



AGENDA

Regular Board of Directors Meetings are held the
Third Wednesday of the Month

SPECIAL BOARD MEETING

Wednesday, July 17, 2024

6:30 pm

Cameron Park Community Center – Social Room

Board Members

Monique Scobey	President
Dawn Wolfson	Vice President
Eric Aiston	Board Member
Sidney Bazett	Board Member
Tim Israel	Board Member

AGENDA

CALL TO ORDER

- A. Roll Call
 - B. Pledge of Allegiance
-

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

- 1) Adopt the Agenda
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RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

- 2) Parking Boxx Contract Change order

- **Possible Action-** Approve Resolution 2024-19 General Manager to sign revised contract with Parking Boxx for \$60,419.50

AGENDA

ADJOURNMENT

Please contact the District office at (530) 677-2231 or cgreek@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at cgreek@cameronpark.org for future notification of Cameron Park Community Services District meetings.



Agenda Transmittal

DATE: July 17th, 2024

FROM: Mike Grassle, Parks & Facilities Superintendent

AGENDA ITEM #2 **PARKING BOXX CONTRACT CHANGE ORDER**

RECOMMENDED ACTION: Approve Resolution 2024-19 General Manager to sign revised contract with Parking Boxx for \$60,420.00

Introduction and Discussion

The Board of Directors approve a \$51,512 contract with Parking Boxx to purchase the automatic gate equipment for Cameron Park Lake during the March 2024 Board Meeting. Since then, there have been two changes to the contract prior to the district purchasing the equipment. During El Dorado Counties review process the Cameron Park Fire Marshal required an upgraded emergency scanner to be added to the equipment, per local Fire Code. The upgraded Opticom Scanner/Detector added another \$5,195 to the equipment order. The second change is sales tax on the equipment orders. Parking Boxx does not include sales tax on their quotes. Parking Boxx works with all 52 states and several countries which all have different sales tax rates. Sales tax for this order is \$3,712.50.

Fiscal Impact

The change order is greater than 10% of the original approved amount and requires the Board of Director's to authorize the change order. The district is now asking for \$60,419.50 to purchase the automatic gate equipment from Parking Boxx. Per Consent Agenda Item B, \$5,195 will cover the Opticom Scanner purchase using Quimby Funds. Staff will look for savings in the 2024-25 fiscal year operating budget to fund the \$3,712.50 required for sales tax.

RESOLUTION No. 2024-19
OF THE BOARD OF DIRECTORS
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT
July 17, 2024

**RESOLUTION TO AUTHORIZE GENERAL MANAGER TO EXECUTE UPDATED
CONTRACT WITH PARKING BOXX TO INSTALL AUTOMATED GATE AT CAMERON
PARK LAKE;**

WHEREAS, the Board of Directors passed Resolution 2024-07 on March 20, 2024 authorizing the General Manager to execute the original Parking Boxx contract in the amount of \$52,512; and

WHEREAS, The upgraded Opticom Scanner/Detector added another \$5,195 to the equipment order; and

WHEREAS, Sales tax not originally billed for this order added \$3,712.50; and

WHEREAS, the changes to the original contract are more than 15% of the original contracted amount.

NOW, THEREFORE, BE IT RESOLVED, the Board of Directors Authorizes General Manager to execute the updated contract with Parking Boxx for \$60,420;

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 17th day of July 2024, by the following vote of said Board:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST:

Monique Scobey, President
Board of Directors

Alan Gardner General Manager
Secretary to the Board