



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
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(530) 677-2201 Fax
www.cameronpark.org

CONFORMED AGENDA

Regular Board of Directors' Meetings are held
Third Wednesday of the Month

*Reception at 6:00pm to welcome newly elected Board Members and their families.
Reception is open to the public.*

REGULAR BOARD MEETING **Wednesday, December 19, 2018** **6:30 p.m.**

Board Members

Holly Morrison	President
Margaret Mohr	Vice President
Monique Scobey	Board Member
Felicity Carlson	Board Member
Ellie Wooten	Board Member

Notice to the Public

An AGENDA in FINAL FORM is located in the Reception area in the District Office and posted at each of the Cameron Park Fire Stations and on the District's website at www.cameronpark.org. Support material is available for public inspection at the District Office and on the District website. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors which is distributed less than 72 hours prior to the meeting, is available for public inspection at the same time the writing is distributed to the members of the Board of Directors. Such written documents will be made available at the District Office and on the District website.

The Cameron Park Community Services District (CPCSD) is committed to ensuring that all persons are provided the resources to participate in its public meetings. For the public's information, we are now taking email requests for future notification of Community Services District meetings. Please contact the District office at 530-677-2231 or admin@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings.

AGENDA

CALL TO ORDER – 6:42pm

1. Roll Call – HM/MM/MS/FC/EW
 2. Pledge of Allegiance
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OATH OF OFFICE

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

Felicity Carlson	Four-year term (2022) – Oath administered by Shiva Frentzen
Holly Morrison	Two-year term (2020) – Oath administered by Shiva Frentzen
Monique Scobey	Four-year term (2022) – Oath administered by Shiva Frentzen
Ellie Wooten	Four-year term (2022) – Oath administered by Shiva Frentzen

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. Adopt the Agenda

Motion to adopt the Agenda.

MM/EW - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

RECOGNITIONS AND PRESENTATIONS

Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

AGENDA

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #8 to be discussed and acted upon individually.

4. Conformed Agenda – Board of Directors Meeting, November 14, 2018
5. Conformed Agenda – Parks & Recreation Committee Meeting, December 3, 2018
6. Conformed Agenda – Board of Directors Special Meeting, December 7, 2018
7. Staff Reports
 - a. General Manager
 - b. Administration Department
 - o Check Register
 - c. Fire Department
 - d. Recreation Department
 - e. Parks & Facilities Department
 - f. Covenants, Conditions & Restrictions (CC&R) Department

Motion to adopt the Consent Agenda with the following revision – pull agenda item #7b, 7c, 7d for discussion, and remove item #5.

MM/FC - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

AGENDA

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

8. Items removed from the Consent Agenda for discussion

- *7b. Administration Department Staff Report*
- *7c. Fire Department Staff Report*
- *7d. Recreation Department Staff Report*

Motion to approve the items pulled from the Consent Agenda for discussion.

MM/FC - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

9. **APPROVE** 2019 Board and Committee Calendar

Motion to approve the 2019 Board and Committee Calendar.

FC/MM - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

10. **APPROVE** Fire Department Fees for Services – Fire Prevention (J. Ritzman, Chief Moranz)

Motion to approve Fire Prevention hourly rate increase to \$165 per hour and direct staff to bring a rate sheet back to committee for review.

MS/FC - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

AGENDA

11. **APPROVE** Facility Use Fees – Cameron Park Lake (J. Ritzman)

Motion to approve Facility Use Fees – Cameron Park Lake.

MM/EW - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

12. **APPROVE** 2019 Pool Use Fees – Hourly Rates (J. Ritzman)

Motion to approve 2019 Pool Use Fees – Hourly Rates.

EW/MM - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

13. **APPROVE** Resolution 2018-26 Supporting the Cameron Park Community Services District to File an Application for California Climate Investment Fire Prevention Grant Program (J. Ritzman, S. Moranz)

Motion to approve Resolution 2018-26 Supporting the Cameron Park Community Services District to File an Application for California Climate Investment Fire Prevention Grant Program.

MM/EW - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

14. **NOMINATE & ELECT** President and Vice President (*Standing Committee assignments will be posted on the District's website by December 31st*)

Motion to Elect Margaret Mohr as President for 2019.

MS/MM - Motion Passed

Ayes – 3

Noes – 2

Abstain – 0

AGENDA

Motion to Elect Monique Scobey as Vice President for 2019.

FC/MM - Motion Passed

Ayes – 5

Noes – 0

Abstain – 0

BOARD INFORMATION ITEMS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

15. General Matters to/from Board Members and Staff

MM – Wishes everyone a Merry Christmas and Happy Holidays; would like board members to come to meetings ready to work and having reviewed info; the board needs more committee info; board member “homework” is to come with more ideas on how to increase revenue and ready to tackle district issues.

FC – Grateful to be on the board and looking to working with staff; hope everyone has an evacuation plan.

HM – Pancake Breakfast and raffle prizes were great.

MS – Attended the Pancake Breakfast; compliment to Director Morrison for her great work as President; thank you to staff.

16. Local Area Formation Commission (LAFCO)

17. Committee Reports

- Budget & Administration
 - *Bringing CIP and mid-year budget to January Budget & Admin Committee Meeting; looking at ways to bring large revenue-generating ideas to Cameron Park CSD.*
- Covenants, Conditions & Restrictions (CC&R)
 - *Royal park cul-de-sac continues to be a problem.*
- Fire & Emergency Services
 - *Reviewed Fire Grant, mid-year review of finances, and weed abatement.*

AGENDA

- *Parks & Recreation*

- *Reviewed pool use fees and Cameron Park facility use fees; working on survey for dogs on leashes at Cameron Park Lake; low response for facility use survey so looking at ways to increase the number of responses; need more info in committee board reports.*
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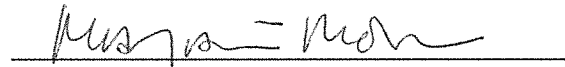
ADJOURNMENT – 9:27pm

Conformed Agenda Prepared by:



Niki Garrison
Administrative Assistant

Conformed Agenda Approved by:



Director Margaret Mohr, President
Board of Directors