

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, April 13, 2021
5:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/89559877137>

Meeting ID: 895 5987 7137

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Chair Director Eric Aiston (EA), Vice Chair Director Felicity Wood Carlson (FC)
Alternate Director Monique Scobey (MS)
Staff: Jill Ritzman, General Manager

CALL TO ORDER 5:34

ROLL CALL EA/FC

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA - Approved

APPROVAL OF CONFORMED AGENDA - Approved

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. Assembly Constitutional Amendment 3 (J. Ritzman, F. Carlson)

- *Committee members reviewed and discussed amendment. No action was taken.*

2. Budget Review – General Fund 01, CC&R Fund 02 (District staff)

- *Committee members reviewed budgets with Department heads; discussed conceptual, programmatic changes; and requested staff bring back a revised budget.*

3. Lighting And Landscape Fiscal Year 2020-2021 Budget Methodology And Upcoming Changes, Funds 30-50 (J. Ritzman, M. Grassle)

- *Committee members agreed that adjustments to Fund Balances were necessary, including lowering assessments in some LLADs. Requested staff to bring back specific LLAD budgets implementing strategies outlined in staff report.*

4. Staff Updates

- December Check Register Review (L. Sanders-Ito)
- Finance Office Monthly Report (oral)
 - *Draft audit received for staff review*
- Final Lease-Purchase Agreement, New Fire Engine (N. Garrison; J. Gaines)
- Fiscal Year 2020-2021 3rd Quarter Budget to Actuals (N. Garrison)
 - *Expenditures on track to meet budget thus far; move to Board of Directors as consent*
- Legislative Updates (J. Ritzman)
 - *District advocating County support CSDA's Coalition for State support of Special Districts; funding request to County for American Rescue Funds in under development coordinating with other Special Districts.*
- Rasmussen Ground Water Pump Repairs (M. Grassle)
 - *Pump pulled and repaired, no significant expenditures but pump will need to be overhauled in next few years.*

5. Items for May & Future Committee Meetings

- Budget Development & Review: revisit General Fund, LLADs and CC&Rs; initiate Special Funds/Reserves

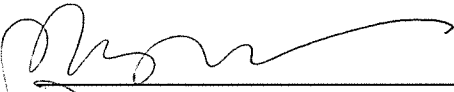
6. Items to take to the Board of Directors

- Fiscal Year 2020-2021 3rd Quarter Budget to Actuals

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT - 9:20pm

Conformed Agenda Prepared by:



Jill Ritzman, General Manager
Board Clerk

Conformed Agenda Approved by:



Director Eric Aiston, Chair
Budget & Administration Committee