

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, August 12, 2024**  
**6:45 p.m.**

**Cameron Park Community Center – Social Room**

**2502 Country Club Drive**  
**Cameron Park, CA 95682**

# **Agenda**

Members: Tim Israel (TI), Eric Aiston (EA), Alternate: Monique Scobey (MS).

Staff: General Manager Alan Gardner and Parks & Facilities Superintendent Mike Grassle

## **CALL TO ORDER**

## **ROLL CALL**

*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.*

## **ADOPTION OF AGENDA**

## **APPROVAL OF CONFORMED AGENDA**

1. Conformed Agenda- March 4, 2024

## **OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## **DEPARTMENT MATTERS**

2. Discuss Park and Community Center projects including progress and timeline for implementation.

## **STAFF REPORTS**

3. Recreation Report (H. Sadecki & C. Lowe)
4. Parks & Facilities Report (M. Grassle)

## **ITEMS FOR FUTURE COMMITTEE AGENDAS**

- Fees at Cameron Park Lake and Park Entry Improvements
- Future Project (Quimby Fees)
- Road widening project (Paul J. Ryan Park)
- Review the park ordinance

## **ITEMS TO FORWARD TO THE BOARD OF DIRECTORS**

## **MATTERS TO AND FROM COMMITTEE MEMBERS**

## **ADJOURNMENT**

Cameron Park Community Services District  
2502 Country Club Drive  
Cameron Park, CA 95682



**Parks & Recreation Committee**  
**Monday, March 4th, 2024**  
**6:45 p.m.**

**Cameron Park Community Center – Social Room**

**2502 Country Club Drive**  
**Cameron Park, CA 95682**

# Conformed Agenda

Members: Tim Israel (TI), Eric Aiston (EA), Alternate: Monique Scobey (MS).

Staff: General Manager Alan Gardner and Parks & Facilities Superintendent Mike Grassle

**CALL TO ORDER @6:46pm TI**

**ROLL CALL TI, EA, AG, MG**

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**ADOPTION OF AGENDA EA Motion, TI Second**

**APPROVAL OF CONFORMED AGENDA**

1. Conformed Agenda- February 5th, 2024, EA Motion, TI Second

**OPEN FORUM**

*Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.*

## DEPARTMENT MATTERS

2. Discuss Park and Community Center improvements including progress, processes, and timeline for implementation.
  - *Committee requested to move to full board for review and discussion.*
  - *Committee prioritized 11 potential projects*
  - *Director Israel suggested the district test the new aquatic treatment to a small section of Cameron Park Lake and compare that with past practices*
  - *The committee is requesting that the full board review the architectural drawings for the automated entry at Cameron Park Lake.*
  - *Director Ainston wants to make sure that all potential pickle ball locations are explored before a decision is made.*

## STAFF REPORTS

3. Recreation Report (M.Grassle) Verbal
  - *Interim Recreation Supervisor Hayley Sedecki provided a few bullet points for the Superintendent to share with the committee.*
4. Parks & Facilities Report (M. Grassle)
  - *Director Ainston would like to understand how the district General Fund benefits from the addition of Silver Springs LLAD. What are the General Fund Obligations with Silver Springs LLAD.*

## ITEMS FOR FUTURE COMMITTEE AGENDAS

- Fees at Cameron Park Lake and Park Entry Improvements
- Future Project (Quimby Fees)
- Road widening project (Paul J. Ryan Park)
- *Added review of the park ordinance to the list*

## ITEMS TO FORWARD TO THE BOARD OF DIRECTORS

*-Park and Community Center improvements including, priority projects, progress, and timeline.*

## MATTERS TO AND FROM COMMITTEE MEMBERS

**ADJOURNMENT** EA, Motion, TI Second @8:17pm



## Agenda Transmittal

**DATE:** August 12, 2024

**FROM:** Hayley Sadecki and Clarissa Lowe, Recreation Coordinators

**AGENDA ITEM #3:** RECREATION REPORT

**RECOMMENDED ACTION: RECEIVE AND FILE**

The Recreation Department had a busy summer, offering a diverse variety of programs and camps for all ages in our community. Activities included lap swim, rec swim, swim lessons, and a youth splash ball water polo clinic to keep everyone active in the water. The Artsy Squirrel Camp and National Academy of Athletics Camp provided creative and athletic opportunities for youth. Our internal Cameron Park Summer Camp kept kids engaged with various activities and engaging with local organizations, while indoor pickleball offered fun for adults and seniors. At the end of July, one of our Summer Camp Counselors led a Super Smash Bros Tournament in the Social Room for youth ages 7 – 17 years old which utilized the new audio/visual system. In August, we are welcoming a new Aquarobics class and having a Free Trial Day for Line Dancing! August brings the end to our summer season, which was successful in all aspects.

Recreation Programming:

Below is a quick summary on everything that has been happening:

- *Camps:*
  - Summer Camp
    - **Session 1 (6/10/2024-6/14/2024): Wild Wild West** – 43 participants
    - **Session 2 (6/17/2024-6/21/2024): Superheroes and Villains** – 42 participants
    - **Session 3 (6/24/2024-6/28/2024): Color Week** – 33 participants
    - **Session 4 (7/08/2024-7/12/2024): Mermaids and Pirates** – 42 participants
    - **Session 5 (7/15/2024-7/19/2024): Around the World** – 50 participants
    - **Session 6 (7/22/2024-7/26/2024): Carnival** – 33 participants
    - **Session 7 (7/29/2024-8/02/2024): Movie Week** – 36 participants

- Artsy Squirrel Camp
  - **Session 1** (6/10/2024-6/14/2024): **Wild Wild West** – 9 participants
  - **Session 2** (6/17/2024-6/21/2024): **Superheroes and Villains** – 16 participants
  - **Session 3** (6/24/2024-6/28/2024): **Color Week** – 18 participants
  - **Session 4** (7/08/2024-7/12/2024): **Mermaids and Pirates** – 13 participants
  - **Session 5** (7/15/2024-7/19/2024): **Around the World** – 28 participants
  - **Session 6** (7/22/2024-7/26/2024): **Carnival** – 16 participants
  - **Session 7** (7/29/2024-8/02/2024): **Movie Week** – 16 participants
  
- National Academy of Athletics Camp
  - **Jr. Academy 4-6 y/o** (6/10/2024-6/14/2024): 7 enrolled
  - **All Sorts of Sports 7-12 y/o Full Day** (6/10/2024-6/14/2024): 5 enrolled
  - **All Sorts of Sports 7-12 y/o Half Day** (6/10/2024-6/14/2024): 5 enrolled
  - **Grass Volleyball 7-12 y/o Full Day** (6/17/2024-6/21/2024): 6 enrolled
  - **Grass Volleyball 7-12 y/o Half Day** (6/17/2024-6/21/2024): 2 enrolled
  - **Basketball Camp 7-12 y/o Full Day** (7/08/2024-7/12/2024): 8 enrolled
  - **Basketball Camp 7-12 y/o Half Day** (7/08/2024-7/12/2024): 9 enrolled
  - **Flag Football 7-12 y/o** (7/15/2024-7/19/2024): 14 enrolled
  - **Cheer and Dance Camp 7-12 y/o** (7/15/2024-7/19/2024): 5 enrolled
  - **Indoor Volleyball Camp 7-12 y/o** (7/22/2024-7/26/2024): 15 enrolled
  
- *Aquatics:*
  - Lap swim continues 5 days a week – we have extended our lap swim hours to be offered Monday-Thursday from 5:30am-7:30am – Sunday hours proceed as usual (7-8am)
  - AquaSol Swim Team proceeds 6 days a week – swim meets will be hosted on:
    - October 18<sup>th</sup>-20<sup>th</sup>, 2024
    - March 29<sup>th</sup>-30<sup>th</sup>, 2025
    - July 25<sup>th</sup>-26<sup>th</sup>, 2025
  - Sierra Sharks Swim Team has ended their season.
  - Recreational Swim will continue weekends through Labor Day Weekend.

- Swim Lessons have ended
- Splash Ball was held 7/29/2024-8/02/2024: 8 participants
- **Upcoming:** We will be holding a water aerobics class on Tuesday's and Thursday's from 6:30am-7:30am starting August 6<sup>th</sup>.
  - This will be held in the shallow end of the pool during lap swim hours.
- **Sports:**
  - Indoor Pickleball continues M-F from 9:00am – 1:00pm
  - Soccer shots will be taking a break throughout Fall so that we can review the current contract agreement.
  - Taekwondo Cameron Park continues.
  - National Academy of Athletics has submitted a 30-program proposal of a variety of sports programming running through next year.
  - Adult Basketball League returns August 27<sup>th</sup>.
  - Futsal is growing as they have been running clinics throughout the summer and expected to raise the registrants' numbers during the League in Winter.
  - **New Program:**
    - Splash Ball Water Polo Clinic (under aquatics) – 8 participants
    - Aquarobics (under aquatics) – launches August 6<sup>th</sup>
- **Community Center Programs:**
  - Senior Social Hour continues.
  - Modified Zumba continues.
  - Gold Nugget Quilters continues in the Dance Room now.
  - County Senior Nutrition meals for pick-up continue in-person five days a week; CSD provides tables and chairs for congregate dining in Social Room now.
  - Tai Chi for Health continues.
  - Cooking With Kids had 15 participants in July, and 10 currently in August.
  - Intro Guitar & Let's Uke will continue in August.
    - The instructor is looking to build into Senior activities.
  - Speaking Spanish for Kids returns on August 14<sup>th</sup>.
  - Free Trial Line Dancing Day is on August 8<sup>th</sup>.
  - Kaiut Yoga Free Trial Days are on August 3<sup>rd</sup> and August 31<sup>st</sup>.
  - **New Programs:**
    - Zumba
    - Kaiut Yoga
    - Blyss Yoga:
      - Flow Yoga
      - Yin Yoga

- *New Programs in Discussion:*
  - Line Dancing
  - Low Cardio Class
  - Hatha Yoga
  - Musical Theater Class
  - Wisdom Circles
  - After School Care Program
  
- *Events:*
  - *Upcoming Events:*
    - Halloween Event - Trunk or Treat and Pumpkin Plunge
    - Christmas Event – Christmas Craft Faire
  - *Upcoming Events brought to Discussion (2024):*
    - Thanksgiving Event – Turkey Bingo / Turkey Trot
    - Christmas Event – Movie Night/ Tree Lighting
  - *Upcoming Events brought to Discussion (2025):*
    - Valentines Event – Ties & Tiaras Dance
    - 70's/80's Dance
    - Dance or Exercise Expo
    - Bingo Nights
    - Concerts in the Park
    - Dive In Movie

Communications:

- Active engagement on Facebook and Instagram
- Multiple registrants for programs have come through direct messages from Facebook and Instagram.
- Newsletters continue to go out monthly with information for the Community.
- Fall/Winter electronic Activity Guide, moving towards restarting printed versions for Spring/Summer.



*Cameron Park  
Community Services District*



## **Agenda Transmittal**

**DATE:** August 12th, 2024

**FROM:** Michael Grassle, Parks, and Facilities Superintendent

**AGENDA ITEM #4:** **PARKS & FACILITIES DEPARTMENT REPORT**

**RECOMMENDED ACTION:** **RECEIVE AND FILE**

### **General Information**

- Two of the district's 4 turf grass lawn mowers have been out of service. Staff replaced the starter on one of the mowers and several pullies on the other. Both mowers are up and running again.
- The district tractor has two brand new rear tires. The department got every ounce of life out of the rear tires before replacing them.
- Staff fertilized all the turf grass with 15-15-15 fertilizer for the summer. Staff will fertilize the turf grass again in October prior to winter.
- The Superintendent spent time creating a 5-year Capital Improvement Budget (CIP) for the district. The draft budget will be presented to the Budget and Administration Committee on August 13<sup>th</sup>.

### **Cameron Park Lake**

- Staff encountered a large sink hole along the pathway on the southwest side of the lake. Staff rented an excavator to dig up the sink hole to understand how large it is. Staff installed 12 yards of 1 ½ rock, road base and decomposed granite to fill in the sink hole. It is hard to tell the cause of the sink hole, but erosion and/or beavers likely caused the issue.
- The lake has experienced a large algae bloom. Staff are keeping a close eye on the bloom to see if it spreads. The district is working on a plan to spray the algae bloom if it continues to grow on the lake surface.

- The department will be meeting with residents who live around Cameron Park Lake on Friday August 9<sup>th</sup> at 10AM. The meeting will be held at the Gazebo.

## **Parks and LLAD'S**

- The hedges along Meder Road were pruned back for the Summer by a third-party contractor
- Staff ordered parts to rebuild the drinking fountains at Paul J. Ryan and Cameron Park Lake. Both fountains have broken valves and tubing that is cracked.
- Residents reached out to the department wanting to volunteer and take over the responsibility of locking and unlocking Rasmussen Park. Currently one household is taking on this responsibility while others will be able to provide coverage when needed.

## **Community Center**

- Staff installed a new ADA pool chair lift. The old chair aged out and was broken beyond repair.
- The Pool has been vandalized several times over the past month. Staff along with AquaSol coaches removed lifeguard chairs, bleachers, and lane line reels from the bottom of the pool. Several sprinkler heads and pool tiles were also broken. The district was borrowing a pool vacuum from Lincoln Aquatics, and the battery pack for the vacuum was thrown into the pool damaging the loaner unit. The district is working with Lincoln Aquatics to repair the unit. A police report was filed with the El Dorado County Sheriff's Office.
- Staff installed additional signage and chained down the amenities on the pool deck to discourage further vandalism and damage to the pool.
- Staff will be installing a new 8" pool backwash valve. The original valve has a hairline crack in it that is slowly getting worse. The new valve should be installed by the end of August.

## **Cal Fire / Growlersberg**

- Growlersberg spent a ½ a day working at Cameron Valley and Nothview LLAD.
- The department has several projects lined up once we get access to the crews regularly again.

## **Special Project Update**

### **Cameron Park Lake Automatic Gate**

The automatic gate is moving forward. District staff met with El Dorado County Planning on Thursday July 25<sup>th</sup> for the pre inspection process and to understand the inspect schedule moving forward. Sierra Nevada Asphalt has improved the roadway entrance and exit leading into the park. The Fire Marshal required 15' on each side of the automatic gate. The kiosk was removed and demolished on Wednesday July 31<sup>st</sup>.

Staff will be meeting with the electrical and concrete contractor on Wednesday August 7<sup>th</sup> to discuss the infrastructure improvements. The electrician is scheduled to install the new electrical on Tuesday August 13<sup>th</sup>. Once the new electrical infrastructure is installed district staff will remove the old wooden bollards and prep to install the new 3" steel bollards. The cement contractor is scheduled to pour the new pad and set the bollards the week of August 19<sup>th</sup>.

In the meantime, Parking Boxx will initiate the kickoff call and schedule delivery of the automatic gate equipment. This is a 4–6-week process that begins once Parking Boxx receives the 50% down payment from the district. The down payment was processed by the district and mailed out on Friday July 26<sup>th</sup>. The electrical contractor will mount and install the automatic gate equipment once it arrives, and the new concrete pad is finished.

Parking Boxx will then install the ground loops into the asphalt and program all the new equipment. Parking Boxx will work with the district finance and front desk staff to implement the new software. If everything goes as planned, we are hopeful to have the new automatic gate functioning by October 1<sup>st</sup>, 2024.

### **Cameron Park Lake Aeration System**

All 12 bubblers have been installed in the Southern half of the lake. Lake Solitude Management is working with the manufacturer to set the correct PSI for each aeration bubbler. The system should be fully calibrated by Friday August 9<sup>th</sup>. Currently 6 of the 12 aerators are operating.

### **Community Center Audio/Visual install**

PCD Audio and Video Systems Integration finished installing the new equipment for phase one on Friday July 19<sup>th</sup>. The Main Hall's audio equipment has been fully upgraded with new speakers, microphones, teleconference equipment, and cameras. PCD will be training staff in the new teleconference equipment/software over the next month. There will be a learning curve for staff before we can broadcast and post public meetings. The district will most likely use software called OBS Studios to broadcast public meetings and post records. The Social Room is now equipped with the teleconference software, new speakers, television, camera, and handheld microphones.

PCD is scheduled to installed phase two of this project the week of August 26<sup>th</sup>. The installation for phase two includes two large televisions in the main hall along with additional cameras, and audio ports for the smaller breakout rooms. The district will be able to hold conferences and meetings in the smaller rooms room when the partitions are in use. PCD will be back out on Thursday August 8<sup>th</sup> to provide staff training and to add additional HDMI cords for users to connect to the system.

The new speakers and microphones will be used for the August 21<sup>st</sup> Board meeting in the main hall.