

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, May 2, 2022
6:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

HYBRID TELECONFERENCE ZOOM MEETING LINK
<https://us02web.zoom.us/j/89049996517>

Meeting ID: 890 4999 6517

(Teleconference/Electronic Meeting Protocols are attached)

Agenda

Members: Chair, Director Monique Scobey (MS), Vice-Chair, Ellie Wooten (EW)
Alternate: Director Sidney Bazett (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,
Recreation Supervisor Kimberly Vickers

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

APPROVAL OF AGENDA

APPROVAL OF CONFORMED AGENDAS

1. Conformed Agenda – Parks & Recreation Committee Meeting – March 7, 2022

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

2. **Pickleball at Cameron Park Lake - discussion** (A. Pichly, M. Grassle)
 - neighbor concerns over noise generated by pickleball play
3. **Staff Oral & Written Updates**
 - a. Recreation Report (K. Vickers)
 - b. Parks & Facilities Report (M. Grassle)
4. **Items for June & Future Committee Agendas**
 - a. Conduct in Parks - Ordinance No. 2001-01
5. **Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT



Teleconference/Electronic Meeting Protocols

Cameron Park Community Services District

(Effective April 2, 2020)

WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and

WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.

NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

BOARD AND COMMITTEE MEMBERS:

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

PUBLIC PARTICIPATION:

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
 - **How to Observe the Meeting:**
 - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/91011220960> if the line is busy.
 - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
 - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
 - **How to Submit Public Comments:**
 - **Before the Meeting:** Please email your comments to admin@cameronpark.org, with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

FOR ALL PARTICIPANTS:

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.



Parks & Recreation Committee
Monday, March 7, 2022
6:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/81506815993>

Meeting ID: 815 0681 5993

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Chair, Director Monique Scobey (MS), Vice-Chair, Ellie Wooten (EW)
Alternate: Director Sidney Bazett (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,
Recreation Supervisor Kimberly Vickers

CALL TO ORDER - 6:47

ROLL CALL – MS- present, EW- joined around 6:55 during Open Forum

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

APPROVAL OF AGENDA

Motion to approve the Agenda
MS – Motion passed, APPROVED

APPROVAL OF CONFORMED AGENDAS

1. Conformed Agenda – Parks & Recreation Committee Meeting – February 7, 2022

Motion to approve Conformed Agenda
MS – Motion passed, APPROVED

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

-Community member Liz Gates addressed concerns regarding the pickleball court at the Cameron Park Lake.

-Community member Laura Hollister addressed concerns regarding drug use at the Skate Park.

-Director Wooten joined around 6:55 during Open Forum.

DEPARTMENT MATTERS

2. Conduct in Parks - Ordinance No. 2001-01

-Director Scobey suggests that staff not only make amendments by adding comments on unauthorized commercial business activities at Parks but also review the Ordinance as a whole for other possible amendments.

-Staff has agreed to review the Ordinance and produce example language to address the unauthorized commercial use in parks in a future meeting.

3. Staff Oral & Written Updates

a. Recreation Report (K. Vickers)

b. Parks & Facilities Report (M. Grassle)

4. Items for Future Committee Agendas

-Suggested verbiage for updating Ordinance 2001-01 on unauthorized commercial use in CSD parks.

-Summary of lake testing report from Solitude Lake Management

5. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 7:56 (EW/MS)

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Lindsay Dorosh / Jessica Garrison
Board Secretary

Director Monique Scobey, Chair
Parks and Recreation Committee



Agenda Transmittal

DATE: May 2, 2022

FROM: André Pichly, General Manager
Mike Grassle, Parks Superintendent

AGENDA ITEM #2: **PICKLE BALL AT CAMERON PARK LAKE**

RECOMMENDED ACTION: Discuss and Comment

In mid-January I received a phone call from Liz Gates, a resident whose home backs-up to Cameron Park Lake on the north end of the park. The tennis and pickle ball courts are adjacent to her backyard. Ms. Gates contacted me to express concerns over the noise generated by pickle ball play. While she explained they were used to hearing recreational activity in the parks over the years, when pickle ball play at Cameron Park Lake grew in popularity it resulted in striking the balls. There can be up to 4-to 6 games of pickle ball happening at once on the courts and Ms. Gates says the noise can be constant and disruptive.

On February 18th, Mike Grassle and I paid a visit to the homeowner's backyard and heard first hand what the Gates family experiences on a regular basis. While Ms. Gates stated that she loves to hear activity in the park, the noise pickle ball creates is having a negative impact on her family's quality of life. As you may recall, this was something she expressed during Public Comment at the March 7th meeting of the Parks and Recreation Committee. Ms. Gates previously sent a letter to the district back in June of 2020 voicing similar concerns.

Staff is requesting that the Parks and Recreation Committee discuss and comment on possible solutions for addressing the complaint of noise generated by pickle ball play at Cameron Park Lake. Possible solutions include:

- Installation of acoustic materials installed on court fencing (see picture at the end of this report)

- Use of paddles and boards that do not generate the same level of noise created by standard paddle and balls
- Relocation of the pickle ball courts

Each of these solutions has advantages and disadvantages (such as cost and feasibility), and some may meet resistance by either the neighbor or the pickle ball community. Staff would like to work with the pickle ball community on solutions that can help reduce the noise created during play.

Attachments:

None



Sound-absorbing blankets used by the City of Newport Beach. Staff indicated they have not received any noise complaints since they were installed. Staff also indicated they tried the modified paddles and balls, but discontinued that practice after a year.



Agenda Transmittal

DATE: May 2, 2022

FROM: Kimberly Vickers, Recreation Supervisor

AGENDA ITEM #3A: RECREATION DEPARTMENT REPORT

RECOMMENDED ACTION: RECEIVE AND FILE

Our spring season has been flying by quickly, and we are full steam ahead toward summer! Spring break was busy at the community center with Camp CP spring break camp and our first Lifeguard Academy! Both filled to capacity and gave life to our normally quiet facilities.



Our Egg-streme East egg hunt event was a great success! We had approximately 400 participants. This event is one that costs us more than we gain back in revenue. However, it is an amazing event that is important to the community. Just look at those smiles!



We had our last scheduled hiring event on April 24th. We are happy to say that we have a nearly complete staff for summer. We will continue to accept applications for Recreation Leader positions and Lifeguards that are already certified. We will have one last Lifeguard academy in May before the start of summer.

We have also been in a time of transition as we support Ashton in his move to facilities staff, and welcome Bailey as our new Receptionist. We also filled our Recreation Specialist position and are excited to have Maddison join the Recreation team. Both women bring excitement, passion, and motivation to these positions, and will be a great addition to the department.

Recreation Programming:

Below is a quick summary on everything that has been happening:

- *Cameron Park Lake Events & Kiosk Operations*
 - We continue to staff the kiosk on weekends, based on staff availability, weather, daylight, and reservations/events. We continue to take opportunities to provide education to public regarding annual passes and their benefits.
 - We have discontinued the use of credit cards for entrance to the lake
 - Birding class May 7th



There are babies at the lake!

- *Camp CP*
 - Summer camp has already filled for the entire 8-week summer
 - We are looking at the possibility of expanding our current available spots for registration
- *Aquatics:*
 - We continue to have lap swim, deep water exercise, and AquaSol swim team at the pool.
 - Completed one Lifeguard academy
 - Sharks swim team started April 25th
- *Virtual Rec:*
 - We have made the decision to no longer update the virtual rec website beginning in June 2022. While it has been a great resource to the community, we will need to focus our staff time and funding into our in-person programming.

- *Sports:*
 - AllNet Basketball continues to utilize the gym in the evenings
 - Our second adult basketball league is under way
 - We launched open gym on Sunday evenings
 - Sky Hawks volleyball has started in addition to their soccer and football programs.
 - We will be adding a one-week basketball camp this summer.

- *Community Center Programs*
 - Senior Social Hour continues with participants on Tuesday and Thursday
 - Modified Zumba continues
 - Gold Nugget Quilters continue to meet on Wednesdays
 - Continued evening and morning Tai Chi classes that remain full
 - Congregate meals returned to in-person five days a week, with minimal participation
 - Cooking with Kids class is in second session
 - Family Zumba begins in May
 - Ballet classes returned to the CSD



- *Upcoming*
 - Birding Class at the lake – May 7
 - Summer kick-off at the pool- June 4th (date change)
 - Summer Spectacular- June 25th

Communications:

- Continue monthly e-newsletter
- Active engagement on Facebook, Instagram, and Nextdoor
 - Instagram Insights (last 30 days)
 - Accounts engaged- increased by 165%
 - Followers- increased by 1.9%
 - Facebook
 - Post engagement- increased 300%
 - Followers- Gained 34 this month
- Updating district website-
 - April Page views: 41,687 as of 4/27 (increased 1,163)
 - 2,636 subscribers to website (increase of 24 subscribers)
 - 2,360 subscribers to E-newsletter (increase of 25 subscribers)

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: May 2nd, 2022

FROM: Michael Grassle, Parks and Facilities Superintendent

AGENDA ITEM #4B: **PARKS & FACILITIES DEPARTMENT REPORT**

RECOMMENDED ACTION: **RECEIVE AND FILE**

General Information

- The district partnered with Cameron Park Rotary to install sixteen 15-gallon trees and sixty yards of bark at Christa McAuliffe Park. Cameron Park Rotary obtained a 50/50 matching grant for this project.
- District staff have been opening and locking district parks daily. The department is hoping to have a permanent solution in place very soon.
- The department is working with companies to lock in all the necessary equipment for the 2022 Summer Spectacular.
- The department has been utilizing the Browning Reserve Study to forecast repairs and upgrades to all park and facility amenities. The Browning Reserve Study gives a cost and a life span to all district owned equipment and amenities.

Cameron Park Lake

- Cameron Park Lake received much need rain. The Lake is approximately 80-90% full. So much water entered the lake that several geese and swan nest were in danger of being destroyed. District staff saw the nests were in danger and added piles of reeds and vegetation next to the nests. The geese and swans used the vegetation to raise their nests quickly, out of the climbing waters. I commend parks staff for their thoughtfulness assisting the wildlife in a time of need.
- The district hosted two weddings in the month of April. It is nice to see such large events return to Cameron Park Lake.

- On April 30th, the Latter-Day Saint's Church will be volunteering at Cameron Park Lake. We anticipate one hundred volunteers from 8AM – 12PM. Volunteers will be spreading mulch, painting fencing, weed eating and picking up garbage.
- The department received a water quality report from Solitude Lake Management. Staff are working with Solitude Lake Management on recommendations to improve the overall water quality.

Parks and LLADs

- The district installed fifty-six plants on the corner of Country Club and Castana Dr. This falls within the Bar J A LLAD. Country Club and Castana is a main entry point into the Bar J Ranch subdivision.
- Staff installed an additional sixty feet of split rail fencing around the parking lot at Paul J. Ryan Park. Park users have been driving through the lawn area to unload their dogs closer to the entrance.
- Heartwood tree removed a large tree that fell across the pathway at Paul J Ryan Park. The tree damaged the entrance gate to the small dog park

Community Center

- The Facilities Supervisor noticed several smaller roof leaks throughout the facility. The district is actively addressing them with Cal-Vintage Roofing.
- Facility staff have been spending time spring cleaning various offices and storage closets throughout the center. The department has built additional storage and a work bench inside the pool maintenance room. The district is trying to maximize the available storage space on campus.
- Lawton Construction started hanging sheet rock and returning the fire riser room back to its original look. All the mold has been cleaned up and removed.

Cal Fire / Growlersburg

- Growlersberg assisted district staff on Monday April 25th to install sixteen trees at Christa McAuliffe Parks. They also assisted with spreading the bark and installing the irrigation. This was part of the 50/50 matching grant project with Rotary.

