

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, September 1, 2020
6:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us02web.zoom.us/j/88317872889>

Meeting ID: 883 1787 2889

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Chair Director Eric Aiston (EA), Vice Chair Director Monique Scobey (MS),
and Alternate Director Felicity Wood Carlson (FC)

Staff: Jill Ritzman, General Manager
and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER – 6:57pm

ROLL CALL – EA/MS

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA - Approved

APPROVAL OF CONFORMED AGENDA - Approved

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. Fiscal Year 2019-2020 Year-End (pre-audit) Report (J. Ritzman, V. Neibauer)

- *Reviewed and discussed Fiscal Year 2019-2020 Year-End (pre-audit) Report; the Committee made suggestions for edits. Move to the Board with support.*

2. Strategic Plan Next Steps (J. Ritzman)

- *Reviewed and discussed the proposed Strategic Plan Ad Hoc Committee. Move to the Board with support.*

3. General Manager Performance Review Template (J. Ritzman)

- *Reviewed and discussed the General Manager Performance Review Template; the Committee made suggestions for edits. Move to the Board with support.*

4. CARES Funding Agreement (J. Ritzman)

- *Reviewed and discussed the CARES Funding Agreement. Move to the Board with support.*

5. Staff Updates

- a. August Check Register Review (V. Neibauer)
- b. CIP Credits SDRMA

6. Items for October & Future Committee Meetings

- Legislative Policy
- Mid-Year Budget Adjustments
- El Dorado Disposal (County Solid Waste Surcharge)

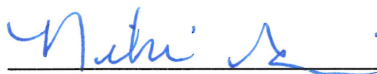
7. Items to take to the Board of Directors

- *Fiscal Year 2019-2020 Year-End (pre-audit) Report*
- *Strategic Plan Ad Hoc Committee*
- *General Manager Performance Review Template*
- *CARES Funding Agreement*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT – 8:50pm

Conformed Agenda Prepared by:



Niki Garrison
Board Clerk

Conformed Agenda Approved by:



Director Monique Scobey
Budget & Administration Committee