

CONFORMED AGENDA

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Wednesday, March 16, 2016

6:30 p.m. Regular Meeting
Board will convene into Closed Session
after Committee Reports

Board of Directors

GREG STANTON (GS), President
MARGARET MOHR (MM), Vice-President
Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)



CALL TO ORDER – 6:30 p.m.

ROLL CALL – GS, MM, AB, SM, HM

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to adopt the Agenda and approve the Consent Calendar with the following revisions:

- *On the Conformed Agenda for the Special Board of Directors' Meeting of March 2, 2016, Director Mohr was present for the entire meeting and Director Morrison arrived at 5:40 p.m.*
- *On the current Agenda, pull agenda item #2. Staff Reports, for discussion.*
- *On the current Agenda, move agenda item #10. Honoring Staff Member Paul Ryan, to agenda item #7.*

SM/AB – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment - None

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATIONS

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- Website Update – Uptown Studios
- Cameron Park Community Services Districts' (CPCSD) Rental Facilities District PowerPoint Presentation – CPCSD Staff
- 2015 Camino Emergency Command Center (ECC) Annual Report – Chief Counts

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

Bill Carey, Dave Gelber, Gerald Lillpop, Roberta Rimbault

CONFORMED AGENDA

BEGINNING OF CONSENT CALENDAR

1. **APPROVAL OF DRAFT CONFORMED AGENDAS**
 - a. Parks and Recreation Committee Meeting, February 8, 2016
 - b. Board of Directors' Regular Meeting, February 17, 2016
 - c. Board of Directors' Special Meeting, March 3, 2016
2. **STAFF REPORTS** (*pulled from the Consent Calendar for discussion*)
 - a. General Manager's Report
 - b. Fire Department Report
 - c. Recreation Department Report
 - d. Parks Department Report
3. **FINANCIAL REPORTS**
 - a. Preliminary Financial Report
 - b. Check Register
 - c. General Manager's Credit Card Activity

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

2. **STAFF REPORTS**
 - a. *General Manager's Report*
 - b. *Fire Department Report*
 - c. *Recreation Department Report*
 - d. *Parks Department Report*

Motion to accept the Staff Reports.

SM/AB – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment – Bill Carey, Dave Gelber, Robert Rimbault

5. **INDEPENDENT FORENSIC CONSTRUCTION INSPECTION OF THE COMMUNITY CENTER**

Recommended Action: Receive, Discuss and Action as Appropriate

No action

CONFORMED AGENDA

6. SECOND READING AND ADOPTION OF ORDINANCE NO. 2016.03.16 - AN ORDINANCE OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT AMENDING THE "WEED AND RUBBISH ABATEMENT" ORDINANCE NO. 2014.09.17 WITHIN CAMERON PARK COMMUNITY SERVICES DISTRICT

Recommended Action: Receive, Discuss and Provide Second Reading and Adoption of Ordinance No. 2016.03.16 Amending the "Weed and Rubbish Abatement" Ordinance No. 2014.09.17 within Cameron Park Community Services District with a Board Poll Vote

Motion to adopt Ordinance No. 2016.03.16 Amending the "Weed and Rubbish Abatement" Ordinance No. 2014.09.17 within Cameron Park Community Services District.

SM/HM – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment – Roberta Rimbault, Gerald Lillpop

10.7. HONORING STAFF MEMBER PAUL RYAN

Recommended Action: Receive, Discuss and Appoint the Board President to Work with Staff, the Cameron Park Foundation and the Ryan Family to Identify an Exact Location and Type of Suitable Memorial for Mr. Ryan

Motion to appoint the Board President to work with staff, the Cameron Park Foundation and the Ryan family to identify an exact location and type of suitable memorial for Mr. Ryan.

SM/AB – Motion passed

Ayes – GS, MM, AB, SM

Noes – HM

Abstain – None

Public Comment – Sue Hawkes, Gerald Lillpop, Roberta Rimbault

7.8. REVISION OF POLICY NO. 3085, DISPOSAL OF SURPLUS PERSONAL AND REAL PROPERTY

Recommended Action: Receive, Discuss and Adopt Revised Policy No. 3085, Disposal of Surplus Personal and Real Property with a Board Poll Vote

Motion to adopt revised policy No. 3085, Disposal of Surplus Personal and Real Property.

SM/MM – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment - None

8.9. DECLARATION OF SURPLUS REAL PROPERTY OWNED BY THE CAMERON PARK COMMUNITY SERVICES DISTRICT, ASSESSOR'S PARCEL NUMBER (APN) 102-110-08-100, LOCATED ON STARBUCK ROAD

Recommended Action: Receive, Discuss and Declare APN 102-110-08-100, Located on the Starbuck Road, as Surplus Real Property and Direct the General Manager to Obtain an Appraisal of the Surplus Property and Notify in Writing the Public Agencies Listed in the Surplus Property Policy Regarding the Availability of the Property for Purchase by a Board Poll Vote

Motion to declare APN 102-110-08-100, located on Starbuck Road, as surplus real property and direct the General Manager to obtain an appraisal of the surplus property and notify in writing the public agencies listed in the surplus property policy regarding the availability of the property for purchase.

SM/HM – Motion passed

Ayes – GS, MM, AB, SM, HM

Noes – None

Abstain – None

Public Comment - None

Revised CONFORMED AGENDA

9.10. EL DORADO DOG OWNERS' GUILD REQUEST UPDATE

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to reiterate that the Cameron Park Community Services District assumes the responsibilities of the Pooch Plunge at the Cameron Park Lake but not the memorial brick sales as identified in the motion made at the February 17, 2016, Board of Directors' meeting (Department Matters #6. El Dorado Dog Owners Guild Update).

GS/SM – Motion passed

Ayes – GS, MM, AB, SM

Noes – HM

Abstain – None

Public Comment – Sue Hawkes

11. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

12. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison – *February meeting was canceled*

- *Director McNeil apologized for leaving the February 17, 2016, early and expressed concerns about making changes to the Senior Nutrition Program Memorandum of Understanding (MOU).*
- *Director Stanton suggested revisiting the Senior Nutrition Program MOU for possible revisions.*
- *Director Mohr concurred with Director Stanton.*
- *Director Morrison had concerns about the table/chair setup and take down during the Senior Nutrition Program.*
- *Director Stanton suggested we obtain additional information on funds available through the Fire Safe Council and A Brush with Kindness regarding weed abatement.*

13. COMMITTEE REPORTS

a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr

Forensic construction inspection report was received at the February meeting.

b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil

Continued and tremendous work by staff.

c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon

Received an initial presentation of the Camino Emergency Command Center. Waiting to hear from the El Dorado County Board of Supervisors regarding appointing a representative to a weed abatement ad hoc committee.

d. **Parks and Recreation** – Chair Director Mohr, Vice-Chair Director Blackmon and Alternate Director Morrison

Appreciate ideas received from the public at the meeting. Combination aquatics' pass sales is doing well – sold 70 so far. Banners for the aquatics' passes will be arriving soon. Thanked Director Morrison for sitting on for Director Blackmon. There are three new boats at Cameron Park Lake. Requested a proposal from the Mature Leadership Council for memorial benches at the Community Center.

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONFORMED AGENDA

CONVENE TO CLOSED SESSION – 8:57 p.m.

The Board will recess to Closed Session to discuss the following item:

- Pursuant to California Government Code §54957(B)(1)

Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Motion to increase the General Manager's salary 3% effective the next pay period.

AB/SM – Motion passed

Ayes – GS, AB, SM

Noes – MM, HM

Abstain – None

ADJOURNMENT – 10:58 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.

Conformed Agenda Prepared by:


Kathy Mayhanga-Cooper
Cameron Park Community Services District

Conformed Agenda Approved by:


Greg Stanton, President
Board of Directors