

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, January 5, 2021
6:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/82809293972>

Meeting ID: 828 0929 3972

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Director Eric Aiston (EA), Director Felicity Wood Carlson (FC)

Alternate Director Monique Scobey (MS)

Staff: Jill Ritzman, General Manager and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER – 6:37pm

ROLL CALL – FC, EA

- Nominate Committee Chair
 - FC Nominated EA; Accepted
 - EA New Committee Chair
 - FC New Committee Vice Chair

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA -Approved

APPROVAL OF CONFORMED AGENDA - Approved

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. Mid-Year Budget Adjustments (J. Ritzman, V. Neibauer)

- *Recommend eliminating one of the lines under Contractor Services; funds for Weed Abatement related to the Weed Abatement Ordinance for 2021 (will revisit)*
 - *Will continue with inspections, sending out letters and educating people, but won't do the Abatement part*
 - *Looking at adding \$2,500 to Weed Abatement rather than fully eliminating the line item*

2. Work Plan 2021 (J. Ritzman)

- *Completing and Implementing 5 year Strategic Plan*
- *District Sustainability - Plan for Post-Pandemic*
- *Update and continue on with current work plan*

3. Staff Updates

- a. December Check Register Review (V. Neibauer)
- b. Legislative Updates (J. Ritzman)
 - *Nothing new to report*
- c. Strategic Plan (J. Ritzman)
 - *Preparing for the Jan. 13th workshop*
 - *Meet with most of our Stakeholder groups*
 - *Community Outreach*
- d. Status of FEMA requests and CARES Grant expenditures
 - *First FEMA Request is still pending*
 - *Working on submitting our second FEMA Request*

4. Items for February & Future Committee Meetings

- *Policy Updates: Legislative Policy, Debt Management Policy*
- *FY 2019-20 Year End Close*
- *Committee Reserves Report*

5. Items to take to the Board of Directors

- *Mid-Year Budget Adjustments*
- *Budget Calendar as a consent item*

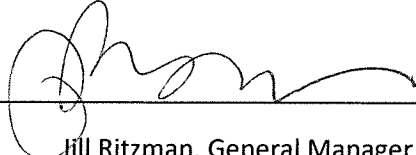
MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

- *FC: Excited to do a little exploring and have discovered the new connection from Cameron Park to El Dorado Hills via Country Club Dr*
- *EA: Thank you to everyone (staff, Fire Department and Community) for all they're doing during COVID*


ADJOURNMENT – 8:46pm

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Jill Ritzman, General Manager
Board Clerk



Director Eric Aiston, Chair
Budget & Administration Committee