

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, May 4, 2021
6:30 p.m.

TELECONFERENCE ZOOM MEETING

<https://us02web.zoom.us/j/82074156093>

Meeting ID: 820 7415 6093

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Chair Director Eric Aiston (EA), Vice Chair Director Felicity Wood Carlson (FC)

Alternate Director Monique Scobey (MS)

Staff: Jill Ritzman, General Manager

CALL TO ORDER - 6:32pm

ROLL CALL - FC/EA

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA - Approved

APPROVAL OF CONFORMED AGENDA - Approved

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. El Dorado Disposal Proposed Rate Adjustment (J. England)

- *Discussed El Dorado Disposal Proposed Rate Adjustment for County Solid Waste Surcharge. Move to Board with support.*

2. Fiscal Year 2021-2022 Budget Review – General Fund 01, Fund 01 (District staff)

- *Discussed changes to General Fund Departments and options to address the shortfall. Return in June with a final draft.*

3. Fiscal Year 2021-2022 Landscaping and Lighting Budget, Funds 30-50 (J. Ritzman, M. Grassle)

- *Discussed LLAD budgets, and the new Silver Springs LLAD budget. Take LLADs to Board for approval per timeline.*

4. Fire Apparatus Lease Pay-down (oral report, S. Moranz)

- *Staff provided options and recommendations orally to use revenues in Fund 07 Fire Reserves pay down leases on fire apparatus. Priorities outlined: 1. Pay off utility vehicles, 2. Pay down principal on new Engine 88, 3. Save for future fire engine purchases to avoid financing.*

5. Staff Updates

- a. Check Register Review (L. Sanders-Ito)
- b. Finance Office Monthly Report (oral)
- c. Status of filling Finance/HR Officer vacancy; office work tasks and priorities
- d. Legislative Updates (J. Ritzman)

6. Items for June & Future Committee Meetings

- Special Funds/Reserves
- *General Fund final draft budget return in June*

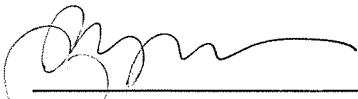
7. Items to take to the Board of Directors

- El Dorado Disposal Proposed Rate Adjustment
- Fiscal Year 2021-2022 Landscaping and Lighting District Budgets, Funds 30-50

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF


ADJOURNMENT - 8:38pm

Conformed Agenda Prepared by:



Jill Ritzman
Board Secretary

Conformed Agenda Approved by:



Director Eric Aiston, Chair
Budget & Administration Committee