

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Wednesday, February 15, 2017 6:30 p.m. Regular Meeting

Board of Directors

SCOTT MC NEIL(SM), President

HOLLY MORRISON (HM), Vice-President

Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- PG&E Presentation – LED Light Replacement Update - Kristen Silva

OPEN FORUM

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BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Budget and Administration Committee Meeting, January 10, 2017
- b. Board of Directors' Regular Meeting, January 18, 2017
- c. Board of Directors' Special Meeting, January 31, 2017

2. STAFF REPORTS

- a. General Manager's Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

3. FINANCIAL REPORTS

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager's Credit Card Activity

4. CC&R VIOLATION AT 3721 LOS SANTOS DRIVE

Recommended Action: Receive and Approve Referral to Legal Counsel

5. CC&R VIOLATION AT 512 DONELL COURT

Recommended Action: Receive and Approve Referral to Legal Counsel

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

6. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

7. NOMINATION OF BOARD MEMBER(S) TO THE EL DORADO LOCAL AGENCY FORMATION COMMISSION (LAFCO)

Recommended Action: Review, Discuss and Action as Appropriate

8. FISCAL YEAR 2016/17 PROJECT UPDATES

Recommended Action: Receive and File

9. SERVICE STUDY - FIRE

Recommended Action: Receive, Discuss and Action as Appropriate

10. LEGAL COUNSEL REQUEST FOR PROPOSAL

Recommended Action: Receive, Discuss and Action as Appropriate

11. REVENUE ENHANCEMENT AD HOC COMMITTEE

Recommended Action: Receive, Discuss and Action as Appropriate

12. MIDYEAR FINANCIAL REVIEW

Recommended Action: Receive, Discuss and Action as Appropriate

13. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

14. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. LAFCO – Director Morrison

15. COMMITTEE REPORTS

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director Blackmon and Alternate Director Morrison
- b. **CC&Rs** – Chair Director Morrison, Director McNeil and Alternate Director Mohr
- c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon
- d. **Parks and Recreation** – Director Blackmon, Director Mohr and Alternate Director Morrison

AGENDA

ADJOURNMENT

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

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Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, January 10, 2017
5:30 p.m.
2502 Country Club Drive, Cameron Park

DRAFT Conformed Agenda

Members: Chair Director Scott McNeil (SM), Vice Chair Director Greg Stanton (GS)
Alternate Director Margaret Mohr (MM),
Staff: General Manager Mary Cahill, Interim Finance Officer Amy Trier

CALL TO ORDER – 5:30 p.m.

ROLL CALL – SM, GS

ADOPTION OF AGENDA - Adopted

APPROVAL OF CONFORMED AGENDA - Approved

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Cameras for the Community Center**
- 2. Draft Agreement with County for the Senior Nutrition Lunch Program – Exhibit A**
- 3. Capital Improvement Project Budget Review – Exhibit B**
- 4. Joint Powers Authority (JPA) Preliminary Budget – Exhibit C**
- 5. Firefighter Labor Memorandum of Understanding (MOU) – Exhibit D**
- 6. Fire Station 89 Computer Server Upgrade – Exhibit E**

7. Review of District Contracts

- Latest agreement with CAL FIRE began July 1, 2013 and will end June 30, 2018 (Exhibit F). The CSD has been working with CAL FIRE since 1996.
- Legal services request for proposal was issued on June 10, 2013 (Exhibit G). Current agreement began November 12, 2013 with no end date.

8. Preliminary December 2016 Financials – documents will be available at the meeting

9. Independent Forensic Construction Inspection of the Community Center – Exhibit H

10. Date of February Committee Meeting – suggest changing meeting date to the first Tuesday of the month (Exhibit I)

11. Items for February Committee Agenda

12. Items to take to the Board of Directors

- *Cameras for the Community Center*

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 7:02 p.m.

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Wednesday, January 18, 2017 6:00 p.m. Closed Session
Board will convene into Closed Session
after Public Comment
6:30 p.m. Regular Meeting

Board of Directors
SCOTT MC NEIL(SM), President
HOLLY MORRISON (HM), Vice-President
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER - 6:00 p.m.

ROLL CALL – SM, HM, AB GS – arrived at 6:10 p.m. and MM was absent

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

None

CONVENE INTO CLOSED SESSION – 6:00 p.m.

The Board will recess to Closed Session to discuss the following item:

- Pending litigation (one case) Government Code Section 54956.9(a). Discussion with the Cameron Park Community Services District’s Covenants, Conditions and Restrictions (CC&R) legal counsel regarding the pending litigation for CC&R enforcement regarding parking an impermissible number of vehicles on a lot that is subject to Royal Highlands Unit #1 CC&Rs.

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION – 6:30 p.m.

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Nothing to report out.

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

Motion to adopt the Agenda and approve the Consent Calendar.

*GS/HM – Motion passed
Ayes – SM, HM, AB, GS
Noes – None
Absent - MM
Public Comment - None*

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- *General Manager Cahill introduced new hires Miranda Nelson, Marketing/Community Outreach Specialist and Curtis Osze, Parks Maintenance Worker I*
- Senior Nutrition Lunch Program Presentation – Michelle Hunter, Program Manager, El Dorado County Health and Human Services Agency

OPEN FORUM

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None

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Board of Directors’ Regular Meeting, December 21, 2016

2. STAFF REPORTS

- a. General Manager’s Report
- b. Fire Department Report
- c. Recreation Department Report
- d. Parks Department Report

3. FINANCIAL REPORTS

- a. Preliminary Financial Report
- b. Check Register
- c. General Manager’s Credit Card Activity

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

4. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

None

5. COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS’ COMMITTEE ASSIGNMENTS

Recommended Action: President will announce the Committee Assignments for the Following Committees: Budget and Finance; Covenants, Conditions & Restrictions (CC&Rs); Fire and Emergency Services; and Parks and Recreation

Director McNeil announced the committee assignments:

<i>Committee</i>	<i>Assigned Members</i>	<i>Alternates</i>
Budget & Administration	Director Amy Blackmon Director Greg Stanton	Director Holly Morrison
Covenants, Conditions & Restrictions (CC&Rs)	Director Holly Morrison Director Scott McNeil	Director Margaret Mohr
Fire & Emergency Services	Director Scott McNeil Director Holly Morrison	Director Amy Blackmon
Parks & Recreation	Director Amy Blackmon Director Margaret Mohr	Director Holly Morrison

6. AGREEMENT WITH EL DORADO COUNTY FOR THE SENIOR NUTRITION LUNCH PROGRAM

Recommended Action: Receive, Discuss and Request Approval of Signature by Board President

Motion to approve and sign the Senior Nutrition Lunch Program agreement with El Dorado County.

*GS/AB – Motion passed
Ayes – SM, HM, AB, GS
Noes – None
Absent - MM
Public Comment – Gerald Lillpop, Dave Gelber*

7. INDEPENDENT FORENSIC CONSTRUCTION INSPECTION OF THE COMMUNITY CENTER – FREE CONSTRUCTION DEFECT INSPECTION – PRESENTATION BY BRAD EPSTEIN, ATTORNEY AT LAW, ANGIUS & TERRY

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to approve Angius & Terry conducting an independent forensic construction inspection of the Community Center as presented.

*GS/AB – Motion passed
Ayes – SM, HM, AB, GS
Noes – None
Absent - MM
Public Comment – Gerald Lillpop*

8. FISCAL YEAR 2016/17 PROJECT UPDATES

Recommended Action: Receive and File

No Action

9. FISCAL YEAR APPROVED AND PENDING PROJECTS

Recommended Action: Review, Discuss and Continue Discussion at the February 15th Board of Directors’ Meeting

No Action

10. COMPUTER SERVER EQUIPMENT REPLACEMENT – STATION 89

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to approve replacement of computer server at Fire Station 89.

*GS/HM – Motion passed
Ayes – SM, HM, AB, GS
Noes – None
Absent - MM
Public Comment – Dave Gelber*

11. STAFFING AND FUNDING OF CAMERON PARK COMMUNITY SERVICES DISTRICT ORDINANCE NO. 2016.03.16, THE “WEED AND RUBBISH ABATEMENT” ORDINANCE WITHIN THE CAMERON PARK COMMUNITY SERVICES DISTRICT

Recommended Action: Receive, Discuss and Action as Appropriate

Motion to approve staffing and funding to perform the duties outlined in Ordinance No. 2016.03.16.

*SM/GS – Motion passed
Ayes – SM, HM, AB, GS
Noes – None
Absent - MM
Public Comment – Barbara Rogers*

12. RESOLUTION NO. 2017-01 JOINT POWERS AUTHORITY (JPA) FISCAL YEAR 2017/18 BUDGET

Recommended Action: Receive, Discuss and Adopt Resolution No. 2017-01 with a Board Poll Vote

Motion to adopt Resolution No. No. 2017-01.

*GS/HM – Motion passed
Ayes – SM, HM, AB, GS
Noes – None
Absent - MM
Public Comment - None*

13. CAMERAS FOR THE ASSEMBLY HALL

Recommended Action: Receive, Discuss and Approve Staff Recommendation – Option 1

Motion to approve purchase of cameras for the Assembly Hall as described in Option 1.

*AB/GS – Motion passed
Ayes – SM, HM, AB, GS
Noes – None
Absent - MM
Public Comment - None*

8:15 p.m. – 5 minute break

14. REVIEW OF DISTRICT’S CONTRACTS

Recommended Action: Receive and Discuss and Direct Staff on Next Steps

No Action

15. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS**16. MATTERS TO AND FROM DIRECTORS**

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO** – Director Morrison

The LAFCO meeting was held in early December and information was provided at the December Board meeting.

SM – Thanked CAL FIRE for the extra sand bags. Suggested bringing back a community Christmas tree to Cameron Park for a lighting ceremony and possibly having it sponsored by the Shingle Springs/Cameron Park Chamber of Commerce, the Cameron Park Foundation, Cameron Park Rotary and the Cameron Park Community Services District. Would like to see the graffiti on the Dave West wall taken care of. Will be reporting on a special project at the February meeting.

GS - Also thanked CAL FIRE for the sand bags. Community Center rentals is looking good. Suggested a dedication ceremony for Paul Ryan's memorial bench. Revenues also looking good and thanked everyone for their efforts. Congratulated Director Mohr on her recent appointment to the Cal Expo Board.

Chief Counts – Crab Feed is scheduled for February 18th and tickets are being sold.

J.R. Hichborn – Thanked CAL FIRE for their help with chipping the discarded Christmas trees.

Tina Helm – the Doubletake concert is January 21st.

HM - Thanked CAL FIRE all their help with the sand bags.

17. COMMITTEE REPORTS

a. **Budget and Administration** – Chair Director McNeil, Vice Chair Director Stanton and Alternate Director Mohr
Information already covered during this meeting.

b. **CC&Rs** – Vice Chair Director Morrison, Director Blackmon and Alternate Director McNeil
Did not meet in January.

c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon
Everything is in order and thanked the Board for moving forward with Fire's recommendation. Also thanked the chiefs, CAL FIRE staff and Audrey for their hard work.

d. **Parks and Recreation** – Chair Director Mohr, Vice Chair Director Blackmon and Alternate Director Morrison
Working on bocce ball courts and looking forward to hearing what the Planning Commission has to say.

ADJOURNMENT – 8:50 p.m.

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CONFORMED REVISED AGENDA

Special Meeting of Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California



Tuesday, January 31, 2017

7:00 p.m. Special Meeting
Board will convene into
Closed Session after Public Comment

Board of Directors

SCOTT MC NEIL (SM), President
HOLLY MORRISON (HM), Vice-President
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER – 7:00 p.m.

ROLL CALL – SM, HM, AB, MM, GS

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA

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Motion to adopt the agenda.

*GS/HM – Motion passed
Ayes – SM, HM, AB, MM, GS
Noes – None
Abstain - None*

PUBLIC COMMENT

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Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION – 7:01 p.m.

The Board will recess to Closed Session to discuss the following items:

- Pursuant to California Government Code §54954
Discuss Real Property: County of El Dorado Assessor’s Parcel Number 116-301-12, approximately 5.36 acres located on Green Valley Road in Cameron Park, El Dorado County, California
Agency Negotiator: General Manager Mary Cahill
Negotiating Party: Umpqua Bank
- Pursuant to California Government Code §54957(B)(1)
Consider the appointment, employment, evaluation or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

CONFORMED REVISED AGENDA

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

Nothing to report out.

ADJOURNMENT – 7:38 p.m.

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LED Streetlight Upgrade Cameron Park CSD

February 15, 2017



Together, Building
a Better California

LED Streetlight Upgrades

- CPUC approved Program to replace approximately 150,000 PG&E owned, High Pressure Sodium (HPS), non-decorative fixtures with high efficiency LED fixtures
- 50,000,000 kWh estimated annual energy savings across PG&E Territory
- Voluntary Program
- Ability to change fixture wattage
- Expected annual savings for Customers



LED Light Upgrades in Cameron Park

- Approximately 22 PG&E owned cobra head lights (LS1)
- 68.8% reduction in GHG Emissions
- Initial Annual Savings of about 10,424 kWh and \$892
- LEDs are up to 4 times longer lasting
- LEDs provide more natural light and better visibility for improved safety

Before



After



Installation of LED Lights

- Bucket trucks with 1 or 2 person crews
- Less than 10 minutes per lamp fixture
- No parking and traffic impacts are anticipated
- Completion within 1 day (weather pending)
- Currently Scheduled early 2017



ILLUMINATING THE IMPACT OF LED STREETLIGHTS

LED FIXTURES USE 50-75% LESS ENERGY
THAN TRADITIONAL HPSV* BULBS

THIS TRANSLATES INTO POTENTIAL ENERGY SAVINGS OF MORE THAN

50 MILLION kWh PER YEAR

THAT'S ENOUGH ENERGY TO POWER:

2,337 HOMES FOR ONE YEAR

OR

33 SEASONS OF YOUR FAVORITE TV SHOW WITH

ONE MILLION OF YOUR CLOSEST FRIENDS

IT'S THE ENERGY EQUIVALENT OF:

SAVING THE SAME AMOUNT OF CARBON THAT **248,313 TREE SEEDLINGS** WOULD CONSUME OVER **10 YEARS**

OR

THE YEARLY AMOUNT OF **POLLUTION GENERATED BY 2,035 CARS**

Learn more about the LED Streetlight Upgrade Program at pge.com/streetlightupgrade

*High Pressure Sodium Vapor (HPSV). All metrics are based on annual projected savings from PG&E's Strategic Upgrade Program in 2015 throughout PG&E territory and <http://www.pge.com/energy/our-work/energy-reliability/led-upgrade>

Social Media



John Sofranac
Manager, Street and Outdoor Lighting / NRD Operations
Pacific Gas and Electric Company



Tim Kingsbury
Supervisor Electric Reliability

PAUSE 00:08 / 01:40 CC off

Website

Videos



Spotlight on service reliability Upgrading to more efficient streetlights

As part of our commitment to provide our customers with safe, reliable and affordable service, PG&E will be replacing its non-decorative streetlights, in collaboration with the cities and counties across its service territory. PG&E will replace 140,000 High Pressure Sodium Vapor (HPSV) streetlights with longer-lasting and more efficient Light-Emitting Diode (LED) fixtures over the next three years.

What are the benefits of LED streetlights?
Energy efficiency: LED fixtures use 50-75% less energy than HPSV bulbs. Once all replacements have been made throughout the entire PG&E service territory, the potential energy savings are estimated at more than 50 million kWh per year. Cost savings: Monthly average cost is significantly reduced when an HPSV bulb is replaced with an LED fixture of the same wattage.

Reliability: LED technology keeps most of its light output up longer. Since all of the PG&E-owned streetlights in the city are at the same time, the lights are not expected to burn out for an improved safety. LEDs provide a more natural-looking and softer light, resulting in greater visibility for pedestrians and drivers. **Reduced carbon footprint:** Using less energy per light reduces CO2 emissions and helps each city reach its long-term goal.

What can I expect?
No action is required on your part. The installation takes approximately 10 minutes per lamp fixture. This project does not require any property and you do not need to be present during installation or service disruption.

Thank you
We appreciate your patience while we work to enhance the safety and efficiency of the streetlights in your community. If you have any questions about this work, please send an email to electricreliability@pge.com. For more information go to pge.com/streetlightupgrade

Have you [blank] more?
If you have any questions about this work, please email electricreliability@pge.com.

Always assume a downed power line is energized
• DON'T touch or try to move the power line or anything in contact with it.

Thank you
We've completed our work.

Together, Building a Better California



Customer Mailings

Visit our website at: www.pge.com/streetlightupgrade

Email Us at: Streetlightupgrade@pge.com

Call Us at: (877) 743-2677

Thank you



*Cameron Park
Community Services District*

Agenda Transmittal

DATE: February 15, 2017

FROM: Mary Cahill, General Manager

AGENDA ITEM #2a: **GENERAL MANAGER'S REPORT**

RECOMMENDED ACTION: Receive and File

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

See report at agenda item #8.

Upcoming events include:

February 18	Fire Department Crab Feed
February 21	Affair of the Heart
February 26	It's a Wedding Affair
March 4	Lacy J. Dalton Concert

Community/staff meetings include:

Ongoing	Weekly Staff Meetings
January 18	Cameron Park Community Services District (CPCSD) Board of Directors
January 23	PG&E
January 24	Harassment Prevention Training Webinar
January 25	Shingle Springs/Cameron Park Chamber of Commerce Luncheon – submitted sponsorship packets to local businesses
January 31	CPCSD Budget and Administration Committee
January 31	CPCSD Board of Directors
February 1	Feasibility Study Review
February 6	CPCSD Fire and Emergency Services Committee
February 9	El Dorado County Planning Commission
February 15	CPCSD Board of Directors

Cameron Park Community Services District
Staff Report – February 2017

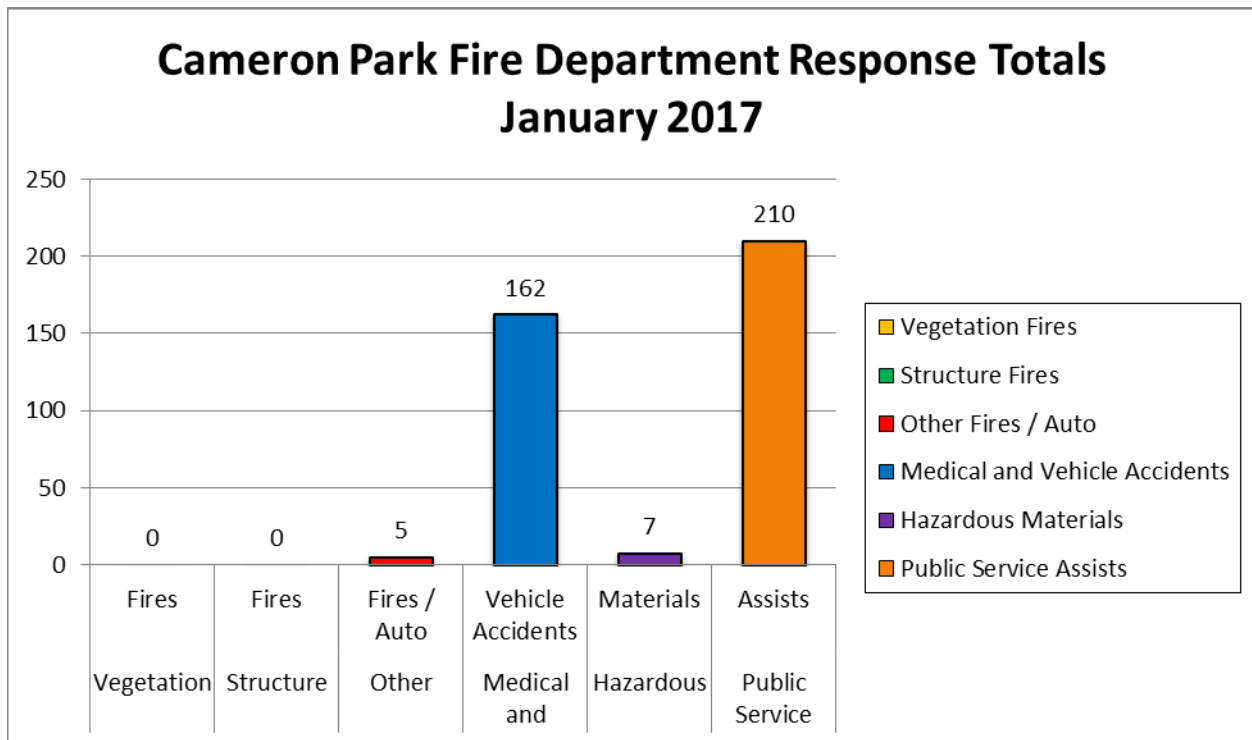
To: Board of Directors
From: Bob Counts, Battalion Chief
Regarding Item #2b: Fire Department Report for the February 15, 2017 - Board Meeting

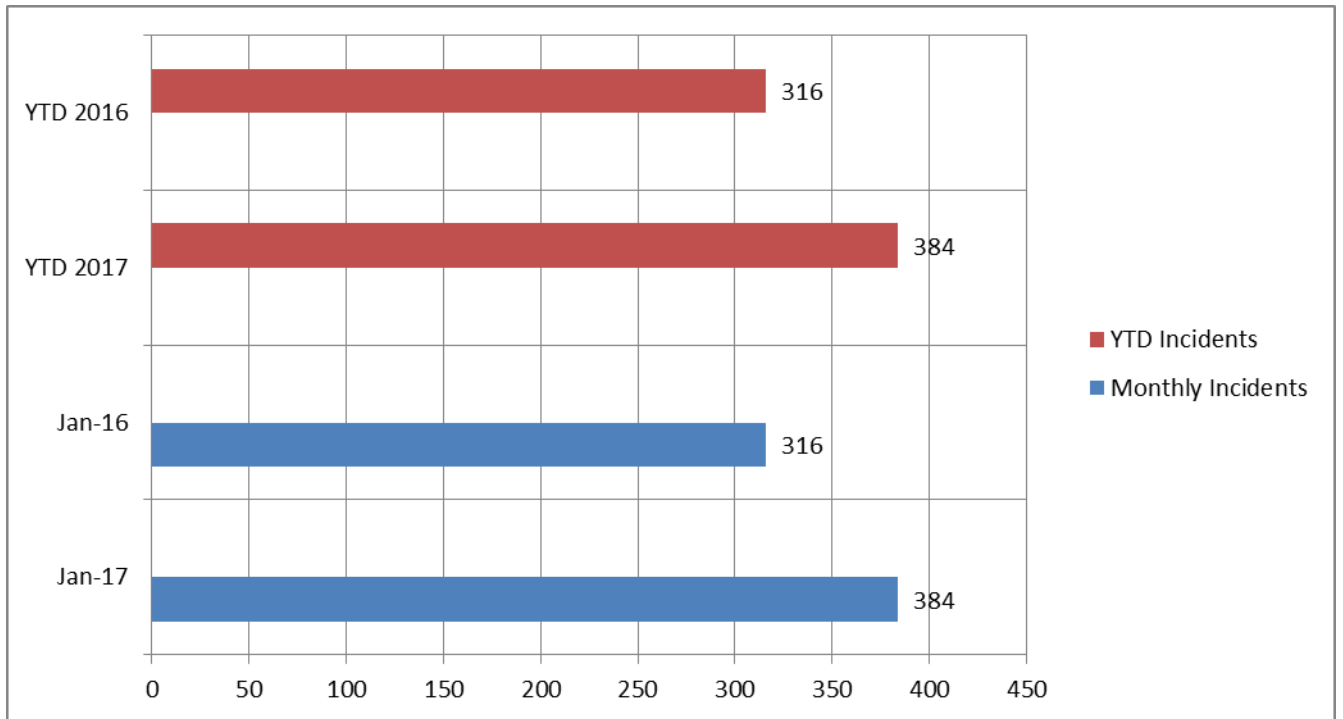
Recommended Action: Receive and File

Incidents for the Month of January 2017:

Vegetation Fires	Structure Fires	Other Fires / Auto	Medical and Vehicle Accidents	Hazardous Materials	Public Service Assists	Total(s)
0	0	5	162	7	210	384

Incident Total for Month of January: 384





AS Of December 31, 2016

Incidents have increased by **22%** for the month of January compared to 2016. Total incidents have increased by **22%** for the calendar year compared to 2016. A 2016 final call statistics report will be included in the March Fire Department Staff Report.

FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION

Incidents

At 04:33, on the morning of February 1, 2017, Engine 88 responded to a vehicle accident on Cimmaron Ct. First arriving units found a car that had impacted the side of the apartment building causing major damage. The vehicle was unoccupied and driver was later located a short distance away by law enforcement. The driver was later transported to the hospital by Medic 89. The structure was occupied by one female tenant who was unharmed. The El Dorado County building department was notified and ultimately deemed the structure unsafe for occupancy.



On February 1st, 2017 Units from Cameron Park Fire Department responded to Cameron Park Airport for a reported aircraft down. Units arrived to find a twin engine Cessna type aircraft that had landed gear up in the middle of the runway. The pilot had experienced a landing gear malfunction and made the conscious decision to land the aircraft “Gear up”. The pilot made a perfect “gear up” landing, and walked away uninjured.



Apparatus

Yearly winter maintenance is continuing on our Fire Engines. E-289, E-389, E288, and E-88 have been completed, and a plan is in place to finish the fleet.

Yearly winter maintenance has been sporadic over the past few years due to the inability to switch into a quality reserve fire engine. With the addition of the new E-89, we are back on track.

El Dorado County Fire Chiefs Association

The El Dorado County Fire Chief's meeting on January 25th centered around two topics, the Fire Advisory Board and El Dorado County OES.

The decision was made to re-invigorate the standing Fire Advisory Board to interact with the County Board of Supervisors on multiple Fire Department based issues throughout the County. The Fire Advisory Board is comprised of the following people; Mike Kaslin (CAL FIRE/Cameron Park), Clive Savacool (Garden Valley), Tim Alameda (Lake Valley), Mike Hardy (El Dorado County Fire), and Dave Roberts (El Dorado Hills).

There was also a lengthy discussion regarding El Dorado County OES, specifically regarding improving sand bag operations throughout the County.

Minutes from the December 7th meeting are attached.

JPA OPERATIONS AND ADMINISTRATION

JPA Board of Directors Meeting

The January JPA Board of Directors meeting was held on January 25th. There is no items of interest to report. Minutes from the December 7th meeting are also attached.

FIRE PREVENTION

This winter we have seen an unfortunate rise in the number of calls related to the improper handling and storage of hazardous materials. A hazardous material is anything that can adversely affect your safety.

-Liquids such as gasoline and paint thinners should be stored away from living areas in metal storage cabinets that are fire rated away from heat sources and in well ventilated areas.

-Oil soaked rags, especially those used for staining wood need to be disposed of in fire rated metal containers, so they don't combust.

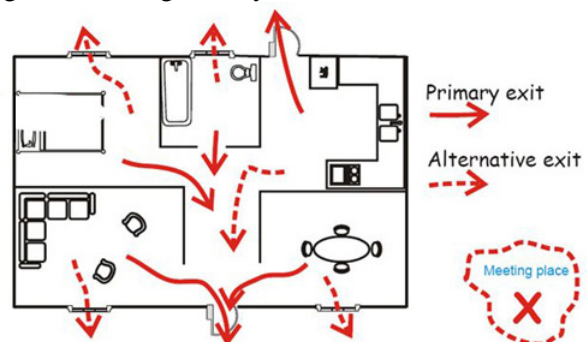
-Fire place and wood stove ashes need to be disposed of in metal containers, and allowed to cool outdoors away from anything flammable. The container should be set on bare earth or cement away from any living areas.

Practicing safe handling and storage of hazardous materials greatly reduces the possibility of an ignition at your home, and the possibility you needing to utilize your fire escape plan. Don't have a fire escape plan? Following the tips below can save your life, or that of a loved one in the event of a fire.

Nationwide, more than 2,500 people die each year and almost 14,000 people are injured in fires. In the event of a fire, time is of the essence, every second counts! Once a fire starts in a home, there is no time to plan on how to get out. You may have only 1-2 minutes to get out safely. Now is the time to sit down with your family and make a step-by-step plan for escaping a fire in your home. Don't just plan it; practice it twice a year with everyone in your home at night and during the daytime.

Practice Your Plan & Have Working Smoke Alarms in Your Home!

- Install smoke alarms inside every sleeping area, in hallways outside of sleeping areas and on every level of your home. Test your smoke alarm once a month by pushing the button and hearing the sound.



Prevention Duties- February

OVERVIEW OF CAMERON PARK WEED AND RUBBISH ABATEMENT

- Hired first Weed Abatement Specialist on January 23. Working on updating, compiling, cross referencing new Unimproved Parcel list from El Dorado County. There is almost a 200 lot discrepancy from 382 to 568. Initial letters were printed (389) and mailed on Feb 6th. Six additional unimproved parcels verified, initial letters mailed on those parcels on Feb. 8th for a total of 395.

ON GOING DEVELOPMENT PROJECTS

- **Bass Lake Estates – 36 lot, single family residential subdivision**
TAC Letter due Jan 30th and TAC Meeting on Feb 6th. All road widths, additional fire hydrants, Title 14 Standards approved. Lebeck Young Engineering wants six (6) one-year extensions to this project.
- **Sierra Sunrise – 18 lot, single family residential subdivision**
Fire Flow Letter has been written for this project
- **Brooks – 1.87 acre single family residential subdivision**
Fire Flow and TAC Letters has been written for this project. TAC meeting held on October 3rd for this project.
- **Cameron Hills – 41 residential lots and 5 lettered lots**
Plans are in my office for review and a conditions letter will be written shortly.
- **Rancho Tierra – ~~69~~ 86 Lot Residential Subdivision**
Wrote Fire Flow Letter for this project. Request to revise subdivision letter to have this project contain 86 individual residential lots.
- **Possible Subdivision off of Green Valley – 42 New Residential Lots (Cameron Ridge)**
TAC Letter written, awaiting TAC meeting date.
- **Creekside Apartment Complex – 24 units, 3 commercial buildings with offices**
TAC Letter written, TAC meeting held, project going forward

- **Bell Woods Subdivision – West of Knollwood – 54 unit residential subdivision**
Originally 20% in Cameron Park / 80% in EDH, now ALL subdivision is within Cameron Park with the only entrance coming in from Hollow Lane of Bass Lake Rd – Asking for six - 1 year extensions.

Prevention Duties- February

- **Ponte Palmero Phase 2**
EIR Letter was written to the county, Fire Safe Plan completed and sent to developer. Waiting for civil plans from Ponte Palmero on a 50,510 square feet, 44 unit Community Care Facility, 53,690 square feet, 46 room Assisted Living Facility and a 11,450 square feet Club House.
- **Cameron Glen Estates Phase 5 – 15 New Residential Lots – Winterhaven & Green Valley Road Area**
Plans for subdivision have been dropped off into the prevention office.
Condition letter written for residential subdivision and given back to owner.

TENANT IMPROVEMENT / INSPECTIONS / PROJECTS

- ~~2002 Riesling Way~~
Looked at plans for a new single family residence to see if it complies with State Fire Safe Regulations – Approved and signed off in County LMIS system
- ~~2087 Riesling Way~~
Looked at plans for a new single family residence to see if it complies with State Fire Safe Regulations – Approved and signed off in County LMIS system
- **3199 Oxford Road**
Plans for a new single family residence submitted, will see if it complies with Title 14 State Fire Safe Regulations. CSD CCR office denied plans because of set back issues.
- **3205 Oxford Road**
Plans for a new single family residence submitted, will see if it complies with Title 14 State Fire Safe Regulations. CSD CCR office denied plans because of set back issues.
- **Sierra Laundry Coin Wash – 3000 Green Valley Rd, Suite#8**
Owner re-submitted plans with different options regarding LPG tank locations. Option 1 was approved which included LPG tank to be underground, taking up three parking stalls. All codes will be followed including vehicle impact protection devices.
- **Tenant Improvement – Cameron Park Airport**
This is a tenant improvement project to include a 30 foot tall freestanding aluminum radio/weather/mast tower. Plans have been submitted. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- **New Building - New West Haven II**
Notice grading work going on outside New West Haven II. Talked with General Contractor who advised phase 2 with another building will be going

Prevention Duties- February

in. There is only a fire flow letter written back in 2012. He will submit site and new building plans to FD and County. Site plans are in the process of being submitted.

- **Tenant Improvement - Valero Gas Station**

Notice illegal construction going on outside gas station. Talked with owner and he will submit tenant improvement plans to FD and County. Plans submitted, reviewed and created approval letter with conditions.

- **Tenant Improvement – Cameron Oaks Shopping Center - Coach Lane**

Notice illegal construction going on inside shopping center. Talked with owner and he will submit tenant improvement plans to FD and County. Plans have been submitted to County and fire department.

- **Chevron Gas Station, Carwash, Convenience Store and Restaurant**

Fire flow letter has been written for a new gas station, carwash, convenience store and restaurant located on the corner of Cambridge Road and Knollwood Drive intersection. Site Plan letter has been written. General plan review has been completed and letter has been written awaiting pickup from contractor.

- **Nina's Nails – Burke Junction Building**

This is a tenant improvement project to include remodeling this suite and a second suite, partially taking out a wall to accommodate this project. Plans reviewed, approved with conditions letter, back with project manager to start working on project.

- **Gilmore Heating – Air – Solar**

This is a tenant improvement project to include solar panels onto roof off of Coach Lane. Plans have been submitted and approved. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.

- **Couch & Hammond Dentistry**

Installation of new cell communicator to existing commercial Fire Control Unit, this will eliminate the telephone line but still have sprinkler supervision; awaiting plans and documentation for project from Signal Service before installation and acceptance test. Plans reviewed, approved with a conditions letter, back with project manager to start working on project. Alarm system Inspection failed, waterflow alarm device on Feb. 6th, did not activate.

- **Cameron Park Physical Therapy**

Installation of new cell communicator to existing commercial Fire Control Unit, this will eliminate the telephone line. Awaiting on plans and documentation from Signal Service before approving installation and acceptance test.

Prevention Duties- February

- **Cameron Park Village – Upgrade Fire Alarm System**
Fire alarm plans submitted for review have been completed and ready for pick up. Once contractor has installed new system, inspection will occur.
- **Burke Junction Shopping Center – Updating Buildings A,B,C,D,E with Fire Alarm Monitoring Systems**
Failed alarm final on 2/10, installing Knox Boxes and fire alarm devices on buildings, will re-schedule final inspection.
- **Verizon Cell Tower – 1010 Camerado (Blacksheep)**
Plans reviewed, approved with a conditions letter, back with project manager to start working on project. Sprinkler Plans have been submitted
- **Lawrence J Alexander Building**
Fire Alarm submittal to put in fire alarm system in current building, Fire Alarm plans approved, awaiting call from owner for final.
- **Gold Country Hardware – Cameron Park Drive**
Plans submitted, reviewed and created approval letter with conditions, awaiting project manager/owner call to final.

UPDATING FIRE CODE – 2016

- Sent Resolution 2016.14 to County Board of Supervisors for approval.
- County Board of Supervisors approved Resolution 2016.14 on Feb. 7th, 2017

Fire Prevention Officer Association Meeting

- See Attached



El Dorado County Fire Prevention Officer's Association

501 Main Street, Diamond Springs, CA 95619

Business: 530-626-3190 Fax: 530-626-3188

Agenda

January 19, 2017

Station 49 Conference Room

Meeting Call to Order

Roll Call: Sign In

Pledge of Allegiance

Approval of Minutes: Approval of Minutes from December 2016 meeting.

Approval of Agenda

Treasurer's Report – Balance \$3,520.65

Correspondence or Communications

Agency Reports

El Dorado County Development Services
El Dorado County Transportation Division
El Dorado Irrigation District
Cal Fire
Fire Districts
Fire Safe Council
US Forest Service

Education

1. Fire Inspector 2 Series coming up at the end of January & Early February.
2. 3B Sac FPO's to be offered in March.

New Business

Old Business

1. Fire Code Adoption Update
2. Wildland Fire Safe Plans – Guests Jim Davies & the Cal Fire Environmental Planner

Good of the Order

1. General discussion topic – Conex Boxes and potential for use for building habitable structures.

Next Meeting: February 16, 2017, 9:00 am



EL DORADO COUNTY FIRE CHIEFS ASSOCIATION MEETING

AGENDA

Wednesday, January 25, 2017, 9:30 a.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

ITEM
Pledge of Allegiance
1. Call to Order and Introductions
2. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.
3. Approval of Agenda
4. Approval of Minutes – December 7, 2016
5. Treasurer’s Report (Hardy)
6. Fire Advisory Board
7. Old Business 7.1 El Dorado Fire Chiefs Association Website / Calendar Access (Savacool) 7.2 Countywide Fire Station Open House – Saturday, June 24 (Schwab)
8. New Business 8.1 XED Fire & Rescue Coordinator Election (every 3 years) (Schwab)
9. Department Reports
10. Section Reports 10.1 Training Officers 10.2 Fire Prevention Officers 10.3 Operations 10.4 CSA 3 Update
11. Standing Committee Reports 11.1 EMS Agency 11.2 OES, State and Local 11.3 Fire Safe Council 11.4 LAFCO 11.5 Red Cross
12. Good and Welfare
13. Adjournment
14. Executive Session (Standing Item)

Next meeting: 9:30 on Wednesday, February 22, 2017

All Fire Chiefs Association meetings are recorded. The agenda packet may be reviewed at the JPA office located at 480 Locust Road, Diamond Springs, CA 95619



EL DORADO COUNTY FIRE CHIEFS ASSOCIATION MINUTES

PLACE: Diamond Springs Fire
501 Main Street
Diamond Springs, CA 95619

DATE: Wednesday, December 7, 2016
TIME: 2:30 p.m.

PRESENT

- | | |
|---|---|
| <input checked="" type="checkbox"/> Chief Tim Alameda, LV Fire | <input type="checkbox"/> Chief Jay Kurth, USFS |
| <input checked="" type="checkbox"/> Assistant Chief Bob Bement, GRV Fire | <input type="checkbox"/> Chief Jeff Meston, SLT Fire |
| <input type="checkbox"/> Division Chief Tim Cordero, ECF Fire | <input type="checkbox"/> Chief Jeff Michael, LV Fire |
| <input checked="" type="checkbox"/> Bat. Chief Bob Counts, CP Fire | <input checked="" type="checkbox"/> Chief Bryan Ransdell, DSP Fire |
| <input checked="" type="checkbox"/> Deputy Chief Ken Earle, DSP Fire | <input checked="" type="checkbox"/> Chief Dave Roberts, EDH Fire |
| <input checked="" type="checkbox"/> Deputy Chief Brian Estes, CAL FIRE ECC AEU | <input checked="" type="checkbox"/> Chief Clive Savacool, GRV Fire |
| <input type="checkbox"/> Chief Gary Gerren, FLL Fire | <input checked="" type="checkbox"/> Chief Greg Schwab, GEO Fire |
| <input checked="" type="checkbox"/> Chief Mike Hardy, ECF Fire | <input type="checkbox"/> Chief Mike Schwartz, NTF Fire / MEK Fire |
| <input type="checkbox"/> Chief Eddie Dwyer, MOS Fire | <input type="checkbox"/> Division Chief Steve Simons, NTF Fire / MEK Fire |
| <input type="checkbox"/> Division Chief ECC Mac Heller, USFS | <input type="checkbox"/> Deputy Chief Nickie Washington, USFS |
| <input checked="" type="checkbox"/> Interim Operations Chief, Steve Herzog, PIO Fire | <input checked="" type="checkbox"/> Div. Chief Mike Webb, CAL FIRE CP Fire, Vice Chair |
| <input type="checkbox"/> Captain Greg Morford, PIO Fire | <input type="checkbox"/> Bat. Chief Dave Wood, CAL FIRE ECC AEU |
| <input checked="" type="checkbox"/> Unit Chief Kaslin, CAL FIRE ECC AEU, Chair | <input type="checkbox"/> Assistant Chief Corey Zander, Cal OES |
| <input checked="" type="checkbox"/> Deputy Chief Tom Keating, RES Fire | |

Pledge of Allegiance – Conducted

1. Call to Order 2:45 p.m.

Introduction of Guests:

- Mark Spaugh, Garden Valley Fire District Board of Directors
- Deputy Todd Crawford, El Dorado County Sheriff's Office
- Jim Hartley, El Dorado Hills Board of Directors
- John Girauda, El Dorado Hills Board of Directors

Others in Attendance:

- Division Chief Tom Stuart, Mosquito Fire

2. Public Comments

Mark Spaugh, Garden Valley Fire District Board of Directors, requested to address the committee regarding the structure and purpose of the CCFD. He requested that the three-minute time limit be extended due to the length of the discussion.

Chief Roberts motioned to allow Mr. Spaugh to surpass the three-minute time limit for his public comments. Division Chief Webb seconded the motion which carried unanimously.

Mr. Spaugh discussed the current structure and purpose of the CCFD and requested feedback from the FCA on whether the CCFD should change its purpose or be dissolved. He went on to review the three proposals he presented for discussion.

The committee discussed the following points related to Mr. Spaugh's presentation:

- As of January 1, there will be three Board of Supervisors that have a fire background.
- Due to increases in UAL, collectively something should be done to identify sustainable revenue.

- The Board of Supervisors seems to have confusion with both the Fire Advisory Board and the CCFD. Potentially have one committee that focuses as a system vs. various groups.
- If the CCFD is not a county-sponsored organization, then why is the Board of Supervisors dictating what is discussed?

The general consensus of the committee was to proceed forward as a single, unified voice. In order to achieve this, a meeting will be held to determine whether to expand the Fire Advisory Board charter to include the JPA, EDSO, EMSA, fire and CSA 3 and 7 representatives.

** A copy of the document presented by Mr. Spaugh will be filed with the meeting packet.*

3. Approval of Agenda

Chief Hardy motioned to approve the agenda as presented. Deputy Chief Keating seconded the motion which carried unanimously.

4. Approval of Minutes from the October 26, 2016 Meeting

Chief Roberts motioned to approve the minutes as presented. Chief Savacool seconded the motion which carried unanimously.

5. Treasurer's Report

Chief Hardy provided a Treasurer's Report for the reporting period of October 17 – December 8, 2016. A copy of the report will be filed with the minutes.

6. Fire Advisory Board

The committee will convene soon to discuss restructuring the committee.

7. Old Business

None.

8. New Business

8.1 Elect Calendar Year 2017 Fire Chiefs Association Officers

Chief Hardy motioned to elect Chief Clive Savacool as the Chair for the Fire Chiefs Association 2017 calendar year. Division Chief Webb seconded the motion which carried unanimously.

Chief Schwab motioned to elect Division Chief Mike Webb as the Vice Chair for the Fire Chiefs Association 2017 calendar year. Chief Hardy seconded the motion which carried unanimously.

Chief Roberts motioned to elect Chief Mike Hardy as the Treasurer for the Fire Chiefs Association 2017 calendar year. Division Chief Webb seconded the motion which carried unanimously.

9. Department Reports

CAL FIRE ECC AEU: Red Flag warnings are in effect. The budget is steady statewide. There has been an increase in the number of fires and a large decrease in acreage lost. Augmented staffing is uncertain in December. Three Communication Operators graduated from the academy last week. Interviews for Fire Captain position will take place soon. Today is the statewide Communication Operator testing. Lots of money is being distributed to Fire Safe Councils. El Dorado County has the highest per capita of individuals who pay the SRA fee.

CAL FIRE Cameron Park: Greg Schwegler will receive the state EMS meritorious service award. Santa Claus will be in Cameron Park on December 11.

City of South Lake Tahoe: Nothing to report.

Diamond Springs / El Dorado Fire: Ken Earle has been promoted to Deputy Chief. Accreditation is underway.

El Dorado County Fire: Nothing to report.

El Dorado Hills: Mike Logan is requesting old backboards for mission work in Mexico.

Forest Service: Nothing to report.

Garden Valley: Nothing to report.

Georgetown Fire: Background investigation is being conducted on a new staff member. Extra help is needed.

Lake Valley Fire: Nothing to report.

Mosquito Fire: Chief Dwyer has brought a lot of good ideas to the district and is enjoying his new position.

North Lake Tahoe / Meeks Bay: Nothing to report.

Pioneer Fire: Chief Ingram has resigned his position as Chief. Interim Operations Chief Steve Herzog will take over all operational functions until a new Chief is hired. There are currently two vacancies on the Board of Directors. Two Captain positions have been filled and there is one Firefighter position currently open.

Rescue Fire: Thanked Growlersburg Conservation Camp for the tree removal at Rescue Fire.

10. Section Reports

10.1 Training Officers (TO)

- Reestablishing the robust wildland training program.
- Donated turnouts are needed to ship to Guatemala.
- Working on calendar synchronization with the FCA.

10.2 Fire Prevention Officers (FPO)

A meeting will be held on December 15 to review the presentation of the 2016 Fire Code adoption to the Board of Supervisors.

10.3 Operations

- EDC Search and Rescue has changed its name to EDC Urban Search and Rescue (EDC USAR).
- EDC USAR elections are coming up.
- Work is being done on the commercial fire alarm checklist.
- The end of season meeting for Region 4 recently took place. Several retirements were announced.
- ICCS meeting to be scheduled.
- Scheduling of a spring exercise was discussed.

10.4 CSA 3 Update

No report.

11. Standing Committee Reports

11.1 EMS Agency

No report.

11.2 OES, State & Local

- Work continues on the Hazard Mitigation Plan.
- Completing an audit on grant issued equipment.

11.3 Fire Safe Council

No report.

11.4 LAFCO

No report.

11.5 Red Cross
No report.

12. Good and Welfare

- Condolences were given for Chief Hardy's family and retired Chief Dekker's family.
- Chief Schwab is working on the 2017 Open House event.
- Supplies are needed by December 15 for mission work in Africa. Contact Unit Chief Kaslin for more details.

13. Adjournment

Chief Hardy motioned to adjourn the meeting at 3:55 p.m. Chief Schwab seconded the motion which carried unanimously.



El Dorado County Emergency Services Authority

Board of Directors Meeting

Wednesday, January 25, 2017, 8:00 a.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

AGENDA

Item	Presenter
Pledge of Allegiance	
1. Call to Order/Roll Call/Introductions	Roberts
2. Approval of Agenda	Roberts
3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.	
4. Consent Calendar 4.1 Approval of JPA Board Special Board and Finance Committee Meeting Minutes of December 7, 2016 4.2 Approval of December 2016 Bills	Roberts
5. Correspondence - None	Roberts
6. Reports 6.1 Receive/file Statistics for December 2016 6.1.1 Medical Response Times 6.1.2 Mutual Aid 6.1.3 Move Up & Covers 6.1.4 IFTs 6.2 Systems Status Management Committee Update	Hackett Earle
7. Old Business 7.1 EPCR Update (Standing Board Item) 7.2 Review Upcoming Holiday/Event Calendar (Standing Board Item)	Hackett Hackett
8. New Business 8.1 Elect Calendar Year 2017 JPA Systems Status Management Committee Officers <i>Nominees: Deputy Chief Ken Earle, Chair and Division Chief Tim Cordero, Vice Chair</i>	Roberts
9. Fiscal Items 9.1 Review Revenue and Expenditure Report	Hackett
10. Director Items	Roberts
11. Good and Welfare	Roberts
12. Adjournment	Roberts
13. Closed Session	Roberts

Next Board meeting: 8:00 a.m. on Wednesday, February 22, 2017

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619. Note: The Board of Directors may elect to take action on any item included on this agenda.



El Dorado County Emergency Services Authority

JPA Special Board of Directors and Finance Committee Meeting Minutes

Wednesday, December 7, 2016, 1:00 p.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 1:00 p.m.

Board Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts , <i>Chair</i> | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input checked="" type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Mike Webb | <input checked="" type="checkbox"/> Alternate Battalion Chief Bob Counts |
| <input checked="" type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input checked="" type="checkbox"/> Alternate Battalion Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input checked="" type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input checked="" type="checkbox"/> CAL FIRE ECC AEU, Deputy Chief Brian Estes | <input checked="" type="checkbox"/> Alternate Unit Chief Mike Kaslin |
| <input type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab , <i>Vice Chair</i> | |
| <input type="checkbox"/> Pioneer Fire, Captain Greg Morford | |
| <input checked="" type="checkbox"/> JPA Executive Director Marty Hackett | |

Other Attendees:

- Captain Paul Dutch, El Dorado County Fire

Introduction of Guests:

- Mark Spaugh, Garden Valley Fire Board of Directors
- Jim Hartley, El Dorado Hills Board of Directors
- John Giraudo, El Dorado Hills Board of Directors
- Rich Todd, EMSA

2. Approval of Agenda

Director Keating motioned to approve the agenda as presented. Director Schwab seconded the motion which carried unanimously.

3. Public Comments

None.

4. Consent Calendar

Director Hardy motioned to approve consent calendar items 4.1, 4.2 and 4.3 as presented. Director Schwab seconded the motion which carried unanimously.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for October 2016

Executive Director Hackett provided an overview of the statistics for the October response time reports.

7. Old Business

7.1 EPCR Update (Standing Item)

- Work continues on the CAD piece of the project.
- Tablets and cases will be purchased once the back-end piece of the project has been completed.
- Mr. Todd and Executive Director Hackett will discuss the inquiry from Image Trend as to whether the RMS program can be included in the bid.
- EMSA has applied for a grant, as AB1129 requires that all agencies that are recording information must be on an electronic platform.

7.2 Review Upcoming Holiday/Event Calendar (Standing Item)

Based on a five-year call history review by the JPA, there will be no up-staffing required for Christmas Day or New Year's Eve.

8. New Business

8.1 Elect Calendar Year 2017 JPA Finance Committee Officers

Director Schwab motioned to elect Division Chief Mike Webb as the Chair and Chief Bryan Ransdell as the Vice Chair for the Finance Committee for calendar year 2017. Director Keating seconded the motion which carried unanimously.

8.2 Elect Calendar Year 2017 JPA Board of Directors Officers

Director Estes motioned to elect Chief Dave Roberts as the Chair and Chief Greg Schwab as the Vice Chair for the JPA Board of Directors for calendar year 2017. Director Hardy seconded the motion which carried unanimously.

8.3 Review and Approve Paramedic Field Internship and Paramedic Accreditation Policies

Director Keating motioned to approve the Paramedic Field Internship and Paramedic Accreditation policies. Director Webb seconded the motion which carried unanimously.

8.4 Review and Act on Liability Claim for Michael Smith

Director Schwab motioned to deny the liability claim filed by Michael Smith. Director Keating seconded the motion which carried unanimously.

8.5 Review and Approve Automatic Aid Agreement between EDC Emergency Services Authority and the City of Folsom

The Board discussed the pros and cons of the contract in length. Concerns discussed involved the billing clause and the geographical limitations.

Director Keating motioned to approve the Automatic Aid Agreement between EDC Emergency Services Authority and the City of Folsom as presented with the understanding that the agreement will be revisited with the new Folsom Fire Chief once that appointment is made to discuss the language regarding billing and to clearly outline the geographical move up limitations. Director Savacool seconded the motion which carried unanimously.

9. Fiscal Items

9.1 Review and Discuss GovInvest Cost Proposal

Executive Hackett reviewed the cost proposal and features for the GovInvest UAL and OPEB software modules. If the JPA manages the GovInvest contract the JPA will bill the participating districts similar to how dispatch billing is conducted.

Director Schwab motioned to authorize Executive Director Hackett to enter into an agreement with GovInvest based on the cost proposal presented provided there are two or more districts willing to participate. Director Webb seconded the motion which carried. Director Hardy abstained.

9.2 Review FY 16-17 Revenue and Expenditure Report

Executive Director Hackett reviewed the FY 16-17 Revenue and Expenditure report with the committee.

9.3 Review CSA 7 Five Year Forecast

Executive Director Hackett reviewed the CSA 7 Five Year forecast with the committee.

Director Schwab stated that an audit needs to be conducted on the parcel tax fees, as it does not appear they are being charged properly based on the county's forecast.

9.4 Review and Approve Future Class 30 Soft Cap (\$1.1M)

Executive Director Hackett stated that the Finance Committee agreed to a \$1.1M soft cap for Class 30.

Director Ransdell motioned to approve the \$1.1M soft cap for Class 30 expenses. Director Webb seconded the motion which carried unanimously.

9.5 Review and Approve FY 17-18 JPA Preliminary Budget Draft 2

The following items were noted on the preliminary budget:

- El Dorado Hills Fire and Georgetown Fire are over their Class 40 \$20,000 cap.
- Class 3046 OPEB will now be listed in each district's budget vs. rolling up under index code 871000.
- El Dorado County Fire's budget has been increased by \$750,000 to account for the half-time medic unit. Their Class 40 will be increased by \$10,000 for the half-time medic unit.
- Class 60 Fixed Assets reflects the cost for 3 ambulance remounts in FY 17-18.

Director Keating discussed the need for an OPEB trust fund and requested that the topic be added to the next Finance Committee meeting agenda.

Director Schwab motioned to approve the FY 17-18 JPA preliminary budget with the following changes:

- Georgetown Fire to reduce their Class 40 budget to achieve the \$20,000 cap.
- El Dorado Hills Fire to reduce their Class 40 budget to achieve the \$20,000 cap.
- El Dorado County Fire to increase their Class 40 by \$10,000 to account for the half-time medic unit.

Director Hardy recommended that the half-time medic unit on El Dorado County Fire's budget be a place holder only and that discussions be scheduled, with all provider agencies, to discuss the standards of coverage, costs, etc. in order to determine whether the unit will be maintained by El Dorado County Fire or Diamond Springs Fire.

Director Schwab amended his motion to also include Director Hardy's recommendation. Director Hardy seconded the motion which carried unanimously.

10. Director Items

CAL FIRE ECC AEU: Three Communication Operators graduated from the academy last week. Interviews for Fire Captain position will take place soon. Today is the statewide Communication

Operator testing.

CAL FIRE Cameron Park: Greg Schwegler will receive the state EMS meritorious service award. Santa Clause will be in Cameron Park on December 11.

Diamond Springs / El Dorado Fire: Ken Earle has been promoted to Deputy Chief. Accreditation is underway.

El Dorado County Fire: Captain Greg Morford retired.

El Dorado Hill: Repairs from the tree damage are underway. December is the busiest month of the year. The RFP for the training facility has been published. Repairs on Station 91 have been approved.

Garden Valley: Requesting to discuss the potential of obtaining an ambulance in *Garden Valley (topic to be added to the January Systems Status agenda)*.

Georgetown Fire: Hiring for a vacancy.

Lake Valley Fire: Nothing to report.

Mosquito Fire: Nothing to report.

Pioneer Fire: Nothing to report.

Rescue Fire: Nothing to report.

JPA: Executive Director Hackett will be out of the office December 21 – January 6.

11. Good and Welfare

None.

12. Adjournment

Director Keating motioned to adjourn the meeting at 2:28 p.m. Director Webb seconded the motion which carried unanimously.

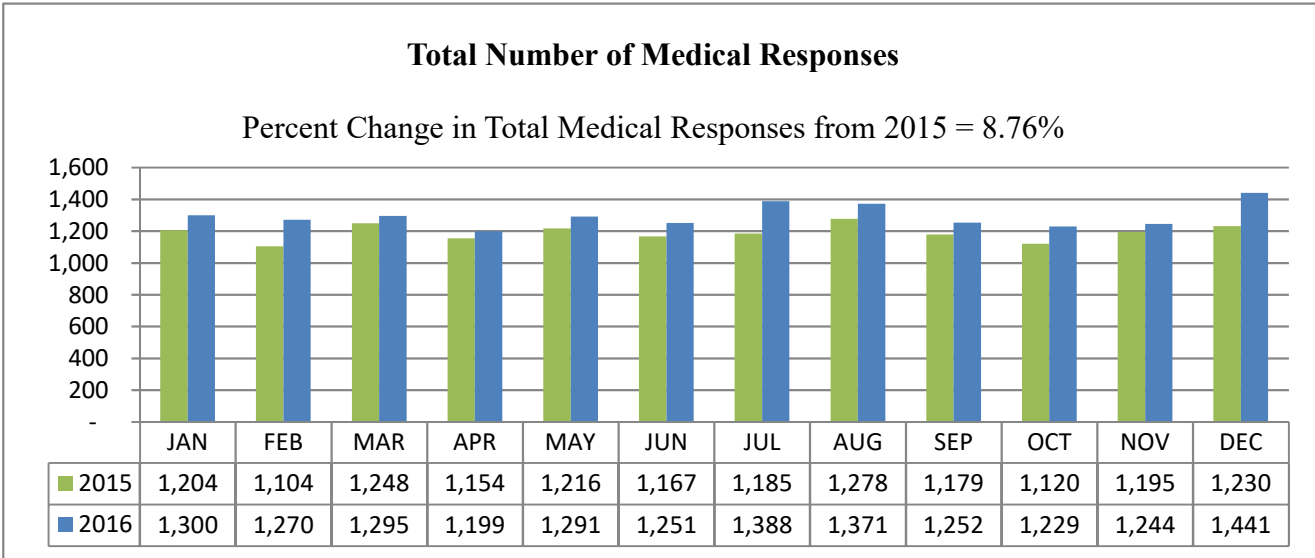
13. Closed Session

None.

December 2016 Incident Summary Report

Item 6.1.1

Total Number of Ambulance Responses to Date 2016 23,036
 Total Number of Medical Responses to Date 2016 15,531

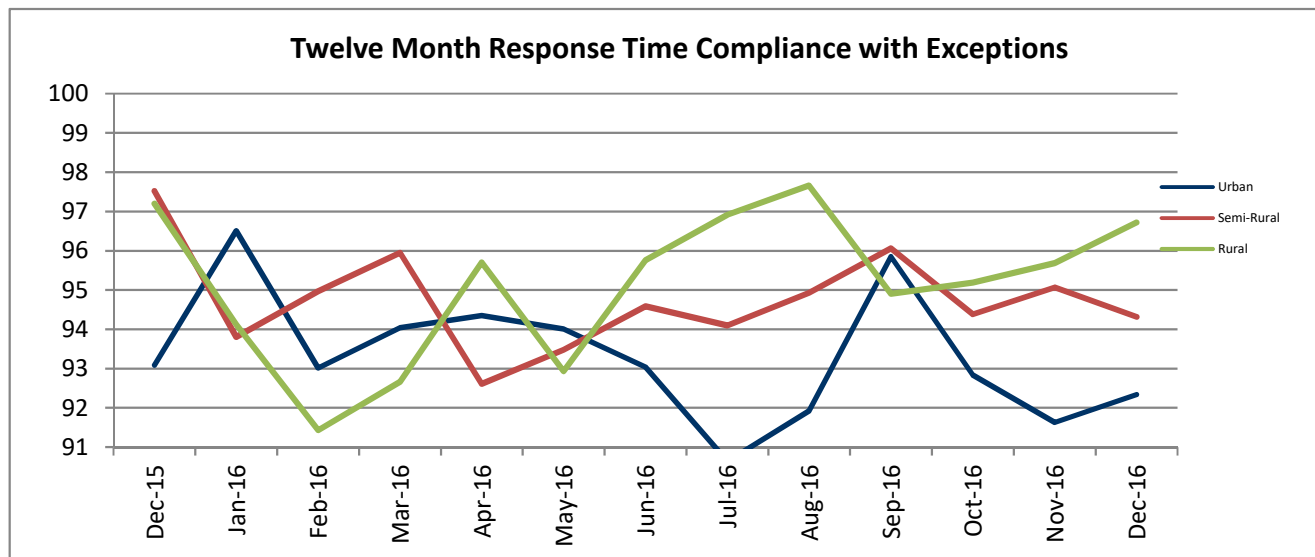


Response Times

	Before Exception Waivers	With Waivers
Urban	90.80%	92.34%
Semi-Rural	92.50%	94.32%
Rural	93.44%	96.72%
Wilderness	100.00%	100.00%

Exception Reports by Response Area

	Generated	Submitted to EMSA	Waiver
Urban	24	5	4
Semi-Rural	33	10	8
Rural	8	4	4
Wilderness	0	0	0



December 2016 Incident Summary Report

Exception Reports by Area and Reason

Total Number of Exception Reports: **65**

Response Area

North	Dec	Nov	Oct
51 Garden Valley	1	2	2
52 Kelsey	1		
53 Greenwood			
72 Cool	7	1	3
74 Coloma	1	1	6
61 Georgetown	1	1	2
64 Greenwood			
63 Volcanoville			
73 Pilot Hill	1		

Core	Dec	Nov	Oct
25 Placerville	5	5	8
26 Placerville			
27 Gold Hill			
28 Shingle Springs		1	1
44 Logtown			
46 El Dorado			
48 Diamond			1
49 Diamond	3	1	
75 Mosquito	1	1	4

East	Dec	Nov	Oct
17 Pollock	5	5	1
18 Sierra Springs	3	1	2
21 Camino	4	2	1
26 Placerville			

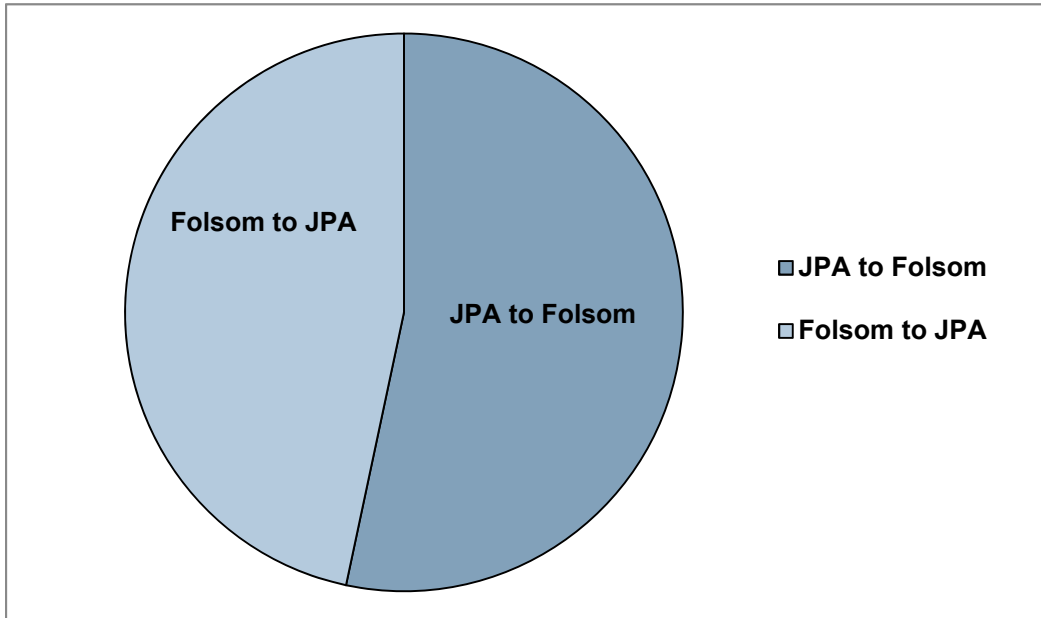
West	Dec	Nov	Oct
47 Sleepy Hollow			
81 Rescue	2	3	2
83 Rescue	2	2	
84 EDH	8	3	4
85 EDH	8	4	5
86 EDH		1	3
88 Cameron Park	2	8	1
89 Cameron Park	6	2	1
91 Latrobe			

South	Dec	Nov	Oct
19 Pleasant Valley	1	4	2
23 Pleasant Valley			1
32 Somerset	1	1	1
37 Omo Ranch			
38 Fairplay			
38 Mt. Aukum	2	2	4

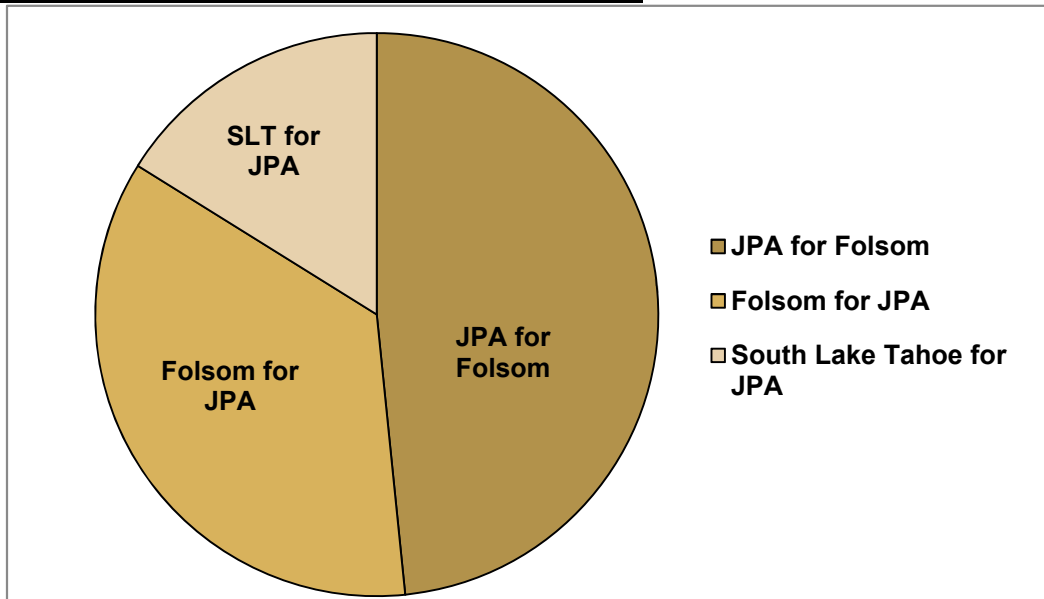
Reason for Exception Report	Urban	Semi-Rural	Rural
2nd unit to MCI			
Alert malfunction			
Cancelled enroute	1		
Cancelled re-dispatched			
Dispatched C-2			
Dispatched from training			
Distance	10	10	3
Gate		1	1
GSA to GSA	5	7	1
Had to search for patient location			
Incorrect address		1	1
Incorrect time stamp	1	4	1
Interfacility transfer			
On a Move-Up		5	
On cover assignment			
Pager malfunction			
Patient left original location			
Poor road conditions		1	
Quick Call did not work			
Reduced to C-2		1	
Road construction	1		
Road obstructions			
Staging			1
Unmarked/No visible address	2	2	
Weather		1	

Mutual Aid - December 2016

MOVE-UPS	
JPA to Folsom	16
Folsom to JPA	14

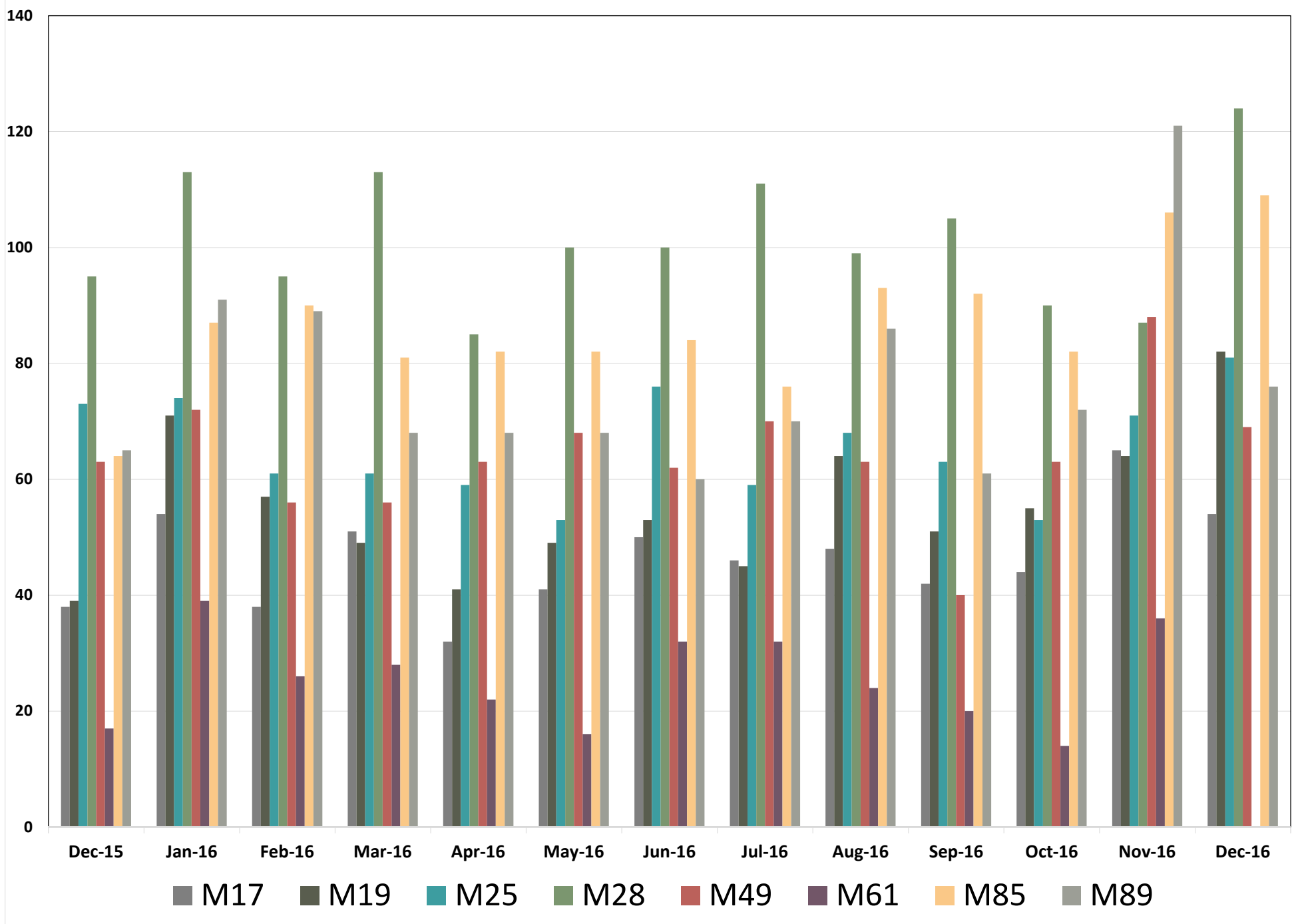


MEDICAL CALLS	
JPA for Folsom	15
Folsom for JPA	11
South Lake Tahoe for JPA	5



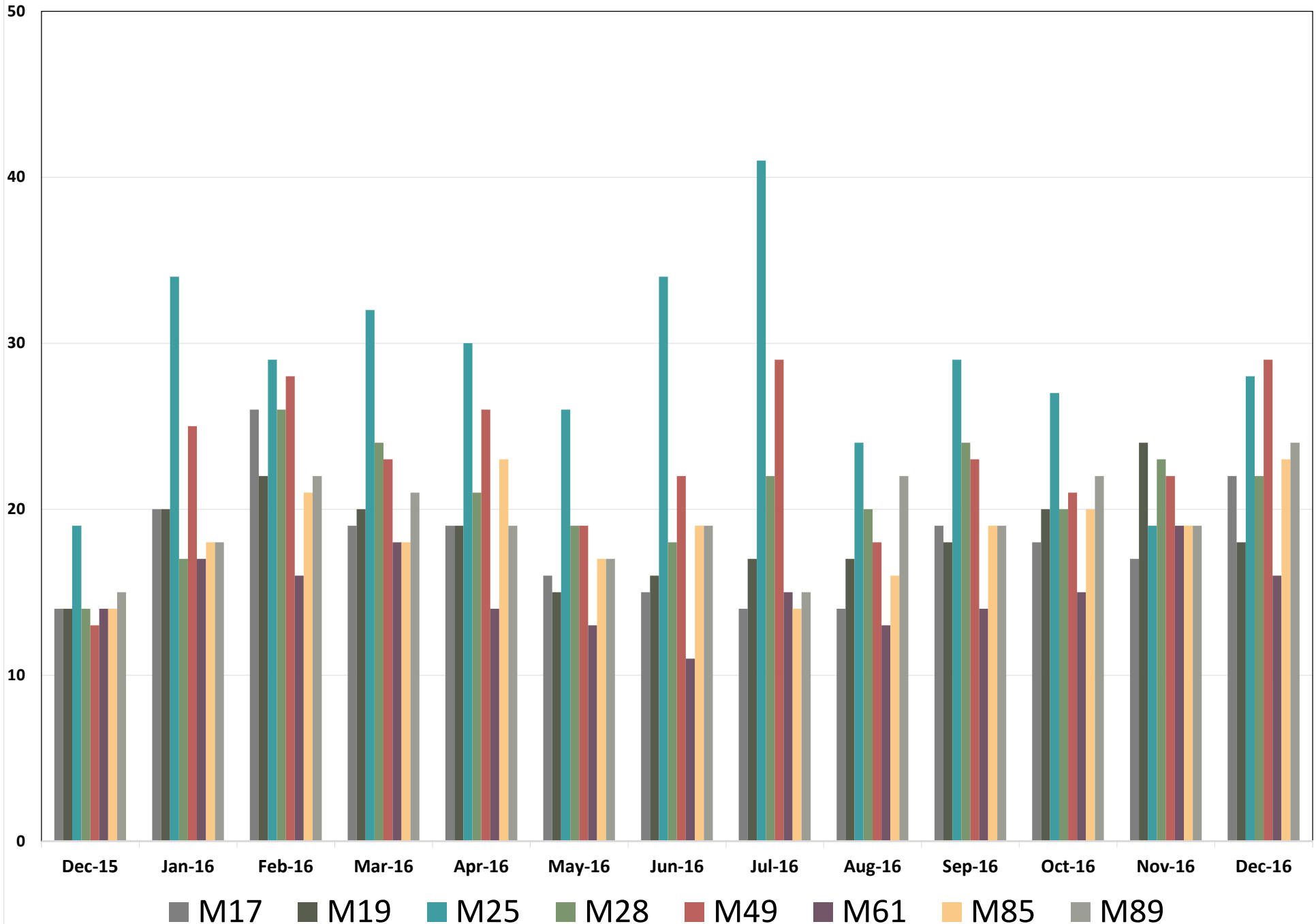
Move Up and Cover Stats

December = 648



Medical Interfacility Transfers

December = 182



2017 Holiday / Event Calendar

January	
1	New Year's Day
16	Martin Luther King Day
February	
14	Valentine's Day
20	President's Day
21 - 23	ePCR FTO Training
March	
7	Skills Day
17	St. Patrick's Day
April	
14	Good Friday
16	Easter
19	Every 15 Minutes Program (Golden Sierra)
May	
TBD	Every 15 Minutes Program
14	Mother's Day
29	Memorial Day
June	
11	Gold County Half Marathon & 5k - EDH
14	Flag Day
15 - 18	El Dorado County Fair
18	Father's Day
24	Summer Spectacular CP
July	
3	Fireworks Show EDH
4	Independence Day
August	
September	
4	Labor Day
October	
9	Columbus Day
31	Halloween
November	
11	Veterans Day
23	Thanksgiving

December	
24	Christmas Eve
25	Christmas Day
31	New Year's Eve

CSA 7 Revenue and Expenditures FY 16 - 17

Item 9.1

1 2 3 4 5 6 7 8 9 10 11 12

ACCOUNT DESCRIPTION	FY 15-16 ACTUAL REVENUE - 408210												ESTIMATED REVENUE	TOTAL ACTUAL REVENUE	% OF REV
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN			
100 to 150-Property Tax	\$ -	\$ 2,988	\$ 50,621	\$ 114,749	\$ 179,009	\$ 1,254,180	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,095,709	\$1,601,547	52%
175-Special Tax	\$ -	\$ 2,418	\$ 2,644	\$ 62,545	\$ 100,606	\$ 727,958	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$1,756,371	\$896,171	51%
360-Penalty	\$ -	\$ 523	\$ 515	\$ 1,041	\$ 998	\$ 783	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$10,687	\$3,860	36%
400-Interest	\$ 3,143	\$ 3,746	\$ -	\$ 3,657	\$ 3,657	\$ 4,036	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$20,211	\$18,239	90%
820-State: HOPTR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,345	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$29,000	\$4,345	15%
1686-Ambulance Svcs	\$ 498,933	\$ 396,222	\$ 550,952	\$ 122,988	\$ 356,356	\$ 872,172	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$6,129,672	\$2,797,623	46%
1940-Misc. Rev/Miwok	\$ 10,000	\$ (10,000)	\$ -	\$ 48,000	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$200,000	\$68,000	34%
TOTAL PER MONTH	\$512,076	\$395,897	\$604,732	\$352,980	\$660,626	\$2,863,474	\$0	\$0	\$0	\$0	\$0	\$0	\$11,241,650	\$5,389,785	48%

DESCRIPTION	FY 15-16 ACTUAL EXPENDITURES - 871000 through 877000												ESTIMATED BUDGET	YTD ACTUAL EXPENDITURE	% OF EXP
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN			
871000 - JPA													\$ 3,993,608	\$ 161,506	4%
3000	\$ 10,988	\$ 13,949	\$ 14,269	\$ 87,067	\$ 14,269	\$ 20,924	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 626,158	\$ 161,466	26%
4000	\$ 14,177	\$ 80,108	\$ 28,897	\$ 114,629	\$ 310,784	\$ 55,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,557,450	\$ -	0%
6000	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 810,000	\$ 40	0%
872000 - EDC													\$ 3,856,847	\$ 1,476,442	38%
3000	\$ 247,938	\$ 378,397	\$ 285,606	\$ 89,399	\$ 216,154	\$ 243,242	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,776,847	\$ 1,460,736	39%
4000	\$ -	\$ 3,990	\$ -	\$ 531	\$ 11,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,000	\$ 15,706	20%
873000 - DS													\$ 1,185,321	\$ 509,199	43%
3000	\$ 79,536	\$ 78,249	\$ 49,441	\$ 87,226	\$ 78,237	\$ 131,435	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,165,321	\$ 504,124	43%
4000	\$ -	\$ -	\$ 204	\$ -	\$ 425	\$ 4,446	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 5,075	25%
874000 - GT													\$ 1,035,878	\$ 518,472	50%
3000	\$ 141,663	\$ 79,541	\$ 69,495	\$ 66,713	\$ 62,527	\$ 91,055	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,015,878	\$ 510,994	50%
4000	\$ -	\$ 2,584	\$ 2,332	\$ 1,152	\$ 201	\$ 1,209	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 7,478	37%
875000 - CP													\$ 1,106,197	\$ 202,861	18%
3000	\$ -	\$ -	\$ -	\$ -	\$ 193,347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,086,197	\$ 193,347	18%
4000	\$ -	\$ -	\$ -	\$ -	\$ 9,514	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 9,514	48%
877000 - EDH													\$ 890,126	\$ 270,598	30%
3000	\$ -	\$ -	\$ -	\$ 268,666	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 869,526	\$ 268,666	31%
4000	\$ -	\$ -	\$ -	\$ 1,932	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,600	\$ 1,932	9%
JPA Expense Subtotals	\$ 494,302	\$ 636,858	\$ 450,244	\$ 717,315	\$ 896,643	\$ 547,805	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,067,977	\$ 4,081,989	34%
YEAR END TOTALS	Quarter 1			Quarter 2			Quarter 3			Quarter 4			ESTIMATED	ACTUAL	
REVENUE	\$512,076	\$395,897	\$604,732	\$352,980	\$660,626	\$2,863,474	\$0	\$0	\$0	\$0	\$0	\$0	\$11,241,650	\$5,389,785	
JPA EXPENSE	\$494,302	\$636,858	\$450,244	\$717,315	\$896,643	\$547,805	\$0	\$0	\$0	\$0	\$0	\$0	\$12,067,977	\$4,081,989	
Difference	\$17,774	(\$240,961)	\$154,488	-\$364,335	(\$236,017)	\$2,315,669	\$0	\$0	\$0	\$0	\$0	\$0	(\$826,327)	\$1,307,796	

**Cameron Park Community Services District
Staff Report for January 2017**

To: Board of Directors
From: Tina Helm, Recreation Supervisor
Re Item #2c: Recreation Department Report
Recommended Action: Receive and File

UPCOMING EVENTS:

- Fire Department Crab Feed – February 18th – Community Center. Come enjoy delicious crab, listen to great music and participate in the raffle and silent auction all in support of the Cameron Park Fire Department. Doors open at 5pm. Tickets are sold out.
- Affair of the Heart – February 21st – Community Center. Join Marshall Medical Center and the Cameron Park CSD for this year’s Affair of the Heart! Event from 4pm – 7pm.
- It’s A Wedding Affair – February 26th – Community Center. Meet the area’s most experienced wedding professionals and get all aspects of your wedding planned. Event is from 10am – 2pm.
- Lacy J. Dalton Concert – March 4th – Community Center. An American country singer and songwriter with a number of hits through the 1980s, 1990s and 2000s. Doors open at 6pm, show starts at 7pm.

WEBSITE/NEWSLETTER

- Google Analytics – old website compared to new – please find the audience overview information from the date range of December 30, 2015 to January 29, 2016 and December 30, 2016 to January 29, 2017. Attachment A.
- The December newsletter for 2015 was sent out to 3,609 recipients through Mailchimp. The 2016 December newsletter was sent out to 3,453 recipients through Mailchimp. This is a decrease of approximately 4%.

SANTA RUN: Activity report from this event attached – Attachment B

SACRAMENTO JAZZ ORCHESTRA: Activity report from this event attached – Attachment C

NEW UPCOMING PROGRAMS:

February – Estate Planning, Adult Adaptive Dance, Rose and Japanese Maple Garden Classes, and Closet Makeover.

MARKETING:

- Recreation staff is spending a minimum of 15 minutes a day interacting through social media to promote programs and events within the community.
- As of February 8, 2017, there are 1,278(46 more than January) page “Likes” on Facebook, 682 (9 more than January) followers on Twitter and 222 followers on Instagram (new media site)
- Please find some of the PSAs of the recent events and activities held in January.
- Please find the MailChimp campaign information from the email newsletter for February.

MEETINGS/TRAINING:

- January 12th – NACMA (Northern California Aquatic Management Association) Meeting – discussed surveys, safety classes, program fees and salaries, Red Cross Updates, and a presentation by Jan Bradshaw from Sacramento County Health Department.
- January 25th – Staff attended SS/CP Chamber lunch with Guest speaker Brenda Frachiseur from Big Brothers/Big Sisters.

**Cameron Park Community Services District
Facility Report January 2017**

COMMUNITY CENTER:

January rental activities included:

- Women’s Fund El Dorado Fundraiser
- Mt Enterprise Training
- Office of Education Training
- Renaissance Society Lecture

Ongoing Rentals:

- EDCAR (El Dorado County Association of Realtors) – weekly
- MADD – court mandated class – bi-monthly
- El Dorado Camera Club – monthly

Please find attached the scheduled rentals from July to December of Fiscal Years 2013/14; 2014/15; 2015/16 and 2016/17 compared to the rentals during the same time period. This comparison is for the auditorium/classroom rentals and does not include the gym.

	2013/14 Facility Rentals July 2013- June 2014	number of rentals	2014/15 Facility Rentals July 2014- June 2015	number of rentals	2015/16 Facility Rentals July 2015- June 2016	number of rentals	2016/17 Facility Rentals July 2016- June 2017	number of rentals
July	\$1,038.31	11	\$2,012.35	25	\$4,880.35	25	\$3,387.76	19
August	\$1,187.82	12	\$2,728.10	27	\$4,952.91	22	\$2,522.85	21
September	\$3,945.76	14	\$3,569.26	24	\$8,013.45	26	\$1,665.51	18
October	\$1,573.32	12	\$4,665.70	20	\$11,728.00 **	32	\$7,485.51	24
November	\$3,447.16	14	\$3,579.76	18	\$4,352.96	29	\$3,205.96	18
December	\$3,909.28	18	\$2,884.52	20	\$5,021.04	22	\$4,832.71	24
January	\$3,426.45	15	\$3,605.66	21	\$3,712.96	19	\$3,993.75	17
	\$18,528.10	96	\$23,045.35	155	\$42,661.67	175	\$27,094.05	141

January 2016

Reservation Types

January 2017

- 13 Meetings
- 1 Fundraisers
- 1 50th Wedding Anniversary
- 1 Kitchen use with Anniversary Dinner
- 1 Tibetan Monk Event
- 2 Eagle Scout Ceremonies

- 6 Meetings
- 6 Training
- 2 Kitchen use with training
- 1 Fundraiser
- 1 Kitchen use with fundraiser
- 1 Event

**** October 2015 the facility was rented for a Film Production.**

Please note 5% increase from 2014/15 would be \$21,433 for 2015/16, a 5% increase from 2015/16 would be \$22,505. We are tracking our 5% facility increase goal.

Summary of Google Analytics on the Cameron Park Community Services District Website

The information below compares the month of January 2016 to January 2017.

Item	2016	2017	Difference
Sessions ¹	2,877	4,095	+42%
Users ²	2,265	3,125	+38%
Pageviews ³	6,134	8,601	+40%
Pages/Session ⁴	2.13	2.10	-1%
Time Per Session ⁵	1:36	1:33	-2%

Below are the most visited web pages:



¹ A “**session**” is defined as “a group of interactions that take place on the website within a given time frame.” The session starts when a user enters the website and end when they leave.

² “**Users**” defines how many people came to the website. Where sessions are created any time someone comes to the website, this number is unique to the number of people that came to the website and will not increase if someone comes multiple times.

³ The number of **pageviews** represents the overall number of times pages on the website have been viewed during the chosen timeframe. If a user navigates through a few pages during their time on the website, this number will increase every time they access a page.

⁴ **Pages/Session** given an average representation of how many pages users visited during their time on the website.

⁵ **Time per session** measures how long users spent on the website.

Cameron Park Community Services District
ACTIVITY REPORT

EVENT: Santa Run **DATE:** Saturday, December 3, 2016
LOCATION: Cameron Park Community Center **TIME:** 7am check in/Run at 8am
ESTIMATED ATTENDANCE: 117 runners registered
SUBMITTED BY: Tina Helm – Recreation Supervisor

◇ **REVENUES:** **\$ 3,460.00**

- Registration \$ 2,675.00
- Vendor \$ 35.00
- Sponsorship \$ 750.00

◇ **EXPENDITURES:** **\$ 1,422.40**

Marketing

- Signs/Banners/Road closure signs \$ 206.39
- Poster/Flyers \$ 93.91
- Facebook post \$ 13.00

Explorer Program

- Breakfast \$ 690.00

Supplies

- Water \$ 22.14
- Prizes for runners \$ 13.32
- Gift Cards for Prizes \$ 40.00
- DOT – Permit \$ 200.00
- Staples \$ 3.64

Staff/Contract

- Contract/Maintenance and Recreation staff \$ 140.00

NET REVENUE \$ 2,037.60

VOLUNTEERS:

56 hours – 18 volunteers

PROGRAM DESCRIPTION:

The Santa Run is held on the first Saturday of December in conjunction with the Cameron Park Explorer Pancake Breakfast held at the Community Center. Marshall Medical was a sponsor for this event and provided Santa hats for 50 pre-registered runners. These were handed out the morning of the run when runners checked in. Before the race started, Sue Spencer warmed everyone up with Zumba exercise. Santa and Marshall Mouse started the race.

Information was distributed to local running groups, high school teams and local schools for their PE programs, as well as advertised in the Cameron Park CSD newsletter email, local paper, The Clipper, Style Magazine, and The Windfall. Flyers were placed on cars at the Apple Hill race in November.

The race registration was placed on showclix.com so that runners could register and this ended up being very successful.

DOT was contacted earlier in the year to get the necessary paperwork for road closures. The businesses, churches and schools were contacted to approve the closure of the road in order to meet the necessary requirements for the permit process. DOT charges for the permit process. The permit was approved.

The course was measured and the turnaround spot marked. Road closure signs went up the week of the event. The day before the run, the chalk was placed onto the road.

Volunteers were used from Ponderosa Key Club, Just Serve from the LDS Church and the community. They all showed up at about 6:30am the morning of the run and helped with check in, race directions, water station and the finish line. They received breakfast for their help with the run. There were 18 total volunteers that helped out.

Gift certificates were purchased from Caffé Santoro and ACE Hardware for the top four winners of the race and placed into coffee mugs to hand to the winners of the youth race and adult race.

SUPPLIES AND RESOURCES:

Banners were placed throughout the community and road closure signs were placed on the route one week before the event. Event signs with arrows were placed on the streets the week of the event. PSAs were put into the Mt Democrat, Windfall, The Clipper and Style Magazine. STAR volunteers were contacted and secured for the event. We had four of them show up, two that blocked the traffic at Bass Lake and Country Club and the other two blocked traffic at Knollwood and Country Club.

EVALUATION:

Santa and Marshall Mouse arrived to start the race. Zumba warm up was a hit. There were a total of 117 runners (an increase of 37% from last year). Water and hot chocolate were available at the finish of the race. The majority of the runners came in and enjoyed the pancake breakfast prepared by the explorers. The volunteers were very helpful. The runners liked the Santa hats.

Suggestions for next year:

- Continue to obtain STAR for the road closure.
- Continue to utilize the showclix website for registration

ATTACHMENTS:

- Flyer
- Copies of advertisement

**Cameron Park Community Services District
ACTIVITY REPORT**

EVENT: Sacramento Jazz Orchestra **DATE:** Wednesday, December 14, 2016
LOCATION: Cameron Park Community Center **TIME:** 6:00pm – 9:00pm
ESTIMATED ATTENDANCE: 190
SUBMITTED BY: Tina Helm - Recreation Supervisor

◇ REVENUES: \$ 2,353.00

- Food Sales (Snack Plates) \$ 123.00
- Tickets (\$13ea, (2) for \$24) \$ 2,080.00
- Tickets (DOOR) (\$15ea) \$ 150.00

◇ EXPENDITURES: \$ 1,903.08

- Contract:
- Entertainment \$ 1,400.00
- Marketing:
- Banners/Street Signs \$ 232.21
 - Flyer Design \$ 45.00
 - Flyers \$ 45.15
 - Tickets \$ 51.60
- Supplies:
- Items for snack plates \$ 32.46
- Staff/Contract:
- Recreation/Maintenance/Part-Time \$ 81.00

◇ REVENUE: \$ 449.92

VOLUNTEERS:

1 volunteer at the door = 3.0 hours = total of 3 hours
 2 volunteers – Foundation = 3.0 hours = total of 6 hours

PROGRAM DESCRIPTION:

The Cameron Park Community Services District Concert Series is put on by the District for community members to attend local shows hosted by the CSD for an inexpensive cost. The Sacramento Jazz Orchestra is a non-profit performing arts organization dedicated to creating and presenting authentic and engaging Jazz experiences for audiences far and wide. The Sacramento Jazz Orchestra performs in the form of a 16 piece big band, jazz quartet, quintet, sextet and other configurations.

Sacramento Jazz Orchestra members are full-time, professional musicians and dedicated jazz educators. Every band member represents countless hours of experience, education, and study on their instrument. The Sacramento Jazz Orchestra conducts clinics, master classes, and workshops on a variety of different topics including improvisation, jazz theory, ear training, and basic music business skills.

SUPPLIES AND RESOURCES:

Items for the food plates included: assorted cheeses, crackers, fruit, cookies, and paper plates.

RESOURCES:

- PSAs, flyers, and posters were sent to the Mountain Democrat, Around Here Magazine, Cameron Park Life, Heard Over the Back Fence, Village Life, Sacramento Bee, Windfall, The Clipper, and the Senior Times. Flyers were put up at local businesses and announcements were made on the CSD social media outlets. The event was posted on all of the local Chamber of Commerce event calendars as well as many other calendars.

EVALUATION:

The concert was well attended. Seating was set up for about 170 people. An additional 20 chairs were added to the room for the additional tickets sold. The audience was made up of all ages and were engaged throughout the show. There was seating in the back of the room for the group that came from New West Haven. There were some middle and high school aged attendees as the members of the Orchestra are teachers at Camerado Middle School and Sacramento State University. The Orchestra was very easy and pleasant to work with and handled all set-up and takedown of band and sound equipment.

Tickets were sold throughout the community at the Cameron Park CSD Office, Bel-Air, Shingle Springs/Cameron Park Chamber of Commerce, and online at www.showclix.com. Customers who purchased tickets commented on seeing the information in the Cameron Park Life, The Clipper, Windfall, Mountain Democrat, road signs, the CSD Newsletter, members of the Orchestra, and on the Orchestra and District's social media pages.

Before and during the show, snack plates were sold as well as sodas and water. The Foundation sold beer and wine.

Staff suggestions for next year:

- Continue to look for acts that fit in with the dynamics of the local community that attract high volume.
- Continue with the saturation of advertisements.

ATTACHMENTS:

- Flyer

Placerville Recreation and Parks Kickstart Your Health

by JULIE BURNSIDES

With the holidays behind us, it's time to focus on your fitness goals for 2017. The City of Placerville Recreation and Parks Department has a variety of classes to get your feet moving and your heart rate up—from **ballet** and **kickboxing** to **Pilates**, **Zumba** and **women's self-defense**, just to name a few.

If you're looking for a mind-body connection that brings perspective, try a **yoga** or "**Body and Breath**" class. Various **taekwondo** classes—for kids and adults—are also available, along with a **table tennis club**. Talented and charismatic instructors present a plethora of dance classes for all ages, including **ballroom**, **waltz**, **foxtrot**, **tap** and **jazz**.

For those yearning to learn something new, take a class on **knitting**, **fused glass**, or learn the "**Art of Aging Gracefully**."

Be sure to "Like" the City of Placerville Recreation and Parks' Facebook page and download the *Winter/Spring Activity Guide*.

To enroll in one of these classes and for more information, call 530-642-5232 or visit teamsideline.com/placerville.

Cameron Park Community Services District Fresh Start

by TINA HELM



The annual *Winter Concert* series kicks off with **The Ely Brothers and The Doubletake Band**—performing the best of '50s and '60s groups like Elvis, Buddy Holly and the Everly Brothers—on January 21. Advance tickets are \$18 each, two for \$34, or \$20 at the door; and can be purchased at Bel Air in Cameron Park, Shingle Springs/Cameron Park Chamber of Commerce, the Cameron Park CSD office or online at showclix.com; doors open at 6 p.m., and the concert commences at 7 p.m.

For a complete list of programs and events, visit cameronpark.org or call 530-677-2231.

On January 28, **Reds, Whites and Jewels**, a wine and jewelry show, goes from 11 a.m. to 4 p.m.

Looking to keep that New Year's resolution regarding

your health? Sign up for **jazzercise**, **Zumba**, **yoga**, **ballet** or **ballroom dance**, among other classes. The younger ones can try **baby ballet**, **jazz**, **taekwondo**, **bike classes**, **gymnastics** or **hula**. Check out all of the new activities in the *Winter/Spring Activity Guide*, which is available at the Cameron Park CSD Office, the Cameron Park Library and other local businesses.

Purchase your **Early Bird Combo Pass** to Cameron Park Lake and the Community Center

Pool through April 28 for a reduced rate; family passes are \$129, individual passes are \$50, and a senior pass is \$40.

The **50+ Room** hosts a variety of activities and is open Monday, Tuesdays and Thursdays from 10 a.m. to 4 p.m. On January 20 at 12:45 p.m., a **Golden Years Wellness Workshop** will teach attendees how to make the golden years a time of life that's truly meaningful. **Bridge** is played every Monday at 1 p.m. and Wednesday at 9:30 a.m., and **bingo** takes places January 10 at 1 p.m.

Are you looking for an event venue? The **Community Center** is affordable and may just be the perfect place.

Save the date for **It's a Wedding Affair** on February 26.



CATCH ALL

Gold Discovery Day

California has retained a reputation for its glory days during the Gold Rush, which all began when James Marshall found the precious mineral in Coloma on January 24, 1848. The discovery site has since become Marshall Gold Discovery State Historic Park and their annual event, **Gold Discovery Day**, is one not to miss. On January 21, attendees can expect live music, guest speakers, a living history program, gold panning, tin punching and food—all while being reminded of the historic impact the Gold Rush had on the state. "No event in modern times has had such an impact on the character of California [as] the California Gold Rush," says Marshall Gold Discovery SHP Media Specialist Kaitlin Eyre. "Though brief, lasting just a few years during the gold-fever era, the event helped create a melting pot of immigrants [from around the world]...with diverse backgrounds, customs and heritages." Marshall Gold Discovery SHP recreates the lifestyles and culture from that era with interactive activities for families to immerse and place themselves in the shoes of a Gold Rush pioneer. "This hands-on history day features many historical interpreters who come out to demonstrate different aspects of pioneer life during the Gold Rush." The celebration's main sponsor is the Gold Discovery Park Association, an organization that supports various programs for children and adults, and helps Marshall Gold Discovery SHP ensure top-tier educational experiences at the celebration. Admission is free, but expect an \$8 fee per vehicle. —**Samuel Mailey**

DETAILS

WHEN: **January 21**
TIME: **10 a.m. to 4 p.m.**

WHERE: **Marshall Gold Discovery State Historic Park, 310 Back Street, Coloma**

For more information, call **530-622-3470**

New Cameron Park CSD events in the new year

Cameron Park Community Services District news release

A new year is here and that in only mean one thing for the Cameron Park Community Services District — new classes, programs and events that will keep patrons busy all year.

Movie night

Bring the family to a special, free showing of "Finding Nory" on the large, indoor screen on Friday, Jan. 6, at the Cameron Park Community Center, 2502 Country Club Drive. Doors open at 6 p.m. and the movie starts at 6:30 p.m. Hot dogs, popcorn, ice cream and drinks (all \$1 each) will be available for purchase. Sports teams will be there to take registration.

Winter concert

The CPCSD's winter concerts series that kicks off with the classic styles of Double Fake on Saturday, Jan. 21. They perform the best of the 50s and '60s — Elvis, Buddy Holly, the Everly Brothers, etc. Advance tickets are \$18 each or two for \$34; \$20 at the



File photo
Find gorgeous jewelry and more at the Jan. 28 Reds, Whites and Jewels show in Cameron Park.

door. Snacks and beverages will be sold. Tickets are available at Cameron Park Bel Air, SS/CP Chamber of Commerce, Cameron Park CSD office and online at showclix.com. Doors open at 6 p.m. and the concert starts at 7 p.m.

Upcoming events

The Reds, Whites and Jewels wine and jewelry show will be held from 11 a.m. to 4 p.m. on

turing Lacy J Dalton is scheduled for March 4.

Get fit

Looking to keep that New Year's resolution regarding your health? Try some of these classes — Jazzercise, Zumba, cardio barre, yoga, ballet, belly fit or ballroom dance. The younger ones can try baby ballet, pre ballet/tap, ballet, jazz, taekwondo, gymnastics, hula, biking classes or indoor tennis lessons.

Parents, come Zumba with your children. This new class is offered on Tuesdays, Jan. 10-31, from 5:30 to 6:30 p.m.

No dance experience is necessary for this fun way to enjoy moving to great music. Wear comfortable workout clothing, athletic shoes and bring a small towel and water.

Boys (ages 5 and older) now have their own beginning gymnastics class. It will feature vault, floor and trampoline. They will meet Wednesdays, 3:45 to 4:45 p.m., at Tumble Time Gymnastics.

Senior events

Mature adults can attend, in addition to the classes above, Tai Chi for Better Balance

and Modified Zumba. Seniors will also enjoy the new Senior Fitness Strength & Stability class on Mondays, 11 to 11:45 a.m. This class incorporates balance techniques with strength and cardio exercises.

Bridge is held every Monday at 1 p.m. and Wednesday at 9:30 a.m. Bingo will be held on Tuesday, Jan. 10, at 1 p.m. The 50+ room hosts a variety of activities and is open Monday, Tuesday and Thursday from 10 a.m. to 4 p.m. There are different activities each week so be sure to look online at the Mature Adult Calendar.

Join us at 12:45 p.m. on Friday, Jan. 20, for a Golden Years Wellness Workshop. Scott Feher will focus on planning for the everyday aspects of life, preparing for important conversations and developing wellness habits. Please call the CPCSD office at (530) 677-2231 to reserve your spot for this free event.

All of these activities plus other programs and events are listed at cameronpark.org.

The CPCSD has many new activities listed in its Winter/Spring Activity Guide available at the CSD office, the Cameron Park Library and other local businesses.

January Event Calendar

Cheers to the New Year!

January 10 - Bingo!

From 1pm to 3pm, Bingo is played the 2nd Tuesday of every month at the CCSD, 2502 Country Club Dr., Cameron Park. \$3 for 2 cards; \$1 each additional card. No more than 4 cards total. Call (530) 677-2231 for additional information, or visit www.cameronpark.org.

January 6 - FREE Movie Night!

Friday, January 6, showing "FINDING DORY" at the Cameron Park Community Center, 2502 Country Club Drive in Cameron Park. Doors open at 6pm. Movie begins at 6:30pm. Enjoy our large, indoor screen where \$1 food is available: hot dogs, popcorn, ice cream, and drinks. Sports teams will be taking sign-ups, as well. For more information, call (530) 677-2231 or visit our site at www.cameronpark.org.

January (Fridays to Sundays) - CP Rotary Club Observatory

From 8:30pm to 10:30 pm, weather permitting, the observatory is open to the public on weekend evenings. Trained docents show the many celestial wonders of the universe through two 14-inch telescopes. Folsom Lake College, El Dorado Center, Campus Drive



(continue through the back parking lots to the left of the observatory gate). For info and closure updates, call (530) 642-5621, Ext. 9.

January 20 - Golden Years Wellness Workshop

Friday at 12:45pm at the Cameron Park Community Center. Learn how to make the golden years a time of life that is truly meaningful. For more information, call (530) 677-2231 or visit www.cameronpark.org

January 21 - Cameron Park Concert Series



"DOUBLETAKE" Band - Saturday, at the Cameron Park Community Center, 2502 Country Club Dr., Cameron Park. Doors open at 6pm, and the show begins at 7pm. The Doubletake Band features twin performers, Rob and Mike Ely, a rockin' 50's and 60's tribute band to Elvis, the Everly Brothers, and Buddy Holly. Pre-order tickets for \$18 each, or 2 for \$34. Or

buy tickets at the door for \$20. Tickets are available at the District Office, Cameron Park Bel Air, Shingle Springs/Cameron Park Chamber, or online at www.showdix.com. Call (530) 677-2231 for additional information, or visit www.cameronpark.org.

January 28 - Reds, Whites & Jewels Show

FREE Admission! Saturday, January 28, at the Cameron Park CSD, 2502 Country Club Drive, Cameron Park. Event is from 11am to 4pm. Come enjoy an afternoon of wine, food, and jewelry shopping! Local and visiting vendors will



have hundreds of items for you to purchase for your "special someone" - or find the perfect new piece for yourself. Vendor spaces are available for \$50; \$10 fee for (530) 677-2231 for additional information, or visit www.cameronpark.org.

3rd Saturday Art Walk - Placerville

Main Street galleries and merchants host changing art shows and late night shopping every third Saturday of the month. Demonstrations, refreshments, music and more. For information please call 530-672-3436.

WINDFALL

"Everyone Needs One!"

www.TheWindfall.net * FREE - TAKE ONE! * 530.621.1698

Dining Out?

Special offers from local restaurants!



See pages 28-31

Cameron Park Community Services District Proudly Presents

Cameron Park Concert Series



The Ely Brothers & The DOUBLETAKE BAND



Saturday
January 21, 2017

- Doors open at 6 pm
 - Concert begins at 7 pm
- Cameron Park Community Center
2502 Country Club Drive

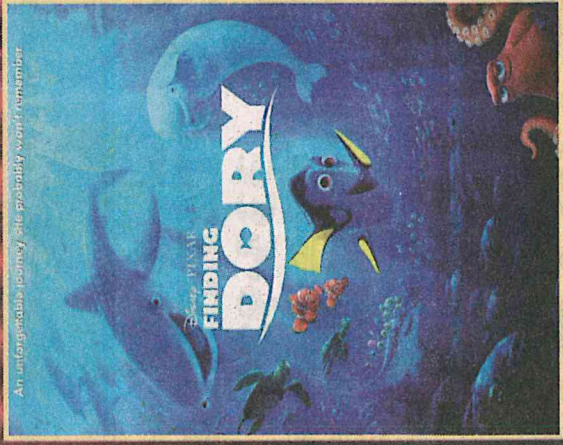
Doubletake Band - A rockin' 50s & 60s band featuring twin brothers Rob & Mike Ely performing tributes to Elvis, the Everly Brothers and Buddy Holly.
Advance tickets - \$18 each, 2 for \$34. At the Door \$20
Tickets are available at District Office, Cameron Park Bel Air, Shingle Springs/Cameron Park Chamber of Commerce and online at www.showclix.com.

For more information call (530) 677-2231 or visit www.cameronpark.org.



Join the Friends of the Library and the CSD for a late New Year's Kick Off!

FREE MOVIE NIGHT FRIDAY, JANUARY 6, 2017



Join us for a FREE viewing of the movie "Finding Dory" on our large indoor screen.

- \$1 Food
- Hot dogs
- Popcorn
- Ice cream
- Drinks

Youth Program Information available

For more information call (530)677-2231 or visit our website at www.cameronpark.org

Doors open at 6pm - Movie starts at 6:30pm
Cameron Park Community Center, 2502 Country Club in Cameron Park.



LOCAL COUPONS • CLASSIFIED ADS • COMMUNITY RESOURCE GUIDE

JANUARY 20

WINDFALL

"Everyone Needs One!"

www.TheWindfall.net * FREE - TAKE ONE! * 530.621.1698

Dining Out?

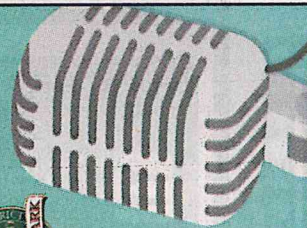
Special offers from local restaurants!



See pages 28-31

Cameron Park Community Services District Proudly Presents

Cameron Park Concert Series



The Ely Brothers
DOUBLE TAKE BAND



Saturday
January 21, 2017
• Doors open at 6 pm
• Concert begins at 7 pm
Cameron Park Community Center
2502 Country Club Drive

Doubletake Band - A rockin' 50s & 60s band featuring twin brothers Rob & Mike Ely performing tributes to Elvis, the Everly Brothers and Buddy Holly.
Advance tickets - \$18 each, 2 for \$34. At the Door \$20
Tickets are available at District Office, Cameron Park Bel Air, Shingle Springs/Cameron Park Chamber of Commerce and online at www.showclix.com.

For more information call (530) 677-2231 or visit www.cameronpark.org.



Cameron Park Community Services District Presents:

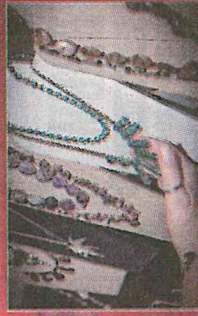
Reds, Whites & Jewels Show

Saturday, January 28, 2017 11:00am - 4:00pm

Local and visiting vendors will have hundreds of items for you to purchase for that special someone or find the perfect new piece for yourself.



Come enjoy an afternoon of wine, food and jewelry shopping.



Cameron Park Community Center, 2502 Country Club Dr.
(530) 677-2231 or visit our website at www.cameronpark.org

Admission is FREE for this event!!



C'mon! El Dorado County is Calling! Events & Social Gatherings



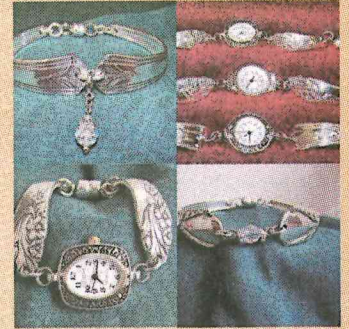
Concert Series "Double Take" 50's & 60's Tribute Band



Saturday, January 21
Doors open at 6pm, concert starts at 7pm Cameron Park Community Center
"Doubletake" performing tributes to Elvis, Buddy Holly, and the Everly Brothers.
Advance tickets for \$18/ 2 for \$34, \$20 at the door. Tickets available at CP Bel Air, SS/CP Chamber of Commerce, CP District Office, and online at www.showclix.com.

Free! 7th Annual Reds, Whites & Jewels Show

Saturday, January 28
11 am - 4pm
Cameron Park Community Center
An afternoon of wine, food, and jewelry shopping. Local and visiting vendors will have hundreds of items for you to purchase for that special someone or find the perfect new piece for yourself.



Cameron Park Community Services District

2502 Country Club Drive • Cameron Park

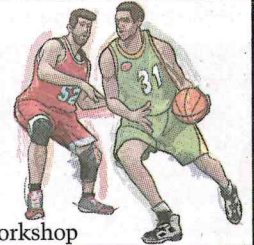
677-2231

Over 200 Classes! Instructor Opportunities Available

www.cameronpark.org

NEW Upcoming Classes

- Beyond Basic Youth Hula
- Trampoline & Tumbling
- Jewelry Making Class
- Adult Basketball League
- Tai Chi for Better Balance
- Speaker Series - Golden Years Workshop



February, 2017

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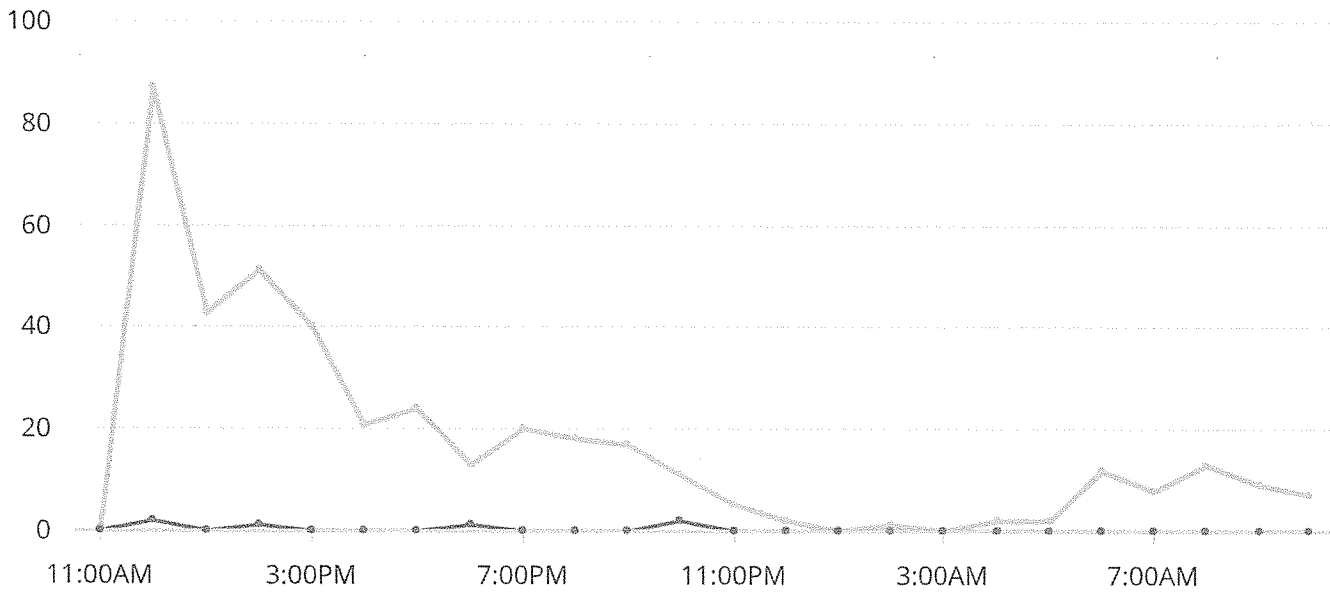
Fri, Jan 27, 2017 11:07 am

Subscriber activity

24-hour performance

Opens

Clicks



Top links clicked

http://www.cameronpark.org	6
http://www.cameronpark.org/wp-content/uploads/2016/02/CPCSD_winter_web2016.pdf	4
https://www.facebook.com/CPCSD/	0
https://twitter.com/CameronParkCSD1	0
http://www.showclix.com	0

Subscribers with most opens

10

19

22

28

February, 2017

Sent 1/27/17 11:07AM

Click performance

URL	Total	Unique
http://www.cameronpark.org	6 (60%)	6 (60%)
http://www.cameronpark.org/wp-content/uploads/2016...	4 (40%)	4 (40%)
https://www.facebook.com/CPCSD/	0 (0%)	0 (0%)
https://twitter.com/CameronParkCSD1	0 (0%)	0 (0%)
http://www.showclix.com	0 (0%)	0 (0%)
http://www.cameronpark.org/fire-and-emergency/preve...	0 (0%)	0 (0%)

February, 2017

Sent 1/27/17 11:07AM

Advanced reports

Email domain performance

Domain	Email	Bounces	Opens	Clicks	Unsubs
gmail.com	773 (23%)	0 (0%)	183 (24%)	6 (1%)	0 (0%)
yahoo.com	761 (22%)	0 (0%)	115 (15%)	1 (0%)	1 (0%)
sbcglobal.net	503 (15%)	1 (0%)	26 (5%)	1 (0%)	0 (0%)
hotmail.com	316 (9%)	0 (0%)	64 (20%)	0 (0%)	2 (1%)
comcast.net	230 (7%)	0 (0%)	58 (25%)	1 (0%)	0 (0%)
Other	843 (25%)	3 (0%)	160 (19%)	1 (0%)	2 (0%)

Agenda Transmittal

DATE: February 15, 2017

FROM: J.R. Hichborn, Parks Superintendent

AGENDA ITEM #2d: **PARKS REPORT**

RECOMMENDED ACTION: Receive and File

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

General Park Information

Weather has been a factor over the last month and calls have been flooding in with concerned residents about various creeks in town. The district is responsible for creeks on district property but not creeks outside of our property lines. Different creeks are owned and maintained by different agencies. It has been a frustrating process trying to point residents in the right direction. Staff has focused a lot of their efforts on storm cleanup and equipment maintenance during the days of heavy rain.

Cameron Park Lake

- With the help of the CAL FIRE crews, staff was able to chip 650 Christmas trees last month.
- The annual dam safety inspection was held and the district is permitted, under the conditions, that the excess vegetation get removed this year.
- Two oak trees came down last month - one near the storage shed in the employee parking lot and the other in the picnic area. The wood was cut up and donated to the church of the foothills.
- Marge Dreier's memorial bench has its plaque on it and the family has been notified.
- New doors were installed on the lifeguard shed near the lagoon. The old doors flew off the building during one of the recent storms.

Rasmussen Park

- The County hearing to permanently revise our special use permit to include the use of the T-ball field and the four bocce ball courts was held on Thursday, February 9th. The request was denied.
- Staff had its annual field walk with little league.
- The back door to the well house was replaced as it was damaged during an attempted break in.
- All of the graffiti was removed from the playground equipment.

Christa McAuliffe Park

- The restroom roof was patched. It had been leaking for a few weeks.
- The graffiti at the skate park was removed.

Weed Abatement

- CAL FIRE crew went out to Gateway two times last month. They are continuing to remove brush and clear a 50 foot perimeter around the park.
- Staff met with a licensed/registered herbicide company to explore options and prices on keeping the vegetation controlled with herbicide applications.

Landscape and Lighting Assessment Districts (LLADs)

- LLAD staff has been helping out at the Community Center and with the parks due to weather conditions.
- Staff has been monitoring and addressing storm damage daily at the seven landscape districts.

Community Center

- A new full time employee was hired last month to help out with the parks and really focus on the Community Center with its increasing maintenance demands.
- The pool was vacuumed last month. Even in the winter months staff is trying to address leaves at least once a month so that they don't leave stains on the plaster.
- Classroom A was repainted. The room gets extreme use over the summer months and needs to be repainted and the floors redone on an annual basis.
- The old auto scrubber was sold. It had been taking up valuable closet space.
- Cameras were installed in the east hall. Staff still has some work to do on it before it can be used at Board meetings.

Vandalism

- Playground equipment at Rasmussen Park was damaged with graffiti.
- A picnic table at Rasmussen Park was tossed into a body of water at the park.
- The toilet paper dispensers were destroyed at Rasmussen Park.
- On Sunday, 1/29/17, a few trash cans and some concrete areas were damaged with graffiti at the skate park.

Agenda Transmittal

DATE: February 15, 2017

TO: Board of Directors

FROM: Lyle Eickert
Covenants, Conditions and Restrictions (CC&R) Compliance Officer

AGENDA ITEM #4: **CC&R VIOLATION AT 3721 LOS SANTOS DRIVE**

RECOMMENDED ACTION: Receive and Approve Referral to Legal Counsel

BUDGET ACCOUNT: CC&R

BUDGET IMPACT: To Be Determined

BACKGROUND:

Following a phone call complaint, the homeowner at 3721 Los Santos Drive was cited for being in violation of Cameron Park North Unit #1 CC&Rs, Clause 4(f) which requires that trailers of any type must be parked or stored in such a manner so as not to be visible from roadways. The homeowner has a utility trailer parked on the side of the property and not screened from view. A Final Notice letter was sent to the homeowner on November 22, 2016, and a Pre-Legal Notice letter was sent on January 20, 2017. No response has been received from the homeowner and the violation still exists. At the regular scheduled meeting held on February 6, 2017, by a vote of 4-0, the CC&R Committee approved forwarding this violation to the Board of Directors for legal action.

Agenda Transmittal

DATE: February 15, 2017

TO: Board of Directors

FROM: Lyle Eickert
Covenants, Conditions and Restrictions (CC&R) Compliance Officer

AGENDA ITEM #5: **CC&R VIOLATION AT 512 DONELL COURT**

RECOMMENDED ACTION: Receive and Approve Referral to Legal Counsel

BUDGET ACCOUNT: **CC&R**
BUDGET IMPACT: **To Be Determined**

BACKGROUND:

Following a phone call complaint, the homeowner at 512 Donell Court, was cited for being in violation of Cameron Valley Estates Unit #3 CC&Rs, Clause 2.9.1. This clause, in part, requires that no recreational vehicle or similar type vehicle shall be stored or kept on any lot in such a manner as to be visible from any other lot or street within or adjacent to the project without adequate screening as approved by the Architectural Review Committee except for temporary parking only, not exceeding forty-eight consecutive hours. The homeowner has a recreational vehicle trailer parked on the driveway which is visible from adjacent lots and the street. A Final Notice letter was sent to the homeowner on November 22, 2016, and a Pre-Legal Notice letter was sent on January 20, 2017. No response has been received from the homeowner and the violation still exists. At the meeting held on February 6, 2017, by a vote of 4-0, the CC&R Committee approved forwarding this violation to the Board of Directors for legal action.

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: February 15, 2017

TO: Board of Directors

FROM: Mary Cahill, General Manager

AGENDA ITEM #7: **NOMINATION OF BOARD MEMBER(S) TO THE EL DORADO LOCAL AGENCY FORMATION COMMISSION (LAFCO)**

RECOMMENDED ACTION: Review, Discuss and Action as Appropriate

BUDGET ACCOUNT:

BUDGET IMPACT:

LAFCO is accepting nominations of members of independent special district governing boards who would like to serve on LAFCO.

They have created a new four-year term seat, beginning in May, 2017. Nominations are due in writing on or before March 16, 2017. Attached are the memo from LAFCO and the Special District Nomination form.

Attachment A – El Dorado LAFCO Memo dated February 1, 2017

Attachment B – Special District Nomination



CAMERON PARK

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

MEMO

TO: Special District Selection Committee
 FROM: José C. Henríquez, Executive Officer
 El Dorado Local Agency Formation Commission
 DATE: February 1, 2017
 SUBJECT: ***Election of Special District Representative to El Dorado LAFCO
 Nominations for Special District Commissioner***

Pursuant to the provisions of Government Code Section §56332(d), the Executive Officer has determined that the business of the Special District Selection Committee will be conducted in writing to elect the Special District Representative for a new four-year term beginning in May 2017.

The nomination period will be 45 days; all nominations are due in writing on or before **March 16, 2017**. Nominations received after that date cannot be accepted and will be returned to your District. A nominee must be a Director from an independent special district within El Dorado County. To be valid, all nominations must include the following:

- 1) Name and district of the nominee
- 2) Name of the nominating district
- 3) **Wet Signature** of the **Presiding Officer** of the District's Board of Directors or the record of nomination made by majority vote at an official meeting of your District's board (Resolution or Minute Order can be attached)

Please submit a statement of qualifications (not to exceed one page) for each nominee.

Once the nomination period is closed, one ballot listing valid candidates and voting instructions will be sent via email to those Districts who have opted to receive and complete the election by email and by certified mail to each District opting to receive materials by mail. The one page statement of qualifications will be included as submitted.

Contact the LAFCO office at (530) 295-2707, if you have any questions.

Enclosure: Election Nomination Ballot

S:\Elections\2017 Special District Election\2017 Special District Election Nomination Memo.docx

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Michael Powell
 City Members: Mark Acuna, Brooke Laine • Alternate City Member: John Clerici
 County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: Michael Ranalli
 Special District Members: Dale Coco, MD, Ken Humphreys • Alternate Special District Member: Holly Morrison

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst
 Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

550 Main Street Suite E • Placerville, CA 95667
(530) 295-2707 • lafco@edlafco.us • www.edlafco.us

SPECIAL DISTRICT NOMINATION

Special District Representative to LAFCO

Position	Nominee's Name	Originating District

SIGNATURE OF PRESIDING OFFICER: _____
(Original Signature Required)

Note: Presiding Officer is the Chair/President. Any other signature invalidates this ballot.

PRINTED NAME OF PRESIDING OFFICER: _____
(Required)

NAME OF NOMINATING DISTRICT: _____

MINUTES ATTACHED (Optional): Yes No

Nominations must be received by LAFCO before

5:00 p.m. on March 16, 2017

Return to:

**LAFCO
550 Main Street, Suite E
Placerville, CA 95667**

S:\Elections\2017 Special District Election\2017 Election Nomination Ballot.docx

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Michael Powell

City Members: Mark Acuna, Brooke Laine • Alternate City Member: John Clerici

County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: Michael Ranalli

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STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Policy Analyst

Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: February 15, 2017

FROM: Mary Cahill, General Manager

AGENDA ITEM #8: **FISCAL YEAR 2016/17 PROJECT UPDATES**

RECOMMENDED ACTION: Receive and File

BUDGET ACCOUNT: N/A
BUDGET IMPACT: N/A

Below are projects the District is currently working on.

On January 23rd, staff met with a PG&E representative regarding a street light replacement program with the Cameron Park Community Services District (CPCSD).

Staff is also working with PG&E to update and identify PG&E light polls for accurate identification numbers as some polls have been replaced. Staff is also looking at setting up different billing codes as well as consolidating more cost effective billing rate options.

The Senior Nutrition Lunch Program resumed at the CPCSD on February 6th and was attended by 30 individuals. The lunch went smoothly and everyone was excited to have this back at the CPCSD. Recreation staff will provide a minimum of once a month special senior programming which integrates into the lunch program or directly following.

On February 1st, staff met with OpTerra regarding an energy feasibility study to review solar and other options for the fire stations, Community Center and appropriate sites.

On Thursday, February 9th, staff and some community members attended the El Dorado County Planning Commission meeting for the revision of the Rasmussen Park special use permit. The Commission denied the request citing some concern such as adding recreation elements that could generate parking challenges. Other issues were setbacks, drainage, noise issues, on-street parking, Little League field rotation and bocce ball courts close to the fence line. The District can exercise the right to appeal before the Board of Supervisors within ten working days.

The January financial report will be provided to the Board in March as the Interim Finance Officer is out with a family emergency.

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: February 15, 2017

FROM: Mary Cahill, General Manager

AGENDA ITEM #9: **SERVICE STUDY - FIRE**

RECOMMENDED ACTION: Receive, Discuss and Action as Appropriate

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

As discussed at the January Board of Directors' meeting, the Cameron Park Community Services District (CSD) has been using CAL FIRE for fire protection services since 1996. The Budget and Administration Committee has suggested a service study be conducted and possibly an ad hoc committee created to review options and recommend to the Board how to proceed with this process.

Staff is pulling prior service reports and researching firms that have worked with the CSD or provide service studies for other agencies.



CAMERON PARK

Agenda Transmittal

DATE: February 15, 2017

FROM: Mary Cahill, General Manager

AGENDA ITEM #10: **LEGAL COUNSEL REQUEST FOR PROPOSAL**

RECOMMENDED ACTION: Receive, Discuss and Action as Appropriate

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

As discussed at the January Board of Directors' meeting, the Cameron Park Community Services District (CSD) has been using the current legal counsel since 2013. The Budget and Administration Committee suggested going through the Request for Proposal (RFP) process to review legal counsel options.

The following is a draft timeline of the suggested RFP process:

Date	Action
February 22	Issue Request for Proposal
March 20	Deadline for response
March 20 – March 24	Review proposals and select top candidates
March 27 – March 28	Notify top candidates and schedule interviews
April 3 – April 10	Interview and select final candidate
April 10 – April 14	Negotiate contract
April 18	Board of Directors' approval



Request for Proposal Legal Services

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682

Board of Directors:
Greg Stanton, President
Sean Tucker, Vice President
Shiva Frentzen, Director
Scott McNeil, Director
Vicky Neibauer, Director

Mary Cahill, General Manager

Issued June 10, 2013
Submittal Deadline Tuesday, July 2, 2013

Overview

Cameron Park Community Services District (District) is issuing a Request for Proposal to provide legal services for the District. The District is seeking to contract with an attorney or legal firm to serve as General Legal Counsel for the District. The District invites interested law firms and individuals with a minimum of five years of public law experience representing Special Districts, Water Agencies, or other local governments to submit a written proposal to provide general legal services.

As the District's General Legal Counsel, the selected law firm or individual will be expected to provide a broad range of general legal services to the Cameron Park Community Services District. Legal Counsel is selected to work as an independent contractor by the Board of Directors and works closely with the General Manager and other staff. The Legal Counsel's primary role is to provide expert legal advice to the District's Board of Directors and General Manager. The ideal candidate will possess a proven track record of successfully advising and representing special districts of similar size and function.

The District has historically contracted with law firms or individual attorneys for:

- General counsel related to District operations
- Personnel issues
- Interpretation and enforcement of the District's CC&Rs

Presently, more than one legal firm is on retainer with the District. Please note that the District is issuing a separate RFP for legal services regarding the District's CC&Rs.

Background

Cameron Park is a warm community of more than 18,000 residents located in El Dorado County, California. Located approximately 30 miles east of Sacramento and 70 miles west of South Lake Tahoe, the area was originally established in the 1950s by Larry Cameron as a 150-acre cattle ranch. Today the District includes a rural mix of large and small ranches, residential homes, and business properties. For more information about the District and its operations, please refer to the District's website at www.cameronpark.org.

The District is governed by a five-member Board of Directors, and provides the following services to the Cameron Park Community:

- Fire and emergency services
- Enforcement of the District's Covenants, Conditions & Restrictions (CC&R's)
- Recreation Programs
- Park Facilities including aquatic facilities
- Administration of the District and the services above

The General Manager, who is appointed by the Board of Directors, is responsible for the day-to-day operations. The District employs 9 full-time personnel, but during the summer, seasonal and part-time employees may increase the employee count by 30 – 40 individuals. The District's total agency budget varies with grants and special revenues, but is currently approximately \$6.5 million, with about \$4.5 million accounted for in the General Fund, and the remaining \$2 million accounted for in various special and restricted Funds.

Scope of Work

The District is seeking proposals from qualified attorneys to provide General Legal Counsel to the District, its Board of Directors, and General Manager. Areas for discussion and counsel are listed below. The proposed contract term is five years with a two-year extension at the discretion of the District.

- Advise the Board of Directors and General Manager on wide-ranging special district legal matters including parliamentary procedures, the Ralph M. Brown Act, Fair Political Practices Commission regulations and public official conflict statute, the California Public Records Act, the California Elections Code, and laws pertaining to Special Districts that govern fees and taxes.
- Provide legal counsel regarding:
 - Employment law and labor relations;
 - Financing, including municipal bonds that support special districts;
 - Taxing and revenue-raising authority available to special districts;
 - Procurement of goods & services;
 - Public works capital improvement projects;
 - Special district boards, commissions, supervisors or directors;
 - Petitions, hearings and records particular to special districts;
 - Intergovernmental services involving state or federal agencies, counties, municipalities, and other local governmental agencies;
 - District elections;
 - Compliance with federal and state regulations;
 - Environmental issues;
 - Risk management.
- Prepare and/or review all ordinances, resolutions, contracts, joint powers agreements, and other agreements and contracts entered into by the District as requested by the General Manager.
- Enforce District ordinances and regulations through administrative and judicial actions as requested by the General Manager.
- Research and submit legal opinions on special district or other legal matters as requested by the Board of Directors or the General Manager.
- Coordinate and manage the services and costs of outside special counsel if assigned.
- Attend monthly Board meetings unless excused by the Board President or the General Manager, and attend additional Board special meetings, committee meetings, and community meetings as appropriate.
- Promptly return all calls and emails from the Board of Directors and from District staff.

Instructions for Submittals

Deadline for submittal is 5:00pm, Tuesday, July 2, 2013; no proposals will be accepted after this time. Firms shall provide the District with an electronic copy sent to Mary Cahill, General Manager, at mcahill@cameronpark.org plus eight copies delivered or mailed to:

**Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682**

The Cameron Park Community Services District requires the applicant to submit a concise proposal clearly addressing all of the requirements outlined in this RFP. To be considered

responsive, the proposal must provide specific answers to all questions and requests for information.

The following information shall be included in the submittal:

- A cover letter of introduction.
- Describe the nature of your law firm's practice and your qualifications for providing general legal services to the Cameron Park Community Services District. Please provide a professional chronology, including the educational background, legal training, and years of practice (including date of admission to the California Bar) for the individual who will be designated to serve as primary legal counsel, as well as for others anticipated to be involved in providing legal services to the District.
- Please provide the overall capabilities, qualifications, training, and area of expertise for each of the principals, partners and associates of the law firm, including the length of employment for each person and his/her area of specialization for those involved in the assignment, emphasizing knowledge of, and experience with, California special districts, or other public sector experience.
- A representative list of similar public agency clients represented within the last ten years.
- Current Clients and Conflicts of Interest:
 - Please list all current or former clients (including pro bono) with real ownership, residence, or principal place of business within the boundaries of Cameron Park Community Services District.
 - Please list all public clients for which you or your firm currently provide services under a fee-for-service basis or on a retainer basis.
 - Please identify any foreseeable or potential conflicts of interest which would result from such representation and the manner in which you would propose to resolve such conflicts.
- Litigation experience and demonstration of a good court track record. Cite examples of public agency litigation experience.
- Intended office location and accessibility to the Cameron Park Community Services District.
- A proposed fee schedule for service to be provided and a sample billing statement. The District prefers that legal services be provided at an hourly rate based on the individual attorney billing rates.
- Please provide the limits of your professional liability insurance coverage. The District will require risk transfer provisions in this contract.
- A list of a minimum of three references comprised of clients for which the firm has completed similar work, including their contact information.
- If the firm, or any attorneys employed by the firm, have ever been sued by special districts, local governments, or other clients for malpractice, have ever been the subject of complaints filed with the State Bar, or have had discipline imposed by the State Bar, please provide information on the nature of the incident, the dates when the matter began and was concluded, and the results of the situation.

- Any other supporting materials that support the proposal and would assist the District in making their decision.

Solicitation of proposals in no way obligates CPCSD to contract with any firm or individual. The decision to approve and award a contract is at the discretion of CPCSD Board of Directors.

Review & Selection Process

All proposals must be received before the close of business on Tuesday, July 2, 2012. Proposals will be screened July 2, 2013 - July 9, 2013.

CPCSD will review proposals and make recommendations to the Board of Directors for final approval. The General Manager and/or Board of Directors may request a meeting with some of the qualified individuals or firms prior to making a final selection. The following criteria will be used for selecting the top candidate(s):

- Depth and breadth of experience and expertise in the practice of law, with particular emphasis on those areas most often encountered in special districts and specifically in the topics listed under scope of services;
- Degree of experience with similar clients and communities;
- Capability to perform legal services promptly and in a manner that permits the District and its staff to meet established deadlines and to operate in an effective and efficient manner;
- Degree of availability for quick response to inquiries that arise out of day-to-day operating questions or problems;
- Degree to which the firm and individual attorneys stay current through continued professional development and active communication with other practitioners in special district law;
- Communication skills;
- Fees and cost of services;
- Responses from references;
- Interviews, if conducted;
- Other qualifications and criteria as deemed appropriate by the Board of Directors.

Timeline (tentative)

July 2	Deadline for Response
July 2 – July 9	Review proposals and select top candidates
July 9 & 10	Notify top candidates and schedule interviews
July 15 – 26	Interview & select final candidate
July 29 – August 7	Negotiate contract
August 21	Board of Directors approval

Questions?

Any questions should be directed to the District’s General Manager, Mary Cahill, at the District’s address as above, at mcahill@cameronpark.org, or 530.677.2231. Please note that no oral information given will be binding upon the District unless such information is issued in writing as an official addendum.

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: February 15, 2017

FROM: Mary Cahill, General Manager

AGENDA ITEM #11: **REVENUE ENHANCEMENT AD HOC COMMITTEE**

RECOMMENDED ACTION: Receive, Discuss and Action as Appropriate

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

The Board President will be appointing two members of the public to an ad hoc committee to review revenue enhancement opportunities. This committee will work under the Budget and Administration Committee. Details will be provided at the meeting by the Board President.



CAMERON PARK

*Cameron Park
Community Services District*

Revised Agenda Transmittal

DATE: February 15, 2017

FROM: Mary Cahill, General Manager

AGENDA ITEM #12: **MIDYEAR FINANCIAL REVIEW**

RECOMMENDED ACTION: Receive, Discuss and Action as Appropriate

BUDGET ACCOUNT: N/A
BUDGET IMPACT: N/A

Please refer to the exhibits for discussion. Items will come back to the Board of Directors for discussion and approval in March, 2017.

- Exhibit A – Budgeted Capital and Operations – Fiscal Year 2016/17
- Exhibit B – Fiscal Year 2016/17 – Midyear Estimate Budget Review
- Exhibit C – New Budget List – Fiscal Year 2017/18
- Exhibit D – Proposed use of Development Impact Fees – Park Fees – Fiscal Year 2015/16-2019/20



CAMERON PARK

Cameron Park Community Services District

**Budgeted Capital and Operations
Fiscal Year 2016/17**

	<u>Location</u>	<u>Description</u>	<u>Amount</u>	<u>Tier</u>	<u>Status</u>	<u>RFPs</u>	<u>Browning Reserve</u>
Fire	Station 89	Exterior station	\$25,000	1	Pending		Yes
Fire	Station 89	Upstairs bathrooms	\$5,000	1	Completed		Yes
Fire	Station 88	Flooring/Reception area desk	\$21,000	1	Pending		Yes
Fire	Stations 88 and 89	Hose	\$5,000	1	Completed		No
Parks	Cameron Park Lake	Tennis court reseal	\$45,000	1	Pending	3	Yes
Parks	Cameron Park Lake	Gazebo	\$15,000	1	Pending	2	No
Parks	Christa McAuliffe Park	Resurface parking lot	\$10,000	1	Pending	1	Yes
Parks	Christa McAuliffe Park	Resurface turf area	\$25,000	1	Pending	0	No
Comm. Center	Community Center	Pool heater pump	\$6,000	1	Pending	2	Yes
Subtotal Tier 1			\$157,000				

Operating Expense Items (included in Budget)

	<u>Cost</u>	<u>Department/Category</u>	<u>Status</u>
Staffing for Weed Abatement Program	\$ 26,730	Fire/Contractual Services	Completed
Front office counters (Station 89)	\$ 3,000	Fire/Maintenance - Buildings	
Mattresses (Station 88 & 89)	\$ 10,000	Fire/Maintenance – Buildings	
Washer & Dryer (Station 89)	\$ 2,200	Fire/Maintenance - Buildings	
Subtotal	\$ 41,930		

Cameron Park Community Services District
Fiscal Year 2016/17
Revised Midyear Estimate Budget Review

Cameron Park Lake Lagoon Season Extension	\$30,000	
Playground Equipment Replacement	Unknown	
Transfer Retiree Health Care	<u>\$41,650</u>	Approved in Budget - researching
Subtotal	<u>\$71,650</u>	
Fire Department Weed Abatement Staff II	\$17,820	
Fire Department Weed Abatement Land Clearance	\$30,000	
Fire Department Station 89 Computer Server	<u>\$14,000</u>	
Subtotal	<u>\$61,820</u>	
Total	<u>\$133,470</u>	

<i>Added Considerations</i>	<i>Estimated Cost</i>	<i>Comments</i>
New Financial/Recreation software	\$30,000	
Finance Officer	\$10,000	Wage scale increase
Bocce ball courts – competition/Astroturf, no grading, drainage or other improvements (possible revision of impact fee list) \$69,700 per court x 4 courts	\$276,000	
CC&R vehicle	\$16,000	CC&R Fund

Cameron Park Community Services District

New Budget List
Fiscal Year 2017/18

<u>Department</u>	<u>Location</u>	<u>Description</u>	<u>Amount</u>	<u>Tier</u>	<u>BRS¹</u>
Fire	Station 89	Front apron repair	\$20,000	2	
Fire	Station 89	Rear four bay doors	\$22,000	2	
Fire	Station 89	Replace upstairs office carpet	\$15,000	2	
Fire	Station 89	Extractor	\$8,000	2	
Fire	Station 89	Metal fence with electric gates	\$24,000	2	
Parks	Cameron Park Lake	Refurbish barges	\$10,000	2	No
Parks	Christa McAuliffe	Reroof restrooms	\$7,000	2	Yes
Parks	Several	New drinking fountains (\$7,000 each)	\$14,000	2	Yes
Parks	Rasmussen	New fence at ball fields	\$25,000	2	Yes
Comm. Center	Comm. Center	Pool tile replacement	<u>\$6,000</u>	2	Yes
Subtotal Tier 2			\$151,000		

TIER 3 – Deferred - Not in Budget

<u>Department</u>	<u>Location</u>	<u>Description</u>	<u>Tier</u>	
Parks	Hacienda	Extend parking area	3	No
Comm. Center	Comm. Center	Pool slide pump	3	

Reserves (Not in Budget)

	<u>Cost</u>	<u>Disposition</u>
Retiree Healthcare	\$ 41,650	To be transferred to a TBD Trust
Capital Improvement Reserve	\$ 318,000	To be transferred to a new CIP Fund
Subtotal	\$ 359,650	

¹ Browning Reserve Study (BRS)

Cameron Park Community Services District
Proposed use of Development Impact Fees
Park Impact Fees
 Fiscal Years 2015/16 - 2019/20

Item	Estimated Amount	Impact Fee Portion
Trail - Master Plan - Consultant	\$10,000	100%
*Plans for Park Improvements - Consultant	\$20,000	50%
50% of estimated amount = \$10,000		
New Concession Center at the Community Center	\$20,000	100%
New Concession Deck at Cameron Park Lake	\$15,000	100%
New Community Information Stations	\$40,000	100%
Cameron Park Lake, Community Center, Rasmussen Park, Christa McAuliffe Park		
Adding New Picnic Tables	\$20,000	100%
*Picnic Area Improvement - Cameron Park Lake and Parks	\$20,000	50%
50% of estimated amount = \$10,000		
New Entrance Cameron Park Lake	\$30,000	100%
Portable Lights for use at Multiple Parks	\$40,000	100%
Electronic Scoreboard - Rasmussen Park	\$10,000	100%
New Truck for Parks Department	\$20,000	100%
Interpretive Signage	\$20,000	100%
Exercise Stations at Parks	\$30,000	100%
Park Course, Mobile Ap		
Disc Golf Course - Park Location to be Determined	\$30,000	100%
Security Cameras for Parks	\$15,000	100%
New Golf Cart - Park Vehicle	\$10,000	100%
New Storage	\$20,000	100%
New Shade Structures	\$50,000	100%
Cameron Park Lake, Community Center, Parks, Community Center		
Subtotal	\$420,000	
Minus \$20,000 for 50% of Plans for Park Improvements - Consultant Picnic Area Improvement - Cameron Park Lake and Parks	20,000	
Total	\$400,000	

Fire Impact Fees
 Fiscal Years 2015/16 - 2019/20

Item	Estimated Amount	Anticipated Commencement Construction Date	Project Cost Payable by Impact Fees Percentage
Light Vehicles Purchase (2)	\$140,000	2016/17	100%
Station 88	\$315,000	2016/17	100%
Station 88	\$35,000	2017/18	100%
Type 3 Engine	\$490,000	2017/18	100%
Training Facility	\$300,000	2018/19	100%