

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, July 11, 2022
6:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

HYBRID TELECONFERENCE TEAMS MEETING LINK

https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTYyOGE4MWQtMDk1YS00NTVhLWE4YTMtNTQ3ODA3M2M3MjMz%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d

(Teleconference/Electronic Meeting Protocols are attached)

Agenda

Members: Chair, Director Monique Scobey (MS), Vice-Chair, Ellie Wooten (EW)
Alternate: Director Sidney Bazett (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,
Recreation Supervisor Kimberly Vickers

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

APPROVAL OF AGENDA

APPROVAL OF CONFORMED AGENDAS

1. Conformed Agenda – Parks & Recreation Committee Meeting – June 6, 2022

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

- 2. Park Entry Sign Program update** (M. Grassle) Information only / Not an Action Item
- 3. Staff Oral & Written Updates**
 - a. Recreation Report (K. Vickers) Information only / Not an Action Item
 - b. Parks & Facilities Report (M. Grassle) Information only / Not an Action Item
- 4. Items for August & Future Committee Agendas**
 - a. Ordinance 2001-01, Section 5 – Conduct in Parks: staff review and return to PRC for review and discussion (Scobey)
 - b. Memorial Bench Discussion (Scobey)
 - c. Eastwood Park Improvements (Scobey)
 - d. Website usage and registration software (Scobey)
- 5. Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT



Parks & Recreation Committee
Monday, June 6, 2022
6:30 p.m.

Cameron Park Community Center – Social Room

2502 Country Club Drive
Cameron Park, CA 95682

Conformed Agenda

Members: Chair, Director Monique Scobey (MS), Vice-Chair, Ellie Wooten (EW)
Alternate: Director Sidney Bazett (SB)

Staff: General Manager André Pichly, Parks & Facilities Superintendent Mike Grassle,
Recreation Supervisor Kimberly Vickers

CALL TO ORDER: 6:35 PM

ROLL CALL: Present: Director Scobey, Director Bazett (alternate); absent: Director Wooten

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

APPROVAL OF AGENDA: Motion to approve the Agenda by Bazett; 2nd by Scobey. Approved.

APPROVAL OF CONFORMED AGENDAS: Motion to approve Conformed Agendas by Bazett; 2nd by Scobey. Approved.

1. Conformed Agenda – Parks & Recreation Committee Meeting – May 2, 2022
2. Conformed Agenda – Parks & Recreation Special Committee Meeting – May 4, 2022

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

3. **Proposed amendment to amended Ordinance No. 2001-01, Section 5 – Conduct in Parks: consider and endorse** (A. Pichly, M. Grassle) - regarding the use of public parks for commercial use without the consent or approval of the CSD.
Committee asked that the entire ordinance be reviewed by staff, brought up to modern standards, and brought back to a future Parks and Recreation Committee meeting for review and discussion.
4. **Cameron Park Lake Water Quality Report from Solitude Lake Management** (M. Grassle)
Scobey: feels it's important to come back with a plan for aeration, including pros/cons and cost lists.
5. **Staff Oral & Written Updates**
 - a. Recreation Report (K. Vickers)
 - b. Parks & Facilities Report (M. Grassle)
6. **Items for July & Future Committee Agendas**
 - a. Park entry sign program update (Scobey)
 - b. Memorial Bench Discussion (Scobey)
 - c. Eastwood Park Improvements (Scobey)
 - d. Website usage and registration software (Scobey)
7. **Items to take to the Board of Directors:** None

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT: 8:05 PM

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

André Pichly
General Manager

Director Monique Scobey, Chair
Parks and Recreation Committee



Agenda Transmittal

DATE: July 11, 2022

FROM: Michael Grassle, Parks and Facilities Superintendent

AGENDA ITEM #8: **PARK SIGN PROGRAM**

RECOMMENDED ACTION: **RECEIVE AND FILE**

Introduction

The Parks and Recreation Committee first discussed implementing a park sign program back in March of 2019. The committee was presented several examples of park signs from different parks and recreation districts. Attachment 1A is the style of park entry sign they felt would fit best in Cameron Park. The committee spoke to Cameron Park Rotary and the Community Foundation to see if there was any interest in helping to fund new entry way signs. To my knowledge both Rotary and the Foundation were not interested in the idea of helping fund new park entry signs.

Discussion

The committee will need to discuss funding, design, and installation location for new park entry signs. The district plans to inventory all district signage to make sure ordinances, rules and regulations are stated clearly at each park location.

Attachment:

- 1A- Example of park entry signs
- 2A- Cost estimate from Western Signs (September 2018)





Agenda Transmittal

DATE: July 11, 2022

FROM: Kimberly Vickers, Recreation Supervisor

AGENDA ITEM #3A: RECREATION REPORT

RECOMMENDED ACTION: RECEIVE AND FILE

Summer is halfway over for programs here at the CSD. Summer spectacular was an amazing event, and a huge success! We are still collecting data, and waiting for final checks and invoices, so a full report will be included in August's report. A few fun facts: we received \$4,750 in community business sponsorships, 3,171 wristbands sold, and great feedback from participants and vendors alike!



We started a TikTok social media account, and our first video is an introduction to the CSD, the front office staff, and our facilities. It is being viewed and shared, so success! We will be adding meet the staff videos and program highlight videos as well. Check us out by searching @cameronparkcsd on TikTok. We also utilize Instagram and Facebook for social media.

We had such fun at camp making Kinetic sand and having a color war! Camp sessions remain full, and participants are excited for the new theme each week!



Recreation swim continues 7 days a week. While we see less participants when we experience cooler weather or holidays, the slide is always a fan favorite!



Recreation Programming:

Below is a quick summary on everything that has been happening:

- *Cameron Park Lake Events & Kiosk Operations*
 - Kiosk remains open daily

- *Camp CP*
 - Summer camp is completing week four of camp
 - Camp sessions remain full
 - Had Lego camp special guest this week

- *Aquatics:*
 - We continue to have lap swim, deep water exercise, AquaBody strong, recreation swim and both swim teams at the pool
 - Swim lesson sessions continue to fill to capacity
 - We continue to offer private lessons

- *Sports:*
 - We had a successful basketball camp at the end of June run by Clark Woods
 - Sky Hawks has run their sports programs this year
 - Prospector Soccer has begun their field use
 - Ponderosa Little league will begin their field use this month as well

- *Community Center Programs*
 - Senior Social Hour continues with participants on Tuesday and Thursday
 - Modified Zumba continues
 - Gold Nugget Quilters continue to meet on Wednesdays
 - Congregate meals returned to in-person five days a week, with minimal participation for seated lunch
 - Cooking with Kids class had another successful session
 - Ballet classes returned to the CSD and is doing well

- *Upcoming*
 - Dive-in Movie- July 16th (CSD Pool)
 - Movie in the Park- July 22nd (Christa)
 - Kid's Boxcar Movie- August 4th (CSD)
 - CP Family Fest- August 12th (Rasmussen)
 - Elvis Concert- August 25th (CSD)

Communications:

- Continue monthly e-newsletter
- Active engagement on Facebook, Instagram, and Nextdoor, and TikTok
 - Instagram Insights (last 30 days)
 - Accounts engaged- 67% increase
 - Followers- increased by 1.8%

- Facebook
 - Post engagement- increased 67%
 - Followers- Gained 56 this month
- Updating district website-
 - Page views: 70,719 (increased 22,331)
 - 2,679 subscribers to website (increase of 39 subscribers)
 - 2,370 subscribers to E-newsletter (increase of 23 subscribers)

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: June 11, 2022

FROM: Michael Grassle, Parks and Facilities Superintendent

AGENDA ITEM #4B: **PARKS & FACILITIES REPORT**

RECOMMENDED ACTION: **RECEIVE AND FILE**

General Information

- The district has spent a lot of time repairing landscape maintenance equipment. Between various contractors and in-house skilled staff, we have everything up and running now.
- The Parks and Facilities department's focus this past month was Summer Spectacular. This event takes a lot of planning and execution from Parks Maintenance to be successful.
- Staff, along with El Dorado Weed Control, have started to chemically treat poison oak and other unwanted woody vegetation on district property.

Cameron Park Lake

- The district is planning to spray the vegetation at the lake on Wednesday July 13, 2022. This is the district's annual lake herbicide application.
- Staff flail mowed the fairways along the disc golf course. Staff also spread thirty yards of wood chips around the basket of hole one. This was in preparation to the Summer Spectacular.
- MR. Security repaired the DVR that operates the security cameras. The old DVR was only showing live-feeds for four of the nine cameras.
- The district signed a contract with Solution Lake Management to evaluate the quality of the lake water twice per year. Also included in the contract will be a

water evaluation this fall, looking for bacteria in the water that could be causing swimmer's itch.

Parks and LLADs

- Santillian Landscaping was out to prune the hedges along Meder Rd. on Tuesday July 5th.
- Staff installed three different battery powered irrigation timers at Rasmussen Park. A long stretch of irrigation wire has lost connection to the Wi-Fi controller. Staff will need to trench in new irrigation wire this winter to get the affected valves back on the Wi-Fi controller.
- Heartwood Tree Company removed two dead cedar trees at Bar J B LLAD. They also grinded down all of the above ground tree stumps at Paul J. Ryan Park.

Community Center

- The pump that feeds chlorine into the swimming pool has been replaced. The old pump quit working. The district is having National Aquatics rebuild two newer chemical pumps which will be used as back-up chemical pumps moving forward. The two older pumps are being repurposed from the swimming Lagoon.
- Staff will be capping off all unnecessary sprinkler heads around campus. This is one of several water saving measures the district is implementing.
- The bracket that supports the track on the partition system in the Assembly Hall are wearing out. The partition no longer closes properly. The original manufacture is no longer making parts for the unit installed at the Community Center. Staff are investigating other alternatives to repairs.

Cal Fire / Growlersburg

- Growlersberg spent three crew days assisting the district in preparing and cleaning after the Summer Spectacular. They are a huge help in making this event a success.
- Growlersberg spent one crew day cleaning all the vegetation inside the Lagoon area at Cameron Park Lake.