

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Fire and Emergency Services Committee
Tuesday, April 2, 2019
5:30 p.m.
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Felicity Wood Carlson (FC)
Alternate Director Margaret Mohr (MM)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Mike Smith, Chief Jed Gaines

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. California Conservation Corps Work Project** (oral report; J. Ritzman, Chief Moranz)
- 2. Review Weed Abatement Budget** (Proposed Budget for Weed Abatement, Improved Lots - S. Moranz, J. Ritzman)

3. Staff Written Reports & Oral Updates (Chief Moranz)

4. Items for May and Future Committee Agendas

5. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT



Fire and Emergency Services Committee
Tuesday, March 5, 2019
5:30 p.m.
2502 Country Club Drive, Cameron Park

Conformed Agenda

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Felicity Wood Carlson (FC)
Alternate Director Margaret Mohr (MM)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Mike Smith, Chief Jed Gaines

(Felicity Wood Carlson has a planned absence; Margaret Mohr, as the alternate, will be in attendance.)

CALL TO ORDER – 5:35pm

ROLL CALL – HM/MM (FC was absent)

ADOPTION OF AGENDA - Approved

APPROVAL OF CONFORMED AGENDA - Approved

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1. California Conservation Corps Work Project (oral report; J. Ritzman, Chief Moranz)

- 5-6 week project at Pine Hill Preserve; California Conservation Corps will camp at Cameron Park Lake during the project.

2. Fire Wise Community Initiative (oral report; Chief Moranz)

- *There is an application process and many steps to become a Fire Wise Community; creating a Fire Safe Council, applying for grants, and work already being done around the community are all giving a head start on the initiative.*

3. Staff Written Reports & Oral Updates (Chief Moranz)

- 2019 Weed Abatement Ordinance Program – Staff Update

4. Items for April and Future Committee Agendas

- *Weed Abatement Budget*
- *California Conservation Corps Work Project Update*
- *Fire Webpage Update*

5. Items to take to the Board of Directors

- *Purchase of Utility Trucks for Fire Dept.*

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 6:40pm

Proposed Budget for Weed Abatement -- Improved Lots

Mailings to improved property owners:		
Postage for first letter: 2,679 properties x .48 per letter =		\$1,205.55
Postage for second letter: 1,800 properties x .48 per letter =		\$864.00
Lien letter: approximately 10 x \$25.00		\$250.00
Paper:		\$120.00
Envelopes:		\$180.00
Ink:		\$400.00
	Total for improved properties :	\$3,019.55
One part- time employee @ 960 hours:		\$19,200.00
*****CC & R Officer to assist with inspections. If unavailable:		
Second part-time employee @ 960 hours:		\$19,200.00
Employee uniforms:		\$400.00
Business Cards:		\$75.00
	Total employee expenses:	\$38,675.00
Vehicle maintenance and fuel:		\$2,000.00
Computers and programs:		
I-pad:		\$500.00
Minimum funding to proceed with lien process:		\$30,000.00
Total proposed Weed Abatement budget =		\$74,394.00
(with 2 employees)		