



**Parks & Recreation Committee
Monday, November 5, 2018
6:30 p.m.**

**Cameron Park Community Services District
2502 Country Club Drive, Cameron Park**

Agenda

Members: Chair Director Monique Scobey (MS), Vice Chair Director Greg Stanton (GS)
Alternate Director Holly Morrison (HM)
Staff: General Manager Jill Ritzman, Recreation Supervisor Tina Helm,
Parks Superintendent Mike Grassle

(Monique Scobey has a planned absence; Holly Morrison, as the alternate, will be in attendance.)

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

- 1. Report Back - Proposed User Fees for Sports Field Use; Outcomes from Sports Groups' Meeting**
(oral report; J. Ritzman)
- 2. Review and Discuss Proposed Pool Facility Use Fees** (J. Ritzman)
- 3. Review and Discuss Cameron Park Lake Facility Use Fees** (J. Ritzman)
- 4. Discuss Prohibition of Dogs on Leash at Cameron Park Lake; Resident Initiative** (J. Ritzman, M. Grassle)
- 5. Review and Discuss Updated Fishing Education Program at Cameron Park Lake** (oral report and hand-outs, M. Grassle)
- 6. Staff Written Reports & Oral Updates** (T. Helm and M. Grassle)
- 7. Items for the December Committee Agenda** – Results of Community Center Survey
- 8. Items to take to the Board of Directors**

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Parks & Recreation Committee
Monday, October 1, 2018
6:30 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

Conformed Agenda

Members: Chair Director Monique Scobey (MS), Vice Chair Director Greg Stanton (GS)
Alternate Director Holly Morrison (HM)
Staff: General Manager Jill Ritzman, Recreation Supervisor Tina Helm,
Parks Superintendent Mike Grassle

CALL TO ORDER - 7:15pm

ROLL CALL – GS, MS

APPROVAL OF AGENDA - Approved

APPROVAL OF CONFORMED AGENDA – Move to the Board of Directors Meeting

OPEN FORUM – Lydia Roseby

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

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DEPARTMENT MATTERS

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1. **Review Summer Spectacular 2018 Revenues & Expenditures and Discuss Opportunities for Additional Sponsorships** (J. Ritzman, T. Helm; 2018 Summer Spectacular Revenues/Expenditures)
2. **Review and Discuss Proposed User Fees for Community Center and Sports Field Use** (J. Ritzman, T. Helm) – *(Attachments provided at meeting)*
3. **Review Fishing Education Program at Cameron Park Lake** (M. Grassle – oral report)
4. **Provide Feedback Park Entry Signs for Grant Proposal** (M. Grassle - oral report)
5. **Staff Written Reports & Updates** (T. Helm and M. Grassle)
6. **Items for the November Committee Agenda**
 - *Fishing Education Program at Cameron Park Lake*
7. **Items to take to the Board of Directors**
 - *Approval of Conformed Agenda*
 - *Proposed User Fees for Community Center*

MATTERS TO AND FROM COMMITTEE MEMBERS

- *MS attended Senior Lunch last Monday – feedback from attendees is that volunteers and food are amazing; Sam Bradley would like to put together a history of CP parks.*
- *GS went to Skate Park – grounds look good and drinking fountain is fixed; 10/23 unlimited green waste curbside pickup; keep Frisbee golf on radar.*

ADJOURNMENT – 8:47pm



Agenda Transmittal

DATE: November 5, 2018

FROM: Jill Ritzman, General Manager

AGENDA ITEM #2: PROPOSED POOL FACILITY USE FEES

RECOMMENDED ACTION: Review and Discuss

BUDGET ACCOUNT: BUDGET 7000 COMMUNITY CENTER & 5000 RECREATION;
ACCOUNT 4187 POOL

BUDGET IMPACT: Estimated Increased Revenues \$4,500 based on current use

RECOMMENDATION

Review, discuss and forward to the Board of Directors for consideration pool facility use fees.

- Monthly pool facility use fee of \$5,718 for community swim teams;
- Hourly rates of \$190 to \$265, depending upon the number of participants.

BACKGROUND

The Cameron Park Community Services District (District) has two categories of pool facility use fees:

1. Monthly use fees for community swim teams;
2. Hourly rates for groups who rent the pool for parties, such as school groups for the end-of-the-year parties.

While the Board of Directors (Board) approves facility use fees for sports fields and gymnasium, the pool facility use fee has not historically been approved by the Board. Two community swim teams, Sierra Sharks and Aquasol, use the pool for meets and practices. Facility use fees are outlined in agreements with both teams.

DISCUSSION

This fall, staff is taking initiative to execute agreements that outline fees and schedules for all the community sports groups who use District facilities for calendar year 2019. Meetings and conversations between staff and community sports groups are occurring now to complete these fees and schedules. Staff is proposing the following pool facility use fees for 2019.

Monthly Fees for Community Swim Teams

Staff recommends a monthly pool facility use fee of \$5,718 for community swim teams, an increase of approximately 5%. This increase is in addition to the 5% applied to the Aquasol fees

for Fall 2018. A monthly fee applies whether the pool is open for public swim and use is shared with the District or not. Specifics regarding exclusive and shared use will be outlined in a Memorandum of Understanding between the club and District, along with reimbursement costs for lifeguard wages which is separate from facility costs.

Swim teams are working with staff to lower District costs for pool operations. Monthly pool costs is \$10,746 when in operations, including pool chemicals, utilities, propane, District staff costs and janitorial costs. Propane is 40% of the pool’s operational costs. Swim teams are working closely with District staff to lower operational costs, primarily accepting a lower pool temperature saving on propane costs. District staff is working to maximize the use of the pool’s existing solar panels to lower propane costs, and in addition, the District’s initiative for enhancing solar power may lower costs further in the future.

Pool Rentals - Hourly Rates

Staff is recommending the following rates to increase rental fees, simplify the fee structure and keep fees just under neighboring agencies.

Current Rates (includes Lifeguards)

No. in Party	Time	Lifeguards	Rate
1-50	2 hours	3	\$164.00/hour
	over 2 hours	4	\$181.00/hour
51-250	2 hours	5	\$198.00/hour
	over 2 hours	6	\$215.00/hour
251-350	2 hours	6	\$215.00/hour
	over 2 hours	7	\$232.00/hour

Proposed Rates (includes Lifeguards)

No. in Party	Hourly Rate
1-50	\$190
51-250	\$225
251-350	\$265

Note: Minimum use is two hours.

El Dorado Hills has a flat hourly rate of \$195 for main pool, to \$225 for the main pool and mushroom (children’s) pool. City of Placerville Aquatic Center fee is from \$200-\$300 for one pool depending upon the number of people. Additional fees up to \$650 for two pools and the full facility.

CONCLUSION

The pool is a great public amenity in Cameron Park. Sierra Sharks and Aquasol serve 500 youth each year collectively. Swim teams are a family commitment, with volunteers helping with all aspects of the team and their events from registration, timing, sponsorships and parking. The pool also provides a fun and safe experience for groups, such as schools, for their end-of-the-year parties. The proposed fees will assist in offsetting operational costs during the summer public swim season, and provides an opportunity for the District to program the pool in the off season with lap swim and water exercise classes.



Agenda Transmittal

DATE: November 5, 2018

FROM: Jill Ritzman, General Manager

AGENDA ITEM #3: CAMERON PARK LAKE FACILITY USE FEES

RECOMMENDED ACTION: Review and Discuss

BUDGET ACCOUNT: BUDGET PARKS 4000; 4181 CAMERON PARK LAKE

BUDGET IMPACT: \$3,750 based on current use

RECOMMENDATION

Review, discuss and forward to the Board of Directors for consideration Cameron Park Lake facility use fees for picnic areas.

BACKGROUND

Cameron Park Lake has two picnic areas and an overflow area available to groups for rent: Flagpole Area, Gazebo and the grounds that is called the “Event Area” just outside of the Gazebo. Picnic areas are rented two to three times a month during the summer months, typically on Saturdays. Many groups use the area on a first come, first serve basis at no charge.

The Swimming Lagoon is not available to rental groups specifically. Groups are encouraged to rent the Gazebo and use the Swimming Lagoon when open. Having both the pool and Lagoon available for rentals has been problematic in the past due to the number of available lifeguards. Staff will consider expanding rentals to include the Lagoon in the future.

DISCUSSION

The following chart outlines the current and proposed fees. The fee scheduled is designed to simplify fees and maximize revenues.

<u>Current Fee Schedule</u>	<u>Proposed Fees</u>
<ul style="list-style-type: none"> Flagpole Area <i>Minimum 25 /Max Occupancy 50</i> 25 people = \$125 50 people = \$162.50 (extra people after 25 are \$1.50 each up to a max of 50) 	\$150
<ul style="list-style-type: none"> Gazebo <i>Minimum 50 /Max Occupancy 100</i> 50 people = \$225 100 people = \$300 (extra people after 50 are \$1.50 each up to a max of 100) 	\$250
<ul style="list-style-type: none"> Gazebo + Event Area <i>Groups of 100-150</i> Gazebo \$300 + Event Area \$150 = \$450 	Not available
<ul style="list-style-type: none"> Gazebo + Flagpole + Event Area <i>Groups of 150-250</i> Gazebo \$300 + Flagpole \$162.50 + Event Area \$300 = \$762.50 	\$500
<ul style="list-style-type: none"> Electricity \$25 	No charge
<ul style="list-style-type: none"> Deposit \$100 	Not required



Agenda Transmittal

DATE: November 5, 2018

FROM: Jill Ritzman, General Manager

AGENDA ITEM #4: **PROHIBITION OF DOGS ON LEASH AT CAMERON PARK LAKE;
RESIDENT INITIATIVE**

RECOMMENDED ACTION: Discuss

On October 5, 2018, staff met with a resident who issued a poll on Next Door to gage the interest of residents in allowing dogs on leash at Cameron Park Lake (Attachment A). Staff is bringing this interest to the Parks and Recreation Committee for discussion about the history of the prohibition and to determine if there is interest in discussing a change to this rule with the community.

Ordinance 2001-01, An Ordinance of the Board of Directors of Cameron Park Community Services District Pertaining to Conduct in Parks, outlines the rules and regulations for the District's properties (Attachment B). Section 5, K, 2 prohibits dogs where posted and Cameron Park Lake signs prohibit dogs.

If there is interest, next steps would include researching past rules or ordinances, a change to the ordinance, management objectives, possible costs, community engagement meetings and discussion about appropriate dog rules.

Attachments:

A: Next Door Poll

B: Ordinance 2001-01

10/7/18

Item 4A

David Brandi, Cameron Woods

Poll: How many of you would support an amendment to the rules or ordinance's at cameron park lake to allow dogs on leash.

Dogs on leash at Cameron Park Lake

Choose one:

Yes 67%

No 32%


Voted 114 votes



24 Sep · 15 neighborhoods in General



Reply

3


10



-  Stephanie Wiltcher, Cameron Park · 24 Sep



Dogs currently aren't allowed?
-   1 Thank Judy Hanna, Cameron Woods · 6d ago



Dogs on leash is only enforceable by the dogs owner. Too many dogs are off leash in a leash only area. And yes, I am guilty of such.
-   David Brandi, Cameron Woods · 6d ago

Yes I agree. Like people running stop signs and children unattended around swimming pools. We ran a pilot program where I used to live for dogs on leash in the park. The dog owners /walkers advised off leash owners of the ordinance. It worked very well. We got approval with poop bags and ordinance notice on the stand.

2 Thanks
-  Dahn Kendall, Cameron Park · 5d ago

It is nice the way it is. We don't need dogs & the mess they leave behind. Some pet owners are too lazy to pick it up. Dogs & geese don't mix. There are dog parks-use them.
-   6 Thanks Lonna Ponce, Woodleigh Summit · 5d ago

I agree with Dahl.
-   2 Thanks Lonna Ponce, Woodleigh Summit · 5d ago

Dahn(sorry auto correct)
-   Scott Zufelt, Woodliegh Heights · 5d ago

I too agree with Dahn and Lonna. The geese were there first. Dogs and geese don't mix. Also, the lake is already overwhelmed with geese poop everywhere if we add dog poop to that mess no

one is going to the lake. I enjoy seeing the kids play on the grassy areas with out looking for the mines left by dogs. I lived up off Woodleigh, a high dog walking area, and people leave their dog poop all over up there. It's horrible. Take your dog to the dog park on Hacienda to run around and play. Leave the lake dog free.



4 Thanks David Brandi, Cameron Woods · 5d ago

I understand you concerns. And yes people are irresponsible. However with poop stands like at Rasmussen and posted rules we could eliminate at lot of that. Dog owners are responsible and would tell others about the rules. I like to fish and some times just sit with my dog in the shade- at the lake. Maybe we could designate areas. I personally would just like to walk around the lake with the dogs.

1 Thank



Dahn Kendall, Cameron Park · 5d ago

Dog owners are not responsible. Some maybe, but others not.



2 Thanks Maggie Sandoval, Woodleigh Summit · 5d ago

Considering most of Cameron Park does not have sidewalks...I too would love to take my children to walk our dogs (on leash) around the lake safely where I don't have to worry about passing cars!



Suggested ordinance for dogs at Cameron Park Lake

- 1. Owner/handlers shall not have more than three dogs, which shall be on a non-retractable leash of not more than six feet.***
- 2. Dogs shall be under the control of the owner/handlers at all times.***
- 3. All dogs shall be licensed and up to date with necessary vaccinations.***
- 4. Owner/handlers shall promptly pick up after their dogs and use appropriate trash receptacles to dispose of all waste. If provided by CPCSD . (highly recommended \$200.00 each +/-, could be paid for with a fee*.)***
- 5. Dogs shall be prohibited from entering surrounding children's play areas, tennis courts and the lake except for special events.***
- 6. Wildlife like ducks, geese etc. are not to be disturbed.***

* fee could be included in the family pass, additional fees for dog owners, or a daily use fee.

I would suggest a 3 - 6 month trial period with park personnel reporting back.

David Brandi
3016 Moliner Dr.
Cameron Park , Calif. 95682

Title 1 GENERAL PROVISIONS

Chapter 1.28 VIOLATIONS OF CODE

SUGGESTED PENALTY

~~1.28.010 Violations a misdemeanor or infraction.~~

~~A. Except as provided in subsection B, any person violating any of the mandatory requirements of this code or failing to comply with any requirement of this code, or any other ordinance of the city, or any rule or regulation promulgated thereunder, shall be guilty of a misdemeanor. A person convicted of a misdemeanor under this code, unless specific provision is otherwise made, shall be punished by a fine of not less than five hundred dollars or by imprisonment in the county jail of not more than six months, or both.~~

B. Any person violating any of the mandatory requirements of ~~Chapter 6.36, 7.04, 7.08, 7.12, 7.16, 7.20, 7.28, 7.32~~ (except for Section ~~7.32.020~~), ~~7.36, 7.44, 7.52, 9.04, 9.08 and 9.12~~ of this code, or failing to comply with any requirement thereof, or any rule or regulations promulgated thereunder, or any ordinance specifically providing that a violation thereof shall be an infraction, shall be guilty of an infraction. A person convicted of an infraction under this code, unless specific provision is otherwise made, shall be punished by:

1. A fine of not more than one hundred dollars for a first violation;
2. A fine not exceeding two hundred dollars for a second violation of such chapter within one year;
3. A fine not exceeding five hundred dollars for each additional violation of such chapter within one year. ~~(Ord. 1456, § 1, 1985; Ord. 1454 § 1, 1985; Ord. 1348, § 1, 1980; prior code § 1.7.1)~~

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ORDINANCE NO. 2001-01 - AMENDMENT

AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT PERTAINING TO CONDUCT IN PARKS.

BE IT ORDAINED by the Board of Directors of the Cameron Park Community Services District as follows:

That Ordinance Number 2001-01 of the Cameron Park Community Services District is adopted as follows:

SECTION 1. Authority and Purpose. Government Code Section 53069.4 and 61621.5 empowers the district's board to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the district. The purpose of this ordinance is to establish a body of law denoting prohibited conduct on district property and provide for the enforcement and punishment for violations.

SECTION 2. Definitions. For purposes of this ordinance, the following words and phrases shall have the meanings respectively ascribed to them by this section:

“General Manager” means the person appointed by the district board to serve in such position or his or her designee.

“Park/Facilities” means all grounds, roadways, parks, buildings, and school facilities when they are in use as recreational facilities, and all areas under the control, management or direction of the district board.

“Person” means a person or persons, association, partnership, joint venture, entity, firm and corporation.

SECTION 3. Rules and Policies to Be Obeyed. It shall be unlawful for any person to disobey or violate any of the rules, policies or regulations of the district board governing the use and enjoyment of any park, grounds or recreation center governing the use and enjoyment of any building, structure, equipment, apparatus or appliances there on, which rules or regulations at the time are posted in some conspicuous place in the park, roadway, grounds or recreation center, or in or near the building, structure, equipment, apparatus or appliances which the rule or regulation applies.

SECTION 4. Signs and Notices to Be Obeyed. It shall be unlawful for any person to disobey any instruction, sign or notice posted by the general manager, or his or her designee, in any park, roadway, grounds or recreation center, or in any building, structure, construction or erection thereon for the control, management, or direction of such park, roadway, grounds, recreation center, building, structure, construction or

erection. It shall be unlawful for any person to remove any sign without written authority.

SECTION 5. Conduct – Generally. It shall be unlawful for any person, within the limits of any park, or within any property or facility which is owned, leased, under the control of, maintained or operated by the Cameron Park Community Services District, to do any of the following:

- A. Fires. No person shall make or kindle a fire within any park except in stoves or other facilities specifically provided by the district or in a container/BBQ commercially manufactured for such purposes.
- B. Closed To Public. No person shall enter any park or area of any park which is closed to the public.
- C. Firearms, Weapons, and Fireworks. No person shall carry or discharge any firearm, rifle, pistol, sling shot, bow and arrow or other similar device or rocket, torpedo or other type of explosive without the prior written permission of the general manager nor shall any person carry into or use any other object within a park with the intent of disturbing the peace of any person by means of noise or otherwise. This prohibition shall not apply to persons engaging in or traveling to target practice conducted in accordance with appropriate standards of safety at an archery, skeet, or target range authorized and provided by the district for such purpose; nor within the scope of official duties. Any device carried into or used within a park in violation of these provisions is subject to confiscation by any law enforcement officer or duly authorized district employee and, in the event thereof, shall be thereafter disposed of in accordance with the law, including without limitation any applicable district regulation. Violation of this subsection shall be punished as a misdemeanor.
- D. Alcohol. No person shall possess or consume any alcoholic beverages in any area, park roadway, grounds or recreation center, or in any building or structure, thereon, where it is expressly prohibited and posted as such, without first obtaining a permit to do so from the general manager.
- E. Noise. No person shall willfully make or continue a loud, unnecessary, or unusual noise or indulge in riotous, boisterous, threatening, or indecent conduct, or abusive, threatening, profane, or indecent language within a park in such a manner as to disturb the public peace or to materially disrupt the quiet enjoyment of reasonable persons of normal sensitivity who are lawfully present in the park or on nearby properties.
- F. Amplified Sound In Parks. No person shall cause the amplification of sound within a park if the noise level caused thereby causes discomfort or annoyance to any considerable number of reasonable persons of normal sensitivity

lawfully present in the park or disturbs the public peace or materially disturbs the quiet of such persons, except pursuant to a permit issued by the general manager. The general manager may impose reasonable conditions, in writing, in any permit including designating the location of each bandstand and gathering, and the position of each loudspeaker so as to cause the least amount of disturbance to other persons, both within and without the park.

- G. Public Use Roads. The provisions of the California Vehicle Code shall be applicable in all parks upon any roadway, or place which is publicly maintained and open to the use of the public for vehicular travel. Violations of the Vehicle code within a park shall be enforced and prosecuted in accordance with the provisions thereof. Appropriate signs shall be posted advising of any vehicular travel restrictions in force.
- H. Non-Public Roads. No person shall drive or otherwise operate a vehicle in a park, upon any surface other than those maintained and open to the public for purposes of vehicular travel. This provision does not apply to any electrically driven wheelchair carrying a physically incapacitated person.
- I. Skateboards, Skates and Roller Blades. No person shall ride a skateboard, skates or roller blades in any park in an unsafe hazardous manner so as to endanger the person or others or in an area specifically prohibiting same. Any person riding a skateboard, skates, or roller blades in the park or in a skateboard facility must wear a helmet, elbow pads, and knee pads, and any person failing to do so will be subject to citation.
- J. Bicycles. No person shall ride a bicycle within a park where it is expressly prohibited.
- K. Prohibition of Animals in Parks, Exceptions. No person shall cause, permit or allow any animal owned or possessed by him, or any animal in the custody or control of such person, to be present in any park except:
 - 1. Equine animals being led or ridden under reasonable control upon a bridle path, trail or center authorized and provided for such purpose;
 - 2. Dogs are prohibited on all park/facilities where posted as such. Specially trained service dogs which are being used by totally or partially blind, deaf, hearing impaired or physically handicapped persons to aid and/or guide them in their movements shall be permitted in all areas;
 - 3. In connection with specific activities authorized by the general manager and when acting in accordance with all conditions attached to such authorization.

L. Responsibilities of Animal Owner. Each person who owns or has custody, possession, or control of an animal within a park shall not permit such animal to:

- 1) Allow any such animals to be unleashed/restrained
- 2) Annoy, harass, nip, maul, or bite any person or persons;
- 3) Damage or destroy any property or thing of value;
- 4) Disturb the peace and quiet of others by loud barking or making of unusual noises; and
- 5) Defecate without promptly collecting, removing, and properly disposing of all such fecal matter.

M. Protection of Animals in Park. No person shall hunt, frighten, chase, set a snare for, catch, injure, or maltreat any domestic or other animal within a park, nor shall any person fish with hook and line, seine, trap, spear or net, or by any other means, in any pond, lake, stream, or water within a park, except at a place specifically designated and provided for such purpose. Law enforcement personnel, animal control officers, district employees and contractors acting within the scope of their official duties or district contract obligations are accepted from this prohibition. A violation of this subsection shall be a misdemeanor.

N. Damaging Property Prohibited. No person shall cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench, or other structure, apparatus, or property, or pluck, pull up, cut, take or remove any shrub, bush, plant, flower, or mark or write upon, paint, or deface in any manner any building, monument, fence, bench, or other structure within a park; district employees and contractors for the district acting within the scope of a contract with the district excepted. Violation of this subsection shall be a misdemeanor.

O. Damaging, Disturbing Land Prohibited. No person shall cut or remove any wood, turf, grass, soil, rock, sand, gravel, or fertilizer from a park or from any place within a park; district employees and contractors for the district acting within the scope of a contract with the district excepted.

P. Water Activities. No person shall swim, fish in, bathe, wade, row, sail, or operate any boat, craft or other device, on or in any pond, lake, stream or water within or into a part, except at such place or places designed and provided by the district for such use; nor shall any person pollute the water of any fountain, pond, lake, stream, or reservoir within a park.

- Q. Prohibited Presence. No person shall tent, camp, lodge, or otherwise be present in any park after dusk. or before 7 a.m. or at times otherwise posted, except when lawfully in attendance at an event permitting such approved by the general manager.
- R. Waste Liquids and Refuse. No person shall dispose of dishwater or other waste liquids or dispose of any garbage, empty container, or other solid waste material within a park, other than in receptacles or other facilities provided for such disposal.
- S. Hazardous Activities. No person shall engage in model airplane flying, propelling a rocket or missile of any type, driving of golf balls, archery or any game of a hazardous nature within a park, except at such places as shall be specifically designated and authorized by the district for such purpose.
- T. Posting of Handbills, Advertising. It is unlawful for any person to distribute, cause to be distributed, or suffer, allow or permit the distribution of any handbill, dodger, circular, booklet, card, pamphlet, sheet or written or printed notice advertising any commodity, article, merchandise, business activity, person or thing in or upon any park, grounds or recreation center, or to post or affix cause to be posted or affixed or permit to be posted or affixed to any tree, shrub, plant, fence, building, structure, monument, wall, tablet, apparatus, bridge, post, hole, bench, gate or other physical object with any park, grounds or recreation center any handbill, dodger, circular, booklet, card, pamphlet, sheet or written or printed notice advertising any commodity, article, merchandise, business, person, thing or activity unless written permission is obtained from the general manager.
- U. Meetings. No person shall hold any meeting, services, concert, exercise, parade, or exhibition in any park or facility without prior written authorization from the general manager, except that this subsection shall not be construed to deprive any person of a right protected by state or federal law or Constitution.
- V. Restroom Use. No person, excepting children six years of age or younger accompanied in such facility by an adult or persons requiring handicapped assistance, shall use any restroom, washroom, or dressing facility within a park when the same has been designated for persons of the opposite sex.
- W. Glass Containers. No person shall transport into or dispose of within any beach or swimming area, a food or drink container made wholly or partially of glass, whether or not such container is empty, partially filled, or full; excepting baby bottles or medicine containers.
- X. Smoking, Chewing Tobacco, Snuff; Spitting. No person shall smoke, chew, dip, expectorate, partake or indulge in tobacco in any form in any district building or facility in any area signed as prohibiting such. It shall be unlawful

for any person to litter, extinguish, dispose of or expectorate tobacco in any form in an unsafe or unsanitary manner.

SECTION 6. Delegation of Authority. The general manager may delegate authority to grant any permission required under this ordinance for a particular activity to an employee or employees of the district.

SECTION 7. Violations / Penalties. Except where a specific provision relating to enforcement and penalty is otherwise expressly provided in this ordinance, whenever any act is prohibited, or is made or declared to be unlawful, or an offense, or the doing of any act is required, or the failure to do any act is declared to be unlawful, where no specific penalty is provided, any violation of this ordinance, or any other ordinance of the district, is an infraction punishable by a fine not to exceed \$100 dollars. All misdemeanors are punishable by a fine not to exceed two hundred dollars or by imprisonment in the county jail for a period not to exceed thirty days, or by both such fine and imprisonment. Each alleged violation is a separate offense.

- A. **Expulsion.** In addition to any other penalty for a violation of this ordinance, the general manager, or his or her designees, including contractors, referees, umpires and other sports officials empowered to do so, may require the violator to immediately leave the park or facility and to remain out of the park or facility for the remainder of the day on which the violation occurred. It shall be a misdemeanor for any person so expelled to return to the park or facility the same day after having been lawfully ordered to leave.

SECTION 8. Enforcement. The board of directors of the district may, by resolution, designate that class of district employees, who shall be empowered to exercise such arrest and citation authority in accordance with Penal Code 836.5 and state law for infraction and misdemeanor violations of district or county ordinances, or state law committed within a district park or facility. The general manager shall cause to be administered a special enforcement training program designated to instruct each employee who will exercise such arrest and citation authority regarding the provisions of the of the statues and ordinances to be enforced, the evidentiary prerequisites to proper procedures for making arrest or otherwise prudently exercising such arrest and citation authority and the legal and practical ramifications and limitations attendant thereto.

The general manager shall have the primary responsibility for the administration of the ordinance and other ordinances of the district unless otherwise specifically stated therein.

SECTION 9: Effective Date. This ordinance is declared to be a public emergency ordinance necessary for the public safety of the people and for the support of local government and its public institutions, is declared to be urgent, an emergency exists, and this ordinance shall take effect and be in full force upon its passage and publication in its entirety as provided by law.

Adopted by the Board of Directors of the Cameron Park Community Services District at a regular scheduled meeting on the 8th day of August, 2001.

AYES: Directors Cater, Beardsley, Damato

NOES: None

ABSENT: Directors Scharf, McGinnis

ABSTAIN: None



Attest:

K E Cater
Kenneth Cater, President

Joni G. Rice
Joni G. Rice, Board Secretary

ORDINANCE NO. 2001-01

AN ORDINANCE OF THE BOARD OF DIRECTORS
OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT
DISTRICT PERTAINING TO CONDUCT IN PARKS

BE IT ORDAINED by the Board of Directors of the Cameron Park Community Services District as follows:

That Ordinance Number 2001-01 of the Cameron Park Community Services District is adopted as follows:

SECTION 1. Authority and purpose. Government Code Section 53069.4 and 61621.5 empowers the district's board to adopt and enforce ordinances necessary for the administration, government and protection of all property, improvements and facilities under its management or belonging to the district. The purpose of this ordinance is to establish a body of law denoting prohibited conduct on district property and provide for the enforcement and punishment for violations.

SECTION 2. Definitions. For purposes of this ordinance, the following words and phrases shall have the meanings respectively ascribed to them by this section:

“**General manager**” means the person appointed by the district board to serve in such position or his or her designee.

“**Park**” means all grounds, roadways, parks, buildings, and school facilities when they are in use as recreational facilities, and all areas under the control, management or direction of the district board.

“**Person**” means a person or persons, association, partnership, joint venture, entity, firm and corporation.

SECTION 3. Rules and policies to be obeyed. It shall be unlawful for any person to disobey or violate any of the rules, policies or regulations of the district board governing the use and enjoyment of any park, grounds or recreation center governing the use and enjoyment of any building, structure, equipment, apparatus or appliances there on, which rules or regulations at the time are posted in some conspicuous place in the park, roadway, grounds or recreation center, or in or near the building, structure, equipment, apparatus or appliances which the rule or regulation applies.

SECTION 4. Signs and notices to be obeyed. It shall be unlawful for any person to disobey any instruction, sign or notice posted by the general manager, or his or her designee, in any park, roadway, grounds or recreation center, or in any building, structure, construction or erection thereon for the control, management, or direction of such park, roadway, grounds, recreation center, building, structure, construction or erection.

SECTION 5. Conduct – Generally. It shall be unlawful for any person, within the limits of any park, or within any property or facility which is owned, leased, under the control of, maintained or operated by the Cameron Park Community Services District, to do any of the following:

J. Skateboards, skates and roller blades. No person shall ride a skateboard, skates or roller blades in any park in an unsafe hazardous manner so as to endanger the person or others or in an area specifically prohibiting same. Any person riding a skateboard,

skates, or roller blades in the park or in a skateboard facility must wear a helmet, elbow pads, and knee pads, and any person failing to do so will be subject to citation.

SECTION 7. Violations; penalties. Except where a specific provision relating to enforcement and penalty is otherwise expressly provided in this ordinance, whenever any act is prohibited, or is made or declared to be unlawful, or an offense, or the doing of any act is required, or the failure to do any act is declared to be unlawful, where no specific penalty is provided, any violation of this ordinance, or any other ordinance of the district, is an infraction punishable by a fine not to exceed \$100 dollars. All misdemeanors are punishable by a fine not to exceed two hundred dollars or by imprisonment in the county jail for a period not to exceed one month, or by both such fine and imprisonment. Each day on which a violation occurs is a separate offense.

A. Expulsion. In addition to any other penalty for a violation of this ordinance, the general manager, or his or her designees, including contractors, referees, umpires and other sports officials empowered to do so, may require the violator to immediately leave the park or facility and to remain out of the park or facility for the remainder of the day on which the violation occurred. It shall be a misdemeanor for any person so expelled to return to the park or facility the same day after having been lawfully ordered to leave.

Section 9: Effective date. This ordinance is declared to be a public emergency ordinance necessary for the public safety of the people and for the support of local government and its public institutions, is declared to be urgent, an emergency exists, and this ordinance shall take effect and be in full force upon its passage and publication in its entirety as provided by law.

Adopted by the Board of Directors of the Cameron Park Community Services District at a special meeting on the 7th day of May, 2001.

AYES: 5
NOES: 0
ABSENT:
ABSTAINING:

K E Cater
Kenneth Cater, President

Attest:
Jerry McBride



Agenda Transmittal

DATE: November 5, 2018

FROM: Michael Grassle, Parks and Facilities Superintendent

AGENDA ITEM #6: Parks & Facilities Department Report

RECOMMENDED ACTION: Receive and File

General information

Fall is officially here and the leaves fall throughout the parks and LLADs. Staff work hard to keep areas looking clean and well kept. Growlersburg cleans the creeks that meander through the District's properties. Staff scheduled application of winter fertilizer to the turf grass in the next few weeks. Community sports groups and staff met to discuss new fees, scheduling and field closures that occur due to inclement weather. The parks office looks neat and tidy due to staff's cleaning and implementation of the District's records retention program. Staff continues to address safety items at the District as a result of the SDRMA safety assessment and Fire Marshal report.

Cameron Park Lake

- Eagle scouts completed landscaping at the front entrance to Cameron Park Lake, and built a permanent frame for hanging district banners.
- Staff began trouble shooting several irrigation related issue around the Lake, and plan to continue throughout the winter months.
- Light of the Hills Church volunteered on Saturday October, 13th with several volunteers at the lake working on various projects.

Parks, Fields, and LLADs

Christa McAuliffe Park

The District experienced recent issues with vandalism at the Skate Park. Corrective measures include temporary facility closures and engaging skate park users to assist in preventing vandalism.

Rasmussen Park

Rasmussen Park has seen several irrigation-related issues the past several weeks. Staff have been working hard to repair the system and keep the turf grass in good shape.

Hacienda Park

- Craig Shuler, the Parks Supervisor created a design to re-install the donation bricks. Staff will be working with the El Dorado Dog Guild to complete the project.
- Staff installed a flow sensor for the irrigation system. The sensor detects irrigation leaks and notifies the Parks Superintendent.

Eastwood Park

- The Eastwood subdivision utilized Eastwood Park for their fall festival event. Staff spend some extra time detailing the park for their event.
- Staff repaired a damaged water main on the corner of Meder Road and Raven Way.

Community Center

- The district ordered new signs to direct over flow parking at the Community Center. Signs should be installed by the end of November.
- On Monday November 5th, National Aquatics Service will replace the concrete vault lid on the pool deck. The vault contains the auto fill valve which is currently stuck open.
- Staff started replacing damaged exterior lights around the Community Center. LED fixtures and bulbs replace the damaged lights.
- Staff contacted Sierra Striping to make recommendations for parking spaces to replace the loading area next to the 50+ room.

Cal Fire

Staff scheduled Growlersburg to work at Royal Park clearing weeds and debris.

*Cameron Park
Community Services District*



Agenda Transmittal

DATE: November 5, 2018

FROM: Tina Helm, Recreation Supervisor
Sarah Fridrich, Recreation Coordinator

AGENDA ITEM #6: Recreation Department Report

RECOMMENDED ACTION: Receive and File

- Staff will be meeting with the sports field user groups at the beginning of November to discuss field use for the 2019 year.
- Staff attended the monthly YTRS meeting on October 4th. Items discussed: the best ways to reach out to the public for marketing, such as flyers and social media. Wage increases in 2019 for camp and part-time staff and how to offset those costs. Also talked about how staff need to be empathetic with youth now – instead of arguing with them say “I know” or “I understand” while also not giving in to their demands. Camp Cloud, an information sharing system for recreation districts in California, will be on January 25th at the El Dorado Hills CSD.
- The Annual Pumpkin Patch/Halloween Carnival was held on Saturday, October 20th. Volunteers from Ponderosa FFA, Key Club, Camerado Leadership, El Dorado High School and members of the community helped at the event. “Thank You” to all the volunteers and the donations received from the Apple Hill Growers and community. 400+ children with their parents attended the event. – see activity report – attachment A.
- A new class is being offered: Authentic Yoga starting Monday, November 5th - December 17th. This class offers a welcoming environment for participants of all levels.
- Staff continues to meet with the Senior Leadership Council to expand programs in a manner consistent with our plan. Update: Bunco participation continues to drop each month. November will be the final month it is provided by the CSD. The guest speaker in October was Rhoda Slagle presenting on Medicare open enrollment in El Dorado County for 2019. Eighteen participants showed up and seemed to enjoy the presentation. Computer Lessons for Beginners taught by Jenny Figueroa continues to stay booked. All of her students have given good feedback on the lessons. Jenny will be gone for part of December but will be back in January to open up more lessons. Staff is working on a day trip and holiday party.

- Staff met with Marshall Medical and Shingle Springs Tribe to discuss a Health/Wellness event in the fall next year. The event will be changed from the heart healthy emphasis; other topics being discussed. The Tribe is a new partner for this health & wellness event.
- Staff is working with Seth Warren from Rec Trac (Vermont Systems) on items for the upcoming migration to the upgraded registration system. The migration to the new system is scheduled for the week of December 10 and (Vermont Systems) staff will be on site to ensure success.
- Staff is gathering information from instructors for the Winter/Spring Activity Guide.
- Upcoming events include the Christmas Craft Faire on November 17th, the 2nd Annual Tree Lighting on November 30th, the Santa Run and Pancake Breakfast on December 1st, and the Santa Parade on December 7th, 8th, and 9th, which is scheduled for the following weekend if it rains.
- The report which describes trends for the Community Center use and revenues will begin again with the new, updated Rec Trac system.

Cameron Park Community Services District
ACTIVITY REPORT

EVENT: Halloween Carnival/Pumpkin Patch **DATE:** October 20, 2018
LOCATION: Cameron Park Lake **TIME:** 1:30-4:00pm
ESTIMATED ATTENDANCE: Approximately 700 including children & parents
SUBMITTED BY: Tina Helm, Recreation Supervisor

◇ REVENUES:	\$ 2,564.00
• Sponsorship/Event Support	\$ 500.00
• Ticket Sales	\$ 1,744.00
• 8 vendors @ \$40 each	\$ 320.00
◇ EXPENDITURES:	\$ 1,235.98
Marketing	
• Banners/yard signs	\$ 80.44
• Posters/flyers	\$ 83.34
Supplies	
• Prizes, candy, etc	\$ 142.00
Music/Entertainment	
• Emcee	\$ 225.00
• Magic Show	\$ 175.00
Staff	\$ 572.00
◇ NET REVENUE:	\$ 1,286.22

VOLUNTEERS:
112 hours – 20 volunteers from Ponderosa FFA, about 6 from Ponderosa Key Club, 1 from Camerado Leadership, 2 from El Dorado High School and Community Members.

PROGRAM DESCRIPTION:
The Halloween Carnival is a special event geared towards children 2 - 10 years old. The activities include purchasing Pumpkins, Face Painting, Crafts, 2 Bounce Houses, Carnival Games, a Magic Show, a Costume Parade, and Hay Rides. Pictures were taken by the El Dorado Camera Club.

SUPPLIES AND RESOURCES:
We received a variety of donations from the following businesses:

- O'Halloran's Apple Trail Ranch pumpkins
- Goyette's North Canyon Ranch pumpkins
- Rainbow Orchards pumpkins
- Bel Air pumpkins
- Ponderosa Key Club volunteers

Item #6A

- Ponderosa FFA volunteers
- Camerado Leadership volunteer
- El Dorado High School volunteers
- Lee's Feed use of Hay Bales
- El Dorado Disposal sponsorship and a booth
- Marshall Hospital sponsorship, booth and Marshall Mouse

EVALUATION:

The turnout was great – there were approximately 700 people (including children and parents). There was a steady stream of people that attended. They played more games than last year when we did the ticket count. Children dressed up in costumes to play games, jump in the bounce houses, get their face painted, purchase a pumpkin, and ride on the hay ride. The Magic Show was done only one time this year for 45 minutes – at 2:30pm – just around the corner close to the building. The weather was wonderful and everyone that attended enjoyed themselves.

We sold tickets for \$.50 each or 12 for \$5.00. The tickets could be used for the games, face paints, crafts, hay rides, pumpkin sales and bounce houses.

The breakdown of the tickets for the activities was as follows:

	2018	2017
Pumpkins	385	411
Face painting	261	217
Hay Rides	724	619
Games	1763	1682
Bouncers	592	-- did not work
Crafts	82	113
Total	3726	3123

There were volunteers that signed up from Ponderosa FFA, Ponderosa's Key Club, El Dorado High School and the Leadership class from Camerado. We had about 30 people and they all did an awesome job – setting up, decorating and then they helped operate the games, pumpkin sales, face painting, crafts booth, operation of the bouncers and hay ride fee collection. They also helped with take down and putting the items away.

We had lots of prizes left from last year so we mainly purchased the nice prizes for the winners of the costume parade. Candy was purchased. The costume parade was held at 3:30pm and once it was over most of the people left. The hay ride was popular so some people waited for a ride. The event finished at 4 pm.

Banners were placed at Hacienda Park, Christa McAuliffe Park, Cameron Park Lake and on the fence at Gateway (too many campaign signs to place on the corner of Cameron Park Drive and Country Club Drive). Directional signs were placed the week of the event at various streets and at the lake entrance.

Item #6A

We had vendor booths such as Cameron Park Coffee & Deli, Investments, Lightning Prints, Color Street, Ice Cream, and Honey.

Marshall Mouse participated at the event handing out candy and leading the costume parade. El Dorado Disposal also participated with a booth in the row of the games.

Vendor Evaluation Responses:

- See consolidated report below Scale of 1-5 (5= high and 1 = low)

Booth Location	Booth Sales	Booth Traffic	Food & Beverages Available	Hours	Advertising
4.30	4.00	4.10	4.11	4.40	4.40

Vendor Comments

- Great Event.
- Clear path closer to photo booth.
- A fun enjoyable event – will return next year.

Staff Suggestions for next year:

- Create a separate line for the credit card sales/cash sales to alleviate the line.
- Spread out the vendors so that there is better access to each booth.
- A longer magic show was successful. Being located around the corner closer to the building allowed for more seating than in the past and did not overflow into the vendor area.
- Continue with the signage, especially on the streets leading up to the event.
- Continue to utilize the volunteers – especially members from Ponderosa FFA.
- Invite Ponderosa FFA to bring their petting zoo.

ATTACHMENTS:

- Flyer

HALLOWEEN CARNIVAL & PUMPKIN PATCH

CAMERON PARK LAKE
2989 CAMBRIDGE ROAD

1:30-4PM
SATURDAY
OCTOBER 20, 2018



**FREE
ENTRANCE!**

Put on your costumes
and come for an afternoon of
Halloween fun! Carnival games, pumpkin
patch, crafts, bounce house, magic show,
costume parade, refreshments and more!

For more information call
(530) 677-2231 or visit us online at
www.cameronpark.org

