* California is further experiencing unprecedented wildfire risk to life, limb and property due to catastrophic wild fire from wildland urban interface like the Pine Hill Preserve Cameron Park Unit, where massive fuel loads have also been allowed to accumulate;

*Whereas* performing **annual** vegetation management and mitigation is a best practice and reduces wildfire risk to the tens of thousands of citizens and residents living within a one-mile radius and beyond from the Pine Hill Preserve Cameron Park Unit boundaries;

*Whereas* the area surrounding the Pine Hill Preserve Cameron Park Unit presents a very unique wildfire urban interface unlike any other such area in the State, best practices in vegetation and fuels load management must occur on an annual basis, and all levels of government must follow the same statutory rules government places on its residents and citizens.

*Whereas* the people living in Pine Hill Preserve area expect all levels of government to adhere to the same ordinances and laws placed upon the people by government agencies;

Now Therefore, It Is Resolved that the Board of Directors of the Greater Cameron Park Area Fire Safe Council hereby requests and recommends that the United States Department of Interior, Bureau of Land Management, Mother Load Office, 1) adopt the **Fire Safe Council’s resolution 2021 – 01** as part of the Environment Assessment associated with managing the Pine Hill Preserve, and 2) adopt, incorporate, embrace, and follow **EL Dorado County Ordinance No. 5101 – Vegetation Management and Defensible Space**, into its Environmental Assessment for the Pine Hill Preserve and to all other units within the Pine Hill Preserve, thus obviating ,or at least reducing, the risk to loss of life, limb and property through *annual wildfire vegetation management*.

**CERTIFICATION**

**INTRODUCED** at the regular meeting of the Board of Directors of the Greater Cameron Park Area Fire Safe Council on December 8, 2020.

**UNANIMOUSLY PASSED AND ADOPTED** at the February 2021 session of the Board of Directors of the Greater Cameron Park Area Fire Safe Council, by the following roll call vote:

|                   |        |
|-------------------|--------|
| PAUL GILCHREST    | AYE    |
| GARY CAMPBELL     | AYE    |
| LAURA LYONS       | AYE    |
| GARY KLOPFENSTEIN | ABSENT |
| WILLIAM ROBY      | AYE    |
| TOM ROMERO        | AYE    |
| GARY ANDERSON     | AYE    |

Ayes        6  
Nays        0  
Abstain     0  
Absent      1

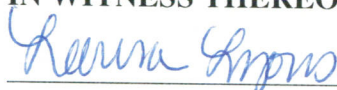
Chairman

  
\_\_\_\_\_  
Paul Gilchrest

I, LAURA LYONS, the undersigned, do hereby certify:

1. That I am the duly elected Secretary of The Greater Cameron Park Area Fire Safe Council; and
2. That the foregoing constitutes a Resolution of the Board of said Greater Cameron Park Area Fire Safe Council, as duly adopted by the Board of Directors thereof.

IN WITNESS THEREOF, I have hereunto subscribed my name this 26<sup>th</sup> day of February, 2021.

  
\_\_\_\_\_

LAURA LYONS, Board Secretary



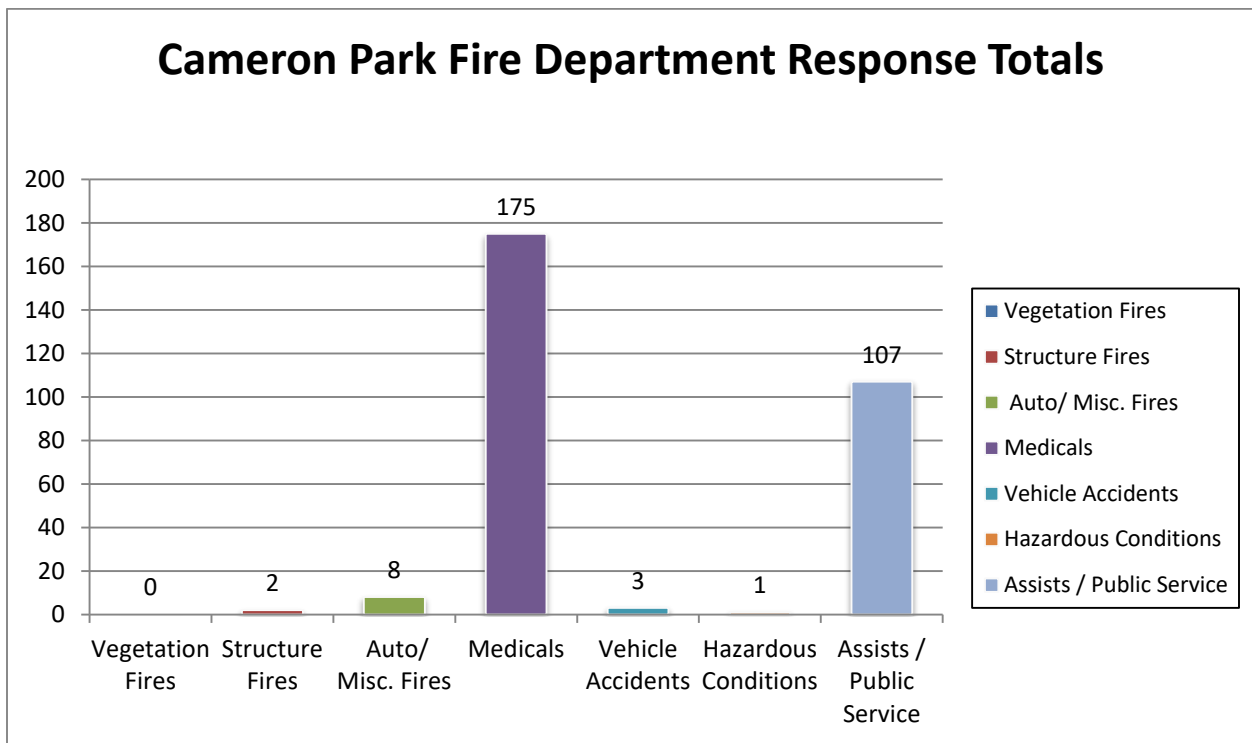
Cameron Park  
Community Services District



## Agenda Transmittal

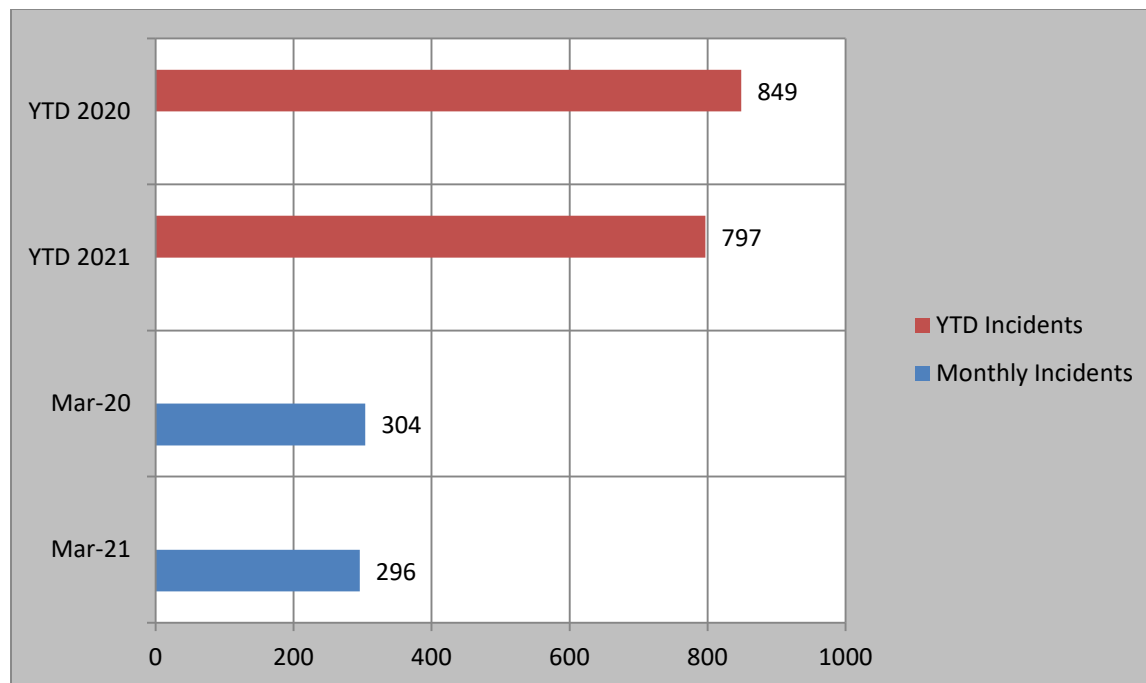
**DATE:** April 6, 2021  
**FROM:** Jed Gaines, Battalion Chief  
**AGENDA ITEM #2B:** FIRE DEPARTMENT REPORT  
**RECOMMENDED ACTION:** RECEIVE AND FILE

### Incidents form February 24, 2021 - March 31, 2021



Incidents have decreased by 2.5% for the month of March compared to March of 2020.

Total incidents have decreased by 6% for the calendar year of 2021 compared to 2020.



## **FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION**

Crews responded to a structure fire on Toronto Rd on Friday March 26.

DOT road work on Holly Hills Lane and Montclair Rd was completed. Funding was provided from the CCI Grant.

Spring defensible space postcards have been created and will be mailed out during the middle of April.

Five educational fire prevention signs, that will be placed at Christa McAuliffe Park, are in the design phase.

## **FIRE PREVENTION WEED ABATEMENT SUMMARY**

Fire Prevention Report March 2021

State Mandated Inspections - 7

Business Inspections- 9

New Construction / TI submittals- 7

New Construction / TI Inspections - 3