



**Budget and Administration Committee**  
**Tuesday, February 12, 2019**

**6:30 p.m.**

**2502 Country Club Drive, Cameron Park**

**Agenda**

Members: Director Margaret Mohr (MM), Director Monique Scobey (MS),  
and Alternate Director Holly Morrison (HM)  
Staff: Jill Ritzman, General Manager  
and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER**

**ROLL CALL**

**ADOPTION OF AGENDA**

**APPROVAL OF CONFORMED AGENDA**

**OPEN FORUM**

*At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.*

*Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

**DEPARTMENT MATTERS**

***PUBLIC COMMENT***

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.*

- 1. Capital Campaign – Presentation & Discussion** (Mark Harris, President, Cameron Park Foundation)
- 2. Status Report – FY 2018-19 Budget Plan of Action to Address Deficit Spending** (J. Ritzman, V. Neibauer)
- 3. FY 2019-20 Budget Calendar** (V. Neibauer)

4. **Large Revenue Generating and Grant Opportunities** (oral report & hand-outs, J. Ritzman)
  - Sale of District Properties
5. **El Dorado Disposal/Waste Connections Reports** (informational)
6. **Staff Updates** (V. Neibauer)
  - Report Back Fire Engine Revenues and Expenditures (informational)
  - Check Register for Month of January
7. **Items for the March & Future Committee Meetings**
  - Reserves Policy
  - Investment Policy
8. **Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT**



**Budget and Administration Committee**  
**Tuesday, January 8, 2019**  
**6:30 p.m.**  
**2502 Country Club Drive, Cameron Park**  
**Conformed Agenda**

Members: Director Margaret Mohr (MM), Director Monique Scobey (MS),  
and Alternate Director Holly Morrison (HM)  
Staff: Jill Ritzman, General Manager  
and Vicky Neibauer, Finance/Human Resources Officer

**CALL TO ORDER** – 6:44pm

**ROLL CALL** – MM/MS

- Nominate Committee Chair

Chair Director Monique Scobey and Vice Chair Director Margaret Mohr

**ADOPTION OF AGENDA** - *Approved*

**APPROVAL OF CONFORMED AGENDA** - *Approved*

**OPEN FORUM**

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**DEPARTMENT MATTERS**

**PUBLIC COMMENT**

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**1. Fiscal Year 2018-19 Mid-Year Budget Adjustment (V. Neibauer)**

- *Move to Board with requested changes to supporting documents.*

**2. Status – FY 2018-19 Budget Plan of Action to Address Deficit Spending (J. Ritzman, V. Neibauer)**

- *Move to February meeting.*

**3. Letter to County re: Drainage (J. Ritzman, informational)**

- *Information received and discussed.*

**4. El Dorado Disposal/Waste Connections Reports (informational)**

- *Information received and discussed.*

**5. Check Register for Month of December (V. Neibauer)**

- *Information received and discussed.*

**6. Staff Updates (Oral, V. Neibauer)**

**7. Items for February and Future Committee Meetings**

- Capital Fundraising Plan; invite Cameron Park Community Foundation
- Fiscal Year 2019-20 Budget Development Calendar
- Large revenue generating and grant opportunities
- Status Report – Budget Action Plan

**8. Items to take to the Board of Directors**

**MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF**

**ADJOURNMENT** – 8:26pm



## Agenda Transmittal

**DATE:** February 12, 2019

**FROM:** Jill Ritzman, General Manager  
Vicky Neibauer, Finance Officer

**AGENDA ITEM #2:** **STATUS – FISCAL YEAR 2018-19 BUDGET PLAN OF ACTION TO ADDRESS DEFICIT SPENDING**

**RECOMMENDED ACTION:** **RECEIVE, REVIEW AND COMMENT**

### INTRODUCTION

On July 18, 2018, the Board of Directors reviewed a Budget Plan of Action, developed by staff and the Budget and Administration Committee, to address the deficit in the Fiscal Year 2018-19 Base Budget. The Action Plan cites goals outlined in the District's Five Year Strategic Plan (Attachment A).

This report provides a progress report about the Budget Action Plan, short-term and immediate tasks, long-term projects, and new initiatives. The report is using the July Budget Action Plan as the template; bold-italics is the status.

### DISCUSSION

#### Short-Term, Immediate Tasks

Staff changed business practices to realize a cost savings and efficiencies to provide services, and continues to look for efficiencies. Target completion date for the following is June 30, 2019. The Fiscal Year 2018-19 budget was predicated on these projects being completed.

Action Step	Strategic Goal	Status
Use junior umpire program instead of paid umpires for adult sports	B.1, C.4	<i>In process; to be completed spring/summer; savings captured in 10% budget reduction for Recreation Dept.</i>
Change/reduce banner program; consider electronic sign(s)	C.2	<i>In process; savings captured in 10% budget reduction in Recreation Dept. New plan to be implemented by summer.</i>

Eliminate ornamental lawns and landscaping in low impact areas	B.1 & 3	<i>Completed; report provided to Budget &amp; Administration; no savings.</i>
Investigate installation of solar power for all buildings	B.1 & 3	<i>In process; Solar Committee begins January 2019; staff have investigated options to prepare for Committee meetings.</i>
Install LED lighting in all buildings	B.1 & 3	<i>Begin summer/fall 2019; there may be upfront costs, but a large back-end savings is expected.</i>
Weed abatement in Cameron Park Lake – investigate lower costs	B.1 & 3	<i>Completed; Parks &amp; Facilities Superintendent has secured a lake pesticide spray license. Savings, if any, TBD.</i>
Invest in irrigation system to save water, electricity	B.1 & 3	<i>In process; upgrades completed in many areas and work continues</i>
Pool & lagoon chemicals savings; heat less frequently	B.1 & 3	<i>Completed at Lagoon; in process at pool.</i>
Banking fees, interest rates	B.1, I	<i>Expected start summer 2019</i>
Insurance costs, incentives, Workers Comp changes	B.1, I	<i>In process and expected completion spring 2019. Approval from NCS DIA received.</i>
Eliminate paid storage	B.1	<i>Completed.</i>
Bid vehicle fuel costs	B.1	<i>Investigated; no savings - State contract pricing (lowest tier) is in effect</i>
Bid & update website; initiate, streamline social media initiatives	B.1, F.2, F.3	<i>In process; assigned to single staff person; seeking CSDA Transparency Certificate</i>
Seek and secure new community partnerships	B.1, F, G	<i>In process</i>

### Long Term Projects

These projects are longer term in nature, will need Board direction and savings is not contained in the Fiscal Year 2018-19 Budget.

<b>Action Step</b>	<b>Strategic Goal</b>	<b>Status</b>
Employee and retiree health care costs	A.3, 4; B.1	<i>In process; oral report will provide additional detail regarding research and status.</i>

Evaluate Costs for Swimming Lagoon	B.1, 2, 3	<i>Completed; Attachment B</i>
Evaluate Costs for Summer Spectacular	B.1, 2, 3	<i>Completed; Attachment C</i>

New Initiatives

Several cost saving ideas have been discussed amongst staff, community members and Board Members, in the past or currently. These are additional long-term measures that will take time to evaluate the cost/benefit, and implementation steps.

<b>Action Step</b>	<b>Strategic Goal</b>	<b>Status</b>
Long-term lease of community center and/or classrooms	B.1	<i>No progress</i>
New cell towers or roadside electronic signs	B.1	<i>No progress</i>
Refinancing Community Center Bond	B.1	<i>Investigated; financial environment not conducive to effective refinancing at this time.</i>
Sale of undeveloped District Properties		<i>In process; 3 lots identified as possibilities. Discussion with County initiated regarding land encumbrances, process and land uses.</i>

Attachments

A: Five-Year Strategic Plan, Table 1 – The Strategic Plan “At a Glance”

B: Swimming Lagoon Profit/Loss Report

C: Summer Spectacular Profit/Loss Report

Table 1 –The Strategic Plan “At a Glance”

<b>STRATEGIC ELEMENTS</b>	<b>STRATEGIC GOALS</b>	<b>ESTIMATED DATE Fiscal Year Completed</b>
<b>A. OPTIMIZE RESERVE PROGRAMS</b>		
	A.1 Long-Range Financial Plan	2015/16
	A.2 Browning Reserve Study Update	2016/17
	A.3 Postretirement Health Benefit (Actuarial) Report	2012/13, 2015/16, 2017/18
	A.4 Postretirement Pension Benefit (Actuarial) Report	2015/16, then annually
	A.5 Adoption of Reserve Policies	2016/17
<b>B. INCREASE REVENUES</b>		
	B.1 Funding	2015/16, then annually
	B.2 Recreation	2015/16, then annually
	B.3 Parks & Facilities	2015/16, then annually
	B.4 CC&R/Architectural Review and Evaluate Fees	2016/17
<b>C. INCREASE PARTICIPATION IN PROGRAMS AND FACILITIES USAGE</b>		
	C.1 Provide Top-Quality Programs	Ongoing
	C.2 Increase Marketing and Public Relations	Ongoing
	C.3 Increase Facility Rentals and Identify New and Diverse Opportunities	Ongoing
	C.4 Volunteer Involvement	Ongoing
	C.5 Improve the Image of the CSD	Ongoing
<b>D. CONTINUE TO FOLLOW OUR EXISTING TOP-LEVEL PLANS</b>		
	D.1 GASB 45 Actuarial Valuation Report Update	2016/17
	D.2 Browning Reserve Study Update	2016/17
	D.3 Parks and Recreation Master Plan Update	2019/20
	D.4 Marketing and Program Plan Update	2016/17
	D.5 Fire Department Master Plan and CIP Update	2019/20
	D.6 Fire Impact Fee Nexus Study Update	2020/21
	D.7 Park Impact Fee Nexus Study Update	2020/21
	D.8 Pending New Plans	2018/19
	• Long-Term Financial Plan	2016/17
	• Five-Year Strategic Plan 2016-2021	2015/16
	• Park and Open Space Evaluation	2017/18
	• District Policy Handbook Update	2018/19



<b>STRATEGIC ELEMENTS</b>	<b>STRATEGIC GOALS</b>	<b>ESTIMATED DATE Fiscal Year Completed</b>
<b>E. MAINTAIN AND IMPROVE FIRE SERVICE</b>		
	<i>E.1 Fire Station 88 Improvements</i>	2017/18
	<i>E.2 Long-Range Financial Planning</i>	2017/18
	<i>E.3 Capital Improvement Plan</i>	2020/21
	<i>E.4 Training Facility</i>	2018/19
	<i>E.5 Maintain and Improve Fire Prevention Program</i>	2016/17
<b>F. ENHANCE OUR RELATIONS WITH THE COUNTY AND COMMUNITY</b>		
	<i>F.1 Participate with other Public Organizations</i>	2016/17
	<i>F.2 Keep the District Website Current</i>	2015/16
	<i>F.3 Branding and Marketing</i>	2016/17
	<i>F.4 Community Involvement</i>	2017/18
	<i>F.5 Media Relations</i>	2017/18
	<i>F.6 Governmental Relations</i>	2017/18
<b>G. STRENGTHEN COMMUNITY PARTNERSHIPS</b>		
	<i>G.1 Partnership Development</i>	2016/17
	<i>G.2 Build Strong Community Partnerships</i>	2016/17
	<i>G.3 Government Partnerships</i>	2017/18
	<i>G.4 Non-Profit Partnerships</i>	2017/18
	<i>G.5 Program Partnerships</i>	2018/19
	<i>G.6 Youth Sports Partners</i>	2018/19
	<i>G.7 Seniors</i>	2017/18
<b>H. ADDRESS DEFERRED MAINTENANCE NEEDS</b>		
	<i>H.1 Browning Reserve Study</i>	2016/17
	<i>H.2 Adopt Reserve Plan</i>	2017/18
<b>I. STAY AHEAD OF BEST PRACTICES FOR ADMINISTRATION OF THE DISTRICT</b>		
	<i>I.1 Staff and Board Development</i>	2017/18
	<i>I.2 Certifications</i>	2018/19
	<i>I.3 Strategic Plan Update</i>	2017/18

# Swimming Lagoon FY 2018-19

Attachment 2B

## Revenues

Season Passes	\$5,000
Concessions	2,198
Kiosk Entrance	17,871
Total Revenues	25,068

## Costs

<i>Staff</i>	
Lifeguards	\$6,098
Kiosk	3,604
Concession stand	1,271
Maintenance	6,174
Maintenance - Offseason	2,685
<i>Total Staff Costs</i>	19,832

<i>Materials</i>	
Electricity	\$17,117
Liquid Chlorine	10,692
CO2	4,972
Cyanuric Acid	799
Beach Sand	1,268
Misc. Materials	1,002
<i>Total Materials Costs</i>	35,850

Total Revenues	\$25,068
Total Expenditures	55,682
<b>Profit/Loss</b>	<b>(30,614)</b>

**Revenues**

*Sales*

Entrance	\$18,459.30
Marshall Medical Sponsorship	\$1,000.00
Blue Ribbon Sponsorship	\$1,000.00
Westside Church Sponsorship	\$1,000.00
Forklift Sponsorship	\$1,000.00
Cameron Park Foundation Sponsorship	\$1,497.00
Kidz Zone	\$1,680.00
AQMD Grant	\$1,226.00

*Vendors*

Commercial Vendor 10x10	\$2,657.50
Commercial Vendor 10x20	\$300.00
Craft Booth	\$970.00
Food Vendor 10x10	\$1,285.00
Food Vendor 10x20	\$500.00
Lemonade Stand	\$615.00

**Expenditures**

*Entertainment*

Brooks & Company	\$600.00
FBI Band	\$1,200.00
Fireworks	\$19,400.00
Stage Set-up	\$2,953.25

*Contracted Services*

ATM Rentals	\$500.00
Aba Daba Rentals	\$2,032.00
Bravo Security	\$2,412.50
Capitol Barricade	\$412.91
CHP	\$2,034.36
Fencing	\$1,185.24
Generator/Lights	\$6,092.16
Gilcrest Golf Carts	\$997.13

# Summer Spectacular 2018

Attachment 2C

Growlersburg	\$390.00
Janitorial Services	\$100.00
Pingrey Enterprises	\$720.00
Port-A-Potties	\$1,600.00
SDRMA Insurance	\$100.00
Shuttle	\$1,646.10
Sign & Banner	\$978.02
Silver Kiwi (Kidz Zone)	\$688.00
<i>Staffing</i>	
Concessions/Booths	\$442.75
Maintenance	\$5,845.32
Administration	\$417.58
Cal Fire	\$1,381.09
Recreation	\$809.77
Total Revenues	\$33,189.80
Total Expenditures	\$54,938.18
<b>Profit/Loss</b>	<b>-\$21,748.38</b>

# BUDGET TIMELINE - FY 2019/20

<b>May 1, 2019</b>	<b>FY 19-20 Preliminary Budget Report released</b>
<b>May 7, 2019</b>	<b>B &amp; A 1st review of Preliminary Budget Report</b>
<b>May 29, 2019</b>	<b>FY 19-20 Preliminary Budget Report released</b>
<b>June 4, 2019</b>	<b>B &amp; A 2nd review of Preliminary Budget Report</b>
<b>June 12, 2019</b>	<b>FY 19-20 Preliminary Budget Report released</b>
<b>June 19, 2019</b>	<b>1st Public Hearing to Adopt Preliminary Budget (<u>Deadline June 30</u>)</b>
<b>August 14, 2019</b>	<b>FY 19-20 Preliminary Budget Report released</b>
<b>August 21, 2019</b>	<b>2nd Public Hearing to Adopt Final Budget (<u>Deadline September 1</u>)</b>

2/6/2019

Information taken from

California Parks and Recreation Society, and  
California State Parks, Office of Grants and Local Assistance

## Prop 68 Park & Water Bond of 2018

Governor Brown budgeted more than \$1 billion for Proposition 68 in this year's budget.

\$185 million in Per Capita funds,

\$254 million for the Statewide Park Program (SPP... AB 31 Park-Poor Communities Program),

\$40 million from the Cultural, Community and Natural Resources Program,

\$17 million for "Urban Green Infrastructure" project

Timeline - Tentative

- Statewide Park Program: Application Guide released Jan 22. Workshops February 25 in West Sacramento. Applications due sometime in the summer 2019. New parks and new recreation opportunities in critically underserved communities across California; eligible projects include create a new park, or expand an existing park, or renovate an existing park.  
[http://www.parks.ca.gov/pages/1008/files/Final\\_Prop\\_68\\_SPP\\_Application\\_Guide\\_1.22.2019.pdf](http://www.parks.ca.gov/pages/1008/files/Final_Prop_68_SPP_Application_Guide_1.22.2019.pdf)
- Per Capita Allocations: CA Parks and Recreation will hold public hearings in spring of 2019, and announce allocations and final guidelines during late spring 2019. Allocation directly to the District; not competitive. Amount TBD.
- Cultural, Community and Natural Resources Program; and Urban Greening Infrastructure process will begin later in 2019.

*Key will be to determine projects that will decrease, or at least not increase, maintenance costs.*

Date	Customer Name	Account Number	Address	Compliment
January None				
2.15.18	Mrs. Hartman	30012600	3524 Chelsea Road	MRS HARTMAN SAYS SHE WANTS TO COMPLIMENT BOTH HER DRIVERS FOR ASSISTING HER AND HER HUSBAND. SHE SAYS THAT HER HUSBAND, WHO IS 91 YEARS OLD AND IS A WW2 VETERAN, FELL IN NOV 2017 AND BROKE HIS RIGHT HIP AND ARM. SINCE THEN, OUR DRIVERS HAD WORKED HARD IN ASSISTING THEM. SHE IS VERY APPRECIATIVE AND WANTED TO SPREAD THE COMPLIMENT.
March None				
4.9.218	Marie Liston	6029527	3573 Santos Circle	MARIE SAID KUDOS TO THE DRIVER ON HER REC/YW ROUTE- HE TOOK THE TIME TO ASK IF MARIE WANTED ALL THE BAGS SRVCD AND CHARGED - HER HUSBAND HAD MISTAKEN UNLIMITED YW EVENT DATES FOR TODAY'S REM- SHE SAID THANK YOU FOR COMMUNICATING AND TAKING THE TIME- KUDOS DENNIS!!!
May None				
June None				
7.30.18	Jennifer Ahnberg	6028250	2561 Solano Road	JENNIFER SAID: "WE LOVE DOING BUSINESS WITH YOU, EVERYONE IS ALWAYS HELPFUL"
8.28.18	SCHNAIDT, NANCY	30016368	3446 JOSE CT	NANCY CALLED TO THANK TAYLOR MOORE, ASHLEY BEAM, AND DRIVER BRYAN SANTOS. SHE WAS VERY PLEASED WITH THE WAY EACH ONE WAS KIND, RESPECTFUL AND FOLLOW THROUGH WITH HELPING HER.
8.15.18	AUGINO, DAN	602960	3589 CASTLEBROOK RD	I JUST GOT A GREAT COMPLIMENT FROM THE CUSTOMER AT THIS ADDRESS WHO WANTED TO SAY THE DRIVER WHO SERVICED HIS YW TODAY WAS VERY HELPFUL AND HE WAS VERY PLEASED WITH THE SERVICE AND APPRECIATED HIS HELP. HE ASKED ME TO PASS THAT ON
9.6.18	Sherisa	6033881	2617 WOODY CREEK CT	SHERISA WOULD LIKE TO THANK, JAMES (POPPA BEAR), FOR HIS KINDNESS IN SERVICING HER TRASH. SHE SAYS SHE HAS 3 BOYS AND THEY ALWAYS WAIT ANXIOUSLY FOR HIS ARRIVAL. ON HIS LAST SERVICE DAY LAST WEEK, HE STOPPED BY THE HOME TO LEAVE TREAT BAGS FOR HER BOYS. SHE THOUGHT THAT WAS A VERY THOUGHTFUL GESTURE AND WANTED TO THANK HIM. SHE SAYS THE NEIGHBORS WILL MISS HIM DUE TO THE FACT HE IS ON A NEW ROUTE.
October None				
11.28.18	John Kingsbury	6033517	3450 La Canada Dr	JOHN CALLED IN TO COMPLIMENT THE DRIVER ON HIS ROUTE- HE WOULD LIKE TO THANK THE DRIVER FOR GETTING OUT OF HIT TRUCK AND MOVE CART BECAUSE THERE WAS A VEHICLE PARKED IN FRONT OF IT- HE SAID HE DID NOT HAVE TO GET OUT AND SERVICE AND HE IS SO THANKFUL
December None				

Date	Customer Name	Account Number	Address	Complaint	Resolution
January None					
February None					
3.22.18	Mr. Finen	3008674	101 Sudbury Road	CASEY THE LEGAL ASSISTANT CALLED IN FOR MICHAEL AND NEEDED TO GET NEW CARTS. SHE SAID THAT HE PUT HOT ASHES IN THE CARTS AND THEY MELTED. INFORMED HER THAT THERE WILL BE A \$75 CHARGE PER CART ( HIS TRASH AND YW) AND WE CAN'T CHARGE ANYTHING TO HIS ACCT WITH OUT HIS AUTHORIZATION. SHE SAID SHE WILL HAVE HIM CALL BACK IN.	CALLED MR FINEN IN REGARDS TO THE LETTER HE WROTE. WE DELIVERED HIS 35 T AND 96 YW TODAY AT NO CHARGE. I GAVE HIM MY DIRECT LINE IN CASE HE HAS ANY OTHER PROBLEMS. HE WAS VERY SATISFIED AFTER THE CALL.
April None					
May None					
June None					
July None					
August None					
September None					
October None					
November None					
December None					



## Cameron Park Monthly Performance Standards

### Month January

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	9
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate In Seconds</b>	NEC Phone System	136
Customer calls shall be answered within an average of 180 seconds		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		0
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		1
<b>Special removal(batteries, bulky, oil)</b>		80
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month February

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	7
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	191
Customer calls shall be answered within an average of 180 seconds		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		0
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
<b>New Starts</b>		6
<b>Special removal(batteries, bulky, oil)</b>		77
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month March

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	9
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	282
Customer calls shall be answered within an average of 180 seconds		
Weather		
<b>Customer Complaints</b>	Logged into Excel	1
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		1
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		3
<b>Special removal(batteries, bulky, oil)</b>		123
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards Month April

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	6
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	290
Customer calls shall be answered within an average of 180 seconds		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		1
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		34
<b>Special removal(batteries, bulky, oil)</b>		116
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month May

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	9
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	207
Customer calls shall be answered within an average of 180 seconds		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		1
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		3
<b>Special removal(batteries, bulky, oil)</b>		130
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month June

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	6
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	202
Customer calls shall be answered within an average of 180 seconds		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		1
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		43
<b>Special removal(batteries, bulky, oil)</b>		106
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month July

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	15
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	234
Customer calls shall be answered within an average of 180 seconds		
Acquisition/mailling new programs		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		1
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		55
<b>Special removal(batteries, bulky, oil)</b>		97
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month August

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	5
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	146
Customer calls shall be answered within an average of 180 seconds		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		1
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		49
<b>Special removal(batteries, bulky, oil)</b>		119
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	



## Cameron Park Monthly Performance Standards

### Month September

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	8
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	182
Customer calls shall be answered within an average of 180 seconds		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		0
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		42
<b>Special removal(batteries, bulky, oil)</b>		95
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month October

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	11
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	108
Customer calls shall be answered within an average of 180 seconds		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		0
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		42
<b>Special removal(batteries, bulky, oil)</b>		76
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month November

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	7
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	65
Customer calls shall be answered within an average of 180 seconds		
Acquisition/mailling new programs		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		0
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		43
<b>Special removal(batteries, bulky, oil)</b>		72
<b>Reporting</b>		100%
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

## Cameron Park Monthly Performance Standards

### Month December

Performance Standard	System of Record	Result
<b>Missed Pickup</b>	Route Manager	3
The missed pickup rate for residential customers shall not exceed .005 or fiver per one thousand customers		
<b>Call Answer Rate in Seconds</b>	NEC Phone System	31
Customer calls shall be answered within an average of 180 seconds		
Acquisition/mailling new programs		
<b>Customer Complaints</b>	Logged into Excel	0
Contractor shall on average correct 99.95% of customer complaints for each operating year		
Total complaints for the year		0
<b>Litter Complaint</b>		0
Contractor shall on average correct 99.95% of customer complaints for litter attributive to contractor within 48 hours	Logged into Excel	
Litter complaints for the year		0
<b>New Starts</b>		25
<b>Special removal(batteries, bulky, oil)</b>		72
<b>Reporting</b>		
All reports required to be filed by contractor within the specified time. Specifically refers to franchise fee and diversion reporting.	Waste Works/Route Manager	

### Call Answer Rate In Seconds

January	February	March	Aril	May	June
136	191	282	290	207	202

July	August	September	October	November	December
234	146	182	108	65	31

<b>YTD Average</b>
172.83

Table 1. Diversion Programs Identification and Tonnage

Code	Name	Operator	Quarter 1 Tons	Quarter 2	Quarter 3	Quarter 4	Total 2018	Total 2017
Source Reduction Programs								
1000	Grasscycling	CSD, Golf Courses, HOAs					-	
1010	Backyard Composting						-	
1020	Business Source Reduction						-	
1030	Procurement						-	
1040	School Source Reduction						-	
1050	Government Source Reduction						-	
1060	Material Exchange, Thrift Shop, Yard Sales						-	
Recycling Programs								
2000	Residential Curbside	EDD	381.00	429.00	359.00		1,169.00	1,783.24
2010	Residential Drop-Off	EDD	163.97	172.70	146.13		482.79	550.30
2020	Residential Buyback	EDD	53.55	58.89	62.58		175.02	239.30
2030	Commercial Onsite Pickup	EDD	196.70	220.72	170.04		587.46	888.10
2040	Commercial Self Haul						-	
2050	School Recycling Programs						-	
2060	Government Recycling Programs						-	
2070	Special Collections Community Clean Up			8.87	9.52		18.39	
2080	Special Collection Events Xmas Tree Chipping	CSD/EDSI					-	14.00
7000	MRF (for combined material types)	EDSI/WERS					-	
Composting Programs								
3000	Residential Curbside Greenwaste Collection	EDD	561.00	659.00	558.00		1,778.00	2,873.81
3010	Residential Self-haul Greenwaste	EDD	1.56	6.26	3.53		11.35	84.00
3020	Residential Onsite Greenwaste Pickup	EDD	48.59	49.38	48.59		146.56	9.10
3030	Commercial Self-Haul Greenwaste						-	
3040	Food Waste Composting						-	
3050	School Composting						-	
3060	Government Composting						-	
Special Waste Materials Diversion Programs								
4000	Ash						-	
4010	Sludge	EDD					-	
4020	Tires	EDD MRF Drop Off	-	0.05	-		0.05	0.40
4030	White Goods	EDD MRF Drop Off	1.50	3.25	2.75		7.50	10.30
4040	Scrap Metal	EDD MRF Drop Off	-	0.86	0.91		1.77	
4050	Wood Waste	EDD MRF Drop Off	0.10	1.20	2.60		3.90	21.10

4060 Concrete/Asphalt/Rubble	EDD MRF Drop Off	13.22	15.11	13.22	41.55	40.90
4070 Disaster Debris					-	
4080 Shingles					-	
4090 Rendering					-	
Transformation					-	
8010 Biomass					-	
Hazardous Waste					-	
9020 HHW Curbside Collection					-	
					-	
Total Amount of Diversion		1,421.19	1,625.30	1,376.86	4,423.35	6,514.55
Total Amount of Waste Disposed		1,917.60	2,431.11	2,236.12	6,584.83	9,045.10
Total Waste Generation		3,338.79	4,056.40	3,612.98	11,008.18	15,559.65
Cameron Park Diversion Rate - Diversion Tons divided by Waste Generation Tons (%)		43%	40%	38%	40.2%	41.9%



## Agenda Transmittal

**DATE:** February 12, 2019

**FROM:** Vicky Neibauer, Finance/Human Resource Officer

**AGENDA ITEM #6:** ADMINISTRATION REPORT BACK FIRE ENGINE REVENUES AND EXPENDITURES

**RECOMMENDED ACTION:** RECEIVE AND FILE

### Background

At the January 16, 2019, Board of Director's meeting, the following two questions were brought to the Board of Director's attention.

- The financing cost for the current Fire Engine Lease/Purchase in FY 2018-19.
- A financial audit of the Fire Apparatus Rentals funds received in Fiscal Year 2017-18.

### Financing Cost For The Current Fire Engine Lease/Purchase In FY 2018-19

The financing cost for the current fire engine lease/purchase in FY 2018-19 is approximately \$7,300.

### Financial Audit Of Fire Apparatus Rentals Funds Received In Fiscal Year 2017-18.

Staff has audited funds received for Fire Apparatus Rentals in FY 2017-18. Totals funds received are \$244,468.61.



Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
1/2/2019	Merch Fees	694.17	Umpqua Bank	CC Merchant Fees - Elevon to Umpqua 01-02-19
	Total Merch Fees	694.17		
1/3/2019	29586	717.95	Angius & Terry LLP	Legal Srvc, CC&R 11/06, 28, 29, 30
	Total 29586	717.95		
1/3/2019	29587	59.91	Arnolds for Awards, Inc.	Missing invoices 6/26-12/26/18
	Total 29587	59.91		
1/3/2019	29588	146.49	AT&T Calnet 3	FD Phones 11/24-12/23/18 BAN 9391035822
	Total 29588	146.49		
1/3/2019	29589	160.00	Jamie Bardwell	Res ff shifts 12/01,02,08,22
	Total 29589	160.00		
1/3/2019	29590	40.00	Joel Burns	Res ff shift 11/05/18
1/3/2019		120.00	Joel Burns	Res ff shifts 08/14, 19, 24
1/3/2019		80.00	Joel Burns	Res ff shifts 09/16,23
1/3/2019		80.00	Joel Burns	Res ff shifts 10/13, 15
	Total 29590	320.00		
1/3/2019	29591	95.00	Jamie Butler	youth 1/2 BB cancel for refund - Kade
	Total 29591	95.00		
1/3/2019	29592	382.87	C & H Motor Parts, Inc	FD Trk 289 auto parts
	Total 29592	382.87		
1/3/2019	29593	85.20	Carbon Copy, Inc.	CSD copies Dec. 2018
1/3/2019		13.37	Carbon Copy, Inc.	FD88 Copier Dec. 2018
1/3/2019		66.18	Carbon Copy, Inc.	FD89 Copier dec. 2018
	Total 29593	164.75		
1/3/2019	29594	50.00	CardConnect	Bolt CC Devices Lease Dec. 2018
	Total 29594	50.00		
1/3/2019	29595	113.15	Churchill's Hardware, Inc.	CSD December Supplies
	Total 29595	113.15		

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
1/3/2019	29596	153.08	Comcast	FD89 Internet 12/11-01/10/19
	Total 29596	153.08		
1/3/2019	29597	106.00	Conforti Plumbing, Inc	CM Park Womans Restroom leak
1/3/2019		1,213.63	Conforti Plumbing, Inc	FD89 NEW water heater
	Total 29597	1,319.63		
1/3/2019	29598	91.97	De Lage Landen Financial Services, Inc.	FD88 Copier Lease 12/15/18-01/14/19
	Total 29598	91.97		
1/3/2019	29599	100.00	EDC Chamber of Commerce	Feb 11, 2019 Hwy 50 sign rental space
	Total 29599	100.00		
1/3/2019	29600	5,800.53	EDC Emergency Services Authority	FY 18/19 1st Qtr Dispatch July-Sept.
	Total 29600	5,800.53		
1/3/2019	29601	100.00	Tina Lynn Goins	E Newsletter Jan 2019
	Total 29601	100.00		
1/3/2019	29602	13.64	Gold Country Hardware	Lake supplies per FD review
	Total 29602	13.64		
1/3/2019	29603	188.29	Michael Grassle	Cell Allowance Jan. 2019 & Mileage Reimb Dec. 2018
	Total 29603	188.29		
1/3/2019	29604	60.00	Bettina S. Helm	Cell Allowance January 2019
	Total 29604	60.00		
1/3/2019	29605	1,440.00	Vincent A. Hill	2019 Winter/Spring Act. Guide processing
	Total 29605	1,440.00		
1/3/2019	29606	2,018.59	Hunt & Sons	Fuel 12/14/18
1/3/2019		1,096.05	Hunt & Sons	Fuel 12/21/18
1/3/2019		960.79	Hunt & Sons	Fuel 12/28/18
	Total 29606	4,075.43		

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
1/3/2019	29607	221.78	JS West Propane Gas	FD88 Propane 12/20/18
	Total 29607	221.78		
1/3/2019	29608	110.00	Thomas Mann	Cancelled 5/6 Girls BB - refund w/ fee - Tolisi
	Total 29608	110.00		
1/3/2019	29609	650.00	Marquee Fire Protection	FD89 Sprinklers/hydrant yearly testing
	Total 29609	650.00		
1/3/2019	29610	600.00	Larry McBride	In Lieu - Med Bens January 2019
	Total 29610	600.00		
1/3/2019	29611	120.00	Joshua Morton	Res ff shifts 11/02,09,30
1/3/2019		120.00	Joshua Morton	Res ff shifts 12/14,20,29
	Total 29611	240.00		
1/3/2019	29612	115.00	Louis Motto	Reissued check for refund never rec'd in mail (x2)
	Total 29612	115.00		
1/3/2019	29613	1,557.11	PG&E	Elec 11/27-12/25/18 FD & Car Ln.
	Total 29613	1,557.11		
1/3/2019	29614	160.00	Blake Rayback	Res ff shifts 12/05,12,13,21
	Total 29614	160.00		
1/3/2019	29615	8.40	Riebes Auto Parts	FD auto supply
	Total 29615	8.40		
1/3/2019	29616	100.00	Jill Ritzman	Cell Allowance January 2019
	Total 29616	100.00		
1/3/2019	29617	160.00	Karissa Schroeder	Res ff shifts 12/06,14,20,28
	Total 29617	160.00		
1/3/2019	29618	60.00	Craig Shuler	Cell Allowance January 2019
	Total 29618	60.00		

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
1/3/2019	29619	90.00	Sierra Security & Fire	4th Qtr Security/Alarm - FD89
1/3/2019		99.00	Sierra Security & Fire	4th Qtr Security/Alarm - Lake
1/3/2019		150.00	Sierra Security & Fire	4th Qtr Security/Alarms - CC
1/3/2019		90.00	Sierra Security & Fire	4th Qtr Security/Alarms - FD 88
	Total 29619	429.00		
1/3/2019	29620	8,518.23	U.S. Bank	CC Statement 11/24-12/24/18
	Total 29620	8,518.23		
1/3/2019	29621	5.06	Verizon Business	FD phone carrier Nov 2018 BAN Y2620198
	Total 29621	5.06		
1/3/2019	29622	35.07	Verizon Wireless	FD Wireless 11/16-12/15/18 970402560-00002
	Total 29622	35.07		
1/3/2019	29623	276.07	Verizon Wireless	FD Wireless 11/16-12/15/18 970402560-00004
	Total 29623	276.07		
1/3/2019	29624	99.36	Wex Bank	FD OOA Fuel 11/30 & 12/06/18
	Total 29624	99.36		
1/4/2019	29501	(115.00)	Louis Motto	Reissued check for missing dep refund chk# 28253 5/31/18
	Total 29501	(115.00)		
1/9/2019	Merch Fees	34.70	Umpqua Bank	CC Merch Fees - Vantiv - Dec 2018
	Total Merch Fees	34.70		
1/10/2019	29625	561.10	Airespring Inc.	Internet Broadbands CSD/Lake December 2018
	Total 29625	561.10		
1/10/2019	29626	321.81	All Star Rents	Lift rental - removal CM Park xmas lights

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29626	321.81		
1/10/2019	29627	300.60	Stephen Beck	Inst. Futsal Dec 3 day clinic
	Total 29627	300.60		
1/10/2019	29628	81.17	C & H Motor Parts, Inc	FD auto led light 12/19/18
	Total 29628	81.17		
1/10/2019	29629	1,086.12	C & H Motor Parts, Inc	FD89 Fuel Pumps & Returns
	Total 29629	1,086.12		
1/10/2019	29630	161.51	Cintas Corporation #622	Janitorial Supp CC- w/ credit
	Total 29630	161.51		
1/10/2019	29631	5,900.00	Comcate Software, Inc.	CC&R NEW Software & Implementation
	Total 29631	5,900.00		
1/10/2019	29632	176.96	De Lage Landen Financial Services, Inc.	FD89 Copier lease Jan 2019
	Total 29632	176.96		
1/10/2019	29633	32.00	Department of Justice	pre-emp fingerprt - fire (weed abate)
	Total 29633	32.00		
1/10/2019	29634	1,274.09	DSA Technologies, Inc	FD Cisco Switch replacement
	Total 29634	1,274.09		
1/10/2019	29635	295.00	El Dorado County Environmental Mgmt.	CSD - Env Mgmt Fees 2109/2112 - FA0000024
	Total 29635	295.00		
1/10/2019	29636	295.00	El Dorado County Environmental Mgmt.	CSD Pool - Env Mgmt Fees 2109/2112 - FA0005796
	Total 29636	295.00		
1/10/2019	29637	59.00	Olivia Foster	Art class - Tima - cancelled/refund
	Total 29637	59.00		
1/10/2019	29638	2,498.13	FYI Telecommunications, Inc.	Replacements on AV system CC

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29638	2,498.13		
1/10/2019	29639	37.97	Gold Country Equipment Center	Machine oil - Parks equip.
	Total 29639	37.97		
1/10/2019	29640	905.09	Home Depot Credit Services	Statement for 11/28-12/27/18
	Total 29640	905.09		
1/10/2019	29641	110.00	Gina Huettl	Girls BB Gr3/4 cancel-refund
	Total 29641	110.00		
1/10/2019	29642	150.00	Jon Lyons	FD trucks E88 & E388 inspection
	Total 29642	150.00		
1/10/2019	29643	697.05	JS West Propane Gas	Propane delv 12/24 CC
	Total 29643	697.05		
1/10/2019	29644	1,513.36	JS West Propane Gas	Propane fill - Gym/Classrooms/Pool 12/24/18
	Total 29644	1,513.36		
1/10/2019	29645	110.00	Debbie Kramer	Boys BB Gr 7/8 - Cancel-refund
	Total 29645	110.00		
1/10/2019	29646	220.00	Jaime Layton	Boys BB Grds 3/4 & 5/6 cancel - refund
	Total 29646	220.00		
1/10/2019	29647	239.00	Mountain Democrat	Pre-arranged end of yr advts.
	Total 29647	239.00		
1/10/2019	29648	2,310.00	Steven Jeffrey O'Connell	FD89 PALS/ACLS recerts x7
	Total 29648	2,310.00		
1/10/2019	29649	11,442.45	PG&E	Elec. 11/27-12/27/18
	Total 29649	11,442.45		
1/10/2019	29650	934.46	PG&E	Elec. 11/27-12/25/18

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29650	934.46		
1/10/2019	29651	133.07	Public Employee's Union Local 1	Union Dues for payroll 01/11/19
	Total 29651	133.07		
1/10/2019	29652	300.00	Eli W. Ransdell	JAC class reimbursement 11/26-11/30/18
	Total 29652	300.00		
1/10/2019	29653	112.70	Riebes Auto Parts	Vehicle supplies- Lake
	Total 29653	112.70		
1/10/2019	29654	334.18	Sierra Office Systems and Products	FD89 Office Supplies
	Total 29654	334.18		
1/10/2019	29655	500.00	Uptown Studios, Inc	Domain Host yrly - cameronpark.org 2019
1/10/2019		350.00	Uptown Studios, Inc	Web Maint. Dec. 2018
	Total 29655	850.00		
1/10/2019	29656	6,499.69	Vermont Systems, Inc	RecTrac upgrade 3.1 - Seth implementation 12/10-12/14/18
	Total 29656	6,499.69		
1/10/2019	29657	159.97	Wayne's Locksmith	Pool Door re-key
	Total 29657	159.97		
1/11/2019	1001238084	200.00	CalPERS 457 Plan	PP01 end 01/05/19 CalPERS 457
	Total 1001238084	200.00		
1/11/2019	1001238103	1,030.55	California Public Employee's Retirement ...	PP01 end 01/05/19 CalPERS Retirement Classic
	Total 1001238103	1,030.55		
1/11/2019	1001238105	2,353.57	California Public Employee's Retirement ...	PP01 end 01/05/19 CalPERS Retirement Pepra
	Total 1001238105	2,353.57		
1/11/2019	19326562	647.79	Paychex	Paychex Fees HR Jan. 2019 / Install #1

Cameron Park Community Services District  
 Check/Voucher Register - Check Register  
 From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
1/11/2019		150.00	Paychex	Paychex Fees HR Jan. 2019 & Stratustime Dec. 2018
	Total 19326562	797.79		
1/11/2019	2019010801	230.00	Paychex	Paychex Payroll Fees for 01-11-19
1/11/2019		750.00	Paychex	Paychex W2's 2018
	Total 2019010801	980.00		
1/11/2019	Payroll 01-11-19	26,122.46		Payroll 01-11-19
	Total Payroll 01-1...	26,122.46		
1/15/2019	1001242058	19,002.77	California Public Employee's Retirement ...	February 2019 CalPERS Health Payment
	Total 1001242058	19,002.77		
1/17/2019	29658	687.00	Abila	January 2019 Acct. software mthly
	Total 29658	687.00		
1/17/2019	29659	260.95	Airgas National Carbonation	CYI Rental for CO2 - Lake
	Total 29659	260.95		
1/17/2019	29660	59.08	Alhambra	Water svc 01/02, 14
	Total 29660	59.08		
1/17/2019	29661	20.77	AT&T Calnet 3	FD Phones 12/10/18-01/09/19 BAN9391035819
	Total 29661	20.77		
1/17/2019	29662	20.73	AT&T Calnet 3	Rasm Pk Conc Phone 12/10/18-01/09/19
	Total 29662	20.73		
1/17/2019	29663	300.00	Felicity Wood Carlson	Dir. Comp Board & Comm mtgs Jan 2019
1/17/2019		100.00	Felicity Wood Carlson	Director Comp Board Mtg 12/19/18
	Total 29663	400.00		
1/17/2019	29664	163.08	Comcast	FD89 Internet 01/11-02/10/19



Cameron Park Community Services District  
Check/Voucher Register - Check Register  
From 1/1/2019 Through 1/31/2019

Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29664	163.08		
1/17/2019	29665	35.00	CSDA Gold Country Chapter	District Finances Workshop (7 ea)
	Total 29665	35.00		
1/17/2019	29666	968.80	Delta Dental of California	Dental Benefits February 2019
	Total 29666	968.80		
1/17/2019	29667	140.00	DSA Technologies, Inc	2 Port configure front desk for CC devices 11/07/18
1/17/2019		6,994.22	DSA Technologies, Inc	Datto Cloud Soft & Hardware 1yr
1/17/2019		1,365.00	DSA Technologies, Inc	FD New switch configure & install 01/10/19
	Total 29667	8,499.22		
1/17/2019	29668	848.81	Flying Ace T-Shirts, Inc.	BB program jerseys
	Total 29668	848.81		
1/17/2019	29669	300.00	Foothills Dance	Full Hall rental 12/14 - deposit refund
	Total 29669	300.00		
1/17/2019	29670	528.00	Robert A. Godwin	BB officials 11 games x2
	Total 29670	528.00		
1/17/2019	29671	25.00	Tina Lynn Goins	January Community Announcement
	Total 29671	25.00		
1/17/2019	29672	18.00	Teresa Haverty	Inst. art, red cardinal
	Total 29672	18.00		
1/17/2019	29673	128.49	HealthSmart Benefit Solutions, Inc.	Vision Benefits - February 2019
	Total 29673	128.49		
1/17/2019	29674	160.00	Donovan Hickman	Res FF Shifts 01/08,09,14,15
	Total 29674	160.00		
1/17/2019	29675	508.20	Hillyard, Inc.	Lake/Parks Janitorial Supplies 01/04

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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29675	508.20		
1/17/2019	29676	891.92	Hunt & Sons	Fuel 01/04/19
1/17/2019		<u>1,163.25</u>	Hunt & Sons	Fuel 01/11/19
	Total 29676	2,055.17		
1/17/2019	29677	<u>76.39</u>	Wisconsin Quick Lube, Inc.	FD Ford F150 oil change
	Total 29677	76.39		
1/17/2019	29678	1,010.00	Joshua C. Marks	Janitorial Srvcs 12/02, 09 & 01/07,14
	Total 29678	1,010.00		
1/17/2019	29679	200.00	Margaret Mohr	Dir. Comp. Board & Comm. Mtgs Jan 2019
	Total 29679	200.00		
1/17/2019	29680	<u>79.81</u>	Vicky Neibauer	Mileage reimb - HR Training
	Total 29680	79.81		
1/17/2019	29681	1,000.00	On Air	Final Payment Concert 1/19/19
	Total 29681	1,000.00		
1/17/2019	29682	1,170.00	Prentice, Long & Epperson	Legal svcs, Mtgs & Calls 12/04-12/19
	Total 29682	1,170.00		
1/17/2019	29683	<u>120.00</u>	Justin Rivera	Res FF Shifts 12/07,08,17
	Total 29683	120.00		
1/17/2019	29684	200.00	Mason A. Sanchez	Res FF Shifts 12/11,18,19,25,31
	Total 29684	200.00		
1/17/2019	29685	300.00	Monique Scobey	Dir. Comp Board & Comm. Mtgs Jan 2019
	Total 29685	300.00		
1/17/2019	29686	<u>51.05</u>	Sign Banner Print Express	Posters/Flyers January Events
	Total 29686	51.05		
1/17/2019	29687	<u>85.00</u>	George W. Staton	Feb Event sign @ Cambridge

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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29687	85.00		
1/17/2019	29688	204.00	Tommy Tennies	Kitchen cooler repair - Aug 2018
	Total 29688	204.00		
1/17/2019	29689	880.01	TPX Communications	CC Phones Jan 2019
	Total 29689	880.01		
1/17/2019	29690	5.05	Verizon Business	FD carrier access phones Dec. 2018
	Total 29690	5.05		
1/17/2019	29691	5.05	Verizon Business	FD carrier access phones Dec. 2018
	Total 29691	5.05		
1/17/2019	29692	5.05	Verizon Business	FD carrier access phones Dec. 2018
	Total 29692	5.05		
1/17/2019	29693	6.51	Verizon Wireless	FD Wireless phones 12/10-01/09/19
	Total 29693	6.51		
1/17/2019	29694	200.00	Ellamae J. Wooten	Dir. Comp Board & Comm mtgs Jan 2019
	Total 29694	200.00		
1/22/2019	97070031395 1-2...	104,190.00		Loan Payment 1-22-19 Umpqua 08/01/18-02/01/19
	Total 970700313...	104,190.00		
1/23/2019	Bank Maint Fee	273.01	Umpqua Bank	Bank Maintenance Fee for 12/18
	Total Bank Maint ...	273.01		
1/24/2019	29695	45.00	ADM Screening	Coach YBB testing
	Total 29695	45.00		
1/24/2019	29696	14.96	Arnolds for Awards, Inc.	Board name plate FWC
	Total 29696	14.96		

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Check Date	Check Number	Check Amount	Vendor Name	Description
1/24/2019	29697	582.40	Capital Private Patrol	Patrol/Security CC Feb 2019
1/24/2019		880.53	Capital Private Patrol	Patrol/Security Parks Feb 2019 & Holidays Jan 2019
	Total 29697	1,462.93		
1/24/2019	29698	72.01	Carbon Copy, Inc.	Copies Jan 2019
1/24/2019		7.46	Carbon Copy, Inc.	FD88 Copier Jan 2019
1/24/2019		34.70	Carbon Copy, Inc.	FD89 Copier Jan 2019
	Total 29698	114.17		
1/24/2019	29699	100.00	Felicity Wood Carlson	Dir Comp Fire Mtg 01/23
	Total 29699	100.00		
1/24/2019	29700	223.28	Cintas Corporation #622	CC Janitorial Supplies 01/17
	Total 29700	223.28		
1/24/2019	29701	44.99	Comcast	FD88 Internet
	Total 29701	44.99		
1/24/2019	29702	165.00	CoreLogic Solutions LLC	CC&R mthly mapping software
	Total 29702	165.00		
1/24/2019	29703	5.00	CSDA Gold Country Chapter	District Finances Workshop (1 add on)
	Total 29703	5.00		
1/24/2019	29704	1,649.00	DSA Technologies, Inc	MSA, IT Maint - February 2019
	Total 29704	1,649.00		
1/24/2019	29705	83.75	El Dorado Irrigation District	Water 11/14/18-01/16/19 Cam Valley
	Total 29705	83.75		
1/24/2019	29706	218.12	El Dorado Irrigation District	Water 11/14/18-01/16/19 EP Veld
	Total 29706	218.12		
1/24/2019	29707	100.90	El Dorado Irrigation District	Water 11/14/18-01/16/19 Eastwood
	Total 29707	100.90		

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<u>Check Date</u>	<u>Check Number</u>	<u>Check Amount</u>	<u>Vendor Name</u>	<u>Description</u>
1/24/2019	29708	136.34	El Dorado Irrigation District	Water 11/14/18-01/16/19 Northview
	Total 29708	136.34		
1/24/2019	29709	66.70	El Dorado Irrigation District	Water 11/14/18-01/16/19 Eastwood
	Total 29709	66.70		
1/24/2019	29710	12.30	Flying Ace T-Shirts, Inc.	YBB jersey add on
	Total 29710	12.30		
1/24/2019	29711	1,140.41	Foothill Auto Service, Inc.	2000 Dodge Clutch work
	Total 29711	1,140.41		
1/24/2019	29712	528.00	Robert A. Godwin	BB officials 1/19/19 11 games x2
	Total 29712	528.00		
1/24/2019	29713	300.00	Cheryl Hayes-Bartlett	West Half Hall rental 01/13 - Deposit refund
	Total 29713	300.00		
1/24/2019	29714	2,002.32	JS West Propane Gas	Propane fill - Gym/Classrooms/Pool 01/10/19
	Total 29714	2,002.32		
1/24/2019	29715	300.00	Holly Morrison	Dir Comp Mtgs 01/07,08,23
	Total 29715	300.00		
1/24/2019	29716	40.00	Paulette Mulligan	Bookbinding class cancelled - refund
	Total 29716	40.00		
1/24/2019	29717	2,145.00	Steven Jeffrey O'Connell	FD89 Pals/ACLS recerts 7
	Total 29717	2,145.00		
1/24/2019	29718	9.86	PG&E	Elec Baron Ct. 12/18/18-01/16/19
	Total 29718	9.86		
1/24/2019	29719	116.26	PG&E	Elec 8 lamps 12/15/18-01/15/19

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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29719	116.26		
1/24/2019	29720	159.86	PG&E	Elec 11 lamps 12/15/18-01/15/19
	Total 29720	159.86		
1/24/2019	29721	300.00	Ponderosa High School Bruin Hoops	Gym Rental 12/06 - Deposit refund
	Total 29721	300.00		
1/24/2019	29722	135.13	Public Employee's Union Local 1	Union Dues 01-25-19
	Total 29722	135.13		
1/24/2019	29723	281.30	Purchase Power	Postage & Postage Machine Feb-Apr 2019
	Total 29723	281.30		
1/24/2019	29724	40.73	Riebes Auto Parts	CC&R auto part
	Total 29724	40.73		
1/24/2019	29725	8.57	Riebes Auto Parts	Gas cap Parks truck
	Total 29725	8.57		
1/24/2019	29726	100.00	SDRMA	Add Ins Certs
	Total 29726	100.00		
1/24/2019	29727	725.00	Sierra Striping, Inc.	CC Parking lot striping
	Total 29727	725.00		
1/24/2019	29728	262.76	Sign Banner Print Express	Special event/concert banners/sign revs
	Total 29728	262.76		
1/24/2019	29729	300.00	Snowline Hospice	Full Hall Rental 01/17 - Deposit refund
	Total 29729	300.00		
1/24/2019	29730	376.88	Verizon Wireless	Wireless Phones CC, Rec & Parks 12/11/18-01/10/19
	Total 29730	376.88		
1/24/2019	29731	141.32	Verizon Wireless	Wireless Ipads/Hotspots 12/11/18-01/10/19

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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29731	141.32		
1/25/2019	1001246634	200.00	CalPERS 457 Plan	PP02 CalPERS 457 Plan 1-25-19
	Total 1001246634	200.00		
1/25/2019	1001246636	2,518.84	California Public Employee's Retirement ...	PP02 CalPERS Retirement - Pepra 1-25-19
	Total 1001246636	2,518.84		
1/25/2019	1001246638	1,030.29	California Public Employee's Retirement ...	PP02 CalPERS Retirement - Classic 1-25-19
	Total 1001246638	1,030.29		
1/25/2019	2019012301	213.10	Paychex	Paychex Payroll Fees for 01/25/19
	Total 2019012301	213.10		
1/25/2019	Payroll 01-25-19	31,922.99		Payroll 01-25-19
	Total Payroll 01-2...	31,922.99		
1/31/2019	29732	343.92	AT&T Calnet 3	Phones 12/24/18-1/23/19 BAN 9391035823
	Total 29732	343.92		
1/31/2019	29733	144.00	Judy Bujold	Inst. Get Organized 01/01-02/10/19
	Total 29733	144.00		
1/31/2019	29734	318.00	California Overhead Door, Inc.	CPFD Garage door repairs
	Total 29734	318.00		
1/31/2019	29735	50.00	CardConnect	Bolt CC Devices, Lease Jan 2019
	Total 29735	50.00		
1/31/2019	29736	168.00	Myung Chong	Inst. Mod Zumba 01/01-01/31/19 New Rec Trac
1/31/2019		180.00	Myung Chong	Inst. Mod Zumba 01/01-01/31/19 Old Ret Trac
	Total 29736	348.00		
1/31/2019	29737	75.00	Jose Cortes	Cortes, Parks Boot Reimb.

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Check Date	Check Number	Check Amount	Vendor Name	Description
	Total 29737	75.00		
1/31/2019	29738	87.97	De Lage Landen Financial Services, Inc.	FD88 Copier Lease 01/15-02/14/19
	Total 29738	87.97		
1/31/2019	29739	649.33	Ewing Irrigation Products, Inc.	Pre-Emergent Weed Abatement
	Total 29739	649.33		
1/31/2019	29740	528.00	Robert A. Godwin	1/26/19 11 games/2 officials YBB
	Total 29740	528.00		
1/31/2019	29741	28.26	Bettina S. Helm	Bingo & Movie night supplies - reimb
1/31/2019		20.00	Bettina S. Helm	Bingo gift cards - reimb
	Total 29741	48.26		
1/31/2019	29742	75.00	Highlander Termite & Pest Control	CC Pest Control 1/23/19
	Total 29742	75.00		
1/31/2019	29743	75.00	Highlander Termite & Pest Control	CC Pest Control 1/23/19
	Total 29743	75.00		
1/31/2019	29744	26.14	Hillyard, Inc.	Parks Restroom Supplies
	Total 29744	26.14		
1/31/2019	29745	1,207.48	Hunt & Sons	Fuel 01/18/19
	Total 29745	1,207.48		
1/31/2019	29746	105.00	Roy M. Imai	Inst. Tai Chi 01/01-01/30/19
	Total 29746	105.00		
1/31/2019	29747	37.01	Alyssa Kimball	Recreation errands - Mileage Reimb Jan. 2019
	Total 29747	37.01		
1/31/2019	29748	39.60	Richard A. Kowaleski	Inst. Dance 01/01-01/31/19 New Rec Trac
1/31/2019		110.40	Richard A. Kowaleski	Inst. Dance 01/01-01/31/19 Old Rec Trac
	Total 29748	150.00		



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Check Date	Check Number	Check Amount	Vendor Name	Description
1/31/2019	29749	493.62	LightBulbsPlusInc.	D. West Park lightbulbs
	Total 29749	493.62		
1/31/2019	29750	800.00	Joshua C. Marks	Janitorial Srvcs CC, Gym 01/21,28 & Parks 12/16,23,30
	Total 29750	800.00		
1/31/2019	29751	51.04	Vicky Nelbauer	NCSDIA Board Mtg - Mileage Reimb.
	Total 29751	51.04		
1/31/2019	29752	45.51	Jennifer O'Neill	Xmas Decor, office, seniors & bingo - Reimb
	Total 29752	45.51		
1/31/2019	29753	1,516.77	PG&E	Elec. 12/26/18-01/24/19
	Total 29753	1,516.77		
1/31/2019	29754	3,569.77	PG&E	Elec. 12/19/18-01/17/19
	Total 29754	3,569.77		
1/31/2019	29755	78.00	Erica Ramos	Inst. MV Yoga 01/01-01/31/19 New Rec Trac
1/31/2019		30.00	Erica Ramos	Inst. MV Yoga 01/01-01/31/19 Old Rec Trac
	Total 29755	108.00		
1/31/2019	29756	44.92	Riebes Auto Parts	Equip parts/Maint Parks
	Total 29756	44.92		
1/31/2019	29757	150.14	Riebes Auto Parts	Small tools - Parks
	Total 29757	150.14		
1/31/2019	29758	19.85	Jill Ritzman	CSDA workshop, beverages reimb
	Total 29758	19.85		
1/31/2019	29759	21.34	Laura Sanders-Ito	Bank Deposits - Mileage Reimb. Jan 2019
	Total 29759	21.34		

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Check Date	Check Number	Check Amount	Vendor Name	Description
1/31/2019	29760	15.02	Sign Banner Print Express	Theater trip flyers
	Total 29760	15.02		
1/31/2019	29761	10.71	Ramon Soto	AV adaptor - reimb
	Total 29761	10.71		
1/31/2019	29762	296.99	Blain Stumpf Trucking	Decomp Granite - Lake
	Total 29762	296.99		
1/31/2019	29763	6,178.81	U.S. Bank	Cal Cards 12/25/18-01/21/19
	Total 29763	6,178.81		
1/31/2019	29764	305.27	Verizon Wireless	FD Wireless 12/16/18-01/15/19
	Total 29764	305.27		
1/31/2019	29765	35.07	Verizon Wireless	FD Wireless 12/16/18-01/15/19
	Total 29765	35.07		
1/31/2019	29766	276.07	Verizon Wireless	FD Wireless 12/16/18-01/15/19
	Total 29766	276.07		
1/31/2019	29767	171.55	Walker's Office Supplies, Inc.	Copier Paper x5
	Total 29767	171.55		
Report Total		313,967.11		