



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
(530) 677-2231 Phone
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www.cameronpark.org

CONFORMED AGENDA

Regular Board of Directors' Meetings are held
Third Wednesday of the Month

REGULAR BOARD MEETING Wednesday, November 20, 2019 6:30 p.m.

The Board will convene into Closed Session after Board Information Items.

Board Members

Monique Scobey	Vice President
Felicity Carlson	Board Member
Ellie Wooten	Board Member
Holly Morrison	Board Member
Eric Aiston	Board Member

Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at www.cameronpark.org. Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or admin@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings.

CONFORMED AGENDA

CALL TO ORDER – 6:32pm

1. Roll Call – MS/HM/FC/EW/EA
 2. Pledge of Allegiance
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ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda.

Motion to adopt the Agenda.

*EW/EA – Motion Passed
Ayes – MS, HM, FC, EW, EA
Noes – None
Absent – None
Abstain – None*

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #10 to be discussed and acted upon individually.

4. Conformed Agenda – Board of Directors Meeting, October 16, 2019
 5. Conformed Agenda – Parks & Recreation Committee Meeting, October 7, 2019
 6. General Manager Report
 - a. Check Register
 7. **REVIEW AND APPROVE** Job Descriptions and Part-Time Wage Scale (J. Ritzman)
 8. **RECEIVE AND FILE** FY 2019-20 First Quarter Budget to Actuals (V. Neibauer)
 9. **REVIEW AND APPROVE** Resolution 2019-23 Directing Staff to Submit Grant Proposal for the AB 2766 Motor Vehicle Emissions Reduction Grant for 2020 and 2021 (N. Garrison)
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CONFORMED AGENDA

Motion to adopt the Consent Agenda with the following correction:

- *Pull Item #8.*

HM/MS – Motion Passed

Ayes – MS, HM, FC, EW, EA

Noes – None

Absent – None

Abstain – None

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote.

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

10. Items removed from the Consent Agenda for discussion

- **Item #8 FY 2019-20 First Quarter Budget to Actuals**

Motion to approve Item #8.

HM/EA – Motion Passed

Ayes – MS, HM, FC, EW, EA

Noes – None

Absent – None

Abstain – None

11. RECEIVE AND DISCUSS Policy 4010 Code of Conduct, 5020 Board Meeting Agenda, and 5030 Board Meeting Conduct (M. Scobey)

CONFORMED AGENDA

12. **REVIEW AND APPROVE** Resolution 2019-24 for Solar Energy Acquisition Consultant (J. Ritzman)

Motion to Approve Resolution 2019-24 for Solar Energy Acquisition Consultant.

*FC/EW – Motion Passed
Ayes – MS, FC, EW, EA
Noes – None
Absent – None
Abstain – HM*

13. **PUBLIC HEARING – SECOND READING AND APPROVAL** of Fire Code Ordinance No. 2019.11.20

Motion to introduce the ordinance by title only, waiving reading of the full ordinance, and to approve Fire Code Ordinance No. 2019.11.20.

*HM/EW - Motion Passed
Ayes – MS, HM, FC, EW, EA
Noes – None
Absent – None
Abstain – None*

14. **RECEIVE AND FILE** Special Funds Balance Summary (V. Neibauer)

15. **RECEIVE AND FILE** Fiscal Year 2018-19 Year-End Budget to Actual Report (Unaudited; V. Neibauer)

16. **REVIEW AND APPROVE** Efficient Meeting Policies & Agenda Changes (J. Ritzman, V. Neibauer)

Motion to Approve the Efficient Meeting Policies & Agenda Changes.

*FC/EW – Motion Passed
Ayes – MS, FC, EW, EA
Noes – HM
Absent – None
Abstain – None*

CONFORMED AGENDA

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

17. General Matters to/from Board Members and Staff

- Upcoming Trainings & Community Meetings
 - County Chamber Mixer - November 21st, 5:30-7:30pm (Cameron Park Community Center)
 - CSDA Gold Country Chapter "Parliamentary Workshop" – January 22nd, 2020 (San Andreas)
 - SDRMA Spring Education Day – Tuesday, March 24th, 2020 (Sacramento)

MS – Asked about moving up the budget timeline and lining up revenues and expenditures; would like to continue work on the Fire budget.

HM – The sign for Paul J. Ryan Park is in progress.

FC – Thanked the Solar Committee for hard work; attended Soroptimist meeting.

EW – Reminded everyone that tomorrow is the Chamber Mixer.

EA – Attended Fire Insurance Forum – great attendance and good work by staff; went to town hall with Shiva Frentzen.

18. Local Area Formation Commission (LAFCO)

- No meeting due to power outage.

19. Committee Reports

- a. Budget & Administration
- b. Covenants, Conditions & Restrictions (CC&R)
- c. Fire & Emergency Services
- d. Parks & Recreation
- e. Solar Energy Ad Hoc
- f. Landscaping & Lighting Assessments Districts (LLAD) Ad Hoc

CONFORMED AGENDA

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION

The Board will recess to closed session to discuss the following item(s):

1. Pursuant to California Government Code §54957(B)(1)

Consider the appointment employment, or performance, discipline or dismissal of a public employee or to hear complaints or charges brought against the employee by another person or employee unless the employee requests a public session.

Unrepresented Employee of the District – General Manager

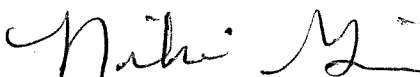
RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

ADJOURNMENT – 10:52pm

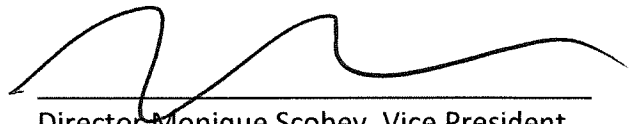
For the public's information, we are now taking email requests at admin@cameronpark.org for future notification of Community Services District meetings.

Conformed Agenda Prepared by:



Niki Garrison
Administrative Assistant

Conformed Agenda Approved by:



Director Monique Scobey, Vice President
Board of Directors