



AGENDA

Regular Board of Directors Meetings are held
Third Wednesday of the Month

SPECIAL BOARD MEETING

Study Session

Wednesday, March 29, 2023

6:30 p.m.

Cameron Park Community Center – Assembly Hall

2502 Country Club Drive, Cameron Park, CA 95682

TELECONFERENCE TEAMS MEETING

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDRINDQ4ZDQtZDk3YS000TEzLWlxNWItMzI3NzQ3ZW5Mzgz%40thread.v2/0?context=%7b%22id%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d)

[join/19%3ameeting_ZDRINDQ4ZDQtZDk3YS000TEzLWlxNWItMzI3NzQ3ZW5Mzgz%40thread.v2/0?context=%7b%22id%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZDRINDQ4ZDQtZDk3YS000TEzLWlxNWItMzI3NzQ3ZW5Mzgz%40thread.v2/0?context=%7b%22id%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d)

Board Members

Sidney Bazett	President
Monique Scobey	Vice President
Eric Aiston	Board Member
Dawn Wolfson	Board Member
Tim Israel	Board Member

CALL TO ORDER

- A. Roll Call
 - B. Pledge of Allegiance
-

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Board meeting are prohibited.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

1. Adopt the Agenda
-

RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.

2. **Presentation** - Amanda Ross of South Fork Consulting: Countywide Fire Protection and Emergency Medical Services MSR & SOI Update for Cameron Park (est. 30 minutes)
-

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

Each item has an estimated time that staff believes will be required, at minimum, for that item to be introduced, discussed, time for public comment, and action on that item. It is possible the item will take less time or more time. The estimated time is merely a management tool for the Board during its meetings and not intended in any way to limit public debate or input.

3. **RECEIVE AND DISCUSS** – Final Report from Fire Contract Ad Hoc Committee regarding Fire Services in Cameron Park (est. 60 minutes)
-

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION

The Board will recess to closed session to discuss the following item(s):

- Public Employee Annual Performance Evaluation pursuant to Government Code Section 54957.
Position: General Manager (est. 5 minutes)
-

ADJOURNMENT

Please contact the District office at (530) 677-2231 or admin@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at admin@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Countywide Fire Protection and Emergency Medical Services MSR/SOI Update & Cameron Park CSD Findings

— Cameron Park Community Services District —

March 29, 2023

Presentation Outline

1. Overview of Fire Protection and Emergency Medical Services Countywide
2. Key Findings Countywide as they related to Cameron Park CSD
3. Key Findings for Cameron Park CSD
4. Options to Consider

3/29/2023



1

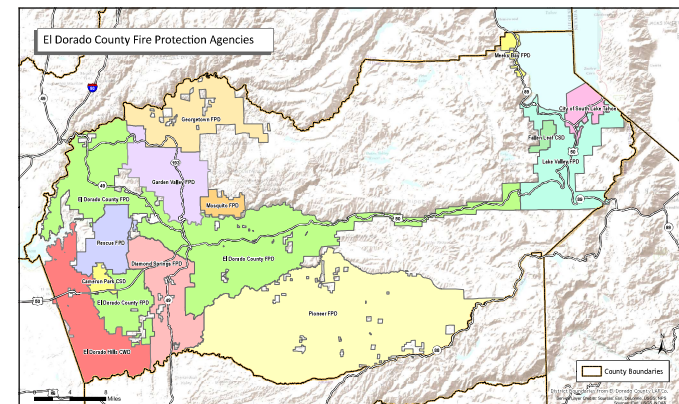
3/29/2023



2

1. Overview of Fire Protection and EMS Services Countywide

Overview



3/29/2023



3

3/29/2023



4

Overview

Service	CAM	DSP	ECF	EDH	GRV	GEO	MQT	PIO	RES
Structural Fire Protection	CAL FIRE	DSP	ECF	EDH	GRV, GEO, MQT, ECF	GEO	MQT	PIO	RES
Wildland Fire Protection	CAL FIRE	DSP	ECF, CAL FIRE	EDH	GRV, GEO, MQT, ECF, CALFIRE, USFS	GEO, CAL FIRE	MQT, CAL FIRE	PIO, CAL FIRE	RES
Emergency Medical Response	CAL FIRE	DSP	ECF	EDH	JPA	GEO	JPA	JPA	JPA
Rescue/ Extrication	CAL FIRE	DSP	ECF	EDH	GRV, GEO, MQT, ECF, USFS	GEO	MQT, ECF, DSP (Technical rescue)	PIO	RES
Hazardous Materials	CAL FIRE	DSP	ECF, Others	EDH	GRV, GEO, MQT, ECF, USFS	GEO	MQT, EDC	PIO	EDC
Training	CAL FIRE	DSP	ECF	EDH	GRV, GEO, MQT, CALFIRE	GEO	MQT and jointly with other fire districts	PIO	RES, EDH
Fire Safety Education	CAL FIRE	DSP	ECF	EDH	GRV	GEO	MQT	PIO	EDH
Arson Investigations	CAL FIRE	DSP	ECF	EDH	None	GEO	MQT and EDSO/ County FPO Investigation Team	Regional Team	EDH

Source: Responses from each agency to Requests for Information (RFIs)

2. Main Report Key Findings



Main Report Key Findings Outline

1. Ambulance Services
2. Infrastructure Challenges
 1. Dispatch
 2. Roadway
 3. Water systems

3. Staffing Challenges
4. Automatic Aid
5. Countywide Financing Challenges

Main Report Key Findings

Staffing Challenges

National Fire Protection Association

- National Fire Protection Association (NFPA): a global self-funded non-profit organization
- NFPA codes and standards are utilized by fire agency providers in the County.

NFPA 1710 Standard for Career Fire Departments
 Recommends company staffing (crew Size) on duty of 4 personnel minimum or (4-0) staffing

NFPA 1720 Standard for Combination & Volunteer Fire Departments
 Recommends minimum staff response based on area population and travel distance

Main Report Key Findings

Staffing Challenges

2-0 vs 3-0 vs 4-0. What's the Difference?

- 2-0 staffing models are **seriously deficient** in keeping ahead of wildfire and slower for key activities for fire suppression than 3-0 and 4-0 staffing models
- 4-0 staffing completed laddering and ventilation just over 3 minutes faster than 2-0 staffing
- 3-0 staffing completed primary search and rescue over 2 and half minutes faster than 2-0 staffing.

Main Report Key Findings

Staffing Challenges

Cal OSHA

- Requirements for interior structural firefighting as described under §5144(g)(4)
- Under Cal OSHA requirements, **at least 4 firefighters** are needed to engage in interior structural firefighting.
- It is noted that firefighters can perform emergency rescue activities before the required number of firefighters is available (OSHA, 2021).

Main Report Key Findings

Staffing

Agency and Staffing Model, 2020

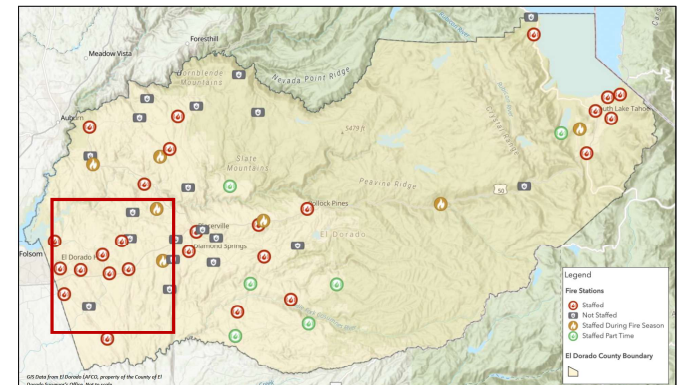
- Many fire agencies in the State are only able to provide (3-0) staffing
- (3-0) staffing used as minimum standard when reviewing staffing levels for this MSR/SOI Update.

Agency	Staffing Model
West Slope	
CAM	2-0
DSP	3-0/4-0
ECF	2-0/3-0
EDH	3-0/4-0
GEO	Combined* (1-0)
GRV	1-0
MQT	Combined* (2-0/3-0)
PIO	1-0
RES	2-0
Tahoe Basin	
FLL	2-0
LAV	2-0
MEK	2-0
SLT	3-0/4-0

Main Report Key Findings

Station Staffing status as of 2020

- 25 stations staffed full-time
- 22 stations not staffed
- 8 staffed part-time or seasonally



Main Report Key Findings

West Slope - Automatic Aid

Benefits

- Automatic aid system greatly enhances services to residents and visitors by dispatching closest resource.

Challenges

- Some agencies receive more aid than they provide to their neighbors which could cause disparities
- Lower staffing levels and understaffed stations could explain these disparities.

Main Report Key Findings

Countywide Finances

2020 West Slope Fiscal and Deployment Conditions

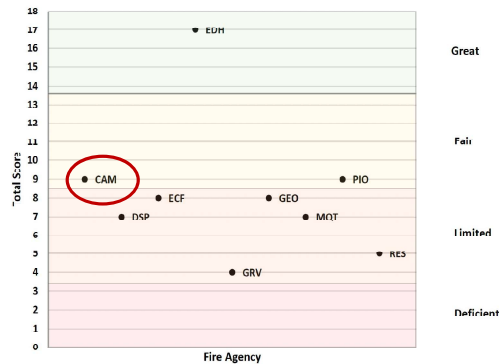
- A score for each fire agency was created based on specific MSR determinations within each agency MSR Chapter and two additional criteria from information in the Main Report.
- Scores could range from 0 – 18 total points
- Condition Categories = Great, Fair, Limited, and Deficient

Fire Agency	Total Score	Condition Category
CAM	9	Fair
DSP	7	Limited
ECF	8	Limited
EDH	17	Great
GRV	3	Deficient
GEO	8	Limited
MQT	7	Limited
PIO	9	Fair
RES	5	Limited

Main Report Key Findings

Countywide Finances

2020 West Slope Fiscal and Deployment Conditions as a Spectrum.



3. Cameron Park CSD Specific Findings



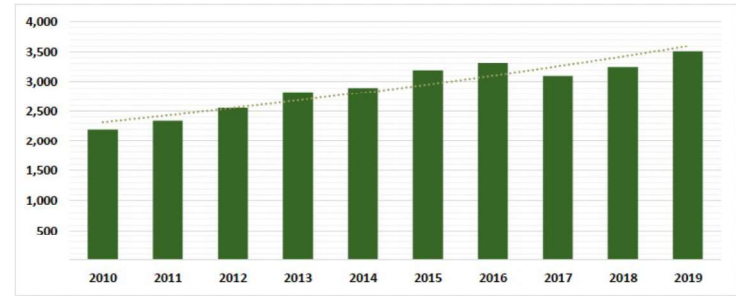
Cameron Park CSD Specific Findings Outline

1. Calls for Service
2. Response Times
3. Mutual and Automatic Aid
4. District Financial Ability to Provide Services

Cameron Park CSD Specific Findings

Calls for Service

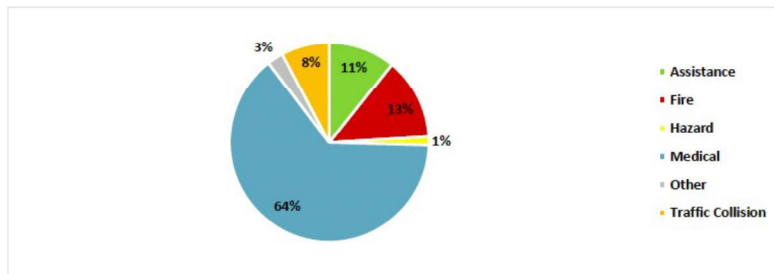
District Calls from 2010 — 2019



Cameron Park CSD Specific Findings

Calls for Service

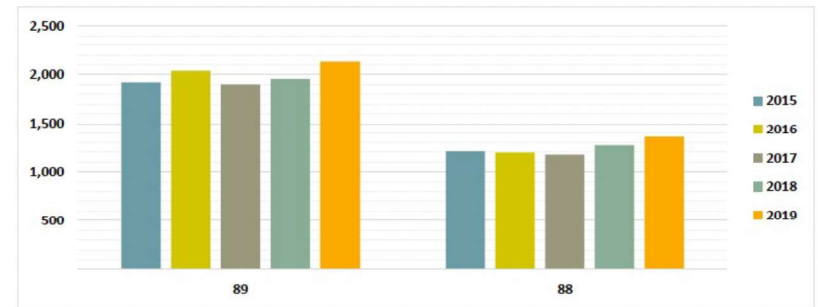
Calls for Service by Type - 2019



Cameron Park CSD Specific Findings

Calls for Service

Calls By Station - 2019



Cameron Park CSD Specific Findings

Response Times

Average Response Time from 2010 to 2019

Year	Average Response Time (Hr : Min : Sec)
2010	0:05:03
2011	0:05:26
2012	0:05:32
2013	0:05:52
2014	0:05:47
2015	0:05:57
2016	0:05:57
2017	0:06:04
2018	0:05:50
2019	0:05:36

Source: CAL FIRE Camino ECC, 2020

Cameron Park CSD Specific Findings

Response Times

Average Response Time for all West Slope Fire Agencies in 2019

Agency	Total Calls	Average Response Time in Hours : Minutes : Seconds
CAM	3,508	00:05:44
DSP	3,845	00:07:31
ECF	10,843	00:08:20
EDH	6,161	00:06:26
GEO	2,279	00:09:11
GRV	1,388	00:12:57
MQT	465	00:10:38
PIO	1,729	00:14:04
RES	1,520	00:08:45

Cameron Park CSD Specific Findings

Mutual and Automatic Aid

- The District received aid 451 times and provided aid 782 times in 2019.
- The District provided roughly 3x more aid to El Dorado County Fire than it received and 5x more aid to Diamond Springs/El Dorado than it received.
- Overall, the District provided aid 331 more times than it received in 2019

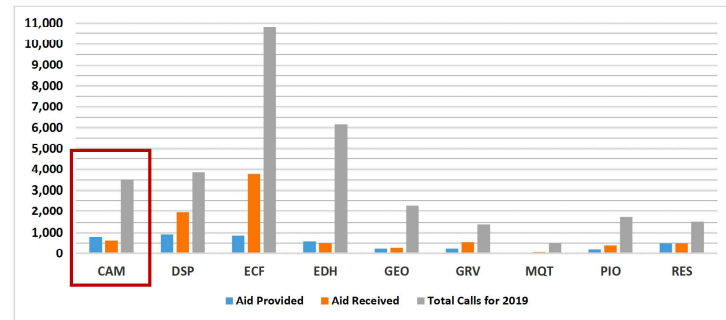
Agency Providing/Receiving Aid to/from CAM	Amount of Aid Provided to CAM	Amount of Aid Received from CAM
DSP	14	71
ECF	126	385
EDH	171	132
GEO	0	8
GRV	1	3
LAV	0	1
MQT	0	1
RES	130	167
Other Agencies ²	9	14
Total	451	782

Source: CAL FIRE Camino ECC, 2020
¹AEU is the CAL FIRE – Amador-El Dorado Unit
²Other Agencies include City of Folsom, fire agencies in Amador County, the City of Ione, and the USFS. The CAL FIRE – Amador-El Dorado Unit aid provided to CAM is described in Volume I - Appendix D.

Cameron Park CSD Specific Findings

Mutual and Automatic Aid

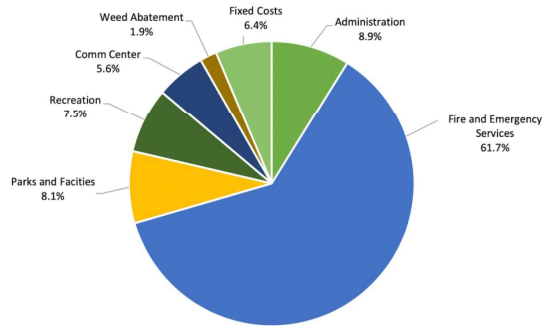
Aid received/Provided & Total Calls by Agency in 2019



Cameron Park CSD Specific Findings

Financial Ability to Provide Services

Budgeted Expenditures by Department for FY 2020/2021



Cameron Park CSD Specific Findings

Financial Ability to Provide Services

Financial Summary

- Based on the financial information reviewed, the District provides limited service to residents because the District is staffed at below minimum standards, leaving the community vulnerable.
- A budget forecast provided by the District estimates the District will continue to operate with an average 2% deficit per year to FY 2024/2025, drawing down the reserve fund to cover the deficit.
- Revenues are not sustainable or sufficient in the long term.

Cameron Park CSD Specific Findings

Financial Ability to Provide Services

Where does this leave the District? Some Options to Consider:

1. Request proposals for neighboring agencies to provide services to the District
2. Look into the feasibility of separating fire services from the District to be provided by another entity
3. Additional revenue through a Benefit Assessment measure
4. Administer a fee for service agreement with properties where the District responds frequently
5. Explore a fee for service attached to automatic and mutual aid responses outside of agency boundary



Agenda Transmittal

DATE: March 29, 2023

FROM: André Pichly, General Manager

AGENDA ITEM #2: Final Report from Fire Contract Ad Hoc Committee regarding Fire Services in Cameron Park

RECOMMENDED ACTION: Receive Presentation From the Ad Hoc Committee and Discuss in Study Session

Background

In June of 2022, former Board President Wood-Carlson and the General Manager signed a letter of intent to enter into good faith negotiations with CALFIRE regarding staffing concerns brought forward by CALFIRE that could result in the renewal of the cooperative agreement between the two parties. The current contract with CALFIRE expires on June 30, 2023.

In September of 2022, at the recommendation of the General Manager, former Board President Wood-Carlson established a Fire Contract Negotiation Ad Hoc Committee and appointed Directors Aiston and Scobey to serve on that Committee. Director Aiston was made the chair, Director Scobey the vice-chair.

The Ad Hoc committee met on 5 different occasions from October through February. Meetings were attended by the GM, as well as CALFIRE leadership from the Amador-El Dorado Unit and management from the Cameron Park Fire Department.

Agendas were created for each meeting with the primary topic being *“Ongoing discussions regarding the needs, resources, and challenges of the Community Services District and CAL FIRE as part of contract negotiations.”* The key issues were:

- What do we want to do?
- What can we do?
- Identify Common ground.

Having substantially completed their work, the Ad Hoc Committee began outlining next steps that include the Final Report presentation.

Recommendation

- Staff recommendation that the Board of Directors hear the Ad Hoc Committee’s Final Report presentation and hold an open discussion (study session) about the presentation and the Ad Hoc Committee’s recommendations.
- Staff also recommends that the Board President determine if the Ad Hoc Committee’s work is done, and thereby dissolve the Ad Hoc Committee, **or** determine if the Ad Hoc Committee needs to continue their efforts.

Attachments

2a – Letter of intent from the CSD to CALFIRE

2b – Ad Hoc Committee Final Report presentation

Attachment 2a



2502 Country Club Drive, Cameron Park, CA 95682
telephone (530) 677-2231 • fax (530) 677-2201 •
www.cameronpark.org

June 29, 2022

Department of Forestry and Protection
Amado El Dorado Unit
2840 Mt. Danaher Road
Camino, CA 95709

Chief Blankenheim,

This letter is to inform CAL FIRE of the intent of the Cameron Park Community Services District to enter into good faith negotiations regarding the staffing concerns you brought forward that would result in the renewal of the agreement, per Exhibit C, Part 4 of our Cooperative Agreement.

We, too, greatly appreciate the cooperative relationship that the CAL FIRE has had with the CSD over the last quarter century. The services you have provided to the community as our Fire Department has had a positive impact on our residents and businesses, and we are proud of the work the men and women of CAL FIRE have done as our Fire Department.

Respectfully,

F. Wood Carlson
Felicity Wood Carlson
President of the Board

André Pichly
André Pichly
General Manager

Signature: 
F. Wood Carlson (June 28, 2022 08:07 AM PDT)

Email: directorcarlson@cameronpark.org

Fire Contract Negotiations Ad Hoc Committee Final Report

March 29, 2023
CSD Staff
Director Eric Aiston
Director Monique Scobey

Background

Policy 4060: Committees of the Board of Directors

- 4060.1** The Board President shall appoint such ad hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

Background

The Ad Hoc committee is giving its report in 2 parts:

- Special Board meeting, Weds., March 29. This meeting is to finish the report of options with their fiscal impacts alongside revenue projections, their performance impacts alongside response data, and other relevant information.

CPCSD Fire Services

- Service Paid by Property tax allocation (62% in FY 22-23)
 - Fire response
 - Advanced Life Support (ALS)
 - Facilities and equipment
 - Personnel
- Self-supporting services (related but not a factor)
 - Fire Marshall
 - Weed Abatement

Background

- Policy Purpose of the Ad Hoc Committee: To hold discussions regarding the needs, resources, and challenges of the Community Services District and CALFIRE as part of contract negotiations.
- The Ad Hoc Committee held a total of 5 meetings (Oct. 20, Dec 1, Jan 12, Feb 15)

Background

The Ad Hoc committee is giving its report in 2 parts:

- Regular Board meeting, Weds., March 15 This was to introduce the board to context of the CPFD, its current staffing, along with CALFIRE's staffing request for a contract renewal, the fiscal impact and options.

Revenue Sources

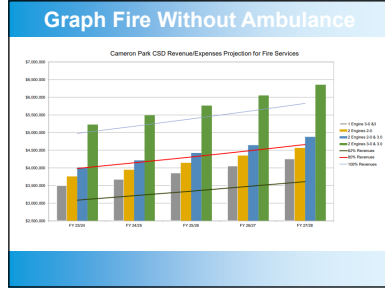
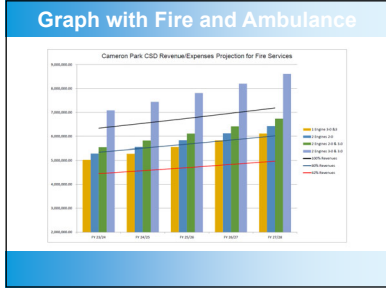
- Current**
 - Property Tax Allocation
 - JPA
 - Equipment rental
 - First Responder Fee (new)
 - General Fund

Revenue Sources

- Additional / Potential**
 - Grants
 - Assessment or bond measure
 - Ponte Palmero
 - Training tower rental

Potential cost saving measures

- Contract under utilization
- "Brown out" Station 88
- Move ambulance out of district
- Merge with other fire districts
- Search for lower cost contractor (RFP)
- Cut other services: Facilities, Recreation, close Community Center



Fire without ambulance

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
1 Engine 3-0-3					
Revenues - Fees & other sources					
Property Tax Allocation	3,067,666.72	3,211,172.25	3,359,628.24	3,479,304.03	3,612,143.17
Sub-Total Revenues	3,067,666.72	3,211,172.25	3,359,628.24	3,479,304.03	3,612,143.17
Fire Department Expenditures	326,310.00	342,819.75	359,724.38	377,182.40	395,449.93
Cal Fire Contract	8,117,844.00	8,156,027.00	8,102,949.00	8,147,964.00	8,163,402.00
(omit) under	102,114.00	102,114.00	102,114.00	102,114.00	102,114.00
2 Engines 2-0					
Revenues - Fees & other sources					
Property Tax Allocation	3,067,666.72	3,211,172.25	3,359,628.24	3,479,304.03	3,612,143.17
Sub-Total Revenues	3,067,666.72	3,211,172.25	3,359,628.24	3,479,304.03	3,612,143.17
Fire Department Expenditures	326,310.00	342,819.75	359,724.38	377,182.40	395,449.93
Cal Fire Contract	8,418,407.00	8,403,131.00	8,381,920.00	8,377,437.00	8,374,184.00
(omit) under	102,114.00	102,114.00	102,114.00	102,114.00	102,114.00

Fire and ambulance

1 Engine 3-0-3

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Revenues - Fees & other sources					
Property Tax Allocation	3,067,666.72	3,211,172.25	3,359,628.24	3,479,304.03	3,612,143.17
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Sub-Total Expenditures	8,744,717.00	8,745,950.75	8,741,644.38	8,754,619.40	8,769,633.93
(omit) under	102,114.00	102,114.00	102,114.00	102,114.00	102,114.00

2 Engines 2-0

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Fire and Ambulance

2 Engines 2-0

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
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2 Engines 3-0 & 2-0

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Fire without ambulance

2 Engines 2-0 & 3-0

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2 Engines 3-0 & 3-0

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Revenues - Fees & other sources					
Property Tax Allocation	3,067,666.72	3,211,172.25	3,359,628.24	3,479,304.03	3,612,143.17
Sub-Total Revenues	3,067,666.72	3,211,172.25	3,359,628.24	3,479,304.03	3,612,143.17
Fire Department Expenditures	326,310.00	342,819.75	359,724.38	377,182.40	395,449.93
Cal Fire Contract	8,418,407.00	8,403,131.00	8,381,920.00	8,377,437.00	8,374,184.00
(omit) under	102,114.00	102,114.00	102,114.00	102,114.00	102,114.00

Other Considerations

- LAFCO report
- Effect of consolidation with other agencies
- Fire Master Plan findings
- Community input

5 Year Funding Projections

- Funding includes property tax allocation only
- Fire Services costs include facilities and personnel

Decision Timeline

2023

- March - Ad Hoc Committee Final Report
- April(?) - Hire new tax measure consultants
- June - District Budget
- June 30 – Current CALFire contract expires
- Nov/Dec - Estimated Fire Master Plan findings

Discussion: Option #1

Extend current CALFIRE contract one-year (FY 23-24)

- Use all current revenue sources to pay any amount over property tax allocation
- Implement all long-term revenue sources and begin RFP process
- Begin process for tax measure and grants

Discussion: Option #2

Renew contract for 5 years (23-24 thru 27-28)

- Add 1 staff member in FY23-24
- Add additional personnel in FY24-25 as required to keep contract
- Keep existing District service levels (2 stations)
- Grants received to cover amount over allocation and/or general fund

Decision Timeline

2024

- June 2024 District Budget
- Nov 2024 tax measure on ballot?
- Nov 2024 CALFIRE mandates 2 additional personnel (if Station 88 remains open)
- Other:
 - Potentially receive grants (or in 2025)

Discussion: Option #1

Extend current CALFIRE contract one-year (FY 23-24)

- Maintain current 10 personnel contract - keep existing District service levels.
- CALFire has indicated they will give 1 year notice in this scenario.

Discussion: Option #2

Renew contract for 5 years (23-24 thru 27-28)

- This will necessarily create a need for additional revenue starting FY23-24
- Implement cost savings measures if needed: "brown out" Station 88 and/or move ambulance in FY 24-25 or later
- Contract can be revisited/revise as needed
- Should contract be ended, minimum 1 year transition needed

Discussion: Option #3

Renew contract for 5 years (23-24 thru 27-28) with reduced service levels

- Brown out Station 88 (intended to be temporary until community weighs in)
- Reduce staffing to 8 or 9 personnel at Station 89
- Current tax allocation will be closest to covering contract and service costs for the immediate future

Discussion: Option #3

Some unknown factors

- Impact on actual response times and service levels, including medical aid in Cameron Park
- Impact on neighboring agencies for mutual aid, as well as impact on Cameron Park for availability of mutual aid
- Future property tax allocations to CPCSD
- Response of Cameron Park residents to proposed tax or assessment

Discussion: Option #4

Other options?

Discussion: FY 25-26 Forward

- Evaluate financial situation and community desires
- Is a new contractor in best interest of District? Potential merging with another agency?
- Does tax measure pass?
- Are cost saving/additional revenue measures sufficient?
- Value of general fund
- Need to cut other services?

Additional considerations

- Response times if Station 88 "browned out"
- Purpose of an assessment or bond
- Impact on all of our services and staffing