



**Fire and Emergency Services Committee**  
**Tuesday, November 3, 2020**  
**5:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/81999627222>

**Meeting ID: 819 9962 7222**

(Teleconference/Electronic Meeting Protocols are attached)

**Agenda**

Members: Chair Director Ellie Wooten (EW), Vice Chair Director Monique Scobey (MS)  
Alternate Director Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Jed Gaines

**CALL TO ORDER**

**ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**DEPARTMENT MATTERS**

- 1. Radio Vendor Recommendation, 49er Communications** (J. Gaines)
- 2. Staff Updates**
  - a. Fire Department Report, oral and written (S. Moranz, J. Gaines)

**3. Items for December and Future Committee Agendas**

- Grand Jury Response Update

**4. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT**



# Teleconference/Electronic Meeting Protocols

## Cameron Park Community Services District

(Effective April 2, 2020)

*WHEREAS, on March 4, 2020, Governor Newsome proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and*

*WHEREAS, March 17, 2020, Governor Newsome issued Executive Order N-29-20 suspending parts of the Brown Act that required in-person attendance of Board members and citizens at public meetings; and*

*WHEREAS, on March 19, 2020, Governor Newsome issued Executive Order N-33-20 directing most individuals to shelter at home or at their place of residence.*

*NOW, THEREFORE, the Cameron Park Community Services District will implement the following protocols for its Board and committee meetings.*

The guidance below provides useful information for accessing Cameron Park Community Services District (“District”) meetings remotely and establishing protocols for productive meetings.

### **BOARD AND COMMITTEE MEMBERS:**

- **Attendance.** Board and Committee Members should attend District meetings remotely from their homes, offices, or an alternative off-site location. As per the Governor’s updated Executive Order N-29-20, there is no longer a requirement to post agendas at or identify the address of these locations.
- **Agendas.** Agenda packages will be made available on the District’s website. They will also be sent by email to all Board and Committee Members. Note that under the circumstances, District staff may not be able to send paper packets.
- **Board and Committee Member Participation.** Meeting Chair(s) will recognize individual Board and Committee Members and unmute their device so that comments may be heard or will read comments if they are provided in writing only.

## **PUBLIC PARTICIPATION:**

- **Attendance.** The District’s office will remain closed to the public until further notice. Members of the public will be able to hear and/or see public meetings via phone, computer, or smart device. Information about how to observe the meeting is listed on the agenda of each meeting.
- **Agendas.** Agendas will be made available on the District’s website and to any members of the public who have a standing request, as provided for in the Brown Act.
- **Public Participation.** The public can observe and participate in a meeting as follows:
  - **How to Observe the Meeting:**
    - **Telephone:** Listen to the meeting live by calling Zoom at (669) 900-6833 or (346) 248 7799. Enter the Meeting ID# listed at the top of the applicable Board or Committee agenda followed by the pound (#) key. More phone numbers can be found on Zoom’s website at <https://us04web.zoom.us/j/911111111111> if the line is busy.
    - **Computer:** Watch the live streaming of the meeting from a computer by navigating to the link listed at the top of the applicable Board or Committee agenda using a computer with internet access that meets Zoom’s system requirements (<https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)
    - **Mobile:** Log in through the Zoom mobile app on a smartphone and enter the Meeting ID# listed at the top of the applicable Board or Committee agenda.
  - **How to Submit Public Comments:**
    - **Before the Meeting:** Please email your comments to [admin@cameronpark.org](mailto:admin@cameronpark.org), with “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed 3 minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. Emails running longer than the time limit will not be finished. All comments received at least 2 hours prior to the meeting on the day the meeting will be held, will be included as an agenda supplement on the District’s website

under the relevant meeting date, and provided to the Directors/Committee Members at the meeting. Comments received after that time will be treated as contemporaneous comments.

- **Contemporaneous Comments:** During the meeting, the Board President/Committee Chair or designee will announce the opportunity to make public comments. If you would like to make a comment during this time, you may do so by clicking the “raise hand” button. You will be addressed and un-muted when it is your turn to speak (not to exceed the 3 minute public comment time limit).

#### **FOR ALL PARTICIPANTS:**

- **Get Connected:** Please download Zoom application for your device and familiarize yourself with how to utilize this tool. There is no cost for using the application.
- **Ensure Quiet.** All audience members will be muted during the meeting until they are addressed by the Board/Committee as their time to speak. Please make every effort to find a location with limited ambient noise. Please turn off the ringer on your phone and other notification sounds on your devices to reduce interruptions.

We anticipate that this process of moving to remote meetings will likely include some challenges. Please bear with us as we navigate this process.

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Fire and Emergency Services Committee**  
**Tuesday, September 1, 2020**  
**5:30 p.m.**

**TELECONFERENCE ZOOM MEETING**  
<https://us02web.zoom.us/j/86299673524>

**Meeting ID: 862 9967 3524**

(Teleconference/Electronic Meeting Protocols are attached)

**Conformed Agenda**

Members: Chair Director Ellie Wooten (EW), Vice Chair Director Monique Scobey (MS)  
Alternate Director Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Jed Gaines

**CALL TO ORDER** – 5:34pm

**ROLL CALL** – MS/EA (EW was absent)

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

**ADOPTION OF AGENDA** – Approved with the following correction:

- Move item #3b. Fire Training Tower from Staff Updates to Department Matters, after Item #2

**APPROVAL OF CONFORMED AGENDA** - Approved

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

**DEPARTMENT MATTERS**

**1. Categorical Exemption for Fire Fuel Reduction (J. Ritzman)**

- Reviewed and discussed the Categorical Exemption for fire Fuel Reduction. Move to the Board with support.

**2. Volunteer Fire Assistance Grant (J. Gaines)**

- *Reviewed and discussed the Volunteer Fire Assistance Grant. Move to the Board with support.*

**3b. Fire Training Tower (S. Moranz)**

- *Reviewed and discussed contract with Lamon Construction, and other costs associated with the Fire Training Tower. Move to the Board with support when third build contract and costs are finalized.*

**3. Staff Updates**

- a. Fire Department Reports (K. Richards, J. Gaines)
- b. ~~Fire Training Tower (S. Moranz)~~

**4. Items for October and Future Committee Agendas**

- Grand Jury Response Update

**5. Items to take to the Board of Directors**

- *Categorical Exemption for Fire Fuel Reduction*
- *Volunteer Fire Assistance Grant*
- *Fire Training Tower*

**MATTERS TO AND FROM COMMITTEE MEMBERS**

**ADJOURNMENT** – 6:53pm



## Agenda Transmittal

**DATE:** November 3, 2020

**FROM:** Jed Gaines, Battalion Fire Chief

**AGENDA ITEM #1:** **VENDOR SELECTION FOR RADIOS FUNDED BY VOLUNTEER FIRE ASSISTANCE GRANT**

**RECOMMENDED ACTION:** REVIEW AND FORWARD TO THE BOARD OF DIRECTORS

### Introduction

On August 10, 2020, the Cameron Park Community Services District Fire Department was awarded the Volunteer Fire Assistance Federal Grant to fund up to 50% of the cost of new radios. Total project costs were \$48,869 for 14 radios and ancillary equipment. This grant funded project will provide up-to-date mobile and portable communications to Fire Department staff. The current radios date back to 2007, which poses challenges due to the antiquated technology. New radios will be both NFPA and P25 compliance. Current radio technology is critical when responding to emergencies and communicating with other responding jurisdictions. Project costs and funding will be included in the Mid-Year budget adjustments for the Capital Asset Reserves, Fire & Emergency Services Capital Outlay, Fund 07.

### Discussion

Fire Department staff sought quotes from 49er Communications to include costs in the grant application. Staff is recommending that 49er Communications be awarded the contract for the radio vendor, consistent with Policy 3100, Purchasing/Expense Authorization. 49er Radio is on the State's procurement list as an eligible vendor. The State's procurement list has been used for other purchases such as the Brighton Energy project and Fire Facilities Training Tower.

### Attachment:


1A – 49er Radio Quote





361 Railroad Ave  
 Nevada City, CA 95959  
 Phone 530-477-2590  
 Fax 530-478-9188  
 E-Mail cs@49er.cc

**Quote 51633**



**Quoted 12/26/2019**

**Bill To**

CAL FIRE  
 3200 Country Club Dr.  
 Cameron Park, CA 95682

**Ship To**

CAL FIRE  
 Attn: Trevor Spieth  
 3200 Country Club Dr.  
 Cameron Park, CA 95682

**Quote Expires**  
 9/30/2020

Purchase Order	Ship Via	FOB	Reference	Entered By	Terms
	UPS Ground	Destination		JLC 12/26/2019	Prepaid
Product	Description	Ordered	Price	Amount	
HHKNGVHREDKC	KNG-P150CMD Command Version, Digital APCO P25 , VHF 136-174 MHZ, 5000 Channels, 6 Watt, Full Keypad - RELM BK Portable Radio	14	1,763.45	24,688.30	
ANKNGWPRE10.5V	10.5 Inch Flexible Antenna, KAA0818 - VHF 150-170 MHz, SMA Male Connector, 0db Gain for RELM BK KNG-P150	14	32.50	455.00	
BAKNGRCBA36	Black, 3600 mAh, Li-Ion Rechargeable Battery, BAKNGRCBA36 - Includes belt clip, Equivalent to KAA0101 for RELM BK Radio KNG	14	132.00	1,848.00	
BAKNGCSBAO	Orange "AA" Clamshell, BAKNGCSBAO - Equivalent to KAA0120 for RELM BK Radio KNG	14	42.25	591.50	
AAKNGSPREP3VE	Public Safety Speaker Mic, KAA0204-VCE35 - IP67 ( Submersible), Volume Control, Emergency Button and 3.5mm Jack for RELM BK Radio KNG P Series	14	146.25	2,047.50	
CHKNGDT9R6BE	6-Bay Gang Charger, CHKNGDT9R6BE - Rapid Rate, Quad-Chemistry, Black, CA Energy Certified, Equivalent to KAA0301P for RELM BK Radio KNG	1	505.70	505.70	
CHKNGDT9R2BE	Dual Cup Desktop Charger, CHKNGDT9R2B - Rapid Rate, Quad-Chemistry, CA Energy Certified for RELM BK Radio KNG	1	175.10	175.10	
PRKNGCLREXS	Universal Cloning Cable, KAA0701 - Legacy to KNG Cloning for All RELM BK Radios	1	357.50	357.50	
MOKMGVHREDR	KNG-M150R Digital P25 APCO, Remote Mount, 136-174 MHz, 5000 Channels, 50 Watts, Includes KAA0630 and KAA0261 - RELM BK Mobile Radio	2	1,780.00	3,560.00	
MAKMGCHRERM	Remote Control Head, KAA0660 - Plug and Play Kit, Includes KAA0638 for RELM BK Radio KNG M	4	820.00	3,280.00	
MAKMGAAEDM	DTMF Programming Microphone, KAA0290 - for RELM BK Radio KNG M	4	276.25	1,105.00	
MAKMGINRESC25	25' Remote Mount Cable, KAA0637 - for RELM BK Radio KNG M	4	124.15	496.60	
MAKMGAAAREES	External Speaker, KAA0261 - 20 Watt, 4 Ohm for RELM BK Radio KNG M	2	32.50	65.00	

We appreciate the opportunity to do business with you!


**\$45,566.00**

**Tax 7.25%**



361 Railroad Ave  
 Nevada City, CA 95959  
 Phone 530-477-2590  
 Fax 530-478-9188  
 E-Mail cs@49er.cc

**Quote 51633**



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**Bill To**  
 CAL FIRE  
 3200 Country Club Dr.  
 Cameron Park, CA 95682

**Ship To**  
 CAL FIRE  
 Attn: Trevor Spieth  
 3200 Country Club Dr.  
 Cameron Park, CA 95682

**Quote Expires**  
 9/30/2020

Purchase Order	Ship Via	FOB	Reference	Entered By	Terms
	UPS Ground	Destination		JLC 12/26/2019	Prepaid

Product	Description	Ordered	Price	Amount
MOKMGVHREDR	KNG-M150R Digital P25 APCO, Remote Mount, 136-1 74 MHz, 5000 Channels, 50 Watts, Includes KAA0630 and KAA0261 - RELM BK Mobile Radio	2	1,780.00	3,560.00
MAKMGCHRERM	Remote Control Head, KAA0660 - Plug and Play Kit, Includes KAA0638 for RELM BK Radio KNG M	2	820.00	1,640.00
MAKMGINRESC17	17' Remote Mount Cable, KAA0636 - for RELM BK Radio KNG M	2	117.65	235.30
MAKMGGAAREDM	DTMF Programming Microphone, KAA0290 - for RELM BK Radio KNG M	2	276.25	552.50
ANMRMWSC	Flexible Antenna, Sti-Co ROOF-FT-NITI-M - Roof Mount, 136-1 GHz Tunable, 0db Gain	4	68.25	273.00
CCRMMBTAP	Permanent Antenna Mount, Laird MB8 - NMO Style, 17' RG58U/A Coax, No Connector	4	24.50	98.00
CCNMCOTAR8	N-Male, Crimp On Connector for RG58 or LMR195 - RF Industries RFN1005-3C Freight Included in Pricing	4	8.00	32.00

Pricing Based on NASPO Contract 7-16-58-15

We appreciate the opportunity to do business with you!

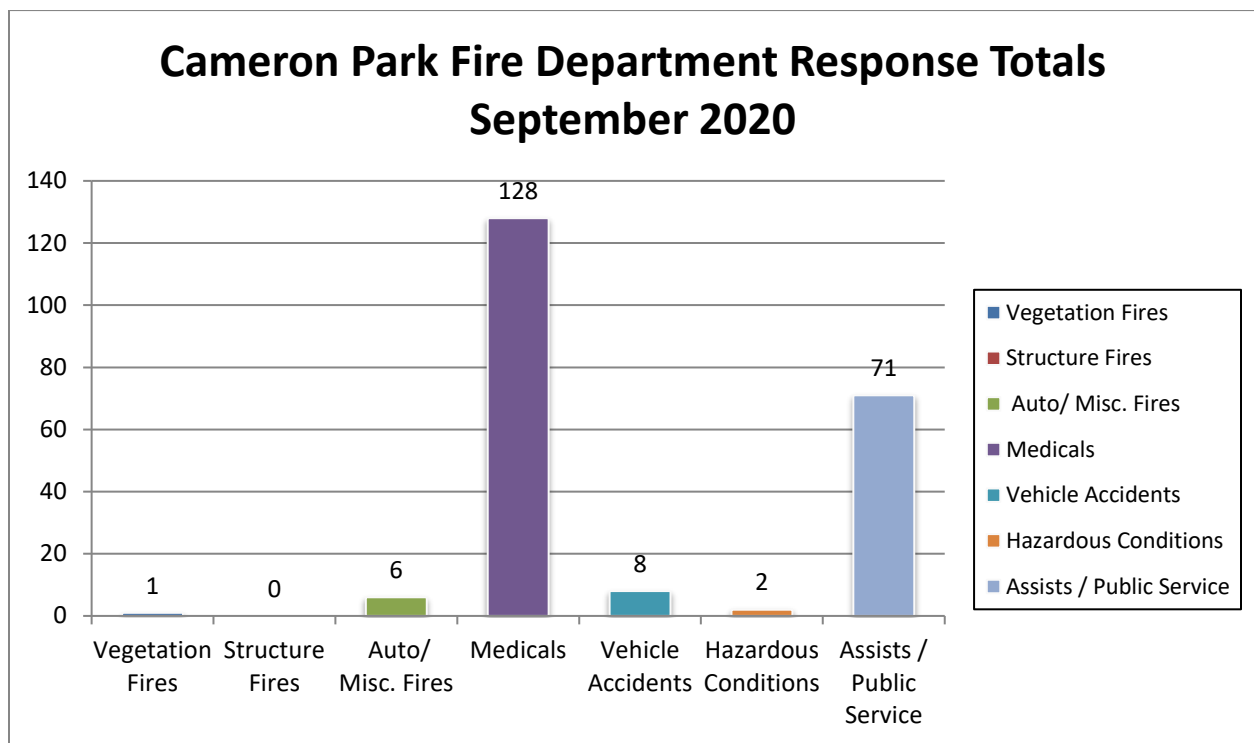
<b>Sub-total</b>	<b>\$45,566.00</b>
<b>Tax 7.25%</b>	<b>3,303.54</b>
<b>Total</b>	<b>\$48,869.54</b>



# CAMERON PARK FIRE DEPARTMENT STAFF REPORT

**To:** Board of Directors  
**From:** Jed Gaines, Battalion Chief  
**Regarding:** Fire Department Report for October 21, 2020 - Board Meeting  
**Recommended Action:** Receive and File

## Incidents for the Month of September 2020

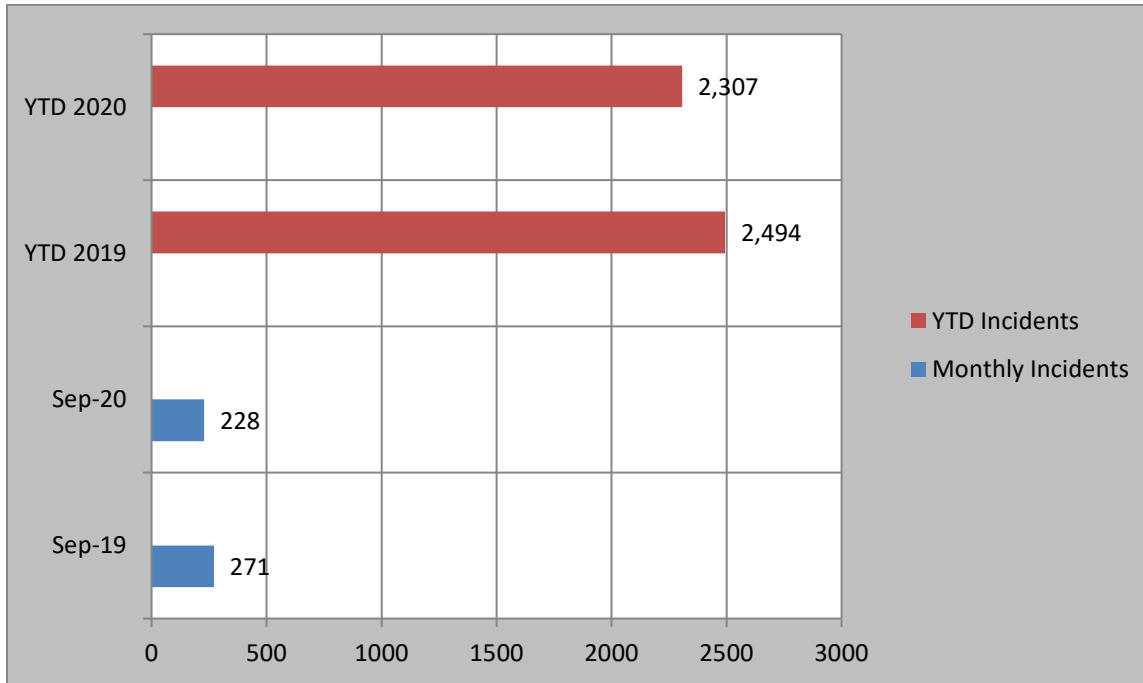


Incidents have decreased by 16% for the month of September compared to September of 2019.

Total incidents have decreased by 7.5% for the calendar year of 2020 compared to 2019.



# CAMERON PARK FIRE DEPARTMENT STAFF REPORT



## FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION

Many Fire Department staff members have been deployed on several fires throughout the state. All employees have been working several extra days each week to keep all equipment staffed.

Both Engine 388 and 389 have been rented out for the entire month of September.

New fire engine 88 is still in Southern California for compartment and equipment build.

## FIRE PREVENTION/WEED ABATEMENT SUMMARY

4 State mandated inspections were completed by the Fire Marshal.