



Fire and Emergency Services Committee
Tuesday, February 9, 2023
5:30 p.m.

Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

HYBRID TELECONFERENCE TEAMS MEETING LINK

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjAwNTFIZTEtM2MxNC00N2Y5LWI0ZWYtMGU1ZDc1NjM5ZmMx%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d

Special Meeting Agenda

Members: Director Eric Aiston (EA) & Director Dawn Wolfson (DW)
Alternate, Director Tim Israel (TI)

Staff: General Manager André Pichly, Chief Dusty Martin

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

1. Conformed Agenda – Fire & Emergency Services Committee Meeting – January 10, 2023

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS: GENERAL BUSINESS

2. **2023 Work Plan** – (A. Pichly, D. Martin) Staff report / action item / review, discuss and forward to the Board
3. **Update on Fire Master Plan consultant research** (D. Martin, A. Pichly) – Staff report / action item / discuss, endorse, and forward to the Board
4. **Station 88 facility relocation** (D. Martin) – Staff report / information only / not an action item
5. **Fire Prevention update** (K. Richards) No staff report / information only / not an action item

STAFF UPDATES

6. **Fire Department Report** – February 2023 (C. Siebert) – Staff report / Information only / Not an action item

ITEMS FOR FUTURE COMMITTEE AGENDAS

ITEMS TO TAKE TO THE BOARD OF DIRECTORS

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT



Fire and Emergency Services Committee
Tuesday, January 10, 2023
5:30 p.m.

Cameron Park Community Center – Social Room
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Cameron Park, CA 95682

HYBRID TELECONFERENCE TEAMS MEETING LINK

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjAwNTFIZTEtM2MxNC00N2Y5LWI0ZWYtMGU1ZDc1NjM5ZmMx%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d

CONFORMED AGENDA

Members: Director Eric Aiston (EA) & Director Dawn Wolfson (DW)
Alternate, Director Tim Israel (TI)

Staff: General Manager André Pichly, Chief Dusty Martin

CALL TO ORDER 5:33 pm

ROLL CALL EA, DW present

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.

ADOPTION OF AGENDA DW motioned to approve the agenda; 2nd by EA. Approved.

APPROVAL OF CONFORMED AGENDA

1. Conformed Agenda – Fire & Emergency Services Committee Meeting – December 6, 2022 DW motioned to approve the conformed agenda; 2nd by EA. Approved.

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS: GENERAL BUSINESS

2. **Designation of Fire and Emergency Services Committee Chair and Vice Chair** (oral, A. Pichly)
DW nominated EA for committee chair, accepted by EA, and approved. DW will serve as vice-chair.
3. **Weed and Rubbish Abatement Ordinance Amendment** (K. Richards) – Staff report / Review and discuss / forward to full Board EA - Report received and to be forwarded to the full Board in February.
4. **2023 Work Plan Development** – (A. Pichly, D. Martin) Staff report / Review and discuss / not an action item
 - EA – suggests amend the Strategic Plan, specifically the Strategic Focus Areas and Objectives of E.2.
 - EA – recommend new Fire Master Plan or an update of the current plan be added to the work plan
 - DM – consider increasing funding for weed abatement program, but perhaps that should go to Budget and Administration committee.
 - EA – what about grant opportunities. GM asked DM if there would be any grants we know we can apply for in 2023/24? CS – it depends on when they are announced as open. AP – could we say “will seek and apply for 3 or more grants that would enhance our fire protection services”? EA would rather say, “including but not limited to” that way we can identify specific grants but won’t keep us from going after others grants not identified. Likes the idea of identifying specific grants so we can check off that we applied for them before the end of the year.
 - DM – The Station 88 Objective may not be attainable and perhaps should be reworded to be more realistic for 2023/24. EA – may reword to say looking at other options.
 - EA – perhaps include a measurable goal for reporting by Fire Prevention Specialist. DM – agreed. EA – sounds less like a work plan item, and more like something that is included in our regular reports.
 - EA – work plan goal related to First Responder Fee? If not a work plan goal just a regular or semi-regular report.
 - AP – contract renewal with Cal Fire as a possible work plan item. EA – that would be a Board goal since the Ad Hoc committee reports to directly to the Board.
 - EA – Possible Work Plan Goals:
 - i. defining the system for tracking rental expenses and maintenance costs, what the considerations for that would be and how that would happen;
 - ii. Master Plan is still vague – to be taken up with next agenda item
 - iii. Weed Abatement – how would we measure that? Perhaps a town hall meeting? Monitor our ability to implement the program without grant funding



(what we could do, how much money came back in, what we couldn't do, what we'd like to be able to do)?

- iv. Grant opportunities(including not limited to)
- v. Station 88 – examine and present options for expansion or relocation.

5. Update on Fire Master Plan consultant research (D. Martin, A. Pichly) – No staff report / information only / not an action item

DM – explained the research done by himself and GM in the search for consultants that can develop a master plan for the District. The scope of work would be based on 2 options: full master plan, and a scope that was limited to staffing and facilities only. Staff reached out to 5 consultants, 2 of which declined as they cannot take on anymore work at this time (one included the consultant who worked on the CSD's most recent fire master plan), one company has not replied, and two companies sent in proposals. DM recommends that he and the GM meet to review the 2 proposals and bring back information about which one staff would recommend the CSD consider contracting with to develop a fire master plan.

EA – is there anything you can share with us in what you have seen in those proposals?

DM – After first review it appears that one proposal does not meet the scope of what was requested. The other does meet the scope and appears to be what the District would want, but would still like to do a thorough review with the GM to make sure it's the right direction to go in.

EA – is there a potential to find any other companies?

DM – yes, there are lots of companies who do a variety of master plans, so will continue to look in order to get a third proposal.

EA – look forward to what you will bring back at the next meeting.

6. Station 88 facility relocation (D. Martin) – No staff report / information only / not an action item

DM – recommends we wait on the Fire Master Plan process before we move forward with any decision on Station 88.

7. Weed Abatement and Fuels Reduction update (K. Richards) No staff report / information only / not an action item

STAFF UPDATES

8. Fire Department Report – January 2023 (C. Siebert) – Staff report / Information only / Not an action item

ITEMS FOR FUTURE COMMITTEE AGENDAS

EA – bring back

- work plan development
- fire master plan research
- Station 88 facility relocation
- Update on purchase of the new engine
- Fire Prevention update

ITEMS TO TAKE TO THE BOARD OF DIRECTORS

- Weed & Rubbish Abatement Ordinance amendment for its first reading

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

9. Flyer for 3D Wildfire Simulations presentation series hosted by the Greater Cameron Park FireSafe Council

ADJOURNMENT DW motion to adjourn/2nd by EA – meeting adjourned at 6:42pm



Agenda Transmittal

DATE: February 9, 2023

FROM: André Pichly, General Manager
Dusty Martin, Fire Chief

AGENDA ITEM #2: 2023 COMMITTEE WORK PLAN

RECOMMENDED ACTION: Receive, Discuss, and Forward to the Board of Directors

Introduction

It is a best practice for the District to develop an annual work plan to help focus the organization's efforts on achieving those objectives that best help it meet Strategic Focus Areas described in the 2021-2026 Strategic Plan. Each Committee works with their respective staff to develop the Work Plan objectives that can be brought to the Board of Directors for their consideration and approval in February.

Background

In December 2022, the Board of Directors reviewed the final results of the 2022 Work Plan objectives. It was agreed that Work Plan goals for 2023 need to be measurable, attainable, and have the opportunity for completion within the calendar year. It is recommended that each Committee work with staff to identify 2 to 3 goals that can be reasonably achieved with a high degree of confidence. Using the goal development approach of S.M.A.R.T (Specific, Measurable, Achievable, Relevant, and Timely) is the suggested approach for both Committee members and staff to consider. It should be noted that some S.M.A.R.T. approaches use Realistic instead of Relevant.

Strategic Plan 2021-2026

- Strategic Focus Areas (as they pertain to Fire & Emergency Services)
 - **E.2 Firewise Community**

Our objective is to create a Firewise Community and to provide a high level of fire protection and advanced live support services to the residents. Our strategy is to educate property owners, seek community involvement, and actively implement the District's Weed and Rubbish Abatement Ordinance to reduce fire fuels in the community.

- E.2.a Work collaboratively with agencies such as El Dorado County Department of Transportation, Bureau of Land Management, and California State Department of Fish & Wildlife to address weed and rubbish abatement challenges in spaces in Cameron Park and along its District boundaries. Complete the education and fuels reduction projects funded by the California Climate Investment Grant, which includes working with the El Dorado County Department of Transportation, to establish clearance along major roadways.
- E.2.b Complete construction of a Fire Training Tower at Station 89. This training facility will enable firefighters to continue to provide safe and effective fire and emergency response to the community.
- E.2.b Work on the expansion and improvement of Fire Station 88, for the well-being of fire station personnel.
- E.2.c Support grassroots efforts that engage residents in being proactive about fire prevention. Achieve national recognition as a Firewise Community which enables benefits to residents with homeowner insurance policies
- E.2.d Seek grants that will support fire protection and advanced life support services, and fuels reduction efforts.
- E.2.e Continue to implement the District’s Weed and Rubbish Abatement Ordinance to reduce the wildfire risk in the community.

Recommended Work Plan Goal for the Fire & Emergency Services Committee

1. Complete 100% of State mandated occupancy inspections by December 31, 2023.
2. Develop a system for tracking rental expenses and maintenance costs by July 1, 2023.
3. Identify a funding source for a Fire Master Plan and issue an RFP to contract with a consulting firm by July 1, 2023.

Recommendation

Staff recommends that the Fire & Emergency Services Committee consider the proposed Work Plan Goal, recommend sensible amendments and additional work plan goals that are within the purview of the FES Committee, and forward for the Board of Directors for their consideration and approval.

Attachments (via hyperlinks)

2.a - [2021-2026 Strategic Plan](#)

2.b – [Fire Department Master Plan and Capital Improvement Plan 2015-2020](#)



Agenda Transmittal

DATE: February 9, 2023

FROM: Dusty Martin, Fire Chief
André Pichly, General Manager

AGENDA ITEM #3: FIRE MASTER PLAN

RECOMMENDED ACTION: Discuss, Endorse, and Forward to the Board of Directors

Introduction

At the September 6, 2022, Fire & Emergency Services committee meeting, the General Manager and Fire Chief were asked to research consultants that develop Fire Master Plans. The Committee requested that staff request estimates for two options. Option 1 would be a full Fire Master Plan. Option 2 would be a plan that would have a limited scope of only staffing and facilities.

Discussion

The Fire Chief and General Manager made inquiries about companies that provide master planning services. A total of 5 consulting companies were contacted. Two of the companies declined to submit a cost estimate as they indicated they cannot take on anymore work at this time (one included the consultant who worked on the CSD's most recent fire master plan). Of the responses received, the General Manager and Fire Chief reviewed the 3 responses that included a potential scope of work and cost estimate.

Fiscal Impact

Cost estimate is between \$35,000 and \$66,000 for a full Fire Master Plan. Staff recommends a minimum budget of \$70,000. While the District has yet to issue an RFP for a Fire Master Plan, staff believes the initial research conducted demonstrates that qualified companies that can develop a Fire Master Plan for the District are available and interested in taking on a project like this. An RFP could be issued within 30 days of approval from the Board of Directors. Staff would work with the Finance Officer to identify a funding source, and then present the project package to the Board of Directors for their approval.

Recommendation

Staff recommends that the Fire & Emergency Services Committee endorse the development of comprehensive Fire Master Plan. This would involve identifying a funding source, creating an RFP that includes a full scope of work, presenting the RFP and funding source to the Board of Directors for their consideration and approval, and soliciting qualified firms for consulting services.

Attachment:

None.



Agenda Transmittal

DATE: February 9, 2023

FROM: Dusty Martin, Fire Chief
André Pichly, General Manager

AGENDA ITEM #4: STATION 88 DISCUSSION

RECOMMENDED ACTION: Discussion

Introduction

The Fire & Emergency Services committee requested that the General Manager and Fire Chief seek cost estimates for commercial properties that might be potential sites for a new Station 88. The General Manager reached out to a local real estate agent and was able to obtain property values for each site.

Property 1:

Green Valley Road, parcel #: 116-301-012 (commercial-vacant land) = \$900,000

Property 2:

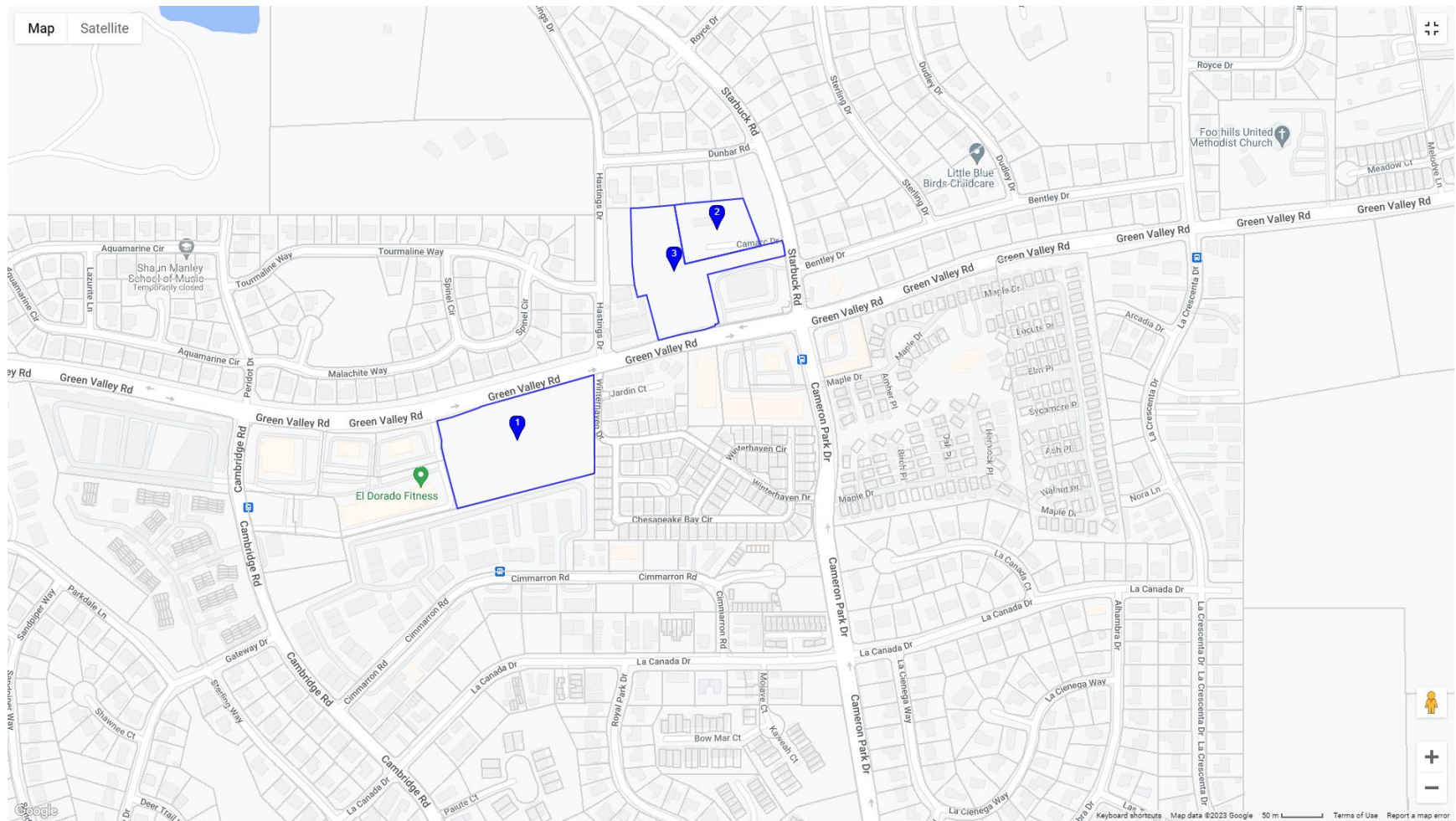
Camarc, parcel #: 102-110-014 (quadruplex – 4 units, any combo) = \$683,005

Property 3:

Starbuck, parcel #: 102-110-024 (commercial-vacant land) = \$650,000

Attachment:

4.a – map of parcels



APNS

Location 1 - 116-301-012

Location 2 - 102-110-014

Location 3 - 102-110-024



Cameron Park
Community Services District



Agenda Transmittal

Date: February 9, 2023
From: Kalan Richards, Fire Marshal
Agenda Item #5: Fire Prevention Report
Recommended Action: Receive and File

Cameron Park Fire Prevention Inspections

<i>Monthly Totals – January 2023</i>		
<i>Inspection Hours</i>	<i>Total Violations</i>	<i>Corrected Violations</i>
60	343	137

Cameron Park Fire Department Prevention Report

- Citizens extinguished a passenger vehicle fire at the Chevron gas station. The fire extinguishers used were placed under the direction of Fire Prevention staff; E88 pulled into the new fire lane that was installed and was able to make unimpeded access.
- First public hearing for the amended Weed and Rubbish Abatement Ordinance scheduled for the February 15th Board of Directors meeting.
- El Dorado County is amending their current Weed Abatement Ordinance to impose administrative citations for noncompliance.
- FPS Meg Edlund attended a Nor Cal Fire Prevention Officers training workshop on “means of egress”.
- Fire Prevention Staff assisted with the January Greater Cameron Park Fire Safe Council meeting located at the CSD. Topics discussed included defensible space, zone requirements and wildfire preparedness planning.



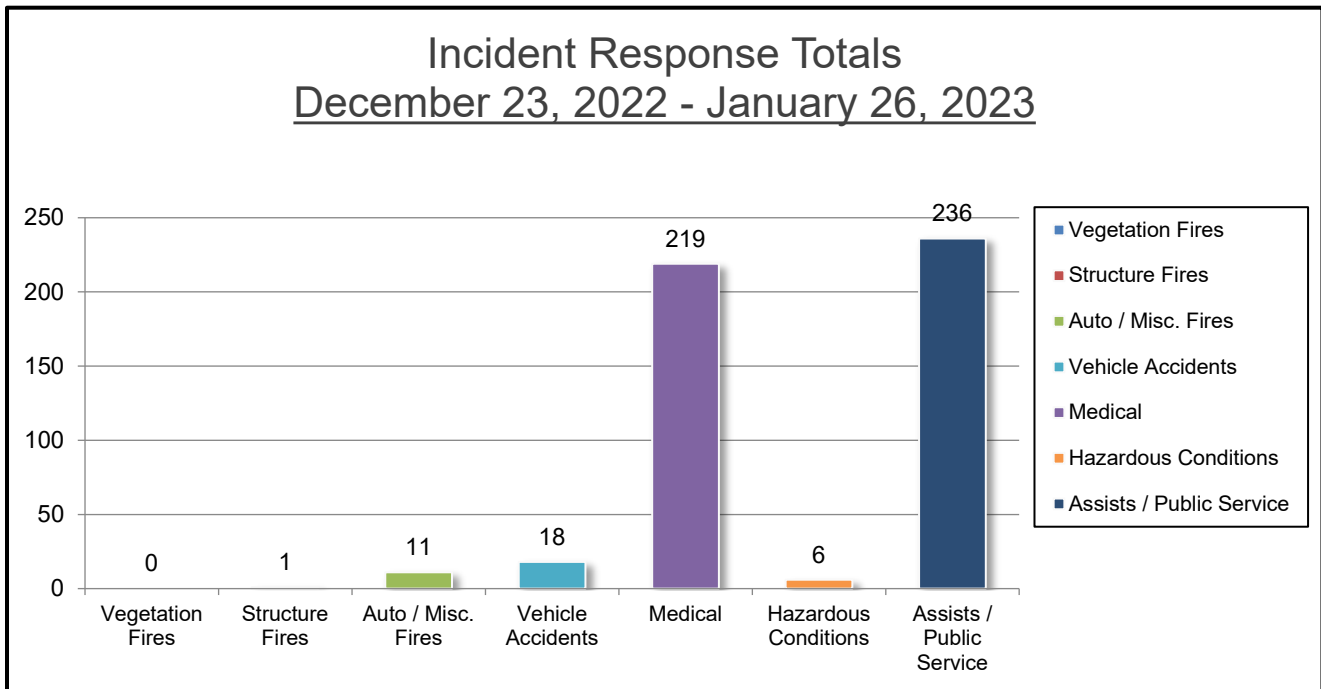
Cameron Park
Community Services District



Agenda Transmittal

Date: February 9, 2023
From: Clinton Siebert, Battalion Chief
Agenda Item #6: Fire Department Report
Recommended Action: Receive and File

Cameron Park Fire Department Incident Totals



Total Incident Count Comparatives:

Monthly	December 2022	January 2023	Decrease
		439	353
Yearly	January 2022	January 2023	Increase
		269	353
YTD	YTD 2022	YTD 2023	Increase
		269	353

Response Statistics – 7 Medic Units

Total Response by Medic Unit: December 2022

Total Response by Medic Unit (includes Move-Ups)							
M17	M19	M25	M28	M49	M61	M85	M89
326	340	407	420	0	266	331	307
Total Incident Response by Medic Unit							
169	151	352	309	0	135	278	281
Total Medical Response by Medic Unit							
167	145	342	290	0	131	270	273
Total Transport Response by Medic Unit							
115	80	199	188	0	88	168	184

Total Response by Medic Unit: Jan 1 – Jan 7, 2023

Total Response by Medic Unit (includes Move-Ups)							
M17	M19	M25	M28	M49	M61	M85	M89
53	66	83	94	0	60	75	76
Total Incident Response by Medic Unit							
36	34	72	63	0	29	65	72
Total Medical Response by Medic Unit							
34	34	69	62	0	25	65	70
Total Transport Response by Medic Unit							
20	18	46	37	0	12	33	46

Total Response by Medic Unit: Jan 8 – Jan 14, 2023

Total Response by Medic Unit (includes Move-Ups)							
M17	M19	M25	M28	M49	M61	M85	M89
56	59	73	80	0	48	68	59
Total Incident Response by Medic Unit							
36	33	62	61	0	25	58	59
Total Medical Response by Medic Unit							
33	32	58	59	0	20	56	57
Total Transport Response by Medic Unit							
22	22	39	33	0	15	35	37

Cameron Park Fire Department Operations and Administration Report



On 1/5/23 Cameron Park resources responded to a residential structure fire on Ridgewood Drive in Rescue.

- B2715 assumed IC with E383, E88, E89 and M89 at scene. The fire was located in the second story and was quickly extinguished with help from Cameron Park resources.
- Due to the quick response the residence received moderate damage to the interior of the second story only.
- Residents were home at the time of the fire, but no injuries were reported.

On 1/25/23 Cameron Park responded to a residential structure fire on Meadow Ct.

- E88 Arrived at scene and reported a working exterior fire of a single-story duplex. The fire was established on the east side of the house and had extend into the attic space.
- B2705 arrived at scene and assumed command with the fire being quickly knocked down.
- The residence received moderate damage to the exterior walls and attic space.



On 1/20/23 Station 89 responded to a reported vehicle into a residential structure off Country Club Dr.

- B2715 E89 and M89 arrived at scene to find a vehicle had crashed into the garage of the structure.
- No injuries were reported by the driver or occupants of the residence.
- The garage of the structure received moderate damage. E89 shored up the damage section of the exterior wall to make the residence safe for the occupants.
- The El Dorado County Building Department deemed the structure safe after the shoring was in place and the residents were allowed to return into their home.



On 1/13/23 B2705 B2715 E88 responded to a vehicle fire at the Chevron gas station on Coach Ln.

- Due to the fire extinguishers located at scene bystanders had the fire extinguished before the arrival of B2715 and B2705.
- B2715 assumed IC while B2705 extinguished the remaining fire.
- E88 was on the call due to E89 being committed to a medical call.
- The fire was quickly extinguished with limited threat to the structure due to extinguishers being easily accessible to bystanders.

Cameron Park Fire personnel attended Amador El Dorado Units Continued Professional Training or CPT over the last 3 weeks.

- The training our personnel received was on EMS, Command and Control, Hazmat, Fire Suppression, and live fire training.
- This annual training facilitated by CALFIRE Amador El Dorado Unit helps improve skills that are commonly used on calls.

Three of our newly hired FAE/Paramedics are in the CAL FIRE COA/FFA in Ione.

- The Fire Fighter Academy or FFA is 5 weeks of training for all permanent personnel. This academy allows them to train and receive the California State Fire Fighter I Certificate.
- The Company Officer Academy or COA is 7 weeks of training for new Engineers. This academy trains new Company Officers to learn how to operate a fire engine while running complex incidents.
- The first of the Engineers will be complete on February 26th, and the other two Engineers will have a completion date of April 15th.