

**Board of Directors Meeting**  
**Cameron Park Community Services District**  
**2502 Country Club Drive, Cameron Park, California**



**Wednesday, January 20, 2016**

**6:30 p.m. Regular Meeting**  
**Board will convene into Closed Session**  
**after Committee Reports**

Board of Directors

GREG STANTON (GS), President

MARGARET MOHR (MM), Vice-President

Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

**MOMENT OF RECOGNITION**

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

**PRESENTATION**

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- **Uptown Studios** – Tina Reynolds, Owner – Website Design Update
- **El Dorado Dog Owners Guild (EDDOG)** - Sue Hawkes, Public Relations Chair – Project Updates and Dissolution of EDDOG

**OPEN FORUM**

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**BEGINNING OF CONSENT CALENDAR**

**1. APPROVAL OF DRAFT CONFORMED AGENDAS**

- a. Board of Directors' Regular Meeting, December 16, 2015
- b. Board of Directors' Special Meeting, January 14, 2016

**2. STAFF REPORTS**

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

### **3. FINANCIAL REPORTS**

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

### **4. CC&R VIOLATION AT 3154 OAKWOOD ROAD**

*Recommended Action:* Receive and Approve Referral to Legal Counsel

### **END OF CONSENT CALENDAR**

### **DEPARTMENT MATTERS**

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

### **5. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

### **6. CAMERON PARK COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS' COMMITTEE ASSIGNMENTS**

*Recommended Action:* Receive, Discuss and File

### **7. RESOLUTION TO SUBMIT GRANT PROPOSAL FOR THE AB 2766 GRANT**

*Recommended Action:* Receive, Discuss and Approve Resolution No. 2016-01 Directing Staff to Submit Grant Proposal for the AB 2766 Motor Vehicle Emissions Reductions Grant for 2016 and 2017

### **8. CAMERON PARK COMMUNITY SERVICES DISTRICT FIVE-YEAR STRATEGIC PLAN 2016-2021**

*Recommended Action:* Receive, Discuss and Approve the Cameron Park Community Services District Five-Year Strategic Plan 2016-2021

### **9. MID-YEAR FINANCIAL REVIEW**

*Recommended Action:* Receive, Discuss and File

### **10. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS**

### **11. MATTERS TO AND FROM DIRECTORS**

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. LAFCO – Director Morrison
- b. Commission for Collaborative Fire Department

### **12. COMMITTEE REPORTS**

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director McNeil and Stanton and Alternate Director Blackmon
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director Mohr
- c. **Fire and Emergency Services** – Chair Director McNeil, Vice Chair Director Mohr and Alternate Director Stanton
- d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director McNeil

### **PUBLIC COMMENT**

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

## **CONVENE TO CLOSED SESSION**

The Board will recess to Closed Session to discuss the following item:

- Pursuant to California Government Code §54957(B)(1)  
Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

## **RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION**

Pursuant to Government Code §54757.1, the legislative body of any local agency shall publically report any action taken in Closed Session and the vote or abstention of every member present thereon.

## **ADJOURNMENT**

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

*A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.*

**Board of Directors Meeting**  
**Cameron Park Community Services District**  
**2502 Country Club Drive, Cameron Park, California**



**Wednesday, December 16, 2015**      **6:30 p.m. Regular Meeting**  
**Board will convene into Closed Session**  
**after Committee Reports**

Board of Directors  
 SCOTT MCNEIL (SM), President  
 GREG STANTON (GS), Vice-President  
 Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), HOLLY MORRISON (HM)

**CALL TO ORDER** – 6:30 p.m.

**ROLL CALL** – SM, GS, AB, MM, HM

**PLEDGE OF ALLEGIANCE**

**ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

*Motion to approve the Consent Calendar and adopt the agenda with the following changes:*

- *On the Conformed Agenda of 11/18/15, page 4 of 5, #13. Matters to and from Directors, the last bullet, add ...verbal “and written” abuse...*
- *Move agenda item #7 to the Consent Calendar.*
- *Remove agenda item #2.c. from the Consent Calendar for discussion.*

*GS/HM – Motion passed*

*Ayes – SM, GS, AB, MM, HM*

*Noes – 0*

*Abstain – 0*

*Public Comment - 0*

**MOMENT OF RECOGNITION**

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

*Director McNeil recognized the volunteers who serve the meals at the Senior Nutrition Program.*

**PRESENTATION**

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- Board of Directors’ Accomplishments – Mary Cahill, General Manager

**OPEN FORUM**

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*Bill Carey, Dave Gelber, Gerald Lillpop, Paula Springer, Deb Cole, Lydia Roseby*

**BEGINNING OF CONSENT CALENDAR****1. APPROVAL OF DRAFT CONFORMED AGENDAS**

- a. Board of Directors' Regular Meeting, November 18, 2015
- b. Board of Directors' Special Meeting, November 19, 2015
- c. Board of Directors' Special Meeting, November 30, 2015
- d. Board of Directors' Special Meeting, December 10, 2015

**2. STAFF REPORTS**

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report – *moved from the Consent Calendar to item #4 “Items Removed from the Consent Calendar for Discussion”*
- d. Parks Department Report

**3. FINANCIAL REPORTS**

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

**END OF CONSENT CALENDAR****DEPARTMENT MATTERS**

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

**4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

*2.c. Staff Report – Recreation Department Report*

**5. BOARD REORGANIZATION: ELECTION OF PRESIDENT AND VICE PRESIDENT POSITIONS**

**Recommended Action:** Nominate and Elect Board of Directors President and Vice President

*Motion to nominate Director Stanton as Board President and Director Mohr as Board Vice President.*

*AB/SM – Motion passed*

*Ayes – SM, GS, AB, MM*

*Noes – HM*

*Abstain – 0*

*Public Comment - 0*

**6. SIERRA SHARKS PRESENTATION AND STAFF REPORT**

**Recommended Action:** Receive, Discuss and Action as Appropriate

*This item will be continued on the January, 2016, Board of Directors' agenda.*

*Public Comment – Bill Carey, Dave Gelber, Michael Benedetti, Tom Harvey*

**7. INSTALL ONE (1) NEIGHBORHOOD WATCH SIGN LOCATED ON CAMERON PARK COMMUNITY SERVICES DISTRICT PROPERTY ON CRAZY HORSE ROAD**

**Recommended Action:** Receive, Discuss and Approve Cambridge Oaks Homeowners' Request to Install Neighborhood Watch Sign

*This item was moved to the Consent Calendar.*

**8. WEBSITE DESIGN UPDATE**

**Recommended Action:** Receive, Discuss and Provide Staff with Direction

*No action taken on this item.*

*Public Comment – Gerald Lillpop and Lydia Roseby*

**9. PUBLIC RECORDS REQUEST UPDATE**

**Recommended Action:** Receive, Discuss and File

*No action taken on this item.*

*Public Comment – Dave Gelber*

**10. BOARD REPRESENTATION ON A MARBLE VALLEY/LIME ROCK AD HOC COMMITTEE**

**Recommended Action:** Receive, Discuss and Appoint Director Scott McNeil and another Board Member to Replace Vicky Neibauer on a Marble Valley/Lime Rock Ad Hoc Committee

*Motion to reaffirm Directors Scott McNeil and Margaret Mohr's appointment to the Marble Valley/Lime Rock Ad Hoc Committee.*

*SM/AB – Motion passed*

*Ayes – SM, GS, AB, MM, HM*

*Noes – 0*

*Abstain – 0*

*Public Comment - 0*

**11. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS****12. MATTERS TO AND FROM DIRECTORS**

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. LAFCO – Director Morrison – *Water availability was discussed.*
- b. Commission for Collaborative Fire Department
  - o *Director Mohr wished a happy birthday to Director Morrison and Dave Gelber.*
  - o *Director Mohr provided kudos to Recreation Supervisor Tina Helm on the successful Santa Run and breakfast. She also praised the Fire Department for the Santa Parade.*
  - o *Directors Blackmon and McNeil also gave kudos for the above-mentioned events.*
  - o *Director Morrison congratulated Recreation Supervisor Tina Helm on the well-attended Craft Faire.*
  - o *Director Stanton mentioned that he met with some constituents at the Santa Run/breakfast and enjoyed talking to them. He encouraged the other directors to also talk to constituents periodically.*
  - o *Director Stanton reported the new fire truck has arrived and looks good.*

**13. COMMITTEE REPORTS**

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director McNeil and Stanton and Alternate Director Blackmon
- b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director Mohr
- c. **Fire and Emergency Services** – Chair Director McNeil, Vice Chair Director Mohr and Alternate Director Stanton
- d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director McNeil

**PUBLIC COMMENT**

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*None*

**CONVENE TO CLOSED SESSION** – 8:30 p.m.

The Board will recess to Closed Session to discuss the following item:

- Pursuant to California Government Code §54957(B)(1)  
Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

**RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION**

Pursuant to Government Code §54757.1, the legislative body of any local agency shall publically report any action taken in Closed Session and the vote or abstention of every member present thereon.

*Nothing to report out.*

**ADJOURNMENT** – 9:28 p.m.

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Special Meeting of Board of Directors Meeting  
Cameron Park Community Services District  
2502 Country Club Drive, Cameron Park, California



Thursday, January 14, 2016 4:30 p.m. Special Meeting

Board of Directors

GREG STANTON (GS), President  
MARGARET MOHR (MM), Vice-President  
Directors: AMY BLACKMON (AB), SCOTT MCNEIL (SM), HOLLY MORRISON (HM)

CALL TO ORDER – 4:33 p.m.

ROLL CALL – GS, MM, AB, SM, HM

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

*Motion to approve the agenda.*  
*SM/AB – Motion passed*  
*Ayes – GS, MM, AB, SM, HM*  
*Noes – None*  
*Abstain - None*

OPEN FORUM

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DEPARTMENT MATTERS

1. STRATEGIC PLANNING WORKSHOP

- Presentation by Brent Ives, BHI Consulting

ADJOURNMENT – 7:03 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District’s website at [www.cameronpark.org](http://www.cameronpark.org). Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

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## Agenda Transmittal

**DATE:** January 20, 2016

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #2A:** General Manager Report

**RECOMMENDED ACTION:** Receive and File

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**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

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Staff have been working with Uptown Studios on the website design via conference calls and email messages to finalize the home page. Staff is also working on updating existing department pages. Uptown Studios will be presenting updates to the Board at the regular meeting on Wednesday, January 20<sup>th</sup>.

A shout out to the Board members, staff and Brent Ives, consultant, for the work that has been done on the Strategic Plan. A draft plan will be presented to the Board at the meeting on January 20<sup>th</sup> for Board's review and public input.

Partnership meetings included Ponte Palmero, to discuss joint resources for community programs and special events. There is a follow-up meeting scheduled for mid- January. There are a number of new program ideas being explored that would provide new adventures to serve the community.

Staff met and interviewed consultants for a long-term financial plan for the District. This process will result in recommendations for reserves and future planning.

There are issues with our current green waste location adjacent to Station 89. The location is not staffed and independent landscapers are dumping their job waste. We are working with El Dorado Disposal to address some of these issues. This will be brought to the Fire & Emergency Services Committee when there are ideas to explore further.

Staff is working with SCI to move the nexus studies to the County for approval. This has been a collaboration with other fire departments to group the fire studies together and bring to the Board of Supervisors as a package. However, our District has completed its plans and some of the other agencies are not in the same position. Staff will continue to work with the consultant and the County to expedite this process.

A letter was sent to the El Dorado County Board of Supervisors on January 15<sup>th</sup> regarding an ad hoc committee for a long-term solution to the weed abatement issue.

**Upcoming events include:**

- |             |                            |
|-------------|----------------------------|
| January 23  | Concert “On Air”           |
| January 29  | Movie Night – Tomorrowland |
| February 6  | Reds, Whites & Jewels      |
| February 18 | Affair of the Heart        |

**Community and Internal Meetings:**

- |             |   |
|-------------|---|
| Ongoing     | Weekly Staff meetings                                     |
| December 22 | Staff Holiday Luncheon                                    |
| January 5   | Ponte Palmero   |
| January 6   | Aquasol Swim Team   |
| January 6   | Cameron Park Community Foundation                         |
| January 11  | El Dorado County Supervisor Novasel, meet and greet       |
| January 11  | El Dorado County Solid Waste Advisory Committee (EDSWAC)  |
| January 11  | CPCSD Parks and Recreation Committee                      |
| January 12  | CPCSD Budget and Administration Committee                 |
| January 12  | CPCSD Fire and Emergency Services Committee               |
| January 12  | Conference Call with SCI                                  |
| January 13  | RGS Conference Call – Long-Term Financial Plan            |
| January 14  | RGS Conference Call – Long-Term Financial Plan            |
| January 14  | CPCSD Board of Directors Special Meeting – Strategic Plan |
| January 15  | Little Tykes – Park Equipment                             |
| January 19  | El Dorado County Disposal – Green Waste Site              |
| January 20  | Gold Country Regional Chapter Workshop                    |
| January 20  | CPCSD Board of Directors                                  |

***Cameron Park Community Services District***  
**Staff Report – January 2016**

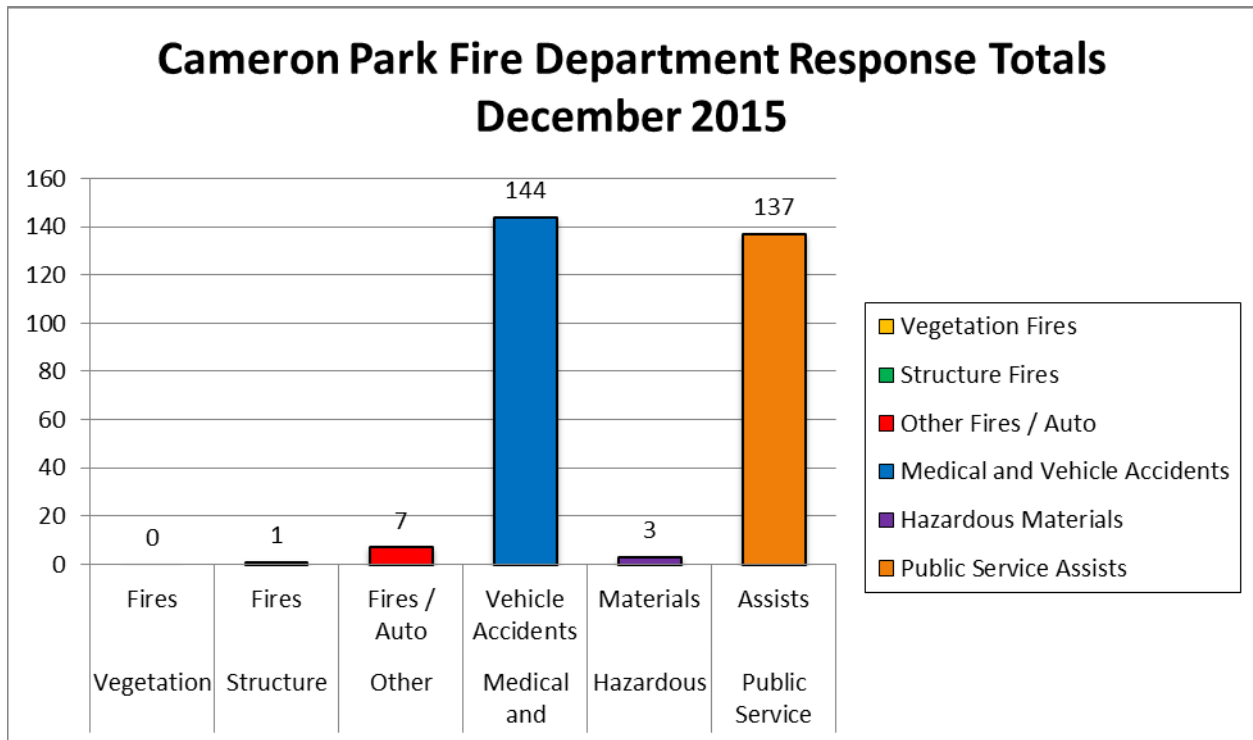
**To:** Board of Directors  
**From:** Bob Counts, Battalion Chief  
**Regarding Item #2.b.:** Fire Department Report for the January 20, 2016 - Board Meeting

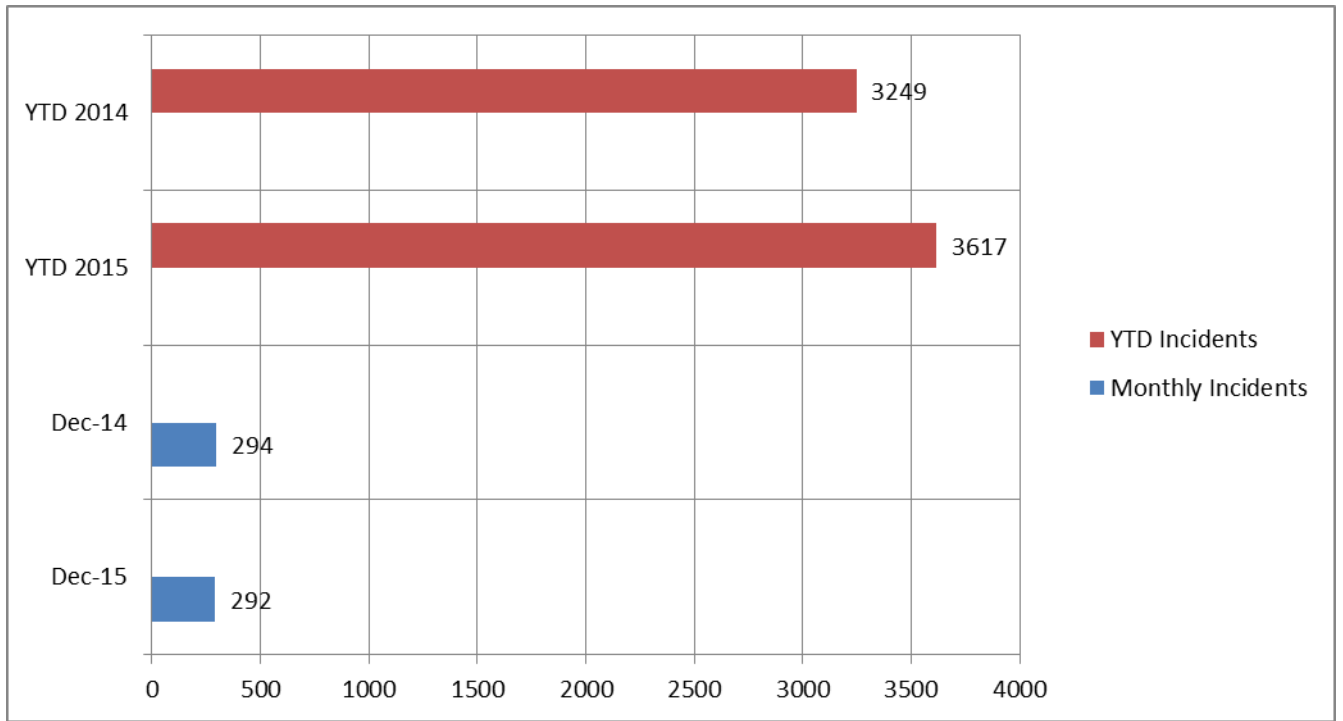
**Recommended Action:** Receive and File

**Incidents for the Month of December 2015:**

<b>Vegetation Fires</b>	<b>Structure Fires</b>	<b>Other Fires / Auto</b>	<b>Medical and Vehicle Accidents</b>	<b>Hazardous Materials</b>	<b>Public Service Assists</b>	<b>Total(s)</b>
<b>0</b>	<b>1</b>	<b>7</b>	<b>144</b>	<b>3</b>	<b>137</b>	<b>292</b>

**Incident Total for Month of December: 292**





As of December 31, 2015

Incidents were down by 1% for the month of November compared to 2014. Total incidents have increased by **11.3%** for the calendar year compared to 2014.

Below are additional call statistics and explanations of charts for the West Slope of El Dorado County, Cameron Park Resources are highlighted in yellow.

### AGENCY JURISDICTION INCIDENT TOTALS-2015

The chart below outlines the incident totals in 2015 for each Fire Agency Jurisdiction that is dispatched by Camino ECC. The total incidents are based on where the call originates geographically. This chart does not show what agencies responded to the incident, only where the incident was located. The chart is in descending order based on call volume.

Agency	Structure Fire	Veg Fire	Vehicle Fire	Alarms/Misc. Fire	Hazard	Rescue	Public assist	Traffic collision	Med	Total 9-1-1	Other Cover
El Dorado County F.P.D.	69	78	42	375	103	16	631	503	6,394	8,211	5,412
El Dorado Hills F.D.	23	19	15	198	35	2	495	174	1,469	2,430	632
Cameron Park F.D.	11	13	8	80	18	0	319	68	1,667	2,184	1,434
Diamond Springs F.P.D.	16	26	8	112	31	0	207	129	1,534	2,063	563
Pioneer F.P.D.	6	26	5	48	8	2	39	51	301	486	45
Garden Valley F.P.D.	6	11	4	32	13	2	57	34	322	481	83
Rescue F.P.D.	6	17	3	33	8	0	40	35	255	397	67
Georgetown F.D.	8	5	3	20	6	1	30	39	252	364	69
Mosquito F.P.D.	0	6	0	17	1	0	21	5	72	122	20

## EL DORADO COUNTY ENGINE STATION ACTIVITY-2015

This chart outlines the total amount and type of incidents a Station responded to in 2015. This chart does not include the Medic Units, which are referenced on the next chart. The chart is in descending order based on call volume. The call types are broken down into categories explained below:

**Structure fire-** Residential, apartment and commercial occupancy fires

**Vegetation fire-** Vegetation and lightning fires

**Vehicle fire-** Passenger, recreational and Commercial vehicle Fires

**Alarms/Misc. fire-** False alarms, ringing alarms, landscape, dumpster, and misc. fires

**Hazard-** Hazardous materials, electrical and gas hazards

**Rescue-** Water, building collapse, cliff, mine, cave or physical rescues

**Public assist-** Lift assists, smoke detector checks, snake removals, allied agency and community assists

**Traffic collisions-** Traffic collisions, vehicle over the side rescues and extrications

**Med-** Medical emergencies

**Other/Cover-** Cover assignments and administrative details

Station	Structure Fire	Vegetation Fire	Vehicle Fire	Alarms/Misc. Fire	Hazard	Rescue	Public Assist	Traffic Collision	Med	Total 9-1-1	Other/Cover
25	76	52	14	167	32	4	226	236	2139	2946	95
49	66	53	15	139	27	3	132	236	1210	1881	46
89	55	34	9	90	12	0	222	108	1107	1637	26
17	37	30	11	71	26	4	112	150	796	1237	23
88	52	37	8	79	12	1	109	93	690	1081	123
28	64	55	10	88	9	1	54	121	668	1070	142
85	40	14	13	140	10	3	120	146	485	971	63
21	53	38	9	81	15	2	72	176	444	890	484
84	32	11	7	83	18	3	124	80	401	759	59
87	23	9	7	68	11	1	136	74	368	697	45
83	43	34	3	60	8	0	58	70	392	668	31
19	35	40	9	43	8	2	51	119	335	642	36
86	38	22	10	53	3	1	115	56	303	601	159
51	12	35	11	58	19	4	51	128	355	673	10
38	17	37	8	39	8	2	32	66	326	535	45
61	13	22	4	39	6	2	22	64	273	445	2
72	11	10	6	28	6	9	45	76	252	443	13
31	6	12	2	7	5	1	14	39	201	287	17
75	0	8	0	13	1	0	22	10	95	149	0
91	4	6	0	16	2	0	28	17	66	139	74

## EL DORADO COUNTY MEDIC UNIT ACTIVITY-2015

This chart outlines the total amount and type of incidents a transporting paramedic ambulance (Medic Unit) responded to in 2015. The total 911 service calls do not include cover assignments. The chart is in descending order based on call volume. The call types are broken down into categories defined on the previous page.

Medic	Structure Fire	Vegetation Fire	Vehicle Fire	Alarms/Misc. Fire	Hazard	Rescue	Public Assist	Traffic Collision	Med	Total 9-1-1	Other/Covers
25	24	25	9	29	7	0	59	191	2503	2847	793
49	14	25	6	47	0	1	28	157	2060	2338	724
89	18	15	7	23	5	1	48	144	2066	2327	886
28	23	24	7	24	3	0	30	135	1673	1919	1137
85	17	13	5	11	2	4	26	165	1617	1860	1005
17	15	25	10	17	0	5	16	139	1213	1440	537
19	14	17	6	6	0	3	16	106	963	1131	629
61	7	15	10	27	11	4	34	113	873	1094	456

## EL DORADO COUNTY CHIEF OFFICER ACTIVITY

The below chart outlines the total amount and type of incidents a coverage chief officer responded to in 2015. The chart is in descending order based on call volume. The call types are broken down into categories defined on the first page.

Chief	Structure Fire	Vegetation Fire	Vehicle Fire	Alarms/Misc. Fire	Hazard	Rescue	Public Assist	Traffic Collision	Medical	Total 9-1-1	Other/Cover
ECF	72	78	35	172	78	8	8	457	45	953	6
EDH/RES	43	32	17	127	21	3	11	201	129	584	18
CAM	53	97	25	82	4	0	6	77	12	356	16
GEO	10	8	3	8	6	1	11	37	226	310	0
DSP	26	28	8	35	3	0	1	118	25	244	3
MQT	2	0	5	8	1	0	15	5	71	107	0
PIO	6	19	5	20	5	1	1	42	4	103	1
GRV	9	8	3	11	10	1	0	30	17	89	2

## PERSONNEL

After three years of dedicated service to the community of Cameron Park, Engineer Tom Silva has transferred to the El Dorado Station of CAL FIRE. Tom has taken on numerous additional duties over the past three years, and he will be missed.

Engineer Silva's transfer to a different station created an opening at Station 89 for an Engineer. We have honored a transfer request from Engineer Regina Scriven. Engineer Scriven has been assigned to the Riverside Unit of CAL FIRE for the past 12 years, and has experience in multiple facets of firefighting including; ladder truck operations, specialized rescue, and hazardous materials specialist. Engineer Scriven decided to move to Northern California to be closer to her mother, and she resides in Foresthill.

## **FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION**

### Incidents

#### Commercial Structure Fire – Sierra Oaks Apartments

On December 31<sup>st</sup> at approximately 20:15, Cameron Park Fire Units responded to a reported Commercial Structure Fire in a laundry room at Sierra Oaks Apartments on La Crescenta Dr. Fire Units arrived and quickly extinguished the fire, limiting damages to the contents of the laundry room. The fire was determined suspicious in nature, and is currently still under investigation.

### Apparatus

Work is continuing on the new fire engine to get it ready to be in-service. Tools, and equipment are being installed, and the striping is almost complete.

We are planning an in-service ceremony for the Engine when we get closer to final completion. I will be providing more info on that in the months to come.



### El Dorado County Training Officers Association

No new items of interest to report.

### El Dorado County Fire Chiefs Association

No new items of interest to report, Meeting minutes from the December 9<sup>th</sup> meeting are not available yet.



## **JPA OPERATIONS AND ADMINISTRATION**

### *JPA Board of Directors Meeting*

No new items of interest to report, Meeting minutes from the December 9<sup>th</sup> meeting are not available yet.

## **FIRE PREVENTION**

Happy New Year! One more year in the books. What will your story be for next year? Last year residents in the foothills made great accomplishments towards becoming a more fire safe community. More and more people are getting in touch with local fire safe councils and participating in events each day. They have created more defensible space throughout the community. With three historical fires occurring in our backyard in the past two years, we need to be vigilant. So what can we all do? It's new years, that's a time for setting goals. Here are a few that can help us all.

Spend a little extra time this winter clearing away smaller trees and brush near larger trees to decrease the competition for resources. Even with the recent rains, we are far from being out of the drought. Bugs of all different types will take advantage of your drought stricken trees which are unable to defend themselves. The bark beetle in particular is leaving a substantial mark on our forests. Quite possibly the worst slow moving disaster California has ever seen. Learn more at [www.prepareforbarkbeetle.org](http://www.prepareforbarkbeetle.org). Have your chimney serviced. With the cold weather there is a surge of people using their fireplaces and wood burning stoves for heat. Unfortunately with that comes a rise in the number of calls for service due to a chimney catching on fire because of residue buildup or not being annually serviced. What do you do with your ash and coals left over after the fire? Make sure you are removing them and storing them in a metal container and putting them outdoors, and not near or on anything flammable such as lawn equipment gas cans or wooden decks.

Get that trailer and tow vehicle serviced. Trailers tend to be low on the priority list of things to get to the mechanic. However, many fires each year are caused by trailers. Worn out brakes, where there is no longer a pad has metal on metal trying to stop your load. This creates sparks and excessive heat that can cause far worse damage to your trailer. Improperly sized tow chains will also create sparks possibly leading to a Wildland fire. The exhaust system on your tow vehicle generates tremendous heat, and a malfunctioning catalytic converter can break down and actually spit pieces out of your tailpipe. All it takes is a piece landing in a small patch of dry grass to start a fire.

Some quick simple goals we can all achieve with just a little time. Working together, will help keep us all fire safe.

**Cameron Park Community Services District  
Staff Report for January 2016**

**To:** Board of Directors  
**From:** Tina Helm, Recreation Supervisor  
**Re:** Recreation Department Report  
**Recommended Action:** Receive and File

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**UPCOMING EVENTS**

- On Air Concert – Saturday, January 23 – Community Center – 6pm
- Movie Night –Tommowland – Friday, January 29 – Community Center – 6pm
- Reds, Whites & Jewels Show – Saturday, February 6 – Community Center – 11am-4pm
- Affair of the Heart – A Public Health Event – February 18, 4pm to 7pm
- It's A Wedding Affair – February 21, 10am to 3pm

**UPCOMING NEW PROGRAMS:**

January – Ballet I, Beginning Guitar for Kids, Basic Guitar I and II, Cathie's Paint Parties, Sharing Your "Treasured Memories" and Chair Based Yoga.

**MOMMY MARKET (& DADDY TOO!):** This event was held November 7 at the Community Center. There were not as many vendors as the first year but a steady flow of buyers of either gently used items or some of the other items available – Mary Kay Cosmetics, Candles, Children's boots or books. Both the shoppers and vendors would like to see this event held twice a year – so it has been moved to the Yard Sale/ Community Clean-up Day that is held in the spring and the fall. – See Activity Report.

**CHRISTMAS CRAFT FAIRE:** See Activity Report.

**SANTA VISITS:** The annual Santa visits were well received by the community. This year Santa and Mrs. Clause made another appearance. They visited up to six homes a night for four evenings. We received lots of positive feedback from families that participated. Thank you, Connie Ballard and her brother in law - Danny Ballard for volunteering as Santa and Mrs. Clause again this year. I would like to thank all the Fire volunteers who drove the Fire Engine or utility vehicle, and the elf, Jacey Holinsworth for helping with this great program. – See Activity Report

**YOUTH BASKETBALL PROGRAM:** The Bruin Clinic was held on January 9. This is an opportunity for the players to participate in a clinic hosted by the Ponderosa High School Basketball Coaches, their staff and players. League games start January 16. This year there are 281 players registered playing on 31 teams. Last year there were 293 players on 33 teams.

**AARP TAX PREPARATION:** Staff is working with AARP to host the tax assistance program here at the Community Center starting in February. They will be hosting training at the facility in the middle of January for the volunteers that are helping with this program.

**UCCE MASTER GARDENERS:** Staff is continuing to work with the Master Gardeners on a series of Public Educational Classes held at the Community Center starting in February. There will be a different topic each month – February's topic is Growing Backyard Veggies

**EL DORADO MASTER FOOD PRESERVERS:** Due to their partnership with the Master Gardeners, the Master Food Preservers will start offering public education classes at the Community Center as well. The first class they will be offering is in April titled: Dehydrating and Freezing for Safe Home Preservation.

### **SUMMARY OF FALL ACTIVITY GUIDE**

The Fall Activity guide included the months of September to December.

The following is a program summary:

- Programs/classes offered - 171
- Programs/classes cancelled - 40 or (23%)
- People participated in the programs/classes offered - 1,184
  
- 50+ Mature Adults Programs offered - 35
- People participated in the 50+ programs offered - 398
- Volunteer hours - 112.50 hours
- Programs offered – 25 game days, 8 days special program days
  
- Special Events – 13
- People participated in Special Events – 2,869
- Volunteer hours – 274.50 hours

When participants register they are asked “How did you hear about the program/event?”

The data from the Fall Activity Guide is being compiled and will be included in the February report.

### **EARLY BIRD SEASON PASSES STATUS:**

2 Family passes; 2 Adult passes and 3 Senior passes have been sold

Marketing done includes: Newsletter twice, Facebook, Cameron Park Life General Managers article twice, Cameron Park Life back page – January

Upcoming Marketing – article to newspaper and banner

### **MARKETING:**

- The Front Desk staff is spending a minimum of 15 minutes a day interacting through social media to promote programs and events within the community
- As of January 14, 2016, there are 828 (89 more than December) page “Likes” on Facebook – this was largely due to the Santa Parade Updates and 596 (4 more than December) followers on Twitter.
- Please find some of the PSAs of the recent events and activities held in December.
- Please find the Mail Chimp campaign information from the email newsletters for January.

### **MEETINGS:**

- Staff attended YTRS- Youth and Teen Recreation Services meeting to discuss teen programming.
- Staff met with Umqua Bank to discuss sponsorship and volunteer opportunities
- Staff met with Ponte Palmero to discuss sponsorship and event opportunities.
- Staff met with Pizza Factory to discuss sponsorship and events participation.

**Cameron Park Community Services District  
Facility Report December 2015**

**COMMUNITY CENTER:**

**December rental activities included:**

- Foothill Dance Studio - Recital
- Pre School Recital
- Fork Lift Employee Christmas Party
- Quincinera
- 60<sup>th</sup> Wedding Anniversary
- Staff Training for Mt Enterprises
- Birthday Party

**Ongoing Rentals**

- EDCAR (El Dorado County Association of Realtors) weekly
- Gold Nugget Quilters – weekly
- MADD – court mandated class - bi-monthly
- El Dorado Camera Club – monthly

Please find attached the scheduled rentals for December of Fiscal Years 2014-15 and 2015-16 comparison to the rentals during the same period of time last year. The comparison is for the auditorium/classroom rental and does not include the gym.

		2014/15 Facility Rentals July 2014- June 2015		2015/16 Facility Rentals July 2015- June 2016		Difference From Previous Year	
2014	July	\$2,012.35	25	2015	July	\$4,880.35 25	0
2014	August	\$2,728.01	27	2015	August	\$5,006.91 24	-3
2014	Sept	\$3,569.30	21	2015	Sept	\$8,013.45 26	+5
2014	Oct	\$4,665.70	20	2015	Oct	\$11,728.01 32	+12
2014	Nov	\$3,579.76	18	2015	Nov	\$4,242.20 29	+11
2014	Dec	\$2,884.52	20	2015	Dec	\$5,375.87 22	+2
Total		\$19,429.60	131	Total		\$39,246.78 158	+27

Percentage of budget last year 56%

Percentage of budget this year 107%

2014	Reservation Types – December	2015
11 Meetings		12 Meetings
2 Recitals		2 Recitals
2 Dinners/Banquets – 1 with kitchen		1 Dinners/Banquets
1 Fundraiser with kitchen use		3 Party -2 kitchen use with party
1 Memorial		1 Training
1 Mandated class		1 Mandated class

Cameron Park Community Services District  
**ACTIVITY REPORT**

**EVENT:** Mommy Market (& Daddy Too!)**DATE:** Saturday, November 7, 2015**LOCATION:** Auditorium of the Community Center**TIME:** 9:00 am – 1:00 pm**ESTIMATED ATTENDANCE:** about 150 people**SUBMITTED BY:** Tina Helm, Recreation Supervisor

◇ <b>REVENUES:</b>	<b>\$315.00</b>
• Space Sales	
5 spots @ \$15 – Moms	\$ 75.00
6 spots @ \$40 – Commercial	\$240.00
◇ <b>EXPENDITURES:</b>	<b>\$226.60</b>
• Flyers (designed/printed)	\$ 92.08
• Banner/street signs	\$ 50.53
• Staff day of event	\$ 84.00
◇ <b>NET REVENUE:</b>	<b>\$ 88.40</b>

**PROGRAM DESCRIPTION:**

This is the second annual event. Spaces were sold to Moms to sell gently used items, toys and furniture that their child/children no longer needed. The event was held in the west half of the auditorium as there were not as many vendors as the first year. Commercial spots were sold as well – booths in this category included: Mary Kay Cosmetics, essential oils, Usborne Books, Gold Canyon Candles and children's boots. Vendor spaces were mixed. Participants were given spots and this was emailed to them the Friday before the event.

Vendors could arrive at 7 am to set up their spots – they needed to be set up by 8:45 am. The public started to arrive close to 8:45am. Students from Ponderosa High School set up a table to do cookie decorations and coloring so the kids had something to do while moms went shopping.

Free ads were placed in the Gold Panner in the yard sale section as well as the Windfall and on the Free Yard Sale postings on line – garagesalehunter.com; yearsalesearch.com; yardsales.net; garagesalefinder.com; garagesalecow.com; garagesales.com; yardsalad.com and gsalr.com. El Dorado Camera Club came and took pictures.

**SUPPLIES AND RESOURCES:**

Poster board was used to place signs out on the streets with directional arrows.

**EVALUATION:**

The response was not as successful as the previous year. There also was a sale in El Dorado Hills sponsored by the Mothers of Multiples. The traffic that came through was steady and some of the moms did very well with their sales!!

Suggestions for next year

- Do not hold the event the same day as the Mothers of Multiple sale
- Offer the event two times a year

2016

- This event will be held the same day as the Clean-up day/Yard sale event – therefore offered twice a year

**ATTACHMENTS:**

- Flyer
- Vendor Evaluation form
- Vendor Evaluation Responses – see consolidated report below

Booth Location	Booth Traffic	Hours	Advertising	Interested in Other Events?	
				Yes	No
4.29	3.86	4.43	3.29	7	0

Cameron Park Community Services District  
**ACTIVITY REPORT**

**EVENT:** Christmas Craft Faire **DATE:** Saturday, November 21, 2015  
**LOCATION:** Cameron Park Community Center **TIME:** 10 am – 4 pm  
**ESTIMATED ATTENDANCE:** 700 + throughout the day  
**SUBMITTED BY:** Tina Helm - Recreation Supervisor

◇ <b>REVENUES:</b>	<b>\$ 4,670.00</b>
• 76 Vendors	\$ 4,670.00

◇ <b>EXPENDITURES:</b>	<b>\$ 1,090.98</b>
Marketing	
• Signs/banners	\$ 114.22
• Poster/Flyers/post cards	\$ 264.47
Advertisement	
• Mt Democrat/ Gold Panner Ad	\$ 103.38
Supplies	
• Tape	\$ 10.71
Staff/Contracts	
• Recreation/Maintenance/Part-Time	\$ 588.20

◇ <b>REVENUE</b>	<b>\$ 3,579.02</b>
------------------	--------------------

**PROGRAM DESCRIPTION:**

The Craft Faire is held the third Saturday of November. This is the 19<sup>th</sup> year that we have held the event. The vendor deadline for the event was October 16. The event was full by the end of September. We used the gym, auditorium, social room and dance room like last year. This year the weather was nice so we sold additional spots outside along the pool fence and the food vendors were outside as well. The total number of vendors was 76.

**SUPPLIES AND RESOURCES:**

Banners and signs were placed throughout the community along with smaller yard signs placed at other intersections. Ads were put in the Mt Democrat and the Gold Panner. Event information was placed on the Sacramento Bee website, Style Magazine, The Clipper and The Windfall. Scented pine cones and pine branches were placed in the restrooms, windowsills and other areas.

**EVALUATION:**

The weather was wonderful and the attendance was busy all day long. People did have to search for a parking spot as there were so many customers. The extra vendors and food vendors were in the court yard and along the pool fence. Tables were placed outside as well as inside the auditorium for people to sit and eat.

The layout of the event was similar to last year and every space was used. We had some additional vendor spaces as EDDOG did not do the wine sales this year – so two vendors were in front of the stage. Three vendors were on the west side of the auditorium – narrow long spots, there were two narrow spots in the entry way of the hall, and four vendors were placed in the dance room and the social room.

Food/beverages were available from Cameron Park Coffee and Deli and the Original Kettlekorn. The food vendors were outside and tables were outside and inside the auditorium for people to sit, eat and drink.

The Ponderosa Leadership group provided a free cookie craft in the class room for children to do.

Music was playing in both rooms and the dance room. Pine cones, pine branches and holly were placed in the restroom, windowsills, on top of the trash receptacles and tables.

**Suggestions for next year:**

- Better selection of food vendors – more than one
- Limit the number of jewelry vendors – too many this year

**ATTACHMENTS:**

- Evaluation results – see below scale of 1-5 (attached form) (1=low; 5=high)
- Flyer
- Copies of advertisement

Did you use Friday set-up?		Booth Location	Booth Sales	Booth Traffic	Food & Beverages Available	Hours	Advertis- ing	Return for another Xmas Craft Faire?		Interested in Summer Spectacular	
Yes	No							Yes	No	Yes	No
38	21	4.50	3.61	4.27	3.35	4.52	4.25	60	3	34	29



Cameron Park Community Services District  
**ACTIVITY REPORT**

**EVENT:** Santa Visits **DATES:** December 15, 16, 17 & 21, 2015  
**LOCATION:** Families' Homes **TIME:** 6:30 pm to 8:45pm  
**ESTIMATED ATTENDANCE:** Santa visited 21 families  
**SUBMITTED BY:** Tina Helm, Recreation Supervisor

◇ <b>REVENUES:</b>	<b>\$1,260.00</b>
• Registration	\$1,260.00
◇ <b>EXPENDITURES:</b>	<b>\$ 274.80</b>
Supplies	
• Gift Certificates	\$ 125.00
Staff	
• Blue Ribbon and CSD Staff	\$ 149.80
◇ <b>NET REVENUE</b>	<b>\$ 985.20</b>

**VOLUNTEERS:**

36 hours – 3 volunteers from the community

**PROGRAM DESCRIPTION:** A special event for the residents of Cameron Park. Santa comes to their home and visits with their children. He listens to their wishes, some parents leave presents for Santa to give out; they receive a candy cane and have a group picture taken.

**SUPPLIES AND RESOURCES:** Candy canes were donated from Walgreens and given to the children; Santa and Mrs. Claus volunteer as does the elf. The Fire Department helps by taking Santa to the homes. Gift certificates were purchased for Santa and Mrs. Claus and for the elf.

**EVALUATION:** This event is always well received. The parents enjoy it and we have repeat families every year. The goal is to increase participation by filling another night.

**ATTACHMENTS:**

- Photo from one of the visits

Item #2c.





## Santa Visits!

Cameron Park residents can have Santa visit their homes! Santa will arrive at your home, hand out candy canes, and talk with the children about their Christmas Wishes.

Santa will spend about 15 minutes at each home and each family will be emailed a picture with Santa. The dates that the man in red is available for the visits are December 9, 10, 15, 16, & 17. The times are between 6:30 and 8:30 pm- exact times are confirmed once the route for the evening is set.

Fee is \$60 with a limit of 6 children per visit. Limit 1 visit, as this will allow Santa to see more families before Christmas. Limited to Cameron Park Residents only. Please call the CSD office at 530-677-2231 to schedule your visit before the dates fill up!

# Arendelle Tea Party

Looking for something fun and special for girls? Then reserve the date of December 12 from 12-2pm! The Cameron Park CSD will be hosting a special Frozen-Arendelle Tea Party!! The Tea Party consists of many favorites: Winter Art and Crafts, Games, Dancing, small Bounce House, and more! A lesson in Manners and Etiquette are given by Princess Elsa before the Tea Party festivities begin! Tea or juice is provided, as well as, finger foods and treats.

The Tea Party is for ages 3-13. Age-appropriate activities will be offered. Please dress up for this event! Elsa (Valerie Baker) and Anna (Kay Lenhart) will be hosting this fabulous party! Fee: \$27 (or \$22 with CP resident discount). Space is limited; therefore, pre-registration is required. This can be done by calling the Cameron Park CSD at 530-677-2231, coming into the CSD office at 2502 Country Club Drive, Cameron Park or on line at [www.cameronpark.org](http://www.cameronpark.org). The Tea Party is for ages 3-13. Age-appropriate activities will be offered. Please dress up for this event!

Elsa (Valerie Baker) and Anna (Kay Lenhart) will be hosting this fabulous party! Fee: \$27 (or \$22 with CP resident discount). Space is limited; therefore, pre-registration is required. This can be done by calling the Cameron Park CSD at 530-677-2231, coming into the CSD office at 2502 Country Club Drive, Cameron Park or on line at [www.cameronpark.org](http://www.cameronpark.org).



LOCAL COUPONS • CLASSIFIED ADS • COMMUNITY RESOURCE GUIDE

**CHRISTMAS TREE FARM GUIDE**

Inside this issue!



# WINDFALL

www.TheWindfall.net • "EVERYONE NEEDS ONE!" • 530-621-1698

**FREE TAKE ONE!**

DECEMBER 4

Cameron Park  
Community Services District  
Proudly Presents



## Cameron Park Concert Series

### Sacramento Jazz Orchestra



**Monday, December 14, 2015**

2502 Country Club Drive in Cameron Park

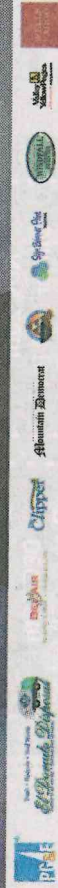
Doors open at 6:00pm • Concert begins at 7:00pm

*Performing Duke Ellington's arrangement of the Nutcracker*

Don't miss out on this very popular show in Cameron Park. Join us for an evening of quality music entertainment. Snack plates will be available and Cleo Estates Winery will be pouring wine at the event.

Advance tickets are 2 for \$18; 1 for \$10; \$12 at the door. Tickets available at Bel Air, Cameron Park CSD office or on line at [www.showclix.com](http://www.showclix.com).

For more information call (530) 677-2231 or visit [www.cameronpark.org](http://www.cameronpark.org).



## Holiday Kick-Off Saturday, December 5, 2015

2502 Country Club Drive, Cameron Park • 530-677-2231 • [www.cameronpark.org](http://www.cameronpark.org)



### Santa Run

Check in at 7am  
Run starts at 8am  
This 5K fun run/walk with Santa begins and ends at the Cameron Park Community Center.  
Pre-registration fee: \$25 adults, \$15 age 17 and under.  
Registration day of \$30 (cash only)  
Breakfast included.  
First 50 registrants will receive a free Santa Hat! provided by Marshall Medical Center



### Pancake Breakfast

Cameron Park Explorer Post 89  
Fire Department Pancake Breakfast.  
8am-12pm  
Come enjoy breakfast with your community and local Fire Dept.  
Breakfast menu:  
pancakes, bacon, eggs, orange juice, and coffee.  
\$5 per person. Raffle tickets will be sold.



# community events

## Marshall Community Health Education

**Childbirth Education: 1-Day Intensive**, 12/12, 9:00am-3:30pm, \$60, Cameron Park; **Healthy Pregnancy**, 12/17, 6:00-8:00pm, Free, Cameron Park; **Smoking Cessation Series**, 1/4-2/15, 5:30-7:30pm, Placerville; **All About... Having a Baby Series**, 1/7-2/25, 6:00-8:30pm, free, Placerville; **Breastfeeding and Baby**

**Care Class**, 1/9, 9:00am-2:00pm, \$50, Cameron Park; **Health Career Exploration Day**, 1/18, 8:00am-3:30pm, \$15, Placerville. Call 626-2990 to register.

### Cancer Support Group

Are you or a loved one living with cancer? We have a support group for both patients and caregivers that meets from 4:00-5:00pm

the first Wed. of every month at Marshall Cancer Resource Center, 3581 Palmer Drive, Suite 400, Cameron Park. In addition, we run a caregivers only support group that meets the first Tues. of each month from 1:00-2:30pm at the same location. For info contact Cheryl Purgett at 672-7050.

### Cameron Park CSD

The Cameron Park Community services District is looking for volunteer youth basketball coaches, late Dec until mid-Mar.; Multi-

sport clinic ages 6-12 participate in kickball, dodgeball, and capture the flag. 12/28-12/30, 9:00am-12:00pm. Cost \$98/\$93 CP res; Tea Party, ages 3-13 are invited to join us for a special tea party! Formal wear and Princess outfits highly recommended. 12/12, 12:00-2:00pm. \$27/\$22 CP res, \$2 supply fee; Super Sitters Class, Become a competent and responsible babysitter, for participants 11-15 years old. 12/22, 9:00am-1:00pm at the Cameron Park Community Center. \$57/\$52 CP res discount, register

Continued on page 6

## C'mon! El Dorado County is Calling! Events & Social Gatherings

### Presenting the Sacramento Jazz Orchestra

Monday, Dec. 14, doors open at 6pm, music starts at 7pm at the Cameron Park Community Center. Come enjoy an evening of authentic and engaging jazz music, as well as selections from the Nutcracker! Presale tickets are \$10 each, 2 for \$18 or \$12 at the door. Tickets available at CP Bel Air, the Cameron Park CSD office or online at showclix.com.



### Holiday Luncheon

Wed. Dec. 9 at 11:45am. Join the CSD, Julie from New West Haven and Carrie from The Nurse Next Door for a holiday lunch which will include entertainment, games, lunch and a raffle at the Cameron Park Community Center. \$3 per person. Please call 530-677-2231 to RSVP



### Upcoming Classes

- Baby Ballet
- Adult Basketball
- Yoga
- Ballroom Dance
- Zumba
- Tai Chi
- Guitar
- CPR/First Aid

**Cameron Park  
Community Services District**  
2502 Country Club Drive • Cameron Park  
**677-2231**

Over 200 Classes! Instructor Opportunities Available  
[www.cameronpark.org](http://www.cameronpark.org)

### Frozen-Arendelle Tea Party!

Saturday, Dec. 12, 12p-2pm  
If you know a princess aged 3-13, they are invited to a Special Arendelle Tea Party! The Tea Party consists of many favorites: Winter Art & Crafts, Games, Dancing, a small bounce house & more! Space is limited, be sure to pre-register and wear your favorite princess attire! \$27/\$22 with Cameron Park resident discount.



# community events

Continued from page 6

with a friend and save \$10; Gentle Flow Yoga, 12/2 -12/23, 6:00-7:00pm. \$50/45 CP res discount; West Coast Swing classes Wed 12/2 -12/23 7:15-8:15pm; East Coast Swing class runs on Wed 12/2 - 12/23 8:30-9:30pm. Register individual for \$49/\$44 CP res, or couple for \$69/\$64 CP res.

### Child Support Info

Are you struggling to make ends meet? Does someone owe you child support? Call your local Child Support Services office at 1-866-901-3212 for info regarding free services, or visit us on line at [www.edcgv.us/ChildSupport](http://www.edcgv.us/ChildSupport).

**El Dorado Western Railroad**  
Ride the El Dorado Western Railroad on the extended ride Sunday January 31, 2016. Seating is limited/reservations required. Train is leaving from Shingle Springs. Call Mary 530-626-8688 for information and reservations.

### Veterans Benefits

There are many state and federal benefits programs available to veterans and their dependents. To find out if you are eligible for any of these benefits, visit or call the El

Dorado County Veteran Affairs Office at 621-5892, 130 Placerville Drive Ste. B, Placerville or visit: <http://www.edcgv.us/Veterans/>

### Gold Country Pageant

The Gold Country Pageant will be held December 12<sup>th</sup> at the Diamond Spring Firefighters Memorial Hall. This pageant is open to all ages and NO experience is necessary! The entry fee is only \$80 for Formal Wear and Winter Wear and the optional Talent competition is only \$25.

Continued on page 13

# January, 2016

Sent

Wed, Jan 06, 2016 05:19 pm

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January, 2016

Sent 1/6/16 5:19PM

## Overview

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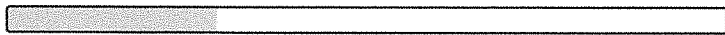
### 3,584 Recipients

List: CPCSD Newsletter 1

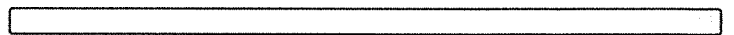
Delivered: Wed, Jan 06, 2016 05:19 pm

Subject: What's happening in January!

Open rate **29.0%**



Click rate **0.4%**



List average **26.8%**

List average **0.7%**

<b>1,039</b> Opened	<b>13</b> Clicked	<b>6</b> Bounced	<b>4</b> Unsubscribed
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Successful deliveries **3,578** 99.8%

Clicks per unique opens **1.3%**

Total opens **1,818**

Total clicks **15**

Last opened 1/14/16 8:39AM

Last clicked 1/9/16 4:26PM

Forwarded **0**






Abuse reports **3**

January, 2016

Sent 1/6/16 5:19PM

## *Opens by location*

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Country	Opens	Percent
 USA	1,680	99.1%
 Japan	11	0.6%
 Netherlands	2	0.1%
 India	1	0.1%
 Mexico	1	0.1%

January, 2016

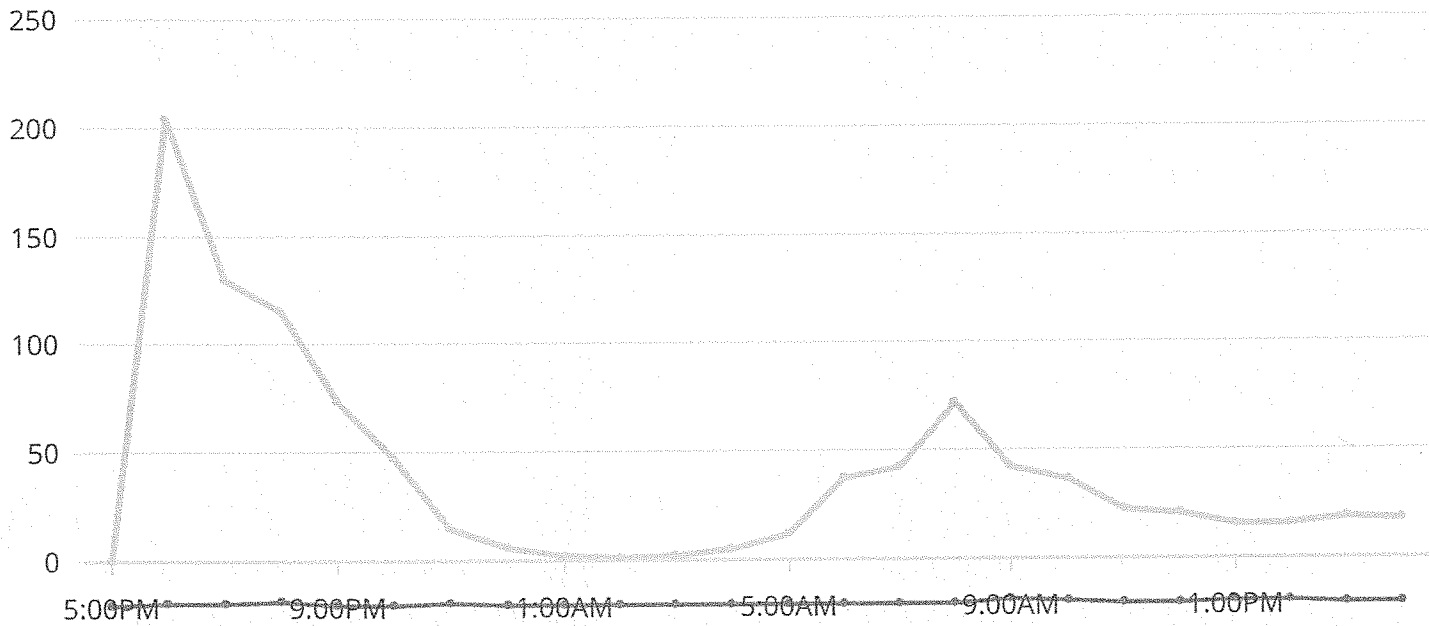
Sent 1/6/16 5:19PM

## Subscriber activity

### 24-hour performance

Opens

Clicks



### Top links clicked

<a href="http://www.cameronpark.org/">http://www.cameronpark.org/</a>	14
<a href="http://www.cameronpark.org">http://www.cameronpark.org</a>	1
<a href="https://www.facebook.com/CPCSD/">https://www.facebook.com/CPCSD/</a>	0
<a href="https://twitter.com/CameronParkCSD1">https://twitter.com/CameronParkCSD1</a>	0

### Subscribers with most opens

41

25

17

15

12

January, 2016

Sent 1/6/16 5:19PM

## Click performance

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URL	Total	Unique
<a href="http://www.cameronpark.org/">http://www.cameronpark.org/</a>	14 (93%)	13 (93%)
<a href="http://www.cameronpark.org">http://www.cameronpark.org</a>	1 (7%)	1 (7%)
<a href="https://www.facebook.com/CPCSD/">https://www.facebook.com/CPCSD/</a>	0 (0%)	0 (0%)
<a href="https://twitter.com/CameronParkCSD1">https://twitter.com/CameronParkCSD1</a>	0 (0%)	0 (0%)

January, 2016

Sent 1/6/16 5:19PM

## Advanced reports

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### Email domain performance

Domain	Email	Bounces	Opens	Clicks	Unsubs
yahoo.com	797 (22%)	0 (0%)	202 (25%)	1 (0%)	1 (0%)
gmail.com	773 (22%)	0 (0%)	212 (27%)	2 (0%)	2 (0%)
sbcglobal....	526 (15%)	0 (0%)	175 (33%)	2 (0%)	2 (0%)
hotmail.co...	327 (9%)	0 (0%)	97 (30%)	3 (1%)	1 (0%)
comcast.net	252 (7%)	0 (0%)	83 (33%)	1 (0%)	0 (0%)
Other	909 (25%)	6 (1%)	270 (30%)	4 (0%)	0 (0%)

*Cameron Park  
Community Services District*

## **Agenda Transmittal**

**DATE:** January 20, 2016

**FROM:** J.R. Hichborn, Interim Parks Superintendent

**AGENDA ITEM #2D:** **PARKS DEPARTMENT REPORT**

**RECOMMENDED ACTION:** Receive and File

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**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

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### **Parks Department**

- Staff cleaned all of the street lights that go around Cameron Park Lake
- Staff is ¾ of the way done with clearing the creeks at Bonanza Park
- Four trees went down at Gateway Park over the holiday break
- All of the rose bushes have been pruned at Cameron Park Lake

### **LLADs**

- Storm clean up

### **Community Center**

- Office carpets were shampooed over the holiday break
- The stage was repainted
- All of the doors were repainted
- Holiday wreaths were put up for decoration
- The tree in the creek was pruned back away from a resident's chimney

### **Vandalism**

- Large boulders were rolled into the Skate Park bowls several days in a row
  - Date 12/15/2015
  - Cost \$120
- The mirror in the men's restroom at Christa McAuliffe Park was vandalized with graffiti
  - Date 12/28/2015
  - Cost \$50

# Cameron Park Community Services District

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**To:** Cameron Park CSD Board of Directors  
**From:** Finance Department  
**Re #3:** December 2015 Year-to-Date (YTD) Financial Reports Narrative  
**Recommended Action:** Receive and File

---

This report summarizes the General Fund's financial performance for the period of July 1, 2015 – December 31, 2015. The District is **50%** of the way through its fiscal year. All comparisons to Budget are to the adopted Final FY 2015-16 Budget.

## REVENUES

Year to Date (YTD) revenues through December are \$2,339,231, 44% of the budgeted revenues for the year of \$5,344,894. The first property tax installment of the year arrived in December. The payment of \$1,848,773 is 4% higher than last year's first payment of \$1,781,036.

The District has received the first of its four quarterly franchise fee payments from Waste Connections for \$45,713. This amount is 29% of budget.

Recreation revenues are \$177,566 YTD, 43% of budget. This includes \$92,439 in property tax receipts. Excluding property tax receipts, YTD revenues are 36% of budget. Recreation revenue is seasonal in nature, therefore a straight line comparison to budget is not applicable.

Community Center revenues are \$142,419 YTD, 44% of budget. Community Center revenue is also somewhat seasonal. Therefore, revenue of 44% of budget when the District is 50% through the fiscal year should be considered on budget.

## EXPENDITURES

YTD expenditures through December are \$1,766,773, 31% of the budgeted expenses for the year of \$5,625,561. Excluding the expense of the District's agreement with CalFire, which is paid quarterly, expenses are at 42% of budget.

Expenditure line-items of note are:

- Salaries and Benefits are \$470,299 (51% of budget). In November the District paid the balance of the \$95k "catch up" CalPERS pension assessment for the year. This expense is budgeted.
- Advertising and Marketing is \$20,174 (57% of budget). This reflects the costs to produce 2 of our 3 Activity Guides. This item is on budget.
- Computer Software is \$9,005 (71% of budget) due to the annual renewal of our Rec Trac (Recreation) and Fin Trac (Accounting) software. This item is on budget.



## Cameron Park Community Services District

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- Contractual Services is \$21,499 (65% of budget) due to temporary administrative support. This item should be on budget by year end.
- Insurance is \$60,596 (83% of budget) due to the District's annual insurance premium. This is a budgeted item.
- Maintenance – Tires & Tubes is \$5,903 (59% of budget) due to several purchases of tires during the month by the Fire department. This category is expected to be on budget for the year.
- Maintenance - Vehicles \$16,367 (65% of budget) due to spending in Fire & Parks. This item is expected to be on budget for the year.
- Utilities – Water \$29,549 (53% of budget) in line with budget.
- Utilities – Electric/Gas \$74,782 (51% of budget) due to rate increases.

**Summary: General Fund Balance**  
**For the Years ended June 30, 2012 - June 30, 2016**

Item #3.a.

	2011-12	2012-13	2013-14	2014-15	YTD 2015-16	2015-16
	General Fund	General Fund	General Fund	General Fund	General Fund	General Fund
	Actual	Actual	Actual	Actual	Actual	Budget
<b>General Fund SUMMARY:</b>						
<b>Beginning General Fund Balance 7/1</b>	<b>\$2,533,743</b>	<b>\$2,685,556</b>	<b>\$3,151,485</b>	<b>\$3,348,221</b>	<b>\$3,714,366</b>	<b>\$3,714,366</b>
<b>Revenues</b>						
Property Taxes	3,244,259	3,234,835	3,305,549	3,415,687	1,848,773	3,555,460
Interest	9,793	7,732	9,409	6,430	0	7,500
Program Fees, Special Events, and Facility Rentals	588,620	558,036	594,807	623,877	227,547	543,229
Intergovernmental-JPA	895,227	905,233	989,719	1,063,792	212,230	1,056,705
Reimbursement (rebates), Grants, Accounting Fee	51,550	7,034	171,433	4,302	0	0
Franchise Fees	152,517	156,704	160,778	163,396	45,713	160,000
Other Income	0	28,453	8,827	22,529	4,969	22,000
Transfers in from Equipment Funds	447,360	45,950			0	0
<b>Total revenues and other sources</b>	<b>5,389,326</b>	<b>4,943,977</b>	<b>5,240,523</b>	<b>5,300,013</b>	<b>2,339,231</b>	<b>5,344,894</b>
<b>Expenditures</b>						
Salaries and employee benefits	787,657	775,239	677,367	743,939	470,299	922,667
Cal Fire Personnel	2,525,645	2,462,981	2,682,557	2,651,400	707,327	3,254,054
Services and supplies	1,227,866	1,220,001	1,435,496	1,448,948	583,925	1,397,538
Capital Equipment	53,985	38,877	248,367	89,581	5,223	51,301
Fire Engines Lease & Purchase	447,360	45,950			0	0
Reserve for Capital Equipment						0
<b>Total expenditures</b>	<b>5,042,513</b>	<b>4,543,048</b>	<b>5,043,787</b>	<b>4,933,868</b>	<b>1,766,773</b>	<b>5,625,560</b>
<b>Net Surplus (deficit)</b>	<b>346,813</b>	<b>400,929</b>	<b>196,736</b>	<b>366,145</b>	<b>572,458</b>	<b>(280,666)</b>
<b>Contingency</b>						
<b>Transfer out to Capital Projects</b>	<b>(130,000)</b>					
<b>Net Change in General Fund Balance</b>	<b>216,813</b>	<b>400,929</b>	<b>196,736</b>	<b>366,145</b>	<b>572,458</b>	<b>(280,666)</b>
<b>Reserves</b>						
Economic Uncertainty Reserve	(65,000)	65,000				
Capital Replacement Reserve					0	0
<b>Ending General Fund Balance 7/1</b>	<b>\$2,685,556</b>	<b>\$3,151,485</b>	<b>\$3,348,221</b>	<b>\$3,714,366</b>	<b>\$4,286,824</b>	<b>\$3,433,700</b>
Unreserved, undesignated						

Note: Source of 2010-11 through 2013-14 results are from the District's audited Financial Statements.

Note: 2014-15 results are unaudited.

**Cameron Park Community Services District**  
**General Fund, CCR Fund, Fire Training Fund, and Fire Prevention Fund Budgets**  
**For Fiscal Year Ended June 30, 2016**  
**Final Budget Adopted August 19, 2015**

**Budgets FY 2015-16**

<b>General Fund:</b>	<b>Administration</b>	<b>Fire &amp; JPA</b>	<b>Parks</b>	<b>Recreation</b>	<b>Community Center</b>	<b>FY 2015-16 Final Adopted Final General Fund Budget</b>	<b>FY 2015-16 CC&amp;R Fund Budget</b>	<b>FY 2015-16 Fire Training Fund Budget</b>	<b>FY 2015-16 Fire Prevention Fund Budget</b>
<b>Expenditures:</b>									
Salaries - Permanent	146,273	0	153,368	82,005	33,516	415,162	53,374	0	0
Salaries - Seasonal/PT/Funded	7,488	0	0	54,009	105,190	166,687	0	0	4,000
Health - Retired	23,515	91,673	0	0	0	115,188	0	0	0
Health & Dental	18,127	0	41,455	29,866	13,143	102,591	0	0	0
Vision Insurance	274	0	544	472	188	1,478	0	0	0
Retirement Benefits (active)	29,271	0	30,678	16,418	6,755	83,122	10,696	0	0
Workers' Compensation	820	1,394	2,460	1,476	1,640	7,790	300	0	0
FICA/Medicare Contribution	2,400	0	3,000	5,362	8,550	19,312	700	0	400
UI/TT Contribution	1,302	0	1,736	3,500	4,800	11,338	434	0	300
<b>Total salaries and benefits</b>	<b>229,469</b>	<b>93,067</b>	<b>233,241</b>	<b>193,108</b>	<b>173,782</b>	<b>922,667</b>	<b>65,504</b>	<b>0</b>	<b>4,700</b>
Advertising/Marketing	600	0	0	30,000	4,500	35,100	0	0	0
Agency Administration Fee	5,253	52,530	13,508	3,752	0	75,043	4,000	500	0
Agriculture	0	0	6,000	0	1,500	7,500	0	0	0
Audit & Accounting	20,000	5,000	0	0	0	25,000	1,000	0	0
Bank Charge	2,500	0	0	3,000	6,500	12,000	167	0	0
Clothing/Uniform	0	2,500	1,500	0	400	4,400	0	0	200
Computer Software	2,000	2,500	1,200	4,000	3,000	12,700	2,500	0	700
Contractual Services - Plans	0	0	0	0	0	0	0	0	1,000
Contractual Services	33,280	25,000	32,500	0	91,720	182,500	0	0	0
Contractual Services - Provider	0	3,254,054	0	0	0	3,254,054	0	0	0
Directors Compensation	18,000	0	0	0	0	18,000	0	0	0
EDC Department Agency	800	800	800	800	0	3,200	900	0	0
Educational Material	300	0	0	0	500	800	0	2,000	2,500
Elections	0	0	0	0	0	0	0	0	0
Equipment-Minor/Small Tools	500	2,000	10,000	500	5,000	18,000	100	2,000	250
Deposit Refund	0	0	0	0	0	0	0	0	0
Fire & Safety Supplies	0	1,500	400	0	1,000	2,900	0	2,000	0
Fire Prevention & Inspection	0	21,000	0	0	0	21,000	0	0	0
Personal Protective Equipment	0	0	0	0	0	0	0	0	0
Fire-Volunteer/Resident	0	29,200	0	0	0	29,200	0	0	1,200
Food	700	1,000	300	3,800	300	6,100	100	500	0
Fuel	0	62,000	11,000	0	0	73,000	800	0	0
Government Fees /Permits	0	2,650	6,600	0	3,400	12,650	0	0	0
Household Supplies	0	6,000	6,000	0	8,000	20,000	0	0	0
Instructors	0	0	0	16,000	51,000	67,000	0	0	0
Insurance	3,000	28,000	22,000	8,500	11,500	73,000	2,000	0	0
Legal Services	30,000	0	0	0	0	30,000	20,000	0	0
Maintenance - Buildings	0	11,000	5,000	0	12,000	28,000	0	7,000	0
Maintenance - Equipment	1,000	25,000	10,000	1,500	10,000	47,500	400	2,000	0
Maintenance - Grounds	0	3,000	40,000	0	1,500	44,500	0	0	0
Maintenance - Radios & Phones	0	1,000	0	0	0	1,000	0	1,500	0
Maintenance - Tires & Tubes	0	10,000	0	0	0	10,000	300	0	0
Maintenance - Vehicles	0	20,000	5,000	0	0	25,000	500	0	0
Medical Supplies	0	0	0	0	200	200	0	0	0
Memberships & Subscriptions	7,000	850	500	225	0	8,575	0	0	500
Mileage Reimbursement	300	100	0	0	5,200	5,600	0	0	0
Miscellaneous	0	0	0	0	0	0	200	1,500	0
Office Supplies	2,500	4,000	1,150	900	1,800	10,350	800	1,000	0

**Cameron Park Community Services District**  
**General Fund, CCR Fund, Fire Training Fund, and Fire Prevention Fund Budgets**  
**For Fiscal Year Ended June 30, 2016**  
**Final Budget Adopted August 19, 2015**

**Budgets FY 2015-16**

<b>General Fund:</b>	<b>Administration</b>	<b>Fire &amp; JPA</b>	<b>Parks</b>	<b>Recreation</b>	<b>Community Center</b>	<b>FY 2015-16 Final Adopted Final General Fund Budget</b>	<b>FY 2015-16 CCR Fund Budget</b>	<b>FY 2015-16 Fire Training Fund Budget</b>	<b>FY 2015-16 Fire Prevention Fund Budget</b>
Pool Chemicals	0	0	30,000	0	35,000	65,000	0	0	0
Postage	1,000	500	0	400	0	1,900	450	0	500
Printing	300	350	500	0	200	1,350	0	2,000	250
Professional Services	42,500	4,200	13,400	5,000	6,000	71,100	600	1,500	0
Program Supplies	0	0	0	7,000	17,100	24,100	0	0	0
Publications & Legal Notices	400	250	0	0	0	650	200	0	300
Radios	0	500	0	0	0	500	0	1,000	0
Refund - Activity	0	0	0	0	0	0	0	0	0
Rent/Lease - Buildings	0	0	1,000	0	7,500	8,500	0	0	0
Rent/Lease - Equipment	0	0	1,500	70	0	1,570	0	0	0
Staff Development	4,200	5,000	3,000	1,500	500	14,200	0	0	1,250
Telephone	2,400	18,000	0	2,500	2,400	25,300	1,800	0	0
Travel/Lodging	1,000	1,000	0	0	0	2,000	0	0	250
Tuition	0	0	0	0	0	0	0	0	0
Utilities - Water	0	12,000	28,000	0	15,750	55,750	0	0	0
Utilities - Electricity / Gas	0	27,000	40,000	0	78,300	145,300	0	0	0
Vandalism	0	0	1,000	0	0	1,000	0	0	0
Summer Spectacular	0	0	0	52,000	0	52,000	0	0	0
Special Events Expense	0	0	0	17,500	0	17,500	0	0	0
<b>Total services and supplies</b>	<b>179,533</b>	<b>3,639,484</b>	<b>291,858</b>	<b>158,947</b>	<b>381,770</b>	<b>4,651,592</b>	<b>36,817</b>	<b>24,500</b>	<b>8,900</b>
<b>Revenues:</b>									
Property Tax	248,882	2,488,822	639,983	177,773	0	3,555,460	82,140	0	0
ARC / Fire Plan Review Fees	0	0	0	0	0	0	12,000	0	13,600
Interest	7,500	0	0	0	0	7,500	500	0	0
Recreation Program Revenues	0	0	0	119,276	162,943	282,219	0	0	0
Administration Process Fees	7,000	0	0	0	0	7,000	0	0	0
JPA Reimbursements	0	1,056,705	0	0	0	1,056,705	0	0	0
Grant Reimbursements	0	0	0	0	0	0	0	0	0
Special Events	0	0	0	24,500	0	24,500	0	0	0
Facility Use Revenue	0	0	0	24,500	160,010	184,510	0	0	0
Summer Spectacular	0	0	0	52,000	0	52,000	0	0	0
Franchise Fees	160,000	0	0	0	0	160,000	0	0	0
Sponsorships	0	0	0	15,000	0	15,000	0	0	0
Training	0	0	0	0	0	0	0	14,000	0
Fund Transfer: Fire Engines Lease	0	0	0	0	0	0	0	0	0
<b>Total revenues</b>	<b>423,382</b>	<b>3,545,527</b>	<b>639,983</b>	<b>413,049</b>	<b>322,953</b>	<b>5,344,894</b>	<b>94,640</b>	<b>14,000</b>	<b>13,600</b>
<b>Expenditures:</b>									
Capital Equipment	0	18,500	20,000	0	12,801	51,301	0	0	0
Salaries and employee benefits	229,469	93,067	233,241	193,108	173,782	922,667	65,504	0	4,700
Services and supplies	179,533	3,639,484	291,858	158,947	381,770	4,651,592	36,817	24,500	8,900
Equipment Replacement	0	0	0	0	0	0	0	0	0
Fire Engines Lease	0	0	0	0	0	0	0	0	0
Reserve for Capital Equipment	0	0	0	0	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>409,002</b>	<b>3,751,051</b>	<b>545,099</b>	<b>352,055</b>	<b>568,353</b>	<b>5,625,560</b>	<b>102,321</b>	<b>24,500</b>	<b>13,600</b>
<b>Excess (deficit)</b>	<b>14,380</b>	<b>(205,524)</b>	<b>94,884</b>	<b>60,994</b>	<b>(245,400)</b>	<b>(280,666)</b>	<b>(7,681)</b>	<b>(10,500)</b>	<b>0</b>
<b>Contingency (from PY)</b>						<b>0</b>			
<b>Transfers In/(Out) of General Fund</b>	<b>(14,380)</b>	<b>205,524</b>	<b>(94,884)</b>	<b>(60,994)</b>	<b>245,400</b>	<b>280,666</b>			
<b>Excess (deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(7,681)</b>	<b>(10,500)</b>	<b>0</b>

**Cameron Park Community Services District - General Fund  
Statement of Revenues & Expenditures - PRELIMINARY  
through FIVE months of the Year Ended June 30, 2016.**

**50%**

**Current Year: FY 2015-16 YTD ACTUAL (PRELIMINARY)**

<b>General Fund:</b>	<b>Administration</b>	<b>Fire &amp; JPA</b>	<b>Parks</b>	<b>Recreation</b>	<b>Community Center</b>	<b>12/31/15 Actual</b>	<b>FY 2015-16 General Fund Budget</b>	<b>Actual as % of Budget</b>
<b>Expenditures:</b>								
5000 Salaries - Permanent	\$72,215	\$0	\$93,126	\$36,033	\$0	\$201,373	\$415,162	49%
5010 Salaries - Seasonal/PT/Funded	15,090	0	1,291	19,437	45,490	81,308	166,687	49%
5135 Health - Retired	10,073	52,836	2,653	0	0	65,561	115,188	57%
5130 Health & Dental Insurance	7,215	0	10,303	7,562	1,658	26,738	102,591	26%
5140 Vision Insurance	153	0	299	187	0	640	1,478	43%
5150 Retirement Benefits (active)	27,789	0	30,772	16,597	7,357	82,515	83,122	99%
5160 Workers' Compensation	412	700	1,236	741	824	3,913	7,790	50%
5180 FICA/Medicare Contribution	1,453	0	1,378	1,949	3,471	8,251	19,312	43%
5190 UI/TT Contribution	0	0	0	0	0	0	11,338	0%
<b>Total salaries and benefits</b>	<b>134,399</b>	<b>53,536</b>	<b>141,058</b>	<b>82,507</b>	<b>58,800</b>	<b>470,299</b>	<b>922,668</b>	<b>51%</b>
5209 Advertising/Marketing	156	0	0	18,803	1,215	20,174	35,100	57%
5210 Agency Administration Fee	0	0	0	0	0	0	75,043	0%
5215 Agriculture	0	0	1,440	0	150	1,590	7,500	21%
5220 Audit & Accounting	945	0	0	0	0	945	25,000	4%
5221 Bank Charges	(673)	0	0	1,793	3,456	4,576	12,000	38%
5230 Clothing/Uniforms	0	(580)	568	0	268	256	4,400	6%
5231 Computer Software	837	1,110	710	3,174	3,174	9,005	12,700	71%
5240 Contractual Services - other	21,499	0	0	0	0	21,499	33,280	65%
5235 Contractual Services	0	2,091	37,692	4,581	39,089	83,453	149,220	56%
5236 Contractual Services - Provider	0	707,327	0	0	0	707,327	3,254,054	22%
5250 Directors Compensation	5,700	0	0	0	0	5,700	18,000	32%
5260 EDC Department Agency	1,760	880	880	880	0	4,399	3,200	137%
5265 Educational Material	0	2,136	0	0	0	2,136	800	267%
5270 Elections	0	0	0	0	0	0	0	0%
5275 Equipment-Minor/Small Tools	0	553	1,509	0	1,190	3,252	18,000	18%
5282 Deposit Refund	0	0	0	0	0	0	0	no budget
5285 Fire & Safety Supplies	0	129	0	0	187	316	2,900	11%
5295 Fire Turnouts	0	4,320	0	0	0	4,320	21,000	21%
5296 Fire-Volunteer/Resident	0	7,120	0	0	0	7,120	29,200	24%
5300 Food	443	226	240	283	286	1,479	6,100	24%
5305 Fuel	0	18,970	2,685	0	0	21,655	73,000	30%
5310 Government Fees/Permits	0	1,496	328	0	146	1,970	12,650	16%
5315 Household Supplies	0	1,955	2,179	0	4,918	9,052	20,000	45%
5316 Instructors	0	0	0	8,989	20,534	29,523	67,000	44%
5320 Insurance	2,499	23,114	18,116	6,872	9,995	60,596	73,000	83%
5335 Legal Services	6,540	6,618	0	820	600	14,578	30,000	49%
5345 Maintenance - Buildings	0	1,241	5,323	0	5,938	12,502	28,000	45%
5350 Maintenance - Equipment	157	6,450	7,682	221	8,124	22,633	47,500	48%
5355 Maintenance - Grounds	463	679	22,292	0	2,633	26,067	44,500	59%
5360 Maintenance - Radios & Phones	0	1,923	0	0	0	1,923	1,000	192%
5365 Maintenance - Tires & Tubes	0	5,903	0	0	0	5,903	10,000	59%
5370 Maintenance - Vehicles	0	9,081	6,971	0	315	16,367	25,000	65%
5375 Medical Supplies	0	0	0	0	0	0	200	0%
5380 Memberships & Subscriptions	842	0	108	185	0	1,135	8,575	13%
5385 Mileage Reimbursement	0	0	0	0	340	340	5,600	6%
5395 Miscellaneous	0	0	44	0	0	44	0	no budget
5400 Office Supplies	1,939	1,893	394	247	555	5,027	10,350	49%

**Cameron Park Community Services District - General Fund  
Statement of Revenues & Expenditures - PRELIMINARY  
through FIVE months of the Year Ended June 30, 2016.**

**50%**

**Current Year: FY 2015-16 YTD ACTUAL (PRELIMINARY)**

<b>General Fund:</b>	<b>Administration</b>	<b>Fire &amp; JPA</b>	<b>Parks</b>	<b>Recreation</b>	<b>Community Center</b>	<b>12/31/15 Actual</b>	<b>FY 2015-16 General Fund Budget</b>	<b>Actual as % of Budget</b>
5405 Pool Chemicals	0	0	14,594	0	7,722	22,316	65,000	34%
5410 Postage	294	0	0	319	103	716	1,900	38%
5415 Printing	12	85	0	270	0	367	1,350	27%
5420 Professional Services	18,901	979	9,784	1,422	4,478	35,565	71,100	50%
5421 Program Supplies	0	0	0	4,713	4,736	9,449	24,100	39%
5425 Publications & Legal Notices	418	0	0	0	0	418	650	64%
5430 Radios	0	0	0	0	0	0	500	0%
5431 Refund-Activity	0	0	0	0	0	0	0	no budget
5435 Rent/Lease - Buildings	153	0	0	0	0	153	7,570	2%
5440 Rent/Lease - Equipment	0	0	0	172	0	172	1,000	17%
5455 Staff Development	10	612	235	0	0	857	12,700	7%
5470 Telephone	2,021	3,783	407	973	1,610	8,793	28,300	31%
5480 Travel/Lodging	0	103	0	0	0	103	2,000	5%
5490 Utilities - Water	0	3,857	17,276	0	8,417	29,549	55,750	53%
5492 Utilities - Electricity / Gas	0	13,864	21,104	0	39,814	74,782	145,300	51%
5500 Vandalism	0	0	109	0	0	109	1,000	11%
5466 Summer Spectacular	0	0	0	0	0	0	52,000	0%
5465 Special Events Expense	0	0	0	1,040	0	1,040	17,500	6%
<b>Total services and supplies</b>	<b>64,915</b>	<b>827,917</b>	<b>172,671</b>	<b>55,755</b>	<b>169,994</b>	<b>1,291,252</b>	<b>4,651,592</b>	<b>28%</b>
<b>Revenues:</b>								
Property Tax	129,414	1,294,141	332,779	92,439	0	1,848,773	3,555,460	52%
Interest	0	0	0	0	0	0	7,500	0%
Recreation Program Revenue	0	0	0	81,573	51,608	133,180	282,219	47%
Administration Process Fees	0	0	0	0	0	0	7,000	0%
JPA Reimbursements	0	212,230	0	0	0	212,230	1,056,705	20%
Grant Reimbursement	0	0	0	0	0	0	24,500	0%
Facility Use Revenue	0	0	0	3,555	90,812	94,366	184,510	51%
Special Events	0	0	0	0	0	0	52,000	0%
Franchise Fees	45,713	0	0	0	0	45,713	160,000	29%
Other Income	4,969	0	0	0	0	4,969	0	no budget
Sponsorships	0	0	0	0	0	0	15,000	0%
Fire Engines Lease & Purchase	0	0	0	0	0	0	0	no budget
<b>Total revenues</b>	<b>180,096</b>	<b>1,506,371</b>	<b>332,779</b>	<b>177,566</b>	<b>142,419</b>	<b>2,339,231</b>	<b>5,344,894</b>	<b>44%</b>
<b>Expenditures:</b>								
Salaries and employee benefits	134,399	53,536	141,058	82,507	58,800	470,299	922,668	51%
Services and supplies	64,915	827,917	172,671	55,755	169,994	1,291,252	4,651,592	28%
Capital Equipment	0	0	45	0	5,178	5,223	51,301	10%
Fire Engines Lease	0	0	0	0	0	0	0	0%
Reserve for Capital Equipment	0	0	0	0	0	0	0	0%
<b>Total expenditures</b>	<b>199,314</b>	<b>881,453</b>	<b>313,774</b>	<b>138,262</b>	<b>233,971</b>	<b>1,766,773</b>	<b>5,625,561</b>	<b>31%</b>
<b>Excess (deficit)</b>	<b>(\$19,218)</b>	<b>\$624,918</b>	<b>\$19,005</b>	<b>\$39,304</b>	<b>(\$91,552)</b>	<b>\$572,458</b>	<b>(\$280,667)</b>	
Contingency								
<b>Transfers In/(Out) of General Fund</b>							<b>\$280,667</b>	
<b>Excess (deficit)</b>	<b>(\$19,218)</b>	<b>\$624,918</b>	<b>\$19,005</b>	<b>\$39,304</b>	<b>(\$91,552)</b>	<b>\$572,458</b>	<b>\$0</b>	

**Cameron Park Community Service District - Administration**  
**Statement of Revenues & Expenditures - PRELIMINARY**  
**For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Administration	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 12/31/2014	MTD as of 12/31/2014	YTD as of 12/31/2015	MTD as of 12/31/2015	Annual Budget FY 2015-16	YTD Actual as % of Budget
<b>Revenues:</b>									
4110 Property Tax	\$226,439	\$227,540	\$239,099	\$0	\$0	\$129,414	\$129,414	\$248,882	52%
4113 Franchise Fees	156,704	160,778	163,396	45,165	0	45,713	0	160,000	29%
4115 Admin. Fee	7,000	7,500	7,500	0	0	0	0	7,000	0%
4400 Reimbursement	29	4,546	9,728	5,144	0	4,969	0	0	-%
4505 Interest	7,732	8,807	6,430	0	0	0	0	7,500	0%
4600 Other Income	5	0	0	0	0	0	0	0	-%
<b>Total revenues</b>	<b>397,909</b>	<b>409,172</b>	<b>426,152</b>	<b>50,308</b>	<b>0</b>	<b>180,096</b>	<b>129,414</b>	<b>423,382</b>	<b>43%</b>
<b>Expenditures:</b>									
5000 Salaries - Permanent	141,704	98,137	138,389	58,761	11,140	72,215	17,202	146,273	49%
5010 Salaries - Seasonal/PT funded	13,172	12,003	7,799	3,690	576	15,090	5,086	7,488	202%
5135 Health - Retired	21,206	25,333	22,380	9,716	0	10,073	1,295	23,515	43%
5130 Health & Dental Insurance	14,338	9,276	12,313	3,711	0	7,215	1,326	18,127	40%
5140 Vision Insurance	278	187	183	80	13	153	0	274	56%
5150 Retirement Benefits (active)	28,678	20,599	27,830	10,185	1,725	27,789	875	29,271	95%
5160 Workers' Compensation	352	550	659	330	0	412	0	820	50%
5180 FICA/Medicare Contribution	2,999	2,302	2,392	2,039	428	1,453	437	2,400	61%
5190 UI/TT Contribution	1,382	963	1,732	379	0	0	0	1,302	0%
<b>Salaries &amp; benefits</b>	<b>224,109</b>	<b>169,350</b>	<b>213,675</b>	<b>88,891</b>	<b>13,882</b>	<b>134,399</b>	<b>26,220</b>	<b>229,469</b>	<b>59%</b>
5209 Advertising/Marketing	351	582	2,636	2,636	0	156	0	600	26%
5210 Agency Administration Fee	5,985	4,314	3,363	0	0	0	0	5,253	0%
5215 Agriculture	0	0	0	0	0	0	0	0	-%
5220 Audit & Accounting	5,539	26,358	16,800	0	0	945	0	20,000	5%
5221 Bank Charges	2,709	2,455	1,807	(420)	(161)	(673)	(259)	2,500	-27%
5230 Clothing/Uniforms	0	0	0	0	0	0	0	0	-%
5231 Computer Software	1,512	2,021	4,564	1,467	152	837	0	2,000	42%
5235 Contractual Services - Other	11,960	129,701	51,879	29,575	3,150	21,499	2,845	33,280	65%
5240 Temporary Help Contractual Service	4,637	27,365	3,500	0	0	0	0	0	-%
5250 Director Comp	0	0	6,600	0	0	5,700	1,700	18,000	32%
5260 EDC Department Agency	835	842	749	749	0	1,760	0	800	220%
5265 Educational Material	0	0	138	30	0	0	0	300	0%
5270 Elections	1,500	0	9,727	0	0	0	0	0	-%
5275 Equipment-Minor/Small	0	173	3,949	0	0	0	0	500	0%
5300 Food	683	951	875	302	36	443	335	700	63%
5305 Fuel	0	1,138	0	0	0	0	0	0	-%
5310 Government Fees/Permits	0	53	0	0	0	0	0	0	-%
5315 Household Supplies	0	0	23	0	0	0	0	0	-%
5320 Insurance	2,997	2,619	2,833	2,783	0	2,499	0	3,000	83%
5335 Legal Services	32,710	40,680	39,038	19,460	3,120	6,540	2,720	30,000	22%
5340 Maintenance - Vehicle Supplies	0	0	0	0	0	0	0	0	-%
5345 Maintenance - Buildings	0	0	0	0	0	0	0	0	-%
5350 Maintenance - Equipment	966	1,282	609	222	40	157	33	1,000	16%
5355 Maintenance - Grounds	0	0	0	0	0	463	0	0	-%
5360 Maintenance - Radios & Phones	0	0	0	0	0	0	0	0	-%
5365 Maintenance - Tires & Tubes	0	0	0	0	0	0	0	0	-%
5370 Maintenance - Vehicles	0	0	0	0	0	0	0	0	-%
5375 Medical Supplies	0	0	0	0	0	0	0	0	-%

**Cameron Park Community Service District - Administration**  
**Statement of Revenues & Expenditures - PRELIMINARY**  
**For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

	Actual	Actual	Actual	YTD as of	MTD as of	YTD as of	MTD as of	Annual	YTD
Administration	FY 2012-13	FY 2013-14	FY 2014-15	12/31/2014	12/31/2014	12/31/2015	12/31/2015	Budget	Actual
								FY 2015-16	as % of
									Budget
5380 Memberships & Subscriptions	5,453	5,881	6,666	6,491	5,803	842	140	7,000	12%
5385 Mileage Reimbursement	0	0	209	0	0	0	0	300	0%
5395 Miscellaneous	70	0	0	0	0	0	0	0	-%
5400 Office Supplies	4,026	2,494	2,413	1,389	171	1,939	99	2,500	78%
5410 Postage	744	766	882	196	0	294	98	1,000	29%
5415 Printing	358	99	341	45	24	12	0	300	4%
5420 Professional Services	8,594	1,144	27,071	484	120	18,901	3,153	42,500	44%
5425 Publications & Legal Notices	14	288	493	152	0	418	0	400	104%
5435 Rent/Lease - Buildings	0	0	15	15	15	153	0	0	-%
5440 Rent/Lease - Equipment	0	38	0	0	0	0	0	0	-%
5455 Staff Development	217	139	3,494	0	0	10	0	4,200	0%
5470 Telephone	1,584	2,216	2,724	905	225	2,021	201	2,400	84%
5480 Travel/Lodging	0	0	595	0	0	0	0	1,000	0%
5486 Tuition	0	0	0	0	0	0	0	0	-%
5490 Utilities - Water	0	0	0	0	0	0	0	0	-%
5492 Utilities - Electricity / Gas	90	20	0	0	0	0	0	0	-%
5625 Capital Equipment	17,031	8,170	0	0	0	0	0	0	-%
<b>Total services &amp; supplies</b>	<b>110,565</b>	<b>261,790</b>	<b>193,990</b>	<b>66,480</b>	<b>12,695</b>	<b>64,915</b>	<b>11,065</b>	<b>179,533</b>	<b>36%</b>
Salaries & benefits	224,109	169,350	213,675	88,891	13,882	134,399	26,220	229,469	59%
Total expenditures	334,674	431,140	407,666	155,371	26,577	199,314	37,286	409,002	49%
Total revenues	397,909	409,172	426,152	50,308	0	180,096	129,414	423,382	43%
<b>Surplus/(deficit)</b>	<b>\$63,235</b>	<b>(\$21,968)</b>	<b>\$18,486</b>	<b>(\$105,063)</b>	<b>(\$26,577)</b>	<b>(\$19,218)</b>	<b>\$92,128</b>	<b>\$14,380</b>	
<b>Transfers In/(Out) of General Fund</b>								<b>(\$14,380)</b>	



**Cameron Park Community Services District - Fire  
Statement of Revenues & Expenditures - PRELIMINARY  
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Fire	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 12/31/2014	MTD as of 12/31/2014	YTD as of 12/31/2015	MTD as of 12/31/2015	Annual Budget FY 2015-16	YTD Actual as % of Budget
<b>Revenues:</b>									
4110 Property Tax	\$2,264,383	\$2,275,403	\$2,390,981	\$0	\$0	\$1,294,141	\$1,294,141	\$2,488,822	52%
4260 JPA Reimbursement	905,228	989,719	1,063,792	0	0	212,230	212,230	1,056,705	20%
4320 Grant Reimbursement	0	162,787	0	0	0	0	0	0	-%
4415 Fire Equipment Fund Reimbursement	0	0	0	0	0	0	0	0	-%
4400 Reimbursement Engines	0	4,280	0	0	0	0	0	0	-%
4165 Fire Engine Lease	0	45,950	0	0	0	0	0	0	-%
<b>Total revenues</b>	<b>3,169,611</b>	<b>3,478,139</b>	<b>3,454,774</b>	<b>0</b>	<b>0</b>	<b>1,506,371</b>	<b>1,506,371</b>	<b>3,545,527</b>	<b>42%</b>
<b>Expenditures:</b>									
5000 Salaries - Permanent	0	0	0	0	0	0	0	0	-%
5010 Salaries - Seasonal/PT funded	8,680	5,572	0	0	0	0	0	0	-%
5135 Health - Retired	52,215	46,647	41,557	15,246	0	52,836	3,458	91,673	58%
5160 Workers' Compensation	1,005	935	1,120	560	0	700	0	1,394	50%
5180 FICA/Medicare Contribution	664	426	0	0	0	0	0	0	-%
5190 UI/TT Contribution	310	54	0	0	0	0	0	0	-%
<b>Salaries &amp; benefits</b>	<b>62,874</b>	<b>53,634</b>	<b>42,677</b>	<b>15,806</b>	<b>0</b>	<b>53,536</b>	<b>3,458</b>	<b>93,067</b>	<b>58%</b>
5209 Advertising/Marketing	0	0	0	0	0	0	0	0	-%
5210 Agency Administration Fee	59,850	43,145	33,625	0	0	0	0	52,530	0%
5215 Agriculture	0	0	0	0	0	0	0	0	-%
5220 Audit & Accounting	5,000	5,000	5,000	0	0	0	0	5,000	0%
5221 Bank Charges	0	0	0	0	0	0	0	0	-%
5230 Clothing/Uniforms	2,543	3,000	2,920	410	205	(580)	0	2,500	-23%
5231 Computer Software	4,667	1,344	1,010	690	0	1,110	0	2,500	44%
5235 Contractual Services - Other	13,630	25,739	27,341	1,296	0	2,091	0	25,000	8%
5236 Contractual Services - Provider	2,451,021	2,666,439	2,651,400	588,694	588,694	707,327	707,327	3,254,054	22%
5250 Director Comp	0	0	0	0	0	0	0	0	-%
5260 EDC Department Agency	835	842	749	749	0	880	0	800	110%
5265 Educational Material	196	57	0	0	0	2,136	0	0	-%
5270 Elections	1,500	0	0	0	0	0	0	0	-%
5275 Equipment-Minor/Small	2,276	1,954	2,041	158	19	553	252	2,000	28%
5285 Fire & Safety Supplies	423	3,000	1,561	1,497	665	129	0	1,500	9%
5295 Fire Turnouts	13,967	18,632	18,318	385	0	4,320	602	21,000	21%
5296 Fire-Volunteer/Resident	24,375	21,480	16,785	8,585	640	7,120	1,400	29,200	24%
5300 Food	540	1,582	720	589	224	226	91	1,000	23%
5305 Fuel	63,088	70,377	53,635	24,202	2,563	18,970	(129)	62,000	31%
5310 Government Fees/Perm	1,769	1,868	508	0	0	1,496	0	2,650	56%
5315 Household Supplies	2,577	6,660	6,569	1,479	(160)	1,955	0	6,000	33%
5320 Insurance	27,258	24,212	26,276	25,276	0	23,114	0	28,000	83%
5335 Legal Services	0	0	9,764	4,580	4,580	6,618	0	0	-%
5345 Maintenance - Buildings	26,758	7,466	10,228	2,954	485	1,241	80	11,000	11%
5350 Maintenance - Equipment	11,377	16,806	18,300	8,734	701	6,450	384	25,000	26%
5355 Maintenance - Grounds	5,327	2,165	2,876	883	0	679	353	3,000	23%
5360 Maintenance - Radios & Phones	1,075	3,309	1,947	549	495	1,923	353	1,000	192%
5365 Maintenance - Tires & Tubes	4,597	7,158	9,719	6,572	2,352	5,903	0	10,000	59%
5370 Maintenance - Vehicles	14,507	20,985	20,385	7,560	957	9,081	2,588	20,000	45%
5375 Medical Supplies	0	0	0	0	0	0	0	0	-%
5380 Memberships & Subscriptions	705	962	863	0	0	0	0	850	0%
5385 Mileage Reimbursement	0	0	0	0	0	0	0	100	0%

Cameron Park Community Services District - Fire  
Statement of Revenues & Expenditures - PRELIMINARY  
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16

Fire	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 12/31/2014	MTD as of 12/31/2014	YTD as of 12/31/2015	MTD as of 12/31/2015	Annual Budget FY 2015-16	YTD Actual as % of Budget
5395 Miscellaneous	0	4,327	0	0	0	0	0	0	-%
5400 Office Supplies	5,097	3,748	3,550	1,463	256	1,893	265	4,000	47%
5410 Postage	561	192	540	186	0	0	0	500	0%
5415 Printing	359	0	20	0	0	85	0	350	24%
5420 Professional Services	4,972	1,910	5,402	1,554	110	979	0	4,200	23%
5425 Publications & Legal Notices	0	35	358	0	0	0	0	250	0%
5430 Radios	19	0	403	0	0	0	0	500	0%
5440 Rent/Lease - Equip	(100)	0	0	0	0	0	0	0	-%
5455 Staff Development	2,080	5,536	5,000	1,582	0	612	200	5,000	12%
5470 Telephone	11,917	15,086	12,684	4,790	938	3,783	36	18,000	21%
5480 Travel/Lodging	925	840	25	25	0	103	0	1,000	10%
5486 Tuition	0	0	0	0	0	0	0	0	-%
5490 Utilities - Water	8,084	8,435	9,404	3,155	1,611	3,857	1,332	12,000	32%
5492 Utilities - Electricity / Gas	26,111	27,397	25,316	12,877	1,286	13,864	1,435	27,000	51%
5625 Capital Equipment	6,965	220,261	10,755	2,264	2,450	0	0	18,500	0%
Reserve for Capital Equipment	0	0	0	0	0	0	0	0	-%
Fire Engine purchase and Fire Engine	0	45,950	0	0	0	0	0	0	-%
<b>Total services &amp; supplies</b>	<b>2,806,851</b>	<b>3,287,898</b>	<b>2,995,998</b>	<b>713,738</b>	<b>609,069</b>	<b>827,917</b>	<b>716,568</b>	<b>3,657,984</b>	<b>23%</b>
Salaries & benefits	62,874	53,634	42,677	15,806	0	53,536	3,458	93,067	58%
Total expenditures	2,869,725	3,341,532	3,038,675	729,544	609,069	881,453	720,026	3,751,051	23%
Total revenues	3,169,611	3,478,139	3,454,774	0	0	1,506,371	1,506,371	3,545,527	42%
<b>Surplus/(deficit)</b>	<b>\$299,886</b>	<b>\$136,608</b>	<b>\$416,099</b>	<b>(\$729,544)</b>	<b>(\$609,069)</b>	<b>\$624,918</b>	<b>\$786,345</b>	<b>(\$205,524)</b>	
<b>Transfers In/(Out) of General Fund</b>								<b>\$205,524</b>	
<b>Net Surplus/(deficit)</b>	<b>\$299,886</b>	<b>\$136,608</b>	<b>\$416,099</b>	<b>(\$729,544)</b>	<b>(\$609,069)</b>	<b>\$624,918</b>	<b>\$786,345</b>	<b>\$0</b>	

**Cameron Park Community Services District - Parks  
Statement of Revenues & Expenditures - PRELIMINARY  
For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Parks	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 12/31/2014	MTD as of 12/31/2014	YTD as of 12/31/2015	MTD as of 12/31/2015	Annual Budget FY 2015-16	YTD Actual as % of Budget
<b>Revenues:</b>									
4110 Property Tax	\$582,273	\$585,103	\$614,823	\$0	\$0	\$332,779	\$332,779	\$639,983	52%
4600 Other Income	0	3,670	4,302	0	0	0	0	0	-%
4190 Parks/Field Use Fees	0	0	100	100	0	0	0	0	-%
<b>Total revenues</b>	<b>582,273</b>	<b>588,773</b>	<b>619,225</b>	<b>100</b>	<b>0</b>	<b>332,779</b>	<b>332,779</b>	<b>639,983</b>	<b>52%</b>
<b>Expenditures:</b>									
5000 Salaries - Permanent	154,960	149,653	163,043	75,849	13,548	93,126	15,731	153,368	61%
5010 Salaries - Seasonal/PT funded	0	0	0	0	0	1,291	0	0	-%
5135 Health - Retired	0	0	0	0	0	2,653	2,653	0	-%
5130 Health & Dental Insurance	35,409	40,394	40,548	16,925	(397)	10,303	1,522	41,455	25%
5140 Vision Insurance	571	645	764	384	64	299	0	544	55%
5150 Retirement Benefits (active)	33,317	35,193	39,883	18,318	3,112	30,772	1,044	30,678	100%
5160 Workers' Compensation	1,507	1,650	1,977	989	0	1,236	0	2,460	50%
5180 FICA/Medicare Contribution	2,348	2,346	2,408	1,132	203	1,378	223	3,000	46%
5190 UI/TT Contribution	1,736	1,643	1,628	0	0	0	0	1,736	0%
<b>Salaries &amp; benefits</b>	<b>229,848</b>	<b>231,524</b>	<b>250,252</b>	<b>113,596</b>	<b>16,530</b>	<b>141,058</b>	<b>21,173</b>	<b>233,241</b>	<b>60%</b>
5209 Advertising/Marketing	0	0	0	0	0	0	0	0	
5210 Agency Administration Fee	15,390	11,094	8,646	0	0	0	0	13,508	0%
5215 Agriculture	7,097	8,414	8,465	1,396	1,396	1,440	0	6,000	24%
5220 Audit & Accounting	0	0	0	0	0	0	0	0	-%
5221 Bank Charges	78	0	0	0	0	0	0	0	-%
5230 Clothing/Uniforms	1,292	1,832	1,528	77	0	568	0	1,500	38%
5231 Computer Software	1,240	793	808	769	0	710	0	1,200	59%
5235 Temporary Help Contractual Service	28,810	40,426	46,237	16,882	1,326	37,692	4,520	32,500	116%
5240 Contractual Services - Other	0	0	0	0	0	0	0	0	-%
5250 Director Comp	0	0	0	0	0	0	0	0	-%
5260 EDC Department Agency	859	842	749	749	0	880	0	800	110%
5265 Educational Material	0	0	0	0	0	0	0	0	-%
5270 Elections	1,505	0	0	0	0	0	0	0	-%
5275 Equipment-Minor/small	681	3,085	4,296	1,361	84	1,509	0	10,000	15%
5285 Fire & Safety Sup	92	333	139	98	98	0	0	400	0%
5300 Food	215	76	222	57	0	240	0	300	80%
5305 Fuel	11,966	5,139	6,596	2,998	0	2,685	2,685	11,000	24%
5310 Government Fees/Perm	5,371	6,746	5,576	862	536	328	0	6,600	5%
5315 Household Supplies	5,210	5,918	6,164	2,862	488	2,179	412	6,000	36%
5316 Internet	0	0	0	0	0	0	0	0	-%
5320 Insurance	19,852	18,966	20,476	19,811	0	18,116	0	22,000	82%
5335 Legal Services	0	0	1,540	1,300	1,300	0	0	0	-%
5345 Maintenance - Buildings	18,401	5,239	14,654	952	0	5,323	0	5,000	106%

**Cameron Park Community Services District - Parks**  
**Statement of Revenues & Expenditures - PRELIMINARY**  
**For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Parks	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 12/31/2014	MTD as of 12/31/2014	YTD as of 12/31/2015	MTD as of 12/31/2015	Annual Budget FY 2015-16	YTD Actual as % of Budget
5350 Maintenance - Equipment	9,712	11,317	33,573	8,161	132	7,682	535	10,000	77%
5355 Maintenance - Grounds	22,230	21,859	38,876	12,751	3,452	22,292	5,273	40,000	56%
5360 Maintenance - Radios & Phones	108	0	0	0	0	0	0	0	-%
5365 Maintenance - Tires & Tubes	0	27	0	0	0	0	0	0	-%
5370 Maintenance - Vehicles	3,158	6,556	5,580	2,554	135	6,971	29	5,000	139%
5375 Medical Supplies	0	0	0	0	0	0	0	0	-%
5380 Memberships & Subscriptions	85	0	60	0	0	108	0	500	22%
5385 Mileage Reimbursement	0	0	0	0	0	0	0	0	-%
5395 Miscellaneous	0	1,950	0	0	0	44	0	0	-%
5400 Office Supplies	1,114	1,722	1,720	678	162	394	16	1,150	34%
5405 Pool Chemicals	34,894	37,036	30,297	12,834	0	14,594	0	30,000	49%
5410 Postage	0	6	0	0	0	0	0	0	-%
5415 Printing	60	81	87	0	0	0	0	500	0%
5420 Professional Services	10,253	10,366	22,425	5,039	1,149	9,784	1,500	13,400	73%
5425 Publications & Legal Notices	0	0	162	162	0	0	0	0	-%
5430 Radios	0	0	0	0	0	0	0	0	-%
5435 Rent/Lease - Buildings	0	0	60	60	60	0	0	0	-%
5440 Rent/Lease - Equipment	1,101	1,098	1,312	596	0	0	0	1,000	0%
5445 Staff Development	840	240	0	0	0	235	0	1,500	16%
5470 Telephone	1,669	1,425	3,631	1,226	285	407	0	3,000	14%
5480 Travel/Lodging	0	0	0	0	0	0	0	0	-%
5490 Utilities - Water	20,352	26,963	26,310	10,011	3,874	17,276	4,133	28,000	62%
5492 Utilities - Electricity / Gas	42,373	38,339	37,925	19,468	1,085	21,104	767	40,000	53%
5500 Vandalism	2,510	(36)	320	0	0	109	84	1,000	11%
5625 Capital Equipment	14,277	19,945	71,086	21,018	0	45	0	20,000	0%
<b>Total services &amp; supplies</b>	<b>282,795</b>	<b>287,794</b>	<b>399,520</b>	<b>144,731</b>	<b>15,562</b>	<b>172,716</b>	<b>19,954</b>	<b>311,858</b>	<b>55%</b>
Salaries & benefits	229,848	231,524	250,252	113,596	16,530	141,058	21,173	233,241	60%
Total expenditures	512,643	519,317	649,772	258,327	32,092	313,774	41,127	545,099	58%
Total revenues	582,273	588,773	619,225	100	0	332,779	332,779	639,983	52%
<b>Surplus/(deficit)</b>	<b>\$69,630</b>	<b>\$69,456</b>	<b>(\$30,547)</b>	<b>(\$258,227)</b>	<b>(\$32,092)</b>	<b>\$19,005</b>	<b>\$291,652</b>	<b>\$94,884</b>	
<b>Transfers In/(Out) of General Fund</b>								<b>(\$94,884)</b>	

**Cameron Park Community Services District - Recreation**  
**Statement of Revenues & Expenditures - PRELIMINARY**  
**For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Recreation	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 12/31/2014	MTD as of 12/31/2014	YTD as of 12/31/2015	MTD as of 12/31/2015	Annual Budget FY 2015-16	YTD Actual as % of Budget
<b>Revenues:</b>									
4110 Property Tax	\$161,740	\$162,529	\$170,784	\$0	\$0	\$92,439	\$92,439	\$177,773	52%
4145 Youth Programs	7,313	6,937	12,968	3,993	299	4,407	462	5,175	85%
4146 Adult Programs	2,963	4,795	6,318	2,689	39	2,061	0	1,863	111%
4147 Youth Sports	23,828	32,157	41,733	25,068	7,632	37,645	13,110	25,162	150%
4148 Adult Sports	2,089	767	5,602	4,141	30	1,156	0	3,760	31%
4149 Sport Camp Revenues	18,319	12,149	9,196	2,372	0	1,872	0	9,891	19%
4170 Special Events	34,693	26,854	26,322	11,502	2,433	14,407	4,365	24,500	59%
4195 Special Event Rental	0	8,610	5,026	3,426	0	56	0	0	-%
4180 CP Lake Kiosk/Day Pass	24,651	28,780	29,652	15,783	0	15,908	130	32,000	50%
4181 CP Lake Season Pass	17,812	22,538	20,687	368	0	753	(50)	19,325	4%
4182 CP Lake Reservations	9,799	8,622	5,714	1,678	0	1,409	0	7,800	18%
4183 Summer Kids Camp	0	0	0	0	0	0	0	0	-%
4184 CP Lake Concessions	7,249	8,782	5,540	2,608	0	2,183	0	8,000	27%
4190 Park/Field Use Fees	25,285	27,154	21,370	185	(380)	2,146	0	24,500	9%
4255 Sponsorships	28,180	13,803	5,264	5,000	0	0	0	15,000	0%
4220 Summer Spectacular	27,781	50,942	51,331	0	0	0	0	52,000	0%
4210 Sponsorships Ads	2,100	0	0	0	0	0	0	0	-%
4209 Brochure Ads	1,958	2,393	1,000	250	0	950	125	3,800	25%
4250 Donations	250	0	0	0	0	0	0	0	-%
4400 Reimbursement (vending)	1,856	1,273	329	248	0	176	0	2,500	7%
<b>Total revenues</b>	<b>397,866</b>	<b>419,084</b>	<b>418,834</b>	<b>79,310</b>	<b>10,053</b>	<b>177,566</b>	<b>110,581</b>	<b>413,049</b>	<b>43%</b>
<b>Expenditures:</b>									
5000 Salaries - Permanent	76,845	64,307	49,965	22,781	3,829	36,033	9,462	82,005	44%
5010 Salaries - Seasonal/PT funded	31,812	28,186	44,781	21,550	0	19,437	0	54,009	36%
5135 Health - Retired	0	0	0	0	0	0	0	0	-%
5130 Health & Dental Insurance	24,625	25,318	21,274	9,052	(217)	7,562	1,291	29,866	25%
5140 Vision Insurance	374	443	352	175	29	187	0	472	40%
5150 Retirement Benefits (active)	17,748	16,332	15,418	6,390	1,071	16,597	655	16,418	101%
5160 Workers' Compensation	904	990	1,186	593	0	741	0	1,476	50%
5180 FICA/Medicare Contribution	3,516	3,049	3,624	1,762	52	1,949	124	5,362	36%
5190 UI/TT Contribution	3,318	2,605	3,156	1,727	0	0	0	3,500	0%
<b>Salaries &amp; benefits</b>	<b>159,142</b>	<b>141,229</b>	<b>139,757</b>	<b>64,029</b>	<b>4,764</b>	<b>82,507</b>	<b>11,533</b>	<b>193,108</b>	<b>43%</b>
5209 Advertising/Marketing	26,853	29,847	30,964	19,424	9,519	18,803	7,646	30,000	63%
5210 Agency Admin	4,275	3,082	2,402	-	0	0	0	3,752	0%
5220 Audit & Accounting	0	0	0	-	0	0	0	0	-%
5221 Bank Charges	2,669	2,121	3,183	1,838	382	1,793	371	3,000	60%
5230 Clothing/Uniforms	0	874	0	-	0	0	0	0	-%
5231 Computer Software	2,421	3,281	3,217	3,177	0	3,174	0	4,000	79%
5235 Contractual Services - Other	0	10,289	17,964	9,335	1,615	4,581	454	0	-%
5240 Temporary Help Contractual Service	1,501	0	0	-	0	0	0	0	-%
5250 Director Comp	0	0	0	-	0	0	0	0	-%
5260 EDC Department Agency	835	842	749	749	0	880	0	800	110%
5265 Educational Material	0	0	0	-	0	0	0	0	-%

**Cameron Park Community Services District - Recreation**  
**Statement of Revenues & Expenditures - PRELIMINARY**  
**For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Recreation	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 12/31/2014	MTD as of 12/31/2014	YTD as of 12/31/2015	MTD as of 12/31/2015	Annual Budget FY 2015-16	YTD Actual as % of Budget
5270 Elections	1,500	0	997	-	0	0	0	0	-%
5275 Equipment-Minor/Small	0	0	0	-	0	0	0	500	0%
5282 Refund - Deposit	2,350	5,342	0	-	0	0	0	0	-%
5285 Fire & Safety Supplies	0	0	0	-	0	0	0	0	-%
5300 Food	2,100	2,457	3,140	441	80	283	17	3,800	7%
5305 Fuel	0	0	0	-	0	0	0	0	-%
5310 Government Fees/Perm	0	0	0	-	0	0	0	0	-%
5315 Household Supplies	0	146	0	-	0	0	0	0	-%
5316 Instructors	9,471	17,208	23,244	11,216	1,826	8,989	593	16,000	56%
5320 Insurance	7,916	7,428	7,564	7,514	0	6,872	0	8,500	81%
5335 Legal Services	0	0	0	-	0	820	0	0	-%
5350 Maintenance - Equipment	771	1,726	717	276	40	221	33	1,500	15%
5380 Memberships & Subscriptions	225	248	248	185	0	185	0	225	82%
5385 Mileage Reimbursement	0	0	0	-	0	0	0	0	-%
5395 Miscellaneous	0	0	0	-	0	0	0	0	-%
5400 Office Supplies	962	875	1,109	552	53	247	89	900	27%
5410 Postage	153	258	412	199	49	319	0	400	80%
5415 Printing	0	0	0	-	0	270	0	0	-%
5420 Professional Services	1,721	5,699	5,702	3,254	334	1,422	4	5,000	28%
5421 Program Supplies	3,882	11,593	9,866	4,504	805	4,713	269	7,000	67%
5425 Publications & Legal Notices	0	0	0	-	0	0	0	0	-%
5431 Refund - Activity	1,279	1,095	0	-	0	0	0	0	-%
5435 Rent/Lease - Bldgs	0	91	920	-	0	0	0	0	-%
5440 Rent/Lease - Equip	54	0	0	-	0	172	172	70	245%
5455 Staff Development	752	309	481	-	0	0	0	1,500	0%
5470 Telephone	3,467	3,735	1,736	572	144	973	201	2,500	39%
5480 Travel/Lodging	0	0	0	-	0	0	0	0	-%
5625 Capital Equipment	604	(8)	0	-	0	0	0	0	-%
5466 Summer Spectacular	43,209	47,713	46,184	8	0	0	0	52,000	0%
5465 Special Events Expense	19,663	3,850	4,748	2,268	380	1,040	679	17,500	6%
<b>Total services &amp; supplies</b>	<b>138,633</b>	<b>160,100</b>	<b>165,546</b>	<b>65,511</b>	<b>15,226</b>	<b>55,755</b>	<b>10,526</b>	<b>158,947</b>	<b>35%</b>
Salaries & benefits	159,142	141,229	139,757	64,029	4,764	82,507	11,533	193,108	43%
Total expenditures	297,775	301,329	305,302	129,540	19,990	138,262	22,059	352,055	39%
Total revenues	397,866	419,084	418,834	79,310	10,053	177,566	110,581	413,049	43%
<b>Surplus/(deficit)</b>	<b>\$100,091</b>	<b>\$117,755</b>	<b>\$113,532</b>	<b>(\$50,230)</b>	<b>(\$9,937)</b>	<b>\$39,304</b>	<b>\$88,522</b>	<b>\$60,994</b>	
<b>Transfers In/(Out) of General Fund</b>								<b>(\$60,994)</b>	

**Cameron Park Community Services District - Community Center**  
**Statement of Revenues & Expenditures - PRELIMINARY**  
**For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

Community Center	Actual FY 2012-13	Actual FY 2013-14	Actual FY 2014-15	YTD as of 12/31/2014	MTD as of 12/31/2014	YTD as of 12/31/2015	MTD as of 12/31/2015	Annual Budget FY 2015-16	YTD Actual as % of Budget
<b>Revenues:</b>									
4145 CC Youth Programs	\$18,807	\$24,677	\$30,647	\$9,459	\$184	\$6,440	\$331	\$19,330	33%
4146 CC Adult Programs	42,938	36,763	35,947	16,308	2,389	14,120	1,432	32,958	43%
4150 Pre-School Program	4,303	1,134	0	0	0	0	0	0	-%
4151 Teen Center/Activities	2,670	0	0	0	0	0	0	0	-%
4170 CC Special Events/Concerts	0	0	7	55	0	0	0	0	-%
4153 Senior Program	261	1,426	6,085	3,368	464	3,859	431	5,000	77%
4183 Summer Kids Camp	39,884	49,160	54,058	17,752	(120)	17,639	0	40,000	44%
4184 CC Concessions	1,919	855	606	277	0	643	0	1,500	43%
4185 Community Center Rentals	49,869	45,100	46,449	21,052	2,301	45,858	5,096	36,750	125%
4186 Gym Use Fees/Programs	20,007	12,093	11,823	5,327	1,355	4,370	747	10,160	43%
4187 Community Center Pool	122,340	118,185	141,411	61,291	0	40,584	211	113,100	36%
4147 Youth Sports	27,938	38,059	39,682	17,168	2,840	7,325	418	49,755	15%
4148 Adult Sports	14,477	8,735	8,975	5,863	399	1,581	111	14,400	11%
4255 Sponsorships	0	0	37	0	0	0	0	0	-%
<b>Total revenues</b>	<b>345,413</b>	<b>336,186</b>	<b>375,727</b>	<b>157,920</b>	<b>9,811</b>	<b>142,419</b>	<b>8,777</b>	<b>322,953</b>	<b>44%</b>
<b>Expenditures:</b>									
5000 Salaries - Permanent	7,643	9,481	8,221	4,466	406	0	0	33,516	0%
5010 Salaries - Seasonal/PT funded	74,257	55,304	70,916	38,083	99	45,490	238	105,190	43%
5130 Health & Dental Insurance	4,062	4,344	4,165	1,844	0	1,658	332	13,143	13%
5140 Vision Insurance	50	0	0	0	0	0	0	188	0%
5150 Retirement Benefits (active)	2,184	3,109	3,191	1,356	227	7,357	198	6,755	109%
5160 Workers' Compensation	1,005	1,100	1,318	659	0	824	0	1,640	50%
5180 FICA/Medicare Contribution	5,839	4,133	5,535	2,972	13	3,471	16	8,550	41%
5190 UI/TT Contribution	4,250	4,160	4,232	3,038	0	0	0	4,800	0%
<b>Salaries &amp; benefits</b>	<b>99,290</b>	<b>81,631</b>	<b>97,578</b>	<b>52,417</b>	<b>745</b>	<b>58,800</b>	<b>783</b>	<b>173,782</b>	<b>34%</b>
5209 Advertising/Marketing	1,571	4,056	3,810	1,432	25	1,215	288	4,500	27%
5210 Agency Administration Fee	0	0	0	0	0	0	0	0	-%
5215 Agriculture	1,642	640	1,510	753	753	150	75	1,500	10%
5220 Audit & Accounting	0	0	0	0	0	0	0	0	-%
5221 Bank Charges	4,880	5,714	6,881	3,662	189	3,456	76	6,500	53%
5230 Clothing/Uniforms	0	0	853	318	318	268	0	400	67%
5231 Computer Software	2,421	2,362	3,197	3,157	0	3,174	0	3,000	106%
5235 Temporary Help Contractual Service	74,066	121,421	133,666	60,579	9,771	39,089	3,910	91,720	43%
5240 Contract Services - Other	0	0	0	0	0	0	0	0	-%
5250 Director Comp	0	0	0	0	0	0	0	0	-%
5260 EDC Department Agency	24	0	0	0	0	0	0	0	-%
5265 Educational Material	0	0	0	0	0	0	0	500	0%
5270 Elections	0	0	0	0	0	0	0	0	-%
5275 Equipment-Minor/Small	193	816	5,759	2,084	0	1,190	956	5,000	24%

**Cameron Park Community Services District - Community Center**  
**Statement of Revenues & Expenditures - PRELIMINARY**  
**For the Year ended June 30, 2016; Compared to Prior Fiscal Years ended June 30, 2013-2015 and the Annual Budget for FY 2015-16**

<b>Community Center</b>	<b>Actual FY 2012-13</b>	<b>Actual FY 2013-14</b>	<b>Actual FY 2014-15</b>	<b>YTD as of 12/31/2014</b>	<b>MTD as of 12/31/2014</b>	<b>YTD as of 12/31/2015</b>	<b>MTD as of 12/31/2015</b>	<b>Annual Budget FY 2015-16</b>	<b>YTD Actual as % of Budget</b>
5285 Fire & Safety Supplies	0	1,048	145	145	145	187	187	1,000	19%
5290 Fire Prevention & Inspection	0	0	0	0	0	0	0	0	-%
5282 Refund - Deposit	15,716	12,438	300	0	0	0	0	0	-%
5300 Food	268	19	459	191	22	286	12	300	95%
5310 Government Fees/Perm	1,491	2,928	3,252	1,795	1,572	146	0	3,400	4%
5315 Household Supplies	9,583	7,005	8,478	3,663	0	4,918	624	8,000	61%
5316 Instructors	48,285	50,019	64,975	23,234	3,248	20,534	4,171	51,000	40%
5320 Insurance	10,487	10,477	11,005	10,930	0	9,995	0	11,500	87%
5335 Legal Services	0	0	3,200	2,200	2,200	600	0	0	-%
5345 Maintenance - Buildings	10,890	14,289	7,382	2,725	1,259	5,938	37	12,000	49%
5350 Maintenance - Equipment	4,731	11,478	20,547	1,992	0	8,124	583	10,000	81%
5355 Maintenance - Grounds	1,359	7,615	1,519	37	0	2,633	0	1,500	176%
5360 Maintenance - Radio & Phones	0	288	0	0	0	0	0	0	-%
5370 Maintenance - Vehicles	0	27	0	0	0	315	0	0	-%
5375 Medical Supplies	0	0	0	0	0	0	0	200	0%
5380 Memberships & Subscriptions	3,347	0	0	0	0	0	0	0	-%
5385 Mileage Reimbursement	0	6,020	1,460	2,595	0	340	0	5,200	7%
5395 Miscellaneous	0	0	0	0	0	0	0	0	-%
5400 Office Supplies	517	698	2,927	1,758	54	555	89	1,800	31%
5405 Pool Chemicals	30,691	29,856	25,516	14,269	702	7,722	1,314	35,000	22%
5410 Postage	0	0	4	0	0	103	0	0	-%
5415 Printing	0	1	160	0	0	0	0	200	0%
5420 Professional Services	13,725	4,198	4,974	1,747	704	4,478	2,344	6,000	75%
5421 Program Supplies	7,047	8,587	12,531	3,987	686	4,736	330	17,100	28%
5425 Publications & Legal Notices	5,270	0	0	0	0	0	0	0	-%
5431 Refund - Activity	7,388	9,444	0	0	0	0	0	0	-%
5435 Rent/Lease - Bldgs	649	6,209	9,910	0	0	0	0	7,500	0%
5440 Rent/Lease - Equip	1,862	463	178	178	0	0	0	0	-%
5455 Staff Development	0	0	0	0	0	0	0	500	0%
5470 Telephone	2,102	2,879	1,760	579	144	1,610	201	2,400	67%
5480 Tuition	0	0	0	0	0	0	0	0	-%
5490 Utilities - Water	9,744	10,709	10,164	4,661	1,555	8,417	1,541	15,750	53%
5492 Utilities - Electricity / Gas	53,285	61,083	80,614	42,247	7,007	39,814	6,358	78,300	51%
5493 Utilities - Garbage	0	0	0	0	0	0	0	0	-%
5625 Capital Equipment	0	0	7,740	0	0	5,178	0	12,801	40%
<b>Total services &amp; supplies</b>	<b>323,234</b>	<b>392,786</b>	<b>434,876</b>	<b>190,916</b>	<b>30,354</b>	<b>175,172</b>	<b>23,093</b>	<b>394,571</b>	<b>44%</b>
Salaries & benefits	99,290	81,631	97,578	52,417	745	58,800	783	173,782	34%
Total expenditures	422,524	474,416	532,453	243,333	31,099	233,971	23,877	568,353	41%
Total revenues	345,413	336,186	375,727	157,920	9,811	142,419	8,777	322,953	44%
<b>Surplus/(deficit)</b>	<b>(77,111)</b>	<b>(138,231)</b>	<b>(156,727)</b>	<b>(85,413)</b>	<b>(21,288)</b>	<b>(91,552)</b>	<b>(15,100)</b>	<b>(245,400)</b>	<b>37%</b>
<b>Transfers In/(Out) of General Fund</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>245,400</b>	
<b>Net Surplus/(deficit)</b>	<b>(\$77,111)</b>	<b>(\$138,231)</b>	<b>(\$156,727)</b>	<b>(\$85,413)</b>	<b>(\$21,288)</b>	<b>(\$91,552)</b>	<b>(\$15,100)</b>	<b>\$0</b>	



**Cameron Park Community Services District - General Fund  
Statement of Revenues & Expenditures - PRELIMINARY UNAUDITED  
For the Year Ended June 30, 2015**

**Prior Year: FY 2014-15 ACTUAL (UNAUDITED)**

<b>General Fund:</b>	<b>Administration</b>	<b>Fire &amp; JPA</b>	<b>Parks</b>	<b>Recreation</b>	<b>Community Center</b>	<b>FY 2014-15 Actual</b>	<b>FY 2014-15 General Fund Budget</b>	<b>Actual as % of Budget</b>
<b>Expenditures:</b>								
5000 Salaries - Permanent	138,389	0	163,043	49,965	8,221	359,618	416,753	86%
5010 Salaries - Seasonal/PT/Funded	7,799	0	0	44,781	70,916	123,495	162,554	76%
5135 Health - Retired	22,380	41,557	0	0	0	63,937	84,539	76%
5130 Health & Dental Insurance	12,313	0	40,548	21,274	4,165	78,300	107,657	73%
5140 Vision Insurance	183	0	764	352	0	1,300	1,371	95%
5150 Retirement Benefits (active)	27,830	0	39,883	15,418	3,191	86,323	86,691	100%
5160 Workers' Compensation	659	1,120	1,977	1,186	1,318	6,261	5,500	114%
5180 FICA/Medicare Contribution	2,392	0	2,408	3,624	5,535	13,958	14,097	99%
5190 UI/TT Contribution	1,732	0	1,628	3,156	4,232	10,749	11,904	90%
<b>Total salaries and benefits</b>	<b>213,675</b>	<b>42,677</b>	<b>250,252</b>	<b>139,757</b>	<b>97,578</b>	<b>743,939</b>	<b>891,066</b>	<b>83%</b>
5209 Advertising/Marketing	2,636	0	0	30,964	3,810	37,410	35,100	107%
5210 Agency Administration Fee	3,363	33,625	8,646	2,402	0	48,036	87,275	55%
5215 Agriculture	0	0	8,465	0	1,510	9,975	11,500	87%
5220 Audit & Accounting	16,800	5,000	0	0	0	21,800	26,000	84%
5221 Bank Charges	1,807	0	0	3,183	6,881	11,870	10,000	119%
5230 Clothing/Uniforms	0	2,920	1,528	0	853	5,300	4,400	120%
5231 Computer Software	4,564	1,010	808	3,217	3,197	12,796	15,500	83%
5240 Contractual Services - other	51,879	27,341	0	0	0	79,220	33,280	238%
5235 Contractual Services	3,500	0	46,237	17,964	133,666	201,367	133,320	151%
5236 Contractual Services - Provider	0	2,651,400	0	0	0	2,651,400	2,953,237	90%
5250 Directors Compensation	6,600	0	0	0	0	6,600	18,000	37%
5260 EDC Department Agency	749	749	749	749	0	2,994	3,450	87%
5265 Educational Material	138	0	0	997	0	1,135	1,000	113%
5270 Elections	9,727	0	0	0	0	9,727	8,000	122%
5275 Equipment-Minor/Small Tools	3,949	2,041	4,296	0	5,759	16,046	18,800	85%
5282 Deposit Refund	0	0	0	0	300	300	0	#DIV/0!
5285 Fire & Safety Supplies	0	1,561	139	0	145	1,846	3,400	54%
5290 Fire Prevention & Inspection	0	0	0	0	0	0	0	#DIV/0!
5295 Fire Turnouts	0	18,318	0	0	0	18,318	21,000	87%
5296 Fire-Volunteer/Resident	0	16,785	0	0	0	16,785	29,200	57%
5300 Food	875	720	222	3,140	459	5,416	5,800	93%
5305 Fuel	0	53,635	6,596	0	0	60,231	76,000	79%
5310 Government Fees/Permits	0	508	5,576	0	3,252	9,336	12,650	74%
5315 Household Supplies	23	6,569	6,164	0	8,478	21,234	16,200	131%
5316 Instructors	0	0	0	23,244	64,975	88,219	56,825	155%
5320 Insurance	2,833	26,276	20,476	7,564	11,005	68,154	73,000	93%
5335 Legal Services	39,038	9,764	1,540	0	3,200	53,542	40,000	134%
5345 Maintenance - Buildings	0	10,228	14,654	0	7,382	32,264	31,000	104%
5350 Maintenance - Equipment	609	18,300	33,573	717	20,547	73,745	40,000	184%
5355 Maintenance - Grounds	0	2,876	38,876	0	1,519	43,271	42,000	103%
5360 Maintenance - Radios & Phones	0	1,947	0	0	0	1,947	1,000	195%
5365 Maintenance - Tires & Tubes	0	9,719	0	0	0	9,719	8,000	121%
5370 Maintenance - Vehicles	0	20,385	5,580	0	0	25,965	26,500	98%
5375 Medical Supplies	0	0	0	0	0	0	200	0%
5380 Memberships & Subscriptions	6,666	863	60	248	0	7,836	7,575	103%
5385 Mileage Reimbursement	209	0	0	0	1,460	1,669	5,300	31%
5395 Miscellaneous	0	0	0	0	0	0	70	0%
5400 Office Supplies	2,413	3,550	1,720	1,109	2,927	11,720	8,750	134%

**Cameron Park Community Services District - General Fund  
Statement of Revenues & Expenditures - PRELIMINARY UNAUDITED  
For the Year Ended June 30, 2015**

**Prior Year: FY 2014-15 ACTUAL (UNAUDITED)**

<b>General Fund:</b>	<b>Administration</b>	<b>Fire &amp; JPA</b>	<b>Parks</b>	<b>Recreation</b>	<b>Community Center</b>	<b>FY 2014-15 Actual</b>	<b>FY 2014-15 General Fund Budget</b>	<b>Actual as % of Budget</b>
5405 Pool Chemicals	0	0	30,297	0	25,516	55,813	76,831	73%
5410 Postage	882	540	0	412	4	1,838	2,000	92%
5415 Printing	341	20	87	0	160	608	1,650	37%
5420 Professional Services	27,071	5,402	22,425	5,702	4,974	65,574	83,620	78%
5421 Program Supplies	0	0	0	9,866	12,531	22,397	13,850	162%
5425 Publications & Legal Notices	493	358	162	0	0	1,013	450	225%
5430 Radios	0	403	0	0	0	403	500	81%
5431 Refund-Activity	0	0	0	0	0	0	0	#DIV/0!
5435 Rent/Lease - Buildings	15	0	60	920	9,910	10,905	8,500	128%
5440 Rent/Lease - Equipment	0	0	1,312	0	178	1,490	1,880	79%
5455 Staff Development	3,494	5,000	0	481	0	8,975	14,300	63%
5470 Telephone	2,724	12,684	3,631	1,736	1,760	22,536	26,400	85%
5480 Travel/Lodging	595	25	0	0	0	620	1,000	62%
5486 Tuition	0	0	0	0	0	0	0	#DIV/0!
5490 Utilities - Water	0	9,404	26,310	0	10,164	45,878	61,750	74%
5492 Utilities - Electricity / Gas	0	25,316	37,925	0	80,614	143,855	148,450	97%
5500 Vandalism	0	0	320	0	0	320	4,000	8%
5466 Summer Spectacular	0	0	0	46,184	0	46,184	52,700	88%
5465 Special Events Expense	0	0	0	4,748	0	4,748	17,540	27%
<b>Total services and supplies</b>	<b>193,991</b>	<b>2,985,243</b>	<b>328,433</b>	<b>165,546</b>	<b>427,136</b>	<b>4,100,349</b>	<b>4,378,753</b>	<b>94%</b>
<b>Revenues:</b>								
Property Tax	239,099	2,390,981	614,823	170,784		3,415,687	3,373,676	101%
Interest	6,430					6,430	7,000	92%
Recreation Program Revenue				170,085	176,007	346,091	264,877	131%
Administration Process Fees	7,500					7,500	7,000	107%
JPA Reimbursements		1,063,792				1,063,792	962,000	111%
Grant Reimbursement	0	0	4,302			4,302	24,050	18%
Facility Use Revenue			100	21,370	199,683	221,153	184,675	120%
Special Events				51,331		51,331	58,600	88%
Franchise Fees	163,396					163,396	155,000	105%
Other Income	9,728	0				9,728	70,000	14%
Sponsorships				5,264	37	5,301	15,100	35%
Fire Engines Lease & Purchase		0				0		
<b>Total revenues</b>	<b>426,152</b>	<b>3,454,774</b>	<b>619,225</b>	<b>418,834</b>	<b>375,727</b>	<b>5,294,712</b>	<b>5,142,866</b>	<b>103%</b>
<b>Expenditures:</b>								
Salaries and employee benefits	213,675	42,677	250,252	139,757	97,578	743,939	891,066	83%
Services and supplies	193,991	2,985,243	328,433	165,546	427,136	4,100,349	4,378,753	94%
Capital Equipment	0	10,755	71,086	0	7,740	89,581	153,355	58%
Fire Engines Lease	0	0	0	0	0	0	0	0%
Reserve for Capital Equipment	0	0	0	0	0	0	0	0%
<b>Total expenditures</b>	<b>407,666</b>	<b>3,038,675</b>	<b>649,772</b>	<b>305,302</b>	<b>532,453</b>	<b>4,933,868</b>	<b>5,256,157</b>	<b>94%</b>
<b>Excess (deficit)</b>	<b>18,486</b>	<b>416,099</b>	<b>(30,547)</b>	<b>113,532</b>	<b>(156,727)</b>	<b>360,844</b>	<b>(113,291)</b>	
Contingency								
<b>Excess (deficit)</b>	<b>18,486</b>	<b>416,099</b>	<b>(30,547)</b>	<b>113,532</b>	<b>(156,727)</b>	<b>360,844</b>	<b>(113,291)</b>	

Note: The Fiscal Year 2014-15 financial results are unaudited.



# Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23292	12/04/2015	01000-01	Public Employee's Union Local 1	83.00
23293	12/03/2015	13917 01	Accountemps/Robert Half Description: W/E 11/13/2015-Acctg Clerk, W/E 11/20/2015-Acctg Clerk	775.20
23294	12/03/2015	50042 01	Airgas National Carbonation Description: CommCtr Pool: CO2 637 lbs	442.80
23295	12/03/2015	17093 01	All Star Gymnastics Description: Gymnastics 10/01-11/30/2015	24.70
23296	12/03/2015	19221 01	Amy S. Blackmon Description: Nov 2015 Directors Comp-Meetings	600.00
23297	12/03/2015	10637 01	Angius & Terry LLP Description: CC&R - Oct 2015 Legal Svcs	3,585.80
23298	12/03/2015	19294 01	Barco Products Description: Comm Ctr: Med Hrz Message Ctr	764.00
23299	12/03/2015	16241 01	Blain Stumpf Description: CP Lake: Walk On Bark, Bar J15 A: Walk on Bark, Bar J15 A: Walk on Bark	826.60
23300	12/03/2015	04803 01	Blue Ribbon Personnel Services Description: W/E 11/08/2015 205.25 Hrs	3,872.04
23301	12/03/2015	19273.01	Brandon Luperini Description: Sta 88:09/09, 29 Sta 89: 09/17, 18, Sta 88: 10/08, 22, 29 2015	280.00
23302	12/03/2015	19253 01	Brent Ives dba BHI Management Description: Board Role & Strategy Wrkshp 11/19	2,000.00
23303	12/03/2015	02097 05	California Public Employee's Syst Description: Dec 2015 Health Insurance	14,220.96
23304	12/03/2015	07405 01	Camerado Glass Description: CP Lake: Mirror	83.70
23305	12/03/2015	50309 01	Carbon Copy Inc. Description: Nov 2015 Cost Per Copy	130.09
23306	12/03/2015	05737 01	Dept.Forestry & Fire Protection Description: Cal Fire: First Qtr FY 15/16	707,326.83
23307	12/03/2015	19133 01	DSA Technologies, Inc Description: Comm Ctr & Admin: DSL/PC Set Up, October 2015 IT Svcs-ISP/DNS Issues	2,782.50
23308	12/03/2015	04024 02	EDC Sheriff's Office Description: Board of Dir Meeting: 10/21 Deputy	225.00
23309	12/03/2015	00307 01	El Dorado Irrigation District Description: 09/17-11/10/15 Kentfield Dr, 09/17-11/10/15 Cameron Valley Est, 09/15-11/10/15 Veld Way, 09/16-11/10/15 Culver	1,432.91
23310	12/03/2015	03285 01	Foothill Associates Description: Northview: Park Trail to Oct 2015	7,389.00
23311	12/03/2015	00220 01	Gold Country Equipment Center Description: CP Lake: Oil/Chainsaw Sharpening	47.38
23312	12/03/2015	16224 01	Gold Country Officials Description: Comm Ctr: Adult Bsktbl 10/04-10/24	450.00
23313	12/03/2015	12617 01	Highlander Pest Control Description: Comm Ctr: Pest Control 11/03/2015	75.00



# Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23314	12/03/2015	50330 01	Hillyard Inc. Description: Comm Ctr: Household Supplies, Parks: Trash Liners	891.42
23315	12/03/2015	ONE00075	J.R. Hichborn Description: CP Lake: Weighters	368.86
23316	12/03/2015	0144501	Janette Lowry Description: BellyFit/Zumba 11/01-11/30/2015	74.40
23317	12/03/2015	00021 02	John Robinson dba On My Mount Description: Bird Class 10/01-11/30/2015	60.00
23318	12/03/2015	19044 01	Joseph Munizich Description: Bird Class 10/01-11/30/2015	66.00
23319	12/03/2015	10123 01	JS West Description: Comm Ctr Pool: Propane, Comm Ctr Pool: Propane, Comm Ctr Main: Propane, Comm Ctr Pool: Propane	1,931.28
23320	12/03/2015	ONE00890	LaTanya McCaskill Description: Game Night	300.00
23321	12/03/2015	ONE00891	Laura Stuhr Description: Baby Shower	300.00
23322	12/03/2015	16885 01	McMurchie Law Firm Description: Oct 2015 Legal Fees	4,320.00
23323	12/03/2015	01909 01	Melanie DeMure Description: Volleyball Clinics 09/01-11/30/2015	540.50
23324	12/03/2015	19093 01	Metro List Description: Round Table Training	300.00
23325	12/03/2015	ONE00892	Mike Liles Description: Let's Uke	49.00
23326	12/03/2015	07496 01	Most Dependable Fountains, Inc. Description: Christa: Fountains	3,983.00
23327	12/03/2015	11429 01	Nielsen Construction Description: Christa: Drinking Fountain	550.00
23328	12/03/2015	15800 01	Paula J. Duffy Description: Ballet 09/01-12/02/2015	759.00
23329	12/03/2015	00395 03	PG&E Description: 10/20-11/18/15 9747 Comm Ctr, 10/19-11/17/15 3999 Baron Ct, 10/19-11/17/15 6315 Sta 89, 10/16-11/16/15 4301	4,687.70
23330	12/03/2015	08800 01	RCA Construction Inc. Description: Comm Ctr: Basketball Hoops Maint	550.00
23331	12/03/2015	19194 01	Richard A Kowaleski Description: Ballroom Dance 11/01-11/30/15	162.00
23332	12/03/2015	00372 06	Riebes Auto Parts Description: CP Lake: Sponge/Wash Mit/Armorol	28.98
23333	12/03/2015	03679 01	Rosalie M. Stearns Description: Hula 11/01-11/30/2015	76.20
23334	12/03/2015	00055 01	Roy M Imai Description: Tai Chi 11/01-11/30/2015	140.40



## Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23335	12/03/2015	00357 01	Scott McNeil Description: Nov 2015 Directors Comp-Meetings	600.00
23336	12/03/2015	16453 01	Sign & Banner Express, Inc. Description: Craft Fair/Santa Run/Symphony, Bingo/Softball/Jazz Concert	456.34
23337	12/03/2015	03585 01	Silverado Avionics Inc. Description: New Fire Engine: Radio/HT	1,286.93
23338	12/03/2015	15672 01	SiteOne Landscape Supply Description: CP Lake: PVC Parts, CP Lake: 7x7 Poly, CP Lake: PVC Parts	113.18
23339	12/03/2015	ONE00562	Straightline Construction Description: Customer Appreciation	300.00
23340	12/03/2015	ONE00894	Tina Garcia Description: Bridal Shower	300.00
23341	12/03/2015	19244 01	Walker's Office Supplies, Inc. Description: General Office Copy Paper, General Office Copy Paper	354.64
23342	12/03/2015	50205 01	Wayne's Locksmith Description: Parks: Master Locks	87.48
23343	12/03/2015	19062 01	Wendy Derish Description: Yoga 11/01-11/30/2015	105.60
23344	12/03/2015	ONE00893	Weston & Tuttle Description: Informational Seminar	300.00
23345	12/03/2015	17102 01	Wilkinson Portables, Inc. Description: Flag Football: Portables-Oct 2015, Flag Football: Portables-Nov 2015	171.50
23346	12/09/2015	19295 01	Lebeck Young Engineering, Inc Description: Rasmussen: Drainage Study	1,500.00
23347	12/09/2015	04248 01	The Clipper Description: Spring Actvty Gd: Mailing/Prc/Pstg	3,039.20
23348	12/11/2015	13917 01	Accountemps/Robert Half Description: W/E 11/27/2015-Acctg Clerk 9.5 hrs, W/E 12/04/2015 15.5 hrs-Acctg Clerk	527.50
23349	12/11/2015	14315 01	Alhambra & Sierra Springs Description: Water Deliveries 11/09 & 11/23/15	46.18
23350	12/11/2015	04875 01	Allstar Fire Equipment, Inc. Description: Sta 89: New Engine-Gated WYE, Sta 89: New Engine-Couplings, Sta 88: Scott Oxygen Sensor	854.32
23351	12/11/2015	00392 13	AT&T CALNET 2 Description: 10/10-11/09/2015 48517 Sta 89, 10/10-11/09/2015 64797 Sta 88	36.24
23352	12/11/2015	04803 01	Blue Ribbon Personnel Services Description: W/E 11/15/2015 219.75 hrs, W/E 11/22/2015 186.5 hrs	7,639.33
23353	12/11/2015	19274.01	Brent T Hemphill Description: Sta 88: 11/29 Sta 89: 11/16,23,30	160.00
23354	12/11/2015	02200 01	Cameron Park FireFighters Asso. Description: Santa Run: Pancake Breakfast 12/05	490.00
23355	12/11/2015	ONE00895	Carrie Guevara Description: 5/6 Grade Boys Basketball	105.00



## Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23356	12/11/2015	00219 02	Churchill's Hardware Description: Comm Ctr: Cat-5 50' Patch, CP Lake: Marking Paint, Christa: Cement-Drinking Fountain, Christa: PVC/Epoxy/Adapt	170.76
23357	12/11/2015	17704 01	CoreLogic Solutions LLC Description: CC&R: Nov 2015 Metroscan	165.00
23358	12/11/2015	00045 01	De Lage Landen Description: Sta 88: Copier Cntrct 12/15-01/14/15	65.58
23359	12/11/2015	00555 01	Department of Justice Description: Fingerprint App: Yth Bsktbl Coach	32.00
23360	12/11/2015	ONE00832	DJ Lenson Description: Guided Imagery 09/01-12/09/2015	72.00
23361	12/11/2015	00307 01	El Dorado Irrigation District Description: 09/22-11/25/15 Sta 89, 09/25-11/25/15 Merrychase RR, 09/22-11/25/15 Monukka Dr, 09/22-11/16/15 Hacienda Rd,	8,232.03
23362	12/11/2015	16152 01	Erik Fiedler	200.00
23363	12/11/2015	19280.01	Fernando Vergara Description: Sta 88: 11/07,14 Sta 89: 11/22,29	160.00
23364	12/11/2015	19286 01	FYI Telecommunications, Inc. Description: Sta 89: Repair/Replace Phones	353.00
23365	12/11/2015	19277.01	Geoffrey G Augustin Description: Sta 88: 10/07, 14 Sta 89: 10/18, Sta 88: 11/24 Sta 89: 11/17, 20	240.00
23366	12/11/2015	00061-01	Gold Hill Glass Description: Sta 89: Extinguisher Housing Glass	35.00
23367	12/11/2015	19223 01	Holly Morrison Description: Nov 2015 Director's Comp-Meetings	500.00
23368	12/11/2015	07576 05	Home Depot Credit Services Description: CP Lake: Household Supplies, Comm Ctr: Small Tools/Minor Equip, Comm Ctr: Safety Equip, CP Lake: Vinyl Letter	584.28
23369	12/11/2015	50351 01	Hunt & Sons Description: Fire: Fuel Delivery 12/04/2015, Fire: Fuel Delivery 12/12/2015	1,305.71
23370	12/11/2015	04416 01	J&C Automotive Description: Sta 89: B2715 Transmission Svc	427.76
23371	12/11/2015	19298 01	John Puumala dba JP Petroleum Description: Sta 89: Rpr Leak-Diesel Pump Housing	260.87
23372	12/11/2015	10123 01	JS West Description: Sta 88: Propane 188 gal	238.76
23373	12/11/2015	19193 01	Julie Anthony Description: Comm Ctr: Holiday Luncheon Reimb	186.54
23374	12/11/2015	19028 01	Justin Bryan Vickers Description: Sta 88: 11/17 Sta 89: 11/04, 11, Sta 89: Wreath, Clips, Batteries	181.15
23375	12/11/2015	19297 01	Kathleen Matranga-Cooper Description: Admin: Livescan Reimb	20.00
23376	12/11/2015	04442 01	L.N. Curtis & Sons Description: Sta 89: Name Patches/Safety Glasses, Sta 89: New Eng-Nozzle Stream Strgt	675.97
23377	12/11/2015	09380 01	Larry Nelson Description: Hunter Safety 09/01-11/30/2015	299.00



## Accounts Payable Check Register

01/13/16 2:50 PM User: NAT

Check	Date	Vendor ID	Name	Amount
23378	12/11/2015	ONE00896	Maria Manzo Description: 5/6 Grade Girls Basketball	100.00
23379	12/11/2015	04737 05	Office Depot Description: Admin: Office Supplies	10.52
23380	12/11/2015	00395 03	PG&E Description: 10/26-11/23/15 6865 Parks, 10/26-11/23/15 3833 LLAD's, 10/27-11/24 7693-Sta 88/89,CV,Estwd	10,833.76
23381	12/11/2015	19189 01	Rose City Label Description: Sta 89: Sticker Badges	76.00
23382	12/11/2015	19275.01	Ryan Reilly Description: Sta 89:Resident 11/07,14,21,28/2015	160.00
23383	12/11/2015	19090 01	Sid Cole dba Mind Fi Technology Description: Website Updates-CCtr/Rec/Adm/CC&R	450.45
23384	12/11/2015	08219 01	Sierra Office Systems and Produc Description: Sta 89: Office Supplies	265.33
23385	12/11/2015	19292 03	Smeal Fire Apparatus Company Description: Eng 88: Fuel Tank Rplcmnt	1,687.76
23386	12/11/2015	ONE00897	Sparrow Worth Description: 5/6 Grade Boys Basketball	210.00
23387	12/11/2015	19284 01	Stephen Anderson Description: Sta 88: Resident-11/01,02,06/2015	120.00
23388	12/11/2015	19278.01	Steven Kulesa Description: Sta 88: 11/22,28 Sta 89: 11/15,26	160.00
23389	12/11/2015	19296 01	Talia Vlaovich dba Voz Alta Description: Comm Ctr: Holiday Luncheon Music	40.00
23390	12/11/2015	00393 01	TELEPACIFIC COMMUNICATIO Description: Long Distance Nov 2015	804.63
23391	12/11/2015	07612 02	U.S. Bank Description: HELM: PaperTowel/TP Disp Keys, HELM: Tape for Gym Pickleball, HELM: Stamps-Admin, EAGAN: Office Supplies	3,977.86
23392	12/18/2015	01000-01	Public Employee's Union Local 1	117.02
23393	12/17/2015	00392 09	AT&T U-verse Description: Sta 88: DSL 11/21-12/20/2015	75.00
23394	12/17/2015	16241 01	Blain Stumpf Description: Bar J 15A: Walk on Bark	277.20
23395	12/17/2015	1929205	Blair Massey Description: Personal Style Class 09/01-12/15/15	30.00
23396	12/17/2015	50309 01	Carbon Copy Inc. Description: Sta 89:Cost Per Copy 11/01-11/30/15, Sta 88:Cost Per Copy 11/01-11/30/15	42.30
23397	12/17/2015	19299 01	Christine Ruppenthal Description: Dog Obedience 09/01-12/15/2015	594.00
23398	12/17/2015	19098 01	Comcast Description: Sta 89: December 2015 DSL	138.82
23399	12/17/2015	19144 01	Creative Trapasso Designs Description: Jewelry Class 11/01-12/16/2015, Fused Jewelry 11/01-12/16/2015	159.00



## Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23400	12/17/2015	ONE00898	David Thueson Description: Family Gathering 11/28/2015	300.00
23401	12/17/2015	00295 01	Delta Dental of California Description: Dec 2015 Dental Insurance	561.09
23402	12/17/2015	19133 01	DSA Technologies, Inc Description: Dec 2015 Monthly IT Services, Comm Ctr:Config/Install Meraki WAPs	1,200.00
23403	12/17/2015	40024 05	EDC Air Quality Management Dist Description: CP Lake: Chipper Permit 2016	542.52
23404	12/17/2015	40024 05	EDC Air Quality Management Dist Description: Comm Ctr: Boiler Permit 2016	718.20
23405	12/17/2015	19186 01	EDC Chamber of Commerce Description: Wedding Affair: Highway Sign Rental	200.00
23406	12/17/2015	04024 01	EDC Sheriff's Department Description: Livescan: Nov 2015 Yth Bsktbl Cch	24.00
23407	12/17/2015	ONE00899	Forklift Description: Christmas Staff Awards Bnqt 12/07	300.00
23408	12/17/2015	50351 01	Hunt & Sons Description: Fire: Fuel Delivery 12/11/2015	807.94
23409	12/17/2015	08660 01	Image Factory_Vincent A Hill Description: Winter/Sprg Actvty Gd & Wddng Affr	1,335.00
23410	12/17/2015	09502 01	Karen Moore Description: Truffles 11/01-12/15/2015	44.40
23411	12/17/2015	19102 01	Linda L Siqueido Description: Jewelry Classes 09/01-12/15/2015	48.00
23412	12/17/2015	19228 01	Matthew Messer Description: Morning Tai Chi 11/01-11/30/2015	7.80
23413	12/17/2015	18997 01	Mountain Democrat Description: 2016 Subscript Renewal-Admin	111.80
23414	12/17/2015	18997 01	Mountain Democrat Description: Craft Fair/Winter Funtastic Ads	225.00
23415	12/17/2015	18636 01	Rescue Training Institute, Inc. Description: Rec: CPR & AED Class 11/07/2015	77.00
23416	12/17/2015	19194 01	Richard A Kowaleski Description: Ballroom Dance 11/01-12/15/2015	186.00
23417	12/17/2015	13958 01	Robert Raymond Westphal Description: Taekwondo 10/01-12/16/2015	227.50
23418	12/17/2015	19300 01	Sacramento Jazz Orchestra Description: Rec: Special Performance 12/16/2015	500.00
23419	12/17/2015	07347 01	Sierra Nevada Tires & Wheels Description: Eng 89: 4 Rear Tires Replaced	2,094.09
23420	12/17/2015	19292 03	Smeal Fire Apparatus Company Description: Eng 89: Part, Eng 89: Switch	770.34





## Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23421	12/17/2015	19284 01	Stephen Anderson Description: Sta 88: 12/01, 11, 16/2015	120.00
23422	12/17/2015	19154 01	Stephen Beck Description: Futsol 11/01-12/16/2015	1,660.80
23423	12/17/2015	19023 01	Tumble Time Gymnastic Inc. Description: Gymnastics 11/01-12/16/2015	27.00
23424	12/17/2015	03946 07	Verizon Business Description: 10/01-10/31/15 0199 EDC Fire, 11/01-11/30/15 0199 EDC Fire, 10/01-10/31/15 0200 CP Fire, 11/01-11/30/15 0200	31.69
23425	12/17/2015	03946 05	Verizon Wireless Description: 10/16-11/15/15 Fire: Wireless, 10/16-11/15/15 Fire: 7-4G Wireless, 10/10-11/09/15 Cells-Prks/Rec/CmCtr, 10/16-11/15	557.22
23426	12/17/2015	17102 01	Wilkinson Portables, Inc. Description: Rasmussen:Portables 10/02-10/05/15	157.25
23427	12/31/2015	01000-01	Public Employee's Union Local 1	117.02
23428	12/23/2015	13917 01	Accountemps/Robert Half Description: W/E 12/11/2015 21.5 Hrs-Acctg Clerk	453.65
23429	12/23/2015	ONE00904	Ann Loeffler Description: 5/6 Grade Girls Basketball	105.00
23430	12/23/2015	08869 01	Auburn Journal/Gold Country Med Description: Activity Guide: Winter/Spring 15/16	4,607.15
23431	12/23/2015	04803 01	Blue Ribbon Personnel Services Description: W/E 12/06/2015 165 Hrs	3,201.75
23432	12/23/2015	16152 01	Erik Fiedler Description: Fire: Paramedic License Rnwl 2015	200.00
23433	12/23/2015	03285 01	Foothill Associates Description: Northview: Park/Trail thru Nov 2015	778.50
23434	12/23/2015	13926 01	Foothills Dance Studio	180.00
23435	12/23/2015	ONE00902	Gino Silvestri Description: 5/6 Grade Girls Basketball	105.00
23436	12/23/2015	50351 01	Hunt & Sons Description: Fire: Fuel Delivery 12/18/2015, Fire: Fuel Delivery 11/20/2015	1,587.27
23437	12/23/2015	0144501	Janette Lowry Description: Zumba/Belly Fit 11/01-12/21/2015	49.20
23438	12/23/2015	ONE00903	Jared Seymour Description: 5/6 Grade Boys Basketball	105.00
23439	12/23/2015	ONE00900	Kulprit Singh Description: Wedding Reception	300.00
23440	12/23/2015	09380 01	Larry Nelson Description: Hunter Safety 12/01-12/23/2015	287.50
23441	12/23/2015	19242 01	Lewis Ridgeway Description: Classical Guitar 10/01-12/21/2015	234.00
23442	12/23/2015	19301 01	OHD, Inc Description: AEU Training: Fit Test Machine	7,570.00



# Accounts Payable Check Register

Check	Date	Vendor ID	Name	Amount
23443	12/23/2015	00395 03	PG&E Description: 11/17-12/15/15 4301 Creekside, 11/17-12/15/15 7533 Northview	231.53
23444	12/23/2015	00447 03	Ponderosa Athletic Boosters Description: Basketball Games	300.00
23445	12/23/2015	19226 01	Rotary Club of Cameron Park Description: Dues & Meeting Lunches	458.00
23446	12/23/2015	00055 01	Roy M Imai Description: Tai Chi 12/01-12/21/2015	78.00
23447	12/23/2015	09548 01	Skyhawks Sports Academy Description: Soccer Tots Program 09/01-12/05/15	442.40
23448	12/23/2015	19154 01	Stephen Beck Description: Futsol 12/01-12/22/2015	300.00
23449	12/23/2015	ONE00901	Sue Foster Description: Baron Court Key Deposit	50.00
23450	12/23/2015	1929204	Susan Spencer Description: Zumba 11/01-12/31/2015	268.80
23451	12/23/2015	19062 01	Wendy Derish Description: Yoga 11/01-12/31/2015	94.20

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Total Reconciled Checks:	0.00
Total Reconciled Check Amount Paid:	0.00
Total Unreconciled Checks:	158.00
Total Unreconciled Check Amount Paid:	855,323.36
Total Void Checks:	2.00
Total Void Check Amount Paid:	380.00

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**SELECTION CRITERIA:**  
 Check Date Range: 12/01/15 Through 12/31/15  
 Bank: OPR  
 Check Sort Option: Check Then Date  
 Check Status Option: Both Reconciled and Unreconciled Checks  
 Check Process Option: Both Good and Voided Checks  
 Pay Method: Both Direct Deposit & Checks

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U.S. BANCORP SERVICE CENTER  
P. O. Box 6343  
Fargo, ND 58125-6343

CAMERON PARK CSD

**ACCOUNT NUMBER**   
**STATEMENT DATE** 12-22-15  
**TOTAL ACTIVITY** \$ 167.99

000022157 1 AT 0.416 106481322357311 P  
MARY E CAHILL  
CAMERON PARK CSD  
2502 COUNTRY CLUB DRIVE  
CAMERON PARK CA 95682-7717

"MEMO STATEMENT ONLY"  
DO NOT REMIT PAYMENT

We certify that all purchases listed on this statement, unless annotated to the contrary, are true, correct and for official business only. Payment is authorized.

Cardholder \_\_\_\_\_ Date \_\_\_\_\_ Approver \_\_\_\_\_ Date \_\_\_\_\_

NEW ACCOUNT ACTIVITY						
POST DATE	TRAN DATE	TRANSACTION DESCRIPTION	REFERENCE NUMBER	MCC	AMOUNT	
11-30	11-27	BARRACUDA NETWORKS INC 408-3425400 CA PUR ID: 1360321 TAX: 0.00	24436545332007479655864	7372	50.00	
12-04	12-03	MSFT * E02001KMED 800-642-7676 NV PUR ID: 26506353 TAX: 0.00	24430995338091265063530	4816	68.00	
12-07	12-03	ADOBE *CREATIVE CLOUD 800-833-6687 CA PUR ID: 000000000000000000000000 TAX: 0.00	24610435338004056146678	5734	49.99	

<b>Default Accounting Code:</b> GENERAL MANAGER, CPCSD			
<b>CUSTOMER SERVICE CALL</b>  <b>800-344-5696</b>	<b>ACCOUNT NUMBER</b>		<b>ACCOUNT SUMMARY</b>
	<b>STATEMENT DATE</b>	<b>DISPUTED AMOUNT</b>	PREVIOUS BALANCE \$ .00
	12-22-15	\$ .00	PURCHASES & OTHER CHARGES \$167.99
<b>SEND BILLING INQUIRIES TO:</b>  C/O U.S. BANCORP SERVICE CENTER, INC U.S. BANK NATIONAL ASSOCIATION P.O. BOX 6335 FARGO, ND 58125-6335	<b>AMOUNT DUE</b>		CASH ADVANCES \$ .00
	\$ 0.00		CASH ADVANCE FEE \$ .00
	<b>DO NOT REMIT</b>		CREDITS \$ .00
			<b>TOTAL ACTIVITY \$167.99</b>

## Agenda Transmittal

DATE: January 20, 2016

TO: Board of Directors

FROM: Lyle Eickert  
CC&R Compliance Officer

AGENDA ITEM #4: **CC&R VIOLATION AT 3154 OAKWOOD ROAD**

RECOMMENDED ACTION: Receive and Approve Referral to Legal Counsel

---

**BUDGET ACCOUNT:**

**CC&R**

**BUDGET IMPACT:**

**To Be Determined**

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**BACKGROUND:**

Following both an email and phone call complaint the homeowner at 3154 Oakwood Road was cited for being in violation of Cameron Park North Unit #3 CC&Rs, Clause 7, which states that "No goods, materials, equipment of any type or other paraphernalia shall be stored in an area visible from any roads nor shall such items be stored in an unorthodox or objectionable manner." The homeowner has had miscellaneous debris/materials, tree cuttings (fire wood) and equipment stored on both the sides and front of the property which are visible from the roadway. A Final Notice letter was sent on October 22, 2015, and a Pre-Legal Notice letter was sent on November 24, 2015. The homeowner has not responded to any of the violation notices. On December 1, 2015, at the regular scheduled CC&R Committee meeting, by a vote of 4-0, the Committee approved forwarding this violation to the Board of Directions for legal action.

*Cameron Park  
Community Services District*

## Agenda Transmittal

**DATE:** January 20, 2016

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #6:** **CAMERON PARK COMMUNITY SERVICES DISTRICT  
BOARD OF DIRECTORS' COMMITTEE ASSIGNMENTS**

**RECOMMENDED ACTION:** Receive, Discuss and File

---

**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

---

Annually the Board of Directors' President assigns members to standing committees for a one-year term, per the Bylaws for the *Regulation, except as otherwise provided by Statute, of California Park Community Services District, Article 6, §6.13 Committees:*

The following committees shall be established as "Standing Committees"; **Covenants, Conditions & Restrictions, Parks and Recreation, Fire & Emergency Services, and Budget and Administration.** These committees meet in accordance with the provisions of the Ralph M. Brown Act commencing with Section 54950 et California Government Code, as amended. These committees will consist of two directors appointed by the Board President. The same two Directors may not serve on all standing committees during the same term. Committee assignments will be for a term of one year commencing with the Board reorganization in December.

Prior to this meeting, Board members were asked to submit their committee preference to the Board President. At this time Board President Stanton will announce the assignments to the following committees:

- Budget & Administration
- Covenants, Conditions & Restrictions (CC&R)
- Fire & Emergency Services
- Parks & Recreation

These committees meet monthly and the decision will be made at these meetings who will act as chair of the committee.

## Agenda Transmittal

**DATE:** January 20, 2016

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #7:** **RESOLUTION TO SUBMIT GRANT PROPOSAL FOR THE AB 2766 GRANT**

**RECOMMENDED ACTION:** Receive, Discuss and Approve Resolution No. 2016-01  
Directing Staff to Submit Grant Proposal for the AB 2766  
Motor Vehicle Emissions Reductions Grant for 2016 and 2017

---

**BUDGET ACCOUNT:** N/A  
**BUDGET IMPACT:** N/A

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The Parks and Recreation Committee has recommended offering a free shuttle service at the Summer Spectacular event. This event attracts approximately 6,500 people annually. Considering there are an average of three riders per car, this equates to over 2,000 cars.

As a result of all these cars, we have experienced issues with traffic and parking, in addition to air pollution. The El Dorado County Air Quality Management District is offering a grant (AB 2766 Motor Vehicle Emissions Reduction) for the calendar years 2016 and 2017. This grant would pay for most of the proposed shuttle (they do require a 16.66% match). This shuttle would reduce air pollution and cut down on the number of cars traveling to the event.

It is recommended the Board of Directors adopt Resolution No. 2016-01 which:

- Authorizes staff to submit a grant proposal in the amount of \$2,762.50 for this grant; and
- Commits to a match of \$552.50.

DRAFT

**RESOLUTION NO. 2016-01**  
**of the Board of Directors of the**  
**CAMERON PARK COMMUNITY SERVICES DISTRICT**

January 20, 2016

**RESOLUTION AUTHORIZING SUBMISSION OF GRANT PROPOSAL FOR  
AB 2766 MOTOR VEHICLE EMISSIONS REDUCTIONS GRANT, 2016-2017**

*WHEREAS*, the Summer Spectacular event continues to grow and create problems with air pollution, traffic and parking; and

*WHEREAS*, the Cameron Park Community Services District (CPCSD) wishes to provide a free shuttle to the Cameron Park Lake for the Summer Spectacular event; and

*WHEREAS*, the CPCSD is eligible for grant funding (AB 2766 Motor Vehicle Emissions Reductions Grant 2016-2017) being offered by the El Dorado County Air Quality Management District; and

*WHEREAS*, recognizing the need for funds to provide a free shuttle to the Summer Spectacular to reduce air pollution and ease traffic/parking issues, a grant proposal should be submitted for the AB 2766 Motor Vehicle Emissions Reductions Grant, 2016-2017.

*NOW, THEREFORE, BE IT RESOLVED* that CAMERON PARK COMMUNITY SERVICES DISTRICT hereby:

1. Authorizes staff to submit a grant proposal to the El Dorado County Air Quality Management District for the AB 2766 Motor Vehicle Emissions Reductions Grant, 2016-2017, in the amount of \$2,762.50.
2. Authorizes a commitment of \$552.50 as matching funds for the grant proposal.

*RESOLVED FURTHER*, that staff be directed to file a copy of this Resolution with the El Dorado County Air Quality Management District as required by the grant procedures; and

*RESOLVED FURTHER*, that staff is hereby authorized to take any and all actions necessary to be in compliance with the requirements of the grant.

This Resolution shall take effect upon its adoption.

*THE FOREGOING RESOLUTION* was introduced at a special meeting of the Board of Directors held on the 20th day of January, 2016, and was passed by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

---

Director Greg Stanton, President  
Board of Directors

---

Mary Cahill, Secretary of the Board



*Cameron Park  
Community Services District*

## **Agenda Transmittal**

**DATE:** January 20, 2016

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #8:** **CAMERON PARK COMMUNITY SERVICES DISTRICT FIVE-YEAR STRATEGIC PLAN 2016-2021**

**RECOMMENDED ACTION:** Receive, Discuss and Approve the Cameron Park Community Services District Five-Year Strategic Plan 2016-2021

---

**BUDGET ACCOUNT:** N/A

**BUDGET IMPACT:** N/A

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This is the first five-year Strategic Plan that has been created for this District. A consultant from BHI Consulting Management (Brent Ives) was hired by the District and he interviewed the Board members individually on the matters they thought were most relevant to future strategy for the District. This input was incorporated into three public workshops (on November 19, 2015, December 10, 2015, and January 14, 2016). The direction for the operational for the District over the next five years was discussed at these workshops.

As a result of the workshops, this plan was created, which identifies actions, activities, timelines and an implementation plan. It is anticipated that annual reviews will be conducted to monitor progress and identify additional needs.

It is recommended that the Board approve the Cameron Park Community Services District Five-Year Strategic Plan 2016-2021.

DRAFT 1/19/16

*Cameron Park  
Community Services District*

***DRAFT  
Five-year Strategic Plan  
2016-2021***

*January 20, 2016*



## **Board of Directors**

Greg Stanton, President  
Margaret Mohr, Vice President  
Amy Blackmon, Director  
Scott McNeil, Director  
Holly Morrison, Director

## **District Executive Management Team**

Mary Cahill, General Manager  
Tina Helm, Recreation Supervisor  
J.R. Hichborn, Interim Park Superintendent  
Ted Williams, Senior Accountant  
Lyle Eickert, CC&R Compliance Officer  
Bob Counts, Fire Battalion Chief  
Mike Smith, Fire Battalion Chief

## **Strategic Plan Consultant – BHI Management Consulting**

Brent H. Ives, Principal/Project Manager



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## **Introduction**

A Strategic Plan is a top level planning document for an organization to set clear direction for the operational aspects of its mission over a given timeframe. For the Cameron Park Community Services District (CSD) it serves as a roadmap for decision making over a five-year period. It is a disciplined effort to produce fundamental decisions that shape what a District plans to accomplish by selecting a collective course of action by the Board of Directors and Staff. Beginning with foundational statements, the District's Mission and Strategic Vision, the overall structure of this Strategic Plan was developed by the Board in a series of workshops. Within the framework of that structure, strategies and tactics were developed to sustain and, where appropriate, improve the District over the next five years. At its highest level, this Strategic Plan seeks to strengthen and build upon opportunities while addressing areas of concern.

This plan also identifies actions, activities, and to leverage and implement planning efforts that are currently underway and which are needed for continued success in operations and management of the District, and provides for periodic reviews and updates.

## **Strategic Planning Definitions**

**Mission Statement:** A declaration of the District's purpose which succinctly describes why the District exists. All activities of the District should be in support of the Mission Statement. The Mission Statement is adopted by the Board of Directors. The Mission Statement is reviewed annually but is intended to be constant over the long term.

**Vision Strategies:** A set of concise statements from the Board that, taken in total, comprises the Vision of the Board and outlines that Vision as a set of bullet point strategies.

**Board Guiding Objective and Strategy Statement:** Board derived statement for each Vision Strategy that outlines general guidance for objective and general strategy for each Vision

**Tactics:** These are supportive actions, projects and initiatives that make the Vision Strategies successful over the term of the Plan.

## **Strategic Plan Development**

In FYE 2015 the District retained the services of BHI Management Consulting (BHI) to facilitate and coordinate the development of the District's five-year Strategic Plan. To prepare for the workshops the Consultant interviewed the District Board members individually on matters they thought were most relevant to future strategy for the District. The following topics were discussed at all of the input gathering meetings:

- Mission;
- Vision;
- Strengths;
- Weaknesses;
- Opportunities; and
- Threats.

The Board supported this process as a way to allow all to participate in the foundation of the Strategic Plan. Three public Board workshops were conducted. At these workshops the Board reviewed inputs, revisited and refined the existing Mission

Statement of the District, created Vision Strategies and guiding statements for each Vision for the District.

Senior District staff participated in the workshops and then worked with BHI to develop the tactics that support each Vision Strategy. Using this process the Strategic Plan was assembled in a way that best articulates the Board's Vision and Strategy for the District over the next five years.

## **Continuation Process of the Plan**

A key part of the Strategic Planning process is to conduct an annual review to update the Plan. These reviews allow for regular maintenance of the Plan so that it reflects the actual progress and conditional needs of the District. The reviews will be documented and followed up with by either a Plan supplement or an updated Plan. A five-year planning horizon will be maintained with each review effort developing a new fifth year of actions, projects and initiatives.

## **Mission Statement and Five-year Vision Strategies**

### ***DISTRICT MISSION***

*It is the Mission of the Cameron Park Community Services District to preserve and enhance the quality of life and to safeguard the health, safety and welfare of the our community.*

### ***DISTRICT FIVE-YEAR VISION STRATEGIES***

*The following are areas where the District will focus time and resources to strengthen and improve over the next five years.*

- *Optimized Reserve Programs*
- *Increased revenues*
- *Increased participation in programs and facilities usage*
- *Continue to followed our existing top-level plans*
- *Maintained and Improved Fire service*
- *Enhanced our relations with the county and community*
- *Strengthened community partnerships*
- *Addressed deferred maintenance needs*
- *Staying ahead of best practices for administration of the District*



## Strategic Implementation

The Implementation Plan below contains tactics organized around the Vision Strategies and plan actions and initiatives then sorted by year within the planning period. They are provided in tabular form in Table 1 - Strategic Plan “At-a-Glance” (page 22).

**A. Optimized Reserve Program** – *Our objective is to institute and fund reserves to support a wide variety of District needs. Our strategy is to implement a reserve program by establishing necessary reserves in the early stages of this Plan and those being substantially funded and in accordance with our long-range financial plan.*

**A.1 Long Range Financial Plan** – *A long-range financial plan is planned to examine the District’s finances in depth. An independent consultant will analyze the District’s finances-and provide an opinion on the District’s current financial condition and ability to fund future need, including our reserves. The Board and Staff will use this plan to determine the appropriate financial reserves for the District.*

**A.2 Browning Reserve Study** – *A detailed analysis of the District’s physical assets is necessary to plan for future needs and allow the District to set aside the money required to meet those needs. Staff has engaged the Browning Reserve Group to create a detailed study that recommends the appropriate reserve levels needed to keep the District’s physical assets in good working condition. The Board will use this Study when considering the amount to be reserved each year for maintenance or replacement of District assets.*

A.3 **Postretirement Health Benefit (Actuarial) Report** – An analysis of the District’s postretirement **health** benefit obligations and Annual Required Contributions in accordance with government accounting standard GASB 45 will identify for the Board projected funding amounts annually for the next 50 years. The Board can use this information to make decisions regarding amounts to reserve now for to cover these future obligations.

A.4 **Postretirement Pension Benefit (Actuarial) Report** - An analysis of the District’s postretirement pension obligations and Annual Required Contributions in accordance with government accounting standard GASB 48 will identify for the Board projected funding amounts annually for the next 30 years. The Board can then use this information to make decisions regarding amounts to reserve now to cover these future obligations.

A.5 **Adoption of Reserve Policies** - Upon completing the studies above, the staff will prepare and propose to the Board the adoption of policies that reflect the needed reserves for the District now and in the future.

**B. Increased Revenues** – Our objective is to increase revenues to improve services provided to our community. Our strategy is to adopt policies that acknowledge community’s needs and desires by appropriately staffing, supporting and providing quality, diverse, and cost-appropriate activities, programs, events, services.

B.1 **Funding** – Evaluate District fees. The ability for the CSD to increase revenues from non-property tax revenue sources will be key to having adequate resources to implement many of the recommendations from the Master Plan. This evaluation will study the following:

- *Sources - Other potentially important funding sources that will be studied include park impact fees, grants, donations, sponsorships, and more.*
- *Staffing – The ability of the CSD to develop proper funding will depend on having adequate staffing numbers, with the right professional qualifications, training, and support.*

**B.2 Recreation** – *Support and provide quality, diverse, cost-appropriate activities, programs, leagues, and events that meet the community needs and latest trends while building revenues.*

- *Evaluate Program Partnerships – In order to offer such a variety of programs, the CSD will explore partnerships with other local agencies, non-profits, and businesses. Staff will work to continue current partnerships and to create new partnerships in order to expand program areas such as classes, special events, recreational sports, aquatics, and mature adult programing.*
- *Program Fee Evaluation – To provide efficient and affordable programs the CSD will evaluate program fees, event pricing, and rental charges. Pricing will be analyzed against similar and surrounding agencies in order to keep pricing comparable, when equitable.*

**B.3 Parks & Facilities** – *Ensure our existing parks and facilities are well maintained and periodically assessed with ongoing development. This process is addressed in the Parks and Facilities Master Plan and in updates as needed.*

- ~~District Master Plan – Use the District Master Plan as a~~ **This is an important step in assuring our alignment with the CSD's vision points by providing a complete document that directs the CSD's future management of growth and direction in compliance with those points, including . It includes a comprehensive evaluation of all the CSD's parks and facilities and Categories and definitions for neighborhoods, community and regional parks, open space, trail and greenway standards for park size and location; type of improvements and amenities; then proposes** priority areas for potential acquisition and development.
- ~~Potential Rental Revenue – Ensure our existing parks and facilities are maintained to a safe and clean manner and are attractive to renters. Create and maintain amenities that meet the needs of sports and special-interest groups.~~
- ~~Cost Development – In order to develop costs, the evaluation will first evaluate, adopt, and implement service standards for each site and facility use type maintained by the CSD. These standards of service will define the resources required to maintain the sites at their designated levels.~~

**B.4 CC&R/Architectural Review and Evaluate Fees** – The District will evaluate architectural processing fees and periodically review policies and procedures. This has not been accomplished for many years and increasing fees may result in increased revenue.

**C. Increased Participation in Programs and Facilities Usage** – Our objective is to increase participation at all of our facilities, programs and services. Our overarching strategy is to meet community needs, generate community pride and create interesting and compelling programs that generate community interest and participation.

C.1 **Provide Top-Quality Programs** – Providing top quality programs is a high priority to assure greater participation. Participating in industry specific professional organizations for programming ideas and assessment approaches provide greater certainty of top level programming. Staffing at appropriate levels and with top talent also helps the CSD ensure high quality programs are well supported. The CSD will provide regular training, maintain appropriate staffing levels for both full and part time employees, survey participants and the community, **keep up to date with programming trends**, and provide the best facilities possible to conduct classes, programs, rentals, services, and special events in support of higher attendance and participation.

C.2 **Increase Marketing and Public Relations** – This multifaceted process will utilize media, **social media, our website**, staff, instructors, **partners a hired marketing professional** and events to market and promote classes, events, programs, leagues, facilities, and community calendars. **It has been suggested that marketing professional be hired to assist with this.** ~~upcoming classes, events and programs will be promoted and through the use of local publications, our website, and social media. Upcoming classes, events, and programs will be promoted at events within the community.~~

C.3 **Increase Facility Rentals** – **Utilize new and diverse opportunities** to increase advertising that highlights our facilities and rentals on our website, newsletters, and social media outlets that will in turn lead to increased use and revenues. Work with all groups utilizing our facilities for special events, and look to pursue similar and new groups, such as for future rentals.

C.4 **Volunteer Involvement** – The CSD will increase the level of volunteer involvement. Many of our youth leagues, programs, and special events rely heavily on volunteers to make them run successfully and cost efficiently. We will recruit volunteers at the various community events, programs, and through local entities.

C.5 **Increase the Image of the CSD Customer Service Standards** – **CSD staff will be responsive and welcoming to visitors.** Ongoing staff training on Customer Service Standards Policy will maintain the appropriate level of quality service to attract customer participation.

D. **Continued to Follow ~~We have followed our Top-level Plans~~** – Our objective is to leverage and implement existing long-range plans. Our overarching strategy is to execute and integrate plans into the next five years. (The dates below are Board of Directors approval dates.)

D.1 **GASB 45 Actuarial Valuation Report** – March 20, 2013  
Details the amount we need to budget for retiree health care expenses.

D.2 **Browning Reserve Study** – April 16, 2014  
Lists the physical assets and plan for future needs, allowing CSD to set aside money to meet those needs.

D.3 **Parks and Recreation Master Plan** – May 14, 2014  
Includes the diverse recreational, parks and facility needs, such as lit ball fields, quality turf, safe playgrounds and technological facility upgrades.

**D.4 Marketing and Program Plan** – August 19, 2015

Set of goals, strategies and tactics that can be used to build a strong relationship with District residents and visitors that results in mutual value with the Cameron Park CSD. (Details outlined below, Sec. F3)

**D.5 Fire Department Master Plan and Capital Improvement Plan 2015-2020** – August 19, 2015. Planning tool for future expenditures.

**D.6 Fire Impact Fee Nexus Study** – September 16, 2015. Establishes the legal and policy basis for a new fire impact fee program for the District.

**D.7 Park Impact Fee Nexus Study** – November 18, 2015. Establishes the legal and policy basis for a new park impact fee program for the District.

**D.8 Pending New Plans**

- Long-Term Financial Plan – To be initiated January 31, 2016  
Examines the District's finances in depth, analyzing current financial condition and ability to fund future needs.
- Strategic Plan – Completion January 31, 2016  
States clear direction over all operational aspects of the CSD and serves as a framework for decision making over a five-year period.
- Park and Open Space Evaluation - Completion 2016/17
  - Analysis of Future Value to the District
  - Park Maintenance Standards

- Update District Policy Handbook – Completion 2017/18
  - Series 1000 – General
  - Series 2000 - Personnel
  - Series 4000 – Board of Directors
  - Series 5000 – Board Meetings

**E. Maintained and Improved Fire Service** – Our objective is to provide our highest standards of fire and emergency services possible to our community. Our overarching strategy is to follow our fire master plans and implement those plans while addressing fiscal strategies.

**E.1 Fire Station 88 Improvements** – The District will renovate Fire Station 88 to accommodate and modernize staff living quarters and work space. Designed to meet current construction standards.

**E.2 Long Range Financial Planning** – The District will maintain current staffing levels and review increased staffing needs. Review funding strategies that would address increased staffing and operational costs such as benefits assessments.

**E.3 Capital Improvement Plan** – We will continue to participate in updates of a District-wide Capital Improvement Plan that identifies Department needs for replacement of apparatus, equipment, and facilities.

**E.4 Training Facility** – The District will develop an analysis of a training facility for local training of CPFDD staff which would minimize extended travel and overtime costs and identify revenue potential.



**E.5 Maintain and Improve Fire Prevention Program** – CSD will review our Fire Prevention program periodically. The responsibilities include civil plan reviews, public fire safety education, weed abatement ordinances, alarm and sprinkler plan review, business inspections, State mandated school and convalescent home inspections, and community fire safe plans.

**F. Enhanced our Relations with the County and Community** – The objective is to actively communicate with the public, promote the District, educate the public on our programs, services, parks and facilities while projecting a positive image in the community. ~~To~~ Ensure involvement and representation **at meetings** ~~to local and regional initiatives~~ **where issues are discussed** affecting the District ~~with~~ **and work towards** solution-oriented outcomes. Our overarching strategy is to provide exceptional customer services and be aware of and engaged when plans are proposed that impact the District.

**F.1 Participate with other Public Organizations** - The District will develop an approach for staff participation on public committees, membership in community organizations and non-profit boards, whose mission is consistent with the District's.

- Participating in County Technical Advisory Committee (TAC)
- Attending Development Projects Meetings – District on mailing list
- Attending and participating in El Dorado County Board of Supervisors Meetings – staff and appropriate CSD Board members attend. Post on website meetings.
- Keeping community apprised of meetings pertinent to Cameron Park.
  - List or link on CSD website
  - Disburse information via email list

- Working with the County department staff on projects such as sign ordinance, special use permits, General Plan, certifications
- Attending community and individual meetings such as civic, chamber, faith-based, etc.
- Anticipating community needs and meeting with pertinent groups
- Instituting joint CSD Board of Directors and El Dorado County Board of Supervisors meetings

F.2 ~~Update and Modernize~~ **Keep the District Website Current** - The number of citizens accessing District information and registering for programs continues to grow. It is strategically important that the District will **work with a marketing professional** to **help** keep up with technology to better serve the community. An updated website can also provide for improved operations and ease of access to District programs by including a new registration software system including on-line registration. **The goal is to make the website a place for frequent visits by the consumer.**

F.3 **Branding and Marketing** – The District will develop new outreach ideas utilizing the media, service, organizations, community-wide events, social media and consistent signage and branding, as outlined in the CSD Marketing and Program Plan 2015/2016.<sup>1</sup> Positive public recognition is important to the District's success. Consistency in how the District presents itself will provide for a uniform and clear communication of the District's message.

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<sup>1</sup> Cameron Park Community Services District Marketing and Program Plan 2015/2016, Public Relations, 4. Goal: Increase awareness of programs and facilities, A. Strategy: Develop new outreach ideas utilizing the media, service organizations, community-wide events, social media and consistent signage and branding.

*This task will work all aspects of branding the District including, but not limited to, consistent employee uniforms, logos, flyers, web pages, etc. The existing logo will be reviewed to determine if it reflects the image of the District.*

**F.4 Community Involvement** – *District employees and Board members should and will be involved in the community, whether as committee members, partners or participants. Members of the Board of Directors and designated employees will become more involved in the community via attending community group meetings and local events and fairs (per the CSD Marketing and Program Plan 2015/2016). Community involvement is simply a part of the continued strategic success of the District. Responsiveness and collaboration within the community shall be a priority of the District.*

**F.5 Media Relations** – *Media relations are essential to getting the District’s message disseminated to the general public, as well as for the promotion of our programs, events and facilities. This will be accomplished by growing the CSD email list, enhancing the CSD Facebook page and promoting programs via several social media outlets, print, radio and television as outlined in the CSD Marketing and Program Plan 2015/2016.<sup>2</sup>*

**F.6 Governmental Relations** – *Relations and Legislation advocacy are critical to the District. Establishing good working relationships with local legislators, (City, County and State) is an essential responsibility for Board members and the General Manager and this must continue to be a high priority. Board members and the General Manager will meet individually*

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<sup>2</sup> Cameron Park Community Services District Marketing and Program Plan 2015/2016, Public Relations, 4. Goal: Increase awareness of programs and facilities, A. Strategy: Develop new outreach ideas utilizing the media, service organizations, community-wide events, social media and consistent signage and branding.

with key members of local government to maintain and enhance these relationships. Active participation in legislature and programs that impact the District will continue to be a primary focus for both the Staff and Board of Directors.

**G. Strengthened Community Partnerships** – Our objective is to seek opportunities to strengthen existing partnerships and enter into new relationships to maintain a high level of community engagement. Our overarching strategy is to articulate District value and seek support for District programs, services, and initiatives.

**G.1 Partnership Development** – In order to enhance strategic partnerships, the District will initiate meetings with the County of El Dorado, neighboring public agencies, and local agencies to include community and county Civic Groups.

**G.2 Build Strong Community Partnerships** – The District will reach out to the community to explore how CSD can work with community supporters to build stronger partnerships. The District will increase staff participation at the Shingle Springs/Cameron Park, El Dorado County and El Dorado Hills Chambers of Commerce activities and other community groups to make sure the CSD is out in the community. Build on partnerships with different organizations throughout the Cameron Park Community and look for and solicit new relationships and partnerships.

**G.3 Government Partnerships** – The District will create ad hoc committees with government partners, as needed, to discuss relevant District issues. The District will partner with existing governing agencies and **tribal nations** to mutually implement a permanent desired solution to our current major corridor issues such as weed abatement projects.

**G.4 Non-Profit Partnerships** – To strengthen community events and spread costs on an on-going basis, the District will seek out and develop co-sponsorship opportunities with community based non-profit organizations. Continue to work with the Cameron Park Community Foundation, 501c3, to co-sponsor events and to utilize for grants that require a non-profit status.

**G.5 Program Partnerships** – District employees will meet with local partners (senior community, medical facilities, etc.) regularly to review collaborative efforts and facility utilization to best serve the community. The CSD will correlate, review and update current facility use agreements and memorandums of understanding (MOU), as well as program contracts between the District and other agencies.

**G.6 Youth Sports Partners** – District employees will meet with local schools and sports organizations to build and leverage important partners. The District will continue to work with various sports organizations to provide quality programs and improve available funds for the upkeep and facility improvements needed to provide these programs for the citizens of the community.

**G.7 Seniors** – District employees will meet with senior groups and senior providers. Review of regional activity guides will assist with trends, program offerings and resources.

**H. Addressed Deferred Maintenance Needs** – Our objective is to make significant strides on identified deferred maintenance needs within the five year term of this Plan. Our strategy is to update plans and to prioritize and implement them in a fiscally responsible manner.

H.1 **Browning Reserve Study** – A detailed analysis of the District’s physical assets is necessary to plan for future needs and allow the District to set aside the money required to meet those needs. Staff has engaged the Browning Reserve Group to create a detailed study that recommends the appropriate reserve levels needed to keep the District’s physical assets in good working condition. The Board will strategically use **and update** this Study when considering the amount to be reserved each year for maintenance or replacement of District assets, including vehicle replacement considerations.

H.2 **Adopt Reserve Plan** – As mentioned in Part A above, the District must set aside funds for the purpose of maintaining its physical assets. This is a necessary strategy to insure that repair or replacement work can take place immediately when it is required. Funding and expense decisions will be based on a Reserve Program developed by staff and adopted by the Board.

**I. Staying Ahead of Best Practices for Administration of the District** – District Board members and staff will strive to continue to keep current the latest administration practices.

I.1 **Staff and Board Development** – Training for both District Board of Directors and staff.

I.2. **Certifications** - Earn certifications for the Board of Directors, staff and the District indicating compliance and excellence.

I.3 **Update Strategic Plan** – Annually update the Strategic Plan to make adjustments for current needs and priorities.

**Table 1 –The Strategic Plan “At a Glance”**

<b>STRATEGIC ELEMENTS</b>	<b>STRATEGIC GOALS</b>	<b>ESTIMATED DATE Fiscal Year Completed</b>
<b>A. OPTIMIZED RESERVE PROGRAM</b>		
	A.1 Long Range Financial Plan	2015/16
	A.2 Browning Reserve Study <i>Update</i>	2016/17
	A.3 Postretirement Health Benefit (Actuarial) Report	2012/13, 2015/16, 2017/18
	A.4 Postretirement Pension Benefit (Actuarial) Rpt.	2016/17
	A.5 Adoption of Reserve Policies	2017/18
<b>B. INCREASED REVENUES</b>		
	B.1 Funding	2017/18
	B.2 Recreation	2016/17, then annually
	B.3 Parks & Facilities	2016/17, then annually
	B.4 CC&R/Architectural Review and Evaluate Fees	2016/17
<b>C. INCREASED PARTICIPATION IN PROGRAMS AND FACILITES USAGE</b>		
	C.1 Provide Top Quality Programs	2016/17
	C.2 Increase Marketing and Public Relations	2015/16
	C.3 Increase Facility Rentals	2016/17
	C.4 Volunteer Involvement	2018/19
	C.5 Customer Service Standards	2018/19
<b>D. FOLLOWED OUR EXISTING TOP-LEVEL PLANS</b>		
	D.1 GASB 45 Actuarial Valuation Report	2016/17
	D.2 Browning Reserve Study	2016/17
	D.3 Parks and Recreation Master Plan	2019/20
	D.4 Marketing and Program Plan	2016/17
	D.5 Fire Department Master Plan and CIP	2019/20
	D.6 Fire Impact Fee Nexus Study	2020/21
	D.7 Park Impact Fee Nexus Study	2020/21
	D.8 Pending New Plans	2018/19
	<ul style="list-style-type: none"> <li>• Long-Term Financial Plan</li> </ul>	2016/17
	<ul style="list-style-type: none"> <li>• Strategic Plan</li> </ul>	2015/16
	<ul style="list-style-type: none"> <li>• Park and Open Space Evaluation</li> </ul>	2017/18
	<ul style="list-style-type: none"> <li>• Update District Policy Handbook</li> </ul>	2018/19

<b>STRATEGIC ELEMENTS</b>	<b>STRATEGIC GOALS</b>	<b>ESTIMATED DATE Fiscal Year Completed</b>
<b>E. MAINTAINED AND IMPROVED FIRE SERVICE</b>		
	E.1 Fire Station 88 Improvements	2017/18
	E.2 Long-Range Financial Planning	2017/18
	E.3 Capital Improvement Plan	2020/21
	E.4 Training Facility	2018/19
	E.5 Maintain and Improve Fire Prevention Program	2016/17
<b>F. ENHANCED RELATIONS WITH THE COUNTY AND COMMUNITY</b>		
	F.1 Participate in other public organizations	2016/17
	F.2 Update and modernize the District website	2015/16
	F.3 Branding and Marketing	2016/17
	F.4 Community Involvement	2017/18
	F.5 Media Relations	2017/18
	F.6 Governmental Relations	2017/18
<b>G. STRENGTHENED COMMUNITY PARTNERSHIPS</b>		
	G.1 Partnership Development	2016/17
	G.2 Build Strong Community Partnerships	2016/17
	G.3 Government Partnerships	2017/18
	G.4 Non-Profit Partnerships	2017/18
	G.5 Program Partnerships	2018/19
	G.6 Youth Sports Partners	2018/19
	G.7 Seniors	2017/18
<b>H. ADDRESSED DEFERRED MAINTENANCE NEEDS</b>		
	H.1 Browning Reserve Study	2016/17
	H.2 Adopt Reserve Plan	2016/17 2017/18
<b>I. STAYING AHEAD OF BEST PRACTICES FOR ADMINISTRATION OF THE DISTRICT</b>		
	I.1 Implement Training	2017/18
	I.2 Certifications	2018/19
	I.3 Update Strategic Plan	2017/18



*Cameron Park  
Community Services District*

## **Agenda Transmittal**

**DATE:** January 20, 2016

**FROM:** Mary Cahill, General Manager

**AGENDA ITEM #9:** **MIDYEAR FINANCIAL REVIEW**

**RECOMMENDED ACTION:** Receive, Discuss and File

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**BUDGET ACCOUNT:** **To Be Determined**

**BUDGET IMPACT:** **To Be Determined**

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On August 19, 2015 the Board adopted the District's budget for fiscal 2015-2016. That budget included General Fund revenues of \$5,121,948 and General Fund expenses of \$5,423,174.

As of December 31, 2015 we are halfway through the fiscal year. While future events can never be predicted with complete certainty, staff feels that General Fund revenues are on track to be on budget for the year. Throughout the course of the year some issues arise that must be addressed in the current fiscal year.

Attached is a draft list of budget adjustments. This list has been developed with input from Staff and the Board. Some of the items are operating expense, and some are capital expense.

**CAMERON PARK**

**Cameron Park Community Services District  
Preliminary Mid Year Budget Discussion Items**

**Fiscal 2015-16 Items**

Item	Budget Amount	Current Amount	Department	Operating or CIP?
Rasmussen Parking Lot Repair	\$20,000	\$59,000	Parks	CIP
Replace CP Lake Lagoon Lining	\$0	\$41,421	Parks	CIP
Storage Structure	\$0	\$20,000	Community Center	CIP
<b>Internet/Wifi upgrades</b>	<b>\$0</b>	<b>\$6,178</b>	<b>Community Center</b>	<b>CIP</b>
Internet/Wifi upgrades	\$0	\$5,000	Parks	CIP
Capital Subtotal	<u>\$20,000</u>	<u>\$131,599</u>		
<b>Employee Leave Payout</b>	<b>\$0</b>	<b>\$29,178</b>	<b>Parks</b>	<b>Operating</b>
Extend season at CP Lake Lagoon	\$0	\$27,305	Recreation	Operating
Unanticipated Parks Clearing	\$0	\$15,000	Parks	Operating
Kitchen Supplies	\$0	\$2,341	Community Center	Operating
Senior Accountant adjustment	\$0	\$1,034	Administration	Operating
Marketing Budget increase	\$0	TBD	Community Center	Operating
Marketing Staff assistance	\$0	TBD	Community Center	Operating
Operating Expense Subtotal	<u>\$0</u>	<u>\$74,858</u>		
Total	<u>\$20,000</u>	<u>\$206,457</u>		

**Bold items have been completed**

**Items That could roll into Fiscal 2016-17**

Item	Budget Amount	Current Amount	Department	Operating or CIP?
Replace CP Lake Dock	\$0	\$16,300	Parks	TBD
Christa McAuliffe Improvements	\$0	TBD	Parks	TBD
David West Improvements	\$0	TBD	Parks	TBD
Browning Reserve Update	\$0	TBD	Administration	Operating
	<u>\$0</u>	<u>\$16,300</u>		