

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



**Architectural Review Committee (ARC)
Tuesday, September 28th, 2021
8:30 a.m.**

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/82789938434>

Meeting ID: 827 8993 8434

(Teleconference/Electronic Meeting Protocols are attached)

Agenda

Members: Chair Brennen Overstreet (BO), Vice Chair Kathi Markan (KM), Kathryn Gilfillan (KG)
Alternates: Robert Reid (RR), Bob Dutta (BD)
Staff: CC&R Compliance Officer Jim Mog

1. CALL TO ORDER

2. ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

3. APPROVAL OF AGENDA

4. APPROVAL OF CONFORMED AGENDA

5. OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

6. COMMITTEE REVIEW/ACTION

ITEMS REQUIRING ACTION - Discuss and Approve

New Business

Item #	Property Address	Unit	APN	Project
6a.	4581 Castana Dr.	Bar J Ranch #4	119-164-002	Pool
6b.	4012 El Norte Rd.	Bar J Ranch #2	119-232-001	Pool
6c.	3180 Salida Way	Cameron Park N. Unit #8	082-571-007	Pool
6d.	3019 Merrywood Cir	Cameron Park N. Unit #2	082-201-013	Roof
6e.	2574 Westridge Dr.	Cameron Park N. Unit #3	082-354-009	Roof
6f.	623 Taraya Ct.	Cambridge Oaks #3	119-310-021	Pool
6g.	3807 Archwood Rd.	Cameron Park N. Unit #2	082-213-005	Exterior House Paint

6h. ARC Proposed 2022 Fee Schedule – Review and Support – Transmittal Attached.

7. Items for Future Architectural Review Committee Agendas

- *KM to be absent October 5th*
- *Reminder, October 5th in person meetings at the CSD (Social Room)*

8. Items to take to the CC&R Committee

9. MATTERS TO AND FROM COMMITTEE MEMBERS AND STAFF

10. ADJOURNMENT



Teleconference/Electronic Meeting Protocols

Cameron Park Community Services District

(Effective April 2, 2020)

WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and

WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.

NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

BOARD AND COMMITTEE MEMBERS:

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

PUBLIC PARTICIPATION:

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
 - **How to Observe the Meeting:**
 - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/91011220960> if the line is busy.
 - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
 - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
 - **How to Submit Public Comments:**
 - **Before the Meeting:** Please email your comments to admin@cameronpark.org, with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

FOR ALL PARTICIPANTS:

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



**Architectural Review Committee
Tuesday, September 21st, 2021
8:30 a.m.**

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/88266002016>
Meeting ID: 882 6600 2016

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Chair Brennen Overstreet (BO), Vice Chair Kathi Markan (KM), Kathryn Gilfillan (KG)
Alternates: Robert Reid (RR), Bob Dutta (BD)
Staff: CC&R Compliance Officer Jim Mog

- 1. CALL TO ORDER – 8:35 AM**
- 2. ROLL CALL – BO/KM - KG Absent**

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

- 3. APPROVAL OF AGENDA - Approved**
- 4. APPROVAL OF CONFORMED AGENDA - Approved**
- 5. OPEN FORUM**

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

6. COMMITTEE REVIEW/ACTION

ITEMS REQUIRING ACTION - Discuss and Approve

New Business

Item #	Property Address	Unit	APN	Project	Status
6a.	3222 Catawba Dr.	Cameron Woods #5	070-372-005	Patio Cover	<i>Approved</i>
6b.	2344 Knollwood Dr.	Cameron Park N. Unit #3	082-364-004	Roof	<i>Approved</i>
6c.	3403 Cambridge Rd.	Cambridge Hills	082-633-014	Solar	<i>Approved</i>
6d.	3240 Granada Dr.	Cameron Park N. Unit #8	082-581-004	Pool	<i>Approved</i>
6e.	3164 Cambridge Rd.	Cameron Park N. Unit #8	082-542-012	Room Addition	<i>Approved</i>
6f.	3134 El Tejon Rd.	Cameron Park N. Unit #8	082-541-008	Garage Doors	<i>Approved</i>
6g.	2887 Merrywood Cir.	Cameron Park N. Unit #2	082-201-001	Roof	<i>Approved</i>
6h.	2828 Cambridge Rd.	Cameron Park #12	116-361-001	Solar	<i>Approved</i>
6i.	2768 Holly Hills Rd.	Cameron Park N. Unit #2	082-203-018	Deck	<i>Approved</i>

7. Items for Future Architectural Review Committee Agendas

- V. Chair Markan to be absent September 28th
- V. Chair Markan to be absent October 5th

8. Items to take to the CC&R Committee - None

9. MATTERS TO AND FROM COMMITTEE MEMBERS AND STAFF

- In Person Meetings to begin October 5th at the CSD

10. ADJOURNMENT – 9:10 AM

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Jim Mog
CC&R Officer

Brennen Overstreet, Chair
Architectural Review Committee

*Cameron Park
Community Services District*



ARC Agenda Transmittal

DATE: September 28, 2021

FROM: Jim Mog, CC&R Compliance Officer

AGENDA ITEM #6H: **ARCHITECTURAL REVIEW COMMITTEE (ARC) FEE ASSESSMENT**

RECOMMENDED ACTION: **REVIEW AND SUPPORT ARC 2022 FEE SCHEDULE**

INTRODUCTION

ARC application fees, along with all District service, facility use and program fees, are reviewed annually by staff and recommendations for changes presented to appropriate Committees and the Board of Directors for consideration. staff made no changes to fees during the COVID pandemic, in 2020 and 2021.

Staff surveyed two other Community Services District with similar services for comparison, El Dorado Hills and Auburn Trails.

Attachment:

6H.A – Cameron Park CSD ARC Fee Increase Proposal

Architecture Review 2022 Proposed Fee Schedule

Project	Cameron Park 2020/2021	EL Dorado Hills	Auburn Trails CSD	Proposed 2022
New Home	\$600.00	\$1,100.00	\$2500/1500 PB	\$750.00
Room Addition	\$200.00	\$190.00	\$1 per Sq '	\$240.00
Exterior Renovation	\$100.00	\$190.00	N/A	\$200.00
Swimming Pool	\$175.00	\$250.00	\$500.00	\$200.00
Storage Shed	\$40.00	\$105.00	\$50.00	\$50.00
Roof	\$75.00	\$105.00	\$50.00	\$80.00
Exterior Paint	\$40.00	\$105.00	\$35.00	\$50.00
Deck, Porch, Patio Cover, Trellis, Gazebo	\$40.00	\$105.00	\$50.00	\$50.00
Fence, Retaining Wall	\$40.00	\$105.00	\$50.00	\$50.00
Landscaping	\$40.00	\$100.00	\$50.00	\$50.00
Tree Removal	\$40.00	\$105.00	\$35.00	\$50.00
Basketball Hoop	\$40.00	\$105.00	\$35.00	\$50.00
Solar Panel	\$75.00	\$105.00	\$35.00	\$80.00
Siding	\$75.00	\$105.00	\$35.00	\$80.00
Misc (Satellite Dish, Play Structure)	\$40.00	\$105.00	\$35.00	\$50.00
New: Above Ground Pool or Spa	N/A	N/A	\$50.00	\$80.00
New: ADU and JADU	N/A	N/A	N/A	\$240.00