

Budget and Administration Committee

Monday, January 12, 2026
5:30pm



Cameron Park Community Center – Social Room
2502 Country Club Drive
Cameron Park, CA 95682

Minutes

Members: Chair Director Katie Gilchrest (KG), Vice Chair Director Dawn Wolfson (DW)
Alternate: Director Tim Israel (TI)

Staff: Maurice Johnson, General Manager; Christina Greek, Finance/Human Resources Officer

CALL TO ORDER – 5:30pm

ROLL CALL – DW/KG

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak; individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA - Approved

APPROVAL OF MINUTES - Approved

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. Elect Chair & Vice Chair

- Chair Director Katie Gilchrest and Vice Chair Director Dawn Wolfson

2. Park Impact Fee Use – Community Center Updates (M. Johnson - verbal)

- *Discussed Park Impact Fee Use for Community Center Updates. Move to Board with support.*

3. Staff Updates

- a. December Check Register (L. Sanders-Ito)
- b. Annual Comprehensive Financial Report (M. Johnson)
- c. FY 2024-25 Audit (L. Sanders-Ito)
- d. AQMD Grants (M. Johnson)
- e. Community Survey (M. Johnson)
- f. Wildfire Mitigation Coordinator Vehicle Purchase (M. Johnson)
- g. First Responder Fees Amended Ordinance (M. Johnson)

4. Items for Future Committee Meetings

- Cost Recovery Policy (bounced check, etc.)
- Cash Handling Policy
- Bylaws Review
- *Mid Year Budget Adjustments*

5. Items to Take to the Board of Directors

- *Park Impact Fee Use – Community Center Updates*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

- *Recess at 5:55pm*
- *Adjourned to Closed Session at 6:00pm*


CLOSED SESSION

Pursuant to Government Code Section 54957(b)(1) – Title: General Manager Recruitment

- *Discussed General Manager Recruitment.*

ADJOURNMENT – 6:05pm

Minutes Prepared by:



Niki Garrison
Board Clerk

Minutes Approved by:



Director Katie Gilchrest, Chair
Budget and Administration Committee