

# CONFORMED AGENDA

**Board of Directors Meeting**  
**Cameron Park Community Services District**  
**2502 Country Club Drive, Cameron Park, California**

**Wednesday, February 18, 2015**

**6:30 p.m. Regular Meeting Board Meeting**  
**Board will convene into Closed Session after**  
**Committee Reports**



Board of Directors

SCOTT MCNEIL (SM), President  
GREG STANTON (GS), Vice-President  
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM),  
HOLLY MORRISON (HM)

**CALL TO ORDER** - 6:35 p.m.

**ROLL CALL** – SM, GS, AB, MM, HM

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

*Motion to adopt the agenda and approve the consent calendar with the following corrections:*

- *Agenda Transmittal #2a, paragraph 2, change Supervisor McNeil to Director McNeil.*
- *Switch agenda items 6 and 7.*

*GS/AB*

*Motion passed.*

*Ayes: SM, GS, AB, MM*

*Noes: HM*

*Abstain: None*

*Public Comment: None*

**MOMENT OF RECOGNITION**

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- *Battalion Chief Mike Webb recognized Mike Smith on his promotion to Battalion Chief.*
- *Tina Helm recognized Kelsey Bozeman, who is the new Cameron Park Community Services District (CSD) Recreation Coordinator.*

**PRESENTATION**

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

*None*

# CONFORMED AGENDA

## OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

*Gerald Lillpop, Barbara Rogers, Paula Springer, Kathryn McNeil, Bill Carey, Dave Gelber*

## BEGINNING OF CONSENT CALENDAR

### 1. APPROVAL OF DRAFT CONFORMED AGENDA

- a. Board of Directors Special Meeting, January 21, 2015
- b. Board of Directors Regular Meeting, January 21, 2015

### 2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

### 3. FINANCIAL REPORTS

- a. Preliminary Financials Report January 2015
- b. Check Register for the month of January 2015
- c. General Manager's Credit Card Activity for the month of January 2015

## END OF CONSENT CALENDAR

## DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2(a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

### 4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

### 5. MIDYEAR FINANCIAL REVIEW, AMENDED FISCAL YEAR 2014-15 GENERAL FUND BUDGET

**Recommended Action:** Receive, Discuss and Approve Amended Fiscal Year 2014-15 General Fund Budget

*Motion to approve staff's recommendation for the adjustments to the midyear, excluding administration and park salaries because they are unknown, which would include removing the Skate Park Capital Improvement Plan cost of \$10,000, which would be utilized to finish the fence at Fire Station 89.*

*GS/SM*

*Motion failed.*

*Ayes: SM, GS*

*Noes: AB, MM, HM*

*Abstain: None*

*Public Comment: Barbara Rogers, Bill Carey, Paula Springer, Shiva Frentzen, Karen Agee, Gerald Lillpop, Dave Gelber, Terry Crumpley*

*Motion to approve staff's recommendation for the \$33,000 expenditure, which means the website redesign is pulled from the proposal as well as the unknowns (administration and park salaries), and to increase budgeted revenue by \$33,000.*

*GS/AB*

*Motion passed.*

*Ayes: SM, GS, AB, MM*

*Noes: HM*

*Abstain: None*

# CONFORMED AGENDA

## **7. 6. REVIEW OF THE COOPERATIVE AGREEMENT FOR FIRE SERVICES**

*Recommended Action:* Receive, Review and File

## **6. 7. DESIGNATION OF REPRESENTATIVE TO EL DORADO COUNTY REGIONAL PREHOSPITAL EMERGENCY SERVICES OPERATIONS AUTHORITY (JPA)**

*Recommended Action:* Approve Board Letter to JPA with CAL FIRE Designated Representative(s)

*Motion to approve the Board letter to JPA with CAL FIRE designated representative(s).*

*GS/HM*

*Motion passed.*

*Ayes: SM, GS, AB, MM, HM*

*Noes: None*

*Abstain: None*

*Public Comment: None*

A ten minute recess was called at 8:15 p.m.

## **8. CAMERON PARK COMMUNITY SERVICES DISTRICT (CSD) BOARD OF DIRECTORS' COMMITTEE MEETING FORMAT**

*Recommended Action:* Review, Discuss and Approve Committee Format

*Motion to move this item to the next meeting. AB/no second. Motion failed.*

*Motion to merge Options B and C together and allow public comment and open forum and for the public to be able to speak on each agenda item as we discuss them.*

*AB/GS*

*Motion passed.*

*Ayes: SM, GS, AB, MM, HM*

*Noes: None*

*Abstain: None*

*Public Comment: Barbara Rogers, Bill Carey, Gerald Lillpop, Terry Crumpley, Lydia Roseby, Dave Gelber, Shiva Frentzen*

## **9. EL DORADO LOCAL AGENCY FORMATION COMMISSION (LAFCO) REGULAR SPECIAL DISTRICT REPRESENTATIVE INSTANT RUNOFF ELECTION**

*Recommended Action:* Review, Discuss and Vote for Candidates by Poll Vote

*Motion to vote only for Director Morrison.*

*GS/MM*

*Motion passed.*

*Ayes: SM, GS, AB, MM, HM*

*Noes: None*

*Abstain: None*

*Public Comment: Shiva Frentzen*

## **10. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS**

*None*

# CONFORMED AGENDA

## 11. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. LAFCO
  - b. Commission for Collaborative Fire Department
  - c. Marble Valley/Lime Rock
- *General Manager Cahill and Director McNeil reported on the California Special Districts Association (CSDA) Conference they attended.*
  - *Director Mohr recognized Acting Parks Superintendent J.R. Hichborn for stepping up to fill this position.*
  - *Director Stanton suggested having a skate contest at the skate park.*
  - *Director Stanton mentioned tracking the public records requests received by the CSD.*
  - *Director Morrison requested the General Manager report on the meetings she attends.*

## 12. COMMITTEE REPORTS

- a. **Budget and Administration** – Directors Stanton (Chair) and McNeil (Vice Chair), Alternate Director Blackmon
- b. **CC&Rs** – Directors Blackmon and Morrison (Vice Chair), Alternate Director Mohr
- c. **Fire and Emergency Services** – Directors McNeil (Chair) and Mohr (Vice Chair), Alternate Director Stanton
- d. **Parks and Recreation** – Directors Mohr (Chair) and Blackmon (Vice Chair), Alternate Director McNeil

*Items of discussion include:*

- *Online data*
- *Social media*
- *Non-profit events on the calendar*
- *Selling Summer Spectacular tickets at Forklift*
- *Pickle Ball report and compare to Folsom*
- *Revenue from park passes*

## 13. APPOINTMENT OF NEGOTIATOR FOR CLOSED SESSION

**Recommended Action:** Review, Discuss and Action as Appropriate

*Motion to nominate Directors Morrison and McNeil as negotiators for closed session.*

*AB/GS*

*Motion passed.*

*Ayes: GS, AB, SM*

*Noes: MM and HM*

*Abstain: None*

*Public Comment: Barbara Rogers, Gerald Lillpop, Dave Gelber, Bill Carey, Terry Crumpley*

## PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

*Barbara Rogers, Gerald Lillpop, Dave Gelber*

*Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.*

# CONFORMED AGENDA

## **CONVENE TO CLOSED SESSION** - 10:00 p.m.

The Board will recess to Closed Session to discuss the following items:

- Conference with Labor Negotiator(s) (Government Code Section 54957.6)  
*Agency Designated Negotiator(s): The individual(s) appointed by the Board to serve as negotiator in open session agenda item number 13. immediately preceding this agenda item.*

Unrepresented Employee: General Manager

Purpose is to review Board position and instruct District negotiator.

## **RECONVENE TO OPEN SESSION** - 11:25 p.m.

### **14. PROPOSED COMPENSATION OF UNREPRESENTED EMPLOYEE (GENERAL MANAGER)**

***Recommended Action:*** Based on discussions with its negotiator, the Board may discuss and may make a decision regarding proposed compensation of the General Manager.

*Motion to not provide a Cost of Living Adjustment (COLA).*

*HM/MM*

*Motion failed.*

*Ayes: HM, MM*

*Noes: SM, GS, AB*

*Abstain: None*

*Motion to provide a 2% COLA beginning March 1, 2015.*

*AB/GS*

*Motion passed.*

*Ayes: SM, GS, AB*

*Noes: HM, MM*

*Abstain: None*

## **ADJOURNMENT** – 11:27 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

*A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.*