



2502 Country Club Dr., Cameron Park, Ca. 95682 (530)677-2231  
www.cameronpark.org cpcsd@cameronpark.org

## **CPCSD Lake Reservation Application**

**Contact Person:** individual named below is the point of contact for CSD in coordinating the event, and will be the only person who can make changes to this reservation. Must be: 18 years of age, in attendance during the event, responsible for all fees, and ensures that all rental policies are followed.

**Today's Date:** \_\_\_\_\_ **Name:** \_\_\_\_\_

**Name of Business/Organization:** \_\_\_\_\_

**Primary Phone:** \_\_\_\_\_ **Secondary Phone:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Anticipated Attendance:** \_\_\_\_\_

**Date(s) Requested:** \_\_\_\_\_ **Event Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

### **Facility Requested**

**\*Rates are per hour with a 3 hour minimum. This includes all set-up, clean-up, and event time.**

Number attending 1-250..... **Non Resident: \$250/hour**  
**Resident: \$225/hour**

**\$400- Alcohol Deposit:** required for the use of alcohol. Renter accepts responsibility for the use of alcohol and agrees to prohibit the use of alcohol by minors. Security Guard Fee separate.

- A. Completed application and full rental amount is due at the time the reservation is made. All rental fees are due at least 30 days prior to the scheduled event. Facility reservations taken within the 30 days of the requested rental date require full payment at the time the reservation is approved. Payment may be in the form of a check, cash or credit card (Visa, MasterCard, or American Express).
- Failure to pay all fees in full at least 30 days prior to scheduled event will result in cancellation of event and retention of deposit.
- Renters who arrive earlier or stay later than the reserved time will be charged for the additional time.
- Fees are not refunded for reserved time not used.
- Applicant acknowledges the facility may be rendered unusable or otherwise unavailable due to circumstances beyond CSD control, including but not limited to: flooding, fire, natural disaster, other acts of nature, criminal acts or acts of war or terrorism. In the event the facility should become unavailable due to any such circumstances, CSD will refund all fees paid by renter. The District is not liable for consequential damages the renter may experience, including but not

\_\_\_\_\_  
Initial

limited to: lost profits, lost opportunity and any costs incurred in connection to the renter's event.

- A. **Alcohol Deposit:** this deposit will be refunded to you within 2-4 weeks after your event, via a check, as long as no damage or violations have occurred. Deposit will not be returned if your event causes the need for any of the following: 1) cleaning beyond the normal CP Lake daily maintenance, 2) repair or replacement due to structural or equipment damage or theft, 3) a response from the El Dorado County Sheriff Department due to failure to follow all county laws and ordinances, including but not limited to, the County's sound ordinance, or laws related to disturbing the peace.
- B. Adult supervision will be provided by the renters at a ratio of at least 1 adult to at most 25 youth at all times.
- C. **Insurance is Required for Rental:** A Certificate of Liability Insurance with a minimum of \$1,000,000.00 is required for all events and must show the Cameron Park Community Services District as Additionally Insured (\*see box). It is suggested that the renter research the costs, if any, before signing this agreement, to obtain this coverage either through their home owners insurance, or any other insurance agency.

\*Additionally Insured: Cameron Park Community Services District, its Directors and individual members thereof, and all of the Cameron Park Community Services District agents, officials, employees and volunteers are hereby named additionally insured members in respect to the use of the District's facilities.

Initial

- D. Cameron Park CSD reserves the right to cancel, postpone, or modify facility rentals.
- E. **Cancellations:** A cancellation request must be submitted at least 10 business days prior to the reservation date for a refund. Our standard \$5 processing fee will apply. If it is within 10 business days of the event, 50% credit will be applied to your household.
- F. All reservation fees for Rental need to be paid, and requirements met, at least 30 business days ahead of the event date. Please reach out to us if time does not allow for this.

Initial

I agree to indemnify and to hold the Cameron Park Community Services District, its Directors and individual members thereof, and all of the Cameron Park Community Services District agents and employees free and harmless from such loss, damage, liability, cost of expense as may arise during or be caused by applicant's use of Cameron Park property.

**If you have any questions, please contact us. Thank you for choosing to rent our facility!**

**Cameron Park Community Services District**  
Office Hours: M-Thur 9am-4:30pm Phone: (530) 677-2231

Print Name: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

**Office use only**

<input type="checkbox"/> IN RECTRAC	<input type="checkbox"/> INSURANCE
<input type="checkbox"/> IN OUTLOOK	<input type="checkbox"/> FEES PAID BY _____