Budget and Administration Committee

Monday, July 6, 2026
6:30pm

Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

Minutes

Members: Chair Director Katie Gilchrest (KG), Vice Chair Director Dawn Wolfson (DW)
Alternate: Director Tim Israel (TI)

Staff: Mark Hornstra, General Manager; Laura Sanders-Ito, Acting Administrative Services Analyst

CALL TO ORDER – *6:32pm*

ROLL CALL – *KG/DW*

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA – *Approved, pulling items #2 & #5*

APPROVAL OF MINUTES - *Approved*

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. **LLAD Final Engineer's Report** (M. Hornstra)
   - *Discussed LLAD Final Engineer's Report. Move to the Board with support.*

2. ~~**Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation to the District to Pay Voter Approved Debt for the FY 2026-27 and Setting the Tax Rate** (M. Hornstra)~~

3. **PG&E Permanent Easement Acquisition Offer** (M. Hornstra)
   - *Discussed PG&E Permanent Easement Acquisition Offer. Move to the Board with support, after legal review.*

4. **Fire Development /Fire Impact Fees for New Fire Engine** (M. Johnson)
   - *Discussed Fire Development/Fire Impact Fees for New Fire Engine. Move to the Board with support.*

5. ~~**El Dorado Disposal Revised Agreement** (M. Hornstra)~~

6. **SB 1383 Ordinance** (M. Hornstra)
   - *Discussed SB 1383 Ordinance. Move to the Board with support.*

7. **Draft of Capital Improvement Plan** (M. Hornstra)
   - *Discussed Draft of Capital Improvement Plan. Move to the Board with support.*

8. **Staff Updates**
   a. June Check Register (L. Sanders-Ito)

9. **Items for Future Committee Meetings**
   - Cost Recovery Policy (bounced check, etc.)
   - Bylaws Review

10. **Items to Take to the Board of Directors**
    - *LLAD Final Engineer's Report*
    - *PG&E Permanent Easement Acquisition Offer*
    - *Fire Development/Fire Impact Fees for New Fire Engine*
    - *SB 1383 Ordinance*
    - *Draft of Capital Improvement Plan*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT – *7:21pm*