



**REVISED- BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
Wednesday, JANUARY 22, 2025
6:30 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Katie Gilchrest, Director
Sidney Bazett, Director Tim Israel, Director

Director Gilchrest will appear remotely
Holiday Inn National Airport/Crystal City
2650 Richmond Highway, Arlington, VA 22202
The Notice will be posted at the Community Center
And on the door to the room at the Holiday Inn.

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

3. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

4. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- *Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.*
- *Comments must be directed only to the Board.*
- *Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.*
- *There is a three (3)–minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.*
- *The Board is not permitted to take action on items addressed under the Public Forum.*
- *The Board President is responsible for maintaining an orderly meeting.*

5. CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

A. Minutes

- (1) May 6, 2024 Special Meeting**
- (2) June 19, 2024 Regular Meeting**
- (3) July 17, 2024 Regular Meeting**
- (4) July 17, 2024 Special Meeting**
- (5) August 19, 2024 Special Meeting**
- (6) August 21, 2024 Special Meeting**
- (7) August 21, 2024 Regular Meeting**
- (8) September 18, 2024 Regular Board Meeting**
- (9) October 16, 2024 Regular Meeting**
- (10) November 20, 2024 Regular Meeting**
- (11) December 18, 2024 Special Meeting**
- (12) December 18, 2024 Regular Meeting**

B. Check Registers

- (1) October 2024**
- (2) November 2024**
- (3) December 2024**

AGENDA

- C. APPROVE** Resolution 2025-01 to Approve a Memorandum of Understanding between Cameron Park Community Services District and AFSCME COUNCIL 57, LOCAL 1
-

6. INFORMATIONAL ITEMS

- A. **General Manager's Report**
- B. **Update on Neighboring Developments**
- C. **Fire Report**

7. COMMITTEES

- A. **Budget & Administration- N/A**
 - B. **Covenants, Conditions & Restrictions (CC&R)- N/A**
 - C. **Fire & Emergency Services- N/A**
 - D. **Parks & Recreation- N/A**
 - E. **Fire Annexation Ad Hoc Committee**
-

8. ACTION ITEMS

- A. **NOMINATE & ELECT** Election of President and Vice President (A. Gardner)
- B. **APPOINTMENT** of Standing and Ad Hoc Committee Members (A. Gardner)
- C. **Request to amend Bylaw 2.1 to change the regular meeting date, modify committee meeting dates, and set the Board Calendar for 2025** (A. Gardner)
 - **Possible Action- Approve 2025 Board Calendar and Approve amendment to Bylaw 2.1**
- D. **Fee Policy Review, Discuss and Approve**
 - **Approve 2025 Calendar and bylaw change**
- E. **ITEMS PULLED FROM CONSENT AGENDA**

9. PUBLIC HEARING

- **None**
-

10. CLOSED SESSION

- **None**
-

11. General Matters to/from Board Members and Staff

12. ADJOURNMENT

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, February 19, 2025, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA , 95682 unless amended during this meeting.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Cameron Park Community Services District, at 2502 Country Club Drive Cameron Park, CA on January 20, 2025.

Alan Gardner, General Manager

Date

Please contact the District office at (530) 677-2231 or CPCSD@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at CPCSD@cameronpark.org for future notification of Cameron Park Community Services District meetings.



CAMERON PARK COMMUNITY SERVICES DISTRICT

2502 Country Club Drive
Cameron Park, CA 95682
(530) 677-2231 Phone
(530) 677-2201 Fax
www.cameronpark.org

CONFORMED AGENDA

Regular Board of Directors Meetings are held the Third
Wednesday of the Month

SPECIAL BOARD MEETING

Wednesday, May 6, 2024

6:30 pm

Cameron Park Community Center – Social Room

Board Members

Monique Scobey	President
Dawn Wolfson	Vice President
Eric Aiston	Board Member
Sidney Bazett	Board Member
Tim Israel	Board Member

AGENDA

CALL TO ORDER 6:30 pm

- A. Roll Call MS, DW, EA, SB, TI -Present
- B. Pledge of Allegiance

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

- 1. Adopt the Agenda SB- Motion to adopt agenda DW-second 5/0
motion passed

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

CONVENE TO CLOSED SESSION @6:32pm

The Board will recess to closed session to discuss the following item(s):

Conference with Legal Counsel - Anticipated Litigation

Significant risk of litigation pursuant subsection (2) or (3) of subdivision (d) of Government Code section 54956.9

- **Report out- Board discussed in closed session the item agendaized for closed session discussion, direction was given to staff the board took no other reportable action and recessed out of closed session at 7:58 pm**

ADJOURNMENT 8:00pm

Please contact the District office at (530) 677-2231 or boardclerk@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at boardclerk@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Christina Greek
Finance/HR Officer on behalf of Board Secretary

Conformed Agenda Approved by:

Director Monique Scobey, President
Board of Directors



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MINUTES**

**Wednesday, June 19, 2024
6:30 pm**

*2502 Country Club Drive
Cameron Park, CA. 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Eric Aiston, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 6:32pm

- A. Roll Call – *MS/DW/EA/SB/TI - Present*
- B. Pledge of Allegiance

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

-The General Manager said that (5. A.) second item is a typo. It originally said April 17th and needs to be changed to May 22nd.

- Director Wolfson motions to adopt the agenda with the minor correction on item 5. A. on the date of the second item. It is then seconded by Director Isreal.

Motion Passed-DW/TI

Ayes – MS/DW/EA/SB/TI

Noes – None

Absent – None

Abstain – None

-motion passed 5/0

3. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

Lori Parlin- District IV

4. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.*
- Comments must be directed only to the Board.*
- Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.*
- There is a three (3)–minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.*
- The Board is not permitted to take action on items addressed under the Public Forum.*
- The Board President is responsible for maintaining an orderly meeting.*

5. CONSENT AGENDA

AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

A. CONFORMED AGENDA

- Regular Board of Directors Meeting, March 20, 2024 - **GM said March 20th, 2024, conformed agenda page 3 last sentence was incorrect, it stated a motion “to approve resolution of painting the assembly hall that included refurbishing of the gym floor”, but the motion to approve was only for the approval of painting of the assembly hall not the floors.**
- Special Board of Directors Meeting, May 22, 2024 -**GM said May 22nd, 2024, conformed agenda item 9 page 4 wanted to make clear the board gave the GM of the fire district direction to move forward with a 3-year contract.**

-Director Aiston motioned to approve consent agenda. Director Bazett seconded that motion.

*Motion Passed-EA/SB
Ayes –TI/EA/SB/DW/MS
Noes – None
Absent – None
Abstain – None*

-motion passed 5/0

6. INFORMATIONAL ITEMS

- Board Reports**
- General Manager’s Report**
- Finance Office Report**
- Parks Report**
- Recreation and Community Center Report**

7. COMMITTEES

- Budget & Administration-June 4, 2024 (Cancelled)**
 - Dawn Wolfson and Monique Scobey
- Covenants, Conditions & Restrictions- June 3, 2024 (CC&R)**
 - Tim Israel & Sid Bazett
- Fire & Emergency Services- June 4, 2024 (Cancelled)**
 - Eric Aiston & Dawn Wolfson

D. Parks & Recreation-June 3, 2024 (Cancelled)

- Tim Israel & Eric Aiston

E. Fire Annexation Ad Hoc Committee

- Eric Aiston & Monique Scobey

8. ACTION ITEMS

A. UPDATE COMMITTEES CALENDAR

- **Possible Action-** Approve cancelation of current committee calendar

-Entire board decided to not move forward with the cancelation of the current committee calendar.

B. Review and Discuss FY 2024-25 LLAD Preliminary Engineers Report

- **Possible Action-** Adopt Resolution 2024-10 Declaring the Intention to Continue Assessments for the Fiscal Year 2024-2025, Preliminarily Approving Engineer's Report, and Providing for Notice of Public Hearing for the Landscaping and Lighting Districts.

-Director Aiston motioned to remove 2024-10 and schedule a public hearing to approve the final engineer report and bring it back to the board meeting on July 17th, 2024. Director Wolfson seconded that motion.

*Motion Passed- EA/DW
Ayes – MS/DW/EA/SB/TI
Noes –none
Absent –none
Abstain –none*

-motion passed 5/0

C. Items removed from the Consent Agenda for discussion

9. PUBLIC HEARING

A. Preliminary FY 2024-25 Operating Budget

- **Possible Action-** Adopt Resolution 2024-12 Approving FY 2024-25 Preliminary Operating Budget
-Director Aiston makes a motion to approve Resolution 2024-12 with the adjustment of adding a transfer to CC&R in the amount to \$25,000. Director Wolfson seconded that motion.

*Motion Passed- EA/DW
Ayes – MS/DW/EA/TI/SB
Noes –none
Absent –none
Abstain –none*

-motion passed 5/0

B. Establishing Appropriations Limitation for Fiscal Year 2024-2025 for the Cameron Park Community Services District.

- **Possible Action-** Adopt Resolution 2024-13 Establishing Appropriations Limitation for Fiscal Year 2024-2025 for the Cameron Park Community Services District.

-Director Aiston motioned to approve Resolution of 2024-13 Establishing Appropriations Limitation for Fiscal Year 2024-2025

*Motion Passed-EA/DW
Ayes – EA/MS/DW/SB/TI
Noes –none
Absent –none
Abstain –none*

-motion passed -5/0

C. El Dorado Disposal/Waste Connections Annual Fee Adjustment

- **Possible Action-** Adopt Resolution 2024-14 Establishing Rates for the Collection of Solid Waste Within the Cameron Park Community Services District for FY 2024/25.

Director Isreal motioned to approve the rate increases as described in Resolution of 2024-14 for the rates that are in our contract. Director Bazett seconded the motion.

*Motion Passed-TI/SB
Ayes – MS/DW/SB/TI/EA
Noes –none
Absent –none
Abstain –none*

-motion passed 5/0

10. CLOSED SESSION

- A. Conference with Legal Counsel - Existing Litigation Pursuant to Government Code section 54956.9 *Chris Felton, et al. v. El Dorado County, Cameron Park Community Services District, et al.*, El Dorado County Superior Court Case No. 23CV2183**
- B. Report out of closed session 10:49PM**

11. General Matters to/from Board Members and Staff

12. ADJOURNMENT 10:56pm

- ***Dawn Wolfson motioned to adjourn the meeting; Director Aiston seconded that motion.
-President Scobey called for a vote***

Ayes – MS/DW/EA/TI/SB

Noes –none

Absent –none

Abstain –none

-Motion passed 5/0

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, July 17, 2024, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA , 95682.

Please contact the District office at (530) 677-2231 or CPCSD@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at CPCSD@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Elizabeth Riseman
Board Secretary

Conformed Agenda Approved by:

Director Monique Scobey, President
Board of Directors

DRAFT



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MINUTES
Wednesday, July 17, 2024
6:30 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Eric Aiston, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 6:33pm

- A.** Roll Call – *MS/DW/SB/EA/TI - Present*
- B.** Pledge of Allegiance

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

*-Finance Officer requested to remove conformed agenda from consent agenda due to it not being attached
- Motion to Approve Agenda with conformed agenda removed*

*EA/SB – Motion Passed
Ayes –TI/EA/SB/DW/MS
Noes – None
Absent – None
Abstain – None*

3. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

-None

4. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- *Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.*
- *Comments must be directed only to the Board.*
- *Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.*
- *There is a three (3)-minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.*
- *The Board is not permitted to take action on items addressed under the Public Forum.*
- *The Board President is responsible for maintaining an orderly meeting.*

5. CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

A. CONFORMED AGENDA

- ~~Regular Board of Directors Meeting, June 19, 2024—Item pulled because not in packet.~~

B. APPROVE RESOLUTION 2024-15 UPDATING THE 24/25 QUIMBY BUDGET

- *Motion to approve consent agenda with item A removed*
 - DW/TI – Motion Passed*
 - Ayes –TI/EA/SB/DW/MS*
 - Noes – None*
 - Absent – None*
 - Abstain – None*

6. INFORMATIONAL ITEMS

- A. Board Reports
- B. General Manager's Report
- C. Finance Office Report
- D. Parks Report
- E. Recreation and Community Center Report
- F. Fire Report

7. COMMITTEES

- A. **Budget & Administration-July 2, 2024 (Cancelled)**
 - Dawn Wolfson and Monique Scobey
- B. **Covenants, Conditions & Restrictions- July 1, 2024 (CC&R)**
 - Tim Israel & Sid Bazett
- C. **Fire & Emergency Services July 2, 2024 (Cancelled)**
 - Eric Aiston & Dawn Wolfson
- D. **Parks & Recreation-July 1, 2024 (Cancelled)**
 - Tim Israel & Eric Aiston
- E. **Fire Annexation Ad Hoc Committee**
 - Eric Aiston & Monique Scobey

8. ACTION ITEMS

- A. **Request to begin preliminary negotiations with El Dorado Hills Fire Department.**
 - **Possible Action-** Approve General Manager to begin preliminary negotiations with EDH FD

- *Motion to direct General Manager and Ad Hoc committee to begin negotiations with EDH FD*

TI/DW – Motion Passed

Ayes –MS/DW/TI/EA

Noes – None

Absent – None

Abstain – SB

- B. **Contract for Services with Don Ashton**

- **Possible Action-** Adopt Resolution 2024-16 Authorizing the General Manager to execute an agreement with Municipal Management Solutions, LLC

-Motion to approve Resolution 2024-16 to approve contract with Mr. Ashton.

DW/TI- Motion Passed

Ayes –MS/DW/TI/EA/ SB

Noes – None

Absent – None

Abstain – None

9. PUBLIC HEARING

A. LLAD Final Budget

- **Possible Action-** Adopt Resolution 2024-17 Approving Lighting and Landscape Districts' Engineer's Report, Confirming Diagram and Assessments, and Directing Auditor-Controller of El Dorado County to Continue and to Collect Assessments for Fiscal Year 2024-25

-Director Bazett Motion to approve Resolution 2024-17 approving lighting and landscape Directors' Engineer's Report- motion amended with updated FY 24/25 date. EA Second.

Ayes –MS/ EA/DW/SB/TI

Noes – None

Absent – None

Abstain – None

B. G.O. Bond Taxation Rate

- **Possible Action-** Adopt Resolution 2024- 18 Stating the Purposes and Fixing the Amount of Money to be Raised by Taxation to the District to Pay Voter Approved Debt for the Fiscal Year 2024-25 and Setting the Tax Rate

-EA Motion to approve Resolution 2024-18. TI second.

Ayes –MS/DW/TI/EA/SB

Noes – None

Absent – None

Abstain – None

10. CLOSED SESSION 9:27pm

- **Conference with Labor Negotiators, General Manager Alan Gardner and Finance/HR Officer Christina Greek, pursuant to Government Code section 54957.6, all units.**
- **Public Employee Annual Performance Evaluation pursuant to Government Code Section 54957. Position: General Manager**

- **Conference with Legal Counsel Litigation Significant exposure to litigation (Gov. Code§ 54956.9(d)(2))**
- **Report out of closed session**

-Board gave staff direction on items listed above.

11. General Matters to/from Board Members and Staff

12. ADJOURNMENT 12:00am

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, August 21, 2024, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA , 95682.

In accordance with Government Code Section 54954.2(a), this agenda was posted on the District's bulletin board at the Cameron Park Community Services District, at 2502 Country Club Drive Cameron Park, CA on July 12, 2024.

Alan Garnder, General Manager

Date

Please contact the District office at (530) 677-2231 or CPCSD@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at CPCSD@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Christina Greek
Finance/HR Officer on behalf of Board Secretary

Director Monique Scobey, President
Board of Directors



AGENDA

Regular Board of Directors Meetings are held the
Third Wednesday of the Month

SPECIAL BOARD MEETING MINUTES

**Wednesday, July 17, 2024
6:30 pm**

Cameron Park Community Center – Social Room

Board Members

Monique Scobey	President
Dawn Wolfson	Vice President
Eric Aiston	Board Member
Sidney Bazett	Board Member
Tim Israel	Board Member

CALL TO ORDER 6:33 pm

- A. Roll Call - MS, DW, SB, EA, TI - Present
- B. Pledge of Allegiance

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

- 1) Adopt the Agenda
-

RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.

OPEN FORUM FOR NON-AGENDA ITEMS

Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.

APPROVAL OF CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

- 2) Parking Boxx Contract Change order

AGENDA

- **Possible Action-** Approve Resolution 2024-19 General Manager to sign revised contract with Parking Boxx for \$60,419.50
- *Motion to approve the amended amount \$60,419.50 to reflect increased sales tax and new electronics for opening the gate and approving Resolution 2024-19*
SB/DW – Motion Passed
Ayes –5/0- no roll call

- Motion to close the Special BOD Meeting
EA/ DW- motion passed
Ayes- 5/0- no roll call

-Motion to reconsider the last motion that was made to close the Special Meeting and do a roll call on Resolution 2024-19

EA/ DW- motion passed
Ayes- 5/0- no roll call

-Motion to approve Resolution 2024-19, GM to sign contract for Parking Boxx for \$60,419.50 with roll call vote.

EA/ DW- motion passed
Ayes –MS/DW/EA/SB/TI
Noes – None
Absent – None
Abstain – None

-Motion to close Special BOD Meeting

DW/EA- motion passed
Ayes- 5/0

ADJOURNMENT 8:03 pm

Please contact the District office at (530) 677-2231 or cgreek@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at cgreek@cameronpark.org for future notification of Cameron Park Community Services District meetings.

AGENDA

Conformed Agenda Prepared by:

Christina Greek
Finance/HR Officer on behalf of Board Secretary

Conformed Agenda Approved by:

Director Monique Scobey, President
Board of Directors



**BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
MINUTES
Wednesday, August 19, 2024
5:30 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Eric Aiston, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 5:33pm

- A.** Roll Call *MS/DW/EA/SB/TI -Present*
 - B.** Pledge of Allegiance
-

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the agenda and motion to adopt the Agenda.

-Director Bazett motioned to adopt the agenda with the correction of Director Israels name and that Director Bazett is in person. Director Wolfson Seconds the motion.

*Ayes – MS/DW/EA/SB/TI
Noes – None
Absent – None
Abstain – None*

Motion Passed 5/0

3. CLOSED SESSION 5:35pm

- Conference with Labor Negotiators, General Manager Alan Gardner and Finance/HR Officer Christina Greek, pursuant to Government Code section 54957.6, all units.
 - Report out of closed session (there was no report out of closed session on the recording)
-
-

4. ADJOURNMENT (there was no adjournment time on the recording)

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, August 21, 2024, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA, 95682.

Please contact the District office at (530) 677-2231 or CPCSD@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at CPCSD@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Elizabeth Riseman
Board Secretary

Director Monique Scobey, President
Board of Directors



AGENDA

Regular Board of Directors Meetings are held the
Third Wednesday of the Month

SPECIAL BOARD MEETING MINUTES

**Wednesday, August 21, 2024
6:00 pm**

Cameron Park Community Center – Social Room

Board Members

Monique Scobey	President
Dawn Wolfson	Vice President
Eric Aiston	Board Member
Sidney Bazett	Board Member
Tim Israel	Board Member

CALL TO ORDER 6:12pm

- A. Roll Call **MS/DW/SB/EA/TI -Present**
- B. Pledge of Allegiance

Public testimony will be received on each agenda item as it is called. The principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.

ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

- 1) Adopt the Agenda

Director Israel motioned to adopt the agenda and Director Wolfson seconded that motion.

Ayes -MS/DW/SB/EA/TI

Noes-none

Absent-none

Abstain-none

Motion passed 5/0

RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.

- **Marble Valley and Lime Rock developments**
-

ADJOURNMENT 6:29pm

Director Bazett motioned to adjourn the special meeting and Director Wolfson seconded the motion.

Ayes – MS/DW/SB/TI/EA

Noes- none

Absent-none

Abstain-none

Motion passed 5/0

AGENDA

Please contact the District office at (530) 677-2231 or cgreek@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at cgreek@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Elizabeth Riseman
Board Secretary

Director Monique Scobey, President
Board of Directors



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MINUTES
Wednesday, August 21, 2024
6:30 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Eric Aiston, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 6:32pm

- A.** Roll Call *MS/DW/SB/EA/TI -Present*
- B.** Pledge of Allegiance

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the agenda and motion to adopt the agenda.

Director Bazett motions to adopt the agenda with the removal of action item 8 A. Director Israel seconded the motion.

Roll call vote

Ayes -**SB/TI**

Noes- **MS/DW/EA**

Absent- none

Abstain-none

Motion fails- **2/3**

Director Scobey makes a motion to adopt the agenda with an updated organizational chart given to everyone. Director Wolfson seconded the motion.

Roll call vote

Ayes-**MS/DW/EA**

Noes-**SB/TI**

Absent-none

Abstain-none

Motion passed **3/2**

3. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

None

4. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- *Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.*
 - *Comments must be directed only to the Board.*
 - *Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.*
 - *There is a three (3)-minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.*
 - *The Board is not permitted to act on items addressed under the Public Forum.*
 - *The Board President is responsible for maintaining an orderly meeting.*
-

5. CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

A. CONFORMED AGENDA

6. INFORMATIONAL ITEMS

- A. General Manager's Report
- B. Finance Office Report
- C. Parks Report
- D. Recreation Report
- E. Fire Report

7. COMMITTEES

- A. **Budget & Administration- August 13, 2024 (Rescheduled)**
 - Dawn Wolfson and Monique Scobey
- B. **Covenants, Conditions & Restrictions- August 5, 2024**
 - Tim Israel & Sid Bazett
- C. **Fire & Emergency Services - August 6, 2024 (Cancelled)**
 - Eric Aiston & Dawn Wolfson
- D. **Parks & Recreation- August 12, 2024 (Rescheduled)**
 - Tim Israel & Eric Aiston
- E. **Fire Annexation Ad Hoc Committee**
 - Eric Aiston & Monique Scobey

8. ACTION ITEMS

- A. **Job Descriptions**
 - **Possible Action-** Approve Job descriptions and Organizational chart

Director Aiston makes a motion to approve the job title and description of the administrative assistant but change the title to Board Clerk and with clarification to report to the general manager with direction and oversight of the HR/Finance officer. Director Wolfson seconded that motion.

Roll call vote

Ayes-**MS/DW/SB/EA**

Noes-TI

Absent-none

Abstain-none

Motion passed 4/1

Director Scobey motions to approve the Director of Parks and Rec job description. No second motion.

Motion fails

9. PUBLIC HEARING 9:26pm

A. FY 2024-25 Final Budget

- **Possible Action-** Adopt Resolution 2024-20 Approving Fiscal Year 2024-25 Final Budget
Director Israel moved to approve the presented budget with the change of adding in the salary savings that would of accord with the revised work chart \$141,000. Director Bazett seconded the motion.

Roll call vote

Ayes-**MS/DW/SB/EA/TI**

Noes-none

Absent-none

Abstain-none

Motion passed 5/0

10. CLOSED SESSION 10:15pm

- **Conference with Legal Counsel - Anticipated Litigation. Significant exposure to litigation, pursuant to Government Code section 94956.9(b). One potential case.**
 - **Public Employee 6-month Performance Evaluation pursuant to Government Code Section 54957. Position: General Manager**
-

- Report out of closed session (there was no report out)
-

11. General Matters to/from Board Members and Staff

12. ADJOURNMENT (there was no adjournment time to record)

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, September 18, 2024, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA, 95682.

Please contact the District office at (530) 677-2231 or CPCSD@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at CPCSD@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Elizabeth Riseman
Board Secretary

Director Monique Scobey, President
Board of Directors



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MINUTES
Wednesday, September 18, 2024
6:30 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Eric Aiston, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 6:35pm

- A.** Roll Call *DW/EA/TI/SB -Present MS -Absent*
 - B.** Pledge of Allegiance
-

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the agenda and motion to adopt the agenda.

-Director Aiston motions to adopt the agenda and Director Bazett seconds that motion.

*Motion Passed- EA/SB
Ayes – DW/EA/SB/TI
Noes – None
Absent – None
Abstain – None*

3. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

AGENDA

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- **Marble Valley and Lime Rock developments**

4. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- *Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.*
- *Comments must be directed only to the Board.*
- *Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.*
- *There is a three (3)-minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.*
- *The Board is not permitted to take action on items addressed under the Public Forum.*
- *The Board President is responsible for maintaining an orderly meeting.*

5. CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

6. INFORMATIONAL ITEMS

- A. General Manager's Report**
- B. Fire Report**

7. COMMITTEES

- A. Budget & Administration-September 3, 2024**
 - Dawn Wolfson and Monique Scobey
- B. Covenants, Conditions & Restrictions (CC&R)- September 9, 2024**

- Tim Israel & Sid Bazett
- C. Fire & Emergency Services- September 3, 2024**
- Eric Aiston & Dawn Wolfson
- D. Parks & Recreation- September 9, 2024 (Cancelled)**
- Tim Israel & Eric Aiston
- E. Fire Annexation Ad Hoc Committee**
- Eric Aiston & Monique Scobey
-

8. ACTION ITEMS

- None

9. PUBLIC HEARING

- None
-

10. CLOSED SESSION

- None
-

11. General Matters to/from Board Members and Staff

-Director Wolfson asked the committee members if they can add to the October agenda the possibility of holding off on voting in December for new board members since President Scobey will not be there to participate and push the vote to January 2025.

12. ADJOURNMENT 9:00pm

-Director Israel motioned to adjourn the meeting and Director Aiston seconded that motion.

AGENDA

Ayes – DW/EA/TI/SB

Noes –none

Absent –none

Abstain –none

Motion passed

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, October 16, 2024, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA, 95682.

Please contact the District office at (530) 677-2231 or CPCSD@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at CPCSD@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Elizabeth Riseman
Board Secretary

Director Monique Scobey, President
Board of Directors



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MINUTES
Wednesday, October 16, 2024
6:30 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Eric Aiston, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 6:32pm

- A.** Roll Call *MS/DW/EA/SB/TI* -Present
- B.** Pledge of Allegiance

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

-GM said to remove the consent agenda item 5 B. Rental agreement.

-Director Aiston motioned to remove item 5 B. from consent agenda, He asked that it be discussed as an open agenda item with the public immediately after. Director Bazett seconded the motion.

-Director Scobey said a friendly amendment to correct the closed section of litigation to read 4 cases not 5 cases. Direction Aiston agreed. Director Bazett seconded.

Roll call vote -

Ayes-MS/DW/EA/SB

Noes –**TI**

Absent –none

Abstain –none

-motion passes to adopt the agenda.

3. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- **None**

4. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- *Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.*
- *Comments must be directed only to the Board.*
- *Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.*
- *There is a three (3)–minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.*
- *The Board is not permitted to act on items addressed under the Public Forum.*
- *The Board President is responsible for maintaining an orderly meeting.*

5. CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

A. CONFORMED AGENDA

- Special Board of Directors Meeting ~~October 11, 2024~~. October 10th2024.

- GM and President Scobey requested to pull item 5 A.

-Director Isreal motioned to remove conformed agenda 5 A. Director Bazett seconded the motion.

Roll Call Vote-

Ayes-MS/DW/EA/SB/TI

Noes –none

Absent –none

Abstain –none

Motion passed- 5/0

-Director Aiston asked for a correction to the conformed agenda item 5 A. It's supposed to be October 10th not the 11th.

-Director Aiston makes a motion to adopt the conformed agenda special board meeting October 10th, 2024. with the change made in the consent agenda listing to October 10th, 2024, as well as the changes stated by council. Director Wolfson seconded the motion.

Ayes-MS/DW/EA/SB/TI

Noes –none

Absent –none

Abstain –none

Motion passed- 5/0

B. APPROVE PRESIDENT TO SIGN VENUE RENTAL AGREEMENT HOUSING EL DORADO

-Removed from consent agenda and put as an open agenda item for public to comment.

-Director Aiston motioned to table this agenda item and call a special meeting for Wednesday October 30th 6:30 where the only agenda item will be to have Housing El dorado give a presentation also a rewritten contract addressing the questions and the concerns of the Board and community. As well as, a recommended action to either accept or deny the change. Director Bazett seconded the motion.

Roll Call Vote-

Ayes-MS/EA/SB/TI

Noes –DW
Absent –none
Abstain –none

Motion passed- 4/1

C. APPROVE CHANGES TO POLICY 3360

6. INFORMATIONAL ITEMS

- A. General Manager’s Report**
- B. Fire Report**

7. COMMITTEES

- A. Budget & Administration-** October 8, 2024
 - Dawn Wolfson and Monique Scobey
- B. Covenants, Conditions & Restrictions (CC&R)-** October 7, 2024
 - Tim Israel & Sid Bazett
- C. Fire & Emergency Services-** Canceled
 - Eric Aiston & Dawn Wolfson
- D. Parks & Recreation-** October 7, 2024- 1 committee member attended
 - Tim Israel & Eric Aiston
- E. Fire Annexation Ad Hoc Committee**
 - Eric Aiston & Monique Scobey

8. ACTION ITEMS

- A. Wage Scale, Job Descriptions and Organizational Chart update**
 - Director Aiston motioned to table the discussion and postpone to November’s meeting. Director Wolfson seconded the motion.**

Ayes-MS/DW/EA/SB/TI

Noes –none

Absent –none

Abstain –none

Motion passed- 5/0

B. Fourth Amendment to Waste Connections of California, Inc., doing business as El Dorado Disposal Services Contract.

-President Scobey makes a motion to direct staff to talk to El dorado Disposal and have them bring forward all the rates that are currently being charged to customers and update the contract to reflect that fines and penalties will be put on cart tags and not just billing. Director Bazett seconded the motion.

Roll call vote –

Ayes-MS/DW/SB/TI

Noes –EA

Absent –none

Abstain –none

Motion passed - 4/1

9. PUBLIC HEARING

- None

10. CLOSED SESSION 10:23pm

- ***Conference with Legal Counsel, Anticipated Litigation: Significant exposure to litigation pursuant Government Code section 54956.9 subdivision (d) paragraph (2) or (3). ~~FIVE cases.~~ FOUR cases.***
- ***Public Employee Performance Evaluation pursuant to Government Code section 54957. Title: General Manager***
- ***Public Employee Performance Evaluation pursuant to Government Code section 54957. Title: General Counsel***
- **Report out of closed session 12:19am**

11. General Matters to/from Board Members and Staff

12. ADJOURNMENT 12:22am Thursday October 17th, 2024.

-Director Wolfson motioned to adjourn the meeting and Director Aiston seconded the motion.

Ayes-MS/DW/EA/SB/TI

Noes –none

Absent –none

Abstain –none

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, November 20, 2024, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA, 95682.

Please contact the District office at (530) 677-2231 or CPCSD@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public’s information, we are taking email requests at CPCSD@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Elizabeth Riseman
Board Secretary

Director Monique Scobey, President
Board of Directors



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MINUTES
Wednesday, November 20, 2024
6:30 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Eric Aiston, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 6:36pm

- A. Roll Call *MS/DW/EA/SB/TI -present*
- B. Pledge of Allegiance

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the agenda and motion to adopt the agenda.

-Director Wolfson motioned to adopt the agenda and Director Israel seconded the motion.

Motion Passed-DW/TI

Ayes –MS/DW/EA/TI

Noes – SB

Absent – None

Abstain – None

Motion passed 4/1

3. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- **Don Ashton- Financial Results of Fire Department Annexation**

4. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- *Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.*
- *Comments must be directed only to the Board.*
- *Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.*
- *There is a three (3)–minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.*
- *The Board is not permitted to act on items addressed under the Public Forum.*
- *The Board President is responsible for maintaining an orderly meeting.*

5. CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

A. Minutes

- **None**

-Director Bazett and the public said they'd like to see minutes of previous board meeting before the next meeting each month.

6. INFORMATIONAL ITEMS

A. General Manager's Report

-Director Aiston would like to have a future agenda item regarding the board's policy on rate setting.

B. Fire Report

7. COMMITTEES

A. Budget & Administration- November 5, 2024

- Dawn Wolfson and Monique Scobey

B. Covenants, Conditions & Restrictions (CC&R)- November 11, 2024

- Tim Israel & Sid Bazett

C. Fire & Emergency Services- November 5, 2024

- Eric Aiston & Dawn Wolfson

D. Parks & Recreation- November 11, 2024

- Tim Israel & Eric Aiston

E. Fire Annexation Ad Hoc Committee

- Eric Aiston & Monique Scobey

8. ACTION ITEMS

A. Don Ashton Contract Amendment

- ***Director Bazett makes a motion to approve resolution 2024-21 and strike the middle bullet and have it read allocate \$41,000. Director Wolfson seconded that motion.***

Roll Call Vote- *Motion Passed-SB/DW*
Ayes –MS/DW/EA/TI/SB
Noes – None
Absent – None
Abstain – None

Motion passed- 5/0

B. Request to Amend Bylaw 2.1 to Change the Regular Meeting

date, modify committee meeting dates, and set the Board Calendar for 2025

- **Director Aiston motioned to table this Action item 5 B. till December 2024 or January 2025 meeting when the new board member is available for further discussion. Director Bazett seconded the motion.**

Motion Passed- EA/SB
Ayes –MS/ EA/SB/TI

Noes – None
Absent – None
Abstain – DW

Motion passed- 4/1

C. Proposed Revision of Organizational Chart and Wage Scale

- Director Bazett motioned to adopt the organizational chart and Director Aiston seconded that motion.

Motion Passed-SB/EA
Ayes –MS/DW/EA/ SB/TI
Noes – None
Absent – None
Abstain – None

Motion passed- 5/0

Director Aiston motioned to approve the wage scale pulling the Finance/HR Officer role and non- MOU people. Director Wolfson seconded that motion.

Roll call vote-

Motion Passed-EA/DW
Ayes –MS/DW/EA/SB
Noes – TI
Absent – None
Abstain – None

Motion passed 4/1

9. PUBLIC HEARING

- None

10. CLOSED SESSION 9:52pm

- **Conference with Real Property Negotiators pursuant to Government Code section 54956.8. Negotiator: General Manager Alan Gardner.**
- **Public Employee Annual Performance Evaluation pursuant to Government Code section 54957. Position Title: General Manager**

- **Report out of closed session (there was no time for report out of recording)**

Direction was given to staff regarding closed session items

11. General Matters to/from Board Members and Staff

12. ADJOURNMENT 11:20pm

Ayes –MS/DW/EA/SB/TI

Noes – None

Absent – None

Abstain – None

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, December 18, 2024, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA, 95682.

Please contact the District office at (530) 677-2231 or CPCSD@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at CPCSD@cameronpark.org for future notification of Cameron Park Community Services District meetings.

Conformed Agenda Prepared by:

Elizabeth Riseman
Board Secretary

Conformed Agenda Approved by:

Director Monique Scobey, President
Board of Directors



**BOARD OF DIRECTORS
SPECIAL MEETING AGENDA
MINUTES
Wednesday, December 18, 2024
6:15 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Eric Aiston, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 6:16pm

- A. Roll Call *DW/SB/TI*
- B. Pledge of Allegiance

2. OATH OF OFFICE

Katie Gilcrest four-year term (2028) – Oath administered by Dawn Wolfson
Sidney Bazett Four-year term (2028) – Oath administered by Dawn Wolfson

3. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the agenda and motion to adopt the agenda.

Director Israel motioned to adopt the agenda and Director Bazett seconded the motion.

Ayes-DW/TI/SB All Ayes

4. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

A. Honoring Director Eric Aiston for service on the Board of Directors

5. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.
- Comments must be directed only to the Board.
- Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.
- There is a three (3)-minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.
- The Board is not permitted to act on items addressed under the Public Forum.
- The Board President is responsible for maintaining an orderly meeting.

-William Pierce a community member discussed the issue of the pool being unavailable for the community. He's asking the board to investigate the issue so that the pool can be open more to the community.

-Brad Mullen, a Cameron Park resident, submitted a public records request May 29th, 2024; to date he has not received a formal written response to his request, and he feels its now out of scope for what is required, and he would like a explanation.

6. ADJOURNMENT 6:34pm

Director Bazett motioned to adjourn the special meeting and Director Israel seconded the motion.

Ayes-DW/TI/SB

Noes-none

Absent-MS

Abstain-none

Motion passed

AGENDA

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, January 15, 2025, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA, 95682 unless amended during this meeting.

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Elizabeth Riseman
Board Secretary

Director Monique Scobey, President
Board of Directors

Please contact the District office at (530) 677-2231 or Boardclerk@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at Boardclerk@cameronpark.org for future notification of Cameron Park Community Services District meetings.



**BOARD OF DIRECTORS
REGULAR MEETING AGENDA
MINUTES
Wednesday, December 18, 2024
6:30 pm**

*2502 Country Club Drive
Cameron Park, CA, 95682-Social Room*

Board Members

Monique Scobey, President

Dawn Wolfson, Vice President Katie Gilchrest, Director
Sidney Bazett, Director Tim Israel, Director

Mission Statement

“Preserve and enhance the quality of life and to safeguard the health, safety and welfare of our community.”

1. CALL TO ORDER 6:34pm

- A. Roll Call *DW/SB/TI/KG*
- B. Pledge of Allegiance

2. ADOPTION OF THE AGENDA

The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.

Director Bazett motioned to accept the agenda and Director Israel seconded that motion.

Ayes-DW/SB/TI/KG

Noes-none

Absent-MS

Abstain-none

Motion passed 4/0

3. RECOGNITIONS, APPOINTMENTS, AND PRESENTATIONS

The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

4. OPEN FORUM FOR NON-AGENDA ITEMS

According to State Law Pursuant to the Government Code Section 54954.3 (the Brown Act), members of the public may speak on any agenda item. The Board President will call for public comment. Those wishing to address the Board on any item not on the agenda that falls within the jurisdiction of the Board of Directors, may do so during Public Forum. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time.

Please follow the procedures for speaking:

- *Public members desiring to provide comments, must raise their hand and wait to be recognized by the Board President, speak from the podium, and begin by stating their name.*
- *Comments must be directed only to the Board.*
- *Disruptive conduct shall not be permitted at any Board meeting. Persistence in disruptive conduct shall be grounds for summary termination of the privilege to address the Board of Directors.*
- *There is a three (3)–minute time limit per speaker and/or 10 minutes in total if speaking on behalf of a group.*
- *The Board is not permitted to act on items addressed under the Public Forum.*
- *The Board President is responsible for maintaining an orderly meeting.*

5. CONSENT AGENDA

The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business to be discussed and acted upon individually.

A. Minutes

- (1) June 19, 2024 Regular Meeting**
- (2) July 17, 2024 Regular Meeting**
- (3) July 17, 2024 Special Meeting**
- (4) July 19, 2024 Special Meeting**
- (5) August 19, 2024 Special Meeting**
- (6) August 21, 2024 Regular Meeting**
- (7) August 28, 2024 Special Meeting**
- (8) September 18, 2024 Regular Board Meeting**
- (9) October 16, 2024 Regular Meeting**
- (10) November 20, 2024 Regular Meeting**

Director Israel motioned to pass the consent agenda with the corrections to his name and Director Aiston (EA) being added to June 19th minutes 8 b. of action items for motion passed. Director Bazett seconded the motion.

Ayes-DW/SB/TI

Noes-none

Absent-MS

Abstain-KG

Motion passed- 3/1

B. Accountability Act Report (A. Gardner & C. Greek)

C. Annual Disclosure of Board of Directors and Employee Reimbursement FY 2023-24 (A. Gardner & C. Greek)

6. INFORMATIONAL ITEMS

A. General Manager's Report

B. Fire Report

7. COMMITTEES

A. Budget & Administration- December 9, 2024

- Dawn Wolfson and Tim Israel

B. Covenants, Conditions & Restrictions (CC&R)- December 2, 2024

- Tim Israel & Sid Bazett

C. Fire & Emergency Services- Canceled

- Dawn Wolfson

D. Parks & Recreation- Canceled

- Tim Israel

E. Fire Annexation Ad Hoc Committee

- Monique Scobey

8. ACTION ITEMS

A. Preliminary Year-End FY 2023-2024 Budget to Actuals (A. Gardner & C. Greek)

- Possible Action-Receive and File -no vote

B. First Quarter FY2024-2025 Budget to Actuals (A. Gardner & C. Greek)

- Possible Action- Receive and File -no vote
- C. Request to amend Bylaw 2.1 to change the regular meeting date, modify committee meeting dates, and set the Board Calendar for 2025 (A. Gardner)
 - Possible Action- Approve 2025 Board Calendar and Approve amendment to Bylaw 2.1

Director Bazett motions on item 8 c. with the request to amend BYlaw 2.1 to change the regular meeting date and modify the committee dates for the year 2025 with the modifications on the calendar and only those items at the place and time A, B, C, and D on our BYlaws article 2. Director Wolfson seconded the motion.

Roll call vote

Ayes -DW/SB

Noes-TI/KG

Absent-MS

Abstain-none

Vote split- 2/2. President Scobey was absent.

D. Draft Weed Abatement Ordinance with proposed changes

- Possible action-Review and Discuss
 - The GM said that it will be brought back in the correct manner at the next board meeting because he didn't receive it in time. So, at this meeting it would just be open for discussion.

Director Wolfson brought the meeting back to 8 C. to discuss what committees would be meeting next month and when and when the regular board meeting would be.

Director Bazett motioned to change the next regular board meeting to the 22nd of January and motioned that the only committee meetings be B&A and CCR which would take place on January 6th. Director Gilchrest seconded the motion.

Ayes- DW/SB/TI/KG

Noes-none

Absent-MS

Abstain-none

Motion passed- 4/0

9. PUBLIC HEARING

- None

10. CLOSED SESSION

- None

11. General Matters to/from Board Members and Staff

12. ADJOURNMENT 9:33pm

Director Israel motioned to adjourn the meeting and Director Bazett seconded the motion.

Ayes-DW/SB/TI/KG

Noes-none

Absent-MS

Abstain-none

Motion passed- 4/0

The next regularly scheduled meeting of the Cameron Park Community Services District Board of Directors is Wednesday, January 15th, 2025, at 6:30 p.m. in the Social Room located at 2502 Country Club Drive Cameron Park, CA, 95682.

Conformed Agenda Prepared by:

Conformed Agenda Approved by:

Elizabeth Riseman
Board Secretary

Director Monique Scobey, President
Board of Directors

Please contact the district office at (530) 677-2231 or Boardclerk@cameronpark.org if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at Boardclerk@cameronpark.org for future notification of Cameron Park Community Services District meetings.

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
	Payroll GL 10/11/24 PP21	38,660.92	10/10/2024	Payroll GL 10/11/24
		38,660.92	10/10/2024	Total Payroll GL 10/11/24
	Payroll GL 10/25/24 PP22	37,939.32	10/24/2024	Payroll GL 10/25/24
		37,939.32	10/24/2024	Total Payroll GL 10/25/24
Abila	Accounting Software - November 2024	920.62	10/10/2024	39704
		920.62	10/10/2024	Total 39704
ADM Screening	Pre-emp Screening FF/Rec 10/8/24	390.00	10/17/2024	39748
		390.00	10/17/2024	Total 39748
AFSCME District Council 57	Union Dues for Payroll PP21 9/22-10/5/24	50.55	10/10/2024	39705
		50.55	10/10/2024	Total 39705
Airespring Inc.	Internet Broadband Com Cntr/Lake - October 2024	692.09	10/10/2024	39706
		692.09	10/10/2024	Total 39706
Airgas National Carbonation	CO2 Fill, Pool 10/1/24	215.71	10/17/2024	39749
		215.71	10/17/2024	Total 39749
Airgas National Carbonation	CO2 Fill, Pool 10/11/24	353.26	10/24/2024	39773
		353.26	10/24/2024	Total 39773
Airgas National Carbonation	CO2 Fill, Pool 10/21/24	245.33	10/31/2024	39795
		245.33	10/31/2024	Total 39795
Airgas National Carbonation	CO2 Fill, Pool 9/23/24	330.03	10/3/2024	39668
		330.03	10/3/2024	Total 39668
Airgas National Carbonation	CO2 Tank Rental 9/1-9/30/24	106.37	10/10/2024	39707

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		106.37	10/10/2024	Total 39707
Alhambra	Water & Cooler rental 09/30/24	40.47	10/24/2024	39774
		40.47	10/24/2024	Total 39774
Anna Johnson	Zumba Cancelled Due to Low Enrollment Refund 9/30/24	70.00	10/31/2024	39808
		70.00	10/31/2024	Total 39808
Aquatics by Armando	Consutation for Pool 9/14/24	625.00	10/3/2024	39670
		625.00	10/3/2024	Total 39670
AT&T Calnet 3	CSD Phone Lines BAN#9391035823 8/24-9/23/24	489.14	10/3/2024	39671
		489.14	10/3/2024	Total 39671
AT&T Calnet 3	CSD Phone Lines BAN9391035823 9/24-10/23/24	490.81	10/31/2024	39796
		490.81	10/31/2024	Total 39796
AT&T Calnet 3	FD89 Fax Line BAN9391035819 9/10-10/9/24	30.42	10/24/2024	39775
		30.42	10/24/2024	Total 39775
AT&T Calnet 3	FD89 Phone Lines 8/24-9/23/24	191.04	10/3/2024	39672
		191.04	10/3/2024	Total 39672
Bauer Compressors, Inc.	FD89 Compressor Annual PM & Repairs 10/9/24	1,899.24	10/17/2024	39750
		1,899.24	10/17/2024	Total 39750
Beth Zirzow	CC Social Room Deposit Refund 9/28/24	300.00	10/31/2024	39830
		300.00	10/31/2024	Total 39830
Brighton Energy	CC Solar 9/1-9/30/24	5,578.15	10/10/2024	39710

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		5,578.15	10/10/2024	Total 39710
Brighton Energy	FD89 Solar 9/1-9/30/24	1,623.90	10/10/2024	39711
		1,623.90	10/10/2024	Total 39711
Brittany Hieb	Aerate of Parks Annual Maint. 10/24/24	1,500.00	10/31/2024	39805
		1,500.00	10/31/2024	Total 39805
California Public Employee's Retirement System	CalPERS 457 for Payroll 10/11/24 PP21	325.00	10/11/2024	1002751475
		325.00	10/11/2024	Total 1002751475
California Public Employee's Retirement System	CalPERS 457 for Payroll 10/25/24 PP22	225.00	10/25/2024	1002761158
		225.00	10/25/2024	Total 1002761158
California Public Employee's Retirement System	CalPERS Health - October 2024 (Active EE w/h)	2,094.12	10/8/2024	1002739006
California Public Employee's Retirement System	CalPERS Health - October 2024 (Ret. Admin)	1,712.77	10/8/2024	
California Public Employee's Retirement System	CalPERS Health - October 2024 (Ret. Fire)	1,840.04	10/8/2024	
California Public Employee's Retirement System	CalPERS Health - October 2024 (Ret. Parks)	1,987.84	10/8/2024	
California Public Employee's Retirement System	CalPERS Health - October 2024 (Ret. Rec)	2,309.76	10/8/2024	
California Public Employee's Retirement System	CalPERS Health - October 2024 (Active Admin)	5,430.35	10/8/2024	
California Public Employee's Retirement System	CalPERS Health - October 2024 (Active Com Center/Rec)	4,095.45	10/8/2024	
California Public Employee's Retirement System	CalPERS Health - October 2024 (Active Parks)	6,223.57	10/8/2024	

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
California Public Employee's Retirement System	CalPERS Health - October 2024(Active CC&R)	1,023.86	10/8/2024	
		26,717.76	10/8/2024	Total 1002739006
California Public Employee's Retirement System	CalPERS Retirement - Classic PP21 10-11-24	666.11	10/11/2024	1002751473
		666.11	10/11/2024	Total 1002751473
California Public Employee's Retirement System	CalPERS Retirement - Classic PP22 10-25-24 (Grassle Final)	311.07	10/25/2024	1002761153
		311.07	10/25/2024	Total 1002761153
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP21 10-11-24	5,397.18	10/11/2024	1002751471
		5,397.18	10/11/2024	Total 1002751471
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP22 10-25-24	5,371.00	10/25/2024	1002761163
		5,371.00	10/25/2024	Total 1002761163
California Special Districts Association	CP CSD Governance Training on 10/11/24	1,200.00	10/3/2024	39676
		1,200.00	10/3/2024	Total 39676
CAO- Fiscal	CC East Half Hall Deposit Refund - No Food 10/5/24	300.00	10/31/2024	39798
		300.00	10/31/2024	Total 39798
Carbon Copy, Inc.	Copier Count CC & REC September 2024	31.66	10/3/2024	39673
Carbon Copy, Inc.	FD89 Copier Count 9/1-9/30/24	3.45	10/3/2024	
		35.11	10/3/2024	Total 39673

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
CardConnect	Front Desk CC Devices Rental Mthly 10/01-10/31/24	50.00	10/31/2024	39799
		50.00	10/31/2024	Total 39799
CardConnect	Front Desk CC Devices Rental Mthly 9/01-9/30/24	50.00	10/3/2024	39674
		50.00	10/3/2024	Total 39674
Carolyn Burkett	Shrub Removal Reimb @ CP Lake for Resident Encroach. Permit	150.00	10/10/2024	39712
		150.00	10/10/2024	Total 39712
Chelsea Foreman	MM Decoration Purchase Reimb 9/20/24	27.01	10/10/2024	39735
		27.01	10/10/2024	Total 39735
Chloe Dahae Johnston	Inst. Pay Pre Ballet & Baby Ballet Classes 10/4-10/25/24	360.00	10/31/2024	39810
		360.00	10/31/2024	Total 39810
Churchill's Hardware, Inc.	CC/Parks Hardware Supplies 10/2/24	342.64	10/10/2024	39714
		342.64	10/10/2024	Total 39714
Churchill's Hardware, Inc.	FD88 & 89 Hardware Supplies 10/2/24	106.81	10/10/2024	39713
		106.81	10/10/2024	Total 39713
Cierra Nunley	CC West half of Hall Deposit Refund 10/27/24	300.00	10/31/2024	39817
		300.00	10/31/2024	Total 39817
Cintas Corporation #622	CC Janitorial Supplies 10/1/24	243.81	10/10/2024	39715
		243.81	10/10/2024	Total 39715
Cintas Corporation #622	CC Janitorial Supplies 10/15/24	460.10	10/17/2024	39751
		460.10	10/17/2024	Total 39751

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Cintas Corporation #622	CC Janitorial Supplies 10/22/24	210.68	10/24/2024	39778
		210.68	10/24/2024	Total 39778
Cintas Corporation #622	CC Janitorial Supplies 10/29/24	322.95	10/31/2024	39801
		322.95	10/31/2024	Total 39801
Cintas Corporation #622	CC Janitorial Supplies 10/8/24	192.48	10/17/2024	39751
		192.48	10/17/2024	Total 39751
Clarksville Charter School	CC Full Hall Deposit Refund - No Food 9/27/24	600.00	10/31/2024	39802
		600.00	10/31/2024	Total 39802
Cody Faubert	Men's Basketball Officating 10/1,8,15/24	715.00	10/24/2024	39782
		715.00	10/24/2024	Total 39782
Cody Faubert	Men's Basketball Officiating 9/3,10,17,24/24	975.00	10/3/2024	39689
		975.00	10/3/2024	Total 39689
Comcast	FD88 Internet 9/14-10/13/24	109.00	10/10/2024	39716
		109.00	10/10/2024	Total 39716
CSG Consultants, Inc.	Fire Plan Review FY23/24 2/24-3/29/24	135.00	10/10/2024	39717
		135.00	10/10/2024	Total 39717
CSG Consultants, Inc.	Fire Plan Review FY23/24 3/30-4/26/24	135.00	10/10/2024	39718
		135.00	10/10/2024	Total 39718
CSG Consultants, Inc.	Fire Plan Reviews 2/24-3/29/24	1,080.00	10/3/2024	39679
		1,080.00	10/3/2024	Total 39679

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
CSG Consultants, Inc.	Fire Plan Reviews FY23/24 2/24-3/29/24	0.00	10/3/2024	39680
		0.00	10/3/2024	Total 39680
CSG Consultants, Inc.	Fire Plan Reviews FY23/24 3/30-4/26/24	0.00	10/3/2024	39681
		0.00	10/3/2024	Total 39681
CSG Consultants, Inc.	Fire Plan Reviews Services FY23/24 1/27-2/23/24	3,645.00	10/3/2024	39678
		3,645.00	10/3/2024	Total 39678
CSG Consultants, Inc.	Fire Plan Reviews Services FY23/24 9/30/23-2/23/24	4,117.50	10/3/2024	39677
		4,117.50	10/3/2024	Total 39677
Cynthia J. Gillihan	F-250/B2715 Truck Rep. Sign. (bedsi. Fire& 2nd Door) 9/27/24	514.52	10/17/2024	39756
		514.52	10/17/2024	Total 39756
Dawn Avalon	Inst. Pay Tai Chi for Health 10/1-10/31/24	229.80	10/31/2024	39797
		229.80	10/31/2024	Total 39797
Dawn Avalon	Inst. Pay Tai Chi for Health Classes 9/3-9/26/24	159.00	10/24/2024	39776
		159.00	10/24/2024	Total 39776
De Lage Landen Financial Services, Inc.	CSD Copier Lease 10/15-11/14/24	300.30	10/24/2024	39779
		300.30	10/24/2024	Total 39779
Delta Dental of California	Dental - November 2024	1,151.49	10/24/2024	39780
		1,151.49	10/24/2024	Total 39780
Department of Justice	Rec Inst. Pre-emp Fingerprinting 9/4/24	32.00	10/17/2024	39752

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		32.00	10/17/2024	Total 39752
Dian Hoel	Inst. Pay Musical Theater Tap 10/1-10/31/24	54.00	10/31/2024	39806
		54.00	10/31/2024	Total 39806
Dian Hoel	Inst. Pay Musical Theater Tap Classes 9/5-9/26/24	72.00	10/24/2024	39784
		72.00	10/24/2024	Total 39784
Donald S. Ashton	D. Ahston Professional Services as needed 9/1-9/30/24	956.25	10/10/2024	39708
Donald S. Ashton	D. Ashton Professional Services Fire Annx 9/1-30/24	2,854.04	10/10/2024	
		3,810.29	10/10/2024	Total 39708
ECO-CHEK Compliance, Inc	FD89 Testing Fuel Services Performed 7/17/24	771.00	10/3/2024	39682
		771.00	10/3/2024	Total 39682
EDC Chamber of Commerce	Annual Membership 10/1/24	171.90	10/3/2024	39683
		171.90	10/3/2024	Total 39683
EDC Emergency Services Authority	FD Q4 Dispatch Contract FY23/24	5,510.55	10/17/2024	39753
		5,510.55	10/17/2024	Total 39753
El Dorado Irrigation District	Bar J 15 A Water/Landscape 7/26-9/24/24	636.75	10/10/2024	39725
		636.75	10/10/2024	Total 39725
El Dorado Irrigation District	Bar J B Water 7/25-9/26/24	514.64	10/10/2024	39726
		514.64	10/10/2024	Total 39726
El Dorado Irrigation District	Cam Valley Water/Landscape 7/18-9/17/24	230.68	10/3/2024	39684
		230.68	10/3/2024	Total 39684

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
El Dorado Irrigation District	CC Bldg Water/Sewer 7/23-9/19/24	1,959.37	10/10/2024	39730
		1,959.37	10/10/2024	Total 39730
El Dorado Irrigation District	CC Pool & Grounds Recycle, Water, Sewer 7/23-9/19/24	917.07	10/10/2024	39731
		917.07	10/10/2024	Total 39731
El Dorado Irrigation District	Chardi Water/Landscape 7/20-9/19/24	455.57	10/10/2024	39729
		455.57	10/10/2024	Total 39729
El Dorado Irrigation District	Christa Park Water 7/25-9/26/24	5,344.53	10/10/2024	39724
		5,344.53	10/10/2024	Total 39724
El Dorado Irrigation District	Christa RR's Water/Sewer 7/25-9/26/24	628.48	10/10/2024	39720
		628.48	10/10/2024	Total 39720
El Dorado Irrigation District	CP Lake Water/Sewer 7/23-9/25/24	2,330.90	10/10/2024	39728
		2,330.90	10/10/2024	Total 39728
El Dorado Irrigation District	D. West Water 7/25-9/24/24	2,285.99	10/10/2024	39727
		2,285.99	10/10/2024	Total 39727
El Dorado Irrigation District	Dog Park Water 7/21-9/23/24	514.45	10/10/2024	39722
		514.45	10/10/2024	Total 39722
El Dorado Irrigation District	Eastwood Water 7/17-9/13/24	429.39	10/3/2024	39685
		429.39	10/3/2024	Total 39685
El Dorado Irrigation District	Eastwood Water 7/18-9/17/24	1,114.12	10/3/2024	39686
		1,114.12	10/3/2024	Total 39686

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
El Dorado Irrigation District	Eastwood Water/Landscape 7/18-9/17/24	84.40	10/3/2024	39687
		84.40	10/3/2024	Total 39687
El Dorado Irrigation District	FD88 Water/Sewer 7/23-9/23/24	1,085.76	10/10/2024	39721
		1,085.76	10/10/2024	Total 39721
El Dorado Irrigation District	FD89 Water/Sewer 7/24-9/24/24	2,347.75	10/10/2024	39719
		2,347.75	10/10/2024	Total 39719
El Dorado Irrigation District	Northview Water 7/18-9/17/24	242.32	10/3/2024	39688
		242.32	10/3/2024	Total 39688
El Dorado Irrigation District	Rasm Park Water/Sewer 7/26-9/25/24	292.52	10/10/2024	39723
		292.52	10/10/2024	Total 39723
Epperson Law Group, PC	Legal, Srvcs, Calls, Emails, Mtgs 9/1-9/30/24	1,944.00	10/10/2024	39732
		1,944.00	10/10/2024	Total 39732
Eric William Blodgett Aiston	DIR Comp Meetings 9/3,10,13,16,18,30/24	600.00	10/3/2024	39669
		600.00	10/3/2024	Total 39669
Ewing Irrigation Products, Inc.	CC Irrigation Supplies 10/9/24	216.95	10/24/2024	39781
		216.95	10/24/2024	Total 39781
Executech	FD 1 Year Cisco Support for New Server 2024	103.72	10/17/2024	39755
		103.72	10/17/2024	Total 39755
Executech	MSA, IT Srvcs, October 2024	3,158.56	10/10/2024	39733
		3,158.56	10/10/2024	Total 39733

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Hangtown Fire Control, Inc.	CSD Annual Fire Ext. Srvc 9/25/24	227.50	10/3/2024	39690
		227.50	10/3/2024	Total 39690
Hawa's Hope	East Hall Deposit Refund w/Food & Alcohol 10/19/24	450.00	10/31/2024	39807
		450.00	10/31/2024	Total 39807
HFW Enterprises, LLC	FD E89 2015 Fire Engine Maint. 10/4/24	14,056.70	10/17/2024	39757
		14,056.70	10/17/2024	Total 39757
Highlander Termite & Pest Control	CC Pest Control 10/8/24	75.00	10/17/2024	39758
		75.00	10/17/2024	Total 39758
Highlander Termite & Pest Control	CP Lake Pest Control 10/18/24	85.00	10/24/2024	39783
		85.00	10/24/2024	Total 39783
Highlander Termite & Pest Control	FD88 Pest Control 10/9/24	65.00	10/17/2024	39759
		65.00	10/17/2024	Total 39759
Highlander Termite & Pest Control	FD89 Pest Control 10/15/24	75.00	10/17/2024	39760
		75.00	10/17/2024	Total 39760
Hillyard, Inc.	CC Urinal Deo Blocks 9/23/24	165.42	10/3/2024	39691
		165.42	10/3/2024	Total 39691
Hunt & Sons	FD Bulk Fuel 10/11/24	1,820.04	10/17/2024	39761
		1,820.04	10/17/2024	Total 39761
Hunt & Sons	FD Bulk Fuel 9/27/24	1,572.57	10/3/2024	39692
		1,572.57	10/3/2024	Total 39692

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Hunt & Sons	FD89 Convault Diesel Hose Replacement 10/11/24	72.07	10/17/2024	39761
		72.07	10/17/2024	Total 39761
Interwest Consulting Group, Inc.	Fire Inpsect. Srvc CVLo2483 AT&T 9/27/24	272.75	10/17/2024	39762
Interwest Consulting Group, Inc.	Fire Inspect. Srvc Persuade Public Relations 9/24/24	272.75	10/17/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Srvc Air Park Self Storage 10/2/24	256.38	10/17/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Srvc Air Park Storge 10/1/24	392.75	10/17/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Srvc Hammond & Proctor Dentistry 10/2/24	256.38	10/17/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Srvc Manley Hauling 9/12/24	272.75	10/17/2024	
Interwest Consulting Group, Inc.	Fire Plan Review 3271 Woodliegh 8/1-10/2/24	572.50	10/17/2024	
		2,296.26	10/17/2024	Total 39762
Jamie Christine Hall	Inst. Pay Kaiut Yoga Classes 9/3-9/26/24	234.00	10/31/2024	39804
Jamie Christine Hall	Inst. Pay Kaiut Yoga Classes 9/4-9/25/24	78.00	10/31/2024	
		312.00	10/31/2024	Total 39804
Jeffrey Robert Fales	Pre-emp Fingerprinting Rec Dept. Lifeguard 10/3/24	21.00	10/10/2024	39703
		21.00	10/10/2024	Total 39703
Jorgensen Company	FD88 Annual Fire Extinguisher Service 10/8/24	84.06	10/17/2024	39763
Jorgensen Company	FD89 Annual Fire Extinguisher Service 10/8/24	444.53	10/17/2024	
		528.59	10/17/2024	Total 39763

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
JS West Propane Gas	Propane Fill, CC & Pool 9/30/24	916.06	10/10/2024	39736
		916.06	10/10/2024	Total 39736
Kyle Marshall Kellogg	FF Intern Shift Stipend 8/6,20/24	160.00	10/10/2024	39737
Kyle Marshall Kellogg	FF Intern Shift Stipend 9/24/24	80.00	10/10/2024	
		240.00	10/10/2024	Total 39737
Larry McBride	In Lieu Medical Benefits - Retired - October 2024	600.00	10/3/2024	39693
		600.00	10/3/2024	Total 39693
Lawrence Pogoler	CP Lake Gazebo Deposit Refund 10/19/24	300.00	10/31/2024	39822
		300.00	10/31/2024	Total 39822
Lewis E. Johnson	Inst. Pay Intro to Guitar 10/8-10/29/24	55.20	10/31/2024	39809
		55.20	10/31/2024	Total 39809
Lincoln Aquatics (SCP Distributors LLC)	CC Brushes for Pool Vacuum 10/24/24	49.35	10/31/2024	39813
		49.35	10/31/2024	Total 39813
Lincoln Aquatics (SCP Distributors LLC)	CC Side Brush for C-7 Dolphin/Pool Vacuum 10/9/24	81.15	10/17/2024	39764
		81.15	10/17/2024	Total 39764
Lincoln Aquatics (SCP Distributors LLC)	Pool Chemicals Sodium Bicarbonate 10/28/24	357.14	10/31/2024	39812
		357.14	10/31/2024	Total 39812
Luckscheider Enterprise Inc.	Parks 2001 Dodge Pickup Ram Repair Fuel Tank Leak 10/24/24	156.57	10/31/2024	39814

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Luckscheider Enterprise Inc.	Parks Truck 2000 Dodge Pickup Ram Parts 10/24/24	748.28	10/31/2024	
		904.85	10/31/2024	Total 39814
Lynda D Seymour	Inst. Pay Aquarobics Classes 10/8-10/31/24	230.40	10/31/2024	39825
		230.40	10/31/2024	Total 39825
Lynda D Seymour	Inst. Pay Aquarobics Classes 9/10-10/3/24	195.60	10/24/2024	39787
		195.60	10/24/2024	Total 39787
Lynnette Falls	Inst. Pay Line Dancing Class 10/17/24	132.00	10/31/2024	39803
		132.00	10/31/2024	Total 39803
Mark Stewart	CC Classroom B Deposit Refund 10/26/24	200.00	10/31/2024	39828
		200.00	10/31/2024	Total 39828
Med-Packs LLC	FD E89 EMS NarcBox Arm/Repair 10/14/24	21.00	10/17/2024	39754
		21.00	10/17/2024	Total 39754
Metrolist Services	CC East Half Hall Deposit Refund - No Food 10/8/24	450.00	10/31/2024	39815
		450.00	10/31/2024	Total 39815
MRJ Maintenance Services	Annual Kitchen Cooking Exhaust Hood Cleaning 9/26/24	475.00	10/3/2024	39694
		475.00	10/3/2024	Total 39694
Myung Chong	Inst. Pay Modified Zumba Classes 10/3-10/31/24	151.50	10/31/2024	39800
		151.50	10/31/2024	Total 39800
Myung Chong	Inst. Pay Modified Zumba Classes 9/5-9/30/24	141.00	10/24/2024	39777
		141.00	10/24/2024	Total 39777

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Napa Auto Parts	Lake - Coolant & Oil 10/2/24	171.01	10/10/2024	39738
		171.01	10/10/2024	Total 39738
Napa Auto Parts	Lake Tractor Seat Cover 9/25/24	53.61	10/3/2024	39695
		53.61	10/3/2024	Total 39695
Napa Auto Parts	Lake Vehicle- Oil Coolant 10/8/24	127.91	10/17/2024	39765
		127.91	10/17/2024	Total 39765
National Aquatic Services, Inc	TroubleShoot Pool Heater 10/30/24	949.84	10/31/2024	39816
		949.84	10/31/2024	Total 39816
O'Connor & Company	CSD - Special Services FY24/25	820.00	10/31/2024	39818
O'Connor & Company	CSD-21/22 Audit Services FY24/25	1,543.75	10/31/2024	
		2,363.75	10/31/2024	Total 39818
Pathian Administrators	Vision Benefits - November 2024	161.53	10/17/2024	39766
		161.53	10/17/2024	Total 39766
Paychex	Paychex Flex/Mobile fees for September 2024	216.60	10/21/2024	6569506
		216.60	10/21/2024	Total 6569506
Paychex	Paychex Payroll Fees for 10-11-24 PP21	300.92	10/11/2024	2024100701
		300.92	10/11/2024	Total 2024100701
Paychex	Paychex Payroll Fees for 10-25-24 PP22	283.29	10/25/2024	2024102101
		283.29	10/25/2024	Total 2024102101
PG&E	CP Lake Aerators 9/17-10/15/24	452.37	10/31/2024	39819
		452.37	10/31/2024	Total 39819

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
PG&E	CP Lake/New Crn Bar J B 8/23-9/23/24	2,430.35	10/10/2024	39740
		2,430.35	10/10/2024	Total 39740
PG&E	Elec. 08/23-09/23/24 LLADs	14,718.18	10/10/2024	39739
		14,718.18	10/10/2024	Total 39739
PG&E	Elec. 11 Lamps 9/14-10/14/24	206.45	10/24/2024	39785
		206.45	10/24/2024	Total 39785
PG&E	Elec. 8 Lamps 9/14-10/14/24	150.18	10/31/2024	39820
		150.18	10/31/2024	Total 39820
PG&E	Elec. Baron Ct. Pump to CP Lake 8/16-9/16/24	580.34	10/3/2024	39696
		580.34	10/3/2024	Total 39696
PG&E	Elec. Carousel, FD88,89 & Tower 8/23-9/23/24	1,962.70	10/10/2024	39741
		1,962.70	10/10/2024	Total 39741
PG&E	Elec. CC & LP #48 9/18-10/16/24	4,334.90	10/31/2024	39821
		4,334.90	10/31/2024	Total 39821
PG&E	Elec. CSD & LP#47 8/19-9/17/24	2,817.74	10/3/2024	39697
		2,817.74	10/3/2024	Total 39697
Pitney Bowes Bank Inc. - Purchase Power	Postage Meter refill (dept % costs for 7/20-9/17/24 use)	201.00	10/31/2024	39823
		201.00	10/31/2024	Total 39823
Pitney Bowes Global Financial Services	Mailstation Rental 10/30-1/29/25	86.57	10/10/2024	39742
		86.57	10/10/2024	Total 39742

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Ponderosa Auto Express, Inc.	FD U88 Oil Change 10/2/24	72.09	10/10/2024	39743
		72.09	10/10/2024	Total 39743
Rafael Cortes	Concrete Framing for Robotic Arm Install Project August 2024	1,000.00	10/3/2024	39675
		1,000.00	10/3/2024	Total 39675
Reef Willard	Booy Reimb Allowance (Per Policy) 10/3/24	150.00	10/3/2024	39701
		150.00	10/3/2024	Total 39701
Robert R. Westphal	Inst. Pay Taekwondo Classes 10/23-12/13/23 (out FY24/25)	69.30	10/24/2024	39792
Robert R. Westphal	Inst. Pay TKD 3/4-4/24/24,8/19-10/16/24,6... FY24/25	264.60	10/24/2024	
		333.90	10/24/2024	Total 39792
Rotary International Cameron Park	Rotary Meeting Alan/Mike/Jim 9/30/24	725.53	10/31/2024	39824
		725.53	10/31/2024	Total 39824
RSR Affiliate LLC.	FD EPCR Ipad Screen Repair 10/16/24	109.95	10/24/2024	39786
		109.95	10/24/2024	Total 39786
SDRMA	Property/Liability Insur. Audio Vis Project(Grant CC) 7/1/24	47.50	10/3/2024	39700
		47.50	10/3/2024	Total 39700
SDRMA	Property/Liability Insurance (Grant CC) 7/1/24	190.00	10/3/2024	39698
		190.00	10/3/2024	Total 39698
SDRMA	Worker's Compensation FY 23/24	32,729.22	10/3/2024	39699
		32,729.22	10/3/2024	Total 39699

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Sidney Arthur Bazett	DIR Comp Meetings 9/9,18/24	200.00	10/10/2024	39709
		200.00	10/10/2024	Total 39709
SiteOne Landscape Supply	CC Irrigation Supplies (W/Discount) 10/17/24	2.62	10/24/2024	39788
SiteOne Landscape Supply	Parks - Irrigation Supplies (W/Discount) 10/15/24	54.78	10/24/2024	
		57.40	10/24/2024	Total 39788
SiteOne Landscape Supply	Parks Irrigation Supplies (w/Discount) 10/22/24	31.58	10/31/2024	39826
SiteOne Landscape Supply	Parks Irrigation Supplies (w/Discount) 10/24/24	106.32	10/31/2024	
		137.90	10/31/2024	Total 39826
SiteOne Landscape Supply	Silver Springs - Irrigation Supplies (W/Discount) 10/8/24	46.83	10/17/2024	39767
		46.83	10/17/2024	Total 39767
Solitude Lake Management LLC	CP Lake Maint Lake - Annual Maint. 9/1-9/30/24	216.32	10/10/2024	39744
		216.32	10/10/2024	Total 39744
Soma Kancherla	CC Full Hall Deposit Refund - No Food 10/5/24	600.00	10/31/2024	39811
		600.00	10/31/2024	Total 39811
State Industrial Products	CC Cleaning Supplies 10/21/24	303.93	10/31/2024	39827
		303.93	10/31/2024	Total 39827
Stephen A. Twitchell	Inst. Pay Modified Zumba 9/5-9/30/24	141.00	10/24/2024	39789
		141.00	10/24/2024	Total 39789
Stephen A. Twitchell	Inst. Pay Modified Zumba Classes 10/3-10/31/24	151.50	10/31/2024	39829
		151.50	10/31/2024	Total 39829

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Stretch Fab Works	FD B2715 F-250 Truck Fuel Pump 10/2/24	420.00	10/17/2024	39768
		420.00	10/17/2024	Total 39768
The Paint Spot, Inc.	Parks - Graffiti Remover 10/8/24	98.03	10/17/2024	39769
		98.03	10/17/2024	Total 39769
TPX Communications	Com Center Phones/Internet October 2024	1,113.69	10/10/2024	39745
		1,113.69	10/10/2024	Total 39745
Umpqua Bank	Banking Maint Fee for September 2024	297.17	10/22/2024	Bank Maint Fee
		297.17	10/22/2024	Total Bank Maint Fee
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump Sept. 2024 (ARC 3.80%)	24.55	10/9/2024	Merch Fees
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump Sept. 2024 (FD IN 17.54%)	113.34	10/9/2024	
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump Sept. 2024 (Parks 2.63%)	16.99	10/9/2024	
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump Sept. 2024(Rec/CC 76.03%)	491.28	10/9/2024	
		646.16	10/9/2024	Total Merch Fees
Umpqua Bank Commercial Card OPS	Umpqua CC's - September 2024	7,097.01	10/17/2024	39770
		7,097.01	10/17/2024	Total 39770
Verizon Business	FD Business Lines 9/10/24	5.63	10/10/2024	39746
		5.63	10/10/2024	Total 39746
Verizon Wireless	Parks Wireless Ipads/Hotspots 9/11-10/10/24	320.89	10/24/2024	39791
		320.89	10/24/2024	Total 39791

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B1

From 10/1/2024 Through 10/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Verizon Wireless	Wireless Phones CC, Rec, Parks, CCR 09/11-10/10/24	928.54	10/24/2024	39790
		928.54	10/24/2024	Total 39790
Wayne's Locksmith	Server Room Door Rekey 7/29/24	120.00	10/10/2024	39747
		120.00	10/10/2024	Total 39747
Wilkinson Portables, Inc.	D. West Porta Potty Rental ID:28615 9/16-10/13/24	184.33	10/17/2024	39771
		184.33	10/17/2024	Total 39771
Wittman Enterprises, LLC	First Responder Fees - Billing Services 08/29-09/26/24	1,845.00	10/3/2024	39702
		1,845.00	10/3/2024	Total 39702
Zackary Faria	FF Intern Shift Stipend 8/9,23,30/24	240.00	10/10/2024	39734
Zackary Faria	FF Intern Shift Stipend 9/6,13,20/24	240.00	10/10/2024	
		480.00	10/10/2024	Total 39734
Zoll Medical Corporation	FD EMS Monitor Battery Replacement 10/9/24	841.63	10/24/2024	39793
		841.63	10/24/2024	Total 39793
Zoll Medical Corporation	FD EMS Supplies 10/7/24	131.92	10/17/2024	39772
		131.92	10/17/2024	Total 39772
Report Total		299,468.06		

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
	Payroll GL 11/08/24 PP23	47,655.84	11/7/2024	Payroll GL 11/08/24
		47,655.84	11/7/2024	Total Payroll GL 11/08/24
	Payroll GL 11/22/24 PP24	35,789.20	11/21/2024	Payroll GL 11/22/24
		35,789.20	11/21/2024	Total Payroll GL 11/22/24
ADM Screening	Pre-emp Screening Admin (Board Clerk) 11/13/24	50.00	11/21/2024	39881
		50.00	11/21/2024	Total 39881
AFSCME District Council 57	Union Dues for Payroll PP22 10/6-10/19/24	49.81	11/7/2024	39832
AFSCME District Council 57	Union Dues for Payroll PP23 10/20-11/2/24	51.91	11/7/2024	
		101.72	11/7/2024	Total 39832
AFSCME District Council 57	Union Dues for Payroll PP24 11/3-11/16/24	50.18	11/21/2024	39882
		50.18	11/21/2024	Total 39882
Airespring Inc.	Internet Broadband Com Cntr/Lake - November 2024	702.59	11/7/2024	39833
		702.59	11/7/2024	Total 39833
Airgas National Carbonation	CO2 Fill, Pool 10/28/24	333.09	11/7/2024	39834
		333.09	11/7/2024	Total 39834
Airgas National Carbonation	CO2 Fill, Pool 11/9/24	437.01	11/21/2024	39884
		437.01	11/21/2024	Total 39884
Airgas National Carbonation	Tank Rental October 2024	106.37	11/21/2024	39883
		106.37	11/21/2024	Total 39883
Alhambra	Water & Cooler rental 10/18/24 & 10/28/24	91.93	11/21/2024	39885
		91.93	11/21/2024	Total 39885

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
AT&T Calnet 3	FD89 Fax Line BAN9391035819 10/10-11/9/24	30.83	11/21/2024	39886
		30.83	11/21/2024	Total 39886
AT&T Calnet 3	FD89 Phones Lines BAN9391035822 9/24-10/23/24	191.57	11/7/2024	39837
		191.57	11/7/2024	Total 39837
Bliss Power Lawn Equipment Co.	Lake - Parts for mower (Bushing Idler,Screw Carr) 11/14/24	134.65	11/21/2024	39887
Bliss Power Lawn Equipment Co.	Lake -Lawn Mower Motor Wheel 11/14/24	1,357.64	11/21/2024	
		1,492.29	11/21/2024	Total 39887
Brighton Energy	CC Solar 10/1-10/31/24	4,123.62	11/21/2024	39888
		4,123.62	11/21/2024	Total 39888
Brighton Energy	FD89 Solar 10/1-10/31/24	1,132.13	11/21/2024	39889
		1,132.13	11/21/2024	Total 39889
C & H Motor Parts, Inc	FD89 Vehicle Maint. Lock Assembly 11/1/24	119.31	11/7/2024	39838
		119.31	11/7/2024	Total 39838
California Department of Tax and Fee Administration	Water Rights Fees 7/1/24-6/30/25	752.80	11/21/2024	39890
		752.80	11/21/2024	Total 39890
California Public Employee's Retirement System	CalPERS 457 for Payroll 11/08/24 PP23	225.00	11/8/2024	1002769503
		225.00	11/8/2024	Total 1002769503
California Public Employee's Retirement System	CalPERS 457 for Payroll 11/22/24 PP24	225.00	11/22/2024	1002779703

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		225.00	11/22/2024	Total 1002779703
California Public Employee's Retirement System	CalPERS Health - November 2024 (Active EE w/h)	2,094.12	11/6/2024	1002757885
California Public Employee's Retirement System	CalPERS Health - November 2024 (Active Parks)-Final Grassle	6,223.57	11/6/2024	
California Public Employee's Retirement System	CalPERS Health - November 2024 (Ret. Parks)	1,987.85	11/6/2024	
California Public Employee's Retirement System	CalPERS Health - November 2024 (Ret. Rec)	2,309.76	11/6/2024	
California Public Employee's Retirement System	CalPERS Health - November 2024 (Active Admin)	5,430.35	11/6/2024	
California Public Employee's Retirement System	CalPERS Health - November 2024 (Active Com Center/Rec)	3,071.58	11/6/2024	
California Public Employee's Retirement System	CalPERS Health - November 2024 (Ret. Admin)	1,712.77	11/6/2024	
California Public Employee's Retirement System	CalPERS Health - November 2024 (Ret. Fire)	1,840.04	11/6/2024	
California Public Employee's Retirement System	CalPERS Health - November 2024(Active CC&R)	1,023.86	11/6/2024	
		25,693.90	11/6/2024	Total 1002757885
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP23 11-08-24	5,473.19	11/8/2024	1002769501
		5,473.19	11/8/2024	Total 1002769501
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP24 11-22-24	5,195.58	11/22/2024	1002779695
		5,195.58	11/22/2024	Total 1002779695
Cameron J Hall Jones	FF Intern Shift Stipend 7/11,11,15,22/24	320.00	11/7/2024	39853

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Cameron J Hall Jones	FF Intern Shift Stipend 8/12,19,26/24	240.00	11/7/2024	
Cameron J Hall Jones	FF Intern Shift Stipend 9/2,9/24	160.00	11/7/2024	
		720.00	11/7/2024	Total 39853
Chandler Electric, Inc	FD88 Generator PM 10/22/24	295.00	11/7/2024	39839
		295.00	11/7/2024	Total 39839
Cintas Corporation #622	CC Janitorial Supplies 11/12/24	471.61	11/14/2024	39867
		471.61	11/14/2024	Total 39867
Cintas Corporation #622	CC Janitorial Supplies 11/19/24	215.98	11/21/2024	39891
		215.98	11/21/2024	Total 39891
Cintas Corporation #622	CC Janitorial Supplies 11/5/24	197.32	11/7/2024	39840
		197.32	11/7/2024	Total 39840
Comcast	FD88 Internet 10/14-11/13/24	109.00	11/7/2024	39842
		109.00	11/7/2024	Total 39842
Comcast	FD88 Internet 11/14-12/13/24	109.00	11/21/2024	39893
		109.00	11/21/2024	Total 39893
Comcast	FD89 Internet 10/11-11/10/24	210.29	11/7/2024	39841
		210.29	11/7/2024	Total 39841
Comcast	FD89 Internet 11/11-12/10/24	220.29	11/21/2024	39892
		220.29	11/21/2024	Total 39892
De Lage Landen Financial Services, Inc.	CC Copier Lease/CC&R Copier Lease 11/15-12/14/24	300.30	11/28/2024	39913
		300.30	11/28/2024	Total 39913

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
De Lage Landen Financial Services, Inc.	FD88 Copier Lease 10/15-11/14/24	64.35	11/7/2024	39844
		64.35	11/7/2024	Total 39844
De Lage Landen Financial Services, Inc.	FD88 Copier Lease 11/15-12/14/24	64.35	11/28/2024	39912
		64.35	11/28/2024	Total 39912
De Lage Landen Financial Services, Inc.	FD89 Copier Lease 10/15-11/14/24	196.82	11/7/2024	39843
		196.82	11/7/2024	Total 39843
De Lage Landen Financial Services, Inc.	FD89 Copier Lease 11/15-12/14/24	205.67	11/28/2024	39914
		205.67	11/28/2024	Total 39914
Delta Dental of California	Dental - December 2024	1,026.33	11/28/2024	39915
		1,026.33	11/28/2024	Total 39915
Department of Justice	Rec/Admin Fingerprinting 11/5/24	64.00	11/21/2024	39894
		64.00	11/21/2024	Total 39894
Donald S. Ashton	D. Ashton Professional Services October 1-31st 2024	5,966.55	11/7/2024	39836
		5,966.55	11/7/2024	Total 39836
Eide Bailly LLP	Accounting Services - October 2024	1,644.00	11/7/2024	39845
		1,644.00	11/7/2024	Total 39845
El Dorado Disposal Service	FD Tower 89 Training Material Dumpster 10/1-10/31/24	261.71	11/28/2024	39916
		261.71	11/28/2024	Total 39916

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Epperson Law Group, PC	Legal, Srvc, Calls, Emails, Mtgs 10/1-10/31/24	3,420.00	11/7/2024	39846
		3,420.00	11/7/2024	Total 39846
Eric William Blodgett Aiston	DIR Comp Meetings 10/7,10,10,16,21,31/24	600.00	11/7/2024	39835
		600.00	11/7/2024	Total 39835
Ethen Lorenzo Momeyer	FF Intern Shift Stipend 10/2,9,23,30/24	320.00	11/7/2024	39857
		320.00	11/7/2024	Total 39857
Executech	MSA, IT Srvc, November 2024 (w/Credit 41623)	3,158.56	11/21/2024	39895
		3,158.56	11/21/2024	Total 39895
Executech	MSA, IT Srvc, September 2024 Check Re-Issue	3,158.56	11/28/2024	39917
		3,158.56	11/28/2024	Total 39917
G and O Towing, Inc	FD E89 Vehicle Maint. & Repairs 11/8/24	0.00	11/21/2024	39896
		0.00	11/21/2024	Total 39896
Government Finance Officer's Assoc.	Membership Renewal for Perod 1/1/25-12/31/25	160.00	11/7/2024	39849
		160.00	11/7/2024	Total 39849
Hailey Marshall	Mileage Reimb. September & October 2024	21.71	11/14/2024	39873
		21.71	11/14/2024	Total 39873
Hangtown Fire Control, Inc.	CP Lake Annual Srvc Fire Extinguishers 11/1/24	810.05	11/7/2024	39850
Hangtown Fire Control, Inc.	FD89 Semi-ann Hood Service 10/18/24	208.23	11/7/2024	
		1,018.28	11/7/2024	Total 39850
Herc Rentals Inc.	CP Lake Repair BOBCAT Rental 10/31/24	1,401.63	11/21/2024	39897

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		1,401.63	11/21/2024	Total 39897
Highlander Termite & Pest Control	FD89 Pest Control 11/15/24	75.00	11/21/2024	39898
		75.00	11/21/2024	Total 39898
Hillyard, Inc.	Lake Garb Can Liners 11/18/24	727.69	11/21/2024	39899
		727.69	11/21/2024	Total 39899
HMI Industrial Contractors Inc	FD E89 & E289 Vehicle Maint. Repairs 10/31, 11/5, 11/11/24	2,090.00	11/28/2024	39918
		2,090.00	11/28/2024	Total 39918
Hunt & Sons	FD Bulk Fuel 10/25/24	1,384.26	11/7/2024	39851
		1,384.26	11/7/2024	Total 39851
Hunt & Sons	FD Bulk Fuel 11/8/24	1,286.58	11/14/2024	39869
		1,286.58	11/14/2024	Total 39869
Interwest Consulting Group, Inc.	FD Plan Review Residential ADU 9/1-11/1/24	392.50	11/14/2024	39870
		392.50	11/14/2024	Total 39870
Interwest Consulting Group, Inc.	Fire Inpsect. Srvcs AT&T 30kW Generator FY24/25 10/11/24	376.38	11/7/2024	39852
Interwest Consulting Group, Inc.	Fire Inspect. Srvcs Airpark Self Storage FY24/25 5/14/24	206.38	11/7/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Srvcs Airpark Self Storage FY24/25 6/10/24	206.38	11/7/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Srvcs Boni Medical Spa FY24/25 5/30/24	222.75	11/7/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Srvcs Detached ADU FY24/25 4/1-6/11/24	270.00	11/7/2024	

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	Fire Inspect. Svcs Foothill Self Storage 7/15/24	198.52	11/7/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Svcs Foothill Self Storage FY24/25 6/21/24	317.75	11/7/2024	
Interwest Consulting Group, Inc.	Fire Inspect. Svcs Vibe Salon FY24/25 10/11/24	256.38	11/7/2024	
Interwest Consulting Group, Inc.	Fire Plan Rev. Honoroff Residence Addt FY24/25 6/12-10/16/24	431.25	11/7/2024	
		<hr/> 2,485.79	11/7/2024	Total 39852
Interwest Consulting Group, Inc.	Fire Plan Rev. Install of Engin Alum.Patio Cover 8/1-11/5/24	272.50	11/14/2024	39870
		<hr/> 272.50	11/14/2024	Total 39870
Interwest Consulting Group, Inc.	Fire Plan Review Hawkins Pool House FY24/25 5/1-6/3/24	253.75	11/7/2024	39852
Interwest Consulting Group, Inc.	Fire Plan Review West Residence Access. FY24/25 8/1-10/17/24	422.50	11/7/2024	
		<hr/> 676.25	11/7/2024	Total 39852
Jeffrey Robert Fales	Pre-emp Fingerprinting Board Clerk 10/31/24	21.00	11/7/2024	39831
		<hr/> 21.00	11/7/2024	Total 39831
Johnson Controls	CC HVAC Controller & IT Review 11/8/24	828.48	11/21/2024	39900
		<hr/> 828.48	11/21/2024	Total 39900
JS West Propane Gas	Propane Fill, Pool 10/31/24	2,603.72	11/21/2024	39901
		<hr/> 2,603.72	11/21/2024	Total 39901
Kyle Marshall Kellogg	FF Intern Shift Stipend 10/1,15,22,23,29/24	400.00	11/7/2024	39854

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		400.00	11/7/2024	Total 39854
Larry McBride	In Lieu Medical Benefits - Retired - November 2024	600.00	11/7/2024	39856
		600.00	11/7/2024	Total 39856
Life-Assist, Inc.	FD EMS Medical Supply 11/6/24	312.97	11/21/2024	39902
		312.97	11/21/2024	Total 39902
Life-Assist, Inc.	FD EMS Supplies 10/16/24	322.41	11/7/2024	39855
Life-Assist, Inc.	FD EMS Supplies 10/23/24	669.73	11/7/2024	
Life-Assist, Inc.	FD Medical Supplies 10/31/24	424.17	11/7/2024	
		1,416.31	11/7/2024	Total 39855
Lincoln Aquatics (SCP Distributors LLC)	Chlorine Fill, Pool 11/11/24	1,652.43	11/14/2024	39872
		1,652.43	11/14/2024	Total 39872
Lincoln Aquatics (SCP Distributors LLC)	Muriatic Acid Fill & Drum Return(W/Credit NS504083) 11/18/24	1,131.29	11/21/2024	39903
		1,131.29	11/21/2024	Total 39903
Lincoln Aquatics (SCP Distributors LLC)	Muriatic Acid Fill, Pool 11/8/24	475.14	11/14/2024	39871
		475.14	11/14/2024	Total 39871
Monique Scobey	DIR Comp Meetings 10/8,10,10,11,16/24	500.00	11/28/2024	39921
Monique Scobey	DIR Comp Meetings 11/5,7,20,22/24	400.00	11/28/2024	
Monique Scobey	DIR Comp Meetings 7/17/24 & 7/19/24	200.00	11/28/2024	
Monique Scobey	DIR Comp Meetings 8/9,13,19,21,28/24	500.00	11/28/2024	
Monique Scobey	DIR Comp Meetings 9/10,16,30/24	300.00	11/28/2024	
		1,900.00	11/28/2024	Total 39921

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Napa Auto Parts	FD E-289 Maint. Parts 11/11/24	243.57	11/14/2024	39874
Napa Auto Parts	FD E-289 Maint. Parts 11/8/24	53.57	11/14/2024	
Napa Auto Parts	FD E-289 Maint. Parts Filters 11/5/24	50.87	11/14/2024	
Napa Auto Parts	FD U289 Vehicle Maint Parts 11/11/24	95.51	11/14/2024	
Napa Auto Parts	FD89 Generator Maint. 11/1/24	204.50	11/14/2024	
		648.02	11/14/2024	Total 39874
National Academy of Athletics	Inst. Pay National Acad of Athletics TennisClub10/19-11/9/24	556.80	11/21/2024	39904
		556.80	11/21/2024	Total 39904
Pathian Administrators	Vision Benefits - December 2024	161.53	11/14/2024	39875
		161.53	11/14/2024	Total 39875
Paychex	Paychex Flex/Mobile fees for October 2024	199.50	11/20/2024	6868303
		199.50	11/20/2024	Total 6868303
Paychex	Paychex Payroll Fees for 11-08-24 PP23	294.90	11/8/2024	2024110401
		294.90	11/8/2024	Total 2024110401
Paychex	Paychex Payroll Fees for 11-22-24 PP24	291.03	11/22/2024	2024111801
		291.03	11/22/2024	Total 2024111801
PG&E	Elec. 09/24-10/22/24 LLADs	12,606.23	11/14/2024	39876
		12,606.23	11/14/2024	Total 39876
PG&E	Elec. 11 Lamps 10/15-11/13/24	208.73	11/28/2024	39920
		208.73	11/28/2024	Total 39920
PG&E	Elec. 8 Lamps 10/15-11/13/24	151.82	11/28/2024	39919

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		151.82	11/28/2024	Total 39919
PG&E	Elec. CP Lake (w/credits)/ Bar J B 9/24-10/22/24	1,381.11	11/7/2024	39858
		1,381.11	11/7/2024	Total 39858
PG&E	Elec. FD's 88,89 & Tower/ Carousel Ln 9/24-10/22/24	1,478.18	11/7/2024	39859
		1,478.18	11/7/2024	Total 39859
ProPet Distributors, Inc.	Christa Park - Dogipot Bag Dispenser 11/15/24	168.80	11/21/2024	39905
ProPet Distributors, Inc.	Lake - Dogipot Litter Bags 11/13/24	881.10	11/21/2024	
		1,049.90	11/21/2024	Total 39905
Rafael Cortes	CP Lake Arm Project Demolish Old Concret/dispose 10/1/24	1,100.00	11/14/2024	39868
		1,100.00	11/14/2024	Total 39868
Riley Gieck	FF Intern Shift Stipend 10/3,10,24,31/24	320.00	11/7/2024	39848
		320.00	11/7/2024	Total 39848
Rotary International Cameron Park	Rotary Meeting October Alan 10/3/24	75.00	11/21/2024	39907
		75.00	11/21/2024	Total 39907
SiteOne Landscape Supply	Parks Irrigation Supplies for Repairs 11/6/24	69.69	11/14/2024	39877
		69.69	11/14/2024	Total 39877
Solitude Lake Management LLC	CP Lake - Annual Maint. October Billing 10/1-10/31/24	216.32	11/7/2024	39860
Solitude Lake Management LLC	CP Lake Trenching for Aeration Line System 7/31/24	3,200.00	11/7/2024	
		3,416.32	11/7/2024	Total 39860
Stryker Sales, LLC	FD E88 & E89 CPR Lucas Annual Care 11/8/24	3,438.00	11/21/2024	39908

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		3,438.00	11/21/2024	Total 39908
Target Specialty Products	Parks Mix Seed/Pro NPK 10/17/24	3,807.19	11/7/2024	39861
		3,807.19	11/7/2024	Total 39861
Tawny Purcell	Inst. Pay Low Impact Cardio & Tone 10/7-10/28/24	41.40	11/21/2024	39906
		41.40	11/21/2024	Total 39906
TPX Communications	Com Center Phones/Internet November 2024	1,115.40	11/14/2024	39878
		1,115.40	11/14/2024	Total 39878
Umpqua Bank	Banking Maint Fee for October 2024	314.85	11/20/2024	Bank Maint Fee
		314.85	11/20/2024	Total Bank Maint Fee
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump October 2024 (ARC 13%)	190.60	11/12/2024	Merch Fees
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump October 2024 (Parks .70%)	10.27	11/12/2024	
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump October 2024(FD IN 20.6%)	302.03	11/12/2024	
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump October 2024(Rec/CC 65.7%)	963.27	11/12/2024	
		1,466.17	11/12/2024	Total Merch Fees
Umpqua Bank Commercial Card OPS	Umpqua CC's - October 2024	5,101.91	11/14/2024	39879
		5,101.91	11/14/2024	Total 39879
Verizon Business	FD Busniess Lines 10/10/24	5.69	11/7/2024	39862
		5.69	11/7/2024	Total 39862
Verizon Wireless	FD Wireless 09/16-10/15/24	437.77	11/7/2024	39863

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B2

From 11/1/2024 Through 11/30/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		437.77	11/7/2024	Total 39863
Verizon Wireless	FD Wireless 09/16-10/15/24	38.01	11/7/2024	39864
		38.01	11/7/2024	Total 39864
Verizon Wireless	Parks Wireless Ipads/Hotspots 10/11-11/10/24	320.89	11/21/2024	39909
		320.89	11/21/2024	Total 39909
Verizon Wireless	Wireless Phones CC, Rec, Parks, CCR 10/11-11/10/24	827.09	11/21/2024	39910
		827.09	11/21/2024	Total 39910
Wex Bank	FD Wex Card OOA Fuel October 2024	79.01	11/7/2024	39865
		79.01	11/7/2024	Total 39865
Wilkinson Portables, Inc.	D. West Rental Porta Potty's ID28615 10/14-11/10/24	184.33	11/14/2024	39880
		184.33	11/14/2024	Total 39880
Wittman Enterprises, LLC	Firt Responder Fees Billing Services 9/27-10/29/24	2,070.00	11/7/2024	39866
		2,070.00	11/7/2024	Total 39866
WiZiX Technology Group, Inc	Copier Count 10/1-10/31/24	95.27	11/21/2024	39911
		95.27	11/21/2024	Total 39911
Zackary Faria	FF Intern Shift Stipend 10/4,11,18,25/24	320.00	11/7/2024	39847
		320.00	11/7/2024	Total 39847
Report Total		219,978.11		

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
	Payroll GL 12/06/24 PP25	32,799.21	12/5/2024	Payroll GL 12/06/24
		32,799.21	12/5/2024	Total Payroll GL 12/06/24
	Payroll GL 12/20/24 PP26	32,252.19	12/19/2024	Payroll GL 12/20/24
		32,252.19	12/19/2024	Total Payroll GL 12/20/24
Abila	Accounting Software - December 2024	920.61	12/5/2024	39922
Abila	Accounting Software - January 2025	920.61	12/5/2024	
		1,841.22	12/5/2024	Total 39922
AFSCME District Council 57	Union Dues for Payroll PP25 11/17-11/30/24	51.16	12/5/2024	39923
		51.16	12/5/2024	Total 39923
AFSCME District Council 57	Union Dues for Payroll PP26 12/1-12/14/24	50.10	12/19/2024	40026
		50.10	12/19/2024	Total 40026
Airespring Inc.	Internet Broadband Com Cntr/Lake - December 2024	681.59	12/5/2024	39924
		681.59	12/5/2024	Total 39924
Airgas National Carbonation	CO2 Fill, Pool 11/15/24	284.18	12/5/2024	39925
		284.18	12/5/2024	Total 39925
Airgas National Carbonation	CO2 Fill, Pool 11/22/24	297.35	12/5/2024	39926
		297.35	12/5/2024	Total 39926
Airgas National Carbonation	CO2 Fill, Pool 12/5/24	391.16	12/19/2024	40027
		391.16	12/19/2024	Total 40027
Airgas National Carbonation	CO2 Tank Rental November 2024	106.37	12/12/2024	39986
		106.37	12/12/2024	Total 39986

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Alhambra	Water & Cooler Rental 11/25/24, 12/2/24, & 12/9/24	79.44	12/19/2024	40028
		79.44	12/19/2024	Total 40028
Anthony Schwartz	CC Gym Deposit Refund 11/7/24	300.00	12/5/2024	39975
		300.00	12/5/2024	Total 39975
AT&T Calnet 3	CSD Phones Lines BAN9391035823 10/24-11/23/24	490.34	12/5/2024	39928
		490.34	12/5/2024	Total 39928
AT&T Calnet 3	FD89 Fax Line BAN9391035819 11/10-12/9/24	32.23	12/19/2024	40029
		32.23	12/19/2024	Total 40029
AT&T Calnet 3	FD89 Phones lines BAN9391035822 10/24-11/23/24	191.92	12/12/2024	39988
		191.92	12/12/2024	Total 39988
Brighton Energy	CC Solar 11/1-11/30/24	2,354.85	12/12/2024	39989
		2,354.85	12/12/2024	Total 39989
Brighton Energy	FD89 Solar 11/1-11/30/24	651.49	12/12/2024	39990
		651.49	12/12/2024	Total 39990
C & H Motor Parts, Inc	FD E88 Vehicle Maint. 6 Batteries 12/6/24	2,904.55	12/12/2024	39991
		2,904.55	12/12/2024	Total 39991
California Public Employee's Retirement System	CalPERS 457 for Payroll 12/06/24 PP25	225.00	12/6/2024	1002788782
		225.00	12/6/2024	Total 1002788782
California Public Employee's Retirement System	CalPERS 457 for Payroll 12/20/24 PP26	225.00	12/20/2024	1002799297

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		225.00	12/20/2024	Total 1002799297
California Public Employee's Retirement System	CalPERS Health - December 2024 (Active EE w/h)	2,094.12	12/6/2024	1002782672
California Public Employee's Retirement System	CalPERS Health - December 2024 (Ret. Parks)	3,305.26	12/6/2024	
California Public Employee's Retirement System	CalPERS Health - December 2024 (Ret. Rec)	2,309.76	12/6/2024	
California Public Employee's Retirement System	CalPERS Health - December 2024 (Active Admin)	5,430.36	12/6/2024	
California Public Employee's Retirement System	CalPERS Health - December 2024 (Active Com Center/Rec)	3,071.58	12/6/2024	
California Public Employee's Retirement System	CalPERS Health - December 2024 (Active Parks)	5,306.56	12/6/2024	
California Public Employee's Retirement System	CalPERS Health - December 2024 (Ret. Admin)	1,712.77	12/6/2024	
California Public Employee's Retirement System	CalPERS Health - December 2024 (Ret. Fire)	1,840.04	12/6/2024	
California Public Employee's Retirement System	CalPERS Health - December 2024(Active CC&R)	1,023.86	12/6/2024	
		26,094.31	12/6/2024	Total 1002782672
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP25 12-06-24	4,890.81	12/6/2024	1002788772
		4,890.81	12/6/2024	Total 1002788772
California Public Employee's Retirement System	CalPERS Retirement - Pepra PP26 12-20-24	4,745.08	12/20/2024	1002799295
		4,745.08	12/20/2024	Total 1002799295

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
California Special Districts Association	2025 Annual Membership #35 12/31-01/01/25	9,338.00	12/5/2024	39936
		9,338.00	12/5/2024	Total 39936
CardConnect	Front Desk CC Devices Rental Mthly - 11/1-11/30/24	50.00	12/5/2024	39931
		50.00	12/5/2024	Total 39931
Chloe Dahae Johnston	Inst. Pay Pre Ballet & Baby Ballet 11/1-11/22/24	252.00	12/5/2024	39966
		252.00	12/5/2024	Total 39966
Churchill's Hardware, Inc.	FD 88 & 89 Hardware Supplies 10/5-11/8/24	101.99	12/19/2024	40031
		101.99	12/19/2024	Total 40031
Churchill's Hardware, Inc.	Parks/CC Hardware Supplies 10/3-12/12/24	1,193.00	12/19/2024	40032
		1,193.00	12/19/2024	Total 40032
Cintas Corporation #622	CC Janitorial Supplies 11/26/24	331.03	12/5/2024	39933
		331.03	12/5/2024	Total 39933
Cintas Corporation #622	CC Janitorial Supplies 12/10/24	471.61	12/12/2024	39992
		471.61	12/12/2024	Total 39992
Cintas Corporation #622	CC Janitorial Supplies 12/3/24	197.32	12/5/2024	39933
		197.32	12/5/2024	Total 39933
Cody Faubert	Men's Basketball Basketball Officiating 12/3,12/10,12/17/24	715.00	12/19/2024	40034
Cody Faubert	Men's Basketball Offici. 10/29,11/5,11/12,11/19,11/...	1,170.00	12/19/2024	
		1,885.00	12/19/2024	Total 40034

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Columbia Communications, Inc	FD88 Radio Repair 11/20/24	1,115.00	12/12/2024	39993
		1,115.00	12/12/2024	Total 39993
Comcate Software, Inc.	Computer Software 12/6/24 to 12/5/25	4,075.61	12/5/2024	39934
		4,075.61	12/5/2024	Total 39934
Dawn Avalon	Inst. Pay Tai Chi for Health 11/5-11/26/24	194.40	12/5/2024	39929
		194.40	12/5/2024	Total 39929
Dian Hoel	Inst. Pay Musical Theater Tap 11/7-11/21/24	45.00	12/5/2024	39962
		45.00	12/5/2024	Total 39962
Donald S. Ashton	D. Ashton Profess. Srvc as needed November 1st-30th 2024	562.50	12/5/2024	39927
Donald S. Ashton	D. Ashton Professional Srvc FireAnnx November 1st-30th 2024	8,550.03	12/5/2024	
		9,112.53	12/5/2024	Total 39927
Eide Bailly LLP	Accounting Services - 10/30-11/22/24 FY22/23 Audit	6,800.00	12/12/2024	39996
		6,800.00	12/12/2024	Total 39996
El Dorado County Air Quality Mgmt Dist.	CP CC Boiler Perm:06-1748 FA0006535 FY24/25 12/1/24	1,061.26	12/12/2024	39994
El Dorado County Air Quality Mgmt Dist.	CP Lake Generator Perm:15-1747 FY24/25 12/1/24	1,111.86	12/12/2024	
		2,173.12	12/12/2024	Total 39994
El Dorado County Environmental Mgmt.	CP CSD Kitchen Permit/Pool Permit Annual Permits FA0004953	1,080.00	12/12/2024	39995
		1,080.00	12/12/2024	Total 39995

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
El Dorado Irrigation District	Bar J 15 A Water/Landscape 9/25-11/20/24	600.66	12/5/2024	39946
		600.66	12/5/2024	Total 39946
El Dorado Irrigation District	Bar J B Water 9/27-11/21/24	478.56	12/5/2024	39947
		478.56	12/5/2024	Total 39947
El Dorado Irrigation District	Cam Valley Water/Landscape 9/18-11/13/24	285.36	12/5/2024	39937
		285.36	12/5/2024	Total 39937
El Dorado Irrigation District	CC Bldg Water/Sewer 9/20-11/20/24	1,996.37	12/5/2024	39953
		1,996.37	12/5/2024	Total 39953
El Dorado Irrigation District	CC Pool & Grounds Recycle/Water/Sewer 9/20-11/19/24	782.53	12/5/2024	39954
		782.53	12/5/2024	Total 39954
El Dorado Irrigation District	Chardi Water/Landscape 9/20-11/18/24	248.79	12/5/2024	39952
		248.79	12/5/2024	Total 39952
El Dorado Irrigation District	Christa Water 9/37-11/31/24	2,361.01	12/5/2024	39945
		2,361.01	12/5/2024	Total 39945
El Dorado Irrigation District	Christa Water/Sewer 9/27-11/21/24	198.89	12/5/2024	39941
		198.89	12/5/2024	Total 39941
El Dorado Irrigation District	CP Lake Water/Sewer 9/26-11/20/24	1,312.44	12/5/2024	39950
		1,312.44	12/5/2024	Total 39950
El Dorado Irrigation District	D. West Water 9/25-11/19/24	1,608.33	12/5/2024	39948
		1,608.33	12/5/2024	Total 39948

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
El Dorado Irrigation District	Dog Park Water 9/24-11/19/24	227.94	12/5/2024	39943
		227.94	12/5/2024	Total 39943
El Dorado Irrigation District	Eastwood Water 9/14-11/14/24	473.09	12/5/2024	39938
		473.09	12/5/2024	Total 39938
El Dorado Irrigation District	Eastwood Water 9/18-11/13/24	414.36	12/5/2024	39939
		414.36	12/5/2024	Total 39939
El Dorado Irrigation District	Eastwood Water/Landscape 9/18-11/13/24	84.40	12/5/2024	39949
		84.40	12/5/2024	Total 39949
El Dorado Irrigation District	FD88 Water/Sewer 9/24-11/20/24	889.56	12/5/2024	39942
		889.56	12/5/2024	Total 39942
El Dorado Irrigation District	FD89 Water/Sewer 9/25-11/19/24	2,030.15	12/5/2024	39940
		2,030.15	12/5/2024	Total 39940
El Dorado Irrigation District	Northview Water 9/18-11/13/24	211.49	12/5/2024	39951
		211.49	12/5/2024	Total 39951
El Dorado Irrigation District	Rasmussen Water/Sewer 9/26-11/20/24	264.31	12/5/2024	39944
		264.31	12/5/2024	Total 39944
El Dorado Special Olympics	D. West Park Deposit Refund 8/15/24	300.00	12/5/2024	39955
		300.00	12/5/2024	Total 39955
Epperson Law Group, PC	Legal, Srvcs, Calls, Emails, Mtgs 11/1-11/30/24	1,458.00	12/5/2024	39956
		1,458.00	12/5/2024	Total 39956

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Eric William Blodgett Aiston	DIR Comp Meetings 11/4,5,7,20,22,26/24	600.00	12/12/2024	39987
Eric William Blodgett Aiston	DIR Comp Meetings 12/3,3,4/24	300.00	12/12/2024	
		900.00	12/12/2024	Total 39987
Ethen Lorenzo Momeyer	FF Intern Shifts Stipend 11/6,13,20,27/24	320.00	12/12/2024	40010
		320.00	12/12/2024	Total 40010
Executech	December MSA Part 1 12/2/24	2,345.00	12/19/2024	40033
		2,345.00	12/19/2024	Total 40033
Executech	Memory Install to GM Desktop 11/30/24	82.50	12/12/2024	39998
		82.50	12/12/2024	Total 39998
Fire Apparatus Solutions	FD88 Vehicle Maint. Guage & Press 12/6/24	375.96	12/12/2024	40000
Fire Apparatus Solutions	FD88 Vehicle Maint. WP Auto Eject 12/5/24	358.54	12/12/2024	
		734.50	12/12/2024	Total 40000
Foothills Dance	CC East Stage Deposit Refund 12/8/24	300.00	12/12/2024	40001
		300.00	12/12/2024	Total 40001
G & O Body Shop	FD89 Vehicle Maint. (re-issued) 11/8/24	1,507.69	12/5/2024	39958
		1,507.69	12/5/2024	Total 39958
Gold Country Equipment Center	Parks - Est. on Repairs for Chainsaw 261 12/10/24	50.00	12/19/2024	40035
Gold Country Equipment Center	Parks - LLAD Parts for Chainsaw 12/10/24	18.19	12/19/2024	
		68.19	12/19/2024	Total 40035
Highlander Termite & Pest Control	CC Pest Control 12/11/24	75.00	12/12/2024	40004

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		75.00	12/12/2024	Total 40004
Highlander Termite & Pest Control	CP Lake Pest Control 12/11/24	85.00	12/12/2024	40003
		85.00	12/12/2024	Total 40003
Highlander Termite & Pest Control	FD88 Pest Control 11/25/24	65.00	12/5/2024	39960
		65.00	12/5/2024	Total 39960
Highlander Termite & Pest Control	FD88 Pest Control 12/11/24	65.00	12/19/2024	40036
		65.00	12/19/2024	Total 40036
HMI Industrial Contractors Inc	FD89 Vehicle Maint. 11/22/24	1,425.00	12/19/2024	40037
		1,425.00	12/19/2024	Total 40037
Hunt & Sons	FD Bulk Fuel 11/22/24	1,836.91	12/5/2024	39963
		1,836.91	12/5/2024	Total 39963
Hunt & Sons	FD Bulk Fuel 12/6/24	1,342.23	12/12/2024	40005
		1,342.23	12/12/2024	Total 40005
Interwest Consulting Group, Inc.	FD Inspect Srvcs Lyon Real Estate 10/17/24	251.14	12/5/2024	39964
Interwest Consulting Group, Inc.	FD Inspect Srvcs The Nifty Nook 10/17/24	251.14	12/5/2024	
		502.28	12/5/2024	Total 39964
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Foresight Wealth Planning 11/8/24	272.75	12/12/2024	40006
Interwest Consulting Group, Inc.	FD Inspect. Srvcs Lyon Real Estate 3C-3D 10/31/24	136.38	12/12/2024	

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Interwest Consulting Group, Inc.	FD Inspect. Srvc My Besties Closet Consign. #14 11/14/24	272.75	12/12/2024	
Interwest Consulting Group, Inc.	FD Plan Review Salehi Resid. Propane Setup 10/14-12/2/24	482.50	12/12/2024	
Interwest Consulting Group, Inc.	Fire Inpsect. Srvc Marshall Medical Outpa. Surgery 11/15/24	272.75	12/12/2024	
		1,437.13	12/12/2024	Total 40006
Interwest Consulting Group, Inc.	Fire Inspect Srvc Salt and Light Hair Co 10/17/24	251.14	12/5/2024	39964
		251.14	12/5/2024	Total 39964
Interwest Consulting Group, Inc.	Fire Inspect. Srvc Lyon Real Estate 3C-3D 11/4/24	392.75	12/12/2024	40006
		392.75	12/12/2024	Total 40006
Interwest Consulting Group, Inc.	Fire Plan Review Remodel Leal Add. 8/1-11/21/24	392.50	12/5/2024	39964
		392.50	12/5/2024	Total 39964
Interwest Consulting Group, Inc.	Fire Plan Review The Habit Burger Remodel 10/1-12/9/24	572.50	12/19/2024	40038
		572.50	12/19/2024	Total 40038
Jamie Christine Hall	Inst. Pay Kaiut Yoga 10/2-10/25/24	270.00	12/5/2024	39959
Jamie Christine Hall	Inst. Pay Kaiut Yoga 11/5-11/27/24	228.00	12/5/2024	
		498.00	12/5/2024	Total 39959
Jim Walson	CC East Hall w/food & Alcohol Deposit Refund 11/16/24	450.00	12/5/2024	39982
		450.00	12/5/2024	Total 39982

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Jose Cortes	Boot Allowance Reimb CY Cap 2025	150.00	12/5/2024	39935
		150.00	12/5/2024	Total 39935
JS West Propane Gas	FD89 Propane Fill 11/25/24	455.38	12/19/2024	40041
		455.38	12/19/2024	Total 40041
JS West Propane Gas	Propane Fill, CC & Pool 11/5-11/29/24	11,972.54	12/19/2024	40040
		11,972.54	12/19/2024	Total 40040
Kyle Marshall Kellogg	FF Intern Shifts Stipend 11/5,12,13,19,25/24	400.00	12/12/2024	40007
		400.00	12/12/2024	Total 40007
Larry McBride	In Lieu Medical Benefits - Retired - December 2024	600.00	12/5/2024	39968
		600.00	12/5/2024	Total 39968
Leslie Palmisano	CC Social Room Deposit Refund 10/15/24	300.00	12/5/2024	39970
		300.00	12/5/2024	Total 39970
Lewis E. Johnson	Inst. Pay Intro Guitar 11/5-11/19/24	27.60	12/5/2024	39965
		27.60	12/5/2024	Total 39965
Lewis E. Johnson	Inst. Pay Intro Guitar 12/3-12/17/24	27.60	12/19/2024	40039
		27.60	12/19/2024	Total 40039
Life-Assist, Inc.	FD EMS Supplies Microdot Lancet/Xcollar Splint/Laerdal Stif.	83.81	12/19/2024	40042
		83.81	12/19/2024	Total 40042
Life-Assist, Inc.	FD Medical Supplies 11/19/24	337.15	12/5/2024	39967
		337.15	12/5/2024	Total 39967

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Life-Assist, Inc.	FD Medical Supplies 12/5/24	647.85	12/12/2024	40008
		647.85	12/12/2024	Total 40008
Linda Hobold	CC Classroom A Deposit Refund 11/9/24	200.00	12/5/2024	39961
		200.00	12/5/2024	Total 39961
Lynnette Falls	Inst. Pay Line Dancing 11/21/24	228.00	12/5/2024	39957
		228.00	12/5/2024	Total 39957
Marquee Fire Protection	CC Annual Inspection Sprinklers/Hydrants 12/2/24	1,765.00	12/12/2024	40009
		1,765.00	12/12/2024	Total 40009
Med-Packs LLC	FD89 Medical Supplies Narc Box Repair 12/6/24	159.00	12/12/2024	39997
		159.00	12/12/2024	Total 39997
Melissa O'Meara Simpkin	Parks - Staff Winter Hats/Shirts etc. 12/16/24	942.73	12/19/2024	40045
		942.73	12/19/2024	Total 40045
Myung Chong	Inst. Pay Modified Zumba 11/4-11/25/24	136.50	12/5/2024	39932
		136.50	12/5/2024	Total 39932
Napa Auto Parts	FD Vehicle Maint. Blue Def 12/3/24	31.51	12/12/2024	40011
		31.51	12/12/2024	Total 40011
Napa Auto Parts	Lake- Multi-Purp, Battery 11/20/24	226.90	12/5/2024	39969
		226.90	12/5/2024	Total 39969
Pathian Administrators	Vision Benefits - January 2025	172.39	12/12/2024	40012
		172.39	12/12/2024	Total 40012

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Paychex	Paychex Flex/Mobile fees for December 2024	199.50	12/20/2024	7211874
		199.50	12/20/2024	Total 7211874
Paychex	Paychex Payroll Fees for 12-06-24 PP25	283.29	12/6/2024	2024120201
		283.29	12/6/2024	Total 2024120201
Paychex	Paychex Payroll Fees for 12-20-24 PP26	283.29	12/20/2024	2024121601
		283.29	12/20/2024	Total 2024121601
PCD (Audio & Video System Integration)	CP CC AV System Final 5% Billing for Project 8/19/24	4,286.69	12/12/2024	40013
		4,286.69	12/12/2024	Total 40013
PG&E	CP Lake Aeration System & Pump 10/16-11/14/24	514.06	12/5/2024	39971
		514.06	12/5/2024	Total 39971
PG&E	Elec. & LP #49 10/17-11/15/24	6,123.67	12/5/2024	39972
		6,123.67	12/5/2024	Total 39972
PG&E	Elec. 10/23-11/20/24 LLAD's	12,907.80	12/12/2024	40014
		12,907.80	12/12/2024	Total 40014
PG&E	Elec. 111 Street Lights 09/25-11/21/24	4,208.20	12/19/2024	40043
		4,208.20	12/19/2024	Total 40043
PG&E	Elec. CP Lake/New Crn 10/23-11/20/24	1,708.08	12/12/2024	40015
		1,708.08	12/12/2024	Total 40015
PG&E	Elec. FD88 &89 Tower/Cam Val Carousel 10/23-11/20/24	1,177.66	12/12/2024	40016
		1,177.66	12/12/2024	Total 40016

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Pitney Bowes Global Financial Services	Mailstation Postage Refill 11/3/24	201.00	12/5/2024	39973
		201.00	12/5/2024	Total 39973
Riley Gieck	FF Intern Shifts Stipend 11/7,21/24	160.00	12/12/2024	40002
		160.00	12/12/2024	Total 40002
Riverview International Trucks, Inc.	FD E-88 Vehicle Maint. Sensors 12/3/24	1,102.92	12/12/2024	40017
		1,102.92	12/12/2024	Total 40017
Robert R. Westphal	Inst. Pay Taekwondo 10/21-12/18/24	243.95	12/19/2024	40047
		243.95	12/19/2024	Total 40047
Sharon L Caputo	Inst. Pay Speaking Spanish for Kids Beg 10/16-12/11/24	336.00	12/19/2024	40030
		336.00	12/19/2024	Total 40030
Sharon L Caputo	Inst. Pay Speaking Spanish with Kids 08/21-10/09/24	288.00	12/5/2024	39930
		288.00	12/5/2024	Total 39930
Sierra Nevada Swimming	CC East Hall & Pool Deposits Refund 10/27/24	550.00	12/5/2024	39976
		550.00	12/5/2024	Total 39976
Sierra Symphony Orchestra	CC Gym Deposit Refund W/Food/Acl. 12/7/24	300.00	12/12/2024	40020
		300.00	12/12/2024	Total 40020
Sierra Tractor, Inc.	Lake - New Tires for Polaris 11/26/24	362.08	12/5/2024	39977
		362.08	12/5/2024	Total 39977
Solitude Lake Management LLC	Annual Maint. November 2024	216.32	12/12/2024	40018

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
		216.32	12/12/2024	Total 40018
Solitude Lake Management LLC	CP Lake - Annual Maintenance December 2024	216.32	12/5/2024	39978
		216.32	12/5/2024	Total 39978
Stephen A. Twitchell	Inst. Pay Modified Zumba 11/4-11/25/24	136.50	12/5/2024	39979
		136.50	12/5/2024	Total 39979
Straightline Construction	CC East Stage Deposit Refund 12/6/24	300.00	12/12/2024	40019
		300.00	12/12/2024	Total 40019
Tawny Purcell	Inst. Pay Low Impact Cardio & Tone 11/4-11/25/24	82.80	12/5/2024	39974
		82.80	12/5/2024	Total 39974
Tawny Purcell	Inst. Pay Low Impact Cardio & Tone 12/2-12/16/24	59.40	12/19/2024	40044
		59.40	12/19/2024	Total 40044
The UPS Store # 1726	FD Postage Pack Materials/Pack Service 11/30/24	42.01	12/12/2024	40021
		42.01	12/12/2024	Total 40021
TPX Communications	Com Center Phones/Internet December 2024	1,116.56	12/12/2024	40022
		1,116.56	12/12/2024	Total 40022
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump Nov 2024 (Rec/CC 90.21%)	1,226.84	12/10/2024	Merch Fees
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump November 2024 (ARC 2.65%)	36.04	12/10/2024	
Umpqua Bank	Credit Card Merch Fees-Vantiv/Ump November 2024(Parks 1.2%)	16.46	12/10/2024	

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Umpqua Bank	Credit Card Merch Fees- Vantiv/Ump November 24 (FD IN 5.93%)	80.65	12/10/2024	
		1,359.99	12/10/2024	Total Merch Fees
Umpqua Bank Commercial Card OPS	Umpqua Credit Cards - November 2024	8,217.14	12/5/2024	39980
		8,217.14	12/5/2024	Total 39980
Verizon Business	FD Business Lines 11/10/24	5.69	12/5/2024	39981
		5.69	12/5/2024	Total 39981
Verizon Wireless	FD Wireless 10/16-11/15/24	38.01	12/12/2024	40024
		38.01	12/12/2024	Total 40024
Verizon Wireless	FD Wirless 10/16-11/15/24	437.81	12/12/2024	40023
		437.81	12/12/2024	Total 40023
Wayne's Locksmith	Pool Equipment Room Rekey 12/16/24	213.66	12/19/2024	40046
		213.66	12/19/2024	Total 40046
Wex Bank	FD Wex Fuel Card OOA 11/30/24	164.94	12/12/2024	40025
		164.94	12/12/2024	Total 40025
Wilkinson Portables, Inc.	D. West Porta Potty Rental ID:28615 11/11-12/8/24	184.33	12/5/2024	39983
		184.33	12/5/2024	Total 39983
Wittman Enterprises, LLC	First Responder Fees Billing Services 10/30-11/26/24	2,310.00	12/5/2024	39984
		2,310.00	12/5/2024	Total 39984
WiZiX Technology Group, Inc	Copier Count 11/1-11/30/24	48.51	12/5/2024	39985
		48.51	12/5/2024	Total 39985

**Cameron Park Community Services District
Check/Voucher Register - Check Register**

Item 5B3

From 12/1/2024 Through 12/31/2024

Vendor Name	Description	Check Amount	Check Date	Check #
Zackary Faria	FF Intern Shifts Stipend 11/8,15,22/24	240.00	12/12/2024	39999
		240.00	12/12/2024	Total 39999
Report Total		251,719.86		



Agenda Transmittal

DATE: January 22, 2025

FROM: Alan Gardner, General Manager

AGENDA ITEM #5C: **MEMORANDUM OF UNDERSTANDING 2024-2026 BETWEEN CAMERON PARK COMMUNITY SERVICES DISTRICT AND AFSCME COUNCIL 57, LOCAL 1**

RECOMMENDED ACTION: APPROVE Resolution 2025-01

Background

In June, the General Manager extended 2021-2024 Memorandum of Understanding (MOU) between Cameron Park Community Services District (District) and AFSCME Council 57, Local 1.

Discussion

Labor negotiations concluded earlier this month in an agreement between the District and AFSCME Council 57, Local 1. Key elements of the MOU establish an EAP program, wage increase up to median, 12-month probation for new hires and a flex spending account option for staff. These benefits will also extend to unrepresented employees, specifically the Finance/HR Officer and General Manager.

Conclusion

The MOU represents the Board's appreciation of staff's good work and efforts to increase salaries to better align with industry standards.

Attachments

1. 2024-2026 Memorandum of Understanding
2. Resolution 2025-01

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CAMERON PARK COMMUNITY SERVICES DISTRICT
AND AFSCME Council 57, Local 1

July 1, 2024 through June 30, 2026

Table of Contents

Chapter I: Recognition and Administrative Matters

Article 1: Preamble And Recognition.....	4
Article 2: Employee Rights.....	4
Article 3: Policies and Procedures.....	5
Article 4: Benefits and Waiver Clause.....	5
Article 5: Successor Clause.....	6
Article 6: Term of Agreement.	6

Chapter II: Compensation

Article 7: Salary.....	6-7
Article 8: Overtime Compensation.....	7
Article 9: Uniform/Boot Allowance.....	7-8

Chapter III: Health and Retirement Plans

Article 10: Health Plans Medical, Vision and Dental.....	8
Article 11: Retirement Plans.....	8
Article 11: Retirement Plans.....	8
Article 12: Retiree Health Benefits.....	8-9
Article 13: Work Related Disability Benefits.....	9-10

Chapter IV Leaves and Holidays

Article 14: General Leave Provisions.....	10
Article 15: Vacations and Leave of Absence.....	10-11
Article 16: Sick Leave.....	11
Article 17: Compensatory Time Off.....	12
Article 18: Educational Leave/Reimbursement.....	12-13
Article 19: UNION Business Leave.....	13
Article 20: Bereavement Leave.....	13
Article 21: Jury Duty/Court Leave.....	13-14
Article 22: Holidays.....	14

Chapter V: Hours Scheduled and Staffing

Article 23: Duty Hours and Schedule.....	15
Article 24: Standby/Call In Pay.....	15

Chapter VI: Probation, Promotion, Grievance and Discipline

Article 25: Probation Periods for Newly Hired Employees.....	15
Article 26: Promotion.....	15
Article 27: Grievance Procedures.....	15-17
Article 28: Disciplinary Action Process and Appeals Procedures.....	17-19

Chapter VII Miscellaneous Provisions

Article 29: Exposure to Contagious Diseases in the Course and Scope of Employment.....	20
Article 30: Safety.....	20
Article 31: Seniority.....	20
Article 32: Reduction in Force.....	20
Article 33: Mileage Reimbursement.....	21
Article 34: Board Packets.....	21
Article 35: No Strike.....	21
Article 36: Blood Donation and Voting.....	21
Article 37: General Reopener.....	21
Article 38: Signatures.....	22

Appendix A.....	23
Appendix B.....	24
Appendix C.....	25-27
Appendix D.....	28-29

**CHAPTER I
RECOGNITION AND ADMINISTRATIVE MATTERS**

ARTICLE 1: PREAMBLE AND RECOGNITION

- A. This Memorandum of Understanding (MOU) is entered into by the American Federation of State, County and Municipal Employees (AFSCME), Council 57, Local 1, hereinafter referred to as the "Union" and the Cameron Park Community Services District, hereinafter referred to as the "District." It is the intent and purpose of this MOU to set forth the understanding of the parties regarding, but not limited to, matters relating to the wages, hours, and terms and conditions of employment between employees represented by the Union and the District.
- B. For the purpose of meeting and conferring in accordance with the Myers-Milias-Brown. Act, the Union is formally recognized as the exclusive representative of all the following job classifications:
Accounting Specialist I/II
CC&R Compliance Officer
Maintenance Worker I/II
Parks & Facilities Supervisor
Receptionist
Recreation Coordinator
Recreation Supervisor
Recreation Specialist
- C. The parties to this MOU agree that neither shall discriminate against any person in the administration of this agreement on the basis of race, color, ancestry, religion, sex, age, national origin, sexual orientation, or in accordance with the state and federal law.
- D. The desire of this MOU is to create a mutually beneficial relationship between the employees represented by f the Union and the District, relating to mutual respect in the workplace, healthy and safe work environment, positive and constructive communication in the workplace, professional behavior, employee development and economic growth of the District.

ARTICLE 2: EMPLOYEE RIGHTS

- A. Notwithstanding the provisions of this agreement, employees shall retain all rights provided for in Government Code 3500.
- B. For the purpose of this MOU, the terms "employee" and "Personnel" shall refer exclusively to those employees who are in classifications represented by the Union.

Joint Union and Management - Cooperation Clause

The Union recognizes its obligation to cooperate with the District to assure service of the highest quality and efficiency to the community, constant with its obligations to the workers it represents.

The District

and the Union affirms the principle that harmonious labor - management relations are to be practiced, adhered to and promoted at all times to maintain this harmony. Meaning both parties will approach communication and problem solving with respect, professionalism and integrity.

Payroll Deductions

The District agrees to make payroll deductions according to the terms and conditions of the authorization

to deduct membership dues and assessments as may be levied by AFSCME Council 57, Local 1. AFSCME will hold the District harmless from any claims on account of any such deductions.

Public Employees Organized to Promote Legislative Equality (P.E.O.P.L.E)

The District agrees to allow voluntary payroll deductions according to the terms and conditions of the authorization to deduct P.E.O.P.L.E contributions

ARTICLE 3: POLICIES AND PROCEDURES

A. Advance Notice

Whenever the District changes any policies, procedures, work rule and/or any directive employees are to comply with, AFSCME, absent an emergency, will be given written notice at least fifteen (15) calendar days before the effective date of the change. This notice is provided in order for AFSCME to discuss the changes with the District before they become effective. If AFSCME does not respond within the fifteen (15) calendar day period, the opportunity to discuss these changes will be waived by AFSCME. If AFSCME responds within the fifteen (15) calendar day period that they wish to meet and discuss the change, the meeting shall be held within fifteen (15) calendar days of the request, unless the parties mutually agree, in writing, to extend the deadline. Policies or procedures that affect terms and conditions of employment are subject to meet and negotiate.

Copies of all District Policies and Procedures, Rules and Regulations shall be made available to all employees of the District upon initial employment and throughout their term of employment. The MOU will be followed and overrides District Policy; however, when the MOU is silent District policy will prevail.

ARTICLE 4: BENEFITS AND WAIVER CLAUSE

- A. The parties further agree that all terms and conditions of this MOU, whether stated herein or incorporated by reference, shall be maintained and continue for the life of this agreement, except in case of severe financial hardship, in which case, the Board and the Union agree to meet and confer over the impact to the District, employees and the effects of the MOU.
- B. All wages, hours, and other terms and conditions of employment shall be maintained and remain unchanged until a successor MOU is entered into between the District and the Union.
- C. If any article or provision of this agreement or any portion thereof, or the application of such to any person or circumstance is inconsistent with applicable law or is otherwise held to be invalid by a court of competent jurisdiction, the remainder of this agreement or the application of such portion to persons or circumstances other than those as to which it is held invalid shall not be affected.

Based on the specific provisions of California Assembly Bill Number 119 which require public employers to provide the exclusive representative of employees' mandatory access to new employee orientations. The following serves as an outline for the structure, time, and manner of the access provided to this exclusive representative.

The terms are as such:

- 1. The District will hold a New Employee/Benefits Orientation for all new employees hired to the District.

2. As required by AB119, the District will provide not less than 10 calendar days' notice in advance of the Benefits Orientation date to the AFSCME Business Agent and President (or designated back-up). Item 5C attachment 1
3. AFSCME will have up to one hour to meet with their new members privately at the Orientation. The District shall provide a conference/classroom for this meeting.
4. The District shall provide to the AFSCME Business Agent and designated Administrative Assistant the full name, job title, department, work location, work telephone number, home telephone number, work cellular number, personal cellular telephone number, work email address, personal email address, and home address of any new employee within 30 calendar days of hire or by the first pay period of the month following the employee hire date.
5. The District will provide the AFSCME Business Agent and designated Administrative Assistant with the information in item 4 above, every 90 days for all AFSCME represented employees.

ARTICLE 5: SUCCESSOR CLAUSE

- A. This agreement shall be binding upon any organization which, during the term of this agreement, succeeds, absorbs and/or takes over the District as it is currently established. All rights and benefits for current and former employees covered by this MOU will be honored and kept in perpetuity.

ARTICLE 6: TERM OF AGREEMENT

- A. The terms and conditions of this Memorandum of Understanding (MOU) are effective July 1, 2024 and shall remain in full force and effect until June 30, 2026; and shall remain in full force and effect year to year, thereafter, unless either party gives written notice of their intent to alter, amend, or modify this MOU not more than one hundred and eighty (180) days or less than sixty (60) days to the expiration date of this MOU.

CHAPTER II COMPENSATION

ARTICLE 7: SALARY

- A. Employees shall be compensated in accordance with the provisions of this agreement and the California Department of Industrial Relations.
- B. Employees shall be compensated pursuant to Appendix A. Each job classification is assigned a salary range and employees in each job classification shall be compensated accordingly.
- C. Effective January 1, 2025 all employees will be brought to the CPCSD +/- median per the Total Compensations Study conducted by: Municipal Resource Group, LLC, April 2024.
- D. Employees will receive a step increase every year of completed service until the employee reaches top step. Employees on unpaid leave will not receive credit for the time they are not at work.
- E. If the employee is on a formal Performance Improvement Plan (PIP), the employee will not receive the step increase at their annual anniversary date. Upon successful completion of the PIP, the employee will receive their step increase.
- F. Salary Increases

The District shall increase wages for the positions listed in **Appendix A** on July 1, 2025, the amount of the percentage increase shall be set by the Consumer Price Index - Urban Wage Earners and Clerical Workers for Northern California. The percentage increase shall be at a minimum of 1.5 percent and at maximum of 4 percent.

ARTICLE 8: OVERTIME COMPENSATION

- A. All hours worked, which exceed the employee's regular shift (5/8, 9/80 or 4/10), shall be considered overtime and shall be compensated at a rate of one and one-half (1.5) times the employee's normal rate of pay, up to fifty-six (56) hours and then at two (2) times the employee's normal rate of pay. The District may require employees to work flexible work schedules to reduce the need for overtime pay.
1. Overtime for a 5/8 schedule is in excess of 8 hours a day and 40 hours a week.
 2. Overtime for a 9/80 schedule is in excess of the normal 8- or 9-hour day and in excess of 80 hours in a pay period.
 3. Overtime for a 4/10 schedule is in excess of 10 hours in a day or 40 hours in a week.
- B. Employees shall be paid a minimum of two (2) hours, at the overtime rate, for each callback received during non-duty hours.
- C. Pursuant to Article 17, employees may reserve the right to take compensatory time off in lieu of overtime pay. The compensatory time off hours will equal the amount of overtime hours that would have been paid. (example the employee worked 2 hours of overtime equaling 3 hours of pay or 3 hours of compensatory time). When the compensatory time is taken it will be paid as straight time.

ARTICLE 9: WORK ATTIRE, UNIFORMS AND BOOT ALLOWANCE

- A. All Office Staff are expected to wear business casual attire (jeans are acceptable with no holes, frayed edges or excessive wear/tear) and provide a professional appearance at all times.
- B. All Maintenance staff are required to wear appropriate safety clothing for working with chemicals, machines, equipment, pools, etc. to maintain a safe work environment.
- C. If a uniform is required by the District, such uniform will be provided and replaced by the District at no cost to the employee.
- D. All required safety clothing/equipment (i.e. safety glasses, caps/hats for shade, etc.) shall be provided by the District at no cost to the employee.
- E. The District may require employees to purchase and wear steel toe boots for safety. Employees required to purchase steel toe boots shall be reimbursed a maximum of \$200.00 per fiscal year or when determined replacement is required for safety compliance.
- F. The District will establish an Employee Assistance Program (EAP) with a start date no later than January 1, 2025. The District will cover all the cost for the EAP benefit.
- G. The District will provide the option to all employees for a Flexible Spending Accounts (FSA) (IRS Code

125) with a start date no later than January 1, 2025. The District will provide FSA accounts for health care and childcare. The District will cover all the administrative costs for providing this benefit. [Item 5C, attachment 1](#)

- H. The District will provide District email addresses to all employees.
- I. The District will provide cell phones to all employees that need them in the workplace. Employees are not expected to use their personal cell phone to conduct District business or download applications. District cell phones that are provided to employees for District business are to be used during an employee's normal shift. Communications with employees during off hours regarding District business will be considered overtime and charges as such on their respective timecards.

CHAPTER III HEALTH AND RETIREMENT PLANS

ARTICLE 10: HEALTH PLANS: MEDICAL, VISION AND DENTAL

- A. The District participates in the Cal PERS health program (Appendix B Resolution 2006-12). Employees may enroll in any plan offered by Cal PERS. The District agrees to contribute monthly an amount up to 100% of the cost for Kaiser Plan for employee only, and an amount up to 50% of the cost of Kaiser plan for dependent coverage. Employees who select a Cal PERS health plan that exceeds this contribution shall pay the difference. Employees who select a plan that is less than this contribution shall not be paid the difference.
- B. The District will provide Dental and Vision Insurance. The District will pay the full cost of coverage for employees. Employees may add dependent coverage. The District agrees to pay 50% of the cost of dependent coverage.
- C. During the term of this Agreement, the District and the Union may mutually agree to meet and discuss dental and/or vision benefits provided to employees addressing any changes in providers, coverage changes and/or cost savings.

ARTICLE 11: RETIREMENT PLANS

- A. The District shall maintain retirement benefits in accordance with its current contract with the California Public Employees Retirement Systems (PERS).
- B. The District shall pay the District's portion of the contribution to CalPERS. The employee shall pay the employee's portion of the CalPERS contribution.
- C. The District shall match an employee's contribution into the CalPERS 457 Plan up to a maximum of \$100 per month for all represented employees.

ARTICLE 12: RETIREE HEALTH BENEFITS

- A. The District will pay 100% of the employee's retiree health care and 50% of the dependent cost of the plan chosen.
- B. For employees hired after on or after February 1, 2022, the Board of Directors approves a retiree

health benefit vesting requirement and CalPERS amends the District's current retiree health program (Appendix C – Resolution 2021-33), employees must vest with the District for a minimum of five (5) continuous years of service and retire from the District before receiving retiree health benefits.

- C. The District does not contribute to the cost of Dental and/or Vision Insurance for retirees.

ARTICLE 13: WORK RELATED DISABILITY BENEFITS

Represented employees who are disabled from performance of their normal duties as a result of a work-related injury or illness may have their duties modified to accommodate the injury or illness. Such changes in duties will be made on a case by case basis as determined by the District in accordance with the law. Employees who are unable to work due to a work-related injury or illness shall be compensated through the worker's compensation carrier. Employees may integrate their sick leave and vacation time to remain whole.

There shall be no diminishment of benefits (medical, Dental & Vision) while on disability. Employees may integrate their sick leave and vacation time to remain whole. While on an approved Disability, employees do not accrue sick leave or vacation hours and CalPERS contributions are not made. Employees on disability should check with CalPERS to determine their service credit eligibility.

- A. Eligibility

Employees become eligible for District paid, automatic coverage on their first day of permanent employment.

- B. Benefits

Employees are entitled to a maximum of one (1) year of full pay and employment benefits on an approved disability. If an employee's disability is not "permanent and stationary" at the end of one (1) year, the employee may use CTO, vacation, sick leave, or benefits on a coordinated basis with any remaining Workers Compensation benefits up to full pay. Employment benefits will be maintained for employees while receiving Workers Compensation benefits whether or not such benefits are supplemented by other District leave benefits.

- C. Exhaustion of Other Paid Leave

Employees who continue to be medically disabled following a discontinuation of Workers Compensation benefits, and who subsequently exhaust their available CTO, vacation and sick leave, will henceforth pay the District the entire premium amount for continuation of any insurance benefits (Medical, Dental and/or Vision), unless the employee is terminated or retired.

- D. District Notice Return to Work Physical

Employees absent due to a work-related disability shall keep the District informed of their condition, treatment, improvement, and expected date of return to duty. When an employee is physically able to resume normal duties, they shall be required to provide the District with their treating physician's verification.

E. State Disability Insurance (SDI)

SDI is provided for all District employees and is paid for by the employee.

CHAPTER IV LEAVES AND HOLIDAYS

ARTICLE 14: GENERAL LEAVE PROVISIONS

- A. The District reserves the right to cancel approved leave if due cause is shown (i.e., staffing shortage, disaster, Act of God, declaration of war) and if notice of cancellation is given at least seventy-two (72) hours prior to leave commencing. The District shall reimburse employee all lost monies regarding leave including but not limited to non-refundable plane fare, non-refundable room reservation fee, non-refundable cruise fees, non-refundable train fare, etc. covering any costs associated with a vacation/trip insurance secured by an affected employee.

In the event the District cancels an employee's vacation or CTO, the District guarantees that the employee will not lose canceled time due to any restrictions, and that the employee has one (1) calendar year in which to take canceled time.

ARTICLE 15: VACATIONS AND LEAVE OF ABSENCE

- A. . Vacation time is designed to compensate employees for time not worked and for the employee to rest. Use of vacation time shall be only up to those hours accrued and must be either scheduled in advance, in accordance with the Vacation Selection Procedure (Section D below), or, by submission of a leave Request Form to the General Manager through the Department Head no later than two (2) weeks prior to leave commencing, except in the case of an emergency.
- B. Accrual vacation is on a bi-weekly basis in accordance with the following schedule and is posted to each employee's account at the end of each pay period.

Years of Service	Vacation Accrual
0-11 months	80 hours *available upon passing probation
12 months - 59 months	80 hours
60 months - 119 months	120 hours
120 months -176 months	160 hours
180 months or more	200 hours

C. Maximum Vacation Accrual

Vacation credits may be accrued to a maximum of twice the employee's accrual rate and will not exceed 240 hours. This District encourages all employees to use their

vacation leave to keep balances below the maximum. Once the employee reaches the maximum they will stop accruing vacation hours.

Vacation hours are not eligible to be cashed out, except at the time of separation.

D. Vacation/CTO Selection Procedure

1. Vacation/CTO leave requests should be submitted thirty (30) calendar days in advance or as soon as practicable, unless there is an emergency. Vacation and CTO requests are approved based on the scheduling needs and coverage of the District.
2. Employees on scheduled vacation time or CTO may cancel their leave and change it to sick leave, bereavement leave, or industrial injury/disability based on their respective situation.

E. Leave of Absence Without Pay

Temporary Leaves of Absence without pay may be granted by the General Manager for a period not to exceed six (6) months. Leaves of absence for more extended periods must be submitted to the Meet and Confer process. No sick leave or vacation benefits shall accrue to an employee during such periods of absence. The District will make no contribution to retirement, medical or other benefits during that period, but benefits may be continued upon payment of the total premiums or fees to the District by the employee. Accrued vacation and sick leave shall not be lost by virtue of such approved leave of absence.

- F. The District shall upon employee separation, retirement or death, pay employee or designated beneficiary for 100% of accumulated vacation and compensatory time hours on or before the next normal pay period. Any money owed for medical, dental and vision coverage accrued during the leave of absence will be withheld from a final paycheck.

ARTICLE 16: SICK LEAVE

- A. Represented employees shall accrue sick leave at the rate of eight (8) hours per month. Unused sick leave may be accumulated without limit from year to year. Use of sick leave shall be administered in accordance with state law. Unused sick leave may be used for credit in the CalPERS pension system upon retirement from the District.
- B. In the event of death of the employee, the District will pay to the employee's designated beneficiary one hundred percent (100%) of accumulated sick leave with a maximum of 960 hours.
- C. A pregnant employee shall be permitted to utilize their accumulated sick leave for illness or disability caused or contributed by pregnancy, miscarriage, abortion, childbirth, or for recovery from any of the foregoing in accordance with federal and state law.
- D. The employee has the right to use any amount of accumulated sick leave for catastrophic illness/accident including those affecting immediate family members. Immediate family shall be defined to mean spouse, domestic partner, cohabitant, child, stepchild, grandchild, parent, stepparent, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, great grandparent, brother, sister, half-brother, half-sister, stepsibling, brother-in-law, sister-in-law, aunt, uncle, niece, nephew, or first cousin (that is, a child of an aunt or uncle).

ARTICLE 17: COMPENSATORY TIME OFF

- A. When an employee works overtime, they have the option of either getting paid at one and one-half (1.5) times their base hourly rate or receiving compensatory time off (CTO) hours at a rate of one and one-half (1.5) times the overtime hours worked.
- B. All CTO must be used by the end of the fiscal year or will be automatically paid out in the month of June.
- C. Employees may accrue a maximum of 120 hours of CTO in a fiscal year.
- D. Any overtime hours worked over a normal shift (8, 9 or 10 hours) within a pay period may be used for flex time in the same pay period, as straight time to complete a forty (40) hour week or eighty (80) hour pay period.

ARTICLE 18: EDUCATIONAL LEAVE/REIMBURSEMENT

- A. Educational leave may be taken for the purpose of attending classes directly related to the employee's present position or to a position within the District service with preapproval from the General Manager.
 - 1. One Hundred percent (100%) of all tuition, registration, school fees, lab fees and/or books (leave time is not included) shall be paid by the District, after completion of Article 18B below, for a maximum of \$1,500.00 per fiscal year, per employee.
- B. Employees shall be eligible for educational leave and/or reimbursement after passing their initial probationary period.
- C. Requests for educational leave and or reimbursement for educational plans must be submitted and approved by the General Manager at least thirty (30) calendar days in advance of its proposed taking.
- D. Requests for educational leave will be granted on a first-come, first-serve basis. Seniority shall be a determining factor only when educational leave requests are submitted simultaneously. The General manager must pre-approve all leave requests, and they will be based on the needs of the business.
- E. No individual employee may take more than one hundred (100) hours of educational leave per fiscal year. Educational leave is not a sold block of time off. It is incremental and the employee may off-shift or back fill using vacation or CTO with the preapproval of the General Manager.
- F. Training required by the District shall not count against an employee's maximum educational leave benefit.
 - 1. District Required Training: Such education or training which may be required by the District as a condition of continued employment in the employee's present position shall

be paid directly by the District, and shall take place on District time, as approved by the General Manager.

- G. The District shall reimburse employees pursuant to Section A.1 above for the tuition and necessary materials listed above upon successful completion with a grade of C or better for the following approved degree programs and/or courses/classes. The following are illustrative only.
 - 1. Any higher level of education, such as college/tech school, courses related to any classification at the District.
- H. Employees shall continue to accrue all pay and benefits while on educational leave.
- I. Employees will be reimbursed within thirty (30) calendar days of turning in all of the required paperwork and documentation (Course description, copies of all itemized receipt with payment method, documentation of grades, etc.).

ARTICLE 19: UNION RELEASE TIME

- A. One (1) District Union steward shall be granted reasonable paid release time to represent Union members during the Grievance Procedure, Disciplinary Action Process, Appeals Procedure and any meeting covered under the employees' Weingarten Rights. This does not include the Business Agent and they may attend with the Union Steward.
- B. During a scheduled meet and confer session, as many as two (2) union members of the Union may be granted release time from a regularly scheduled shift without loss of compensation or other benefits for the period beginning thirty (30) minutes before and not more than thirty (30) minutes after any scheduled meet and confer session. Such release time shall include reasonable travel time to and from the employee's duty location and the scheduled meeting location.
- C. Employee schedules shall be flexible to minimize any overtime impact to the District for the represented employee's participation in the Union Business Leave.

ARTICLE 20: BEREAVEMENT LEAVE

- A. Employees shall be eligible for up to forty (40) hours of leave without loss of pay for the purpose of arranging for and attending the funeral of a member of the immediate family and/or for the purpose of coping with the emotional consequences of death in the immediate family. Employee shall certify to the District their relationship to the deceased and provide a request by written submission. For the purposes of this section, immediate family includes spouse, child, mother, father, grandchild, grandmother, grandfather, mother-in-law, father-in-law, sister, brother, sister-in-law, brother-in-law, daughter-in-law, son-in-law, or any other person with whom the employee co-habitats. Vacation or CTO benefits and/or leaves of absence may also be available if additional time away is required and can be accommodated by the District. For purposes of this section, a step relative of any of the relatives listed above shall be treated in the same manner as the listed relatives. To be current with state and federal law.

ARTICLE 21: JURY DUTY/COURT LEAVE

- A. Members summoned for jury service will be released from scheduled duty without loss of pay for those periods they are required to be present at the courthouse. Jury duty fees shall be

reimbursed to the District.

- B. To receive pay for work time lost, the employee must provide the District with a statement signed by an official of the court, certifying the employee's service as a juror or appearance in court for that purpose, the date or dates of attendance, and the time released from attendance.
- C. Employees required to make any court appearance on behalf of the District shall be compensated at their regular rate for regular shift hours for time in court and travel expenses.

ARTICLE 22: HOLIDAYS

- A. District holidays are eight (8) hours of holiday pay. Employees who benefit from a 9/80 or 4/10 schedule will only receive eight (8) hours of holiday pay and the additional hours to make of the difference of their normal shift will be either unpaid, vacation or CTO. Sick leave cannot be used to offset the hours on a holiday.
- B. The District shall observe official holidays in accordance with the following designated holiday schedule. Employees who work on any of the following holidays shall be compensated at one and a half (1.5hours) times their hourly rate of pay for actual holiday hours worked.
 1. New Year's Day - January 1st
 2. Martin Luther King's Birthday- 3rd Monday in January
 3. Lincoln's Birthday- February 12th
 4. President's Day- 3rd Monday in February
 5. Memorial Day - Last Monday in May
 6. Juneteenth – June 19
 7. Independence Day- July 4th
 8. Labor Day - First Monday in September
 9. Indigenous Peoples Day - Second Monday in October
 10. Veteran's Day- November 11th
 11. Thanksgiving Day- 4th Thursday in November
 12. Day after Thanksgiving- Fourth Friday in November
 13. Christmas Eve Day- December 24
 14. Christmas Day - December 25th
 15. Personal Days (two per year)
- B. Any employee that works on a holiday has the option to be paid at the overtime rate or take equal compensatory time off.
- C. Holidays that fall on a Saturday are observed on the Friday before and holidays that fall on a Sunday are observed on the Monday after the holiday.
- D. The District will provide paid holiday time for the following:
 - Time off between Christmas and New Years (annual calendar in Appendix D)
 - 2025 – December 24, 25, 26, 29, 30, 31, January 1
 - 2026 – December 24, 25, 28, 29, 30, 31 January 1

**CHAPTER V
HOURS, SCHEDULES AND STAFFING**

ARTICLE 23: DUTY HOURS AND SCHEDULE

- A. The District may require employees to work flexible work schedules consistent with District policy, District events, and weather.
- B. All employees shall be provided with a meal period of not less than thirty (30) minutes nor more than one (1) hour, which shall be scheduled in the middle of the workday. Additional mealtimes shall be provided for any time worked over twelve (12) hours.
- C. Formal breaks shall be provided as close to the mid-point of each four (4) hour work period for a period of fifteen (15) minutes each.

ARTICLE 24: STANDBY/CALL IN PAY

- A. Employees may be placed on Standby status by the District. Standby shall be for a period of not less than 8 hours. Employees on Standby shall be ready and able to come into work at any time during the Standby period. Employees on Standby shall be reachable by cell phone and remain in close geographic proximity to the District. An employee placed on Standby shall be compensated three (3) hours of straight time pay for every 8 hours of assigned Standby. Employees on Standby who are called into work shall receive a minimum of two (2) hours based on the California Industrial Leave wage and hour law in addition to Standby pay.

**CHAPTER VI
PROBATION, PROMOTION, GRIEVANCE, AND DISCIPLINE**

ARTICLE 25: PROBATIONARY PERIODS FOR NEWLY HIRED EMPLOYEES

- A. All new District employees shall serve a twelve (12) month probationary period.
- B. For seniority and benefit purposes, the District will use the initial date of hire minus any unpaid leave an employee may have.

ARTICLE 26: PROMOTION

- B. All notices regarding vacancies shall be posted for seven (7) calendar days at all District bulletin boards prior to any outside applicants being interviewed.
- C. When promotional vacancies become available, reasonable efforts will be made to fill these positions internally.

ARTICLE 27: GRIEVANCE PROCEDURE

- A. Purpose

The Union and the District agree to work together to solve grievances at the lowest level possible in an orderly manner within a reasonable time period. To provide methods of administering employee- employer relations through the establishment of uniform and orderly methods of communication between employees and the District.

B. Policy

1. Any employee has the right to file a grievance free of fear from intimidation, or coercion from any party.
2. Grievances may be initiated by the employee, or by the Union representative on the employee's behalf.
3. The Union 's first contact regarding job and working conditions is with the employee's Department Head. The Department Head shall attempt to settle grievances informally at this level. The grievant has the right to be present at any meeting with the District without the loss of pay or benefits. The employee representative selected by the grievant shall have the same right to be present without loss of pay or benefits.

C. Definition

A grievance is a claim, charge, or dispute involving the following:

1. The interpretation or application of any District rule, regulation, policy or procedure affecting an employee's wages, hours, or other terms and conditions of employment.
2. The interpretation or application of the provisions of this MOU.
3. In response to disciplinary action, progressive discipline and skelly decisions.

D. Procedural Due Process

Prior to any removal of an employee for cause, the District must follow the Disciplinary Action process as described in Article 28 of this MOU.

E. Grievance by Union

A grievance filed by the Union must bear the signature of a Union steward (electronic signature is acceptable)

F. Time to File

Failure to process a timely grievance, as spelled out below, shall act as a bar to the claim alleged. The time limits specified at any step in the procedure may be extended in any specific instance by mutual agreement of the District and the Union representative.

G. Steps of the Grievance Procedure

1. The grievant and Union Steward shall discuss the grievance in an informal fashion with the person designated in charge, in a good faith effort, to resolve the grievance prior

to the formal step. This meeting must be scheduled within fifteen (15) calendar days in which the grievant (employee or Union representative) knows, or in the exercise of reasonable diligence should have known, of the event giving rise to the grievance.

2. If the grievance is not settled at step 1 (informal step), the grievance shall then be presented to the Department Head in writing by the Union steward within fifteen (15) calendar days of the informal meeting. The grievance should state the violation and the suggested remedy. The Department Head shall have fifteen (15) calendar days to reply in writing. If the reply is not submitted by the Department Head in fifteen (15) calendar days, or if there is no reply, then the grievance may be appealed to Step 2. If the grievance is settled to everyone's satisfaction, then the basis for settlement shall be noted and acknowledged accordingly.
3. If the grievance is not settled in step 2, then it shall be presented in writing by the Union steward to the General Manager within fifteen (15) calendar days of receipt of the reply. The General Manager shall meet with the grievant and the
4. Union steward at the earliest administratively convenient date, but in no case longer than thirty (30) calendar days after it is presented to them. The General Manager shall provide an answer in writing to the grievant and the Union steward within fifteen (15) calendar days after conclusion of the meeting. .
5. Upon receipt of the Union steward's written request for appeal of the disciplinary action, the Board of Directors shall meet with the employee and the Union steward at the earliest administratively convenient date, but in no case longer than thirty (30) days after it is presented to them. The Board of Directors shall provide an answer in writing to the employee regarding the appeal fifteen (15) calendar days after the conclusion of the meeting.

ARTICLE 28: DISCIPLINARY ACTION PROCESS AND APPEALS PROCEDURES

- A. As used herein, "disciplinary action" or "action" means verbal, writing, written reprimand, reduction of classification, or pay step, suspension, demotion, termination or other action having disciplinary effect.
- B. Any employee may be reduced in classification or pay step, suspended, demoted, terminated, or otherwise disciplined by notifying the employee of the action, pending the service upon them of a notice of intent to discipline.
- C. The illustrations of unacceptable conduct cited below are intended to provide specific and exemplary reasons for initiating disciplinary action, and to alert employees to the more common types of employment conduct violations. However, because conditions of human conduct is unpredictable, no attempt has been made to establish a complete and exhaustive list herein.
 1. Fraud in securing employment.
 2. Insubordination during work hours.
 3. Under the influence of alcohol, legal drugs, prescription drugs or illegal drugs while on duty.
 4. Manufacture, possession, sale or use of illegal controlled substances, or abuse of legal controlled substances.

5. Absence without excused leave.
6. Willful violation of any of the rules set forth in the policies and procedures manuals of the District.
7. Unlawful physical altercation while on duty.
8. Theft of District property.
9. Any act or conduct that is discriminatory toward another person's race, color, national origin, age, sex, (including sexual harassment, marital status or pregnancy condition), sexual orientation, or religious beliefs.

D. Disciplinary Action Documentation

The District will employ the use of the following forms when dealing with disciplining employees. Progressive steps of discipline are a guideline and not a right:

1. Counseling Memo: The form used by supervisors and officers of the District to notify personnel that a specific behavior is unacceptable and could result in disciplinary action if continued. The Counseling Memo is retained in the employee's personnel file for three (3) months. It is simply used to document, in writing, a counseling session held between a supervisor and an employee.
2. Notice of Disciplinary Action: The form used to document disciplinary action following the completion of a pre-disciplinary ("Skelly") hearing. The Notice of Disciplinary Action may serve to document a suspension, demotion in step or classification, termination, or any other form of disciplinary action. The Notice of Disciplinary Action is kept in the employee's personnel file.

E. Disciplinary Action Process

The following procedure is hereby established for disciplinary action taken by the District against Union represented employees:

1. Emergency Suspension: Notwithstanding any provision of this article, an employee against whom disciplinary action is to be taken may be immediately suspended, with pay, upon verbal notification to employee and immediate written notification to the Union representative, pending a notice of intended disciplinary action and a pre-disciplinary hearing when it is in the best interest of the District.
2. Prior to the proposed imposition of disciplinary action, excluding verbal and written reprimand, the District shall give written notice to the employee. The written notice of intended disciplinary action shall be personally delivered to the employee and a copy sent to the Union representative. The affected employee shall therein be given the opportunity to request a pre-disciplinary hearing within ten (10) business days or waive such right to this pre-disciplinary hearing. The contents of the written notice shall include, but need not be limited to, the following:
 - a. A statement in ordinary and concise language outlining in detail the specific violations of District rules, regulations, ordinances, or any state or federal law that the employee is alleged to have violated.

- Item 5C attachment 1
- b. The contemplated disciplinary action and the reason(s) for that specific action.
 - c. Copies of all material pertaining to the charges including, but not limited to, tape recordings, reports, memorandums, transcripts, witness statements, and all other evidence.
 - d. A complete statement of the employee's rights and responsibilities as they pertain to the Disciplinary Action Process and Appeals Procedure.
3. Within ten (10) business days from the service of the notice of intent to discipline, the employee must request a pre-disciplinary or "Skelly" hearing pursuant to Skelly vs. State Personnel Board (1975) 15 cal.3d 194, 124 Cal.Rptr. 14. The employee has the right to be represented by an attorney, union steward or other representative of his choice in all stages of the Disciplinary Action Process.
 4. Within ten (10) business days following the pre-disciplinary hearing, if disciplinary action is still contemplated, the General Manager shall serve upon the employee a Notice of Disciplinary Action, if he or she still intends to proceed with disciplinary action.

F. Appeal of Disciplinary Action - Binding Arbitration

All employees in the Bargaining Unit, and having successfully completed the applicable probationary period, shall have the right to appeal any form of punitive or disciplinary action affecting the employee including, but not limited to, termination, demotion, suspension, and written reprimands.

1. Within fifteen (15) calendar days after receipt of the Notice of Disciplinary Action. Disciplinary actions may be appealed to arbitration. Notice of the appeal must be filed with the CPCSD General Manager. If the employee fails to file a notice of appeal within this time period, the disciplinary action shall become final and there shall be no further appeal.
2. The decision of the arbitrator shall be final and binding on the parties. No appeal or review of the arbitrator's decision by Writ or other mechanism before any court, administrative tribunal or any other forum on any legal theory or basis shall be possible.
3. Appeals of disciplinary actions to arbitration shall be pursuant to the following procedure:
 - a. An appeal of a disciplinary action is a complaint of a permanent employee of whether there was cause for the disciplinary action taken against the employee.
 - b. The parties to the discipline hearing will select the arbitrator and shall be mutually agreed upon.
 - c. The employee shall be entitled to appear personally at the hearing and produce evidence.
 - d. The fees and expenses of the arbitrator, a court reporter and transcript if required by the arbitrator, shall be shared equally by the parties.

CHAPTER VII
MISCELLANEOUS PROVISIONS

ARTICLE 29: EXPOSURE TO CONTAGIOUS DISEASES IN THE COURSE AND SCOPE OF EMPLOYMENT

- A. The District will pay the cost of any co-payment incurred by an employee who receives baseline screening for Hepatitis B, Tuberculosis, COVID and AIDS related diseases through the employee's primary health care plan. Further, the District will pay the cost of any co-payment incurred by an employee who receives vaccinations against Hepatitis B, Tuberculosis, COVID and Influenza through the employee's primary health care plan. If baseline screenings and/or vaccinations are not covered under the employee's primary health care plan, the District will pay one-hundred percent (100%) of the cost of such screenings and vaccinations.
- B. The District will, as soon as possible, notify the Union representative of all exposures, work related accidents, or incidents.

ARTICLE 30: SAFETY

- A. The District shall continue to provide for the safety of employees during the hours of their employment. In this regard, the District agrees that it will receive and consider written recommendations with respect to unsafe working conditions from any employee or the Union; and the employee and the Union agree that they will afford their safety recommendations and ideas to the District.
- B. The District shall immediately make all reasonable efforts to correct all unsafe conditions brought to its attention by the Union.
- C. The District shall hold at least one monthly safety meetings with employees.
- D. All equipment provided and maintained by the District shall be safe and adequate for its normal and intended use.

ARTICLE 31: SENIORITY

- A. The District shall establish a seniority list of regular status employees in the Union Bargaining Unit which shall be updated by the District by January 1st of each year and immediately be posted on the bulletin board of each district work location for thirty {30} days.
- B. District seniority shall be based on total unbroken service time of employees at the District. The actual date of hire shall be used for this determination. Unpaid leave of absence will be deducted from employees' service time.
- C. In the event two or more persons are hired on the same calendar date, seniority in the District shall be determined by lottery.

ARTICLE 32: REDUCTION IN FORCE

- A. The Union and the District shall make every reasonable effort to cooperate as to avoid economic or other circumstances which would require a reduction in District staffing.
- B. Reduction in Force –
 - All part-time, seasonal, contractors, consultants and/or extra help will be separated from employment prior to any full-time position.
 - All represented employees retain the right to "bump down" into Bargaining Unit positions if a reduction in force takes place. The employee's seniority with the District will be the sole determining factor regarding "bump down rights" in such an instance. The specific position the Union employee bumps down into will be determined pursuant to the employee's meeting specific job description minimum qualifications. as defined in the job description.
- C. The District will not hire part-time or grant-funded employees to fill or replace positions where lay-offs have occurred.

ARTICLE 33: MILEAGE REIMBURSEMENT

- A. In the event an employee is required to use their personal automobile on authorized District business, including inter-District travel or paid training, they shall be reimbursed at the current approved IRS rate per mile. Employees are to submit such reimbursement requests at the end of each month in which required travel occurred. The request shall contain the date of travel, purpose and mileage for each complete trip. Employees must complete the District mileage form and turn it in to their supervisor.

ARTICLE 34: BOARD PACKETS

- A. Board of Directors agenda packets are available on the District website at www.cameronpark.org and by signing up for Board of Directors agenda notifications on the District website.

ARTICLE 35: NO STRIKE

- A. The District and the Union recognize and acknowledge that the work performed by employees in this bargaining unit is imperative to the quality of life of citizens in the District.
- B. The District agrees that there will be no lock-out of employees, and the Union agrees that there will be no strike for the life of this MOU.

ARTICLE 36: BLOOD DONATION AND VOTING

- A. Each represented employee shall be allowed to receive up to two (2) hours paid time off to donate blood up to and including four (4) times a year. The employee's Department Head shall approve in advance and may require verification of donation.
- B. Each represented employee shall be allowed to receive up to one (1) hour paid time off for the purpose of voting when there is no alternate option to vote outside of the employees normal working hours. Employees must provide documentation to their supervisor for approval a minimum of the (10) business days prior to the election.

ARTICLE 37: GENERAL REOPENER

- A. Both parties to this MOU shall have the ability to request to reopen any section of this MOU on issues/concerns that may arise during the term of this MOU. Should either party want to reopen a section of this MOU, the parties must mutually agree to meet in good faith. No change(s) to this MOU shall be made without the mutual agreement and ratification of both parties.

ARTICLE 38: SIGNATURES

This Memorandum of Understanding is hereby executed by the District/ Union representatives whose signatures appear below on behalf of their respective organizations.

For the District:

For Union;

Alan Gardner, General Manager

Tina Acree, Business Agent

Date:

Date:

Wage Scale

Accounting Specialist II	\$ 30.49	\$ 32.01	\$ 33.63	\$ 35.38	\$ 37.15	\$ 39.01
Accounting Specialist I	\$ 21.34	\$ 22.41	\$ 23.53	\$ 24.71	\$ 25.95	\$ 27.25
Receptionist	\$ 17.72	\$ 18.61	\$ 19.54	\$ 20.52	\$ 21.55	\$ 22.62
CC&R Officer	\$ 27.05	\$ 28.40	\$ 29.82	\$ 31.31	\$ 32.88	\$ 34.52
Parks and Facilities Supervisor	\$ 30.01	\$ 31.51	\$ 33.09	\$ 34.74	\$ 36.48	\$ 38.30
Maintenance Worker II	\$ 21.77	\$ 22.86	\$ 24.00	\$ 25.20	\$ 26.46	\$ 27.78
Maintenance Worker I	\$ 18.69	\$ 19.62	\$ 20.60	\$ 21.63	\$ 22.71	\$ 23.85
Recreation Supervisor	\$ 32.01	\$ 33.61	\$ 35.29	\$ 37.06	\$ 38.91	\$ 40.86
Recreation Coordinator	\$ 22.95	\$ 24.10	\$ 25.31	\$ 26.58	\$ 27.91	\$ 29.31
Recreation Specialist	\$ 17.67	\$ 18.56	\$ 19.48	\$ 20.46	\$ 21.48	\$ 22.55

**Resolution No. 2006-13
Of the Board of Directors
Cameron Park Community Services District**

**CORRECTED RESOLUTION FIXING THE EMPLOYER'S CONTRIBUTION UNDER THE
PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

WHEREAS, (1) Government Code Section 22892(a) provides that a local agency contracting under the Public Employees' Medical and Hospital Care Act shall fix the amount of the employer's contribution at an amount not less than the amount required under Section 22892(b) of the Act, and

WHEREAS, (2) Cameron Park Community Services District is a local agency contracting under the Act; now, therefore be it

RESOLVED, (a) That the employer's contribution for each employee or annuitant effective July 1, 2007, shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

<u>Code</u>	<u>Bargaining Unit</u>	<u>Contribution Per Month</u>
001	General Manager	100% employee/annuitant, 100% dependents
002	Firefighters, Administrative, Miscellaneous Emp.	100% employee/annuitant, 80% dependents
003	General Employees	100% employee/annuitant, 50% dependents
004	Local One Members	100% employee/annuitant, 50% dependents

Plus administrative fees and Contingency Fund assessments.

Adopted at a regular/special meeting of the Cameron Park Community Services District Board of Directors

at Cameron Park, Ca. this 26th day of July 2006

Signed: _____
(President, Chairman, etc.)

Attest: _____
(Secretary or appropriate officer)



Please staple on top of your health resolution(s) or cover letter.
This will ensure that the CalPERS mailroom expedites delivery to our office.

Mail packet to either:

Overnight Mail Service

California Public Employees' Retirement System
Health Resolutions & Compliance Services, HAMD
400 Q Street
Sacramento, CA 95811

Regular Mail

California Public Employees' Retirement System
Health Resolutions & Compliance Services, HAMD
PO BOX 942714
Sacramento, CA 94229-2714

HEALTH RESOLUTION

CalPERS ID #	4935144749
Agency Name	Cameron Park Community Services District
Desired Effective Date	February 1, 2022

**RESOLUTION NO. 2021-33
ELECTING TO ADOPT PUBLIC AGENCY VESTING UNDER SECTION 22893
OF THE PUBLIC EMPLOYEES' MEDICAL AND HOSPITAL CARE ACT**

- WHEREAS, (1) Cameron Park Community Services District is a contracting agency under Government Code Section 22920 and subject to the Public Employees' Medical and Hospital Care Act (the "Act"); and
- WHEREAS, (2) Government Code Section 22893 provides that a contracting agency subject to the Act the may file a resolution with the Board of the California Public Employees' Retirement System to provide a postretirement health benefits vesting requirement to employees who retire for service in accordance with Government Code Section 22893; and
- WHEREAS, (3) Cameron Park Community Services District certifies, some or all employees are represented by a bargaining unit and there is an applicable memorandum of understanding; and
- WHEREAS, (4) The credited service of an employee for purposes of determining the percentage of employer contribution applicable under Government Code Section 22893 shall mean service as defined in Government Code Section 20069, except that not less than five years of that service shall be performed entirely with the Cameron Park Community Services District; and
- WHEREAS, (5) The employer contribution for active employees cannot be less then what is defined in Government Code Section 22892(b); now, therefore be it
- RESOLVED, (a) That employees first hired on or after the effective date of this resolution shall be subject to the requirements defined in Government Section 22893, except that the employer may, once each year without discrimination, allow all employees who were first employed before Government Code Section 22893 became applicable to the employer to individually elect to be subject to the provisions of Government Code Section 22893, and the employer shall notify the Board which employees have made that election; and be it further
- RESOLVED, (b) That the employer contribution for each annuitant subject to vesting shall be the amount necessary to pay the full cost of his/her enrollment, including the enrollment of family members, in a health benefits plan up to a maximum of:

Medical Group	Monthly Employer Health Contribution for Vesting (Year 2022)		
	Self	Self+1	Self+ Family
001 General Manager	\$816.00	\$1,548.00	\$1,983.00
002 Fire, Admin, Misc.	\$816.00	\$1,548.00	\$1,983.00
003 General Employees	\$816.00	\$1,548.00	\$1,983.00
004 Local One Members	\$816.00	\$1,548.00	\$1,983.00

but not less than the amounts prescribed by Section 22893(a)(1), plus administrative fees and Contingency Reserve Fund assessments; and be it further

RESOLVED, (c) That the percentage of employer contribution payable for post-retirement health benefits for each annuitant shall be based on the employee's completed years of credited service based upon the table in Government Code Section 22893; and be it further

RESOLVED, (d) Cameron Park Community Services District has fully complied with any and all applicable provisions of Government Code Section 7507 in electing the benefits set forth above; and be it further

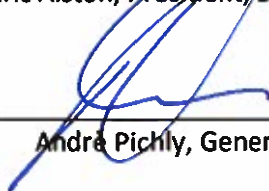
RESOLVED, (e) That the participation of the employees and annuitants of Cameron Park Community Services District shall be subject to determination of its status as an "agency or instrumentality of the state or political subdivision of a State" that is eligible to participate in a governmental plan within the meaning of Section 414(d) of the Internal Revenue Code, upon publication of final Regulations pursuant to such Section. If it is determined that Cameron Park Community Services District would not qualify as an agency or instrumentality of the state or political subdivision of a State under such final Regulations, the California Public Employees' Retirement System may be obligated, and reserves the right to terminate the health coverage of all participants of the employer; and be it further


RESOLVED, (f) That the executive body appoint and direct, and it does hereby appoint and direct, Andrè Pichly, General Manager to file with the Board a verified copy of this resolution, and to perform on behalf of Cameron Park Community Services District all functions required of it under the Act; and be it further

RESOLVED, (g) That coverage under the Act be effective on February 1, 2022.

Adopted at a special meeting of the Cameron Park Community Services District Board of Directors at Cameron Park Community Services District, this 16th day of December, 2021.

Signed: 
Eric Aiston, President, Board of Directors

Attest: 
Andrè Pichly, General Manager

FILED: 1/25/2022
EFFECTIVE DATE: 2/1/2022
APPROVED: 
Public Agency Coordinator

2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

Holidays (12)

Proposed Added Holidays (5 days)

January 1 New Year's Day **January 20** Martin Luther King Jr. Day **February 12** Lincoln's Bday **February 17** President's Day
May 26 Memorial Day **June 19** Juneteenth **July 4** Independence Day **September 1** Labor Day **October 13** Indigenous Peoples Day
November 11 Veterans Day **November 27 & 28** Thanksgiving Day & Day after **December 24 & 25** Christmas Eve & Christmas Day
January 1, 2026 New Years Day **Christmas and New Years Week (7 days)** **Personal Days (2 within the CY)**

2026

January						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	

Holidays (12)

Proposed Added Holidays (5 days)

January 1 New Year's Day **January 19** Martin Luther King Jr. Day **February 12** Lincoln's Bday **February 16** President's Day
May 25 Memorial Day **June 19** Juneteenth **July 3 (for 4th)** Independence Day **September 7** Labor Day **October 12** Indigenous Peoples Day
November 11 Veterans Day **November 26 & 27** Thanksgiving Day & Day after **December 24 & 25** Christmas Eve & Christmas Day
January 1, 2027 New Years Day **Christmas and New Years Week (7 days)** **Personal Days (2 within the CY)**

RESOLUTION NO. 2025-01
OF THE BOARD OF DIRECTORS OF THE
CAMERON PARK COMMUNITY SERVICES DISTRICT
January 22, 2025

**RESOLUTION APPROVING THE
MEMORANDUM OF UNDERSTANDING BETWEEN
CAMERON PARK COMMUNITY SERVICES DISTRICT AND
CAMERON PARK COMMUNITY SERVICES DISTRICT
EMPLOYEES ASSOCIATION**

WHEREAS, Cameron Park Community Services District (District) staff and Cameron Park Community Services District Employees Association (CPCSDEA) negotiated in good faith for several months; and

WHEREAS, The District staff and CPCSDEA agreed upon the terms and conditions for the Memorandum of Understanding (MOU) which contains benefits to both the District and CPCSDEA.

NOW, THEREFORE BE IT RESOLVED, that the Board of Directors of the Cameron Park Community Services District hereby approves the Memorandum of Understanding between Cameron Park Community Services District and Cameron Park Community Services District Employees Association, July 1, 2024 to June 30, 2026; and

BE IT FURTHER RESOLVED, that the Board of Directors authorizes the General Manager to execute the agreement on behalf of the Board of Directors of the Cameron Park Community Services District.

PASSED AND ADOPTED BY THE Board of Directors of the Cameron Park Community Services District at a meeting held on 22nd day of January 2025, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

Director Monique Scobey, President
Board of Directors

Alan Gardner, General Manager
Secretary to the Board



Agenda Transmittal

DATE: January 22, 2025

FROM: Alan Gardner, General Manager

AGENDA ITEM #6A:

RECOMMENDED ACTION: Receive and File

Discussion

1. Staff is keenly aware of the need to run a tight ship.

We have been regularly reviewing procedures for maintenance for Parks and the Community Center to determine the most efficient process for the services we provide, and the setup and cleanup required. We have also run proposed levels of service at different levels of property tax remaining if and when annexation of the fire department moves forward. We have talked with other Districts about how their programs bring in new funding that fully covers cost and provides a contribution to the general fund balance. We believe with the program provided last year by Recreation that received three regional awards, and the plan for 2025, will enhance cost recovery and cure past opportunities that were not as effective.

As part of tightening, we have a smaller staff and are looking to relieve the District of cost and liability in underperforming areas, which include five parks that do not present cost effective opportunities for development.

2. Status of alternatives for Dunbar, Gateway, Knollwood, Sandpiper and Royal Oaks Parks.

These parks take about 150-160 days of staff time plus weeks of prisoner labor to maintain. They are a continuing cost and liability without the benefits to the community that the other parks provide. At a time of shrinking budgets due to the cost of fire and lack of tax increases staff is exploring alternatives to relieve the District of active responsibility for their maintenance and insurance costs.

First, we need appraisals in the event the District chooses to surplus them for sale. We have listed the need for appraisers experienced with public parkland, which is a specialty, on two northern California appraisers' sites, and followed up on responses and referrals. To date we have one solid very experienced firm interested that also has access to the alternatives mentioned below. We have had two others suggested and are following up to determine their level of experience. We will use an RFP once we have an experienced group.

Second, we are pursuing the potential of leasing to schools, or community groups that will take full responsibility for park maintenance as part of the lease terms.

Third, we are reviewing whether any of the parks could be sold. Dunbar is rated R-1 and could hold 5-6 individual residences. We have been advised that others have potential as conservancies

for non-profits or potential tax benefits. Please note any sale has a specific process that must be followed.

3. Modification of our garbage contract with El Dorado Disposal concerning the charge for an open container lid. I have recalled the project from counsel and had a meeting with the Company's Operations Manager. I went over the issue previously raised by two Board members and requested an amendment to the Company's rate sheet so that customers were fully on notice of the charge. I suggested he consider the type of language in the handout they circulated toward the end of 2024. He agreed to develop a proposal and requested a meeting with two members of the Board before filing for approval. I agreed. One Board member has agreed to the meeting, and I will notify the second once I receive the material. I had hoped to have it for today, but the draft revision was not received before the deadline for submissions for this meeting.

4. MOU.

The senior person in the Union's administration was on vacation and in other negotiations for a long time. We need the Union's final edits to proceed. There were communications by our Finance Officer and two by me on January 8 and 15. The Union committed to get to us on the 14th and there is now a meeting set for the 17th before the packet closes. If the MOU is on the Agenda, after this was written, then it was resolved and is now pending Board. In the meantime, the old MOU remains in place.

5. Amendments to the CPCSD Weed Ordinance.

Our President and Vice President, both members of the Ad Hoc Fire Annexation Committee, requested this matter be delayed because if the annexation is successful the successor agency will manage this process.

6. Minimum Wage Update.

The new minimum wage automatically went into effect on January 1, 2025, for impacted parties. Any other adjustment will be considered during the budget process.

7. We are modifying some of our staffing and schedules to provide more consistent coverage.

First, please note Parks are maintained differently during winter and early spring when safety requires not mowing when the grass is too wet or muddy. The baseball teams have committed to improve the two fields at Rasmussen by adding and leveling new infield dirt. So far, they have only dragged the infield. Once they are done, we will cut an even edge with the outfield. We have also trimmed trees in heavily used play areas and near bathrooms in multiple locations to try and avoid limbs falling during a storm. Please note that park bathrooms are serviced every Friday and Monday.

Second, the Community Center is changing the maintenance schedule. Meeting preparation and cleanup are going well. We are working to make sure that cleaning of bathrooms every day is consistent. And we have reinforced maintenance on the weekends.

Third, the Pool has had consistent use. Based on information developed by the prior manager, the updated winter rates were intended to fully cover the cost, including the propane. We found some of that information lacking, but as noted above it takes a year to develop reliable fully distributed costs. There were some closures required for maintenance. One key maintenance yet to occur is on the main pump, which is original equipment with previous repairs. When we replace it we will also fix original design errors that have placed extra stress on the unit. We are also looking at outsourcing at least part of pool care where that may cost less than internal employees. We have queried and had discussions with several firms about the status of the elements of the pool and regular pool maintenance. While several are interested in maintenance

repair projects of various sizes, we are now in discussions with the only one willing to do weekly or daily maintenance.

8. New RFP for Counsel as Jason Epperson decided to leave and not drive from Fresno for meetings.

We have an RFP prepared and will release it soon. We are getting recommendations for firms and reviewing their backgrounds and experience to ensure that our pool of candidates has the type and level of experience CPCSD needs. We have fully vetted one firm and are reviewing three others. I expect to issue the RFP by the end of the month.

9. Annual Dam Inspection.

The dam was inspected by the State the week of January 13th. The formal report will be out in the next month. However, the inspector orally advised Park staff that it passed.



Agenda Transmittal

DATE: January 22, 2025

FROM: Alan Gardner, General Manager

AGENDA ITEM #6B: **UPDATE ON NEIGHBORING PROJECTS**

RECOMMENDED ACTION: Receive and File

Discussion

We are participating in a series of meetings concerning the Marble Valley and Lime Rock projects.

The County's Planning Department commissioned a study that contained a model supposedly projecting minimal impacts on CPCSD. The model was based on assumptions. It did not use collected data.

We filed the attached comments disputing that study providing our own estimated impacts. Our study was based on the actual tracking of individual cell phones from point of origin to the destination within CPCSD'S boundary. The study demonstrated that by using point-to-point information up to 75% of the visits to Lake Park were by non-residents. Our study had an alternate test using our zip code boundary, which is twice as large as CPCSD. The zip code boundary still demonstrated over 50% of visits were by non-residents. A copy of our comment letter is attached.

The next meeting of the planning committee is currently scheduled for the last week of January.



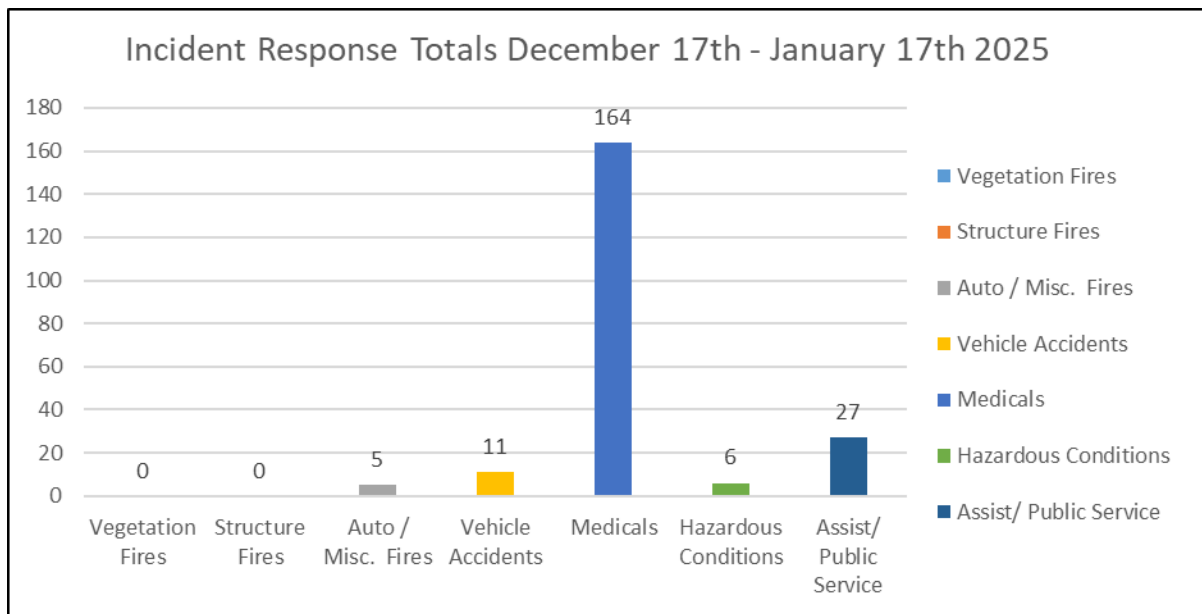
Cameron Park
Community Services District



Agenda Transmittal

Date: January 22nd, 2025
From: Kalan Richards, Battalion Chief
Agenda Item #6C: Fire Department Report
Recommended Action: Receive and File

Cameron Park Fire Department Incident Totals



Total Incident Count Comparatives:

Monthly	November 2024	December 2024	Decrease
	218	213	-2.3%
Yearly	December 2023	December 2024	Decrease
	217	213	-1.8%
YTD	Year Total 2023	Year Total 2024	Decrease
	2497	2415	-3.3%

FY 24/25 Vehicle Maintenance and Tires	
E89	\$23,230.02
E88	\$5,258.37
E289	\$2,429.01
E288	\$35.39
E388	\$1,493.00
B2705	\$1,841.14
B2715	\$2,844.50
U88	\$0.00
U289	\$95.61
Mech. Time	\$0.00
Misc	\$1,086.84
Total	\$38,313.88
Budgeted	\$62,000.00
Remaining	\$23,686.12

Fire Apparatus Rental Income
FY 24/25

E89	E88	E288	E289	E388	U289/88	B2715	OES T/F	Total
		\$1,431.13	\$16,601.08	\$2,623.50	\$365.20	\$3,469.40		
				\$13,793.12				
				\$1,460.80				
				\$7,698.77				
\$0.00	\$0.00	\$1,431.13	\$16,601.08	\$25,576.19	\$365.20	\$3,469.40	\$0.00	\$47,443.00

Pending Payments
\$81,990.21

- Over the past weeks, personnel from CAL FIRE - Cameron Park and the Amador-El Dorado Unit have been deployed to Southern California for weather prepositioning, unprecedented wildfires, and regional support missions. Staff members are filling critical roles, including engine, crew, and dozer strike teams, Division/Group Supervisors, Operations Branch Directors, Operations Section Chiefs, and Incident Commanders. These events and the personnel who respond highlight the effectiveness and necessity of collaboration, relationships and the master mutual aid system.
- As of last week, Interwest Consulting has begun inspecting buildings throughout the district as part of the requirement for the Cameron Park Fire Department to inspect California state-mandated occupancies. These occupancies include schools, apartments, hotels/motels, jails, and high-hazard facilities. This achievement would not have been possible without the strong relationships built between staff members and Interwest, as well as the coordination and support of Administrative Assistant II, Katie.



Agenda Transmittal

DATE: January 22, 2025

FROM: Alan Gardner, General Manager

AGENDA ITEM #8A: ELECTION OF PRESIDENT AND VICE PRESIDENT

RECOMMENDED ACTION: NOMINATE AND ELECT BOARD OF DIRECTORS' PRESIDENT AND VICE PRESIDENT

Introduction

The Cameron Park Community Services District (District) Bylaws, Section 5.1, defines the Officers of the District Board as a President and Vice President. Traditionally, the Officers have been elected in December to begin a one year term starting in January for the calendar year. Officers are determined by a majority vote of the Board. The President and Vice President should be voted on separately.

Fiscal Impact: None

Recommended Action: Staff recommend that the current Vice President of the Board request nominations of the other Board members for the position of Board President and take a vote to seat the new President. Once that position has been elected, the new Board President shall ask the Board of Directors to nominate individuals for the position of Vice President, and then take a vote to seat the new Vice President.



Agenda Transmittal

DATE: January 22, 2025

FROM: Alan Gardner, General Manager

AGENDA ITEM #8B: COMMITTEE ASSIGNMENTS FOR 2025

RECOMMENDED ACTION: BOARD PRESIDENT APPOINT BOARD MEMBERS TO ALL
STANDING AND CURRENT AD HOC COMMITTEES FOR 2025

INTRODUCTION

Each year the Board of Directors reorganizes by electing a new Board President and Vice President. It is the responsibility of the newly elected President to give careful thought and consideration to his/her appointment of Board members to standing and ad hoc committees. Prior to the December Board Meeting the General Manager will request of the Board members their preferences for committee assignments. The Board President may appoint the Board members to committees as early as December but no later than a regular meeting in January. Should the President of the Board choose not to appoint at the December Board meeting, the best practice would be to not hold committee meetings until the appointment of Board members to standing committees is announced during a Board meeting, which would be in January.

BACKGROUND

Attachment 10A is a matrix listing the history of committee assignments going back to 2017. Not including on the list are the Ad Hoc Committee assignments of Director's Aiston and Scobey to the Fire Contract Negotiation Ad Hoc Committee.

BYLAWS: As stated in the Cameron Park Community Services District (District) Bylaws, Section 6.1.3, Committees, The following committees shall be established as "Standing Committees"; **Covenants, Conditions & Restrictions (CC&R), Architectural Review Committee, Parks and Recreation, Fire & Emergency Services, and Budget and Administration.** These committees meet in accordance with the provisions of the Ralph M. Brown Act commencing with Section 54950 et California Government Code, as amended. These committees will consist of two directors appointed by the Board President, except for the Architectural Review Committee which is a subset of the CC&R

Committee and shall be comprised of three community members. The CC&R Committee will have two Board members and three community members. The same two Directors may not serve on all standing committees during the same term. Committee assignments will be for a term of one year commencing with the Board reorganization in December.

POLICY TITLE: Committees of the Board of Directors

POLICY NUMBER: 4060

4060.2 The following shall be standing committees of the Board:

4060.2.1 Covenants Conditions & Restrictions Committee;

4060.2.1a Architectural Review Committee

4060.2.2 Parks and Recreation Committee;

4060.2.3 Budget & Finance Committee;

4060.2.4 Fire & Emergency Services Committee

4060.1 The Board President shall appoint such ad hoc committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the ad hoc committees shall be outlined at the time of appointment, and the committee shall be considered dissolved when its final report has been made.

4060.3 The Board President shall appoint and publicly announce the Board members and community members of the standing and any existing ad hoc committees for the ensuing year no later than the Board's regular meeting in January. If a committee member resigns during the year, the President shall appoint a replacement.

4060.4 The Board's standing committees may be assigned to review District functions, activities, and/or operations pertaining to their designated concerns, as specified below. Said assignment may be made by the Board President, a majority vote of the Board, or on their own initiative. Any recommendations resulting from said review should be submitted to the Board via a written or oral report.

4060.4.1 All meetings of standing committees shall conform to all open meeting laws (e.g., "Brown Act") that pertain to regular meetings of the Board of Directors.

Fiscal Impact: None

Recommended Action: Staff recommends that the Board President appoint Board members to all Standing and current Ad Hoc Committees for 2025.

Attachments

1. – Committee Assignments Matrix 2017-present

Committee Assignments 2017 – Present

Revised 12/31/2024

	Budget & Administration (3)	Fire & Emergency Services (3)	Parks & Recreation (3)	CC&R (5)	ARC (3)
2017	Monique Scobey Greg Stanton	Holly Morrison Ellie Wooten	Monique Scobey Margaret Mohr	Holly Morrison Ellie Wooten	
2018	Holly Morrison Margaret Mohr	Holly Morrison Ellie Wooten	Monique Scobey Greg Stanton	Monique Scobey Ellie Wooten	
2019	Monique Scobey Margaret Mohr/Eric Aiston	Holly Morrison Felicity Wood Carlson	Holly Morrison Monique Scobey	Ellie Wooten Felicity Wood Carlson	
2020	Eric Aiston Monique Scobey	Monique Scobey Ellie Wooten	Felicity Wood Carlson Ellie Wooten	Felicity Wood Carlson Holly Morrison	
2021	Eric Aiston Felicity Wood Carlson	Monique Scobey Sidney Bazett	Felicity Wood Carlson Sidney Bazett	Monique Scobey Ellie Wooten	
2022	Felicity Wood Carlson © Sidney Bazett Alt: Eric Aiston	Eric Aiston © Sidney Bazett Alt: Felicity Carlson	Monique Scobey © Ellie Wooten Alt: Sidney Bazett	Kelly Kantola (©/®) Eric Aiston (B) Ellie Wooten (B/V) Tim Israel ® Candice Hill Calvert ® Alt: Monique Scobey (B)* ALT: Bob Dutta ®	Kathi Markan (©/®) Jeff Heurman® Brennen Overstreet (v/®) Alt: Kathryn Gilfilan ®
2023	Sidney Bazett © Monique Scobey Alt: Tim Israel	Eric Aiston © Dawn Wolfson Alt: Tim Israel	Monique Scobey © Tim Israel Alt: Sidney Bazett	Bob Dutta(©/®) Candice Hill Calvert ® Kristen Wiederhold ® Eric Aiston (B) Dawn Wolfson (B) Alt: Tim Israel	

<p>2024</p>	<p>Monique Scobey © Dawn Wolfson Alt: Tim Israel</p>	<p>Eric Aiston © Dawn Wolfson Alt: Sidney Bazett</p>	<p>Tim Israel © Eric Aiston Alt: Monique Scobey</p>	<p>Bob Dutta(©/®) Candice Hill Calvert ® Terry Eastwood ® Sid Bazett (B) Tim Israel (B) Alt: Dawn Wolfson</p>	
--------------------	--------------------------------------------------------------	--------------------------------------------------------------	-------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------	--

© - Chair (V) = Vice Chair
® = Resident (B) = Board Members

* can only substitute for another Board Member



Agenda Transmittal

DATE: January 22nd 2025

FROM: Alan Gardner, General Manager

AGENDA ITEM #8C:

RECOMMENDED ACTION: Approve Recommendation #1

Discussion

There were three basic proposals for Board and Committee meetings for 2025. Attached is an annual calendar for the first two and a Bylaw amendment. While each has merits and negatives, we must remember the size of staff and the sheer time it takes to do what would be ideal. We are a small District that is trying to come to grips with a future with smaller budgets as we go forward with annexing our fire service.

We need to provide a good product (Board Meetings) while allowing us to actually perform the work necessary to manage and maintain the District. To that end I have changed my recommendation from number 2 below to number 1.

I respect the suggestions of our newest member which would be a third alternative. Given our size and the work we need to accomplish as a whole they would be more practical if we were a larger organization. Unfortunately, the suggestions raise legal issues, including the Brown act and Rosenberg's Rules of Order in Bylaw 6.7, that are intended to constrain potential liability resulting from District meetings. The overall proposal could not be vetted for this meeting. To present it or adopt a version of it now could lead the District into gray areas that could open us to litigation, especially from that small group of law firms that make their living hunting for such issues. During the year however, some parts are good ideas that do not create legal ambiguity and I intend to implement a few of them as part of number 1 if approved, e.g. more detailed staff reports.

My basic reason for recommending number 1 is that it is not reasonable to regularly request work until late at night just to hold committee meetings on projects that have been approved and where staff do not need to discuss alternatives. It is the staff's job to handle the implementation and issues along the way unless something changes that impacts our spending policy and requires Board participation. And depending on the issue, a Committee could be requested to hold a meeting as necessary. There is no practical reason to spend staff time preparing for what has been approved, especially when more detailed staff reports will be presented and available at every Board Meeting.

1. Keep the single Board Meeting on the third Wednesday of each month.

- *Keep the CCR and ARC Committee meetings unchanged.
- *Assign Committee members.
- *Hold the next two Budget and Administration Committee meetings as requested.
- *For the remaining Committees only announce and hold them as necessary. This will avoid cancelling a meeting when there's really nothing new to present.
- *Under this calendar, the General Manager, Finance, Recreation and Maintenance for Parks and Community Center will ALL provide more detailed written reports of activities since the last Board meeting.

PROS:

- *With limited internal staff this allows them to do substantive work for the District rather than continually just preparing for meetings that simply delay projects or prevent other necessary work.
- *The open comment period is at the start of each Regular Meeting and Committee Meeting.
- *The District will begin using Zoom to broadcast and tape all Board and Committee meetings and make them available on the website.

CON:

- *Less resident contact.
- *The open comment period is at the start of each Regular Meeting and Committee Meeting.
- *But recall that meetings are usually very lightly attended, and Committee meetings usually have the same consistent attendees. Meetings or workshops that anticipate more significant attendance are rare and are held in the Assembly Hall. NOTE that even the readout of the Fire Study in June did not fill more than about half of the Assembly Hall.
- *Residents can meet with staff before any meeting to obtain clarification but usually want the full Committee or Board to hear their comments or questions.

2. Have two Board Meetings a month on the second and fourth Wednesdays.

- *Keep the CCR and ARC Committee meetings unchanged.
- *Assign Committee members.
- *Hold the next Budget and Administration Committee meeting, thereafter, use the first part of the second meeting for financial issues so that the prior month's processing can be finished.
- *The first meeting can be used for issues that might have needed Committee input would now be presented to the entire Board so everyone hears everything at the same time, enhancing transparency and reducing potential confusions.
- *The second Board meeting could be used for final decisions.
- *Standing Committees could still meet on a specific issue.

PROS:

- *Shorter Board meetings, no more 10-11:30pm as a regular process.
- *Public potentially has two full opportunities to address an issue before a decision, and it is to the full Board.
- *The District will begin using Zoom to broadcast and tape all Board and Committee meetings and make them available on the website.

CONS:

- *Potentially more paperwork for Staff, less time for projects.
- *Lose the informality of Committee meetings.
- *BUT the Committee meetings have not been run according to the Brown Act, or District Bylaws and Policies. If the new Board Clerk does the job the meetings will be more formal and structured.

3. DIRECTOR GILCHREST’S PROPOSAL

It includes two Board meetings a month, and other detailed suggestions concerning Committees, the structure of meetings and organization. As noted above they do raise legal and other issues. Staff will discuss the proposal with her and review in detail, vetting any legal issue for potential use for 2026.

FOLLOWING ARE POTENTIAL BYLAW’S CHANGES AND A CALENDAR

Recommended proposal number 1:

ARTICLE 2
MEETINGS

2.1 Place and Time of Meetings. Place and Time of Meetings.

a. “Regular meetings of the Board of Directors shall be held on the third Wednesday of each calendar month at 6: p.m. at the Cameron Park Community Services District Office, 2502 Country Club Drive. In the event the regularly scheduled meeting should fall on a legal holiday, the meeting shall be held as rescheduled by the Board of Directors. The date, time and place of regular board meetings shall be reconsidered annually at the annual organizational meeting of the board.”

b. “Committee meetings for CCR and ARC will be held each month.”

- c. "Budget and Administration Committee will meet the next month following the adoption of 2.1 and then when necessary thereafter."
- d. "Other Board Committees will meet when necessary."
- e. "The forgoing changes do not replace Ad Hoc Committees, which can continue as necessary or preclude Special meetings of a Standing Committee for a particular issue."

See attachment 1

Recommended proposal number 2:

ARTICLE 2

MEETINGS

Place and Time of Meetings.

- 3.1 a. "Regular meetings of the Board of Directors shall be held on the second and fourth Wednesday of each calendar month at 6:30 p.m. at the Cameron Park Community Services District Office, 2502 Country Club Drive. In the event the regularly scheduled meeting should fall on a legal holiday, the meeting shall be held as rescheduled by the Board of Directors. The date, time and place of regular board meetings shall be reconsidered annually at the annual organizational meeting of the board."
- b. "The two Board meetings will be in place of regularly scheduled Committee meetings except for CCR and ARC."
- c. "The second meeting each month will have as its initial item any Budget and Administration issues that would have gone to the individual Committee. The Board can choose to just have the discussion with the vote at the next meeting or vote at that meeting."
- d. "The forgoing changes do not replace Ad Hoc Committees, which can continue as necessary or preclude Special meetings of a Standing Committee for a particular issue."

See attachment 2

Attachments

Item 1. Recommended Calendar Proposal #1

Item 2. Recommended Calendar Proposal #2

2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	1	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
		ARC				1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	Mo	Tu	We	Th	Fr	Sa
		ARC				1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

CC&R Meetings

ARC Meetings

Budget & Admin Meetings (Only if needed)

Board Meetings

2025

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	1	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
		ARC				1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

CC&R Meetings

ARC Meetings

Budget & Admin Meetings (Only if needed)

Board Meetings

Version 2 Proposed 1/22/2025 (12/24 Holiday) recommend moving or cancel



Agenda Transmittal

DATE: January 22, 2025
FROM: Alan Gardner, General Manager

AGENDA ITEM #8D:

Recommended Action: Approve the clarification to Cost Recovery Policies 3240.41 and amend S3240.20(5.2).authorizing the General Manager to raise fees, rates , prices, and activities that generate revenue to cover the cost of activities, programs and other functions and services in Cameron Park CSD, and to change the policy criteria for eliminate Lake Park entry fees except for parking.

Discussion

There has now been discussion raised at the March 2024 regular Board Meeting and again for presentation at this meeting on the authority of the General Manager to raise revenues. The current adjustments to cost recovery fees policy was enacted at the 3/20/13 Regular Board Meeting. It was copied from EDHCSD's 1/15/2008 policy provisions.

There is no question that spending money is different, and the District has a separate set of policies that cover that area, and they are not at issue.

In an effort to highlight and simplify the issue I again requested comments from J. R. Hichborn, who was an 18-year employee and Superintendent of Parks and Recreation when he left in 2019, and a recent candidate for the Board. He indicated that during his tenure the General Manager always had this authority. He currently has that same authority as the GM for Mission Oaks Parks & Recreation District.

He advised that the rules at CPCSD have remained the same, but at some point some members of the Board sought some control that was not in those rules.

Last year the GM for El Dorado Hills CSD, Mark Hornstra was also at the March meeting and indicated he also had the authority to raise revenue and set fees. He provided a long email reconfirming that statement. The confirming language is provided below.

Please remember that our fee policy and spending control policy were essentially copied from that District. They have refined parts of their policy, but the GM's authority to raise fees and revenue remains.

The result of that March 2024 meeting was to confirm by voice vote CPCSD's General Manager had the authority to raise fees. Lately the issue has been raised again with the current focus on the intended parking fee for Lake Park. When the gate was first considered it was thought that the majority of visitors were residents. Back in 2014 that was true, but it's not now ten years later in 2024.

From September 2023 to September 2024 an AI program tracked all users through their cell phone from their point of ORIGIN to the Park. This was point to point tracking and not the old

fashioned tracking based on the nearest cell tower. The results demonstrated that about 70-75% of the visits during that time were by NON-RESIDENTS.

So essentially 3/4ths of the parking fees would have been and will be paid by nonresidents.

Remember that nonresidents do not contribute any property tax for the use of Lake Park.

Here the non-resident parking fee will be \$10. If residents do not want to pay it, then they can buy an Activity -Pass which covers parking and many other activities either free or at a discount. If a resident has an issue with the cost of the Activity Pass, they can apply for a scholarship from the fund established for that purpose.

Other fees and charges.

With respect to other fees and charges, the staff are mandated by the policies to make best efforts to recover the cost which includes an increment for overall overhead.

At the time I was hired, the District did not know the actual total distributed cost of activities or the use of facilities. It takes a full year cycle to try and establish a fully distributed cost and we are making progress toward that end.

For example, Recreation expects to cover its cost and provide an increment to help the District as a whole. This is new because our current Recreation Supervisor is working hard to build the information that allows our pricing to reflect that requirement.

Parks programs over the last year did not cover their costs and undercharged some sports activities or didn't charge when they should have. That is all being revised and some of the funds have been recovered. But all of the costs were not captured in the same way as recreation so it will take a bit longer to reliably determine them.

This full effort to determine and cover cost got off track during Covid. I was hired to set the financial house back on track. That is the GM's job. The authority to raise revenue and have the flexibility to conclude MOUs with a variety of providers is what occurred here until recently, was started last March, and is necessary to effectively move forward.

CONCLUSION AND RECOMMENDATION:

APPROVE THE CLARIFICATION TO THE GENERAL MANAGER'S AUTHORITY TO RAISE REVENUE IN POLICY 3240.41 AND THE CHANGE IN THE POLICY FOR LAKE PARK ENTRY CATEGORIES IN 3240.20 (5.2)

SUPPORTING MATERIALS AND PROPOSED CHANGES TO POLICIES

1/3/25 EMAIL FROM J R HICHBORN, PARKS SUPERINTENDENT, MISSION OAKS RECREATION & PARK DISTRICT, PRIOR PARKS AND RECREATION SUPERINTENDENT, CPCSD.

Good morning General Manager Gardner,

I hope you and your family had a Merry Christmas and a happy New Years. I wanted to follow up with you on a conversation we had regarding fee structures and increases in user group rates. It has always been common practice for me that district staff have determined rates for the best interest of the district. Staff has the most knowledge of the true cost of running programs and maintaining facilities and therefor are able to determine the appropriate fees needed to recover those expenses. Currently at Mission Oaks, the recreation Superintendent and I meet with user groups such as, little league, soccer, and lacrosse on an annual basis to discuss the previous season and what to expect moving into the next season. User groups typically enter into a multi-year contract with us so that they know how to set their registration fees for future seasons. When I was the Parks Superintendent for the Cameron Park CSD, it was the same

procedure. The Recreation Supervisor and I would meet with representatives from Ponderosa little league and Prospector soccer, usually the president and someone from their board, on an annual basis and negotiate rental fees for future seasons. Staff needs to have the flexibility to set these fees during the negotiations because contracts need to be signed before user groups are able to use district facilities. Waiting for board approval on a user group contract would interfere with the start of the season and could result in a bad experience for the user group and a loss of revenue for the district. Thank you for all that you guys do in keeping Cameron Park operating. I am excited to see what 2025 has in store for the CSD.



J.R. Hichborn
Parks Superintendent
Mission Oaks Recreation & Park District
(916) 359-1606
MORPD.com

1/10/25 EMAIL FROM EDHCSD GM Mark Hornstra

Alan,

“In regard to the District policy I sent you below, as General Manager I have the authority to set program pricing in terms of rates and fees to achieve cost recovery per the District policy. As long as those fees are in compliance with, and meet policy guidelines and cost recovery amounts, I am not required to seek Board approval. Of course, if there is a significant event in terms of cost/revenue, or new program that would be considered out of the ordinary, then I would bring it to one of the sub-committees and potentially to the full Board of Directors.

Hope that helps you understand the implementation of that policy.

Best Regards,

Mark”

1/7/2025 EMAIL EXCERPT FROM EDHCSD GM Mark Hornstra

“,, Rates for programs here at the CSD are governed by our cost recovery policy. This policy is central for setting our rates for our recreation programs, as well as our events, and user group fees. We recently updated this cost recovery policy when we updated the methodology for youth athletic groups....”

“3240.40 Adjustments to Fees

3240.41 The General Manager is authorized to reduce or eliminate the differential in rates between residents and non-residents when it can be determined that:

- * The fee is reducing attendance to below what would be necessary to support the program for residents, and
- There are no appreciable expenditure savings from the reduced attendance.

3240.42 The General Manager is authorized to charge fees for facilities that are closer to full cost recovery if those facilities are heavily used at peak times and include a majority of non-residential users.

3240.43 General Manager is authorized to offer reduced fees such as introductory rates, family discounts, and coupon discounts on a pilot basis (not to exceed two fiscal cycles) to promote new recreation programs, to increase utilization of facilities, or resurrect existing programs.

3240.44 As a means to include needy families in District programs, scholarships will be available through application. Funding is limited to the amount budgeted and is awarded on a first-come, first-served basis.”
(EDHCSD)

CPCSD BYLAW 5.7

5.7 General Manager. The general manager shall serve as advisor to the president and Board of Directors, and shall, if directed by the Board, execute and direct enforcement of resolutions passed by the Board. He/she shall develop information pertinent to the services to be performed by the District and report this information to the Board, and he/she shall act as a contact between the Board of Directors and all county, city and governmental regulatory bodies. The general manager shall carry out all orders and directions and policies of the governing board of the Cameron Park Community Services District. **The General Manager shall (i) have full charge and control of the maintenance, construction, and the day-to-day operations of the District;** (ii) have full power and authority to fill all positions authorized by the Board and to discharge from such positions any employee and or assistant; (iii) prescribe the duties of employees and assistants; (iv) perform other duties imposed by the Board; and (v) report to the Board in accordance with the rules and regulations as it adopts.

CPCSD POLICY TITLE: COST RECOVERY POLICY NUMBER: 3240

3240.20 GOALS

1. Park Construction: The District will assess Park Impact Fees on new construction. The fee will be set by Nexus Study, and will be collected at the time each building permit is pulled. These funds will constitute the pool of funds used to reimburse developers after each park has been constructed to the District’s standards, and to build new parks and facilities with District-wide benefit. Time spent in planning meetings will be calculated based on the current overhead rate of staff in attendance, and will be billed to developers quarterly. This fee will be in addition to fees stipulated in the Developer Agreement unless specifically described therein.

2. Park Maintenance: The District will recover its maintenance costs through establishment of Landscaping and Lighting Assessment Districts (LLAD). A consulting engineer will establish the assessments, and percentages of cost recovery to find the appropriate benefit level for each area, which shall be assessed annually on the property tax rolls. CPCSD Board directs the preparation of the engineer's report which includes budgets and proposed assessment for the fiscal year. The General Benefit shall be reviewed by the assessment engineer on a case by case basis as new parks are developed. The District will not build parks that are not covered by maintenance LLADs.

3. Garbage Collection: Currently the District outsources these operations and collects a franchise fee. If in the future, the District operates these services internally, they will be set up as enterprise funds, and the user fees will be set to recover 100% of the costs incurred.

4. Recreation Programs: User fees will be based on the value of services to the community. The Supervisor of Recreation will assign programs to the appropriate fee structure.

5. Facility Fees:

5.1 Community Center – Facility rates are based on the value of the facilities to the community and user groups.

Evaluation of fees will be conducted annually for competitive rates. Policies include market rate, Cameron Park Residents receive 10% discount and non-profit receive a 25% discount on posted rates.

5.2 Cameron Park Lake– Based on a one-year data test, over 70% of the users of Lake Park are non-residents. Except for special events or programs, the only fee for entrance to the Lake is for parking. Residents can avoid that fee by purchasing an annual Activity Pass or applying for a scholarship. Non-residents can also avoid the individual fee by purchasing an annual Non-resident Activity Pass.

5.3 Special Event - Some special events will have an entrance fee (ie. Summer Spectacular) while others will be free to the public (ie. Easter Egg Hunt and Welcome to Summer). These will be based on annual budgets.

CPCSD POLICY TITLE: ADJUSTMENTS TO FEES
POLICY NUMBER: 3240.40

3240.41 The General Manager has the authority to raise revenue through fees, charges or other programs so that the District's income can cover the costs of s

The General Manager is authorized to reduce or eliminate the differential in rates between residents and non-residents when it can be determined that:

- The fee is reducing attendance to below what would be necessary to support the program for residents, and
- There are no appreciable expenditure savings from the reduced attendance

3240.42 The General Manager is authorized to charge fees for facilities that are closer to full cost recovery if those facilities are heavily used at peak times and include a majority of non-residential users.

3240.43 The General Manger is authorized to offer reduced fees such as introductory rates, family discounts, and coupon discounts on a pilot basis (not to exceed two fiscal cycles) to promote new recreation programs or resurrect existing ones.

3240.44 As a means to include needy families in District programs, scholarships will be available through application. Funding is limited to the amount budgeted and is awarded on a first, come, first-served basis.

3240.45 The General Manager is authorized to collaborate with event promoters or user groups for Special event facility fees. A Special event proposal must be submitted to the Recreation Supervisor and reviewed by the General Manager. The purpose is to determine details of a private event, non-profit event or event collaboration with the district for use of a park or facility.