

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Architectural Review Committee
Tuesday, March 15, 2022
8:30 a.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/83709135661>

Meeting ID: 837 0913 5661

(Teleconference/Electronic Meeting Protocols are attached)

Agenda

Members: Chair, Kathi Markan (KM), Vice-Chair, Brennen Overstreet (BO), Jeff Heuerman (JH)
Alternates: Kathryn Gilfillan (KG), David Chighizola (DC)
Staff: CC&R Compliance Officer Jim Mog

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

APPROVAL OF AGENDA

APPROVAL OF CONFORMED AGENDA

1. Conformed Agenda – ARC Committee Meeting – March 1, 2022

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

COMMITTEE REVIEW/ACTION

Items Requiring ACTION - Discuss and Approve

2. New Business

Item #	Property Address	Unit	APN	Project
2a.	3280 Fairway Dr.	Air Park Estates	083-221-004	Additional Dwelling Unit
2b.	3167 Fairway Dr.	Air Park Estates	083-171-013	Garage/Hanger
2c.	3161 Granada Dr.	Cameron Park N. #8	082-553-008	Exterior Renovation
2d.	3134 El Tejon Rd.	Cameron Park N. #8	082-541-008	Siding
2e.	2789 Montebello Way	Cameron Park N. #7	083-082-004	Deck
2f.	3685 Fairway Dr.	Cameron Park N. Unit #1	082-073-010	Fence/Gate
2g.	3266 Oxford Rd.	Air Park Estates	083-231-011	Roof

ADMINISTRATIVE APPROVALS

3. Review and Support Staffs Approvals

- Staff Approved Roofs – (5) Six
- Staff Approved Solar - (1) One
- Staff Approved Trees Removals - (0) Zero

4. Items for Future Architectural Review Committee Agendas

5. Items to take to the CC&R Committee

MATTERS TO AND FROM COMMITTEE MEMBERS AND STAFF

ADJOURNMENT



Teleconference/Electronic Meeting Protocols

Cameron Park Community Services District

(Effective April 2, 2020)

WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and

WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.

NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

BOARD AND COMMITTEE MEMBERS:

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

PUBLIC PARTICIPATION:

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
 - **How to Observe the Meeting:**
 - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/910110296> if the line is busy.
 - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
 - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
 - **How to Submit Public Comments:**
 - **Before the Meeting:** Please email your comments to admin@cameronpark.org, with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

FOR ALL PARTICIPANTS:

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Architectural Review Committee
Tuesday, March 1, 2022
8:30 a.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/85383549751>

Meeting ID: 853 8354 9751

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Chair, Kathi Markan (KM), Vice-Chair, Brennen Overstreet (BO), Jeff Heuerman (JH)
Alternates: Kathryn Gilfillan (KG), David Chighizola (DC)
Staff: CC&R Compliance Officer Jim Mog

CALL TO ORDER – 8:30

ROLL CALL – KM, BO, JH – present

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

APPROVAL OF AGENDA

Motion to approve the Agenda
BO/KM – Motion passed
Ayes – BO, KM, JH
Noes – None
Absent – None
Abstain – None

APPROVAL OF CONFORMED AGENDA

- 1. Conformed Agenda – ARC Committee Meeting – February 15, 2022

Motion to approve the Conformed Agenda

BO/KM – Motion passed

Ayes – BO, KM, JH

Noes – None

Absent – None

Abstain - None

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

COMMITTEE REVIEW/ACTION

Items Requiring ACTION - Discuss and Approve

- 2. New Business

Item #	Property Address	Unit	APN	Project
2a.	3139 El Tejon Rd.	Cameron Park N. Unit 8	082-542-001	Trailer Port
2b.	3000 Royce Dr.	The Highlands #5	102-351-007	New Home Construction

Motion to approve Item 2a

KM/BO – Motion passed

Ayes – KM, BO, JH

Noes – None

Absent – None

Abstain – None

Motion to hold Item 2b for revisions to setbacks

KM/BO – Motion passed

Ayes – KM, BO, JH

Noes – None

Absent – None

Abstain – None

ADMINISTRATIVE APPROVALS

3. Review and Support Staffs Approvals

- Staff Approved Roofs – (1) One
- Staff Approved Solar - (2) Two
- Staff Approved Trees Removals - (1) One

4. Items for Future Architectural Review Committee Agendas

5. Items to take to the CC&R Committee

MATTERS TO AND FROM COMMITTEE MEMBERS AND STAFF

Kathi Markan possible conflict for the March 15th meeting and will be absent for March 29th meeting.

ADJOURNMENT – 9:02 (BO/KM)

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Lindsay Dorosh
Board Secretary

Kathi Markan, Chair
Architectural Review Committee