

# CONFORMED AGENDA

**Board of Directors Meeting**  
Cameron Park Community Services District  
2502 Country Club Drive, Cameron Park, California



Wednesday, December 20, 2017      6:00 p.m. Closed Session  
Board will convene into  
Closed Session after Public  
Comment  
6:30 p.m. Regular Meeting

Board of Directors  
HOLLY MORRISON (HM), Vice-President  
Directors: MARGARET MOHR (MM), MONIQUE SCOBAY (MS),  
GREG STANTON (GS), ELLIE WOOTEN (EW)

**CALL TO ORDER** – 6:03 p.m.

**ROLL CALL** - HM, MS, GS, EW                      MM arrived at 6:12 p.m.

## **PUBLIC COMMENT**

At this time, members of the public may speak on any closed session agenda item.

*Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.*

*None*

## **CONVENE INTO CLOSED SESSION**

The Board will recess to Closed Session to discuss the following item:

Conference with Legal Counsel – Anticipated Litigation  
Government Code Section 54956.9(b) – one (1) potential case

## **RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION**

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

*Closed item was discussed at agenzized and direction has been given to staff.*

## **PLEDGE OF ALLEGIANCE**

## **ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

*Motion to adopt the Agenda and approve the Consent Calendar with the following changes:*

- *Pull items number 4 and 6 from the Consent Calendar and move to Department Matters under number 7 for discussion.*
- *The presentation from Chief Clive Savacool may have to be delayed until such time as he arrives.*

*GS/MS - Motion passed*  
*Ayes – HM, MM, MS, GS, EW*  
*Noes – None*  
*Abstain – None*  
*Public Comment - None*

# CONFORMED AGENDA

## MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

## PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

Fire Chiefs Association Initiative for Alternative Funding Source – Chief Clive Savacool, President, Fire Chiefs Association

## OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

*Bill Carey*

## BEGINNING OF CONSENT CALENDAR

### 1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Parks & Recreation Committee Meeting, November 6, 2017
- b. Board of Directors Meeting, November 15, 2017

### 2. STAFF REPORTS

- a. General Manager
- b. Fire Department
- c. Recreation Department
- d. Parks Department
- e. Covenants, Conditions & Restrictions (CC&R) Department

### 3. FINANCIAL REPORT

### 4. RESOLUTION NO. 2017-19 AUTHORIZING PROPOSAL SUBMISSION FOR THE AB 2766 VEHICLE EMISSIONS REDUCTION GRANT FOR THE SUMMER SPECTACULAR SHUTTLE IN 2018 AND 2019

*Recommended Action:* Receive and Approve Resolution No. 2017-19 Directing Staff to the Submit Grant Proposal for the AB 2766 Motor Vehicle Emissions Reduction Grant for 2018 and 2019

*This item was pulled from the Consent Calendar and moved to Department Matters under #7 for discussion.*

### 5. EL DORADO SOLID WASTE ADVISORY COMMITTEE (EDSWAC) APPOINTMENT

*Recommended Action:* Receive and Appointment Jill Ritzman, General Manager, to the El Dorado Solid Waste Advisory Committee

*CLARIFICATION: This Board is not appointing the General Manager to the El Dorado Solid Waste Advisory Committee, the El Dorado County Board of Supervisors will be doing that. This Board is recommending the General Manager be appointed.*

# CONFORMED AGENDA

6. **FIRE IMPACT MITIGATION FEE AGREEMENT WITH EL DORADO COUNTY FOR THE COLLECTION OF FEES ON BEHALF OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

**Recommended Action:** Receive and Approve the Agreement with El Dorado County for the Collection of Fire Impact Mitigation Fees by the County on Behalf of the Cameron Park Community Services District

*This item was pulled from the Consent Calendar and moved to Department Matters under #7 for discussion.*

## **END OF CONSENT CALENDAR**

### **DEPARTMENT MATTERS**

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

7. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

4. **RESOLUTION NO. 2017-19 AUTHORIZING PROPOSAL SUBMISSION FOR THE AB 2766 VEHICLE EMISSIONS REDUCTION GRANT FOR THE SUMMER SPECTACULAR SHUTTLE IN 2018 AND 2019**

**Recommended Action:** Receive and Approve Resolution No. 2017-19 Directing Staff to the Submit Grant Proposal for the AB 2766 Motor Vehicle Emissions Reduction Grant for 2018 and 2019

*Motion to approve Resolution No. 2017 directing staff to submit grant proposal for the AB 2766 Motor Vehicle Emissions Reduction Grant for 2018 and 2019.*

*GS/MS – Motion passed*

*Ayes - HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment – Lydia Roseby*

6. **FIRE IMPACT MITIGATION FEE AGREEMENT WITH EL DORADO COUNTY FOR THE COLLECTION OF FEES ON BEHALF OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

**Recommended Action:** Receive and Approve the Agreement with El Dorado County for the Collection of Fire Impact Mitigation Fees by the County on Behalf of the Cameron Park Community Services District

*Motion to approve agreement with El Dorado County for the collection of fire impact mitigation fees by the County on behalf of the Cameron Park Community Services District.*

*GS/MS – Motion passed*

*Ayes - HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment – None*

8. **PROPOSED RESOLUTION NO. 2017-14 TO INFLUENCE BOUNDARIES OF THE LOCAL ASSISTANCE AREA**

**Recommended Action:** Not Approve Proposed Resolution No. 2017-14

*Motion to not approve proposed Resolution No. 2017-14.*

*GS/MM - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment – Steve Long, Barbara Rogers*

# CONFORMED AGENDA

9. **RESOLUTION NO. 2017-15 FORMALLY ESTABLISHING A SENIOR PROGRAM FOR THE DISTRICT**

**Recommended Action:** Receive, Discuss and Adopt Resolution No. 2017-15 Formally Establishing a Senior Program for the District

*Motion to adopt Resolution No. 2017-15 formally establishing a senior program for the District with the correction to the Date and Time on the Senior Programing Outline (Monday – Friday instead of Mondays, Wednesdays and Fridays).*

*MS/GS - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment – Gerald Lillpop, Lydia Roseby, Roger Berger, Dave Gelber, Bill Carey, Bev Huffman, Barbara Rogers*

10. **REQUEST FOR PROPOSAL FOR CAMERON PARK LAKE DAM EMERGENCY ACTION PLAN**

**Recommended Action:** Approve Request for Proposal and Authorize a Formal Bid for Engineering Services to Develop a Cameron Park Lake Dam Emergency Action Plan

*Motion to approve the Request for Proposal and authorize a formal bid for engineering services to develop a Cameron Park Lake Dam Emergency Action Plan.*

*MS/GS - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment - None*

11. **DRAFT BOARD OF DIRECTORS' MEETING AGENDA TEMPLATE**

**Recommended Action:** Approve New Board of Directors' Meeting Agenda Template

*Motion to approve the new Board of Directors' meeting agenda template.*

*GS/MM - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment – None*

# CONFORMED AGENDA

## 12. ELECTION OF PRESIDENT AND VICE PRESIDENT; STANDING COMMITTEE ASSIGNMENTS

*Recommended Action:* Nominate and Elect Board of Directors' President and Vice President

*Motion to elect Director Morrison as Board of Directors' President.*

*MS/EW - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment - None*

*Motion to elect Director Mohr as Board of Directors' Vice President.*

*GS/MS - Motion passed*

*Ayes – HM, MM, MS, GS, EW*

*Noes – None*

*Abstain – None*

*Public Comment - None*

## 13. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

### a. **LAFCO** – Director Morrison

*Approved 2018 meeting calendar, ratified a resolution in appreciation for Dale Coco, created a budget ad hoc committee and approved the lease agreement for the LAFCO offices to stay where they are.*

*MS - Attended the Santa Parade and toured the fire stations.*

*MM - Merry Christmas and happy New Year, requested correction of her email address on the new roster.*

*EW - Attended the concert and suggested more.*

*GS - We are missing a music opportunity by not utilizing local school bands. Fire incidents are down this year and Community Center facility rentals are up. The craft fair was great. Appreciate staff working with Eagle Scouts. Kudos to staff, the General Manager and CAL FIRE. Clarified an item mentioned during Open Forum regarding the budget.*

*Jill - There was a glitch with the video from the November Board meeting and it is unusable.*

*HM - Craft fair was great and the breakfast was packed. The Christmas tree looks beautiful. Roster should include cell phone numbers and designate so. Thanked the General Manager for informative email.*

## 14. COMMITTEE REPORTS

### a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director Scobey and Alternate Director Morrison

*Discussed inclusion of the public in committees. Decided to postpone this issue.*

### b. **CC&Rs** – Chair Director Morrison, Director Wooten and Alternate Director Mohr

*None*

### c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director Wooten and Alternate Director Mohr

*Mr. Long made a presentation and the General Manager had a meeting with the County regarding weed abatement. Discussed success of Santa Run and breakfast. The crab feed will be February 17, 2018.*

### d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Scobey and Alternate Director Morrison

*Hacienda Park has been invaded by voles and moles. Rain has caused surface blistering of the pickle ball courts. Draft work plan was discussed.*

# CONFORMED AGENDA

**ADJOURNMENT** – 9:11 p.m. - in honor of the CAL FIRE family of Corey Iverson.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

*A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.*

Conformed Agenda Prepared by:

  
Kathy Matranga-Cooper  
Interim Special Projects Coordinator

Conformed Agenda Approved by:

  
Director Holly Morrison, President  
Board of Directors