

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682



Budget and Administration Committee
Tuesday, April 7, 2020
6:30 p.m.

TELECONFERENCE ZOOM MEETING
<https://us04web.zoom.us/j/585708379>

Meeting ID: 585 708 379

(Teleconference/Electronic Meeting Protocols are attached)

Conformed Agenda

Members: Chair Director Eric Aiston (EA), Vice Chair Director Monique Scobey (MS),
and Alternate Director Felicity Wood Carlson (FC)

Staff: Jill Ritzman, General Manager
and Vicky Neibauer, Finance/Human Resources Officer

CALL TO ORDER – 6:32pm

ROLL CALL – EA/MS

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Committee; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Committee. The Committee reserves the right to waive said rules by a majority vote.

ADOPTION OF AGENDA – *Approved with the addition of COVID-19 Relief Bill Support Letter to Congress & Senate*

APPROVAL OF CONFORMED AGENDA – *3/3/20 Conformed Agenda will be included on the next agenda for approval*

OPEN FORUM

Members of the public may speak on any item not on the agenda that falls within the responsibilities of the Committee.

DEPARTMENT MATTERS

1. Presentation – California Special District Association Activities (oral report; D. Wadle)

- *Dane Wadle presented about upcoming CSDA Legislative Days in May. The format has been changed to a virtual event: Three On-Demand Policy Expert Webinars and a LIVE Legislative Briefing.*

➤ *COVID-19 Relief Bill Support Letter to Congress & Senate.*

Motion to submit letter to appropriate agencies

MS/EA – Motion Passed

Ayes – MS, EA

Noes – None

2. Updated Budget Timeline (J. Ritzman, V. Neibauer)

- *Discussed updated budget timeline; move to Board with support.*

3. Election Services from the El Dorado County Registrar of Voters to Fill Two Four Year Term Seats (N. Garrison)

- *Discussed Resolution and process for upcoming election; move to Board with support.*

4. Staff Updates

- a. Admin & Finance Dept Report (V. Neibauer)
- b. 3rd Quarter District Financials (V. Neibauer)
- c. Update & Next Steps - El Dorado Disposal Amendment to the Agreement (J. Ritzman)
- d. March Check Register Review (V. Neibauer)

5. Items for May & Future Committee Meetings

- *El Dorado Disposal Amended Agreement*
 - *Special Meeting – April 21st at 2:00m*
- *1st Review of Preliminary FY 20-21 Budget*
 - *May 5th regular committee meeting*

6. Items to take to the Board of Directors

- *Updated Budget Timeline*
- *Election Services from the El Dorado County Registrar of Voters to Fill Two Four Year Term Seats*

MATTERS TO AND FROM COMMITTEE MEMBERS & STAFF

ADJOURNMENT – 8:57pm

Conformed Agenda Prepared by:



Niki Garrison
Administrative Assistant

Budget and Administration Committee

Conformed Agenda Approved by:



Director Eric Aiston, Chair
Budget & Administration Committee

Conformed Agenda
April 7, 2020

Page 2 of 2