

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, February 6, 2023**  
**6:30 p.m.**

**Cameron Park Community Center – Social Room**

**2502 Country Club Drive**  
**Cameron Park, CA 95682**

**HYBRID TELECONFERENCE TEAMS MEETING LINK**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YjY0NmQ2ZmUtZGU1My00OGEyLTk4MDQtZjM3ZTYzMzNkMjY3%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjY0NmQ2ZmUtZGU1My00OGEyLTk4MDQtZjM3ZTYzMzNkMjY3%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22cd95757a-7d61-4242-8a02-987ab1636810%22%7d)

# Agenda

Members: Director Monique Scobey (MS), Director Tim Israel (TI), Alt. Director Sid Bazett

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,  
Recreation Supervisor Kimberly Vickers

## CALL TO ORDER

## ROLL CALL

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.*

## APPROVAL OF AGENDA

## **APPROVAL OF CONFORMED AGENDAS**

1. Conformed Agenda – Parks & Recreation Committee Meeting – January 9, 2023

## **OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## **DEPARTMENT MATTERS**

2. **2023 Work Plan Development** - (A. Pichly) Discuss and file
3. **Conduct in the Parks Report** – (A. Pichly) Discuss, endorse, and forward to Board
4. **Staff Oral & Written Updates**
  - a. **Receive and File** - Recreation Report (K. Vickers) Information only / Not an Action Item
  - b. **Receive and File** - Parks & Facilities Report (M. Grassle) Information only / Not an Action Item
5. **Items for March & Future Committee Agendas**
  - a. Registration Software Update (March)
  - b. Parks Gift Donation Program (March)
  - c. Pickle Ball Sound Mitigation task force report (April)
6. **Items to take to the Board of Directors**

## **MATTERS TO AND FROM COMMITTEE MEMBERS**

## **ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, January 9, 2023**  
**6:30 p.m.**

**Cameron Park Community Center – Social Room**

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**HYBRID TELECONFERENCE TEAMS MEETING LINK**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzY4NmVIZjEtOGFkOS00YjU2LWFhY2UtYjY2ODYyMWM1YWZi%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzY4NmVIZjEtOGFkOS00YjU2LWFhY2UtYjY2ODYyMWM1YWZi%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d)

# Conformed Agenda

Members: Director Monique Scobey (MS), Director Tim Israel (TI), Alt. Director Sid Bazett

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,  
Recreation Supervisor Kimberly Vickers, Recreation Coordinator Adam Domingo

**CALL TO ORDER @6:39pm**

## **ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote. All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Committee meeting are prohibited.*

## **APPROVAL OF AGENDA**

## **APPROVAL OF CONFORMED AGENDAS**

1. Conformed Agenda – Parks & Recreation Committee Meeting – December 5, 2022

## OPEN FORUM

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## DEPARTMENT MATTERS

1. Director scobey asked to add designation of Parks and Recreation Committee Chair and Vice Chair. Director Israel designated as Chair, and Director Scobey will be Vice-chair.
  
2. **2023 Work Plan Development** - (A. Pichly) Discuss and file  
General Manager presented items of focus from the strategic plan that the staff feel are appropriate goals within the focus areas. Recreation Supervisor Kimberly advised of potential areas of focus to develop goals for Recreation. The committee chair advised he would like to see specific measurable goals before any input is added from the committee. Parks superintendent shared potential areas of focus including water at the lake. Director Israel added that he would like to see goals for a capital improvement plan, a decision on the splash pad, and more hours for the public to utilize the pool. Director Scobey suggested outlining all the possibilities for goals on paper to visually prioritize. She offered suggestions including prioritizing fixing the lake entry, make a decision regarding the lagoon/splash pad, gift program, would like a centralized database to email people. She asked for Software report to be completed. Staff will bring goals to next meeting.
  
3. **Staff Oral & Written Updates**
  - a. **Receive and File** - Recreation Report (K. Vickers) Information only / Not an Action Item
  - b. **Receive and File** - Parks & Facilities Report (M. Grassle) Information only / Not an Action Item
  
4. **Items for December & Future Committee Agendas**
  - a. Conduct in the Parks (Feb)
  - b. Registration Software Update (Feb)
  - c. Parks Gift Donation Program (March)
  - d. Pickle Ball Sound Mitigation task force report (April)

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**5. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

Director Scobey shared that she will be a Grandma this year.

**ADJOURNMENT @ 8:01pm**

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

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Kimberly Vickers  
Recreation Supervisor

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Director Tim Israel, Chair  
Parks and Recreation Committee



## Agenda Transmittal

**DATE:** February 6, 2023

**FROM:** André Pichly, General Manager  
Mike Grassle, Parks & Facilities Superintendent  
Kim Vickers, Recreation Supervisor

**AGENDA ITEM #2:** 2023 COMMITTEE WORK PLAN

**RECOMMENDED ACTION:** Receive and Discuss

### Introduction

It is a best practice for the District to develop an annual work plan to help focus the organization's efforts on achieving those objectives that best help it meet Strategic Focus Areas described in the 2021-2026 Strategic Plan. Each Committee works with their respective staff to develop the Work Plan objectives that can be brought to the Board of Directors for their consideration and approval in February.

Staff recommends that the Committee consider changing the Strategic Focus Area E.3 from *Create Community* to *Enhanced Quality of Life Services*. In addition, staff recommends some modifications to some of the Strategic Focus Area Objectives. These recommendations are shown below.

### Strategic Plan 2021-2026

- **Strategic Focus Areas** (as they pertain to Parks and Recreation)
  - **E.3 Enhanced Quality of Life Services ~~Create Community~~**

Our objective is to provide positive, memorable experiences and establish strong relationships with residents. Our strategy is to create a feeling of community through caring service delivery and programs that meet the changing needs of the community.

    - E.3.a Secure funding and implement priority projects outlined in the 2020 Park Improvement Plan and a park sign program.
    - ~~E.3.b Enhance communications to community organizations and residents regarding the District's services, including print, in-person, website and social media; explore opportunities to more actively engage on Next Door platform.~~

- E.3.b Seek community feedback regarding community needs and wants, communication and marketing preferences. ~~Seek feedback, especially reaching out to underserved areas of the community, to assess the effectiveness of District services and plan for improvements. Look for process efficiencies with technology.~~
- E.3.c Build strong relationships with service clubs and community organizations expanding the District's ability to provide programs and services.
- E.3.d Examine benefits/constraints of charging entry fees at Cameron Park Lake

### **Recommended Work Plan Goals for Parks & Recreation**

1. Examine and prioritize updating of Browning Reserves Study and Park Improvement Plan
2. Explore opportunities for partnerships with businesses, schools, and community organizations.
3. Implement community-wide survey program.
4. Evaluate and determine registration software options with Parks & Recreation Committee.

### **Background**

In December 2022, the Board of Directors reviewed the results of the 2022 Work Plan objectives. It was agreed that Work Plan goals for 2023 need to be measurable, attainable, and have the opportunity for completion within the calendar year. It is recommended that each Committee work with staff to identify 2 to 3 goals that can be reasonably achieved with a high degree of confidence. Using the goal development approach of S.M.A.R.T (Specific, Measurable, Achievable, Relevant, and Timely) is the suggested approach for both Committee members and staff to consider. It should be noted that some S.M.A.R.T. approaches use Realistic instead of Relevant.

### **Recommendation**

Staff recommends that the Parks & Recreation Committee consider the modifications to the Strategic Focus Area and Objectives, consider Work Plan Goals, or recommend sensible amendments, and forward for the Board of Directors for their consideration and approval.

### **Attachments** (via hyperlinks)

2.a – [2021-2026 Strategic Plan](#)

2.b – [Park Improvement Plan](#)



## Agenda Transmittal

**DATE:** February 6, 2023

**FROM:** André Pichly, General Manager

**AGENDA ITEM #3:** CONDUCT IN PARKS – ORDINANCE NO. 2001-01 AMENDMENT

**RECOMMENDED ACTION:** Consider and Endorse

### Introduction

Public parks are spaces set aside for the use and enjoyment of community members. Parks provide outdoor spaces to play and exercise, and they allow access to the serenity and inspiration of nature. Public parks are spaces managed by agencies, such as the Cameron Park Community Services District, on behalf of the community members it serves. As such, public parks in Cameron Park are the property of the Cameron Park Community Services District, and use of parks is conditional.

### Background

In June of 2022, staff presented the Parks & Recreation Committee with a transmittal addressing the need to make some modifications to Ordinance No. 2001-01. The Committee asked that the entire ordinance be reviewed by staff, brought up to modern standards, and brought back to a future Parks and Recreation Committee meeting for review and discussion.

Section 5: Conduct – Generally: There is currently a list of 24 different prohibited activities ranging from making fires to responsibilities of animal owners to the posting of handbills. Missing from this list of prohibited or restricted activities is the use of public parks for commercial use without the consent or approval of the CSD, use prohibited use of vehicles in park, and other recommended additions and minor verbiage modifications. Attachment 3.a is the current ordinance with recommended changes shown in red.

Should the Parks and Recreation Committee find the draft language acceptable or amend the recommended language, and then endorse the draft language for advancement to the Board of Directors, staff will follow ordinance drafting procedures and develop a timeline for Board consideration and approval.



**Resources Researched**

- El Dorado County Parks Ordinances
- Sacramento County Parks Ordinances
- City of Riverside Municipal Code
- City of St Helena Municipal Code

**Fiscal Impact**

Any adopted changes to the ordinance would require the District to update or replace metal parks rules signage. This cost is estimated at be less than \$2,500 for fabrication and installation.

**Attachments:**

3a – DRAFT Ordinance No. 2001-01 with recommended changes

## ORDINANCE NO. 2001-01

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT PERTAINING TO CONDUCT IN PARKS.

**BE IT ORDAINED** by the Board of Directors of the Cameron Park Community Services District as follows:

That Ordinance Number 2001-01 of the Cameron Park Community Services District is adopted as follows:

SECTION 1. Authority and Purpose. Government Code Section 53069.4 and 61621.5 empowers the district's board to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the district. The purpose of this ordinance is to establish a body of law denoting prohibited conduct on district property and provide for the enforcement and punishment for violations.

SECTION 2. Definitions. For purposes of this ordinance, the following words and phrases shall have the meanings respectively ascribed to them by this section:

"General Manager" means the person appointed by the district board to serve in such position or his or her designee.

"Park/Facilities" means all grounds, roadways, parks, buildings, and school facilities when they are in use as recreational facilities, and all areas under the control, management or direction of the district board.

"Person" means a person or persons, association, partnership, joint venture, entity, firm and corporation.

SECTION 3. Rules and Policies to Be Obeyed. It shall be unlawful for any person to disobey or violate any of the rules, policies or regulations of the district board governing the use and enjoyment of any park, grounds or recreation center governing the use and enjoyment of any building, structure, equipment, apparatus or appliances there on, which rules or regulations at the time are posted in some conspicuous place in the park, roadway, grounds or recreation center, or in or near the building, structure, equipment, apparatus or appliances which the rule or regulation applies.

SECTION 4. Signs and Notices to Be Obeyed. It shall be unlawful for any person to disobey any instruction, sign or notice posted by the general manager, or his or her designee, in any park, roadway, grounds or recreation center, or in any building, structure, construction or erection thereon for the control, management, or direction of such park, roadway, grounds, recreation center, building, structure, or construction. It shall be unlawful for any person to remove any sign without written authority.

SECTION 5. Conduct - Generally. It shall be unlawful for any person, within the limits of any park, or within any property or facility which is owned, leased, under the control of, maintained or operated by the Cameron Park Community Services District, to do any of the following:

- A. Fires. No person shall make or kindle a fire within any park except in stoves or other facilities specifically provided by the district or in a container/BBQ commercially manufactured for such purposes.

- B. Closed To Public. No person shall enter any park or area of any park which is closed to the public.
- C. Firearms, Weapons, and Fireworks. No person shall carry or discharge any firearm, rifle, pistol, sling shot, bow and arrow or other similar device or rocket, torpedo or other type of explosive without the prior written permission of the general manager nor shall any person carry into or use any other object within a park with the intent of disturbing the peace of any person by means of noise or otherwise. This prohibition shall not apply to persons engaging in or traveling to target practice conducted in accordance with appropriate standards of safety at an archery, skeet, or target range authorized and provided by the district for such purpose; nor within the scope of official duties. Any device carried into or used within a park in violation of these provisions is subject to confiscation by any law enforcement officer or duly authorized district employee and, in the event thereof, shall be thereafter disposed of in accordance with the law, including without limitation any applicable district regulation. Violation of this subsection shall be punished as a misdemeanor.
- D. Alcohol. No person shall possess or consume any alcoholic beverages in any area, park roadway, grounds or recreation center, or in any building or structure, thereon, where it is expressly prohibited and posted as such, without first obtaining a permit to do so from the general manager.
- i.
- E. Noise. No person shall willfully make or continue a loud, unnecessary, or unusual noise or indulge in riotous, boisterous, threatening, or indecent conduct, or abusive, threatening, profane, or indecent language within a park in such a manner as to disturb the public peace or to materially disrupt the quiet enjoyment of reasonable persons of normal sensitivity who are lawfully present in the park or on nearby properties.
- F. Amplified Sound In Parks. No person shall cause the amplification of sound within a park if the noise level caused thereby causes discomfort or annoyance to any considerable number of reasonable persons of normal sensitivity lawfully present in the park or disturbs the public peace or materially disturbs the quiet of such persons, except pursuant to a permit issued by the general manager. The general manager may impose reasonable conditions, in writing, in any permit including designating the location of each bandstand and gathering, and the position of each loudspeaker so as to cause the least amount of disturbance to other persons, both within and without the park.
- G. Public Use Roads. The provisions of the California Vehicle Code shall be applicable in all parks upon any roadway, or place which is publicly maintained and open to the use of the public for vehicular travel. Violations of the Vehicle code within a park shall be enforced and prosecuted in accordance with the provisions thereof. Appropriate signs shall be posted advising of any vehicular travel restrictions in force.
- H. Non-Public Roads. No person shall drive or otherwise operate a vehicle in a park, upon any surface other than those maintained and open to the public for purposes of vehicular travel. This provision does not apply to any electrically driven wheelchair carrying a physically incapacitated person.
- I. No person shall abandon any motorized vehicle within the boundaries of a park facility.

- J. No person shall wash or repair any automobile or other motorized vehicle within the boundaries of any park facility.
- K. Skateboards, Skates and Roller Blades. No person shall ride a skateboard, skates or roller blades in any park in an unsafe hazardous manner so as to endanger the person or others or in an area specifically prohibiting same. Any person riding a skateboard, skates, or roller blades in the park or in a skateboard facility must wear a helmet, elbow pads, and knee pads, and any person failing to do so will be subject to citation.
- L. Bicycles. No person shall ride a bicycle within a park where it is expressly prohibited.
- M. Prohibition of Animals in Parks, Exceptions. No person shall cause, permit or allow any animal owned or possessed by him, or any animal in the custody or control of such person, to be present in any park except:
1. Equine animals being led or ridden under reasonable control upon a bridle path, trail or center authorized and provided for such purpose;
  2. Dogs are prohibited on all park/facilities where posted as such. Specially trained service dogs which are being used by totally or partially blind, deaf, hearing impaired or physically handicapped persons to aid and/or guide them in their movements shall be permitted in all areas **and should be identifiable as a service animal**;
  3. In connection with specific activities authorized by the general manager and when acting in accordance with all conditions attached to such authorization.
- N. Responsibilities of Animal Owner. Each person who owns or has custody, possession, or control of an animal within a park shall not permit such animal to:
1. Allow any such animals to be unleashed/restrained
  2. Annoy, harass, nip, maul, or bite any person or persons;
  3. Damage or destroy any property or thing of value;
  4. Disturb the peace and quiet of others by loud barking or making of unusual noises; and
  5. Defecate without promptly collecting, removing, and properly disposing of all such fecal matter..
- O. Protection, of Animals in Park. No person shall hunt, molest, disturb, injure, trap, take, net, poison, harm or kill any kind of animal or the eggs of any animal, whether living or dead, nor remove, destroy or in any manner disturb the natural habitat of any animal in a park.. Law enforcement personnel, animal control officers, district employees and contractors acting within the scope of their official duties or district contract obligations are accepted from this prohibition. A violation of this subsection shall be a misdemeanor.
- P. No person shall clean, gut or scale any fish within lands managed by the District except in areas designated for such use. No person shall dispose of dead fish or fish parts in any park, except in designated trash receptacles.

- Q. No person shall fish from a boat dock in a manner that interferes with or disrupts boats using such facilities.
- Q. Damaging Property Prohibited. No person shall cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench, or other structure, apparatus, or property, or pluck, pull up, cut, take or remove any shrub, bush, plant, flower, or mark or write upon, paint, or deface in any manner any building, monument, fence, bench, or other structure within a park; district employees and contractors for the district acting within the scope of a contract with the district excepted. Violation of this subsection shall be a misdemeanor.
- O. Damaging, Disturbing Land Prohibited. No person shall cut or remove any wood, turf, grass, soil, rock, sand, gravel, or fertilizer from a park or from any place within a park; district employees and contractors for the district acting within the scope of a contract with the district excepted.
- P. Water Activities. No person shall swim, fish in, bathe, wade, row, sail, or operate any boat, craft or other device, on or in any pond, lake, stream or water within or into a part, except at such place or places designed and provided by the district for such use; nor shall any person pollute the water of any fountain, pond, lake, stream, or reservoir within a park.
- Q. Prohibited Presence. No person shall tent, camp, lodge, or otherwise be present in any park after dusk or before 7 a.m. or at times otherwise posted, except when lawfully in attendance at an event permitting such approved by the general manager.
- R. Waste Liquids and Refuse. No person shall dispose of dishwater or other waste liquids or dispose of any garbage, empty container, or other solid waste material within a park, other than in receptacles or other facilities provided for such disposal.
- S. Hazardous Activities. No person shall engage in model airplane flying, propelling a rocket or missile of any type, driving of golf balls, archery or any game of a hazardous nature within a park, except at such places as shall be specifically designated and authorized by the district for such purpose.
- T. Within the boundaries of any park or recreation facility, no person shall sell, vend, peddle, expose, offer for sale, or distribute after sale to the public, any merchandise, service, or property, or sell tickets for any event, nor shall any person distribute, circulate, give away, throw, or deposit in or on any park facility any handbills, circulars, pamphlets, papers, or advertisements, which material calls the public attention in any way to any article or service for sale or hire, nor within any park facility shall any person solicit or collect donations of money or other goods from the public, without express approval of the General Manager for such activity within the specific park or recreation facility or as part of a Cameron Park Community Services District sponsored event. A request for approval as required by this section shall be submitted to the General Manager for any activity which requires a written contractual agreement. The General Manager may approve any request unless, in the discretion of the General Manager,

the request is an unusual one which should be submitted to the Board of Directors for consideration and approval.

- U. Posting of Handbills, Advertising. It is unlawful for any person to distribute, cause to be distributed, allow or permit the distribution of any handbill, flyer, circular, booklet, card, pamphlet, sheet or written or printed notice advertising any commodity, article, merchandise, business activity, person or thing in or upon any park, grounds or recreation center, or to post or affix cause to be posted or affixed or permit to be posted or affixed to any tree, shrub, plant, fence, building, structure, monument, wall, tablet, apparatus, bridge, post, hole, bench, gate or other physical object with any park, grounds or recreation center any handbill, flyer, circular, booklet, card, pamphlet, sheet or written or printed notice advertising any commodity, article, merchandise, business, person, thing or activity unless written permission is obtained from the general manager.
- V. Meetings. No person shall hold any meeting, services, concert, exercise, parade, or exhibition in any park or facility without prior written authorization from the general manager, except that this subsection shall not be construed to deprive any person of a right protected by state or federal law or Constitution.
- W. Restroom Use. No person, excepting children six years of age or younger accompanied in such facility by an adult or persons requiring handicapped assistance, shall use any restroom, washroom, or dressing facility within a park when the same has been designated for persons of the opposite sex.
- X. Glass Containers. No person shall transport into or dispose of within any beach or swimming area, a food or drink container made wholly or partially of glass, whether or not such container is empty, partially filled, or full; excepting baby bottles or medicine containers.
- Y. Smoking, Chewing Tobacco, Snuff; Spitting. No person shall smoke, chew, dip, expectorate, partake or indulge in tobacco in any form in any district building or facility in any area signed as prohibiting such. It shall be unlawful for any person to litter, extinguish, dispose of or expectorate tobacco in any form in an unsafe or unsanitary manner.
- Z. Locks and Keys. No person other than one acting under the direction of the general manager (or his/her designee) shall duplicate or cause to be duplicated a key used by the District for a padlock or door lock of any type or description, nor shall any person divulge the combination of any lock so equipped to any unauthorized person.

SECTION 6. Delegation of Authority. The general manager may delegate authority to grant any permission required under this ordinance for a particular activity to an employee or employees of the district.

SECTION 7. Violations/ Penalties. Except where a specific provision relating to enforcement and penalty is otherwise expressly provided in this ordinance, whenever any act is prohibited, or is made or declared to be unlawful, or an offense, or the doing of any act is required, or the failure to do any act is declared to be unlawful, where no specific penalty is provided, any violation of this ordinance, or any other ordinance of the district, is an infraction punishable by a fine not to exceed \$100 dollars. All misdemeanors are punishable by a fine not to exceed \$200 or by imprisonment in the county jail for a period not to exceed thirty days, or by both such fine and imprisonment. Each alleged violation is a separate offense.

- A. Expulsion. In addition to any other penalty for a violation of this ordinance, the general manager, or his or her designees, including contractors, referees, umpires and other sports officials empowered to do so, may require the violator to immediately leave the park or facility and to remain out of the park or facility for the remainder of the day on which the violation occurred. It shall be a misdemeanor for any person so expelled to return to the park or facility the same day after having been lawfully ordered to leave.

SECTION 8. Enforcement. The board of directors of the district may, by resolution, designate that class of district employees, who shall be empowered to exercise such arrest and citation authority in accordance with Penal Code 836.5 and state law for infraction and misdemeanor violations of district or county ordinances, or state law committed within a district park or facility. The general manager shall cause to be administered a special enforcement training program designated to instruct each employee who will exercise such arrest and citation authority regarding the provisions of the of the statues and ordinances to be enforced, the evidentiary prerequisites to proper procedures for making arrest or otherwise prudently exercising such arrest and citation authority and the legal and practical ramifications and limitations attendant thereto.

The general manager shall have the primary responsibility for the administration of the ordinance and other ordinances of the district unless otherwise specifically stated therein.

SECTION 9: Effective Date. This ordinance is declared to be a public emergency ordinance necessary for the public safety of the people and for the support of local government and its public institutions, is declared to be urgent, an emergency exists, and this ordinance shall take effect and be in full force upon its passage and publication in its entirety as provided by law.



## **Agenda Transmittal**

**DATE:** February 6, 2023

**FROM:** Kimberly Vickers, Recreation Supervisor

**AGENDA ITEM #3A:** RECREATION REPORT

**RECOMMENDED ACTION: RECEIVE AND FILE**

We started this year out with some adversity. Due to the storms, some of our recreation staff have been unable to work as the kiosk has been closed. However, in true Recreation fashion, we were able to quickly pivot and open opportunities for drop-in indoor pickleball. During the last 32 days of operation, we have had 7 punch passes purchased, 10 daily drop-ins, 81 visits by annual pass holders, and a few new annual pass purchases. This has resulted in approximately \$211 dollars in revenue thus far, and even more benefit to our community.

We also had our new Recreation Coordinator, Adam, start with us. He brings great knowledge and enthusiasm for sports to the CSD. He has spent this first month learning about the district and its history, and diving right into working on our field contracts, RecTrac improvements, getting his feet wet as he takes on our camp programs.

Recreation Services staff have been working on work plan and department goals this month as well. We have been creating survey and refining survey questions and narrowing the focus with the intention of maximizing responses, and insight into community needs, while minimizing its length. We hope to start distributing that within the next few weeks.

Staff have also been working on our next activity guides and working with potential new contract instructors and partners.





Skills-n-drills class



Drop-in Pickleball



Adam hard at work!

### Recreation Programming:

Below is a quick summary on everything that has been happening:

- *Cameron Park Lake Events & Kiosk Operations*
  - Kiosk will be closed until further notice due to the recent events.
  
- *Camp CP*
  - Spring Break Camp will be April 3<sup>rd</sup>-7<sup>th</sup>
    - Currently have 8 participants registered already

- *Aquatics:*
  - We continue to have lap swim and deep-water exercise
    - 130 registrations for the month of January
  - We have Aquasol swim team 6 days a week
    - Swim team currently has nearly 100 swimmers from the local area
  
- *Sports:*
  - Adult Basketball league continues
    - Approximately \$790 in revenue
  - Continue Sunday evening open Gym time
  - Indoor Pickle began January 23<sup>rd</sup>
  - Just agreed to a pilot contract with Soccer shots
  - Skills-n-Drills Class began January 31<sup>st</sup>
    - 23 registered participants
    - \$782 in revenue
  - Second Futsal league play began January 20<sup>th</sup>
    - 49 free agents and 17 teams registered.
      - \$4836 in revenue for this league
  
- *Community Center Programs*
  - Senior Social Hour continues with participants on Tuesday and Thursday
  - Modified Zumba continues
  - Gold Nugget Quilters continue to meet on Wednesdays
  - Congregate meals continue in-person five days a week
  - Cooking with Kids class has a large class starting February 7<sup>th</sup>
  - Ballet classes returned after Winter break
  - Speaking Spanish Class had its second session with good participation
    - Speaking Spanish with kids started its first session
  - Tai Chi is not gaining enrollments
  - Charcuterie class has great attendance for upcoming class.
  
- *Upcoming Events*
  - Ties and Tiara's Dance- February 10<sup>th</sup> - (CSD)
    - Currently 65 registered participants
  - Affair of the Heart- February 16<sup>th</sup> - (CSD)
    - Marshall medical has changed the format of their event to focus on assisted living communities and no longer an in-person community event
  - Eggstreme Easter Egg hunt event- April 1- (Rasmussen Park)
  - Community Clean-up event and yard sale- April 22<sup>nd</sup> - TENTATIVELY- (Camerado and CSD parking lot)

## Communications:

- Continue monthly e-newsletter
- Active engagement on Facebook, Instagram
  - Instagram Insights (last 30 days)
    - Accounts engaged- Decreased this month by 6%
    - Followers- increased again by 1.1%
  - Facebook
    - Post engagement- increased throughout January by 21%
    - Followers- Gained 8 in December
- Updating district website-
  - Page views: 45, 518
  - 2,872 subscribers to website (increase of 27 subscribers)
  - 2,492 subscribers to E-newsletter (increase of 16 subscribers)

*Cameron Park  
Community Services District*



## **Agenda Transmittal**

**DATE:** February 6, 2023

**FROM:** Michael Grassle, Parks and Facilities Superintendent

**AGENDA ITEM #4B:** **PARKS & FACILITIES DEPARTMENT REPORT**

**RECOMMENDED ACTION:** **RECEIVE AND FILE**

### **General Information**

- The department purchased a used 2006 Ford Ranger from the Department of Transportation (DOT) for \$6,000. The district will be selling one of the SUV vehicles to help pay for the Ford Ranger. DOT will be notifying the district when they plan to surplus any future pick-up trucks. The district has two additional SUV's we would like to swap out for pick-up trucks.
- The Superintendent trained all maintenance staff on pesticide handling and safety. This training is required on an annual basis for any staff who will be handling and applying pesticides.
- The Superintendent met with the board members from El Dorado Disc Sports to discuss ongoing issues the near by residents are experiencing with the course. These meetings will occur monthly as we address the various concerns.

### **Cameron Park Lake**

- Department staff built a new floating dock on the east side of the lake. The old dock was removed about 2 years ago for safety concerns and dry rot. Staff rebuilt the old floats and built the frame and dock from scratch.
- Staff added 5 yards of decomposed granite to the east side of the trail. The trail was damaged during the early January storm system. Staff will continue to repair the trail as district vehicles drive down the path to enter and exit the maintenance shop.

- Staff removed the old shed that was used to store the equipment for the paddle boats. The shed had severe dry rot and was a safety hazard. A decision to build a new shed will be considered as the district explores options to offer the paddle boats to the community again.

## **Parks and LLADs**

- Staff, with the help of Growlersberg, added 9 yards of decomposed granite to the front of Rasmussen Park. The trail washed away during the New Year's Eve storm. Nine-yards of drainage rock was also added to a rebuilt culvert to help prevent erosion and keep the culvert free of debris.
- Staff trenched about 1,200 feet of irrigation wire to the west baseball field at Rasmussen Park. Four irrigation valves were operated with 9-volt battery irrigation timers. The valves are wired back to the original irrigation controller where they can be monitored and programmed remotely.

## **Community Center**

- Cal Vintage Roofing repaired all the roof leaks that were identified during the early January storms. We are now waiting for another rain event to confirm all the leaks are sealed. The TPO roofing material is deteriorating above the pool lockers rooms and the Social Room. Staff will be scheduling time to walk the entire roof with Cal Vintage Roofing to determine the condition of the roof over each room and building. This will help us forecast future roofing expenses.
- The district is working with two different commercial pool contractors to try and identify why there is excessive air in the pool piping. The pool piping should have nothing but water circulating through the filters and equipment. Excessive air can cause damage to the equipment. Once we identify why this is occurring, we will take the necessary steps to repair the problem.
- Facilities staff rebuilt the old backpack pool vacuum that has been out of services for years. Initially, we were going to budget for a new unit in 2023-24. Staff were successful with rebuilding the unit. Having staff rebuild the vacuum saved the district \$2,600. This is another example of skilled staff saving the district a significant amount of money.

## **Cal Fire / Growlersburg**

- Growlersberg spent 1 crew day working at Rasmussen Park installing drain rock and decomposed granite.
- Growlersberg spent 2 crew days removing the fallen tree at Eastwood Park. This was the last tree to be cleaned up from the storm systems in early January.
- Growlersberg spent 1 crew day removing fallen trees at Paul J. Ryan Park.
- Growlersberg spent 1 crew day cleaning up the vegetation at the Community Center.