



**CAMERON PARK COMMUNITY SERVICES DISTRICT**

2502 Country Club Drive  
Cameron Park, CA 95682  
(530) 677-2231 Phone  
(530) 677-2201 Fax  
[www.cameronpark.org](http://www.cameronpark.org)

# **CONFORMED AGENDA**

Regular Board of Directors Meetings are held  
Third Wednesday of the Month

## **\*\*SPECIAL BOARD MEETING\*\***

**Monday, December 19, 2022  
6:30 p.m.**

### **TELECONFERENCE TEAMS MEETING**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_ZGZiZmE3YTQtN2UyYi00ZDdhLWJmOGEtZDIzNTdiYjRjOTYz%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGZiZmE3YTQtN2UyYi00ZDdhLWJmOGEtZDIzNTdiYjRjOTYz%40thread.v2/0?context=%7b%22Tid%22%3a%227546519e-2cd5-4e2c-bed5-ac3d46eec8ff%22%2c%22Oid%22%3a%22b510e640-8ba3-421f-a075-694cad7ace01%22%7d)

### **Board Members**

Felicity Carlson	President
Sidney Bazett	Vice President
Eric Aiston	Board Member
Monique Scobey	Board Member
Vacant	Board Member

# AGENDA

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## CALL TO ORDER 6:30pm

1. Roll Call - FWC/SB/EA/MA
  2. Pledge of Allegiance
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*Public testimony will be received on each agenda item as it is called. Principal party on each side of an issue is allocated 10 minutes to speak, individual comments are limited to 3 minutes except with the consent of the Board; individuals shall be allowed to speak on an item only once. Members of the audience are asked to volunteer their name before addressing the Board. The Board reserves the right to waive said rules by a majority vote.*

*All demonstrations, including cheering, yelling, whistling, handclapping, and foot stomping which disrupts, disturbs or otherwise impedes the orderly conduct of the Board meeting are prohibited.*

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## OATH OF OFFICE

- Monique Scobey Four Year term (2026) Oath administered by Felicity Wood Carlson
  - Dawn Wolfson Four Year Term (2026) Oath administered by Felicity Wood Carlson
  - Tim Israel Four Year Term (2026) Oath administered by Felicity Wood Carlson
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## ADOPTION OF THE AGENDA

*The Board will make any necessary additions, deletions, or corrections to the Agenda and motion to adopt the Agenda.*

1. Adopt the Agenda

EA motioned to Adopt the Agenda / 2<sup>nd</sup> – MS

Ayes –SB/MS/EA/TI/DW – Motion passed

Noes – None

Absent- None

Abstain - None

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## RECOGNITIONS AND PRESENTATIONS

*The Board of Directors expresses appreciation to members of the community, District staff, or the Board for extra efforts as volunteers, committee members or community-minded citizens. The Board of Directors is prohibited from discussing issues not on the agenda brought to them at this time. According to State Law (the Brown Act), items must first be noticed on the agenda before any discussion or action.*

2. Honoring Director Felicity Wood Carlson and Director Ellie Wooten for service on the Board of Directors

Felicity Wood Carlson's final comment was that she would like to see the County Department of Transportation look for funding from the federal government for sidewalks and bike lanes. See the sheriff develop an evacuation plan for Cameron Park. As well as, see Cameron Park approve the splashpad.

3. Presentation: Introduction of Fire Prevention Specialist Meg Edlund and the Fire Prevention program
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# AGENDA

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- MS asked when doing business inspections, does that include condominium complexes? Meg stated that she reaches out if they are on her list for state regulated. She calls the complexes and schedules appointments to do inspections.
  - TI asked how much time will be spent on the weed abatement compared to business inspections? Meg replied saying weed abatement will start in April and May, which will go on for a few months. Once a business license come in, it will get fit into the schedule. Currently working on state regulated ones but leaving space open for any business licenses that may come in.
  - MS asked when doing inspections are they looking for fuel loads around buildings? Meg responded explaining she walks around the perimeter around the building. When looking she looks to see if she or a hose would get stuck on or in anything around the building. With trees and bushes they make sure there is 10 feet of clearance from any chimney or stove outlets and trimmed back from the roof line, so it is not touching.
  - SB asked if the business inspections are done annually. Meg stated business inspections are not necessarily done annually. It depends on the occupancy if it falls into the category of a state regulated inspection. Certain business types require them to inspect every year.
4. Presentation: CC&R 101 by CC&R Compliance Officer Jim Mog
- DW asked if anyone in Cameron park has voted to change the CC & R's and to change what. Jim replied there has been and its mainly to change regarding chickens.
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## OPEN FORUM FOR NON-AGENDA ITEMS

*Members of the public may speak on any item not on the agenda that falls within the jurisdiction of the Board of Directors.*

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## APPROVAL OF CONSENT AGENDA

*The following Consent Agenda items are considered routine and will be acted upon by the Board without discussion with one vote. Any item may be removed from the Consent Agenda by a Board member or a member of the audience and placed under General Business #8 to be discussed and acted upon individually.*

- 5. No Conformed Agendas to approve at this time.
- 6. **APPROVE Resolution No. 2022-37 Hybrid Meetings**
- 7. **RECEIVE AND FILE General Manager's Report (A. Pichly)**

MS made motion to accept the Consent Agenda

Motion- MS / 2<sup>nd</sup> – TI

Ayes – SB/ MS/EA/TI/DW – Motion passed

Noes – None

Absent- None

Abstain – None

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## GENERAL BUSINESS

For purposes of the Brown Act §54954.2 (a), items below provide a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.

8. Items removed from the Consent Agenda for discussion
9. **NOMINATE & ELECT** Election of President and Vice President (A. Pichly)

- MS made motion to nominate SB as Board President

SB accepted nomination

Motion- MS / 2<sup>nd</sup> – TI

Ayes – BS/ MS/TI/DW – Motion passed

Noes – EA

Absent- None

Abstain – None

- EA made motion to nominate MS as Board Vice President

MS accepted nomination

Motion- EA / 2<sup>nd</sup> – SB

Ayes – SB/ MS/EA/TI/DW – Motion passed

Noes – None

Absent- None

Abstain – None

SB called a recess at 7:42 pm. Meeting proceeded at 7:54 pm.

10. **APPOINTMENT** of Standing and Ad Hoc Committee Members (A. Pichly)

- Budget and Administration – SB and MS, Alt. TI

Fire and Emergency Services – EA and DW, Alt. TI

Parks and Recreation – MS and TI, Alt. SB

Covenants, Conditions & Restrictions (CC&R) – EA and DW, Alt. TI

AD Hoc Committee- MS and EA

11. **APPROVE** 2023 Board and Committee Meeting Calendar (A. Pichly)

- MS suggested to change bylaws to have board meetings on fourth Wednesday of the month. GM responded stating it cuts both ways. We eliminate or create a week in between board meetings and committee meetings in the month. However, if we move to the fourth Wednesday of the month, we will have committee meetings coming right up. GM suggests for now keep the third Wednesday of the month and in come back to it in the future for discussion.
- EA noted policy states board meetings are every third Wednesday. EA, suggest we amend item 11 to match policy for the year and then give it to staff and have staff come back with recommendation.

EA made motion to approve the board and standing committee meeting dates as listed with the amendment that board of director meeting will be scheduled for the third Wednesday of each month per the policy, and staff will bring to the board in January with a policy recommendation to potentially change policies allowing staff to schedule these on a different week.

Motion- EA / 2<sup>nd</sup> – DW

Ayes – SB/ MS/EA/TI/DW – Motion passed

Noes – None

Absent- None

Abstain – None

**12. RECEIVE AND FILE 2022 Work Plan Update and 2023 Work Plan Development (A. Pichly)**

- EA asked how affective and helpful was this for staff? GM believes they were lofty goals. Believes work plan should be important to the district and the board and is achievable within the year.
- MS would like the strategic plan updated and fire plans updated.

**13. APPROVE Resolution 2022-38 and authorize the General Manager to enter into a contract with Golden State/BME to purchase a Type III Fire Engine in the amount of \$394,599.68 and fund said purchase through Fund 07 (A. Pichly/D. Martin/C. Siebert)**

MS made motion not to approve Resolution 2022-38

Motion – MS / 2<sup>nd</sup> – SB

Ayes – SB/MS

Noes – EA/TI/DW – Motion disapproved

Absent- None

Abstain – None

TI made motion to authorize the GM to make the purchase as requested with an additional where as in the resolution that states that this purchase is based on the state purchasing contract for the same piece of equipment.

Motion – TI / 2<sup>nd</sup> – DW

Ayes – TI/DW/EA (with reservations) – Motion passed

Noes – MS

Absent- None

Abstain – SB

# AGENDA

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## BOARD INFORMATION ITEMS

*At this time, the Board and staff are provided the opportunity to speak on various issues. Direction by the President may be given; however, no action may be taken unless the Board agrees to include the matter on a subsequent agenda.*

### 14. Committee Chair Report-Outs

- a. Budget & Administration
- b. Covenants, Conditions & Restrictions (CC&R)
- c. Fire & Emergency Services
- d. Parks & Recreation

### 15. General Matters to/from Board Members and Staff

- Upcoming Trainings & Community Meetings
  - CARPD: Board Member Orientation “The Ins, Outs & In-Betweens of Serving Your Community”, on Thursday, January 5, 2023, 4-5 pm, via Zoom (ask GM for link if interested)
  - SDRMA: Spring Education Day, Wednesday, March 22, 2023, Hilton Sacramento
  - CSDA: Special Legislative Days, May 16 & 17, 2023, Sheraton Grande Sacramento

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## PUBLIC COMMENT

*At this time, members of the public may speak on any closed session agenda item. Closed sessions may be called as necessary for personnel, litigation, and labor relations or to meet the negotiator prior to the purchase, sale, exchange, or lease of real property. Members of the public may address the Board prior to closing the meeting.*

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## NO CLOSED SESSION

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## ADJOURNMENT 10:17 pm

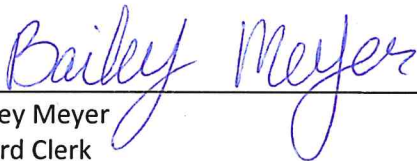
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Please contact the District office at (530) 677-2231 or [admin@cameronpark.org](mailto:admin@cameronpark.org) if you require public documents in alternate formats or accommodation during public meetings. For the public's information, we are taking email requests at [admin@cameronpark.org](mailto:admin@cameronpark.org) for future notification of Cameron Park Community Services District meetings.

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Conformed Agenda Prepared by:

Bailey Meyer  
Bailey Meyer  
Board Clerk



Conformed Agenda Approved by:

Director Monique Scobey, Vice President  
Board of Directors

