

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Fire & Emergency Services Committee
Tuesday, October 3, 2023
5:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

Agenda

Members: Director Eric Aiston (EA) & Director Dawn Wolfson (DW)
Alternate, Director Tim Israel (TI)

Staff: Interim General Manager Jill Ritzman, Chief Dusty Martin

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. Apparatus and Vehicle Maintenance (oral report, D. Martin and K. Richards)
2. Facility Maintenance (oral report, D. Martin and K. Richards)

STAFF REPORTS

3. Department Report for July 2023 (K. Richards)
4. Fire Prevention update for July 2023 (K. Richards)

ITEMS FOR FUTURE COMMITTEE AGENDAS

-

ITEMS TO TAKE TO THE BOARD OF DIRECTORS

-

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Fire & Emergency Services Committee
Tuesday, September 5, 2023
5:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

Conformed Agenda

Members: Director Eric Aiston (EA) & Director Dawn Wolfson (DW)
Alternate, Director Tim Israel (TI)

Staff: Interim General Manager Jill Ritzman, Chief Dusty Martin

CALL TO ORDER 5:32

ROLL CALL EA/DW

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA DW/EA

APPROVAL OF CONFORMED AGENDA DW/EA

OPEN FORUM

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DEPARTMENT MATTERS

1. **Review and Provide Feedback** – CSG Consultants’ Proposal to provide Fire Prevention Services (J. Ritzman, K. Richards)
 - *Committee discussed proposal and supported General Manager and Fire Department moving ahead with agreement as proposed. Committee requested a monthly report-out regarding CSG activities.*

STAFF REPORTS

2. Ambulance services update and status from JPA to secure another provider (D. Martin)
 - *Sept 30 closing date to respond to El Dorado County Emergency Services Authority’s RFP for ambulance services. EDC ESA Board reviews scheduled to review on Oct. 11. New agency to perform services expected Nov. 15. Cal Fire continues to staff ambulance.*
3. Cal Fire staffing status/vacancies and overtime (D. Martin)
4. Department Report for July 2023 (C. Siebert)
5. Fire Prevention update for July 2023 (K. Richards)

ITEMS FOR FUTURE COMMITTEE AGENDAS

- *None at this time*

ITEMS TO TAKE TO THE BOARD OF DIRECTORS

- *None at this time*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT 6:35



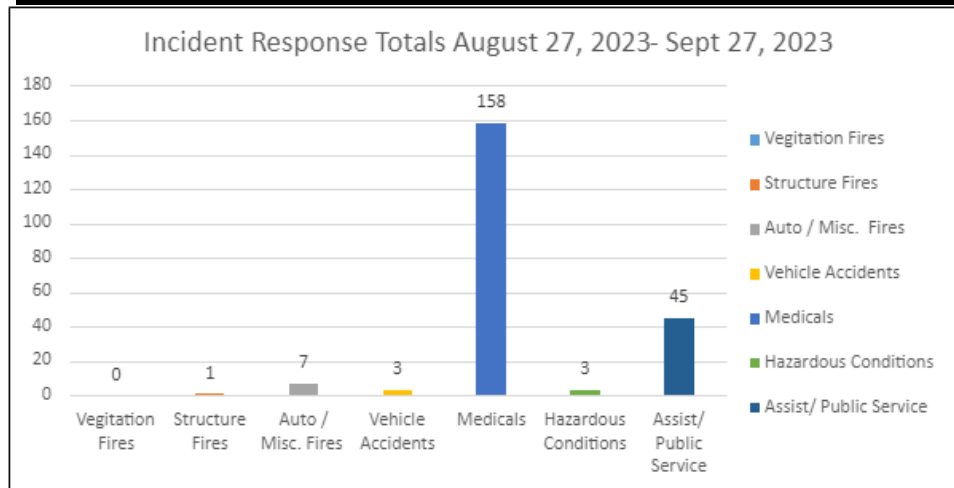
Cameron Park
Community Services District



Agenda Transmittal

Date: October 3rd, 2023
From: Kalan Richards, Battalion Chief
Agenda Item #: Fire Department Report
Recommended Action: Receive and File

Cameron Park Fire Department Incident Totals



Total Incident Count Comparatives:

Monthly	August 2023	September 2023	Decrease
	233	218	6.5%
Yearly	September 2022	September 2023	Decrease
	285	218	23.6%
YTD	YTD 2022	YTD 2023	Decrease
	2567	2253	12.3%

FY 23/24 Batt 5 Vehicle Maint. Per Apparatus

<u>E89</u>	\$1,252.77
<u>E88</u>	\$26.20
<u>E289</u>	
<u>E288</u>	\$6,805.51
<u>E389</u>	\$8,486.69
<u>E388</u>	
<u>B2705</u>	\$523.48
<u>B2715</u>	
<u>U89</u>	
<u>U88</u>	
<u>U289</u>	
Mech. Time	
Misc	\$12.31
Total	\$17,106.96

Rental Income for Engines at Cameron Park

FY 23/24

E89	E88	E288	E289	E388	E389	U89/289 /88	B2705/ 2715	OES T/F	Total
				8097.92		2514.60		65015.23	
				8097.90		2514.60		65015.23	75627.73

Cameron Park Fire Department Operations and Administration Report

During the week of September 25th, the CAL FIRE AEU Executive Leadership Staff performed an administrative inspection of Battalion 5 (Cameron Park Fire Stations 88 and 89). The purpose of this inspection was for executive staff to interact with fire line personnel, address needs and deficiencies, and to ensure safe and efficient operations of the battalion. Items that are addressed and validated during the inspection include fleet maintenance and condition, safety compliances, IIPP forms and documents, health and safety equipment, station condition, SDS program, and training records.

On Sept 27th at 7pm, B2705, B2710, E89, E88, E86, CAL FIRE E2771, E2751, and Ponderosa Crew 1 were dispatched to a vegetation fire on Knollwood Drive. B2705 arrived at scene and reports an 1/8th of an acre in grass and brush, slow rate of spread with a fence involved and structures threatened. E88 arrived at scene and initialed a fire attacked with support from later arriving resources. The fire was quickly knocked down and the damage was limited to the area of origin including a wood fence. No injuries were reported, and the fire remains in patrol status.



Cameron Park
Community Services District



Agenda Transmittal

Date: October 3rd, 2023
From: Kalan Richards, Fire Marshal
Agenda Item #: Fire Prevention Report
Recommended Action: Receive and File

Cameron Park Fire Prevention Inspections

<i>Monthly Totals – July 2023</i>		
<i>Inspection Hours</i>	<i>Total Violations</i>	<i>Corrected Violations</i>
16	20	8

Cameron Park Fire Department Prevention Report

- Fire Department and CSG staff met for a kickoff meeting on Sept 25th. Several items were discussed and addressed as the Fire Prevention office transitions with CSG. Items that were discussed include plan intake portal update to the CSD website, workflow, Fire Dept inspection expectations, forms and notices, County website access challenges, secured key access, codes and ordinances, and ideas for permit processing and billing. Fire Dept and CSD staff will continue to meet with CSG to determine the needs for an efficient workflow.