

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Budget and Administration Committee**  
**Tuesday, April 13, 2021**  
**5:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/89559877137>

**Meeting ID: 895 5987 7137**

(Teleconference/Electronic Meeting Protocols are attached)

**Amended Agenda**

Members: Chair Director Eric Aiston (EA), Vice Chair Director Felicity Wood Carlson (FC)

Alternate Director Monique Scobey (MS)

Staff: Jill Ritzman, General Manager

**CALL TO ORDER**

**ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**DEPARTMENT MATTERS**

- 1. Assembly Constitutional Amendment 3** (J. Ritzman, F. Carlson)
- 2. Budget Review – General Fund 01, CC&R Fund 02** (District staff)

**3. Lighting And Landscape Fiscal Year 2020-2021 Budget Methodology And Upcoming Changes, Funds 30-50 (J. Ritzman, M. Grassle)**

**4. Staff Updates**

- a. December Check Register Review (L. Sanders-Ito)
- b. Finance Office Monthly Report (oral)
- c. Final Lease-Purchase Agreement, New Fire Engine (N. Garrison; J. Gaines)
- d. Fiscal Year 2020-2021 3<sup>rd</sup> Quarter Budget to Actuals (N. Garrison)
- e. Legislative Updates (J. Ritzman)
- f. Rasmussen Ground Water Pump Repairs (M. Grassle)

**5. Items for May & Future Committee Meetings**

- Budget Development & Review: revisit General Fund, LLADs and CC&Rs; initiate Special Funds/Reserves

**6. Items to take to the Board of Directors**

- g. Fiscal Year 2020-2021 3<sup>rd</sup> Quarter Budget to Actuals

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT**



# Teleconference/Electronic Meeting Protocols

## Cameron Park Community Services District

(Effective April 2, 2020)

*WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and*

*WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and*

*WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.*

*NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.*

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

### **BOARD AND COMMITTEE MEMBERS:**

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

## **PUBLIC PARTICIPATION:**

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
  - **How to Observe the Meeting:**
    - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/91011220960> if the line is busy.
    - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
    - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
  - **How to Submit Public Comments:**
    - **Before the Meeting:** Please email your comments to [admin@cameronpark.org](mailto:admin@cameronpark.org), with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website



under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

#### **FOR ALL PARTICIPANTS:**

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Budget and Administration Committee**  
**Tuesday, March 9, 2021**  
**6:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/84460033022>

**Meeting ID: 844 6003 3022**

(Teleconference/Electronic Meeting Protocols are attached)

**Conformed Agenda**

Members: Chair Director Eric Aiston (EA), Vice Chair Director Felicity Wood Carlson (FC)

Alternate Director Monique Scobey (MS)

Staff: Jill Ritzman, General Manager and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER** – 6:32pm

**ROLL CALL** FC/EA

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA** - Adopted

**APPROVAL OF CONFORMED AGENDA** - Approved

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## **DEPARTMENT MATTERS**

### **1. Review Special Fund, Fund Balances (V. Neibauer)**

- *Committee is asking for dates of and next to transactions on the Normal Trial Balance Sheets if possible*
  - Fire & Emergency Services Capital Asset Reserves
  - Facilities & Parks Capital Asset Reserves
- *Waiting on a response from Legal on any updates regarding the Settlements for the Community Center*
  - Fire Development Impact Fees
  - Parks Development Impact Fees
- *There is an outstanding balance of our Park Development Impact Fees that the District is waiting for a transfer from the County for.*

### **2. Fire Apparatus Lease Information (V. Neibauer)**

- *Chief Gaines has been in communications with the company building the new engine on when the Fire Department will be receiving the new engine*
- *EA would like to see a report of what it look like if we were to pay off the utility trucks*

### **3. ARC Alternatives Contract Extension; Budget Allocation (J. Ritzman)**

- *Looking to start construction of the Solar Project this Summer (2021)*
- *Communicate with the District's neighboring businesses, schools and pool/field user groups regarding the Parking issues that will be occurring during the construction process*
- *Will work on a modest budget for next year for this project*
- *Committee Supports moving to the BOD*

### **4. Pool Vacuum Purchase (M. Grassle)**

- *"Wally" is no longer functioning; a new vacuum "Flipper" looking at being ordered*

### **5. El Dorado Disposal Performance Report (written report)**

- *Committee is asking to trim down reports (three month increments)*
- *Committee is asking for clarification on what the number results mean*



## 6. Staff Updates

- a. Finance Office Monthly Report
- b. December Check Register Review (V. Neibauer)
- c. CC&R and LLAD Resolutions to initiate Engineers Report on March Board of Directors Meeting.  
No major changes (V. Neibauer)
- d. Legislative Updates
  - *Committee is asking staff to look into California Assembly Constitutional Amendment (ACA) ACA-3 Involuntary Servitude*

## 7. Items for April & Future Committee Meetings

- Budget Development & Review starts in April: General Fund, LLADs and CC&Rs.
- *Legislation information of ACA-3*

## 8. Items to take to the Board of Directors

- *Item #3 ARC Alternatives Contract Extension; Budget Allocation*

## MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

- **SM:** *Worked with BLM to do a weeks' worth of vegetation cleanup/burning; no piles on the Pine Hill Reserve, will continue to remove fuels*
- **FC:** *The new Mailer that went out is AMAZING and love hearing the compliments for the community*
- **EA:** *Also LOVES the mailer; asking for any other simple/cheap way to advertise CC&R/ARC; it's great to see people getting outside and utilizing the many amenities in Cameron Park*

## ADJOURNMENT – 8:27pm



## **Agenda Transmittal**

**DATE:** April 13, 2020

**FROM:** Jill Ritzman, General Manager

**AGENDA ITEM #1:** CALIFORNIA ASSEMBLY CONSTITUTIONAL AMENDMENT 3

**RECOMMENDED ACTION:** Discuss and Support

### **BACKGROUND**

The California Constitution, Article I - Declaration of Rights, Section 6 states that "Slavery is prohibited. Involuntary servitude is prohibited except to punish crime." Assembly Constitutional Amendment 3 would amend the Section (Attachment A).

### **DISCUSSION**

This is a report back from the March Budget and Administration Committee meeting, to bring additional information for the Committee to consider supporting this amendment.

### Attachment

1A: Assembly Constitutional Amendment No. 3

**Assembly Constitutional Amendment****No. 3****Introduced by Assembly Member Kamlager**

December 18, 2020

Assembly Constitutional Amendment No. 3—A resolution to propose to the people of the State of California an amendment to the Constitution of the State, by amending Section 6 of Article I thereof, relating to involuntary servitude.

## LEGISLATIVE COUNSEL'S DIGEST

ACA 3, as introduced, Kamlager. Involuntary servitude.

The California Constitution prohibits involuntary servitude except as punishment to a crime.

This measure would remove that exception.

Vote:  $\frac{2}{3}$ . Appropriation: no. Fiscal committee: yes.

State-mandated local program: no.

1     *Resolved by the Assembly, the Senate concurring,* That the  
 2     Legislature of the State of California at its 2021–22 Regular  
 3     Session commencing on the seventh day of December 2020,  
 4     two-thirds of the membership of each house concurring, hereby  
 5     proposes to the people of the State of California, that the  
 6     Constitution of the State be amended as follows:  
 7     That Section 6 of Article I thereof is amended to read:  
 8     SEC. 6. ~~Slavery is prohibited. Involuntary servitude is~~  
 9     ~~prohibited except to punish crime. and involuntary servitude are~~  
 10    ~~prohibited.~~

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## Agenda Transmittal

**DATE:** April 13, 2020

**FROM:** Jill Ritzman, General Manager

**AGENDA ITEM #2:** **FISCAL YEAR 2021-2022 PRELIMINARY GENERAL FUND 01 AND CC&R FUND 02 BUDGETS, DRAFT #1**

**RECOMMENDED ACTION:** Review and Discuss

### INTRODUCTION

Staff is presenting Fiscal Year 2021-2022 Preliminary Budgets for the General Fund 01 Departments and the CC&R Department, Fund 02. This report and attachments are considered to be a first draft and working documents. Committee and public input is appreciated.

Additional review and adjustments are needed in all of the Departments to balance the budget, and to position the District to contribute to the Reserves for Fire and Facilities/Parks. Salaries, especially part-time salaries, need review as well as utilities. The District's property tax allocation may increase, and more will be known once we receive the second property tax allocation in May/June.

One of the delays in finalizing Budget reports for the Budget and Administration Committee is that the budget detail for FY20-21 is broken; therefore, past FY20-21 budget and year-to-date expenditures could not be added to the Budget reports. Readers can refer to Item #4d on the Committee Agenda which is a correct FY20-21 Third Quarter Report. A correction is being made and staff intends to post revised Budget reports with FY20-21 columns on Monday, April 12.

### DISCUSSION

FY21-22 Preliminary Budget, Draft #1, has an ending deficit of \$13,401. This deficit is equally divided amongst the Fire Marshall-Weed Abatement Ordinance Program, Recreation Department and Community Center. The deficit allocation does not reflect staff's recommendation for an allocation, and our intention is to adjust budgets to eliminate the deficit. The Committee review and input on programs and allocations will be important in giving staff direction.

Property tax allocation increased by approximately 6%. Historically, staff have budgeted property tax revenues conservatively, making an adjustment upward at Mid-Year Budget Adjustments, and then again at the end of the year. In the current FY 20-21, staff did not budget for increased property tax revenues at Mid-Year, but estimated those revenues would increase by \$130,000. The 6% increase proposed for FY21-22 combines the amount which staff estimated (but did not budget for) FY20-21 at Mid-Year plus a typical annual increase for FY21-22.

Service levels remain the same, with the exception of Recreation and Community Center due to the COVID impacts. A savings on PG&E bills due to construction of the new Solar System will be budgeted starting in FY2023-2024, but staff will review utility costs closely to see if any savings can be realized earlier. The American Rescue Fund may be a source of financial relief for the District. Revenue loss is an allowable use for American Rescue Fund. Staff is in discussion with the County.

## **CONCLUSION**

The District continues to head in a positive direction to balance the budget, and to eventually enhance contributions to the Reserves to maintain the District's assets.

### Attachment

2.1A: Budget Report, Table of Contents



Cameron Park Community Services District  
Preliminary Budget – 1st Draft  
Fiscal Year 2021-22

Budget and Administration Committee Meeting  
April 13, 2021

## Table of Contents

1. General Manager’s Report
2. District Organization
  - a) Funds Organizational Chart
  - b) Fiscal Year 2021-2022 Organizational Chart
3. Revenue Allocations – Parks, Community Center and Recreation
4. Past Fiscal Year Budget Information, General Fund 01
  - a) Fiscal Year 2019-2020 Year End (Pre-Audit)
  - b) Fiscal Year 2020-2021 Final Budget (September, Pre-COVID)
5. General Fund 01 District Budget
  - a) Allocation of Property Tax
  - b) District Budget – All Departments in Fund 01
6. Department of Administration (1000)
  - a) Department Description
  - b) Budget
  - c) Line Item Detail
7. Fixed Costs (9000)
  - a) Budget
  - b) Line Item Detail
8. Department of Fire and Emergency Services
  - a) Department Description
  - b) Budget
  - c) Line Item Detail

9. Fire Marshal – Weed Abatement Ordinance

- a) Budget
- b) Line Item Detail

10. Department of Parks & Facilities (4000)

- a) Description
- b) Budget
- c) Line Item Detail

11. Community Center (7000)

- a) Budget
- b) Line Item Detail

12. Department of Recreation (5000)

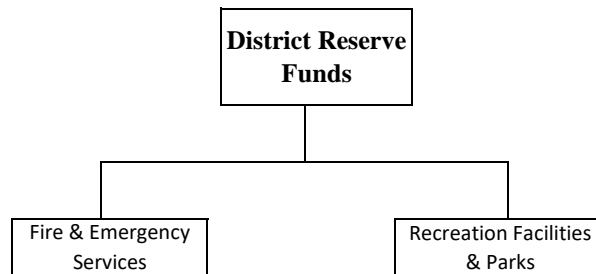
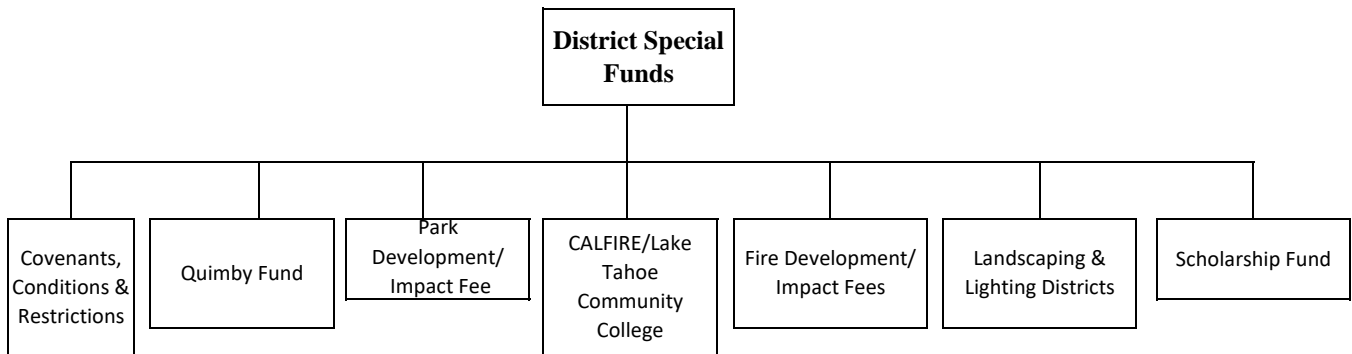
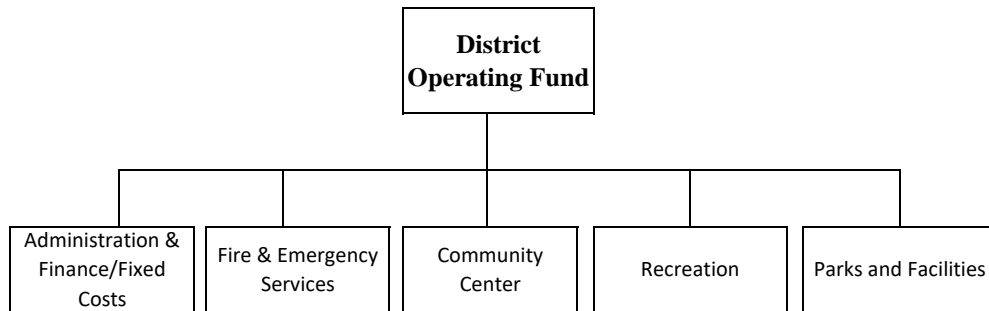
- a) Description
  - aa. Program Priorities
- b) Budget
- c) Line Item Detail

13. Department of Covenants, Conditions & Restrictions - Fund 02

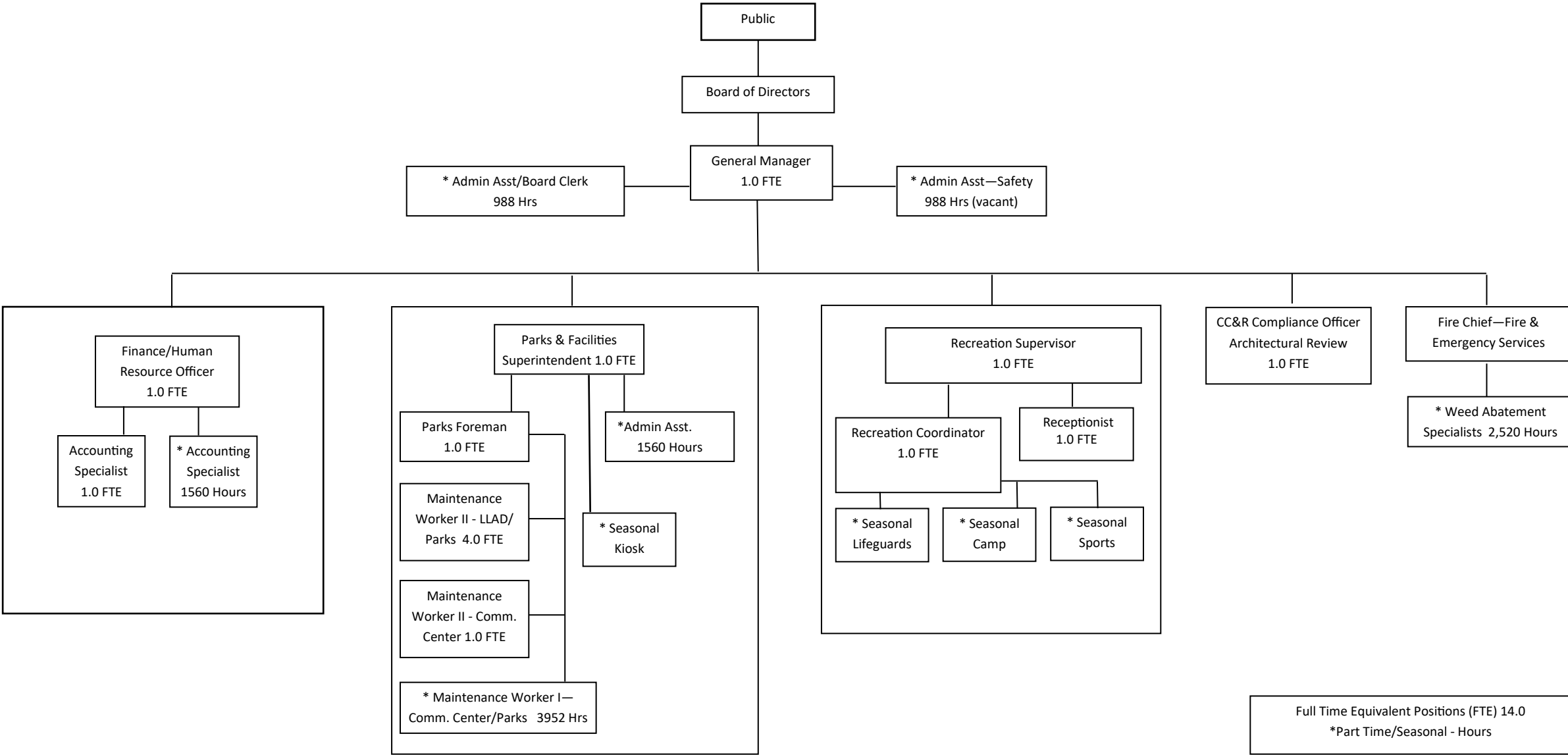
- a) Description
- b) Budget
- c) Line Item Detail

# **Cameron Park Community Services District**

## District Funds Organizational Chart Preliminary Budget FY 2021-2022



### Cameron Park Community Services District Preliminary Fiscal Year 2021-22



GL Codes for Checks to be Deposited		
DESCRIPTION	GL CODE	Percentage Allocated
Youth & Adult Programs, Youth & Adult Sports, Senior Programs, Special Events, & Summer Kidz Kamps	01-4154-5000-0000	100%
Pool Programs (swim lessons, lap swim, etc.)	01-4154-5000-0002	100%
Pool Rental Fees - External Customers (Swim teams etc.)	01-4187-5000-0002	50%
	01-4187-7000-0002	50%
Annual Passes (Lake/Pool Combo) (Split by Parks, Rec & CC)	01-4181-4000-0000	25%
	01-4181-5000-0000	50%
	01-4181-7000-0000	25%
Gym Rentals	01-4186-5000-0000	50%
	01-4186-7000-0000	50%
Picnic Site Rental	01-4182-4000-0000	100%
Lake Entries - Daily (Kiosk)	01-4180-4000-0000	100%
Sports Fields Rentals (except D. West (LLAD))	01-4190-4000-0000	80%
	01-4190-5000-0000	20%
Dave West Sports Field (LLAD)	43-4190-4000-0000	80%
	43-4190-5000-0000	20%
Assembly Hall & Classroom Rentals	01-4185-7000-0000	100%
ARC plan reviews (CC&R's)	02-4140-0000-0000	100%
ALL DEPOSITS on rentals of all kind	01-2013	
Misc Copy Charges, Public records Request, etc	01-4600-1000-0000	
Summer Spectacular in 2022, use 01-4170-0003, with Ticket Sales Separate, new GL code)		

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2020 Through 6/30/2021

Attachment 2.4A

		Prior Budget 1920	19-20 Year end actuals	FY2019 2020 Budget Variance \$	FY2019 2020 Budget Variance percentage
<b>Operating Revenue</b>					
Property Taxes	4110	4,184,387.00	4,253,025.60	68,638.60	1.64%
Franchise Fees	4113	200,000.00	188,602.30	(11,397.70)	(5.70)%
Park Impact Fees	4115	52,000.00	0.00	(52,000.00)	(100.00)%
Quimby Fees	4120	28,554.00	0.00	(28,554.00)	(100.00)%
Fire Development	4125	10,000.00	0.00	(10,000.00)	(100.00)%
Fire Marshall Plan Review	4132	18,000.00	40,723.90	22,723.90	126.24%
Youth Classes	4145	38,000.00	9,319.38	(28,680.62)	(75.48)%
Adult Classes	4146	36,727.00	16,526.81	(20,200.19)	(55.00)%
Youth Sports	4147	100,000.00	50,930.21	(49,069.79)	(49.07)%
Adult Sports	4148	18,800.00	6,800.00	(12,000.00)	(63.83)%
Camp Revenues	4149	12,800.00	0.00	(12,800.00)	(100.00)%
Senior Programs	4153	12,000.00	8,648.69	(3,351.31)	(27.93)%
Recreation Program Revenue	4154	11,609.00	942.50	(10,666.50)	(91.88)%
Transfer In	4165	0.00	62,430.99	62,430.99	0.00%
Special Events	4170	25,000.00	11,433.40	(13,566.60)	(54.27)%
Lake Entries - Daily (Kiosk)	4180	21,012.00	23,196.00	2,184.00	10.39%
Annual Passes (Lake/Pool Co...)	4181	21,666.00	28,055.23	6,389.23	29.49%
Picnic Site Rentals	4182	27,436.00	112.00	(27,324.00)	(99.59)%
Summer Kids Camp	4183	42,000.00	11,777.50	(30,222.50)	(71.96)%
Cameron Park Lake Concessions	4184	3,250.00	4,023.25	773.25	23.79%
Assembly Hall & Classroom Re...	4185	129,114.00	32,933.13	(96,180.87)	(74.49)%
Gym Rentals	4186	33,650.00	17,515.75	(16,134.25)	(47.95)%
Pool Rental Fees	4187	195,882.00	71,689.17	(124,192.83)	(63.40)%
Sports Field Rentals	4190	27,061.00	21,198.25	(5,862.75)	(21.66)%
Donations	4250	1,000.00	200.00	(800.00)	(80.00)%
Sponsorships	4255	30,000.00	6,075.00	(23,925.00)	(79.75)%
JPA Reimbursable	4260	1,150,000.00	1,122,399.78	(27,600.22)	(2.40)%
Fire Apparatus Equip Rental	4262	100,000.00	28,288.00	(71,712.00)	(71.71)%
Reimbursement	4400	64,717.00	8,930.17	(55,786.83)	(86.20)%
Weed Abatement	4410	23,263.00	11,220.66	(12,042.34)	(51.77)%
Interest Income	4505	59,000.00	45,593.55	(13,406.45)	(22.72)%
Other Income	4600	121,592.00	50,278.80	(71,313.20)	(58.65)%
Grant - CI	4605	23,000.00	1,946.35	(21,053.65)	(91.54)%
<b>Total Operating Revenue</b>		<b>6,821,520.00</b>	<b>6,134,816.37</b>	<b>(686,703.63)</b>	<b>(10.07)%</b>
<b>Expenditures</b>					
Salaries - Perm.	5000	648,646.00	673,231.56	24,585.56	3.79%
Salaries - Seasonal	5010	157,170.00	118,195.46	(38,974.54)	(24.80)%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2020 Through 6/30/2021

Attachment 2.4A

		Prior Budget 1920	19-20 Year end actuals	FY2019 2020 Budget Variance \$	FY2019 2020 Budget Variance percentage
Overtime	5020	5,899.00	8,740.78	2,841.78	48.17%
Health Benefit	5130	108,174.00	125,407.45	17,233.45	15.93%
Retiree Health Benefit	5135	69,042.00	81,001.21	11,959.21	17.32%
Dental Insurance	5140	9,488.00	11,111.07	1,623.07	17.11%
Vision Insurance	5150	1,460.00	1,627.45	167.45	11.47%
CalPERS Employer Retirement	5160	220,831.00	213,596.31	(7,234.69)	(3.28)%
Worker's Compensation	5170	56,127.00	58,277.36	2,150.36	3.83%
FICA/Medicare Employer Cont...	5180	19,963.00	21,571.28	1,608.28	8.06%
UI/TT Contribution	5190	42,188.00	10,053.51	(32,134.49)	(76.17)%
Advertising/Marketing	5209	30,095.00	24,044.78	(6,050.22)	(20.10)%
Agriculture	5215	18,485.00	8,870.05	(9,614.95)	(52.01)%
Audit/Accounting	5220	47,500.00	43,902.31	(3,597.69)	(7.57)%
Bank Charge	5221	14,141.00	8,526.71	(5,614.29)	(39.70)%
Clothing/Uniforms	5230	8,360.00	6,127.04	(2,232.96)	(26.71)%
Computer Software	5231	28,483.00	22,193.50	(6,289.50)	(22.08)%
Computer Hardware	5232	47,758.00	38,260.52	(9,497.48)	(19.89)%
Contractual Services	5235	20,000.00	6,479.55	(13,520.45)	(67.60)%
Contractual - Provider Services	5236	3,710,059.00	3,739,052.27	28,993.27	0.78%
Contract Services - Other	5240	106,591.00	122,095.08	15,504.08	14.55%
Director Compensation	5250	13,700.00	11,759.02	(1,940.98)	(14.17)%
EDC Department Agency	5260	4,268.00	4,268.20	0.20	0.00%
Educational Materials	5265	6,845.00	14,027.83	7,182.83	104.94%
Equipment-Minor/Small Tools	5275	9,500.00	6,912.29	(2,587.71)	(27.24)%
Fire & Safety Supplies	5285	4,803.00	6,926.21	2,123.21	44.21%
Fire Prevention & Inspection	5290	1,800.00	1,100.00	(700.00)	(38.89)%
Fire Turnout Gear	5295	31,000.00	30,195.26	(804.74)	(2.60)%
Fire- Volunteer/Resident	5296	29,200.00	10,816.60	(18,383.40)	(62.96)%
Food	5300	4,117.00	4,759.35	642.35	15.60%
Fuel	5305	71,028.00	53,577.49	(17,450.51)	(24.57)%
Government Fees/Permits	5310	29,934.00	20,464.81	(9,469.19)	(31.63)%
Household Supplies	5315	26,701.00	29,475.36	2,774.36	10.39%
Instructors	5316	52,090.00	47,220.76	(4,869.24)	(9.35)%
Insurance	5320	103,500.00	97,704.65	(5,795.35)	(5.60)%
Legal Services	5335	14,250.00	40,171.41	25,921.41	181.90%
Maint. - Vehicle Supplies	5340	4,000.00	26.58	(3,973.42)	(99.34)%
Maint. - Buildings	5345	50,495.00	31,585.39	(18,909.61)	(37.45)%
Maint. - Equipment	5350	46,668.00	44,609.28	(2,058.72)	(4.41)%
Maint. - Grounds	5355	86,488.00	21,257.86	(65,230.14)	(75.42)%
Maint. - Radio/Phones	5360	2,000.00	1,959.41	(40.59)	(2.03)%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2020 Through 6/30/2021

Attachment 2.4A

		Prior Budget 1920	19-20 Year end actuals	FY2019 2020 Budget Variance \$	FY2019 2020 Budget Variance percentage
Maint. - Tires & Tubes	5365	16,100.00	9,923.85	(6,176.15)	(38.36)%
Maint. - Vehicle	5370	21,000.00	22,916.91	1,916.91	9.13%
Medical Supplies	5375	766.00	217.30	(548.70)	(71.63)%
Memberships/Subscriptions	5380	9,445.00	10,494.62	1,049.62	11.11%
Mileage Reimbursement	5385	1,028.00	916.99	(111.01)	(10.80)%
Miscellaneous	5395	0.00	40.00	40.00	0.00%
Office Supplies/Expense	5400	10,848.00	13,724.96	2,876.96	26.52%
Pool Chemicals	5405	21,500.00	23,398.15	1,898.15	8.83%
Postage	5410	4,400.00	8,213.77	3,813.77	86.68%
Printing	5415	614.00	211.88	(402.12)	(65.49)%
Professional Services	5420	161,432.00	78,764.00	(82,668.00)	(51.21)%
Program Supplies	5421	25,242.00	15,784.35	(9,457.65)	(37.47)%
Publications & Legal Notices	5425	595.00	0.00	(595.00)	(100.00)%
Radios	5430	2,500.00	2,370.88	(129.12)	(5.16)%
Refund-Activity Pass	5431	1,500.00	0.00	(1,500.00)	(100.00)%
Rent/Lease - Bldgs, Fields, etc.	5435	30.00	7,060.00	7,030.00	23,433.33%
Rent/Lease - Equipment	5440	9,820.00	8,072.16	(1,747.84)	(17.80)%
Staff Development	5455	28,050.00	12,895.57	(15,154.43)	(54.03)%
Special Events	5465	4,238.00	4,650.35	412.35	9.73%
Summer Spectacular	5466	0.00	828.34	828.34	0.00%
Phones/internet	5470	44,589.00	42,134.52	(2,454.48)	(5.50)%
Utilities - Water	5490	42,500.00	44,436.17	1,936.17	4.56%
Utilities - Electric/Gas	5492	168,350.00	158,555.71	(9,794.29)	(5.82)%
Utilites - Water/Irrigation	5495	0.00	867.37	867.37	0.00%
Vandalism	5500	2,000.00	0.00	(2,000.00)	(100.00)%
Cal Fire In Kind Purchases	5501	13,500.00	14,794.73	1,294.73	9.59%
Capital Equipment Expense	5625	451,117.00	0.00	(451,117.00)	(100.00)%
Transer Out	7000	0.00	65,310.50	65,310.50	0.00%
<b>Total Expenditures</b>		<u>7,004,011.00</u>	<u>6,367,766.09</u>	<u>(636,244.91)</u>	<u>(9.08)%</u>
<b>Net Revenue Over Expenditures</b>		<u>(182,491.00)</u>	<u>(232,949.72)</u>	<u>(50,458.72)</u>	<u>27.65%</u>



**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2020 Through 6/30/2021

Attachment 2.4B

		Prior Budget 2019-20 (07/01/2019 - 06/30/2020)	Preliminary Budget FY 2020-21	Final Budget Adjustments	Total Final FY 2020-21 Budget	Percentage change from Budget FY 2019-20 to FY 2020-21
<b>Operating Revenue</b>						
Property Taxes	4110	4,184,387.00	4,327,328.00	(267.00)	4,327,061.00	3.41%
Franchise Fees	4113	200,000.00	200,000.00	0.00	200,000.00	0.00%
Park Impact Fees	4115	52,000.00	0.00	0.00	0.00	(100.00)%
Quimby Fees	4120	28,554.00	0.00	0.00	0.00	(100.00)%
Fire Development	4125	10,000.00	0.00	0.00	0.00	(100.00)%
Fire Marshall Plan Review	4132	18,000.00	40,000.00	0.00	40,000.00	122.22%
Youth Classes	4145	38,000.00	0.00	0.00	0.00	(100.00)%
Adult Classes	4146	36,727.00	0.00	0.00	0.00	(100.00)%
Youth Sports	4147	100,000.00	0.00	0.00	0.00	(100.00)%
Adult Sports	4148	18,800.00	0.00	0.00	0.00	(100.00)%
Camp Revenues	4149	12,800.00	0.00	0.00	0.00	(100.00)%
Senior Programs	4153	12,000.00	0.00	0.00	0.00	(100.00)%
Recreation Program Revenue	4154	11,609.00	443,395.00	0.00	443,395.00	3,719.40%
Transfer In	4165	0.00	50,033.00	0.00	50,033.00	0.00%
Special Events	4170	25,000.00	0.00	0.00	0.00	(100.00)%
Park Lake Kiosk Revenues - V...	4180	21,012.00	0.00	0.00	0.00	(100.00)%
Lake Season Pass	4181	21,666.00	43,598.00	0.00	43,598.00	101.22%
Picnic Site Rentals	4182	27,436.00	1,595.00	0.00	1,595.00	(94.18)%
Summer Kids Camp	4183	42,000.00	0.00	0.00	0.00	(100.00)%
Cameron Park Lake Concessions	4184	3,250.00	0.00	0.00	0.00	(100.00)%
CC Facility Rentals	4185	129,114.00	60,304.00	0.00	60,304.00	(53.29)%
Gym Rentals	4186	33,650.00	27,030.00	0.00	27,030.00	(19.67)%
Pool Use Fees	4187	195,882.00	87,215.00	0.00	87,215.00	(55.47)%
Parks Fac Rev - Sports Fields	4190	27,061.00	35,642.00	0.00	35,642.00	31.70%
Donations	4250	1,000.00	0.00	0.00	0.00	(100.00)%
Sponsorships	4255	30,000.00	30,000.00	0.00	30,000.00	0.00%
JPA Reimbursable	4260	1,150,000.00	1,150,000.00	0.00	1,150,000.00	0.00%
Fire Apparatus Equip Rental	4262	100,000.00	10,000.00	0.00	10,000.00	(90.00)%
Reimbursement	4400	64,717.00	66,200.00	0.00	66,200.00	2.29%
Weed Abatement	4410	23,263.00	20,000.00	0.00	20,000.00	(14.02)%
Interest Income	4505	59,000.00	25,000.00	0.00	25,000.00	(57.62)%
Other Income	4600	121,592.00	12,000.00	0.00	12,000.00	(90.13)%
Grant - CI	4605	23,000.00	71,120.00	0.00	71,120.00	209.21%
<b>Total Operating Revenue</b>		<b>6,821,520.00</b>	<b>6,700,460.00</b>	<b>(267.00)</b>	<b>6,700,193.00</b>	<b>(1.77)%</b>
<b>Expenditures</b>						
Salaries - Perm, Part time	5000	648,646.00	767,255.00	(22,477.00)	744,778.00	18.28%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2020 Through 6/30/2021

Attachment 2.4B

		Prior Budget 2019-20 (07/01/2019 - 06/30/2020)	Preliminary Budget FY 2020-21	Final Budget Adjustments	Total Final FY 2020-21 Budget	Percentage change from Budget FY 2019-20 to FY 2020-21
Salaries - Seasonal	5010	157,170.00	110,540.00	0.00	110,540.00	(29.66)%
Overtime	5020	5,899.00	10,000.00	0.00	10,000.00	69.52%
Health Benefit	5130	108,174.00	107,075.00	5,290.00	112,365.00	(1.01)%
Retiree Health Benefit	5135	69,042.00	91,016.00	0.00	91,016.00	31.82%
Dental Insurance	5140	9,488.00	9,663.00	0.00	9,663.00	1.84%
Vision Insurance	5150	1,460.00	1,396.00	0.00	1,396.00	(4.38)%
CalPERS Employer Retirement	5160	220,831.00	194,784.00	2,880.00	197,664.00	(11.79)%
Worker's Compensation	5170	56,127.00	53,571.00	551.00	54,122.00	(4.55)%
FICA/Medicare Employer Cont...	5180	19,963.00	23,999.00	0.00	23,999.00	20.21%
UI/TT Contribution	5190	42,188.00	8,572.00	0.00	8,572.00	(79.68)%
Advertising/Marketing	5209	30,095.00	32,010.00	0.00	32,010.00	6.36%
Agriculture	5215	18,485.00	18,685.00	0.00	18,685.00	1.08%
Audit/Accounting	5220	47,500.00	30,000.00	0.00	30,000.00	(36.84)%
Bank Charge	5221	14,141.00	10,000.00	0.00	10,000.00	(29.28)%
Clothing/Uniforms	5230	8,360.00	7,985.00	0.00	7,985.00	(4.48)%
Computer Software	5231	28,483.00	21,900.00	0.00	21,900.00	(23.11)%
Computer Hardware	5232	47,758.00	5,500.00	0.00	5,500.00	(88.48)%
Contractual Services	5235	20,000.00	10,000.00	0.00	10,000.00	(50.00)%
Contractual - Provider Services	5236	3,710,059.00	4,059,061.00	0.00	4,059,061.00	9.40%
Contract Under Utilization	5237	0.00	(250,000.00)	0.00	(250,000.00)	0.00%
Contract Services - Other	5240	106,591.00	144,942.00	0.00	144,942.00	35.97%
Director Compensation	5250	13,700.00	18,000.00	0.00	18,000.00	31.38%
EDC Department Agency	5260	4,268.00	5,000.00	0.00	5,000.00	17.15%
Educational Materials	5265	6,845.00	12,850.00	0.00	12,850.00	87.72%
Elections	5270	0.00	12,000.00	0.00	12,000.00	0.00%
Equipment-Minor/Small Tools	5275	9,500.00	8,950.00	0.00	8,950.00	(5.78)%
Fire & Safety Supplies	5285	4,803.00	4,200.00	0.00	4,200.00	(12.55)%
Fire Prevention & Inspection	5290	1,800.00	1,200.00	0.00	1,200.00	(33.33)%
Fire Turnout Gear	5295	31,000.00	31,000.00	0.00	31,000.00	0.00%
Fire- Volunteer/Resident	5296	29,200.00	29,200.00	0.00	29,200.00	0.00%
Food	5300	4,117.00	4,500.00	0.00	4,500.00	9.30%
Fuel	5305	71,028.00	51,000.00	0.00	51,000.00	(28.19)%
Government Fees/Permits	5310	29,934.00	25,382.00	0.00	25,382.00	(15.20)%
Household Supplies	5315	26,701.00	32,500.00	0.00	32,500.00	21.71%
Instructors	5316	52,090.00	51,840.00	(3,194.00)	48,646.00	(0.47)%
Insurance	5320	103,500.00	132,300.00	0.00	132,300.00	27.82%
Legal Services	5335	14,250.00	15,000.00	0.00	15,000.00	5.26%
Maint. - Vehicle Supplies	5340	4,000.00	2,000.00	0.00	2,000.00	(50.00)%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2020 Through 6/30/2021

Attachment 2.4B

		Prior Budget 2019-20 (07/01/2019 - 06/30/2020)	Preliminary Budget FY 2020-21	Final Budget Adjustments	Total Final FY 2020-21 Budget	Percentage change from Budget FY 2019-20 to FY 2020-21
Maint. - Buildings	5345	50,495.00	26,500.00	0.00	26,500.00	(47.51)%
Maint. - Equipment	5350	46,668.00	55,600.00	0.00	55,600.00	19.13%
Maint. - Grounds	5355	86,488.00	62,500.00	0.00	62,500.00	(27.73)%
Maint. - Radio/Phones	5360	2,000.00	2,000.00	0.00	2,000.00	0.00%
Maint. - Tires & Tubes	5365	16,100.00	14,800.00	0.00	14,800.00	(8.07)%
Maint. - Vehicle	5370	21,000.00	25,250.00	0.00	25,250.00	20.23%
Medical Supplies	5375	766.00	700.00	0.00	700.00	(8.61)%
Memberships/Subscriptions	5380	9,445.00	10,410.00	0.00	10,410.00	10.21%
Mileage Reimbursement	5385	1,028.00	1,250.00	0.00	1,250.00	21.59%
Miscellaneous	5395	0.00	100.00	0.00	100.00	0.00%
Office Supplies/Expense	5400	10,848.00	10,700.00	0.00	10,700.00	(1.36)%
Pool Chemicals	5405	21,500.00	19,995.00	0.00	19,995.00	(7.00)%
Postage	5410	4,400.00	8,600.00	0.00	8,600.00	95.45%
Printing	5415	614.00	1,100.00	0.00	1,100.00	79.15%
Professional Services	5420	161,432.00	124,304.00	16,683.00	140,987.00	(22.99)%
Program Supplies	5421	25,242.00	38,779.00	0.00	38,779.00	53.62%
Publications & Legal Notices	5425	595.00	600.00	0.00	600.00	0.84%
Radios	5430	2,500.00	3,000.00	0.00	3,000.00	20.00%
Refund-Activity Pass	5431	1,500.00	0.00	0.00	0.00	(100.00)%
Rent/Lease - Bldgs, Fields, etc.	5435	30.00	0.00	0.00	0.00	(100.00)%
Rent/Lease - Equipment	5440	9,820.00	2,000.00	0.00	2,000.00	(79.63)%
Staff Development	5455	28,050.00	23,700.00	0.00	23,700.00	(15.50)%
Special Events	5465	4,238.00	0.00	0.00	0.00	(100.00)%
Phones/internet	5470	44,589.00	48,000.00	0.00	48,000.00	7.64%
Utilities - Water	5490	42,500.00	44,000.00	0.00	44,000.00	3.52%
Utilities - Electric/Gas	5492	168,350.00	196,000.00	0.00	196,000.00	16.42%
Vandalism	5500	2,000.00	1,200.00	0.00	1,200.00	(40.00)%
Cal Fire In Kind Purchases	5501	13,500.00	12,400.00	0.00	12,400.00	(8.14)%
Capital Equipment Expense	5625	451,117.00	0.00	0.00	0.00	(100.00)%
Transter Out	7000	0.00	59,053.00	0.00	59,053.00	0.00%
<b>Total Expenditures</b>		<u>7,004,011.00</u>	<u>6,697,417.00</u>	<u>(267.00)</u>	<u>6,697,150.00</u>	<u>(4.38)%</u>
<b>Net Revenue Over Expenditures</b>		<u>(182,491.00)</u>	<u>3,043.00</u>	<u>0.00</u>	<u>3,043.00</u>	<u>(101.66)%</u>

Cameron Park Community Services District  
DRAFT Budget Summary  
Fiscal Year 2021-22  
April 13, 2021

Attachment 2.5A

*** Operating Budget								
Fixed Costs	Admin	Fire	Weed Ord	Parks	Comm Cntr	Recr	Total	
Revenues - fees & other sources	-	222,800	1,166,000	158,120	92,490	115,889	244,139	1,999,438
Property Tax allocation	466,959	316,824	2,973,423	27,264	424,612	221,280	151,996	4,582,358
Sub-total Revenues	466,959	539,624	4,139,423	185,384	517,102	337,169	396,135	6,581,796
Expenditures	466,959	539,624	4,139,423	189,851	517,102	341,636	400,602	6,595,197
(over) under	-	-	-	(4,467)	0	(4,467)	(4,467)	(13,401)
% of Total Property Tax	10%	7%	65%	1%	9%	5%	3%	100%

\*\*\* Fixed Costs: Cal PERS retiree health and unfunded liability, insurance, dam monitoring & permitting, LAFCO, audit services

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
<b>Operating Revenue</b>						
Property Taxes	4110	4,327,061.00	2,458,920.68	4,582,357.60	255,296.60	5.90%
Franchise Fees	4113	200,000.00	101,726.85	200,000.00	0.00	0.00%
Fire Marshall Plan Review	4132	40,000.00	25,317.05	45,000.00	5,000.00	12.50%
Tuition Fees/Revenue	4142	0.00	1,350.00	0.00	0.00	0.00%
Youth Classes	4145	0.00	(30.00)	0.00	0.00	0.00%
Recreation Program Revenue	4154	116,918.38	4,139.00	122,639.00	5,720.62	4.89%
Transfer In	4165	24,570.00	22,146.00	0.00	(24,570.00)	(100.00)%
Special Events	4170	0.00	(47.50)	0.00	0.00	0.00%
Lake Entries - Daily (Kiosk)	4180	0.00	0.00	35,660.00	35,660.00	0.00%
Annual Passes (Lake/Pool Co...)	4181	66,782.00	26,229.25	75,000.00	8,218.00	12.31%
Picnic Site Rentals	4182	0.00	120.00	1,500.00	1,500.00	0.00%
Assembly Hall & Classroom Re...	4185	15,304.00	13,965.00	35,139.00	19,835.00	129.61%
Gym Rentals	4186	27,810.00	20,418.90	26,000.00	(1,810.00)	(6.51)%
Pool Rental Fees	4187	87,215.00	82,637.69	98,000.00	10,785.00	12.37%
Sports Field Rentals	4190	27,070.00	10,842.96	19,580.00	(7,490.00)	(27.67)%
Donations	4250	0.00	1,200.00	0.00	0.00	0.00%
Sponsorships	4255	14,500.00	0.00	20,000.00	5,500.00	37.93%
JPA Reimbursable	4260	1,150,000.00	862,499.97	1,150,000.00	0.00	0.00%
Fire Apparatus Equip Rental	4262	20,000.00	19,656.46	10,000.00	(10,000.00)	(50.00)%
Reimbursement	4400	6,776.00	25,636.97	1,800.00	(4,976.00)	(73.44)%
Weed Abatement	4410	4,020.00	8,457.72	0.00	(4,020.00)	(100.00)%
Interest Income	4505	25,000.00	4,463.99	19,000.00	(6,000.00)	(24.00)%
Other Income	4600	12,000.00	2,802.90	8,000.00	(4,000.00)	(33.33)%
Grant - CI	4605	153,794.00	108,117.66	132,120.00	(21,674.00)	(14.09)%
<b>Total Operating Revenue</b>		<u>6,318,820.38</u>	<u>3,800,571.55</u>	<u>6,581,795.60</u>	<u>(262,975.22)</u>	<u>4.16%</u>
<b>Expenditures</b>						
Salaries - Perm.	5000	668,160.00	531,731.69	769,041.00	(100,881.00)	(15.10)%
Salaries - Seasonal	5010	90,540.00	65,082.07	141,325.00	(50,785.00)	(56.09)%
Overtime	5020	7,050.00	11,458.82	8,750.00	(1,700.00)	(24.11)%
Health Benefit	5130	118,523.00	104,976.95	105,025.00	13,498.00	11.39%
Retiree Health Benefit	5135	78,016.00	76,918.42	76,025.00	1,991.00	2.55%
Dental Insurance	5140	9,663.00	8,742.17	9,459.00	204.00	2.11%
Vision Insurance	5150	1,396.00	1,453.20	1,469.00	(73.00)	(5.23)%
CalPERS Employer Retirement	5160	207,664.00	191,861.41	249,816.00	(42,152.00)	(20.30)%
Worker's Compensation	5170	57,914.00	53,016.48	34,858.09	23,055.91	39.81%
FICA/Medicare Employer Cont...	5180	23,999.00	14,724.66	26,209.00	(2,210.00)	(9.21)%
UI/TT Contribution	5190	10,689.00	7,369.50	11,161.00	(472.00)	(4.42)%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
Advertising/Marketing	5209	7,810.00	8,125.31	15,200.00	(7,390.00)	(94.62)%
Agriculture	5215	14,816.00	12,592.48	14,400.00	416.00	2.81%
Audit/Accounting	5220	30,000.00	17,398.97	36,000.00	(6,000.00)	(20.00)%
Bank Charge	5221	10,000.00	4,108.26	3,800.00	6,200.00	62.00%
Clothing/Uniforms	5230	4,285.00	2,169.46	6,350.00	(2,065.00)	(48.19)%
Computer Software	5231	27,200.00	23,649.74	31,721.00	(4,521.00)	(16.62)%
Computer Hardware	5232	5,500.00	3,823.69	7,250.00	(1,750.00)	(31.82)%
Contractual Services	5235	10,000.00	12,558.10	10,000.00	0.00	0.00%
Contractual - Provider Services	5236	4,059,061.00	1,673,358.72	4,160,537.26	(101,476.26)	(2.50)%
Contract Under Utilization	5237	(250,000.00)	0.00	(300,000.00)	50,000.00	(20.00)%
Contract Services - Other	5240	163,438.00	92,959.08	180,290.00	(16,852.00)	(10.31)%
Director Compensation	5250	18,000.00	8,300.00	16,800.00	1,200.00	6.67%
EDC Department Agency	5260	4,300.00	4,252.73	4,300.00	0.00	0.00%
Educational Materials	5265	12,500.00	13,470.21	11,000.00	1,500.00	12.00%
Elections	5270	0.00	45.00	0.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	9,340.00	4,431.57	8,500.00	840.00	8.99%
Fire & Safety Supplies	5285	3,913.04	3,086.38	4,650.00	(736.96)	(18.83)%
Fire Prevention & Inspection	5290	1,200.00	1,445.00	1,100.00	100.00	8.33%
Fire Turnout Gear	5295	31,000.00	6,958.16	31,000.00	0.00	0.00%
Fire- Volunteer/Resident	5296	14,200.00	13,280.00	20,200.00	(6,000.00)	(42.25)%
Food	5300	2,750.00	1,378.76	2,500.00	250.00	9.09%
Fuel	5305	38,200.00	27,923.34	34,000.00	4,200.00	10.99%
Government Fees/Permits	5310	25,382.00	18,392.63	19,700.00	5,682.00	22.39%
Household Supplies	5315	26,700.00	22,452.02	29,000.00	(2,300.00)	(8.61)%
Instructors	5316	1,000.00	1,215.00	6,500.00	(5,500.00)	(550.00)%
Insurance	5320	130,000.00	129,177.41	164,091.00	(34,091.00)	(26.22)%
Legal Services	5335	15,000.00	11,413.50	15,000.00	0.00	0.00%
Maint. - Vehicle Supplies	5340	1,700.00	1,085.04	2,200.00	(500.00)	(29.41)%
Maint. - Buildings	5345	27,900.00	31,360.32	23,000.00	4,900.00	17.56%
Maint. - Equipment	5350	42,225.00	27,149.29	43,040.00	(815.00)	(1.93)%
Maint. - Grounds	5355	50,026.00	33,697.92	42,500.00	7,526.00	15.04%
Maint. - Radio/Phones	5360	2,000.00	1,453.05	2,000.00	0.00	0.00%
Maint. - Tires & Tubes	5365	14,800.00	4,567.30	13,600.00	1,200.00	8.11%
Maint. - Vehicle	5370	33,750.00	28,923.87	25,500.00	8,250.00	24.44%
Medical Supplies	5375	700.00	0.00	0.00	700.00	100.00%
Memberships/Subscriptions	5380	10,160.00	9,800.32	10,660.00	(500.00)	(4.92)%
Mileage Reimbursement	5385	1,250.00	128.58	500.00	750.00	60.00%
Miscellaneous	5395	100.00	0.00	0.00	100.00	100.00%
Office Supplies/Expense	5400	10,200.00	6,071.22	9,700.00	500.00	4.90%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
Pool Chemicals	5405	26,827.00	25,918.39	25,000.00	1,827.00	6.81%
Postage	5410	10,300.00	1,297.67	7,650.00	2,650.00	25.73%
Printing	5415	1,100.00	156.56	850.00	250.00	22.73%
Professional Services	5420	93,587.00	60,698.14	80,110.00	13,477.00	14.40%
Program Supplies	5421	2,579.00	37.47	19,730.00	(17,151.00)	(665.03)%
Publications & Legal Notices	5425	600.00	186.50	600.00	0.00	0.00%
Radios	5430	3,000.00	2,672.25	3,000.00	0.00	0.00%
Rent/Lease - Bldgs, Fields, etc.	5435	0.00	490.15	7,060.00	(7,060.00)	0.00%
Rent/Lease - Equipment	5440	4,200.00	2,031.01	3,400.00	800.00	19.05%
Staff Development	5455	19,300.00	14,255.34	23,250.00	(3,950.00)	(20.47)%
Special Events	5465	500.00	516.84	0.00	500.00	100.00%
Phones/internet	5470	41,600.00	31,489.06	42,100.00	(500.00)	(1.20)%
Utilities - Water	5490	38,500.00	35,127.12	46,000.00	(7,500.00)	(19.48)%
Utilities - Electric/Gas	5492	147,860.00	157,776.49	173,500.00	(25,640.00)	(17.34)%
Utilites - Water/Irrigation	5495	350.00	689.02	0.00	350.00	100.00%
Vandalism	5500	2,200.00	985.10	1,700.00	500.00	22.73%
Cal Fire In Kind Purchases	5501	12,400.00	5,745.19	12,500.00	(100.00)	(0.81)%
Capital Equipment Expense	5625	0.00	1,000.00	0.00	0.00	0.00%
Transfer Out	7000	9,020.00	9,080.00	9,020.00	0.00	0.00%
<b>Total Expenditures</b>		<u>6,297,943.04</u>	<u>3,679,690.10</u>	<u>6,595,197.35</u>	<u>297,254.31</u>	<u>4.72%</u>
<b>Net Revenue Over Expenditures</b>		<u>20,877.34</u>	<u>120,881.45</u>	<u>(13,401.75)</u>	<u>(34,279.09)</u>	<u>(164.19)%</u>

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## **Department of Administration and Finance**

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The Administration and Finance Department (1000) is responsible for office management and administrative support to the other departments within the District. This Department budget has:

- 3 Full-time employees assigned including the General Manager, Finance/Human Resources Officer, and Accounting Specialist;
- 2 funded Part-time employees - Accounting Specialist and Administrative Assistant II - Board Clerk. The Administrative Assistant – Safety Specialist remains unfunded and tasks dispersed to other staff.

Administration and Finance Department's responsibilities include:

- Financial and accounting support for all departments including accounting, accounts payable, budget development and monitoring, accounts receivable, payroll, debt service, cash controls, Capital Improvement Project budgets/tracking, annual audit, various State reporting, Year-End closing, General Ledger maintenance, cash and bank reconciliations, and other financial reporting.
- Manage District funds: General Fund, CC&R Fund, Community Center Bond, LLAD funds, Reserves and Special Funds; responsible for financial transactions and various reporting between the County and District for District funds.
- Human Resources is responsible for recruitment and hiring of District full and part time employees; negotiates labor contract; managing the CalPERS employee benefits and pension program; managing workers' compensation claims and return to work; processing up to 75 seasonal part-time employees.
- Clerical duties for Board of Directors public meetings such as agenda and minute preparation.
- Primary point of contact for Special District Risk Management Association, District's liability and workers compensation insurer. Collects information regarding claims against the District.
- Consults with legal counsel and manages legal services contract.
- Oversees information technology (software, hardware, connectivity) and managing contract with Execu Tech, who serves as the District's IT specialist, maintains and replaces equipment, and makes recommendations annually for required upgrades and replacements.
- Responsible for the operation of Abila, financial software, and interfaces with Rec Trac for revenues.



Fixed Costs (9000) are budgeted separately and are representative of mandatory costs for the District. These costs are obligations whether or not the District was fully functioning. This budget includes:

- ✓ Liability insurance
- ✓ Retiree Health Care
- ✓ Unfunded Pension Liability
- ✓ Audit
- ✓ El Dorado Local Agency Formation Commission
- ✓ Mandatory Fees and Permits, such as state permit for the Cameron Park Lake Dam and underground fuel tanks

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
1000 - Administration  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
<b>Operating Revenue</b>						
Property Taxes	4110	363,712.00	2,451,144.26	316,823.60	(46,888.40)	(12.89)%
Franchise Fees	4113	200,000.00	101,726.85	200,000.00	0.00	0.00%
Transfer In	4165	19,570.00	17,146.00	0.00	(19,570.00)	(100.00)%
Reimbursement	4400	6,776.00	6,776.00	1,800.00	(4,976.00)	(73.44)%
Interest Income	4505	25,000.00	3,770.48	19,000.00	(6,000.00)	(24.00)%
Other Income	4600	2,000.00	1,044.64	2,000.00	0.00	0.00%
<b>Total Operating Revenue</b>		<u>617,058.00</u>	<u>2,581,608.23</u>	<u>539,623.60</u>	<u>77,434.40</u>	<u>(12.55)%</u>
<b>Expenditures</b>						
Salaries - Perm.	5000	302,768.00	212,882.80	288,457.00	14,311.00	4.73%
Overtime	5020	3,000.00	8,292.13	5,000.00	(2,000.00)	(66.67)%
Health Benefit	5130	38,776.00	28,089.96	28,003.00	10,773.00	27.78%
Dental Insurance	5140	4,009.00	2,827.24	2,964.00	1,045.00	26.07%
Vision Insurance	5150	391.00	454.08	391.00	0.00	0.00%
CalPERS Employer Retirement	5160	21,902.00	15,528.02	21,894.00	8.00	0.04%
Worker's Compensation	5170	19,427.00	16,753.21	2,720.60	16,706.40	86.00%
FICA/Medicare Employer Cont...	5180	5,494.00	3,884.19	4,183.00	1,311.00	23.86%
UI/TT Contribution	5190	1,519.00	1,283.08	3,461.00	(1,942.00)	(127.85)%
Advertising/Marketing	5209	1,000.00	478.03	1,000.00	0.00	0.00%
Audit/Accounting	5220	0.00	7,915.22	20,000.00	(20,000.00)	0.00%
Bank Charge	5221	10,000.00	4,108.26	600.00	9,400.00	94.00%
Clothing/Uniforms	5230	200.00	142.11	200.00	0.00	0.00%
Computer Software	5231	12,000.00	12,209.26	15,000.00	(3,000.00)	(25.00)%
Computer Hardware	5232	1,000.00	2,429.76	2,500.00	(1,500.00)	(150.00)%
Contract Services - Other	5240	18,700.00	12,387.72	18,700.00	0.00	0.00%
Director Compensation	5250	18,000.00	8,300.00	16,800.00	1,200.00	6.67%
Elections	5270	0.00	45.00	0.00	0.00	0.00%
Food	5300	500.00	939.92	1,000.00	(500.00)	(100.00)%
Legal Services	5335	15,000.00	11,413.50	15,000.00	0.00	0.00%
Maint. - Equipment	5350	100.00	2,521.76	3,040.00	(2,940.00)	(2,940.00)%
Memberships/Subscriptions	5380	9,000.00	8,825.50	9,000.00	0.00	0.00%
Mileage Reimbursement	5385	500.00	128.58	200.00	300.00	60.00%
Miscellaneous	5395	100.00	0.00	0.00	100.00	100.00%
Office Supplies/Expense	5400	2,500.00	2,119.31	2,500.00	0.00	0.00%
Postage	5410	1,200.00	906.81	1,100.00	100.00	8.33%
Printing	5415	100.00	0.00	100.00	0.00	0.00%
Professional Services	5420	46,683.00	39,874.66	44,710.00	1,973.00	4.23%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
1000 - Administration  
From 7/1/2021 Through 6/30/2022

		FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage	
	FY2020 21 Final Budget					
Publications & Legal Notices	5425	100.00	150.00	100.00	0.00	0.00%
Staff Development	5455	2,500.00	901.98	3,500.00	(1,000.00)	(40.00)%
Phones/internet	5470	4,700.00	3,779.23	5,000.00	(300.00)	(6.38)%
Utilities - Electric/Gas	5492	20,000.00	16,653.33	22,500.00	(2,500.00)	(12.50)%
Total Expenditures		<u>561,169.00</u>	<u>426,224.65</u>	<u>539,623.60</u>	<u>(21,545.40)</u>	<u>(3.84)%</u>
Net Revenue Over Expenditures		<u>55,889.00</u>	<u>2,155,383.58</u>	<u>0.00</u>	<u>(55,889.00)</u>	<u>(100.00)%</u>

**ADMINISTRATION DEPARTMENT  
BUDGET DETAIL  
FY2021-2022**

**ACCOUNT DESCRIPTION**

4110 Property Tax

4113 Franchise Fee

Waste Connections contracted franchise fee for solid waste and recycling pickup services.

4400 Reimbursement

Reimbursement for Administrative Fee for Fund 05 – Lake Tahoe Community College/CALFIRE Training.

4505 Interest

Interest for money held at County and Umpqua Bank.

4600 Other Income

Umpqua Commercial Credit Card purchasing rebate.

5000 Salaries – Permanent

Full-time salaries for three positions include General Manager, Finance/HR Officer, and Accounting Specialist; two part-time, year-round employees – Accounting Specialist, and Admin Assist II - Board Clerk. Admin Assist II - Safety Officer is unfunded. Receptionist was moved to Recreation Department, under the supervision of the Recreation Supervisor.

5020 Overtime

Overtime necessary to meet reporting deadlines.

5130 Health Benefit

Health insurance for current employees.

5140 Dental Insurance

Dental insurance paid for employees.

5150 Vision Insurance

Vision Insurance paid for employees.

5160 CalPERS Employer Retirement

Employer contribution to CalPERS pension costs for current employees.

5170 Worker's Compensation

Worker's Compensation costs paid for employees.

5180 FICA/MediCare Employer Contribution

FICA/MediCare costs paid for employees.

5190 UI/TT Contribution

UI/TT Contribution costs paid for employees.

5209 Advertising/Marketing

Job postings, public notices, etc.

5220 Audit/Accounting

Eide Bailly (formerly VTD) accounting services budgeted to train new Finance/HR Officer and provide ongoing support; Audit costs budgeted in Fixed Costs (9000).

5221 Bank Charge

Credit Card transaction fees allocated to Departments receiving revenues via credit cards.

5230 Clothing/Uniforms

District logo shirts for staff and Board Members.

5231 Computer Software

Software renewals including annual costs for Abila, Adobe and portion of Streamline website.

5232 Computer Hardware

Routine replacement costs recommended by ExecuTech, which includes two new computers. Staff is evaluating the necessity of additional computers due to fewer administrative and recreation staff.

5240 Contract Services - Other

Portion of Execu Tech service fee, Paycheck time clock fees and payroll.

5250 Director Comp

Director compensation for 4 Directors, 3 meetings per month plus 6 special meetings.

5265 Educational Materials

No significant costs in past years; will use Staff Development line item for any education materials costs.

5270 Elections

Non-election year.

5300 Food

Water delivery & rental, food for special public meetings and employee appreciation.

5335 Legal Services

Average 7 hours per month for Board Meetings and on-going support.

5350 Maint. – Equipment

Copier lease and copy costs; Per copy allocation by meter to Admin, Recreation, CC&R.

5380 Memberships/Subscriptions

El Dorado County Chamber of Commerce  
Shingle Springs/Cameron Park Chamber of Commerce  
California Special District Association  
Gold County CSDA  
Government Finance Office Association

5385 Mileage Reimbursement

Employee mileage reimbursement for attending meetings on District business and training.

5395 Miscellaneous

5400 Office Supplies

Paper, Envelopes, folders, etc.

5410 Postage

Postage meter rental; postage for front desk, finance/accounts payable & administration

5415 Printing

Printing for workshops, brochures, banners.

5420 Professional Services

ARC Alternatives for solar consulting \$23,710; General Manager Recruitment \$16,000; Grant Writer reduced.

5425 Publications & Legal Notices

Legal notices, public notices, maps.

5455                    Staff Development

Training, workshops for staff and Board members. Increase due to incoming General Manager and Finance Officer for CSDA Special District Leadership Academy Conference

5470                    Telephone/Internet

TPX, AT&T, General Manager cell allowance \$100/mo.

5480                    Travel/Lodging

No expected travel at this time.

5492                    Utilities – Electric/Gas

Admin portion of utilities.

**Cameron Park Community Services District**  
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
 01 - General Fund  
 9000 - Fixed Costs  
 From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
Operating Revenue						
Property Taxes	4110	422,585.00	0.00	466,959.00	44,374.00	10.50%
Total Operating Revenue		<u>422,585.00</u>	<u>0.00</u>	<u>466,959.00</u>	<u>(44,374.00)</u>	<u>10.50%</u>
Expenditures						
Retiree Health Benefit	5135	73,016.00	79,140.71	76,025.00	(3,009.00)	(4.12)%
CalPERS Employer Retirement	5160	144,269.00	145,319.00	193,043.00	(48,774.00)	(33.81)%
Audit/Accounting	5220	30,000.00	9,483.75	16,000.00	14,000.00	46.67%
EDC Department Agency	5260	4,300.00	4,252.73	4,300.00	0.00	0.00%
Government Fees/Permits	5310	20,000.00	12,488.75	13,500.00	6,500.00	32.50%
Insurance	5320	130,000.00	129,177.41	164,091.00	(34,091.00)	(26.22)%
Total Expenditures		<u>401,585.00</u>	<u>379,862.35</u>	<u>466,959.00</u>	<u>65,374.00</u>	<u>16.28%</u>
Net Revenue Over Expenditures		<u>21,000.00</u>	<u>(379,862.35)</u>	<u>0.00</u>	<u>(21,000.00)</u>	<u>(100.00)%</u>



**FIXED COSTS (Fund 01, 9000)  
BUDGET DETAIL  
Fiscal Year 2021-2022**

**ACCOUNT DESCRIPTIONS**

**Revenues**

4110                    Property Taxes

Amount allocated is to cover these mandatory costs; costs are incurred whether the District is open or not.

**Expenditures**

5135                    Retiree Health Benefit

Based on year-to-date actuals from FY2020-2021 for monthly payment to CalPERS, which may adjust due to age of the retiree.

5160                    CalPERS Employer Retirement

Payment to CalPERS for unfunded pension liability based on actuarial provided by CalPERS; making one annual payment saves 3.5%.

5220                    Audit/Accounting

Annual auditor costs

5260                    EDC Department Agency

Annual LAFCO costs

5310                    Government Fees/Permits

Cameron Park Lake dam annual permit fee to State of California; OSHA penalty payments

5320                    Insurance

Special District Risk Management Association annual payment for liability insurance.

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## **Department of Fire and Emergency Services**

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The Cameron Park Fire Department provides fire protection and emergency response services under contract with CAL FIRE. The Department serves an estimated resident population of 18,000 with two fire stations, 88 and 89. The Fire Department has two budget units for Fire Department operations and the Weed Abatement Ordinance program.

**Fire Station 88** has a full-time staffed Advanced Life Support Fire Engine and a reserve fire engine. Station 88 has a two-person engine crew.

**Fire Station 89** has a full-time staffed Advanced Life Support Fire Engine, a full-time staffed Advanced Life Support Medic Unit funded through the El Dorado County JPA, three reserve fire engines, and one reserve medic unit. The Battalion Chiefs' offices are located at Station 89. Station 89 has a two-person engine crew.

### **Intern Fire Fighters**

Ten to twenty Resident Firefighters help to staff both fire stations, and they act as a third member of an engine company. Resident Firefighters participate as a crew member on an engine company, work closely with ambulance personnel, staff community events, and receive considerable training. Qualifications for a Resident Firefighter is 18 years of age, successfully completed an accredited California State Fire Marshal Firefighter Academy, and must be an Emergency Medical Technician (EMT).

### **El Dorado County Emergency Services Joint Powers Authority (aka JPA)**

Agencies contracted by the JPA operate the medic unit ambulances and are reimbursed at 100% for their costs with funds from the JPA. These costs include personnel, operating expenses, and equipment. The District has an annual contract with the JPA to provide one ambulance and six employees who provide 24/7 coverage.

### **Fire Marshal Services**

A Battalion Chief serves at the Cameron Park Fire Marshal, who reviews development plans for appropriate fire prevention measures. Fees are charged for these services. A contractor provides support to the Fire Marshal, depending upon workload.

**Cameron Park Weed Abatement Ordinance Implementation**

One part-time and one seasonal staff are assigned to assist the Fire Marshal in keeping Cameron Park safe from fires by implementing the Cameron Park Weed Abatement Ordinance.

**Cameron Park Fire Explorer Post 89** is a youth organization sponsored by the Boy Scouts of America, consisting of young men and women between the ages of 14 and 20, who are interested in a career in the fire service. Explorers receive basic training and hands on experience as a firefighter. Explorers attend trainings every other Sunday and support the District's special events.

**CAL FIRE Emergency Command Center – Dispatch Services**

Cameron Park contracts with the CAL FIRE Emergency Command Center for Dispatch Services. The district is responsible to pay for all 911 calls that are not medical related. Fires, haz-mats, etc...

**Apparatus Rental Reimbursements**

CPFD fire apparatus (with and without personnel) is rented to CAL FIRE and CA Office of Emergency Services for state-wide fire incidents. The District is reimbursed for fire personnel and equipment hours to offset costs related to the rental of equipment and personnel.

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
3000 - Fire  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
<b>Operating Revenue</b>						
Property Taxes	4110	2,921,211.00	0.00	2,973,422.90	52,211.90	1.79%
Fire Marshall Plan Review	4132	40,000.00	25,317.05	0.00	(40,000.00)	(100.00)%
Tuition Fees/Revenue	4142	0.00	1,350.00	0.00	0.00	0.00%
JPA Reimbursable	4260	1,150,000.00	862,499.97	1,150,000.00	0.00	0.00%
Fire Apparatus Equip Rental	4262	20,000.00	19,656.46	10,000.00	(10,000.00)	(50.00)%
Reimbursement	4400	0.00	5,109.84	0.00	0.00	0.00%
Other Income	4600	10,000.00	1,758.26	6,000.00	(4,000.00)	(40.00)%
<b>Total Operating Revenue</b>		<u>4,141,211.00</u>	<u>915,691.58</u>	<u>4,139,422.90</u>	<u>1,788.10</u>	<u>(0.04)%</u>
<b>Expenditures</b>						
Retiree Health Benefit	5135	0.00	(2,222.29)	0.00	0.00	0.00%
CalPERS Employer Retirement	5160	0.00	99.90	0.00	0.00	0.00%
Worker's Compensation	5170	0.00	0.00	1,335.64	(1,335.64)	0.00%
Clothing/Uniforms	5230	1,500.00	200.00	2,000.00	(500.00)	(33.33)%
Computer Software	5231	2,500.00	1,722.94	2,500.00	0.00	0.00%
Computer Hardware	5232	3,000.00	704.03	3,000.00	0.00	0.00%
Contractual Services	5235	10,000.00	10,315.76	0.00	10,000.00	100.00%
Contractual - Provider Services	5236	4,059,061.00	1,673,358.72	4,160,537.26	(101,476.26)	(2.50)%
Contract Under Utilization	5237	(250,000.00)	0.00	(300,000.00)	50,000.00	(20.00)%
Contract Services - Other	5240	31,000.00	16,788.10	31,000.00	0.00	0.00%
Educational Materials	5265	2,500.00	0.00	1,000.00	1,500.00	60.00%
Equipment-Minor/Small Tools	5275	2,000.00	627.13	2,000.00	0.00	0.00%
Fire & Safety Supplies	5285	1,500.00	1,158.28	1,000.00	500.00	33.33%
Fire Turnout Gear	5295	31,000.00	6,958.16	31,000.00	0.00	0.00%
Fire- Volunteer/Resident	5296	14,200.00	13,280.00	20,200.00	(6,000.00)	(42.25)%
Food	5300	1,000.00	94.47	1,000.00	0.00	0.00%
Fuel	5305	35,000.00	25,860.97	30,000.00	5,000.00	14.29%
Government Fees/Permits	5310	1,000.00	1,771.38	1,000.00	0.00	0.00%
Household Supplies	5315	7,500.00	5,928.91	7,500.00	0.00	0.00%
Maint. - Vehicle Supplies	5340	0.00	203.72	0.00	0.00	0.00%
Maint. - Buildings	5345	11,000.00	10,337.12	11,000.00	0.00	0.00%
Maint. - Equipment	5350	25,000.00	14,778.97	25,000.00	0.00	0.00%
Maint. - Grounds	5355	3,000.00	2,350.85	3,000.00	0.00	0.00%
Maint. - Radio/Phones	5360	2,000.00	1,453.05	2,000.00	0.00	0.00%
Maint. - Tires & Tubes	5365	10,000.00	3,556.89	10,000.00	0.00	0.00%
Maint. - Vehicle	5370	28,000.00	27,001.94	20,000.00	8,000.00	28.57%
Memberships/Subscriptions	5380	850.00	629.82	850.00	0.00	0.00%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
3000 - Fire  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
Office Supplies/Expense	5400	4,500.00	1,806.08	4,500.00	0.00	0.00%
Postage	5410	500.00	275.96	500.00	0.00	0.00%
Printing	5415	500.00	156.56	500.00	0.00	0.00%
Professional Services	5420	2,000.00	1,044.00	2,000.00	0.00	0.00%
Publications & Legal Notices	5425	500.00	0.00	500.00	0.00	0.00%
Radios	5430	3,000.00	2,672.25	3,000.00	0.00	0.00%
Staff Development	5455	15,000.00	12,773.36	12,500.00	2,500.00	16.67%
Phones/internet	5470	15,000.00	9,015.20	13,000.00	2,000.00	13.33%
Utilities - Water	5490	12,000.00	7,519.36	10,000.00	2,000.00	16.67%
Utilities - Electric/Gas	5492	28,000.00	22,390.91	26,000.00	2,000.00	7.14%
Capital Equipment Expense	5625	0.00	1,000.00	0.00	0.00	0.00%
Total Expenditures		<u>4,113,611.00</u>	<u>1,875,612.50</u>	<u>4,139,422.90</u>	<u>25,811.90</u>	<u>0.63%</u>
Net Revenue Over Expenditures		<u>27,600.00</u>	<u>(959,920.92)</u>	<u>0.00</u>	<u>(27,600.00)</u>	<u>(100.00)%</u>

**FIRE DEPARTMENT  
and El Dorado County Joint Powers Authority Ambulance Services  
BUDGET DETAIL**

**ACCOUNT DESCRIPTION**

4110                    Revenue - Property Tax

Property tax allocation.

4132                    Revenue – Fire Marshal Plan Review

Moved to 8000 Weed Abatement budget.

4260                    Revenue - JPA Reimbursable

Reimbursement from El Dorado County Joint Powers Authority for 1 medic unit and 6 personnel, consistent with agreement. This amount fully funds District costs related to the medic unit. This is a flat rate income of \$1,150,000. If not fully expended by District, funds are re-funded to the County.

4262                    Revenue - Fire Apparatus Equipment Rental

Revenues related to renting fire equipment and personnel to CA Office of Emergency Services. \$10,000 of revenues received from equipment reimbursement goes to funding equipment maintenance, line item 5370. The rest of the revenues received goes to Fire & Emergency Svcs Capital Asset Reserves Fund 07.

4600                    Other Income

Fuel reimbursement from CSD Parks and CC&R Departments.

5010                    Salaries - Seasonal

Moved to 8000 Weed Abatement budget.

5230                    Clothing/Uniforms

Cameron Park Fire Department provides uniform clothing to Resident Firefighters.

5231                    Computer Software

Fire operations and administration software; FYI Telecommunication

4 AVL MDT Radio Mobile annual licenses

Employee scheduling software annual fee and maintenance

Fire response software related to incidents: ESRI GIS License Renewal, Net Motion License, MDC Firewall License, MDC Maintenance

5232                    Computer Hardware

Fire Department computers and tablets.

5235 Contractual Services

Moved to 8000 Weed Abatement budget.

5236 Contract Services

Expenditures for CAL FIRE contract for Fire and Paramedic services.

5237 Contract Under Utilization

Anticipated savings on CAL FIRE contract based on historical expenditures.

5240 Contract Services

Fire Department Dispatch Services: \$25,000 (Invoiced to the CSD from the Camino Dispatch Center) and Executech for IT support.

5265 Educational Material

Fire Prevention Education School / Public materials, estimated to be 2-3 times a month. Activity is increased during Fire Prevention week.

5275 Equipment – Minor/Small Tools

Update and replacement of hand tools and mechanical tools for both fire stations and fire engines. Shovels, Rakes, Lawn mowers, edgers, etc.

5285 Fire and Safety Supplies

Supplies for fire investigations within the District, accountability tags, and safety vest.

5295 Fire Turnout Gear

To supply Structural / Wildland Firefighter Personal Protective Equipment (PPE) to both paid and resident staff. Helmets, Boots, Gloves, Ear and Eye protection, PPE repairs, etc. A complete set of gear for one firefighter cost \$5,000. All PPE purchased complies with CalOSHA and NFPA 1851 and 1854. We also maintain an adequate replacement cycle. All PPE has an expiration date and must be rotated out of service and replaced every 5-10 years.

5296 Fire-Volunteer/Resident

This line item funds Resident/Intern Firefighters at each fire station. Resident/Interns are paid a daily stipend of \$80 per 24-hour shift. Resident/Interns help the District attain a 3-person staffing model on both fire engines. Expenditures from this line item could fluctuate based on Resident Firefighter staffing.

5300 Food

Provide meals to firefighters while on emergency incident, training, extended fire rehab, meetings, etc.

5305 Fuel

To provide fuel to all CSD vehicles / equipment from the fuel vault located at Fire Station 89. Fire receives reimbursement from other Departments for fuel costs.

5310 Government Fees/Permits

Costs related to the fuel station: Air Quality MD, Generator/Fuel Vault Permits and EDC Air Quality, Fuel Vault Permit.

5315 Household Supplies

Fire Station 88 and 89 cleaning and bathroom supplies for 18 permanent firefighting personnel, Resident and Explorer Firefighters, and up to two part-time Weed Abatement Specialists. These supplies also serve the restrooms and office that are associated with the conference room that is utilized by the public.

5345 Maint. - Buildings

Station 88 and 89 building maintenance, repairs, and replacement of items such as HVAC systems, water heaters, dishwashers, washing machine, oven, bay doors.

5350 Maint. – Equipment

Fire Engine ladder replacement & annual testing per NFPA 1932, chainsaw replacement/repairs, fire hose replacement & repairs, thermal imaging camera, flashlights, Self-Contained Breathing Apparatus (SCBA) test/repair/replace, cardiac defibrillators, heart monitors, auto extrication equipment, fire extinguishers, gas detectors, portable equipment, fire sprinkler system station 89, fire extinguishing hood system for Fire Station 88 &89, Fire Station 88 & 89 generator, and copy machine contracts for Fire Station 88 & 89.

5355 Maint. – Grounds

Station 88 and 89 Yard/Grounds, landscape and sprinkler system maintenance

5360 Maint. - Radio/Phones

Fire Station phones, intercoms, and base radios. Radio repairs for mics, chargers, antennas, software updates, maintenance, and replacement parts. Camron Park Fire Dept currently has 18 hand held radios and 15 mobile radios. All radios must be sent out for repairs. An average cost for a repair is \$300-\$500.

5365 Maint. - Tires/Tubes

Repair and Replacement for Tires on 6 Fire Engines and 6 light trucks.

5370 Maint. - Vehicle

Repair and maintenance of Fire Engines and light trucks.



5380 Memberships/Subscriptions

El Dorado Chief Association, El Dorado County Training Association  
Prevention National Fire Protection Association Subscription / Memberships  
Station 88 and 89 Newspaper

5400 Office Supplies/Expense

To provide office supplies to Fire Station 88/89.

5410 Postage

Fire Station 88/89 mailings and certified letters.

5415 Printing

Flyers, posters, business cards

5420 Professional Services

Fire alarm Monitoring for Fire Station 88 and 89  
DOJ Background / Fingerprints / Resident Physicals / Pest Control

5425 Publications & Legal Notices

Newspaper legal notices

5430 Radios

Radio accessories: mics, batteries, chargers, antennas, and replacement parts. Cameron Park Fire Department currently has 18 hand held radios and 15 mobile radios.

5455 Staff Development

Fire Training staff development funds allow for career enhancement and development through education of all staff and new recruits. This fund is to cover the 18 permanent full-time staff for annual training and recertification on licenses such as EMT/Paramedic, commercial driver's license, etc.

5470 Phones/Internet

Used for monthly service: Station 88 / 89 phones and Internet, cell phones, and Fire Engine tablets

5490 Utilities - Water

Station 88 and 89

5492 Utilities – Electric/Gas

Station 88 and 89

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
8000 - Weed Abatement  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
Operating Revenue						
Property Taxes	4110	35,516.00	0.00	27,263.61	(8,252.39)	(23.24)%
Fire Marshall Plan Review	4132	0.00	0.00	45,000.00	45,000.00	0.00%
Weed Abatement	4410	4,020.00	8,457.72	0.00	(4,020.00)	(100.00)%
Grant - CI	4605	133,794.00	108,117.66	113,120.00	(20,674.00)	(15.45)%
<b>Total Operating Revenue</b>		<u>173,330.00</u>	<u>116,575.38</u>	<u>185,383.61</u>	<u>(12,053.61)</u>	<u>6.95%</u>
Expenditures						
Salaries - Perm.	5000	29,948.00	24,553.75	32,885.00	(2,937.00)	(9.81)%
Salaries - Seasonal	5010	9,600.00	0.00	19,200.00	(9,600.00)	(100.00)%
CalPERS Employer Retirement	5160	2,480.00	1,886.48	2,496.00	(16.00)	(0.65)%
Worker's Compensation	5170	2,487.00	3,499.09	199.86	2,287.14	91.96%
FICA/Medicare Employer Cont...	5180	1,187.00	331.99	1,945.00	(758.00)	(63.86)%
UI/TT Contribution	5190	434.00	266.05	625.00	(191.00)	(44.01)%
Clothing/Uniforms	5230	500.00	175.80	250.00	250.00	50.00%
Computer Software	5231	1,000.00	0.00	1,000.00	0.00	0.00%
Computer Hardware	5232	1,500.00	526.92	1,000.00	500.00	33.33%
Contractual Services	5235	0.00	0.00	10,000.00	(10,000.00)	0.00%
Contract Services - Other	5240	77,848.00	49,005.73	100,000.00	(22,152.00)	(28.46)%
Educational Materials	5265	10,000.00	13,470.21	10,000.00	0.00	0.00%
Fire & Safety Supplies	5285	0.00	0.00	500.00	(500.00)	0.00%
Memberships/Subscriptions	5380	0.00	0.00	500.00	(500.00)	0.00%
Office Supplies/Expense	5400	1,000.00	738.47	1,000.00	0.00	0.00%
Postage	5410	8,500.00	0.00	6,000.00	2,500.00	29.41%
Printing	5415	500.00	0.00	250.00	250.00	50.00%
Professional Services	5420	0.00	325.00	0.00	0.00	0.00%
Publications & Legal Notices	5425	0.00	36.50	0.00	0.00	0.00%
Staff Development	5455	0.00	0.00	2,000.00	(2,000.00)	0.00%
<b>Total Expenditures</b>		<u>146,984.00</u>	<u>94,815.99</u>	<u>189,850.86</u>	<u>42,866.86</u>	<u>29.16%</u>
<b>Net Revenue Over Expenditures</b>		<u>26,346.00</u>	<u>21,759.39</u>	<u>(4,467.25)</u>	<u>(30,813.25)</u>	<u>(116.96)%</u>

## Fire Marshal and Weed Abatement Program Budget Detail

### ACCOUNT DESCRIPTION

4110                    Revenue - Property Tax

Property Tax allocation.

4132                    Revenue – Fire Marshal Plan Review

Fire Marshal Fees for Plan Check. Costs are generated by Fire Marshall or assigned to Interwest Consulting group, who is assigned by Fire Marshall to provide plan check services. Fees are charged consistent with the District’s approved fee schedule. When Interwest provides services, invoice is for their costs plus 20%.

4410                    Revenue - Weed Abatement

Revenues received from lien properties to offset abatement costs, which includes contractor’s costs and Fire Dept administrative costs.

4605                    Revenue – CCI Grant

Revenues received from the California Climate Investment (CCI) Grant for Fire Prevention and Educational materials. \$85,000 allotted for fuels reduction work, \$10,000 allotted for educational material, \$6,000 allotted for postage. All revenues received from the grant will also have a 12% administrative fee included.

5000                    Salaries – Permanent

1 part-time employee, year-round (no benefits). Employee is managed by the Fire Department and reports to the Fire Marshal to assist with the weed abatement program and manage the California Climate Investment Grant (CCI). The grant is to be utilized for fuels reduction on CSD owned properties and Fire Prevention and Education to the public. The CCI Grant expires in March of 2022.

5010                    Salaries - Seasonal

Currently budgeted for one part-time seasonal employee to work for three months in the spring to assist with implementation of the Weed Abatement Ordinance program.

5160                    CalPERS Employer Retirement

CalPERS pension costs for year-round employee, instead of paying for social security.

5170                    Worker’s Compensation

Worker’s Compensation for weed abatement staff.

5180                    FICA/Medicare Employer Contribution

FICA/Medicare Employer Contribution for season part-time weed abatement employee.

5190                    UI/TT Contribution  
UI/TT Employer Contribution for weed abatement staff.

5230                    Clothing/Uniform  
Uniforms for Weed Abatement Specialists.

5231                    Computer Software  
Miscellaneous computer software, ESRI, Parcel Quest.

5232                    Computer Hardware  
Weed abatement computers and tablets.

5235                    Contractual Services  
Expenditures to Interwest Consulting for Fire Marshal plan review when, due to workload, Fire Marshal is unable to review. Expenditures for Interwest are billed to customer at cost plus 20%.

5240                    Contract Services - Other  
Cost for contractors to perform abatement services consistent with Weed Abatement Ordinance.

5265                    Educational Material  
Fire Prevention and Education materials published through the weed abatement program i.e. post cards, signs, magazine articles. All funding should be covered by the CCI grant.

5285                    Fire and Safety Supplies  
Supplies for fire investigations within the District, accountability tags, and safety vest.

5380                    Memberships/Subscriptions  
Prevention National Fire Protection Association Subscription / Memberships.

5400                    Office Supplies  
Office supplies to support Fire Marshal and weed abatement program.

5410                    Postage  
Postage for weed abatement inspection, notices, and CCI Grant Prevention and Educational materials. All postage for the CCI grant materials will be reimbursed at 112%.

5415                    Printing  
Flyers, posters, business cards

5455 Staff Development

Fire Training Staff development funds allow for career enhancement and development through education of all staff and new recruits. This fund is to cover annual training and recertification on licenses.

Cameron Park Community Services District

## Department of Parks and Facilities

The Parks and Facilities Department is responsible for the maintenance and operation of the District's parks, community center, pool and nineteen Lighting and Landscape Assessment Districts (LLAD). The Cameron Park Community Services District (District) has 14 parks, unimproved open space and recreation facilities, totaling of 143 acres. Two-thirds of the acreage is improved for recreation use. The park sites are classified as community, neighborhood or natural areas. Department staff provide support for District special events, recreation activities, Eagle Scouts, volunteer groups and to the Cameron Park Community Foundation for memorial trees and benches.

Park Name	Type	Total Acres	Improved Acres	Un-improved Acres	Trails (miles)	Turf Area - Acreage
Cameron Park Community Cntr	Community	4.1	4.1			0.50
Cameron Park Lake	Community	56.5	56.5		1.10	5.00
Christa McAuliffe Park	Community	7.1	7.1			4.00
Rasmussen Park	Community	10.1	10.1		0.75	7.00
David West Park (LLAD)	Neighborhood	6.2	3.0	3.0		2.00
Dunbar Park Site	Natural Area	0.9		0.9		
Eastwood Park (LLAD)	Neighborhood	2.2	2.2			2.00
Gateway Park	Neighborhood	13.3		13.3		1.00
Hacienda Park	Neighborhood	4.9	4.9		0.75	1.00
Northview Park (LLAD)	Neighborhood	5.2	5.2		0.75	
Bonanza Park Site	Natural Area	12.6		12.6		
Knollwood Park Site	Natural Area	6.5		6.5		
Royal Oaks Park	Natural Area	10.4		10.4	0.50	
Sandpiper Park Site	Natural Area	3.1		3.1		
Chardi Corner	Community Entry					
	<b>TOTAL</b>	<b>143.1</b>	<b>93.1</b>	<b>49.8</b>	<b>3.85</b>	<b>22.50</b>

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The Parks & Facilities Department has three units: Parks, Lighting and Landscape Districts, and Community Center.

**Community Center (7000)**

Facilities staff is responsible for:

- Pool operations including monitoring pool chemicals.
- Cleanliness of the gym, restrooms, all classrooms, kitchen, large hall, parking lot and landscaped areas.
- Room set up and take down for all facility use, both internal and external;
- Working with external reservation holders for check in and checking out, and monitoring reservation holder's activities.
- Appropriate operating permits-licenses for fire and burglar alarms, food preparation, and pool.
- Repairs related to plumbing and electrical.
- Maintains HVAC system.

Cintas provides janitorial supplies, soap and paper goods, and also restocks and maintains inventory routinely eliminating this responsibility for staff. District staff will continue to maintain inventory for incidental supplies.

Ski Air provides preventative HVAC maintains twice per calendar year. This includes; cleaning coils, inspecting filters, replacing worn belts and testing amperage on HVAC system.

Pool heater, sand in filters and vacuum was replaced, providing more efficiency and effectiveness with less costs. Pool's solar system is fully functional.

**Community and Neighborhood Parks (4000)**

The District has four community parks and five neighborhood parks. Amenities include playgrounds, pools, disc golf course, picnic tables, restrooms, sports fields, parking lots, signage, sport courts, pathways, drainage, fencing and landscaping.

Sports fields are located at Christa McAuliffe, David West and Rasmussen parks. Parks staff maintain turf grass, irrigation systems, and strips ball fields for recreation programs. Parks staff works closely with youth and adult sports groups such as little league, soccer and rugby. Sports fields at Christa McAuliffe Park is being renovated Spring 2021, and Rasmussen and David West sports fields are scheduled for Fall 2021.



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Annual Maintenance Agreements with Ponderosa Little League and Prospector Soccer will augment District funds to preserve the renovated fields.

There are five playgrounds located throughout the District. Parks staff conducts safety inspections bi-weekly, rakes playground surfaces weekly, and makes repairs as needed. Playgrounds are maintained according to National Playground Safety Standards.

Parks staff applies herbicides and fertilizer throughout the park and open space system. El Dorado Weed Control sprays fire breaks throughout the District's open space properties. This is part of the departments Fire Fuel Reduction program, partially offset by the California Climate Investment Grant funds.

Irrigation systems are located in eight parks, Chardi Corner and the Community Center. The condition of the irrigation systems is improving. Staff continue to improve the efficiencies of the irrigation systems and identify necessary repairs and improvements for more efficient use of water.

Staff maintains appropriate operating permits-licenses for dam, water resources control board, department of transportation, EID recycled water, hazardous materials, back-flow preventers, air quality control board, water rights, CAL-OSHA, and pesticides.

Parks employees, with the assistance of Growlersburg crews, maintains 50 acres of open space. The budget request includes a continuation of the spray program for weed prevention, which has proved very successful.

**Lighting and Landscape Assessment Districts (LLAD) – Funds 30 through 50**

The District has nineteen LLAD's, six are neighborhood parks and/or landscaped area, and the remaining thirteen have only street lights. Staff are implementing the recommendations of the LLAD Ad Hoc Committee.

LLAD Descriptions are behind the LLAD tab.

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
4000 - Parks and Facilities  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
<b>Operating Revenue</b>						
Property Taxes	4110	415,693.00	0.00	424,612.29	8,919.29	2.15%
Lake Entries - Daily (Kiosk)	4180	0.00	0.00	35,660.00	35,660.00	0.00%
Annual Passes (Lake/Pool Co...)	4181	43,598.00	11,467.90	18,750.00	(24,848.00)	(56.99)%
Picnic Site Rentals	4182	0.00	120.00	1,500.00	1,500.00	0.00%
Pool Rental Fees	4187	0.00	(30.00)	0.00	0.00	0.00%
Sports Field Rentals	4190	22,070.00	8,840.99	17,580.00	(4,490.00)	(20.34)%
Donations	4250	0.00	1,200.00	0.00	0.00	0.00%
Reimbursement	4400	0.00	12,776.72	0.00	0.00	0.00%
Grant - CI	4605	20,000.00	0.00	19,000.00	(1,000.00)	(5.00)%
<b>Total Operating Revenue</b>		<u>501,361.00</u>	<u>34,375.61</u>	<u>517,102.29</u>	<u>(15,741.29)</u>	<u>3.14%</u>
<b>Expenditures</b>						
Salaries - Perm.	5000	172,301.00	143,685.36	185,128.00	(12,827.00)	(7.44)%
Salaries - Seasonal	5010	0.00	0.00	18,125.00	(18,125.00)	0.00%
Overtime	5020	2,300.00	1,412.50	2,000.00	300.00	13.04%
Health Benefit	5130	40,228.00	43,139.57	31,436.00	8,792.00	21.86%
Dental Insurance	5140	2,699.00	3,938.22	2,656.00	43.00	1.59%
Vision Insurance	5150	525.00	651.60	442.00	83.00	15.81%
CalPERS Employer Retirement	5160	22,866.00	19,140.98	13,304.00	9,562.00	41.82%
Worker's Compensation	5170	17,000.00	16,912.26	18,127.29	(1,127.29)	(6.63)%
FICA/Medicare Employer Cont...	5180	4,281.00	2,334.81	5,394.00	(1,113.00)	(26.00)%
UI/TT Contribution	5190	1,736.00	1,512.02	2,439.00	(703.00)	(40.50)%
Advertising/Marketing	5209	0.00	201.05	0.00	0.00	0.00%
Agriculture	5215	14,385.00	12,354.34	14,000.00	385.00	2.68%
Clothing/Uniforms	5230	1,500.00	1,050.92	1,200.00	300.00	20.00%
Computer Software	5231	3,500.00	2,567.68	3,781.00	(281.00)	(8.03)%
Computer Hardware	5232	0.00	172.62	500.00	(500.00)	0.00%
Contractual Services	5235	0.00	2,242.34	0.00	0.00	0.00%
Contract Services - Other	5240	24,000.00	4,925.79	19,000.00	5,000.00	20.83%
Equipment-Minor/Small Tools	5275	4,700.00	1,056.29	4,000.00	700.00	14.89%
Fire & Safety Supplies	5285	1,363.04	1,090.24	2,200.00	(836.96)	(61.40)%
Food	5300	500.00	177.03	500.00	0.00	0.00%
Fuel	5305	3,200.00	2,062.37	4,000.00	(800.00)	(25.00)%
Government Fees/Permits	5310	900.00	1,437.21	2,300.00	(1,400.00)	(155.56)%
Household Supplies	5315	8,200.00	7,376.33	8,000.00	200.00	2.44%
Maint. - Vehicle Supplies	5340	1,200.00	881.32	2,200.00	(1,000.00)	(83.33)%
Maint. - Buildings	5345	4,900.00	3,227.57	4,000.00	900.00	18.37%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
4000 - Parks and Facilities  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
Maint. - Equipment	5350	8,000.00	4,743.08	5,000.00	3,000.00	37.50%
Maint. - Grounds	5355	45,000.00	30,199.63	37,500.00	7,500.00	16.67%
Maint. - Tires & Tubes	5365	3,600.00	1,010.41	2,400.00	1,200.00	33.33%
Maint. - Vehicle	5370	5,250.00	1,331.57	4,500.00	750.00	14.29%
Medical Supplies	5375	250.00	0.00	0.00	250.00	100.00%
Mileage Reimbursement	5385	750.00	0.00	200.00	550.00	73.33%
Office Supplies/Expense	5400	1,000.00	883.50	1,000.00	0.00	0.00%
Pool Chemicals	5405	2,832.00	1,605.83	0.00	2,832.00	100.00%
Postage	5410	0.00	70.86	50.00	(50.00)	0.00%
Professional Services	5420	42,040.00	18,553.48	30,500.00	11,540.00	27.45%
Rent/Lease - Bldgs, Fields, etc.	5435	0.00	490.15	0.00	0.00	0.00%
Rent/Lease - Equipment	5440	3,900.00	1,581.01	3,000.00	900.00	23.08%
Staff Development	5455	1,000.00	210.00	2,500.00	(1,500.00)	(150.00)%
Phones/internet	5470	8,900.00	7,879.93	10,500.00	(1,600.00)	(17.98)%
Utilities - Water	5490	19,500.00	20,417.26	27,500.00	(8,000.00)	(41.03)%
Utilities - Electric/Gas	5492	25,000.00	18,258.79	25,000.00	0.00	0.00%
Utilites - Water/Irrigation	5495	350.00	689.02	0.00	350.00	100.00%
Vandalism	5500	1,200.00	908.01	1,200.00	0.00	0.00%
Cal Fire In Kind Purchases	5501	12,400.00	5,745.19	12,500.00	(100.00)	(0.81)%
Transfer Out	7000	9,020.00	9,050.00	9,020.00	0.00	0.00%
Total Expenditures		<u>522,276.04</u>	<u>397,178.14</u>	<u>517,102.29</u>	<u>(5,173.75)</u>	<u>(0.99)%</u>
Net Revenue Over Expenditures		<u>(20,915.04)</u>	<u>(362,802.53)</u>	<u>0.00</u>	<u>20,915.04</u>	<u>(100.00)%</u>

**PARKS & FACILITIES DEPARTMENT**  
**Parks, Open Space and Unimproved Properties**  
**BUDGET DETAIL**

**ACCOUNT      ACCOUNT DESCRIPTION**

4110              Property Tax

Property Tax Allocation

4180              Lake Entry – Daily Kiosk Revenues

100% dedicated to Parks 4000

4180              Annual Passes

Funds generated from sale of Annual Passes; 25% dedicated to Parks 4000

4182              CP Lake Picnic Reservations

Parks receives 100% of the revenues generated from picnic reservations.

4190              Parks/Field Use Revenue

Generated by sports fields revenues such as Little League. Parks receives 80% of the total revenues. Amount based on actuals.

4605              Grant – CCI

Reimbursement from CA Climate Investment Grant for fire fuel reduction on District properties.

5000              Salaries – Permanent

Full time benefitted district employees

Positions allocated to Parks:

- Park Superintendent 40%
- Park Foreman 70%
- Admin Assistant part-time, year-round 1,248 hours
- 2 – Full-time Park Maintenance Worker IIs
- 1,712 part-time staff hours (3)

5010              Salaries – Seasonal

1,250 hours for kiosk workers for 5 months of operations

5020 Overtime

Over-time compensation for employees to cover for sick leave absences, unplanned staff schedule changes, special events and call-outs on evenings and weekends.

5130 Health & Dental

Health and dental for full time benefitted employees

5140 Dental Insurance

Dental insurance for full time benefitted employees

5150 Vision Insurance

Vision insurance for full time benefitted employees

5160 Retiree Benefits

Employer contribution to Cal PERS pension costs. Now allocated to Fixed Costs

5170 Worker's Compensation

Employer's contribution to employee's Worker's Compensation Insurance.

5180 FICA/Medicare Employer Contribution

Employer's contribution to employee's Social Security.

5190 UI/TT Contribution

Employer's contribution to employee's Unemployment Insurance.

5215 Agriculture

Agriculture products used to maintain the park and open space properties. Includes, herbicides, pesticides, fertilizers and turf grass seed. Items listed below;

Aquatic herbicides \$4,600

Turf grass seed \$3,500

Turf grass fertilizer \$4,100

Weed abatement chemicals - \$1,800

5230 Clothing/Uniforms

Clothing supplied to district employees. Includes; shirts, jackets and reimbursement for steel toed boots. District staff are required to wear district shirts and can be reimbursed for the purchase of steel toe boots.

5231 Computer Software

Portion of MaintainX software, used to log assest, create work orders and to save all playground and vehicle information.

5231 Computer Hardware

5240 Contract Services Other

CA Climate Investment grant funds to reduce ladder fuels on District properties.

5265 Educational Material

Training materials to invest in the continued training and growth for our full time benefited employees.

5275 Equipment-Minor/Small

Equipment and tools used by staff to perform their day to day tasks. Also includes the tools used by CalFire (Growlersburg) to help the district maintain the open space properties.

5285 Fire & Safety Supplies

Safety continues to be a key function of the parks department. This account will be used for safety supplies such as life vests, safety vests, cones, water and fire extinguishers. Also includes PPE (Personal Protective Equipment) used by staff. Additional Funding needed to purchase new cones, barricades and safety supplies.

5300 Food

Food can be purchased for special events, staff training and for Growlersburg on special occasions. Also used for purchase coffee and supplies for staff.

5305 Fuel

Covers the cost of fuel for the Parks department. Also covers fuel for various pieces of equipment.

5310 Gov't Fees & Permits

Cost related to Department of Pesticide Regulations, Air Quality Control, and Environmental Health permits. Permits are for the districts pesticide program and use of the chipper. Account also covers Stratus Environmental cost to maintain diversion reports and water qualify for Cameron Park Lake

5315 Household Supplies

Funds for the department's toiletry, cleaning supplies and doggy pot products. The bulk of the materials are supplied by Hillyard Janitorial Services.

5340 Maint. – Vehicle Sup

This account is used for minor vehicle supplies and equipment. Equipment includes tool boxes, windshield wipers, floor mats, truck racks and other misc. Need to add an additional utility rack to a District vehicle.

5345 Maint. – Buildings

This account is used to maintain and repair buildings for which the parks department is responsible for. This includes the parks shop, park restrooms, well houses, kiosk and concession stand.

5350 Maint. – Equipment

Maintenance of gas powered equipment such as lawn mowers, chain saws, weed eaters, tank sprayers, utility vehicles and the districts tractor and implements. Much of this equipment is used by Growlersberg crews (for example 12 weed eaters). The majority of the equipment is maintained in-house by skilled staff.

5355 Maint. – Grounds

This account provides general funding for grounds, field supplies, playground equipment, plumbing fixtures, irrigation supplies, picnic benches, barbecues, decomposed granite pathways and lighting. The majority of this account is used to maintain the park grounds.

5365 Maint. Tires & Tubes

This account covers new tires and the repair of damaged tires for district vehicles.

5370 Main. Vehicle

6 vehicles are allocated for maintenance to this account. Vehicles are 10-20 years old, re-allocated from the Fire Department. A skilled employee will provide routine weekly safety inspections and minor maintenance. Vehicles are taken to an outside mechanic for oil changes and services. This account also covers smog for district vehicles.

5375 Medical Supplies

This account is used for first aid stock for the department.

5380 Memberships/Subscriptions

**PARKS & FACILITIES DEPARTMENT**  
**Parks, Open Space and Unimproved Properties**  
**BUDGET DETAIL**

**ACCOUNT      ACCOUNT DESCRIPTION**

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5375 Medical Supplies

This account is used for first aid stock for the department.

5380 Memberships/Subscriptions

The Parks Superintendent holds the districts Qualified Applicators Certificate and Irrigation Auditor License. This account pays for the subscription of those certifications and memberships.

5385 Mileage Reimburse

Account is used for mileage reimbursement as needed.

5400 Office Supplies

This account funds the various office supplies needs to operate.

5405 Pool Chemicals

Not anticipating a Splash Pad until the summer of 2022 at soonest.

5420 Professional Services

**On-The-Spot Janitorial** – Cleans the district park restrooms every Wednesday mornings. They also perform a deep cleaning the first Wednesday of every month.

**Capital Private Patrol** – Closes the parks on a nightly basis. Open parks on weekends and holidays.

**Sierra Security** – Performs security and fire alarm maintenance and monitoring for the department.

**DSA** (portion of) – Provides I.T. and technical support for the department.

Streamline (portion of) - website host and maintenance costs.

5440 Rent/Lease – Equipment

Equipment rental such as vibrating plate to repair decomposed granite walk; excavator for main line water repairs, tree root excavation. Also include a lift to decorate the Christmas tree at Christa McAuliffe Park.

5455 Staff Development

The department fully supports full time staff to seek additional training to maximize their skill set. Training topics will include pesticide safety, irrigation diagnosis and repairs, horticulture, and tree trimming.

5470 Telephone

This account covers the department's cell phones, landlines, hot spots and internet usage.

**Hot Spots** – The district utilizes 7 hotspot for our Central Irrigation System. They allow the Irrigation to be control via the internet.

**Cell Phones** – The department has 5 district cell phones; 2 of which are for the Park Maintenance 2 workers. The Parks Assistant, Parks Foreman and Superintendent each have a cell phone.

**Internet and landlines** – The parks department has a land line phone number and internet access.

5490 Utilities – Water

This account is for the parks department irrigation and restroom water. Cost increased due to irrigation at the Christa McAuliffe T-ball field.

5492 Utilities – Electric/Gas

This account is used for all the electrical and gas consumption for the Parks. The District is looking into energy efficiencies such as Led lighting and solar energy.

5500 Vandalism

Vandalism is an unforeseen expense and is solely based on damage done. Damage in excess of \$1,000 can be billed to insurance.

5501 Cal Fire Growlersburg Payment

District purchases equipment and supplies for Growlersburg to compensate for their work on District properties. CAL FIRE Captain and Parks Superintendent track number of crews and day's work.

7000 Transfer Out

Transfer of funds to support maintenance of David West Community Park, baseball field and portion of open space.

**Cameron Park Community Services District**  
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
 01 - General Fund  
 7000 - Community Center  
 From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
<b>Operating Revenue</b>						
Property Taxes	4110	168,344.00	0.00	221,280.23	52,936.23	31.45%
Annual Passes (Lake/Pool Co...)	4181	0.00	1,868.02	18,750.00	18,750.00	0.00%
Assembly Hall & Classroom Re...	4185	15,304.00	13,965.00	35,139.00	19,835.00	129.61%
Gym Rentals	4186	12,342.00	10,209.40	13,000.00	658.00	5.33%
Pool Rental Fees	4187	87,215.00	48,789.47	49,000.00	(38,215.00)	(43.82)%
Reimbursement	4400	0.00	974.41	0.00	0.00	0.00%
<b>Total Operating Revenue</b>		<u>283,205.00</u>	<u>75,806.30</u>	<u>337,169.23</u>	<u>(53,964.23)</u>	<u>19.05%</u>
<b>Expenditures</b>						
Salaries - Perm.	5000	67,900.00	56,649.58	121,801.00	(53,901.00)	(79.38)%
Overtime	5020	1,000.00	1,194.63	1,000.00	0.00	0.00%
Health Benefit	5130	14,519.00	7,884.58	16,225.00	(1,706.00)	(11.75)%
Dental Insurance	5140	1,485.00	562.50	1,633.00	(148.00)	(9.97)%
Vision Insurance	5150	219.00	108.60	245.00	(26.00)	(11.87)%
CalPERS Employer Retirement	5160	6,988.00	2,096.22	9,367.00	(2,379.00)	(34.04)%
Worker's Compensation	5170	9,000.00	8,906.76	7,640.48	1,359.52	15.11%
FICA/Medicare Employer Cont...	5180	3,934.00	1,639.16	3,896.00	38.00	0.97%
UI/TT Contribution	5190	1,000.00	666.56	1,699.00	(699.00)	(69.90)%
Advertising/Marketing	5209	800.00	1,051.53	1,200.00	(400.00)	(50.00)%
Agriculture	5215	431.00	238.14	400.00	31.00	7.19%
Bank Charge	5221	0.00	0.00	1,600.00	(1,600.00)	0.00%
Clothing/Uniforms	5230	0.00	0.00	900.00	(900.00)	0.00%
Computer Software	5231	500.00	306.68	1,940.00	(1,440.00)	(288.00)%
Contract Services - Other	5240	5,890.00	4,925.87	5,890.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	2,640.00	2,748.15	2,500.00	140.00	5.30%
Fire & Safety Supplies	5285	950.00	837.86	950.00	0.00	0.00%
Fire Prevention & Inspection	5290	1,200.00	1,445.00	1,100.00	100.00	8.33%
Food	5300	50.00	112.04	0.00	50.00	100.00%
Government Fees/Permits	5310	3,482.00	2,695.29	2,900.00	582.00	16.71%
Household Supplies	5315	11,000.00	9,146.78	13,500.00	(2,500.00)	(22.73)%
Maint. - Vehicle Supplies	5340	500.00	0.00	0.00	500.00	100.00%
Maint. - Buildings	5345	12,000.00	17,795.63	8,000.00	4,000.00	33.33%
Maint. - Equipment	5350	9,000.00	4,943.38	10,000.00	(1,000.00)	(11.11)%
Maint. - Grounds	5355	2,026.00	1,147.44	2,000.00	26.00	1.28%
Maint. - Tires & Tubes	5365	1,200.00	0.00	1,200.00	0.00	0.00%
Maint. - Vehicle	5370	500.00	590.36	1,000.00	(500.00)	(100.00)%
Medical Supplies	5375	250.00	0.00	0.00	250.00	100.00%

**Cameron Park Community Services District**  
 Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
 01 - General Fund  
 7000 - Community Center  
 From 7/1/2021 Through 6/30/2022

		FY2020-21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
Office Supplies/Expense	5400	200.00	220.50	200.00	0.00	0.00%
Pool Chemicals	5405	23,995.00	24,312.56	25,000.00	(1,005.00)	(4.19)%
Professional Services	5420	400.00	300.00	400.00	0.00	0.00%
Rent/Lease - Equipment	5440	0.00	225.00	200.00	(200.00)	0.00%
Staff Development	5455	250.00	0.00	250.00	0.00	0.00%
Phones/internet	5470	8,000.00	6,666.66	8,000.00	0.00	0.00%
Utilities - Water	5490	7,000.00	7,190.50	8,500.00	(1,500.00)	(21.43)%
Utilities - Electric/Gas	5492	54,860.00	83,820.10	80,000.00	(25,140.00)	(45.83)%
Vandalism	5500	1,000.00	77.09	500.00	500.00	50.00%
Transfer Out	7000	0.00	30.00	0.00	0.00	0.00%
<b>Total Expenditures</b>		<u>254,169.00</u>	<u>250,535.15</u>	<u>341,636.48</u>	<u>87,467.48</u>	<u>34.41%</u>
<b>Net Revenue Over Expenditures</b>		<u>29,036.00</u>	<u>(174,728.85)</u>	<u>(4,467.25)</u>	<u>(33,503.25)</u>	<u>(115.39)%</u>

**PARKS & FACILITIES DEPARTMENT  
7000 Community Center  
BUDGET DETAIL**

**ACCOUNT      ACCOUNT DESCRIPTION**

4110              Property Taxes

Property tax allocation to the Community Center.

4181              Annual Passes

25% of annual pass sales to offset costs of running community pool.

4185              CC Facility Rentals

Revenue generated from rentals of the Community Center. Amount is based on past actuals in Rec Trac. 100% dedicated to Community Center.

4186              Gym Rentals

50% of gym rental revenues to offset costs of staffing and maintaining community center gym.

4187              Pool Use Fees

50% of pool use fees to offset costs of maintaining community pool.

5000              Salaries – Permanent

Staffing allocation to Community Center:

- 40% of the Parks & Facilities Superintendent;
- 10% of the Parks Foreman,
- 1 Full-time Maintenance II Worker assigned to Community Center,
- 10% of two Parks Maintenance II Workers for landscaping duties,
- 1.3 Full Time Equivalent (FTE) for part-time employees

5020              Overtime

Unexpected scheduled changes for staff absences, urgent facility repairs, alarm services, and events overrunning scheduled times.

5130              Health Benefit

Health and dental for full-time benefitted employees.

5140              Dental Insurance

Dental insurance for full-time benefitted employees.



5150                    Vision Insurance

Vision insurance for full-time benefitted employees

5160                    CalPERS Employer Retirement

Employer's contribution to CalPERS pension.

5170                    Worker's Compensation

Employer's contribution to Worker's Compensation Insurance.

5180                    FICA/Medicare Employer Contribution

Employer's contribution to Medicare/Social Security.

5190                    UI/TT Contribution

Employer's contribution to Unemployment Insurance.

5209                    Advertising/Marketing

Portion of District e-newsletters/mailers.

5215                    Agriculture

Fertilizer and Herbicide application.

5230                    Clothing/Uniforms

This accounts covers work related clothing such as shirts, jackets and steel toe work boots reimbursement.

5231                    Computer Software

Portion of Streamline web services.

Portion of MaintainX, new App for managing work requests and inventory.

5240                    Contract Services - Other

Portion of Executech IT support services.

5275                    Equipment-Minor/Small Tools

Day to day tools and equipment for staff to maintain the Community Center.

5285                    Fire and Safety Supplies

Fire/safety and first aid related items.

5290                    Fire prevention and inspection

Annual fire sprinkler test/inspections.

5310                    Government Fees/Permits

Slide inspection, health department inspection, air quality management, etc.

5315                    Household Supplies

Cintas is our services provider for all janitorial supplies.

5345                    Maint. – Buildings

Maintenance and repair of the Community Center grounds. Items include: plumbing, electrical, windows, doors, etc.

5350                    Maint. – Equipment

Funds used to maintain equipment such as lighting, HVAC, pool heater, pool pumps, audio/visual, kitchen appliances etc. The District is increasing the amount of funding for this line item due to the increasing age of the equipment.

5355                    Maint. – Grounds

Funds used to maintain the exterior landscape and parking lot. Irrigation, fertilization, plants, turf grass, fencing, weed abatement, etc.

5365                    Maint. – Tires & Tubes

Tires for District vehicles used for the Community Center.

5370                    Maint. Vehicle

Maintenance and repair of District vehicles used for the Community Center.

5400                    Office Supplies

Office supplies, as needed.

5405                    Pool Chemicals

Items used to chemically treat the pool. Chemicals used include: cyanuric acid, sodium hypochlorite, muriatic acid, carbon dioxide, and sodium chloride.

5420                    Professional Services

Sierra Security quarterly alarm testing.

5440 Rent/Lease – Equipment

CardConnect monthly terminal fee.

5455 Staff Development

Training for full-time staff. Irrigation, pesticide, and pool training are a focal point. Training did not take place in 2020-21 due to COVID-19.

5470 Telephone/Internet

2 cell phones, 1 hot spot for irrigation system and portion of the landline phones and internet.

5490 Utilities – Water

Community Center, swimming pool, and irrigation water usage. Irrigation water is reclaimed water.

5492 Utilities – Electric/Gas

Electric and gas consumption for the Community Center, including the pool. The new 97% efficient pool heater should will help lower the cost to heat the pool. Budget estimate based on review of past costs for two years, which was challenging given the closure of the facility, changes in use and benefits of new operating systems.

## **Department of Recreation**

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Beginning in March 2020, the Recreation Department shifted its focus of services and programs in response to the pandemic. Staff took a lead on disseminating information to residents and co-workers regarding the pandemic, appropriate pre-cautions when using parks, and facility closures. CDC and OSHA guidelines were reviewed and disseminated. Staff created new COVID safe activities, such as the Virtual Recreation Center; and concentrated their efforts on programming at the Community Pool which was considered a safe recreation amenity.

The Fiscal Year 2021-2022 Recreation Department budget represents a renewal of recreation programs and services, which will be phased in over time considering any required COVID protocols and the Solar System construction project at the Community Center. Recreation staff will rebuilding keeping in mind the Program Strategies & Priorities (next page). Traditional programs such as enrichments classes, sports and day camp will continue, along with new programs yet to be determined. When large groups can gather, Halloween, Santa Swim and other special events will return.

Program registration is taken with Rec Trac. The Receptionist is assigned to the Recreation Department to staff the public counter and serving as the customers' first point of contact as follows:

- assists customers with recreation program registration, facility reservations, CC&R forms and processes;
- collects revenues and daily cash reconciliations;
- develops Rec Trac reports.

Recreation staff coordinate the District's communications for all Departments on the website, eNewsletter, twice yearly mailer, Facebook and Next Door. Activity Guide is not budgeted.

Department staff includes:

- 3 Full-time employees including the Recreation Supervisor, Recreation Coordinator, and Front Desk.
- Up to 75 Part-time, seasonal employees who serve as lifeguards, summer camp counselors, sports scorekeepers, and special event staff.

## Recreation Department Program Strategies & Priorities

- Concentrate on programming District facilities, especially programs and events at the Community Center and Community Pool
- Emphasis on Quality of customer experience instead of quantity of programs
- Leverage partnerships recognizing that the success of swim teams and youth sports leagues is the District's success as well in terms of increasing rental revenues at a low cost
- Leverage partners, volunteers, and contractors to provide services instead of hiring District employees
- Seek funding partners by finding common goals: Friends of Seniors and Marshall Medical Center
- Tracking attendance is important and future decisions will be based on attendance and reaching underserved populations
- Implement new class protocols for instructors: minimum class sizes (currently 3 but will increase to 5 in future); classes must be held on District property
- Consolidate and re-fresh special events when opportunity arises: Halloween & Community Showcase
- Eliminate low performing programs at District, especially those offered at neighboring agencies (ie: adult softball)
- Be cost conscious and efficient: reduce Activity Guide pages dedicated to Recreation; reduce front office time registering participants in classes that are cancelled due to low attendance
- Spread recreation overhead costs to all program budgets

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
5000 - Recreation  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
<b>Operating Revenue</b>						
Property Taxes	4110	0.00	0.00	151,995.97	151,995.97	0.00%
Youth Classes	4145	0.00	(30.00)	0.00	0.00	0.00%
Recreation Program Revenue	4154	116,918.38	4,139.00	122,639.00	5,720.62	4.89%
Transfer In	4165	5,000.00	5,000.00	0.00	(5,000.00)	(100.00)%
Special Events	4170	0.00	(47.50)	0.00	0.00	0.00%
Annual Passes (Lake/Pool Co...)	4181	23,184.00	12,893.33	37,500.00	14,316.00	61.75%
Gym Rentals	4186	15,468.00	10,209.50	13,000.00	(2,468.00)	(15.96)%
Pool Rental Fees	4187	0.00	33,878.22	49,000.00	49,000.00	0.00%
Sports Field Rentals	4190	5,000.00	2,001.97	2,000.00	(3,000.00)	(60.00)%
Sponsorships	4255	14,500.00	0.00	20,000.00	5,500.00	37.93%
<b>Total Operating Revenue</b>		<u>180,070.38</u>	<u>68,044.52</u>	<u>396,134.97</u>	<u>(216,064.59)</u>	<u>119.99%</u>
<b>Expenditures</b>						
Salaries - Perm.	5000	95,243.00	93,960.20	140,770.00	(45,527.00)	(47.80)%
Salaries - Seasonal	5010	80,940.00	65,082.07	104,000.00	(23,060.00)	(28.49)%
Overtime	5020	750.00	559.56	750.00	0.00	0.00%
Health Benefit	5130	25,000.00	25,862.84	29,361.00	(4,361.00)	(17.44)%
Retiree Health Benefit	5135	5,000.00	0.00	0.00	5,000.00	100.00%
Dental Insurance	5140	1,470.00	1,414.21	2,206.00	(736.00)	(50.07)%
Vision Insurance	5150	261.00	238.92	391.00	(130.00)	(49.81)%
CalPERS Employer Retirement	5160	9,159.00	7,790.81	9,712.00	(553.00)	(6.04)%
Worker's Compensation	5170	10,000.00	6,945.16	4,834.22	5,165.78	51.66%
FICA/Medicare Employer Cont...	5180	9,103.00	6,534.51	10,791.00	(1,688.00)	(18.54)%
UI/TT Contribution	5190	6,000.00	3,641.79	2,937.00	3,063.00	51.05%
Advertising/Marketing	5209	6,010.00	6,394.70	13,000.00	(6,990.00)	(116.31)%
Bank Charge	5221	0.00	0.00	1,600.00	(1,600.00)	0.00%
Clothing/Uniforms	5230	585.00	600.63	1,800.00	(1,215.00)	(207.69)%
Computer Software	5231	7,700.00	6,843.18	7,500.00	200.00	2.60%
Computer Hardware	5232	0.00	(9.64)	250.00	(250.00)	0.00%
Contract Services - Other	5240	6,000.00	4,925.87	5,700.00	300.00	5.00%
Fire & Safety Supplies	5285	100.00	0.00	0.00	100.00	100.00%
Food	5300	700.00	55.30	0.00	700.00	100.00%
Instructors	5316	1,000.00	1,215.00	6,500.00	(5,500.00)	(550.00)%
Maint. - Equipment	5350	125.00	162.10	0.00	125.00	100.00%
Medical Supplies	5375	200.00	0.00	0.00	200.00	100.00%
Memberships/Subscriptions	5380	310.00	345.00	310.00	0.00	0.00%
Mileage Reimbursement	5385	0.00	0.00	100.00	(100.00)	0.00%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
01 - General Fund  
5000 - Recreation  
From 7/1/2021 Through 6/30/2022

		FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
	FY2020 21 Final Budget				
Office Supplies/Expense	5400	1,000.00	303.36	500.00	50.00%
Postage	5410	100.00	44.04	100.00	100.00%
Professional Services	5420	2,464.00	601.00	(36.00)	(1.46)%
Program Supplies	5421	2,579.00	37.47	19,730.00	(665.03)%
Rent/Lease - Bldgs, Fields, etc.	5435	0.00	0.00	7,060.00	0.00%
Rent/Lease - Equipment	5440	300.00	225.00	100.00	33.33%
Staff Development	5455	550.00	370.00	(1,950.00)	(354.55)%
Special Events	5465	500.00	516.84	500.00	100.00%
Phones/internet	5470	5,000.00	4,148.04	(600.00)	(12.00)%
Utilities - Electric/Gas	5492	20,000.00	16,653.36	0.00	0.00%
<b>Total Expenditures</b>	<u>298,149.00</u>	<u>255,461.32</u>	<u>400,602.22</u>	<u>102,453.22</u>	<u>34.36%</u>
<b>Net Revenue Over Expenditures</b>		<u>(118,078.62)</u>	<u>(4,467.25)</u>	<u>113,611.37</u>	<u>(96.22)%</u>

**RECREATION DEPARTMENT  
BUDGET DETAIL  
FY2021-2022**

**ACCOUNT DESCRIPTION**

4110            Property Tax

No property tax allocation

4154            Recreation Program Revenue

Sum of all recreation program revenues generated from enrichment classes, adult and youth sports, day camp, aquatics, special events, and senior programs. Rec Trac software track revenues associated with each program.

4181            Annual Passes

50% of annual pass sales to offset costs of staffing lifeguards at community pool.

4186            Gym Rentals

50% of gym rental revenues to offset cost of scheduling user groups; recreation staff to fill in when facilities staff is not available.

4187            Pool Rental Fees

50% of pool rental fees to offset cost of staffing lifeguards at community pool.

4190            Sports Field Rentals

20% of sports fields rentals to offset costs of scheduling user groups.

4255            Sponsorships

Revenues generated from sponsorships, donations, and grants for special events and special programs, including Summer Spectacular.

5000            Salaries – Permanent

Three full time benefitted district employees, Recreation Supervisor, Recreation Coordinator and Receptionist. Receptionist was previously assigned in Administration.

5010            Salaries – Seasonal

Recreation department up to 75 part-time, seasonal staff who serve as lifeguards, summer camp counselors, sports scorekeepers and special event staff.



5020 Overtime

Overtime to compensate for unexpected staff absences and events running longer than expected.

5130 Health Benefit

Health for full time benefitted employees.

5140 Dental Insurance

Dental insurance for full time benefitted employees.

5150 Vision Insurance

Vision Insurance for full time benefitted employees.

5160 CalPERS Employee Retirement

Cost of employer's share of retirement costs.

5170 Worker's Compensation

Employer's contribution to employee's Worker's Compensation Insurance.

5180 FICA/Medicare Employer Contribution

Employer's contribution to FICA/Medicare.

5190 UI/TT Contribution

Employer's contribution to employee's Unemployment Insurance.

5209 Advertising/Marketing

2 Activity mailers – including design, printing and mailing. While Recreation has the burden of cost, this benefits the CSD as a whole.

Monthly E-Newsletter, designer, and mail chimp costs \$100/month. Mail chimp will be switched to the mail service associated with the new website hosted by Streamline as time permits; it was part of their service package and cheaper than mail chimp.

Boosting Facebook posts to advertise programs and events

5221 Bank Charge

Cost for use of credit cards.

5230 Clothing/Uniforms

Employee uniforms including shirts for recreation staff and swim/sun/weather protection attire for lifeguards, face masks, and hip packs.

5231 Computer Software

Rec Trac annual maintenance fee, Streamline web services, Adobe Acrobat

5232 Computer Hardware

iPad/notebook for pool to track attendance.

5240 Contract Services

Allocation of Executech computer maintenance costs.

5285 Safety Supplies

Moved to program supplies.

5316 Instructors

Enrichment classes and youth sports camp instructors. Revenue sharing agreements 60% instructor and 40% to the District.

5375 Medical Supplies

Medical supplies associated with Aquatics.

5380 Memberships/Subscriptions

CPRS Membership for two staff members, WhenToWork staff scheduling subscription.

5385 Mileage Reimbursement

Reimbursement for staff using personal car for work.

5400 Office Supplies

Office supplies dedicated to recreation programming.

5420 Professional Services

Livescan fingerprinting, DOJ, Drug Testing. This account was used in past for entertainers, tickets, buses for special events and day camp, which is now greatly reduced or eliminated due to COVID.

5421 Program Supplies

Program supplies for special events and recreation programs.

5435                    Rent/Lease – Bldgs

Rent for Camerado School gym for the youth basketball program.

5455                    Staff Development

Training for full-time and seasonal staff.

5470                    Telephone/Internet

Percentage of office phones, cell phones and/or District phone allowance to staff. Cell phones assigned to Recreation Coordinator, day camp lead staff, aquatics lead staff. Recreation Supervisor receives a cell allowance.

5492                    Utilities – Electric/Gas

Allocation of office utilities.

## **Department of Covenants, Conditions and Restrictions**

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The Covenants, Conditions and Restrictions (CC&R) Committee and the Architectural Review Committee (ARC) are interrelated components to the CC&R Department. The Cameron Park Community Services District (CPCSD), with one full-time Compliance Officer, provides CC&R enforcement to the homeowners and property owners within the District's jurisdiction after review by the CC&R Committee. There are more than 90 distinct neighborhood CC&Rs covering approximately 7000 properties.

The ARC reviews residential property improvement plans within the CPCSD jurisdiction. CC&R Staff responds to applicant questions, compiles documentation and inspects properties prior to presenting the project information to the ARC for approval or denial. Additionally, staff prepares ARC agendas, processes and disseminates decision notices and maintains ARC records. Architectural Review fees range from \$40 to \$600 and are reviewed annually.

In addition to CC&R enforcement activities, staff is responsible for;

- Providing support between District Board of Directors, CC&R Committee, Architectural Reviews Committee and the public, including, but not limited to, providing staffing for meetings of the CC&R and Architectural Review Committees
- Perform administrative functions associated with CC&Rs including preparing agendas, Board and Committee reports, budget, creating department forms, developing processes and procedures and record retention.
- Communication and coordination with various County Departments, including s Planning Department for plan review and code enforcement.

This Department is funded by Architectural Review fees and through a special tax assessment up to \$12 per parcel approved by Cameron Park voters on November 5, 1985 and adopted by the Board of Directors of the CPCSD on July 16, 1986.

Collection of special assessment tax funds is facilitated by the El Dorado County Auditor. The data provided to the county for the assessment is compiled by a contract service at a fee.

**Legal Services**

Legal Services include fees associated with operational functions such as legal opinions, legal review and consultation for regular CC&R enforcement and ARC administration. Legal fees that would be incurred as a result of legal proceedings involving individual violations will be brought forward to the Board of Directors for approval including appropriate budget adjustment.

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
02 - CC&R  
From 7/1/2021 Through 6/30/2022

		FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
<b>Operating Revenue</b>						
Property Taxes	4110	0.00	124.69	0.00	0.00	0.00%
Special Assessments	4135	81,600.00	43,217.16	81,600.00	0.00	0.00%
Arc Review Fees	4140	19,500.00	18,535.00	21,000.00	1,500.00	7.69%
Interest Income	4505	4,000.00	768.66	2,500.00	(1,500.00)	(37.50)%
Other Income	4600	0.00	2,500.00	0.00	0.00	0.00%
<b>Total Operating Revenue</b>		<b>105,100.00</b>	<b>65,145.51</b>	<b>105,100.00</b>	<b>0.00</b>	<b>0.00%</b>
<b>Expenditures</b>						
Salaries - Perm.	5000	60,694.00	47,290.18	60,694.00	0.00	0.00%
Overtime	5020	0.00	1,431.83	1,200.00	(1,200.00)	0.00%
Health Benefit	5130	9,222.00	8,654.92	9,787.00	(565.00)	(6.13)%
Dental Insurance	5140	735.00	625.00	735.00	0.00	0.00%
Vision Insurance	5150	130.00	119.46	130.00	0.00	0.00%
CalPERS Employer Retirement	5160	4,240.00	3,548.81	4,607.00	(367.00)	(8.66)%
Worker's Compensation	5170	3,702.00	0.00	1,305.91	2,396.09	64.72%
FICA/Medicare Employer Cont...	5180	880.00	659.79	880.00	0.00	0.00%
UI/TT Contribution	5190	217.00	532.01	117.00	100.00	46.08%
Advertising/Marketing	5209	0.00	202.70	550.00	(550.00)	0.00%
Agency Administration Fee	5210	2,000.00	0.00	2,000.00	0.00	0.00%
Bank Charge	5221	200.00	0.00	1,600.00	(1,400.00)	(700.00)%
Clothing/Uniforms	5230	150.00	345.35	325.00	(175.00)	(116.67)%
Computer Software	5231	4,101.00	3,705.67	4,250.00	(149.00)	(3.63)%
Computer Hardware	5232	0.00	32.16	0.00	0.00	0.00%
Contract Services - Other	5240	3,000.00	5,268.21	6,000.00	(3,000.00)	(100.00)%
Food	5300	200.00	9.73	200.00	0.00	0.00%
Fuel	5305	950.00	62.83	600.00	350.00	36.84%
Insurance	5320	3,017.00	0.00	0.00	3,017.00	100.00%
Legal Services	5335	12,000.00	2,046.36	12,000.00	0.00	0.00%
Maint. - Equipment	5350	200.00	11.07	200.00	0.00	0.00%
Maint. - Grounds	5355	0.00	(177.50)	0.00	0.00	0.00%
Maint. - Vehicle	5370	500.00	531.99	525.00	(25.00)	(5.00)%
Memberships/Subscriptions	5380	30.00	0.00	30.00	0.00	0.00%
Office Supplies/Expense	5400	500.00	91.06	300.00	200.00	40.00%
Postage	5410	300.00	151.94	300.00	0.00	0.00%
Printing	5415	500.00	228.98	500.00	0.00	0.00%
Professional Services	5420	0.00	98.00	98.00	(98.00)	0.00%
Publications & Legal Notices	5425	300.00	0.00	300.00	0.00	0.00%
Rent/Lease - Equipment	5440	0.00	0.00	200.00	(200.00)	0.00%

**Cameron Park Community Services District**  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
02 - CC&R  
From 7/1/2021 Through 6/30/2022

	FY2020 21 Final Budget	FY2020-21 Year-to-Date Actuals	FY2021-22 Proposed Budget	Variance 2021 to 2022	FY2020 21 Variance Percentage
Staff Development	5455 500.00	0.00	500.00	0.00	0.00%
Phones/internet	5470 4,500.00	3,212.28	4,500.00	0.00	0.00%
Transfer Out	7000 0.00	17,146.00	0.00	0.00	0.00%
Total Expenditures	<u>112,768.00</u>	<u>95,828.83</u>	<u>114,433.91</u>	<u>1,665.91</u>	<u>1.48%</u>
Net Revenue Over Expenditures	<u>(7,668.00)</u>	<u>(30,683.32)</u>	<u>(9,333.91)</u>	<u>(1,665.91)</u>	<u>21.73%</u>

**COVENANTS, CONDITIONS AND RESTRICTIONS DEPARTMENT  
BUDGET DETAIL  
FY2021-22**

**ACCOUNT    DESCRIPTION**

4135                    Property Tax/Special Assessment

\$12 per parcel assessment for approximately 6,800 parcels. El Dorado County Fee for facilitating the assessment is deducted prior to funds disbursement.

4140                    Architectural Review Fees

Annual revenue based on past actuals; adjusted for fee increase effective 1/1/2020. Individual project fees determined by fee schedule.

4505                    Interest Income

Interest for fund account money at the County.

5000                    Salaries – Permanent

1 Full time employee - CC&R Compliance Officer. Costs for position is divided between CC&R (65%) and ARC (35%).

5020                    Overtime

Overtime needed for upcoming projects.

5130                    Health Benefit

Employer's contribution to health insurance.

5140                    Dental Insurance

Employer's contribution to dental insurance.

5150                    Vision Insurance

Employer's contribution to vision insurance..

5160                    CalPERS Employer Retirement

Employer contribution for CalPERS retirement.

5170                    Worker's Compensation

Employer's contribution to worker's compensation insurance.



5180 FICA/Medicare

Employer's contribution to employee's FICA/MediCare.

5190 UI/TT Contribution

Employer's contribution to employee's unemployment insurance.

5209 Advertising/Marketing

Brochures and community education.

5210 Agency Administration Fee

Contract with SCI to gather necessary data to be submitted to El Dorado County Auditor for per parcel assessment for CC&R operations.

5221 Bank Charge

Merchant service fee charges.

5230 Clothing/Uniform

District logo shirts/jacket/hat for CC&R staff.

5231 Computer Software

Annual contract fee to Comcate for software used in CC&R enforcement.

5232 Computer Hardware

None anticipated for FY 2021-22.

5240 Contract Services

DSA Technologies for computer maintenance; Streamline website maintenance.

5300 Food

Cost of food for special public meetings/workshops.

5305 Fuel

Gas for vehicle used for CC&R enforcement vehicle.

5335 Legal Services

Legal fees associated with regular operations related to ARC and CC&R enforcement.

5350 Maintenance – Equipment

Copier lease and metered copy costs.

5370 Maintenance - Vehicle

Maintenance for CC&R vehicle; new tires, oil changes, wipers, etc.

5380 Memberships/Subscriptions

Allocation of District’s membership fees (CSDA, Shingle Springs/Cameron Park Chamber fee, etc)

5400 Office Supplies

Paper, envelopes, pens, cards, printer ink, scotch tape, staples, clips, etc.

5410 Postage

Stamps & certified letters.

5415 Printing

Printing of flyers, brochures, pamphlets, and signs for informational and educational purposes.

5425 Publications & Legal Notices

Legal notices and public notices. CC&R copies obtained from El Dorado County Recorder’s Office.

5455 Staff Development

Staff and Committee Member training and development.

5470 Telephone

Allocated cost of landline telephone usage and internet. Cell phone for CC&R enforcement staff.



## Agenda Transmittal

**DATE:** April 13, 2021

**FROM:** Jill Ritzman, General Manager

**AGENDA ITEM #3:** **LIGHTING AND LANDSCAPE FISCAL YEAR 2020-2021 BUDGET  
METHODOLOGY AND UPCOMING CHANGES**

**RECOMMENDED ACTION:** Review and Discuss

### BACKGROUND

The Lighting and Landscape Assessment District (LLAD) Ad Hoc Committee was formed on July 17, 2019 with responsibility to review in detail the budgets and fund balances of the District's LLADs, and to address any LLADs with a negative or soon-to-be negative Fund Balance. The Committee last met on July 2, 2020, and presented their final recommendations to the Board of Directors on July 15, 2020.

Since that time, staff took steps to address operational deficits and large Fund Balances. This staff report will provide an update regarding each LLADs Fund Balance, recommended actions to address negative or positive Fund Balances, and District costs charged to the LLADs.

### DISCUSSION

#### Overview of LLADs

The District manages twenty LLADs (Attachment A). There are seven LLADs operating with a deficit, of which six are street lights only and one, Bar JB Fund 40, has landscaping only. The LLADs that are operating with a deficit were created without an assessment escalator. Four of the six street-lights-only LLADs have a positive Fund Balance to continue operations of the lights; Viewpoint Fund 34 and Goldorado Fund 35 do not. Bar JA and Bar JB residents were provided an option to increase their assessment to maintain the landscaping; Bar JA residents voted in favor that created Bar JA Fund 50, but Bar JB residents were not willing to increase the assessment. Staff took steps to lower costs at Bar JB with limited success, due to mature landscaping and trees.

### Addressing High Fund Balances

Staff met with SCI to discuss best practices for LLADs with high Fund Balances and process to lower assessments, if necessary. Through the Engineers Report and approved by the Board of Directors, assessments can be raised (to the maximum allowed by the assessment) or lowered to meet the operational needs of the LLAD. Fund Balances should be no more than six months operating costs. Staff should budget for special one-time projects and contingencies.

### Spreading District Costs

In 2019, staff spread SCI annual costs evenly to all 20 LLADs, and is recommending that the practice of evenly spreading these costs be re-evaluated and based on the size of the LLADs. This change of practice could help some of the smaller LLADs with a slight operational deficit.

Staff met with SCI and is working with Eide Bailly to determine best practices and methods to charge District employee costs to LLADs, including the street-lights-only LLADs. For LLADs with landscaping and parks, salary costs are allocated based on a spreadsheet completed by staff with their time worked at the LLAD. Staff costs have not been charged to the street-lights-only LLADs, but District employee costs exist in responding to calls regarding light outages and District efforts to have street lights converted to LEDs. In addition, staff health benefits have not been charged to LLADs due to the complexity of the task through the District's payroll system.

## **CONCLUSION**

With input from the Budget and Administration Committee, staff will finalize LLAD budgets for the May Committee meeting, which will become the basis for the Engineers Report and assessment.

### Attachment

3A: Summary of LLAD Fund Balances

LLAD Overview					
6-Apr-21					
Based on Abila Reports					
Street Lights only					
	8-Jun-20	18-Mar-21	current annual assessment	operating with deficit?	
30 - Airpark	87,082	82,544	19,305	no	<i>not charging assessment</i>
31 - Unit 6	86,304	35,226	16,568	yes	<i>not charging assessment; FB change due to PGE bills allocated in GF01</i>
32 - Unit 7	39,637	36,869	12,544	no	<i>not charge assessment</i>
33 - Unit 8	43,434	39,420	15,494	yes	<i>not charge assessment</i>
34 - Viewpoint	(7,843)	(11,077)	6,218	yes	<i>15 street lights; turn off atleast half the lights</i>
35 - Goldorado	(4,676)	(6,526)	2,935	yes	<i>LED lights installed 2018 or 19; seek funding agreemt with Marshall &amp; Ponte Palmero</i>
36 - Unit 11	24,099	21,884	6,883	yes	<i>not charging for assessment</i>
37 - Unit 12	32,827	29,168	12,340	yes	<i>not charging for assessment</i>
38 - Cameron Woods 1-4	21,570	19,145	7,790	no	<i>not charging for assessment</i>
39 - Bar JA	(63,324)	(79,464)	24,264	no	<i>keep as is; offset with Fund 50</i>
40 - Bar JB	5,382	314	10,652	yes	<i>needs discussion re: options to reduce costs further</i>
41 - Creekside	2,816	2,481	2,449	no	<i>adjust District costs proportionally</i>
42 - Eastwood	175,290	169,755	40,908	no	<i>not charging for assessment</i>
43 - David West	(23,195)	(30,523)	18,150	no	<i>contribution from GF01 will correct in time; monitor</i>
44 - Cambridge	10,174	9,433	1,637	no	<i>not charging for assessment; adjust District costs proportionally</i>
45 - Northview	5,799	5,338	29,808	no	<i>keep as is</i>
46 - Cameron Valley	56,592	53,673	12,782	no	<i>not charging assessment</i>
47 - Cameron Woods 8	50,510	52,164	5,999	no	<i>not charging assessment</i>
48 - Silver Springs	12,130	11,930	tbd	no	<i>new LLAD starts in FY2021-22</i>
49 - Bell Woods	(598)	(597)			<i>not active</i>
50 - Bar JA #2	125,237	136,155	22,967	no	<i>keep as is until FB evens; monitor</i>

## Cameron Park Community Services District

## Check/Voucher Register - Check Register

From 3/1/2021 Through 4/8/2021

Vendor Name	Description	Check Amount	Check Date	Check #
	Payroll GL 03/05/21 PP05	33,886.86	3/5/2021	Payroll GL 03/05/21
		33,886.86	3/5/2021	Total Payroll GL 03/05/21
	Payroll GL 03/19/21 PP06	39,194.84	3/19/2021	Payroll GL 03/19/21
		39,194.84	3/19/2021	Total Payroll GL 03/19/21
	Payroll GL 04/02/21 PP07	35,054.92	4/2/2021	Payroll GL 04-02-21
		35,054.92	4/2/2021	Total Payroll GL 04-02-21
49er Communications, Inc.	FD 89 Radio repairs 03/17/21	1,030.00	3/25/2021	33646
		1,030.00	3/25/2021	Total 33646
Abila	Accounting Software - April 2021	795.30	3/11/2021	33592
		795.30	3/11/2021	Total 33592
Acer Landscape Materials, Inc	CC gravel & Cam Val bark March 2021	1,174.39	4/8/2021	33703
		1,174.39	4/8/2021	Total 33703
Acer Landscape Materials, Inc	Parks & TB Field DG 02/10-02/26/21	383.96	3/11/2021	33593
		383.96	3/11/2021	Total 33593
ADM Screening	Pre-emp testing FD-WA 3/11/21	45.00	3/18/2021	33613
		45.00	3/18/2021	Total 33613
Airespring Inc.	Internet Broadbands Com Cntr/Lake April 2021	567.19	4/8/2021	33704
		567.19	4/8/2021	Total 33704
Airespring Inc.	Internet Broadbands Com Cntr/Lake March 2021	567.19	3/11/2021	33594
		567.19	3/11/2021	Total 33594
Airgas National Carbonation	CO2 Cylinder rental, Pool 02/28/21	82.25	3/11/2021	33595

**Cameron Park Community Services District**  
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Vendor Name	Description	Check Amount	Check Date	Check #
		82.25	3/11/2021	Total 33595
Airgas National Carbonation	CO2 fill, Pool 02/19/21	316.44	3/4/2021	33545
		316.44	3/4/2021	Total 33545
Airgas National Carbonation	CO2 fill, pool 02/26/21	327.23	3/11/2021	33595
		327.23	3/11/2021	Total 33595
Airgas National Carbonation	CO2 fill, Pool 03/04/21	329.84	3/18/2021	33614
		329.84	3/18/2021	Total 33614
Airgas National Carbonation	CO2 fill, Pool 03/13/21	326.68	3/25/2021	33647
		326.68	3/25/2021	Total 33647
Airgas National Carbonation	CO2 fill, pool 03/18/21	217.67	4/1/2021	33670
		217.67	4/1/2021	Total 33670
Airgas National Carbonation	CO2 fill, Pool 03/26/21	325.79	4/8/2021	33705
		325.79	4/8/2021	Total 33705
Alhambra	Wtr/Cooler 02/22 & 03/08/21	38.98	3/18/2021	33615
		38.98	3/18/2021	Total 33615
Allstar Fire Equipment, Inc.	FD Battery Board replacement 02/23/21	83.52	3/4/2021	33547
		83.52	3/4/2021	Total 33547
Allstar Fire Equipment, Inc.	FD SCBA Flow testing 03/09/21	640.00	3/25/2021	33648
		640.00	3/25/2021	Total 33648
Applied Landscape Materials, Inc.	Playgrnd Landscape Material - Various Parks 02/25/21	9,401.60	3/4/2021	33548
		9,401.60	3/4/2021	Total 33548

**Cameron Park Community Services District**  
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Vendor Name	Description	Check Amount	Check Date	Check #
ARC Alternatives	Solar Consulting February 2021	1,889.66	3/18/2021	33616
		1,889.66	3/18/2021	Total 33616
Arnolds for Awards, Inc.	FD Tags- Novak, Locker Plates 02/10/21	37.54	4/8/2021	33706
		37.54	4/8/2021	Total 33706
AT&T Calnet 3	CSD Phone lines 02/24-03/23/21 BAN 9391035823	377.33	4/8/2021	33707
		377.33	4/8/2021	Total 33707
AT&T Calnet 3	CSD Phone lines 11/24-12/23/20 BAN 9391035823	378.32	3/4/2021	33549
		378.32	3/4/2021	Total 33549
AT&T Calnet 3	FD Phones 02/24-03/23/21 Jpa/Fire splits 9391035822	325.61	4/1/2021	33671
		325.61	4/1/2021	Total 33671
AT&T Calnet 3	FD89 Fax line 02/10-03/09/21 Jpa/Fire splits	23.49	3/18/2021	33617
		23.49	3/18/2021	Total 33617
Blain Stumpf Trucking	CM Renovation - temp fencing 03/22/21	811.80	4/1/2021	33695
		811.80	4/1/2021	Total 33695
Brent H. Ives	Strategic Planning Prep - Consultant February 2021	2,790.00	3/4/2021	33565
		2,790.00	3/4/2021	Total 33565
Brittany Hieb	Eastwood Park, Trimming bushes 04/07/21	3,000.00	4/8/2021	33730
		3,000.00	4/8/2021	Total 33730
Brittany Hieb	Parks/LLAD's spring turf aeration 03/18/21	1,450.00	3/18/2021	33630



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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		1,450.00	3/18/2021	Total 33630
California Department of Tax and Fee Administration	Water Rights Fees 07/01/2020-06/30/2021 (2 accounts)	706.75	3/25/2021	33650
		706.75	3/25/2021	Total 33650
California Public Employee's Retirement System	CalPERS Health Pymt March 2021	20,394.03	3/4/2021	1001785946
		20,394.03	3/4/2021	Total 1001785946
California Public Employee's Retirement System	PP05 03-05-21 CalPERS Retirement - Classic	865.57	3/5/2021	1001797056
		865.57	3/5/2021	Total 1001797056
California Public Employee's Retirement System	PP05 03-05-21 CalPERS Retirement - Pepra	3,922.34	3/5/2021	1001797059
		3,922.34	3/5/2021	Total 1001797059
California Public Employee's Retirement System	PP06 03-19-21 CalPERS Retirement - Classic	886.10	3/9/2021	1001806353
		886.10	3/9/2021	Total 1001806353
California Public Employee's Retirement System	PP06 03-19-21 CalPERS Retirement - Pepra	3,802.57	3/19/2021	1001806355
		3,802.57	3/19/2021	Total 1001806355
California Public Employee's Retirement System	PP07 04-02-21 CalPERS Retirement - Classic	711.72	4/2/2021	1001815030
		711.72	4/2/2021	Total 1001815030
California Public Employee's Retirement System	PP07 04-02-21 CalPERS Retirement - Pepra	3,603.57	4/2/2021	1001815032

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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		3,603.57	4/2/2021	Total 1001815032
Callander Associates Landscape Architecture	CP Lake Splash Pad Design - February 2021	4,541.02	4/1/2021	33672
		4,541.02	4/1/2021	Total 33672
CalPERS 457 Plan	PP05 03-05-21 CalPERS 457 Plan	200.00	3/5/2021	1001797054
		200.00	3/5/2021	Total 1001797054
CalPERS 457 Plan	PP06 03-19-21 CalPERS 457 Plan	200.00	3/19/2021	1001806341
		200.00	3/19/2021	Total 1001806341
CalPERS 457 Plan	PP07 04-02-21 CalPERS 457 Plan	200.00	4/2/2021	1001815028
		200.00	4/2/2021	Total 1001815028
Capital Private Patrol	Parks Patrol Srvc - February 2021	941.64	3/4/2021	33551
		941.64	3/4/2021	Total 33551
Capital Private Patrol	Parks Patrol Srvc March 2021	1,032.84	4/8/2021	33708
		1,032.84	4/8/2021	Total 33708
Carbon Copy, Inc.	CC Copier Count Feb 2021	50.22	3/4/2021	33552
		50.22	3/4/2021	Total 33552
Carbon Copy, Inc.	Copier Count March 2021	29.66	3/25/2021	33649
		29.66	3/25/2021	Total 33649
Carbon Copy, Inc.	Copier Toner / Full Pack 03/30/21	370.01	4/1/2021	33673
Carbon Copy, Inc.	FD88 copier count 01/01-03/31/21	16.72	4/1/2021	
Carbon Copy, Inc.	FD89 copier count (new) 03/08-03/31/21	11.62	4/1/2021	
		398.35	4/1/2021	Total 33675 of 24

**Cameron Park Community Services District  
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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Carbon Copy, Inc.	FD89 Copier Count Feb 2021	37.99	3/4/2021	33552
		37.99	3/4/2021	Total 33552
Carbon Copy, Inc.	FD89 final copier count for LA75603821 3051CI March 2021	21.72	3/18/2021	33618
		21.72	3/18/2021	Total 33618
CardConnect	Bolt CC Device rentals Feb 2021	50.00	3/4/2021	33553
		50.00	3/4/2021	Total 33553
CardConnect	Bolt CC Device rentals March 2021	50.00	4/1/2021	33674
		50.00	4/1/2021	Total 33674
Churchill's Hardware, Inc.	FD 89 Misc hardware, etc. 03/14-03/28/21	129.10	4/8/2021	33709
		129.10	4/8/2021	Total 33709
Churchill's Hardware, Inc.	FD misc hardware, etc. February 2021 (w/ Jan credits)	10.99	3/4/2021	33554
		10.99	3/4/2021	Total 33554
Churchill's Hardware, Inc.	Parks/CC/Pool hardware, supplies, misc. 03/04-03/30/21	487.14	4/8/2021	33710
		487.14	4/8/2021	Total 33710
Churchill's Hardware, Inc.	Parks/Lake/CC Hardware, misc, etc 02/02-02/25/21	462.47	3/11/2021	33596
		462.47	3/11/2021	Total 33596
Cintas Corporation #622	CC Janitorial Supplie 03/18/21	237.00	3/18/2021	33619
		237.00	3/18/2021	Total 33619
Cintas Corporation #622	CC Janitorial Supplies 02/25/21	337.36	3/4/2021	33555
		337.36	3/4/2021	Total 33555

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Vendor Name	Description	Check Amount	Check Date	Check #
Cintas Corporation #622	CC Janitorial Supplies 03/04/21	208.85	3/11/2021	33597
		208.85	3/11/2021	Total 33597
Cintas Corporation #622	CC Janitorial Supplies 03/10/21	139.43	3/18/2021	33619
Cintas Corporation #622	CC Janitorial Supplies 03/11/21	248.83	3/18/2021	
		388.26	3/18/2021	Total 33619
Cintas Corporation #622	CC Janitorial Supplies 03/25/21	411.66	4/1/2021	33676
		411.66	4/1/2021	Total 33676
Cintas Corporation #622	CC Janitorial supplies 04/01/21	271.38	4/8/2021	33711
		271.38	4/8/2021	Total 33711
Comcast	FD 89 Internet 03/11-04/10/21 Jpa/Fire splits	154.69	3/18/2021	33620
		154.69	3/18/2021	Total 33620
Comcast	FD 89 Internet 03/14-04/13/21	87.95	3/18/2021	33621
		87.95	3/18/2021	Total 33621
Conforti Plumbing, Inc	CC Water heater new thermostat 03/10/21	370.61	3/18/2021	33622
		370.61	3/18/2021	Total 33622
Conforti Plumbing, Inc	CC Wtr Heater repair 02/12/21	727.05	3/4/2021	33556
Conforti Plumbing, Inc	Parks RR srvc/repair 02/23/21	145.00	3/4/2021	
		872.05	3/4/2021	Total 33556
De Lage Landen Financial Services, Inc.	CC copier lease 03/15-04/14/21 #988441	235.95	4/1/2021	33678
		235.95	4/1/2021	Total 33678

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Vendor Name	Description	Check Amount	Check Date	Check #
De Lage Landen Financial Services, Inc.	FD88 Copier Lease 02/15-03/14/21 # 25427248 (10 remain)	87.97	3/4/2021	33558
		87.97	3/4/2021	Total 33558
De Lage Landen Financial Services, Inc.	FD88 Copier Lease pymt 03/15-04/14/21	87.97	4/1/2021	33677
		87.97	4/1/2021	Total 33677
De Lage Landen Financial Services, Inc.	FD89 Copier lease March 2021 #25385661 (3 remain)	176.96	3/4/2021	33559
		176.96	3/4/2021	Total 33559
De Lage Landen Financial Services, Inc.	FD89 NEW copier lease pymt (#1 w/ doc fee) 03/15-04/14/21	257.40	3/25/2021	33651
		257.40	3/25/2021	Total 33651
Delta Dental of California	Dental - April 2021	1,050.71	3/18/2021	33623
		1,050.71	3/18/2021	Total 33623
Department of Industrial Relations	OSHA Penalty Pymt #21 Due 03/23/21	485.00	3/11/2021	33598
		485.00	3/11/2021	Total 33598
Department of Industrial Relations	OSHA Penalty Pymt #22 Due 04/22/21	485.00	4/8/2021	33713
		485.00	4/8/2021	Total 33713
DMV Renewal	Parks Polaris Renewal #516167 FY 20/21	54.00	4/8/2021	33714
		54.00	4/8/2021	Total 33714
DTA	Nex Study First Responder - Srvcs February 2021	1,555.51	3/25/2021	33652
		1,555.51	3/25/2021	Total 33652

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Vendor Name	Description	Check Amount	Check Date	Check #
EDC Community Development Services	FD Trng Twr #37CU200003 planning 12/09/20-03/12/21	560.58	3/18/2021	33624
		560.58	3/18/2021	Total 33624
EDC Emergency Services Authority	FD Q2 Dispatch Srvcs Oct-Dec 2020 FY 20/21	6,155.30	3/11/2021	33599
		6,155.30	3/11/2021	Total 33599
Eide Bailly LLP	CPA Srvcs Feb 2021 for 19/20 FY Audit	4,355.00	3/18/2021	33625
		4,355.00	3/18/2021	Total 33625
El Dorado Irrigation District	BarJ 15A Wtr/Lndscp 01/26-03/23/21	316.11	4/8/2021	33721
		316.11	4/8/2021	Total 33721
El Dorado Irrigation District	BarJ B Water 01/27-03/24/21	177.45	4/8/2021	33722
		177.45	4/8/2021	Total 33722
El Dorado Irrigation District	Cam Val Wtr/Lndscp 01/22-03/15/21	154.06	3/25/2021	33653
		154.06	3/25/2021	Total 33653
El Dorado Irrigation District	CC Bldg Water/Sewer 01/26-03/30/21	629.97	4/8/2021	33726
		629.97	4/8/2021	Total 33726
El Dorado Irrigation District	CC Pool & Grounds Wtr/Swr/RW 01/26-03/30/21	483.24	4/8/2021	33727
		483.24	4/8/2021	Total 33727
El Dorado Irrigation District	Chardi, Water/Lndscp 01/23-03/19/21	88.72	4/8/2021	33725
		88.72	4/8/2021	Total 33725
El Dorado Irrigation District	Christa RR's Water/Sewer 01/27-03/30/21	181.99	4/8/2021	33716
		181.99	4/8/2021	Total 33716

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Vendor Name	Description	Check Amount	Check Date	Check #
El Dorado Irrigation District	Christa Water 01/27-03/24/21	292.41	4/8/2021	33720
		292.41	4/8/2021	Total 33720
El Dorado Irrigation District	CP Lake Wtr/Swr 01/26-03/30/21	1,935.75	4/8/2021	33724
		1,935.75	4/8/2021	Total 33724
El Dorado Irrigation District	D. West Water 01/23-03/25/21	215.39	4/8/2021	33723
		215.39	4/8/2021	Total 33723
El Dorado Irrigation District	Dog park Water 01/23-03/19/21	90.60	4/8/2021	33718
		90.60	4/8/2021	Total 33718
El Dorado Irrigation District	EW Park Culv Lot A Water 01/20-03/12/21	102.60	3/25/2021	33655
		102.60	3/25/2021	Total 33655
El Dorado Irrigation District	EW Park Culv Lot A Water/Lndscp 01/20-03/12/21	71.51	3/25/2021	33656
		71.51	3/25/2021	Total 33656
El Dorado Irrigation District	EW Park Veld Water 01/21-03/16/21	112.62	3/25/2021	33654
		112.62	3/25/2021	Total 33654
El Dorado Irrigation District	FD88 Water/Sewer 01/27-03/30/21	244.92	4/8/2021	33717
		244.92	4/8/2021	Total 33717
El Dorado Irrigation District	FD89 Water/Sewer Jpa-Fire splits 01/26-03/30/21	1,238.63	4/8/2021	33715
		1,238.63	4/8/2021	Total 33715
El Dorado Irrigation District	NV Park Water 01/20-03/12/21	124.31	3/25/2021	33657
		124.31	3/25/2021	Total 33657

## Cameron Park Community Services District

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Vendor Name	Description	Check Amount	Check Date	Check #
El Dorado Irrigation District	Rasmussen Water/Sewer 01/27-03/30/21	221.26	4/8/2021	33719
		221.26	4/8/2021	Total 33719
El Dorado Press	CM Sports Field Renov Project banners 03/16/21	225.22	3/18/2021	33626
		225.22	3/18/2021	Total 33626
Ellamae J. Wooten	Dir Comp Mtgs 02/01,17,24	300.00	3/4/2021	33591
		300.00	3/4/2021	Total 33591
Ellamae J. Wooten	Dir Comp Mtgs 03/01,01,17	300.00	4/1/2021	33702
		300.00	4/1/2021	Total 33702
Epperson Law Group, PC	Legal srvc, mtgs, calls, etc. February 2021	1,017.00	3/18/2021	33627
		1,017.00	3/18/2021	Total 33627
Eric William Blodgett Aiston	Dir Comp Mtgs 02/02,17,24	300.00	3/4/2021	33546
		300.00	3/4/2021	Total 33546
Ewing Irrigation Products, Inc.	CM Park Irrig valves 03/09/21	402.80	3/18/2021	33628
Ewing Irrigation Products, Inc.	New irrigation controller for Meder Rd EP 03/04/21	178.46	3/18/2021	
Ewing Irrigation Products, Inc.	Parks grass Bermuda 03/02/21	239.27	3/18/2021	
Ewing Irrigation Products, Inc.	Parks irrig repair kit 03/02/21	54.85	3/18/2021	
		875.38	3/18/2021	Total 33628
Executech	3 yr subscription VMWare 3 hosts 03/11/21	176.77	3/18/2021	33629
		176.77	3/18/2021	Total 33629
Executech	MSA, IT Srvcs, April 2021	2,947.06	4/1/2021	33679
		2,947.06	4/1/2021	Total 33679
Executech	MSA, IT Srvcs, March 2021	2,947.06	3/4/2021	33560



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<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		2,947.06	3/4/2021	Total 33560
Felicity Wood Carlson	Dir Comp Mtgs 02/01,02,17,24	360.00	4/1/2021	33675
Felicity Wood Carlson	Dir Comp Mtgs 03/01,09,17	270.00	4/1/2021	
		630.00	4/1/2021	Total 33675
Financial Pacific Leasing, Inc	Fire Truck Interest Pymt 03/15/21	1,061.10	3/25/2021	33658
		1,061.10	3/25/2021	Total 33658
Flying Ace T-Shirts, Inc.	FD-WA shirts 03/30/21	175.80	4/8/2021	33728
		175.80	4/8/2021	Total 33728
Highlander Termite & Pest Control	FD89 Pest Control 03/14/21 #713	75.00	3/18/2021	33631
		75.00	3/18/2021	Total 33631
Hillyard, Inc.	Parks, Janitorial Supplies 03/03/21	537.64	3/11/2021	33602
		537.64	3/11/2021	Total 33602
Home Depot Credit Services	Parks/CC/LLAD misc hardware, etc. 03/15-03/27/21	1,417.57	4/8/2021	33731
		1,417.57	4/8/2021	Total 33731
Home Depot Credit Services	Parks/Lake misc hardware, etc. 02/03 & 02/12/21	432.53	3/11/2021	33603
		432.53	3/11/2021	Total 33603
Hunt & Sons	FD Fuel 03/12/21	1,637.11	3/18/2021	33632
		1,637.11	3/18/2021	Total 33632
Hunt & Sons	FD Fuel 03/26/21	1,409.67	4/1/2021	33681
		1,409.67	4/1/2021	Total 33681
Hunt & Sons	Fuel 02/26/21	1,354.98	3/4/2021	33563

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Vendor Name	Description	Check Amount	Check Date	Check #
		1,354.98	3/4/2021	Total 33563
Interwest Consulting Group, Inc.	FD Plan Rev 3317 Coach Ln 100 12/01/20-02/23/21 #CPKF21-0003	222.50	3/4/2021	33564
		222.50	3/4/2021	Total 33564
Interwest Consulting Group, Inc.	FD Plan Review 3060 Cambridge #CPKF20-0001 10/01/20-03/17/21	911.25	3/18/2021	33633
		911.25	3/18/2021	Total 33633
Interwest Consulting Group, Inc.	FD Plan review 3940 Cambridge 01/06-03/04/21 #CPKF21-0001	365.00	3/11/2021	33604
Interwest Consulting Group, Inc.	FD Plan review 3940 Cambridge 12/01/20-03/09/21 #CPKF21-0002	388.75	3/11/2021	
		753.75	3/11/2021	Total 33604
Interwest Consulting Group, Inc.	FD Plan review 4011 Goldorado 03/11-04/01/21 #CPKF21-0004	476.25	4/8/2021	33732
Interwest Consulting Group, Inc.	FD Plan Revw 3060 Cambridge 10/01/20-04/02/21 #CPKF20-0002	341.25	4/8/2021	
		817.50	4/8/2021	Total 33732
Jesse Williams	FD intern ff boot reimb. 03/20/21 J. Williams	200.00	3/25/2021	33668
		200.00	3/25/2021	Total 33668
Jesse Williams	Res ff shifts 02/04,05,11,12,13,18,19,20,...	880.00	3/4/2021	33589
		880.00	3/4/2021	Total 33589
Jesse Williams	Res ff shifts 03/04, 05, 06, 11, 12, 13, 18, 19, 20, 25, 26	880.00	4/1/2021	33701
		880.00	4/1/2021	Total 33701

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Vendor Name	Description	Check Amount	Check Date	Check #
Jessica Garrison	Testing Reimb (ins declined) 01/06/21	325.00	3/11/2021	33600
		325.00	3/11/2021	Total 33600
Jill Ritzman	Cell Allowance - March 2021	0.00	3/4/2021	33579
		0.00	3/4/2021	Total 33579
Jill Ritzman	Cell Allowance - March 2021 Replcmt check (33579 void)	100.00	3/18/2021	33638
		100.00	3/18/2021	Total 33638
Jill Ritzman	Cell Allowance- April 2021	100.00	4/1/2021	33691
		100.00	4/1/2021	Total 33691
Jonah Winger	FD Annual DMV Physical - Reimb, Winger 02/23/21	115.00	3/4/2021	33590
		115.00	3/4/2021	Total 33590
Jonathan Sherwood	Res ff shifts 02/02,09,16,23	320.00	3/4/2021	33580
		320.00	3/4/2021	Total 33580
Jonathan Sherwood	Res ff shifts 03/02,09,16,23,30	400.00	4/8/2021	33742
		400.00	4/8/2021	Total 33742
Joshua C. Marks	CP Lake restroom, extra cleaning 03/24/21	75.00	4/8/2021	33735
		75.00	4/8/2021	Total 33735
Joshua C. Marks	Janitorial Srvc's - Parks RR's 03/03,10,17,24,31	1,250.00	3/25/2021	33661
		1,250.00	3/25/2021	Total 33661
JS West Propane Gas	FD88 Propane fill 03/04/21 (\$2.24 gal)	449.34	3/18/2021	33635
		449.34	3/18/2021	Total 33635
JS West Propane Gas	FD89 Propane fill 02/01/21	750.14	3/4/2021	33569

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 3/1/2021 Through 4/8/2021

Vendor Name	Description	Check Amount	Check Date	Check #
		750.14	3/4/2021	Total 33569
JS West Propane Gas	Propane fill, CC Bldg 02/18/21 (\$2.21 gal)	349.18	3/4/2021	33567
		349.18	3/4/2021	Total 33567
JS West Propane Gas	Propane fill, FD 89 03/20/21 (\$2.09 gal)	849.17	4/8/2021	33734
		849.17	4/8/2021	Total 33734
JS West Propane Gas	Propane fill, Pool 02/15/21 (\$2.12 gal)	2,253.98	3/4/2021	33568
		2,253.98	3/4/2021	Total 33568
JS West Propane Gas	Propane fill, Pool 02/18/21 (\$2.21 gal)	2,605.15	3/4/2021	33566
		2,605.15	3/4/2021	Total 33566
JS West Propane Gas	Propane fill, Pool 02/23/21 (\$2.21 gal)	1,866.57	3/4/2021	33570
		1,866.57	3/4/2021	Total 33570
JS West Propane Gas	Propane fill, Pool 03/09/21 (\$2.16 gal)	2,053.08	3/18/2021	33634
		2,053.08	3/18/2021	Total 33634
JS West Propane Gas	Propane fill, Pool 03/16/21 (\$2.11 gal)	1,055.63	4/1/2021	33684
		1,055.63	4/1/2021	Total 33684
JS West Propane Gas	Propane fill, Pool 03/17/21 (\$2.11 gal)	1,900.48	4/1/2021	33682
		1,900.48	4/1/2021	Total 33682
JS West Propane Gas	Propane fill, pool 03/22 (\$2.01 gal)	1,508.30	4/1/2021	33683
		1,508.30	4/1/2021	Total 33683
JS West Propane Gas	Propane fill, Pool 03/30/21	1,916.30	4/8/2021	33733

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
From 3/1/2021 Through 4/8/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		1,916.30	4/8/2021	Total 33733
Kevin Khinda	FD Permit CC charge in error 3/11/21 - refund	891.75	4/1/2021	33685
		891.75	4/1/2021	Total 33685
Lantz Shope	Res ff shifts 02/06,13,20,27	320.00	3/18/2021	33639
		320.00	3/18/2021	Total 33639
Lantz Shope	Res ff shifts 03/06, 13, 20, 27	320.00	4/1/2021	33692
		320.00	4/1/2021	Total 33692
Lantz Shope	Res ff shifts 06/13,19,25 (ok for FY 20/21, per FD)	240.00	3/11/2021	33607
Lantz Shope	Res FF Shifts 07/02,17,25,30	320.00	3/11/2021	
		560.00	3/11/2021	Total 33607
Larry McBride	In Lieu Med Bens - Retired April 2021	600.00	4/1/2021	33686
		600.00	4/1/2021	Total 33686
Larry McBride	In Lieu Med Bens - Retired, March 2021	600.00	3/4/2021	33572
		600.00	3/4/2021	Total 33572
Laura Sanders-Ito	Q1 CY 2021 Mileage Reimb bank/postal runs	43.90	4/8/2021	33741
		43.90	4/8/2021	Total 33741
Lincoln Aquatics	CC NEW Pool Heater (reserves) 03/04/21	39,117.58	3/11/2021	33605
		39,117.58	3/11/2021	Total 33605
Lincoln Aquatics	Robotic Pool Cleaner 03/18/21	5,357.14	3/25/2021	33660
		5,357.14	3/25/2021	Total 33660
Logan Stern	Res ff shifts 02/10,17	160.00	3/4/2021	33581
		160.00	3/4/2021	Total 33581
Logan Stern	Res ff shifts 03/03,10,17,24,31	400.00	4/8/2021	33745

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 3/1/2021 Through 4/8/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		400.00	4/8/2021	Total 33745
Matthew Dean Mickelson	Res ff shifts 02/12,19,26	240.00	3/4/2021	33573
		240.00	3/4/2021	Total 33573
Michael Grassle	Cell Allowance - April 2021	100.00	4/1/2021	33680
		100.00	4/1/2021	Total 33680
Michael Grassle	Cell Allowance - March 2021	100.00	3/4/2021	33562
		100.00	3/4/2021	Total 33562
Mobile Evolutions LLC	FD Radios 04/03/21	2,672.25	4/8/2021	33736
		2,672.25	4/8/2021	Total 33736
Mountain Democrat	F/HRO job posting 03/26,29,31,31	80.00	4/8/2021	33737
		80.00	4/8/2021	Total 33737
National Aquatic Services, Inc	Diagnostics/Pool Vacuum (not replace) 03/04/21	95.00	3/4/2021	33575
		95.00	3/4/2021	Total 33575
National Aquatic Services, Inc	Pool Lights & Labor for Replacement 02/8/21	3,078.41	3/4/2021	33574
		3,078.41	3/4/2021	Total 33574
Pathian Administrators	Vision Benefits - April 2021	167.04	3/18/2021	33636
		167.04	3/18/2021	Total 33636
Paychex	Paychex Payroll Fees for 03-05-21	226.15	3/5/2021	2021030101
		226.15	3/5/2021	Total 2021030101
Paychex	Paychex Payroll Fees for 03-19-21	232.45	3/19/2021	2021031601
		232.45	3/19/2021	Total 2021031601

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
From 3/1/2021 Through 4/8/2021

Vendor Name	Description	Check Amount	Check Date	Check #
Paychex	Paychex Payroll Fees for 03-19-21	226.80	3/22/2021	1128456
		226.80	3/22/2021	Total 1128456
Paychex	Paychex Payroll Fees for 04-02-21	229.30	4/2/2021	2021032901
		229.30	4/2/2021	Total 2021032901
PG&E	CC Elec. 02/19-03/21/21 w/ LP#5	4,977.13	4/1/2021	33688
		4,977.13	4/1/2021	Total 33688
PG&E	Elec. 01/26-02/24/21 CP Lake/Lagoon/BarjB	935.51	3/4/2021	33576
		935.51	3/4/2021	Total 33576
PG&E	Elec. 01/26-02/24/21 LLADs	11,447.74	3/11/2021	33606
		11,447.74	3/11/2021	Total 33606
PG&E	Elec. 02/17-03/17/21 11 lamps	162.05	3/25/2021	33663
		162.05	3/25/2021	Total 33663
PG&E	Elec. 8 lamps 02/17-03/17/21	117.87	3/25/2021	33662
		117.87	3/25/2021	Total 33662
PG&E	Elec. CP Lake, lagoon, etc. 02/25-03/25/21	878.82	4/1/2021	33687
		878.82	4/1/2021	Total 33687
PG&E	FD 88, FD89 Jpa/Fire splits ELEC 02/25-03/25/21 & Car Ln.	1,165.67	4/8/2021	33739
		1,165.67	4/8/2021	Total 33739
PG&E	FD's 88/89 Jpa/Fire splits Elec. & Car Ln 01/26-02/24/21	1,165.46	3/4/2021	33577
		1,165.46	3/4/2021	Total 33577
PG&E	LLAD's & some Parks Elec. St. Lts 02/25-03/25/21	11,521.39	4/8/2021	33738

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 3/1/2021 Through 4/8/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		11,521.39	4/8/2021	Total 33738
Public Employee's Union Local 1	Union Dues for Payroll 03-19-21	86.46	3/18/2021	33637
		86.46	3/18/2021	Total 33637
Public Employee's Union Local 1	Union Dues for Payroll 03/05/21	86.45	3/4/2021	33578
		86.45	3/4/2021	Total 33578
Public Employee's Union Local 1	Union Dues for payroll 04-02-21	87.41	4/1/2021	33689
		87.41	4/1/2021	Total 33689
Purchase Power	Postage 03/03-03/24/21 New Sendpro (w/ cred from old)	89.64	3/25/2021	33664
		89.64	3/25/2021	Total 33664
R.J. Ricciardi, Inc CPA's	CPA Audit (in progress) FY 19/20 Pymt #2 Feb & March 2021	7,058.75	4/8/2021	33740
		7,058.75	4/8/2021	Total 33740
Ramon Soto	RR dispenser keys-Soto reimb 03/25/21	10.47	4/1/2021	33694
		10.47	4/1/2021	Total 33694
Riebes Auto Parts	Parks - tie down & straps 03/30/21	127.58	4/1/2021	33690
		127.58	4/1/2021	Total 33690
Riebes Auto Parts	Parks- safety pin 03/19/21	6.96	3/25/2021	33665
		6.96	3/25/2021	Total 33665
Sidney Arthur Bazett	Dir Comp Mtgs 02/01,02,17,24	400.00	3/4/2021	33550
		400.00	3/4/2021	Total 33550
Sierra Ecosystem Associates	CM Sports Field Renov Planning (Prop 68) Feb 2021	4,700.00	3/18/2021	33640



**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 3/1/2021 Through 4/8/2021

Vendor Name	Description	Check Amount	Check Date	Check #
		4,700.00	3/18/2021	Total 33640
Sierra Office Systems and Products	FD WA Office Supplies 03/12/21	405.63	3/18/2021	33641
Sierra Office Systems and Products	FD WA Office supplies 03/18/21	271.49	3/18/2021	
		677.12	3/18/2021	Total 33641
SiteOne Landscape Supply	Cam Val - Irrig supplies (w/ \$0.52 disc) 03/09/21	27.60	3/11/2021	33608
SiteOne Landscape Supply	Cam Val - Irrig supplies (w/ \$1.85 disc) 03/09/21	97.39	3/11/2021	
SiteOne Landscape Supply	Parks - Irrig supplies (w/ \$6.82 disc) 03/04/21	359.15	3/11/2021	
		484.14	3/11/2021	Total 33608
SiteOne Landscape Supply	Parks - irrigation flags 03/17/21 (w/ - \$0.70 disc)	36.94	4/1/2021	33693
		36.94	4/1/2021	Total 33693
SiteOne Landscape Supply	Parks Herbicide 03/29/21 (w/ -\$4.41 disc)	231.94	4/8/2021	33743
		231.94	4/8/2021	Total 33743
SiteOne Landscape Supply	Parks irrig pipe 03/15/21 (w/ -\$0.23 disc)	12.01	4/1/2021	33693
SiteOne Landscape Supply	Parks- irrig riser & pipe 03/15/21 (w/ -\$1.40 disc)	73.69	4/1/2021	
		85.70	4/1/2021	Total 33693
Spot-On Signs & Graphics	FD-WA signs & frames (CCI grant) 03/31/21	13,470.21	4/8/2021	33744
		13,470.21	4/8/2021	Total 33744
Sterling B Forbes	Forbes Basketball Camp 03/29-04/02/21 Inst. Pay (60%)	1,176.00	4/8/2021	33729
		1,176.00	4/8/2021	Total 33729

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
From 3/1/2021 Through 4/8/2021

Vendor Name	Description	Check Amount	Check Date	Check #
Streamline	Streamline Web/Engage Mthly 03/01-03/31/21	370.00	3/4/2021	33582
		370.00	3/4/2021	Total 33582
Sylvir Consulting, Inc.	Grant Srvcs 2/1-3/12/21	1,417.50	4/1/2021	33696
		1,417.50	4/1/2021	Total 33696
Sylvir Consulting, Inc.	Grant Srvcs Thru 01/31/21	2,782.50	3/11/2021	33609
		2,782.50	3/11/2021	Total 33609
Target Specialty Products	CM Park limestone 03/12/21	360.61	3/18/2021	33642
		360.61	3/18/2021	Total 33642
Target Specialty Products	CM Renovation - Gopher traps 03/23/21	94.40	4/1/2021	33697
		94.40	4/1/2021	Total 33697
Target Specialty Products	CM Sports Field Renov turf supplies 03/16/21	287.51	3/18/2021	33642
Target Specialty Products	Parks turf supplies 03/16/21	22.18	3/18/2021	
		309.69	3/18/2021	Total 33642
The Paint Spot, Inc.	FD 89 Parking lot paint 03/16/21	83.18	3/18/2021	33643
		83.18	3/18/2021	Total 33643
The Paint Spot, Inc.	Parks, Nitrile Gloves 02/26/21	105.28	3/4/2021	33583
		105.28	3/4/2021	Total 33583
Tina Lynn Goins	CC&R Door Hangers 03/22/21	228.98	3/25/2021	33659
		228.98	3/25/2021	Total 33659
Tina Lynn Goins	E-Newsletter March 2021	100.00	3/11/2021	33601
Tina Lynn Goins	Spring 2021 Rec Mailer (Printing & fold) 02/26/21	3,184.99	3/11/2021	

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 3/1/2021 Through 4/8/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
		3,284.99	3/11/2021	Total 33601
Tina Lynn Goins	Spring Rec Mailer Design 2021	450.00	3/4/2021	33561
		450.00	3/4/2021	Total 33561
TPX Communications	Com Center Phones/Internet March 2021	956.14	3/11/2021	33610
		956.14	3/11/2021	Total 33610
Two Rivers Architects, Inc.	FD88 Retainer for Remodel/Addition srvc 03/10/21	1,000.00	3/18/2021	33644
		1,000.00	3/18/2021	Total 33644
Umpqua Bank	CC Merch Fees - Vantiv/Umpqua Feb 2021	393.03	3/9/2021	Merch Fees
		393.03	3/9/2021	Total Merch Fees
Umpqua Bank	Maintenance Fee for February 2021	3.53	3/22/2021	Bank Maint Fee
		3.53	3/22/2021	Total Bank Maint Fee
Umpqua Bank	Umpqua Credit cards March 2021	6,253.84	4/8/2021	33746
		6,253.84	4/8/2021	Total 33746
Umpqua Bank	Umpqua Visa Cards February 2021	6,285.25	3/11/2021	33611
		6,285.25	3/11/2021	Total 33611
Verizon Business	FD Business line fees Feb 2021 #Y2620200	5.51	3/18/2021	33645
		5.51	3/18/2021	Total 33645
Verizon Wireless	FD Wireless 01/16-02/15/21 #970402560-00001	471.79	3/4/2021	33586
		471.79	3/4/2021	Total 33586
Verizon Wireless	FD Wireless 01/16-02/15/21 #970402560-00004	114.03	3/4/2021	33587

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
 From 3/1/2021 Through 4/8/2021

Vendor Name	Description	Check Amount	Check Date	Check #
		114.03	3/4/2021	Total 33587
Verizon Wireless	FD Wireless 02/16-03/15/21	228.06	4/1/2021	33699
		228.06	4/1/2021	Total 33699
Verizon Wireless	FD Wireless 02/16-03/15/21 #970402560-00001	471.79	4/1/2021	33698
		471.79	4/1/2021	Total 33698
Verizon Wireless	Wireless CC, Parks, Rec, CCR 01/11-02/10/21 #342197652-00001	531.50	3/4/2021	33584
		531.50	3/4/2021	Total 33584
Verizon Wireless	Wireless Ipads/Hotspots 01/11-02/10/21 #342197652-00002	181.36	3/4/2021	33585
		181.36	3/4/2021	Total 33585
Verizon Wireless	Wireless Ipads/Hotspots 02/11-03/10/21	180.96	3/25/2021	33667
		180.96	3/25/2021	Total 33667
Verizon Wireless	Wireless Phones CC, Rec, Parks, CCR 02/11-03/10/21	495.12	3/25/2021	33666
		495.12	3/25/2021	Total 33666
Vermont Systems, Inc	RecTrac training 02/10/21 (Kim. V.)	375.00	3/4/2021	33588
		375.00	3/4/2021	Total 33588
Veronica Cortes	Res ff shifts 01/31, 02/14, 21, 28	320.00	3/4/2021	33557
		320.00	3/4/2021	Total 33557
Veronica Cortes	Res ff shifts 03/07,14,21,28	320.00	4/8/2021	33712
		320.00	4/8/2021	Total 33712
Whitney Kahn	Cell Allowance - March 2021	100.00	3/4/2021	33571
		100.00	3/4/2021	Total 33571

**Cameron Park Community Services District**  
**Check/Voucher Register - Check Register**  
From 3/1/2021 Through 4/8/2021

<u>Vendor Name</u>	<u>Description</u>	<u>Check Amount</u>	<u>Check Date</u>	<u>Check #</u>
Wilkinson Portables, Inc.	CP Lake Porta Potty 02/02-02/29/21	214.71	4/8/2021	33747
Wilkinson Portables, Inc.	CP Lake Porta Potty 04/02-04/29/21	214.71	4/8/2021	
		429.42	4/8/2021	Total 33747
Wilkinson Portables, Inc.	CP Lake, Porta potty rental 03/05-04/01/21	214.71	3/11/2021	33612
		214.71	3/11/2021	Total 33612
Wilkinson Portables, Inc.	D. West Porta potty 03/30-04/26/21	155.73	4/1/2021	33700
		155.73	4/1/2021	Total 33700
Wilkinson Portables, Inc.	D. West Porta Potty rental 03/02-03/29/21	155.73	3/11/2021	33612
		155.73	3/11/2021	Total 33612
Wilkinson Portables, Inc.	FD Porta Potty for DOT work (CCI grant) 03/29-04/25/21	255.73	4/8/2021	33747
		255.73	4/8/2021	Total 33747
Zoll Medical Corporation	FD Monitor - Prev Maint. (3) 03/04/21	765.00	3/25/2021	33669
		765.00	3/25/2021	Total 33669
Report Total		395,060.64		

**ADDENDUM TO MUNICIPAL LEASE-PURCHASE AGREEMENT**

By execution hereof, the Lessee, Cameron Park Community Service District, consents to this Addendum of the described Lease Documents and to making it a part thereof. Further, by execution hereof, the Lessee consents to the modification and changing of the documents as presently contained in the Lease Documents.

**Changes are described as follows:**


Outside delivery date listed on "Interim Funding Agreement" dated March 12<sup>th</sup>, 2020 shall now be amended to April 30<sup>th</sup>, 2021.

Purchase price shown on "Municipal Lease-Purchase Agreement Equipment Schedule" apart of "Municipal Lease-Purchase Agreement" dated March 12<sup>th</sup>, 2020 shall now be revised to \$612,265.36.

**All other terms and conditions of the Lease Documents remain in full force and effect.**

**THIS DOCUMENT MAY BE SIGNED IN COUNTERPARTS AND TRANSMITTED ELECTRONICALLY WITH THE SAME FORCE AND EFFECT AS DELIVERY OF AN ORIGINAL.**

Lessee: Cameron Park Community Service District

By:  \_\_\_\_\_

Print Name: Jill Ritzman

Title: General Manager

Date: 3-29-2021

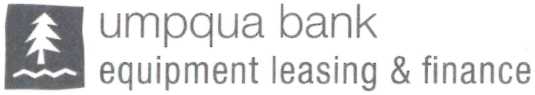
Lessor: Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**MUNICIPAL LEASE-PURCHASE AGREEMENT  
PAYMENT SCHEDULE**

<u>Date</u>	<u>Total Payment</u>	<u>Principal</u>	<u>Interest</u>	<u>Option to Purchase</u>
4/1/2021	\$ -	\$ -	\$ -	-
5/1/2021	\$ -	\$ -	\$ -	-
6/1/2021	\$ -	\$ -	\$ -	-
7/1/2021	\$ -	\$ -	\$ -	-
8/1/2021	\$ -	\$ -	\$ -	-
9/1/2021	\$ -	\$ -	\$ -	-
10/1/2021	\$ -	\$ -	\$ -	-
11/1/2021	\$ -	\$ -	\$ -	-
12/1/2021	\$ -	\$ -	\$ -	-
1/1/2022	\$ -	\$ -	\$ -	-
2/1/2022	\$ -	\$ -	\$ -	-
3/1/2022	\$ -	\$ -	\$ -	-
4/1/2022	\$ 97,504.33	\$ 80,408.60	\$ 17,095.73	-
5/1/2022	\$ -	\$ -	\$ -	-
6/1/2022	\$ -	\$ -	\$ -	-
7/1/2022	\$ -	\$ -	\$ -	-
8/1/2022	\$ -	\$ -	\$ -	-
9/1/2022	\$ -	\$ -	\$ -	-
10/1/2022	\$ -	\$ -	\$ -	-
11/1/2022	\$ -	\$ -	\$ -	-
12/1/2022	\$ -	\$ -	\$ -	-
1/1/2023	\$ -	\$ -	\$ -	-
2/1/2023	\$ -	\$ -	\$ -	-
3/1/2023	\$ -	\$ -	\$ -	-
4/1/2023	\$ 97,504.33	\$ 82,653.78	\$ 14,850.55	-
5/1/2023	\$ -	\$ -	\$ -	-
6/1/2023	\$ -	\$ -	\$ -	-
7/1/2023	\$ -	\$ -	\$ -	-
8/1/2023	\$ -	\$ -	\$ -	-
9/1/2023	\$ -	\$ -	\$ -	-
10/1/2023	\$ -	\$ -	\$ -	-
11/1/2023	\$ -	\$ -	\$ -	-

UBELFCAPS-MUNI-110117A

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.  
Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

12/1/2023	\$	-	\$	-	\$	-
1/1/2024	\$	-	\$	-	\$	-
2/1/2024	\$	-	\$	-	\$	-
3/1/2024	\$	-	\$	-	\$	-
4/1/2024	\$	97,504.33	\$	84,961.64	\$	12,542.69
5/1/2024	\$	-	\$	-	\$	-
6/1/2024	\$	-	\$	-	\$	-
7/1/2024	\$	-	\$	-	\$	-
8/1/2024	\$	-	\$	-	\$	-
9/1/2024	\$	-	\$	-	\$	-
10/1/2024	\$	-	\$	-	\$	-
11/1/2024	\$	-	\$	-	\$	-
12/1/2024	\$	-	\$	-	\$	-
1/1/2025	\$	-	\$	-	\$	-
2/1/2025	\$	-	\$	-	\$	-
3/1/2025	\$	-	\$	-	\$	-
4/1/2025	\$	97,504.33	\$	87,333.95	\$	10,170.38
5/1/2025	\$	-	\$	-	\$	-
6/1/2025	\$	-	\$	-	\$	-
7/1/2025	\$	-	\$	-	\$	-
8/1/2025	\$	-	\$	-	\$	-
9/1/2025	\$	-	\$	-	\$	-
10/1/2025	\$	-	\$	-	\$	-
11/1/2025	\$	-	\$	-	\$	-
12/1/2025	\$	-	\$	-	\$	-
1/1/2026	\$	-	\$	-	\$	-
2/1/2026	\$	-	\$	-	\$	-
3/1/2026	\$	-	\$	-	\$	-
4/1/2026	\$	97,504.33	\$	89,772.50	\$	7,731.83
5/1/2026	\$	-	\$	-	\$	-
6/1/2026	\$	-	\$	-	\$	-
7/1/2026	\$	-	\$	-	\$	-
8/1/2026	\$	-	\$	-	\$	-
9/1/2026	\$	-	\$	-	\$	-
10/1/2026	\$	-	\$	-	\$	-
11/1/2026	\$	-	\$	-	\$	-
12/1/2026	\$	-	\$	-	\$	-
1/1/2027	\$	-	\$	-	\$	-
2/1/2027	\$	-	\$	-	\$	-
3/1/2027	\$	-	\$	-	\$	-
4/1/2027	\$	97,504.33	\$	92,279.13	\$	5,225.20
5/1/2027	\$	-	\$	-	\$	-

UBELFCAPS-MUNI-110117A


Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank.  
 Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.



6/1/2027	\$	-	\$	-	\$	-
7/1/2027	\$	-	\$	-	\$	-
8/1/2027	\$	-	\$	-	\$	-
9/1/2027	\$	-	\$	-	\$	-
10/1/2027	\$	-	\$	-	\$	-
11/1/2027	\$	-	\$	-	\$	-
12/1/2027	\$	-	\$	-	\$	-
1/1/2028	\$	-	\$	-	\$	-
2/1/2028	\$	-	\$	-	\$	-
3/1/2028	\$	-	\$	-	\$	-
4/1/2028	\$	97,504.33	\$	94,855.76	\$	2,648.57
					\$	1.00

Provided Lessee provides notice pursuant to the Municipal Lease-Purchase Agreement, section 10(b), payment of the applicable Option to Purchase Amount may occur concurrently with the Lessee's final installment payment.

Lessee: Cameron Park Community Service District

By:  \_\_\_\_\_

Print Name: Jill Ritzman

Title: General Manager

Date: 3.29.2021

Lessor: Financial Pacific Leasing, Inc., DBA Umpqua Bank Equipment Leasing & Finance

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

THIS DOCUMENT MAY BE SIGNED IN COUNTERPARTS AND TRANSMITTED ELECTRONICALLY WITH THE SAME FORCE AND EFFECT AS DELIVERY OF AN ORIGINAL.

UBELFCAPS-MUNI-110117A

Financial Pacific Leasing, Inc., doing business as Umpqua Bank Equipment Leasing & Finance, is a subsidiary of Umpqua Bank. Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.

**FUNDING REQUEST**

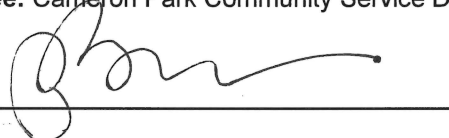
Financial Pacific Leasing, Inc., DBA  
Umpqua Bank Equipment Leasing & Finance  
3455 South 344<sup>th</sup> Way Suite 300  
Federal Way, WA 98001

Dear Sir or Madam,

We hereby notify and authorize Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance to issue payment in the amount of \$385,188.36 to Smeal Holding, LLC for Invoice Number SO-060222 as reflected in the attached Exhibit A.

**Lessee:** Cameron Park Community Service District

By: **X**



Print Name: Jill Ritzman

Title: General Manager

Date:

3.29.2021

UBELF-FR-MUNI-022217A

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Products offered by Financial Pacific Leasing, Inc., are not FDIC insured.



REV GROUP

Snyder, NE | P: 402.568.2224

SMEAL.COM

**INVOICE NUMBER**

SO-060222

**INVOICE DATE**

7/29/2020

<b>Bill To</b>
Financial Pacific Leasing, Inc. DBA Umpqua Bank Equipment Leasing & Finance 3455 South 344th Way, Ste 300 Federal Way, WA 98001

<b>Ship To</b>
Cameron Park Community Service Dist 3200 Country Club Drive Cameron Park, CA 95682

<b>Purchase Order</b>	<b>Terms</b>
Contract	Due Upon Receipt

Quantity	Description	Rate	Amount
1	Contract Price Pumper, Side Mount on Spartan MetroStar Chassis VIN 4S9BEETA7LS419697 SO# S5016 Apparatus Model #C-802-CC Serial #021150 Waterous Pump Model #CSUC20E-2000 Serial #168879 Dealer: Fire Apparatus Solutions	\$ 571,952.00	\$ 571,952.00
1	Net Change Orders	\$ 915.00	\$ 915.00
1	Less: Negotiated Reductions for Delay at FAS	\$ (2,000.00)	\$ (2,000.00)
1	Less: Chassis Prepayment	\$ (227,077.00)	\$ (227,077.00)
1	Sales Tax (7.25%)	\$ 41,387.86	\$ 41,387.86
1	Tire Tax (6 @ \$11.75)	\$ 10.50	\$ 10.50
<b>Remit Payment To:</b> Smeal Holding, LLC 610 W 4th St - PO Box 8 Snyder, NE 68664			
		<b>TOTAL</b>	<b>\$ 385,188.36</b>
Please pay balance upon receipt of this invoice in USD.			

Smeal Holding, LLC

Cameron Park Community Services District  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
From 7/1/2020 Through 3/30/2021

## 01 - General Fund

		Final 2019-20	7/1/19-3/30/20	Final 2020-21	7/1/20-3/30/20	Current
		Budget	Actual	Budget	Actual	Period Exp to Date
Operating Revenue						
Property Taxes	4110	4,184,387.00	2,356,052.32	4,327,061.00	2,458,920.68	56.83%
Franchise Fees	4113	200,000.00	96,828.87	200,000.00	101,726.85	50.86%
Park Impact Fees	4115	52,000.00	0.00	0.00	0.00	0.00%
Quimby Fees	4120	28,554.00	0.00	0.00	0.00	0.00%
Fire Development	4125	10,000.00	0.00	0.00	0.00	0.00%
Fire Marshall Plan Review	4132	18,000.00	34,530.40	40,000.00	24,669.80	61.67%
Tuition Fees/Revenue	4142	0.00	0.00	0.00	1,350.00	0.00%
Youth Classes	4145	38,000.00	9,637.93	0.00	(30.00)	0.00%
Adult Classes	4146	36,727.00	16,683.12	0.00	0.00	0.00%
Youth Sports	4147	100,000.00	54,596.45	0.00	0.00	0.00%
Adult Sports	4148	18,800.00	6,800.00	0.00	0.00	0.00%
Camp Revenues	4149	12,800.00	0.00	0.00	0.00	0.00%
Senior Programs	4153	12,000.00	8,648.69	0.00	0.00	0.00%
Recreation Program Revenue	4154	11,609.00	942.50	116,918.38	2,566.00	2.19%
Transfer In	4165	0.00	62,430.99	24,570.00	22,146.00	90.13%
Special Events	4170	25,000.00	11,533.40	0.00	(47.50)	0.00%
Lake Entries - Daily (Kiosk)	4180	21,012.00	23,196.00	0.00	0.00	0.00%
Annual Passes (Lake/Pool Comt)	4181	21,666.00	3,475.75	66,782.00	22,286.25	33.37%
Picnic Site Rentals	4182	27,436.00	62.00	0.00	0.00	0.00%
Summer Kids Camp	4183	42,000.00	11,777.50	0.00	0.00	0.00%
Cameron Park Lake Concession	4184	3,250.00	4,023.25	0.00	0.00	0.00%
Assembly Hall & Classroom Rer	4185	129,114.00	35,154.88	15,304.00	13,965.00	91.25%
Gym Rentals	4186	33,650.00	17,066.75	27,810.00	20,135.40	72.40%
Pool Rental Fees	4187	195,882.00	67,868.25	87,215.00	75,391.84	86.44%
Sports Field Rentals	4190	27,061.00	19,445.75	27,070.00	10,842.96	40.06%
Donations	4250	1,000.00	200.00	0.00	1,200.00	0.00%
Sponsorships	4255	30,000.00	6,075.00	14,500.00	0.00	0.00%
JPA Reimbursable	4260	1,150,000.00	869,518.02	1,150,000.00	862,499.97	75.00%
Fire Apparatus Equip Rental	4262	100,000.00	0.00	30,000.00	19,656.46	65.52%
Reimbursement	4400	64,717.00	6,471.56	6,776.00	25,636.97	378.35%
Weed Abatement	4410	23,263.00	(916.32)	4,020.00	8,457.72	210.39%
Interest Income	4505	59,000.00	39,959.86	25,000.00	4,337.68	17.35%
Other Income	4600	121,592.00	41,754.82	12,000.00	2,802.90	23.36%
Grant - CI	4605	23,000.00	1,946.35	153,794.00	108,117.66	70.30%
Total Operating Revenue		<u>6,821,520.00</u>	<u>3,805,764.09</u>	<u>6,328,820.38</u>	<u>3,786,632.64</u>	<u>59.83%</u>

## Expenditures

Cameron Park Community Services District  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
From 7/1/2020 Through 3/30/2021

## 01 - General Fund

		Final 2019-20	7/1/19-3/30/20	Final 2020-21	7/1/20-3/30/20	Current
		Budget	Actual	Budget	Actual	Period Exp to Date
Salaries - Perm.	5000	648,646.00	509,944.85	668,160.00	504,598.74	75.52%
Salaries - Seasonal	5010	157,170.00	108,909.08	90,540.00	62,744.25	69.30%
Overtime	5020	5,899.00	7,718.30	7,050.00	10,218.29	144.94%
Health Benefit	5130	108,174.00	96,182.87	118,523.00	94,034.23	79.34%
Retiree Health Benefit	5135	69,042.00	58,186.78	78,016.00	69,093.23	88.56%
Dental Insurance	5140	9,488.00	8,324.18	9,663.00	8,742.17	90.47%
Vision Insurance	5150	1,460.00	1,358.53	1,396.00	1,453.20	104.10%
CalPERS Employer Retirement	5160	220,831.00	201,766.98	207,664.00	189,677.95	91.34%
Worker's Compensation	5170	56,127.00	58,277.36	57,914.00	53,016.48	91.54%
FICA/Medicare Employer Contri	5180	19,963.00	17,953.26	23,999.00	14,077.43	58.66%
UI/TT Contribution	5190	42,188.00	8,752.39	10,689.00	7,129.38	66.70%
Advertising/Marketing	5209	30,095.00	22,955.91	7,810.00	7,982.32	102.21%
Agriculture	5215	18,485.00	5,299.61	14,816.00	12,360.54	83.43%
Audit/Accounting	5220	47,500.00	42,792.31	30,000.00	10,340.22	34.47%
Bank Charge	5221	14,141.00	6,822.34	10,000.00	3,578.38	35.78%
Clothing/Uniforms	5230	8,360.00	4,281.63	4,285.00	1,993.66	46.53%
Computer Software	5231	28,483.00	17,315.29	27,200.00	23,123.84	85.01%
Computer Hardware	5232	47,758.00	37,675.95	5,500.00	3,569.21	64.89%
Contractual Services	5235	20,000.00	3,863.55	20,000.00	11,740.60	58.70%
Contractual - Provider Services	5236	3,710,059.00	1,947,790.95	4,059,061.00	1,673,358.72	41.23%
Contract Under Utilization	5237	0.00	0.00	(250,000.00)	0.00	0.00%
Contract Services - Other	5240	106,591.00	51,473.69	163,438.00	103,055.85	63.06%
Director Compensation	5250	13,700.00	9,759.02	18,000.00	7,370.00	40.94%
EDC Department Agency	5260	4,268.00	4,268.20	4,300.00	4,252.73	98.90%
Educational Materials	5265	6,845.00	15,897.20	12,500.00	0.00	0.00%
Elections	5270	0.00	0.00	0.00	45.00	0.00%
Equipment-Minor/Small Tools	5275	9,500.00	5,418.41	9,340.00	3,990.41	42.72%
Fire & Safety Supplies	5285	4,803.00	2,339.26	3,913.04	3,009.62	76.91%
Fire Prevention & Inspection	5290	1,800.00	1,100.00	1,200.00	1,445.00	120.42%
Fire Turnout Gear	5295	31,000.00	20,468.01	31,000.00	5,961.44	19.23%
Fire- Volunteer/Resident	5296	29,200.00	7,560.00	14,200.00	10,960.00	77.18%
Food	5300	4,117.00	4,069.30	2,750.00	1,151.84	41.89%
Fuel	5305	71,028.00	44,696.39	38,200.00	26,296.28	68.84%
Government Fees/Permits	5310	29,934.00	15,161.48	25,382.00	17,853.63	70.34%
Household Supplies	5315	26,701.00	24,983.67	26,700.00	21,031.86	78.77%
Instructors	5316	52,090.00	44,022.16	1,000.00	39.00	3.90%
Insurance	5320	103,500.00	97,995.69	130,000.00	129,177.41	99.37%
Legal Services	5335	14,250.00	29,731.41	15,000.00	11,413.50	76.09%

Cameron Park Community Services District  
Statement of Revenues and Expenditures - Unposted Transactions Included In Report  
From 7/1/2020 Through 3/30/2021

## 01 - General Fund

		Final 2019-20	7/1/19-3/30/20	Final 2020-21	7/1/20-3/30/20	Current
		Budget	Actual	Budget	Actual	Period Exp to Date
Maint. - Vehicle Supplies	5340	4,000.00	26.58	1,700.00	1,085.04	63.83%
Maint. - Buildings	5345	50,495.00	20,822.80	27,900.00	31,021.58	111.19%
Maint. - Equipment	5350	46,668.00	39,449.18	42,225.00	26,430.23	62.59%
Maint. - Grounds	5355	86,488.00	34,878.98	50,026.00	32,351.44	64.67%
Maint. - Radio/Phones	5360	2,000.00	1,692.20	2,000.00	1,453.05	72.65%
Maint. - Tires & Tubes	5365	16,100.00	9,923.85	14,800.00	4,567.30	30.86%
Maint. - Vehicle	5370	21,000.00	16,735.33	33,750.00	28,510.07	84.47%
Medical Supplies	5375	766.00	116.28	700.00	0.00	0.00%
Memberships/Subscriptions	5380	9,445.00	10,334.62	10,160.00	9,655.32	95.03%
Mileage Reimbursement	5385	1,028.00	857.37	1,250.00	84.68	6.77%
Miscellaneous	5395	0.00	40.00	100.00	0.00	0.00%
Office Supplies/Expense	5400	10,848.00	12,291.85	10,200.00	5,439.39	53.33%
Pool Chemicals	5405	21,500.00	17,762.84	26,827.00	24,823.25	92.53%
Postage	5410	4,400.00	1,751.08	10,300.00	1,297.67	12.60%
Printing	5415	614.00	211.88	1,100.00	156.56	14.23%
Professional Services	5420	161,432.00	56,627.70	93,587.00	56,922.80	60.82%
Program Supplies	5421	25,242.00	15,280.55	2,579.00	37.47	1.45%
Publications & Legal Notices	5425	595.00	0.00	600.00	36.50	6.08%
Radios	5430	2,500.00	482.26	3,000.00	0.00	0.00%
Refund-Activity Pass	5431	1,500.00	0.00	0.00	0.00	0.00%
Rent/Lease - Bldgs, Fields, etc.	5435	30.00	7,060.00	0.00	490.15	0.00%
Rent/Lease - Equipment	5440	9,820.00	7,337.84	4,200.00	1,551.59	36.94%
Staff Development	5455	28,050.00	10,089.79	19,300.00	13,580.34	70.36%
Special Events	5465	4,238.00	4,650.35	500.00	399.00	79.80%
Summer Spectacular	5466	0.00	828.34	0.00	0.00	0.00%
Phones/internet	5470	44,589.00	30,295.28	41,600.00	29,394.54	70.66%
Utilities - Water	5490	42,500.00	25,074.84	38,500.00	29,808.35	77.42%
Utilities - Electric/Gas	5492	168,350.00	173,973.76	147,860.00	143,125.18	96.80%
Utilites - Water/Irrigation	5495	0.00	499.16	350.00	600.30	171.51%
Vandalism	5500	2,000.00	0.00	2,200.00	985.10	44.78%
Cal Fire In Kind Purchases	5501	13,500.00	12,167.10	12,400.00	5,745.19	46.33%
Capital Equipment Expense	5625	451,117.00	81,798.63	0.00	1,000.00	0.00%
Transfer Out	7000	0.00	65,310.50	9,020.00	9,080.00	100.67%
Total Expenditures		<u>7,004,011.00</u>	<u>4,203,486.95</u>	<u>6,307,943.04</u>	<u>3,569,518.50</u>	<u>56.59%</u>
Net Revenue Over Expenditures		<u>(182,491.00)</u>	<u>(397,722.86)</u>	<u>20,877.34</u>	<u>217,114.14</u>	<u>1,039.95%</u>

**From:** [Confirmation: Special District COVID-19 Relief Funding Coalition](#)  
**To:** [Jill Ritzman](#)  
**Subject:** Special District COVID-19 Relief Funding Coalition  
**Date:** Monday, March 29, 2021 1:50:06 PM

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Jill,

Thank you for completing CSDA's Special District COVID–19 Relief Funding Coalition Letter! If you have any questions about this call to action or the status of your letter please contact CSDA's Legislative Assistant Roman Waskiewicz at [romanw@csda.net](mailto:romanw@csda.net).

## Special District COVID–19 Relief Funding Coalition

Signatory's Name *	Jill Ritzman
Signatory's Title/Position *	General Manager
Organization Name *	Cameron Park Community Services District – Cameron Park, CA
Would you like your organization listed in support, or is your support limited to you as an individual? *	Please list my named organization in support, for which I am authorized to approve.
Address *	2502 Country Club Drive
City *	Cameron Park
State *	CA
ZIP *	95682–8631
Contact Email *	<a href="mailto:jritzman@cameronpark.org">jritzman@cameronpark.org</a>

In one paragraph, please explain how this impacts your organization or you personally (Optional).

As a Community Services District, it is our charge to fully fund fire and emergency services, while maintaining other essential services. Our District anticipates a significant reduction in revenues – potentially \$500,000 from service fees which support the operations of the community center, parks, community pool, senior services and recreation programs. In order to meet the challenges of funding two fire stations, a community center, pool, and 143 acres of parks, the District is anticipating the use funds from a small Fund Balance, furloughing staff and reducing expenditures to essential services only and deferring critical maintenance activities. Parks and recreation services strengthen families, prevent circumstances for domestic violence, and provide low cost and safe fitness opportunities for health and wellness – all of which are very essential services needed by families during this pandemic.

Phone Number (Optional).	(530) 350–4651
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