

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Fire and Emergency Services Committee
Tuesday, August 6, 2019
5:30 p.m.
2502 Country Club Drive, Cameron Park

Agenda

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Felicity Wood Carlson (FC)
Alternate Director Eric Aiston (EA)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Mike Smith, Chief Jed Gaines

CALL TO ORDER

ROLL CALL

ADOPTION OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Review and Discuss Capital Improvement Priorities in the Fire Department Master Plan**
(J. Ritzman, S. Moranz)
- 2. Weed Abatement Ordinance Program Update** (oral report; S. Moranz)

3. Report Backs – Staff and Committee Members

- Number of households with Code Red
- Evacuation plan for those who don't drive

4. Items for September and Future Committee Agendas

5. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Fire and Emergency Services Committee
Tuesday, June 4, 2019
5:30 p.m.
2502 Country Club Drive, Cameron Park

Conformed Agenda

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Felicity Wood Carlson (FC)
Alternate Director (vacant)

Staff: General Manager Jill Ritzman, Chief Sherry Moranz, Chief Mike Smith, Chief Jed Gaines

CALL TO ORDER – 5:35pm

ROLL CALL – HM/FC

ADOPTION OF AGENDA - *Approved*

APPROVAL OF CONFORMED AGENDA - *Approved*

OPEN FORUM

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DEPARTMENT MATTERS

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1. Weed Abatement Ordinance Program Update (oral report; S. Moranz, M. Smith)

- *Update on progress of Weed Abatement Ordinance Program*

2. Discussion - Weed Abatement Ordinance Program Objectives for Next Year

- *Discussed Weed Abatement Ordinance Program objectives for next year.*

3. Items for July and Future Committee Agendas

- *Number of households with Code Red*
- *Evacuation plan for those who don't drive*
- *District fine for violations to Weed Abatement Ordinance*

4. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 6:20pm

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: August 6, 2019

FROM: Jill Ritzman, General Manager
Sherry Moranz, Fire Chief

AGENDA ITEM #1: CAPITAL IMPROVEMENT PRIORITIES IN THE FIRE DEPARTMENT
MASTER PLAN

RECOMMENDED ACTION: REVIEW AND DISCUSS

Attached are tables of capital improvements needed as summarized in the 2015-2020 Fire Department Master Plan. Staff would like to discuss priorities to focus on with the incoming grant writer as is being done in the Parks and Recreation Committee.

Attachment:

1A – Fire Department Master Plan CIP Tables

Fire Department Master Plan and Capital Improvement Plan, 2015-2020

Cameron Park Community Services District

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CIP TABLE - 1A

This table represents an optimal 5-year CIP model, using the high end of estimates in each category discussed in the written plan. This model solves “behind schedule” funding for replacing the B/C Light Vehicles in the first year, and spreads the “catch up” amortization of Rescue Tools and Cardiac Monitors over the entire 5 years.

In the out years (FY-2020/21, and beyond) the amortized impact on annual totals will be reduced as the system stabilizes. All costs are in 2015 dollar estimates and should be adjusted for Consumer Price Index (CPI) and/or vendor cost surveys, on an annual basis.

CIP TABLE - 1A					
Item	2015/16	2016/17	2017/18	2018/19	2019/20
Apparatus	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Light Vehicles	\$140,000	0	0	0	0
PPEs	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
SCBAs	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Rescue Tools	\$30,000	\$30,000	\$30,000	\$30,000	\$20,000 ¹
Cardiac Monitors	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000 ²
Fire Hose	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500
Station 88	\$60,000 ³	\$255,000 ⁴	\$35,000 ⁵	0	0
TOTALS ⁶	\$426,500	\$481,500	\$261,500	\$226,500	\$226,500

¹ \$20,000 (in 2015 dollars) from FY 2019/20 forward, should be adjusted annually for Consumer Price Index (CPI)

² \$18,000 (in 2015 dollars) from FY 2020/21 forward, should be adjusted annually for Consumer Price Index (CPI)

³ Allowance estimate for Design and Engineering

⁴ Allowance estimate for Construction

⁵ Allowance estimate for Furniture & Equipment

⁶ Should be adjusted annually for Consumer Price Index (CPI)

Source: Apparatus: Smeal Manufacturing and Pierce Manufacturing; Cameron Park Fire Department; West Sacramento Fire Department, Public Bids, July 2015; Light vehicles: State of California Public Bid and West Sacramento Fire Department Public Bid, July 2105; Personal protective equipment (PPE): L.N. Curtis & Sons, Inc.; 2015 Yolo County Regional AFG Grant Application, July 2015; Self-Contained Breathing Apparatus (SCBA): Scott Manufacturing, 2014-15; Yolo County Regional AFG Grant Application, July 2015.

Fire Department Master Plan and Capital Improvement Plan, 2015-2020

Cameron Park Community Services District

CIP TABLE - 1B

This table represents an austere 5-year CIP model using the low end of cost estimates in each category discussed in the written plan. This model spreads the “behind schedule” expenditures of replacing the B/C Light Vehicles over two years (with a less expensive model), and does not account for a “catch up” amortization of Rescue Tools and Cardiac Monitors over the entire 5 years. All costs are in 2015 dollar estimates and should be adjusted for Consumer Price Index (CPI) and/or vendor cost surveys, on an annual basis.

While the annual totals in this model appear less daunting than in CIP Table-1A, this model results in significant risks of: having to defer critical equipment replacements due to insufficient amortized funds; continually shifting the shortfall predicament forward into the out years; and, there is an extremely high probability of not ever being able to reach a stable equilibrium in the replacement schedule.

CIP TABLE - 1B					
Item	2015/16	2016/17	2017/18	2018/19	2019/20
Apparatus	\$75,000	\$75,000	\$75,000	\$75,000	\$75,000
Light Vehicles	\$55,000	\$55,000	0	0	0
PPEs	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
SCBAs	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000
Rescue Tools	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000
Cardiac Monitors	\$24,000	\$24,000	\$24,000	\$24,000	\$24,000
Fire Hose	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Station 88	\$52,500	\$240,000	\$25,000	0	0
TOTALS	\$294,500	\$482,000	\$212,000	\$187,000	\$187,000

Source: Rescue tools and cardiac monitors: Cameron Park Fire Department, July 2015; Fire hose: L.N. Curtis & Sons, Inc., July 2015; Station 88 remodel/refurb: Design Cost Data (DCD.com); Regional Square Foot Cost Analysis (Western U.S.), June 2013 (adjusted for CPI to July 2015); Kastle & Boos Associates, Chatham, MA, MA Fire Station Design & Construction, October 2013 (adjusted for CPI to July 2015).

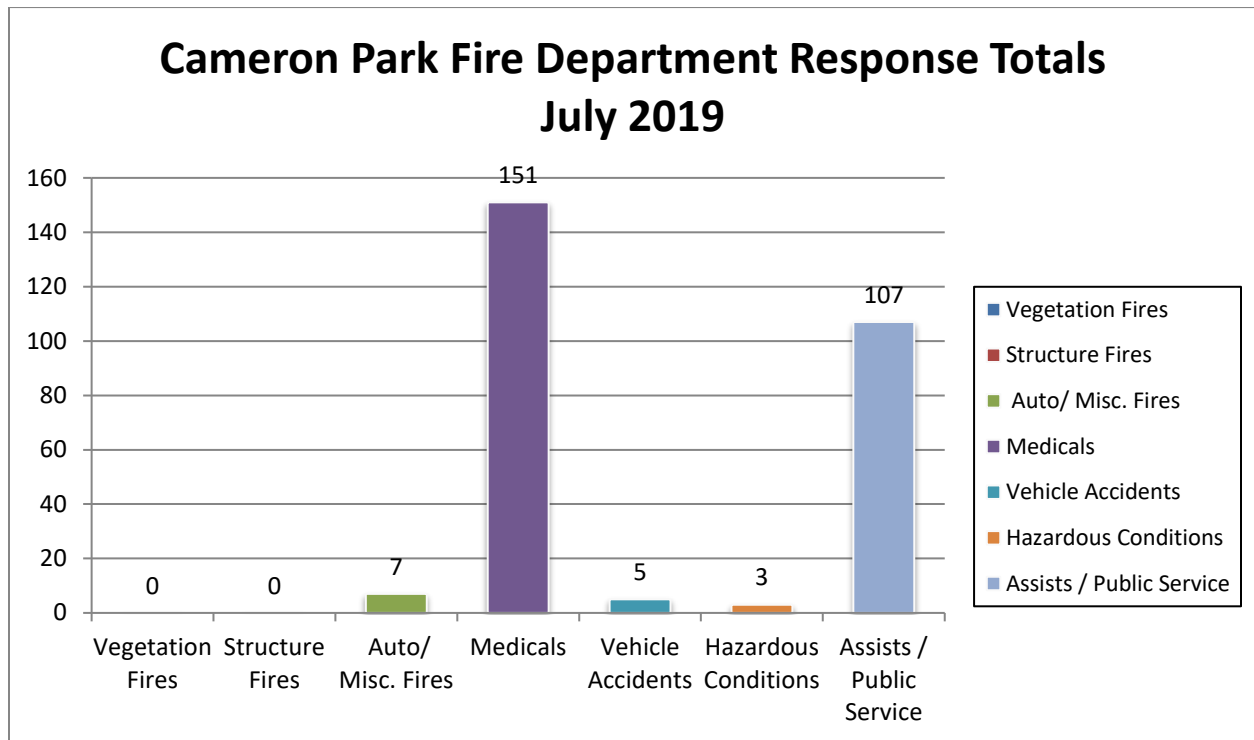


CAMERON PARK FIRE DEPARTMENT STAFF REPORT

To: Board of Directors
From: Jed Gaines, Battalion Chief
Regarding: Fire Department Report for August 21, 2019 - Board Meeting

Recommended Action: Receive and File

Incidents for the Month of July 2019

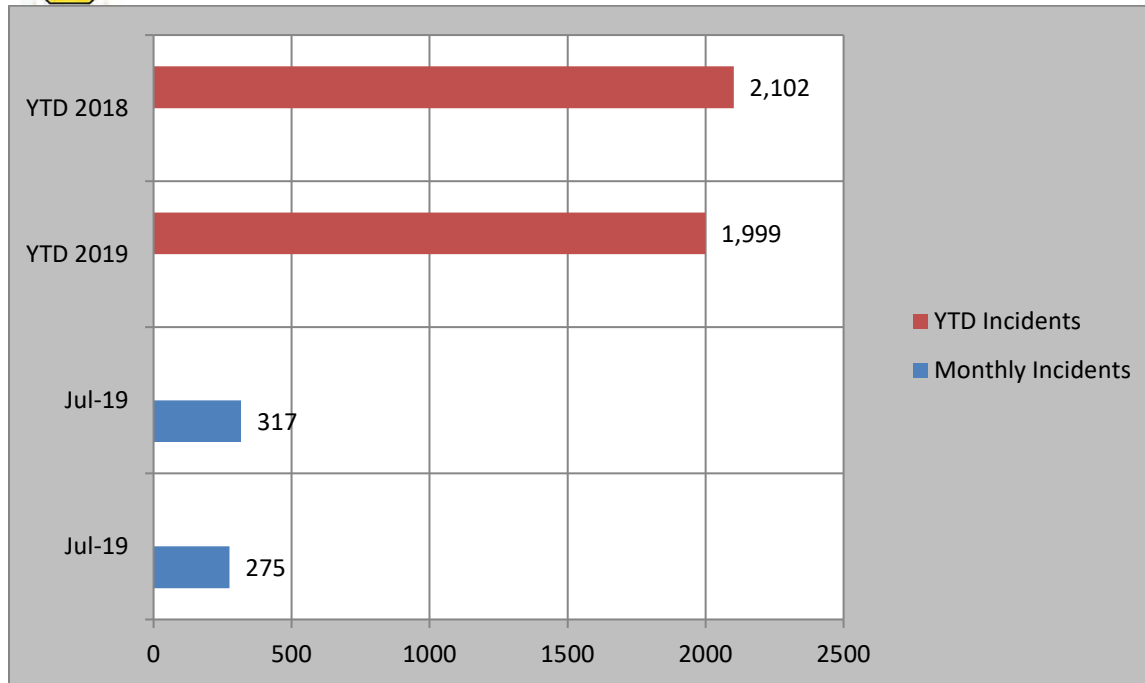


Incidents have decreased by 13% for the month of July compared to July of 2018.

Total incidents have decreased by 5% for the calendar year of 2019 compared to 2018.



CAMERON PARK FIRE DEPARTMENT STAFF REPORT



FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION

Significant Incidents

Fully Involved vehicle fire on East bond Highway 50 East of Cambridge.

Fire Department update

We have hired a new Engineer Paramedic Trevor Spieth.

FIRE PREVENTION WEED ABATEMENT SUMMARY

Continue to inspect vacant lots for abatement progress.

Received approximately 43 phone calls from local residents regarding Weed Abatement issues and improved lot inspections.

Completed approximately 25% of improved lot inspections.



CAMERON PARK FIRE DEPARTMENT STAFF REPORT

Continue vacant lot inspections to determine properties to lien for the following year.

Prepared list of properties that we are sending letters to that have still not abated their properties.

Meeting with some of the residents of Cameron park who would like their property checked and help with making their property fire safe.

Explaining to residents that call in how the weed abatement program works. (We have gotten a lot of calls since summer spectacular.)

Inspecting some of the bigger 5, 10, and 20, acre lots here in Cameron Park, and working with the property owners on abating them.

Sent out around 55 letters to property owners notifying them that their property is not up to Cameron Park code and that they need to abate it.

Waiting for bids on a few properties for some of our residents from contractors.

Mary- Improved lot inspectors last day was July 11th.

Continuing to send out educational information to residents of Cameron Park.

Continue to help residents find vendors to help abate their properties (vacant and improved) lots.