**CAMERON PARK COMMUNITY SERVICES DISTRICT**

2502 Country Club Drive

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**CONFORMED AGENDA**

Regular Board of Directors Meetings are held

Third Wednesday of the Month

**BOARD MEETING**

**Wednesday, October 19, 2022**

**6:30 p.m.**

**Cameron Park Community Center Assembly Hall**

**2502 Country Club Drive**

**Cameron Park, CA 95682**

**HYBRID TEAMS MEETING**

<https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDgxMDJiNWMtZGMyYi00NDQzLTk2ODYtMmI2M2FkZTg2Nzkw%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d>

**Board Members**

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| Felicity Carlson  Sidney Bazett  Eric Aiston  Monique Scobey  Ellie Wooten | President  Vice President  Board Member  Board Member  Board Member |

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| **CALL TO ORDER** *6:34 pm*   1. Roll Call *– FWC/SB/EA/MS/EW* 2. Pledge of Allegiance | |
| *Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.* | |
| **ADOPTION OF THE AGENDA**  *The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*   1. Adopt the Agenda   *Motion – FWC / 2nd – SB*  *Ayes –FWC/SB/EA/MS/EW – Motion passed*  *Noes – None*  *Absent- None*  *Abstain - None* | |
| **RECOGNITIONS AND PRESENTATIONS**  *Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.* | |
| **OPEN FORUM FOR NON-AGENDA ITEMS**  *Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.* | |
| **APPROVAL OF CONSENT AGENDA**  *The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #7 to be discussed and acted upon individually.*   1. **APPROVE** Conformed Agenda – Board of Directors Special Meeting September 28, 2022 2. **APPROVE Resolution No. 2022-32** Hybrid Meetings 3. **RECEIVE AND FILE** General Manager’s Report   *EA requested that item #6 be pulled for discussion*  *Motion – EA / 2nd – MS*  *Ayes – FWC/ SB/EA/MS/EW – Motion passed*  *Noes – None*  *Absent- None*  *Abstain - None* | |
| **GENERAL BUSINESS**  *For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.*   1. Items removed from the Consent Agenda for discussion   *Item # 6 Receive and file approving GM report from Consent Agenda.*  *Motion to receive and file GM report by EA / 2nd – MS*  *Ayes – FWC/ SB/EA/MS/EW – Motion passed*  *Noes – None*  *Absent- None*  *Abstain - None*   1. **PUBLIC HEARING – Second Reading and APPROVE** **Fire Code Ordinance 2022-02 and Resolution 2022-30** (D. Martin, K. Richards) - Action Item   *Public hearing opened and closed by FWC.*  *Motion approve Fire Code Ordinance 2022-02 and Resolution 2022-30 by SB / 2nd – FWC*  *Ayes – FWC/ SB/EA/MS/EW – Motion passed*  *Noes – None*  *Absent- None*  *Abstain – None*   1. **APPROVE Resolution 2022-34** First Responder User Fee policy, procedures, hardship waiver program, and contract with Wittman Enterprises, LLC (A. Pichly, C. Greek) – Action Item   ***Discussion***   * *EA asked for further explanation on the rational on one time hardship versus multiple. Is there a limit? Is there any comparison? GM response: Logic behind it was needing to start somewhere. Could have said up to 3 a year or 1 up to every 2 years. Just went with the 1 time. This is something the Board could discuss if they want it to be a one 1 time. GM recommends to just start with the 1 time and see how it goes.* * *GM stated he and C. Greek looked into other agencies and what they were using, turned out they were using PG&E care program.* * *SB asked if you have an individual who is unable (mentally ill, incapacitated, etc.) to list certain information, does the GM feel confident to some discretion to waive it? GM said in response: Yes, thinks there’s going to come a point where CSD doesn’t want to be spending any more time chasing after payments and at some point, we might decide to write off the fee.* * *MS asked C. Greek to address the impacts on the finance office for having to manage this. C. Greek said in response: They are not the ones managing it. Wittman will be managing payments and everything else. The only thing finance department will be handling is the hardship waiver. Until is it up and going she cannot say what kind of impact will be made.* * *MS asked about a new bank account for this and will be receiving payments from Wittman that would need to be reconciled along with reporting billing? C. Greek response: There shouldn’t be any new bank accounts it would go into the first responder fee and the general one. A new GL was made to which it would go into. They would handle paperwork, finance would just double check.* * *MS wants to know if they could manage it instead of the Board. Could add them in contract is an idea and could save the district. GM response: There wasn’t a conversation about this but can have a conversation for it.* * *FWC asked who the provider is. GM response: Cameron Park Fire Department, consultant is Wittman Enterprises.* * *MS and FWC talk about potentially bringing the policy back.*   *GM asked if Board would like this to go back to the Budget and Administration Committee to be reviewed before it comes back to the Board in November. FWC Response: She would be ok with that.*  *Motion to approve the agreement for Professional First Responder billing between the CSD and Wittman Enterprises by MS / 2nd – EA*  *Ayes – FWC/ SB/EA/MS/EW – Motion passed*  *Noes – None*  *Absent- None*  *Abstain - None*   1. **DISCUSSION** Splash Pad at Cameron Park Lake (A. Pichly) – Not an action item   *Director Wooten excused herself from meeting at 9:00 pm*   1. **APPROVE Resolution 2022-33** approving Eastwood Park Design and Construction (A. Pichly, M. Grassle) – Action Item   *Motion approve Resolution 2022-23 approving Eastwood Park Design and Construction by MS / 2nd – EA*  *Ayes – FWC/ SB/EA/MS/ – Motion passed*  *Noes – None*  *Absent- None*  *Abstain - EW* | |
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| **BOARD INFORMATION ITEMS**  *At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*   1. Committee Chair Report-Outs 2. Budget & Administration 3. Covenants, Conditions & Restrictions (CC&R) 4. Fire & Emergency Services 5. Parks & Recreation 6. General Matters to/from Board Members and Staff  * Upcoming Trainings & Community Meetings   CSDA: Special Legislative Days, May 16 and 17, 2023, Sheraton Grand Sacramento | |
| **PUBLIC COMMENT**  *At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.* |
| **CONVENE TO CLOSED SESSION** *10:16 pm*  *The Board will recess to closed session to discuss the following item(s):*   * Public Employee Annual Performance Evaluation pursuant to Government Code Section 54957.   Position:  General Manager |

**ADJOURNMENT**

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| Please contact the District office at (530) 677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings. For the public’s information, we are taking email requests at [admin@cameronpark.org](mailto:admin@cameronpark.org) for future notification of  Cameron Park Community Services District meetings. |