

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, November 3, 2020
6:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/83952551867>

Meeting ID: 839 5255 1867

(Teleconference/Electronic Meeting Protocols are attached)

Agenda

Members: Chair Director Eric Aiston (EA), Vice Chair Director Monique Scobey (MS),
and Alternate Director Felicity Wood Carlson (FC)

Staff: Jill Ritzman, General Manager
and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER

ROLL CALL

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

- 1. SB 1383 Pilot Program** (S. Vaira, El Dorado Disposal)
- 2. Fiscal Year 2020-2021 First Quarter Budget to Actuals** (V. Neibauer)

3. Staff Updates

- a. October Check Register Review (V. Neibauer)
- b. Legislative Updates (J. Ritzman)
- c. Strategic Plan (J. Ritzman)

4. Items for November & Future Committee Meetings

- Policy Updates: Legislative Policy, Debt Management Policy
- FY 2019-2020 Year End Close (Dec)
- FY 2020-2021 Mid Year Budget Adjustments

5. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT



Teleconference/Electronic Meeting Protocols

Cameron Park Community Services District

(Effective April 2, 2020)

WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and

WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.

NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

BOARD AND COMMITTEE MEMBERS:

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

PUBLIC PARTICIPATION:

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
 - **How to Observe the Meeting:**
 - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/6699006833> if the line is busy.
 - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
 - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
 - **How to Submit Public Comments:**
 - **Before the Meeting:** Please email your comments to admin@cameronpark.org, with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

FOR ALL PARTICIPANTS:

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, October 6, 2020
5:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/83959850832>

Meeting ID: 839 5985 0832

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Chair Director Eric Aiston (EA), Vice Chair Director Monique Scobey (MS),
and Alternate Director Felicity Wood Carlson (FC)

Staff: Jill Ritzman, General Manager
and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER – 5:35pm

ROLL CALL – EA/MS

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA - *Approved*

APPROVAL OF CONFORMED AGENDA - *Approved*

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

- 1. El Dorado Disposal - Proposed Rate Adjustment for County Solid Waste Surcharge** (J. Ritzman, J. England)
 - *Discussed El Dorado Disposal Proposed Rate Adjustment for County Solid Waste Surcharge. Move to Board with support.*

2. Board Member Compensation for Ad Hoc Committees (J. Ritzman)

- *Reviewed and discussed Board Member Compensation for Ad Hoc Committees. Move to the Board for policy clarification in the future (with other policy updates).*

3. Appointment as Alternate Member to EDSWAC – Director Scobey (J. Ritzman)

- *Discussed Appointing Director Scobey as Alternate Member to EDSWAC. Move to Board with support.*

4. Staff Updates

- a. September Check Register Review (V. Neibauer)
- b. Legislative Updates (J. Ritzman)
- c. Strategic Plan (J. Ritzman)

5. Items for November & Future Committee Meetings

- Legislative Policy
- Mid-Year Budget Adjustments
- *First Quarter Budget to Actuals (Nov)*
- *Year End Close (Dec)*
- *Mid Year Budget Adjustments*
- *Excise tax*

6. Items to take to the Board of Directors

- *El Dorado Disposal – Rate Adjustment for County Solid Waste Surcharge*
- *Appointment as Alternate Member to EDSWAC – Director Scobey (Consent)*
- *Board Member Compensation for Ad Hoc Committees (future meeting)*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT – 7:20pm



Agenda Transmittal

DATE: November 3, 2020

FROM: Jill Ritzman, General Manager

AGENDA ITEM #1: **SENATE BILL 1383 - SHORT-LIVED CLIMATE POLLUTANTS, METHANE EMISSIONS, DAIRY AND LIVESTOCK, ORGANIC WASTE, LANDFILLS**

RECOMMENDED ACTION: REVIEW AND DISCUSS PILOT PROGRAM IN CAMERON PARK

Background

Senate Bill 1383 was approved by the Governor on September 19, 2016. This bill impacts the District's responsibility for the collection of organic, or food waste from residential and commercial properties.

Discussion

On February 23, 2020, District and El Dorado Disposal staff met to discuss elements of SB 1383 and to prepare for implementation of regulations related to organic waste. El Dorado Disposal would like to implement a pilot program in Cameron Park to ensure the success of a program.

Sarah Vaira, Sustainability Coordinator for El Dorado Disposal, will be present to provide highlights of SB 1383 as it relates to the District and to discuss a pilot program in Cameron Park.

Attachment:

1A – SB 1383, Articles 3 - 17

Attachment 1A

Article 3. Organic Waste Collection Service	
Section	Requirement
18984.1 Three-container Organic Waste Collection Services	Three-container Organic Waste Collection Services. Green container provided for organic waste only to be transported to facility for source separated organic waste. Compostable plastics can be placed in this container if the material meets the ASTM D6400 standard. Blue container for recyclables. Gray container for trash
18984.2 Two container organic waste collection	Two-container organic waste collection. Green container is for organic waste only to be sent to facility for source separated organic waste. Other container for nonorganic waste
18984.3 Unsegregated single-container collection services	Unsegregated single-container collection services. Must be transported to high organic waste diversion processing facility. Does not prohibit jurisdiction from providing uncontainerized green waste and yard waste collection service
18984.4 Record Keeping requirement	Recordkeeping requirement for compliance with organic waste collection service. Jurisdictional record of collection methods and geographical area, geographical area of hauler, routes services, or list of addresses served
18984.5 Container Contamination Minimization	Container contamination minimization. A jurisdiction shall monitor containers provided to generators to minimize prohibited items. A jurisdiction may meet its container contamination minimization requirements by conducting a route review for prohibited contaminants that results in all hauler routes being reviewed annually. Upon finding contaminants, the jurisdiction shall notify the generator of the violation. Notices can be left on container, gate, door, or mailed/mailed. Jurisdiction can fine after three instances of contamination. Can meet container contamination minimization requirements by conducting waste evaluations and compositions studies. There are strict parameters for this type of compliance
18984.6 Recordkeeping requirement for container contamination minimization	Recordkeeping requirement for container contamination minimization. Jurisdiction needs to document process for determining level of container contamination. Documentation of route reviews, or documentation of waste composition studies

Commented [SV1]: A visual inspection of containers along a hauler route for the purpose of determining container contamination and may include mechanical inspection methods such as the use of cameras

Attachment 1A

18984.7 Container Color Requirements	Container Color Requirements. Jurisdiction is not required to replace functional containers, including containers purchased prior to Jan 1, 2022 that do not comply with color requirements. After 2022 new containers must comply with color requirements or replace containers at end of useful life. Completed color transition must be done 2036
18984.8 Container Labeling Requirements	Container Labeling Requirements. Beginning 2022 jurisdiction shall place a label on each new container on the lid. Labels must clearly indicate primary items in each container
18984.9 Organic Waste Generator Requirements	Organic waste generators shall comply with applicable local requirements adopted by either subscribing to and complying with organic waste collection service or self-hauling organic waste. Commercial businesses must also provide labeled, colored, containers to all customers and periodically inspect containers. Nothing in this section prohibits a generator from preventing or reducing waste generation, managing organic waste on site, or using a community composting site
18984.10. Commercial Business Owner Responsibilities	Commercial businesses shall provide or arrange for organic waste collection services. Commercial businesses must provide information to employees, contractors, tenants, and customers about organic waste recovery requirements and proper sorting of organic waste
18984.11. Waivers Granted by a Jurisdiction	A jurisdiction may waive a commercial business' obligation if the businesses has two yards of service, but less than 20 gallons per week of organic waste. Commercial services is less than 2 yards per week and has less than 10 gallons per week of organic waste. Authority to designate waivers cannot be delegated to a private entity
18984.12 Waivers and Exemptions Granted by Department	Low population waivers. Jurisdiction disposes of less than 5,000 tons of solid waste in 2014. Jurisdiction has a total population of less than 7,500 people. Or census tracts that have population density of less than 75 people per square mile and located in unincorporated portions of a county. Waivers good for five years. Rural exemption - must meet definition of rural jurisdiction. Exemption good until 2026. Elevation waiver - above 4,500 feet. Jurisdiction must submit waiver specific information outlined in this section
18984.13 Emergency Circumstances, Abatements, Quarantined Materials, and Federally Regulated Waste	If processing equipment fails at organic waste facility, must notify Department and will allow organic waste to go landfill. Must be recorded in RDRS. Disaster debris can be landfilled. Not required to recover organic waste from homeless encampment or quarantined area

Attachment 1A

18984.14 Recordkeeping Requirements for Waivers and Exemptions	Jurisdiction must document in the Implementation Record all info of emergency ops failures, all waivers, record of sediment debris, amount of solid waste removed from homeless encampments, quarantined organic waste
Article 4. Education and Outreach	
Section	Requirement
18985.1 Organic Waste Recovery Education and Outreach	Prior to Feb 1, 2022 and annually thereafter, a jurisdiction shall provide organic waste generators that are provided organic waste collection services. Information for waste prevention, recycling organic waste on site, community compost, local requirements, benefits of composting, and how to use services
18985.2 Edible Food Recovery Education and Outreach	On or before Feb 1, 2022 a jurisdiction shall develop a list of food recovery organizations and maintain list on website. At least annually a jurisdiction shall provide commercial edible food generators information about food recovery
18985.3 Recordkeeping requirements for a Jurisdiction's Compliance with Education and Outreach Requirements	Jurisdiction shall include all relevant documents support its compliance with this article including copies, date mailing or messaging went out or contact made. IF using electronic media, shall include copy of dates posted/email messages sent etc. Including copies of materials distributed by designee
Article 5. Generators of Organic Waste	
Section	Requirement
18986.1. Non-Local Entities Requirements	Non-local entities shall comply with the requirements of this chapter to prevent and reduce the generation of organic waste
18986.2 Local Education Agencies Requirements	Local education agencies shall comply with the requirements of this chapter to prevent and reduce the generation of organic waste. Nothing prevents a local education agency from preventing waste generation managing organic waste on site or using a community composting site

Attachment 1A

18986.3 Waivers for Non-Local Entities and Local Education Agencies	The Department shall waive a non-local entity's or local education agency's obligation to comply with some or all of the organic waste collection- same as commercial requirements
Article 6. Biosolids Generator at a Publicly Owned Treatment Works	
Section	Requirement
18987.1 Biosolids Generation at a POTW	Biosolids Generation at a POTW (Publicly Owned Treatment Works) A POTW generating biosolids is not subject to requirements in Article 3. Organic Waste recovery and measurement requirements or record keeping
Article 7. Regulation of Haulers	
Section	Requirement
18988.1 Jurisdiction Approval of Haulers and Self Haulers	A jurisdiction shall require haulers providing residential, commercial, or industrial organic waste collection services to generators to meet the requirements and standards as a condition of approval of a contract or agreement.
18988.2. Haulers of Organic Waste Requirements	A hauler providing residential, commercial, or industrial organic waste collection service must comply: 1.) Organic waste collected by the hauler shall be transported to a facility, operation, activity or property that recovers organic waste. 2.) Obtain applicable approval issued by the jurisdiction
18988.3. Self-haulers of organic waste	Generators may self-haul their organic waste. Generator shall source separate all organic waste generated on site and haul to high diversion organic waste facility or to a solid waste facility, operation, activity, or property that processes or recovers source separated organic waste. Generator shall keep a record of amount of organic waste delivered to each solid waste facility, operation, or property. The record shall indicate the amount of material. If goes to a place without scales, weight not needed, but must keep an entity that received the organic waste

Attachment 1A

18988.4. Recordkeeping Requirements for Compliance with Jurisdiction Hauler Program	A jurisdiction shall include all relevant documents supporting its compliance with this article in the Implementation Record. Including copies of ordinances, contracts, franchise agreements, policies procedures, or programs
Article 8. CALGreen Building Standards and Model Water Efficient Landscape Ordinance	
189898.1 CALGreen Building Codes	A jurisdiction shall adopt an ordinance or other enforceable requirement that requires compliance with the California Green Building Standards Code
Article 9. Locally Adopted Standards and Policies	
Section	Requirement
18990.1 Organic Waste Recovery Standards and Policies	Jurisdiction can't pass any regs that limit the collection of organic waste
18990.2.2 Edible Food Recovery Standards and Policies	A jurisdiction can't pass any regs that limit food recovery
Article 10. Jurisdiction Edible Food Recovery Programs, Food Generators, and Food Recovery	
Section	Requirement
18991.1. Jurisdiction Edible Food Recovery Program	A jurisdiction needs to implement an edible food recovery programs. Programs must include education, accessibility, monitoring
18991.2. Recordkeeping requirements for Jurisdiction Edible Food Recovery Program	A jurisdiction must include all documents supporting compliance with section 18991.1 in the Implementation Record

Attachment 1A

18991.3. Commercial Edible Food Generators	Tier One commercial edible food generators must comply with requirements of this section by Jan 1, 2022. Tire two commercial edible food generators shall comply with the requirements of this section beginning 2024
Article 11. Organic Waste Recycling Capacity Planning	
Section	Requirement
18992.1 Organic Waste Recycling Capacity Planning	Counties in coordination with jurisdictions and regional agencies located within the county shall estimate the amount of all organic waste tons that will be disposed by the county and jurisdictions within the county
18992.2 Edible Food Recovery Capacity	Counties in coordination with jurisdictions and regional agencies located within the county shall estimate the amount of edible food that will be disposed of by commercial edible food generators that are located within the county. Identify existing capacity at food recovery organizations that is available
18992.3. Schedule for Reporting	Counties in coordination shall conduct the planning requirements of Sections 18992.1 and 18992.2 by August 1, 2022. Jurisdictions that are exempt have a different schedule
Article 12. Procurement of Recovered Organic Waste Products	
Section	Requirement
Section 18993.1 Recovered Organic Waste Product Procurement Target	Beginning Jan 1, 2022 a jurisdiction shall annually procure a quantity of recovered organic waste products that meets or exceeds its current annual recovered organic waste product. Per capita target procurement target = .08 tons of organic waste per California resident per year
Section 18993.2 Record keeping requirements for recovered organic waste procurement target	A jurisdiction shall include all documents supporting its compliance with this article in the implementation record

Attachment 1A

18993.3 Recycled Content Paper Procurement Requirements	A jurisdiction shall procure paper products and printing and writing paper consistent with Sections 22150-22154 of the Public Contracts Code
Section 18993.4 Record Keeping Requirements for Recycled Content Paper Procurement	A jurisdiction shall include all documents supporting compliance with this article in the implementation record, including copies of invoices or receipts or other proof of purchase
Article 13. Reporting	
Section	Requirement
18994.1. Initial Jurisdiction Compliance Report	Each jurisdiction shall report to the Department on its implementation and compliance with the requirements of this chapter. Each jurisdiction shall report to the Department by April 1 2022 including copy of ordinances or other enforceable mechanisms adopted pursuant to this chapter
18994.2. Jurisdiction Annual Reporting	Commencing August 1, 2022 and annually thereafter, a jurisdiction shall report the information required by this section. The report submitted in 2022 shall cover the period Jan 1, 2022 through June 30 2022. Each subsequent report shall cover the entire previous calendar year. (Lots of info here about the content that needs to be reported).
Article 14. Enforcement Requirements	
Section	Requirement
18995.1. Jurisdiction Inspection and Enforcement	On or before Jan 1, 2022 a jurisdiction shall have an inspection and enforcement program that is designed to ensure overall compliance with this chapter and meets a variety of requirements
18995.2. Implementation Record and Recordkeeping Requirements	A jurisdiction should maintain all records and ready accessible in the implementation record. This sections includes list

Attachment 1A

18995.3 Jurisdiction Investigation of Complaints of alleged violations	Jurisdiction needs complaint and investigation procedure
18995.4 Enforcement by a Jurisdiction	For violations of this chapter occurring on or after Jan 1, 2024 the jurisdiction shall take enforcement action
Article 15. Enforcement Oversight by the Department	
Section	Requirement
Section 18996.1. Department Evaluation of Jurisdiction Compliance	The Department shall evaluate a jurisdiction's compliance with this chapter as set forth in this article. The Department will review the jurisdiction's Implementation Record and may conduct inspections.
Section 18996.2. Department Enforcement Action Over Jurisdiction	If the Department finds that a jurisdiction is violating one or more of the requirements of this chapter the department can take the following actions (this section has full list)
Section 18996.3. Department Enforcement When Jurisdictions Fails to Enforce	The Department may take direct enforcement action against an entity subject to a jurisdiction's enforcement authority consistent with the following requirements (this section has full list)
Section 18996.4. Access for Inspection by the Department	Under presentation of proper credentials, an authorized Department employee or agent shall be allowed to enter the premises of any entity subject to this chapter during normal working hours to conduct inspections or investigations in order to determine compliance
Section 18996.5. Enforcement Actions Against Organic Waste Generators Located in Multiple Jurisdictions	Where multiple jurisdictions determine that Department enforcement may be more effective at achieving the intent of this chapter than separate enforcement by each jurisdiction, multiple jurisdictions may together file a join enforcement referral under this section
Article 16. Administrative Civil Penalties	

Attachment 1A

Section 18997.1 Scope	Administrative civil penalties for violations of this chapter shall be imposed consistent with the requirements of this Article as authorized by Public Resources Code 42652.5
Section 18997.3 Department Penalty Amounts	Minor Violation minimum \$500 per violation and maximum \$4,000 per day. Moderate violation minimum \$4,000 per violation and no more than \$7,500 per day. Major Violation minimum \$7,500 per violation per day and nor more than \$10,000 per day
Section 18997.4 Organic Waste Recovery Noncompliance Inventory	If the Department finds that a state agency or local education agency or federal facility has failed to meet the deadline, the Department shall send a notice
Section 18997.5 Department Procedure for Imposing Administrative Civil Penalties	The Department shall impose administrative civil penalties by servicing an accusation on a jurisdiction, person, and/or entity
Section 18997.6 Department for Hearings and Penalty Orders	A hearing required under this chapter shall be conducted by the director of the Department
Article 17. Applicability	
Section 18998. Applicability	This article specifies the requirements for a performance-based source separated collection service
Section 18998.1 Requirements for Performance-Based Source Separated Collection Service	Definitions of Performance-Based Source Separated Collection Service – mainly 90% of the residential sector and 90% of commercial sector have access to three container organic waste service
Section 18998.2 Compliance Exceptions	If a jurisdiction implements a performance-based source separated collection service can be exempt from certain requirements

Attachment 1A

Section 18998.3 Notification to Department	A jurisdiction that will implement a performance-based source separated collection service will notify the Department on or before Jan 1, 2022
Section 18998.4 Recordkeeping	A jurisdiction implementing a performance-based source separated collection service shall maintain the following information in the Implementation record (list of information).



Agenda Transmittal

DATE: November 3, 2020

FROM: Vicky Neibauer, Finance and Human Resources Officer

AGENDA ITEM #2: FISCAL YEAR 2020-21 FIRST QUARTER FINANCIAL REPORT

RECOMMENDED ACTION: RECEIVE AND FORWARD TO THE BOARD OF DIRECTORS

INTRODUCTION

The Fiscal Year 2020-21 First Quarter Financial Report for the General Fund is attached (Attachment 2A). The report period is 7/1/20 through 9/30/20 which represents 25% of the Fiscal Year.

DISCUSSION

As the COVID-19 crisis continues, the District is presented with both financial and program challenges. The District's First Quarter financial results reflect the efforts of District staff to meet these challenges. While meeting the COVID-19 State and County guidelines, staff is working diligently to take advantage of any District programming opportunities that arise. The success of current activities such as gym rentals, Lake season passes, and pool use fees reflect these efforts. Staff efforts to save appropriations is also evident in the report.

Generally financial variances in the first quarter are common due to one-time payments at the beginning of a fiscal year, seasonality of services and programs, and the lack of a tax revenue allocation from the County. When comparing the First Quarter FY 2020-2021 to last year's First Quarter FY2019-2020, the reports have similarities and similar bottom lines, despite the pandemic.

The impacts of the COVID-19 to the District can be seen in the under collection of recreation program revenues which include youth and adult classes, senior activities, youth and adult sports, and summer camps. Generally, these programs have been

suspended or cancelled. The majority of prior programming revenue refunds have been processed in FY 2019-20. A minimum number of household credits remain and may impact future recreation programming revenue to the extent household credits accrue to fund future recreation programming or conversion to cash is requested.

Although the totality of the continued effect of the COVID-19 crisis is unknown at this time, it appears the District's financial status to date is within budget expectations and aligns with FY 2019-20 first quarter financial results. During the first quarter of FY 2019-20, revenues were 7.4% collected while the current period revenues are 7.93% collected; this is also the case with total expenditures. FY 2019-20 expenditures for this same period were 14.3% expended while the current period expenditures are at 12.11% expended. This is largely due to a reduction of recreation programming expenditures matching the revenue reduction due to programming cancellations. Also keep in mind that most of the District's revenues are generated in the latter half of the fiscal year with the sale of annual passes and enrollment in summer programs.

Staff continues to work towards containment of the COVID-19 crisis financial impact to the District. Full time recreation staff furloughs and limited use of part time seasonal staff remain in effect providing salary savings to that department. County and State guidelines restrict the District's facility rentals providing utility and maintenance cost savings as well. Purchases are limited to those essential items needed to maintain parks and District campus maintenance and operations.

Staff continues to monitor these mitigation steps and the District's financial health closely as the COVID-19 crisis continues.

Attachment:

2A – Fiscal Year 2020-21 First Quarter Financial Status Report

Cameron Park Community Services Center
First Quarter Financial Status
July 1, 2020 through September 30, 2020

		<u>Total Fiscal</u>	<u>Actual 7-1-2020</u>	<u>Percent Exp</u>
		<u>Year 2020-21</u>	<u>through 9-30-2020</u>	<u>To Date</u>
Operating Revenue				
Property Taxes	4110	4,327,061.00	10,188.72	0.23%
Franchise Fees	4113	200,000.00	40,038.65	20.01%
Fire Marshall Plan Review	4132	40,000.00	4,744.20	11.86%
Adult Classes	4146	0.00	(75.00)	0.00%
Adult Sports	4148	0.00	(440.00)	0.00%
Senior Programs	4153	0.00	(40.00)	0.00%
Recreation Program Revenue	4154	443,395.00	0.00	0.00%
Transfer In	4165	50,033.00	0.00	0.00%
Special Events	4170	0.00	80.00	0.00%
Lake Season Pass	4181	43,598.00	20,065.75	46.02%
Picnic Site Rentals	4182	1,595.00	0.00	0.00%
CC Facility Rentals	4185	60,304.00	400.00	0.66%
Gym Rentals	4186	27,030.00	14,437.62	53.41%
Pool Use Fees	4187	87,215.00	26,266.82	30.11%
Parks Fac Rev - Sports Fields	4190	35,642.00	7,065.00	19.82%
Donations	4250	0.00	600.00	0.00%
Sponsorships	4255	30,000.00	0.00	0.00%
JPA Reimbursable	4260	1,150,000.00	353,195.45	30.71%
Fire Apparatus Equip Rental	4262	10,000.00	291.62	2.91%
Reimbursement	4400	66,200.00	(30.53)	(0.04)%
Weed Abatement	4410	20,000.00	51,984.45	259.92%
Interest Income	4505	25,000.00	2,187.64	8.75%
Other Income	4600	12,000.00	313.07	2.60%
Grant - CI	4605	71,120.00	0.00	0.00%
Total Operating Revenue		<u>6,700,193.00</u>	<u>531,273.46</u>	<u>7.93%</u>
Expenditures				
Salaries - Perm.	5000	744,778.00	161,292.44	21.65%
Salaries - Seasonal	5010	110,540.00	34,680.58	31.37%
Overtime	5020	10,000.00	2,352.18	23.52%
Health Benefit	5130	112,365.00	30,758.72	27.37%
Retiree Health Benefit	5135	91,016.00	22,809.95	25.06%
Dental Insurance	5140	9,663.00	1,976.08	20.44%
Vision Insurance	5150	1,396.00	435.96	31.22%
CalPERS Employer Retirement	5160	197,664.00	125,880.33	63.68%
Worker's Compensation	5170	54,122.00	53,016.48	97.95%
FICA/Medicare Employer Contri	5180	23,999.00	5,898.53	24.57%
UI/TT Contribution	5190	8,572.00	1,994.96	23.27%
Salaries and Benefits		<u>1,364,115.00</u>	<u>441,096.21</u>	<u>32.34%</u>

Attachment 2A

Advertising/Marketing	5209	32,010.00	932.62	2.91%
Agriculture	5215	18,685.00	3,749.50	20.06%
Audit/Accounting	5220	30,000.00	367.50	1.22%
Bank Charge	5221	10,000.00	2,362.05	23.62%
Clothing/Uniforms	5230	7,985.00	581.10	7.27%
Computer Software	5231	21,900.00	9,743.82	44.49%
Computer Hardware	5232	5,500.00	2,495.39	45.37%
Contractual Services	5235	10,000.00	3,395.50	33.95%
Contractual - Provider Services	5236	4,059,061.00	0.00	0.00%
Contract Under Utilization	5237	(250,000.00)	0.00	0.00%
Contract Services - Other	5240	144,942.00	12,355.55	8.52%
Director Compensation	5250	18,000.00	1,480.00	8.22%
EDC Department Agency	5260	5,000.00	4,252.73	85.05%
Educational Materials	5265	12,850.00	0.00	0.00%
Elections	5270	12,000.00	0.00	0.00%
Equipment-Minor/Small Tools	5275	8,950.00	2,154.03	24.06%
Fire & Safety Supplies	5285	4,200.00	1,085.60	25.84%
Fire Prevention & Inspection	5290	1,200.00	0.00	0.00%
Fire Turnout Gear	5295	31,000.00	3,940.14	12.71%
Fire- Volunteer/Resident	5296	29,200.00	1,760.00	6.02%
Food	5300	4,500.00	401.63	8.92%
Fuel	5305	51,000.00	10,746.66	21.07%
Government Fees/Permits	5310	25,382.00	12,401.04	48.85%
Household Supplies	5315	32,500.00	8,449.52	25.99%
Instructors	5316	48,646.00	0.00	0.00%
Insurance	5320	132,300.00	129,177.41	97.63%
Legal Services	5335	15,000.00	1,260.00	8.40%
Maint. - Vehicle Supplies	5340	2,000.00	579.49	28.97%
Maint. - Buildings	5345	26,500.00	12,989.17	49.01%
Maint. - Equipment	5350	55,600.00	9,800.28	17.62%
Maint. - Grounds	5355	62,500.00	9,192.33	14.70%
Maint. - Radio/Phones	5360	2,000.00	423.05	21.15%
Maint. - Tires & Tubes	5365	14,800.00	1,097.38	7.41%
Maint. - Vehicle	5370	25,250.00	15,857.07	62.80%
Medical Supplies	5375	700.00	0.00	0.00%
Memberships/Subscriptions	5380	10,410.00	248.00	2.38%
Mileage Reimbursement	5385	1,250.00	45.88	3.67%
Miscellaneous	5395	100.00	0.00	0.00%
Office Supplies/Expense	5400	10,700.00	2,314.17	21.62%
Pool Chemicals	5405	19,995.00	7,902.37	39.52%
Postage	5410	8,600.00	401.15	4.66%
Printing	5415	1,100.00	30.00	2.72%
Professional Services	5420	140,987.00	13,032.70	9.24%
Program Supplies	5421	38,779.00	37.47	0.09%
Publications & Legal Notices	5425	600.00	0.00	0.00%
Radios	5430	3,000.00	0.00	0.00%
Rent/Lease - Equipment	5440	2,000.00	150.00	7.50%
Staff Development	5455	23,700.00	5,577.82	23.53%
Special Events	5465	0.00	95.00	0.00%
Phones/internet	5470	48,000.00	9,574.26	19.94%

Attachment 2A

Utilities - Water	5490	44,000.00	22,739.41	51.68%
Utilities - Electric/Gas	5492	196,000.00	41,503.36	21.17%
Utilites - Water/Irrigation	5495	0.00	514.20	0.00%
Vandalism	5500	1,200.00	985.10	82.09%
Cal Fire In Kind Purchases	5501	12,400.00	1,722.43	13.89%
Transer Out	7000	59,053.00	60.00	0.10%
Total Expenditures		<u>6,697,150.00</u>	<u>811,060.09</u>	<u>12.11%</u>
Net Revenue Over Expenditures		<u>3,043.00</u>	<u>(279,786.63)</u>	<u>(9,194.43)%</u>

Cameron Park Community Services District

Check/Voucher Register - Check Register

From 10/1/2020 Through 10/31/2020

Vendor Name	Check Amount	Description	Check #	Check Date
	36,753.59	Payroll GL 10-02-20	Payroll GL 10-...	10/2/2020
	349.39	Payroll GL 10-02-20 w/ covid medicare tx cred 0.88		10/2/2020
	(144.94)	Payroll GL 10-02-20 w/ cred MG CC&R help		10/2/2020
	(1,916.29)	Payroll GL 10-02-20 w/MG from CC&R cerd added		10/2/2020
	35,041.75		Total Payroll ...	10/2/2020
	35,254.44	Payroll GL 10-02-20	Payroll GL 10-...	10/16/2020
	(149.99)	Payroll GL 10-02-20 w/ cred MG/JO CC&R help		10/16/2020
	(1,927.78)	Payroll GL 10-02-20 w/MG & JO from CC&R added		10/16/2020
	1,835.89	Payroll GL 10-16-20		10/16/2020
	280.96	Payroll GL 10-16-20 Covid EE paid, n/a for tax credits MM		10/16/2020
	35,293.52		Total Payroll ...	10/16/2020
Abila	757.42	Accounting Software - Oct. 2020	32929	10/8/2020
	757.42		Total 32929	10/8/2020
Acer Landscape Materials, Inc	171.34	Eastwood Park Concrete mix 10/03/20	33009	10/22/2020
	171.34		Total 33009	10/22/2020
ADM Screening	45.00	Pre Emp testing CC&R 09/14/20	33010	10/22/2020
	45.00		Total 33010	10/22/2020
Airespring Inc.	567.19	Internet Broadbands Com Cntr/Lake Oct. 2020	32930	10/8/2020
	567.19		Total 32930	10/8/2020
Airgas National Carbonation	299.16	CO2 delv 09/21/20 Pool	32931	10/8/2020
	299.16		Total 32931	10/8/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
Airgas National Carbonation	324.24	CO2 delv, pool 10/09/20	33011	10/22/2020
Airgas National Carbonation	266.64	CO2 tank rental, Lagoon 10/02/20		10/22/2020
	590.88		Total 33011	10/22/2020
Airgas National Carbonation	260.84	CO2 tank rental, Lagoon 09/30/20	33053	10/29/2020
	260.84		Total 33053	10/29/2020
Alhambra	32.31	Wtr & Cooler 09/08/20	32933	10/8/2020
	32.31		Total 32933	10/8/2020
Amber Wild	278.40	Hall rental 10/24/20 - Refund (Covid Restrictions)	33052	10/22/2020
	278.40		Total 33052	10/22/2020
ARC Alternatives	1,974.50	Solar Consulting, Sept. 2020	33012	10/22/2020
	1,974.50		Total 33012	10/22/2020
Arend Tosti	115.00	FD DMV Physical reimb, A. Tosti 10/06/20	33047	10/22/2020
	115.00		Total 33047	10/22/2020
Arnolds for Awards, Inc.	29.98	FD, K. Richards stamp JPA/FD Split 09/16/20	32934	10/8/2020
	29.98		Total 32934	10/8/2020
AT&T Calnet 3	364.47	CSD Phone lines 08/24-09/23/20 BAN 9391035823	32935	10/8/2020
	364.47		Total 32935	10/8/2020
AT&T Calnet 3	156.29	FD Phones FIRE/JPA 08/24-09/23/20 BAN 9391035822	32936	10/8/2020
	156.29		Total 32936	10/8/2020
AT&T Calnet 3	21.83	FD Fax line Jpa/Fire splits 09/10-10/09/20	33013	10/22/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
	21.83		Total 33013	10/22/2020
Brighton Solar	8,998.13	CSD CC Lighting LED Conversions 09/30/20	32937	10/8/2020
Brighton Solar	13,773.42	FD 89 Station LED Lighting Conversion 09/23/20		10/8/2020
	22,771.55		Total 32937	10/8/2020
Bryan Shuler	275.00	DMV physical Reimb FAE-P Shuler, B.	33043	10/22/2020
	275.00		Total 33043	10/22/2020
C & H Motor Parts, Inc	263.72	FD E88 Repair Parts 10/02/20	32938	10/8/2020
	263.72		Total 32938	10/8/2020
C & H Motor Parts, Inc	1,514.17	FD - B2715 p/u parts 10/08/20	33014	10/22/2020
C & H Motor Parts, Inc	149.56	FD88 Vehicle Maint/Parts 10/06/20		10/22/2020
	1,663.73		Total 33014	10/22/2020
California Public Employee's Retirement System	20,223.46	CalPERS Health Pymt October 2020	1001659502	10/1/2020
	20,223.46		Total 1001659...	10/1/2020
California Public Employee's Retirement System	885.37	PP20 10-02-20 CalPERS Retirement - Classic	1001668759	10/2/2020
	885.37		Total 1001668...	10/2/2020
California Public Employee's Retirement System	3,678.25	PP20 10-02-20 CalPERS Retirement - Pepra	1001668763	10/2/2020
	3,678.25		Total 1001668...	10/2/2020
California Public Employee's Retirement System	859.00	PP21 10-16-20 CalPERS Retirement - Classic	1001687971	10/16/2020
	859.00		Total 1001687...	10/16/2020
California Public Employee's Retirement System	3,736.43	PP21 10-16-20 CalPERS Retirement - Pepra	1001687973	10/16/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

Vendor Name	Check Amount	Description	Check #	Check Date
	3,736.43		Total 1001687...	10/16/2020
California Special Districts Association	7,805.00	2021 Annual Membership (#35)	33020	10/22/2020
	7,805.00		Total 33020	10/22/2020
CalPERS 457 Plan	200.00	PP20 10-02-20 CalPERS 457 Plan	1001668753	10/2/2020
	200.00		Total 1001668...	10/2/2020
CalPERS 457 Plan	200.00	PP21 10-16-20 CalPERS 457 Plan	1001687966	10/16/2020
	200.00		Total 1001687...	10/16/2020
Camino Power Tool	54.72	FD Chainsaw fuel 09/04/20	33015	10/22/2020
	54.72		Total 33015	10/22/2020
Capital Live Scan	21.00	Pre Emp check CC&R Off 08/31/20	32940	10/8/2020
	21.00		Total 32940	10/8/2020
Carbon Copy, Inc.	39.90	CC Copier Count Sept. 2020	32941	10/8/2020
Carbon Copy, Inc.	7.58	FD 88 Copier Count Sept. 2020		10/8/2020
Carbon Copy, Inc.	18.99	FD 89 Copier Count Sept 2020		10/8/2020
	66.47		Total 32941	10/8/2020
CardConnect	50.00	Bolt Devices lease Sept 2020	32942	10/8/2020
	50.00		Total 32942	10/8/2020
CD & Power	750.00	FD 89 Generator Annual Maint. 09/30/20	32943	10/8/2020
	750.00		Total 32943	10/8/2020
Churchill's Hardware, Inc.	67.85	FD's misc hardware, etc. 09/02-09/28/20	32944	10/8/2020
	67.85		Total 32944	10/8/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
Churchill's Hardware, Inc.	202.82	Parks/Lake misc hardware, etc 08/31-09/25/20	32945	10/8/2020
	202.82		Total 32945	10/8/2020
Cintas Corporation #622	264.31	CC Janitorial Supplies 09/24/20	32946	10/8/2020
Cintas Corporation #622	413.88	CC Janitorial Supplies 10/01/20		10/8/2020
	678.19		Total 32946	10/8/2020
Cintas Corporation #622	264.31	CC Janitorial Supplies 10/08/20	33016	10/22/2020
Cintas Corporation #622	267.58	CC Janitorial Supplies 10/15/20		10/22/2020
	531.89		Total 33016	10/22/2020
Comcast	154.69	FD89 Internet Jpa/Fire splits 10/11-11/10/20	33017	10/22/2020
	154.69		Total 33017	10/22/2020
Comcast	84.95	FD88 Internet 10/14-11/13/20	33018	10/22/2020
	84.95		Total 33018	10/22/2020
De Lage Landen Financial Services, Inc.	247.75	CC Copier lease 09/15-10/14/20 w/late	32947	10/8/2020
	247.75		Total 32947	10/8/2020
De Lage Landen Financial Services, Inc.	91.97	FD88 Copier lease w/late 09/15-10/14/20	32948	10/8/2020
	91.97		Total 32948	10/8/2020
De Lage Landen Financial Services, Inc.	176.96	FD89 Copier Lease pymt Oct. 2020	33021	10/22/2020
	176.96		Total 33021	10/22/2020
Delta Dental of California	1,226.10	Dental - November 2020	33054	10/29/2020
	1,226.10		Total 33054	10/29/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
Department of Industrial Relations	485.00	OSHA Penalty Pymt #16, due 10/24/20	32949	10/8/2020
	485.00		Total 32949	10/8/2020
EDC Chamber of Commerce	157.50	Annual Membership w/ 10% disc Oct. 2020	32950	10/8/2020
	157.50		Total 32950	10/8/2020
EDC Emergency Services Authority	8,397.85	FD 19/20 4th Qtr Disptach April-June 2020	33005	10/15/2020
	8,397.85		Total 33005	10/15/2020
Eide Bailly LLP	367.50	CPA calls, emails, mtgs RE: yr end close 09/15-09/22/20	32951	10/8/2020
	367.50		Total 32951	10/8/2020
El Dorado County Employees Assoc. (Unit Fund)	660.00	Hall/Kitchen rental payment 3/6/20, refund, Covid FY 19/20	33055	10/29/2020
	660.00		Total 33055	10/29/2020
El Dorado Fitness	500.00	FD Fitness membership Annual renewal 10/01/2020	32952	10/8/2020
	500.00		Total 32952	10/8/2020
El Dorado Irrigation District	525.91	Wtr/Lndscp Cam Val 07/17-09/16/20	32953	10/8/2020
	525.91		Total 32953	10/8/2020
El Dorado Irrigation District	205.16	Wtr, EW Park 07/15-09/11/20	32954	10/8/2020
	205.16		Total 32954	10/8/2020
El Dorado Irrigation District	855.47	Wtr, EW Park 07/16-09/15/20	32955	10/8/2020
	855.47		Total 32955	10/8/2020
El Dorado Irrigation District	202.73	Wtr/Swr CM Park RR's 07/22-09/29/20	32956	10/8/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
	202.73		Total 32956	10/8/2020
El Dorado Irrigation District	293.95	Wtr, Dog Park 07/22-09/18/20	32957	10/8/2020
	293.95		Total 32957	10/8/2020
El Dorado Irrigation District	236.17	Wtr/Swr, Rasm Park 07/28-09/29/20	32958	10/8/2020
	236.17		Total 32958	10/8/2020
El Dorado Irrigation District	4,001.44	Wtr, CM Park 07/22-09/21/20	32959	10/8/2020
	4,001.44		Total 32959	10/8/2020
El Dorado Irrigation District	436.40	Wtr/Lndscp, Bar J 15A 07/22-09/21/20	32960	10/8/2020
	436.40		Total 32960	10/8/2020
El Dorado Irrigation District	501.72	Wtr, Bar J B 07/23-09/24/20	32961	10/8/2020
	501.72		Total 32961	10/8/2020
El Dorado Irrigation District	1,440.67	Wtr, D. West 07/25-09/24/20	32962	10/8/2020
	1,440.67		Total 32962	10/8/2020
El Dorado Irrigation District	70.06	Lndscp, EW Park 07/16-09/15/20	32963	10/8/2020
	70.06		Total 32963	10/8/2020
El Dorado Irrigation District	2,526.90	Wtr/Swr CP Lake 07/24-09/29/20	32964	10/8/2020
	2,526.90		Total 32964	10/8/2020
El Dorado Irrigation District	272.10	Wtr, Northview 07/16-09/15/20	32965	10/8/2020
	272.10		Total 32965	10/8/2020
El Dorado Irrigation District	258.02	Wtr/Lndscp Chardi 07/22-09/18/20	32966	10/8/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

Vendor Name	Check Amount	Description	Check #	Check Date
	258.02		Total 32966	10/8/2020
El Dorado Irrigation District	1,135.59	Wtr/Swr CSD CC 07/22-09/29/20	32967	10/8/2020
	1,135.59		Total 32967	10/8/2020
El Dorado Irrigation District	747.14	Wtr/Swr/Lndscp CSD pool/grounds 07/22-09/29/20	32968	10/8/2020
	747.14		Total 32968	10/8/2020
El Dorado Irrigation District	1,410.76	FD89 Wtr/Swr 07/22-09/29/20 Fire/Jpa splits	33006	10/15/2020
	1,410.76		Total 33006	10/15/2020
El Dorado Irrigation District	506.13	FD88 Wtr/Swr 07/23-09/29/20	33007	10/15/2020
	506.13		Total 33007	10/15/2020
El Dorado Weed Control	600.00	Chem weed control @ Gateway 09/03/20	32969	10/8/2020
	600.00		Total 32969	10/8/2020
Epperson Law Group, PC	1,098.00	Legal, Calls/Mtgs/Emails GM & Board 09/10-09/29/20	33022	10/22/2020
	1,098.00		Total 33022	10/22/2020
Eric William Blodgett Aiston	300.00	Dir Comp Mtgs 09/01,01,16	32932	10/8/2020
	300.00		Total 32932	10/8/2020
Ewing Irrigation Products, Inc.	288.74	CC, Irrig repair materials 10/19/20	33023	10/22/2020
Ewing Irrigation Products, Inc.	25.38	Lake, valve box 10/19/20		10/22/2020
	314.12		Total 33023	10/22/2020
Executech	2,798.06	MSA, IT Srvcs, November 2020	33024	10/22/2020
	2,798.06		Total 33024	10/22/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
From 10/1/2020 Through 10/31/2020

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
Financial Pacific Leasing, Inc	1,069.55	Fire Truck interest pymt 10/15/20	33025	10/22/2020
	1,069.55		Total 33025	10/22/2020
Fire Apparatus Solutions	53.78	FD E89 light 09/24/20	32970	10/8/2020
	53.78		Total 32970	10/8/2020
Gold Country Hardware	48.25	FD89 Water Leak Repair parts 09/26/20	32972	10/8/2020
	48.25		Total 32972	10/8/2020
Gold Country Hardware	28.20	Rasm Playgrnd supplies 10/14/20	33026	10/22/2020
	28.20		Total 33026	10/22/2020
Hangtown Fire Control, Inc.	290.46	Annual Fire Ext Srvc CC 6/21/20 ok FY 20/21	32974	10/8/2020
Hangtown Fire Control, Inc.	168.63	FD88 annual Hood srvc 09/25/20		10/8/2020
Hangtown Fire Control, Inc.	155.22	FD89 annual Hood srvc 09/25/20		10/8/2020
	614.31		Total 32974	10/8/2020
Highlander Termite & Pest Control	75.00	CC Pest Control 10/13/20 #941	33027	10/22/2020
	75.00		Total 33027	10/22/2020
Highlander Termite & Pest Control	75.00	FD89 Pest Control 10/14/20	33028	10/22/2020
	75.00		Total 33028	10/22/2020
Highlander Termite & Pest Control	35.00	FD88 Pest Control 10/21/20	33029	10/22/2020
	35.00		Total 33029	10/22/2020
Hillyard, Inc.	574.41	Parks Supplies 10/14/20	33030	10/22/2020
	574.41		Total 33030	10/22/2020
Hunt & Sons	1,144.20	Fuel 09/25/20	32975	10/8/2020
	1,144.20		Total 32975	10/8/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
Hunt & Sons	817.71	Fuel 10/09/20	33031	10/22/2020
	817.71		Total 33031	10/22/2020
Interwest Consulting Group, Inc.	317.50	FD Plan Revw 3421 Palmer Dr. 08/21,09/04,09/25/20 #20200598	32976	10/8/2020
	317.50		Total 32976	10/8/2020
Interwest Consulting Group, Inc.	312.25	FD Inspection 2551 Cameo Dr. 10/01/20	33032	10/22/2020
Interwest Consulting Group, Inc.	270.00	FD Plan review 3300 Coach In 9/04-10/09/20 #202006447		10/22/2020
	582.25		Total 33032	10/22/2020
Jesse Williams	240.00	Res ff shifts 09/03,04,17	33003	10/8/2020
	240.00		Total 33003	10/8/2020
Jill Ritzman	100.00	Cell allowance - Oct 2020	32990	10/8/2020
	100.00		Total 32990	10/8/2020
Johnathon McPherson II	4,892.50	FD 89 Downstairs new carpet & install 08/26/20	32939	10/8/2020
Johnathon McPherson II	1,637.50	FD Training room new carpet & install 08/26/20		10/8/2020
Johnathon McPherson II	400.00	FD89 Floor sealant for Mold 09/24/20		10/8/2020
	6,930.00		Total 32939	10/8/2020
Joshua C. Marks	1,250.00	Parks - Janitorial Services 9/2,9,16,23,30	32982	10/8/2020
	1,250.00		Total 32982	10/8/2020
Joshua C. Marks	1,250.00	Janitorial Srvc @ Parks & Lake 10/07,14,21,28	33033	10/22/2020
	1,250.00		Total 33033	10/22/2020
JS West Propane Gas	2,338.14	Propane Delvs, Pool 09/16 & 09/28/20	32977	10/8/2020

Cameron Park Community Services District
Check/Voucher Register - Check Register
 From 10/1/2020 Through 10/31/2020

<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
	2,338.14		Total 32977	10/8/2020
Kathy McCurry	54.00	Aqua class cancelled, refund Oct. 2020	33034	10/22/2020
	54.00		Total 33034	10/22/2020
L.N. Curtis & Sons	2,624.84	FD PPE, Winger 09/28/20	32979	10/8/2020
	2,624.84		Total 32979	10/8/2020
Larry McBride	600.00	In Lieu Med Bens-Retired Oct 2020	32983	10/8/2020
	600.00		Total 32983	10/8/2020
Laura Sanders-Ito	45.88	Mileage July-Sept 2020	32992	10/8/2020
	45.88		Total 32992	10/8/2020
Lehr	148.89	FD E89 Lights 10/05/20	32980	10/8/2020
	148.89		Total 32980	10/8/2020
Life-Assist, Inc.	62.90	FD 89 Type 3 Engine EMS Supplies 09/21/20	32981	10/8/2020
Life-Assist, Inc.	112.36	FD89 Station AED Pads 09/30/20		10/8/2020
Life-Assist, Inc.	242.39	FD89 Type 3 Eng Med Supplies 09/26/20		10/8/2020
Life-Assist, Inc.	572.11	FD89 Type 3 Engine EMS Supplies 09/21/20		10/8/2020
	989.76		Total 32981	10/8/2020
Logan Stern	240.00	FD89 Res FFShifts 09/16,23,30	32995	10/8/2020
	240.00		Total 32995	10/8/2020
Meghan Mueller	80.00	Res ff shift 09/17/20	33036	10/22/2020
	80.00		Total 33036	10/22/2020
Melissa O'Meara Simpkin	142.11	District shirts, Admin LSI & SB 10/13/20	33045	10/22/2020
	142.11		Total 33045	10/22/2020
Michael Grassle	100.00	Cell allowance - Oct 2020	32973	10/8/2020

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Vendor Name	Check Amount	Description	Check #	Check Date
	100.00		Total 32973	10/8/2020
Miracle Playsystems, Inc.	1,473.06	CM Park playground equip. 09/18/20	32984	10/8/2020
	1,473.06		Total 32984	10/8/2020
Mountain Democrat	25.99	Pub Notice, EDD rate adj. 10/09/20	33035	10/22/2020
	25.99		Total 33035	10/22/2020
National Aquatic Services, Inc	500.00	Srvc call for Solar heater, Pool 06/19/20 FY20/21	32985	10/8/2020
	500.00		Total 32985	10/8/2020
Pathian Administrators	156.18	Vision Benefits - November 2020	33037	10/22/2020
	156.18		Total 33037	10/22/2020
Paychex	270.25	Paychex Payroll Fees for 10-02-20	2020092801	10/2/2020
	270.25		Total 2020092...	10/2/2020
Paychex	279.95	Paychex Payroll Fees for 10-16-20 PP21	2020101301	10/16/2020
	279.95		Total 2020101...	10/16/2020
Paychex	249.60	Paychex Stratustime Fees Sept. 2020	22493929	10/16/2020
	249.60		Total 22493929	10/16/2020
PG&E	11,488.52	Elec. 8/25-9/23/20 LLADs	32986	10/8/2020
	11,488.52		Total 32986	10/8/2020
PG&E	1,477.49	Elec. @ CP Lake 08/25-09/23/20	32987	10/8/2020
	1,477.49		Total 32987	10/8/2020
PG&E	2,818.19	Elec. Car. Ln & FD's JPA/Fire splits 08/25-09/23/20	32988	10/8/2020

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
	2,818.19		Total 32988	10/8/2020
PG&E	118.15	Elec 8 lamps along CCD 09/16-10/15/20	33038	10/22/2020
	118.15		Total 33038	10/22/2020
PG&E	162.48	Elec 11 lamps along CCD 09/16-10/15/20	33039	10/22/2020
	162.48		Total 33039	10/22/2020
PG&E	5,998.43	Elec. CC 09/18-10/19/20	33056	10/29/2020
	5,998.43		Total 33056	10/29/2020
Public Employee's Union Local 1	101.62	Union Dues for Payroll 10-02-20	32989	10/8/2020
	101.62		Total 32989	10/8/2020
Public Employee's Union Local 1	102.09	Union Dues for payroll 10-16-20	33040	10/22/2020
	102.09		Total 33040	10/22/2020
Purchase Power	272.89	Meter rental Nov-Jan & Postage fill 10/09/20 (\$200)	33057	10/29/2020
	272.89		Total 33057	10/29/2020
Riebes Auto Parts	167.12	Parks, Air filters for trucks 10/19/20	33041	10/22/2020
Riebes Auto Parts	56.27	Parks, Lawnmower part 10/07/20		10/22/2020
	223.39		Total 33041	10/22/2020
Riverview International Trucks, Inc.	89.64	FD Engine Parts 09/17/20 (- CM#36524 \$55.88)	32991	10/8/2020
	89.64		Total 32991	10/8/2020
Riverview International Trucks, Inc.	1,808.48	FD E-388 Parts 10/06/20	33042	10/22/2020
	1,808.48		Total 33042	10/22/2020

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
Sierra Nevada Tire & Wheel	1,097.38	FD B2715 F250 2019 tires 09/25/20	32993	10/8/2020
	1,097.38		Total 32993	10/8/2020
Sierra Office Systems and Products	417.01	FD89 Office Supplies JPA/Fire Splits 09/23/20	32994	10/8/2020
	417.01		Total 32994	10/8/2020
Sierra Office Systems and Products	300.17	FD89 Office Supplies Fire/Jpa splits 10/15/20	33044	10/22/2020
	300.17		Total 33044	10/22/2020
SiteOne Landscape Supply	61.01	Parks, Irrigation piping 10/15/20 (w/ disc -\$1.16)	33046	10/22/2020
	61.01		Total 33046	10/22/2020
Streamline	300.00	NEW Website mnthly maint Oct 2020	32996	10/8/2020
	300.00		Total 32996	10/8/2020
T&M Electric	920.00	FD89 Station exterior lighting repairs 09/24/20	32997	10/8/2020
	920.00		Total 32997	10/8/2020
The Paint Spot, Inc.	99.46	Gateway Graffiti removal paint 09/08/20	32998	10/8/2020
	99.46		Total 32998	10/8/2020
Tina Lynn Goins	125.00	E Newsletter October 2020	32971	10/8/2020
	125.00		Total 32971	10/8/2020
TPX Communications	943.72	Com Center Phones/Internet Oct. 2020	33048	10/22/2020
	943.72		Total 33048	10/22/2020
Triangle Well Drilling, Inc.	162.54	Rasm Park Irrig maint/part 09/24/20	32999	10/8/2020
	162.54		Total 32999	10/8/2020

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
Umpqua Bank	10,581.51	Umpqua Visa cards Sept 2020	33008	10/15/2020
	10,581.51		Total 33008	10/15/2020
Umpqua Bank	58.67	Bank Maintenance Fee for Sept. 2020	Bank Maint Fee	10/20/2020
	58.67		Total Bank Ma...	10/20/2020
Umpqua Bank	350.47	CC Merch Fees - Vantiv - Sept. 2020	Merch Fees	10/9/2020
	350.47		Total Merch F...	10/9/2020
Uptown Studios, Inc	350.00	Web Maint. Sept. 2020 (Final)	33000	10/8/2020
	350.00		Total 33000	10/8/2020
Verizon Business	0.00	FD Wireless phones 8/16-9/15/20 #970402560-00001	33001	10/8/2020
	0.00		Total 33001	10/8/2020
Verizon Business	5.35	FD Business line fees 10/10/20 Y2620200	33049	10/22/2020
	5.35		Total 33049	10/22/2020
Verizon Wireless	531.87	FD Wireless 8/16-9/15/20	33004	10/8/2020
	531.87		Total 33004	10/8/2020
Verizon Wireless	569.55	Wireless Phones CC, Rec, Parks, CCR 09/11-10/10/20	33050	10/22/2020
	569.55		Total 33050	10/22/2020
Verizon Wireless	181.38	Wireless Ipads/Hotspots 09/11-10/10/20	33051	10/22/2020
	181.38		Total 33051	10/22/2020
Verizon Wireless	486.91	FD wireless 09/16-10/15/20 #970402560-00001	33058	10/29/2020

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<u>Vendor Name</u>	<u>Check Amount</u>	<u>Description</u>	<u>Check #</u>	<u>Check Date</u>
	486.91		Total 33058	10/29/2020
Verizon Wireless	114.03	FD Wireless 09/16-10/15/20 #970402560-00004	33059	10/29/2020
	114.03		Total 33059	10/29/2020
Veronica Cortes	320.00	Res FF Shifts 09/06,13,20,27	33019	10/22/2020
	320.00		Total 33019	10/22/2020
Wex Bank	67.31	FD Fuel OOA , Windsor, CA 09/19 w/ cred on acct.	33002	10/8/2020
	67.31		Total 33002	10/8/2020
Whitney Kahn	100.00	Cell Allowance - Oct 2020	32978	10/8/2020
	100.00		Total 32978	10/8/2020
Report Total	242,599.62			