

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Architectural Review Committee**  
**Tuesday, March 1, 2022**  
**8:30 a.m.**

**TELECONFERENCE ZOOM MEETING**  
**<https://us02web.zoom.us/j/85383549751>**

**Meeting ID: 853 8354 9751**

**(Teleconference/Electronic Meeting Protocols are attached)**

### **Agenda**

Members: Chair, Kathi Markan (KM), Vice-Chair, Brennen Overstreet (BO), Jeff Heuerman (JH)  
Alternates: Kathryn Gilfillan (KG), David Chighizola (DC)  
Staff: CC&R Compliance Officer Jim Mog

#### **CALL TO ORDER**

#### **ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

#### **APPROVAL OF AGENDA**

#### **APPROVAL OF CONFORMED AGENDA**

1. Conformed Agenda – ARC Committee Meeting – February 15, 2022

#### **OPEN FORUM**

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

**COMMITTEE REVIEW/ACTION**

**Items Requiring ACTION - Discuss and Approve**

**2. New Business**

<b>Item #</b>	<b>Property Address</b>	<b>Unit</b>	<b>APN</b>	<b>Project</b>
2a.	3139 El Tejon Rd.	Cameron Park N. Unit 8	082-542-001	Trailer Port
2b.	3000 Royce Dr.	The Highlands #5	102-351-007	New Home Construction

**ADMINISTRATIVE APPROVALS**

**3. Review and Support Staffs Approvals**

- Staff Approved Roofs – (1) One
- Staff Approved Solar - (2) Two
- Staff Approved Trees Removals - (1) One

**4. Items for Future Architectural Review Committee Agendas**

**5. Items to take to the CC&R Committee**

**MATTERS TO AND FROM COMMITTEE MEMBERS AND STAFF**

**ADJOURNMENT**



# Teleconference/Electronic Meeting Protocols

## Cameron Park Community Services District

(Effective April 2, 2020)

*WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and*

*WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and*

*WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.*

*NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.*

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

### **BOARD AND COMMITTEE MEMBERS:**

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

## **PUBLIC PARTICIPATION:**

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
  - **How to Observe the Meeting:**
    - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/91011220960> if the line is busy.
    - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
    - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
  - **How to Submit Public Comments:**
    - **Before the Meeting:** Please email your comments to [admin@cameronpark.org](mailto:admin@cameronpark.org), with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

#### **FOR ALL PARTICIPANTS:**

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Architectural Review Committee**  
**Tuesday, February 15, 2022**  
**8:30 a.m.**

**TELECONFERENCE ZOOM MEETING**  
**<https://us02web.zoom.us/j/82420619431>**

**Meeting ID: 824 2061 9431**

(Teleconference/Electronic Meeting Protocols are attached)

**Conformed Agenda**

Members: Brennen Overstreet (BO), Kathi Markan (KM), Jeff Heuerman (JH)

Alternates: Kathryn Gilfillan (KG), David Chighizola (DC)

Staff: CC&R Compliance Officer Jim Mog

**CALL TO ORDER - 8:31**

**ROLL CALL -BO, KM, JH - present**

- Designation of Chair and Vice Chair for the ARC Committee

*Kathi Markan nominated as Chair (BO)*

*Ayes – BO/JH/KM*

*Noes – None*

*Absent – None*

*Abstain – None*

*Brennen Overstreet nominated as Vice-Chair (KM)*

*Ayes – KM/JH/BO*

*Noes – None*

*Absent – None*

*Abstain - None*

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

**APPROVAL OF AGENDA**

*Motion to approve Agenda*

*BO/KM – Motion passed  
 Ayes – KM/BO/JH  
 Noes – None  
 Absent – None  
 Abstain - None*

**APPROVAL OF CONFORMED AGENDA**

- 1. Conformed Agenda – ARC Committee Meeting – February 1, 2022

*Motion to approve Conformed Agenda*

*BO/KM – Motion passed  
 Ayes – KM/BO/JH  
 Noes – None  
 Absent – None  
 Abstain - None*

**OPEN FORUM**

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

**COMMITTEE REVIEW/ACTION**

**Items Requiring ACTION - Discuss and Approve**

- 2. New Business

Item #	Property Address	Unit	APN	Project
2a.	2497 Merrychase Dr.	Camerado Condominium	082-890-005	Siding
2b.	3299 Cessna Dr.	Airpark Estates	083-242-002	Fence

2c.	3104 Boeing Rd.	Air Park Estates	083-161-005	Exterior Renovation, Shed, Patio Cover
2d.	3519 Montero Rd.	Bar J Ranch #2	119-224-001	Landscape and Gates

*Motion to approve Item 2a*  
*KM/BO – Motion passed*  
*Ayes – BO/KM/JH*  
*Noes – None*  
*Absent – None*  
*Abstain – None*

*Motion to approve Item 2b*  
*KM/BO – Motion passed*  
*Ayes – BO/JH/KM*  
*Noes – None*  
*Absent – None*  
*Abstain – None*

*Motion to approve Item 2c*  
*KM/BO – Motion passed*  
*Ayes – JH/KM/BO*  
*Noes – None*  
*Absent – None*  
*Abstain – None*

*Motion to approve Item 2d*  
*KM/BO – Motion passed*  
*Ayes – KM/BO/JH*  
*Noes – None*  
*Absent – None*  
*Abstain – None*

**ADMINISTRATIVE APPROVALS**

**3. Review and Support Staffs Approvals**

- Staff Approved Roofs – (3) Three
- Staff Approved Solar - (1) One
- Staff Approved Trees Removals - (0) Zero



4. **Items for Future Architectural Review Committee Agendas**
5. **Items to take to the CC&R Committee**

**MATTERS TO AND FROM COMMITTEE MEMBERS AND STAFF**

**ADJOURNMENT – 8:58**

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

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Lindsay Dorosh  
Board Secretary

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Kathi Markan, Chair  
Architectural Review Committee