

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Wednesday, July 26, 2017

6:00 p.m. Special Meeting
Board will convene into Closed Session
after Public Comment



Board of Directors

SCOTT MC NEIL (SM), President

HOLLY MORRISON (HM), Vice-President

Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

Board members, staff and members of the public may request an item be pulled from the Consent Calendar for discussion. The Board will make any necessary additions, deletions, or corrections to the Agenda, determine matters to be added to or removed from the Consent Calendar, and with one motion adopt the Agenda and approve the Consent Calendar.

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

- Introduction of Scott Lindgren, Amador/El Dorado Unit Fire Chief
- Standard for Signage Design in Cameron Park – Design Review Committee

OPEN FORUM

At this time, members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors. Comment during the Open Forum is limited to four minutes per person. Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes except with the consent of the Board, individuals shall be allowed to speak on an item only once. The Board reserves the right to waive said rules by a majority vote. For the public's information, we are now taking email requests for future notification of Community Services District meetings.

BEGINNING OF CONSENT CALENDAR

1. APPROVAL OF DRAFT CONFORMED AGENDAS

- a. Parks & Recreation Committee Meeting, June 5, 2017
- b. Budget & Administration Committee Meeting, June 13, 2017
- c. Fire & Emergency Services Committee Meeting, June 13, 2017
- d. Board of Directors' Regular Meeting, June 21, 2017

2. STAFF REPORTS

- a. Fire Department Report
- b. Recreation Department Report
- c. Parks Department Report

AGENDA

3. FINANCIAL REPORTS

- a. Check Register
- b. General Manager's Credit Card Activity (Interim General Manager will not have a credit card)

4. DISTRIBUTION OF REMAINING BALANCE OF CAMERON PARK PREVENTION FUNDS HELD AT EL DORADO COUNTY IN PREVENTION FUND 9

Recommended Action: Approve Transfer Funds from El Dorado County Prevention Fund 9 to Cameron Park Prevention Fund 8

5. CALIFORNIA SPECIAL DISTRICT ASSOCIATION (CSDA) 2017 BOARD ELECTION

Recommended Action: Receive and File or Remove from Consent Calendar and Select One Candidate to Fill Vacant CSDA Board Seat

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

6. ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION

7. PUBLIC HEARING AND RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING THE CONTINUATION OF ASSESSMENT FOR FISCAL YEAR 2017/18 FOR THE FOLLOWING LANDSCAPE AND LIGHTING ASSESSMENT DISTRICTS: AIRPARK, UNIT 6, UNIT 7, UNIT 8, VIEWPOINTE, GOLDORADO, UNIT 11, UNIT 12, CAMERON WOODS 1-4, BAR J15-A, CREEKSIDE, EASTWOOD, DAVID WEST, CAMBRIDGE OAKS, NORTHVIEW, CAMERON VALLEY, CAMERON WOODS 8, SILVER SPRINGS AND BAR J15-A NO. 2

Recommended Action: Approve Resolution No. 2017-07 which would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2017/18 for the Cameron Park Community Services District Landscape and Lighting Assessment Districts as the final step in levying the continued assessment with a Board Poll Vote

8. RESOLUTION STATING THE PURPOSES AND FIXING THE AMOUNT OF MONEY TO BE RAISED BY TAXATION IN THE DISTRICT TO PAY VOTER APPROVED DEBT FOR THE 2017/18 AND SETTING THE TAX RATE

Recommended Action: Receive, Discuss and Adopt Resolution No. 2107-08 with a Board Poll Vote

9. CONSIDERATION OF ADOPTING RESOLUTION NO. 2017-09 WHICH PROVIDES CONTINUING APPROPRIATIONS FOR DISTRICT OPERATIONS BEGINNING JULY 2017 UNTIL WHICH TIME THE DISTRICT FORMALLY ADOPTS ITS 2017/18 BUDGET

Recommended Action: Receive, Discuss and Approve Resolution No. 2017-09 with a Board Poll Vote

10. AGREEMENTMENT WITH GENERAL COUNSEL

Recommended Action: Authorize Director Scott McNeil, President of the Cameron Park Community Services District (CPCSD), and Interim General Manager Richard J. Ramirez to Execute the Agreement for Legal Services Retaining Prentice, Long and Epperson, PC, (PLE) as General Counsel for the CPCSD

11. AUTHORIZE THE INTERIM GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH MUNICIPAL RESOURCE GROUP (MRG) TO INITIATE THE RECRUITMENT OF A FULL-TIME GENERAL MANAGER FOR THE CAMERON PARK COMMUNITY SERVICES DISTRICT

Recommended Action: Authorize the Interim General Manager to execute a contract with Municipal Resource Group of Sacramento, at an amount not to exceed \$12,000

12. REPORT BACK ITEMS TO THE BOARD OF DIRECTORS

AGENDA

13. MATTERS TO AND FROM DIRECTORS

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

- a. LAFCO – Director Morrison

14. COMMITTEE REPORTS

- a. Oral Report: Findings of Special Fire Contract Committee – Directors McNeil and Stanton
- b. Budget and Administration – Chair Director Stanton, Vice Chair Director Blackmon and Alternate Director Morrison
- c. CC&Rs – Chair Director Morrison, Director McNeil and Alternate Director Mohr
- d. Fire and Emergency Services – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon
- e. Parks and Recreation – Chair Director Blackmon, Vice Chair Director Mohr and Alternate Director Morrison

PUBLIC COMMENT

At this time, members of the public may speak on any closed session agenda item.

Closed Sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange or lease of real property. Members of the public may address the Board prior to closing the meeting.

CONVENE TO CLOSED SESSION

The Board will recess to Closed Session to discuss the following item:

- “Labor Negotiations” Government Code Section 54957.6.

RECONVENE TO OPEN SESSION AND REPORT OUT OF CLOSED SESSION

Pursuant to Government Code §54957.1, the legislative body of any local agency shall publicly report any action taken in closed session and the vote or abstention of every member present thereon.

ADJOURNMENT

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

Any written document that relates to an agenda item for an open session of a regular meeting of the Board of Directors of the District which is distributed less than 72 hours prior to the meeting shall be made available for public inspection at the same time the writing is distributed to all, or a majority of all, of the members of the Board of Directors of the District. Such written documents will be made available at the District Offices located at 2502 Country Club Drive, Cameron Park, CA 95682.

Such writings will be made available in appropriate alternative formats upon request by a person with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. § 12132) and the Federal Rules and Regulations adopted in implementation thereof.

A person with a disability who requires a modification or accommodation in order to participate in a public meeting of the Board of Directors may, five (5) days prior to the date scheduled for a regular meeting of the Board of Directors, contact the District Office at 2502 Country Club Drive, Cameron Park, CA 95682, phone number: (530) 677-2231 to request a disability related modification or accommodation in order to attend the meeting, or to request auxiliary aids or services in order to enable such person to understand the proceedings at such meeting.



Parks & Recreation Committee
Monday, June 5, 2017
5:00 p.m.

Cameron Park Community Services District
2502 Country Club Drive, Cameron Park

DRAFT Conformed Agenda (Minutes)

Members: Chair Director Amy Blackmon (AB), Vice Chair Director Margaret Mohr (MM)
Alternate Director Holly Morrison (HM)
Staff: Interim General Manager Richard J. Ramirez, Recreation Supervisor Tina Helm,
Parks Superintendent J.R. Hichborn

CALL TO ORDER - 5:00 p.m.

ROLL CALL – MM, HM AB absent

APPROVAL OF AGENDA - Approved

APPROVAL OF CONFORMED AGENDA – Conformed Agenda was not approved as AB was absent and HM was not at that meeting.

OPEN FORUM – Ross Henry

At this time, members of the Committee or public may speak on any item not on the agenda that falls within the jurisdiction of this Committee; however, no action may be taken unless the Committee agrees to include the matter on a subsequent agenda.

Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

I. Presentations

- Golf Frisbee
- Mature Leadership Council - Request to move the Fifty Plus Room into the Social Room

II. Recreation Updates

- Google Analytics – old website compared to new
- Mailing List and Registration Statistics – monthly update
- Featured Special Event(s)
 - Trucks & Tunes (opportunities for enhancement)
- Summer Spectacular Update
- Adult Softball Update
- Facility Report
- Marketing Plan Review
 - Customer service adjustment addition

III. Park Report

General Park Updates

- Develop Protocol/Suggestions for New Cameron Park Lake Sign
- Bocce Ball

IV. Consider Rescheduling the July Meeting

- The first Monday of the month falls on July 3rd and July 4th is a holiday.

V. Items for July Committee Agenda

- *Fifty Plus Room – this matter will be taken up in the transition plan that the Interim General Manager is creating*
- *Communication*
- *Featured Special Events Participation*
- *Adult Softball Update*
- *Facility Report*

VI. Items to take to the Board of Directors

- *Rasmussen Park Special Use Permit (future agenda)*
 - *Revised site plan*

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 6:34 p.m.



Budget and Administration Committee
Tuesday, June 13, 2017
5:30 p.m.
2502 Country Club Drive, Cameron Park

DRAFT Conformed Agenda

Members: Chair Director Greg Stanton (GS) and Vice Chair Director Amy Blackmon (AB)
Alternate Director Holly Morrison (HM),
Staff: Interim General Manager Richard J. Ramirez, Interim Finance Officer Tam Resovich

CALL TO ORDER – 5:32 p.m.

ROLL CALL – GS, HM AB is absent

ADOPTION OF AGENDA - Adopted

APPROVAL OF CONFORMED AGENDA

OPEN FORUM

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DEPARTMENT MATTERS

PUBLIC COMMENT

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1. **Accountability Act Report Covenants, Conditions and Restrictions (CC&Rs) Fiscal Year 2015/16**
2. **Review of the Draft Landscape and Lighting Assessment District (LLAD) Spreadsheet**
3. **Items for July Committee Agenda**
 - *Budget*

4. Items to take to the Board of Directors

- *2017/18 LLAD Preliminary Engineer's Report*

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 5:53 p.m.



Fire and Emergency Services Committee
Tuesday, June 13, 2017
7:00 p.m.
2502 Country Club Drive, Cameron Park

DRAFT Conformed Agenda

Members: Chair Director Holly Morrison (HM) and Vice Chair Director Scott McNeil (SM)
Alternate Director Amy Blackmon (AB)

Staff: Interim General Manager Richard J. Ramirez, Battalion Chief Bob Counts, Battalion Chief Mike Smith

CALL TO ORDER – 7:00 p.m.

ROLL CALL – HM, SM

ADOPTION OF AGENDA - Adopted

APPROVAL OF CONFORMED AGENDA - Approved

OPEN FORUM

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Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

DEPARTMENT MATTERS

PUBLIC COMMENT

Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue (where applicable) is allocated 10 minutes to speak, individual comments are limited to four minutes and individuals representing a group allocated five minutes. Individuals shall be allowed to speak to an item only once. The Committee reserves the right to waive said rules by a majority vote.

1. Updates

- Weed Abatement Program
- Bacchi Ranch
- Preparations for Summer Spectacular
- Fire Impact Fees
- Fire Ad Hoc Committee
- Public Outreach Activities/Events

2. Items for July Committee Agenda

- *Weed Abatement*
- *Summer Spectacular*
- *Activities with CALFire*
- *Fire Impact Fees*
- *Fire Ad Hoc Committee*
- *Public Outreach Activities/Events*

3. Items to take to the Board of Directors

MATTERS TO AND FROM COMMITTEE MEMBERS

ADJOURNMENT – 7:22 p.m.

Board of Directors Meeting
Cameron Park Community Services District
2502 Country Club Drive, Cameron Park, California

Wednesday, June 21, 2017 6:30 p.m. Regular Meeting



Board of Directors

SCOTT MC NEIL (SM), President
HOLLY MORRISON (HM), Vice-President
Directors: AMY BLACKMON (AB), MARGARET MOHR (MM), GREG STANTON (GS)

CALL TO ORDER - 6:30 p.m.

ROLL CALL – SM, HM, MM AB and GS absent

PLEDGE OF ALLEGIANCE

ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

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Motion to adopt the Agenda and approve the Consent Calendar.

MM/HM – Motion passed

Ayes – SM, HM, MM

Noes – None

Absent – AB, GS

MOMENT OF RECOGNITION

This allotted time provides an opportunity for the Board of Directors to express appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens.

- Eagle Scout Arthur Davis Hunter III

PRESENTATION

This allotted time provides an opportunity for the Board of Directors to receive guest speakers who have been invited to present items to the Board that are of interest to the District.

OPEN FORUM

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Barbara Rogers, Bill Carey, Dave Gelber, Gerald Lillpop

BEGINNING OF CONSENT CALENDAR

1. **APPROVAL OF DRAFT CONFORMED AGENDAS**

- a. Board of Directors' Regular Meeting, May 17, 2017
- b. Board of Directors' Special Meeting May 22, 2017
- c. Board of Directors' Special Meeting May 23, 2017
- d. Board of Directors' Special Meeting June 12, 2017
- e. Board of Directors' Special Meeting June 15, 2017

2. **STAFF REPORTS**

- a. Fire Department Report
- b. Recreation Department Report
- c. Parks Department Report

3. **FINANCIAL REPORTS**

- a. Check Register
- b. General Manager's Credit Card Activity (Interim General Manager will not have a credit card)

4. **ACCOUNTABILITY ACT REPORT FISCAL YEAR 2015/16**

Recommended Action: Receive, Discuss and File

END OF CONSENT CALENDAR

DEPARTMENT MATTERS

For Purposes of the Brown Act §54954.2 (a), the numbered items on this Agenda provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

5. **ITEMS REMOVED FROM THE CONSENT CALENDAR FOR DISCUSSION**

6. **GENERAL MANAGER RECRUITMENT OPTIONS**

Recommended Action: Receive, Discuss and Select Desired General Manager Recruitment Option

Motion to direct the Interim General Manager to distribute a Request for Proposal (RFP) to professional recruitment firms for assistance in filling the General Manager position and the Board of Directors will handle the civic engagement in-house simultaneously.

MM/HM – Motion passed

Ayes – SM, HM, MM

Noes – None

Absent – AB, GS

Public Comment – Gerald Lillpop, Barbara Rogers

7. **RESOLUTION 2017-05 DECLARING THE INTENTION TO CONTINUE ASSESSMENTS FOR FISCAL YEAR 2017/18, PRELIMINARILY APPROVING ENGINEER'S REPORT, AND PROVIDING FOR NOTICE OF HEARING ON JULY 19, 2017, FOR THE FOLLOWING LANDSCAPING AND LIGHTING DISTRICTS: AIRPARK, UNIT 6, UNIT 7, UNIT 8, VIEWPOINTE, GOLDORADO, UNIT 11, UNIT 12, CAMERON WOODS 1-4, BAR J15-A, BAR J15-B, CREEKSIDE, EASTWOOD, DAVID WEST, CAMBRIDGE OAKS, NORTHVIEW, CAMERON VALLEY, CAMERON WOODS 8, SILVER SPRINGS AND BAR J15-A NO. 2.**

Recommended Action: Receive, Discuss and Approve Resolution No. 2017-05 with a Board Poll Vote and Schedule Public Hearing on July 19, 2017

Motion to approve Resolution No. 2017-05 as read into the record.

HM/MM – Motion passed

Ayes – SM, HM, MM

Noes – None

Absent – AB, GS

8. **PUBLIC HEARING AND RESOLUTION NO. 2017-06 ESTABLISHING APPROPRIATIONS LIMITATION FOR FISCAL YEAR 2017/18 FOR THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

Recommended Action: Hear Public Comment and Adopt Resolution No. 2017-06

Motion to approve Resolution No. 2017-06 establishing appropriations limitation for Fiscal Year 2017/18 for the Cameron Park Community Services District.

HM/SM – Motion passed

Ayes – SM, HM, MM

Noes – None

Absent – AB, GS

9. **SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY'S (SDRMA'S) BOARD OF DIRECTORS ELECTION**

Recommended Action: Receive, Discuss and Vote for up to Four Candidates for the SDRMA's Board of Directors on Resolution No. 2017-07

Motion to receive and file.

MM/ HM – Motion passed

Ayes – SM, HM, MM

Noes – None

Absent – AB, GS

10. **FISCAL YEAR 2017/18 MARKETING AND PROGRAM PLAN**

Recommended Action: Receive, Discuss and Approve Fiscal Year 2017/18 Marketing and Program Plan

Motion to accept the Fiscal Year 2017/18 Marketing and Program Plan with the following revision:

- *Add the word "target" to all references to improve revenue by a certain amount.*

MM/HM – Motion passed

Ayes – SM, HM, MM

Noes – None

Absent – AB, GS

Public Comment – Barbara Rogers, Felicity Wood

11. **REPORT BACK ITEMS TO THE BOARD OF DIRECTORS**

12. **MATTERS TO AND FROM DIRECTORS**

At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.

a. **LAFCO – Director Morrison**

LAFCO held their meeting in the El Dorado County Board of Supervisors' chambers.

- *HM – Reminded everyone that the "Summer Spectacular" is Saturday and there will be another "Trucks and Tunes" on Wednesday.*
- *MM - Hopes to see everyone at the "Summer Spectacular" and the State Fair is coming up. Thanked Recreation Supervisor Tina Helm and the Marketing staff for the "Summer Spectacular" ads.*
- *SM - Thanked staff, especially those who did a great job on the car show. A Christmas tree has been planted at Christa McAuliffe Park, which was a community collaborative effort.*

13. COMMITTEE REPORTS

- a. **Budget and Administration** – Chair Director Stanton, Vice Chair Director Blackmon and Alternate Director Morrison
None
- b. **CC&Rs** – Chair Director Morrison, Director McNeil and Alternate Director Mohr
An agreement has been signed with a resident regarding a long-standing issue and thanked CC&R Compliance Officer Lyle Eickert for all his efforts.
- c. **Fire and Emergency Services** – Chair Director Morrison, Vice Chair Director McNeil and Alternate Director Blackmon
The Weed Abatement project is making progress and the Cameron Park lots are currently 66% compliant.
- d. **Parks and Recreation** – Chair Director Blackmon, Vice Chair Director Mohr and Alternate Director Morrison
The next meeting will be on Monday, July 10th instead of July 3rd. There is an active disc golf community and adding a disc golf course to one of our parks is being discussed.

ADJOURNMENT – 8:00 p.m.

An AGENDA in FINAL FORM is located in the Reception area in the District Office as well as each of the Cameron Park Fire Stations. Additionally, a copy of the FINAL AGENDA is available on the District's website at www.cameronpark.org. Support material is available for public inspection at the receptionist counter in the District Office. Sessions of the Board of Directors may be recorded and members of the audience are asked to give their name and address before addressing the Board.

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Cameron Park Community Services District
Staff Report – March 2017

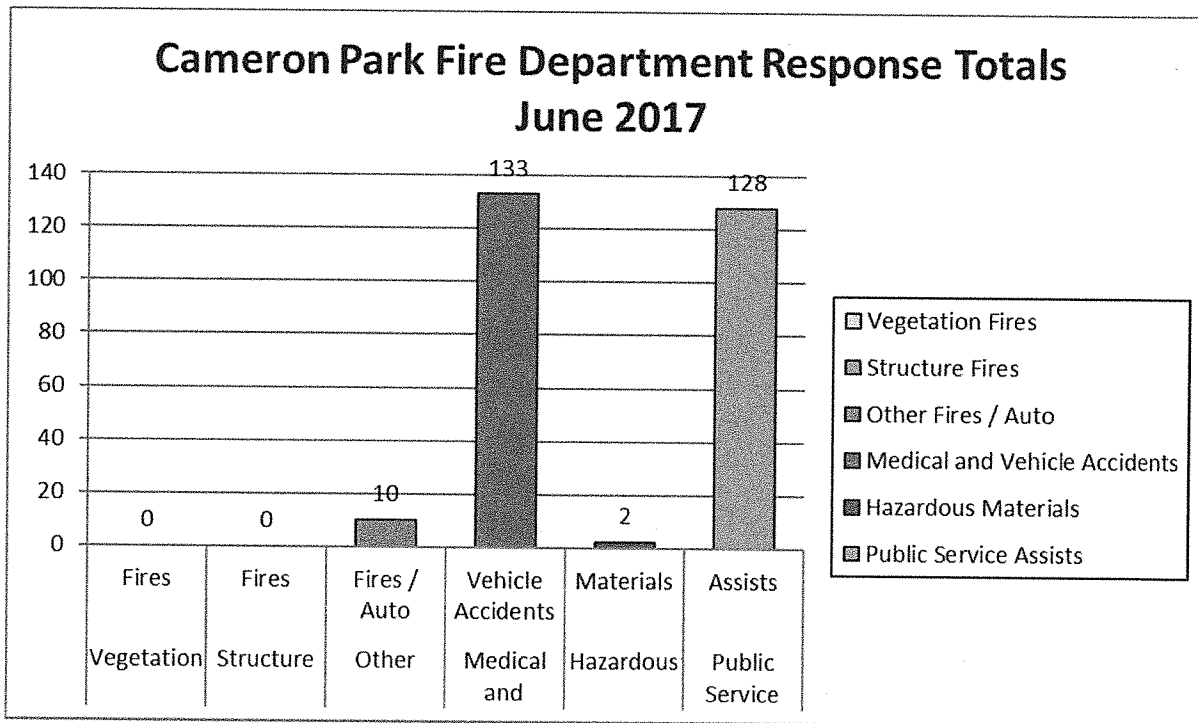
To: Board of Directors
From: Bob Counts, Battalion Chief
Regarding: Fire Department Report for the July 19, 2017 - Board Meeting

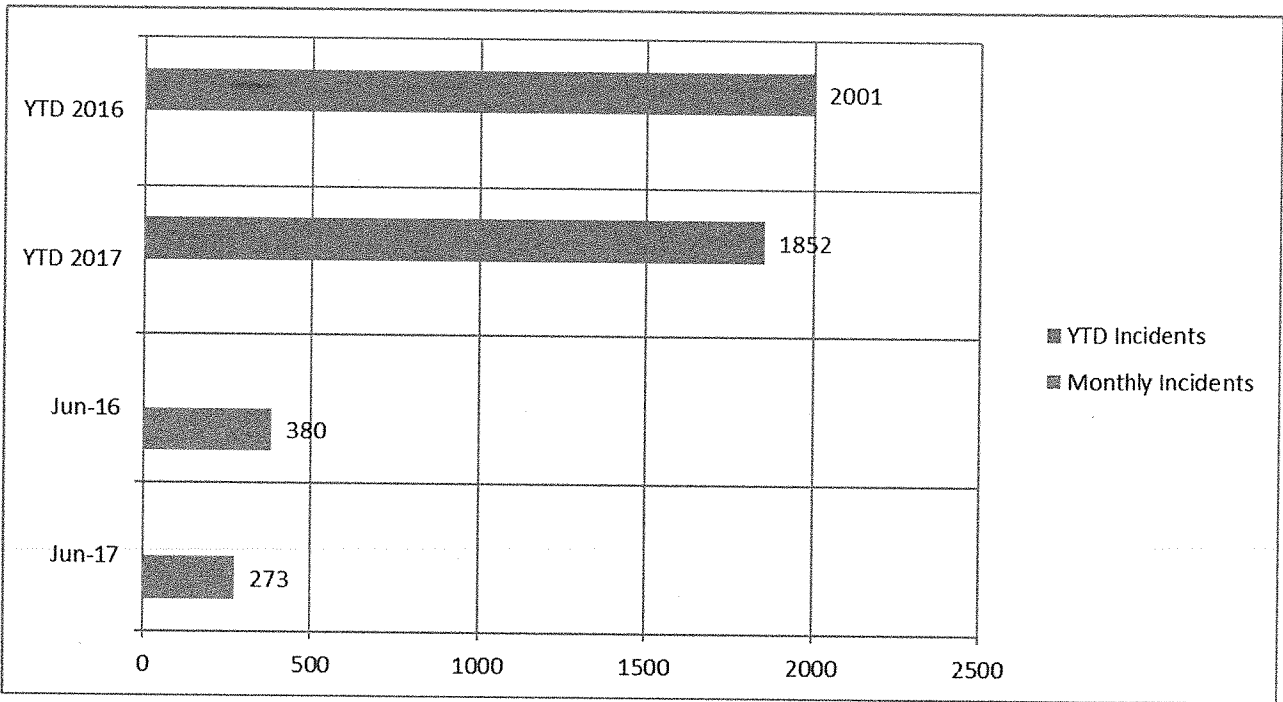
Recommended Action: Receive and File

Incidents for the Month of June 2017:

Vegetation Fires	Structure Fires	Other Fires / Auto	Medical and Vehicle Accidents	Hazardous Materials	Public Service Assists	Total(s)
0	0	10	133	2	128	273

Incident Total for Month of February: 273





as of June 30, 2017

Incidents have decreased by **29%** for the month of June compared to 2016. Total incidents have decreased by **7.5%** for the calendar year compared to 2016.

Personnel

I am pleased to announce the appointment of Scott Lindgren to Unit Chief of the Amador El Dorado Unit (AEU), effective June 1, 2017.

Chief Lindgren began his fire service career with local government fire departments in Cameron Park, Folsom, Montebello, and Vacaville. He transitioned to CAL FIRE in 1996 as a Fire Apparatus Engineer when the Cameron Park Community Services District entered into a cooperative agreement with the Department. In 2000, he promoted to Fire Captain in AEU, working in both the cooperative agreement and conservation camp programs. He promoted to Battalion Chief in the Butte Unit in 2006, working both State and cooperative agreement assignments, and in Training and Safety. In 2011, he promoted to Assistant Chief in the Nevada-Yuba-Placer Unit (NEU), supervising a number of cooperative agreements and wildland contracts, the Training and Safety Bureau, the Prevention Bureau, 9 Operational Field Battalions, and the Grass Valley Air Attack Base.

Chief Lindgren has served on CAL FIRE Incident Management Teams for over 10 years and is qualified as a Type 1 Incident Commander, Operations Section Chief, Safety Officer, Liaison Officer, and Public Information Officer. His latest assignment was as the Deputy Incident Commander on CAL FIRE Incident Management Team 2. He has also served as a member of CAL FIRE Serious Accident Review Teams. Additionally, he administered the Placer County Interagency Central Hazardous Material Team and the Placer County Incident Management Team.

Chief Lindgren is a Hazardous Material Specialist, and certified Paramedic.

Please join me in congratulating Chief Lindgren on his new assignment

FIRE DEPARTMENT OPERATIONS AND ADMINISTRATION

Incidents

There were no incidents of significance during the month of June.

Apparatus

All apparatus are in good working order.

El Dorado County Fire Chiefs Association

Agenda and minutes from the June 28th El Dorado County Fire Chief's association are attached.

JPA OPERATIONS AND ADMINISTRATION

JPA Board of Directors Meeting

Agenda and minutes from the June 28th JPA Board of Directors meeting are attached.

FIRE PREVENTION

As the weather begins to be warmer, and we see our hills turn from green to brown, we must keep the threat of wildfire on our minds. June is the month to be "Set," one component of the "Ready, Set, Go" wildfire preparedness plan. After we have created defensible space around our homes, we must create a wildfire action plan. This plan is important for the entire family as it contains steps and important plans to follow in the event of a wildfire and in case communication is not possible.

- Designate an emergency meeting location that would be out of a potential fire or hazard area
- Plan several different escape routes from your home and community in case one gets blocked
- Have an out of the area emergency contact who can be your entire family's point of contact
- Create a plan for your animals large and small and make sure food for them is a part of that plan
- Always keep a sturdy pair of shoes and flashlight near your bed in case of a sudden evacuation at night

Keep the six "P's" in mind in case immediate evacuation is required:

- People and Pets
- Papers, phone numbers, & important documents
- Prescriptions, vitamins, and eyeglasses
- Pictures and irreplaceable memorabilia
- Personal computer hard drive and disks
- "Plastic" (credit cards, ATM cards) and cash

Some of us will venture to our nearby rivers for some relief from the warm days ahead. Please remember that the water that comes through our rivers is snow melt, very cold and can cause hypothermia. Always wear a life jacket when recreating in our rivers and never go alone.

Prevention Duties- July

OVERVIEW OF CAMERON PARK WEED AND RUBBISH ABATEMENT

- See July Fire Committee Update Summary and unimproved parcel spreadsheet.

ON GOING DEVELOPMENT PROJECTS

- **Bass Lake Estates – 36 lot, single family residential subdivision**
TAC Letter due Jan 30th and TAC Meeting on Feb 6th. All road widths, additional fire hydrants, Title 14 Standards approved. Lebeck Young Engineering wants six (6) one-year extensions to this project.
- **Sierra Sunrise – 18 lot, single family residential subdivision**
Fire Flow Letter has been written for this project
- **Brooks – 1.87 acre single family residential subdivision**
Fire Flow and TAC Letters has been written for this project. TAC meeting held on October 3rd for this project.
- **Cameron Hills – 41 residential lots and 5 lettered lots**
Plans are in my office for review and a conditions letter will be written shortly.
- **Rancho Tierra – ~~69~~ 86 Lot Residential Subdivision**
Wrote Fire Flow Letter for this project. Request to revise subdivision letter to have this project contain 86 individual residential lots.
- **Possible Subdivision off of Green Valley – 42 New Residential Lots (Cameron Ridge)**
TAC Letter written, awaiting TAC meeting date.
- **Creekside Apartment Complex – 24 units, 3 commercial buildings with offices**
TAC Letter written, TAC meeting held, project going forward
- **Bell Woods Subdivision – West of Knollwood – 54-unit residential subdivision**
Originally 20% in Cameron Park / 80% in EDH, now ALL subdivision is within Cameron Park with the only entrance coming in from Hollow Lane of Bass Lake Rd – Asking for six - 1 year extensions.

Mike Smith, Battalion Chief
Board Report- July 2017

Prevention Duties- July

- **Ponte Palmero Phase 2**
EIR Letter was written to the county, Fire Safe Plan completed and sent to developer. Waiting for civil plans from Ponte Palmero on a 50,510 square feet, 44 unit Community Care Facility, 53,690 square feet, 46 room Assisted Living Facility and a 11,450 square feet Club House.
- **Cameron Glen Estates Phase 5 – 15 New Residential Lots – Winterhaven & Green Valley Road Area**
Plans for subdivision have been dropped off into the prevention office. Condition letter written for residential subdivision and given back to owner. TAC meeting held, owners are breaking ground for construction development.

TENANT IMPROVEMENT / INSPECTIONS / PROJECTS

- **Tenant Improvement – 1040 Camerado Drive – Strategic Data Systems**
This is a tenant improvement project involves the construction of a new office area within an unoccupied shell building. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- **Tenant Improvement – 2580 Merrychase Drive – Arco AM/PM**
This is a tenant improvement project to include remodeling the carwash. Carwash will add 288 sq.ft. for tire detailing area. This will also reconfigure the dryer section. TAC letter written on April 25th for this project. TAC meeting held on 5/1/17. Co. planner will be issuing a permit in the next couple of weeks for project to submit plans to fire department.
- ~~**Tenant Improvement – 3008 Green Valley Road Ste #2 – Jamba Juice**~~
This is a tenant improvement project to include remodeling this suite in a single story commercial strip mall. Plans reviewed, approved with conditions letter, back with project manager starting construction. **FINALED**
- ~~**Fire Sprinkler Plan Review – 3008 Green Valley Road Ste #2 – Jamba Juice**~~
This is a tenant improvement project involving a sprinkler modification in suite to include attic. Sprinkler plans reviewed, approved with a conditions letter, back with project manager to start working on project. **COMPLETED**
- ~~**R3.1 Residential Care Facilities Inspection – 3180 Oxford Road.**~~
This is a state mandated inspection for owners/operators to comply with minimum requirements for licensed care facilities housing six or fewer clients in single-family residences. This occupancy group may include facilities

Mike Smith, Battalion Chief
Board Report- July 2017

Prevention Duties- July

licensed by a governmental agency for residentially based 24-hour care providing accommodations for six or fewer clients of any age. Clients may be classified as ambulatory, non-ambulatory, or bedridden. STD 850 form filled out and faxed to Department of Social Services. **COMPLETED**

- **R-2 Residential Occupancy Inspection - 3135 Garden Circle. – Country Club Garden Apartments**

This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units or more than two dwelling units where occupants are primarily permeant in nature to include apartments, boarding houses, convents, dormitories, live/work units, etc. Initial inspection completed with minor violations, will need to have additional re-inspection(s).

- **R-2 Residential Occupancy Inspection - 2640 La Crescenta Dr. - Green Valley Apartments**

This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units or more than two dwelling units where occupants are primarily permeant in nature to include apartments, boarding houses, convents, dormitories, live/work units, etc. Initial inspection completed with minor violations, will need to have additional re-inspection(s).

- ~~**Fire Alarm Plan Review – 3008 Green Valley Road Ste #2 – Jamba Juice**~~

This project requires additional fire alarm detection devices. Fire alarm system will still have sprinkler supervision to all sprinkler flow and control valves; Knox Box tamper switch will provided and monitored by the central station. Plans reviewed, approved with a conditions letter, back with project manager to start working on project. **COMPLETED**

- ~~**Tenant Improvement Plan Review – 3008 Green Valley Road Ste #2 – Jamba Juice**~~

This is a tenant improvement project which requires additional fire alarm detection devices. Fire alarm system will still have sprinkler supervision to all sprinkler flow and control valves; Knox Box tamper switch will provided and monitored by the central station. Plans reviewed, approved with a conditions letter, back with project manager to start working on project. **COMPLETED**

Prevention Duties- July

- ~~Fire Alarm Plan Review – 3000 Green Valley Road, Ste #8 – Sierra Laundry Coin Wash~~
This project requires additional fire alarm detection devices to include duct/smoke detection in HVAC. Fire alarm system will still have sprinkler supervision to all sprinkler flow and control valves; Knox Box tamper switch will provided and monitored by the central station. Plans reviewed, approved with a conditions letter, back with project manager to start working on project. **COMPLETED**
- ~~Tenant Improvement Plan Review – 3000 Green Valley Road, Ste #8 – Sierra Laundry Coin Wash~~
This is a tenant improvement project which requires additional fire alarm detection devices to include duct/smoke detection in HVAC. Fire alarm system will still have sprinkler supervision to all sprinkler flow and control valves; Knox Box tamper switch will provided and monitored by the central station. Plans reviewed, approved with a conditions letter, back with project manager to start working on project. **FINALED**
- ~~R3.1 Residential Care Facilities Inspection – 3336 Country Club Dr.~~
This is a state mandated inspection for owners/operators to comply with minimum requirements for licensed care facilities housing six or fewer clients in single-family residences. This occupancy group may include facilities licensed by a governmental agency for residentially based 24-hour care providing accommodations for six or fewer clients of any age. Clients may be classified as ambulatory, non-ambulatory, or bedridden. STD 850 form filled out and faxed to Department of Social Services. **COMPLETED**
- ~~Tenant Improvement – 3500 Palmer Drive – CVS Pharmacy~~
This is a tenant improvement project involves the construction of closing the openings of a wall, creating new hallway and door, upgrading restrooms within a mercantile occupancy type building. Plans reviewed, approved with a conditions letter, back with project manager to start working on project. **FINALED**
- **Tenant Improvement - 3380 Coach Lane – Safeway Store #1618**
This is a tenant improvement project involves the construction of a new produce work area and three new retail cases, possible altering fire sprinklers within a mercantile occupancy type building. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.

Mike Smith, Battalion Chief
Board Report- July 2017

Prevention Duties- July

- ~~**R3.1 Residential Care Facilities Inspection – 3336 Country Club Dr.**~~
This is a state mandated inspection for owners/operators to comply with minimum requirements for licensed care facilities housing six or fewer clients in single-family residences. This occupancy group may include facilities licensed by a governmental agency for residentially based 24-hour care providing accommodations for six or fewer clients of any age. Clients may be classified as ambulatory, non-ambulatory, or bedridden. STD 850 form filled out and faxed to Department of Social Services. **COMPLETED**
- ~~**Clinic Counseling Facility Inspection – 3332 Heights Dr., Ste# 170**~~
This is a state mandated inspection for owners/operators to comply with minimum requirements for licensed outpatient facilities housing six or fewer clients. STD 850 form filled out and sent to Department of Social Services. **COMPLETED**
- **R-2 Residential Occupancy Inspection - 3081 Garden Circle – (4) 4 unit multi-family complex's - No Name**
This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units or more than two dwelling units where occupants are primarily permeant in nature to include apartments, boarding houses, convents, dormitories, live/work units, etc. Initial inspection completed with minor violations, will need to have additional re-inspection(s).
- **R-2 Residential Occupancy Inspection - 3101 Garden Circle – Garden Circle Apartments**
This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units or more than two dwelling units where occupants are primarily permeant in nature to include apartments, boarding houses, convents, dormitories, live/work units, etc. Initial inspection completed with minor violations, will need to have additional re-inspection(s).
- **R-2 Residential Occupancy Inspection - 3180 Country Club Dr. – Country Club View Apartments**
This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units or more than two dwelling units where occupants are primarily permeant in nature to include apartments, boarding

Mike Smith, Battalion Chief

Board Report- July 2017

Prevention Duties- July

houses, convents, dormitories, live/work units, etc. Initial inspection completed with minor violations, will need to have additional re-inspection(s).

- **R-2 Residential Occupancy Inspection - 2701 La Crescenta Dr. – Sierra Oaks Apartments #1**

This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units or more than two dwelling units where occupants are primarily permeant in nature to include apartments, boarding houses, convents, dormitories, live/work units, etc. Initial inspection completed with minor violations, will need to have additional re-inspection(s).

- **R-2 Residential Occupancy Inspection - 2731 La Crescenta Dr. – Sierra Oaks Apartments #2**

This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units or more than two dwelling units where occupants are primarily permeant in nature to include apartments, boarding houses, convents, dormitories, live/work units, etc. Initial inspection completed with minor violations, will need to have additional re-inspection(s).

- **R-2 Residential Occupancy Inspection - 2675 La Crescenta Dr. – Quail Ridge Apartments**

This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units or more than two dwelling units where occupants are primarily permeant in nature to include apartments, boarding houses, convents, dormitories, live/work units, etc. Initial inspection completed with minor violations, will need to have additional re-inspection(s).

- **R-1 Residential Occupancy Inspection - 3361 Coach Lane – Quality Inn and Suites**

This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units where occupants are primarily transient in nature, including; boarding houses(transient) with more than 10 occupants, congregate residents (transient) with more than 10 occupants, hotels (transient), motels (transient). Initial inspection completed with violations, will need to have additional re-inspection(s).

Mike Smith, Battalion Chief

Board Report- July 2017

Prevention Duties- July

- **R-1 Residential Occupancy Inspection - 3444 Coach Lane – Motel 6**
This is a state mandated inspection for owners/operators to comply with building standards and regulations for fire and panic safety. This occupancy group containing sleeping units where occupants are primarily transient in nature, including; boarding houses(transient) with more than 10 occupants, congregate residents (transient) with more than 10 occupants, hotels (transient), motels (transient). Initial inspection completed with violations, will need to have additional re-inspection(s).
- **Tenant Improvement - 3435 Robin Lane, Bldg #7**
This is a tenant improvement project involves the construction of a new office area within an unoccupied shell building. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- **Tenant Improvement - 3435 Robin Lane, Bldg #7 (Sprinkler)**
This is a tenant improvement project involves the construction of a new office area within an unoccupied shell building. Sprinkler plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- **Fire Alarm System and Panel Upgrade - 3500 Robin Lane – JMI Eagle**
Installation of new cell communicator to existing commercial Fire Control Unit, this will eliminate the telephone line but still have sprinkler supervision to all sprinkler flow and control valves; Knox Box will be installed. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- ~~**Sprinkler Tenant Improvement – 3000 Green Valley Road, Ste #8 – Sierra Laundry Coin Wash**~~
This is a tenant improvement project involves the construction of a new laundry facility in a multi-business strip mall building. Sprinkler plans reviewed, approved with a conditions letter, back with project manager to start working on project. **COMPLETED**
- ~~**3239 Western Drive – Addition to Single Family Residence**~~
Plans for an addition to a single family residence submitted, will see if it complies with County DISM. CSD CCR office approved plans – Plans submitted, approved and signed off in County LMIS system. **COMPLETED**

Mike Smith, Battalion Chief
Board Report- July 2017

Prevention Duties- July

- **Sprinkler Tenant Improvement – 1040 Camerado Drive – Strategic Data Systems, Inc. (SDSI)**

This is a tenant improvement project involves the construction of new offices in a multi-business building. Sprinkler plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- **Fire Alarm Panel Upgrade Marshall Medical Center, Bldg #303**

Installation of new cell communicator to existing commercial Fire Control Unit, this will eliminate the telephone line but still have sprinkler supervision; Plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- **Tenant Improvement – Cameron Park Airport**

This is a tenant improvement project to include a 30 foot tall freestanding aluminum radio/weather/mast tower. Plans have been submitted. Plans reviewed, approved with a conditions letter, back with project manager to start working on project.
- **New Building - New West Haven II**

Notice grading work going on outside New West Haven II. Talked with General Contractor who advised phase 2 with another building will be going in. Construction is in full swing on phase 1.
- **Chevron Gas Station, Carwash, Convenience Store and Restaurant**

Fire flow letter has been written for a new gas station, carwash, convenience store and restaurant located on the corner of Cambridge Road and Knollwood Drive intersection. Site Plan letter has been written. General plan review has been completed and letter has been written awaiting pickup from contractor.
- **Nina's Nails – Burke Junction Building**

This is a tenant improvement project to include remodeling this suite and a second suite, partially taking out a wall to accommodate this project. Plans reviewed, approved with conditions letter, back with project manager to start working on project. Final failed on 2/20, contractor will set up another appointment when all items have been completed.
- **Couch & Hammond Dentistry**

Installation of new cell communicator to existing commercial Fire Control Unit, this will eliminate the telephone line but still have sprinkler supervision; awaiting plans and documentation for project from Signal Service before installation and acceptance test. Plans reviewed, approved with a conditions

Mike Smith, Battalion Chief
Board Report- July 2017

Prevention Duties- July

letter, back with project manager to start working on project. Alarm system inspection failed, waterflow alarm device, on Feb. 6th, did not activate.

- **Cameron Park Physical Therapy**
Installation of new cell communicator to existing commercial Fire Control Unit, this will eliminate the telephone line. Waiting on plans and documentation from Signal Service before approving installation and acceptance test.
- **Cameron Park Village – Upgrade Fire Alarm System**
Fire alarm plans submitted for review have been completed and ready for pick up. Once contractor has installed new system, inspection will occur.
- **Burke Junction Shopping Center – Updating Buildings A,B,C,D,E with Fire Alarm Monitoring Systems**
Failed alarm final on 2/10, installing Knox Boxes and fire alarm devices on buildings, will re-schedule final inspection. Plans have been submitted for duct smoke protection in hvac system.
- **Verizon Cell Tower – 1010 Camerado (Blacksheep)**
Plans reviewed, approved with a conditions letter, back with project manager to start working on project. Sprinkler Plans have been submitted, approved with conditions letter, back with project manager.
- **Lawrence J Alexander Building**
Fire Alarm submittal to put in fire alarm system in current building, Fire Alarm plans approved, awaiting call from owner for final.
- **Gold Country Hardware – Cameron Park Drive**
Plans submitted, reviewed and created approval letter with conditions, awaiting project manager/owners call to final.

B2/BUSINESS LICENSE INSPECTIONS

- Total for the month = 5
 - Passed = 5
 - Failed = 0
 - Total Staff Hours = 12

Fire Prevention Officer Association Meeting

- See Attached

Mike Smith, Battalion Chief
Board Report- July 2017

Cameron Park Fire Department

In Cooperation with

CAL FIRE



3200 COUNTRY CLUB DRIVE
CAMERON PARK, CA 95682
Weed Abatement (530)-672-7358
Business (530) 677-6190

WEED ABATEMENT SPECIALIST UPDATE FOR JULY FIRE COMMITTEE

- Continued receiving phone calls from residents regarding the Hazard Abatement Letter sent 4-6-2017. Calls and messages are documented on the 2017 Weed Abatement Call Log and in each individual vacant lot file.
- Phone calls to date:
 - 236 since letters sent 4/6/17
 - 289 calls total since 2/6/17
- Completed 67 lot re-inspections with 42 more lots in compliance.
- Out of our total of 396 lots, 281 are in compliance with the ordinance. 80 lots are not in compliance, 6 lots are not accessible, and there are 29 with discrepancies from what is stated in county records and our visual findings. This brings our current totals to 78% in compliance and 22% not in compliance. We are continuing to follow up with vacant lot property owners and working with them to get their lots in compliance with the Ordinance. We are emailing owners vendor lists, Ordinance copies and other resources that they may ask for. We also have met with lot owners at their property to provide them with further instructions and what work needs to be completed on their lots. With continued follow up and support to property owners, our compliance percentage continues to rise.
- Created a list of properties for potential lien process. Prepared an agenda transmittal for a total of 5 properties to potentially lien, which includes a detailed property description, time spent on inspections, etc. The 5 properties chosen present as a severe fire hazard to various Cameron Park neighborhoods. In addition, we have been unsuccessful in gaining contact with the property owners to work out solutions. **UPDATE:** it looks as though no work has been done on these properties.
- Continued very lengthy discussions with an owner of a 2 acre vacant lot toward the north end of Cameron Park Drive. The parcel borders the north end of the airport and Cameron Park Unit 11 Condos to the west. The lot is thick with brush, trees and weeds and poses a threat of fire danger to surrounding neighbors and businesses. B.C/F.M. Smith and Ms. Paye met with the owner at his lot and offered him several options for clearance so that his property will be in compliance with the Ordinance. Since the meeting, Ms. Paye has talked with the owner at least 5 more times via the phone. **UPDATE:** Property owner has begun clearing weeds and brush mainly on the Cameron Park Drive side to help decrease the fire danger. This is a work in progress. The parcel next to this, Cameron Park Unit 11 has been cleared all the way from Cameron Park Drive to the fence line behind all of the condos and looks great.

- Walk in, phone calls or emails regarding Weed Abatement issues for June. Field complaints via phone and emails. We are in process of following up with each caller and contacted the property owners to try to get the properties cleared. The lots are:
 - Colina/Woodleigh
 - La Canada/La Crescentia/Old Meder
 - Crazy Horse
 - Mira Loma
 - Twin Oaks
 - Cambridge/Estepa
 - Spill Way
 - Country Club
 - Robin Lane

- Audrey and Melissa have been making phone calls and inspected these properties to follow up with vacant lot owners still not in compliance. They have also received several phone calls & emails from local residents with complaints regarding weed abatement, completed and logged research on these properties tried to contact the individual lot owners and contacted the residents to let them know the status of the research. In some cases, the properties are not in our jurisdiction so the information was forwarded to the correct department.



El Dorado County Fire Prevention Officer's Association

501 Main Street, Diamond Springs, CA 95619

Business: 530-626-3190 Fax: 530-626-3188

Agenda

June 15, 2017

Station 49 Conference Room

Meeting Call to Order

Roll Call: Sign In

Pledge of Allegiance

Approval of Minutes: Approval of Minutes from April 2017 meeting.

Approval of Agenda

Treasurer's Report – Balance \$3,399.81

Correspondence or Communications

Agency Reports

El Dorado County Development Services
El Dorado County Transportation Division
El Dorado Irrigation District
Cal Fire
Fire Districts
Fire Safe Council
US Forest Service

Education

1. Alarm Class – October 24, 2017 – Presented by Bay Alarm's Shane Clary at DSP

New Business

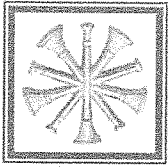
1. Title 14 County Review and Ratification – Update on Status
2. RCFE, Assisted Living Memory Care – I2, I2.1, R2.1 – Occupancy Classifications Roundtable

Old Business

1. By-Laws – Review Comments & Finalize.
2. Approve Model Rocket Standard for Regional Implementation
3. Review & Approve No Parking-Fire Lane Standard for Regional Implementation
4. Arson Trailer - Status

Good of the Order

Next Meeting: July 20, 2017



EL DORADO COUNTY FIRE CHIEFS ASSOCIATION MEETING

AGENDA

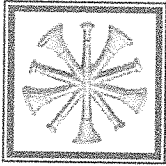
Wednesday, June 28, 2017, 9:30 a.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

ITEM
Pledge of Allegiance
1. Call to Order and Introductions
2. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.
3. Approval of Agenda
4. Approval of Minutes – April 26, 2017
5. Treasurer's Report (Hardy)
6. Fire Advisory Board (Savacool)
7. Old Business 7.1 EDCFCA Logo Review (Savacool) 7.2 AB545 Update (Hennike)
8. New Business 8.1 Battle of the Badges Cookoff (Nugent / Heyman)
9. Section Reports 9.1 Training Officers 9.2 Fire Prevention Officers 9.3 Operations 9.4 CSA 3 Update
10. Standing Committee Reports 10.1 EMS Agency 10.2 OES, State and Local 10.3 Fire Safe Council 10.4 LAFCO 10.5 Red Cross 10.6 Countywide Fire Station Open House Sub-Committee
11. District Reports
12. Good and Welfare
13. Adjournment
14. Executive Session (Standing Item)

Next meeting: 9:30 on Wednesday, July 26, 2017

All Fire Chiefs Association meetings are recorded. The agenda packet may be reviewed at the JPA office located at 480 Locust Road, Diamond Springs, CA 95619



EL DORADO COUNTY FIRE CHIEFS ASSOCIATION MINUTES

PLACE: Diamond Springs Fire
501 Main Street
Diamond Springs, CA 95619

DATE: Wednesday, April 26, 2017
TIME: 9:30 a.m.

PRESENT

- | | |
|--|--|
| <input checked="" type="checkbox"/> Chief Tim Alameda, LV Fire | <input type="checkbox"/> Chief Jay Kurth, USFS |
| <input type="checkbox"/> Assistant Chief Bob Bement, GRV Fire | <input type="checkbox"/> Chief Jeff Meston, SLT Fire |
| <input checked="" type="checkbox"/> Division Chief Tim Cordero, ECF Fire | <input type="checkbox"/> Chief Jeff Michael, LV Fire |
| <input checked="" type="checkbox"/> Battalion Chief Bob Counts, CAL FIRE CP Fire | <input checked="" type="checkbox"/> Chief Bryan Ransdell, DSP Fire |
| <input checked="" type="checkbox"/> Deputy Chief Ken Earle, DSP Fire | <input checked="" type="checkbox"/> Chief Dave Roberts, EDH Fire |
| <input type="checkbox"/> Deputy Chief Brian Estes, CAL FIRE ECC AEU | <input checked="" type="checkbox"/> Chief Clive Savacool, GRV Fire, Chair |
| <input type="checkbox"/> Chief Gary Gerren, FLL Fire | <input checked="" type="checkbox"/> Chief Greg Schwab, GEO Fire |
| <input checked="" type="checkbox"/> Chief Mike Hardy, ECF Fire, Treasurer | <input checked="" type="checkbox"/> Chief Mike Schwartz, NTF Fire / MEK Fire |
| <input type="checkbox"/> Chief Dan Dwyer, PIO Fire | <input checked="" type="checkbox"/> Division Chief Steve Simons, NTF Fire / MEK Fire |
| <input checked="" type="checkbox"/> Chief Eddie Dwyer, MOS Fire | <input type="checkbox"/> Deputy Chief Nickie Washington, USFS |
| <input type="checkbox"/> Division Chief ECC Mac Heller, USFS | <input type="checkbox"/> Div. Chief Mike Webb, CAL FIRE CP Fire, Vice Chair |
| <input type="checkbox"/> Battalion Chief Steve Herzog, Pioneer Fire | <input checked="" type="checkbox"/> Battalion Chief Dave Wood, CAL FIRE ECC AEU |
| <input checked="" type="checkbox"/> Unit Chief Kaslin, CAL FIRE ECC AEU | <input type="checkbox"/> Assistant Chief Corey Zander, Cal OES |
| <input checked="" type="checkbox"/> Deputy Chief Tom Keating, RES Fire | |

Pledge of Allegiance – Conducted

1. Call to Order 10:00 a.m.

Introduction of Guests:

- Sargent Moke Auwae, EDSO/OES
- Deputy Todd Crawford, EDSO/OES
- Senior Chaplain Steve Wright, Sierra Law Enforcement
- Volunteer Chaplain Lloyd Ogan, Marshall Hospital
- Pat Dwyer, Fire Safe Council

Others in Attendance:

Division Chief Mac Heller, USFS
Marshall Cox, Fire Marshall, El Dorado Hills

2. Public Comments

None

3. Approval of Agenda

Chief Hardy motioned to approve the agenda as presented. Chief Schwab seconded the motion which carried unanimously.

4. Approval of Minutes from the March 22, 2017 Meeting

Chief Roberts motioned to approve the minutes as presented. Chief Ransdell seconded the motion which carried unanimously.

5. Treasurer's Report

No report.

6. Fire Advisory Board

A meeting will be held on May 11 to discuss the average cost of providing service.

7. Old Business

7.1 EDCFCA Logo Review

Chief Savacool provided two draft templates of the new proposed EDCFCA logo for review.

7.2 AB545 Update

Chief Savacool provided the letter the Fire Chiefs Association submitted in support of AB545 for review.

8. New Business

8.1 Creation and Appointment of Fire Advisory Board Members

Due to the fact that the Fire Advisory Board was appointed by the County Board of Supervisors, it has been determined that the Advisory Board is subject to the Brown Act per County Legal Counsel.

After discussions on the topic with County staff it has been determined that the best course of action is for the County Board of Supervisors to "rescind" the Board Resolution that identifies the Fire Advisory Board, essentially dissolving the Board. The Fire Chiefs Association is now tasked with creating and reappointing members to a new Fire Advisory Board.

The end result will be the same as the existing Fire Advisory Board, but without the restrictions of the Brown Act. Should the existing Fire Advisory Board stay in place, it would restrict the five members from meeting at any time on County issues without publicly noticing the agenda and would put restrictions on the regular monthly Fire Chiefs Association meetings.

The current Fire Advisory Board Members which will be reappointed to the *new* Fire Advisory Board with the Fire Chiefs Association's approval are as follows:

Chief Clive Savacool (Chair) = 3-year term
Chief Dave Roberts = 3-year term
Chief Mike Hardy = 3-year term
Chief Tim Alameda = 2-year term
Deputy Chief Brian Estes = 2-year term
County Liaison, Sue Hennike

Chief Roberts motioned to appoint Chief Clive Savacool, Chief Dave Roberts, Chief Mike Hardy, Chief Tim Alameda, Deputy Chief Brian Estes and Sue Hennike to the Fire Chiefs Association Fire Advisory Board with the terms outlined above. Chief E. Dwyer seconded the motion which carried unanimously.

8.2 Recognition of CAL FIRE Unit Chief Mike Kaslin

Chief Savacool recognized Unit Chief Mike Kaslin for his years of dedication and service.

9. Section Reports

9.1 Training Officers (TO)

An annual report was provided to the Fire Operations Committee.

9.2 Fire Prevention Officers (FPO)

Working on weed abatement.

- 9.3 Operations
- Strike Team Task Force Refresher will take place May 2 & 10
 - The 2017 Operational Area Strike Team Leader Handbook is being finalized.
 - Amador is leader for the CICC process May 17 - 18.
 - Received the TO's annual report.
- 9.4 CSA 3 Update
The Lake Valley Fire will be meeting with the County on May 10 regarding the requirements for ambulance service.

10. Standing Committee Reports

- 10.1 EMS Agency
Nothing to report.
- 10.2 OES, State & Local
- Local Hazard Mitigation plan has been submitted to the State for review.
 - April 23 was the deadline for submitting the application for disaster public assistance.
 - The communication van is back in service.
 - Work is taking place on the Rescue Task Force policy guidelines.
 - Annual recertification for CERT teams takes place April 29.
- 10.3 Fire Safe Council
- Western Slope Community Fire Protection Plan is being printed.
 - The chipping program has been suspended due to funding issues.
 - Six fuel reduction projects are underway.
 - Promoting the CAL FIRE web app.
 - NFPA has published Wildland-Urban Interface: Fire Department Wildfire Preparedness and Readiness Capabilities.
- 10.4 LAFCO
The Chiefs are encouraged to participate in the current LAFCO election by voting for both the special district representative and on the question relating to how a quorum is established.
- 10.5 Red Cross
Volunteer Heroes event is scheduled for April 26.
- 10.6 Countywide Fire Station Open House Sub-Committee
The USFS and CAL FIRE are assisting with the creation of posters and Garden Valley Fire is assisting with the purchase of promotional items for the event.

11. Department Reports

CAL FIRE ECC AEU: Defensible space inspections and fuels work is underway. Recertification of helicopters took place recently. Apparatus staffing begins May 1. Firefighters graduated last week. The multi-agency coordination center is reviewing past incidents and lessons learned. Dozers will go online May 1. Unit Chief Kaslin is retiring. Interviews for his position will take place the third week of May.

CAL FIRE Cameron Park: No report.

City of South Lake Tahoe: No report.

Diamond Springs / El Dorado Fire: The new SCBA will be in service July 1. Truck 49 will be in service this month. The confined space class has been scheduled. Hosting a corn hole event at the station on April 29. Bickmore contacted Diamond Fire regarding the mitigation fee issue –

Diamond Fire is getting an indemnification letter from the County.

El Dorado County Fire: Testing is underway for Captain and FF/Paramedic positions.

Administrative Finance Division Chief testing is complete. Hiring is underway for a receptionist.

El Dorado Hills: Repairs at Station 91 are moving forward and should be completed by June.

Training facility construction is underway. Cameron Park Community Services District Board approached El Dorado Hills Fire requesting a proposal for services. The El Dorado Hills Fire Board voted in favor of moving forward with submission of the proposal.

Forest Service: Sending overhead to Arizona and Florida. Hotshot crews are coming on board in May. Cameras are being installed at Bald Mountain and Meeks Springs lookout.

Garden Valley: The training room remodel is underway. Turnouts are being purchased through a grant. Working on a regional grant to obtain 2-3 Polaris Razors.

Georgetown Fire: Volunteer academy graduation is scheduled for May 26. A new career person was hired recently for the medic unit. Hosting CSFA Live Fire exercise June 24-25.

Lake Valley Fire: Met with CAL OES and FEMA regarding storm damage. Awards ceremony took place on April 15. Senator McClintock was in town on April 19. Attended a fundraiser on April 22. Forest fuels program and chipper program are both underway. June 24 is the Angora Fire remembrance event. There is now an Honor Guard in place.

Mosquito Fire: No report.

North Lake Tahoe / Meeks Bay: 1,100 calls were received in the first three months of the year. Snow melt is now occurring. Transitioning to Image Trend for record management with an expected go live date of July 1. The XTB operation area peer review was recently completed. Two refreshers will take place next week at Station 51 and Station 52. Updates to the XTB Operations Manual will take place soon.

Pioneer Fire: No report.

Rescue Fire: No report.

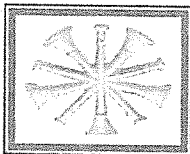
12. Good and Welfare

- The JPA and Fire Chiefs Association meetings will take place at Diamond Springs Fire through 2017.
- The May Fire Chiefs Association meeting has been canceled.

13. Adjournment

Chief Roberts motioned to adjourn the meeting at 11:15 a.m. Chief Hardy seconded the motion which carried unanimously.

**EL DORADO COUNTY FIRE CHIEFS ASSOCIATION
TREASURER REPORT**



DATE: 17, June 2017
 REPORT PERIOD: May 17 - June 17, 2017

CHECKING ACCOUNT:

BEGINNING BALANCE:	\$5,008.41
DEPOSITS:	\$75.00
INTEREST:	
SUB-TOTAL	\$5,083.41

EXPENDITURES:

DATE:	CHECK#	TO:
-------	--------	-----

TOTAL EXPENDITURES:	0
CHECKING BALANCES:	\$5,083.41
TOTAL BALANCES:	\$5,083.41

RESPECTFULLY SUBMITTED,

Michael R. Hardy
 Michael R. Hardy
 Treasurer



El Dorado County Emergency Services Authority

Board of Directors Meeting

Wednesday, June 28, 2017, 8:00 a.m.

DS/ED Fire Station #49, Downstairs Classroom, 501 Main Street, Diamond Springs, CA 95619

AGENDA

Item	Presenter
Pledge of Allegiance	
1. Call to Order/Roll Call/Introductions	Roberts
2. Approval of Agenda	Roberts
3. Public Comments - Public comments will be received on each agenda item as it is called. The public may address matters not on the agenda at this time. Individual comments will be limited to three (3) minutes. The Board reserves the right to waive said rules by a majority vote.	
4. Consent Calendar 4.1 Approval of JPA Board Meeting Minutes of April 26, 2017 4.2 Approval of April and May 2017 Bills 4.3 Approval of Updated Retiree Health Benefits Funding Policy (OPEB)	Roberts
5. Correspondence None	Roberts
6. Reports 6.1 Receive/file Statistics for May 2017 6.1.1 Medical Response Times 6.1.2 Mutual Aid 6.1.3 Move Up & Covers 6.1.4 IFTs 6.2 Finance Committee Update 6.3 Systems Status Management Committee Update	Hackett Webb Earle
7. Old Business 7.1 Discuss and Approve Mosquito FPD's Request for ALS Service 7.2 Review and Approve the JPA Strategic Plan 2017-2022 7.3 ePCR Update (Standing Board Item) 7.4 Review Upcoming Holiday/Event Calendar (Standing Board Item)	E. Dwyer Hackett Roberts Roberts
8. New Business 8.1 Review and Act on Liability Claim from David Davis 8.2 Review and Discuss White Paper Regarding Fixed Rate Contract	E. Dwyer Hackett
9. Fiscal Items 9.1 Review and Discuss FY 16-17 Revenue and Expenditure Report	Hackett
10. Director Items	Roberts
11. Good and Welfare	Roberts
12. Adjournment	Roberts
13. Closed Session: Pursuant to Government Code Section 54957; Public Employee Performance Evaluation – Contract Renewal: Executive Director	Roberts

Next Board meeting: 8:00 a.m. on Wednesday, July 26, 2017

All Board Meetings are recorded. The Board Packet may be reviewed at the JPA Office located at 480 Locust Road, Diamond Springs, CA 95619. Note: The Board of Directors may elect to take action on any item included on this agenda.



El Dorado County Emergency Services Authority

JPA Board of Directors Meeting Minutes

Wednesday, April 26, 2017, 8:00 a.m.
Diamond Springs Fire, 501 Main Street, Diamond Springs, CA 95619

Pledge of Allegiance: Conducted

1. Call to Order/Roll Call/Introductions - Call to order at 8:00 a.m.

Board Attendees:

- | | |
|--|---|
| <input checked="" type="checkbox"/> El Dorado Hills Fire, Chief Dave Roberts , <i>Chair</i> | <input type="checkbox"/> Alternate Deputy Chief Mike Lilienthal |
| <input type="checkbox"/> CAL FIRE - Cameron Park Fire, Div. Chief Mike Webb | <input checked="" type="checkbox"/> Alternate Battalion Chief Bob Counts |
| <input type="checkbox"/> Diamond Springs Fire, Chief Bryan Ransdell | <input type="checkbox"/> Alternate Deputy Chief Ken Earle |
| <input checked="" type="checkbox"/> El Dorado County Fire, Chief Mike Hardy | <input checked="" type="checkbox"/> Alternate Division Chief Tim Cordero |
| <input checked="" type="checkbox"/> Garden Valley Fire, Chief Clive Savacool | <input checked="" type="checkbox"/> Alternate Assistant Chief Bob Bement |
| <input type="checkbox"/> Rescue Fire, Deputy Chief Tom Keating | <input type="checkbox"/> Alternate Director Anne Walker |
| <input type="checkbox"/> CAL FIRE ECC AEU, Deputy Chief Brian Estes | <input checked="" type="checkbox"/> Alternate Unit Chief Mike Kaslin |
| <input checked="" type="checkbox"/> Mosquito Fire, Chief Eddie Dwyer | No Alternate |
| <input checked="" type="checkbox"/> Georgetown Fire, Chief Greg Schwab , <i>Vice Chair</i> | No Alternate |
| <input type="checkbox"/> Pioneer Fire, Chief Dan Dwyer | <input checked="" type="checkbox"/> Alternate Captain Greg Morford |
| <input checked="" type="checkbox"/> JPA Executive Director Marty Hackett | |

Introduction of Guests:

- Jim Hartley, El Dorado Hills Fire Board of Directors
- John Girauda, El Dorado Hills Fire Board of Directors
- Mark Spaug, Garden Valley Fire Board of Directors

Other Attendees:

Apparatus Operator/Paramedic Leah Yaws, Diamond Springs Fire
Battalion Chief Dave Wood, CAL FIRE ECC AEU
Chief Tim Alameda, Lake Valley Fire

2. Approval of Agenda

The following changes to the agenda were requested:

- Change Item 8.3 to discussion only of the Draft JPA Strategic Plan.
- Remove Item 6.3 Systems Status Management Committee Update

Director Hardy motioned to approve the agenda with the changes noted above. Director Schwab seconded the motion which carried unanimously.

3. Public Comments

None.

4. Consent Calendar

Director Counts motioned to approve consent calendar items 4.1 and 4.2 as presented. Director Hardy

seconded the motion which carried unanimously.

5. Correspondence

None.

6. Reports

6.1 Receive/File Statistics for March 2017

Director Roberts provided an overview of the statistics for the March response time reports.

6.2 Finance Committee Update

The following topics were discussed:

- OPEB
- Flat rate contract negotiations with the county

6.3 Systems Status Management Committee Update

Item was removed from the agenda.

7. Old Business

7.1 ePCR Update (Standing Item)

No report.

7.2 Review Upcoming Holiday/Event Calendar (Standing Item)

- Walk a Mile in Her Shoes = May 13
- Wildland Readiness Training = May 15-20
- EMS Appreciation Week Recognition at Board of Supervisors = May 23

7.3 Discuss and Approve CAL FIRE ECC's Feasibility Study Quote

Director Roberts stated that El Dorado Hills Fire recently submitted a request to CAL FIRE ECC to conduct a feasibility study in an effort to improve eight technology areas of concern. CAL FIRE ECC submitted a quote for \$8,295.00, which has been approved by the El Dorado Hills Fire Board of Directors. El Dorado Hills Fire will be fully responsible for covering the entire cost of the feasibility study and the JPA will not incur any costs associated with the study.

Director Savacool motioned to approve CAL FIRE ECC's quote of \$8,295.00 for the estimated staff time required to conduct the feasibility study requested by El Dorado Hills Fire with the understanding that the JPA will not incur any costs associated with the study. Director Schwab seconded the motion.

Unit Chief Kaslin informed the Board that the feasibility study cost will be reflected as an increase in the dispatch contract to the JPA. This charge will be above and beyond what the Cooperative Agreement outlines so the JPA will need to bill the increased charge of \$8,295.00 directly to El Dorado Hills Fire to ensure that there is a fair and equitable distribution of costs to all districts.

The motion carried unanimously.

8. New Business

8.1 Discuss and Approve Mosquito FPD's Request for Paramedic Service

Director E. Dwyer stated that there has been a long-time need for paramedic service in the Mosquito community and he is requesting the Board's approval of an ALS engine agreement between Mosquito Fire Protection District and the JPA. The change in the service level will take the district from a JPA \$5,000.00 annual BLS rate to a \$7,500.00 annual rate. Additionally, the district will obtain two surplus E series defibrillator monitors from the JPA.

Director Schwab motioned to increase Mosquito Fire Protection District's JPA stipend from a \$5,000.00 annual BLS rate to a \$7,500.00 ALS rate pending LEMSA approval.

Director Hardy requested to see a written proposal outlining the request from Mosquito Fire Protection District before a motion is considered.

Discussion topics covered by the Board related to the proposal included:

- The money difference between the BLS and ALS stipend rate will be budget neutral for the JPA since Pioneer Fire Protection District is now BLS.
- Consider whether the \$2,500.00 rate difference between BLS and ALS service will be of benefit to the ambulance service.
- Mosquito Fire Protection District has submitted a CQI plan that is currently under review with LEMSA.

Director E. Dwyer requested that the Board not table the motion and, at a minimum, vote on a contingent approval in order to not impede the LEMSA approval process.

Director Schwab motioned to approve Mosquito Fire Protection District's request to change from BLS service with a \$5,000.00 annual JPA stipend to ALS service with a \$7,500.00 annual stipend contingent on LEMSA approval and a written proposal to the JPA Board of Directors. Director Savacool seconded the motion which carried unanimously.

8.2 Discuss EMS Appreciation Week

Executive Director Hackett requested that all nominees for EMS Appreciation Week are submitted to the JPA by May 10.

A working group consisting of Chiefs E. Dwyer, Savacool and Schwab has been established to review all submissions.

8.3 Discuss Draft JPA Strategic Plan

Executive Director Hackett reviewed the draft strategic plan with the committee. A complete report will be presented at the May Finance Committee and then to the JPA Board in June

8.4 Discuss and Approve Requests for Surplused E Series Defibrillator Monitors

Executive Director Hackett stated that the Systems Status Management Committee is requesting JPA Board approval for the distribution of the eight (8) surplused E series Zoll defibrillator monitors as follows:

- Georgetown Fire - 2
- Mosquito Fire - 2
- El Dorado County Fire - 3
- CAL FIRE Cameron Park Fire - 1

Director Schwab motioned to approve the distribution of the eight (8) surplused E series Zoll defibrillator monitors as outline above, but holding the distribution of the monitors to Mosquito Fire pending LEMSA's approval of their ALS program submission. Director Savacool seconded the motion which carried unanimously.

8.5 JPA Support of ALS First Responders

Director Savacool stated that he is proposing a trial for the JPA beginning in FY17/18 that would phase-in funding of ALS services in the non-transport agencies to provide paramedic care throughout the entire CSA7. With the current funded ambulance services and high level of response compliance, the expansion of the JPA's ALS support to rural areas that are not currently designated for ambulance services can significantly improve the level of care to the communities,

increasing the chance of survival and shortening the duration of hospital care of patients. Additionally, this funding would establish a trial of ALS care that can validate the need for seeking additional funding from the communities to maintain this level of service in the future.

Discussion topics covered by the Board related to the proposal included:

- Is it legal to have the JPA fund an ALS engine?
- If legal, can the JPA afford to fund ALS services considering the UAL costs?
- A request to fund ALS services was presented in January 2016 to the JPA Finance Committee at which time it was decided to not approve the request.
- Currently there are several districts providing ALS first responder service that do not receive a JPA subsidy so if the request for Garden Valley is approved then the remaining ALS first responder non-transporting districts may also request funding which is cost prohibitive for the JPA. Additionally, it could also open up requests from ALS transporting agencies to also submit requests for funding.
- The JPA is responsible for funding ambulance service, not ALS first responder engines.
- Can the ad valorem tax (CSA 7 tax) cover the funding for this proposal?
- The JPA needs to continue to focus on the parcel tax increase.
- Each district is responsible for their own FF/EMT/Paramedics. The JPA should not be responsible for making up the funding for the entire position on the ALS engines. The request should be for the difference in the amount of the top step of FF/EMT to the next staff service level up (paramedic) to provide the ALS service.

Director Savacool motioned to create a three-person subcommittee to investigate whether the funding request of ALS first responders is a topic that is worth exploring more in terms of legalities and reimbursement ability. Director E. Dwyer seconded the motion. Roll call vote was as follows:

Deputy Chief Brian Estes = Nay
Division Chief Mike Webb = Absent
Chief Brian Ransdell = Nay
Chief Mike Hardy = Nay
Chief Dave Roberts = Nay
Chief Clive Savacool = Aye
Chief Greg Schwab = Nay
Chief Eddie Dwyer = Aye
Captain Greg Morford = Aye

Motion denied.

9. Fiscal Items

None.

10. Director Items

CAL FIRE ECC AEU: No report.

CAL FIRE Cameron Park: No report.

Diamond Springs / El Dorado Fire: No report.

El Dorado County Fire: No report.

El Dorado Hills: No report.

Garden Valley: No report.

Georgetown Fire: Academy graduation will take place May 26.

Lake Valley Fire: No report.

Mosquito Fire: No report.

Pioneer Fire: No report.

Rescue Fire: No report.

11. Good and Welfare

The Board recognized Until Chief Kaslin for his dedication and service to the system.

12. Adjournment

Director Hardy motioned to adjourn the meeting at 9:45 a.m. Director Ransdell seconded the motion which carried unanimously.

DRAFT



**El Dorado County
Emergency Services Authority**

Policy Subject Matter: **Other Post-Employment ~~Retiree Health~~ Retiree Health
Benefits Reserve Funding**
Review Date:
Revision Date: 05.03.2017 ~~04-22-2015~~
Creation Date: **04.27.10**

I. Policy:

The El Dorado County Emergency Services Authority (JPA) shall reimburse sub-contracting provider fire district's other post-employment ~~retiree-retiree~~ health benefit costs for JPA funded employees as calculated by a current actuarial.

II. Purpose:

The purpose of this policy is to establish a procedure for reimbursing a sub-contracting ALS Transporting ~~provider~~ fire district's other post-employment ~~retiree-retiree~~ health benefits costs for JPA funded employees.

III. Procedure:

The JPA will annually reimburse sub-contracting ALS Transporting ~~provider~~ fire districts for the other post-employment ~~retiree-retiree~~ health benefits costs they incur for JPA funded employees. The reimbursement calculation will be determined by ~~one of~~ the following:

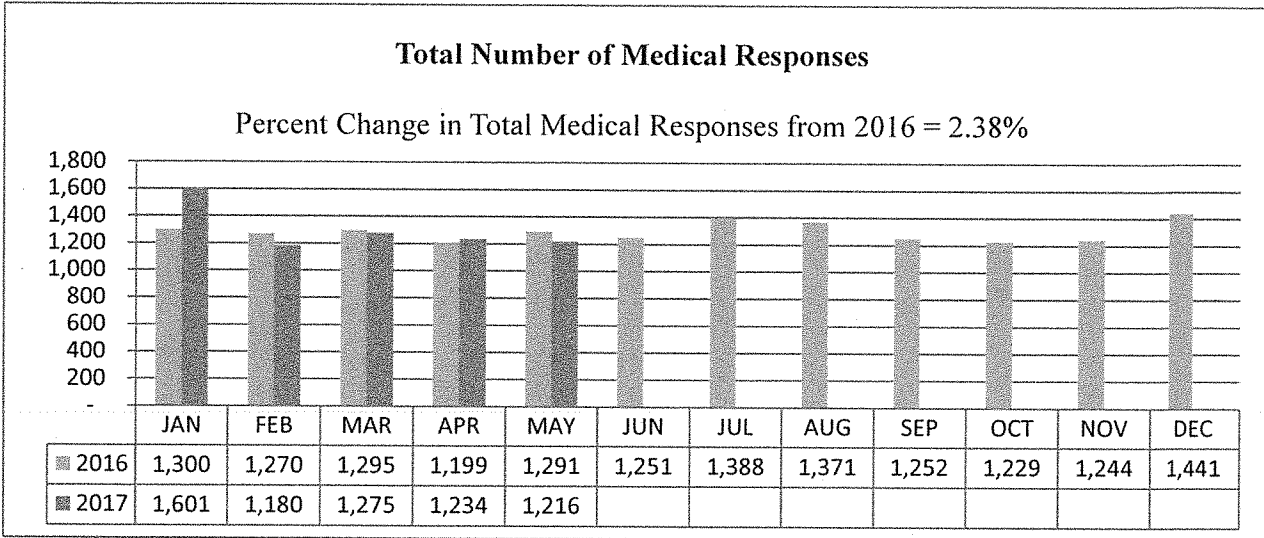
- a. The sub-contracting ALS Transporting ~~provider~~ fire district shall invoice the JPA based on their agency's actuarial with the following guidelines:
 - Sub-contracting provider agencies shall provide the JPA with an actuarial no more than three (3) years old.
 - The actuarial shall identify ~~include~~ JPA and non-JPA reimbursed fire district employees.
 - Sub-contracting ALS Transporting ~~provider~~ agencies shall provide a copy of the worksheet used showing the calculation of costs with their JPA fiscal year budget request.
 - The JPA will reimburse the other post-employment ~~actual~~ ~~retiree-retiree~~ health care costs up to a maximum of six (6) retirees for each ambulance operated.
 - The requested amount must be included prior to each fiscal year's JPA budget adoption.
- b. In the event the sub-contracting ALS Transporting ~~provider~~ agency does not have a current actuarial ~~or cannot meet the guidelines stated above~~, the JPA will reimburse the agency based on the latest prior year actuarial that is on file with the JPA. --

A handwritten signature in cursive script, appearing to read "Marty Hackett".

May 2017 Incident Summary Report

Item 6.1.1

Total Number of Ambulance Responses to Date 2017 9,880
 Total Number of Medical Responses to Date 2017 6,506

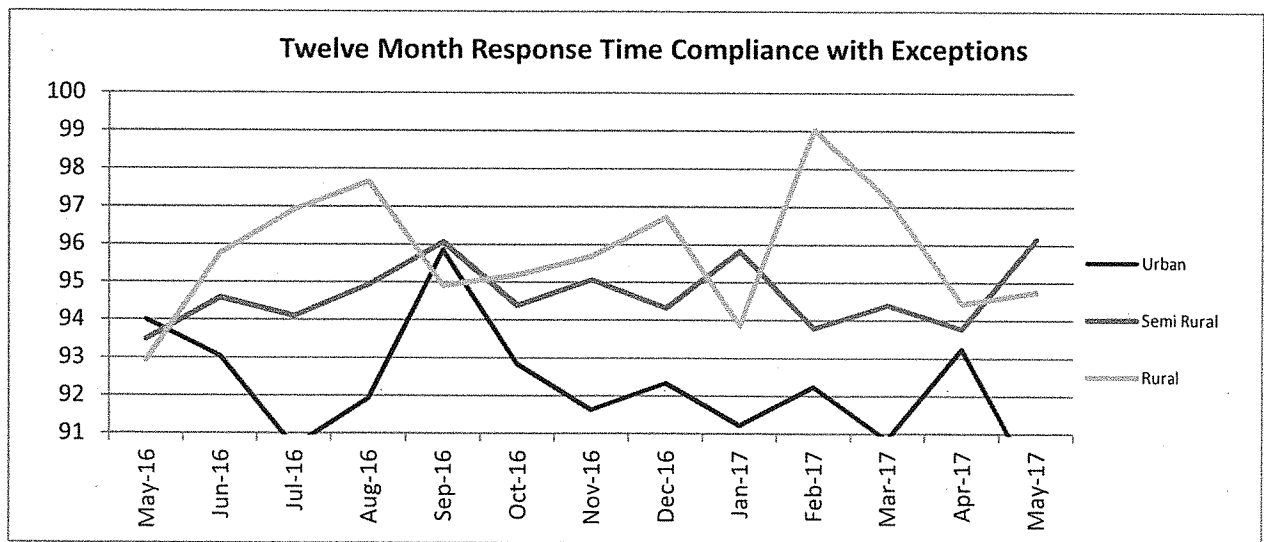


Response Times

	Before Exception Waivers	With Waivers
Urban	87.74%	89.66%
Semi-Rural	93.98%	96.14%
Rural	90.35%	94.74%
Wilderness	100.00%	100.00%

Exception Reports by Response Area

	Generated	Submitted to EMSA	Waiver
Urban	32	9	5
Semi-Rural	25	9	9
Rural	11	5	5
Wilderness	0	0	0



May 2017 Incident Summary Report

Exception Reports by Area and Reason

Total Number of Exception Reports: 68

Response Area

North	May	Apr	Mar
51 Garden Valley	5	4	2
52 Kelsey			
53 Greenwood			
72 Cool	5	4	1
74 Coloma		2	6
61 Georgetown			1
64 Greenwood	1		1
63 Volcanoville			
73 Pilot Hill		1	1
TOTAL	11	11	12

Core	May	Apr	Mar
25 Placerville	9	4	5
26 Placerville			
27 Gold Hill		1	2
28 Shingle Springs	2	1	1
44 Logtown		1	3
46 El Dorado			1
48 Diamond			
49 Diamond	1	1	
75 Mosquito	5	5	
TOTAL	17	13	12

East	May	Apr	Mar
17 Pollock	5	9	3
18 Sierra Springs			1
21 Camino	2	2	7
26 Placerville		9	
TOTAL	7	20	11

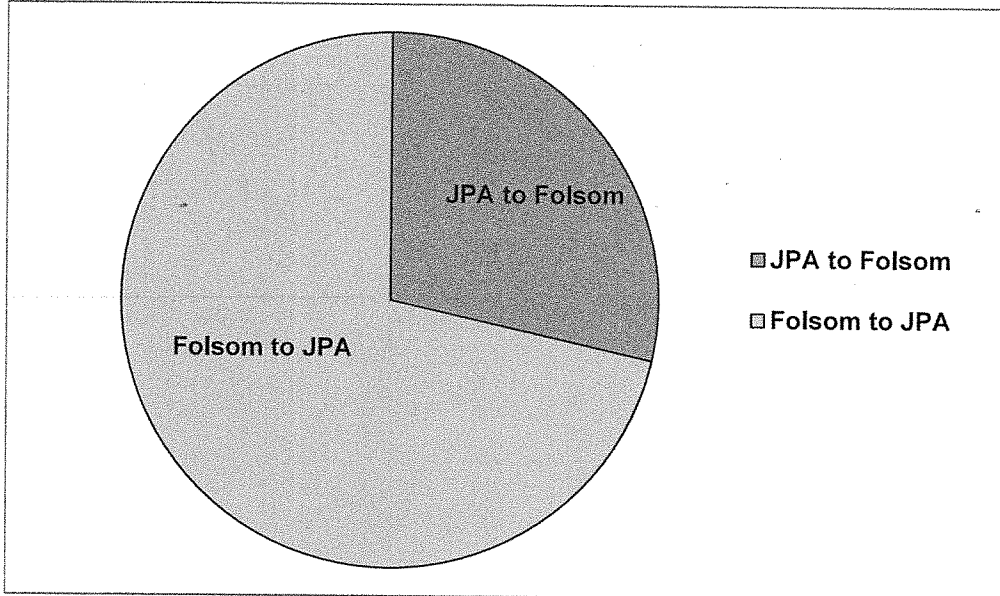
West	May	Apr	Mar
47 Sleepy Hollow			
81 Rescue	1	2	2
83 Rescue		1	1
84 EDH	2	5	5
85 EDH	4	4	5
86 EDH	5	1	
88 Cameron Park	6	4	3
89 Cameron Park	3	3	1
91 Latrobe			
TOTAL	21	20	17

South	May	Apr	Mar
19 Pleasant Valley	2	2	4
23 Pleasant Valley	2	2	0
32 Somerset			
35 Grizzly Flat		1	1
37 Omo Ranch		1	
38 Fairplay	3	4	1
38 Mt. Aukum			
TOTAL	7	10	6

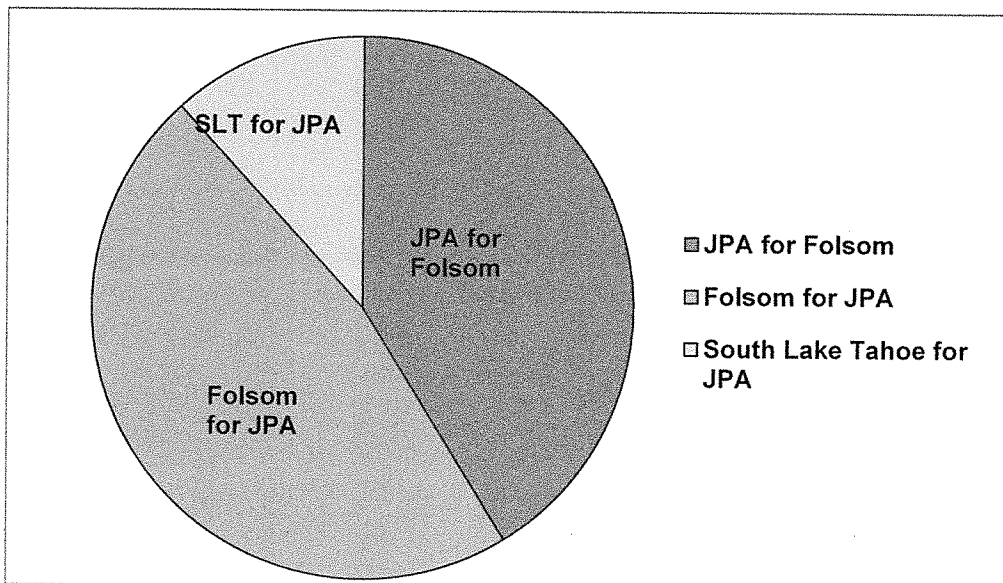
Reason for Exception Report	Urban	Semi-Rural	Rural
2nd unit to MCI			
Alert malfunction			
Cancelled enroute			
Cancelled re-dispatched			
Dispatched C-2	2		
Dispatched from training			
Distance	11	7	4
Gate		2	
GSA to GSA	7	6	3
Had to search for patient location			
Incorrect address		1	
Incorrect time stamp	3	1	1
Interfacility transfer		1	
On a Move-Up			1
On cover assignment			
Pager malfunction			
Patient left original location			
Poor road conditions	3	4	
Quick Call did not work			
Reduced to C-2			
Road construction			2
Road obstructions			
Staging	1	1	
Training			
Unmarked/No visible address	1	1	
Weather			

Mutual Aid - May 2017

MOVE-UPS	
JPA to Folsom	4
Folsom to JPA	10



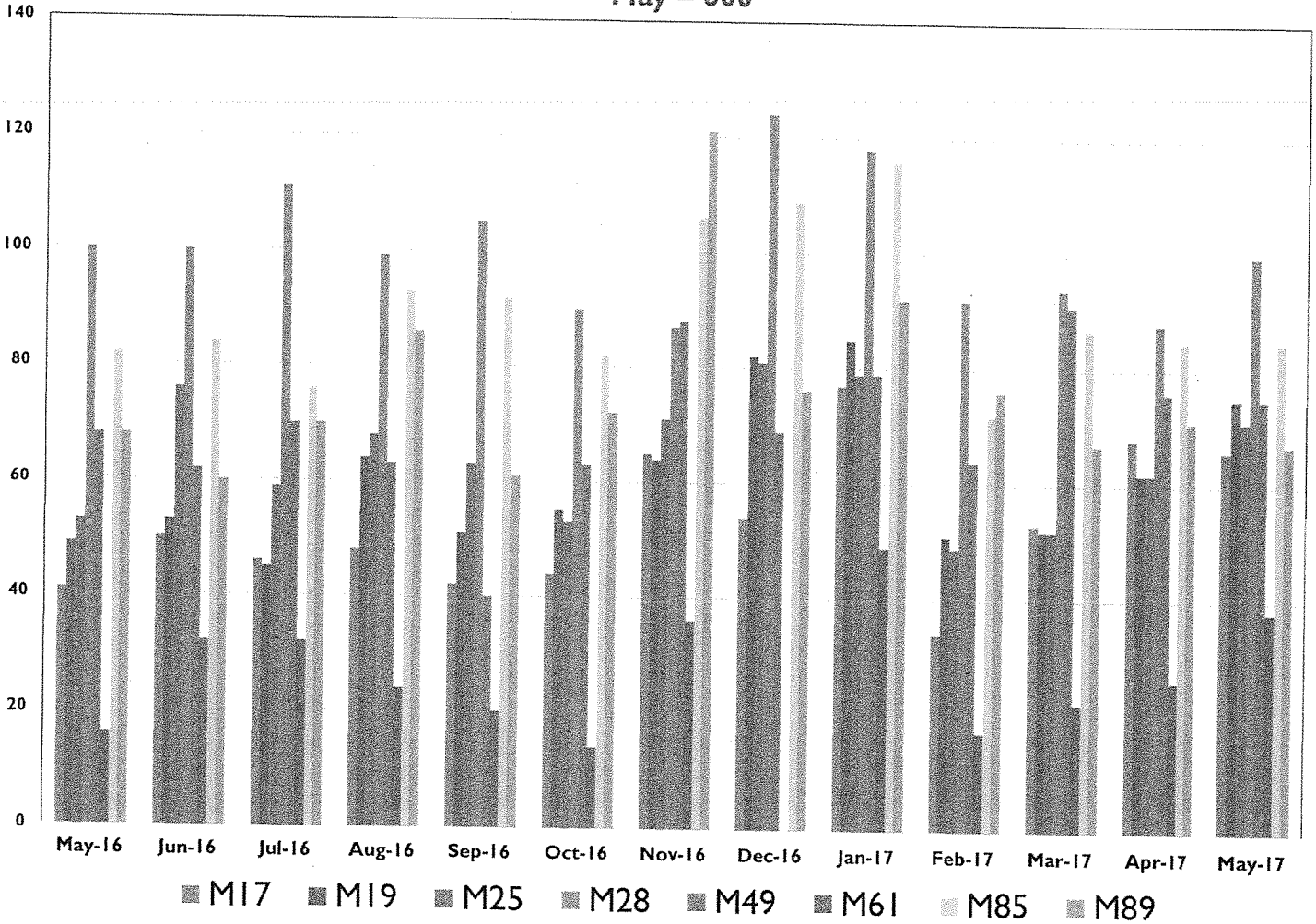
MEDICAL CALLS	
JPA for Folsom	7
Folsom for JPA	8
South Lake Tahoe for JPA	2



Move Up and Cover Stats

May = 600

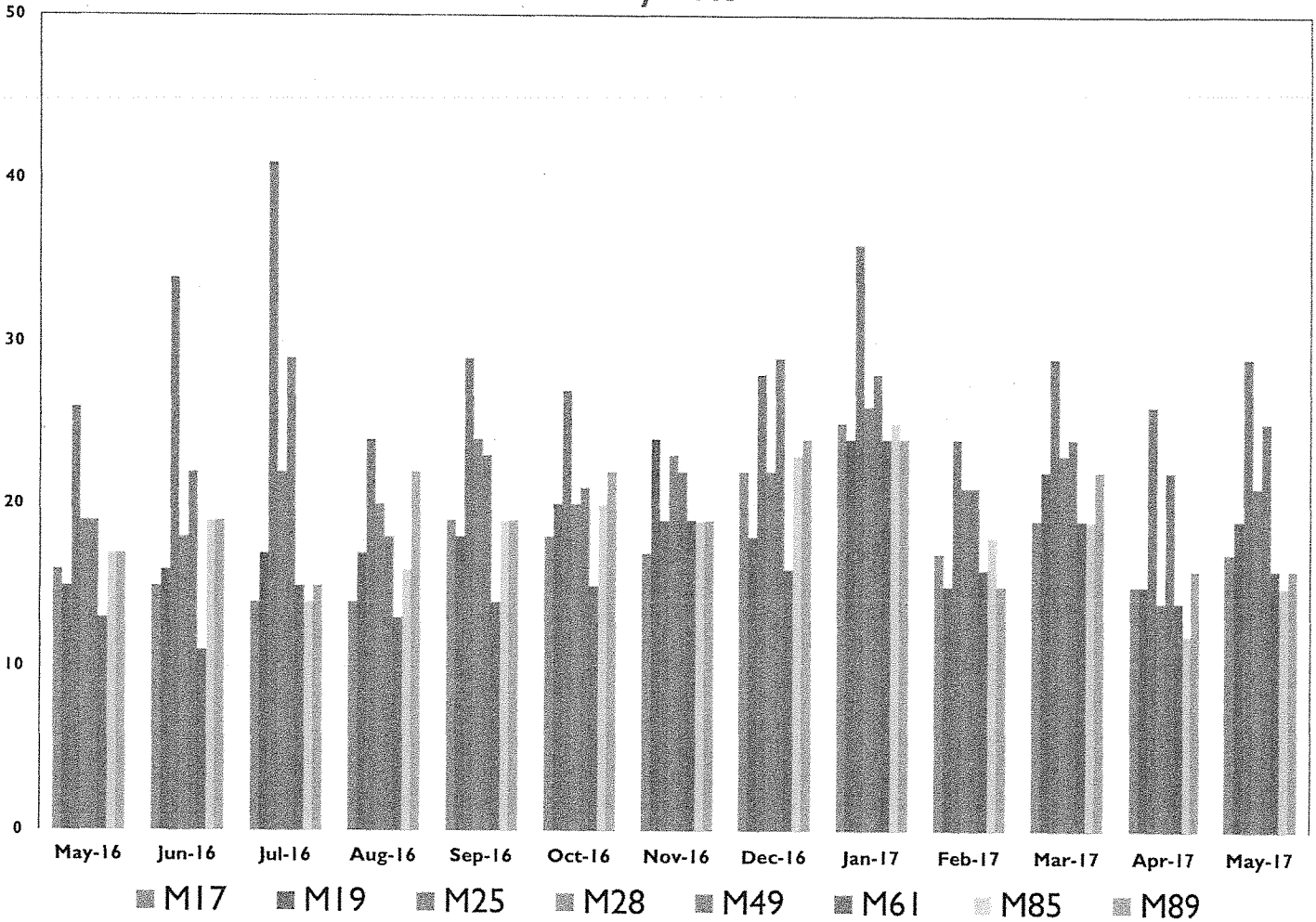
Item 6.1.3



Medical Interfacility Transfers

May = 163

Item 6.1.4



COUNTY OF EL DORADO

HEALTH & HUMAN SERVICES

Patricia Charles-Heathers, Ph.D.
Director

Community Services Division

Emergency Medical Services Agency
2900 Fairlane Court
Placerville, CA 95667
530-621-6500 Phone / 530-621-2758 Fax



BOARD OF SUPERVISORS

JOHN HIDAHL
District I
SHIVA FRENTZEN
District II
BRIAN K. VEERKAMP
District III
MICHAEL RANALLI
District IV
SUE NOVASEL
District V

June 15, 2017

Fire Chief Edward Dwyer
Mosquito Fire Protection District
8801 Rock Creek Road
Placerville, CA 95667

Chief Dwyer:

This letter is written to acknowledge receipt of your department's request for certifying your Fire Engine 75 as a "Part-Time Non-Transporting ALS Unit" in El Dorado County. As the Medical Director of the County's EMS Agency, I had the pleasure to meet with you and your Paramedic staff, to inspect and review the required ALS equipment inventory.

After this review, it was determined that this Engine 75 meets the El Dorado County EMS Policy requirements for non-transporting ALS units.

Therefore, consider Engine 75 fully operational as a non-transporting ALS unit under the control of Mosquito Fire Protection District.

Sincerely,

David Brazzel, M.D.
Medical Director, El Dorado County EMS Agency

Cc: Marty Hackett, JPA Executive Director



**Mosquito Fire Protection District
8801 Rock Creek Road
Placerville CA, 95667
(530) 626-9017**

Proposal for Engine Paramedic (ALS) Operations

Fire Chief Edward Dwyer

Purpose:

I have been authorized by the Board of Directors of the Mosquito Fire Protection District to submit and come into agreement with the El Dorado County Emergency Services JPA; an operational proposal for Limited Availability Fire Engine Based Advanced Life Support (ALS) Paramedic Services. The MFPD will be requesting an increase of the annual EMS Stipend of \$5,000 for BLS Services to \$7,500 for the delivery of Fire Engine based ALS Services

Proposal:

The Mosquito Fire Protection District will provide staffing necessary for Engine Based ALS Services. The depth of staffing will be at a minimum, one (1) Paramedic Firefighter and one (1) EMT Firefighter. ALS Services will be contingent on the availability Paramedic Personnel which will include a Chief Officer.

All ALS Medications when not in use will be removed from the apparatus and secured in a locked facility nightly. Camino ECC will be notified weekly by email with a staffing report regarding availability of ALS Personnel and the hours of Operations. MFPD Command Personnel will notify Camino ECC by email and phone should there be a status change. When ALS personnel are on duty, the operational hours will be at a minimum but not limited to 9 hours. ALS Personnel when residing at Station 75 during the night hours will be considered available for response.

The MFPD agrees to comply with the requirements of the California Health and Safety Code, Division 2,5, Section 1797 et seq; California Code of Regulations, Title 22, Division 9, all El Dorado County directives, regulations and ordinances, JPA and El Dorado County EMS protocol and procedures for the provision of a limited availability Advanced Life Support Services Program

Personnel:

All Personnel will have completed an OSFM curriculum Firefighter I Academy, with priority in hiring being given to those candidates with two or more years with 911 Advanced Life Support (ALS) experience, with completed Firefighter I Task Book and proof of submission for or have received Certification from the Office of the State Fire Marshall for Firefighter I. It will be required that all personnel will maintain State of California Paramedic Licensure or EMT Certification with County of El Dorado EMSA Accreditation and all required Pre-hospital care Certification (ACLS, PALS, BLS, PEPP and Advanced Trauma Life Support Training) identified in the El Dorado County EMS Policy and Procedures Manual, or required by the JPA. Personnel will demonstrate ability to document accurately and legibly all medical care provided in the pre-hospital setting. The employee will demonstrate ability to fill out hard copy Pre-hospital Care Reports, and will demonstrate software literacy as the Pre-hospital reporting system transitions to an electronic report system (EPCR).

MAC, CQI, Training:

The MFPD guarantees compliance with requirements to participate in the Medical Advisory Committee, CQI and all other required training, as established by the JPA and County and State EMSAs. The MFPD employs ACLS, PALS, and BLS, AHA Instructors, who in addition with Target Solutions online training will deliver a comprehensive Continuing Educational Program to ensure that timely and current didactic information, and skills training will be conducted monthly.

Invoicing:

The MFPD will coordinate with the JPA the best operational policy for invoicing. The procedure will ensure ease of invoicing to avoid administrative overload for either agency. The MFPD will ensure that all invoicing that requires direct JPA payment will be submitted in a timely manner to avoid interest charges, or loss of the account.

Narcotic Medication Tracking:

The MFPD will guarantee all required security measures are taken for the storage of Narcotic Medication. The MFPD will establish a tracking procedure for Narcotic medication. This tracking procedure will include but is not limited to:

- Vial Numbering System.
- Locked vault, vehicle or station Storage.
- Use of Medication documentation to include volume of medication administered and that destroyed.
- Ensure witnessed destruction of unused Narcotic medication.
- Return or destruction procedure for expired Narcotic Medication.
- Transfer of custody
- All other policies set by the JPA, or established in Federal, State and County laws, regulations and ordinance's.

Equipment:

The MFPD will in good faith, maintain and service all equipment purchased by the JPA to ensure operability and recovery.



2017 – 2022 STRATEGIC PLAN

EL DORADO COUNTY EMERGENCY SERVICES AUTHORITY

DRAFT





El Dorado County Emergency Services Authority

Board of Directors

Chair, Chief Dave Roberts, El Dorado Hills Fire
Vice-Chair, Chief Greg Schwab, Georgetown Fire

Brian Estes, Deputy Chief, CAL FIRE ECC AEU
Bryan Ransdell, Chief, Diamond Springs Fire
Clive Savacool, Chief, Garden Valley Fire
Dan Dwyer, Chief, Pioneer Fire
Eddie Dwyer, Chief, Mosquito Fire
Mike Hardy, Chief, El Dorado County Fire
Mike Webb, Chief, CAL FIRE / Cameron Park Fire
Tom Keating, Chief, Rescue Fire

System Status Management Committee

Chair, Deputy Chief Ken Earle, Diamond Springs Fire
Vice-Chair, Division Chief Tim Cordero, El Dorado County Fire

Bob Counts, Battalion Chief, CAL FIRE / Cameron Park Fire
Clive Savacool, Chief, Garden Valley Fire
Dan Dwyer, Chief, Pioneer Fire
Dave Roberts, Chief, El Dorado Hills Fire
Eddie Dwyer, Chief, Mosquito Fire
Greg Schwab, Chief, Georgetown Fire
Tom Keating, Chief, Rescue Fire

Finance Committee

Chair, Chief Mike Webb, CAL FIRE / Cameron Park Fire
Vice-Chair, Chief Bryan Ransdell, Diamond Springs Fire

Dave Roberts, Chief, El Dorado Hills Fire
Mike Hardy, Chief, El Dorado County Fire

Executive Director

Marty Hackett



El Dorado County Emergency Services Authority

TABLE OF CONTENTS

Introduction.....	4
Establishment of County Service Area #7.....	4
Creation of a Joint Powers Authority.....	4
Organizational Structure.....	5
Mission Statement.....	5
Organizational Values.....	6
Existing System.....	7
Performance Data.....	7
Response Time.....	7
Call Volumes.....	8
Purpose and Need for a Strategic Plan.....	15
Population Trends.....	16
Goals, Objectives and Implementation Measures.....	17
Appendix.....	18



El Dorado County Emergency Services Authority

INTRODUCTION

Forty years ago, two ambulances served the Western Slope of El Dorado County. One was with a private ambulance company and the other was provided by the Pollock Pines Fire Protection District (now El Dorado County Fire). In 1976, the private ambulance company terminated their contract with the County leaving a significant void for the county's emergency medical system (EMS). The Board of Supervisors and several Fire Chiefs responded by proposing a change in the system and creating a fire based, advanced life support ambulance service for the Western Slope of the County.

ESTABLISHMENT OF COUNTY SERVICE AREA #7

The El Dorado County Board of Supervisors authorized a General Election to be held November 2, 1976, to determine if a County Service Area # 7 should be established to provide ambulance service on the Western Slope of the county with a maximum authorized tax rate of fifteen cents per \$100 assessed valuation. The election was tremendously successful and County Service Area # 7 (CSA7) was created.

Soon thereafter, contracts were signed with the Diamond Springs/El Dorado and Pollock Pines Fire Protection Districts to provide ambulance services for the citizens of CSA7. In 1981, CSA7 funded an additional ambulance and assigned it to the Georgetown Fire Protection District.

In the following years, the county experienced significant growth in both commercial and residential development and found that additional ambulances and funding were going to be needed to meet increasing demands for service.

In 1996, the County Board of Supervisors asked the citizens living in CSA7 to support a \$25 special parcel tax for increased fire based ambulance services. The public again responded with tremendous support and the special tax was passed. CSA7 then funded additional ambulances and they were staffed by firefighter/paramedics-EMTs from Pleasant Valley, Pollock Pines, Cameron Park and El Dorado Hills Fire Protection Districts.

CREATION OF A JOINT POWERS AUTHORITY

In order to provide a more comprehensive emergency medical system, it was recommended that the Fire Districts form a Joint Powers Authority (JPA). California law allows for the formation of a JPA by member agencies voluntarily agree to jointly exercise any power common to each and all of them.

In 1996, the El Dorado County Regional Prehospital Emergency Services Operations Authority (JPA) came into existence with ten fire agencies joining. In the beginning, one Fire Board member from each member agency was appointed to be a JPA Director. Several years later, the Fire Boards elected to have the Fire Chiefs from the member agencies take the role/responsibility of JPA Director.



El Dorado County Emergency Services Authority

ORGANIZATIONAL STRUCTURE

Each year, the JPA Directors appoint a Chair and Vice-chair. The JPA's mission is to manage prehospital emergency medical service in a highly efficient and effective manner. The JPA is responsible for managing the Fire/EMS dispatch contract with CAL FIRE's Joint Emergency Command Center.

Ten Fire agencies make up the membership of the JPA and they are as follows.

- CAL FIRE – Emergency Command Center
- Cameron Park Community Services District
- Diamond Springs/ El Dorado Fire Protection District
- El Dorado County Fire Protection District
- El Dorado Hills Fire Protection District
- Georgetown Fire Protection District
- Garden Valley Fire Protection District
- Mosquito Fire Protection District
- Pioneer Fire Protection District
- Rescue Fire Protection District

To manage EMS operations, the JPA created several committees with each one having a Chair and Vice-chair. These committees include System Status Management, Finance, Medical Supplies, and Ambulance Spec/Fleet.

Most of these committees along with the JPA Board meet on a monthly basis. JPA representatives also participate in several committees hosted by the El Dorado County Emergency Medical Services Agency.

These committees include Medical Advisory, Paramedic Advisory, and Continuous Quality Improvement.

MISSION STATEMENT

Providing administrative, financial and operational assistance to member agencies for a coordinated, fully integrated fire based pre-hospital emergency medical and dispatch services for the Western Slope of El Dorado County.



El Dorado County Emergency Services Authority

ORGANIZATIONAL VALUES

To achieve the mission, the JPA has established the following values.

Excellence in Service

We believe ...

- Every individual, regardless of nationality, race, creed, religion, sex, or status has intrinsic value and shall be treated with dignity and respect.
- Each professional encounter shall reflect courtesy, compassion, and concern.
- Each patient shall receive the highest quality service possible based on accepted prehospital standards.
- We must refrain from behaviors which impair our professional judgment or our ability to practice competently.
- Patient confidentiality and privacy shall be preserved and respected at all times.
- Meeting the needs of the public and other customers shall always be our first priority.
- Each of us has a responsibility to contribute toward an improved community.

Excellence in Practice

We believe ...

- Prehospital care is both a science and an art.
- We shall support collaboration with other health care team members to meet the needs of our patients.
- We shall promote public education to prevent illness and injury and encourage appropriate system use.
- We are accountable to our patients, as well as to our colleagues and peers for our professional practice.
- Monitoring and evaluating the services we provide is our responsibility and is necessary to continuously improve.
- We shall pursue professional growth and development through continuing education, participation in professional organizations, and support of prehospital research.
- In a situation where there may be a conflict of interest, our ultimate obligation is to the public we serve.

Excellence in Leadership

We believe ...

- We shall promote a supportive professional environment, which is guided by responsible stewardship.
- We shall actively encourage collaborative decision-making by those who are closest to the situation.
- We shall be sensitive to others and offer support, praise, and recognition to encourage both professional and personal development.
- We shall possess both an energy level and personal style that empowers and inspires enthusiasm in others.
- Suggestion and criticisms shall be perceived as a challenge for improvement and innovation.
- Equity and fairness shall be reflected in all our policies and procedures.



El Dorado County Emergency Services Authority

EXISTING SYSTEM

Key components of the JPA system of services include the following.

- Medical Control
- Centralized Dispatch Center with Emergency Medical Dispatch Trained Personnel
- Fire Based Emergency and Non-Emergency Transport System for CSA7
- Optimum Ambulance Placement
- Cross Training of Firefighter/EMS Personnel
- Rescue and Extrication Expertise
- Daily Training
- Equipment Maintenance and Management
- Firefighter/Paramedic-EMT Personnel from sub-contracting Fire Agencies Staffing the Ambulances
- Compliance with Laws, Rules, Regulations and Medical Protocols

The JPA currently operates eight (8) ambulances on a 24/7/365 basis. The JPA has the capacity to staff sixteen ambulances when a need exists, such as for special events and disaster level emergencies. These ambulances are used for the benefit of all as they are assigned across CSA7 and can be dispatched, as needed, anywhere in the County.

PERFORMANCE DATA

The primary metric to evaluate service is response time. The JPA also tracks service demand for three types of uses several metrics to assess service demands and performance: 911 medical calls, inter-facility transports (IFTs) and move-up and cover assignments.

RESPONSE TIME

Response times are outlined in the master contract with the County and are set for responses to the following geographic/populated areas.

Urban	11 minutes
Semi-rural	16 minutes
Rural	24 minutes
Wilderness	90 minutes

The response time clock starts at the point of dispatching an ambulance and ends when the ambulance comes to a stop at its dispatched destination.

The JPA is required to meet the following response times for at least ninety percent (90%) of calls. Utilizing a highly efficient and effective CAL FIRE Emergency Command Center and System Status Management Plan the JPA has been able to meet its ninety percent 90% response time requirement for the last seven (7) years.



El Dorado County Emergency Services Authority

CALL VOLUMES

The following data is summarized from call volume reports spanning four years from 2013 through 2016. It consists of call data for 911 medical calls, inter-facility transports (IFTs) and move-up and cover assignments.

Summary of Call Volume Reports	2014		2015		2016		2013-2016
	Number	Increase Over 2013	Number	Increase Over 2014	Number	Increase Over 2015	Increase
911 Medical Calls	11,852	4.5%	12,747	7.5%	13,392	5.6%	17.09%
Inter-facility Transports	1,506	1.2%	1,528	1.5%	1,928	26.2%	28.85%
Move-up and Cover	6,009	3.6%	6,373	6.0%	6,316	0.0%	9.63%

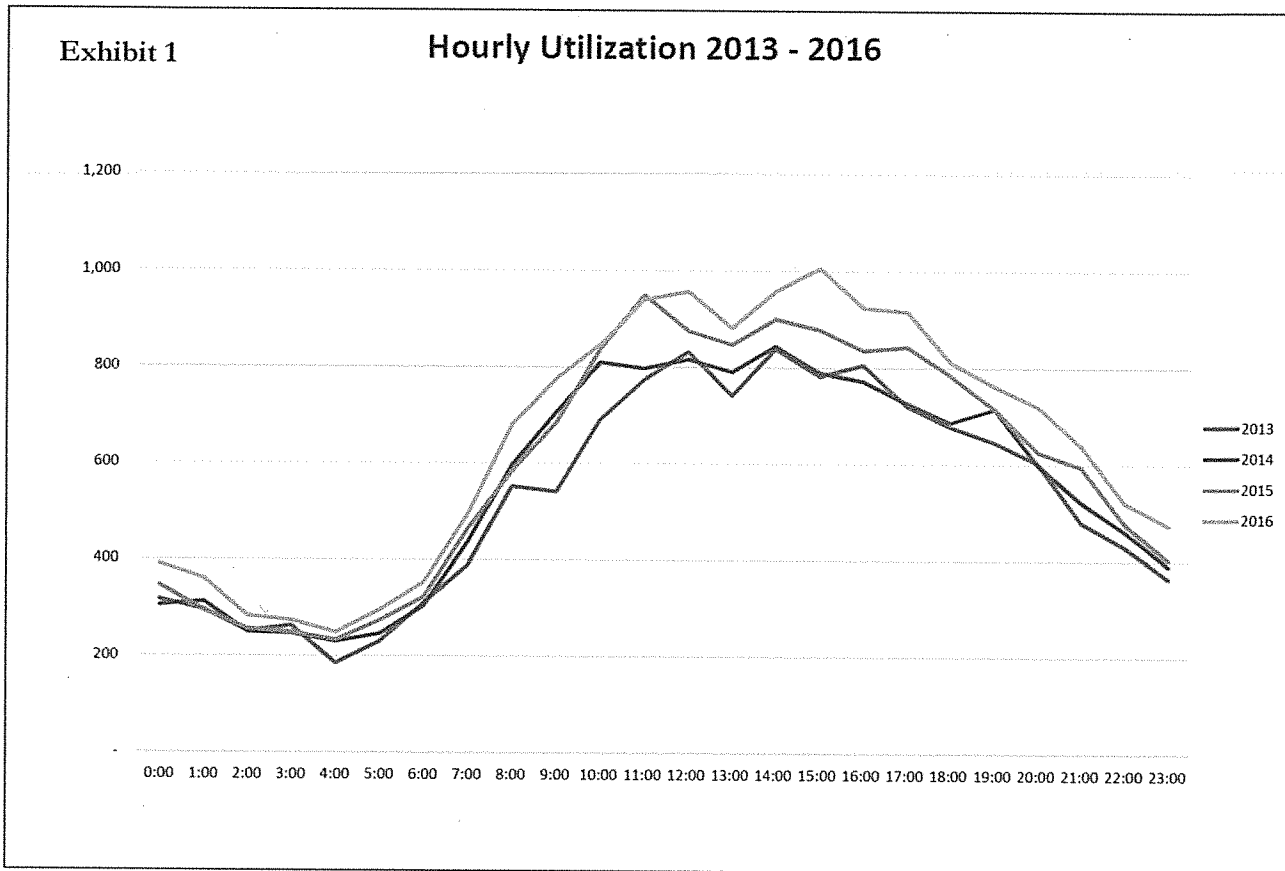
Since 2013, 911 medical calls have increased by 17.09%. IFTs have increased by 28.85% and move-up and cover assignments have increased by 9.63%.

Our move-up and cover assignments have had to increase in number to maintain geographical service area coverage and our 90% on-scene response time requirements with the County. With the move-up and cover assignments comes a high cost in mileage, fuel, wear and tear on ambulances and the toll it takes on staff. Clearly, it is time to bring back the half-time 12/7/365 medic unit.



El Dorado County Emergency Services Authority

Exhibit 1 depicts Hourly Utilization 2013 – 2016 it depicts call demand by hour of day. The graph shows the increased call demand over the course of the last four years as well as how consistent the call volume has been for the time of day. At its lowest point at 0400 hours the call volume takes a steady increase throughout the day peaking between 1200 and 1700 hours. From there it takes a steady slow decline.



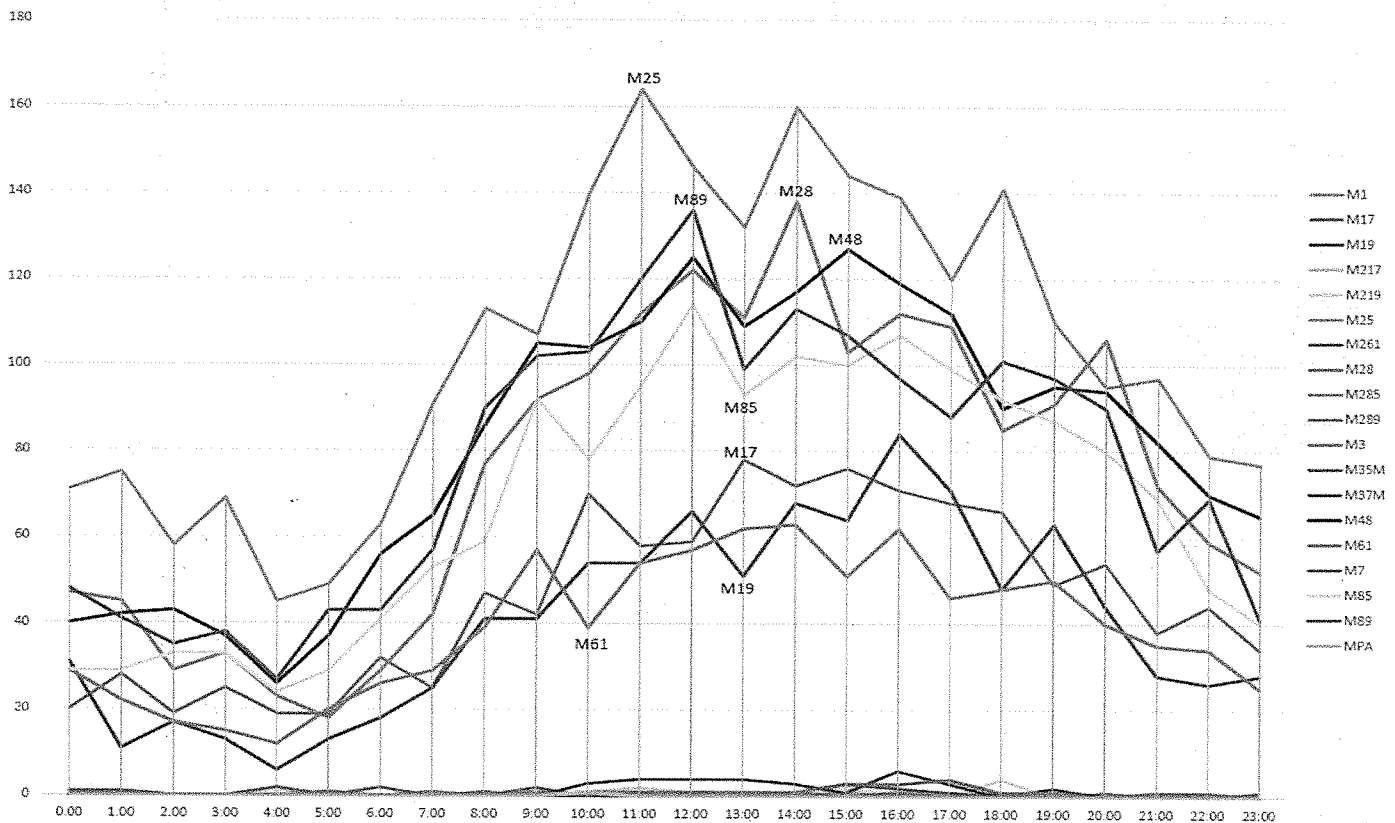


El Dorado County Emergency Services Authority

Exhibits 2 through 5 depicts Hourly Utilization 2013, 2014, 2015 and 2016 showing the call volume by medic unit and hour of day.

The bell curves for all four years matches closely with Service Calls by Hour of Day. Our most active medic units during the high point of the day are M25, M28, M49, M89 and M85. In the 2016 graph, M25's call volume remained high even at 2300 hours. This may be because of the increased IFT calls that M25 is frequently assigned.

Exhibit 2 Hourly Utilization 2013

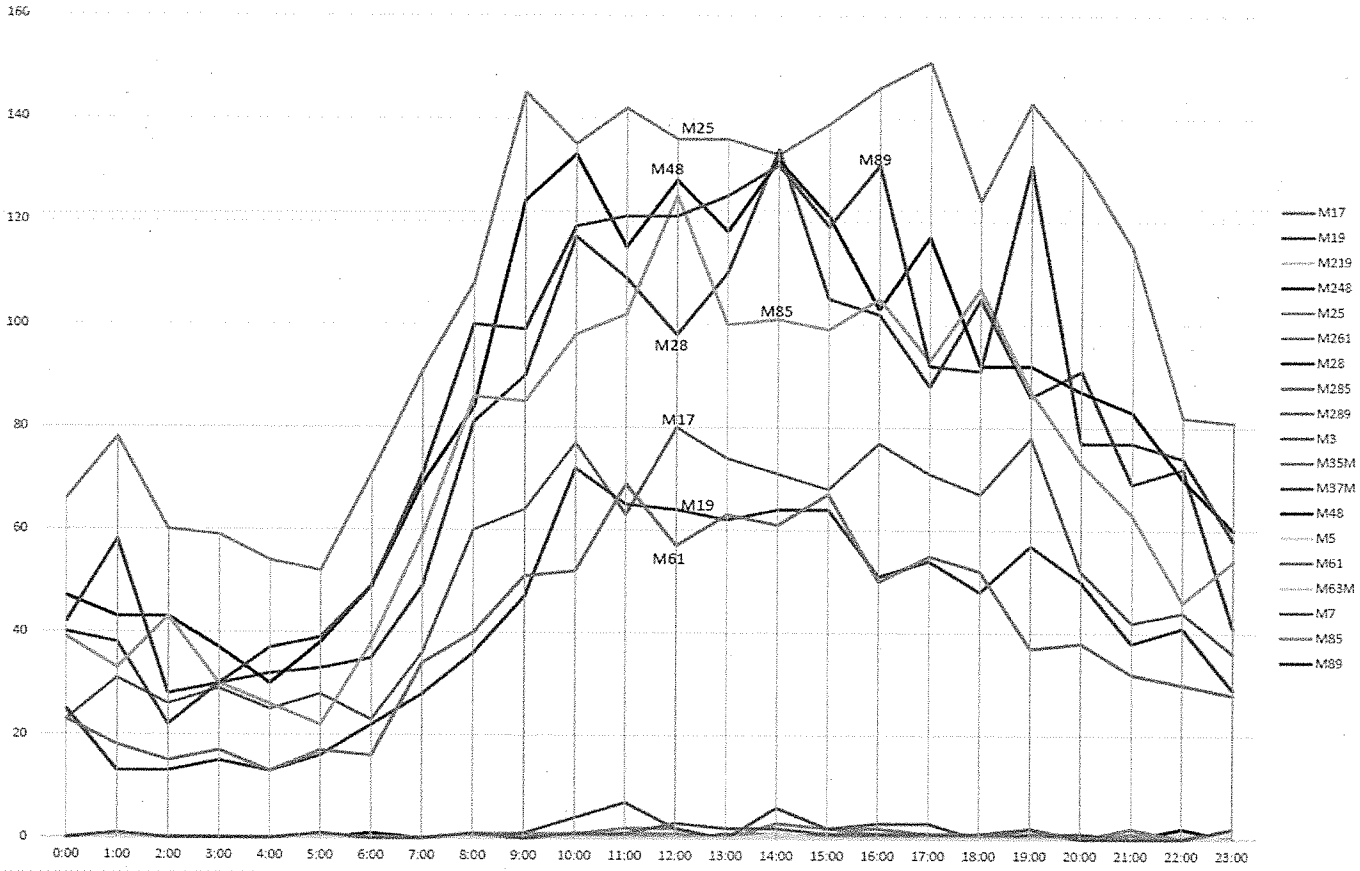




El Dorado County Emergency Services Authority

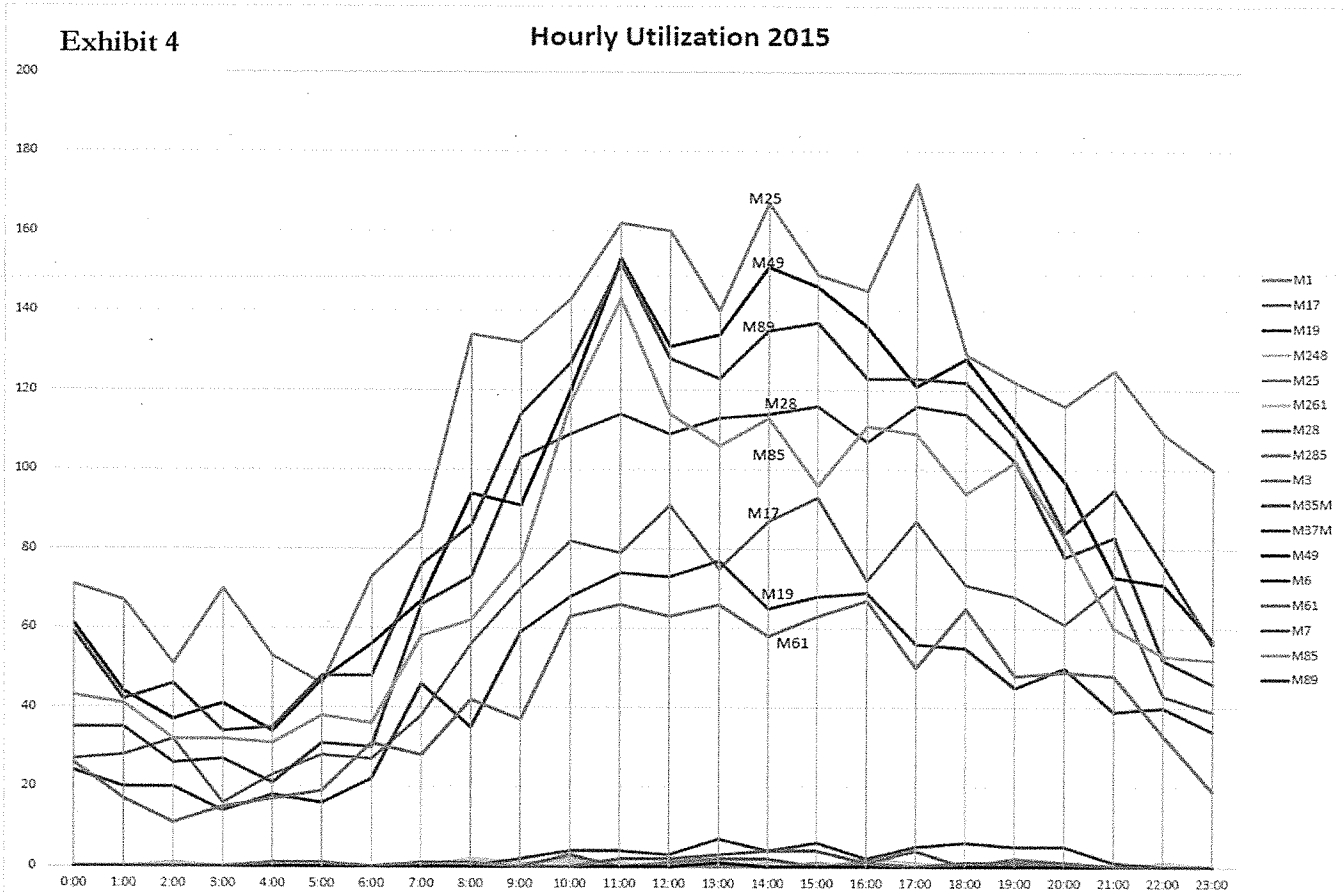
Exhibit 3

Hourly Utilization 2014





El Dorado County Emergency Services Authority

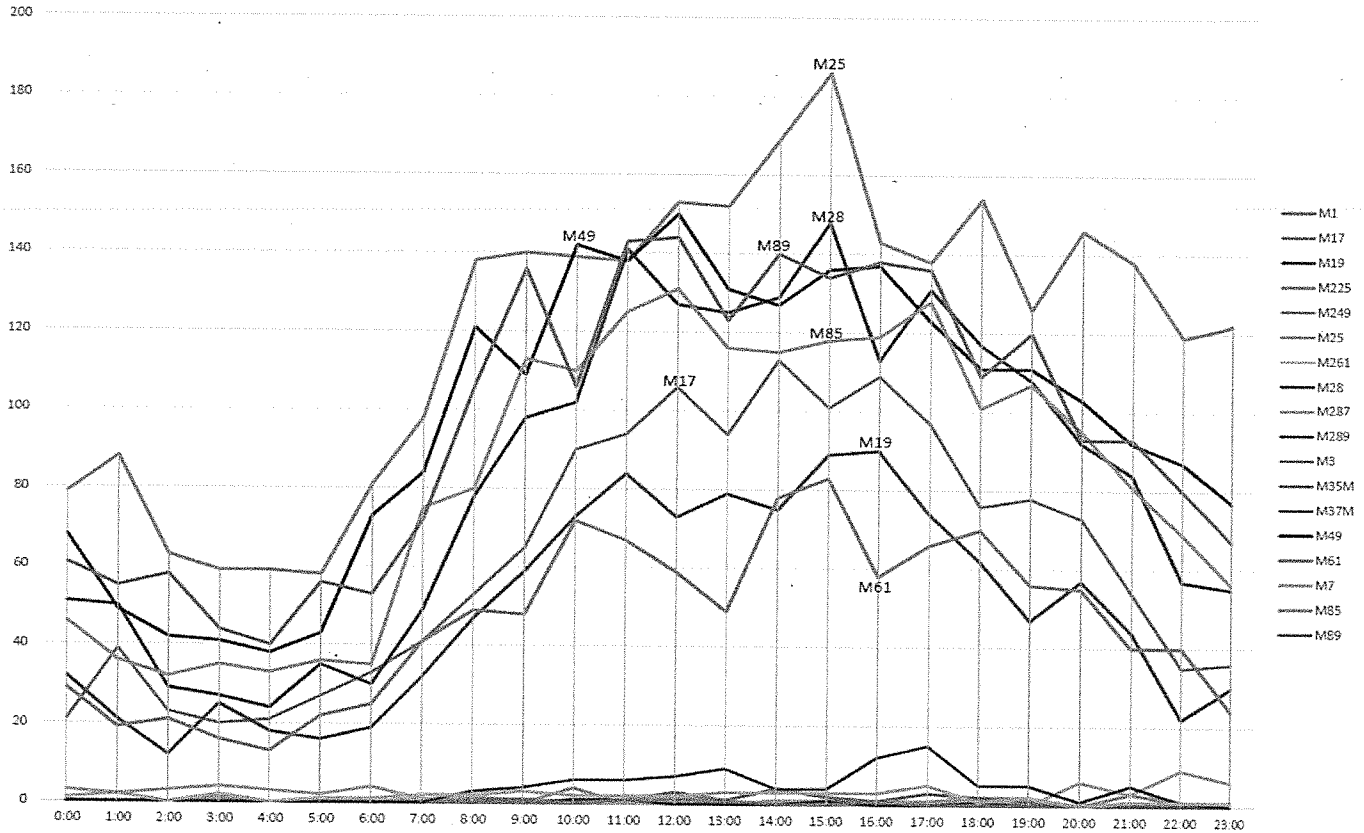




El Dorado County Emergency Services Authority

Exhibit 5

Hourly Utilization 2016



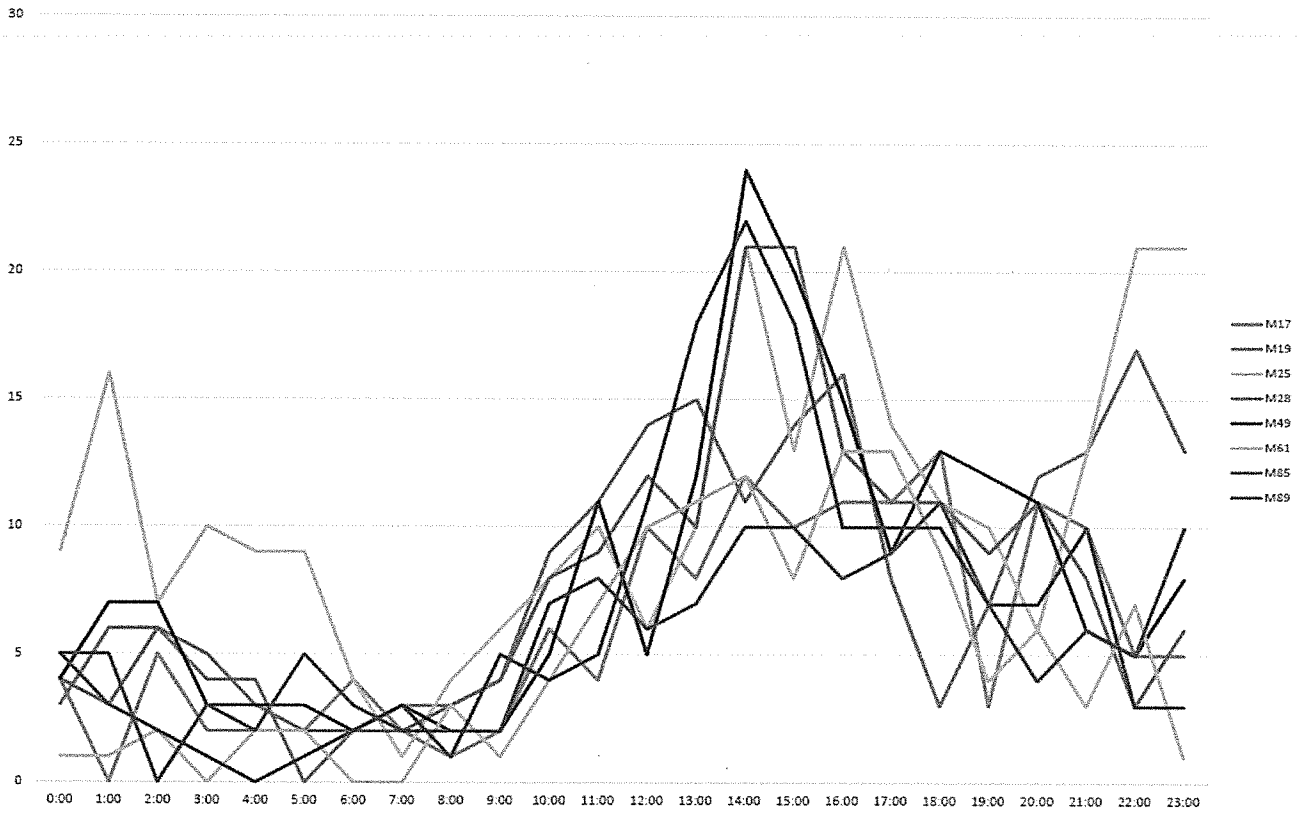


El Dorado County Emergency Services Authority

Exhibits 6 and 7 depict IFTs by Hour of Day in 2015 and 2016, respectively. Again, the bell curve matches closely with the other graphs. One exception is the significant increase seen in IFTs starting at approximately 2000 hours, peaking at 2300 hours and not subsiding until 0100 hours the next day.

Exhibit 6

IFTs by Hour of the Day
2015

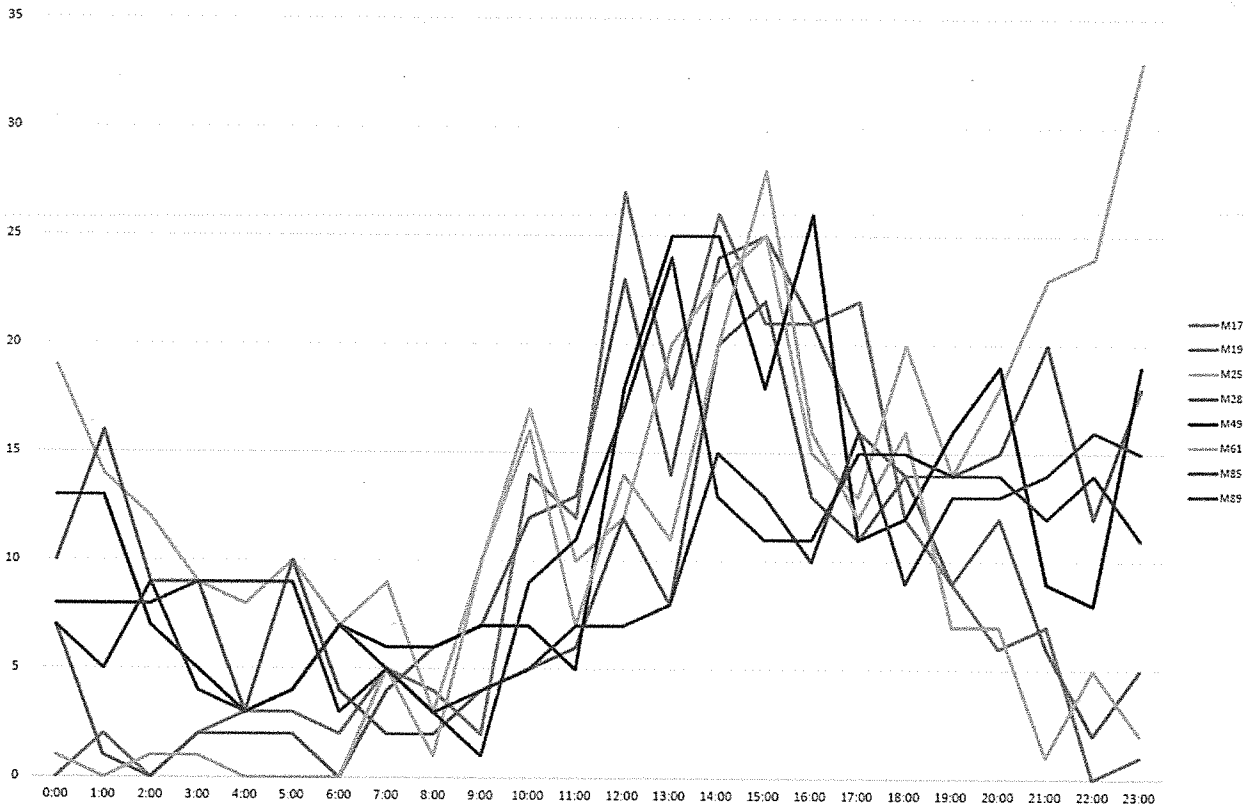




El Dorado County Emergency Services Authority

Exhibit 7

IFTs by Hour of the Day
2016



PURPOSE AND NEED FOR A STRATEGIC PLAN

The data above clearly indicated a significant increase in the need for prehospitalization emergency medical services. More changes are on the way that will impact the JPA and this strategic plan identifies some formal objectives and implementation measures to prepare the JPA and its member agencies for tomorrow.

Globally, several factors are combining to change the many elements of essential services, and many revenue streams that fund those services are being affected. The JPA exists as a small element in a much larger, quickly-evolving world.

There is rapid advancement and changes in technology, sociology, and demographics. A world with self-driving cars in the mix is just around the corner, and someday there will no longer be a meaningful mix with non-self-driving cars.



El Dorado County Emergency Services Authority

The needs of communities are changing, and will continue to change. The services required to sustain the population will also change.

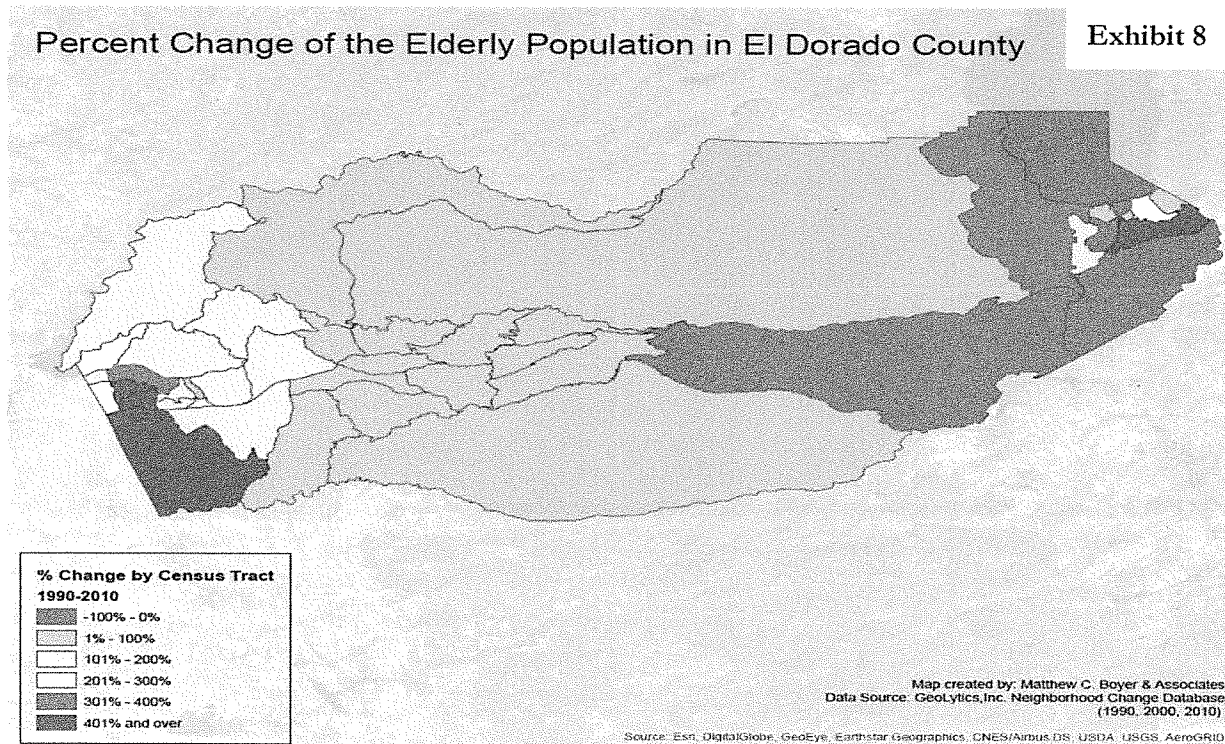
Finally, how those services should and will be provided will also change.

In El Dorado County, with an aging population, new residential and commercial development being built, and increased recreational-tourism opportunities we can expect service demands to continue to rise at a significant rate. There are already several high density residential projects and skilled nursing facilities being planned for construction which will no doubt impact our system greatly.

POPULATION TRENDS

A key factor is the increasing average age of El Dorado County residents. This is due to several factors, including the in-migration of retirees, and long-time County residents “aging in place.”

Exhibit 8 identifies, by Census Tract, the change in elderly population between 1990 and 2010.





El Dorado County Emergency Services Authority

GOALS, OBJECTIVES AND IMPLEMENTATION MEASURES

Exhibit 9 identifies six key goals as follows.

- Goal 1: Improve Strategic Public Communications
- Goal 2: Develop a Quality Assurance Program through Enhanced Data Collection/Analysis and Use of Performance Metrics
- Goal 3: Ensure Long-Term Equipment/Infrastructure Supply
- Goal 4: Develop Long-Term Financing Strategy
- Goal 5: Monitor Local, State, and Federal Policy Proposals and Changes
- Goal 6: Seek Innovations and Improvements

Exhibit 9 also identifies implementation measures to achieve them.



El Dorado County Emergency Services Authority

APPENDIX

WHAT DO WE DO WELL?	
▪ High level of service	
▪ Progressive protocols	
▪ Stable with long-term employees - (not employees passing through) which results in more efficient/effective services	
▪ Excellent dispatch center (higher quality staff)	Due to:
▪ Seamless coordination cooperative	▪ Relationships
▪ Less litigation/strife	▪ Contracts/structure
▪ Dual role-fire/EMS	
▪ Capacity to work in all risk environments	
▪ Capital replacement and procurement of services and supplies	
▪ High level of direct chief oversight – low ratio of management/employees	
▪ Strong relationships with hospitals, law enforcement	
▪ Second oldest public/fire-based EMS service (Los Angeles is the oldest)	
▪ Service-based decision making vs profit-based decision making	
▪ Organizational stability	
▪ Physician oversight - one of few systems that has direct connection	

WHAT CAN WE DO BETTER? WHAT ARE CHALLENGES?	
▪ Title 22	
▪ Compared to outside of California, service levels aren't fully comparable	
▪ Billing operations	
▪ Health Department requirements	
▪ Expiring medications/waste	
▪ Managing interfacility transfers	
▪ Community outreach/engagement/marketing (<i>#1 priority</i>)	
- Example: fall prevention messaging	
▪ Insufficient parcel tax funding (County Service Area 7)	
▪ More participation / presence in community development decision-making (example group care home)	
▪ Some of this is just improved internal communications when existing commenting opportunities are presented by land use authorities	
▪ Get full-cost recovery for equipment and facilities included in operational funding elements of Community Facilities Districts (Diamond Springs is)	
▪ Many Fire Districts are also facing their separate financial challenges	
▪ Proposition 90 implications with new home buyers able to transfer their prior home tax basis to El Dorado County	



El Dorado County Emergency Services Authority

WHAT CAN WE DO BETTER? (continued)
▪ First responders – some are on verge of bankruptcy
▪ Never fully realized/implemented automatic vehicle locations/locators to ultimate
▪ Rate of technology change – keeping up
▪ Communications technology (studies pending)
▪ Cellular infrastructure
▪ Seeking radios
▪ In 2026 quarter banding will be implemented – exacerbating communication problems – will need more repeaters
▪ Fleet (mix / type) catching up, but need to get ahead of curve
▪ “Operational”/financial reserve for next down turn
▪ Affordable Care Act – possible changes/reversal - lack of stable policy
▪ Labor costs
▪ County’s larger financial situation / EMS is ‘small’ in the big picture
▪ Currently \$12.50 (unimproved parcel) / \$25.00 (improved parcel) – fixed (without inflation)
▪ Anecdotally, County is under-reporting new improved parcels (2006-2016 only 48 units)
▪ Is a parcel tax the correct long-term funding mechanism?
▪ Is there a mechanism to make a per-unit vs. per parcel fee within the CSA format?
▪ Federal funds may dry up
▪ Possible decrease in medical reimbursements
▪ Long-term potential for continue increases in the PERS discount rate
▪ Staffing medic units – fires and special events
▪ Implications of Measure E – possible reduced rate of new building
▪ Homeless issue



El Dorado County Emergency Services Authority

OPPORTUNITIES	
<ul style="list-style-type: none"> ▪ Combine with County Service Area (CSA) 3? <ul style="list-style-type: none"> - Countywide CSA? - Countywide Joint Powers Authority? 	
<ul style="list-style-type: none"> ▪ JPA and members are comparatively small (nimble) 	<p>Possibility for trials, pilot programs?</p> <p>Ex: Marshall hospital supports EMS paramedicine Only if fully funded!</p>
<ul style="list-style-type: none"> ▪ Established (second oldest EMS JPA) 	
<ul style="list-style-type: none"> ▪ Well-coordinated <ul style="list-style-type: none"> - Medicine/community paramedicine - Services - Staffing 	
<ul style="list-style-type: none"> ▪ Convene dialogue with medical providers, health insurance, others around alternative services and community medicine 	
<ul style="list-style-type: none"> ▪ Submit billings with 24-48 hours, in advance of other claimants for a specific incident / Electronic Patient Care Reporting concept <ul style="list-style-type: none"> - Electronic Patient Care Reporting concept - Possible amnesty program to obtain 1-time influx of revenue and retire some delinquent accounts - Correlation to insurance rates 	
<ul style="list-style-type: none"> ▪ New Fire Advisory Board 	
<ul style="list-style-type: none"> ▪ Attending key meetings – County Taxpayers Association, identify others 	
<ul style="list-style-type: none"> ▪ Each agency approach exempt service recipients that are 501(c)(3) to get service agreements 	
<ul style="list-style-type: none"> ▪ Be more data driven – examples: call volume trends, aging demographics 	
<ul style="list-style-type: none"> ▪ Develop service metrics – examples: compliance with requirements, financial 	
<ul style="list-style-type: none"> ▪ Leverage existing PIO resources within District 	

2017 Holiday / Event Calendar

January	
1	New Year's Day
16	Martin Luther King Day

February	
2	Groundhog Day
14	Valentine's Day
20	President's Day

March	
7	Skills Day
17	St. Patrick's Day

April	
14	Good Friday
16	Easter
19	Every 15 Minutes Program (Golden Sierra)

May	
TBD	Every 15 Minutes Program
3	SHRP-2 Traffic Incident Management Responder Training
6	National Community Wildfire Prevention Day
8 to 13	Zoll Training
13	Walk a Mile in Her Shoes
14	Mother's Day
15 to 20	Wildland Readiness Training
17	Traffic Incident Management Responder Training Program
22	Mental Health First Aid Class
22 & 24	Skills Day (EDH)
23 & 25	Wildland Readiness Training Make -Up Dates
23	EMS BOS Recognition
26	Skills Day (DSP)
29	Memorial Day

June	
6 to 8	Tentative ePCR Training
9 to 11	Mountain Bike Race in the Mace Mill OHV Area (Balderson Station)
11	Gold County Half Marathon & 5k - EDH
14	Flag Day
15 to 18	El Dorado County Fair
18	Father's Day
24	Summer Spectacular CP
24 to 25	CSFA Live Fire Exercise - GEO

July	
3	Fireworks Show EDH
4	Independence Day
6 & 7	EDC USAR Water Drill

August	

September	
4	Labor Day

October	
9	Columbus Day
31	Halloween

November	
11	Veterans Day
23	Thanksgiving

December	
24	Christmas Eve
25	Christmas Day
31	New Year's Eve

Independence Day Coverage

July 1 – Diamond Springs

July 2 – County Fire

July 3 – El Dorado Hills

July 4 - None

Memorial Day Coverage

May 26 – County Fire

May 27 – Diamond Springs

May 28 – County Fire

May 29 – El Dorado Hills

Labor Day Coverage

Sept 1 – County Fire

Sept 2 – Diamond Springs Fire

Sept 3 – County Fire

Sept 4 – El Dorado Hills Fire

SUBMIT COMPLETED CLAIM FORM TO: El Dorado County Emergency Services Authority (JPA)
480 Locust Road, Diamond Springs, CA 95619

TORT CLAIM

BEFORE COMPLETING THIS FORM, PLEASE READ THE "INSTRUCTIONS FOR FILING A CLAIM" ON THE BACK OF THIS FORM. YOU MAY MAKE A COPY OF THE COMPLETED FORM FOR YOUR RECORDS. YOU MUST COMPLETE EACH SECTION OF THIS FORM OR YOUR CLAIM MAY BE RETURNED TO YOU AS INSUFFICIENT.*

1. NAME AND MAILING ADDRESS OF CLAIMANTS		2. SPECIFY THE TOTAL DOLLAR AMOUNT OF CLAIM AS A DIRECT RESULT OF THE INCIDENT:	
David J Davis		\$ TBD	
NAME		3. WHERE DID THE DAMAGE OR INJURY OCCUR? (PLEASE INCLUDE STREET ADDRESS OR INTERSECTION):	
4261 Vega Loop		4261 Vega Loop	
MAILING ADDRESS		Shingle Springs CA 95682	
Shingle Springs CA 95682		Shingle Springs CA 95682	
CITY STATE ZIP		A0409412	
547-94-4180		DRIVERS LICENSE NUMBER:	
SOCIAL SECURITY NUMBER		8/15/52	
DATE OF BIRTH			

4. WHEN DID THE DAMAGE OR INJURY OCCUR?

Jan 5 2017 10:00AM
MONTH DAY YEAR TIME

IF YOU ARE FILING THIS CLAIM BEYOND SIX MONTHS FROM THE INCIDENT DATE, PLEASE SEE INSTRUCTION #4 FOR FILING A LATE CLAIM APPLICATION ON THE REVERSE SIDE OF THIS FORM.

5. PLEASE EXPLAIN THE CIRCUMSTANCES THAT LED TO THE ALLEGED DAMAGE OR INJURY. STATE ALL THE FACTS WHICH SUPPORT YOUR CLAIM AGAINST THE EL DORADO COUNTY JPA. IDENTIFY THE NAME OF THE EMPLOYEE(S) THAT ALLEGEDLY CAUSED THE DAMAGE OR INJURY.

County ambulance ran off driveway damaging concrete

6. WHAT SPECIFIC DAMAGE OR INJURY DO YOU CLAIM RESULTED FROM THE ALLEGED ACTIONS?

Damaged concrete driveway

7. HOW WAS THE AMOUNT CLAIMED ABOVE COMPUTED? (IF YOU HAVE SUPPORTING DOCUMENTATION FOR THE AMOUNT CLAIMED, PLEASE ATTACH TO THIS CLAIM)

8. NAMES AND ADDRESSES OF ALL WITNESSES, HOSPITALS, DOCTORS OR OTHER INDIVIDUALS HAVING KNOWLEDGE RELEVANT TO THE CLAIM:

Diane A Vallier
4261 Vega Loop Shingle Springs

9. SEND OFFICIAL NOTICES AND OTHER CORRESPONDENCE TO:

David J Davis
NAME

4261 Vega Loop
MAILING ADDRESS

Shingle Springs CA 95682
CITY STATE ZIP

10. SIGNATURE OF CLAIMANT OR ATTORNEY/REPRESENTATIVE

X 

11. DAYTIME TELEPHONE NUMBER(S) with area code

530-387-7164

*SECTION 72 OF THE PENAL CODE PROVIDES:

EVERY PERSON WHO, WITH THE INTENT TO DEFRAUD, PRESENTS FOR ALLOWANCE OR FOR PAYMENT TO ANY STATE BOARD OR OFFICER, OR TO ANY COUNTY, TOWN, CITY, DISTRICT, WARD, OR VILLAGE BOARD OR OFFICER AUTHORIZED TO ALLOW OR PAY THE SAME IF GENUINE ANY FALSE OR FRAUDULENT CLAIM, BILL, ACCOUNT, VOUCHER OR WRITING IS GUILTY OF A FELONY.







El Dorado County Emergency Services Authority

480 Locust Road
Diamond Springs, CA 95619
Tel (530) 642-0622 Fax (530) 642-0628
www.edcipa.org

Staff Report

JPA Board of Directors Meeting

June 28, 2017

Subject: Pros/Cons of a Flat Rate Contract

At the April JPA Finance Committee meeting I was directed to assemble a White Paper on the Pros and Cons of a flat fixed rate contract with the County to provide Advanced Life-Support (ALS) ambulance transport service. I have since contacted the JPA Directors for their thoughts on the Pros and Cons and they are listed below.

Pro:

- Increased ease in budget administration for the JPA, Fire Districts and the County.
- The JPA could move away from banking with the County and that would greatly reduce staff time in processing invoices and making payments.
- Clear lines of financial responsibility for the contracting Fire Districts, JPA and the County.
- Allows contracting ALS Transporting fire districts to manage the budget from year to year and appreciate carry-overs.
- Encourages cost constraints by contractors or transfer to cheaper providers internally.
- The JPA will not be burdened with concerns about CSA7 tax revenues and Billing collections.
- The JPA and the contracting fire agencies would know how much they would be getting each year and could be better plan now and into the future.

Cons:

- Reduces the JPA/County relationship from being in a partnership to a straight contractor.
- Fire districts will have to absorb any cost over-runs which for some districts could impact their entire operation and future sustainability.
- Creates an internal market of "lowest bidder" units internally. Possibly allowing for a "power grab" by those willing to provide cheaper service with lower standards. Thus maximizing and utilizing the excess funds in other programs.
- The flat rate contract is detrimental to an all-risk, full-service fire-based ALS Transport service.
- The flat rate contract makes it too easy to bid upon by outside entities (private operators, CSA3, internal CSA7 fire agencies and others).

- Reaffirms a movement away from the preferred relationship of being in a partnership with the County in the mutual/shared delivery of high quality, highly effective public safety services.
- UAL and other costs could sky rocket over the term of the contract and place the contracting fire districts in tremendous financial liability which in turn impacts the JPA.
- The system as it is now is working fine with better financial tracking and accountability.
- The future is uncertain given the fluctuating economy. A major unforeseen expense could be disastrous to the JPA and the contracting fire districts if strapped to a hard budget commitment. Need to stay with a soft cap budget.

Looking at this matter from a purely JPA focused point of view, the JPA administrative staff see the following pros and cons:

Pros:

- With the flat, fixed rate contract the JPA would be able to move away from banking with the County Auditor and go with a private bank. Presently, to process one invoice for payment ten (10) time consuming actions by staff are needed to complete the process. With a private banking process no more than four (4) easy steps would be needed and in turn save a tremendous amount of staff time. Payments could be made much faster and we would not be incurring late fees.
- For budgetary planning purposes we would know each year and into the future what we could expect for funding. Right now, we submit a budget and are then left in limbo for months to learn whether HHS and the BOS will approve it.
- We would no longer have to be concerned about CSA7 revenues. It would be totally on the County to find the revenues to meet our agreed upon contract funding.
- To be financially viable over the long-term an even greater emphasis will be given to being highly efficient and effective with the funding we receive.
- The County sees us as being easy to work with and will not consider other options for providing ALS Transport services.

Cons:

- Unforeseen and significant increases occur in fuel, medical supplies, vehicle repairs and other Class 40 sub-objects occurs and the costs exceed our budget and we have no access to reserves to cover these costs. This concern could be eliminated depending on the language and agreements in the contract with the County.

Marty Hackett
Executive Director

CSA 7 Revenue and Expenditures FY 16 - 17
(as of June 20, 2017)

Item 9.1

ACCOUNT DESCRIPTION	FY 16-17 ACTUAL REVENUE - 408210												ESTIMATED REVENUE	TOTAL ACTUAL REVENUE	% OF REV	
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN (20th)				
100 to 150-Property Tax	\$ -	\$ 2,988	\$ 50,621	\$ 114,749	\$ 179,009	\$ 1,254,180	\$ 45,234	\$ 59,641	\$ 70,029	\$ 1,142,686	\$ 35,015	\$ 26,521	\$ 13,095,709	\$ 2,980,673	96%	
175-Special Tax	\$ -	\$ 2,418	\$ 2,644	\$ 62,545	\$ 100,606	\$ 727,958	\$ 20,301	\$ 28,774	\$ 38,983	\$ 634,352	\$ 14,973	\$ 14,671	\$ 17,556,371	\$ 1,646,235	94%	
360-Penalty	\$ -	\$ 523	\$ 515	\$ 1,041	\$ 998	\$ 783	\$ 433	\$ 518	\$ 407	\$ 1,342	\$ 1,288	\$ 301	\$ 10,587	\$ 9,149	76%	
400-Interest	\$ 3,143	\$ 3,746	\$ 3,305	\$ 3,657	\$ 3,657	\$ 4,036	\$ 4,482	\$ 4,206	\$ 4,677	\$ 6,113	\$ 7,282	\$ -	\$ 120,211	\$ 48,304	239%	
620-State: HOPTR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,345	\$ 10,138	\$ -	\$ -	\$ -	\$ 10,138	\$ 4,345	\$ 129,000	\$ 28,966	100%	
1686-Ambulance Svcs	\$ 618,081	\$ 447,552	\$ 696,469	\$ 456,809	\$ 468,113	\$ 288,522	\$ 889,626	\$ 670,226	\$ 696,047	\$ 651,995	\$ 462,190	\$ 276,034	\$ 129,672	\$ 56,521,664	106%	
1940-Misc. Rev/Miwok	\$ 10,000	\$ (10,000)	\$ -	\$ 48,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 248,000	124%
TOTAL PER MONTH	\$631,224	\$447,227	\$753,554	\$686,801	\$952,383	\$2,279,824	\$970,214	\$763,365	\$708,153	\$2,436,488	\$530,886	\$321,872	\$11,241,650	\$11,481,991	102%	

DESCRIPTION	FY 16-17 ACTUAL EXPENDITURES - 871000 through 877000												ESTIMATED BUDGET	YTD ACTUAL EXPENDITURE	% OF EXP
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN (20th)			
871000 - JPA													\$ 3,993,608	\$ 3,516,128	88%
3000	\$ 10,988	\$ 13,949	\$ 14,269	\$ 87,067	\$ 14,269	\$ 20,924	\$ 176,208	\$ 14,370	\$ 13,949	\$ 13,949	\$ 13,949	\$ 200,835	\$ 626,158	\$ 594,726	95%
4000	\$ 14,177	\$ 80,108	\$ 61,975	\$ 114,529	\$ 310,784	\$ 55,494	\$ 375,924	\$ 313,480	\$ 42,647	\$ 58,952	\$ 325,961	\$ 46,125	\$ 2,557,450	\$ 2,139,058	84%
6000	\$ -	\$ 40	\$ -	\$ -	\$ -	\$ 445,429	\$ (330)	\$ 350	\$ -	\$ 336,855	\$ -	\$ -	\$ 810,000	\$ 782,344	97%
872000 - EDC													\$ 3,856,847	\$ 2,800,911	73%
3000	\$ 247,938	\$ 378,397	\$ 327,041	\$ 89,399	\$ 216,154	\$ 243,242	\$ 276,117	\$ 206,290	\$ 133,905	\$ 229,916	\$ 186,776	\$ 227,628	\$ 3,778,847	\$ 2,762,803	73%
4000	\$ -	\$ 3,990	\$ (733)	\$ 531	\$ 11,185	\$ -	\$ 939	\$ 2,336	\$ 3,255	\$ 4,603	\$ 4,776	\$ 7,226	\$ 80,000	\$ 38,108	48%
873000 - DS													\$ 1,185,321	\$ 897,784	76%
3000	\$ 79,536	\$ 78,249	\$ 49,441	\$ 87,226	\$ 78,237	\$ 131,435	\$ 73,253	\$ 78,672	\$ 52,801	\$ 64,702	\$ 60,484	\$ 46,190	\$ 1,165,321	\$ 880,206	76%
4000	\$ -	\$ -	\$ 204	\$ -	\$ 425	\$ 4,446	\$ 3,777	\$ 825	\$ 23	\$ 523	\$ 260	\$ 7,095	\$ 20,000	\$ 17,578	88%
874000 - GT													\$ 1,035,878	\$ 936,713	90%
3000	\$ 141,663	\$ 79,541	\$ 75,739	\$ 66,713	\$ 62,527	\$ 91,055	\$ 78,608	\$ 56,052	\$ 58,369	\$ 79,422	\$ 54,652	\$ 69,541	\$ 1,015,878	\$ 913,882	90%
4000	\$ -	\$ 2,584	\$ 2,727	\$ 1,152	\$ 201	\$ 1,209	\$ 3,296	\$ 108	\$ 1,013	\$ 2,673	\$ 6,260	\$ 1,668	\$ 20,000	\$ 22,831	114%
875000 - CP													\$ 1,106,197	\$ 948,863	86%
3000	\$ -	\$ -	\$ -	\$ -	\$ 193,347	\$ -	\$ -	\$ 234,724	\$ -	\$ -	\$ 506,084	\$ -	\$ 1,086,197	\$ 934,155	86%
4000	\$ -	\$ -	\$ -	\$ -	\$ 9,514	\$ -	\$ -	\$ 2,971	\$ -	\$ -	\$ 2,223	\$ -	\$ 20,000	\$ 14,708	74%
877000 - EDH													\$ 890,126	\$ 662,061	74%
3000	\$ -	\$ -	\$ -	\$ 268,666	\$ -	\$ -	\$ 134,946	\$ -	\$ -	\$ -	\$ 244,824	\$ -	\$ 869,526	\$ 648,438	75%
4000	\$ -	\$ -	\$ -	\$ 1,932	\$ -	\$ -	\$ 10,474	\$ -	\$ -	\$ -	\$ 1,219	\$ -	\$ 20,600	\$ 13,625	66%
JPA Expense Subtotals	\$ 494,302	\$ 636,858	\$ 630,663	\$ 717,315	\$ 896,643	\$ 993,234	\$ 1,133,212	\$ 910,158	\$ 305,862	\$ 791,595	\$ 1,407,448	\$ 606,248	\$ 12,067,977	\$ 9,762,460	81%
YEAR END TOTALS	Quarter 1			Quarter 2			Quarter 3			Quarter 4			ESTIMATED	ACTUAL	
REVENUE	\$631,224	\$447,227	\$753,554	\$686,801	\$952,383	\$2,279,824	\$970,214	\$763,365	\$708,153	\$2,436,488	\$530,886	\$321,872	\$11,241,650	\$11,481,991	
JPA EXPENSE	\$494,302	\$636,858	\$630,663	\$717,315	\$896,643	\$993,234	\$1,133,212	\$910,158	\$305,862	\$791,595	\$1,407,448	\$606,248	\$12,067,977	\$9,762,460	
Difference	\$136,922	(\$189,631)	\$122,891	(\$30,514)	\$55,740	\$1,286,590	(\$162,998)	(\$146,793)	\$402,191	\$1,644,893	(\$876,562)	(\$284,376)	(\$126,327)	\$1,719,531	

Outstanding
Class 30 \$ -
Class 40 \$ 48,384.20
Class 60 \$ -

**Cameron Park Community Services District
Staff Report for June 2017**

To: Board of Directors
From: Tina Helm, Recreation Supervisor
Re Item #2b: Recreation Department Report
Recommended Action: Receive and File

UPCOMING EVENTS:

- Community Camp Out – July 22nd to July 23rd at Cameron Park Lake, 3pm to 9am. Bring the whole family out to spend the night at the lake! Bring your own camping gear and enjoy a campout under the stars complete with swimming, BBQ, crafts, stories by the campfire, stargazing, and breakfast in the morning.
- Trucks & Tunes – July 26th at Christa McAuliffe Park from 5-8:30pm. Enjoy an evening in the park with live music by ENCORE, kids activities, vendors, and delicious food from Sacto Mofo food trucks. Bring your chairs and picnic blankets to this fun family event!
- Laps at the Lake and Pooch Plunge – August 12th at Cameron Park Lake, 9am-2pm. **Laps at the Lake:** 9am – this is a once a year opportunity for you to enjoy a run/walk with your on-leash dogs around the lake (approx. 1.1 miles). **Pooch Plunge:** 10:00am swim area opens. All dogs big or small can enjoy off-leash running, jumping and swimming in the Cameron Park Lake Lagoon during this dog-only swimming day. The Lagoon will be open from 10am–2pm. There will be food and vendors on site.

WEBSITE/NEWSLETTER

- Google Analytics – old website compared to new – please find the audience overview information from the date range of May 24, 2016 to June 23, 2016 and May 24, 2017 to June 23, 2017. Attachment A.
- The May newsletter for 2016 was sent out to 3,516 recipients through Mailchimp. The 2017 May newsletter was sent out to 3,455 recipients through Mailchimp. This is a decrease of approximately 2% - which is 1% less than last month.

SUMMER SPECTACULAR:

The 18th Annual Summer Spectacular took place on Saturday, June 24, 2017. Over 3,200 people attended the event. They visited and purchased from the exhibitors, craft and food vendors, participated at the Mobile Rock Fun Zone, swam in the lagoon, ate watermelon at the watermelon eating contest, watched the CSD staff win the bucket brigade, watched Dr. Solar's show, entered the raffle at the Chamber of Commerce Booth, listened to the Cantemus Youth Choir, danced to the music of Ray 'Catfish' Copeland and Superlicious and of course saw the best fireworks show in El Dorado County. Staff is still reconciling the invoices from the event.

A full report will be submitted along with suggestions/recommendations for next year at the August Board Meeting.

ADULT SOFTBALL:

The Adult Softball league started Monday, June 26th with the Men's League. Four teams registered for this league. There are two games on Monday evenings. Five co-ed teams registered for the Thursday night league, playing on both fields for the 6pm games and one field for the 7pm game as they play double headers. Each league is a seven-week season with playoffs for the top four teams being played on the eighth week. Games are played at Rasmussen Park on both the East and West fields. The two weeks that we have had games so far have gone smoothly.

The field preparations to start the league were quite lengthy. The portable pitching mounds were removed and base pegs were placed where needed. All of the bases and plates had to be measured out for the correct distance that United States American Softball (USA) regulations require for slow pitch co-ed softball. Locating some of the pegs have been a challenge.

NEW UPCOMING PROGRAMS:

July – STEM Challenge with Lego, Cooking with Kids, and Junior Jazzercise Camp

MARKETING:

- Recreation staff is spending a minimum of 15 minutes a day interacting through social media to promote programs and events within the community.
- As of July 11, 2017, there are 1,389 (35 more than June) page “Likes” on Facebook, 708 (12 more than June) followers on Twitter and 401 (37 more than June) followers on Instagram.
- Please find some of the PSAs of the recent events and activities held in June.
- Please find the MailChimp campaign information from the email newsletter for July.

MEETINGS/TRAINING:

- June 1 – YELP Marketing phone call – choose not to use their marketing strategy.
- June 2 – YTRS Meeting to focus on the Camp-a-Palooza event in July.
- June 7 – Staff met with Toby Carpenter from Print Project Managers to discuss options for the activity guide.
- June 15 – Staff attended the Shingle Springs/Cameron Park Chamber mixer at Wally's to promote upcoming events.
- Kidz Kamp staff meetings are held weekly on Tuesdays to review positive and areas of improvement of each week, review policies and discuss modified curriculum based on enrollment.

**Cameron Park Community Services District
Facility Report June 2017**

COMMUNITY CENTER:

June rental activities included:

- Intel
- Loan Seminar
- Birthday Party
- Memorial
- Rotary Lunch
- Quinceanera with kitchen use and set up the day before

Ongoing Rentals

- EDCAR (El Dorado County Association of Realtors) weekly
- MADD – court mandated class – bi-monthly
- El Dorado Camera Club – monthly

Please find the scheduled rentals from July to June of Fiscal Years 2013/14; 2014/15; 2015/16 and 2016/17 compared to the rentals during the same time period. This comparison is for the auditorium/classroom rentals and does not include the gym.

	2013/14 Facility Rentals July 2013- June 2014	number of rentals	2014/15 Facility Rentals July 2014- June 2015	number of rentals	2015/16 Facility Rentals July 2015- June 2016	number of rentals	2016/17 Facility Rentals July 2016- June 2017	number of rentals
July	\$1,038.31	11	\$2,012.35	25	\$4,880.35	25	\$3,387.76	19
August	\$1,187.82	12	\$2,728.10	27	\$4,952.91	22	\$2,522.85	21
September	\$3,945.76	14	\$3,569.26	24	\$8,013.45	26	\$1,665.51	18
October	\$1,573.32	12	\$4,665.70	20	\$11,728.00 **	32	\$7,485.51	24
November	\$3,447.16	14	\$3,579.76	18	\$4,352.96	29	\$3,205.96	18
December	\$3,909.28	18	\$2,884.52	20	\$5,021.04	22	\$4,832.71	24
January	\$3,426.45	15	\$3,605.66	21	\$3,712.96	19	\$3,993.75	17
February	\$4,269.51	15	\$1,958.26	17	\$4,303.13	28	\$3,350.60	14
March	\$3,499.26	17	\$4,222.26	23	\$2,489.70	22	\$5,243.42	22
April	\$2,491.70	20	\$2,366.40	23	\$5,789.43	25	\$4,823.00	20
May	\$3,266.61	19	\$2,932.66	21	\$3,144.26	20	\$4,493.47	24
June	\$905.51	17	\$4,684.51	26	\$4,014.20	24	\$4,016.00	20
	\$32,690.69	184	\$39,209.44	265	\$62,402.39	294	\$49,020.54	241
Budget	\$53,300		\$35,000		\$36,750		\$38,588	

** October 2015 the facility was rented for a Film Production. (\$8,500)

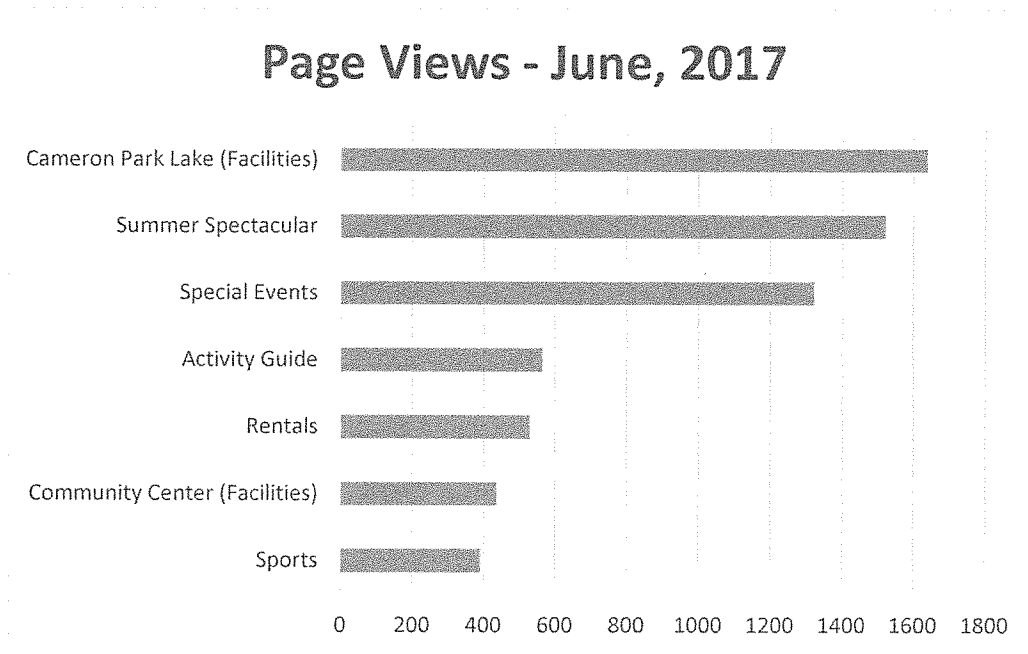
June 2016	Reservation Types –	June 2016
16 Meetings		11 Meetings
4 Training		1 Training with use of kitchen
1 Quincinera		1 Quinceanera with use of kitchen
1 Kitchen use with party		2 Quinceanera set up
1 Quinceanera set up		1 Memorial
1 Court Mandated Class		1 Birthday Party
		1 Lecture

Summary of Google Analytics on the Cameron Park Community Services District Website

The information below compares the data from May 24 to June 23 in 2016 and 2017.

<i>Item</i>	2016	2017	Difference
<i>Sessions</i> ¹	8,150	9,674	+19%
<i>Users</i> ²	5,958	6,871	+15%
<i>Pageviews</i> ³	17,100	19,118	+12%
<i>Pages/Session</i> ⁴	2.10	1.98	-6%
<i>Time Per Session</i> ⁵	1:39	1:31	-6%

Below are the most visited web pages:



¹ A “**session**” is defined as “a group of interactions that take place on the website within a given time frame.” The session starts when a user enters the website and end when they leave.

² “**Users**” defines how many people came to the website. Where sessions are created any time someone comes to the website, this number is unique to the number of people that came to the website and will not increase if someone comes multiple times.

³ The number of **pageviews** represents the overall number of times pages on the website have been viewed during the chosen timeframe. If a user navigates through a few pages during their time on the website, this number will increase every time they access a page.

⁴ **Pages/Session** given an average representation of how many pages users visited during their time on the website.

⁵ **Time per session** measures how long users spent on the website.

Top things to do this month

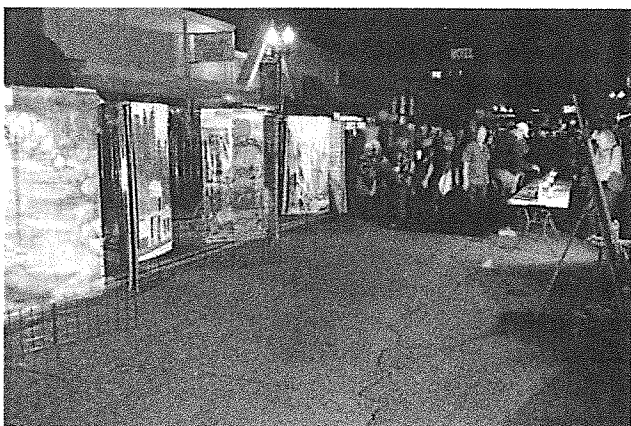
Live music

Trucks and Tunes is Wednesday, June 28 from 5-8:30 p.m. at Christa McAuliffe Park, 2400 Merrychase Drive, Cameron Park. Enjoy an evening in the park with live music, vendors and delicious food from food trucks. Bring chairs and picnic blankets to enjoy this fun family event. For more information call 530-677-2231 or visit cameronpark.org.



Art

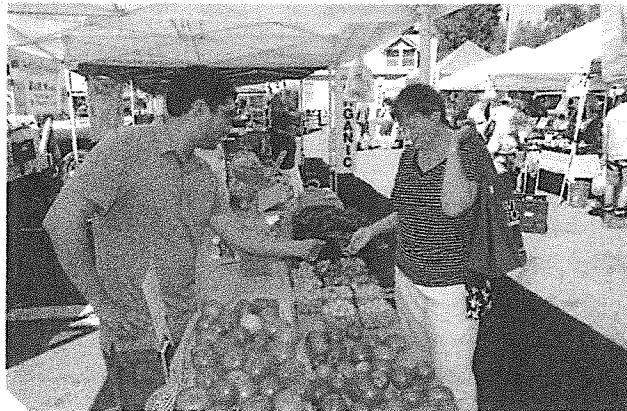
Third Saturday Art Walk has Placerville Main Street galleries and merchants hosting changing art shows and late night shopping every third Saturday of the month from 5-9 p.m. There will be demonstrations, refreshments, music and more. For more information: 530-672-3436; placerville-downtown.org.



Art project

Banners on Parade art project will display artistically

decorated banners on the light poles along Main Street in Placerville from June to Oct. 15. This is a collaborative effort of artists, businesses, organizations, individuals and city government that promotes the arts in downtown Placerville. The beautiful banners will be for sale at a silent auction at the October 2017 Art & Wine Festival. For more information call 530-672-3436.



Farmers markets

The Saturday Farmers Market runs through October from 8 a.m.-noon. This event features fresh produce, flowers and other items from local farmers in the Ivy House parking lot at Main and Clay streets. For more information call 530-622-1900.

The Wednesday Farmers Market runs through mid-October from 4 p.m.-dusk by the Bell Tower. This event will feature fresh produce, flowers and other items from local farmers. For more information call 415-250-5337.

The El Dorado Hills Town Center Boulevard Farmers Market is Sundays to Oct. 30 from 8 a.m.-1 p.m. The market offers produce and commodities every Sunday. Visitors will experience fresh fruits and vegetables from local area farms, as well as homemade honeys, jams, cheeses and other household favorites. For more information go to eldoradofarmersmarket.com/Markets/

C'mon! El Dorado County is Calling! Events & Social Gatherings

SUMMER SPECTACULAR

Saturday, June 24th
Gates open at 2pm
2989 Cambridge Road

Enjoy the kids' carnival, swimming at the lagoon, refreshments, food and craft vendors, exhibitors, and live music by The Cantemus Youth Choir, Ray "Catfish" Copeland Band and Superlicious! End the evening with the most amazing fireworks show in the area. No ice chests larger than a 6 can cooler, no alcohol and no fireworks allowed.

Entrance is \$4 when purchased in advance (ages 7 and up) available for purchase at Cameron Park CSD, Bel Air Market and Cameron Park Chamber of Commerce. Wristbands are \$6 day of event (cash only day of). Advance kids' carnival wristbands are \$15 dollars or \$20 day of. **FREE SHUTTLE** to and from the event from designated free parking areas! Parking and shuttle pick up/drop-off will be available at Light of the Hills Church - 3100 Rodeo Drive (After 4pm), Marshall Medical Center - 3581 Palmer Drive, Cameron Park Community Center - 2502 Country Club Drive, and Pleasant Grove School - 2540 Green Valley Road in Rescue.



Cameron Park Community Services District

2502 Country Club Drive • Cameron Park
(530) 677-2231

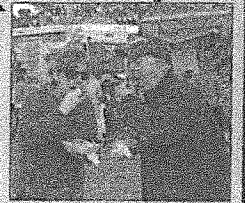
Over 200 Classes! Instructor Opportunities Available

www.cameronpark.org

Trucks & Tunes Wednesday, June 28th 5-8:30pm

Christa McAuliffe Park

Grab your family and friends every 4th Wednesday of the month for a fun evening in the park! These FREE family-friendly events include delicious food from SactoMoFo foods trucks, live music, a great kids' zone, and vendors!



community events

Marshall Community Health Education

Stroke Education Group, 1st Thurs of every month, 12-1:30pm, FREE, bring your brown bag lunch, 681 Main St. in the Apple Pear room, 626-2633; **Baby & Me Mother's Support Group**, Every Fri, 10am-12pm, FREE, Marshall Medical Center in Placerville; **Super Sitters Class**, for ages 11-15, 6/29, 9am-1pm, \$50 per child, Turner St, Placer-

ville, pre-registration required; **Childbirth Education: 1-Day Class**, 7/1, 9am-3:30pm, \$60, Turner St, Placerville; **Breast-feeding & Baby Care Class**, 7/15, 9am-2pm, \$50, Turner St, Placerville; **Reiki Training**, level 2 training 8/25, 12-5pm. CEU's available. For prices, location, more info and to register please call 626-2990.

Child Support Info

Call your local Child Support Services office at 1-866-901-3212 for info regarding free services, or visit www.edcgov.us/ ChildSupport.

Cancer Support Group

Are you or a loved one living with cancer? Our support group for both patients and caregivers meets 4-5pm the first Wed of every month at Marshall Cancer Resource Center, 3581 Palmer Drive, Suite 400, Cameron Park. In addition, we run a caregivers

only support group the first Tues. of each month, 1-2:30pm at the same location. For info contact Cheryl Purgett at 672-7050.

Cancer Resource Center

Volunteer Drivers are needed to help transport cancer patients to and from appointments in El Dorado County. For more info contact 344-5458.

Veterans Benefits

To find out if you are eligible for state and federal benefit programs, visit or call the El Dorado

Continued on page 19

community events

Continued from page 6

hours, classes and all the other free resources and services offered by the center. For more info call 530-621-1378.

CP Community Events

Summer Spectacular, 6/24, 2pm-11pm, Cameron Park Lake; **Trucks & Tunes Concert Series**, 6/28, 7/26, & 8/23 5pm-8:30pm, FREE, Cameron Park Community Center; **Summer Kidz Kamp!** First through Seventh Grade, Mon - Fri, 7:30am-5:30pm, sign up now to ensure your spot! For a list of classes/programs, days and times or for more information, visit www.cameronpark.org or call 530-677-2231.

Shingle Springs Community

The Shingle Springs Community Center will host a dance night on 7/7, 8/4 & 9/1 at 7pm, \$5; a community concert on 7/8, 8/12 & 9/9 at 7pm, \$10 and a Bunco and Dinner night on 7/21 at 5:30pm, \$20. All events are at 4440 South Shingle Rd, Shingle Springs. For more info contact fawjames@aol.com or call 626-6274 or 306-4614.

Sierra Wildlife Rescue

If you missed the "Introduction to the Baby Bird Nursery" classes, hands on training will be available every Wed at 5pm from May through July. If you would still like to volunteer at the Baby Bird Nursery by taking the training, please call Barbara at

621-2650 or barbaraewing@cal.net. Classes are FREE to SWR members; a \$5 donation is requested from the general public, or you can join SWR as a member at the class. Additional information is available at www.sierrawildliferescue.org.

UCCE Master Food Preservers of El Dorado County

El Dorado County Fair, 6/15 - 6/18, Times Vary, El Dorado Fair Grounds. For more info call 621-5506 or visit: <http://cecentralsierra.ucanr.edu>.

UCCE Master Gardeners of El Dorado County

Control of Noxious & Invasive Weeds, 6/14, 9am-noon, FREE, Cameron Park Community Center, 2502 Country Club Dr., Cameron Park; **El Dorado County Fair**, 6/15-6/18, Thurs & Fri Noon - 9pm, Sat & Sun 10am-9pm,

JUNE 16

LOCAL COUPONS • CLASSIFIED ADS • COMMUNITY RESOURCE GUIDE

"Everyone Needs One!"

WINDFALL

www.TheWindfall.net * FREE - TAKE ONE! * 530.621.1698

Dining Out?

Special offers from local restaurants!



See pages 33-35

2017 Summer Spectacular

CAMERON PARK LAKE SATURDAY, JUNE 24TH

GATES OPEN 2-11 PM * 2989 CAMBRIDGE ROAD, CAMERON PARK

THE MOST AMAZING FIREWORKS SHOW IN LA DORADO COUNTY!



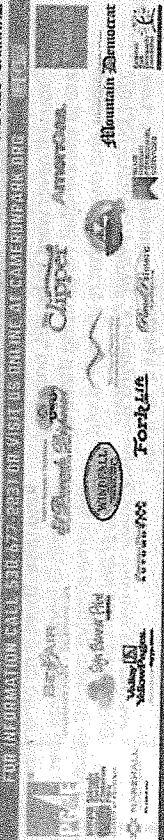
- Free Parking Shuttle
- Kids' Carnival
- Refreshments • Exhibitors
- Food & Craft Vendors
- Swimming at the Lagoon

LIVE MUSIC!
The Cantemus Youth Choir,
Ray 'Catfish' Copeland Band
and Superficious!



Presented by the
Cameron Park Community Services District
Please no ice chests larger than a 6 can cooler. No alcohol or fireworks allowed.

Advance ticket sales: Bel-Air, CSD office and SS/CP Chamber
ENTRANCE IS \$4 PURCHASED IN ADVANCE (AGES 7 AND UP), \$6 DAY OF EVENT (CASH ONLY DAY OF).
ADVANCE KIDS' CARNIVAL WHISTBANDS ARE \$15 DOLLARS OR \$20 DAY OF FOR UNLIMITED ACCESS TO THE KIDS' CARNIVAL.



209 Main Street, Placerville
JackRussellBrewery.com
530.601.4420

Join Us! Sunday,

June 18th, begins 11am

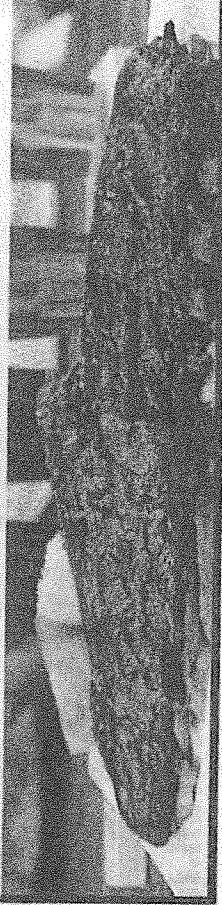
Father's Day BBQ Extravaganza

20 Beers on tap! **All-You-Can-Eat BBQ Buffet**

\$18 per person (kids under 11 are half price) *Seating Available*

BBQ Station: Tri-tip, Ribs, Ham, Chicken

"Pub" Station: Hot Dogs, Italian Sausage, Waffle Fries
Salad Station: House-Made Potato Salad, Pasta Salad,
Watermelon Mozzarella Salad



2016-2017 Civil Grand Jury Report Inside

CALIFORNIA'S OLDEST NEWSPAPER - EST. 1851

Mountain Democrat

VOLUME 166 • ISSUE 75 | 75¢

mtdemocrat.com

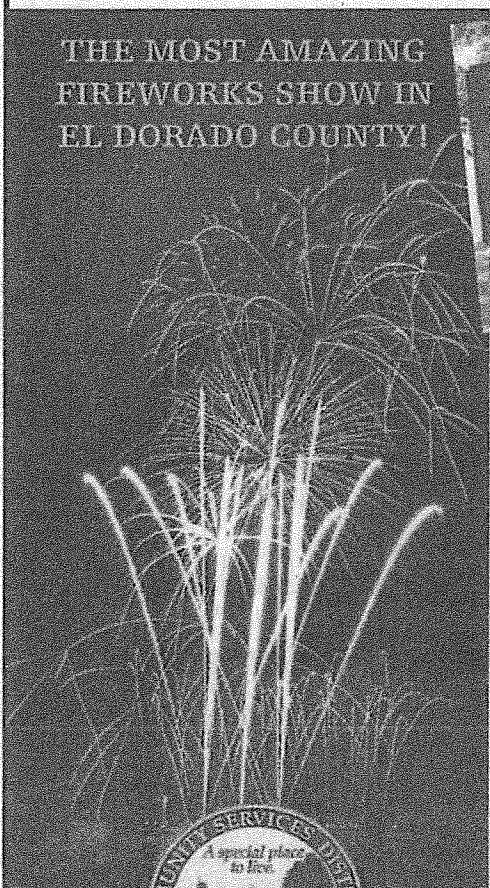
FRIDAY, JUNE 23, 2017

2017 Summer Spectacular

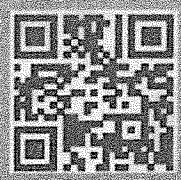
CAMERON PARK LAKE SATURDAY, JUNE 24TH

GATES OPEN 2-11 PM • 2989 CAMBRIDGE ROAD, CAMERON PARK

THE MOST AMAZING
FIREWORKS SHOW IN
EL DORADO COUNTY!



Proudly presented by the
Cameron Park Community Services District
Please no ice chests larger than a 6 can cooler



Download this
link to enjoy
Synchronized
Music

Free Parking Shuttle

Kids' Carnival

Refreshments * Exhibitors

Food & Craft Vendors

Swimming at the Lagoon



SUPERLICIOUS!

LIVE MUSIC!

The Cantemus Youth Choir,
Ray 'Catfish' Copeland Band
and Superlicious!

Advance ticket sales: Bel-Air, CSD office and SS/CP Chamber
ENTRANCE IS \$4 PURCHASED IN ADVANCE (AGES 7 AND UP). \$6 DAY OF EVENT (CASH ONLY DAY OF).
ADVANCE KIDS' CARNIVAL WRISTBANDS ARE \$15 DOLLARS OR \$20 DAY OF FOR UNLIMITED ACCESS TO THE KIDS' CARNIVAL.

FOR INFORMATION CALL 530-677-2231 OR VISIT US ONLINE AT CAMERONPARK.ORG

July, 2017

Sent

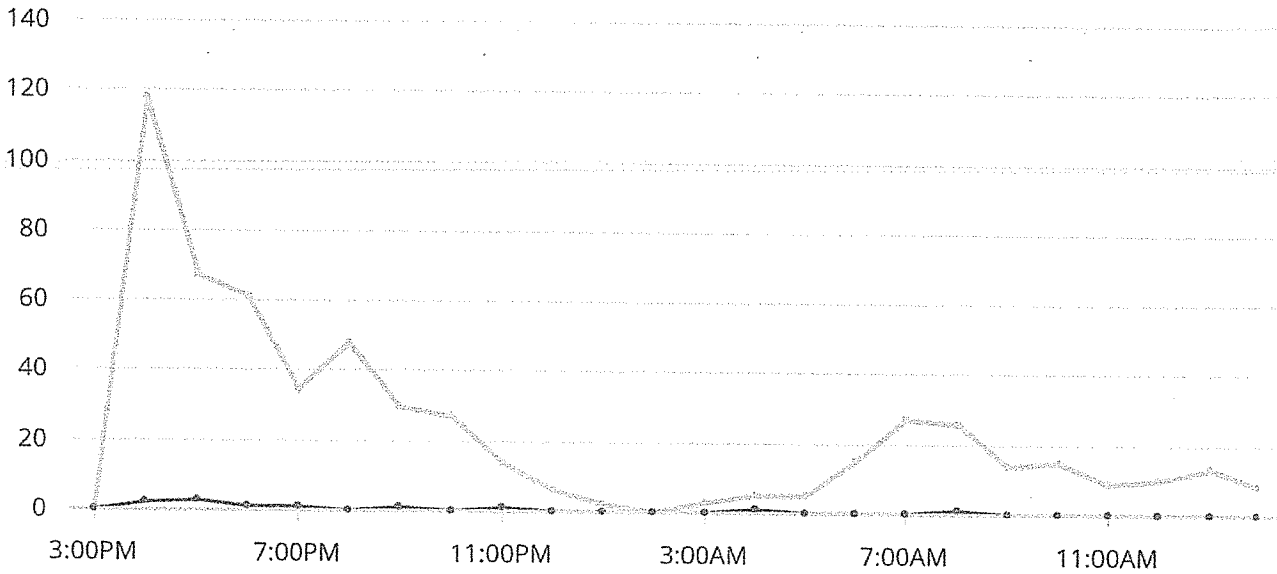
Fri, Jun 30, 2017 3:00 pm

July, 2017
Subscriber activity

Sent 6/30/17 3:00PM

24-hour performance

Opens Clicks



Top links clicked

http://www.cameronpark.org	8
http://www.cameronpark.org/wp-content/uploads/2016/02/CPCSD_summer2017web.pdf	7
http://www.cameronpark.org/recreation/activity-guide/	6
https://www.facebook.com/CPCSD/	0
https://twitter.com/CameronParkCSD1	0

Subscribers with most opens

7	40
---	----

Email domain performance

Domain	Email	Bounces	Opens	Clicks	Unsubs
gmail.com	806 (23%)	1 (0%)	207 (26%)	3 (0%)	1 (0%)
yahoo.com	777 (22%)	0 (0%)	161 (21%)	3 (0%)	1 (0%)
sbcglobal.net	497 (14%)	1 (0%)	128 (26%)	5 (1%)	1 (0%)
hotmail.com	318 (9%)	0 (0%)	59 (19%)	0 (0%)	1 (0%)
comcast.net	225 (6%)	0 (0%)	67 (30%)	0 (0%)	0 (0%)
Other	856 (25%)	11 (1%)	204 (24%)	6 (1%)	3 (0%)

Click performance

URL	Total	Unique
http://www.cameronpark.org	8 (38%)	6 (35%)
http://www.cameronpark.org/wp-content/uploads/201...	7 (33%)	7 (41%)
http://www.cameronpark.org/recreation/activity-guide/	6 (29%)	4 (24%)
https://www.facebook.com/CPCSD/	0 (0%)	0 (0%)
https://twitter.com/CameronParkCSD1	0 (0%)	0 (0%)

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: July 26, 2017
FROM: J.R. Hichborn, Parks Superintendent
AGENDA ITEM #2C: **PARKS DEPARTMENT REPORT**
RECOMMENDED ACTION: Receive and File

BUDGET ACCOUNT: N/A
BUDGET IMPACT: N/A

General Park Information

- Staff pulled off another Summer Spectacular. There were a few minor scares but the event went very smooth. The highlight of the night may have been the fireworks but for the employees, it was the Community Services District (CSD) finally beating CAL Fire in the annual bucket brigade.
- A night employee for Cameron Park Lake has been hired. One of his many job duties is to drag the paths every night so they are free of goose droppings for the walkers in the morning.
- Staff has been working with DZ Engineering to revise the t-ball field site plan. The Interim General Manager and Parks Superintendent will be meeting with the County Planning Department to discuss the plans and move forward with the process.
- A 24' redwood tree to be used as the CSD's Christmas tree has been planted.
- Some Landscape and Lighting Assessment Districts (LLADs) are in need of more funding. Staff will look into doing some community outreach in the near future.

Agenda Item #3.
Check Register



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
	Voided Check	26341	06/16/2017	No	Yes	Yes	Normal	0.00	OPR	Inv#
	Voided Check	26350	06/23/2017	No	Yes	Yes	Normal	0.00	OPR	Inv#
00029 01	Malinda Kregoski Description: Horse Camp	26425	06/30/2017	No	No	No	Normal	507.50	OPR	Inv#
00030 01	The Paint Spot Description: Nitrile Gloves	26240	06/02/2017	No	No	No	Normal	55.54	OPR	Inv# 176652
00030 01	The Paint Spot Description: Paint for Backboard	26400	06/23/2017	No	No	No	Normal	114.14	OPR	Inv# 177252
00043 01	The Auto Analyst Description: B-2715 Vehicle Maint & Repair	26334	06/15/2017	No	No	No	Normal	4,189.12	OPR	Inv# 9028363
00045 01	De Lage Landen Description: St 88 Cpoier Contract	26303	06/15/2017	No	No	No	Normal	87.97	OPR	Inv# 54641707
00045 01	De Lage Landen Description: Stn 89 Copier	26370	06/23/2017	No	No	No	Normal	176.96	OPR	Inv# 54894208
00046 01	AllGood Driving School, Inc Description: Classes	26355	06/23/2017	No	No	No	Normal	26.00	OPR	Inv#
00055 01	Roy M Imai Description: May 17 Tai Chi	26233	06/02/2017	No	No	No	Normal	140.40	OPR	Inv#
00060-01	Fire Apparatus Solutions Description: Fire Engine RepairsParts	26346	06/16/2017	No	No	No	Normal	399.69	OPR	Inv# 11233
00219 02	Churchill's Hardware Description: Water for Board Meeting, Sump Pump, Extra Keys #B131462, Extra Cord Weed Eat Line, Pool Chemicals	26196	06/02/2017	No	No	No	Normal	294.43	OPR	Inv# B131241,A116
00219 02	Churchill's Hardware Description: Misc Tootls, Back Pack Blower, Misc Hardware, Concrete For New Sign	26258	06/08/2017	No	No	No	Normal	1,097.78	OPR	Inv# B132347,B132
00219 02	Churchill's Hardware Description: 60 LB Concrete Mix, Keys, Keys, Concrete mix, Jigsaw Blade, Slvc ed, Concrete mix, Jigsaw Blade,	26299	06/15/2017	No	No	No	Normal	128.22	OPR	Inv# B132828,B132
00219 02	Churchill's Hardware Description: St 88 Supplies	26344	06/16/2017	No	No	No	Normal	170.99	OPR	Inv# B132340
00219 02	Churchill's Hardware Description: Elbow & PVC Nipples, Hillman Fastener OS, Valve DT Lagoon Pump, Faseners, Boltsnaps, Keychain, Fasteners & Pro Organizer, Wheelbarrow,	26366	06/23/2017	No	No	No	Normal	392.57	OPR	Inv# b134103,A118
00219 02	Churchill's Hardware Description: 15pk Evergreen Spikes, 2pk Gal Liquid Chlorine, GFCI Outlet for St 89	26410	06/30/2017	No	No	No	Normal	54.65	OPR	Inv# B134209,A119
00220 01	Gold Country Equipment Center Description: Weedeater Repair, Misc Supplies and Repair	26212	06/02/2017	No	No	No	Normal	191.39	OPR	Inv# 7671,7714
00220 01	Gold Country Equipment Center Description: Repair & Supplies	26309	06/15/2017	No	No	No	Normal	103.12	OPR	Inv# 7761
00295 01	Delta Dental of California Description: 7/1/17 - 7/31/17 Dental, 6/1/17 - 6/30/17 Dental	26371	06/23/2017	No	No	No	Normal	814.53	OPR	Inv# BE002286642,
00307 01	El Dorado Irrigation District Description: Water Bill 3/14/17 - 5/10/17, Water Bill 3/14/17 - 5/10/17, Water Bill 3/14/17 - 5/10/17, Water Bill 3/14/17 - 5/10/17, Water Bill 3/14/17 - 5/10/17	26206	06/02/2017	No	No	No	Normal	444.65	OPR	Inv# 118878-011,12
00307 01	El Dorado Irrigation District Description: Water 3/21/17 - 5/30/17, Water 3/22/17 - 5/30/17, Water 3/24/17 - 5/23/17, Water 3/21/17 - 5/17/17, Water 3/23/17 - 5/30/17, Water 3/22/17 - 5/30/17	26306	06/15/2017	No	No	No	Normal	7,872.27	OPR	Inv# 045888-0013/1



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
00357 01	Scott McNeil Description: May 2017 Director Comp Report	26235	06/02/2017	No	No	No	Normal	600.00	OPR	Inv# May 2017
00357 01	Scott McNeil Description: June 2017 Board Meeting Reim	26434	06/30/2017	No	No	No	Normal	500.00	OPR	Inv# June 2017
00372 06	Riebes Auto Parts Description: Cap Screw, Locknut, Impact Socket	26325	06/15/2017	No	No	No	Normal	28.84	OPR	Inv# 156756
00392 09	AT&T U-verse Description: Internet 4/21/17 - 5/20/17	26293	06/15/2017	No	No	No	Normal	94.00	OPR	Inv# 1335374335/1
00393 01	TelePacific Communications Description: May 2017 Telephone	26239	06/02/2017	No	No	No	Normal	1,201.20	OPR	Inv# 90147937-0
00393 01	TelePacific Communications Description: Telephone 6/1/17 - 6/30/17	26333	06/15/2017	No	No	No	Normal	1,201.20	OPR	Inv# 91457893-0
00395 03	PG&E Description: F Electric 4/19/17-5/17-17, Electric 4/18/17 - 5/16/17, Electric 4/18/17 - 5/16/17	26230	06/02/2017	No	No	No	Normal	291.41	OPR	Inv# 6592286315-7
00395 03	PG&E Description: Electric 4/26/17 - 5/24/17	26278	06/08/2017	No	No	No	Normal	11,227.27	OPR	Inv# 3710093883-3
00395 03	PG&E Description: Electric 4/26/17 - 5/24/17, Electric 4/26/17 - 5/24/17, Electric 4/19/17 - 5/17/17, Electric 4/20/17 - 5/18/17, Electric 05/01/17-05/24/17	26322	06/15/2017	No	No	No	Normal	9,627.41	OPR	Inv# 84184268658,
00395 03	PG&E Description: 04/20/17 - 05/18/17 Electric	26384	06/23/2017	No	No	No	Normal	5,340.49	OPR	Inv# 6497549747-6
00395 03	PG&E Description: 5/25/17 - 6/25/17 Electric	26431	06/30/2017	No	No	No	Normal	3,233.08	OPR	Inv# 8585097693-8
00395 03	PG&E Description: 5/19/17 - 6/19/17 Electric	26430	06/30/2017	No	No	No	Normal	7,829.90	OPR	Inv# 6497549747-6
00395 03	PG&E Description: 5/17/17 - 6/15/17 Electric, 5/17/17 - 6/15/17 Electric, 5/18/17 - 6/18/17 Electric, 5/17/17 - 6/15/17 Electric, 5/17/17 - 6/15/17 Electric, 5/17/17 - 6/15/17 Electric, 5/17/17 - 6/15/17 Electric, 5/17/17 - 6/15/17 Electric	26429	06/30/2017	No	No	No	Normal	585.78	OPR	Inv# 0440984301-0
00411 01	Lewis Johnson Description: Ula Class	26423	06/30/2017	No	No	No	Normal	144.00	OPR	Inv#
00555 01	Department of Justice Description: Fingerprint Apps	26203	06/02/2017	No	No	No	Normal	128.00	OPR	Inv# 231286
00555 01	Department of Justice Description: Fingerprint Apps	26304	06/15/2017	No	No	No	Normal	320.00	OPR	Inv# 236798
00682 02	Coca-Cola USA Description: May 2017 Refreshment Plan	26199	06/02/2017	No	No	No	Normal	26.81	OPR	Inv# 16336299
00682 03	Coca Cola Refreshments Description: Refreshments/Product for Concession	26198	06/02/2017	No	No	No	Normal	404.51	OPR	Inv# 0391162021
0111117	Internet Domain Name Services I Description: Domain Name Registration	26265	06/08/2017	No	No	No	Normal	80.00	OPR	Inv#
0111118	Sierra Striping, Inc. Description: Tennis & Pickleball Surfacing & Str	26281	06/08/2017	No	No	No	Normal	29,625.00	OPR	Inv# 1612691-01
0111118	Sierra Striping, Inc. Description: Sealcoating & Striping Parking Lot	26330	06/15/2017	No	No	No	Normal	4,615.00	OPR	Inv# 1765-01



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Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
011119	211 Print Wear Description: Kid Kamp Shirts	26247	06/08/2017	No	No	No	Normal	1,003.51	OPR	Inv# 1103
01115 01	Nielsen Construction Description: Gym Roof Repair	26227	06/02/2017	No	No	No	Normal	250.00	OPR	Inv#
0144501	Janette Lowry Description: 5/1/17-5/31/17 Classes	26315	06/15/2017	No	No	No	Normal	123.00	OPR	Inv#
01955 01	Raymond Copeland Description: Band Summer Spectacular	26323	06/15/2017	No	No	No	Normal	700.00	OPR	Inv#
02097 05	California Public Employee's Syst Description: June 2017 Cal Pers Health, June 2017 Cal Pers Health	26192	06/02/2017	No	No	No	Normal	11,725.83	OPR	Inv# June 2017 A,J
03280 01	Foothill Auto Service, Inc. Description: A/C Repair, Replace Brake Handle	26209	06/02/2017	No	No	No	Normal	271.08	OPR	Inv# 28894,28898
03543 01	Larry McBride Description: In Lieu Medical Benefits	26221	06/02/2017	No	No	No	Normal	600.00	OPR	Inv# June 2017
03679 01	Rosalie M. Stearns Description: Hula Classes	26232	06/02/2017	No	No	No	Normal	185.40	OPR	Inv#
03946 05	Verizon Wireless Description: 4/10/17 - 5/09/17 Cellphone, 4/16/17 - 5/15/17 Cellphone, 4/16/17 - 5/15/17 Cellphone, 4/16/17 - 5/15/17 Cellphone	26244	06/02/2017	No	No	No	Normal	712.50	OPR	Inv# 9785418910,9
03946 05	Verizon Wireless Description: Phones 5/10/17 - 6/9/17	26402	06/23/2017	No	No	No	Normal	6.63	OPR	Inv# 9787200490
03946 07	Verizon Business Description: May Phone Bill, May Phone Bill, May Phone Bill	26349	06/16/2017	No	No	No	Normal	15.52	OPR	Inv# 68314288,683
04024 01	EDC Sheriff's Department Description: 05	26205	06/02/2017	No	No	No	Normal	36.00	OPR	Inv#
04024 02	EDC Sheriff's Office Description: Livescans for May 2017	26372	06/23/2017	No	No	No	Normal	72.00	OPR	Inv# May 2017
04383 01	Flying Ace T-Shirts Description: Work Shirts, Work Shirts	26208	06/02/2017	No	No	No	Normal	667.52	OPR	Inv# 8100,8101
04420 01	J&M Displays, Inc Description: 2nd Pymt for Fireworks	26314	06/15/2017	No	No	No	Normal	9,700.00	OPR	Inv#
04732 01	Sam's Club Direct Description: Chamber Mixer Food	26234	06/02/2017	No	No	No	Normal	56.23	OPR	Inv# 040248421299
04732 01	Sam's Club Direct Description: Food	26433	06/30/2017	No	No	No	Normal	269.45	OPR	Inv# 008689
04737 05	Office Depot Description: Office Supplies, Office Supplies	26277	06/08/2017	No	No	No	Normal	57.22	OPR	Inv# 931403405001
04737 05	Office Depot Description: Office Supplies, Office Supplies	26321	06/15/2017	No	No	No	Normal	281.78	OPR	Inv# 929593412001
04803 01	Blue Ribbon Personnel Services Description: W.E 5/7/17 Temp Services, W/E 5/14/17 Temp Services, W/E 5/21/17 Temp Services	26190	06/02/2017	No	No	No	Normal	17,492.83	OPR	Inv# 43860,43984,4
04803 01	Blue Ribbon Personnel Services Description: W/E 5/28/17 Temp Services	26253	06/08/2017	No	No	No	Normal	6,209.23	OPR	Inv# 44248



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
04803 01	Blue Ribbon Personnel Services Description: W/E 6/4/17 Temp Help	26295	06/15/2017	No	No	No	Normal	5,548.38	OPR	Inv# 44377
04803 01	Blue Ribbon Personnel Services Description: W/E 6/11/17 Temp Help	26361	06/23/2017	No	No	No	Normal	6,146.60	OPR	Inv# 44509
04875 01	Allstar Fire Equipment, Inc. Description: 2 Carbon Cylinder w/Valve	26183	06/02/2017	No	No	No	Normal	2,128.70	OPR	Inv# 172405
04875 01	Allstar Fire Equipment, Inc. Description: Phoenix Structure Helmetsw/googles	26290	06/15/2017	No	No	No	Normal	1,051.05	OPR	Inv# 170603
04875 01	Allstar Fire Equipment, Inc. Description: SCBA Flow Testing	26356	06/23/2017	No	No	No	Normal	1,950.00	OPR	Inv# 199265
05737 01	Dept.Forestry & Fire Protection Description: 54"12" Inlayed Oak Table	26415	06/30/2017	No	No	No	Normal	2,565.39	OPR	Inv# 143780
06600 01	Thaddeus Wilkinson Description: FF Wilkinson D/O IB Training	26399	06/23/2017	No	No	No	Normal	250.00	OPR	Inv#
07347 01	Sierra Nevada Tires & Wheels Description: E-289 Tire Replacement	26389	06/23/2017	No	No	No	Normal	41.75	OPR	Inv# 454384
07394 01	Buckeye Union School District Description: Blue Oak-Soccer/Flag Football, Charter Field Trip	26363	06/23/2017	No	No	No	Normal	695.00	OPR	Inv# 170126,17015
07576 05	Home Depot Credit Services Description: May 2017, Drinking Water, Drinking Water, Household Supplies, Swamp Cooler Pods	26264	06/08/2017	No	No	No	Normal	515.63	OPR	Inv# 9014617,8020
07612 02	U.S. Bank Description: May 2017 Cal Card, May 2017 Cal Card, April 2017 Cal Card, May 2017 Cal Card	26242	06/02/2017	No	No	No	Normal	4,515.51	OPR	Inv# 4246-0446-022
07612 02	U.S. Bank Description: 4/25/17 - 5/22/17 Cal Card Helm	26284	06/08/2017	No	No	No	Normal	390.86	OPR	Inv# Helm 4246044
07612 02	U.S. Bank Description: June Cal Card	26441	06/30/2017	No	No	No	Normal	5,124.86	OPR	Inv# 424604700020
07612 02	U.S. Bank Description: June 17 Cal Card	26442	06/30/2017	No	No	No	Normal	4,882.39	OPR	Inv# 424604460227
07612 02	U.S. Bank Description: June 17 Cal Card, June 17 Cal Card, June 17 Cal Card	26440	06/30/2017	No	No	No	Normal	4,116.07	OPR	Inv# 424604410253
09548 01	Skyhawks Sports Academy Description: Multi Sports Camp	26437	06/30/2017	No	No	No	Normal	651.00	OPR	Inv# 62121
10114 01	Foothill Food Service, Inc Description: Shaved Ice	26210	06/02/2017	No	No	No	Normal	31.27	OPR	Inv# 482542
10114 01	Foothill Food Service, Inc Description: Snow Cone Supplies	26307	06/15/2017	No	No	No	Normal	29.56	OPR	Inv# 483710
10123 01	JS West Description: Propane, Propane	26219	06/02/2017	No	No	No	Normal	1,435.88	OPR	Inv# 245537,63583
10123 01	JS West Description: Propane	26267	06/08/2017	No	No	No	Normal	2,048.00	OPR	Inv# 33696
10123 01	JS West Description: Propane	26316	06/15/2017	No	No	No	Normal	972.85	OPR	Inv# 05/23/17



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
10123 01	JS West Description: Propane 602.5 Gal, Propane 297 Gal	26382	06/23/2017	No	No	No	Normal	1,076.26	OPR	Inv# 638858,94306
10637 01	Angius & Terry LLP Description: April 2017 Legal Fees	26251	06/08/2017	No	No	No	Normal	2,626.60	OPR	Inv# 12831
10637 01	Angius & Terry LLP Description: May 2017 Legal Fees	26357	06/23/2017	No	No	No	Normal	582.24	OPR	Inv# 12988
1069401	PlayPower LT Farmington, Inc Description: Playground Equipment	26231	06/02/2017	No	No	No	Normal	3,959.92	OPR	Inv# 1400209889
11111	El Dorado Weed Control Description: Chemical Weed Control	26207	06/02/2017	No	No	No	Normal	2,391.58	OPR	Inv#
11112	Lighting Unlimited Inc Description: Light Bulbs	26222	06/02/2017	No	No	No	Normal	65.32	OPR	Inv# 2870
11114 01	Off Duty Officers Inc. Description: Security Services for Summer Spec.	26229	06/02/2017	No	No	No	Normal	4,680.00	OPR	Inv# 470
111222	County fo El Dorado Air Quality M Description: Air Qualify Fuel Permit & Generator	26302	06/15/2017	No	No	No	Normal	1,546.89	OPR	Inv# IN0100813
111222 01	Gilly Super Signs Description: Dog Park Rules Sign	26375	06/23/2017	No	No	No	Normal	853.31	OPR	Inv# 571645
111233 01	Automated Control Inc Description: A/C Repair	26359	06/23/2017	No	No	No	Normal	1,231.00	OPR	Inv# 186576
11889 01	ProPet Distributors, Inc. Description: Litter P/U Bags	26279	06/08/2017	No	No	No	Normal	488.35	OPR	Inv# 117893
12321 01	Sierra Security & Fire Description: Monitoring 4/17 - 6/17, Monitoring 4/17 - 6/17, St 88 Fire Monitoring Test 2nd qtr, St 89 Fire Monitoring Test 2nd qtr	26329	06/15/2017	No	No	No	Normal	429.00	OPR	Inv# 1140645/701,7
12321 01	Sierra Security & Fire Description: Monitoring 2nd Qtr 2017	26390	06/23/2017	No	No	No	Normal	150.00	OPR	Inv# 114-0645/701
12372-01	Lincoln Aquatics Description: Lagoon Rope	26223	06/02/2017	No	No	No	Normal	125.87	OPR	Inv# si314284
12372-01	Lincoln Aquatics Description: Chlorine Pool, Chlorine Lagoon, Pool Test Kits	26270	06/08/2017	No	No	No	Normal	3,075.42	OPR	Inv# SI316223,SI31
12372-01	Lincoln Aquatics Description: Pool Chemicals, Chlorine, Solid Rubber Wheel Life Guard Stand	26317	06/15/2017	No	No	No	Normal	2,897.63	OPR	Inv# SI315540,SI31
12617 01	Highlander Pest Control Description: May 2017 Pest Control	26215	06/02/2017	No	No	No	Normal	75.00	OPR	Inv# 73683
12617 01	Highlander Pest Control Description: St 89 Pest Control	26311	06/15/2017	No	No	No	Normal	35.00	OPR	Inv# 0073078
12617 01	Highlander Termite & Pest Control Description: General Pest Control	26377	06/23/2017	No	No	No	Normal	75.00	OPR	Inv# 0074695
12905 01	MobileMoney, Inc. Description: ATM Machine	26319	06/15/2017	No	No	No	Normal	500.00	OPR	Inv#
13917 01	Accountemps/Robert Half Description: W/E 5/18/17 Rosovich	26180	06/02/2017	No	No	No	Normal	2,116.68	OPR	Inv# 48431789



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
13917 01	Accountemps/Robert Half Description: W/E 5/26/17 Resovich, W/E 5/26/17 Resovich, W/E 5/26/17 Resovich	26249	06/08/2017	No	No	No	Normal	3,651.92	OPR	Inv# 48448194,484
13917 01	Accountemps/Robert Half Description: W/E 6/2/17 Ramirez, W/E 6/2/17 Resovich, W/E 5/19/17 Martin	26286	06/15/2017	No	No	No	Normal	3,746.95	OPR	Inv# 48511241,485
13917 01	Accountemps/Robert Half Description: W/E 6/9/17 Resovich, W/E 6/9/17 Martin, W.E 5/19/17 Martin, W.E 06/16/17 Martin, W.E 06/16/17 Kaplan, W.E 06/16/17 Resovich	26352	06/23/2017	No	No	No	Normal	7,959.72	OPR	Inv# 48560286,485
13917 01	Accountemps/Robert Half Description: W/E 6/9/17 Kaplan	26351	06/23/2017	No	No	No	Normal	2,161.25	OPR	Inv# 48560144
13917 01	Accountemps/Robert Half Description: W/E 6/23/17 Martin, W/E 6/23/17 Kaplan	26404	06/30/2017	No	No	No	Normal	3,142.90	OPR	Inv# 48654604,486
14315 01	Alhambra & Sierra Springs Description: Bottle Water Service	26289	06/15/2017	No	No	No	Normal	138.32	OPR	Inv# 922989906071
14722 01	El Dorado County Auditor-Controll Description: 17-18 LAFCO Net Operating Expenses	26373	06/23/2017	No	No	No	Normal	4,550.86	OPR	Inv#
14879 01	Conforti Plumbing, Inc Description: Misc Plumbing Repairs	26200	06/02/2017	No	No	No	Normal	1,791.55	OPR	Inv# E17-132
14879 01	Conforti Plumbing, Inc Description: Plumbing Supplies	26301	06/15/2017	No	No	No	Normal	141.25	OPR	Inv# E17-266
14879 01	Conforti Plumbing, Inc Description: Bathroom Repair @ CSD, Repair (Ground Drain) Dog Park, Repairs running urinal	26368	06/23/2017	No	No	No	Normal	550.25	OPR	Inv# F17-97,F17-10
14879 01	Conforti Plumbing, Inc Description: Fixed Dog Drinking Fountain	26414	06/30/2017	No	No	No	Normal	115.00	OPR	Inv# F17-206
15586 01	Capital Private Patrol Description: Patrol Services For 6/17, Patrol Services For 6/17	26193	06/02/2017	No	No	No	Normal	1,400.00	OPR	Inv# 4560,4561
15672 01	SiteOne Landscape Supply Description: Brass Nozzle Kit, Moisture Manager, Moisture Manager, PUC 4" Cap	26237	06/02/2017	No	No	No	Normal	724.49	OPR	Inv# 80426129,803
15988 01	Grapplers, Inc. Description: Trash p/Ups	26214	06/02/2017	No	No	No	Normal	479.76	OPR	Inv# 16166
16224 01	Gold Country Officials Description: 3 games 5/09/17 and 5/16 Basketball, 3 games 5/06/17 and 5/13 Flag FB	26213	06/02/2017	No	No	No	Normal	501.00	OPR	Inv# 3348,3349
16224 01	Gold Country Officials Description: 5/20/17 6 Games Flag Football, 6 Games Adult Basketball	26262	06/08/2017	No	No	No	Normal	501.00	OPR	Inv# 3351,33450
16224 01	Gold Country Officials Description: 6/3 Flag Football	26310	06/15/2017	No	No	No	Normal	134.00	OPR	Inv# 3352
16241 01	Blain Stumpf Description: Beach Sand	26187	06/02/2017	No	No	No	Normal	588.26	OPR	Inv# 201705-622
16241 01	Blain Stumpf Description: Dg For Trail	26252	06/08/2017	No	No	No	Normal	1,055.70	OPR	Inv# 201705-1011
16241 01	Blain Stumpf Description: Decomposed Granite	26360	06/23/2017	No	No	No	Normal	315.27	OPR	Inv# 201706-461
16453 01	Sign Banner Print Express Description: Welcome to Summer, Summer Specatular	26331	06/15/2017	No	No	No	Normal	410.49	OPR	Inv# 7310,7349,742



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
16453 01	Sign Banner Print Express Description: Banner Changes, No Parking Signs, Spring Clean Flyers	26391	06/23/2017	No	No	No	Normal	762.82	OPR	Inv# 7444,7429,706
16453 01	Sign Banner Print Express Description: Summer Spectacular Flyers/Banners	26436	06/30/2017	No	No	No	Normal	1,406.52	OPR	Inv# 7469
16540 01	Tiffany Ortega Description: Water Aerobics	26335	06/15/2017	No	No	No	Normal	175.00	OPR	Inv#
16885 01	McMurchie Law Firm Description: General Legal for 4/17, April 17 Legal, April 17 Legal, April 17 Legal, April 17 Legal	26224	06/02/2017	No	No	No	Normal	11,620.00	OPR	Inv# 4056,4057,405
16885 01	McMurchie Law Firm Description: March 2017 Legal Fees, March 2017 Legal Fees	26273	06/08/2017	No	No	No	Normal	6,220.00	OPR	Inv# 4038,4040
16885 01	McMurchie Law Firm Description: 5/15/17 Legal, May 2017 Legal, May 2017 Legal	26318	06/15/2017	No	No	No	Normal	1,520.00	OPR	Inv# 4079,4078,407
17102 01	Wilkinson Portables, Inc. Description: Portable Toilet Service	26339	06/15/2017	No	No	No	Normal	117.73	OPR	Inv# 95469
17384 01	Vermont Systems, Inc Description: Computer Software Fin Track, Computer Software Fin Track	26444	06/30/2017	No	No	No	Normal	8,407.86	OPR	Inv# 54778,54779
17704 01	CoreLogic Solutions LLC Description: El Dorado Online Data/Maps	26261	06/08/2017	No	No	No	Normal	165.00	OPR	Inv# 81807174
17787 01	Image Factory Description: Flyers	26380	06/23/2017	No	No	No	Normal	710.00	OPR	Inv#
17954 01	Ski Air Incorporated Description: A/C Repair	26238	06/02/2017	No	No	No	Normal	304.81	OPR	Inv# 32424
17954 01	Ski Air Incorporated Description: A/C Repair	26282	06/08/2017	No	No	No	Normal	110.00	OPR	Inv# SW 32525
17954 01	Ski Air Incorporated Description: Repair, York Defrost Brd, Public Wo	26392	06/23/2017	No	No	No	Normal	630.76	OPR	Inv# SW 32621
18350 01	Loomis Description: Armored Car Services	26271	06/08/2017	No	No	No	Normal	223.49	OPR	Inv# 12021237
18636 01	Rescue Training Institute, Inc. Description: CPR Classes	26386	06/23/2017	No	No	No	Normal	164.50	OPR	Inv# 8204
18889 01	Nor Cal Mechanical Inc. Description: St 89 Air Conditioner Repair	26320	06/15/2017	No	No	No	Normal	2,038.00	OPR	Inv# 20691
18997 01	Mountain Democrat Description: Notice of Public Hearing 6/2/17, 5/1/17 - 5/31/17 Ads	26276	06/08/2017	No	No	No	Normal	523.63	OPR	Inv# 3631,May 201
18997 01	Mountain Democrat Description: Job Annoucement Admin Assist	26427	06/30/2017	No	No	No	Normal	76.68	OPR	Inv#
19027 02	Jonah Winger Description: Physical & Srometry Test	26421	06/30/2017	No	No	No	Normal	150.00	OPR	Inv#
19043 01	Bliss Power Lawn Equipment Co. Description: Blower Repair, Line Trimmer Recoil, Blower Parts	26188	06/02/2017	No	No	No	Normal	254.95	OPR	Inv# 109612,10961
19043 01	Bliss Power Lawn Equipment Co. Description: Stens Spindle Housing Blade Drive	26294	06/15/2017	No	No	No	Normal	179.26	OPR	Inv# 111080



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
19082 01	California Highway Patrol Description: Summer Spec Traffic Control	26191	06/02/2017	No	No	No	Normal	1,921.40	OPR	Inv#
19092 01	Tom Vinci Description: Deposit for Summer Spectacular	26241	06/02/2017	No	No	No	Normal	1,376.63	OPR	Inv#
19092 01	Tom Vinci Description: Deposit Band SS	26283	06/08/2017	No	No	No	Normal	300.00	OPR	Inv#
19092 01	Tom Vinci Description: Band for Summer Spectacular	26336	06/15/2017	No	No	No	Normal	1,200.00	OPR	Inv#
19092 01	Tom Vinci Description: Balance for Sound Summer Spectacula	26337	06/15/2017	No	No	No	Normal	1,376.62	OPR	Inv#
19096 01	Andrew Webb Description: Tennis Classes	26184	06/02/2017	No	No	No	Normal	849.80	OPR	Inv#
19098 01	Comcast Description: 6/11/17 - 7/10/17 Internet	26367	06/23/2017	No	No	No	Normal	150.93	OPR	Inv# 815560051042
19098 01	Comcast Description: April Telephone Bills	26413	06/30/2017	No	No	No	Normal	150.93	OPR	Inv# 815560051042
19099 01	Sherrie Lee Description: Jazzercise	26388	06/23/2017	No	No	No	Normal	29.25	OPR	Inv#
19099 01	Sherrie Lee Description: May Classes	26435	06/30/2017	No	No	No	Normal	58.50	OPR	Inv#
19123 01	Sterling B Forbes Description: BB Camp	26395	06/23/2017	No	No	No	Normal	3,187.80	OPR	Inv#
19133 01	DSA Technologies, Inc Description: Computer Support	26204	06/02/2017	No	No	No	Normal	769.63	OPR	Inv# DSDAQ32298
19133 01	DSA Technologies, Inc Description: Computer Repair	26305	06/15/2017	No	No	No	Normal	769.63	OPR	Inv# 23717
19133 01	DSA Technologies, Inc Description: Onboarding Tech Support, June Monthly Services, Dell Computer Monitor	26416	06/30/2017	No	No	No	Normal	3,322.33	OPR	Inv# 23735,23745,2
19134 01	Terry Robinson Description: Dr Solar Summer Spectacular	26398	06/23/2017	No	No	No	Normal	600.00	OPR	Inv#
19140 01	Josh Kahn Description: Reimbursement for Driver Operator	26381	06/23/2017	No	No	No	Normal	250.00	OPR	Inv#
19154 01	Stephen Beck Description: Futsal	26394	06/23/2017	No	No	No	Normal	1,041.60	OPR	Inv#
19160 01	Wex Bank Description: V-89 Training B2715 Strike Team	26338	06/15/2017	No	No	No	Normal	109.87	OPR	Inv#
19194 01	Richard A Kowaleski Description: May 2017 Ballroom Dance	26324	06/15/2017	No	No	No	Normal	306.00	OPR	Inv# May 2017
19208 01	Camino Power Tool Description: Sm Portable Equip. Fuel 6pk	26297	06/15/2017	No	No	No	Normal	54.74	OPR	Inv# 12061
19221 01	Amy S. Blackmon Description: April 2017 Board Meeting, May 2017 Board Meeting	26406	06/30/2017	No	No	No	Normal	800.00	OPR	Inv# April 2017, May



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
19223 01	Holly Morrison	26217	06/02/2017	No	Yes	Yes	Void	600.00	OPR	Inv#
19223 01	Holly Morrison Description: May 2017 Meetings	26312	06/15/2017	No	No	No	Normal	400.00	OPR	Inv# May 2017
19223 01	Holly Morrison Description: June 2017 Board Meeting Reim	26417	06/30/2017	No	No	No	Normal	600.00	OPR	Inv# June 2017
19233 01	Acer Landscape Materials, Inc Description: Black Bark	26181	06/02/2017	No	No	No	Normal	288.84	OPR	Inv# 16538
19233 01	Acer Landscape Materials, Inc Description: Black Bark	26287	06/15/2017	No	No	No	Normal	552.67	OPR	Inv# 207
19233 01	Acer Landscape Materials, Inc Description: Black Bark	26353	06/23/2017	No	No	No	Normal	288.84	OPR	Inv# 17195
19241 01	Front Yard Nursery, Inc Description: 12 Ann Bed	26374	06/23/2017	No	No	No	Normal	33.53	OPR	Inv# 113142
19244 01	Walker's Office Supplies, Inc. Description: Copy Paper	26285	06/08/2017	No	No	No	Normal	197.13	OPR	Inv# 1065043-0
19257 01	Clara Yang Description: May Classes	26197	06/02/2017	No	No	No	Normal	45.00	OPR	Inv#
19274.01	Brent T Hemphill Description: May 2017 Shift Coverage	26362	06/23/2017	No	No	No	Normal	160.00	OPR	Inv# May 2017
19277.01	Geoffrey G Augustin Description: 5/15,5/22,5/29 Shift Coverage	26308	06/15/2017	No	No	No	Normal	120.00	OPR	Inv# May 2017
19289 01	Life Assist, Inc. Description: Medical Supplies	26424	06/30/2017	No	No	No	Normal	1,367.24	OPR	Inv# 804171
19291 01	Recreation Science Inc. Description: Remove/Replace Parts of Play Struct	26432	06/30/2017	No	No	No	Normal	2,850.00	OPR	Inv# 1037
1929204	Susan Spencer Description: Classes	26332	06/15/2017	No	No	No	Normal	196.80	OPR	Inv# May 2017
19294 01	Barco Products Description: Playground Equipment	26186	06/02/2017	No	No	No	Normal	5,149.46	OPR	Inv# BP00056350
19304 01	AT&T Calnet 3 Description: 04/24/17 - 5/23/17 Phone	26185	06/02/2017	No	No	No	Normal	510.99	OPR	Inv# 000009728893
19304 01	AT&T Calnet 3 Description: Phone 4/24/17 - 5/23/17, Phone 4/24/17 - 5/23/17	26292	06/15/2017	No	No	No	Normal	174.41	OPR	Inv# 000009728894
19304 01	AT&T Calnet 3 Description: 5/10/17 to 6/9/17 Telephone, 5/10/17 to 6/9/17 Telephone	26358	06/23/2017	No	No	No	Normal	39.82	OPR	Inv# 000009796951
19319 01	RGS - Regional Government Svcs Description: April 17 Contract Services	26280	06/08/2017	No	No	No	Normal	1,125.00	OPR	Inv# 7021
19350 01	Truck Racks By Rack-It, Inc Description: E89 IZone Hooks Powder Coat	26439	06/30/2017	No	No	No	Normal	38.61	OPR	Inv# 9200
19355 01	US Bank Description: Kid Camp Supplies, May 2017 Cal Card	26243	06/02/2017	No	No	No	Normal	2,407.87	OPR	Inv# 424604460271
19361 01	Sheroes Entertainment LLC Description: Mermaid Classes	26236	06/02/2017	No	No	No	Normal	216.00	OPR	Inv#



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
19366 01	Myung Chong Description: Zumba Classes	26225	06/02/2017	No	No	No	Normal	210.00	OPR	Inv# June Zumba
19370 01	Trevor D Carter Description: Reimbursement for ClassBCDLPhysical	26401	06/23/2017	No	No	No	Normal	149.00	OPR	Inv#
19387 01	Zachary Thornton Description: May 2017 Shift @ St 89	26340	06/15/2017	No	No	No	Normal	240.00	OPR	Inv# May 2017
19392 01	Crusader Fence Company, Inc. Description: Tennis Court Fence, Tennis Court Fence	26201	06/02/2017	No	No	No	Normal	13,897.00	OPR	Inv# 25250,25250a
19395 01	William Thomas Corley Description: Classes	26403	06/23/2017	No	No	No	Normal	60.00	OPR	Inv#
19403 01	Miranda Nelson Description: Tuition Reimbursement	26383	06/23/2017	No	No	No	Normal	480.00	OPR	Inv#
19403 01	Miranda Nelson Description: Supplies For Kids Kamp	26426	06/30/2017	No	No	No	Normal	39.08	OPR	Inv#
19410 01	Capitol Barricade, Inc. Description: Summer Spectacular Rental	26364	06/23/2017	No	No	No	Normal	414.84	OPR	Inv# 107463
19411 01	David Mark Wentz Description: Truck And Tunes 6/28/17	26369	06/23/2017	No	No	No	Normal	200.00	OPR	Inv#
19413 01	Natural Structures, Onc. Description: Pool Slide & Canopy & Handrails	26226	06/02/2017	No	No	No	Normal	4,338.82	OPR	Inv# 17-P081
19413 01	Natural Structures, Onc. Description: Landing Wall Modification Paint	26428	06/30/2017	No	No	No	Normal	486.59	OPR	Inv#
19414 01	Cintas Corporation Description: First Aid Equipment, First Aid Equipment	26259	06/08/2017	No	No	No	Normal	215.18	OPR	Inv# 5007828722,9
19414 01	Cintas Corporation Description: First Aid Supplies	26411	06/30/2017	No	No	No	Normal	46.44	OPR	Inv# 5008229924
19425 01	Pingrey Enterprises Description: Summer Spectacular	26385	06/23/2017	No	No	No	Normal	720.00	OPR	Inv#
19498 01	Jet Air Description: E289 A/C Repair, U89 Heater Core Repair	26348	06/16/2017	No	No	No	Normal	966.98	OPR	Inv# 17139,17140
19499 01	Gold Star Plumbing Description: Hot Water Heater Repair	26347	06/16/2017	No	No	No	Normal	172.50	OPR	Inv# 11603
19500 01	Gold Rush Sports Description: Lifeguard T-shirts	26376	06/23/2017	No	No	No	Normal	444.02	OPR	Inv# 6382
19753 01	Shade Structures, Inc Description: Fabric Replacement	26327	06/15/2017	No	No	No	Normal	8,772.75	OPR	Inv# 11453
20000 01	Taylor Warrman Description: Shirt Reimbursement Engine 88	26397	06/23/2017	No	No	No	Normal	80.00	OPR	Inv# May 2017
21902 01	Shred-it USA Description: Shredding Services	26328	06/15/2017	No	No	No	Normal	789.16	OPR	Inv# 8122502385
50042 01	Airgas National Carbonation Description: Pool Chemicals, Lagoon Chemicals, Lagoon Chemicals	26182	06/02/2017	No	No	No	Normal	973.23	OPR	Inv# 33801494,337



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
50042 01	Airgas National Carbonation Description: Pool Chemicals	26250	06/08/2017	No	No	No	Normal	75.00	OPR	Inv# 33813213
50042 01	Airgas National Carbonation Description: Pool Chemicals, Pool Chemicals, Pool Chemicals, Pool Chemicals, Pool Chemicals	26288	06/15/2017	No	No	No	Normal	3,779.58	OPR	Inv# 33816214,338
50042 01	Airgas National Carbonation Description: CO2, CO2, Late Fee, Co2, Co2, Co2	26354	06/23/2017	No	No	No	Normal	3,178.02	OPR	Inv# 53862327,338
50042 01	Airgas National Carbonation Description: CO2, CO2	26405	06/30/2017	No	No	No	Normal	1,070.23	OPR	Inv# 33876442,338
50205 01	Wayne's Locksmith Description: Baron Ct Keys, Extra Keys	26245	06/02/2017	No	No	No	Normal	170.48	OPR	Inv# 24417,24435
50255 01	Arnolds for Awards Description: Fats Tag Holder E388, Locker Name Plate	26291	06/15/2017	No	No	No	Normal	36.90	OPR	Inv# 77922,77943
50255 01	Arnolds for Awards Description: Chief Kaslin Retirement Product	26407	06/30/2017	No	No	No	Normal	317.46	OPR	Inv# 82158
50295 01	C & H Motor Parts, Inc Description: Push Button Horn replace E-89	26296	06/15/2017	No	No	No	Normal	10.37	OPR	Inv# 550643
50295 01	C & H Motor Parts, Inc Description: E-88 Service Parts	26342	06/16/2017	No	No	No	Normal	206.57	OPR	Inv# 553161
50309 01	Carbon Copy Inc. Description: May 17 Copier Rental, May 17 Copier Rental Stn 89	26194	06/02/2017	No	No	No	Normal	143.91	OPR	Inv# 547216,54721
50309 01	Carbon Copy Inc. Description: Stn 88 Copier, Stn 89 Copier	26365	06/23/2017	No	No	No	Normal	46.66	OPR	Inv# 547746,54774
50330 01	Hillyard Inc. Description: Household Supplies	26216	06/02/2017	No	No	No	Normal	186.22	OPR	Inv# 602511376
50330 01	Hillyard Inc. Description: Household Supplies, Household Supplies	26263	06/08/2017	No	No	No	Normal	490.70	OPR	Inv# 602551800,60
50330 01	Hillyard Inc. Description: Dispenser White 800 Ml, Household Supplies	26378	06/23/2017	No	No	No	Normal	787.42	OPR	Inv# 602564975,60
50351 01	Hunt & Sons Description: Fuel & Diesel W/E 5/26/17, Fuel & Diesel W/E 6/02/17, Fuel & Diesel W/E 6/9/17	26313	06/15/2017	No	No	No	Normal	3,184.72	OPR	Inv# 655342,65743
50351 01	Hunt & Sons Description: Fuel & Diesel W/E 6/16/17	26379	06/23/2017	No	No	No	Normal	524.66	OPR	Inv# 664382
50351 01	Hunt & Sons Description: Diesel & Fuel W/E 6/23/17	26418	06/30/2017	No	No	No	Normal	956.10	OPR	Inv# 668889
52064 01	Target Specialty Products Description: Reward (2.5gal)Agency CAmill tax	26396	06/23/2017	No	No	No	Normal	4,322.29	OPR	Inv# PI0644108
87100 01	EDC Emergency Services Authori Description: FY 16-17 3rd Qtr Dispatch 1/17-3/17	26345	06/16/2017	No	No	No	Normal	5,570.68	OPR	Inv# 142684-CAM
ONE000398	Barbara Bills Description: CX Activity Registration	26408	06/30/2017	No	No	No	Normal	17.00	OPR	Inv# 79162
ONE00116	CASH Description: Petty Cash for Summer Spec 2017	26343	06/16/2017	No	No	No	Normal	2,000.00	OPR	Inv#



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
ONE00693	Yvonne Lineback Description: CX Lake Flagpole area	26445	06/30/2017	No	No	No	Normal	95.00	OPR	Inv# 79160
ONE00781	Karin Wade Description: CX Swim Guppy	26269	06/08/2017	No	No	No	Normal	75.00	OPR	Inv# 78581
ONE01005	Krista Klingenberg Description: CX Activity Reg Swim Lesson	26422	06/30/2017	No	No	No	Normal	118.00	OPR	Inv# 79165
ONE01050	Christina Martin Description: CX Stem Challenge With	26195	06/02/2017	No	No	No	Normal	174.00	OPR	Inv# 78313
ONE01051	Jennifer Tillotson Description: CX Grand Slam Tennes Mi	26218	06/02/2017	No	No	No	Normal	24.00	OPR	Inv# 78312
ONE01052	Oanh Dean Description: Roster Change Foxtrot and Waltz	26228	06/02/2017	No	No	No	Normal	50.00	OPR	Inv# 78311
ONE01053	Wells Fargo Bank Description: CX Welcome To Summer	26246	06/02/2017	No	No	No	Normal	45.00	OPR	Inv# 78310
ONE01099	Kama Alexander Description: CX Toning & Barre	26268	06/08/2017	No	No	No	Normal	35.00	OPR	Inv# 78519
ONE01112	Kenneth Stars Description: CX What's Hypnotherapy	26220	06/02/2017	No	No	No	Normal	7.00	OPR	Inv# 78314
ONE0116	Cody Robinson Description: MC For Summer Spectacular	26260	06/08/2017	No	No	No	Normal	250.00	OPR	Inv#
ONE0116	Cody Robinson Description: Reainder MC for Summer Spec	26300	06/15/2017	No	No	No	Normal	250.00	OPR	Inv#
ONE0117	Melanie Skinner Description: DR Deposit Refund	26274	06/08/2017	No	No	No	Normal	300.00	OPR	Inv# 78580
ONE0118	Jolene Wagner Description: CX Swim - Turtles	26266	06/08/2017	No	No	No	Normal	60.00	OPR	Inv# 78583
ONE0119	Brian Dooley Description: CX Refund Kids Kamp	26254	06/08/2017	No	No	No	Normal	320.00	OPR	Inv# 78585
ONE0120	Maria Manzo Description: CX Cooking W/Kids Refund	26272	06/08/2017	No	No	No	Normal	64.00	OPR	Inv# 78584
ONE0121	Catherine Morrison Description: DR Deposit Refund Social Room	26256	06/08/2017	No	No	No	Normal	300.00	OPR	Inv# 78588
ONE0122	Chris Gordon Description: DR Deposit Refund CC Gym	26257	06/08/2017	No	No	No	Normal	300.00	OPR	Inv# 78587
ONE0123	Michael Hardy Description: CX Gazebo Area	26275	06/08/2017	No	No	No	Normal	100.00	OPR	Inv# 78586
ONE0124	Bryan Wild Description: CX Reservation Change Refund	26255	06/08/2017	No	No	No	Normal	150.00	OPR	Inv# 78589
ONE0125	Abbie Mouillesseaux Description: CX Reservation Change Refund	26248	06/08/2017	No	No	No	Normal	30.00	OPR	Inv# 78567
ONE0126	Carol Barfuss Description: CX Tiny Hawk Soccer	26298	06/15/2017	No	No	No	Normal	70.00	OPR	Inv# 78666



Accounts Payable Check Register

Vend #	Name	Check No	Date	DirDep	Recon	Void	Type	Amount	Bank	Invoice/Item No
ONE08384	Blue Oak School Description: DR Reservation Change Pool	26189	06/02/2017	No	No	No	Normal	100.00	OPR	Inv# 78351
ONE08385	Gary Rudnick Description: DR West Field	26211	06/02/2017	No	No	No	Normal	200.00	OPR	Inv# 78349
ONE08386	Dan Whitehead Description: DR Gazebo Area	26202	06/02/2017	No	No	No	Normal	95.00	OPR	Inv# 78344
ONE08387	Robert Westphal Description: CX Crazy Chemworks	26326	06/15/2017	No	No	No	Normal	160.00	OPR	Inv# 78741
ONE08387	Robert Westphal Description: Classes	26387	06/23/2017	No	No	No	Normal	294.00	OPR	Inv#
ONE08389	Stacie Smith Description: CX BB Camp	26393	06/23/2017	No	No	No	Normal	94.00	OPR	Inv# 78956
ONE16524	Uline Shipping Suppply Specialist Description: Black Supply Cabinet	26443	06/30/2017	No	No	No	Normal	376.95	OPR	Inv# 87063349
ONE49687	Claudia Jimenez Description: CX ElectoBots LEGO	26412	06/30/2017	No	No	No	Normal	129.00	OPR	Inv# 79270
ONE49688	Cheyenne Sherman Description: CX Mad Science Camp	26409	06/30/2017	No	No	No	Normal	59.00	OPR	Inv# 79164
ONE49689	Jessica Daugherty Description: Reservation Change Gazebo Area	26420	06/30/2017	No	No	No	Normal	100.00	OPR	Inv# 79263
ONE49690	Jennifer Gutierrez Description: Reservation Change Flagpole	26419	06/30/2017	No	No	No	Normal	100.00	OPR	Inv# 79264
ONE49691	Tricia Busalacchi Description: CX Stem Challenge	26438	06/30/2017	No	No	No	Normal	174.00	OPR	Inv# 79161

Electronic Payments:

No electronic payments were found in date range.

Total Reconciled Checks:	0.00
Total Reconciled Check Amount Paid:	0.00
Total Unreconciled Checks:	263.00
Total Unreconciled Check Amount Paid:	389,551.70
Total Void Checks:	3.00
Total Void Check Amount Paid:	600.00
Total Electronic Payments:	0.00
Total Electronic Payment Credits:	0.00

SELECTION CRITERIA:

Check Date Range: 06/01/17 Through 06/30/17
 Bank: OPR
 Check Sort Option: Vendor ID then Date
 Check Status Option: Both Reconciled and Unreconciled Checks
 Check Process Option: Both Good and Voided Checks
 Pay Method: Both Direct Deposit & Checks

Agenda Transmittal

DATE: July 26, 2017

TO: Board of Directors

FROM: Mike Smith, Fire Marshal

AGENDA ITEM #4: **DISTRIBUTION OF REMAINING BALANCE OF CAMERON PARK PREVENTION FUNDS HELD AT EL DORADO COUNTY IN PREVENTION FUND 9**

RECOMMENDED ACTION: Approve Transfer Funds from El Dorado County Prevention Fund 9 to Cameron Park Prevention Fund 8

BUDGET ACCOUNT:	None
BUDGET IMPACT:	None

Background:

Through a financial audit of the Cameron Park Community Service District it was discovered that there is a balance in El Dorado County Prevention Fund 9 for Cameron Park Prevention dating back to 2006. The balance in the account is approximately \$22,000.00. These funds were designated for the Cameron Park Fire Department Prevention program and fire safety. We are requesting that these funds be transferred to the Cameron Park Prevention Fund 8 for distribution and use within the Cameron Park Fire Department Prevention Bureau, specifically for the electronic plan review approval process and other fire safety equipment. We are requesting that a portion of these funds be used for purchase of electronic equipment to update the plan review process which will increase the efficiency and accuracy of the approval process for the Fire Marshal.

Overview:

These Funds will be used for the purchase of an I Plan Touch Screen monitor and table for commercial construction plan review. The El Dorado County Building Department is implementing an electronic plan review format program. The touch screen table will greatly increase the efficiency and accuracy of the commercial construction plan review process for all plan review documents i.e.: tenant improvement, new construction, fire alarm, sprinkler alarm, etc. All I Plan tables come with touch screen monitors, a floating size keyboard and mouse, adjustable work surface, integrated CPU holder, UPS power supplies, webcam, design and construction software, collaboration software, multiple hardware vendors, industry leading collaboration, mark up and project management tools. Purchase of this equipment will streamline the plan review process and allow

the Fire Marshal to work more directly and efficiently with the El Dorado County Building Department.

Recommended Action:

To approve transfer of funds from El Dorado County Prevention Fund 9 to Cameron Park Prevention Fund 8.



*Cameron Park
Community Services District*

Agenda Transmittal

DATE: July 26, 2017

FROM: Richard J. Ramirez, Interim General Manager

AGENDA ITEM #5: **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)
2017 BOARD ELECTION**

RECOMMENDED ACTION: Receive and File or Remove from Consent Calendar and Select One Candidate to Fill Vacant CSDA Board Seat

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

The California Special Districts Association (CSDA) is holding its 2017 Board Election. Each of CSDA's six networks has three seats on the Board. Each candidate is either a Board member or management-level employee of a member district located in our geographic region. Each district in good standing is entitled to vote for one person to represent its network.

Attached is a statement of Candidate Information Sheet as submitted by each candidate. Election instructions are as follows:

1. Select one candidate
2. Complete ballot with signature
3. Ballots must be received by 5:00 p.m., August 4, 2017



California Special
Districts Association
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Peter J Kampa

District/Company: Saddle Creek Community Services District

Title: General Manager

Elected/Appointed/Staff: Staff

Length of Service with District: 3 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):
Pete has served on the CSDA Board since 1998 and on each of its committees. He currently serves on the finance and professional development committees. He is an instructor for the CSDA Leadership Academy, present regularly at the GM Leadership Conference and Annual Conference, and attends other CSDA training continuously. He also serves on the Public Works Task force for CSDA.
2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

He has served on the ACWA and Mountain Counties Water Resources Association Legislative Committee and Delta Plan task forces.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

Tuolumne County Chamber of Commerce

4. List civic organization involvement:

None at this time as he is 100% dedicated to special districts at this time.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.

Candidate's Statement
CSDA Board of Directors

I have proudly served on the Board of Directors for the California Special Districts Association (CSDA) since 1998, and I respectfully request your vote as I seek re-election for Region 2, Seat C this year. Since 1994 and while serving on the CSDA Board of Directors, I have also served as General Manager for community services districts throughout California providing diverse services including water, wastewater, park and recreation, fire protection, road maintenance, solid waste, ambulance, library, street lighting and snow removal. In addition to providing special district management consulting services throughout the state, I currently manage three community services districts, two of which are located in Region 2.

Each of the districts I have managed are located in rural areas with their associated infrastructure, funding, and staffing challenges which are a part of life with special districts. I believe my background and experience provides an excellent tool kit from which to draw as a Board member of CSDA.

As your CSDA Board representative, I feel I have contributed greatly to the successes of the CSDA organization, through solid support for CSDA management and by informing Board decisions with decades of experience on the Board and within the industry. I believe strongly in the CSDA staff and will ensure that they have the direction and resources to provide the highest level of services to special districts of all sizes and types.

I have been active in the expansion of "affiliated" CSDA Chapters; spearheaded and assisted in the creation of the Gold Country CSDA Chapter. I understand the budgetary and operational needs of small districts and intend to dedicate significant effort to maintain solid small district representation by CSDA.

The Saddle Creek Community Services District Board of Directors unanimously supports and directs my active involvement in CSDA.



California Special
Districts Association
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: ORLANDO FUENTES
District/Company: COSUMES CSD
Title: DIRECTOR (member of board)
Elected/Appointed/Staff: ELECTED
Length of Service with District: 5 months

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

No

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

No

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

NO

4. List civic organization involvement:

CITY OF ELK GROVE MULTICULTURAL COMMITTEE
RESTORATIVE SCHOOLS VISION PROJECT ON RESTORATIVE JUSTICE
LULAC - LEAGUE OF UNITED LATIN AMERICAN CITIZENS

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.**

**ORLANDO FUENTES, BOARD MEMBER
COSUMNES CSD**

I am in my first elected position on the Cosumnes CSD, elected November 8, 2016. This was preceded by seven solid years of political organizing experience. I have gotten to know my elected officials and they know me by name: my councilpersons, the Mayor, my Senator, my Assemblyman, other board members such as school board, SMUD and water district. I like to know those who are representing our citizens and advocating for them.

I strive to develop my skills and abilities for the betterment of all lives in my community, my state and beyond. Involvement with the California Special Districts Association will allow me the opportunity to expand my knowledge, and will allow me to draw from years of both my professional and civic experience serving in several non-partisan organizations to advance the CSDA's mission of legislative advocacy, trainings and conferences for professional development and technical assistance. A few of those organizations include:

- El Hogar Mental Health Agency: Board Member, 4 years
- City of Elk Grove Multicultural Committee: Founding Member and Founding Chairperson, 5 years
- Restorative Schools Vision Project: Dedicated to reducing the use of suspensions and expulsions through restorative justice practices. Statewide Coalition. Legislative advocacy. Trainer and practitioner.
- LULAC – League of United Latin American Citizens – A nonpartisan organization dedicated to increase civic engagement of Latinos through voter education and registration, student scholarships and improving high school graduation rates.

My professional career involves 26 years of California State government, in program development and implementation, policy development and implementation, operations oversight, training and middle management.

As a CSDA Board Member I will endeavor to promote the District' vision, educate others about its mission, advocate for the education and training of its members, and offer a fresh perspective that only a new member can offer.



California Special
Districts Association
Districts Stronger Together

2017 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information MUST accompany your nomination form and Resolution/minute order:

Name: Scott Holbeck

District/Company: Alameda Area Fire District: Park District

Title: Director (A&D)

Elected/Appointed/Staff: _____

Length of Service with District: 19 years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

Have attended numerous events, classes!
otherwise

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

NO

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

In addition to A&D I, City of Alameda Redevelopment
Oversight Committee, Numerous County advisory committees.

4. List civic organization involvement:

Alameda Exchange Club, Chamber of Commerce -

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. Any statements received in the CSDA office after May 31, 2017 will not be included with the ballot.

Candidate Statement from Scott Holbrook, Board Member with the Auburn Area Recreation and Park District (19 years)

I wanted to give a little glimpse as to my record and passions. I am a husband, father, small business owner and long-time member of the Auburn Area Recreation and Park District (ARD). I am passionate about making my community the best possible place to live and raise a family.

I am proud of my tenure at ARD, be it the overcoming of a corrupt and ugly situation that involved board, staff, the Placer County Grand Jury and District Attorney, the fiscal and other policies that have allowed us to remain fiscally strong throughout some very tough times (and setting us up for the future), or my work developing some of the biggest and most enjoyed community events in the area.

I believe in the Special District concept, and have worked hard to fight for it and represent it well. I have continually worked to increase my knowledge, be it with CSDA activities or other venues. I look forward to the opportunity of keeping the CSDA strong and pertinent, working to be a valuable member of the board, supporting advocacy for individual districts, and maintaining a strong voice in legislative matters, be they locally, state-wide or nationally.

Feel free to reach out - I would be happy to address any questions or concerns. In the meantime, I thank you for your consideration and support of my candidacy. And as always, keep smilin'.

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: July 26, 2017

TO: Board of Directors

FROM: Richard J. Ramirez, Interim General Manager

AGENDA ITEM #7: **Public Hearing and Resolution Approving Engineer's Report, Confirming Diagram and Assessment and Ordering the continuation of Assessment for Fiscal Year 2017/18 for the following Landscape and Lighting Assessment Districts: Airpark, Unit 6, Unit 7, Unit 8, Viewpointe, Goldorado, Unit 11, Unit 12, Cameron Woods 1-4, Bar J15-A, Bar J 15-B, Creekside, Eastwood, David West, Cambridge Oaks, Northview, Cameron Valley, Cameron Woods 8, Silver Springs and Bar J15-A No. 2**

RECOMMENDED ACTION: Approve Resolution No. 2017-07 which would approve the Engineer's Report, confirm the diagram and assessment, and order the levy of continued assessment for fiscal year 2017/18 for the Cameron Park Community Services District Landscape and Lighting Assessment Districts as the final step in levying the continued assessments with a Board poll vote

BUDGET ACCOUNT: N/A
BUDGET IMPACT: N/A

BACKGROUND

In order to continue to levy the assessments each year, the Board first adopts a resolution initiating the assessment proceedings for the year and directing the engineer of work, SCI Consulting Group, to prepare the annual Engineer's Report for the District. The Board approved Resolution No. 2017-03 at the May 17, 2017 Board meeting.

SCI Consulting Group prepared the Engineer's Report that includes the special and general benefits from the assessments, the proposed budget for the continued assessments for fiscal year 2017/18, the updated proposed assessments for each parcel in the District, and the proposed assessments per single family equivalent benefit unit for the fiscal year. At the June 21, 2017 Board meeting, the Board reviewed the Engineer's Report and adopted a resolution to

declare its intention to continue the assessments, preliminarily approve the Engineer's Report, and provide for notice of the annual public hearing.

Each year, in order to continue to levy the assessments for the coming fiscal year, the Board conducts a noticed public hearing and receives public input on the proposed assessments and the services that they would fund. After hearing the public testimony, the Board may take final action on setting the assessment rates, establishing the services and improvements to be funded and ordering the levy of the continued assessments for fiscal year 2017/18.

FISCAL YEAR 2017/18 PROPOSED ASSESSMENT RATES & ESTIMATED REVENUES

Unit	LLAD	2017-18 Rates	Estimated Revenue
#30	AIRPARK LLAD	\$60.14	\$19,464.94
#31	UNIT 6 LLAD	\$54.50	\$16,638.00
#32	UNIT 7 LLAD	\$36.18	\$12,588.28
#33	UNIT 8 LLAD	\$36.20	\$15,623.60
#34	VIEWPOINTE LLAD	\$45.06	\$6,233.28
#35	GOLDORADO LLAD	varies by size of parcel	\$2,980.00
#36	UNIT 11 LLAD	\$22.42	\$6,962.94
#37	UNIT 12 LLAD	\$37.28	\$12,399.68
#38	CAMERON WOODS 1-5 LLAD	\$47.50	\$7,830.00
#39	BAR J 15A COUNTRY CLUB LLAD	\$48.24	\$24,304.72
#40	BAR J 15B MERRYCHASE LLAD	\$190.04	\$8,216.72
#41	CREEKSIDE LLAD	\$31.00	\$2,455.00
#42	EASTWOOD LLAD	\$223.54	\$41,307.82
#43	DAVID WEST LLAD	\$165.00	\$18,380.00
#44	CAMBRIDGE OAKS LLAD	\$14.88	\$1,671.80
#45	NORTHVIEW LLAD	\$324.00	\$30,188.00
#46	CAMERON VALLEY LLAD	\$106.52	\$12,912.40
#47	CAMERON WOODS 8 LLAD	\$113.18	\$6,048.54
#48	SILVER SPRINGS	\$0.00	\$0.00
#50	BAR J15A No. 2	\$45.66	\$22,976.98

RESULT OF RECOMMENDED ACTION

The Board will order the levy of the continued assessments for fiscal year 2017/18, and will cause those levies to be submitted by SCI Consulting Group to the County Auditor to be included on the 2017/18 property tax bills.

**RESOLUTION NO. 2017-07
of the Board of Directors
of the Cameron Park Community Services District
July 26, 2017**

A RESOLUTION APPROVING ENGINEER'S REPORT, CONFIRMING DIAGRAM AND ASSESSMENT AND DIRECTING AUDITOR OF EL DORADO COUNTY TO CONTINUE AND TO COLLECT ASSESSMENTS FOR FISCAL YEAR 2017/18 IN:

AIRPARK LLAD #30, UNIT 6 LLAD #31, UNIT 7 LLAD #32, UNIT 8 LLAD #33, VIEWPOINTE LLAD #34, GOLDORADO LLAD #35, UNIT 11 LLAD #36, UNIT 12 LLAD #37, CAMERON WOODS 1-4 LLAD #38, BAR J 15A COUNTRY CLUB LLAD #39, BAR J 15B MERRYCHASE LLAD #40, CREEKSIDE LLAD #41, EASTWOOD LLAD #42, DAVID WEST LLAD #43, CAMBRIDGE OAKS LLAD #44, NORTHVIEW LLAD #45, CAMERON VALLEY LLAD #46, CAMERON WOODS LLAD #47, SILVER SPRINGS LLAD #48 and BAR J 15A No. 2 LLAD #50

WHEREAS, after receiving unanimous property owner written consent in support of the proposed assessments in each of the Assessment Districts specified above, this Board ordered the formation of and continuation of the first assessments within the Cameron Park Community Services District Landscape and Lighting Districts (the "Assessment Districts") pursuant to the provisions of Article XIID of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof); and

WHEREAS, the purpose of the Assessment District is for the installation, maintenance and servicing of improvements within the Assessment Districts, as described in the annual Engineer's Report; and

WHEREAS, by Resolution No. 2017-03, the Board ordered the preparation of an Engineer's Report for the Landscape and Lighting Districts for fiscal year 2017/18; and

WHEREAS, pursuant to said Resolution, the Engineer's Report was prepared by SCI Consulting Group, Engineer of Work, in accordance with Section 22565, et. seq., of the Streets and Highways Code (the "Report") and Article XIID of the California Constitution; and

WHEREAS, by Resolution No. 2017-05, the Board preliminarily approved the Engineer's Report for said Assessment Districts and set a date for a Public Hearing; and

WHEREAS, said report was duly made and filed with the Interim General Manager and duly considered by this Board and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for each of the Assessment Districts for all subsequent proceedings under and pursuant to the aforesaid resolution, and that July 19, 2017, at the hour of 6:30 p.m., at the Cameron Park Community Services District Office located at 2502 Country Club Dr., Cameron Park, CA 95682, was appointed as the time and place for a hearing by this Board on the question of the continuation of the proposed assessments in each of the Assessment District, notice of which hearing has been given as required by law; and

WHEREAS, on July 19, 2017 at 6:30 p.m. the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the continuation were fully heard and considered by the Board, and all oral statements and all written protests or communications were duly heard and considered, and this Board thereby acquired jurisdiction to order the continuation of the assessments and the confirmation of the diagram and assessment for each of the Assessment Districts prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Cameron Park Community Services District as follows:

SECTION 1. The public interest, convenience and necessity require that the continuation of the existing assessments in each of the Assessment Districts be ordered

SECTION 2. The Assessment Districts benefited by the improvements and maintenance and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the Interim General Manager, which map is incorporated herein by this reference.

SECTION 3. The assessment is levied without regard to property valuation

SECTION 4. The Engineer's Report is hereby approved as follows:

- (a) the Engineer's estimate of the itemized and total costs and expenses of constructing, repairing and maintaining the improvements in each of the Assessment Districts and of the incidental expenses in connection therewith;
- (b) the diagram showing the assessment districts, plans and specifications for the improvements to be constructed, repaired and maintained and the boundaries and dimensions of the respective lots and parcels of land within each of the Assessment Districts; and
- (c) the assessment of the total amount of the costs and expenses of the proposed construction, repair and maintenance of the improvements upon the lots and parcels of land in each of the Assessment Districts in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from such construction, repair and maintenance, and of the expenses incidental thereto;

SECTION 5. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications for the improvements and maintenance in each of the Assessment Districts, the estimate of the costs and expenses of such improvements and maintenance, and the diagram of the assessable parcels in each of the Assessment Districts, as specified in this Engineer's Report is hereby approved and ordered

SECTION 6. The existing assessments in each of the Assessment Districts for fiscal year 2017/18 is hereby confirmed and continued at the rates levied in past fiscal years since the date of formation of each Assessment District as set forth in the following table:

Unit	LLAD	2017-18 Rates
#30	AIRPARK LLAD	\$60.14
#31	UNIT 6 LLAD	\$54.50
#32	UNIT 7 LLAD	\$36.18
#33	UNIT 8 LLAD	\$36.20
#34	VIEWPOINTE LLAD	\$45.06
#35	GOLDORADO LLAD	varies by size of parcel
#36	UNIT 11 LLAD	\$22.42
#37	UNIT 12 LLAD	\$37.28
#38	CAMERON WOODS 1-5 LLAD	\$47.50
#39	BAR J 15A COUNTRY CLUB LLAD	\$48.24
#40	BAR J 15B MERRYCHASE LLAD	\$190.04
#41	CREEKSIDE LLAD	\$31.00
#42	EASTWOOD LLAD	\$223.54
#43	DAVID WEST LLAD	\$165.00
#44	CAMBRIDGE OAKS LLAD	\$14.88
#45	NORTHVIEW LLAD	\$324.00
#46	CAMERON VALLEY LLAD	\$106.52
#47	CAMERON WOODS 8 LLAD	\$113.18
#48	SILVER SPRINGS	\$0.00
#50	BAR J15A No. 2	\$45.66

SECTION 7. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Board expressly finds and determines (a) that each of the several lots and parcels of land in each of the Assessment Districts will be specially benefited by the construction, repair and maintenance of the improvements in the amount of the assessments apportioned against the lots and parcels of land within each Assessment District respectively, and (b) that there is substantial evidence to support the finding and determination as to special benefits to the parcels in each of the Assessment Districts

SECTION 8. Immediately upon the adoption of this resolution, but in no event later than August 10 following such adoption, the Interim General Manager shall file a certified copy of the diagram and assessment for each Assessment District and a certified copy of this resolution with the Auditor of the County of El Dorado. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment roll attached hereto for each Assessment District. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments, After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the various Cameron Park

Community Services District Landscape and Lighting Districts.as detailed in the Engineer's Report

SECTION 9. Upon receipt of the moneys representing assessments collected by the County, the County shall deposit the moneys in the Cameron Park Community Services District Treasury account to the credit of the improvement funds previously established under the distinctive designation of each of the Assessment Districts. Moneys in the improvement funds shall be expended only for the maintenance, servicing, construction or installation of the improvements as detailed in the Engineer's report

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a meeting held on the 26th day of July, 2017, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ATTEST:

Director Scott McNeil, President
Board of Directors

Interim General Manager Richard J. Ramirez
Secretary of the Board

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: July 26, 2017

TO: Board of Directors

FROM: Richard J. Ramirez, Interim General Manager

AGENDA ITEM #8: **RESOLUTION STATING THE PURPOSES AND FIXING THE AMOUNT OF MONEY TO BE RAISED BY TAXATION IN THE DISTRICT TO PAY VOTER APPROVED DEBT FOR 2017/18 AND SETTING THE TAX RATE**

RECOMMENDED ACTION: Receive, Discuss and Adopt Resolution No. 2017-08 with a Board Poll Vote

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

Each year the District is required to adopt a resolution levying a tax on all taxable property within the District to pay the debt service on the voter approved bonds used for the construction of the Community Center.

The signed adopted resolution must be submitted to the El Dorado County Auditor-Controller's office no later than August 10, 2017.

The Resolution sets the Fiscal Year 2017/18 tax rate at \$.0211 per \$100 of secured assessed valuation of property on all taxable property within the District. Last year's rate was \$0.0241 per \$100 of secured assessed valuation. The reduction in the rate reflects having available funds for the General Operations fund account that will be used to service the Fiscal Year 2017/18 debt payments.

Staff recommends that the Board adopt Resolution No. 2017-08 with a poll vote.

RESOLUTION NO. 2017-08
of the Board of Directors
of the Cameron Park Community Services District
July 26, 2017

**RESOLUTION STATING THE PURPOSES AND FIXING THE AMOUNT OF MONEY
TO BE RAISED BY TAXATION IN THE DISTRICT TO PAY VOTER APPROVED
DEBT FOR 2017-2018 AND SETTING THE TAX RATE**

WHEREAS, a duly called municipal election (the "Election") was held in the Cameron Park Community Services District, El Dorado County, State of California (hereinafter referred to as the "District"), on March 8, 2005, at which the following measure (the "Bond Measure") was submitted to the qualified electors of the District:

"To construct and equip a Cameron Park recreational community center, including meeting/classrooms, a youth activity area, facilities for senior citizen meals and programs, recreational and competition pools, gym, exercise/dance room, assembly hall with a theatre and stage for community productions, shall Cameron Park Community Services District issue \$8,500,000 of bonds at legal rates and appoint a Citizens' Oversight Committee to maintain financial accountability, prevent waste and ensure that no bond money is used for operating expenses"

WHEREAS, at such election, the Bond Measure received the affirmative vote of more than two thirds of the voters of the District voting on the proposition as certified by the Registrar of Voters of the County of El Dorado in the official canvassing of votes;

WHEREAS, on August 24, 2005, the District issued \$8,499,457.70 of such voter-approved bonds (the "Bonds")

WHEREAS, on July 9, 2014, the District refunded \$7,436,000.00 of bonds to refinance the remaining balance of the 2005 bonds.

WHEREAS, the District is in receipt of the statement of assessed values and the assessment roll for the fiscal year 2017/18 and the total assessed value of the land within the District is \$2,323,011,192.00;

WHEREAS, the estimated minimum amount of money required to pay debt service on the Bonds for the current roll year is \$555,490.00;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CAMERON PARK COMMUNITY SERVICES DISTRICT, EL DORADO COUNTY, CALIFORNIA, AS FOLLOWS:

SECTION 1. For the purpose of paying debt service on the Bonds, the District hereby levies a tax of \$.0211 for each \$100 of secured assessed valuation of property on all taxable property within District for fiscal year 2017/18 (as further detailed on Exhibit A hereto).

SECTION 2. The District does hereby levy and affix the aforesaid taxes and tax rate on all taxable property within the District as described in Section 1 hereof and the District shall transmit a copy of this Resolution to the Auditor/Controller of the County of El Dorado.

SECTION 3. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 26th day of July, 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Attest:

Director Scott McNeil, President
Board of Directors

Richard J. Ramirez, Interim General Manager
Secretary to the Board of Directors

Exhibit A

Fiscal Year 2017/18

General Obligation Bond – Voter Approved Debt

Debt Service	
February 1, 2018	\$109,245
August 1, 2018	\$446,245
Bond assessment expenses	<u>\$1,000</u>
Total	\$556,490
Less: Unsecured roll revenues – current year	\$8,497
Less: Secured roll revenues – current year unitary assessment	\$8,000
Less: Funds on deposit – County	<u>\$59,000</u>
Total	480,993
Security Assessment Value	\$2,295,595,992
Homeowner exemption	<u>\$27,415,200</u>
Total	\$2,323,011,192

Agenda Transmittal

DATE: July 26, 2017

FROM: Richard J. Ramirez, Interim General Manager

AGENDA ITEM #9: **CONSIDERATION OF ADOPTING RESOLUTION NO. 2017-09 WHICH PROVIDES CONTINUING APPROPRIATIONS FOR DISTRICT OPERATIONS BEGINNING JULY 2017 UNTIL WHICH TIME THE DISTRICT FORMALLY ADOPTS ITS 2017/18 BUDGET**

RECOMMENDED ACTION: Receive, Discuss and Approve Resolution No. 2017-09 with a Board Poll Vote

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

RECOMMENDED ACTION(S):

Adopt a resolution providing continuing appropriations beginning July 1, 2017 for all District Departments for all personnel expense accounts and operational expenses (except for capital outlay) equal to one-twelfth of the budgets appropriated in the previous fiscal year (FY 2016/17), exception to the one-twelfth appropriation is the CAL Fire contract payments; thereafter for each month until which time the District adopts its formal budget of FY 2017/18.

BACKGROUND:

If the District has not adopted a budget before the start of a fiscal year, it is prudent for the District Board to authorize spending for the new fiscal year in some manner before District staff disburses payments for services and expenses belonging to the new fiscal year.

DISCUSSION:

District staff plans to present a proposed budget for FY 2017/18 to the District Board at its regularly scheduled meeting of August 16, 2017. Due to staff vacancies and workload, District staff has needed extra time to prepare this year's proposed budget. This attached resolution provides authority to District staff to continue paying the routine personnel costs and operating

expenses associated with running the District until which time the District Board formally adopts its annual budget.

FISCAL IMPACT:

There will be no direct fiscal impact related to the continuing appropriation for FY 2017/18 as long as the District is prudent in adopting its formal budget within the next 90 days of this resolution. If Board takes action to adopt the proposed FY 2017/18 budget on or before August 30th, the budget effective date will be that same day, thereby ensuring the budget is in place to cover all expenditures for the entire fiscal year. Should the annual budget not be ready for adoption on or before August 30, 2017, then the recommended action will be in force and in effect.

ATTACHMENT(S):

Resolution No. 2017-09

RESOLUTION NO. 2017-09
of the Board of Directors
of the Cameron park Community Services District
July 26, 2017

**RESOLUTION PROVIDING CONTINUING
BUDGET APPROPRIATIONS FOR THE FISCAL YEAR 2017/18 BUDGET**

WHEREAS, the District Board and District staff are in the process of developing a comprehensive annual budget for fiscal year 2017/18; and

WHEREAS, it is anticipated that the fiscal year 2017/18 budget will be adopted on August 16, 2017; and

WHEREAS, the District is required to make routine and monthly payments for goods and services that are necessary for the day-to-day operations of District.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors:

1. Adopts continuing appropriations beginning July 1, 2017, for all District Departments and funds for all personnel expense accounts and operational expenses (except for capital outlay) equal to one-twelfth of the budget appropriated in the previous fiscal year (2016/17) for each month until which time the District adopts its formal budget of FY 2017/18; and
2. Authorizes and directs the District General Manager to take all necessary and proper steps to implement this budget, including making expenditures consistent with various Board actions and contracts previously approved by the District Board; and
3. Allows the District Manager to authorize administrative budget adjustments to transfer appropriations within a fund.

PASSED AND ADOPTED by the Board of Directors of the Cameron Park Community Services District, at a regularly scheduled meeting, held on the 26th day of July 2017, by the following vote of said Board:

AYES:

NOES:

ABSENT:

ABSTAIN:

ATTEST:

Director Scott McNeil, President
Board of Directors

Richard J. Ramirez, Interim General Manager
Secretary to the Board

*Cameron Park
Community Services District*

Agenda Transmittal

DATE: July 26, 2017

FROM: Richard J. Ramirez, Interim General Manager

AGENDA ITEM #10: **AGREEMENT WITH GENERAL COUNSEL**

RECOMMENDED ACTION: Authorize Director Scott McNeil, President of the Cameron Park Community Services District (CPCSD), and Interim General Manager Richard J. Ramirez to Execute the Agreement for Legal Services Retaining Prentice, Long and Epperson, PC, (PLE) as General Counsel for the CPCSD

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

The Board received 10 proposals from law firms in California, seeking to represent the Cameron Park Community Services District as General Counsel. Following initial interviews, the Board invited back three firms to have a more extensive conversation. Following the second round of interviews, the Board selected Prentice, Long and Epperson (PLE) as the preferred candidate to become General Counsel. The Board authorized the Interim General Manager to proceed with background checks and to finalize the agreement with PLE. Attached to this staff report is the draft agreement for the Board's consideration.

PLE has offices in Redding, Sacramento and Fresno and an experienced team of attorneys in litigation, and all aspects of public law, including labor relations. PLE's hourly billing rate as delineated in their proposal (Exhibit B) and agreement is \$180.00 per hour.

Jason S. Epperson will be assigned as lead General Counsel for CPCSD. Mr. Epperson, an expert on the Brown Act and labor law, is a graduate of University of California, Davis. Mr. Epperson was awarded his Juris Doctor (J.D.) degree from the University of San Diego Law School. Mr. Epperson was admitted to the California State Bar in 1999. Mr. Epperson is also admitted to U.S.A. District Court for the Eastern District of California and the Northern District Court of California.

Mr. Epperson will be present to introduce himself and the firm to the community at the July 26, 2017 Board meeting.

With respect to the agreement (Exhibit A), PLE has consciously laid out checks and balances to keep the Board informed as to how PLE resources are being utilized. A State of the Office of General Counsel will take place twice a year with the Board, going over the status of cases and expenses.

Fiscal Impact: Money is annually Budget to cover legal cost for the District. The proposed annual budget, excluding litigation, is \$41,000.

**CAMERON PARK
ATTORNEY SERVICES AGREEMENT**

This Agreement is effective July 26, 2017 by and between the Cameron Park Community Services District ("Cameron Park"), and the law firm of Prentice, Long & Epperson PC ("Firm") as General Counsel.

RECITALS

1. Cameron Park desires to engage the services of Firm to discharge the duties of the General Counsel.
2. Cameron Park and Firm desire to set forth in this Agreement the terms, conditions, and benefits of such engagement.
3. Firm desires to accept the engagement as General Counsel as set forth herein.
4. This Agreement is subject to the Firm Billing Policies attached hereto as Exhibit 1 and incorporated herein. The Billing Policies are applicable and in effect unless otherwise changed by the terms of this Agreement.
5. Cameron Park and Firm agree that the Effective Date of this Agreement shall be July 19, 2017, notwithstanding that this Agreement is executed below at a later date.
6. This Agreement replaces in their entirety any and all prior agreements for legal services executed by the parties hereto.

NOW, THEREFORE, in consideration of the mutual covenants herein contained, the parties agree as follows:

SECTION I. DUTIES AND FIRM STATUS

A. Cameron Park hereby retains Firm as General Counsel to perform such functions and duties and to provide legal advice and perform legal services for Cameron Park consistent with the role of General Counsel and as Cameron Park shall from time to time assign. Jason S. Epperson shall serve as the General Counsel, and David A. Prentice shall serve as the Assistant General Counsel. Other members of the Firm may be called upon to provide legal services to the Cameron Park under the supervision and direction of General Counsel, as necessary.

B. Firm agrees that it shall itemize its monthly billing. Such itemization shall be broken into the following categories:

General Manager Contacts

Staff Contacts

Board Member Contacts

Lighting and Landscaping District

- Parks
- Labor Relations / Personnel
- Recreation
- Litigation (separated by each different matter)

Cameron Park and Firm agree that the above list is subject to revision at the direction of the Cameron Park Board of Directors or the General Manager. Revision may be memorialized in an email but will not require an amendment to this Agreement.

Firm agrees that at least quarterly the General Counsel shall report to the Board of Directors a breakdown of costs and fees billed during the prior quarter in each of the above categories.

Firm shall itemize all bills in detail so that they are transparent and convey the subject matter and the duties of the work performed. Firm shall bill in segments tenths of an hour.

C. Firm agrees that at least twice per year the General Counsel shall report to the Board of Directors a summary of work performed, including without limitation, a recommendation to mitigate future legal costs.

D. Contact by Cameron Park to General Counsel shall be limited to the Cameron Park General Manager or President of the Board of Directors. Individual members of the Board of Directors may contact the General Counsel if approved by the President of the Board or a majority of the Board of Directors.

E. In the event of litigation or potential litigation, Cameron Park will articulate the background and questions surrounding the legal matter to the General Counsel. The General Counsel shall provide to the Board of Directors options for proceeding, potential policy implications of verdicts, and legally defensible defenses. The General Counsel shall also report to the Board of Directors non-binding estimates for costs and fees for each likely phase of litigation, as well as provide a risk assessment. Cameron Park and the General Counsel shall be proactive to attempt to avoid litigation and will be transparent in disclosing exposure and costs.

SECTION 2. COMPENSATION

A. Hourly Rate

At the end of each month Firm will invoice Cameron Park for all legal services performed by Firm, which invoice is payable on receipt. The billable rate is One Hundred Eighty Dollars (\$180) per hour.

The scope of those services includes attendance at one regular monthly Cameron Park meeting per month, staff meetings as required, occasional special meetings of the Cameron Park Board, and all related transactional and advisory legal services. Cameron Park and Firm agree no charge will be billed by Firm for travel time to or from Cameron Park.

B. Confidentiality and Absence of Conflicts

An attorney-client relationship requires mutual trust between the client and the attorney. It is understood that communications exclusively between counsel and the client are confidential and protected by the attorney-client privilege.

To also assure mutuality of trust, Firm maintains a conflict of interest index. The California Rules of Professional Conduct defines whether a past or present relationship with any party prevents Firm from representing Cameron Park. Similarly, Cameron Park will be included in Firm's list of clients to ensure it complies with the Rules of Professional Conduct.

Firm warrants that no conflict exists with its current representation of other public entities and private clients. Based on that check, Firm has determined that it can provide legal services as General Counsel to Cameron Park.

SECTION 3. TERMINATION AND SEVERANCE

A. This Agreement shall be for a period of two (2) years and shall expire on July 20, 2019.

B. In the event Cameron Park terminates this Agreement and discharges Firm from its engagement hereunder, for no reason or for any reason, Cameron Park shall pay to Firm the sum due for services provided to the date of termination.

C. Cameron Park may discharge Firm at any time subject to a 30-day written notice. If at the time of withdrawal or discharge Firm is representing Cameron Park in any proceeding, then Cameron Park will sign a Substitution of Attorney form immediately upon receipt of such a form from Firm.

D. Notwithstanding the above, Firm may withdraw from representation at any time as permitted under Rules of Professional Conduct of the State Bar of California with 30-day written notice to Cameron Park.

E. Within six months prior to the initial termination of this Agreement, Cameron Park and Firm may negotiate to adopt a new contract or to continue this existing Agreement.

SECTION 4. OTHER TERMS AND CONDITIONS OF AGREEMENT

A. The Cameron Park, with mutual consent of the General Counsel, may amend or add any such other terms and conditions of engagement as it may determine from time to time relating to the performance of Firm.

B. Notwithstanding the withdrawal or discharge of Firm, Cameron Park will remain obligated to pay at the agreed rate for all services already provided and to reimburse Firm for all costs advanced before the withdrawal or discharge related to work performed in litigation matters under Section 2B above.

C. Cameron Park agrees that Firm shall have a lien on any and all sums recovered or received by Firm on Cameron Park's behalf, for payment of any fees owing and/or any unreimbursed costs advanced for Cameron Park.

D. Cameron Park and Firm agree that in the event of a dispute between the parties concerning this Agreement, the prevailing party in arbitration or other legal proceeding will be entitled to recovery of reasonable attorney's fees and costs from the other party.

E. Cameron Park and Firm also agree that the General Manager is the responsible person for providing daily contact and direction to Firm on behalf of Cameron Park. Firm agrees to coordinate the services to be provided with Cameron Park to the extent required by the Cameron Park and the General Manager.

SECTION 5. NOTICES

Notices pursuant to this Agreement shall be given by deposit in the United States Postal Service, postage prepaid, as follows:

CAMERON PARK: Cameron Park Community Services District
Attn: President of the Board or General Manager
2502 Country Club Drive
Cameron Park, California 95682

FIRM: Prentice, Long & Epperson PC
Jason S. Epperson
5424 N. Palm Ave., Ste. 108
Fresno, CA 93704

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as applicable to civil judicial process. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the United States Postal Service.

SECTION 7. INSURANCE

Firm carries errors and omissions insurance that provides aggregate coverage in excess of \$1,000,000.00. Firm maintains Workers' Compensation insurance in accordance with the requirements of California law.

Firm agrees to notify Cameron Park in the event the limits of its errors and omissions insurance should fall below the coverage stated in this Section or if the insurance should lapse and substitute coverage is not obtained.

SECTION 8. GENERAL PROVISIONS

A. The text herein shall constitute the entire agreement between the parties. There are no oral agreements or understandings or any other written agreements which directly or indirectly affect the terms and conditions of this Agreement.

If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

C. No addition, modification, amendment, or deletion to this Agreement shall be valid unless it is in writing and executed by the parties to this Agreement.

D. This Agreement shall be binding upon and inure to the benefit of the heirs at law and executors of Cameron Park.

E. Cameron Park and Firm agree that the construction and interpretation of this Agreement and the rights and duties of Cameron Park and Firm hereunder shall be governed by the laws of the State of California.

F. Firm shall act as an independent contractor in providing the services described in this Agreement. Firm shall be solely responsible for the supervision, payment, and protection of its agents, employees, experts or consultants, if any, and furnish the services in Firm's own manner and method. In no respect shall Firm, its agents, employees, experts or consultants, if any, be considered employees of Cameron Park.

G. Firm agrees to scrupulously avoid performing services for any party or entering into any contractual or other relationship with any party which might create a conflict with the rendering of services under this Agreement. Firm shall immediately inform Cameron Park of any conflict of interest or potential conflict of interest which may arise during the term of this Agreement by virtue of any past, present, or prospective act or omission of Firm.

H. Firm agrees to comply with all federal, state and local laws, rules, and regulations, now or hereafter in force, pertaining to the services performed pursuant to this Agreement. Any dispute between Firm and Cameron Park as to the services provided pursuant to this Agreement or payment thereon shall be submitted to arbitration for resolution, with the prevailing party to recover the costs and attorneys' fees of such proceedings.

I. Venue for any proceeding under this Agreement shall be in the County of El Dorado.

J. Firm agrees to comply with all applicable fair employment and equal opportunity practices and not to discriminate against any applicants or employees of Firm because of their membership in a protected class.

K. This Agreement contemplates Firm shall provide professional services described herein, without assignment to outside individuals or entities. This Agreement, or any portion thereof, shall not be assigned or delegated without the prior written consent of Cameron Park. Delegation to attorneys outside Firm shall be limited to those situations in which Firm is disqualified due to a conflict of interest or where Firm does not possess the expertise to competently perform services in a particular practice area. Firm shall supervise delegated work except when precluded from doing so by virtue of a conflict of interest.

L. All legal files pertaining to Cameron Park shall be and will remain the property of Cameron Park. Firm will control the physical location of such files during the term of this Agreement.

IN WITNESS WHEREOF, Cameron Park has caused this Agreement to be signed and executed on its behalf by its Board President and duly attested by its Cameron Park President of the Board of Directors, and Firm's representative has signed and executed this Agreement the day and year written below.

CAMERON PARK

By: _____
Scott McNeil, President of the Board

Dated: _____

PRENTICE, LONG & EPPERSON PC

By: _____
Jason S. Epperson, Partner

Dated: _____

ATTEST:

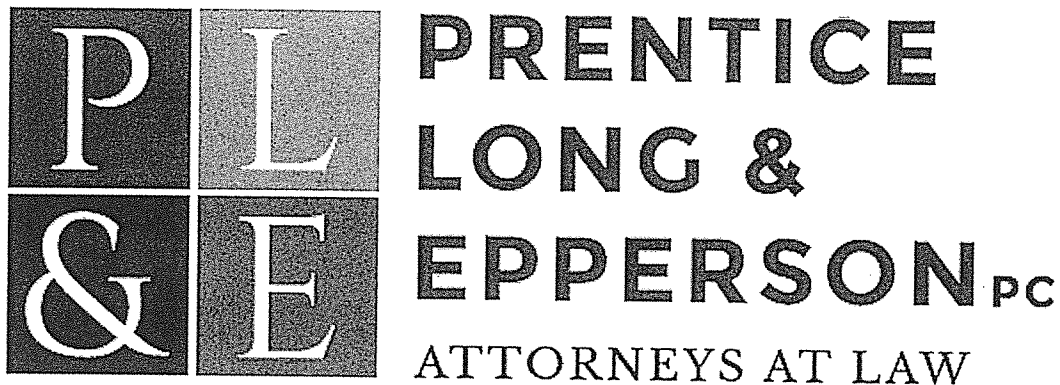
Cameron Park Interim General Manager

EXHIBIT 1

COMPENSATION SCHEDULE AND REIMBURSABLE EXPENSES

REIMBURSABLE EXPENSES:

In-house duplication costs (50 copies or more)	\$0.10/page
Reproduction/duplication costs performed by an outside service	Actual Cost
Extraordinary postage or overnight delivery charges (e.g., FedEx, OnTrac, UPS)	Actual Cost
Fax transmissions (incoming and outgoing)	\$.50 per page
Court filing fees	Actual Cost
Attorney services (includes service of process fees, arbitrators, and mediators)	Actual Cost
Messenger services	Actual Cost
Online legal research outside of our prepaid service fee	Prorated so Client pays its proportionate share
Data analysis subscription fees associated with legal office or related software	Prorated so Client pays its proportionate share
Parking and toll fees	Actual Cost
Any other expense not listed above that becomes necessary for the successful resolution of a client matter	Actual Cost



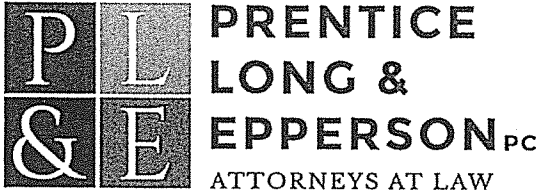
Response to Request for Proposals from:





Table of Contents

SECTION	TITLE	PAGE
i	Cover Letter	1
1	Nature of Practice and Qualifications.....	2
2	Capabilities and Expertise of Principals	3
3	Representative List of Clients	8
4	Current Clients and Conflicts	8
5	Litigation Experience.....	8
6	Office Location and Accessibility	9
7	Proposed Fee Schedule	9
8	Insurance	9
9	References	9
10	Malpractice	10
11	Summation.....	10



Redding Office
1716 Court Street, Suite B
Redding, CA 96001
530-691-0800
530-691-0700

Fresno Office
5424 N. Palm Ave.
Suite 108
Fresno, CA 93704
559-500-1600

Sacramento Office
520 Capitol Mall,
Suite 750
Sacramento, CA
95814
559-500-1600

Jason S. Epperson
jason@plelawfirm.com

March 17, 2017

Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 95682

Re: Response to Request for Proposal for Legal Services

Dear Board of Cameron Park Community Services District:

Prentice, Long & Epperson, PC respectfully submits this response to Cameron Park Community Services District's Request for Proposal for Legal Services. Prentice, Long & Epperson, PC is a California professional corporation with offices in Redding, Fresno, and Sacramento. We are pleased to provide you our response to the Request for Proposal, which highlights the breadth and depth of experience we can offer to Cameron Park Community Services District.

The Cameron Park Community Services District would be personally serviced out of our Sacramento office, with the expertise and resources of all of our municipal attorneys. Prentice, Long & Epperson, PC prides itself on its quality of service and the personal relationships it develops with its municipal clients. As your lead attorney, I would be personally available to you to answer any questions or assist your district in all of its legal needs.

If you have any questions, please feel free to contact me at (559) 500-1600 or via email at jason@plelawfirm.com. Also feel free to visit our website at www.plelawfirm.com.

Thank you for considering our proposal for legal services and we very much look forward to the possibility of serving you.

Yours very truly,

Jason S. Epperson
PRENTICE, LONG & EPPERSON, PC

1. Nature of Practice and Qualifications

Prentice, Long & Epperson, PC is a law firm founded on the principle of service. Our firm is comprised of seasoned and experienced attorneys with a proven track record of success as advice and litigation counsel. The attorneys of Prentice, Long & Epperson are dedicated to the welfare of our clients. We pride ourselves on being knowledgeable, and, importantly, understanding our clients' needs. This depth of experience and concern for our clients allows us to truly serve, not just represent. The firm's practice focuses solely on municipal law apart from a few private sector business clients. Ninety-Five percent (95%) of Prentice, Long & Epperson's business comes from our public agency clients and we focus our practice on them.

Prentice, Long & Epperson was established by David Prentice, Margaret Long and Jason Epperson, seasoned municipal attorneys who share the goal of providing first-rate, full-service representation to public clients. David Prentice, Margaret Long and Jason Epperson have worked together for many years, and have a combined 50+ years of service to municipal clients. In addition, the firm is also comprised of very talented associate attorneys, paralegal staff and clerical and professional support staff, all of whom are available to serve our municipal clients.

Our firm has published several manuals detailing areas of the law that affect public agencies. These publications include:

- Governing with Intent: How to Win The Governance Fight - © 2016
- An Introduction to Public Employment and Labor Relations - © 2015
- Ethics Law for Public Officials - © 2015
- The Fair Labor Standards Act for Public Officials - © 2015

We provide training in each of these areas. Along with these trainings, Prentice, Long & Epperson regularly updates our clients on any legislative or judicial changes that may affect their agency. There are a myriad of issues that public agencies face on a day-to-day basis. From the California Public Records Act to medical and recreational marijuana legislation, we aim to provide our clients with the legal knowledge regarding these issues so that they can make informed decisions on behalf of their constituents.

Prentice, Long & Epperson, PC takes pride in the relationships we build with our clients. These relationships are built on trust and communication. We do not leave our clients in the dark when it comes to their legal matters. We keep in constant contact with our clients in order to make sure that they understand the complexities of their legal issues and their developments. We propose regular on-site office hours in order to be available and keep the lines of communication open.

2. Capabilities and Expertise of Principals



Jason S. Epperson

Jason S. Epperson is a founding member of our firm. He has eighteen (18) years of experience in municipal law and employment law, including as advice counsel, litigator, and trainer. Mr. Epperson serves as city attorney to the City of Taft and assistant city attorney to the City of Ione. He is also general counsel to the Fresno-Kings-Madera Regional Health Authority and the Del Puerto Healthcare District. This general counsel and city attorney experience, along with his years of employment law experience, makes him uniquely qualified to assist the Cameron Park Community Services District as General Counsel.

Specifically, Mr. Epperson has served cities in meeting all of their legal goals and obligations, including contract negotiations, Brown Act compliance, development agreements, and municipal code and ordinance reform. Mr. Epperson also assists public agencies throughout California in preventing the disruption of operations due to employment controversy by working directly with staff and the governing body to head off issues and avoid mistakes which may lead to litigation or other disruptions. Mr. Epperson's experience allows him to advise on such diverse matters as public employment, labor relations, development, public facilities and governance issues.

Mr. Epperson has trained throughout his career on municipal and public entity laws and procedures, litigation techniques, employment law updates, and countless other matters. This has qualified Mr. Epperson to speak regularly on a variety of subjects, including the Brown Act and mandatory ethics training, wage and hour compliance challenges, municipal code updates, and employee classification risks. He also provides the ethics and sexual harassment training mandated by California law. He is a co-author of "An Introduction to Public Employment and Labor Relations." In addition to training and litigating, Mr. Epperson is a charter member of the Association of Workplace Investigators and a former member of the Association's editorial board.

Mr. Epperson earned his B.A. from the University of California, Davis, and graduated from the University of San Diego School of Law. He was admitted to the California State Bar in 1999, and has also been admitted to the United States District Court for the Eastern District of California and the United States District Court for the Northern District of California.

As the City Attorney for one California city, Assistant City Attorney for another, and former Assistant City Attorney for a third, Mr. Epperson's practice has always included heavy emphasis on municipal law. He is currently involved in a wide-ranging renovation of one city's municipal code, with eye toward both updating it and also achieving higher rankings from third party non-profits that rank cities on a variety of issues. Seldom does a week go by when Mr. Epperson is not reviewing, analyzing, and making recommendations regarding one of his client's municipal codes. Although over Ninety percent (90%) of his work is performed for public entities, perhaps as much as Fifty percent (50%) of that work involves municipal codes, or even more if code enforcement matters are included in that calculation.

In addition to the foregoing, Mr. Epperson serves as special counsel to two California counties. He is currently litigating in state court regarding a very sensitive employment matter and has appeared before the Equal Employment Opportunity Commission (EEOC), the California Department of Fair Employment and Housing (DFEH), the Public Employment Relations Board (PERB), and other state agencies. Mr. Epperson has also represented clients before the Labor Commissioner, successfully handling administrative hearings in Fresno, Bakersfield, Santa Rosa, Oakland, Sacramento, and San Diego. Although our objective is always to avoid litigation when possible, he is currently litigating matters in different California counties on behalf of municipalities. Mr. Epperson has an excellent track record of achieving successful litigation outcomes for his clients, whether in civil court, administrative hearings, or arbitrations.

Mr. Epperson's legal practice has always included real estate issues. This is particularly true over the last few years, when he has worked with city planning directors to meet state requirements and filings, resolve lawsuits regarding city expansion and sphere of influence challenges, and satisfy environmental concerns from both state and private entities. He recently helped a municipality resolve an outstanding allegation of environmental damage levied against it by a state agency, and negotiated a complicated transfer of water and sewage plant operations from one public entity to another. Depending on the particular situation, hazardous waste, CEQA, and general plans are either intimately involved with each of these issues, or at a minimum overlap.

One of the largest challenges faced by municipalities is how to attract and responsibly handle franchises and business opportunities. Mr. Epperson has gone so far as to recommend municipal code changes to face these challenges. Under his service as a city attorney and an assistant city attorney, he has successfully guided cities through these issues. His approach is to work as closely as possible with city personnel and departments to move the process along as efficiently as possible, including reviewing and analyzing contracts to achieve a positive result.

As mentioned above, Mr. Epperson regularly conducts trainings in many areas. This includes regular work in the Brown Act, Political Reform Act, ethics and conflicts of interest issues, and the California Elections Code. Recently, Mr. Epperson worked closely with a city to place a measure on the ballot before the voters of that community, a process that required close analysis of Elections Code rules and regulations. He has also worked with municipalities to assist City Clerk's in determining whether candidates have met the prerequisites for appearing on a ballot.

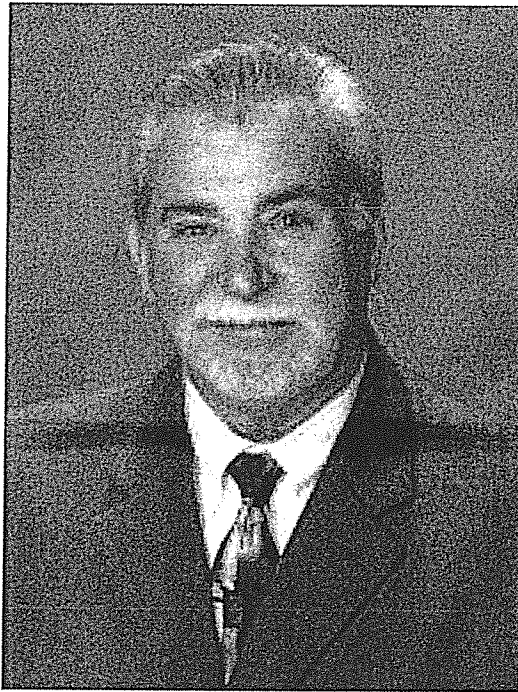
Per the request for information contained in your Request for Qualifications, please note that Mr. Epperson has never been sued for malpractice or been the subject of a complaint to or discipline by the California State Bar. Neither has any attorney who is a member of Prentice, Long & Epperson.

Associations:

California State Bar (1999)
Association of Workplace Investigators (Charter Member)
Fresno County Bar Association
Monterey County Bar Association

Admissions:

California Supreme Court
United States District Court, Eastern District of California
United States District Court, Northern District of California



David A. Prentice

David A. Prentice has been in active practice for over 27 years and is a founding member of Prentice, Long & Epperson. Mr. Prentice is, first and foremost, a municipal attorney and specializes in general and special counsel work for many public agencies in California. He received his legal training at the University of the Pacific, McGeorge School of Law, graduating at the top of his class with distinction. He was awarded the academic honor of Order of the Coif, one of the highest honors awarded for legal scholarship. Mr. Prentice was also awarded AmJur awards for outstanding work in the fields of evidence and contracts. Mr. Prentice belongs to the Monterey County Bar Association, Shasta County Bar Association and the Association of Workplace Investigators. He achieved admission to the California Bar Association in 1989 after graduating in that year. From the beginning of his practice with the Best Best & Krieger, Mr. Prentice has concentrated on public agency representation, either as general counsel, litigator or special counsel for public employment labor issues. He has continued that practice for the past 27 years.

Mr. Prentice has served as City Attorney to the City of Taft, Ione and Colfax (currently Ione City Attorney). He is also County Counsel to Alpine and Sierra Counties and has served in that capacity as both contract county counsel and in house.¹ This general counsel experience coupled with his experience in public employment advice and labor negotiations for multiple agencies provides him with a breadth of experience in all issues facing a city. In addition, Mr. Prentice is well known as a trainer in such topics as Brown Act compliance, Governance, Public Employment

¹ This county experience can be invaluable in that it provides a knowledge of the operational workings of a county, the Board of Supervisors and county staff with which the city may have to interact.

and Labor, to name a few. He has authored many publications in these and other fields, which are in use in many agencies.

Mr. Prentice is also a practiced litigator and has more than seven published decisions resulting from that practice. His litigation skills include both state and federal courts and he was admitted to the United States Supreme Court as an attorney and counselor before that court in 2000.

Associations:

Association of Workplace Investigators
California Bar Association (1989)
Monterey County Bar Association
Shasta County Bar Association

Admissions:

United States Supreme Court
California Supreme Court
Ninth Circuit Court of Appeal
Northern, Eastern, and Southern Federal District Courts

Additional Attorneys and Staff

In addition to Mr. Epperson and Mr. Prentice, the firm can offer, when needed, the expertise of Margaret Long, Joseph Larmour, and Sophia Meyer. Margaret Long is an experience city attorney and county counsel and the firm's two associate attorneys are each experienced as deputy city attorneys and deputy county counsels. Additionally, the firm employees a paralegal trained and experienced in assisting all the attorneys in municipal matters.

Margaret Long graduated in law from UC Davis and managed the legal assistance program in Redding, California before joining the law firm of Kenny, Snowden & Norine. In that capacity, Margaret acted as assistant city attorney for multiple cities and Assistant County Counsel for the County of Modoc. She is now County Counsel for Modoc and Trinity Counties. Joe Larmour specializes in litigation and municipal law, and Sophia Meyer is a seasoned prosecutor and code enforcement expert.

Prentice, Long & Epperson has strived to employ the best of paraprofessional and clerical support. We employee first class legal secretaries file staff and a paralegal versed in California law. This staff will all be made available to the Cameron Park Community Services District.

3. Representative List of Clients

The following is a list of our public agency clients for which we provide services that are similar to the services outline in the District's RFP:

Alpine County
Sierra County
Trinity County
Modoc County
Lassen County
City of Ione
City of Taft
El Dorado County
First Five Alpine County
Housing Authority County of Merced
Del Puerto Health Care District
Fresno Kings Madera Health Authority (CalViva Health)
Health Plan of San Joaquin
Alpine County Health and Human Services
Trinity County Health and Human Services
Lassen County Health and Social Services
Modoc County Department of Social Services

4. Current Clients and Conflicts

Prentice, Long & Epperson does not represent any clients with real ownership, residence, or principal place of business within the boundaries of Cameron Park Community Services District. The firm currently provides services under a fee-for-service basis or retainer basis for all of the clients listed in the section above. There are no potential conflicts that could affect our representation of the District. Should a conflict arise after our appointment, PLE would take all necessary steps to minimize and/or eliminate such conflict.

5. Litigation Experience

The attorneys of our firm regularly practice throughout the federal and state court systems. For instance, throughout 2016 and 2017 Jason S. Epperson handled litigation on behalf of a municipality where he successfully defended the city against a writ of mandate in a land use action by demonstrating that the plaintiffs had failed to exhaust their administrative remedies. In a separate matter, David A. Prentice successfully defended a writ of mandate on behalf of a county by obtaining both a dismissal and sanctions against the other side by demonstrating there had been an unreasonable effort to delay an agency's actions. In 2016, Mr. Epperson acted on behalf of a different city which was facing a seven figure fine over an alleged environmental issue. Mr. Epperson was able to resolve that issue by having the fine reduced to the low six figures, which was invested in the city's infrastructure. More recently, Mr. Epperson successfully litigated an employment class action, ending it before trial had begun, and obtaining a dismissal of a different client in a separate matter arising from an allegation of personal injuries due to a dangerous condition of public property. Additionally, both Mr. Epperson and Mr. Prentice have represented

clients many times throughout the years in federal and state courts, as well as in administrative trials and arbitrations. All the principals of Prentice, Long & Epperson are admitted to multiple state and federal jurisdictions and practice there regularly.

6. Office Location and Accessibility

The District will be served from the Sacramento office of PLE. The Board and staff will have unfettered access to your attorneys and their staff. We routinely provide our cell numbers and, of course, email and office phones will provide access.

7. Proposed Fee Schedule

Prentice, Long & Epperson is pleased to provide the services required under the scope of services for the hourly rate of \$180.00 per hour.

8. Insurance

Firm maintains and can provide evidence of the following required insurance coverages. Firm will have District, its Board Members, officers, employees, agents, and volunteers named as additional named insureds where appropriate.

Commercial General Liability: \$1,000,000 per occurrence and \$2,000,000 aggregate.

Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.

Workers' Compensation and Employer's Liability Insurance: No less than minimum levels required under California law and Employer's Liability coverage of \$1,000,000 per accident for bodily injury or disease.

Professional Liability Insurance: Errors and omissions liability insurance of no less than \$1,000,000 per claim.

9. References

- a. City of Taft
Craig Jones, City Manager
209 E. Kern Street
Taft, CA 93268
(661) 763-1222
- b. Del Puerto Healthcare District
Dr. Steven Pittson, President of the Board
875 E Street
Patterson, CA 95363
(209) 892-8781

- c. Fresno, Kings, Madera Regional Health Authority
Gregory Hund, Chief Executive Officer
7625 N Palm Ave,
Fresno, CA 93711
(559) 445-8732

- d. City of Ione
Jon Hanken, City Manager
1 East Main Street
Ione, CA 95640
(209) 274-2412

- e. County of Alpine
Carol McElroy, County Administrative Officer
Personnel and Risk Management
99 Water Street
P.O. Box 387
Markleeville, CA 96120
(530) 694-2287

10. Malpractice

None of the Attorneys in Prentice, Long & Epperson have ever been sued for malpractice, nor have they been the subject of complaints or discipline with the State Bar.

11. Summation

Prentice, Long & Epperson, PC and specifically David A. Prentice and Jason S. Epperson, are excited about the possibilities of representing the Cameron Park Community Services District. We are more than qualified to take on this task and intend to work closely with staff and the Board should we be selected. We ask that you contact our references and, hopefully, we will be fortunate enough to be selected for consideration.

DATE:

SIGNATURE:

Jason S. Epperson
Partner

Agenda Transmittal

DATE: July 26, 2017

FROM: Richard J. Ramirez, Interim General Manager

AGENDA ITEM #11: **AUTHORIZE THE INTERIM GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH MUNICIPAL RESOURCE GROUP (MRG) TO INITIATE THE RECRUITMENT OF A FULL-TIME GENERAL MANAGER FOR THE CAMERON PARK COMMUNITY SERVICES DISTRICT**

RECOMMENDED ACTION: Authorize the Interim General Manager to execute a contract with Municipal Resource Group of Sacramento, at an amount not to exceed \$12,000

BUDGET ACCOUNT: N/A

BUDGET IMPACT: N/A

On June 21, 2017, the Board approved the General Manager recruitment process. Two critical steps need to be acted upon by the Board to remain on task related to the Board's June 21, 2017 action:

- Conduct the community workshop to develop the "General Manager Profile" by which the Board will screen applicants for the position of General Manager; and
- Authorize the Interim General Manager to execute a contract with an executive search firm to undertake the General Manager recruitment, as approved on June 21, 2017.

The "profile workshop" is scheduled for August 5, 2017.

With respect to retaining a search firm, five requests for proposal were sent out to recruitment firms with proven track records in searching for public agency executives:

- Peckman and McKinney
- Ralph Andersen & Associates
- CPS HR Consulting
- Bob Murray & Associates
- Municipal Resources Group (MRG)

The Interim General Manager (IGM) has worked extensively with each firm over the past 37 years from recruitments to a host of human resource functions. Each firm is more than capable of providing the CPCSD with excellent service. Likewise the firms were selected given they are all Sacramento firms, thereby mitigating cost of other qualified firms outside Sacramento.

Of the five firms only MRG submitted a proposal. The other firms selected not to be considered for various reasons, such as current workload.

The June 21, 2017, staff report indicated a "hybrid" recruitment process wherein the CPCSD IGM would do part of the search while the search firm would do another part of the search, and would run between \$12,000 and \$20,000, depending on which parts of the entire process would be allocated to the respective parties. Given that the labor intensive "community profile" will be undertaken by the IGM, and the recruitment firm will focus solely on "casting the net," the proposed contract amount is on the bottom end of the estimate: \$12,000.

Fiscal Impact \$12,000 and will funded from salary savings associated with the departure of the full-time former General Manager.



July 11, 2017

Richard Ramirez
Cameron Park Community Services District
2502 Country Club Drive
Cameron Park, CA 96682

Dear Mr. Ramirez,

Thank you on behalf of Municipal Resource Group (MRG) for the opportunity to submit a proposal to handle the Cameron Park Community Services District's (CPCSD) recruitment for General Manager. An outreach process is proposed to find the best candidate for this important position in CPCSD. MRG is fully aware that the General Manager position must be filled with someone who possesses excellent management, oral/written communication, and administrative skills. With this in mind, we have put together a proposal for the project that outlines the steps in the process and the cost.

Bronda Silva is available to work this project. Bronda has extensive experience in recruitment and selection. Additionally, Ms. Silva will enlist the assistance of another MRG consultant, Nancy Kaiser, who possesses extensive experience in community services. Ms. Kaiser will spend some of the time outlined in the following timeline reaching out to well-qualified candidates and encouraging them to apply. Please see attached bios for Ms. Silva and Ms. Kaiser.

Included are the attached project steps, timeline, and cost proposal. We anticipate the selection process will take up to 8 - 10 weeks to bring in qualified candidates for interviews with CPCSD. If there is any way that we can shave some of that time off as we go along, we will certainly do so, but not to the detriment of finding the best candidate for the General Manager position.

I hope this proposal meets with your approval, and if so, we are available upon your consent to begin the process of finding a new and exceptionally qualified General Manager. If you have any questions in the interim, please feel free to contact Bronda Silva at 916-752-7088.

Sincerely,

A handwritten signature in cursive script that reads "Mary Egan".

Mary Egan
Partner, Human Resources
MRG LLC
916-261-7547; egan@municipalresourcegroup.com

CPCSD General Manager Recruitment



Step	Major Selection Steps	Completion
<i>Step 1</i>	Develop and finalize selection criteria and review the essential personal characteristics and professional skills and qualifications for developed by CPCSD from its community meetings.	<i>Week 1</i>
<i>Step 2</i>	Prepare strategy including: advertising media; recruitment scope; and professionally designed recruitment ads and brochure.	<i>Week 2</i>
<i>Step 3</i>	Initiate search to identify potential candidates. Professional advertising is submitted by CPCSD and confirmed. Personal outreach to referral sources and potential candidates begins and continues until filing deadline.	<i>Weeks 3 – 7</i>
<i>Step 4</i>	Conduct candidate screening process to include in-depth evaluation of candidate credentials and preliminary interviews and reference checks for candidates who most closely match the CPCSD’s criteria.	<i>Week 7 -8</i>
<i>Step 5</i>	Candidates and all candidate credentials are presented to CPCSD for selection of finalist to invite to interview.	<i>Week 9</i>
<i>Step 6</i>	Interviews with top 2-4 candidates (handled by CPCSD)	<i>On CPCSD’s Timeline</i>
<i>Step 7</i>	Notify all candidates of selection decision (handled by CPCSD).	<i>After employment offer is accepted</i>

COST

- \$11,500 (flat rate)
- Reimbursable expenses (graphic design, mileage, copies, printing, postage, telephone charges) no to exceed \$500
- Total cost = \$12,000

Additional work beyond the outlined tasks may be requested at an hourly rate of \$200.

BILLING

One half of total billed at the beginning of the project and the remainder billed upon completion.



Additional information requested by CPCSD:

1. *Provide background on the firm and who is the main contact during the recruitment.* ANSWER: Municipal Resource Group (MRG) brings innovative and practical solutions to our client organizations. Our team of seasoned professionals brings transformational human resource and organizational development solutions to our public-sector clients. From Chief Executive evaluations and recruitment to governing board relations and organizational assessment, MRG has a proven track record of talent search and organizational development.

Bronda Silva will serve as the main contact for the project. See biographies for key staff included as attachment

2. *If the principal in charge of the Cameron Park recruitment is involved with other recruitments, how many is he/she managing or coordinating?* ANSWER: Bronda Silva is currently available to take on this project without any conflicts. MRG is not currently involved with other Chief Executive Recruitments, but we are handling principal manager recruitments such as Human Resources Manager for a Bay Area City. Ms. Silva may begin a recruitment for the Assistant Director of Public Works for Yuba City within the next few months.
3. *The last time you did a community services district General Manager recruitment and with whom?* ANSWER: We have not conducted a recruitment for a Community Services District recruitment. However, working for MRG, Ms. Silva has recruited for Assistant General Manager and General Manager for the Stockton East Water District, another special district. Also with MRG, she handled the recruitment for Yuba City's Principal Planner. When Ms. Silva was employed by the City of American, she independently conducted the recruitment for the City's Community Services Director. We also assisted the City of Sacramento with the search process for the Director of Parks and Recreation.
4. *The last time you did a City Manager recruitment and with whom?* ANSWER: Ms. Silva has not conducted a recruitment for City Manager but as the Human Resources Director for American Canyon, she recruited an interim City Manager and then assisted an executive recruiter with the subsequent City Manager recruitment. She independently handled the recruitment for their City Clerk as well. MRG Has supported cities such as Los Altos and Manhattan Beach with the recruitment process for City Manager and is familiar with the candidate pool.
5. *How soon after July 24, 2017 can the firm commence the search?* ANSWER: Within two weeks.
6. *Outline the anticipated steps and timeline for delivering the screened candidates/resumes to the Board?* ANSWER: See steps/outline on page 2.



Bronda Silva – Consultant, Human Resource Services

Bronda Silva provides support and human resources services to local government agencies in the areas of general human resources support, classification and compensation, recruitment and testing, policy development, executive search, negotiations preparations and support, performance management, organizational development, discipline, and other employee relations activities. She is a highly experienced and skilled human resources professional who is well known and respected in the human resources field.



As an HR professional and manager/director in the public sector, Bronda has developed the ability to come into an organization and quickly assess problems and issues with its HR practices and zero in on those solutions that directly address the situation. She is very good at helping managers and supervisors navigate the myriad and complex employee and HR management issues that arise in the public sector and to focus on the issues at hand so that acceptable, appropriate, and effective resolutions can be found and implemented.

Prior to joining Municipal Resource Group, Bronda held key positions with the City of American Canyon (Human Resources Director for eight years), Sacramento County (Personnel Manager for three years), CPS Human Resource Services (HR Consultant for over three years), and the City of Sacramento (Personnel Services Manager for 13 years). She has worked most of her career as an HR manager/director with about four years as an HR consultant. As a consultant with both MRG and CPS, Bronda has worked on a variety of HR projects for cities, counties, utilities, and special districts ranging from classification/pay to recruitment projects. She has also testified in federal court and before Administrative Law Judges and Adjustment Boards.

In addition to her significant experience in the public sector human resources field, Bronda earned a Bachelor of Arts degree in Psychology from California State University, Stanislaus, where she graduated *Magnum Cum Laude*, and a Master's Degree in Industrial/Organizational Psychology from California State University, Sacramento, with honors. Bronda is past president, board member, and/or conference chair of IPMA, North Bay Chapter, IPMAAC conference in Alexandria, Virginia, the Personnel Testing Council of Northern California, and the Western Region Intergovernmental Personnel Assessment Council. Bronda has presented on several topics at workshops and conferences, such as on classification and compensation, training development, interviewing techniques, and the current state of the human resources field.



Bronda Silva
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Nancy Kaiser – Recreation & Parks Services

Nancy Kaiser has over 30 years of experience providing parks and recreation services to communities in Northern California.



For the past five years, Nancy has provided consulting advice to local recreation agencies and nonprofit organizations. Recent projects include assistance to communities in developing strategic plans, master plans and needs assessments in the areas of park development, park and resource management, and recreational services and programs. Nancy has also assisted cities with organizational assessments to ensure that staff remains successful in providing high quality services critical to livable cities. Nancy’s unique background also includes projects and programs that enhance youth and teen relationships to nature and the outdoors, which strengthens community stewardship into the future. Currently, Nancy is employed by the City of Antioch, serving as the Parks and Recreation Director.

In addition to planning and assessment projects, Nancy has been successful in researching, analyzing and securing grant funds from government funding programs and private sector funders. She can assist local agencies and communities in exploring alternative funding opportunities, partnerships and unique collaborations in order to sustain services or introduce new programs.

Prior to her consulting work, Nancy served as the Parks and Recreation Director for the City of Oakley, where she created a Parks and Recreation Department for the newly incorporated City. In this capacity, she facilitated and encouraged community involvement, developed a comprehensive parks, recreation and trails master plan, managed park development projects and created a Resource Management Plan to implement quality park and recreation programs. Several of Nancy’s signature programs and services are still provided after 10 years, and they contribute towards a sense of place and community.

Nancy has also served as the Parks and Recreation Director for the Cities of Flagstaff, Arizona and Folsom, California, and the Cameron Park Community Services District in El Dorado County, California. Nancy was also employed by the East Bay Regional Park District for over six years managing areas of interpretive services and education. Her experience and background are well-rounded; she has also worked in county government and state government, as well as served as executive director for regional nonprofit organizations.



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